



March 20, 2019

Senator Mary Kiffmeyer
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Minnesota Senate
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Saint Paul, MN 55155

Representative Mike Nelson
Chair, State Government Finance
Minnesota House of Representatives
100 Rev. Dr. Martin Luther King Jr. Blvd.
Saint Paul, MN 55155

Representative Mike Freiberg
Chair, Government Operations
Minnesota House of Representatives
100 Rev. Dr. Martin Luther King Jr. Blvd.
Saint Paul, MN 55155

Senators and Representatives,

Pursuant to Minnesota Statutes 16E.01 Subdivision 3 (f) and 16E.03 Subd. 2, please find attached two mandated reports from the Office of MN.IT Services.

The MNIT Enterprise Project Portfolio report details the portfolio of IT projects that MNIT Project Management Offices (PMOs) manage for executive branch agencies. It includes all 328 active projects as of end-of-November 2018. This report is intended to provide an enterprise view into the breadth, depth, and health of the executive branch IT project portfolio.

The 2019 update to the Minnesota IT Services Master Plan maps the strategies identified in the 2017 Master Plan to examples of strategic execution, highlighting the actions MN.IT performed in the past two years to deliver technology solutions for state government. This report serves to increase situational awareness of the work performed by MN.IT to generate highly-reliable and secure service for the State's executive branch.

Please let me know if you have any questions or would like additional information.

Sincerely,

A handwritten signature in black ink that reads 'William J. Poirier'.

William Poirier
Acting Commissioner and State Chief Information Officer

Cc: Sen. Jim Carlson, Rep. Tony Albright, Rep. Nick Zerwas

658 Cedar Street, St. Paul, MN 55155



IT Project Portfolio Summary State of Minnesota

Compiled by Minnesota IT Services ePMO | January, 2019

Minnesota IT Services
Enterprise Program Management Office (ePMO)
658 Cedar Street
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Upon request, this material will be made available in an alternative format such as large print, Braille or audio recording. Printed on recycled paper.

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Executive Summary

The Minnesota IT Services (MNIT) Enterprise Program Management Office (ePMO) compiled the following project portfolio report in accordance with Minnesota State Statute 16E.01, Subdivision 3, Paragraph (f).

This report details the portfolio of IT projects that MNIT Project Management Offices (PMOs) manage for executive branch agencies. It includes all active projects as of end-of-November 2018.

IT Portfolio and Project Management – An enterprise view

MNIT supports its executive branch agency business partners by managing and delivering the IT components of projects. Project initiation, prioritization, and governance remain a function of each agency's business leaders. Business leaders largely perform project funding decisions and project prioritization within the context of their specific organizations, while the management of most of the projects is done by an agency-based MNIT PMO. The agency-based PMOs, under the leadership of their MNIT Chief Business Technology Officers (CBTOs), are given significant autonomy to ensure they can develop processes that best support their business partner's needs. MNIT maintains enterprise oversight by requiring that the PMOs comply with the MNIT Services Project Portfolio Management Policy and Standard, and that they report on the health and status of their projects on a monthly basis. The monthly project status updates focus on the progress and health of the IT components of the project.

To better facilitate reporting, MNIT implemented a "tool-of-record" enterprise-wide in 2015. Its implementation represents a significant step forward for MNIT's project portfolio management. Project information and status updates in the tool-of-record are provided by the people directly managing the projects. The information available in the tool-of-record enables MNIT, agency, and state leaders to have a common understanding of the breadth of IT projects being delivered to our business partners.

The attached report is taken directly from the tool-of-record. Since the information comes directly from the staff managing the projects, it reflects the diversity of how IT projects are managed at agencies and it is indicative of the varying levels of PMO maturity across the enterprise. MNIT believes that providing this level of transparency provides the Minnesota Legislature and other State leaders with valuable data that will help inform their decision-making.

MNIT continues to improve its processes which in turn will improve the quality of project data available for reporting. MNIT is also developing and implementing controls that will result in a more centralized and inclusive approach to managing the portfolio.

Key Facts

Number of active projects as of end-of-November: **328**

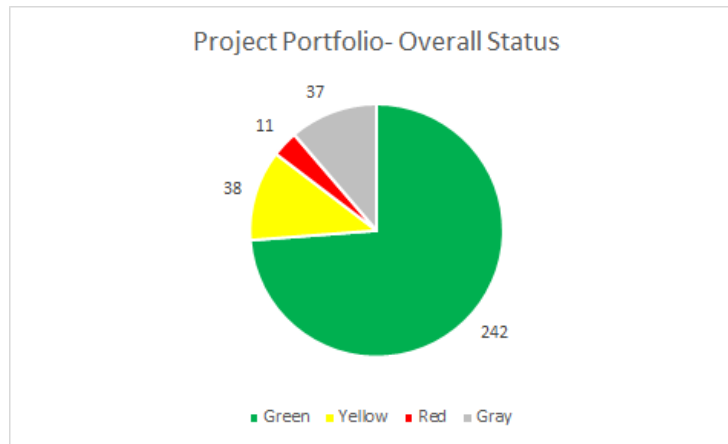


Figure 1 - Number of projects by Overall status

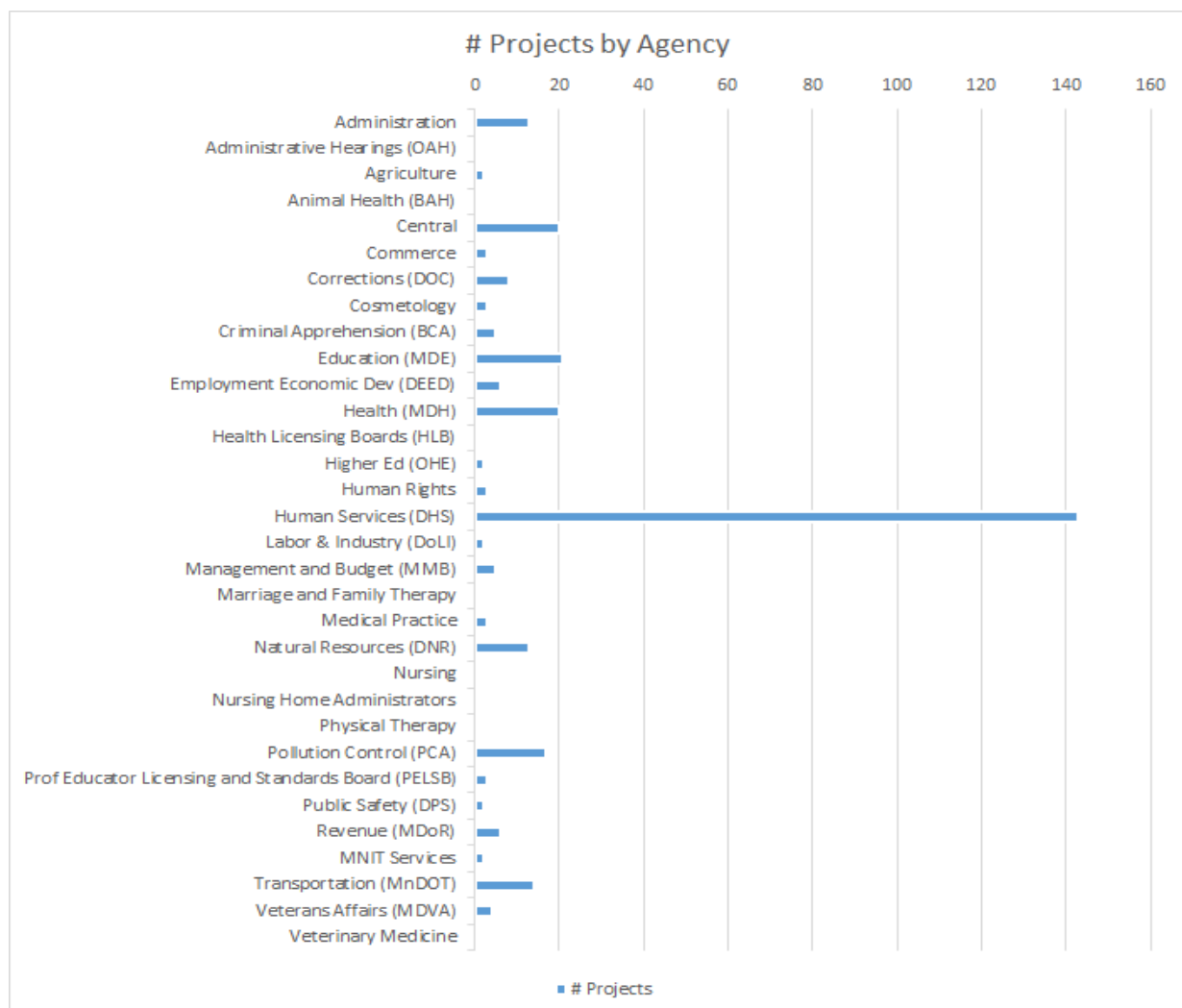


Figure 2 - Number of active projects by Agency

Report Content

The information included in the report is based on the end-of-November 2018 project status updates submitted by MNIT PMOs supporting Executive Branch Agencies. The information headings are as follows:

- **Agency**
The Executive Branch agency that is fiscally responsible for the project.
- **Project Name**
The project's identifying name, as determined by the agency-based MNIT PMO.
- **Project Objectives and Description**
A concise project summary, including its main expected outcomes.
- **Start Date**
The project's anticipated start date, as determined by the project sponsor and/or senior stakeholders.
- **Finish Date**
The project's anticipated finish date, as determined by the project manager and project sponsor (and/or senior stakeholders). If the finish date is blank, the project is in its planning phase and the end date has not yet been determined.
- **Project Overall Status**
The project manager's subjective assessment of the project's health at the time of the status update. The project's overall status is reported on by using a green, yellow, red, or gray color assignation, which indicate the following:
 - GREEN: Project is controlled, in alignment, and going as planned.
 - YELLOW: Caution, there is a slight deviation from the plan. Corrective actions may be needed or are already underway.
 - RED: Project has deviated significantly from the plan. Corrective actions are needed or change-control processes may be required to adjust the project's scope, schedule, or budget.
 - GRAY: Project is very early in its life-cycle, or there is insufficient information to assess health.
- **PM Executive Commentary**
Concise summary of the project's health and status at the time of the status update. If a status indicator is marked Red, a brief explanation of why and what corrective action is needed.

State of Minnesota IT Project Portfolio

Row	Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
1	Administration	Admin/MDHR/BMS Security Training 2018	Deliver annual computer based training (CBT) on IT Security - Securing the Human. Covers staff at Admin, MDHR, BMS. Securing the human is a security Awareness Program that the Department of Administration conducts to keep the employees aware of the dangers posed by the data breaches and any other IT related dangers that they may directly or indirectly be faced with during the course of their day-to-day task performances while at work. This program is set in a quiz like form where employees watch short videos in segments of about two minutes each and they are supposed to answer questions correctly from the videos watched before they can move on to watch another one in serialized format. This program is conducted annually by the Department of Administration.	10/18/18	12/31/18	Green	Week of November 23, 2018. The securing the human training is in progress and a partial progress report was requested by CBTO to analyze the status of the users' progression in taking the training. A report was provided to that effect and a decision will be made afterwards on how to remind the users of the required training to be completed. The trending is yellow on this project because there are different divisions with different due dates. ADM, MDHR, BMS all have different deadlines for their staff to complete this required training on December 7, 2018, December 17, 2018 and December 20, 2018 respectively. Once all the progression report shows a significant completion percentage, the trending color will change to green. Otherwise as of November 21, 2018, the progression percentage of users completing their training is at 4%.
2	Administration	Admin (eProcurement) Enterprise Procurement Web Publish Manual	Building on the work delivered in the eProcurement project (this project is a continuation of eProcurement), this project will take the processes developed with the vendor and create a pilot (draft) web manual that contains them. Project may take the draft and after revisions, deploy the content as the actual web procurement manual.	3/26/18	1/31/19	Green	The content development restarted on Monday, November 5, 2018 and should be completed in December 2018. Wireframe development will be concurrent. Both parts together should be completed in January 2019. The final phase is to load the content into the state's Tridion system for posting on our website; state may perform this task with MNIT resources or exercise an option for the consultants to do this. Project re-baselined to close-out January 31, 2019 (from December 31, 2018) to allow more time for business to review deliverables.
3	Administration	Admin Document Management System Planning	Determine requirements needed by all divisions to help procure one system that can be used by all divisions. Select product. Plan implementation. Pilot selected product.	7/20/16	3/31/19	Green	November 27, 2018 Project re-baselined to March 31, 2019 to add a pilot for the selected product FileNet (using the MNIT Center of Excellence). Determined that a business person needed to chair the implementation steering committee to provide leadership direction. Executive Sponsor will appoint.
4	Administration	Admin Enterprise Fleet Management M5 Upgrade	Upgrade Fleet management application, update Oracle database 11g to 12c, build new application and reporting servers.	7/1/17	12/31/19	Green	Week ending Nov 23, 2018 This week, completed setup for bulk fuel processing in production environment for employee validation for DOC Faribault location. Next week, continue testing bulk fuel transactions at DOC Faribault using Dept and Vehicle cards validating employee id's for larger group of plant employees. M5 version 18 is now available and planning to review enhancements to determine if it makes sense to upgrade to this release now, while still in test environment. Also, setting up new production servers with required tools needed for the upgrade.
5	Administration	Admin Enterprise Parking and Transit System (PATS) - Phase II Build and Implement	Replace Admin's Capitol Complex Parking and Transit Pass Management system. Phase I (Design and Estimate) was completed and approved at the beginning of July, 2018. Phase II - Build and Implement began on 7/23/2018. There will 3 major releases for this project: Release 1 - Back Office Functionality for managing parking and transit accounts by FMD staff, and billing management for FMR. Release 2 - Customer Portal functionality, allowing parking and transit customers to manage their account and request parking and transit services. Also includes online credit card payments for invoiced accounts. Release 3 - Additional Features and Functions. These are capabilities request by FMD that could be delivered in a later release.	7/23/18	4/12/19	Green	For Week Ending 11/23/2018 Project Schedule remains Yellow at this time. Project plan has been updated and will be reviewed the week after Thanksgiving. Individual account maintenance development is complete and is now being tested by the BA. BA is ensuring that scripts are accurate for user testing. State Agency and Company/Organization Account maintenance functions are complete, with the exception of additional contact data. Initial data cleanup tasks are complete for account contacts and addresses. We are moving on to permits, vehicles, and account alerts. Ran initial conversion scripts for account contacts and addresses. Individual accounts look good. There is more work to do for company and agency accounts. Completed the design session for permit issuance and maintenance. Distributed pros/cons for MN.IT hosting versus AWS hosting, along with a recommended approach for setting up environments. Updated the project plan with new dates.
6	Administration	Admin Enterprise Real Property Archibus Upgrade	ARCHBUS v23.2 Upgrade	10/5/18	6/28/19	Green	This project is for upgrading Real Property application ARCHIBUS to v23.2. Following are the tasks for the upgrade. 1. Commissioning application servers for Development and Test environments by Middleware team. 2. Create Database instances. Done 3. Tasked project resources. Done 4. Provide current version's latest files and Database Schema to the Vendor. Done 5. Setup Weekly status updates - progress 6. Project GAP Analysis work started 8. Reviewing GAP Analysis. 9. Drafting and reviewing Test Plan
7	Administration	Admin Enterprise Surplus MNBID Upgrade	Upgrade MNBID auction application with new enhancements developed by vendor.	7/1/17	9/30/19	Green	Week ending Nov 23, 2018 Enhancements include 9 deliverables outlined in contract. Deliverables do not need to be implemented in sequence but as available by vendor. The plan is to create 5 year single source certificate for \$150,000. This will allow enhancements to be applied each year as needed. CPRS54781 created 7/3/18 completed on 8/24/18. This week, completed list of F-numbers for identifying low dollar federal inventory under \$500. Next week, continue to identify inactive Federal Donees with an expiration date. Also, work on why we cannot currently access State Property test environment.

State of Minnesota IT Project Portfolio

Row	Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
8	Administration	Admin Enterprise Sustainability Dashboard	A technology solution is needed to support the collection, generation, storage, analysis and use of sustainability information and metrics. The solution architecture is anticipated to include: 1. A core transactional software system (on premise or cloud-based) with user interfaces, 2. integrations/interfaces with six existing systems, with one having two separate instances (which may in turn be gathering data through devices), 3. data analysis / predictive analytic and modeling tools, 4. a denormalized data warehouse/mart or other strategy that will optimize physical or virtual data for analysis and presentation, and 5. data visualization and reporting tools and dashboards.	3/12/18	6/30/19	Green	COMPONENT 1 DATA: Item Status Comments Energy, Water, Waste - Data upload completed - Pro-rating completed - Counter checks completed Fleet - Data upload complete - Counter checks in progress GHG - Retroactive calculations based on correct EFs in progress. SYSTEM DEVELOPMENT/CUSTOMIZATION: Item Status Comments "Progress towards goal" radial charts - Completed and added to new benchmark page/report - Data being linked. To be completed this Wednesday - Counterchecks of radial charts pending data linking. Agency views - Agency views set up - Being tested for correctness to ensure correct data sets and results are available to the agencies. KPI dashboards Modifications complete. Agency Plans - Agency plan workflows have been created. -New dashboard requirement for agency plan summary results wireframed and currently being coded. Expected to be complete by end of this week. Periodic Status Report – SRT 11/19/2018 Item Status Comments - One click download button being worked on. Analytics - Logi analytics identified as best embedded engine for BI based on requirements. - Embedding complete. - Currently working on coding the data set views -i.e., agencies should see data set filtered to their own agencies, while enterprise should see all data. COMPONENT 2 Item Status Comments Detailed design document - Created based on discussions and feedback on initial design pages. Design and graphics - In progress. Initial landing page design presented and feedback obtained. Feedback being worked on by designer. Development (HTML, UI connections, interactivity, deployment, etc.) To follow after design and graphics have been completed. ISSUES / AWARENESS / INPUTS NEEDED This issue is being included again for your information as the process decided will play a critical part in getting clean data into the system for the 2018 reporting year and going forward. Key lesson from past months has been that data quality from source system is not up to the mark. This will require a manual checkpoint to ensure the correct data gets into the system. It will, therefore, be important to put in place a process that covers: □ Data extraction out of B3, submission to an online portal/secure site by the responsible individuals at the State of Minnesota. □ Review of data internally by the OES team and externally by the FigBytes team. □ A final extract that captures any changes indicated during review. □ Update to existing data spreadsheets to reflect these changes. □ A sign off/agreement to begin upload into FigBytes. □ Any changes thereafter into B3 should be affected into FigBytes by the agency users. OTHER ITEMS □ Nov 28 and 29: FigBytes team on site to train OES team and pilot agencies.
9	Administration	Admin eProcurement Business Case Development	Review and update the previously developed procurement automation business case and fit-gap analysis performed in preparation for the upcoming legislative consultant. Review and update information toward creation of a comprehensive Procurement Automation Business Case for the State.	11/16/18	12/31/18	Green	Deliverables due in December 2018 (vendor is reporting on-schedule) - Procurement Automation Business Case Procurement Automation Fit-GAP Analysis Procurement Automation Implementation Strategy Status: The contract was fully executed on November 5, 2018. On November 7, 2018 a conference call was held between Betsy Hayes, Dustin Lanier, and Derrek Davisto discuss expectations about deliverables. Given late start, I approved moving Business Case deliverable date to coincide with the deliverable date for the Fit Gap Analysis. A presentation of the final deliverables is scheduled in-person on December 10th. Written materials will be presented a week prior. On November 6th, Dan Norling and resources from the SWIFT 9.2 project met with Charlene Rendonof Civic Initiatives to provide information necessary to complete the refresh of the Fit-Gap Analysis. From November 6th to the present, resources from Civic have been working on the project off-site. Invitations for the presentation to be held on December 10th have been sent out to Admin and leadership and the MNIT CBTO.
10	Administration	Admin MMCAP Contact Management System (CMS) Replacement Implementation	(CMS) Procure and implement the replacement of Contact Management System (CMS) for MMCAP.	10/8/18	9/30/19	Green	Week Ending November 21, 2018 The State of MN Procurement Office has determined that the amount of the contract over the course of five years exceeds the Office's allowed VAR amounts. Consequentially, MMCAP has been instructed to prepare an RFP in order to secure a contract for the new CMS system. The Consulting Company NorthHighland is creating the paperwork for the RFP. Expected completion date is the first week of December 2018.
11	Administration	Admin MMCAP Periscope Implementation (eBIDRX Replacement)	Replace MMCAP's eBidRx, Catalog and GPO systems with Periscope's BuySpeed product.	5/1/18	9/30/19	Yellow	Week Ending November 21, 2018 Project is in Yellow status due to tight timeline and competing business priorities. MMCAP/Periscope/BuySpeed Phase 2. Completed User Stories that will be used in the development of the production SAAS solution. Stakeholders Include the MMCAP Pharmacy and Business Operations staff.
12	Administration	Admin MMCAP SDL Tridion Implementation	(Website) Move MMCAP's website from its current platform to Tridion and rebrand.	10/8/18	6/28/19	Green	Week Ending Nov 16, 2018 MMCAP staff currently scheduling/taking Tridion training classes. With expected training completion time frame December 2018.
13	Administration	Admin RECS PIF(Project Initiation Form based on SharePoint Site	RECS would like to digitalize the current paper based system a Project Initiation from Vendor(s) and other Agencies. Currently there exists an agreement with MNIT to develop the SharePoint site where this form will be accessed.	10/2/18	6/30/19	Green	Week of November 23, 2018. The RECS' business directors have told the vendor(Milestone) to continue analyzing the technical requirements to automate the PIF(Project Initiation Form) on the agency's SharePoint website(RECS). The Vendor(Milestone) sought clarification on the user interface needs to be used once the system is automated mostly about the wording and what they imply in business needs and technical implementation. The business director answered the vendor's questions, the vendor is back on automating the Project Initiation Form (PIF).
14	Administrative Hearings (OAH)	OAH C-Track Implementation	Implement Thompson Reuters C-Track court management system at the Office of Administrative Hearings. This is the same package recently implemented at the Tax Court.	6/12/17	12/14/18	Green	This project achieved production release on schedule on 3/26/18. We continue to work with the vendor to address minor items discovered as bugs, and requested enhancements. OAH and MNIT are working with the vendor, Thomson Reuters to wrap up final fixes. Expected production release of final fixes is 12/14/18.

State of Minnesota IT Project Portfolio

Row	Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
15	Agriculture	Certificate of Free Sale	The solution will use OnBase Unity Forms, Outlook Integration, Document Composition, Workflow, and a custom integration with US Bank to capture payment information in order to increase automation and control of the process surrounding Certificate of Free Sale by requestors. The implementation will replace less efficient methods in use to process and intake the original request, provide access to the primary request and supporting documents, track payment of the application fee, generation of the correct certificate type(s) associated with a request, monitor the certificate approval and generation process, and final disposition of completed requests and all supporting documentation.	9/24/18	12/21/18	Green	Vendor was on-site to complete Quality Assurance Testing and End User Training. Two additional issues remain involving Document Composition and Outlook Integration. Developer is addressing both issues.
16	Agriculture	Electronic Inspection System Continuous Improvement Investment	The Minnesota Department of Agriculture's Food and Feed Safety Division contracts with an outside vendor, Computer Aid, Inc. (CAI), for the maintenance and development of its electronic inspection system, USA Food Safety (USAFS), for manufactured food and retail food inspection programs. Inspection reports, sample reports, complaints, enforcement, and facility data are managed and maintained within the system for the manufactured food and the retail food programs. The system allows the program to monitor, share, and report on data captured by the inspectors and administrative staff. The department has used this inspection system for inspection of food facilities since September 2014 and has continued to enhance the system to suit the changing needs of inspectors, compliance, and leadership. The annual maintenance agreements with the vendor, CAI, includes ongoing system enhancements based on a semiannual system development and deployment schedule. Version 2.5 and 2.6 enhancements have been deployed to production as of June 29, 2017. The team is finalizing testing of 2.6. Version 2.7 and 2.8 were released to staging in October 2017. Requirements for 2.9 were submitted to CAI and an SOW has been approved as of October 2017. Currently, MDA is catching up on releases this year but will be getting back to two version releases annually after 2.9. The enhancements for the food programs will increase the division's ability to manage and retrieve data. The enhancements will also help inspection staff be more efficient at their jobs. Finally, the enhancements will help the food programs and compliance unit better track compliance and enforcement activities. The system enhancements will include: 1. Addition of data and search functions 2. Increased administrative functionality 3. Increased inspection functionality 4. Increased security of inspection data 5. Increased functionality of enforcement maintenance page 6. Increased ability to review and follow-up on inspection orders	11/27/17	6/30/21	Green	3.0 Updates Regression testing of 3.0 took place 11/5 – 11/12 o Testing of corrections and FFSD internal training was 11/13 – 11/27 o The 3.0 Release to Production happened on 11/29/18 3.1 Updates · CAI is currently in a "maintenance mode" where enhancements that do not have an SOW are on hold so they can focus on fixing issues and making USAFS more stable. o CAI will still complete any enhancements with regulatory implications · CAI will no longer support USAFS after June 2019. FFSD is working with NATC, CAI and other states to find a new vendor. CAI and NATC have assured us that we will not be left without a vendor, and CAI will still support USAFS if a suitable vendor is not found. 3.1 and future non-regulatory enhancements will remain on hold, however, work should still be completed by 2021. Regulatory Updates · New Retail Food inspections were submitted to CAI and will be completed by Jan 1, 2019 o The new Retail inspections are required to incorporate updates to the MN Food Code · The Produce Safety inspection request was submitted to CAI along with 3.1 and will tentatively be completed by April 2019
17	Animal Health (BAH)	CVI Central	The goal of this project is to streamline the processing of animal CVI's across all species and all formats received. The Board of Animal Health (BAH) will work with the company, TraceFirst as the developer on this project. Tracefirst is the vendor for BAH's main database, CoreOne, has developed related applications and understands the type of data managed. This is a medium priority project that will help improve organization and efficiency in a high data traffic division. Once developed, this application has an annual support and hosting cost, thus this request includes that cost for this for the first contract year.	11/1/17	12/31/18	Green	Team continues to test in order to move into production. Team meetings are occurring with staff to work on documentation and work through issues. Budget is on track and payment will be invoiced at project completion.
18	Central	2018 County HSEM Grant Project	The purpose of this project is to implement a security monitoring service to improve situational awareness of cyber-attacks against State assets and to meet regulatory compliance. There are multiple phases to this project that span several years and this project is the 4th year in this multi-year project. The main goal is to increase situational awareness of cyber events by providing a centralized security monitoring function which monitors all State information systems for anomalies, including the State network. The objective is to develop an enterprise Security Operations Center (SOC) team that operates with a unified sense of purpose on detecting attacks, monitoring identified compliance, detecting insider abuse of not public data and incident response and forensics. This project addresses monitoring for network perimeter anomalies that get generated from our county partners.	2/1/18	12/31/18	Green	This project utilizes homeland security grant funds to close the gap the State has around situational awareness of cyber security events and incidents. There are 87 counties and this project has estimated implementing in 10-12 counties.

State of Minnesota IT Project Portfolio

Row	Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
19	Central	Billing and Intake phase 4	This project phase is part of the overall project to modernize the Minnesota IT Services (MNIT) intake and billing systems and processes. More specifically, this project will create a clear process to submit service requests and orders and to collect information required for accurate service delivery and billing. Moreover, this project will eliminate the multiple entry points currently used for Enterprise MNIT service requests, all of which use different people, business processes and systems, as well as multiple billing systems with many different methods of collecting and processing true volume data. The current system allows for an unacceptable level of errors to occur, which decreases efficiency and is a burden for MNIT partner agencies and MNIT staff. The current phase – phase 4 will modify and supplement existing systems by continuing to do billing related improvement activities, enhancing system infrastructure to link all orders to the originating request and link billing data to orders. This project will also implement changes to how we manage and bill for services by requiring all orders to be linked to a service authorization. The project will also investigate and explore options to implement the tools and processes to allow for partial payments for invoices. Modify & Supplement Existing Systems: - Continue billing related improvement activities - Enhance system infrastructure - Change how we manage and bill for services - Investigate and explore options to allow partial payments for invoices Global Goals and Objectives: - Make order entry, billing and credit requests as self-service as possible. - Improve enterprise services order and fulfillment processes - Identify a single system of record for orders. - Ensure orders are traceable back to the requester and approver. - Ensure the orders have valid and correct customer billing information. - Simplify and automate credit-debit process	11/26/18	6/27/19	Green	Phase 4 planning continues.
20	Central	COB Space Reconfiguration	Project objective is to redesign the floor space in the Centennial Office Building (COB) to allow for better utilization of the space and installation of new cubicles sized to allow for an increase of 100 additional spaces.	11/29/17	1/10/19	Green	*Schedule yellow due to extended timeline needed for updating furniture at Pine Street based on decision to keep staff permanently located at that building. Walk through at Pine Street held to identify product components that need to be installed to bring those cubes up to same configuration as Centennial Office Building. Change request will be submitted for additional cost and extended timeline once quote and delivery dates are determined. *2nd floor move completed on schedule. *5th floor south move and reconfiguration on schedule for week of December 3rd.
21	Central	COSWeb Platform Upgrade	The Office of MNIT Services will request proposals to migrate data for a Remedy Action Request System (ARS) platform upgrade in accordance with State requirements. MNIT has a custom suite of applications on ARS version 8.1 and a Sybase database. The upgrade will be to ARS version 18.08, from a Solaris server to a virtual Microsoft Windows server and from Sybase to SQL Server Relational Database Management System. Expected Outcomes: - Gather and document functional requirements from stakeholders - Examine source application structure for development of project plan - Estimate migration timeline - Milestone reviews - Migrate bulk of production data (subject to query exceptions) to User Acceptance Testing platform - Validate data migration - Remediate data issues found in UAT - Simulate production cutover as a part of UAT - Execute production cutover during non-business hours - Remediate data issues that result from production cutover	6/28/18		Green	*Request For Proposal was approved and will be posted for 21 days. Project team continues to work on pre-migration preparatory and clean up tasks. *Milestone dates are estimates only and will be evaluated and base lined after engagement with Vendor.

