



STATE OF MINNESOTA DEPARTMENT OF VETERANS AFFAIRS



20 West 12th Street, Room 206 • St. Paul, MN 55155 • (651) 296-2562
Fax (651) 296-3954 • MinnesotaVeteran.org • 1-888-LinkVet

October 12, 2018

The Honorable Mary Kiffmeyer, Chair
Senate State Government Finance
and Policy and Elections
3101 Minnesota Senate Building
St. Paul, MN 55155

The Honorable Sarah Anderson, Chair
House State Government Finance
583 State Office Building
St. Paul, MN 55155

The Honorable Jim Carlson
Ranking Minority Member
Senate State Government Finance
and Policy and Elections
2207 Senate Office Building
St. Paul, MN 55155

The Honorable Sheldon Johnson
Ranking Minority Member
House State Government Finance
259 State Office Building
St. Paul, MN 55155

Dear Chairs and Ranking Members:

Pursuant to 1st Special Session Laws of 2017, Chapter 4, Article 2, Section 16, I am submitting the attached report on the Minnesota Department of Veterans Affairs' interagency agreements, service-level agreements, and appropriation transfers as outlined in the language below:

(a) By October 15, 2018, and annually thereafter, the head of each agency must provide reports to the chairs and ranking minority members of the legislative committees with jurisdiction over the department or agency's budget on:

(1) interagency agreements or service-level agreements and any renewals or extensions of existing interagency or service-level agreements with another agency if the cumulative value of those agreements is more than \$100,000 in the previous fiscal year; and

(2) transfers of appropriations between accounts within or between agencies, if the cumulative value of the transfers is more than \$100,000 in the previous fiscal year.

The report must include the statutory citation authorizing the agreement, transfer or dollar amount, purpose, and effective date of the agreement, the duration of the agreement, and a copy of the agreement.

(b) As used in this section, "agency" includes the departments of the state listed in section 15.01, a multimember state agency in the executive branch described in section 15.012, paragraph (a), the Office of MN.IT Services, and the Office of Higher Education.

An Equal Opportunity Employer

If you have questions, please contact Benjamin Johnson at, ben.Johnson@state.mn.us or (651) 201-8226.

Sincerely,



Larry Shellito
Commissioner MDVA

Cc:

Paul Carlson, Committee Administrator, Senate State Government Finance and Policy and Elections Committee
John Hultquist, Committee Administrator, House State Government Finance Committee

An Equal Opportunity Employer

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Veterans Affairs

FY 2018 Transfers

October 15, 2018

TRANSFER FROM					TRANSFER TO					Purpose of Transfer	Legal Authority for Transfer
Transfer Out Agency	Transfer Out Fund Name	Transfer Out AppropID	Transfer Out AppropID Name	Transfer Out Amt	Transfer In Agency	Transfer In Fund Name	Transfer In AppropID	Transfer In AppropID Name	Transfer In Amount		
MDVA	General Fund	H752A01	Veterans Homes Direct Ap	(57,635,000)	MDVA	Other Misc Spec Revenue	H752A30	Homes Central Services	57,635,000	Transfer G/F's to Vet Healthcare Program	17 004 01 038 003
MDVA	Other Misc Spec Revenue	H752A30	Homes Central Services	(60,000)	MDVA	General Fund	H752A01	Veterans Homes Direct Ap	60,000	Transfer back to Vet Homes Direct Ap for SEGIP payment	171 004 01 042
MDVA	General Fund	H752A01	Veterans Homes Direct Ap	(60,000)	MMB	General Fund	G9R0189	SEGIP Opt Out	60,000	Healthcare portion of SEGIP Opt Out Budget Reduction	171 004 01 042
MDVA	General Fund	H751VET	Veterans Services Direct Ap	(40,021)	MMB	General Fund	G9R0189	SEGIP Opt Out	40,021	Veterans Services portion of SEGIP Opt Out Budget Reduction	172 004 01 042
MDVA	Gift	H751WW2	WW2 Memorial Donations	(50,000)	ADMIN	Gift	G021612	Medal of Honor Memorial	50,000	Medal of Honor Memorial Contribution	M.S. 168.1255 06
MDVA	General Fund	H751ADM	Veterans Services Admin	(4,338)	MMB	Other Misc Spec Revenue	G100102	Recruiter	4,338	Veterans Services portion of Recruiter at MMB	M.S. 16A.055 & 471.59
MDVA	Other Misc Spec Revenue	H752B10	Veterans Healthcare Admin	(4,339)	MMB	Other Misc Spec Revenue	G100102	Recruiter	4,339	Healthcare portion of Recruiter at MMB	M.S. 16A.055 & 471.59
MDVA	General Fund	H751ADM	Veterans Services Admin	(13,950)	Governors Office	Other Misc Spec Revenue	G391300	State Agency Support	13,950	Veterans Services portion of Governors Policy Office	MS 471.59
MDVA	Other Misc Spec Revenue	H752B10	Veterans Healthcare Admin	(13,950)	Governors Office	Other Misc Spec Revenue	G391300	State Agency Support	13,950	Healthcare portion of Governors Policy Office	MS 471.59
MDVA	General Fund	H751ADM	Veterans Services Admin	(13,550)	ADMIN	Other Misc Spec Revenue	G027203	Enterprise Sustainability	13,550	Veterans Services portion of Admins Sustainability Office	M.S. 16B.04 & 471.59
MDVA	Other Misc Spec Revenue	H752B11	Veterans Healthcare Admin	(13,550)	ADMIN	Other Misc Spec Revenue	G027203	Enterprise Sustainability	13,550	Healthcare portion of Admins Sustainability Office	M.S. 16B.04 & 471.59
MDVA	General Fund	H751GIB	GI Bill Edu Administration	(100,000)	Higher Education	General Fund	E601476	MN GI Bill Admin	100,000	OHE provides administrative services for MN GI Bill grants	M.S. 197.791, Subd 3(b) And 17 004 01 038 002
MDVA	General Fund	H751GIP	GI Bill Edu Grants	(1,600,000)	Higher Education	General Fund	E601475	MN GI Bill Grants	1,600,000	Funds used to pay MN GI Bill Grants to Veterans	M.S. 197.791, Subd 6
Public Safety	Gift	P077066	WWII License Plate Donations	(21,972)	MDVA	Gift	H751WW2	WW2 Mem Donation Match Acct	21,972	Funds Appropriated to MDVA from "Proud to be a Veteran" license plate receipts	M.S. 196.052, Subd 7
Public Safety	Restricted Misc Special Revenue	P077132	SOT License Plate Donations	(558,449)	MDVA	Restricted Misc Special Revenue	H751SOT	Support our Troops	558,449	Funds Appropriated to MDVA from "Support Out Troops" license plate receipts	M.S. 190.19 , Subd 2a
MDVA	Restricted Misc Special Revenue	H751LF2	Little Falls Cem Dev & Maint	(150,000)	MDVA	Restricted Misc Special Revenue	H751PN2	Preston Cem Develop & Maint	150,000	Transfer of Little Falls Maint & Develop receipts to support Preston Cemetery maintenance	M.S. 197.236 , Subd 6
MDVA	Federal	H751SAA	State Approving Agcy Fed Contr	(484,784)	MDVA	Restricted Misc Special Revenue	H751SA1	State Approving Agency	484,784	Move Federal Funds to Restricted Misc Special Revenue Fund per MMB & Statute	M.S. 197.781
TOTAL				(60,823,903)					60,823,903		

