



December 26, 2019

To: Governor Tim Walz
Lt. Governor Peggy Flanagan

From: Myron Frans, Commissioner 

Subject: Prompt Payment Report FY 2019

Attached is the Prompt Payment Report for fiscal year 2019. The report shows agency vendor payment information and the interest paid to state vendors for late payments.

M.S. 16A.124 requires state agencies to pay vendors within the vendor's early payment discount period, or within 30 days following receipt of the invoice or the completed delivery of the product or service. Minnesota Management and Budget (MMB) has established a statewide goal of 98% of payments made to state vendors promptly.

Key findings:

- During FY 2019, 98.69% of payments were made within 30 days. This is an improvement from the FY 2018 rate of 97.78%.
- Interest on late payments for FY 2019 was \$16,206.31. This is an increase from the FY 2018 amount of \$9,164.00. Reasons provided for the late payments include miscommunication, employee turnover, and a hold placed on a vendor in error.

We remain committed to improving the compliance of individual agencies so that every agency reaches the statewide goal of 98%. MMB regularly monitors state agency payment status. We provide training, suggest business process improvements, and offer quick reference guides to assist agencies in improving the timeliness of their payments.

Please contact me if you have any questions or would like more information about this report.

cc: Legislative Reference Library

State of Minnesota
Payment Record By State Agency
Fiscal Year 2019: July 01, 2018 through June 30, 2019

State Agency	Fiscal Year 2018			Fiscal Year 2019			Variance
	Total Payments	Paid W/I 30 Days	% Paid W/I 30 Days	Total Payments	Paid W/I 30 Days	% Paid W/I 30 Days	
Accountancy Board	183	180	98.36%	173	171	98.84%	0.48%
Administration Department	25,666	25,069	97.67%	27,337	26,663	97.53%	-0.14%
Administrative Hearings	881	851	96.59%	878	871	99.20%	2.61%
Agriculture Department	8,630	8,447	97.88%	11,756	11,554	98.28%	0.40%
Amateur Sports Commission	55	54	98.18%	69	67	97.10%	-1.08%
Animal Health Board	585	580	99.15%	612	604	98.69%	-0.45%
Architecture, Engineering Bd	378	369	97.62%	394	390	98.98%	1.37%
Arts Board	595	422	70.92%	2,419	2,281	94.30%	23.37%
Asian Pacific Council	231	229	99.13%	202	198	98.02%	-1.11%
Attorney General	2,069	2,016	97.44%	4,361	4,324	99.15%	1.71%
Barber Examiners Board	123	120	97.56%	182	177	97.25%	-0.31%
Behavioral Health & Therapy Bd	283	278	98.23%	336	324	96.43%	-1.80%
Campaign Finance Board	212	208	98.11%	802	793	98.88%	0.76%
Capitol Area Architect	121	117	96.69%	140	133	95.00%	-1.69%
Chiropractic Examiners Board	284	266	93.66%	331	318	96.07%	2.41%
Commerce Department	4,960	4,932	99.44%	38,522	38,485	99.90%	0.47%
Corrections Department	47,260	46,245	97.85%	46,400	45,757	98.61%	0.76%
Cosmetologist Examiners Board	307	299	97.39%	392	375	95.66%	-1.73%
Council for Minnesotans of Afr	227	190	83.70%	298	285	95.64%	11.94%
Court of Appeals	298	295	98.99%	331	329	99.40%	0.40%
Dentistry Board	394	384	97.46%	468	456	97.44%	-0.03%
Dietetics & Nutrition Practice	100	87	87.00%	114	114	100.00%	13.00%
Education Department	3,121	3,074	98.49%	92,066	91,835	99.75%	1.26%
Emergency Medical Services Off	495	478	96.57%	931	907	97.42%	0.86%
Employment & Economic Develop	12,357	12,255	99.17%	149,102	147,280	98.78%	-0.40%
Explore Minnesota Tourism	1,221	1,167	95.58%	1,406	1,288	91.61%	-3.97%
Gambling Control Board	388	376	96.91%	410	391	95.37%	-1.54%
Governors Office	421	418	99.29%	475	471	99.16%	-0.13%
Health Department	14,232	13,478	94.70%	23,159	21,720	93.79%	-0.92%
Housing Finance Agency	2,691	2,688	99.89%	10,334	10,330	99.96%	0.07%
Human Rights Department	531	512	96.42%	528	517	97.92%	1.49%
Human Services Department	61,662	55,473	89.96%	430,399	424,906	98.72%	8.76%
Indian Affairs Council	288	276	95.83%	385	376	97.66%	1.83%
Investment Board	383	382	99.74%	436	430	98.62%	-1.12%
Iron Range Resources	1,660	1,642	98.92%	1,987	1,983	99.80%	0.88%
Judicial Standards Board	203	201	99.01%	193	189	97.93%	-1.09%
Labor and Industry Department	5,902	5,850	99.12%	12,809	12,763	99.64%	0.52%
Legislative Auditor	426	419	98.36%	425	416	97.88%	-0.47%
Legislature Coordinating Comm	1,363	1,362	99.93%	1,387	1,381	99.57%	-0.36%
Lottery	137	137	100.00%	189	187	98.94%	-1.06%
Marriage and Family Therapy Bd	274	266	97.08%	407	400	98.28%	1.20%
Mediation Services Department	296	294	99.32%	326	322	98.77%	-0.55%
Medical Practice Board	1,190	1,141	95.88%	1,562	1,534	98.21%	2.33%
Military Affairs Department	13,287	13,132	98.83%	15,705	15,278	97.28%	-1.55%
Minn State Retirement System	19,936	19,898	99.81%	19,236	19,187	99.75%	-0.06%
Minnesota Council on Latino Af	161	153	95.03%	214	199	92.99%	-2.04%
Minnesota Management & Budget	2,895	2,737	94.54%	2,837	2,768	97.57%	3.03%
Minnesota State Academies	2,665	2,660	99.81%	3,014	3,006	99.73%	-0.08%