State of Minnesota IT Project Portfolio

Row	Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
22	Central	CylancePROTECT – Next-Generation Antivirus (NGAV)	MNIT Services purchased CylanceProtect licenses to cover the replacement of current anti-virus software on workstations supported by the enterprise service. This project is to remove current anti-virus product and replace with an endpoint protection software product: CylanceProtect. Implement CylanceProtect on workstations that are supported by enterprise service. - Removal of McAfee agent from devices. - Deploy CylancePROTECT agent to devices. - Work with agency staff to tune protection. Decommission McAfee Anti-Virus - Remove McAfee agent from all devices that are supported by enterprise service - Confirm McAfee agent is removed from any servers - Remove hardware and discontinue support and maintenance for McAfee ePO policy manager - Reallocate budgeted McAfee maintenance and support costs to CylanceProtect Goals and Objectives: To increase the difficulty for attackers to compromise State systems, thereby minimizing the frequency of successful attacks, lowering the cost of responding to cyber incidents, and increase the confidentiality, integrity, and availability of communication and services across the State. Do so efficiently with minimal impact to State IT operations or budget. State agencies utilize several traditional antivirus (AV) products in an attempt protect against today's advanced malware threats. The current federated multi-product design puts State systems at risk with regards to gaps in product efficacy and lacks the overall operational service and support necessary to provide effective endpoint security. In most cases, MNIT Security Operations Center analysts do not have the proper resources needed to identify and mitigate malware threats due to the lack of visibility into existing product metadata necessary for remediation. This project will implement a common product, CylanceProtect, across the enterprise minimizing the risk of a wide spread malware compromise.	8/9/17	1/31/19	Green	A change request to change the project finish date to 1/31/19 was approved. The team is working with DEED to get them ready to move into the first step of protection (auto quarantine) in Cylance. DHS is moving into the second step of protection (memory protect) on 12/5. These are the last two agencies in scope for the project.
23	Central	Emergency/Continuity Plans Compliance with Executive Order Requirements	Emergency and continuity plans will be developed and maintained in compliance with Governor's executive orders. Minnesota IT Services' (MNIT) emergency and continuity plans are not in compliance with Executive Order 15-13 and Executive Order 15-14 effective July 2015. This is the first project in a multi-phase Emergency/Continuity/Disaster Recovery planning effort.	3/25/16	12/31/18	Green	Continued work with the human resources, safety administrator, service desk and others to improve crisis communications procedures and notification and activation procedures. Completed revisions to the enterprise continuity policy and standard. Updated materials for state emergency operations center representatives. Began work to update government emergency telecom system/wireless priority services users. Enterprise application data definition, cleanup, and de-duplication efforts continue in conjunction with Remedy on Demand upgrade.
24	Central	Enterprise Directory Services	Standardization of directory structures and configurations will provide numerous improvements, including ability for sharing of resources, improved security posture, and simplified enterprise administration for users/servers/desktops/applications. This will strengthen MNIT's ability to support Agency Business operations efficiently and securely. It will also provide an avenue for the State to leverage agency applications for enterprise use. In addition, setting up a new domain (STATE.mn.gov) fully compliant with Enterprise standards will provide a platform for roll-out of user-experience improvements and provide a target for future domain optimizations. The objectives of this project are: 1.Review MNIT-maintained Active Directory domains to review current configurations, and apply a preliminary set of baseline standards for domain architecture and privileged account security. 2.Set up a new domain (STATE.mn.gov) fully compliant with Enterprise standards to serve as the home for the incoming Governor's Transition Office as well as target for future domain optimizations. 3.Initiate rollout of user-experience improvements on STATE domain.	8/2/18	3/15/19	Green	* Workstream 1 (STATE domain build): domain build 90% complete. The Governor's Transition Office is live on the domain. * Workstream 2 (Wave 1 &2 domain normalization): v1.0 normalization completed for 11 domains out of 33. * Workstream 3 ("future wave") domain normalization: working with domain experts nominated by to request standards implementation.
25	Central	Enterprise Readiness - Microsoft Windows 10	Project Description:Microsoft has significantly shortened the lifespan of operating systems running on the Desktop/Laptop environment resulting in more frequent upgrades than in the past. This project will expose applications that are compatible/incompatible and able to run on the new OS. We are asking for continuous support ensuring application readiness within a coordinated upgrade cycle to ensure we continue to stay supported from a security/patch management perspective. Objective: Manage and maintain supported Operating Systems in the environment more efficiently and smoothly.	8/2/18	1/31/20	Green	Project scope, budget & schedule approved. Discovery & technical solution design in process. Kick-off meeting held with Chief Business Technology Officers and/or their representatives. Deployment activities will span 2019. Pilot with Board of Animal Health.

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Row	Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
26	Central	Enterprise Vulnerability Scanning Tenable Deployment	The purpose of this project is to replace Tripwire IP360 with Tenable Network Security Vulnerability Management Solution, currently Security Center. Last spring the TVMU (Threat Vulnerability Management Unit) completed a project to determine if Security Center could effectively be used for both compliance and vulnerability scanning. We concluded that Security Center would be an effective replacement to IP360 for vulnerability management (as well as configuration compliance). In addition, TVMU believes that by using Security Center for both purposes will create operational efficiencies and save money in tools and processes.	8/29/18		Green	Continuing to collect network data, and credential information from pilot agencies. Scanner deployment planning is progressing.
27	Central	Enterprise Web Filtering Implementation	Project Description The Enterprise Web Filtering project will implement the Cisco Umbrella cloud service to protect state devices from malware, phishing, and other internet threats by monitoring and blocking domain name system (DNS) and Web requests based on MNIT and agency-defined policies as well as known malicious sites identified by Cisco through their ongoing research and analysis. This project replaces the end-of-life Cisco Cloud Web Security service already in place for MNIT and supported agencies. This service is replacing existing service users under this project. A second project will be created in the future to expand this service into an enterprise service covering all MNIT-supported agencies (planned to be available in FY20). Due to impending deadlines in multiple agencies to get off of their existing web content filtering solutions, we are working with those agencies to plan their deployment in parallel, even though they are not specifically included in this project. Objective: * Design and build the core foundation for the Cisco Umbrella service to support the existing Shared Web Content Filtering Service (CWS) users with the expectation that this will become an enterprise service that needs to support the entire executive branch. * Migrate all existing Cisco CWS user implementations with Cisco Umbrella. * Build the baseline service that can accept additional agencies immediately after service availability.	10/11/18		Green	The scope statement is in process. Project kick off occurred on November 13, 2018, and resources have been assigned.
28	Central	Governor- Elect Transition Office	Project Description: To establish a transitional space for the Governor-Elect and staff with all standard enterprise services to include laptops, phones, multi-function printer/scanner/copier, virtual servers, wireless, networking infrastructure, website development, email, and VoIP, workstation support etc. As of November 15th, the project has been extended to complete by January 31, 2019, to include the implementation of MFA, the coordination of the transition space teardown and technical move into the Governor's Office/Residence by January 7, 2019. Objective: To provide a transitional space for the Governor-Elect and staff to operate with enterprise standardized functionality on election day, November 6th and permanently after the inauguration January 7, 2019.	9/10/18	1/31/19	Green	Planning meetings are underway to accomplish the scope changes for the following: 1. Implementation of MFA for the Governor's Elect Team - December 2018 2. Planning the teardown of the current Governor-Elect space - TBD 3. Prepare Governor's Office/Residence for new staff move - January 7, 2019.
29	Central	IaaS Software Defined Data Center (SDDC) Upgrade	The project modernizes our existing virtual infrastructure that serves the State's virtual server environment providing for future automation and self-service server provisioning. (A virtual server is a 'computer instance' that shares hardware and software resources with other virtual servers on a larger physical computer platform.) Project Objective: Implement new technology software and hardware to automate infrastructure management and provide capabilities for self-service, automated server deployment. Additionally, this will provide an agency's technical and business leaders with more visibility into their expenditures for technical resources.	12/14/17	2/1/19	Green	* Working with Operational Teams to provision supplemental virtual server-related services. * The underlying infrastructure has been tested, including failover. - Test results require remediation of two issues, one each from vendors CheckPoint and VMware. - Regarding the "CheckPoint" issue: CheckPoint told the project team that their product is working as designed; as a result the project team presented an exception for this issue to the Executive Sponsor for acceptance and approval. - The team continues to work with vendor VMware to remediate.

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Row	Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
30	Central	Microsoft Office 365 Client Adoption	Project Description: MNIT has a need to standardize the version of the Microsoft Office client that is installed on existing "Wave 1, Wave 2" workstations, along with the version of Office that is installed on a new computer being deployed to a customer. The project being requested will work as the mechanism to transition the way MNIT delivers Office to workstation computers to the most current model to date – Office 365 (O365). There are multiple technical considerations when looking to implement Office 365 on workstation computers (that will be detailed in future scope documents), but it is also important to make note that Office 365 "Workstation or Desktop" client is a fundamental shift in the way the Office client is managed and delivered to the business. This is important because the business will need to participate more frequently (upgrade cadence sped up by Microsoft), and actively in the upgrade process. There are additional benefits that come with moving to the O365 workstation/desktop client – such as; advanced options for accessibility (helpful when faced with accessibility related legal challenges), receiving new features more regularly (new features have the potential to improve work efficiency), taking advantage of the Enterprise licensing already in place between MNIT and Microsoft (improves value on money already spent by the State of MN). Objective: Microsoft Office 365 client will be installed on all existing workstations, and all new computer builds will be delivered with the Office 365 desktop client installed.	8/2/18	10/31/19	Green	Project scope, budget & schedule approved. Kick-off meeting held with Chief Business Technology Officers and/or their designates. Discovery & technical solution design in process. Deployment activities will span April to September 2019.
31	Central	NG9-1-1 MnGeospatial Development	The primary purpose of this project is to create and put in place the mechanisms for a statewide geospatial data repository needed to support Next Generation 9-1-1 (NG9-1-1) systems in Minnesota. In cooperation with Department of Public Safety Emergency Communication Networks (DPS-ECN) and project stakeholders, MnGeo will identify, inventory and collaborate with the Public Safety Answering Points (PSAPs) and 9-1-1 entities to obtain, develop and distribute core geospatial data required to support NG9-1-1 in Minnesota. All data will be formatted to meet industry standards and shall meet the requirements for supporting NG9-1-1 systems and related activities. MnGeo's role supporting the Minnesota Department of Public Safety in this endeavor will be very important and long-lived.	7/16/14	12/31/19	Green	The project is on track. The project team is developing data transformation tools for the Southeast region. Also, the project team is helping our counties move through the Geospatial Validation phase.
32	Central	PCA RE-IP for non-routable servers	Project Description: Minnesota Pollution Control Agency (MPCA) servers reside on non-routable IP addresses, which causes a number of issues with consolidation and on-going enterprise support. This project will convert all MPCA servers to routable IP addresses, with close coordination of the work with MPCA application owners and users. All IP address changes will consist of a change request outlining the task that will take place during the RE-IP'ing of a server or grouping of servers. Objectives: * Phase 1: Move MPCA servers from non-standard MPCA-administered network switches to standard enterprise-administered switches. * Phase 2: Migrate from MPCA Web Content Filtering (WCF) appliances to standard enterprise-administered WCF; then migrate MPCA firewalls to standard enterprise-administered firewalls. * Phase 3: Convert (re-IP) MPCA servers from non-routable IP addresses to IP addresses in MPCA's assigned routable IP address range. * Phase 4: Fully migrate all MPCA physical and virtual servers into the standard enterprise-administered Managed Hosting infrastructure. Shut-down MPCA's virtual center infrastructure.	5/24/18	6/28/19	Green	Risk: * Risk Status Indicator is yellow due to dependency upon Umbrella Web Content Filtering (WCF) Project. Status of firewall and WCF conversion: * Team currently on track to complete project by 06/28/2019 finish date. * Delay caused by required transition from tightly integrated firewall and WCF appliances to enterprise firewall and WCF services. - Agency firewall appliances were out-of-support in September; Agency accepted risk. - Enterprise WCF service: testing in-progress. - Agency prefers to follow the initial deployment of enterprise WCF (to avoid beta testing). - Enterprise WCF Project team has received the Agency's 1,100 user licenses. Status of conversion of private IP addresses to public IP addresses for servers. * Planning to move applications from older physical servers running older operating systems to Virtual Machines. - Test of one conversion was successful.
33	Central	Remedy onDemand Upgrade to Version 9	Project Description: Upgrade past end-of-support Remedy 8 to a supported version of Remedy 9. Provide the best available accessibility solution, significantly improved reporting, state of the art social media / mobile user interface, and a scalable, configurable foundation to enable many improvements identified in the Billing and Intake Project phase 2.	7/12/18	1/28/19	Green	Phase two to implement the Smart IT/Reporting and Digital Work Place Advanced is underway.

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Row	Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
34	Central	SDL Tridion High Availability Across Data Centers	Goals: The goals of this project are to: * Make the SDL Tridion web platform more fault tolerant by load balancing across two datacenters * Make the platform less susceptible to power and network interruptions * Make the platform less susceptible to environment control failures in any one datacenter * Make the platform less susceptible to disk failure on virtual machine hosts in any one datacenter Project Objectives: The objectives will include: * Split off half of our existing redundant virtual machines and databases * Identify or acquire the necessary hardware in EDC4 (enterprise data center #4) * Migrate or rebuild those current systems to be used as HA systems in the alternate datacenter * We know we will require personnel from Middleware and Database teams; Identify personnel from EDC4 if necessary to assist	10/31/18		Green	Project planning continues with several architecture meetings scheduled for the next two weeks.
35	Central	VMware Horizon 7 Architecture Design & Deployment	Microsoft has significantly shortened the lifespan of operating systems running in the VDI environment, resulting in more frequent upgrades. This project will provide Enterprise teams with services necessary to expose applications that are compatible/incompatible with the new Operating System (OS). Also, one of the key application management tools in the existing VDI environment goes end-of-support this year, and an upgrade/replacement requires re-tooling the entire VDI environment. MNIT has a need to provide a standard, consolidated virtual desktop and hosted application service that meets the needs of the current Citrix and VMware Horizon environments for the Dept of Corrections, Pollution Control Agency, Dept of Human Services and the Dept of Labor and Industry. Current Citrix environments consist of several different software versions, some of which are no longer supported by the vendor and all of which are in need of upgrades. A separate VMware Horizon environment is used by DHS for virtual desktop purposes. The architecture of this system was designed for DHS-only use, but its use has been expanded to the Service Desk, Workstation Management and other Enterprise teams. Finally, the current environment does not provide support for Windows 10 virtual desktops, which are required to complete the Windows 10 Readiness project. This project will extend a single service across the Enterprise, including customers who do not currently have these resources available; allowing users to authenticate using their standard agency Active Directory credentials rather than requiring user accounts in the MN-DHS1 domain; modernize environments that have not been updated and patched; allow Enterprise resources to support a single system; and build the environment in the new SDDC environment to take advantage of micro-segmentation and automation.	10/25/18		Green	PM is working with the team on prep work for the kickoff meeting. Statement of Work with VMware has been approved.
36	Central	VoIP Upgrade & Consolidation	This project will upgrade VoIP and Contact Center software as well as consolidate Contact Center phones onto a single cluster, Administrative phones onto a separate and single cluster and then decommission servers freed up from consolidation.	8/23/17	3/29/19	Green	*Migration dates have been identified for all remaining agencies except Department of Human Services Anoka, Moose Lake, St. Paul and St. Peter. *The following DHS sites are scheduled for migration this week: Pope County and Traverse County
37	Central	Sciforma Migration to 7.1 Default Configuration	Migrate to Sciforma 7.1 Default Configuration: Gather requirements, develop use cases, configure Sciforma, train end-users, migrate from the current version 7.1b to major release 7.1 Default Configuration, and complete one cycle of all use cases. The work is described as a migration, rather than an upgrade, because data will be migrated to new tables. However, the migration will also deliver additional features and functionality and product improvements. Objective: Successfully migrate to the 7.1 Default Configuration without loss or degradation of data and without disruption to enterprise reporting or PMO-specific use of the application and corresponding processes	8/1/18	1/31/19	Green	QA is progressing well. Another 'dry-run' of the migration will occur on 12/7. The vendor's expectation is that all of the issues identified in the first round of QA will be corrected. Budget: MNIT staff effort is above plan. Vendor configuration costs are currently below plan. Issues: The 7.1j build is not stable. Vendor recommends staying on 7.1i and assessing 7.1k when it is released in December. The app's performance when viewing historical project status reports is very slow. Vendor is investigating. Overall: Back to green. The QA process is progressing well and is pointing toward a successful and on-time migration.
38	Commerce	Commerce Systems Modernization Project	Modernize State systems and business processes	12/1/15	6/30/19	Green	The Department of Commerce has over 40 specialized IT applications that it relies on and uses on a regular basis to carry out its mission. Many of these applications are in legacy languages, on obsolete hardware/platforms, or need enhancements to meet business needs. The primary goal and objective of this project is to modernize these systems to meet the needs and requirements of the business units and align them with enterprise standards and to improve efficiencies, data quality, security, transparency, accessibility, and supportability.
39	Commerce	eHEAT Next Generation	- Improve Customer Experience - Strengthen the relationship between local service providers and end user constituents - Improve Program audit-ability and integrity	5/5/17	4/13/20	Gray	- Planning stage completed - Stakeholder Analysis, Communication Plan, Charter are completed - Requirements Phase completed - Project experienced 9 months in delays regarding the Business Analyst RFO and the Developer RFO - Spent \$1,254,000 to date. Project is running a positive variance spend variance to date - Technical Developers onboard and starting Sprint 1 on 7/16, New estimate is 23 sprints - Beginning Change Management, Training and User support work

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Row	Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
40	Commerce	FileNet Migration	Migrate to DHS FileNet Center of Excellence environment . This project includes the migration of the current FileNet installation, data and documents from the Central infrastructure to the DHS infrastructure, which is more current with technology and enterprise standards. In addition, this project includes enhancement to the FileNet installation for Commerce/Boards/PUC after the migration is complete to accommodate business needs and requirements	10/1/15	1/31/19	Green	This project includes the migration of the current FileNet installation, data and documents from the Central infrastructure to the DHS infrastructure, which is more current with technology and enterprise standards. In addition, this project includes enhancements to the FileNet installation for Commerce/Boards/PUC after the migration is complete to accommodate business needs and requirements.
41	Corrections (DOC)	COMS Caseworker Assignment Rewrite (3DDX5)	IGCS Betterment Avoid technology obsolescence and security risk to the Department of Corrections due to Microsoft stopping the support for applications written in Classic ASP and VB6. Re-write the Caseworker Assignment portion of Chronos module into its own module in COMS in a newer technology and incorporate the security and accessibility standards set forth by MN.IT Services.	8/10/16	1/31/19	Yellow	Project activity in November was limited due to resource constraints with a competing, higher priority project. A QA (Quality Assurance) resource was reallocated to this project to help reduce the QA test duration. A backup BA (Business Analyst) resource has been identified to assist with tasks/issues that present risk to the current schedule while the primary BA is out of office. Resource adjustments should mitigate additional risk to meet the current finish date.
42	Corrections (DOC)	COMS CIP Rewrite (3DDX6)	IGCS Betterment Avoid technology obsolescence and security risk to the Department of Corrections due to Microsoft stopping the support for applications written in Classic ASP and VB6. Re-write the Challenge Incarceration Program (CIP) module in COMS in a newer technology and incorporate the security and accessibility standards set forth by MN.IT Services.	5/13/16	1/31/19	Yellow	A test release was implemented on 11/30/18 allowing QA (Quality Assurance) to retest defects and perform final regression testing. User acceptance testing is also planned in this release. Testing for this release is expected to be completed by mid to late December. Test results on the 11/30 release will determine need for an additional release. While the project remains at risk of missing the current planned finish date (1/9/19), we are taking actions (e.g. related to project prioritization and resource assignment) to help mitigate the risks. For this reason the trending red indicator has been moved to yellow, and the schedule indicator will remain in yellow until we are confident an additional test release is not required.
43	Corrections (DOC)	COMS Detainer Re-Write (3DAPU)	IGCS Betterment In order to avoid technology obsolescence and security risk to the Department of Corrections, the Detainer/Court Order VB6 module in COMS will be re-written in a newer technology. In addition, enhancements will be made to improve the efficiency of tracking detainer milestones and forms.	3/27/17	3/29/19	Green	The Quality Analyst (QA) was out of the office for most of November and has not yet returned to work as expected. Leaving the schedule yellow until an impact assessment on the schedule can be done once the QA's return date is known. Most of the initial testing is complete so the remaining testing effort is re-testing, regression testing, and user acceptance testing (which is in progress).
44	Corrections (DOC)	COMS Discipline Re-Write (3DDY2)	IGCS Betterment In order to avoid technology obsolescence and security risk to the Department of Corrections, the Discipline VB6 module in COMS will be re-written in a newer technology. In addition, the project seeks to improve the Discipline data by creating and enforcing business processes that will align with the new application.	9/6/16	12/31/19	Yellow	Development continues but progress is slower than it was over the summer. Several factors are affecting this project: (1) a new business analyst (BA) is coming up to speed on a very complicated, yet critical business function, (2) one of the developers resigned and has not been replaced yet, (3) another developer is being pulled into other higher priority projects to get them completed, (4) the quality analyst (QA) has remained on their current assignment longer than expected, (5) requirements regarding the business process for the juvenile facility are becoming better defined (scope will need to be managed).
45	Corrections (DOC)	COMS Education Rewrite (3DAPW)	IGCS Betterment Avoid technology obsolescence and security risk to the Department of Corrections due to Microsoft stopping the support for applications written in Classic ASP and VB6. Re-write the Education module in COMS in a newer technology and incorporate the security and accessibility standards set forth by MN.IT Services. Simplify the architecture by merging three existing Education modules (Curriculum, Student, Personal Education Plan) into a single Education module.	9/6/16	6/6/19	Green	QA (Quality Assurance) testing on the current release was completed. Another release is needed to test fixes plus perform regression testing. QA testing will temporarily be 2nd priority for assigned QA resources to focus on completing a higher priority project. The developer will also be out of the office through the month of December with no full time back-up. A schedule assessment to determine the impact of the resource changes will follow once QA and developer resources are fully allocated back to this project. Considering progress made on the project and the May 2019 baseline and approved finish date, the project remains in green.
46	Corrections (DOC)	COMS MnCHOICE Replacement (3DC14)	Replace the current vendor solution for victim notification, Minnesota CHOICE, with a similar and improved solution that is incorporated as part of the Department of Correction's Correctional Operations Management System (COMS) that addresses the business needs for improved security, more robust functionality, increased data accuracy, faster response times, better reliability, improved registrant privacy, and quality. Avoid technology obsolescence and security risk to the DOC by using newer technology and incorporating the security and accessibility standards set forth by MN.IT Services.	5/10/17	12/31/19	Yellow	The project is reaching a big milestone in that the initial work to document the business requirements for Phase 1 will be completed by the end of December. To address the schedule issues, two additional developers were added to the project team in November and two additional quality analyst (QA) positions are in progress, with a need by date of early December. There are a couple of larger issues that the project manager (PM) is working with the business sponsor and IT management to resolve and continue to move the project forward. Planning for the next test release will begin shortly.
47	Corrections (DOC)	DOC MINNCOR Public Facing Web Site (3DC17)	Replace the existing MINNCOR Public Facing Web Site and address security gaps. The focus of the change will be to create a site that is both secure and also more accessible for all the users (internal administrators and external customers). The replacement will also include some redesign and modernization.	9/1/17	3/31/19	Green	Kick-off meeting was held with project stakeholders. Vendor started website development. The first migration of site content was completed the last week of November. On track to complete project in March 2019.
48	Corrections (DOC)	DOC Staff Scheduler Replacement Project (3DDY7)	Procure and implement a dynamic scheduling system that has the potential to control costs through a reduction in overtime instances and grievances, improves efficiencies for schedulers, supervisors and employees in their day-to day interaction with the system, provides consistent processes and practices across the entire DOC; simplifies compliance with DOC work rules, union contracts, DOC policies, and business practices; and allows the System Administrator to make adjustments in the event of work rule, union contract or business practice changes in the future.	4/1/16	12/31/19	Green	System configuration has begun and the initial configuration will be complete in early December. Training planning is in progress and reviews begin in early December. User acceptance testing will begin in January. Two pilot facilities will begin parallel in March.

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49	Cosmetology	3WT01 Laserfiche Credit Card Processing	The project will allow for real-time payments. It will allow the Cosmetology board to make enhancements to any workflow created by Laserfiche and allow the Board to make the changes needed to expand upon suggestions from licensees and stakeholders.	2/16/18	3/1/19	Green	Members of the Cosmetology Team met with US Bank in June, 2017. The project has not yet kicked off. The expected kick-off date is January, 2019. The Cosmetology Board has requested project management involvement and would like to have a pre-kickoff with all involved parties. The Cosmetology Team uses a GL Suite database, different from the ALIMS database used by other Health Licensing Boards.
50	Cosmetology	BCE - Laserfiche CE Approval and Audit	The Board will be moving towards an electronic submission and approve CE provider, including the payment of fees. In addition, CE providers will be able to upload their course offerings and we will be able to audit attendees of CE classes through a process create that will do a random selections.	3/1/19	6/30/19	Green	
51	Cosmetology	BCE - Laserfiche Inspection App Enhancements	Apply changes to reflect newname. The licensing system has changed, and we'll need to update the inspections process to reflect the generic salon licenses. We also need to update the inspection form to have AP violations as well as Eyelash violations. There are also changes to the OTC process to allow for an inspector to mail the OTC if no email has been given. The OTC process will also need a timer function to remind either the manager or the inspector that the OTC has not been submitted back yet. Add the process to save an OTC Laserfiche form to the repository. The OTC will be saved to a temporary folder where a workflow will run and file the OTC document correctly. The work will be performed by OPG-3. The existing contract end date is 11/13/2018.	11/1/18	1/31/19	Green	The work for this project will be performed by OPG-3. The time required is minimal. The existing contract end date is 11/13/2018.
52	Criminal Apprehension (BCA)	BCA Infrastructure Product Upgrades	The Bureau of Criminal Apprehension's (BCA) Infrastructure Product Upgrades Project plans and manages the upgrade of several infrastructure products that the BCA relies on to provide the foundation for its criminal justice applications. These include Microsoft SQL Server, Microsoft Windows Server, IBM WebSphere Message Queueing (MQ), and Oracle Service Bus. The currently installed versions of these products are close to end of life or at end of life, meaning security updates will no longer be available. The BCA must comply with FBI Criminal Justice Information Systems (CJIS) Security Policy requirements. In addition to the security risk this causes to BCA systems and information, this would put the BCA out of compliance with FBI CJIS Security Policy requirements. Through this project, analysis is being completed to identify the newer version of each infrastructure product to be implemented, as well as any application changes that need to be made to BCA criminal justice applications to migrate to the new version. This project also includes execution of the system upgrades and the migration of each criminal justice application to the newer versions of the infrastructure products.	3/1/18	12/31/20	Green	Microsoft SQL Server Migration: 36 total applications must be migrated from the current version of SQL Server to SQL Server 2017. Four have been migrated, five are ready for production implementation, and 27 are currently scheduled. End of life for the version of SQL Server currently in use is 7/9/2019. Risk is in Yellow status, as competing priorities may present a risk to migrating all applications before 7/9/2019. In addition, one of two MNIT/BCA Database Administrator (DBA) positions has been vacant since July. BCA/MNIT managers are actively working to move this position forward, but it has been repeatedly delayed in the personnel process. While the amount of DBA work needed for the migrations is limited, having a single resource available is a risk. To address the yellow risk status, we continue to work with application teams to schedule and monitor the migration work. Microsoft Windows Server Migration: Servers requiring upgrades have been identified. Planning for software and related firmware upgrades is in progress. Will coordinate with application teams to make necessary changes to criminal justice applications related to the Windows server upgrades. IBM WebSphere MQ Migration: MQ has been upgraded to a supported version. Analysis will need to be completed to understand changes to BCA and partner applications that communicate through MQ. Oracle Service Bus Migration: Initial high level proof of concept of next version of Oracle Service Bus has been completed. The next steps include working with software developers to test impacts on applications and services.
53	Criminal Apprehension (BCA)	Duty Officer Application Upgrade (2017)	The Minnesota Duty Officer Program provides a single contact point for local and state agencies to request state-level assistance for emergencies, serious accidents or incidents, and for reporting hazardous materials and petroleum spills. The Duty Officer Program is managed through the BCA's Investigations section. The Duty Officer Application is used to document calls received and notifications sent out in response. This is a legacy application, written utilizing versions of Access and SQL Server that are in an end of support status. In addition, the application cannot run on a Windows 10 machine. This project involves the upgrades needed to bring the application up to current software versions so it can continue supporting the Duty Officer Area. Several alternatives were investigated and reviewed by BCA business partners. The decision was made to upgrade the current application rather than purchase or build a replacement.	7/1/18	1/15/19	Green	Finalizing plans for implementing the updated application on 12/10/2018.