Veterans Affairs

FY 2018 Interagency Agreements and Service Level Agreements

October 15, 2018

	Agency	Amount	Legal Authority	Purpose	Effective Date	Duration
1	MN.IT Services*	\$ 5,189,724	M.S. 16E.016	MN.IT provides enterprise IT services to MDVA	7/1/2017	FY 2018
2	Department of Administration	\$ 50,000	M.S. 168.1255 06	Medal of Honor Contribution to build capital ground memorial	1/10/2018	12/31/2020
3	MMB	\$ 60,636	M.S. 16A.055 & 471.39	MMB provides Enterprise Training and Development services to MDVA	7/1/2017	FY 2018
4	MMB	\$ 8,677	M.S. 16A.055 & 471.59	MMB provides State-wide Executive Recruiter services to MDVA	7/1/2017	FY 2018
5	Governors Office	\$ 27,900	MS 471.59	Governors Office provides Policy Advisors and other services	7/1/2017	FY 2018
6	Department of Administration	\$ 27,100	M.S. 16B.04 & 471.59	Admins Office of Enterprise Sustainability support	7/1/2017	FY 2018
7	Office of Higher Education	\$ 100,000	M.S. 197.791, Subd 3(b) And 17 004 01 038 002	OHE provides administrative services for MN GI Bill grants	7/1/2017	FY 2018
8	Office of Higher Education	\$ 1,600,000	M.S. 197.791, Subd 6	Funds used to pay MN GI Bill Grants to Veterans	7/1/2017	FY 2018
9	DEED	\$ 12,500	M.S. 190.19 Subd 2a	MDVA share of 12th Annual Veterans Career Fair event	11/29/2017	8/1/2018
10						
11						
25	Total	\$ 7,076,537				

*Note: The service level agreement between MNIT and MDVA is not included in this MDVA report. Please refer to MNIT's Interagency/Service Level Agreement report.

**STATE OF MINNESOTA
INTERAGENCY AGREEMENT**

This agreement is between the **Minnesota Departments of Administration** ("Admin") and the **Minnesota Department of Veterans Affairs** ("MDVA").

Recitals

- A. Minnesota Laws 2016, Chapter 189, Article 13, Section 64 authorized the Commissioner of Administration to place a memorial on the State Capitol grounds to honor Minnesotans awarded the Medal of Honor.
- B. Minnesota Laws 2017, Chapter 91, Article 4, Section 2, Subd. 6(p), provides as follows: "\$250,000 the first year is to complete design and construction of a memorial in the Capitol area to honor all Minnesota Medal of Honor recipients. This appropriation is not available until the commissioner determines that at least \$250,000 is committed to the project from nonstate sources, and there are sufficient resources to complete the project, as required in Minnesota Statutes, section 16A.502, and Laws 2016, chapter 189, article 13, section 64."
- C. Pursuant to M.S. 168.1255, Subd. 6, the Commissioner of the Minnesota Department of Veterans Affairs agrees to commit \$50,000 of non-state sourced funds to the Minnesota Medal of Honor Committee to be used towards the Medal of Honor Memorial.