MMB Debt Service	128	127	99.22%	118	118	100.00%	0.78%
MMB Non-Operating	1,065	1,054	98.97%	1,135	1,128	99.38%	0.42%
MN Insurance Marketplace	1,006	831	82.60%	1,124	1,029	91.55%	8.94%
MN State Colleges/Universities	162,998	162,946	99.97%	164,849	164,802	99.97%	0.00%
MN State Council on Disability	257	249	96.89%	289	274	94.81%	-2.08%
MN.IT	11,327	10,907	96.29%	12,446	11,985	96.30%	0.00%
Natural Resources Department	62,857	62,084	98.77%	67,593	66,489	98.37%	-0.40%
Nursing Board	723	705	97.51%	701	690	98.43%	0.92%
Nursing Home Admin Board	371	339	91.37%	475	445	93.68%	2.31%
Occupational Therapy Pract Bd	74	73	98.65%	145	144	99.31%	0.66%
Office of Higher Education	1,953	1,943	99.49%	5,580	5,575	99.91%	0.42%
Office of State Auditor	612	598	97.71%	629	622	98.89%	1.17%
Ombudsman MH/DD	337	318	94.36%	362	349	96.41%	2.05%
Ombudsperson for Families	175	173	98.86%	171	170	99.42%	0.56%
Optometry Board	117	106	90.60%	126	126	100.00%	9.40%
Peace Officers Board (POST)	254	252	99.21%	675	672	99.56%	0.34%
Perpich Ctr For Arts Education	1,892	1,871	98.89%	1,967	1,954	99.34%	0.45%
Pharmacy Board	461	450	97.61%	533	518	97.19%	-0.43%
Physical Therapy Board	300	295	98.33%	312	309	99.04%	0.71%
Podiatric Medicine	121	120	99.17%	148	146	98.65%	-0.52%
Pollution Control Agency	8,717	8,416	96.55%	10,644	10,309	96.85%	0.31%
Private Detectives Board	64	64	100.00%	67	62	92.54%	-7.46%
Prof Educator Licensing Std Bd	458	439	95.85%	793	772	97.35%	1.50%
Psychology Board	263	255	96.96%	337	317	94.07%	-2.89%
Public Defense Board	5,434	5,416	99.67%	5,611	5,598	99.77%	0.10%
Public Employees Retire Assoc	31,412	31,379	99.89%	42,196	42,152	99.90%	0.00%
Public Facilities Authority	427	423	99.06%	964	963	99.90%	0.83%
Public Safety Department	32,393	31,438	97.05%	41,342	40,669	98.37%	1.32%
Public Utilities Commission	502	480	95.62%	1,322	1,266	95.76%	0.15%
Racing Commission	1,096	1,071	97.72%	1,039	1,019	98.08%	0.36%
Revenue Department	4,881	4,781	97.95%	5,177	5,087	98.26%	0.31%
Revenue Intergovt Payments	91,255	91,255	100.00%	330,947	330,934	100.00%	0.00%
Secretary of State	876	862	98.40%	961	959	99.79%	1.39%
Sentencing Guidelines Comm	180	178	98.89%	163	159	97.55%	-1.34%
Social Work Board	334	308	92.22%	448	438	97.77%	5.55%
State Guardian Ad Litem	2,109	1,631	77.34%	2,278	2,126	93.33%	15.99%
Supreme Court	4,186	4,083	97.54%	5,128	5,019	97.87%	0.33%
Tax Court	148	142	95.95%	167	165	98.80%	2.86%
Teachers Retirement Assoc	26,240	26,187	99.80%	24,853	24,800	99.79%	-0.01%
Transportation Department	133,380	130,298	97.69%	148,102	143,158	96.66%	-1.03%
Trial Courts	97,356	93,352	95.89%	99,459	95,099	95.62%	-0.27%
Uniform Laws Commission	9	9	100.00%	10	2	20.00%	-80.00%
University of Minnesota	12	12	100.00%	221	221	100.00%	0.00%
Veterans Affairs Department	15,465	15,127	97.81%	23,725	23,373	98.52%	0.70%
Veterinary Medicine Board	228	212	92.98%	213	209	98.12%	5.14%
Water and Soil Resources Board	1,459	1,414	96.92%	2,590	2,409	93.01%	-3.90%
Workers' Comp Court of Appeals	163	162	99.39%	190	188	98.95%	-0.44%
Zoological Board	4,894	4,850	99.10%	4,703	4,643	98.72%	-0.38%
Total	952,996	931,792	97.78%	1,919,467	1,894,394	98.69%	0.92%

State of Minnesota
Interest Paid to Vendors
Fiscal Year 2019: July 1, 2018 through June 30, 2019

State Agency	Fiscal Year 2018	Fiscal Year 2019
Department of Administration	\$ 1,403.21	\$ -
Department of Corrections	\$ -	\$ 101.75
Department of Education	\$ 64.00	\$ -
Department of Human Services	\$ 1,706.35	\$ 11,091.18
Department of Natural Resources	\$ 272.69	\$ 34.88
Department of Transportation	\$ 2,102.86	\$ 0.20
MN State Colleges/Universities	\$ 3,081.48	\$ 4,887.08
State Gaurdian Ad Litem	\$ 7.66	\$ -
Supreme Court	\$ 43.35	\$ -
Trial Courts	<u>\$ 482.40</u>	<u>\$ 91.22</u>
Total	<u><u>\$ 9,164.00</u></u>	<u><u>\$ 16,206.31</u></u>