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Row	Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
54	Criminal Apprehension (BCA)	NIBRS Transition to Targeted MN Agencies	The National Incident Based Reporting Specification (NIBRS) Transition to Targeted Minnesota Agencies project has two parts. The first is updating the process for submitting crime statistics to the FBI to a more reliable method being introduced by them. The second is assisting nine specific Minnesota law enforcement agencies targeted by the FBI as part of a national effort to get a statistically significant number of agencies to submit crime statistics to the NIBRS standard. These agencies must submit their NIBRS compliant data to the BCA's Crime Reporting System (CRS) and the BCA must validate the data and forward it to the FBI. This project is tied directly to a federal grant received by the BCA. The grant funds a portion of the BCA's effort for upgrading the submission interface to the FBI, and it funds the local agencies through sub-grants to pay their records management system vendor to develop the required NIBRS adapters. The grant end date is October 31, 2019. The BCA's development effort is dependent on the FBI completing their new NIBRS interface, which is expected to complete in the first quarter of 2019. The adapter development for the nine agencies is expected to complete by the end of the grant.	1/26/17	10/31/19	Green	Minnesota has been certified by the FBI for FBI XML NIBRS submissions. Waiting for the FBI to set a final date to begin receiving NIBRS submissions.
55	Criminal Apprehension (BCA)	POR Next Generation	This project will rebuild the Predatory Offender Registration (POR) database and reengineer system business processes to eliminate the bulk of manual data entry and replace it with automated processing of incoming documents and data sharing with other systems. Legislative funding was provided for these efforts beginning July 1, 2017 through June 30, 2020.	7/5/17	6/30/20	Green	Functionality to allow POR staff to print all notes related to an offender, and the new incarceration report form functionality were deployed during the period. Progress is underway on a feature that will improve efficiency for agencies by allowing them to submit a large number of documents at one time. The biggest impact will be on Homeless check-ins. Expected to be deployed late 2018/early 2019. Work has begun on the Change of Status process. The team has an approved request submitted to add an additional developer, tester and analyst to the project.
56	Criminal Apprehension (BCA)	Windows 10 Rollout Project	This project will provide a pilot / proof of concept (POC) for the rollout of Windows 10 to BCA system users, and progress into the wide scale rollout of the product. Users must be upgraded to Windows 10 before Windows 7 reaches end of support on 1/14/2020. During the pilot phases; a tool for software management and deployment will be upgraded. Processes will be determined for applying Microsoft updates/upgrades to Windows 10 while limiting exposure to security vulnerabilities and maintaining FBI CJIS Security Policy compliance.	4/10/18	9/30/19	Green	SCCM clients (which will be used for software management) are being gradually rolled out to all BCA users. This rollout is nearing completion. Beginning the first tests of upgrading older Windows 10 versions to a newer Windows 10 version using a process kicked off by the system user at a time convenient to them. Continue piloting rollout of new machines with Windows 10 where all user applications are compliant.
57	Education (MDE)	Automated Student Data Collection System	The Automated Student Data Collection System will assist schools and districts in the State of Minnesota in sending education data directly from their student information system (SIS) to the State without the need to create and upload a physical file. Data will automatically be sent to the State when entered in real time at the district level. The design of the system must allow for the confidential flow of student data between school districts and State data warehouse.	10/2/17	6/28/19	Yellow	Development on the 2018-2019 Ed-Fi Data Collection is proceeding but is behind schedule. The Ed-Fi vendor has added resources to finish up the data validation portal implementation. MNIT is continuing to work on the data synchronization processes between MDE systems and Ed-Fi, including loading student enrollment and demographic data from Ed-Fi ODS to MARSS. MDE has met with three SIS vendors so far to prepare for certification of data collection for 2018-2019, but no vendor has completed the certification process yet. In December we also need to complete the Ed-Fi data collection specification for 2019-2020 including the upgrade to Ed-Fi version 3.0, then expansion to the full set of MARSS data elements, and the additional data elements which have been approved by MDE data governance for collection in 2019-2020.
58	Education (MDE)	Carl Perkins IT Work- 2018-19	Annual work needed to update existing Carl Perkins reports, create new Carl Perkins reports, and maintain and update Carl Perkins application.	10/1/18	8/30/19	Green	Project report writer temporarily assigned full time to another project and continued to be busy with that project throughout November. She is now expecting to be freed from the other project by early December. The report writer was able to initiate the Carl Perkins data load for fall reporting so the Carl Perkins Subject Matter Expert could begin performing quality assurance on the data accuracy. Quality assurance is continuing.
59	Education (MDE)	CLICS 2018 Enhancements Project	Ongoing support, maintenance, bug fixing, and enhancements to CLICS.	1/8/18	12/31/18	Green	CLICS 2 is continually being maintained, modified, and enhanced in response to federal or state regulatory changes as well as enhancement requests from Food and Nutrition Services (FNS) in-house staff users or security improvements identified by MNIT staff. Requested changes are logged in SharePoint, triaged weekly to identify priority, urgency, required implementation date, if any, and assigned to builds if approved by the Project Champion. Build 2.6.7 moved to Production on 7/11/18. Build 2.6.8 was completed and released to Production on October 30, 2018. Planning for Build 2.6.9 has commenced and is currently planned for PROD release in March, 2019.
60	Education (MDE)	CLICS Hardware Replacement Project	This project will replace the CLICS 1 and CLICS 2 application and database servers which are currently stand-alone physical hardware that is nearing end of life and must be replaced by October, 2018.	1/11/18	11/29/19	Green	The two new Dell servers needed for the Oracle Database were racked and operating system for both was installed. Oracle DBA tried to install Oracle V 18C but ran into problems. Awaiting DBA to work with Operations Lead to investigate Oracle installation issues. Once Oracle is successfully installed on both servers, DBA will copy data to the new servers in preparation for testing. Operations Lead created Virtual servers for the CLICS 1 and CLICS 2 applications, providing a full testing environment to determine if the applications can perform adequately in this new configuration.

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Row	Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
61	Education (MDE)	Early Childhood System Enhancements (ITA18.046)	MDE needs to be able to measure the success of the Voluntary Prekindergarten Program through the collection and analysis of data. Participating program child data will be collected from districts and charter schools including program surveys and assessment data. This new data will be used with existing collected data to support the required state reporting and the evaluation of the Voluntary Prekindergarten Programs. To be able to meet that need many of the early childhood systems will need to be updated to collect this new data while in parallel reducing duplicative data collections. The Early Childhood Systems will need to be reviewed to accommodate new data collection requirements. Enhancements to these systems will include the collection of new elements for Voluntary Prekindergarten Programs and improve data collected on other programs in order to reduce duplication. This will allow the program to measure the impact of the district's programs on the children involved and provide reports back to districts and charter schools. Development of a Real Time Data Mart will be created to pull all early childhood data into a centralized location to create and provide timely reports for early childhood staff at MDE and school districts that utilize data across a variety of systems. The Real Time Data Mart will provide a more updated source for the Early Learning Department to run analytics and reports. The new data mart is being designed for ease of use by end users with reporting tools.	7/1/17	6/28/19	Yellow	Project is in the Execution Phase: In the month of November work was completed to add kindergarten students to the warehouse to allow for new reporting for the State Report Card for Federal Reporting Requirements. The warehouse was also refreshed with current year data so it is up to date with data reported to MDE. Hiring has restarted due to the prior selected candidate falling through. The ECSE Outcomes project is waiting on the Database Developer to complete work for a stored procedure to work with the Assessment Data in the warehouse. Schedule Status: Yellow - This is due to schedule impacts or delays to the ECSE Outcomes Project which is waiting for changes in a stored procedure. Mitigation plan: In process of hiring a new employee.
62	Education (MDE)	Early Learning Scholarship (ELSA) - Phase 5	Previous phases of the Early Learning Scholarship Administration (ELSA) system provided for payment request processing by scholarship type for administrative organizations as well as simplifying and the funding allocation process in implementing several new scholarship administrators in fiscal year 2018. "Phase V" will provide for 1) better financial management of funding allocations and scholarship awards, 2) improved payment reconciliation processes, 3) initiating an online application entry, submission, and admin org assignment process, 4) adherence to state branding guidelines, and 5) positioning the application for direct requests and payment of invoices for programs providing service.	8/1/17	9/30/19	Green	This project is in the Execution Phase. The contracted developer was selected and contract executed October, 2018. First order of development business were to resolve standing issues from July through late November. The developer also deployed the updated ELSA application version to the staging environment during October. Starting late November, the quality assurance analyst was hired and functional testing has begun on the enhancements for V4766. Additional, ELSA business partners are in the process of developing the test case scenarios for UAT. The developer was out of the office from the end of October through November 27. Upon his return, any staging issues will be resolved so that V4766 will stay on schedule.
63	Education (MDE)	EC Data Works	Minnesota applied for a grant opportunity to strategically expand the use of the Early Childhood Longitudinal Data System (ECLDS) to prioritize areas of focus including having a better understanding of user needs and the effectiveness of the ECLDS for user decision-making. ECDataWorks is an innovative opportunity for states to receive technical, financial and infrastructure support to improve the delivery and use of early childhood data among policymakers and practitioners. This three-year project is funded by the W.K. Kellogg Foundation (WKKF) and conducted by the University of Pennsylvania's Consortium for Policy Research in Education (CPRE).	11/9/16	3/1/19	Green	The Tableau Server set up is back on with the team setting up the DEV server. Tableau contractor is assisting the setup as well as finishing the connections of the Tableau views developed for the data story. We are on track for having the product in DEV by 12/13 in time for a presentation to the stakeholders. ECDataWorks is having a work session in January for all states that have received the grant to demo their product.
64	Education (MDE)	ECSE Batch Submission and Enhancements Project	Three phases are desired: 1. Create an online data submission process to collect early childhood assessment data from districts for their specific Assessment Publisher. 2. Transform and map the assessment data to MN State Education Standards and use the assessment data on a child to calculate the Federal COSF value to eliminate the existing survey process districts are required to submit for children enrolled in the early childhood special education program. This task is planned to be moved to the ELRTDW project so that processing can be readily available for analysis. 3. Create Reports for Early Childhood Special Education to satisfy Federal Reporting and new reports to send back to districts.	7/17/17	6/28/19	Yellow	Project is in Execution Phase. Work continues on new functionality to provide error reporting for file uploads and user interface changes. Dependent tasks in the Early Childhood warehouse is holding up progress due to challenges hiring a database developer. Work will be completed this spring and will be ready for fall 2019 data submissions. Schedule is currently Yellow with delays in hiring.
65	Education (MDE)	ESSA Implementation Phase 2	ESSA was authorized in December 2016. A new accountability system must be designed to meet these requirements. This is phase 2 reporting which includes disciplinary incidents, preschool, staffing, per pupil expenditures and secondary suppression.	9/1/18	12/14/18	Yellow	ESSA was passed in December, 2015. We must implement and begin using the new accountability system in the fall of 2018. There are many reports, applications and processes that must either be redesigned or developed for ESSA reporting. IT completed the summer reporting requirements for the August 30th deadline. Phase 2 reporting requirements were finalized mid-November for the December 14th release. We will release enhancements to the My School report, a relabel/reordering of the left hand navigation of all reports, Rigorous Course Taking and College-Going reports (that have been ready for release since March). We are working to release preschool and head start reports as well. Moved to phase 3: IT is also working on secondary suppression in the areas of enrollment, graduation rates and assessment; reporting filters of active duty parent, foster care, foster care ever need to be incorporated into assessment and graduation data/reporting. Per Pupil Expenditures reporting was delayed until December 2019 by the Feds.

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66	Education (MDE)	ESSA-DIRS Civil Rights Data Collection	Update DIRS data collection to meet ESSA Civil Rights requirements (if any), add disciplinary data to Reporting Data Mart, and create a new Civil Rights report in Report Card.	8/24/16	3/29/19	Green	Reporting Period: November, 2018 The Every Student Succeeds Act (ESSA) for State Report Cards in accordance with Civil Rights Data Collection (CRDC) on measures of school quality, climate and safety requires changes to the Disciplinary Incident ReportingSystem (DIRS) to ensure inclusion of required data submitted by Minnesota schools. The project is in Phase 1- Construction Phase. Several changes were managed through the change management process due to modification introduced by the program area's DIRS Coordinator. While several were found through quality assurance testing, others are new requirements. These changes impact Phase One (web application enhancements) and Phase Two (batch submission and vendor software enhancements) cost and schedule. Phase One is expected to be complete by 12/31/2018 with Phase Two completing the project by March 31, 2019.
67	Education (MDE)	Food Distribution Program Replacement	Replace existing Food Distribution Program (FDP) management system currently housed in CLICS 1 with completely rewritten FDP system housed in CLICS 2.	12/1/16	5/29/20	Green	Very little progress is occurring on this project as the developers are all busy with other FNS projects. A consultant developer is in the process of being acquired, which should help free up more in-house staff time to work on this project. The project will consist of seven iterations, with different functionality being developed in each iteration. A seventh post-project- iteration is also planned but is not essential for the successful initial launch of the new system. Iterations are performed in a rolling wave manner, with new iterations starting before total completion of prior iteration. Each iteration provides a new area of system functionality.
68	Education (MDE)	Long Term Facilities Maintenance Aid Entitlement System	The Long Term Facilities Maintenance program under MS 123B.595 was created to replace the Alternative Facilities, Health and Safety, and Deferred Maintenance programs. This system is needed to recalculate the revenue, levy, and aid entitlements in addition to the calculations that are already done in the Levy system.	12/1/16	12/31/18	Green	LTFM is scheduled for conversion in Iteration 1 of the mainframe modernization project in Jan-Mar 2019.
69	Education (MDE)	MDE Mainframe Modernization	Convert active COBOL applications, data, and files to ensure ability to maintain business operations continuity in the future; Reduces cost of ongoing Unisys maintenance; Reduces risk of finding resources to maintain aging systems.	9/1/18	6/30/20	Yellow	The Mainframe Modernization project has formally kicked-off in 2018. A contract with an outside vendor has been signed to convert 28 systems from a Unisys Clear Path mainframe architecture with applications written in COBOL, to a sustainable MS SQL Server / C#.net platform. The team is coming together, with a PM hired in June, and made full-time in November. Team work / Updates: File transfers and conversion of the application and data continues. TEST environment on the Mainframe has been established and is being reviewed to ensure necessary capabilities are in place. Project Manager has been released from the MNLARS project and is now reporting to MDE full time. Interviews are in progress for the QA Lead position. Resume review for the developer position are underway. MDE technical team is identifying tasks necessary to ensure architectural environments are in place when needed. Budget & Schedule: The Odyssey Fund spending began with September pay periods. Full updates will be included in this report when payroll reporting is available. As of this report, October payroll reports are being corrected and unavailable for reporting. 11% of contract spend has been distributed to the vendor. 14% of contract timeline has elapsed. Planned roll out is February, 2020. Milestones: Architectural Design document drafts have been delivered. Vendor's lead architects were on-site at MDE 11/27-28/18 for review and discussions. Final documents are anticipated to be accepted in the next reporting period. The vendor team is on track to deliver Iteration 0, the architectural set up and confirmation, in February 2019. Overall Status: Overall status continues at Yellow as several significant risks must still be addressed. These include: **resource availability - Risk of availability of key business and technical staff to work on the project tasks. **Progress on test scenarios must ramp up in the coming weeks for MDE's work to remain on schedule. **Any required changes to Mainframe applications during the project could negatively impact the project schedule and cost. **QA lead and BA resources are not yet in place. When these positions are filled, overall status should begin to trend toward Green.
70	Education (MDE)	MIDMS Rewrite & Integration w/ MN.IT IAM	Upgrade MIDMS infrastructure to remediate security vulnerabilities and to implement MN state security standards. Rewrite MIDMS approval process to integrate user access recertification and approval, including support for automated approval of user access which has been authorized by an identified authority.	7/1/16	2/28/20	Yellow	The EDIAM project is clarifying business requirements for Phase 1 Internal-only secure applications, Internal-only secure reports, and Iteration 1 Mainframe Modernization user codes. We are also updating the EDIAM server infrastructure to the latest Docker/Linux versions. We are planning Phase 1 completion by March 2019 to coincide with the Iteration 1 mainframe modernization code handoff from the vendor. Phase 2 will extend through the remainder of 2019 to convert MIDMS-secured external applications to EDIAM.
71	Education (MDE)	MNCIMP Feasibility		11/5/18	11/1/20	Green	High-level feasibility Timeline Drafted, LEA stakeholder requirements session scheduled, MNIT and SPED stakeholder interviews completed and inputs synthesized, high-level requirements document in-progress.
72	Education (MDE)	OPM Phase 1: Summary Reporting	The purpose of Summary Reporting is to communicate how IT has actually allocated resources to projects, including: -actual funds (by funding source) spent per project -actual staffing working on each project-actual time spent on each project	10/2/17	6/28/19	Yellow	Yellow due to incomplete requirements and project prioritization. Get-to-green: MDE is contracting with MMB to work on projection prioritization. They will begin with interviewing members of the IT Update team to gather information of our current process. In parallel, we have been working with ePMO to review required documentation and working on fitting it into our environment. We are also working to develop a process/gating checkpoints for review of project status and documentation.

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73	Education (MDE)	SERVS Financial Title IV Enhancements	This is a two phased project. The first phase is to set up federal Finance Code 499B/499C Federal Emergency Management Funding allocations for school districts in order for them to submit a grant application, accept funds, create a budget and draw down funds. The second phase of the project is for new Title IV funding which includes making a copy (clone) of Title II code for Title IV Part A Student Support and Academic Enrichment Grant 433 Funds. The complete Title IV Part A setup includes preparation of the application/with narrative, loading allocations and district acceptance of the allocation, budgeting and drawing funds. The phases include some new development along with utilizing existing code which needs to be enhanced to work with these two new funding streams. Comprehensive testing is imperative to the success of the development (minimum of three weeks).		12/31/18	Yellow	The Federal Finance Code 499B/499C Federal Emergency Management Funding allocations and grant applications system for school districts is complete. Allocations were loaded 11/27/18 and school districts can submit a grant application and accept funds. Funds must be drawn by 12/17/2018. Phase II Title IV planning and research for the project is complete and the development work of cloning another title program will begin 11/28/2018. The work includes building the grant application and narrative along with setting up allocation loads, funds acceptance, grant application processing, validations, budgeting and drawing funds is the next steps. Phase II would normally be new development that would take 6 to 8 months. Time constraints with this project are an issue. We need to have the grant applications/funds in the system and out to districts as soon as possible so it was decided with the program staff that we would clone a similar title application and make changes to accommodate the requirements of Title IV Part A. This adds risk to the project as we are short cutting the actual planning, requirements and development process it takes to develop a new formula grant.
74	Education (MDE)	SLDS15 - Early Learning Project 4	Data integration involves exploring the inclusion of Head Start data in ECLDS. Minnesota invests approximately \$20 million annually to augment the federal Head Start agencies, including programs funded through American Indian/Alaska Native and Migrant/Seasonal Head Start. Agencies then determine through their community planning process the appropriate allocation of resources between Early Head Start and Head Start activities at, or below, the federally negotiated per child rate. Head Start staff have been involved in the development of ECLDS since its inception. Separately, a process has been developed through Race to the Top Early Learning Challenge Fund to assign the K-12 student unique identifier to all children enrolled in Head Start at interested Head Start agencies. One of the leading agencies in both ECLDS and the K-12 unique identifier projects is ready to formally examine the path to adding their data to ECLDS. Because the K-12 unique identifier process for Head Start builds on the IT infrastructure used for district preschool programs. The work will involve creating reports for Head Start agencies to review the linkages between K-12 and Head Start through the use of secure reports. This process will be a model for additional Head Start agencies to begin to add their data.	7/1/16	6/28/19	Yellow	The team is working on finishing the development of the data marts for Head Start Before & After reports. This is one out of two data marts needed. The program has re-prioritized efforts around the grant to meet deadlines. We are currently still down on resources due to high priority projects but continue to work forward to complete the product. Plans are to have a report writer on board as soon as the data mart has completed development.
75	Education (MDE)	SLDS15 - Early Learning Project 5	This project will help us enhance data linkages that are already in place, while building a variety of tools and services aimed at improving user experience and increasing our knowledge of user needs. Improved understanding of user needs is essential to our efforts to continually improve ECLDS. It will also expand capacity to use local data effectively, strengthening the vital link between day-to-day programming for children and the overarching value of ECLDS in helping the state address achievement and well-being gaps.	7/1/16	6/28/19	Green	The team has reviewed the report ideas from the business and working to mock-up the idea to be shared with the Research & Data Committee this month. The business has move this higher on the priority list for grant work which is delaying Project 4. As Project 6 of the grant begins to ramp up this could cause a risk of delay for the product. The business wants to be able to present the product at the Best Practice Conference in February.
76	Education (MDE)	SLDS15 - Early Learning Project 6	Explore the feasibility of parent linking and family ecology. To a large extent "ecology" has already been address by some of the approved and existing analytic (e.g. maternal education levels and child status in third grade). This work may be a natural extension of work that has already been done. Our exploration of feasibility includes documenting our experience exploring this process. Ideally, we would hope to be able to explore and possibly implement one to three parent linking and family ecology analytic products that will enhance the ECLDS site. We would thoroughly document what we learn to help other states produce similar products.	1/4/17	9/30/19	Yellow	The contract will be executed by 11/30 for a start date of 12/3 with the vendor. The work will begin with work package 1 and 2 for the install of the software and planning/requirements gathering. As we were finishing the contract process the PM and BA have been updating project documentation that has been reviewed by team and business.
77	Education (MDE)	TIG Administrative Review System Implementation	The Minnesota Department of Education (MDE) will implement a new Administrative Review system that was originally built by the State of Michigan. Michigan is supplying the code base free of charge to Minnesota. MN will pay Michigan for Michigan's technical assistance in this implementation. The Administrative Review program from MI will have a single sign-on with Minnesota's existing CLICS Application and Claims Management system. As a result of this project, Minnesota's Administrative Review team will have an automated system for conducting and documenting their federally mandated reviews of nutrition programs funded by the U S Department of Agriculture (USDA). A Join Powers Agreement (JPA) between MN and MI was signed and executed and MI has provided the codebase to MN.	1/31/18	10/9/20	Green	"To Be" business process modeling has continued and database analysis is underway. During a recent phone conference with Michigan, the Minnesota team finally obtained some helpful information to further the database analysis, which had been long stymied by a lack of documentation from Michigan and the prevalence of multiple unused, obsolete tables within the database. Michigan had also promised to provide a cleaned up database and codebase by the end of November, but during this recent phone conversation they admitted that due to staffing shortages they will not be able to provide the promised cleansed database or codebase any time soon. They did, however, tell us that they plan to deliver to us a new build that will provide some much needed data to help our team determine which tables are relevant. The MNSITE Select 15 posting for an ASP.Net developer to work on this project resulted in three individuals being considered for interview. We are currently awaiting permission from MNIT Central Contracting to begin scheduling interviews with these individuals.
78	Employment Economic Dev (DEED)	AFS/HR Electronic Document Management System (EDMS)	Implement Electronic Document Management System (EDMS) for DEED AFS-HR (Administrative and Financial Services and Human Resources.	1/3/18	2/28/19	Green	Implementation of the EDMS solution is planned to complete by 2/28/2019. The project is moving at the pace being set by AFS, based on their workloads and staff availability for the EDMS Implementation. The end date was changed from 12/31/18 to 2/28/19 to allow AFS staff the time necessary to complete a thorough User Acceptance Test.

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79	Employment Economic Dev (DEED)	Grants Management System - Replace IDB (Integrated Database)	Implement the selected product (Web Grants) from vendor Dulles, to provide Grants, Loans and Tax Credit management. This will replace the current Integrated Database (Access Database).	12/15/17	6/30/19	Green	11/27/18: Sponsor, Project Manager and MMB Procurement/MNIT Procurement continue to develop contract language to prepare for implementing the Dulles Web Grants system, starting potentially in January of 2019. Budget will be reviewed and amended based on the signed statement of work/contract.
80	Employment Economic Dev (DEED)	Implement Cloud Endure in UI FileNet Integration in Amazon Cloud	Implement Cloud Endure for Disaster Recovery in the UI FileNet Integration (Test) environment in the Amazon Cloud	11/27/18	4/30/19	Green	Kick off meeting and sprint planning session completed this week, project has started. Informed team that the holidays will extend the original 3 sprint/30 working day schedule but everyone agreed with approach and plan.
81	Employment Economic Dev (DEED)	MN Office of Pipeline Safety (MNOPS) System Replacement	Project Description: Minnesota Office of Pipeline Safety (MNOPS) requested that the MNIT SaaS Application Development team build a custom Salesforce based application to replace their existing, ailing system. Phase 1 is complete. Phase 2 funding of \$301,455 was approved on 3/5/18. Objective: Develop a Salesforce based application that replaces core capabilities of the existing OPS system.	6/15/17	6/30/19	Green	This is a Salesforce CoE led project. Phase 1 (Foundational System - Company Management, Contact Management, Compliance Management, Reporting): complete Phase 2: (Case Management, Timesheet Functionality) - In progress - on track for completion 12/31/18 Phase 3: Definition and start after January 1, 2019.
82	Employment Economic Dev (DEED)	State Services for the Blind (SSB) Hosting Migration PoC	Determine Hosting Migration path, develop plan, and then execute the plan. SSB uses an old app to catalog and track a multitude of media in alternate forms (e.g., large print, braille, audio). The old app is running on older hardware and operating systems that are nearing end-of-life. The inherent risk is security-related and the software and hardware vulnerabilities must be mitigated. As with many small agencies, funding is directed toward the agency's primary mission to the detriment of technology updates. Network Connectivity: current bandwidth (40-mb) must be expanded to support hosting migration. Funding must be found to cover the cost of upgrading from 40-mb to 100-mb. Storage: SSB's current storage requirements are estimated at 9-TBs. Hosting: Determine if the SSB physical servers can be virtualized or physically moved. Appropriate standardized services and policies added to each server (Trend, Shavlik, Bomgar, etc).	3/29/18	6/28/19	Green	11/21/18 - Project team met with Dave and Joe at SSB for an overview and tour. Project team came away with additional questions answered and understanding of urgency for the project. Project team requested a change to the project to get a backup of their system using a spare SAN to mitigate DR risk. Requested was sent over to Project Sponsors and John Moreland approved. Assessment and presentation should be scheduled for the first week of December
83	Employment Economic Dev (DEED)	Workforce Innovation Fund (WIF) Grant	Implement a web-based collaborative platform, created using a "no wrong door" approach. The platform will be a virtual convener of partnerships, programs, services, and training resources. As an integrator of technology solutions, the web-based collaborative platform unifies branding and simplifies how DEED delivers digital services for Job Seekers, Employers, Workforce System Staff, and Community Partners.	1/5/18	10/31/19	Green	There is a contract for Portland Web Works to implement a packaged content management solution to provide the collaborative platform. as of 11/27/18: Successful roll out CareerForceMN.com, under password protection, on Thursday, September 27th We successfully hosted the below CareerForceMN.com training sessions, along with vendor. We're continuing to prioritize work to be delivered when the password protection is removed from the platform, by or before Thursday, November 29th We're working to finalize the contract amendment adding Phase Three Enhancement Milestones to the CareerForceMN.com platform, prioritized to be delivered by or before May 15th, 2019 The next sprint demo, CareerForceMN.com Sprint 18 Demo, is scheduled for Thursday, November 29th from 3 pm - 4 pm CST
84	Health (MDH)	AWS - MDH (3GA51)	This project will migrate the MDH applications to the Amazon cloud while meeting MDH's strategic goals. Goal is to retro-fit, test, migrate and enable as many applications as possible in the AWS Production environment by June 30, 2018.	5/24/17	5/31/19	Green	Project is progressing according to plan. No significant issues.
85	Health (MDH)	P-1210 Grant Management System Implementation (3GZ01)	This project will create a secure, user-friendly environment for grant applicants and recipients (Odyssey Project ID 14DOH0034)	10/3/13	1/14/19	Yellow	Deliverable delays, risk with having an out-of-the-box version and unable to test product. Get-to-green: Engaged business. Awaiting business decision on how to proceed.
86	Health (MDH)	P-1267 All Payer Claims Database (APCD) Implementation (3GJ10)	This project will develop and implement an Oracle data model and database to accommodate expanded use of the All Payer Claims Database.	7/25/14	6/30/19	Yellow	New scope addition and Business resource availability for testing may impact schedule. Business would be available from January for UAT. Scope will be finalized by December first week.
87	Health (MDH)	P-1304 MDH eLicensing Systems Analysis (3GA09)	This project will implement a modern and consistent electronic licensing system for the Health Policy (HP), Health Regulation (HR), and Environmental Health (EH) divisions within MDH. The selected solution is iGov's iLEMS COTS system.	4/28/15	6/2/20	Yellow	Project is progressing but schedule has been slipping. Working on plan to speed up workflows. The mitigation plan is to first set up a core configuration of the vendor's iLEMS product to use as a standard to guide the on-boarding of programs across the three divisions. Once this is completed, the project's leadership team will determine the best strategy to expedite the on-boarding of programs. Technology assessment ongoing.
88	Health (MDH)	P-1311 MDH External Website Modernization (3GA17)	This project will redesign the look and feel of MDH's external website and restructure the content in a manner that better suits target audience needs and expectations.	8/1/16	12/28/18	Green	Project is progressing according to plan. No significant issues. Project is currently working on content cleanup.
89	Health (MDH)	P-1317 All-Payer Claims Database (APCD) Analytics (3GA23)	This project will select and implement a tool to improve the extraction, manipulation and visualization of APCD data.	3/2/16	6/30/19	Yellow	ETL tool selection and integration. Business resource availability for testing may impact schedule. ETL tool selection is planned to be completed by Dec 6th 2018. Business would be available for testing from January 2019.
90	Health (MDH)	P-1320 Internal Communications Modernization (3GA29)	This project will replace MDH system for internal communication, currently the intranet, with a solution to help operationalize MDH Records and Information Management and allow business to update and maintain content.	11/2/16	12/30/18	Green	Project has resumed with a new phased approach. The business is reviewing the future phases.