Agreement

1 Term of Agreement

- 1.1 **Effective date:** **January 1, 2018**, or upon the date the State obtains all required signatures under Minnesota Statutes Section 16C.05, subdivision 2.
- 1.2 **Expiration date:** **December 31, 2020**, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

2 Scope of Work

2.1 The MDVA will transfer \$50,000 of non-state sourced funds to Admin for the sole benefit of the Minnesota Medal of Honor Committee towards the commitment of funds necessary for the Medal of Honor Memorial project. This transfer requires Minnesota Management and Budget's approval in SWIFT.

2.2 Upon receipt of \$250,000 by Admin for the sole benefit of the Minnesota Medal of Honor Committee to complete the Medal of Honor project, Admin will determine that sufficient funds have been committed to the project to proceed with (1) accessing the additional \$250,000 of monies specified in Minnesota Laws 2017, Chapter 91, Article 4, Section 2, Subd. 6(p), and (2) complete design and construction of the Medal of Honor Memorial.

2.3 If, at the Expiration Date identified in Clause 1.2 of this Agreement or upon termination of this agreement under Clause 7, Admin has not yet determined that sufficient funds have been committed to the Medal of Honor project, Admin will transfer \$50,000 committed by the MDVA in Clause 2.1 back to the MDVA for uses consistent with M.S. 168.1255, Subd. 6.

3 Consideration and Payment

The total obligation of MDVA will be Fifty Thousand and No/100 dollars (\$50,000) under this Agreement.

4 Conditions of Payment

All work under this agreement must be performed in accordance with applicable statutes and laws.

5 Authorized Representative

Admin's Authorized Representative is Wayne Waslaski, Director, 50 Sherburne Ave, Rm 309, St. Paul, MN 55155 (651) 201-2548, or his/her successor.

MDVA's Authorized Representative is Mike McElhiney, Chief of Staff, Minnesota Department of Veteran's Affairs, 100 Veterans Service Building, 20 West 12th Street, Saint Paul, MN 55155, or his/her successor.

5 Amendments

Any amendment to this agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.

6 Liability

Each party will be responsible for its own acts and behavior and the results thereof.

7 Termination

Either party may terminate this agreement at any time, with or without cause, upon 30 days' written notice to the other party.

1. STATE ENCUMBRANCE VERIFICATION
Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

Signed: _____

Date: 1/9/18

2. Minnesota Department of Veterans Affairs

By: _____
(with delegated authority)

Title: CHIEF OF STAFF

Date: 1/9/18

3. Department of Administration

By: _____
(With delegated authority)

Title: Senior Director

Date: 1/10/18

**STATE OF MINNESOTA
INTERAGENCY AGREEMENT**

Pursuant to Minnesota Statutes, Sections 16A.055 and 471.59, this is an agreement between Minnesota Management and Budget and the Minnesota Department of Veterans Affairs.

1. Services to be Performed:

Upfront development costs related to Enterprise Talent Development, including technical support of the Enterprise Learning Management system, project management and implementation for Enterprise Talent Development, communications, eLearning module development, workforce planning and an employee engagement survey.

Authorized Agents:

The following persons will be the primary contacts and authorized agents for all matters concerning this agreement. MMB: Dennis Munkwitz, Chief Financial Officer, or his successor, 400 Centennial Office Building, 658 Cedar Street, St. Paul, MN 55155, (651) 201-8004. For MDVA: Brad Lindsay, Deputy Commissioner, or his successor, 20 12th St. West #2, St. Paul, MN 55155.

2. Consideration and Terms of Payment:

In consideration for the services provided, the Requesting Agency agrees to contribute to this effort as follows:

TOTAL COST for FY 18= \$60,636

You will receive a quarterly invoice from MMB for \$15,159, beginning July 2017. Each quarterly invoice shall be paid within 30 days of receipt.

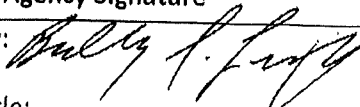
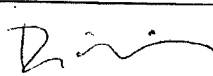
3. Term of Agreement:

This agreement is effective July 15, 2017, and shall remain in effect until June 30, 2018.

4. Amendments:

Any amendments to this agreement will be in writing and will be executed by the same parties who executed the original agreement, or their successors in office.

Approved:

1. Agency Signature	2. Minnesota Management & Budget
By: 	By: 
Title: Deputy Commissioner, MDVA	Title: CFO
Date: 7/27/17	Date: 7-27-17

**STATE OF MINNESOTA
INTERAGENCY AGREEMENT**

Pursuant to Minnesota Statutes, Sections 16A.055 and 471.59, this is an agreement between Minnesota Management & Budget and Veteran's Affairs.

1. Services to be Performed:

The statewide executive recruiter will provide expertise and guidance to cabinet-level agencies in the filling of higher-level positions within the executive branch.

Authorized Agents:

The following persons will be the primary contacts and authorized agents for all matters concerning this agreement. MMB: Dennis Munkwitz, Chief Financial Officer, or his successor, 400 Centennial Office Building, 658 Cedar Street, St. Paul, MN 55155, (651) 201-8004. For Veteran's Affairs: Brad Lindsay, Deputy Commissioner, or his successor, 116 Veterans Service Building, 20 West 12th Street, St. Paul, MN 55155.

