



## Golden Valley PD 2017 ALPR Audit

### Executive Summary

September 29, 2017

#### Background:

Golden Valley PD retained the LOGIS Security Specialist in order to audit the Agency's use of ALPRs against the requirements of MN Statute 13.824 that went into effect on August 1, 2015. Golden Valley PD signed an Audit Agreement on May 27, 2017. Golden Valley PD has ALPR systems on 2 Squad Cars, and no stationary ALPR units at the time of the audit.

#### Department Policy & Procedures:

Golden Valley PD has an ALPR Policy in place and has been keeping it updated to reflect the most current version of MN Statute 13.824. A review of this policy found that Golden Valley PD was compliant in this part of the Statute.

#### Data Security:

The Golden Valley PD ALPR system is protected by Access Control users and groups that protect access to the ALPR Data on a permitted basis only. User accounts and role based accounts are reviewed on a regular basis by ALPR Administrators. Golden Valley was found to be compliant in this part of the Statute.

#### Record Retention:

The Golden Valley PD ALPR backend BOSS system was audited to ensure that each device setting was set for a retention period of no more than 60 days. Golden Valley was found to be compliant in this part of the Statute.



**Data Classification:**

Golden Valley PD ALPR Data that has been collected is classified as private unless access to it is permitted by law. The ALPR system is on premise and the collected data is not stored in a state depository. Public data request of data collected on a license plate owner's vehicle is readily available through a proper records request through the Golden Valley PD. Golden Valley was found to be compliant in this part of the Statute.

**Sharing Among Law Enforcement Agencies:**

Appropriate sharing of ALPR data is conducted through inter agency requests. The requests are logged and reviewed by agency Command. Agencies that have requested ALPR data from Golden Valley PD all appear to be 13.824 compliant. Golden Valley was found to be compliant in this part of the Statute.

**Public Log of Use:**

Golden Valley PD compiles monthly reports that contain the requirements of 13.824 Subd. 5. These public logs of use are readily available through a proper records request through the Golden Valley PD. Golden Valley was found to be compliant in this part of the Statute.

**Notification to Bureau of Criminal Apprehension:**

Golden Valley PD has made the required notification to the Bureau of Criminal Apprehension. This was validated on the BCA website. Golden Valley was found to be compliant in this part of the Statute.

**Biennial Public Accountability Audit:**

Golden Valley PD signed an ALPR audit agreement on May 27, 2017. Command understood the intent of the public accountability and provided easy access to policies and procedures, staff interviews and audit of the ALPR Systems. The Chief of Police acknowledge their intent to comply with MN Statute 13.824 and to continue audits every two years. Golden Valley was found to be compliant in this part of the Statute.



**Conclusion:**

Based on the results of the Golden Valley PD ALPR Audit conducted by LOGIS, we are able to demonstrate that they are using the ALPR System as an effective law enforcement tool to help combat auto theft and other crimes linked to a vehicle license plates, and that their security, public accountability and administration of the program is in compliance with MN Statue 13.824.

This Audit was conducted and attested to by:



Dimitrios Hilton

LOGIS Security Specialist

Submitted to: Golden Valley Chief of Police  
Minnesota Commissioner of Administration  
Legislative Commission on Data Practices and Personal Data Privacy  
Chairs of Legislative Committees.