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Row	Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
91	Health (MDH)	P-1328 OMC Enhancement to Add Intractable Pain (3GA37)	This project is to modify the current application to: allow different qualifying conditions start dates, add a health care provider module to allow for the additional check ins and reporting, and allow for additional back office reports.	1/25/16	4/30/19	Green	Project is progressing according to plan.
92	Health (MDH)	P-1331 WIC Electronic Benefit (EBT or e-WIC) Implementation (3GA41)	This project will develop program management reports from the Sage Integrated Database in order to monitor cancer screening data, to track completion of follow-up of cancer screening results, and to track payment to providers.	7/1/16	5/31/19	Green	Project is progressing according to plan. No significant issues.
93	Health (MDH)	P-1333 Infectious Disease LIMS (3GA43)	This project will obtain licensing for a Software as a Service (SaaS) system to replace the Oracle-based Legacy LIMS and ELIS systems currently in use. The new system will be HIPAA and Meaningful Use compliant and will handle electronic orders and electronic result reporting.	6/1/16	3/31/19	Red	Technical issues remain a risk with vendor product and have delayed roll out. Working with vendor. Project team continues to work with vendor to resolve issues in order to return project to a green status. Recent developments related to deployment schedule and low defect rates suggest project moving to yellow.
94	Health (MDH)	P-1337 Family Home Visiting Data System (3GA48)	This project is to standardize and securely store health licensing board data and to automate the transfer of the data to the MDH server on a regular basis.	9/1/16	12/31/19	Green	Project is progressing according to plan. No significant issues.
95	Health (MDH)	P-1341 Workforce Data Transfer & Storage Automation (3GA54)	This project is to standardize and securely store health licensing board data and to automate the transfer of the data to the MDH server on a regular basis.	12/1/16	1/31/19	Green	Project is progressing according to plan. No significant issues.
96	Health (MDH)	P-1343 MN Stroke Registry Tool Migration (3GA57)	This project has 2 phases. Phase 1: Develop requirements and estimate budget. Phase 2: Move to new solution to protect data, meet security standards, improve accessibility and usability and support.	1/9/17	2/8/19	Green	Project is progressing according to plan. Amount of development work remaining and a new business consideration for a training/onboarding period before go live.
97	Health (MDH)	P-1351 Board of Psychology Workforce Data Collection (3GA65)	This project will integrate the MDH Health Workforce Survey with the online license renewal platform for the Psychology Board.	8/21/18	4/30/19	Green	Project is progressing according to plan. No significant issues.
98	Health (MDH)	P-1353 NBS Interoperability Phase 2 (3GA67)	Pilot program with Allina to send seven data fields automatically through to Natus and the Exchange Hub	11/1/17	4/30/19	Green	Project is progressing according to plan. No significant issues.
99	Health (MDH)	P-1356 Newborn Screening (NBS) Interoperability Phase 3 (3GA71)	This project will securely route OVR data to the Oz system and discontinue sending to the NBS legacy LIMS.	10/22/18	1/18/19	Green	Project is progressing according to plan. No significant issues.
100	Health (MDH)	P-1363 DWP EPA Reporting (3GA78)	Develop a new EPA reporting application to replace the one in use, with an application that is easier to use.	4/20/18	7/19/19	Green	Project is progressing according to plan. No significant issues.
101	Health (MDH)	P-1365 MERC Improvements (3GA80)	Revisit MERC requirements, identification of and implementation of a technical solution; Four components for this program: 1) Analysis of requirements 2) Collect and report all data and user roles required for program operation 3) Import program data 4) Training internal and external users	6/12/18	7/31/19	Green	Project is progressing according to plan. No significant issues.
102	Health (MDH)	P-1366 Business Intelligence Tool Analysis (3GA81)	Business Intelligence Tool Analysis	6/18/18	12/21/18	Yellow	Scope addition which may impact schedule. No availability of resource with tool knowledge. Project schedule and resources are at risk due to business resource availability. The get-to-green plan is to work closely with the business leads to prioritize project work to mitigate the risk of schedule slippage.
103	Health (MDH)	P-1373 Video Conference Room Equipment Update (3GA82)	Assess options to replace video equipment in rooms B107 & B108, provide recommendation, and implement agreed upon solution.	9/10/18	10/26/18	Green	Project is progressing according to plan. No significant issues.
104	Health Licensing Boards (HLB)	Auto Data Transfer	Automation of board survey data with MDH MDH is required to collect information (MDH workforcesurvey/questionnaire) on the licensed healthcare professionals during relicensure with minimal delays/costs to HLBs. By law, licensed health professionals are required to provide this information to MDH. HLBs are required to include this request for information at the time of relicensure. We use a combination of HLB data (name, age, sex, certifications etc.) and survey data to build data sets for analysis. We use these data to track trends, publish reports which we share with HLBs, policymakers, & respond to data requests. Currently, MDH collects information on over 20 professions in partnership with HLBs. Most recent addition is psychologists, with pharmacists & pharmacy techs soon to come. To get board data, we manually request each of you to periodically send us data over the course of the year. Sometimes, we request other data that are not part of the routine data you pull for us. We also want to automate the transfer of the files from HLB to MDH, eliminating manual file transfer, follow up etc.	8/8/16	9/30/17	Green	2/3/2017 Status ss: Charter Approved Pilot for the projects MFT and PT ===== MDH is working on scope and requirements consolidation 11/2 ss : Presented the project request to the governance committee for automated file transfers MDH will get BA and PM to collect the requirements and project schedule

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105	Higher Ed (OHE)	OHE Technology Modernization Project	Higher Education program tasks are based on overly complex configurations of manual processes and diverse but aging software development methods and technologies. This complexity makes the processes and systems difficult to optimize, manage, and observe. Some of the larger implementations are done in aging technologies that are falling behind industry and state standards. Some methods are out of compliance with state standards and to become compliant requires technology replacement and process re-engineering. While many of the issues have been apparent to Higher Education management and staff for some time, insufficient technical and financial resources were available to rectify them. This project exists to begin the process of replacing existing aging software development methods and technologies with modern and easier to support solutions.	4/18/18	3/31/21	Green	The project team has completed Sprints 2 and 3 and are planning Sprint 4 which begins on December 3rd. Sprints 2 and 3 were focused on the technical infrastructure and realignment of the Interstate Tuition Reciprocity (ITR) user interface prototype. Sprint 4 will be focused on building functionality that will allow OHE users to search student-related records. When initial testing is completed we will engage business users to participate in User Acceptance Testing (UAT). A planned demo of the functionality is scheduled for Tuesday, December 18th. These demonstrations of functionality developed within a given sprint are open to anyone but we specifically invite staff from the affected business units. Other project notables are: - Postings for a Business Analyst (BA), Quality Assurance (QA), and up to three developers are in the evaluation and interview stage. - The implementation of the Development (DEV) and Test (TEST) environments. - The contract for the project risk assessment has been awarded and will be started after the first of the year. The schedule remains in a yellow status because our development progress cannot improve until the additional developers are on board. ETA January. We will then be able to establish a true velocity and sprint and release plans can be updated. Risk: Support model for when the system goes into production. Mitigation plan: Meetings to discuss current and future support needs have started. They will continue until a Support Model has been created. Risk: "Unknowns". The current system that is being modernized is quite dated and has very limited documentation available to the team. Mitigation: The team will research each issues and facilitate a discussion with the business to establish a consistent rule/logic that can be developed and included in the new application. All of these unexpected unknowns that surface are outside of planned work and puts the schedule in jeopardy. Overall, the project is Green but the status is trending yellow due to the risks identified above.
106	Higher Ed (OHE)	P20W 2019	Enhancements to P20W Data Loading, Linking, Warehouse, Tools & Processes for FY19	7/2/18	6/28/19	Green	The P20W Fall 2018 Data Release work has been completed and the SLEDS Data Warehouse for this release was promoted to production in November 2018. Testing is ongoing for the ECLDS Data Warehouse which will be promoted to production in December 2018. SLEDS Analytics and ECLDS Analytics report testing for Fall 2018 is proceeding according to schedule.
107	Human Rights	MDHR OnBase Case Management Enhancement WESA ODY16.044	The purpose of this project is to add functionality to automate and streamline the agency's responsibility for issuing Certificates of Equal Pay and auditing contractor with certificates of EP Development and testing complete. Implementation pending upgrade to OnBase 17 in October 2018	8/23/17	3/31/19	Green	WESA/EP process has been migrated to the production environment - testing completed. Final Invoice has been approved. Pending vendor to complete support hand off document. Vendor is working on support hand off documentation as final task for WESA/EP project. ETA first week in December 2018.
108	Human Rights	MDHR OnBase Case Management ITA18.026 Upgrade (v17) and Expansion (Upgrade, Other Functionality)	The purpose of this project is to upgrade the current Case Management System (OnBase) for MDHR from v14 to v17. Additional functionality added to OnBase to assist MDHR meet statutory duties for Ban the Box statute. Enhance MDHR's ability to store documents electronically: • Upgrade OnBase to v17 • Enhancements to OnBase Compliance Application • Enhancements to OnBase Case Processing Application	6/1/18	3/31/19	Green	Discovery and requirement gathering for Ban the Box is in progress. MDHR SME's have met with vendor, solution design document in progress. Pending scheduling Case Processing modifications - meeting and gathering requirements internally Pending scheduling Compliance modifications - meeting and gathering requirements internally Planned for next week: Continue to work through issues found after go-live that were not found during testing or were not resolved by the vendor before the upgrade.
109	Human Rights	MDHR OnBase Case Management Upgrade (v14)/Enhancement ODY015	This project deliverables • Upgrade to OnBase 14 • Update WorkView Screen (compliance screens are done – case processing are not done) • Create 3 separate sanction letters to identify the specific information the contractor needs to submit • Modify the deficiency letter to identify the specific information missing before issuing a workforce certificate of compliance • General Reporting (this is on hold until after the 17 upgrade and will be done by MNIT OnBase Admin) • Modify issuing workforce certificates of compliance every 4 years instead of every 2 years. • Audits implementing a work force audit process and work flow in OnBase • Good faith efforts – contractors that fail to make a good faith effort to meet women and minority goals on construction projects • New reporting tracking EEOC contract cases	6/18/14	3/31/19	Yellow	Review of solution design document for "good faith efforts", pending solution design from vendor Solution design document for "EEOC burn rate" has been approved, vendor is adding the process to test environment Remaining deliverable's: EEOC burn rate - Human Rights has a work-sharing agreement with Equal Employment Opportunity Commission (EEOC). Human Rights is paid for investigating cases that fall under EEOC's jurisdiction. The number of cases Human Rights commits to investigating each year varies. Adding tracking capabilities to OnBase to replace the current manual tracking process. Good Faith Effort - Contractors performing construction projects that are monitored by Human Rights are required to make good faith efforts to meet hiring goals for women and minorities. Human Rights seeks to automate this process in OnBase.
110	Human Services (DHS)	1095-A Operations	This (Operations) project group includes all 1095-A related projects. They include prior year and current year monthly file submissions, prior year and current year Corrections and VOIDS, 1095-A template and cover letter, pseudo prod trial runs (as directed by MNSure) and annual 1095-A PDFs to customers and XMLs to the IRS.	1/5/16	12/31/18	Green	QA testing in STST1 for the 1095-A cover letter and template was completed. UAT (user acceptance testing) is also being done in parallel in STST1. On track for code drop to METS production on 12/14/18. Schema development (for end of year and end of month upgrades) as well as testing was completed. On track for code drop to METS production with 18.4.1.
111	Human Services (DHS)	1095-B	Submit electronic files of 1095-B forms to the IRS. Submit the 1094-B Health Coverage Information Return to the IRS. Submit original 1095-B forms to consumers. Send/resend corrected forms to consumers. Enable creation of internal reports for audit trail purposes.	5/1/15	12/27/19	Green	Tax Year 2018: QA testing (for template, cover-letter and income data changes) is 95% completed. On target to move all code changes to MMIS production on 12/4/18 - this date may move out since the IRS issued a bulletin that the deadline for sending forms to customers moved out from 1/31/19 to 3/4/19. Tax Year 2017 corrections: The code has to be moved to production before starting the process for sending XML corrections to the IRS. This will be done after sending the tax year 2018 originals. Preparing to send the November paper corrections to customers.
112	Human Services (DHS)	2019 Marketplace Setup	Successfully complete Annual Open Enrollment activities and prepare for the Plan Year 2019 Open Enrollment Period.	3/7/18	11/30/18	Green	The code was deployed to production on 11/1/18 as planned. A project closure document was completed and is being reviewed by MNSure Business. The target date for closure was 11/30/18 - MNSure wants to review six lower priority RTCs that were moved to Backlog, before approving project closure. The new target date for project closure is 12/14/18.

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113	Human Services (DHS)	2019 SEP to OE and OE to SEP	Annual changes to move from Special Enrollment Period (SEP) to Open Enrollment (OE) for IA/uQHP and after Open Enrollment is completed, move back from OE to SEP.	4/19/18	1/31/19	Green	OE to SEP (18.4.2): Planning to test the text changes in ATST (with time travel), since STST2 is not available until mid December. Development for OE to SEP is on track. Changes will be deployed to ATST on 12/4/18 with release 18.4.1.
114	Human Services (DHS)	7 Day Initial Fill Opiate Edit	Implement a new POS edit related to 7 day initial fill opiate.	5/24/18	12/21/18	Green	Change will become effective in production on 12/3, project to close after warranty period on 12/21.
115	Human Services (DHS)	Access and EDMS (SRU / TRU)	Use document management technology to make Special Recovery and Tort Recovery Unit processes more efficient and effective.	10/26/17	12/31/18	Green	New document classes have been set up and imported. Currently testing. Some work related to TPL/TED work.
116	Human Services (DHS)	Access Recertification	Create process/tool to institute annual reviews to validate and recertify that all access privileges are still needed and authorized. Results of the review must be documented and unnecessary access privileges must be communicated to account administrators for removal.	6/15/16	5/17/19	Green	Development is wrapping up on the MMIS phase of the project with functional testing beginning this week.
117	Human Services (DHS)	Add App to Existing Staff Scheduling System (Emerald City Mobile)	The present staff scheduling system can't be utilized through an app, requiring the staff to either use their personal computers or work computers to determine their work schedule	11/19/18	5/31/19	Green	Created from WO 712131; PM assigned 11/19/18 Identified environment and architecture needed Began to gather resources for requirements and estimates
118	Human Services (DHS)	AEM Data Mgmt - File and Document Management Implementation (aka Adobe Experience Manager) (E&E)	MN.IT Services at the Department of Human Services has purchased Adobe Enterprise AEM Forms and AEM Forms Security and plans to create the environment to host this software, build out the services, and begin using this platform as an agency-wide service for eForms, document output management and data sharing.	1/9/17	9/30/19	Yellow	The project has switched to Yellow because we are experiencing issues with the AEM STST and ATST environments which are preventing the migration of software. There is also an issue with adaptive forms. The plan to 'Get to Green' is to troubleshoot the environment problems with a team to include developers and system administrators working with ADOBE professional services. This will begin on Monday (12/3). We will follow-up on their progress every two days and determine the next steps. The OIG Pilot (Phase 1) was implemented on November 13 and the auto-upload process (Phase 2) development has started. The plan is to implement Phase 2 on January 2nd. The testing of BHH has stalled due to the environment issues. These issues are impacting the implementation which was planned before the end of the year. At this point the TEFT implementation is scheduled for before Christmas. The reduced scope identified that 13 eforms from various business areas will be developed for the 2019 fiscal year. The development efforts have started on these eforms.
119	Human Services (DHS)	AFCARS Reporting	Implementing Federal Regulation related to children in placement to better understand the issues that children face, before and while providing services.	1/1/17	3/31/20	Green	This project is progressing on schedule. Indian Child Welfare Act (ICWA) items have been enhanced to include MN Indian Family Preservation Act (MIFPA) items. This will help DHS comply with new legislative requirements to monitor county agency compliance with both ICWA and MIFPA. Most of the ICWA and MIFPA requirements were completed with the 18.3 version of SSIS, including Active Efforts data, to be released statewide by September 5, 2018. Remaining ICWA and MIFPA data is for Qualified Expert Witnesses (QEWs) in court hearings, which we anticipate completing for release 19.1 at the end of February 2019. We await word from the federal level on final AFCARS II changes for changes beyond the ICWA and MIFPA process, including a likely extension of timeline from October 2019 to October 2021. Overall, schedule is in control.
120	Human Services (DHS)	AIS Expansion 2018	The Application Inventory System (AIS) is a listing of all software applications/contracts/processes/documents/internal and external websites within the Minnesota Department of Human Services (DHS) and MNSure that MNITServices supports. In a sense, the AIS serves as a system of record for the SLA and COOP plans between DHS, MNSure, and MNIT Services. The project will build a new AIS using the AgileApps platform.	8/1/18		Gray	Refining project context
121	Human Services (DHS)	AMHD Statistics and Reporting	Develop a robust reporting system for three mental health reports with drill-down capability for program staff to look up services by provider. Program/service staff will be able to obtain aggregated data and client level data for their programs.	3/5/18	1/18/19	Green	The PM will meet with Project Champion next week to finalize the project plan. The project plan is not done yet. It is being adjusted to account for the changes requested by the project champion. This should be the final review before a request is made to the Executive Sponsors for approval and sign off. The data for the NOMs Report objective has been gathered and a test files were submitted. The test files were returned for correction and this is currently being done.
122	Human Services (DHS)	Annual Renewals Across Medical Assistance (MA)	The project will systematically make a determination of participant type and if the participant should be a semiannual income verification or annual renewal for Medical Assistance. Based on this and the type of participant, MAXIS will send participants the correct pre-populated annual renewal form. Objectives: - Systematically assign the appropriate annual and six-month renewal periods to Medical Assistance (MA) participants in MAXIS. - Create and mail system-generated pre-populated renewal forms for all MA enrollees in MAXIS. - Ensure the appropriate health care renewal forms are sent to MA enrollees (these may not be associated with other programs).	3/5/18	7/15/20	Green	BA's continue to develop As Is documentation for Tracking. Determined Health Care Business Analyst involvement. County Resources have been identified. PM starting drafting project plan.
123	Human Services (DHS)	Application for DBT-IOP	This project involves updating DBT Application(s), and having the data dump into a new database for tracking purposes. Application and attachments will save to EDMS, and communication will be centralized through the process.	11/26/18		Gray	Reviewed Current Documents from previous efforts on the project. Met with previous team members to discuss original direction and scope of the project. Identified the Sponsor and set up a meeting with her.

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124	Human Services (DHS)	Architecture Planning and Application Security (MMIS Mod)	Complete a high-level architectural design, develop guidelines and standards as well as implement security to migrate MMIS subsystems to the new server technology. A modernized MMIS must be constructed in a way that continues the transition towards service-oriented architecture while also taking an incremental migration approach. It will also be necessary to consider and plan for the interfaces between the existing system and the new server technology. An Enterprise Content Management System will be implemented to manage technical documentation and standards in a way that may be easily searched and updated.	7/1/16	10/7/21	Green	Enterprise Content Management system analysis and Functional Specification Document development continues. High Level Architecture Design Document review and refinement continues among sponsors and current MMIS system subject matter experts. Centers for Medicare and Medicaid Services, Medicaid Management Information System Certification Criteria checklist review and refinement continues with all core checklists currently under team review and the provider module checklist prepped for review. Development of two Concept of Operations documents continues. Disaster Recovery planning continues in alignment with enterprise-level processes and procedures. Development of standards continues.
125	Human Services (DHS)	Architecture Planning and Application Security - Middleware Upgrades (MMIS Mod)	Complete an architectural design and implement security to migrate MMIS subsystems to the new server technology. A modernized MMIS must be constructed in a way that continues the transition towards service-oriented architecture while also taking an incremental migration approach. It will also be necessary to consider and plan for the interfaces between the existing system and the new server technology.	9/1/16	10/7/21	Green	Medicaid Management Information System Process Server Bus v7.0 to Business Process Manager version 8.5 upgrade: technical and business analyst teams devoted four all-day sessions to test batch claims. Testing was very successful. Quality Assurance completed 90% of acceptance testing. Batch claims will be deployed after the freeze period ends, 1/15/2019. Point of Sale Launcher version 8.1 to version 9.2 upgrade: acceptance testing completed. Production deployment scheduled for 12/16/2018, Alfresco version 3.0 to Alfresco version 6.0 (Minnesota Information Technology Mailbox) upgrade: work on Single Source Contract is in progress. Focus of this contract is delivering the Alfresco upgrade for the Minnesota Information Technology Mailbox. Alfresco (vendor) provided estimates for revised requirements. Revised estimates and timeline being discussed with the vendor. PM4Data Scripts Replacement upgrade: high level design work in progress; this upgrade is dependent on approval of Single Source Contract. Minnesota Eligibility Technology System Business Process Manager version 8.5 to IBM Integration Bus version 10 upgrade (batch claims): reviewed draft of Functional Specification Document. Creation of Technical Specification Design document in progress. Continued analysis of IBM Integration Bus upgrade. Management approved proceeding with IBM Integration Bus work for all integration layer upgrades. Engagement with development teams are in progress. Each application will be reviewed on a case by case basis to determine feasibility of applying the IBM Integration Bus upgrade.
126	Human Services (DHS)	Asset Verification System (AVS)	Federal law requires that states implement an asset verification system that provides information from participating financial institutions about potentially unreported assets by applicants and enrollees.	1/29/18	1/23/19	Green	MN.IT security identified concerns NESCO is following up on. User credentials should only function for one login session at any one time. No shared credentials. The Password should change after initial sign in, the reporting capabilities do not appear to match the described functionality during the initial security assessment. Follow up from NESCO will determine ways the SOC can do the monitoring work they deem appropriate.
127	Human Services (DHS)	Avatar Admissions Changes	Implement the recommendations developed on improving the admission process.	1/12/18	3/1/19	Green	Implementation is planned for December 3, go-live. Closing documents to be started within the next week.
128	Human Services (DHS)	Avatar Assessment	Implement the standard assessment Avatar product	10/1/18	1/29/20	Gray	Created from WO 643271. Initial project schedule and other Program Management Office deliverables being initiated. Project Charter for overall AVATAR Process Consistency - in Program Management Office review. Project Scope drafted and in review with team.
129	Human Services (DHS)	Avatar Dietary Computrition Software	Replace the dietary software in use at Forensics. Purchase Computrition a stand alone module that can link to Avatar.	8/7/17	4/26/19	Yellow	11/9/18 - Set to Yellow due to concerns about completing SLM process and extensive testing/validation needed by go live. Testing remains a concern from both a resource perspective and validating in a "near production environment", as UATB differs from PROD All project participants are aware of concern and working to rectify both situations.
130	Human Services (DHS)	Avatar Disclosure Management	Implement the disclosure and consent functionality within Avatar	11/26/18		Gray	Project has begun. Project Team is being assembled. First Draft Project Charter started
131	Human Services (DHS)	Avatar Orchard (eLab)	Implement Orchard Harvest Lab Info System (LIS) and Orchard Copia Lab Info Exchange System (LIE).	1/2/19		Gray	Approved Start Date updated to 1/2/19 based on 11/7/18 DCT ESC, M Smith.
132	Human Services (DHS)	Behavior Incident Reporting (E&E)	Improve the user experience for data entry of the Behavioral Intervention Reporting Form Automate the Behavioral Intervention Reporting Form Adding key interfaces to pull relevant Provider License and Person data Adding flags for generation of notifications to key groups Improved reporting Creation of standard reports Providing a user interface for ad-hoc reporting	12/1/17	3/29/19	Green	Follow-on Agile Apps demo provided to the customer. Feedback collection underway.
133	Human Services (DHS)	Behavioral Health Home	A Health Home is a Medicaid State Plan Option under Section 2703 of the Affordable Care Act (ACA) for the enhanced integration and coordination of primary, acute, behavioral health (mental health and substance abuse) and long-term services and supports for persons across the lifespan with chronic illness. This is an opportunity to build a person-centered system of care that achieves improved health outcomes for individuals as well as better services and value for State Medicaid programs.	9/23/16	1/4/19	Red	This project is not green due to: The AEM Developer is unable to promote changes to the ATST/STSTEnvironments. Get to green plan: - An ADOBE service ticket has been created - AEM Project Manager is actively investigatingthe issue - Server Team Manager is investigating the issue
134	Human Services (DHS)	Carrier Integration: ESOR Loading Multiple Transactions	MNsure Business needs ESOR to support loading multiple transactions for a particular policy and household in one 834 ST batch file.	2/21/18	2/15/19	Green	The code for this project was deployed to production with release 18.3.1 on 9/15/18. MNsure Business agreed to begin the standard 30-day warranty on 1/2/19 and complete by 1/31/19, when they expect the transaction volume to be higher.

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135	Human Services (DHS)	CC Lead Agency Review	This project will provide a streamlined, automated, cost-effective process to support Lead Agency Review audit pre-visit, on-site and post-visit activities. The process will provide mechanisms for the audit team to receive required case data from lead agencies prior to arriving onsite. This will allow the Lead Agency Review (LAR) team to perform their analysis in DHS offices prior to a site visit instead of at the lead agency offices. The on-site time can then be spent discussing audit results and remediation recommendations. Depending upon the audit findings, the LAR team can arrange to bring resources to the site visits to provide consultation regarding remediation actions. The LAR team will not require in-depth knowledge of networks and databases to successfully conduct an audit, or will the team be required to travel to a Lead Agency with excessive IT hardware when conducting a review. Systems used in support of the process will be secure and reliable. Elaborate processes will not be required to ensure data integrity. The project's objectives are: Automate pre-visit data preparation processes Eliminate need for complicated IT infrastructure setup at Lead Agency reviews Provide remote access to systems and data required to conduct an audit Minimize on-site and post-visit manual data processes Ensure data integrity Provide a process that can be supported by state resources with minimal IT intervention Provide a secure method for Lead Agencies to electronically submit their case file information.	11/2/15	10/9/19	Green	The second parallel test of the Lead Agency Review application has been conducted. During the Blue Earth County on-site waiver review, Lead Agency Review staff successfully duplicated production reviews in the Agile Apps prototype application and generated reports using a new reporting feature. Recommended system modifications were documented. The technical team is analyzing the requested changes. The timeline for implementing the changes will be determined within the next few weeks.
136	Human Services (DHS)	Changes to 1768-DHS	Align the 1768 instance used by DHS with the changes generated by the Minnesota Management and Budget's decommissioning of IA Warehouse. General changes will be made to the 1768 in the following areas; Home Page, HR Actions, HR Tracking and Bidding & Posting section. Other improvements will be made in Security, Manage Approvers and incorporating EDMS into the 1768 process.	8/1/18		Gray	The Project Charter has been released to Gate Tracker for review. An additional assumption was discovered that could impact DHS when the 1768-Enterprise version is rolled out. An instance of DHS' 1768 was created and introduced to MNIT Central as their 1768 (MNIT-PTR), Personnel Transaction Report. It was confirmed by MNIT Central's Project Manager that the MNIT-PTR will become the enterprise version of the 1768.
137	Human Services (DHS)	Child Care & Development Fund (CCDF) Consumer Education Website	To ensure compliance with new Federal Requirements for the CCDF Consumer Education Website, data fields in existing interfaces/data feeds need to be updated nightly utilizing the FTP1: LIS to Develop (ParentAwareFlatFile.txt), and a new FTP file, (HoursAndClienteleAll.txt) will be created, adding in additional fields for licensed centers. To ensure compliance with new Federal Requirements for the CCDF related to CCAP funding for license exempt providers, MEC² must receive and accept certification data from LIS regarding license exempt centers on a nightly basis.	7/3/17	4/12/19	Yellow	Project is not green due to Limiting Payments (LP) and New Spouse Income (NSI) projects experiencing delays. These delays are impacting the same technical and QA resources for CCDFCEW and the execution milestones will not be met as expected. Get to Green: Problem is being addressed by the Limiting Payments and New Spouse Income teams to get their work done as quickly as possible. Resolution date is to be determined. Expectations: CCDFCEW project team is ready to begin their execution work as soon as the LP and NSI projects are out of the dev environment.
138	Human Services (DHS)	Child Care Assistance Program (CCAP) -- Federally required changes	Make changes in systems to align with the reauthorized (November 2014) federal Child Care and Development Block Grant (CCDBG) which partially financially supports the Child Care Assistance Program (CCAP).	2/24/17	12/17/18	Red	This project is notgreen due to: - Billing andcapping issues have been resolved. - Project teamis now are concentrating on the MEC2 Issuance process. - In testing,it was discovered that the Issuance process, while properly checking for andapplying "Hourly Max Rates" as well as "Weekly Max Rates", is NOT checking forand therefore properly applying "Daily Max rates". - Get to green plan: - Technical ismaking the change to batch issuance to properly handle "Daily Max Rate"scenario. - Then additional testing will be conducted in the FMA environment to verify thefix. Q.A. has cases ready to go for the various scenarios. - Continue incremental testing of crossed over cases. Test results encouraging. Continueto work through Billing and into issuance to isolate the defect.
139	Human Services (DHS)	Child Protection Task Force and Legislatively Mandated Changes	This project is to coordinate implementation of the SSIS system work that comes back from the policy workgroups formed as part of the Child Protection Task Force and from Child Protection-related statutory changes that occurred during the 2015 legislative session.	1/2/16	9/30/19	Green	Highest priority tasks re: recording alleged victims and alleged perpetrators for all calls, including those screened out, screening process documentation, and improved user interface completed and released statewide 9/6/2017. Additional improvements to user interface for more efficient entry released statewide 12/5/2017. Work is complete on inter-county transfer of maltreatment reports, with pilot release on August 1 and statewide release anticipated on September 5, 2018. Remaining tasks include improvements to recording services provided. Anticipated completion of all tasks by 4th quarter 2019.
140	Human Services (DHS)	Client Funds Manager	DCT Client Banking Application Upgrade	12/4/15	3/1/19	Green	MN.IT has completed 4 report change requests from the CFMS team and released to UAT for testing. DCT to complete business validation testing before next weeks project meeting. Expect release to production late next week. Payroll File Import Implementation St Peter Payroll Testing St Peter - 11/5 - 12/4 - In Process Payroll go Live St Peter - 12/5 Unit Cash Order Form Forensics - MN.IT has completed the development for the auto calculating for the form. Currently development is working on coding to remove the last entry if a user tries to request more money than what is available. Once development is complete will move to UAT for business validation testing and form signoff. Unit Cash Order Report Changes - Official change list to be compiled after form testing is complete. Unit Cash Order MSOP - DCT is looking into MSOP onboarding for the Unit Cash Order form. DCT is still working on process decision of how to implement at MSOP. Once process is confirmed for MSOP we will update project schedule with tasks depending on implementation decision for MSOP.