2. Consideration and Terms of Payment:

In consideration for executive recruiting services provided, the Requesting Agency agrees to contribute to this effort as follows:

TOTAL COST = \$8,677.00

Please enter a FY18 appropriation transfer in SWIFT to accounting string:
Fund – 2001, FinDeptID – G1010000, ApprID – G100102

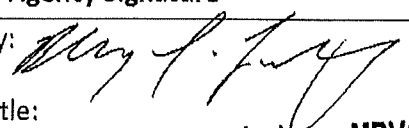
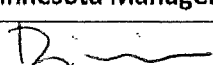
3. Term of Agreement:

This agreement is effective July 1, 2017, and shall remain in effect until June 30, 2018.

4. Amendments:

Any amendments to this agreement will be in writing and will be executed by the same parties who executed the original agreement, or their successors in office.

Approved:

1. Agency Signature	2. Minnesota Management & Budget
By: 	By: 
Title: Deputy Commissioner, MDVA	Title: CFO
Date: 7/28/17	Date: 7-28-17



STATE OF MINNESOTA INTERAGENCY AGREEMENT

This agreement is by and between the OFFICE OF THE GOVERNOR and the DEPARTMENT OF VETERANS AFFAIRS (agency).

Services

The OFFICE OF THE GOVERNOR agrees to provide:

- Policy advisors, communications specialists, diversity and inclusion specialists, constituent services caseworkers, and legal staff to work closely with each agency head and/or designees to support the work of both the agency and the Governor's Office related to each issue area as well as Federal affairs work to represent the funding and policy interests of the various state agencies in the nation's capital.

The Governor's Office will provide administrative and personnel oversight, with agencies having access to the staff as needed to achieve its goals.

Term of Agreement

Effective date: July 01, 2017

Expiration date: June 30, 2018

Consideration and Payment

Cabinet agencies will contribute funds to be used for salaries, fringe benefits, and operating expenses to help support work related to federal affairs, legislative and cabinet affairs staff, communications, constituent services, and legal staff.

The total obligation for the agency is \$27,900.00 for the fiscal year ending June 30, 2018. Fiscal year payment should be processed by July 15, 2017. Contributions were based on a number of factors including size of agency, time spent on agency-related issues, federal dollars received, and previous contributions.

Conditions of Payment

All services provided by the Office of the Governor under this agreement must be performed to the satisfaction of the agency's Commissioner.

Authorized Representative

The Office of the Governor's Authorized Representative is Amanda Simpson, Director of Operations. The agency's Authorized Representative is the Commissioner.

Amendments

Any amendment to this agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.

Liability

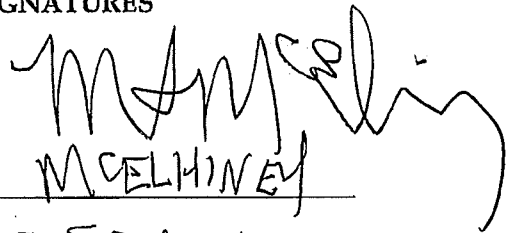
Each party will be responsible for its own acts and behavior and the results thereof.

Termination

Either party may terminate this agreement at any time, with or without cause, upon 30 days' written notice to the other party.

AUTHORIZED SIGNATURES

Agency Signature



By: MIKE MCELHINEY

Title: CHIEF OF STAFF

Date: 6-23-17

Office of the Governor Signature

By: Beery

Title: Dir of Operations

Date: 6/16/17

**STATE OF MINNESOTA
INTERAGENCY AGREEMENT**

Pursuant to Minnesota Statutes, Sections 16B.04 and 471.59, this is an agreement between the Department of Administration (Admin) and the Department of Veterans Affairs (MDVA).

1. Services to be Performed:

Admin's Office of Enterprise Sustainability (OES) will support state agencies by helping them to make choices that will improve sustainability outcomes through the implementation of best practices in their agency, provide agencies the assistance needed to reduce greenhouse gas emissions and water usage, increase energy efficiency and recycling, and to better coordinate sustainability efforts across state government. In order to provide transparency, OES is working to develop a State Government Sustainability Reporting Tool that will help agencies track and report their sustainability data.

2. Authorized Agents:

The following persons will be the primary contacts and authorized agent for all matters concerning this agreement:

Admin: Erin Campbell, Assistant Commissioner, or her successor, Room 200, 50 Sherburne Ave., St. Paul, MN 55155, (651) 201-2561

MDVA: Mike McElhiney, Chief of Staff, 20 West 12th St., St. Paul, MN 55155 (651) 757-1530

3. Consideration and terms of Payment

In consideration for sustainability services provided, MDVA agrees to contribute as follows:

- Enter an appropriation transfer in SWIFT using the following accounting codes:
Fund 2001, FinDeptID G021ADMN, Approp ID G027203
- If assistance is needed, please contact Rachel Douglas (Rachel.Douglas@state.mn.us or 651.201.2531).
- Please transfer the following amounts no later than August 1st of each fiscal year:
FY 2018: \$27,100 FY2019: \$22,400 Total for the biennium: \$49,500

4. Terms of Agreement

This agreement is effective July 1, 2017 and shall remain in effect until June 30, 2019.

5. Amendments

Any amendment to this agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.

Approved:

Department of Administration

Department of Veterans Affairs

<p>By: <u>Erin M Campbell</u></p> <p>Title: <u>Assistant Commissioner</u></p> <p>Date: <u>7.25.17</u></p>	<p>By: <u>Mike McElhiney</u></p> <p>Title: <u>CHIEF OF STAFF</u></p> <p>Date: <u>7-25-17</u></p>
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**STATE OF MINNESOTA
INTERAGENCY AGREEMENT**

This agreement is between the Minnesota Departments of Veterans Affairs (MDVA) and the Minnesota Office of Higher Education (OHE). The purpose of this agreement is to provide delegation authority to OHE from MDVA to assist in administering the Minnesota GI Bill program as provided under Minnesota Statutes, §197.791, Subd 3(b).

Agreement

1 Term of Agreement

- 1.1 *Effective date:* July 1, 2017, or the date the State obtains all required signatures under Minnesota Statutes Section 16C.05, subdivision 2, whichever is later.
- 1.2 *Expiration date:* June 30, 2018, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

2 Scope of Work

- 2.1 The OHE shall award and administer grants to eligible veterans or the eligible spouses and children of veterans as provided under Minnesota Statutes, section 197.791 Minnesota GI Bill Program.

- 2.2 MDVA and OHE shall comply with the requirements specified in Exhibit A, Data Sharing Agreement Addendum, which is attached and incorporated into this Agreement.

3 Consideration and Payment

- 3.1 The OHE shall submit an invoice by July 12, 2017 and the MDVA shall issue a lump sum transfer of appropriation in the amount of \$1,700,000 on or before July 26, 2017. The allocation is as follows:

- 3.1.1 Of this appropriation, no more than \$100,000 may be used for the administrative costs of operating this program. Accounting String E6010000 E601476 Fund 1000
- 3.1.2 Of this appropriation, \$1,600,000 shall be available to eligible veterans or the eligible spouses and children of veterans as provided under Minnesota Statute, section 197.791 Minnesota GI Bill Program. Accounting String E6010000 E601475 Fund 1000

- 3.2 If the appropriation is insufficient, the OHE shall provide supporting data to the MDVA for a formal request to increase the fiscal year 2018 open appropriation.

4 Conditions of Payment

All services provided by OHE under this agreement must be performed to MDVA's satisfaction, as determined at the sole discretion of MDVA's Authorized Representative.

5 Authorized Representative

- 5.1 MDVA's Authorized Representative is David Bellefeuille, Director - Education and Employment, 20 West 12th Street, 2nd Floor, St Paul, MN 55155, (651)757-1564, or his successor.
- 5.2 OHE's Authorized Representative is Tim Geraghty, 1450 Energy Park Dr. Suite 350, St Paul, MN

55108, (651)259-3950, or his successor.

6 Amendments and Assignments

6.1 Any amendment to this agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.

6.2 OHE or MDVA may not assign its obligations or interest under this agreement to another agency.

7 Liability

OHE and MDVA agree that they are responsible for their own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of the other party to this addendum or preceding Interagency Agreement and the results thereof. The liability of a state agency is governed by the provisions of the Minnesota Torts Claims Act, Minn. Stat. § 3.732 and 3.736, *et. seq.*, and other applicable law.

8 Termination

Either party may terminate this agreement at any time, with or without cause, upon 30 days' written notice to the other party.

APPROVED:

1. STATE ENCUMBRANCE VERIFICATION
Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16C.15 and 16C.05.

Signed: [Signature]
Date: 7-10-17

3. Office of Higher Education

By: [Signature]
(with delegated authority)

Title: CFO
Date: 7/7/2017

2. Minnesota Department of Veterans Affairs

By: [Signature]
(With delegated authority)

Title: Dir. ED + Employment
Date: 7-10-17

**STATE OF MINNESOTA
INTERAGENCY AGREEMENT**

This agreement is between the **Minnesota Departments of Administration** ("Admin") and the **Minnesota Department of Veterans Affairs** ("MDVA").

Recitals

- A. Minnesota Laws 2016, Chapter 189, Article 13, Section 64 authorized the Commissioner of Administration to place a memorial on the State Capitol grounds to honor Minnesotans awarded the Medal of Honor.
- B. Minnesota Laws 2017, Chapter 91, Article 4, Section 2, Subd. 6(p), provides as follows: "\$250,000 the first year is to complete design and construction of a memorial in the Capitol area to honor all Minnesota Medal of Honor recipients. This appropriation is not available until the commissioner determines that at least \$250,000 is committed to the project from nonstate sources, and there are sufficient resources to complete the project, as required in Minnesota Statutes, section 16A.502, and Laws 2016, chapter 189, article 13, section 64."
- C. Pursuant to M.S. 168.1255, Subd. 6, the Commissioner of the Minnesota Department of Veterans Affairs agrees to commit \$50,000 of non-state sourced funds to the Minnesota Medal of Honor Committee to be used towards the Medal of Honor Memorial.

Agreement

1 Term of Agreement

- 1.1 **Effective date:** **January 1, 2018**, or upon the date the State obtains all required signatures under Minnesota Statutes Section 16C.05, subdivision 2.
- 1.2 **Expiration date:** **December 31, 2020**, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

2 Scope of Work

2.1 The MDVA will transfer \$50,000 of non-state sourced funds to Admin for the sole benefit of the Minnesota Medal of Honor Committee towards the commitment of funds necessary for the Medal of Honor Memorial project. This transfer requires Minnesota Management and Budget's approval in SWIFT.

2.2 Upon receipt of \$250,000 by Admin for the sole benefit of the Minnesota Medal of Honor Committee to complete the Medal of Honor project, Admin will determine that sufficient funds have been committed to the project to proceed with (1) accessing the additional \$250,000 of monies specified in Minnesota Laws 2017, Chapter 91, Article 4, Section 2, Subd. 6(p), and (2) complete design and construction of the Medal of Honor Memorial.