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Row	Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
141	Human Services (DHS)	Cobol Business Rules Extraction (MMIS Modernization) Phase-1 (PA/SA Submodule)	This project is intended to address Phase 1 of the MMIS Modernization focusing on the legacy business rules extraction and analysis of a key subsystems. The primary objective of this charter is to have the selected vendor bring the experience, tools and staff to successfully and efficiently lead the documentation of the identified Phase 1 MMIS subsystems. The vendor will work closely with DHS and MN.IT staff for all analytical and documentation tasks. Although it is expected that the State will provide domain and legacy system expertise for this project, the vendor will be responsible for the successful completion of the project. This charter is to contract with a vendor as a result of the request for proposal (RFP) that is in the process of evaluation. As part of this charter the selected vendor will provide products and tools to perform the tasks and services set forth in the RFP. (Refer MMIS_BRE_RFP.docx.). Currently the intent is to use the legacy Prior Authorization/Service Agreements (PA/SA) subsystem as the first subsystem for the business rule extraction (BRE).	9/6/16	4/18/19	Green	Finished Sprint 17 Started Sprint 18 Packaged Sprint 17 for validation Continued work on IHA and Medical Use Cases Vendor team continues to ask MNIT for updated code base to test Proof of Concept Vendor has requested test environment
142	Human Services (DHS)	Continuum of Care Statewide Project	Expands the Continuum of Care Pilot project statewide: Substance use disorder (SUD) reform was passed during the 2017 legislative session. Highlights of the reform package include establishing a process for direct access to treatment via comprehensive assessment; and a direction to seek federal approval to include comprehensive assessment, care coordination, peer support, and withdrawal management in the state's Medicaid benefit set, and permit direct reimbursement for SUD services provided by appropriately credentialed professionals.	2/9/18	7/1/19	Yellow	The project is at Yellow Status for Phase 1, several factors contribute: 1) Testing of Claims for Phase 1 remains to be completed - Will complete week by 14DEC 2) Wait for Maintenance Care Organizations (MCOs) to implement handling of the new Substance Use Disorder (SUD) services 3) Documents required to launch Phase 1 of the SUD Services are in process, will be complete in time for the launch of Phase 1 To get to Green requires a Project Change Request that includes the changes in completion dates of Phase 1 and Phase 2 and the deletion of the Withdrawal Management Pilot as Phase 3, in progress Phase 1 will move to Production on 7JAN2019 to start SUD Services processing on 8JAN2019 BAs report that working meetings have yielded enough details to complete most of the requirements documentation. Pending are online changes and determination of the County of Financial Responsibility.
143	Human Services (DHS)	Cost Sharing	This project is driven by legislation which calls for changes to Medical Assistance (MA) cost sharing requirements. There are two major components: exemption changes for American Indians and Alaska Natives and changes related to the 5% monthly cost sharing limit. CMS requires implementation of the American Indian/Alaska Native exemption changes by October 1, 2016 and 5% monthly cost sharing limit by January 1, 2017. Systems, procedures and artifacts will be updated to: Ensure American Indians and Alaska Natives in MA who meet the federal requirements to be exempt from cost sharing are exempt from cost sharing. Ensure Managed Care organizations are notified of American Indian /Alaska Native MA and MinnesotaCare enrollees who meet the requirements to be exempt from cost sharing, in their respective programs. Ensure all MA enrollees have a maximum monthly co-pay amount of 5% of family income. Ensure MA enrollees are notified when they have reached the 5% maximum monthly co-pay amount.	5/16/16	4/19/19	Yellow	Project is Yellow because a decision is needed on best approach to calculate Copay and AI/AN and plans for development and implementation. Get to Green Plan: Secure a decision on best approach on where to calculate and then implement the Copay and AI/AN commitment for a release
144	Human Services (DHS)	Covered Services for 19 and 20 year olds in MinnesotaCare	The objective of this project is to make system changes necessary for DHS to successfully implement the 2017 legislation which changes the definition of a child on MinnesotaCare, for purposes of covered services, from under 21 to under 19. To do this, MinnesotaCare recipients who are 19 or 20 years old will no longer receive special education services, home care nursing services, orthodontic services, nonemergency medical transportation services, personal care assistance and case management services, and nursing home or intermediate care facility services. Additionally, they will move from receiving the child dental benefit set to the adult dental benefit set.	12/11/17		Gray	Charter and Scope Statement drafts in progress. Discussion around challenges with reduced scope only addressing MMIS and fee for services changes when the business need also requires changes in METS.
145	Human Services (DHS)	Create DHHS Website	Create a DHHS website tailored to the needs of the population groups it serves. Through a series of community meetings, consumers in MN have asked for improvements in the DHHS web presence and for web features that are not available through the DHS standard website. The website requires unique design including content in American Sign Language and navigation that is easy to use for people who have combined hearing and vision loss and for people whose first language is ASL, not English. This work is required and funded by 2017 legislation.	3/12/18	6/28/19	Green	Project is on track. The branding, header and color scheme were determined internally by choosing from suggestions proposed by MN.IT. The MN.IT information architect will work further on the platform design once we have concrete information to migrate. The outside P/T vendor, ZenMation, is reviewing current website content. Once the content is organized, we will work loop back with the MNIT Information Architect to begin building the site based on those recommended categories. Further updates will be provided as this project continues on both realms.
146	Human Services (DHS)	Curam Provider License Clean Up	Implement short-term plan to clean up Curam provider licenses and recommend a longer-term approach.	6/4/18	1/24/19	Green	The production process to deactivate external navigators, brokers and assisters who did not recertify, successfully freed up 285 licenses. The next step is to also update OIM to match the clean up done in production. The Group is planning on Wednesday December 5th to update OIM.

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147	Human Services (DHS)	Data Access & Management (Reports)	The Data Access and Management project's overall vision is to provide appropriate users access to MNSure data to be utilized in a method that meets the needs of the business, including, but not limited to, reporting.	6/8/15	12/31/18	Green	Overall health of the project: GREEN ORR has 25 open report request(s) with 2 new request(s), 0 closed request(s), and 9 with business for review and validation during this reporting week. Work to move reports to the current Teradata environment is in process. The team will continue to work to build out the current Teradata environment and move reports from the RDS to Teradata. This will allow work to continue into development of data marts and data universes, which will provide expanded access and data availability to business users. The move to Teradata should also provide the performance improvements when running production reports. Current issues (right now) and risks (potential) in the next couple weeks: N/A Get to/stay green plan: N/A Needs from leadership: N/A
148	Human Services (DHS)	Database Centralization/Migration	The project will move all SSIS Databases from Agency locations to a larger more robust centralized server housed in a secure data center. Connections to the application server will be made via a Citrix client. This approach provides additional simplification of the infrastructure, providing several advantages to users and administrators.	7/1/11	1/31/19	Green	The Technical Sponsor directed the project to begin the Horizon changeover process. MNIT Central's Horizon Supervisor considers the Horizon Pilot is closed. Project has begun scheduling Agencies for either the changeover to Horizon or Centralization.
149	Human Services (DHS)	Defect Management	Cleanup, organize and analyze related / contingent defects in preparation for deploy in future releases.	1/2/18	2/5/19	Green	The Defect work-group continues to review potential defects for inclusion in 2019 releases.
150	Human Services (DHS)	Defect Management 18.4	Work on METS production defects for the 18.4 release.	5/16/18	2/22/19	Green	QA testing is being completed.
151	Human Services (DHS)	Defect Management 19.1	Work on METS production defects for the 19.1 release.			Green	Requirements and design documents were approved.
152	Human Services (DHS)	Department of Public Safety Changes	Determine and validate all current DHS data exchange/access to DPS in preparation for future integration with MN FAST DS (new system of record for drivers services, formerly a part of MNLARS) project development.	1/5/18	10/14/19	Green	Phase 1 is completed. For phase 2, Business Analysts are working with DPS to review the changes needed along with DPS; development staff are documenting the code.
153	Human Services (DHS)	Developmental Disability Related MMIS Changes	There are ten changes needed in MMIS to improve efficiencies, decrease stressors on the lead agencies and improve reporting accuracy.	12/1/17	3/29/19	Green	Project is currently in development.
154	Human Services (DHS)	DHHS Database Modernization	Currently, Deaf and Hard of Hearing Services Behavioral Health section (DHHS) has a process for serving its clients that uses a combination of paper forms, SharePoint and a shared drive for client records. The objective of this project is to improve customer service and provide Central and Regional DHHS staff with secure online access to client records.	6/15/17	12/31/19	Green	Mental Health application is scheduled to go live in mid-January. INR development will start at that point.
155	Human Services (DHS)	DHS Contracts FileNet Enhancements	Request for enhancements to existing Contracts FileNet indexing fields, document types, contract types, and programs so that the division can begin scanning and indexing documents.	12/1/15	7/31/18	Green	Business is testing.
156	Human Services (DHS)	DHS eLearning Software Suite and IT Infrastructure	Supporting both internal DHS staff and external audiences with an industry standard software, hardware and IT infrastructure will improve how DHS staff design, develop, deliver and maintain web-based assets and supporting documents. This will have positive impact on operationalizing DHS services and supports. The eLearning Project objectives revolve around an infrastructure to support six objectives. These objectives are: Software Hardware IT Support Digital Asset Management Content Delivery QA Testing Environment	12/28/16	11/30/18	Green	The Project Champion and the PM were able to conduct a post project review of the lessons learned from this project. These will be added to the Project Close Report, reviewed and routed for sign off. After this the project will close out.
157	Human Services (DHS)	DHS IAM Development/Integration (E&E)	This effort is to replace the current outdated Identity Access Management (IAM) system and work processes with a client-focused solution to meet business needs with greater efficiency and quality.	7/1/15	2/28/20	Yellow	Held Tridion and FileNet requirements gathering sessions. Determined a new deploy date for SMI, SMRT and Business Objects. Project is not green due to: Delays in meeting the scheduled migration dates. Get to Green Plan: Successfully integrate Wave 3 (SMI) with Production MNEIAM. on the weekend of February 2, 2019.
158	Human Services (DHS)	DHS SOC Integration	Migrate to the statewide enterprise logging solution.	12/29/15	6/30/19	Green	Work on new DHS BMC syslog tickets. Syslog and firewall change requests submitted. Working on getting other IIS/Windows servers pushing to VIP. Architecture has been updated once more; plans built for updating ArcSight ESM. New DHS VIP setup and operational. Load balance testing is completed. Systems are being pushed in groups as needed. Maintenance window completed. All current loggers are upgraded. Reboot of server to clear resources up. DHS VIP is spoofing has been corrected. Check Point configuration has been edited. ArcSight and Hadoop integrations for MNSure storage capacity is underway. Configuring systems to work together. Trends tuned on ESM. One has been turned off.
159	Human Services (DHS)	Discovery - Healthcare Application Changes	Discovery:Healthcare Application Changes. This effort that will look into the "Online application/IEG needs". It's known that numerous updates are needed to comply with federal and state eligibility requirements and we will investigate what is needed and make recommendations on how to accomplish it.	8/27/18	1/31/19	Green	Business continues to research the issue and draft documentation. Work continues on drafting high level requirements.

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160	Human Services (DHS)	Document Management (EDMS) (E&E)	Document management analysis deals with where and how documents are stored (e.g. citizen verifications, provider documents, etc. that are uploaded to the system, and notices, etc. that are issued by the system). A particular concern is how to relate to documents currently stored in the local agencies.	8/1/16	12/31/18	Green	Starting on close report
161	Human Services (DHS)	Dual Demonstration Medicare-Medicaid Data Integration	Create an integrated dataset of CMS' Medicare data and DHS Medicaid data as part of a demonstration with CMS to align administrative functions for improvements in Medicare- Medicaid beneficiary experience within MSHO.	12/5/14	12/31/18	Green	Part D data is loaded into a data warehouse table. Data warehouse staff will work with the business to verify that they can access this data. Data warehouse staff will also create a basic load of the CCW data into Teradata. Data warehouse lead is also validating that final versioning is applied to the COBA data; the first loads of this data is expected by mid-May.
162	Human Services (DHS)	DWRS Provider Cost Review	The DWRS Provider Cost Review project initiative will provide the business with a platform and a process to ensure that wage and component values in the Disability Waiver Rate System (DWRS) frameworks reflects a validated cost to provide services, thus fulfilling 2017 Legislative requirement. It'll also deliver, a simple, reliable, interactive, secure, easy to use and accessible platform for providers.	9/17/18		Gray	Technical solution approval has been obtained. The project will be implemented using Agile Apps with MN-ITS integration for provider authentication.
163	Human Services (DHS)	EDMS for Investigation Files	Use EDMS to retain human resources investigation files, including audio and video recordings.	3/23/18	12/31/18	Gray	Completing coding.
164	Human Services (DHS)	Effective Dates	This project will implement the functionality needed to enter the actual received and effective dates when a change in circumstance is reported. Objectives: Implement the necessary functionality to eliminate the current work-around workers must use to determine effective dates when processing a change Ensure accurate eligibility and coverage for current and/or prior certification periods	8/21/17	1/10/19	Green	A draft of the project scope document was completed and is in team review. The DHS, MNSure and BA teams reviewed the business scenarios and MNSure and DHS policies and developed draft business rules - they are being discussed with both Business teams. Once the Business rules are finalized, business requirements will begin. Policy translation and gap alignment activities are being done in parallel. A budget will be developed after the planning phase is completed.
165	Human Services (DHS)	EIDBI: CMDE and ITP form updates/ additions	Update the Comprehensive Multi-Disciplinary Evaluation (CMDE) document and Individual Treatment Plan (ITP) document to provide sufficient documentation for the provider to establish medical necessity for the person requesting Early Intensive Developmental and Behavioral Intervention (EIDBI) services.	3/7/17	11/30/18	Yellow	Overall Health of the project is Yellow due to critical resource out on Medical Leave. Risk to Schedule - Timeline. Get to Green: Restart Development upon return of Developer from Leave 11/28/18 EIDBI IT team addressed questions from the Business on User Acceptance Testing Results. 11/28/18 Project Manager requested a backup for Developer. 11/28/18 Supervisor does not have a backup to address Development work.
166	Human Services (DHS)	Electronic Visit Verification (EVV)	Electronic visit verification is required by the federal 21st Century Cures Act by January 1, 2019 for personal care services, including home and community-based services that provide support for activities of daily living or instrumental activities daily living and by January 1, 2023 for home health services. This project will work with external vendors to purchase and customize a state-provided electronic visit verification option and a data aggregator for providers of these services. Additionally, external vendors of software systems currently used by these providers seeking to upgrade their systems to meet EVV requirements can seek contracts to make those upgrades. I. Objective 1: Contribute to an Advance Planning Document (APD) for enhanced federal funding for the design, development, and operation of electronic visit verification systems. II. Objective 2: Write Requests for Proposals for an EVV vendor/data aggregator and provider-options for EVV systems. III. Objective 3: Work with the contracted vendors to implement EVV within the required timelines. IV. Objective 4: Create a technical solution for acceptance of data file from data aggregator into the State data warehouse. V. Objective 5: Create outputs from aggregated data residing on the State data warehouse that would enable post-payment review.	2/7/18		Gray	The planning advance planning document update (PAPDU-1) – moved on to the next stage of review at DHS, which is governance and legal. Project Team including Sponsors have reviewed the revised Project Charter. There is no status due to project being re-chartered. The project team continues to review Business requirements for BRD and RFP.
167	Human Services (DHS)	ELICI Phase 2	The phase 2 of the ELICI project aims to provide an automated mechanism for all the business units of DHS Licensing to conduct licensing reviews. The project objectives are: Provide a standardized approach to handle caseloads through the ELMS dashboard across all the business units. Support the licensing review processes of multiple business units Enable the ELICI tool to allow multiple licensors to work on the same licensing review through a sharing mechanism Enable the licensors to upload the evidence documents related to each correction order Provide additional features - The detailed list of enhancement requirements has been documented in a separate worksheet.	3/12/18	4/30/21	Green	Release 18.4 Development is on track and will be pushed to ELICI QA environment on Development Freeze i.e. 12/07/2018. Release 19.1 business requirements gathering is underway.
168	Human Services (DHS)	Enhanced Rate for PCA eligibility at 12 or more hr/day	The current contract under 179A.54 provides a 5% rate increase for complex personal care assistance. "Complex PCA" is authorized for 12 or more hours of PCA per day and provided by a worker who has received approved training. This increase will be implemented July 1, 2018. This will also increase budgets for CDCS and CSG program participants who meet the 12 or more hour eligibility.	4/9/18	1/29/19	Green	Delays in module contention have caused a ripple effect that delayed the start of testing on the last tasks of this project. This has now been cleared up and testing can now begin. The BA has estimated approximately 2 weeks to complete testing and then begin a 30 day warranty period for this work.

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169	Human Services (DHS)	Enterprise Appeals Project (E&E)	The Appeals project re-started to stand up the Cúram Appeals module to process Appeals enterprise-wide. The solution will: • Provide the functionality to initiate appeals, track their status, issue any relevant correspondence, and process all aspects of the appeals lifecycle. • Provides a range of features and components that are intended to be configured, developed and aligned to the organization's unique business process for managing their appeals. • Allow DHS to closely, and comprehensively manage all stages of an appeal for all parties: Appellants, Respondents, Case Managers(E.g. Eligibility Workers), and/or third parties.	5/9/13	11/30/18	Green	Project closed officially 11/30/18 with System live and in use. The business is currently in Phase 1 of its rollout approach for system usage. Regression testing for defects found during the Warranty Period are underway. Note: This record will remain open to accommodate time reporting for QA Regression Testing.
170	Human Services (DHS)	Enterprise SFTP	Re-architect the SFTP environment to increase capacity and evaluate the possibility of providing it as a service enterprise-wide.	11/2/15	2/22/19	Green	Middleware/Application Support for this project had to reprioritize some work for End Of Year. The completion of diagrams and the review of security for this project has been pushed out 2 months. The project team, application support, and DHS Security team are scheduled to meet January, 2019 to review and complete SLM and diagrams.
171	Human Services (DHS)	Enterprise video creation and governance (DHS)	Create best practices, guidelines and a governance structure for videos created at DHS, including determining where the videos should be stored.	11/9/15	3/29/19	Green	Work on Video Server build out and policies continues Security previously signed off on design for Video server, but now needs another review due to redesign of server configuration Network bandwidth deemed acceptable for video transfer, back-ups, etc.
172	Human Services (DHS)	Expand Medicare Part B Buy-In	Allow DHS, rather than county agencies, to pay state-funded Medicare Part B premiums through the buy-in file rather than through county reimbursements to enrollees.	3/19/18		Gray	Charter and Scope work is in progress.
173	Human Services (DHS)	Expansion of American Indian Child Welfare Initiative Planning Phase	Tribes who participate in the Initiative are required to use SSIS and interfaces to PRISM for child support, MAXIS for program eligibility determinations, MMIS for healthcare for foster care children. We need to understand what will be required from the SSIS- IT perspective to give two additional tribes direct access to SSIS. This will require on-site visits to assess tribe's capacity to meet IT requirements and cost estimates related to building capacity.	1/2/18	5/8/19	Yellow	-Overall Health of the Project: Yellow Status is in yellow pending approval by sponsor of new scope and timeline documents. Once approved the project change request will go to PMT for approval and the status will change to green. -Major Milestones Passed and/or Coming: yellow trending green. Revised scope document completed and waiting for business approval. Potential Risks: waiting for approval from sponsors - PMT - and hiring process for BA extension
174	Human Services (DHS)	FileNet ICN (Content Navigator) Rollout	Roll out a new FileNet User Interface to the business users to replace software no longer supported by the vendor. Software has been installed as part of first phase of project.	9/1/15	12/31/18	Green	Four areas still needed to complete by end of the year.
175	Human Services (DHS)	FTI Renewals	The goal is to ensure that Federal Tax Information (FTI) used for Renewals in METS is adequately safeguarded from unauthorized access or unauthorized disclosure. The project will need to be coordinated with compliance activities related to the most recent IRS audit: • Review and update current system masking rules to ensure that caseworkers are prevented from seeing or discerning FTI throughout the Renewals process if outstanding from prior release. • Review and assess the current use of FTI throughout the Renewals process and address on-going processes to determine where there are deficiencies or risks and make corrections future as needed. (This will need to be coordinated with compliance activities efforts). • All programs (MHCP, QHP) using FTI for Renewals are included.	8/21/17	2/26/19	Green	Execution Phase: Project overall status is GREEN. QA team completed their functional testing in STST2 after the QHP, MA and MCRE batches were executed. No defects remain. FTI Renewals project is on schedule for the 18.4.1 release.
176	Human Services (DHS)	General Ledger	Identify, acquire, and implement a replacement general ledger (GL) system for DCT. The replacement system must interface with Avatar and SWIFT. It must have strong reporting capabilities, and integrate with the Data Warehouse.	10/20/16	3/22/19	Green	Technical integration teams are working on connections with Oracle and IBM. Planning and Budgeting design work is ongoing, files are being mapped.

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Row	Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
177	Human Services (DHS)	GetInsured Implementation	I. Replace Consumer Checkbook tool with GetInsuredfor Anonymous Shopping for 2019 Open Enrollment II. Integrate GetInsured with METS for 2020 Open Enrollment Marketplace shopping III. Integrate & migrate data between METS and GetInsured IV. Develop/Update Reports (operations, BI, CMS metrics, IRS, 1095)	1/2/18	2/10/20	Yellow	GetInsured (GI) project is in yellow because we did not meet the design milestone for the 2019 deploy work. There is one GI design outstanding. All MNIT design documents are complete and approved; some clarifications are being updated this week as development progresses. Test planning discussions underway, working on test environment. GetInsured design documents: 19 of the 20 GI design documents are approved. Benchmark & Enrollment Cap documents were approved this week. Application & Eligibility Processing document - GI provided an updated version based on feedback on 11/29. Expect to finalize early next week. User Roles/Provisioning - Development in progress. Reviewing user experience document that bridges the technical design to share information with business; additional tasks identified and in progress regarding the landing page functionality. Coordination with GI - expected by end of November. GI has notified MN that they will have the service available by 12/7. Determined schedule impact can be absorbed provided the service validation is met. Notices - Business/GI analysis of change processing grid and notice identification underway; expected by 12/15. Technical development in progress. Coordinating with FileNet team on new document naming conventions. User Experience - Development work in progress. Dev and business reviewing the message text that will display to consumers. Account Transfer - Development work in progress. Account Transfer mapping and coordination with GI in progress. Expected to complete in late December. Additional discussions and work focused around the benchmark API in progress. Data Migration: Data clean-up strategy document shared and out for review. Work expected to begin after open enrollment. Reports: GI is putting together data warehouse of tables for MN and will work with business on the enrollment data elements needed to send back to MN. Technical discussions have begun with MNIT and GI on how the data will be shared from GI to MNIT. GI will also provide a reporting tool on their dashboard. Get to Green plan: Finalize GI design documents - expect to complete next week.
178	Human Services (DHS)	HIPAA Subrogation 3.0	Implement HIPAA requirement related to the Medicaid pharmacy subrogation transaction (3.0). DHS is to electronically recoup funds for reimbursement of pharmacy services from a third party payer which was paid by Medicaid.	5/4/16	2/8/19	Yellow	The project not green because of a problem uncovered by the external trading partner during testing. The test file includes the trading partner's ID rather than the specific provider ID that falls under that trading partner. The get to green plan is to free up the developer's time so he can work with the business and the BA to troubleshoot the remaining issue.. The developer, BA and Business lead met this week to re-examine the coded logic and compare that to the manual process steps to identify where the issue stems from. Another test file will be run with only a single claim type to further isolate the issue. Evaluation of the Change Request to add inbound electronic processing is temporarily on hold, as available time is being allocated to resolving the outbound issue.
179	Human Services (DHS)	HOMIE Database Replacement (RWISE)	This project will benefit the over 4,200 Minnesota citizens with HIV getting services from the Ryan White Program (RW) for the AIDS Drug Assistance Program (ADAP). Due to the number of required changes, basically a rewrite of HOMIE, to bring it up to standards to include establishing four environments (development, test, user acceptance and production) it was decided to seek an external vendor; hence this effort is referred to as Phase One. During the discovery of Phase One, it was found it to be prudent to also include, what is referred to as Centralized Eligibility software, to be known as Phase 2. To address the HOMIE db need, again, it was found that the market solution provided the best cost effective and timely solution for HOMIE replacement. The market solution will not take limited valuable resources from other needed MNIT initiatives. Also, the market solution can be put into production in a very timely manner. The best market solution found and verified to replace HOMIE is the commercial off the shelf (COTS) product, RWISE. RWISE was the only COTS that met all of the business needs, Federal requirements, proven eligibility data interface with CAREWare, data integrity and supportable. RWISE is a product of TriYoung, the sole source provider of RWISE and has been approved as the sole-source contractor. Due to this a Technical Professional Contract was underway as of March 29, 2018. This HOMIE db replacement is considered Phase One of this project. The second phase of this project is to centralize and automate the manual and disparate Ryan White system for eligibility determination processes along with leverage of the Federal software, CAREWare; also this Phase will be referred to as Centralized Eligibility (CE). To address this need there is a Request for Proposal in process to secure a vendor who can provide a solution that works for the State of Minnesota and Federal requirements.	12/1/17	12/31/19	Red	Project is red due to: Scope- work has been identified as being needed, specifically moving an external server from AJ Boggs to MNIT, that is out of scope. There is also no scope for MNIT identified in the current scope statement for Phase 2, but there is work needed. A draft scope statement has been presented to the project sponsor, but no action has been taken on it. Go to green plan: For the scope, a change request must be completed and routed per the change process. A new scope document has been drafted and has been routed for review to the sponsors. I have followed up on it also. Once approved by all parties, a schedule and budget will be created based on it. Project is on track for phase one to go live 12/28/18. MNIT is working through security and access issues for the vendor. For the migration of the servers from AJ Boggs to MNIT, issues have been identified with our planned migration date, PM is researching further. Phase 2 contract is still in progress.
180	Human Services (DHS)	HRQ Work Request System	Identify solutions and implement a work request and tracking system to better meet internal needs for metrics and improve customer usability for the Research and Data Analysis (R&DA) area in the Health Care Research and Quality area.	4/1/17	6/30/19	Green	Development and initial data migration are in process.

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181	Human Services (DHS)	IBM Datacap Business Rollout	DHS currently owns 'FileNet Capture' as the product used within the DHS EDMS (Enterprise Document Management System) for getting document images captured and moved into FileNet. IBM is phasing out support of this product in favor of DataCap, which offered greatly enhanced features. DHS has purchased licensing for the Datacap product., and will begin the work of rolling it out as a part of our EDMS product suite.	8/5/15	8/21/20	Green	Development working on code for Office of Inspector General Background Studies. Financial Operations Division QA testing done. User Acceptance Testing with the FOD business area begins. Quality Assurance Analysts working on test case for OIG Background Studies Business Analysts working on Business Requirement Document for Adoptions
182	Human Services (DHS)	IEI - Continuous Delivery Pipeline (E&E)	The project (Continuous Delivery [CD]) will standardize tools and processes enhancing MNIT DHS source code control, defect and task management (Rational Team Concert/Change and Configuration Management [RTC/CCM], Requirements Management (Doors Next Generation [DNG/RM], Quality Assurance (RQM), full artifact traceability across SDLC using the Collaborative Lifecycle Management (CLM) functionality, virtual desktop standardization), system automation tools (code release, deployment/test automation, and virtual builds) across virtual development and quality assurance (QA) teams. This project will include creation and deployment of administrative processes to support automation and tool access. Project Objectives Objective 1: Enhance the enterprise development environments to support transparency, increased quality, and continuous delivery of MNIT DHS related business artifacts. Objective 2: Provide Quality Assurance (QA) Automation and development teams' knowledge transfer on newly implemented tools and processes. Ensure all tool users (e.g., BA's, QA's) have received proper training for defect tracking. Objective 4: Establish System Development Life Cycle (SDLC) tools and support service allowing for quick and continuous changes on all MNIT DHS environments across application areas and methodologies (i.e., agile, iterative, waterfall). Objective 5: Create and monitor good quality practices of continual life cycle management (change and release management methods that will enhance the efficacy of MNIT DHS services. Objective 6: Enhance virtual desktop management standardization and deployment platforms. Objective 7: Establish cloud computing environment within lower environments (development, testing and training).	1/2/17	12/31/20	Green	CLM:(Collaborative Life-cycle Management): CLM statement of work being reviewed by IBM. Master templates for Doors Next Generation/Requirement Management completed and ready to use. Rational Quality Management started. Requirements are being elicited across SDLC. Working on tier 2 level estimated to be completed by mid of Dec; tier 1 completed 11/2018. Security Automation: Working with Threadfix vendor (Denim Group) on SOW updates. Plan to send to contracting and legal early next week. Build and Deploy for lower environment: Jenkins/Veracode/Artifactory: Teams are implementing based on their work loads: Jenkins/Veracode to Rational Team Concert/Artifactory. Working with teams for status updates and schedule planning. Phase end date 12/31/2018. Deploy for lower environment: Jenkins/Veracode/Artifactory: Project Change Request approved. Project Schedule in Sciforma. This portion will be on hold until FY20.
183	Human Services (DHS)	IEI - Security, Org & Loc Structure (E&E)	Objective 1: Ensuring citizen data is protected & shared only when appropriate Objective 2: Refine & revise the security, organization & location structure in METS Objective 3: Build and establish naming standards of security infrastructure Objective 4: Ensure users have appropriate functionality & access	3/1/18	3/31/19	Yellow	Project is not green due to open questions with regard to the User Clean Up FSD & that impact on business communication needs & timelines, as well as QA testing Get to green plan: Development is working through a list of questions regarding process, which are needed for Business to make decisions and QA to create test plans
184	Human Services (DHS)	IEI Enterprise Automation Standardization (EAS) for MADD (E&E)	Implement standardized tools, including the Rational Tool Suite, Collaborative Lifecycle Management tool, to the development teams across the MADD division.	3/6/18	8/31/20	Green	OVERALL HEALTH: Green MAJOR MILESTONES: Project Scope draft being reviewed Project Plan draft underway Initial project preparations/plans on-going Weekly status meeting has been setup on going
185	Human Services (DHS)	Infrastructure Improvements: Disaster Recovery Testing Phase 2	Support the CMS requirement that the METS Disaster Recovery Plan is reviewed, updated as needed, and tested on an annual basis. It also supports the MNIT requirement for an annually reviewed and tested contingency plan for agency-supported systems. This is the second round of testing.	1/31/18	1/31/19	Green	Project is in Execution phase. The annual METS DR test was successfully conducted Oct. 18 - Oct. 19. Lessons learned sessions have been conducted. After Action Report has been completed. Other test-related documentation and follow-up tasks are in process. This project supports the CMS requirement that the METS Disaster Recovery Plan is reviewed, updated as needed, and tested on an annual basis. It also supports the MNIT requirement for an annually reviewed and tested Contingency plan for agency-supported systems.
186	Human Services (DHS)	Infrastructure Improvements - CMS Hub Cloud Migration	CMS will be moving to the cloud, targeting completion by March 2019.	7/16/18	6/6/19	Green	Project is in Initiation phase. Project charter is awaiting PMT approval. Project team is conducting planning sessions. Impact to other projects has been reviewed, and coordination of test schedules for impacted projects is in process. Technical team has completed a successful connectivity test to the CMS Hub Cloud Test environment.
187	Human Services (DHS)	Infrastructure Improvements - Compliance/Audits	The Compliance and Audits Project is to implement a system of monitoring and reporting on user access and activity within the MNsure IT system. This includes responding in accordance with Minnesota Statutes 62V.06, Subd. 8(a), to MNsure participant and external agency requests for information about the system. Additionally, it includes the ability to respond to requests for actions in which data are entered, updated, accessed, shared or disseminated outside of MNsure within the defined 10 business day timeframe. Implementing this system will also provide information that will support the MNsure annual report to the MN legislature.	10/15/15	2/15/19	Yellow	Project is not green due to delays in completing Report 3 - METS User Activity Report setup and testing. Get to green plan: 1. Move 12 Curam tables onto Cloudera/Hadoop platform, performing table redesigns where needed. (Completed) 2. Consolidate Audit Trail databases into a single database on the Cloudera/Hadoop platform. (Completed) 3. Complete the query logic to access the data as efficiently as possible. (Completed) 4. Modify the Crystal Reports to pull the needed report fields. (Completed) 5. Resolve Report 3 date parameter issue. (Completed) 6. Run the reports from the BOBI environment. (In progress) 7. Complete validation testing of report output. Needs from leadership: MNIT sponsors ensure continued availability of technical team to complete work on Report 3. Project is in Execution phase.