2.3 If, at the Expiration Date identified in Clause 1.2 of this Agreement or upon termination of this agreement under Clause 7, Admin has not yet determined that sufficient funds have been committed to the Medal of Honor project, Admin will transfer \$50,000 committed by the MDVA in Clause 2.1 back to the MDVA for uses consistent with M.S. 168.1255, Subd. 6.

3 Consideration and Payment

The total obligation of MDVA will be Fifty Thousand and No/100 dollars (\$50,000) under this Agreement.

4 Conditions of Payment

All work under this agreement must be performed in accordance with applicable statutes and laws.

5 Authorized Representative

Admin's Authorized Representative is Wayne Waslaski, Director, 50 Sherburne Ave, Rm 309, St. Paul, MN 55155 (651) 201-2548, or his/her successor,

MDVA's Authorized Representative is Mike McElhiney, Chief of Staff, Minnesota Department of Veteran's Affairs, 100 Veterans Service Building, 20 West 12th Street, Saint Paul, MN 55155, or his/her successor.

5 Amendments

Any amendment to this agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.

6 Liability

Each party will be responsible for its own acts and behavior and the results thereof.

7 Termination

Either party may terminate this agreement at any time, with or without cause, upon 30 days' written notice to the other party.

1. STATE ENCUMBRANCE VERIFICATION
Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

Signed: [Signature]
Date: 1/9/18

2. Minnesota Department of Veterans Affairs

By: [Signature]
(with delegated authority)
Title: CHIEF OF STAFF
Date: 1/9/18

3. Department of Administration

By: [Signature]
(With delegated authority)
Title: Senior Director
Date: 1/10/18

**STATE OF MINNESOTA
INTERAGENCY AGREEMENT**

Pursuant to Minnesota Statutes, Sections 16A.055 and 471.59, this is an agreement between Minnesota Management and Budget and the Minnesota Department of Veterans Affairs.

1. Services to be Performed:

Upfront development costs related to Enterprise Talent Development, including technical support of the Enterprise Learning Management system, project management and implementation for Enterprise Talent Development, communications, eLearning module development, workforce planning and an employee engagement survey.

Authorized Agents:

The following persons will be the primary contacts and authorized agents for all matters concerning this agreement. MMB: Dennis Munkwitz, Chief Financial Officer, or his successor, 400 Centennial Office Building, 658 Cedar Street, St. Paul, MN 55155, (651) 201-8004. For MDVA: Brad Lindsay, Deputy Commissioner, or his successor, 20 12th St. West #2, St. Paul, MN 55155.

2. Consideration and Terms of Payment:

In consideration for the services provided, the Requesting Agency agrees to contribute to this effort as follows:

TOTAL COST for FY 18= \$60,636

You will receive a quarterly invoice from MMB for \$15,159, beginning July 2017. Each quarterly invoice shall be paid within 30 days of receipt.

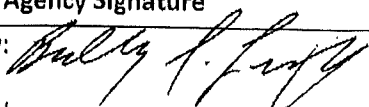
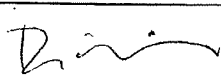
3. Term of Agreement:

This agreement is effective July 15, 2017, and shall remain in effect until June 30, 2018.

4. Amendments:

Any amendments to this agreement will be in writing and will be executed by the same parties who executed the original agreement, or their successors in office.

Approved:

1. Agency Signature	2. Minnesota Management & Budget
By: 	By: 
Title: Deputy Commissioner, MDVA	Title: CFO
Date: 7/27/17	Date: 7-27-17

**STATE OF MINNESOTA
INTERAGENCY AGREEMENT**

Pursuant to Minnesota Statutes, Sections 16A.055 and 471.59, this is an agreement between Minnesota Management & Budget and Veteran's Affairs.

1. Services to be Performed:

The statewide executive recruiter will provide expertise and guidance to cabinet-level agencies in the filling of higher-level positions within the executive branch.

Authorized Agents:

The following persons will be the primary contacts and authorized agents for all matters concerning this agreement. MMB: Dennis Munkwitz, Chief Financial Officer, or his successor, 400 Centennial Office Building, 658 Cedar Street, St. Paul, MN 55155, (651) 201-8004. For Veteran's Affairs: Brad Lindsay, Deputy Commissioner, or his successor, 116 Veterans Service Building, 20 West 12th Street, St. Paul, MN 55155.

2. Consideration and Terms of Payment:

In consideration for executive recruiting services provided, the Requesting Agency agrees to contribute to this effort as follows:

TOTAL COST = \$8,677.00

Please enter a FY18 appropriation transfer in SWIFT to accounting string:
Fund – 2001, FinDeptID – G1010000, ApprID – G100102

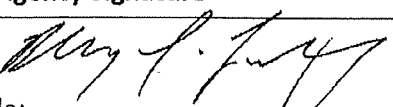
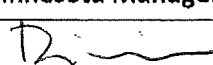
3. Term of Agreement:

This agreement is effective July 1, 2017, and shall remain in effect until June 30, 2018.

4. Amendments:

Any amendments to this agreement will be in writing and will be executed by the same parties who executed the original agreement, or their successors in office.