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Row	Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
188	Human Services (DHS)	Infrastructure Improvements - IAM MNSure MFA & Dev Enhancements	The primary driver for this project is to implement Oracle Multifactor Authentication (MFA) for MNSure. Multifactor authentication will send an email to select users of the MNSure system, providing an additional login code, a security step prior to allowing the user to login to the system. The technical infrastructure will also be developed to allow for SMS (text messaging) to be enabled. The secondary aspect of the project is to implement up to (20) enhancements for Oracle Identity and Access Management (IAM) specific to MNSure. The exact list of enhancements to be implemented and the ultimate prioritization is determined by the MNSure management team.	7/24/15	12/31/18	Green	Project is in Execution phase. 1. MFA 3.5: Project team has successfully tested MFA Push notifications on both Android and iOS devices. A minor configuration change in the application has been approved by management, and is in the process of being implemented. Upon completion of this change, the roll-out of the Mobile Authenticator functionality to the designated group of users will be performed. 2. SMS (text messaging) has been pushed out to the next MFA release.
189	Human Services (DHS)	Infrastructure Improvements - Other	The Infrastructure Improvements Project is to enhance the DHS/MNSure systems infrastructure to better support METS applications as part of daily operations. DHS, MNSure and MNIT have identified areas where sufficient infrastructure is lacking and improvements need to be made. A new test environment deemed "METS-STST2", was identified as a high priority improvement that will have an immediate impact on the ability to introduce additional software enhancements which may be tested separately but concurrently with testing in the METS-STST environment.	6/1/15	12/31/18	Green	Project is in Execution phase. 1. HHS OIG Audit database fixes: As a result of a METS database audit, METS database service account password resets for all METS applications in each environment have been completed. A second round of password resets is in the execution stage. 2. Migration of a number of utility processes from an old FTP server to a new SFTP server is in the execution stage.
190	Human Services (DHS)	Interactive Video for Targeted Case Mgmt	Update MMIS to allow interactive video conferencing in lieu of face/face visit for up to 50% of the time as a covered MA service for mental health targeted case management in certain, supervised settings.	11/8/18		Gray	Charter and initial scope statement preparation
191	Human Services (DHS)	Interim Assistance Agreement and fixes to PBEN panel on MAXIS	Resolve problems with the PBEN panel in MAXIS that are causing inconsistent interfaces with the Social Security Administration and a loss of at least \$200,000-\$300,000 a year in interim assistance recoveries to the state of Minnesota.	7/16/18	12/19/19	Gray	Project Charter has been approved by the PMO, awaiting PMT approval, met with the Project Team to ensure the schedule is being adhered to.
192	Human Services (DHS)	Intermediate Care Facility (ICF) Rate Setting	Modify systems to ensure that provider rates for Intermediate Care Facility for Persons with Developmental Disabilities (ICF/DD) are adjusted as defined in state law. Establish functionality within the Provider Portal to allow providers to submit cost reports to the portal which state staff can then access and utilize for policy and oversight activities.	12/30/14	1/16/19	Green	Received list of invitee names and emails from Executive Sponsor. Project can now plan demonstration. Received PMT approval on 11/21/18. Project is now green.
193	Human Services (DHS)	Interstate Compact on the Placement of Children (ICPC)	Integrate Interstate Compact for the Placement of Children (ICPC) functionality in SSIS Adoptions, including real-time synchronizations into NEICE, a cloud-based case-management system used to process and send ICPC cases.	4/17/18	1/15/20	Green	Project continues in Planning Stage. Resources have been assigned to develop the Project Plan. Creation of Project Plan document is underway. Work continues to refine project schedule. Activities are ongoing for analysis and R & D, and Architectural design.
194	Human Services (DHS)	IT Governance Structure Implementation	The purpose of this project is to transition DHS' IT governance structure to a new structure based on the results of the IT governance assessment that took place in 2017. Objectives I. Establish Transition Team and Transition Plan II. Implement New Modernization Governance Structure a. Finalize Structure b. Process Development and Documentation (including identification of process gaps) c. Establish, Appoint, and Implement New Enterprise Architecture Board (EAB), Domain Teams and Integrated Human Services Modernization Executive Steering Committee (IHSM ESC) d. Implement Operational Coordination Resources e. Establish and Implement New Program Management Teams f. Communicate Progress and Changes III. Define Non-Modernization Project and Operations Structure a. Discovery re: Current Structure and Method(s) of Operation b. Identify Gaps in Current Structure and Method(s) of Operation c. Modify Structure d. Process Development and Documentation IV. Change Management/Communications	12/11/17	12/13/18	Red	Sponsors decided to kick off the new Program Management Teams (PMTs) without sufficient county appointments. The Core Planning Team for the project agreed to a timeline for the PMT kick-off and implementation. Sponsors will be asked to approve the new timeline at the sponsor meeting on 12/3/18. Project is not green because: The PMT structure implementation date has been pushed out to mid-to-late January 2019. A timeline for implementing governance over maintenance and operations work has not been fully developed and approved by project sponsors and other interested parties. Get to Green Plan Subgroup continues discovery work, and outlines tasks and develops realistic timeline for developing and implementing a structure to govern maintenance and operations work. Project sponsors approve timeline for kicking off new PMTs. Project sponsors approve timeline for developing and implementing a structure to govern maintenance and operations work.

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Row	Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
195	Human Services (DHS)	Licensing Federal Background Studies Grant - NETStudy 2.0	Implement new software purchased via a grant. The software will enable the Office of Inspector General to meet the goals of the grant, including: - Collect scanned fingerprints on all subjects of background studies, including developing the capacity to collect fingerprints statewide and transmit the images electronically for processing. - Use fingerprints to match subjects with state criminal records via the state Bureau of Criminal Apprehension (BCA). This will replace current system which performs matching of subjects using name and date of birth. - Design and automate a process by which the department is notified by the Minnesota Court Information System when a previous subject of a background study has new criminal information added to court record. - Expand current background studies to include a check against Minnesota's predatory offender registry. - Expand the number of subjects for whom a record check through the Federal Bureau of Investigation (FBI) is conducted to identify records that may exist in other states. Note: this expansion is initially limited to personal care assistants only but is planned to be expanded to all provider types. - Include automated checks of OIG exclusion list, professional licensing and disciplinary boards, other states' nurse aide registries.	9/1/15	1/31/19	Green	Project is in the transition phase.
196	Human Services (DHS)	Licensing Information System Graphical User Interface (ELMS)	Move the remaining service classes from the former LIS VB6 GUI to Electronic Licensing Management System (ELMS) GUI.	6/5/18	12/31/18	Green	Implementation of Service Classes into ELMS is 80% completed. We are still on schedule to complete phase one of the project by December 31, 2018
197	Human Services (DHS)	Managed care for disabled	Special Needs Basic Care (SNBC) (a voluntary managed care program for people with disabilities ages 18 -64 who have MA fee-for-service). The general goal of the project is for the automation of enrollment in SNBC if the client does not return a form (opting to stay in fee-for-service) by the deadline, then they are enrolled in SNBC. In 2012 SNBC enrollment rules changed and staff are manually tracking letters/enrollment.	4/16/18	5/6/19	Gray	BAs received and now reviewing finalized letter templates, approved and frozen for automation work. BAs have completed preliminary documentation and estimates, review of query criteria and mechanisms to pull the mailing lists. BAs 80% complete with draft BRD to inform schedule work and WBS in planning stage. Charter document drafted, reviewed by sponsor and verbally approved, now in Gate Tracker for PMT approval. Level of effort estimation beginning shortly.
198	Human Services (DHS)	MCSO Mobile Solution	Make the current Minnesota Child Support Online (MCSO) website/application compatible with mobile browsers to increase the accessibility of payment and case information.	8/1/16	3/22/19	Green	QA- met with BA and Dev and OIS as well as worked on final testing and closing docs. Met with automation to discuss dates for regression testing in QA2 Dev - Met with BAs and QA to discuss timeframes for iteration 4, regression testing in QA2 and migration to production, also met with OIS (security) to discuss the SLM for MCSO Employers BA - met with Development and QA to discuss timeframes for iteration 4 and Regression testing and Migration to Production, sent PM updated Visio timeline document to update PM items if necessary
199	Human Services (DHS)	Mental Health FileNet Storage and Workflow	Children's and Adult Mental Health areas need to move documents off of their x and s-drives to FileNet. Scope includes new document class(es) and a workflow.	3/23/17	10/31/19	Gray	Documents have moved to a new document class. Currently working to design business requirements around the workflow.
200	Human Services (DHS)	METS Improvement Project (IBM Service Credit)	This project is driven by IBM and will address several critical pain points of Frontline Service Personnel in METS.	9/1/18		Green	Approval has been requested on the requirements and design documents.
201	Human Services (DHS)	METS to MMIS Interface Redesign	The overarching goals of the project are to improve performance of the METS to MMIS Interface to meet the business needs to efficiently perform operational processes and provide required services to MA and MCRE participants. The work included in the project will also review and ensure data integrity and reliability, and ensure MinnesotaCare payment and billing functionality works as needed in MMIS.	12/1/16	12/31/19	Green	The status of the project is Green. All releases on schedule. Track 2. Web Service Event Messaging: GREEN 18.4.1 testing continues with no issues, expected to complete prior to ATST deploy 12/4. 19.1.1 development in process and expected to be complete for STST deploy 12/18. 19.2.1 Initial scope recommendation being developed by team. Track 3/4: MMIS and MCRE Premium Defects - GREEN 18.4.1 - Business Validation Testing (BVT) scheduled to start 12/4/18. 19.1.1 - Technical documentation approved and development in progress. 19.2.1 - initial scope recommendation in progress. Team continues to identify and complete clean-up tasks for unresolved defects, and triage new defects when identified. MNIT project sponsor is championing a solution for the issue regarding how best to resolve defects using a more efficient process.
202	Human Services (DHS)	Microsoft CRM Dynamics 365 Upgrade	Upgrade Microsoft CRM software used by multiple business areas within DHS and MNsure to the latest version.	9/24/18	4/30/19	Green	Charter Approved 11/30
203	Human Services (DHS)	Minnesota Health Care Programs Application Process (HCEO FileNet)	Improve workflow processing for HCEO. Due to federal and state mandated time restrictions on the processing of these applications, it is suggested that the current procedures be revamped or improved in order to more effectively meet these legislated deadlines.	2/12/18	12/31/18	Gray	Changes are ready for the business to test.

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204	Human Services (DHS)	MMIS Certification (MMIS Mod)	WHY? CMS has mandated that each state meet specific requirements for the design, development and operation of modern MMIS that will eventually be part of a highly integrated, interoperable and efficient national health care delivery enterprise. Certification by CMS that the requirements are satisfied grants the state eligibility for enhanced funding for maintenance and operations of the certified MMIS. HOW? Utilize the Medicaid Enterprise Certification Toolkit (MECT) to verify the implementation of the certification requirements that will successfully transition the state MMIS through the phases and milestones of the Medication Enterprise Certification Lifecycle (MECL). WHAT? Coordinate with MMIS Modernization projects to implement the CMS defined requirements for certification; collaborate with the IV&V vendor to verify the certification requirements are satisfied and ensure readiness for successful evaluations by CMS at scheduled MMIS certification reviews.	8/8/16	6/4/25	Green	Completed an initial draft of the Independent Verification and Validation (IV&V) November status report with updated findings; will publish final draft to stakeholders week of 12/3. Received approval from the Next Gen team (PMO steering committee) to start a draft of the MMIS Certification project schedule template for use in Sciforma (project management tool); this effort will include identifying additional work needed for Medicaid Management Information System (MMIS) certification projects such as required artifacts and formal reviews. Will publish draft of Independent Verification and Validation (IV&V) November monthly status report to solicit feedback from stakeholders; IV&V debriefing is scheduled for 12/10. Will review the artifact gap analysis (between what artifacts certification requires and what the State currently has in place) and module mapping (mapping module and core checklists to MMIS modules) by the Independent Verification and Validation (IV&V) to document State comments, questions, and answers to questions. Will continue to drive the resolution of issues/risks to successful conclusion.
205	Human Services (DHS)	MMIS Spenddown Module Restructure	Determine how Spenddown is currently applied, discover how it should be applied, and remediate Spenddown module to correct the business rules.	6/18/18	2/1/22	Green	Business SME's, Developers and MN IT BA's are actively performing final round of testing prior to moving the panel updates in MMIS for spenddown - RTC21795 which is a prerequisite to development starting on the project. Hosted planning meeting with MN IT BA's to discuss next steps for finalizing the phase 1 As is Long Term Care documentation.
206	Human Services (DHS)	MMIS to ESB Connections Phase 2 (E&E)	This project will leverage the Phase 1 product, a catalog of broadly-useful standard services for MMIS data, to be consumed by systems for specific MMIS datafields. Additionally, for Phase 2 there will MMIS fields for Case records, Prior Authorizations (PA), and Service Agreements (SA). State applications will utilize MMIS data available on the electronic bus. Also, work will occur to explore Data Segmentation for Privacy (DS4P) on MMIS data fields. Continue to comply with direction from Security, such as implementation of Mutual Authentication.	5/11/18	1/18/19	Green	OVERALL HEALTH: Green Continued to meet for best approach to do MMIS to ESB Service Catalogue. Met with Disability Hub and MNIT for next steps. Put into Production additional Prior Authorization error codes. Worked on Phase 2 Lessons Learned and Close Out Report.
207	Human Services (DHS)	MnCHOICES 2.0 (E&E)	MnCHOICES 2.0 will replace MnCHOICES 1.0, a web based comprehensive assessment and data collection application that was launched on November 4, 2013. MnCHOICES 1.0 will lose vendor support for software critical to the application (Microsoft Silverlight). Re-platforming the application to address that loss provides an opportunity to address other technology and business needs: <ul style="list-style-type: none"> Greater support for person-centered assessment and practice Elimination of duplicate/repetitive questions Shorter assessment times Data issues that are causing rework and a lack of trust in the system Lack of Managed Care Organization (MCO) adoption due to a variety of technology and business issues, including instability and the lack of suitable role-based security/access permissions. Alleviation of disruption of work schedules Less delay in access to services More efficient intake process Access to information (reports) Need for reassessment workflow support Business content management capability Versioning ability – the ability to create assessment content valid based on time period Improved application response times Technology Needs Resolution of dependency on expired (ILOG) and expiring (Silverlight) technologies Elimination of unplanned or uncommunicated outages due to infrastructure and architecture Improvement of current database design 	12/27/16	9/18/19	Red	Project is not green due to not meeting planned milestone dates. Get to Green Plan: Determine new project timeline and get stakeholder approval 1. The problem is being addressed by: <ul style="list-style-type: none"> Investigating additional resource requirements Implementing stricter change control process Escalating with MNIT Senior Management Determining new project timeline and reviewing plan with project stakeholders 2. Resolution date: The resolution date is being determined as new project manager transitions into the role. 3. Needs from leadership: <ul style="list-style-type: none"> Review and approval of restructured plan from stakeholders
208	Human Services (DHS)	MnCHOICES Assessment 1.0 (E&E)	Implement the Minnesota CHOICES (MnCHOICES) - comprehensive assessment. When completed, this assessment will be required for all persons who need or request to be assessed for long term care services.	9/1/10	12/31/18	Green	Completed QA and business validation testing for release 18.1.2. Release will go to pilot on December 14th. Statewide release planned for January 4th. This is the last planned release. Upon completion the application will be transitioned to operations and the project closed.
209	Human Services (DHS)	MnCHOICES Support Plan (E&E)	Add support plan functionality to the base MnCHOICES assessment for all persons seeking access to Minnesota's long-term service and supports.	10/21/16	12/31/21	Green	-Overall Health of the Project: Green The Rates release went to QA and is on track for the Dec 14th release. There are reports of defects in production that the business is considering for a fix release. <ul style="list-style-type: none"> Major Milestones Passed and/or Coming: 18.5 Rates release is on time - Prod date December 14th 18.6 is a MnCHOICES 2.0 Integration release - and is set to go to QA on December 13th. -Current Issues and Risks in the near future: The Development Team is short staffed and is spreading the work around the team to stay on track. The support plan timeline is dependent on the MnCHOICES 2.0 approved requirements for the assessment content, the eligibility summary changes, the Risk requirements, and any other approved change requests.
210	Human Services (DHS)	Move Matrix Replacement	Create and implement a more efficient and effective way to request and receive all required information from divisions that are requesting to move a person and associated equipment, and install equipment for a new staff person.	4/4/16	5/28/19	Green	MNIT Enterprise Telecommunications has been unable to test due to competing priorities. The project team and Telecommunications is committed to completing the additional testing required in order to demonstrate the application to the Enterprise Service Desk.

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211	Human Services (DHS)	MPSE (Minnesota Provider Screening and Enrollment)	In March, 2010, CMS issued broad sweeping regulations designed to reduce or eliminate fraud, waste, and abuse of the Medicare and Medicaid system. These regulations call for enrolled providers to be screened to one of three levels of risk (Limited, Moderate and High) based on provider type and past risk histories.	1/15/15	6/30/19	Green	Initial release (internal only use) has been in production since 10/29/18. Production Support provided to date: Minor Release 18.3.2 (2 tasks, 5 defects) accomplished 11/8/18. Minor Release 18.3.3 (2 tasks, 2 defects) accomplished 11/16/18. Minor Release 18.3.4 slated for production 12/17/18. Team continues to work on the RTC tasks and defects business has identified as essential for major Release 19.1 which will allow providers to submit enrollment requests and changes to DHS electronically. Milestones for Release 19.1 scope of work from baseline 11/16/18 have been added to Sciforma to project the delivery date. This does not reflect additional requested items business prioritized since the scope baseline, but a stable point was needed from which to plan a schedule. Work has increased significantly since original discussion of desired implementation for provider use by end of January 2019. when decision was made to do separate rollouts for internal use and external provider use.
212	Human Services (DHS)	New CABHS facility	Design and build new CABHS facility.	8/1/17	6/30/20	Green	Architectural diagrams reviewed, changes requested for low voltage cabling
213	Human Services (DHS)	New Medicare Card Project (formerly SSNRI)	The Medicare Access and CHIP Reauthorization Act (MACRA, PL 114-10) requires CMS to remove all Social Security Numbers (SSNs) from Medicare cards and replace them with a Medicare Beneficiary Identifier(MBI). CMS and Medicaid programs currently share data based on Medicare SSN-based identifiers. State systems/process need to be changed to meet the SSNRI requirements.	8/31/16	12/31/18	Green	Execution Stage - completed monitoring MMIS system for Medicare Beneficiary Identifier stability Close Stage Transition Plan and Close Report approved
214	Human Services (DHS)	New MSOP Canteen Vendor	Replace current MNCorr Canteen vendor who will no longer provide services.	10/1/18	2/8/19	Green	Project fully implemented; clients now using new system; Vendor monitoring Project now in final stages of Closing phase
215	Human Services (DHS)	New Person Down System at CBHH / CARE Facilities	Install Vocera at nine identified DCT CBHH and CARE sites	2/12/18	2/15/19	Green	All sites within Groups A, B, & C fully live on new Vocera system Vocera post-deployment visits have been completed for all three Groups Post-implementation support needs have been minimal Last two remaining sites of Fergus Falls CARE and St. Peter Nursing Home remain; excessive delays getting Fergus Falls internet access will jeopardize end-of-year schedule.
216	Human Services (DHS)	New Spouse Income	When a parent receiving MFIP, DWP, or RCA marries, the new spouse's income will not count for 12 months starting the month after the month of marriage. MAXIS changes are required so this income is not counted when determining MFIP/DWP/RCA eligibility and benefit amount. In addition, if the newly married parent is also receiving MFIP child care assistance, the new spouse's income does not count for 12 months. Changes to MEC2 are needed to prevent counting this income.	2/23/18	1/23/19	Yellow	This project is not green due to: Stringent Timelines: - Project is in the DEV region, conducting BA/QA testing - Dev addressing defects - Resource contention related to the CCAP Limit Payments project, removing key resources related to addressing triage, testing and resolving defects - Current installation dates are in jeopardy. Get to green plan: Stringent Timelines: - Conduct daily defect meetings - Technical teams are in the process of requesting authorization for overtime - Once the CCAP Limit Payments Project defect is identified and resolved, scheduling exercise and change requests will be completed to address a more realistic milestones.
217	Human Services (DHS)	Notices 18.3	Ready notices with new years and dates for private annual renewal notices, modify return addresses, correct social security benefits on notices and update standard eligibility notices to accommodate current and future year eligibility.	5/28/18	11/2/18	Green	Project manager was assigned . Open Enrollment (18.3.2) was release to production 11/1. Project can begin the closure phase.
218	Human Services (DHS)	Notices 18.4	Provide enhancements and corrections to Notices	6/4/18	1/25/19	Green	The project status this week is Green. System and Integration Testing (SIT) is complete, code was deployed to ATST and Business Validation testing is in progress.
219	Human Services (DHS)	Notices 19.1	Provide enhancements and corrections to Notices	8/27/18	5/3/19	Green	The project status this week is Green. BA documentation complete and approved, development is in progress and test planning is under way. Expect to deploy to test region and begin testing as scheduled for the 19.1 release.
220	Human Services (DHS)	Order Console (aka Order Entry Console)	Implement Order Profile OE Console. Order Profile console is a software enhancement to Order Entry screen and workflow.	7/17/15	12/31/18	Green	OE Console moved from Execution to close phase 11/13/15. Transition Items: OE Console Project Team: Avatar Post Deployment Support for OE Console DCT Identify OE Console Super Users for future application product updates - Open item on Avatar Oversight OE/Order Console Trainers- Will be a rolling agenda item on Avatar Oversight to discuss. There is a new onboarding Avatar training coordinator at Anoka and they will be included as part of the ongoing discussion to expand training group/trainers for OE/OC. Transition Plan - Drafted and review with project team. Will review with Application Support.
221	Human Services (DHS)	Outcomes-Based Purchasing	HCA is redesigning the way it purchases the management and delivery of health care services for its non-dual MHCP members. It is anticipated that the model will enhance the options that enrollees can choose from to include provider led accountable care entities. Policy and program area workgroups are being established to identify details of how the new model will work, but some IT impacts to the MMIS system from an eligibility and claims payment perspective are anticipated.	10/16/17	2/21/20	Green	Planning Phase • Project Management Plan and Communication Plan reviewed by PMT. Project Manager working on updating as directed • Requirements gathering and analysis in progress for following: - Enrollment packet and communication - Provider search tool - Annual enrollment on-line form
222	Human Services (DHS)	Parenting Expense Adjustment	Makes changes in the formula for calculating the parenting expense adjustment to child support obligations and amends related statutes. Replaces the "cliff" in child support obligation amounts when parenting time changes from 45 to 45.1 percent with a slight increase in the adjustment for each successive overnight.	9/13/16	1/4/19	Green	Release of the final deliverables for this project was completed on Nov. 19th We are monitoring feedback an any issues or concerns through the Help Desk If no issues are identified, this will complete the execution phase of this project

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223	Human Services (DHS)	Periodic Data Match / FTI Masking	Establishes periodic data matching to evaluate continued eligibility in medical assistance and MinnesotaCare in accordance with state statute 256B.155.	1/3/17	12/11/18	Green	SCOPE: Field test assessment team was lead by the counties, with DHS and MNIT and identified 5 defects that they would like included in the 19.1.1 release. The RGG team decided that 19.1.1 would not be possible for the 5 defects, but asked for the LOE's to make a decision about a future release SCHEDULE: Obtain LOEs from the BA, Dev, QA and Release Mgmt teams for the 5 defects Request that 4 of the notice defects get added to the Notices project and that the remaining defect be added to the Defect management Group project Once the defects are accepted by the other projects, we can close this project (12/11/18 is still the plan for Closing the Project)
224	Human Services (DHS)	Phoenix - Education Enhancements	Use TABE testing to track educational level (replaces PIAT testing)	12/21/17	11/30/18	Green	This is in Closure phase.
225	Human Services (DHS)	Phoenix - New Site	To develop the ability for Phoenix to add additional MSOP sites like the current Moose Lake and St. Peter format. Currently CPS is an area in Phoenix under the St. Peter location functionality. Once this is complete, create CPS area (Community Preparations Service) as an individual site in the same manner as Moose Lake and St. Peter. CPS will share St. Peter's processes and staff.	10/4/17	4/25/19	Green	Project is green. In the Execution Phase. Updated task list and estimates.
226	Human Services (DHS)	Phoenix - Property Module	The current Property process is approving, assigning, tracking, managing, and disposing of allowable client property. This is a heavy manual process with large amount of multiple paper forms - some needing signatures and some not. There is data recorded in different areas such as M Drive, SharePoint, and excel spreadsheets. This project is to automate this manual process into Phoenix, including moving current forms and existing data into Phoenix. This project will be done in phases.	11/30/17	6/28/19	Green	Project is green. We are in Execution stage, Phase II.
227	Human Services (DHS)	Phoenix Master	This project serves as a placeholder several work items related to Phoenix for scheduling purposes. The work items have individual projects that are reported separately.	9/3/17	12/31/19	Green	This project consists of the following work items: New Site Property Module Education Enhancements We are scheduling monthly maintenance/project work releases. starting Dec. 12, 2017 through 2019.
228	Human Services (DHS)	PIN2 (Program Integrity Network) / FASE (Fraud Application System Environment)	Redesign, and reprogram PIN system to collect and retrieve recipient investigation data from referral, thorough FBI investigation, through criminal investigations, ADH, Prosecutions, county worker overpayment claims, and county collections.	3/13/13	6/30/19	Green	Testing in progress. User acceptance testing to follow.
229	Human Services (DHS)	PRISM Interface	The primary goal of this project is to complete the bi-directional interface between the METS eligibility system and PRISM. The project will address ongoing policy and procedures for new cases opening on METS. Lastly, the project will fix any critical production defects stemming from the implementation of previous iterations.	9/12/16	7/16/19	Green	SCOPE All aspects of non-cooperation/cooperation will be owned by the ROP Phase III project. This project needs to be completed in order for ROP to do NC/C changes. Requirements and design work has been completed. Project has been scheduled for the 19.2.1 release Important to note that in addition to Curam development, the following areas will also need to be addressed: Reporting, error handling, TPIN - integration layer, defects from previous iterations. RISKS/ISSUES Project has experienced significant resource turnover with IBM's lead BA and technical resource being replaced. A new PM has been assigned who has met with the sponsors, conducted the project team meetings and is gathering Level of Effort estimates.
230	Human Services (DHS)	Psychiatric Residential Treatment Facilities	Implement legislative project to provide psychiatric residential treatment facilities.	8/15/15	4/2/19	Green	MMIS claims concurrent services LA 54 is in production. Development for the new living arrangement 62 and major program EH has been assigned in RTC. Development has pushed valid values into Atst for initial feedback from the project team.
231	Human Services (DHS)	Reform 2020: Community First Services and Supports (CFSS)	Community First Services and Supports (CFSS) is a new self-directed home and community-based service being developed by the Minnesota Department of Human Services. CFSS is a service for people living in the community who need help with day-to-day activities. When CFSS is implemented, it will replace the personal care assistance service and the Consumer Support Grant. CFSS is similar to PCA in many ways, but it will offer participants more control, flexibility, responsibility, and choice in how they use the service. CFSS is a program under the Medical Assistance, waiver and Alternative Care programs.	10/5/15	3/31/20	Red	The project schedule is not green due to the risks associated with the project and the schedule is past the previously identified end date. The risks are: State Plan Amendments that may impact CFSS. Competing projects for same development resources (Modernization, MinnesotaCare Expansion, BRE project, and Production issues have priority over CFSS.) Get to Green Plan: Obtain approval on revised Scope document and Project Schedule. Project Manager shared Draft Scope and Timeline with Business Sponsor. Pending approval. Revised Use Case Requirement to identify I and K population for CMS reporting.
232	Human Services (DHS)	Renewals Process Improvements	Implement processing and operational improvements to reduce manual processing efforts by DHS and county workers for Medical Assistance and MinnesotaCare (MCRE) renewals.	8/31/17	10/15/19	Green	The project is planned for the 19.3.1 release. Scope Requirements gathering has started. BA Notices BA's are available, however have limited time. Sponsors agreed to continue with the plan to define scope and to prioritize the items to work in a pre-determined order. There are 14 areas identified in the scope and the business SME's from Healthcare policy, administration and operations, MNSure and the Counties are prioritizing them 1-14 to determine the order for development. The team will gather the high-level requirements on 5 of the 14 areas to include: Re-entering PAI Case Closure & Case Re-enter Ability to distinguish Current vs Future year PAI Jobs Income, PE Notice, DEED Black Out Period MCRE/QHP Missed Renewals
233	Human Services (DHS)	ROP/Non-Coop- Phase 2 (18.4)	Enhance METS to meet federal requirements to properly identify and track the return of additional verifications and systematically deny pending public program eligibility and/or redetermine eligibility when participants fail to provide requested verifications within the reasonable opportunity period (ROP).	2/6/18	4/5/19	Green	Project is on track for 19.1 release. QA and UAT testing in progress.

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234	Human Services (DHS)	RSA / Multi-factor Authentication	To better secure citizen data, DHS and MNIT partnering with DHS will implement two-factor authentication (ie: RSA keyfobs) on the VPN solution. This will make it harder for attackers to get DHS data while bringing DHS in line with some state and federal compliance requirements.	11/29/17	2/1/19	Green	Solution for public facing Virtual Desktop Interface (VDI) Multi-Factor Authentication is scheduled to move to Production on 3DEC2018 Continued analysis of lists of VDI Groups/Users to create a succinct list of users that need public facing VDI. Solution to provide Reasonable Accommodations for Accessibility is complete. Decision recorded for OffSite user remote access. MNsure board member remote access requirements are complete.
235	Human Services (DHS)	Shared Drives Reorganization	Reorganize the shared drives, including updating permissions, to reflect the new MNIT organization.	9/16/16	7/26/19	Green	Project team is currently working with MNIT: PMD, ASD, and Enterprise Planning (delegates) to identifying users, permissions, and existing folder and file structure to be replicated on new file shares D027, D029, D029.
236	Human Services (DHS)	SharePoint Data Labeling	This project involves the implementation of data labeling (Meta data) in SharePoint. Currently, some SharePoint content requires urgent classification to comply with DHS internal audit findings. The scope of this project involves manual meta data tags (by site owners/site Collection Administrators), and automated metadata tags using advanced technologies. Future opportunities for related projects include SharePoint unification with other enterprise content (FileNet, Alfresco, structured data) under a common search, organization engine and associated application. The objective of this project is to comply with DHS internal audit findings and to adopt and implement an effective content management system.	4/9/18		Gray	Proof of concept set up task is experiencing some technical challenges with IMR set up on prem. awaiting technical sponsor's directions on next steps.
237	Human Services (DHS)	SNAP QC System	Implement a system (similar to the one used by Internal Audits) to manage the SNAP Quality Control function which consists of over 2,000 case reviews annually.	6/1/17	1/19/19	Green	Project progressing as planned: In production, project in warranty period until 01/18/19 Address and monitor minor post deployment issues
238	Human Services (DHS)	Spenddown Standard Increase from 80% FPG to 81% FPG	In accordance with recent legislation, update the spenddown standard for the elderly, blind, and disabled in MAXIS from 80% to 81%, effective 06/01/19.	7/16/18	12/28/18	Green	QA testing completed. Code will be moved to production the evening of 11/30/18. Project will be in warranty phase for 30 days starting 12/1.
239	Human Services (DHS)	Struts Framework Upgrade	This project is intended to mitigate security risks by upgrading applications currently using Struts to a supported web framework.	11/5/17	6/24/19	Red	Project Plan approved by PMO, waiting on PMT approval, continuing to meet with DevOps and BA and QA group to ensure that the schedule is being adhered to. Project is not green due to the fact that after a closer look, the project is scheduled to take approximately 3 years longer than what was originally approved. PM collected LOEs from BAs and Development for the apps prior to putting together the project plan. Project will be rebaselined once planning phase is complete and will then be returned to green status
240	Human Services (DHS)	System Sustainability Project - MMIS	Evaluate the sustainability of MMIS. This project is using MMIS as an example for discussion that will happen at the EAB with other major systems.	10/24/18	1/11/19	Green	The System Sustainability project is in the Planning Phase and the Project manager is obtaining approval on the project charter and has developed a WBS and schedule. The Business Analyst has been assigned and is defining the categories and sub-categories to be rated.
241	Human Services (DHS)	Systems Estimates on AgileApps	Convert current InfoPath systems cost estimate calculator to AgileApps and add workflow and collaboration features.	8/30/18	5/18/19	Green	Charter approved and project planning has begun.
242	Human Services (DHS)	Systems Instructions Review	I. Create 5 recommendation documents & make updates to OneSource: Recommendations for changes and actual updates made to ONEsource procedures when the current instructions and wording negatively impact process or eligibility determinations (not style-only changes). Ensure recommendations are made in OneSource by the appropriate business SMEs as the project progresses not only at the end. Recommendations for system defects to be fixed that would significantly reduce the length and time of instructions. Identify which defects would significantly impact specific instructions. Business SMEs on project team to determine how this should be done. Recommendations for enhancements to the case management system resulting in overall reduced number of clicks and time spent on a case. This can include recommendations for creation of new screens/wizards. Project team to determine criteria for what classify as "significantly impacting" instructions. Recommendations for changes to DHS policy that could simplify procedures. These could then be assessed by the policy team for what would be needed for the policy changes. Policy team to determine how this should be done. Creation of the process for review of new instructions going forward which involves both business and MNIT staff and ensures the correct SMEs are being involved.	11/1/18	12/31/19	Gray	Currently in initiation. PM has met with executive sponsors this week to review and refine the draft charter. Requests out to resource managers for project resources.

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243	Human Services (DHS)	TEFT Grant - PHR for LTSS	The Continuing Care Administration applied for and was granted a Planning and Demonstration Grant for Testing Experience and Functional Tools (TEFT) in community-based long term services and supports (LTSS). This is a unique opportunity to leverage and integrate multiple initiatives currently underway within CCA, DHS, MDH and other external partners. TEFT provides resources for improved coordination of service and quality related information through the establishment of an electronic personal health record (PHR) across all beneficiaries receiving LTSS.	4/1/14	3/31/19	Green	Overall Project Health - Green. 11/28/18 Business approved Major Program changes for 18.2.1. 11/28/18 Developer to complete Major Program changes and Change Request by 11/29/18. 11/28/18 Move Major Program changes to STST 11/30/18. 11/28/18 Impact to Testing is being identified. Quality Analyst requested assistance from County staff to revise Test Records - Pending. Accessibility testing delayed, pending 18.2.1 release.
244	Human Services (DHS)	Telecom DB Analysis and Ops Support (aka Employee Locator)	The Telecom database and related applications require MNIT Enterprise Services to enter data that is not the source of record. This project will determine direction and provide the business with options for long-term support of the Telecom database and related applications including Employee Locator.	6/1/18	12/20/18	Green	Project Sponsor met with Managed Services to discuss the risk and effort required to use Archibus for the Employee Locator. Sponsor is looking at revisiting the recommendation with MNIT and Managed Services.
245	Human Services (DHS)	T-MSIS	The Medicaid and CHIP Business Information Solutions (MACBIS) section of CMS intends to obtain a more robust and comprehensive data collection from the states. The resulting monthly process will be known as Transformed Medicaid Statistical Information Systems (T-MSIS), replacing the current quarterly MSIS.	2/1/13	12/31/18	Green	Project Closure in process.
246	Human Services (DHS)	TPL/TED Feasibility Study (MMIS Mod)	Evaluate Michigan's case management Third Party Liability Electronic Document (TED) system to determine if it is a viable choice for modernization of Minnesota's MMIS third party liability subsystem (TPL.) The feasibility study is being done in phases, and this first phase will focus on automating the legal case management functions of TPL. Currently, DHS' benefit recovery business units, Health Insurance Recovery Unit (HIRU), Special Recovery Unit (SRU), and Tort Recovery Unit (TRU) are completely paper-based and the processes are highly manual.	1/18/17	12/31/18	Green	In closing phase. Coordinating Lessons Learned dialogue and documentation, completing close report. Transfer of configured demo file from vendor is complete, delivered copies to security staff and architect. Vendor work completed. Feasibility study is complete and finalized and stored for APD work as needed in the future. Still on track for normal closure on 12/14/2018. As this represents a point at which this work will now wait for funding questions to be resolved, details of how to pick the work back up again at a future date should be covered in a transitional memo (not a transition plan) for sponsor(s), drafting this now.
247	Human Services (DHS)	Unique Person ID- Phase 3	Define the project roadmap for delivering incremental Person ID Merge Capability the business will use to merge duplicative MNSure IDs/PMIs throughout METS and downstream systems.	7/9/18		Gray	Continuing discovery activities, including identifying initial scope and level of effort.
248	Human Services (DHS)	Update Moving Home MN Communication Form DHS-6759H	Create a "smart" version of existing DHS-6759H to include additional data inputs identified since the creation of the original version.	6/20/18	12/31/18	Green	Both form layouts are ready for initial review. Workflow requirements are still not determined.
249	Human Services (DHS)	Update text on SNAP "Notice of Adverse Action"	The U.S.D.A.'s Food and Nutrition Services (FNS) has informed DHS that its Supplemental Nutrition Assistance Program (SNAP) must reduce its Case and Procedural Error Rate (CAPER) of 24.9% to below the national average of roughly 23%. This project will update notices to assist with this effort.	8/3/17	5/29/19	Green	Project is progressing as planned. Continue test execution.
250	Human Services (DHS)	US Bank ReliaCard File Enhancement	Change the nightly updates sent to US Bank to become a comma-delimited file and include updated demographic information.	4/23/18	1/14/19	Green	Connectivity testing for phase 1 is complete. QA is ready to start testing for this phase. Test file for Phase 2 to US Bank processed successfully although there are issues with the response file from the bank.
251	Human Services (DHS)	Verify Lawful Presence (VLP) Version 37 Upgrade	The U.S. Department of Homeland Security (DHS) is retiring older versions of the Web Services Interface Control Agreement (ICA) with the Systematic Alien Verification for Entitlements (SAVE) program which is used to access DHS U.S. Citizenship and Immigration Services (USCIS) data to verify immigration status or lawful presence for public and private programs. We are required to upgrade our connection to the SAVE program within 18 months of a new ICA version release. Currently our connection is several versions behind the latest release and we are being requested to upgrade our connection to the most current version, version 37. SAVE system interfaces for version 33 and version 37 will be duly maintained until close of business April 28, 2019. Currently, METS is supporting a portion of version 33, Step 1.	7/31/17	4/26/19	Green	CIA QA environment will be outfitted with all components needed for successful VLP testing (including connection to fed hub) by 12/16, or we will work it out. VLP will be independently tested in separate environments, and ready for code merge on 1/17. QA needs to identify the level of regression testing for VLP V37 Step 1 new functionality METS PgM approved/decided to use CIA QA environment to test VLP 10/12 IBM completed FDD, sent to approvers 10/25. Ongoing discussion required for the development/testing the project using the mock hub (including Close Case)- Met with CMS on 11/15 where it was determined that DHS will test using the CMS cloud environment to obtain certification. Test Plan final approvals obtained on 11/27. VLP V37 Step 1 is on schedule for the 19.1 deployment.
252	Human Services (DHS)	Windows 10 Migration - Phase 2	Phase 1 - MNIT Enterprise to build a Windows 10 image that can be deployed to DHS client computer workstations. Phase 2 - User acceptance testing (UAT) of applications with base image utilizing MNIT resources. Phase 3 - Complete list of applications tested within DHS as a deliverable to be handed off to MNIT Enterprise for Operations.	3/6/17	12/27/19	Green	The Project team is currently working with application development and support staff to identify and test all agency apps supported by MNIT@DHS. Also, the project team continues to work with Children Family Services, Community Supports, Policy and Operations, Reports and Forecasts, OIG, Legal and Compliance, Office of Equity and performance, and HR and Management Services to test Business apps.

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253	Labor & Industry (DoLI)	Labor Standards Case Management	Replace a current legacy system with a case management system that will allow for true tracking and reporting for the Labor Standards Unit.	7/1/15	6/28/19	Green	DLI Business team have reviewed the Solution Design Documents, and process owners have given their green light to the Business Owner for the final review and approval. We also have completed analysis on the environment options and have had discussions. At this point, we are working on final signatures on the Solution Design Documents, setting up the environment, receiving SOW, and building the solution.
254	Labor & Industry (DoLI)	Workers Compensation Modernization	Department of Labor and Industry (DLI) currently utilizes custom-developed automated systems for the processing of workers' compensation claims and information. Included in the 5 yr strategic plan for DLI was an initiative to explore the feasibility of a state-of-the-art Workers' Comp Technology system. This study resulted in the approval and initiation of a new solution. This new custom developed system will expand access to external stakeholders.	7/1/15	6/30/19	Green	The Stakeholder Change and Impact Assessment was delivered. The Development and Test environments have been reviewed by Microsoft and delivered by the vendor. All User Stories (Global, Functional, and Technical) for Agile development are drafted. The Commissioner's Advisory Group members have been identified and invited to participate in first meeting in November. A pre-sale meeting between Thomson Reuters and CapTech has been scheduled for November. An External Risk Assessment final report was delivered to the Program and MNIT. Collaboration with MNIT Enterprise on security, infrastructure, procurement, and contracting continues. Get to Green: Seek clarity on the future business process and data exchanges with the Office of Administrative Hearings.
255	Management and Budget (MMB)	Budget Systems	The Budget Systems Project has been carried forward as an Odyssey Project. This project was begun in 2013 to replace all three components of MMB's legacy Budget Information System (BIS) which support core statewide financial management processes: the state's biennial operating budget process, capital budget process, and fiscal note process.	7/1/13	6/28/19	Green	Budget Planning and Analysis System (BPAS) 2.0: Project status remains green. Developer contracts have been extended, one through mid-April and the other through the end of FY 2019. This will allow Minnesota Management and Budget (MMB) to complete BPAS' remaining system administration screens, as well as updates to integrated budget systems, Appropriation Maintenance Application (AMA) and Departmental Earnings (DE). AMA and DE are custom-built .NET systems that feed data to/pull data from BPAS. Both require updates to be fully integrated with the new BPAS.
256	Management and Budget (MMB)	FileNet MMB Project	The FileNet Project will include upgrading the current MMB FileNet Version from 4.5.1 to the current DHS version 5.2 and migrating the MMB FileNet system to the DHS servers to be centrally managed at DHS Main administration of MMB FileNet will be managed at DHS. DHS will control production environment like back-ups and upgrades and MMB will retain the customer facing administration like modify users and active directory, add doc classes and so on. MMB FileNet servers de-commissioning within 90 days post-moving to DHS System. To eliminate security vulnerabilities: Currently, the MMB FileNet is running on an old application version 4.5.1 and database are running on old servers that are no longer supported hence vulnerable to security risks. To Centralize the management of FileNet. MMB does not have the bandwidth or tech capabilities to keep-up with upgrades and maintenance of FileNet system. Moving MMB FileNet system to the DHS enterprise FileNet system, MMB will benefit from on-time enterprise upgrades and maintenance within the current FileNet Budget.	2/26/18		Green	FileNet Project is now in execution. DHS and MMB resources are still working on clearing certification/licenses issues. Two Doc classes have successfully been moved from MMB to DHS Dev environment. While work is progressing, the project resources have not completed scheduling all of the work. As such, a finish date has not been established for the project. The Overall Status is green because work is progressing and the pace of work is not adversely affecting any project stakeholders. A finish date will be determined when project team completes their effort analysis.
257	Management and Budget (MMB)	HUB	The HUB Project consist of replacing the current State of Minnesota ERP PORTAL to a more modern technology Portal to enable mobile technologies and unified navigation and fluid technologies and upgrades for more efficient and intuitive information experience to its current 178,000 users who log into the ERP Systems. The Current ERP PORTAL is Powered by Oracle and uses People Tools Application, which consist of one database and two access points: a.) The self-service access point which is a public facing and, b.) The administrative, which is behind a secure firewall. The PORTAL is behind in upgrading its infrastructure and People Tools Applications hence the need for the Upgrade to a new HUB to allow Application upgrades and modern technologies.	9/14/18	6/30/2020	Red	<p>The HUB project is divided into three (3) Phases. Phases 1 and 2 are running in parallel.</p> <p>Phase 1 - The build portion of the first phase is complete. Testing is in progress. There is a dependency on the SWIFT and Exalogic projects. The overall status is red due to concerns about the schedule. The schedule for phase 1 is red due to delayed functional testing caused by resource constraints. The get-to-green strategy has been to repurpose existing resources and acquire new resources. The work and schedule are being closely monitored due to the project's aggressive schedule.</p> <p>Phase 2 - The target date for completion is May 2019. SWIFT 9.2 is to be integrated to HUB and accessed utilizing Unified Navigation. Schedule slippage of Phase 1 will have an impact on the successful completion of Phase 2. Progress on dependencies and resource acquisition will be closely monitored to ensure timely completion of a successful May 2019 target date.</p> <p>Phases 1 and 2 will be reassessed by project stakeholders in December 2018.</p> <p>Phase 3 - Following the upgrade to SWIFT, this phase will expand Unified Navigation for the rest of MMB's enterprise systems, including Enterprise Learning Management (ELM) and SEMA4.</p>
258	Management and Budget (MMB)	Statewide Systems Development and Enhancement (Exalogic)	Upgrade aging infrastructure at EDC4 and EDC1 by implementing Oracle Exalogic. This enables the Exalogic and Exadata machines to work in tandem, which provides increased performance gain, and realize administrative cost savings. The stand-alone MMB infrastructure will migrate on to the Enterprise Services infrastructure. This infrastructure supports the State's accounting, financial, and HR systems. This project includes migration SwiftSema4 applications from Windows servers to Exalogic and customer owned F5 to Enterprise F5. Until all applications have been migrated both F5 will be used.	6/30/15	3/29/19	Green	Dev/Sys test environments on Exalogic have been created and applications for SWIFT and HUB are being developed to interface between all applications on Exalogic. New server standards are in place, Oracle Enterprise Linux 6 and People Tools 8.56. Prepping the production environment for SWIFT on Exalogic. All infrastructure pieces are in place. Infrastructure diagrams were created and approved. The infrastructure team has provisioned all requested servers and networking in the new production environments. The infrastructure team is also working with other teams to meet their needs for development of the new production environments.

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259	Management and Budget (MMB)	SWIFT 9.2 Limited Upgrade	The State of Minnesota's sponsoring agencies, MN.IT Services, Department of Administration and Minnesota Management & Budget (MMB), will work collaboratively with partner agencies and stakeholders to efficiently upgrade the PeopleSoft Financial Management System (FMS) and SupplyChain Management (SCM) suite of modules known collectively as the Statewide Integrated Financial Tools (SWIFT) system to PeopleSoft 9.2. The limited upgrade and system changes will also be incorporated into the State of Minnesota data warehouse. The project will update the technology from versions 9.1 to 9.2, evaluate and apply new functionality where necessary, and establish a platform for managing and improving future system functionality and business processes. The primary mission of the SWIFT 9.2 Upgrade is to conduct a limited upgrade of the application from version (9.1 to 9.2). It is not the focus of this project to significantly change functionality but it will reduce modifications wherever possible. Phase I - Initial Feasibility and Scoping (Complete) Phase II - Detail Design Specifications and Technical Infrastructure builds for development environments (In Process - Near Complete) Phase III - Technical Upgrade Execution, Testing, and Implementation (Under way)	9/12/16	6/30/19	Green	<p>SWIFT project is proceeding on a re-baselined schedule that is pending final approval by the ERP Executive Committee on December 19th. The project currently is scheduled for a May go-live that is dependent on a successful go-live of HUB project in March. SWIFT project has successfully completed System Test Cycle 1 and is expected to resolve all issues ahead of schedule. Disaster Recovery planning is underway by MN.IT. Final plan will be incorporated into the schedule when complete. Sponsors and key stakeholders completed a second Project Readiness Self-Assessment exercise in November. Findings show significant improvements in deliverables and communications from August to November.</p> <p>SWIFT project is closely monitoring 2 major risks:</p> <ol style="list-style-type: none"> 1. Acquisition of an accessibility vendor has been delayed. Risk is being mitigated by using internal staff to conduct accessibility testing. Vendor is expected to start by mid-December. 2. The timely completion of Phase 1 of HUB is required to keep to SWIFT's current schedule. The integration point between the two projects is the start of SWIFT System Test Cycle 2 on 1/14/2019. This includes end-to-end testing of all business processes and is conducted in a production-ready environment. SWIFT and HUB project leadership is collaborating on resource realignment to ensure timely completion of HUB work. <p>In addition to HUB, Exalogic project is also a major dependency for SWIFT.</p>
260	Marriage and Family Therapy	3W000 ALIMIS - Continuing Education	The MN Boards of Examiners for Nursing Home Administrators, Marriage and Family Therapy, and other health licensing boards listed below receive paper applications for continuing education program approval. These applications come from both Continuing Education (CE) program sponsors and individual licensees. These boards propose an online solution for aligned ALIMIS boards to manage the CE application process. The goal of this project is to provide online continuing education applications, paperless review of such applications, and online posting of approved CE programs via a board's website. Implementation within the Automated Licensure Information Management System (ALIMIS) for multiple boards is a collaborative function promoting efficiencies by transforming a paper process to online functionality. Five Boards agreed to participate in this initiative, share functionality and divide costs. These Boards are Marriage and Family Therapy, Nursing Home Administration, Chiropractic Examiners, Physical Therapy, and Dietetics and Nutrition Practice. \$41,280 of the funding is from Odyssey, the remainder is from the boards. Analysis and design for this project began in November.	3/5/18	10/15/19	Green	Received permission from the ePMO to combine project reporting for associated Odyssey project sponsors including Marriage and Family Therapy, Nursing Home Administration, Chiropractic Examiners, Physical Therapy and Dietetics and Nutrition Practice. Analysis and design for this project started in November.
261	Medical Practice	3W002 HPSP- Auto Entry of Toxicology Results & Compliance Reports	The Health Professionals Services Program (HPSP) protects the public by providing monitoring services to regulated health care professionals who have illnesses that may impact their ability to practice safely. HPSP promotes early intervention, diagnosis, and treatment before clinical skills are compromised. HPSP's services are available to over 200,000 health professionals regulated by the Health Licensing Boards and the Department of Health. HPSP is looking for a skilled IT developer consultant to design and code new interfaces, which will improve the services to public and reduce data entry errors and backlogs.	12/1/17	4/15/19	Green	<p>HCMC started uploading the toxicology test results in HL7 file to State secured server in early August, 2018. HPSP started using the new application for toxicology data upload. The following items have been completed for "Enable the Auto-Entry of Toxicology Screen Results into the CMS Database" 1. Create a secured sFTP server at HLB domain to receive the screening results from HCMC Secured server.</p> <ol style="list-style-type: none"> 2. Determine the data elements of screening results and its format, e.g. XML vs HL7 3. Develop programs to parse the screening results files, received from HCMC. 4. Map and update the screening results in the participant's file in HPSP's CMS database; the drug testing results should be migrated and stored in the SQL database. The corresponding interfaces in the current CMS in Access should be updated accordingly. Some interfaces enhancements are needed. <p>The following items have been completed in the test mode for "Auto-Entry Compliance Reports into Database" 1. Complete the networking architect and interface design. 2. Create a secure HPSP website under HLB domain with MN.IT staff 3. Create a secured login web API for the participants and worksite monitors/supervisors, treatment providers, and/or employers. Challenges with working with HCMC: 1. HCMC couldn't create a secured ftp server to have State accessing the electronic data files. State as to provide the sftp server to receive the data files from HCMC. 2. HCMC was unable to generate the toxicology results in XML format, due their software capability and expense related to do so. They can only provide the electronic results in Health Level-7 (HL7) files. 3. HCMC is not able to add HPSP Case_ID to their chain of custody. State has to adopt HCMC's Medical Record Number as the key information to match the individual's toxicology testing results. Status updates: The IT Governance Committee approved project continuation. The contract was amended and approved. Planning began for Toxicology results testing and implementation in production. Planning also began for the CMS Intake Form enhancement. Lynmark will estimate time for the new amendment deliverables. The Reporting and Correspondence features need to be further defined and researched. Overdue compliance and Overdue Authority will be the top priorities.</p>
262	Medical Practice	3WA01 Statute Mandated System Enhancement	According to Minnesota Statutory mandates, the Minnesota Board of Medical Practice (BMP) must enhance its current licensing system functionalities to comply with state laws, and to implement the following statutory requirements: CBC background check; Interstate Medical Licensure Compact (IMLC); Prescription Monitoring Program; Eminent Physician Licensure; Genetic Counselor Licensure.			Green	All the Statutory requirements need to be implemented in the current BMP licensing system and in the new system to be used by 14 health related licensing boards by January 2020. A contract was established on July 2, 2018 after the 5 month RFP process to hire an IT development consultant to code the as needed program in the current system. Requirements in Contract 143835 for Genetic Counselor Licensure were 100% completed at end of October, 2018. The online services are in production. Requirements in Contract 143835 for IMLC physician license renewal are 50% completed. Development work will continue in the coming month. The process to hire a QA analyst for system testing is underway.

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263	Medical Practice	3WA14 ALIMS elicense system for BMP	This Project is a part of Statewide eLicensing system upgrade project. It will cover the work of migrating both Board of Medical Practice (BMP) and Board of Behavioral Health and Therapy(BBHT) from their existing legacy licensing system to the New ALIMS (Automated Licensing Information Management system) platform.	10/8/17		Green	Received approval to extend deadline for Odyssey funds Continued coding on Correspondence Template, User Maintenance, and Lookup Tables Maintenance Demonstrated the Online Complaint Submission function to all HLB ALIMS Boards Worked on Database and Correspondence Merge functions Started evaluating 13 responses for QA analyst staff augmentation Working on resolving the Printer Tray Assignment issue for batch and individual printing Selected evaluation team and entered evaluations into MNSite for new Quality Assurance team member
264	MNIT Services	Re-org Implementation-Phase 1	Phase 1 of this project is about identifying and driving the tasks to fully implement the MNIT MDA, BAH, and DLI reorganization.	10/2/18	1/31/19	Gray	Re-org tasks have been prioritized and assigned.
265	MNIT Services	Windows 10 Implementation	MNIT Enterprise is leading an initiative to convert all Microsoft machines to Windows 10. This includes but is not limited to server, desktops, laptops and tablets. Windows 7 will no longer be supported by Microsoft after January 1 2020. This project is to ensure all MDA division applications will convert to Windows 10. If not a mitigation plan will need to be created for each instance. Training/Awareness will be available through online self-help.	6/18/18	12/31/19	Green	Scope - All Software has been defined for each division, very little fluctuation has effected scope or work to be completed. Hardware Asset replacement has been scheduled. Schedule: No risk is on the horizon for completing software testing before December 2019. Budget: Tracking on 10-15 hours per week PM time Issues: Locating software can be a challenge, but has not inhibited progress of project Risk: Some applications/equipment has been identified as a risk to not work within Windows 10. Working with each division to create mitigation plan. Overall/Trending is Green. AMDD: In Progress COMM: Completed DMID: Completed FFSD: Completed FBD: Not Started ITD: Completed LAB - Completed PFMD - In Progress (99% completed) BAH - Not Started PPD - Not Started HR - Not Started
266	Natural Resources (DNR)	Electronic Licensing System Replacement	Replace the DNR Electronic Licensing System.	7/1/15	6/30/20	Green	Project is moving toward the development of one or two Requests for Proposal (RFP) that include: - An Event Management System (EMS) for hunter safety training - Hunting and Fishing Licensing - Recreational Vehicle Titling and Registration The ELS contract with our current vendor is extended through March 10, 2021. Team drafted the Enforcement tagging survey that will be sent to the Enforcement Chiefs of all states. It will capture information and feedback regarding the Tagging processes each state uses and serve as input to RFP decisions. Major decision points are identified and will be addressed by the new administration. Caution status: Risk is in caution status due to potential change in direction when new administration is in place and a key License Center staff member left the agency. Preparation for the new administration project overview is nearly complete. Current License Center staffs will be assigned to work on this project.
267	Natural Resources (DNR)	Fire Billing System Construction	Build a Fire Billing system for the Division of Forestry that will be an extension of the existing Fire Reporting System (FRS). This system will allow Forestry staff to record, monitor, and report on billing information related to wildfire cost collection. FY19 - System enhancements to further reduce staff hours spent on reporting and billing processes.	7/1/17	6/30/19	Green	The Statement of Claim and Summons for court case functionality is tested and deployed. Court case tracking is in design and development. Updated the invoice states table to track events and final states. Project is on schedule, within budget, and within its scope.
268	Natural Resources (DNR)	Fisheries Telemetry DB and Web App	Develop a Fisheries Telemetry database and Web application.	7/2/18	6/28/19	Green	Data visualization/distance calculation reports complete. User documentation drafted. Caution: Budget is in caution status. Project is over budget. Program area will supplement project budget with division general IT funds. Risk is in caution status due to resources. This project requires a specialized development skillset and the developer is currently assigned to another higher priority effort. When the developer becomes available, the schedule will be reevaluated.
269	Natural Resources (DNR)	Forestry Next Generation of Data Systems	This effort is the beginning of a multi-year, multi-phase project to modernize DNR Forestry systems. Phase I focuses on the development and letting of a Request for Proposal. It includes project management and business analysis to organize project structure, define high-level system requirements, and facilitate decision-making for the next generation of Forestry systems.	7/1/16	6/30/21	Green	RFP Best and Final Offer demonstrations complete. RFP Best and Final Offers rescored. 18 Forestry business flows documented in preparation for system development. Forestry data for current systems is being identified in preparation for system development. It is anticipated the DNR Division of Forestry and MNIT will enter into contract negotiations with the Forestry Next Generation chosen vendor in early 2019. This RFP effort is on track, within budget, and within its original scope.
270	Natural Resources (DNR)	Logger Registration	Establish a process and tool for DNR staff to manage logger client data outside of the WIRES (DNR accounts receivable) system and share it with the Timber Sales Module (TSM).	5/1/17	6/30/19	Green	The Logger Registration system went live on Friday November 2. The live component of the application is internal facing only. 238 logger registrations have been successfully entered into the new system. Phase II of the Logger Registration project, the public facing application, is anticipated to begin in January 2019. This project is on schedule, within budget, and within its scope.
271	Natural Resources (DNR)	Loon Volunteer Management System	The purpose of this effort is to develop a web application that allows current and prospective volunteers to view available survey lakes along with some lake attributes, and sign up to survey them. The application will also enable the statewide coordinator and four regional coordinators to manage volunteer information, lake information, and lake assignments on a year-to-year basis via a central database.	7/1/18		Green	Staff interface is near completion. Public interface, and the interactions between the staff and public interfaces, are in development. Project is on schedule, within budget, and within its original scope.
272	Natural Resources (DNR)	MPARS FY19	The objective of this effort is to implement system enhancements and provide maintenance for the MN DNR Permitting and Reporting System (MPARS) system.	1/1/18	6/30/19	Green	This program is an organized annual maintenance and enhancement effort for three program areas. A business analyst was added to the project this month to define requirements for one major system enhancement. Progress continues in all areas; development, testing, and deployment. This program is on schedule, within scope, and within budget.
273	Natural Resources (DNR)	National Wetland Inventory Update for Northwest MN	Maintain and update the existing National Wetland Inventory GIS data for Northwest Minnesota.	7/1/16	6/1/19	Green	Provisional statewide data expected by December 21. In the process of extending the vendor contract three months to perform quality assurance and quality control activities. Beginning work on project closeout activities. Project is on schedule, within scope, and within budget.