Approved:

1. Agency Signature	2. Minnesota Management & Budget
By: 	By: 
Title: Deputy Commissioner, MDVA	Title: CFO
Date: 7/28/17	Date: 7-28-17



STATE OF MINNESOTA INTERAGENCY AGREEMENT

This agreement is by and between the OFFICE OF THE GOVERNOR and the DEPARTMENT OF VETERANS AFFAIRS (agency).

Services

The OFFICE OF THE GOVERNOR agrees to provide:

- Policy advisors, communications specialists, diversity and inclusion specialists, constituent services caseworkers, and legal staff to work closely with each agency head and/or designees to support the work of both the agency and the Governor's Office related to each issue area as well as Federal affairs work to represent the funding and policy interests of the various state agencies in the nation's capital.

The Governor's Office will provide administrative and personnel oversight, with agencies having access to the staff as needed to achieve its goals.

Term of Agreement

Effective date: July 01, 2017

Expiration date: June 30, 2018

Consideration and Payment

Cabinet agencies will contribute funds to be used for salaries, fringe benefits, and operating expenses to help support work related to federal affairs, legislative and cabinet affairs staff, communications, constituent services, and legal staff.

The total obligation for the agency is \$27,900.00 for the fiscal year ending June 30, 2018. Fiscal year payment should be processed by July 15, 2017. Contributions were based on a number of factors including size of agency, time spent on agency-related issues, federal dollars received, and previous contributions.

Conditions of Payment

All services provided by the Office of the Governor under this agreement must be performed to the satisfaction of the agency's Commissioner.

Authorized Representative

The Office of the Governor's Authorized Representative is Amanda Simpson, Director of Operations. The agency's Authorized Representative is the Commissioner.

Amendments

Any amendment to this agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.

Liability

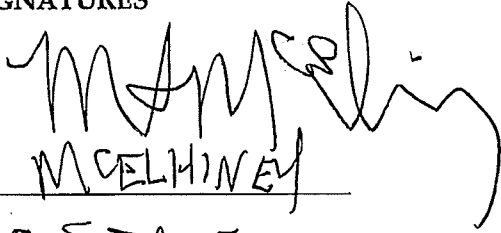
Each party will be responsible for its own acts and behavior and the results thereof.

Termination

Either party may terminate this agreement at any time, with or without cause, upon 30 days' written notice to the other party.

AUTHORIZED SIGNATURES

Agency Signature



By: MIKE MCELHINEY

Title: CHIEF OF STAFF

Date: 6-23-17

Office of the Governor Signature

By: Deery

Title: Dir of Operations

Date: 6/16/17

**STATE OF MINNESOTA
INTERAGENCY AGREEMENT**

Pursuant to Minnesota Statutes, Sections 16B.04 and 471.59, this is an agreement between the Department of Administration (Admin) and the Department of Veterans Affairs (MDVA).

1. Services to be Performed:

Admin's Office of Enterprise Sustainability (OES) will support state agencies by helping them to make choices that will improve sustainability outcomes through the implementation of best practices in their agency, provide agencies the assistance needed to reduce greenhouse gas emissions and water usage, increase energy efficiency and recycling, and to better coordinate sustainability efforts across state government. In order to provide transparency, OES is working to develop a State Government Sustainability Reporting Tool that will help agencies track and report their sustainability data.

2. Authorized Agents:

The following persons will be the primary contacts and authorized agent for all matters concerning this agreement:

Admin: Erin Campbell, Assistant Commissioner, or her successor, Room 200, 50 Sherburne Ave., St. Paul, MN 55155, (651) 201-2561

MDVA: Mike McElhiney, Chief of Staff, 20 West 12th St., St. Paul, MN 55155 (651) 757-1530

3. Consideration and terms of Payment

In consideration for sustainability services provided, MDVA agrees to contribute as follows:

- Enter an appropriation transfer in SWIFT using the following accounting codes:
Fund 2001, FinDeptID G021ADMN, Approp ID G027203
- If assistance is needed, please contact Rachel Douglas (Rachel.Douglas@state.mn.us or 651.201.2531).
- Please transfer the following amounts no later than August 1st of each fiscal year:
FY 2018: \$27,100 FY2019: \$22,400 Total for the biennium: \$49,500

4. Terms of Agreement

This agreement is effective July 1, 2017 and shall remain in effect until June 30, 2019.

5. Amendments

Any amendment to this agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.

Approved:

Department of Administration By: <u>Erin M Campbell</u> Title: <u>Assistant Commissioner</u> Date: <u>7.25.17</u>	Department of Veterans Affairs By: <u>Mike McElhiney</u> Title: <u>CHIEF OF STAFF</u> Date: <u>7-25-17</u>
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**STATE OF MINNESOTA
INTERAGENCY AGREEMENT**

This agreement is between the Minnesota Departments of Veterans Affairs (MDVA) and the Minnesota Office of Higher Education (OHE). The purpose of this agreement is to provide delegation authority to OHE from MDVA to assist in administering the Minnesota GI Bill program as provided under Minnesota Statutes, §197.791, Subd 3(b).

Agreement

1 Term of Agreement

- 1.1 *Effective date:* July 1, 2017, or the date the State obtains all required signatures under Minnesota Statutes Section 16C.05, subdivision 2, whichever is later.
- 1.2 *Expiration date:* June 30, 2018, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

2 Scope of Work

- 2.1 The OHE shall award and administer grants to eligible veterans or the eligible spouses and children of veterans as provided under Minnesota Statutes, section 197.791 Minnesota GI Bill Program.

- 2.2 MDVA and OHE shall comply with the requirements specified in Exhibit A, Data Sharing Agreement Addendum, which is attached and incorporated into this Agreement.

3 Consideration and Payment

- 3.1 The OHE shall submit an invoice by July 12, 2017 and the MDVA shall issue a lump sum transfer of appropriation in the amount of \$1,700,000 on or before July 26, 2017. The allocation is as follows:

- 3.1.1 Of this appropriation, no more than \$100,000 may be used for the administrative costs of operating this program. Accounting String B6010000 B601476 Fund 1000
- 3.1.2 Of this appropriation, \$1,600,000 shall be available to eligible veterans or the eligible spouses and children of veterans as provided under Minnesota Statute, section 197.791 Minnesota GI Bill Program. Accounting String B6010000 B601475 Fund 1000

- 3.2 If the appropriation is insufficient, the OHE shall provide supporting data to the MDVA for a formal request to increase the fiscal year 2018 open appropriation.

4 Conditions of Payment

All services provided by OHE under this agreement must be performed to MDVA's satisfaction, as determined at the sole discretion of MDVA's Authorized Representative.

5 Authorized Representative

- 5.1 MDVA's Authorized Representative is David Bellefeuille, Director - Education and Employment, 20 West 12th Street, 2nd Floor, St Paul, MN 55155, (651)757-1564, or his successor.
- 5.2 OHE's Authorized Representative is Tim Geraghty, 1450 Energy Park Dr. Suite 350, St Paul, MN

55108, (651)259-3950, or his successor.

6 Amendments and Assignments

6.1 Any amendment to this agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.

6.2 OHE or MDVA may not assign its obligations or interest under this agreement to another agency.

7 Liability

OHE and MDVA agree that they are responsible for their own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of the other party to this addendum or preceding Interagency Agreement and the results thereof. The liability of a state agency is governed by the provisions of the Minnesota Torts Claims Act, Minn. Stat. § 3.732 and 3.736, *et. seq.*, and other applicable law.

8 Termination

Either party may terminate this agreement at any time, with or without cause, upon 30 days' written notice to the other party.

APPROVED:

1. STATE ENCUMBRANCE VERIFICATION
Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16C.15 and 16C.05.

Signed: [Signature]
Date: 7-10-17

3. Office of Higher Education

By: [Signature]
(with delegated authority)

Title: CFO
Date: 7/7/2017

2. Minnesota Department of Veterans Affairs

By: [Signature]
(With delegated authority)

Title: Dir. ED+ Employment
Date: 7-10-17

**STATE OF MINNESOTA
INTERAGENCY AGREEMENT**

This agreement is between the Minnesota Department of Veterans Affairs (MDVA) and the Department of Employment and Economic Development (DEED).

Agreement

1 Term of Agreement

1.1 *Effective date:* November 29, 2017, or the date the State obtains all required signatures under Minnesota Statutes Section 16C.05, subdivision 2, whichever is later.

1.2 *Expiration date:* August 1, 2018, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

2 Scope of Work

Veterans Services within the Workforce Development division of DEED will host the 12th Annual Veterans Career Fair on Wednesday, July 18, 2018 at the Earle Brown Heritage Center in Brooklyn Center, MN. This career fair will host 155 companies and service providers to an estimated 1,000 + veterans and their family members seeking employment. MDVA Employment Services will assist in the payment of the space to host this event as well as for marketing and advertising.

A copy of the estimated career fair budget is attached in Exhibit A.

3 Consideration and Payment

As the lead Agency, DEED will manage the logistics, expend funds for the costs of the career fair, and will invoice the partnering agency for reimbursement of their portion of the career fair.

Total obligation for the 12th Annual Veterans Career Fair is an estimated \$59,932.23.

DEED will invoice the partnering agency no more than \$12,500.00 for actual costs incurred.

The payment is to be made to DEED using the applicable vendor number:

B2200000000 Location: 001

The total obligation of the partnering agency for all reimbursements to DEED under this agreement will not exceed \$12,500.00.

4 Conditions of Payment

All services provided by DEED under this agreement must be performed to the partnering Agency commissioner's satisfaction, as determined at the sole discretion of said commissioner.

5 Authorized Representative

DEED's Authorized Representative is Christine Pribbernow, Event Planner, 332 Minnesota Street, Suite E200, St. Paul, MN 55101, 651-259-7169, or Eveline Martinez, Event Planner, 332 Minnesota Street, Suite E200, St. Paul, MN 55101, 651-259-7298, or their successors.

MDVA's Authorized Representative is Dave Bellefeuille, Director—Education and Employment, 20 West 12th Street, 2nd Floor, St. Paul, MN 55155, 651-757-1564, or his successor.

6 Amendments

Any amendment to this agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.

7 Liability

Each party will be responsible for its own acts and behavior and the results thereof.

8 Termination

Either party may terminate this agreement at any time, with or without cause, upon 30 days' written notice to the other party.

1. STATE ENCUMBRANCE VERIFICATION

Individual certificates that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

Signed: [Signature]

Date: 12-20-17 K-135947/R 3-32845

3. Minnesota Department of Employment & Economic Development

By: [Signature]
(with delegated authority)

Title: Deputy Commissioner

Date: 12-20-17

2. Minnesota Department of Veterans Affairs

By: [Signature]
(With delegated authority)

Deputy Commissioner, MDVA

Title: _____

Date: 12/19/17