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274	Natural Resources (DNR)	Outcomes Tracking	Phase V of this multi-year project is the final planned stage of Outcomes Tracking System development. It includes the development and implementation of a bulk grant upload tool, system enhancements, and ongoing maintenance.	7/1/15	6/30/19	Yellow	This project is in a caution status for the following reasons: Although the project is still within its original scope, the upgrade to the technology stack is larger than originally anticipated. The project is paused until additional funding is provided and a service level agreement signed. The project is over its original budget due to the unforeseen level of effort with the technology stack upgrade. The risk is in both timing for the additional funding approval and time remaining in the fiscal year to complete the work. Note: Funding approved 11/29 and work will resume shortly. The scheduled tasks will be reevaluated.
275	Natural Resources (DNR)	REWIRED Analysis Phase II: TSM to WIRES	Business Analysis effort to identify TSM interactions and requirements for WIRES (internal accounts receivable system) that will inform recommendations for the future of WIRES.	1/1/18	1/31/19	Green	Business Analysis report out scheduled 01/04/2019. This business analysis effort will be complete following the report out.
276	Natural Resources (DNR)	Strategic Land Asset Management Browser Capatability Upgrade	The objective of this effort is to replace Microsoft Silverlight with an updated, supported programming language (HTML5). This will allow the Strategic Land Asset Management application to run on the majority of popular modern browsers.	7/1/18	6/30/19	Green	Development work underway. Main developer retired in November, transition took place to new developer. Caution: Budget is in a cautionary status due to the work yet to complete with 33% of the budget remaining. The budget will be monitored closely by the project manager and project sponsors will be kept up-to-date with current activities and the budget remaining.
277	Natural Resources (DNR)	Trimble Planner v7 Upgrade	Upgrade the existing version of Trimble (Previously Cengea) Planner (SRM) from version 6.3 to the current version, 7.0. This is the last upgrade in the current lifecycle of Planner from Trimble. The next generation application of their Planner product is called Land Resource Manager (LRM). Forestry is waiting to upgrade to LRM until after the Forestry Next Generation analysis is completed which will determine if we stay with Trimble or move to another forest management application. This upgrade is necessary to stay current with the other technologies that are integrated with the Trimble product; the Oracle database and ArcGIS.	7/1/16	1/31/19	Green	The upgrade is complete. Next step is to develop the project closure report. The project will be closed in December.
278	Natural Resources (DNR)	Water Conservation Reporting System	Develop and implement a new statewide Water Conservation Reporting System. Note: The existing MNDNR Permitting and Reporting System (MPARS) tracks annual water use, but lacks the ability to track reductions in water use by method. The new Water Conservation Reporting System will have the same annual reporting due date. However, the system will be separate from MPARS until it can be determined if system connection is feasible.	3/1/17	6/30/19	Green	ESPWater has a clear list of tasks to be completed. The first Water Conservation Report was presented to 230 people at the MN Groundwater Association on November 15. User interfaces for permittees are defined. User interface complete. Caution status' due to the following: ESPWater will have an updated schedule to the DNR by November 30. The 2018 Water Conservation report is awaiting DNR Commissioner approval.
279	Nursing	3WB01 Nursing ALIMIS Discipline Case Management	Build new modules to replace the legacy discipline case management system with the new technology in ALIMIS (Automated Licensure Information Management Systems). At the end of this project, the system should be free of legacy code with no need to switch between new and old systems.			Green	Extensive requirements were written for Discipline Management. The requirements were reviewed by the project manager and the developers. A formal development estimate was prepared. A single source document, a certificate form, and planning documents were submitted for the 2019 (BIT-funded) portion of the project. Now that the documents are approved, a contract for the development work will be written. It is hoped that development can begin next month.
280	Nursing Home Administrators	3WD01 BENHA CE Clock Hour Merge	Create a streamlined and efficient electronic renewal system to allow currently collected data from external vendors in an outside database to merge and demonstrate completion of continuing education requirements.	10/17/18	3/1/19	Green	The design for this project is underway. The project will need updates to the database to accommodate information from multiple providers. During November, the developer contacted providers to determine the respective database structures and fields.
281	Physical Therapy	Multi-Board State Mandated Jurisprudence Enhancement	When a license is renewed each year in compliance with Minnesota Statutes, section 148.73, a licensee must complete self-study and take a jurisprudence examination on the Board of Physical Therapy Practice Act, and receive a passing score as established by the board on an open-book examination. The examination may be retaken as many times as is necessary to pass. The goal of this project is to implement an online jurisprudence exam into the Automated Licensure Information Management System (ALIMS) for use by multiple ALIMIS Health Licensing Boards (HLB), allowing all licensees to renew their license each year or allowing licensees within a certain duration of time to fulfill licensure and/or continuing education requirements via online jurisprudence exam, enhancing practice competence and compliance.	1/2/18	12/31/19	Green	Multiple boards need to incorporate a jurisprudence exam into the online renewal process. A few Board need this as a separate feature. This project will provide a modular system flexible enough to allow Boards to either add the exam to the renewal process or use as a stand-alone exam.
282	Pollution Control (PCA)	Application Modernization	This project is to update failing or obsolete systems.	2/12/18	12/31/20	Gray	
283	Pollution Control (PCA)	FootPrints to Remedy Migration	Remedy is the selected MNIT ticket management solution utilized across the MNIT supported agencies. Currently, MNIT at Minnesota Pollution Control Agency (MPCA) uses the BMC FootPrints ticketing solution and is in the initial analysis phase of evaluating Remedy to determine if it meets the needs.	9/4/18	4/30/19	Gray	
284	Pollution Control (PCA)	Greenstep Cities (small project)	Part of the ColdFusion (Legacy Technology Replacement) project. Full migration to Drupal.	4/2/18	11/30/18	Gray	This project is a legacy technology replacement.

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285	Pollution Control (PCA)	Identity and Access Management (IAM)	This initiative is a research effort to explore identity and access management options that aligns with MNIT enterprise standards.	4/23/18	9/28/18	Gray	
286	Pollution Control (PCA)	PS - EQuIS to SQL Server	Several MPCAs programs manage their environmental monitoring data in the EQuIS database using associated EQuIS applications by EarthSoft. When the MPCA selected EQuIS as a solution, Oracle was one of the supported database platforms, and MPCA purchased Oracle-specific "perpetual" licenses. Over several years, the number of agency programs utilizing EQuIS grew significantly, along with the types of samples and media represented in the data. The MPCA EQuIS database also includes data from other state agencies. Over this time, the use of EQuIS data by other applications also grew. The Walis / Carl application is based heavily on data in EQuIS. Because EQuIS data is stored in the same Oracle instance as most other agency applications, many of these applications directly join data from EQuIS and other agency schemas. In 2017, Earthsoft notified the MPCA that as of September 1, 2018, they would no longer support Oracle, and that going forward, the only supported database platform would be Microsoft SQL Server. This creates two significant challenges for us. We don't have any SQL Server database administrators, and many of our current applications and data flows are dependent on the EQuIS data in our local Oracle instance. Earthsoft offers at least two different hosting plans that provide managed hosting of the EQuIS database. With limited time before we lose Oracle support, and no significant in-house SQL Server database administration expertise, we will likely work to explore how we can utilize a hosted EQuIS database, and still maintain continuity for the tightly-integrated MPCA applications.	4/2/18	12/31/19	Gray	
287	Pollution Control (PCA)	RDP - Self Service Location Unique Identifier (LUI)	The business needs a self-service system that will issue location identifiers for common data collection points in the remediation programs. Some of this data is also of interest to the Minnesota Geological Survey, Minnesota Department of Health as well as other government partners. Full migration to use of system in the remediation division will require a self-service location identifier system to accommodate the volume of data that will be transmitted.	3/19/18	12/31/18	Gray	
288	Pollution Control (PCA)	Sciforma move	Sciforma is the selected MNIT project management solution utilized across the MNIT supported agencies. Currently, MNIT at Minnesota Pollution Control Agency (MPCA) uses the INNOTAS portfolio management solution and is in the initial analysis phase of migrating.	9/4/18	12/31/18	Gray	
289	Pollution Control (PCA)	Staff Change Notification - 1768	The 1768 HR System is a web-based HR application that is in use at the Department of Human Services (DHS), Department of Transportation (DOT), and Department of Natural Resources (DNR). The 1768 application is a .NET solution that runs IIS in SQL server. Additional agencies have asked to implement the 1768 HR System, which led to the decision to evaluate the feasibility of an enterprise-wide solution. The 1768 HR System: 1) Provides a repository for personnel data. 2) Documents Human Resources work (e.g., position changes, separations). 3) Integrates with SEMA4, allowing auto-population of fields. 4) Tracks HR requests as they move through the approval process (i.e., the system will generate emails to the next person in the process when action is required on their part. The requester can also elect to receive email messages providing updates on the progress of their request.) 5) Re-routes approvals to others in the event of emergencies and/or extended absences. Analysis needs to be conducted on the current state of the 1768 HR System to determine if an enterprise-wide solution is the best option.	3/1/18	3/29/19	Gray	
290	Pollution Control (PCA)	TXF - Data Migration	This project is about priority scheduling for known data migration efforts and ensuring the connection between the business program, the MN.IT staff associated with migration, and the Tempo business team. Unlike many projects, this project is not about mapping business processes and defining the need. It is expected that at least monthly meetings are needed between the MN.IT migration team and the Business Solutions Section to prioritize Footprints tickets regarding data fixes or small migrations. Of particular importance is fixing migration around wastewater issues that are causing violations inappropriately. These areas must be fixed so that erroneous violations are not moved to the federal reporting systems.	4/2/18		Gray	

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291	Pollution Control (PCA)	TXF - Feedlots Online Services	The feedlot program serves over 16,000 feedlot owners across the entire state of Minnesota. In addition to the 18 MPCA staff, there are 80 county feedlot staff that participate in Tempo like MPCA staff. The level of staffing to sites is disproportionate and thus, the need to automate activities is important. The automation would not only include data collection but the management of the data when submitted and migrated to Tempo, to the extent possible. The level of automation with Tempo will depend on the service (Phase) and the ability to create standard rules around the decision. This project will be completed in multiple phases. Each phase builds on the previous phases as the Feedlot program is based on the census effort (registration) to track and complete assistance, compliance, permitting and enforcement activities. The Phases are as indicated and the requirements process will help define whether Phase 2 and 3 are joint and whether Phase 2 should be divided by permit type. - Phase 1: Registration (New, Updated, Renew (once in four years), and Termination) - Phase 2: Permits (New NPDES, SDS, Individual or General, Construction Short Form, Interim, Permit Renewal, Permit Reissuance, Modification (Administrative, Minor, Major)) - Phase 3: Manure Management Plan (Phase 2 needs to consider if this is a standalone service or part of the permit service and its connection to the annual report). - Phase 4: Annual Report	9/14/18	5/31/19	Gray	
292	Pollution Control (PCA)	TXF - No Exposure (Industrial Stormwater) RSP	An on-line service is required to provide No Exposure Exclusion to owner and operators of facilities that do not require a permit. The on-line service must be simple and will require the owner/operator to select the facility, answer eligibility questions and certify the service. There will be no fee for this service.	8/6/18		Gray	
293	Pollution Control (PCA)	TXF - Notice of Termination RSP	This business need is for a new TEMPO (aka Advantage RM) RSP online service that would allow external users to terminate permits across all programs at the Minnesota Pollution Control Agency (MPCA). The primary objective is to create a universal permit Notification of Termination (NOT) service that can be used by all MPCA permit programs. Currently, at the MPCA, permit terminations occur for the following programs: - Aboveground Storage Tanks (AST) - Air Quality (AQ) - Construction Stormwater (CSW) - Feedlots - Hazardous Waste (HW) - Industrial Stormwater (ISW) - Solid Waste (SW) - Wastewater (WW) The business need is to make one termination online service for all such permit programs. This design describes a basic process with one major decision point or alternate path. The steps for a Notice of Termination (NOT) should be as follows: 1. A permit Notice of Termination (NOT) will be created. This is an appset or new document. It can bring forward from the Appset/Permit it is terminating. 2. The point is: "Does the termination need staff review?" a. If no, the permit can automatically terminate and fields update automatically. b. If yes, the permit can automatically terminate. Staff will need to review the termination and update fields manually. 3. All NOTs will have termination activities and WAL tasks created. 4. All should have previous activity Permits that should be made inactive by changing effective dates.	2/5/18	10/31/18	Gray	
294	Pollution Control (PCA)	Water Data Program	Enable PCA to comply with federal requirements to identify all Total Maximum Daily Load (TMDL)-impaired water in Minnesota.	7/1/15	10/1/18	Green	Watershed Accountability Report go-live completed Planning for Watershed phase 3 underway
295	Pollution Control (PCA)	WDP/WATER - Watershed Support Phase III	For Phase 3, the project drivers include the team working on a solution for storing/ managing accountability data. The webpages will be displaying real time data and information, the completion of the restoration and protection strategy data collection, and the updating or creation of Temposcreens to ensure implementation data might be stored in Tempo. The MPCA is legislatively mandated to develop WRAPS/TMDLs and report on the progress of the implementation activities. This requires the collection of restoration and protection strategy goals and implementation strategies. The data surrounding these goals and strategies must be collected to allow for adequate reporting.	10/1/18	12/31/19	Gray	

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Row	Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
296	Pollution Control (PCA)	WDP - Analytical Toolbox P3 complex	Staff in the Biological Monitoring and Assessment Program use data collected during site visits at a monitoring location and other process dependent data to calculate metric values, qualitative scores and biological indices to assess the viability of aquatic communities. These biological data are used to update water quality standards, create water quality assessment reports, create WRAP reports, identify stressors and assess water quality for Minnesota waterbodies. The scientists currently use the Biological Assessment Microsoft Access database to access needed data and make process required calculations and value comparisons. Since the Bio Database will be retired, these crucial functionalities need to be replaced.	9/3/18	5/31/19	Gray	
297	Pollution Control (PCA)	WDP - Biological Data Management P2 easy	A Microsoft Access database currently supports the MPCA's Biological Monitoring and Assessment Program business processes. Given the database will be replaced, the program needs a technologically sound solution for storing historic data, storing newly collected data and managing this data to meet staff's analytical, planning, tracking, integration, data-sharing needs. The solution must support the biological monitoring and assessment processes and be compatible with the applications chosen to address the needs identified in the Analytical Toolbox and the Monitoring Location Data Management subprojects.	9/3/18	5/31/19	Gray	
298	Pollution Control (PCA)	WDP - Citizen Monitoring RSP	The Citizen Monitoring Program (CMP) engages over 1,300 volunteers to monitor lake and stream water clarity across Minnesota on an annual basis. Today, volunteers record data on paper datasheets over the course of the monitoring season, from April through September each year. Each October, volunteers submit data in one of two ways: 1) Mail, or 2) Email. The electronic Excel datasheet was introduced in 2009 as a temporary solution to reduce the amount of manual data entry required by staff for the paper datasheet. However, this electronic solution has many limitations including software incompatibility and issues related to software updates. Currently, CMP staff manually enter over 50% of CMP data on an annual basis. With an online solution, we expect to see the paper/manually entered submissions go down and the electronic submissions go up. We would also anticipate the online submissions decreasing staff touches of electronic data—feeding into our database systems more efficiently and effectively without human intervention. This project is in alignment with the agency's strategic plan: It seeks to continuously improve the timely and reliable delivery of data, communicating lake and streams evaluated conditions, through more digital, online solutions that are tied into and grow our existing systems, to make our data more readily available and useful to staff and our customers.	12/4/17	9/30/19	Gray	
299	Professional Educator Licensing and Standards Board (PELSB)	Educator Licensing System Replacement	The 2017 legislative session funded a project to rewrite the entire educator licensing system as part of a bill which replaces the existing licensure requirements with a new 4-tier license system. Because the existing licensing system is so complex and unwieldy, we emphasized that these changes could only be implemented by developing a new, integrated licensing system.	7/5/17	9/30/19	Green	MN IT@MDE Leadership continues to work closely with the Governor's Office, the Executive Director of the Professional Educators' Licensing and Standards Board (PELSB) and the MNIT Commissioner to help control and guide the project timeline. A new project manager was assigned to take over management of this project and all related sub-projects. Phase 1 deliverables and timelines were changed. Release 1.0, focused entirely on "back end" functionality and used exclusively by PELSB staff, was released to Production on November 19, 2018, enabling PELSB to issue tired licenses through the new system. No online application features were introduced in Release 1.0. A paper application process will continue to be used as PELSB staff transition to using the new back end system functionality. Frequent subsequent builds are expected to be released over the next several weeks to enhance and increase the back end functionality and ensure PELSB staff members' comfort with and understanding of the new system before opening the system up for external online use. Online license application functionality is currently expected to be released in late February, 2019.
300	Professional Educator Licensing and Standards Board (PELSB)	EPPAS Statutory Enhancements	Implement FY16 statutory changes to EPPAS and SPS.	7/1/16	5/31/18	Green	The data metrics collection is currently in Production as of March 15, 2018 and will be completed by each Provider. A report writer has developed a unit and statewide report and has refined the data summary report card. We have the Data Summary Report completed, tested and the Report Card was published June 1, 2018. With the addition of new teacher preparation programs, there will be additional work which will be completed in the next year dependent on available resources for the project.
301	Professional Educator Licensing and Standards Board (PELSB)	STAR Replacement Project	This project will replace a legacy system that gathers and stores educator staffing-related information. A replacement is needed because: 1. The legacy mainframe servers are being eliminated so the applications and databases using the mainframe must be replaced with more modern technology. 2. Recent legislative changes to educator licensing (license tiers) cannot be handled by the current legacy mainframe system. The project is currently in requirements gathering and planning stage.	2/1/2018	8/30/2019	Yellow	Yellow due to resource constraints. A database developer was recently acquired for this project, however we still need to acquire an application developer. We now plan to start development of the Professional Educators' Licensing and Standards Board (PELSB) DataMart in advance of the STAR application rewrite due to the staff currently available. The PELSB DataMart IT kickoff meeting occurred on Monday, 12/3. In the absence of a new STAR reporting application, a work around was developed using the current mainframe-reliant system so that mandatory fall STAR reporting could occur for the 2018-19 school year. STAR reporting by districts is still underway.

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302	Public Safety (DPS)	MNLARS - Driver/REAL ID	Contract with FAST to deliver their REAL ID solution in the State of Minnesota on October 1st, 2018 in compliance with state law.	12/1/17	6/28/19	Green	As gleaned from 10/25/18 meeting minutes delivered by Ken Buna, FAST Project Manager Summary: FastDS has been in production use since October 1, 2018. The Executive Steering Team committee continues to meet and discuss business, process and system topics. There are no outstanding decisions needed, and all project risks have been closed. Risks: None - product is in production mode. Decisions: None Work In Progress or upcoming: Ongoing production maintenance Future Watch Items: All work on the system is directly related to maintenance of existing functionality until decisions are made around ongoing funding of the project.
303	Public Safety (DPS)	MNLARS - Motor Vehicle	MNLARS project scope includes business process modernization for Vehicle Services. Replacement of 1980's mainframe information system and corresponding business process modernization for substantially all Vehicle Services business and regulatory functions. Information system design goals include: accurate and complete capture of DVS business information; improved information quality, transaction accuracy, standardized business processes and policy application via system-enforced business rules; reduced transaction processing times; near-real-time availability of business information, user management and information security controls consistent with state best practices; reduced dependence on paperwork and paperflow; configurability for business rules; high availability and performance; deployment and management within MN enterprise technology infrastructure; reduced total cost of ownership. Following the initial Vehicle Service system release in July 2017 and subsequent releases, completion of the project business goals include: continued business process modernization; DVS central office business processes; expanded DVS business support functions, operational visibility and transaction-auditing for title and registration transactions; vehicle dealer licensing management; dealer inspections; vehicle inspections; expanded DVS finance reconciliation, reporting, operational visibility and support for exception scenarios; expanded online features for citizens; expanded support for dealer business processes; interstate heavy truck registrations business processes. Satisfaction of the project technical executive objectives and design goals requires continued technical work.	7/1/08	3/31/19	Yellow	Release 1.14 (Nov 11, 2018) addressed defects, improved system performance, and provided improvements for DVS staff and deputy registrars. The feedback deputy registrars provided regarding Release 1.14 has been positive and no unexpected defects were introduced. Release 1.15 (target release date Feb 3, 2019) is under way. The targeted timing of this release is to ensure that there will be enough time to track and fix issues prior to the ramp-down occurring at the end of the month. The most notable function in this release is the ability to transfer specialty plates. This release will address 4 of the top 5 of the deputy registrar requested functionality. We are missing key roles due to the budget. MNLARS is 75% complete with 25% of features remaining. In addition to filling these new roles the MNLARS Vehicle system development work is funded until Feb 28, 2019. At that time, MNLARS Vehicle contractors will ramp down and MNLARS Vehicle will consist of a small team of state staff that will host and operate the system until the end of fiscal year 2019. Beyond fiscal year 2019, there is insufficient funding to operate the MNLARS Vehicle system. The team will transition to basic system support and the application will not be staffed sufficiently to keep the fixes and new feature development progressing through the remainder of FY 2019. There are 110 items remaining on the stakeholder priority Master List: 35 gaps, 56 defects, and 19 new feature requests that are not yet fully covered in the MNLARS Vehicle release plan. In addition, there remain several legacy systems that have not been migrated to the modern MNLARS Vehicle system as well as many maintainability and stabilization/optimization features that would allow the system to be maintained properly post launch. If additional emergency funding is appropriated, MNIT will continue the MNLARS Vehicle effort from the end of February through the end of FY 2019. Maintaining the team avoids costs associated with ramping down, ramping back up, and transitioning to a new team, versus continuing system improvements with an experienced team. As has been reflected in previous biennial budgets, there is not sufficient ongoing funding sources to support the maintenance of either the MNLARS Vehicle or FAST Driver systems. DPS and MNIT plan to present funding options to the new governor's administration for consideration in the FY 20-21 biennial budget submission to the MN Legislature. MNIT and DPS must secure funding for MNLARS to avoid impacting critical services upon which Minnesotans rely. - A gap refers to functionality that is required by the stakeholders, but has not yet been developed. - A defect refers to existing functionality that is not working, or is incorrectly implemented. We are trending Yellow due to the budget as explained above. If we are able to secure the additional funding we need that will remove that constraint and greatly improve the overall project.
304	Revenue (MDoR)	Annual and Legislative Tax System Changes 2018	Annual process to determine and manage work to change the Integrated Tax System created by the legislative process.	5/1/18	6/28/19	Green	All Revenue Annual and Legislative tax processing system changes. This year's focus will be implementing the changes that are needed to conform to the Federal Tax Law changes implemented by Congress
305	Revenue (MDoR)	eCRV Rearchitecture Project	The eCRV application was completed for production in 2011. It had been under development starting in 2009. In an attempt to upgrade the application's security to the security application used in our newer applications, we found that we were using software that was incompatible with the requirements of the new security software. After an in-depth analysis, it was determined that the best approach was to start fresh and 'port' the application over to an updated, modern infrastructure	1/17/18	6/28/19	Green	eCRV (electronic Certificate of Real Estate Value) refresh project approved by Revenue's Business System Planning Team on January 17, 2018. An updated estimate puts the completion of this project to be Mar/April 2019. There are three main parts to the application. Public Search which was released and went live in July of 2018, the Submitter application. This is scheduled to go live (Beta) in mid-December of 2018 and the City/County/State application which is slated for release in early Spring of 2019. There are two other minor pieces; Web Services, Upload/Download (Batch) which will be released shortly after City/County/State. Project Status is Green - Project moving along smoothly. No major issues.
306	Revenue (MDoR)	Electronic Forms W-2c	This project will develop and implement a method that allows all withholding tax customers to submit their Forms W-2c electronically. The electronic method will: Reduce the amount of time the department spends handling and data entering paper forms, which will improve the department's ability to process individual income and withholding tax returns timely Improve the accuracy of the information by reducing the need for data entry Reduce the potential for inadvertent disclosure by eliminating nonvalue-added hand-offs Make it easier for customers to comply with their Minnesota reporting requirements because they will be able to use the same file formats currently accepted by the IRS and Social Security Administration	5/16/17	2/28/19	Green	An effort to allow external vendors to submit W2s electronically (for processing) to the Department of Revenue. Project status is green.
307	Revenue (MDoR)	Legislative Change - Cert. of Rent Paid	Provide an electronic means for renters to submit their Certificate of Rent Paid to determine eligibility for their property tax refund	2/1/18	6/30/20	Green	Legislative change to Gentax (Integrated Tax Processing System) - Called out as separate project from other annual changes due to resource demands. - Current costs are estimates as no final determination has been made as far as what technical solution will be implemented. Project status: Green

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308	Revenue (MDoR)	Remote User Connectivity for Continuity Operations	The need for functionality away from the Stassen building is becoming a high priority. Some of the scenarios that require offsite functionality include Disaster Recovery, Telecommute, and Business Continuity. Having a Telecommuting process in place will help in the preparedness for DR and Continuity scenarios. Before we can accomplish this goal, the proper infrastructure needs to be in place including Server, Network, Storage, Image and connectivity method. This project will Initiate, Plan, Execute, and Monitor the project until it is read for day-day operations.	2/1/18	6/28/19	Green	Provide remote connectivity to employees for continuity of operations. Regular work has resumed. Removed Yellow and red statuses. Project status is Green Project resources now available.
309	Revenue (MDoR)	Website Redesign (DOR)	Rebuild Revenue's external website using Drupal In 2016, the Minnesota Department of Revenue's external website received almost 7 million visits. The website is a vital information and communication providing tool for the department. Currently, the website is on the SharePoint 2010 platform. Microsoft's current version is SharePoint 2016; the 2010 platform is on extended support. On May 1, 2017 the external website will turn 5 years old. The result of the Website Analysis Project showed technical and business enhancements which would improve customer's experiences when interacting with our website. The Website Redesign Project will need to upgrade the website to a supported platform and incorporate the recommendations resulting from the Website Analysis Project. Objectives: 1. Upgrade platform: - Determine which technical route to pursue. Options include: o Leave in current platform (SharePoint) and upgrade to newest version o Recommend a new Content Management System - Conform to new enterprise-wide branding 2. Incorporate recommendations from the Website Analysis Project including: - Features: o Mega menus o Content expanders o A to Z menu o Robust Search engine not reliant on best bets - Content: o Implement a Content Strategy o Simplify pages using shorter pages and plain language best practices o Consolidate like content	4/3/17	6/29/19	Green	Project to replace SharePoint as platform for hosting the agencies external website. Project on track to be completed by the end of December 2018. Odyssey funding will be exhausted. Vendor schedule to deliver Minimal Viable Product 1 (MVP1) which will be the Agency's Beta test site, scheduled to be released on January 17, 2019. The site will be available during the tax filing season. Feedback will be sought which will help determine what changes, if any, will be necessary to go into full production at or around the end of the FY19 Fiscal Year. Budget is yellow to do minor concerns about resource availability of vendor to complete all tasks for MVP1 - Beta. Working with the vendor to assure all work will be completed. Overall project status is Green
310	Transportation (MnDOT)	AASHTO Lab Information Management System (LIMS) Implementation 1230 AC2 3QA00	Work with AASHTO to develop an AASHTO Ware Lab Information Management System (LIMS) and implement at MnDOT.	3/4/14	4/30/20	Yellow	-Presented a new timeline to the Steering Committee and received approval for a project extension. Re-estimating project costs and working on a Change Request. The change is needed because Agency View development is taking twice the time and effort as originally estimated; business capacity to support the project is limited; system performance issues need to be resolved; and the data transfer utility had to be built and was not planned for in the original estimate. -Continued data population to configure Materials and Construction implementation. -Completed Sprint 16 for development of Material Test Agency Views and began re-engineering existing Agency Views for new Action Relationship/Material Specification method. -Assisted with test readiness for AASHTO Ware Pr4.1 release.
311	Transportation (MnDOT)	AASHTO Ware Project CRL 1794 AC2 3V3GK	MnDOT will purchase service unit credits from the vendor, InfoTech. The credits will allow for enhancements to benefit a number of internal and external customers such as: the Office of Civil Rights, the Office of Construction and Innovative Contracting, district personnel, contractors, and stakeholders with an interest in obtaining accurate workforce/small business data. MnDOT will test all enhancements prior to moving to production.	2/7/18	1/31/19	Red	Routed defect list to team and forwarded defects to InfoTech via entry into Cloverleaf. Reviewed items with the MN.IT technical staff that are deemed internal for resolution. QA team has completed testing the following TMRs: 14002, 12507, 13775, 14061 and have started testing 12056, 10399, 14159. They have completed the script for payroll upload and signing. Tested and found a new requirement for funding information to auto-populate Limit_Field and not manually entered. Red due to project risk. Patch 2 Delivery from InfoTech isn't expected until January 2019 and MnDOT has not been informed as to what will be included in the patch so this puts a risk of not completing testing in time for an end of January production date. Get-to-green strategy is in development.
312	Transportation (MnDOT)	BI Crash Analysis Enhancement 1748 AC2 3V379	This project will enhance the initial BI development that was to replace the mainframe logic used to conduct crash analysis. This project will allow the tool to interact with the LRS modifications that have been implemented.	9/1/16	6/30/19	Red	Oracle Business Intelligence (BI) application, operation and functionality is dependent upon the consumption of data. The project is red due to multiple scope and schedule changes, around the crash program data being made available for BI ingestion; useable data and it's availability has not been provided in a timely manner. The critical path to the successful completion of this project is cyclical. MnIT@MnDOT first has to assist and provide MnGeo with the fulfillment of its technical and business requirements on a mutually agreed upon scope and schedule. The data deliverables subsequently produced by MnGeo under contract with MnDOT (e.g., the association of crash records location to Intersections/Interchange/Safety Sections) will then be available to meet this project's data consumption needs. The project overall status will remain red, to maintain executive management visibility within MnDOT, MnIT@MnDOT, and MnGeo, with the goal of prioritizing resources to meet the current overall target project completion date of June 2019.
313	Transportation (MnDOT)	CADD Replacement 1792 AC2 3V3GE	MnDOT, in partnership with MNIT and Department of Administration, have requested vendor proposals to replace/upgrade our current CADD Software Platform (CSP) and Document Management System (DMS). The project includes the evaluation, selection, procurement, implementation, training and adoption of a new/upgraded software platform. The development of new workflows, standards, and business processes will be required to fully utilize the new and emerging technology resulting from the implementation.	10/3/18	10/2/20	Green	Project Team completed functional demonstrations, functional demonstration scoring, and provided a recommendation to move to the next step in procurement – cost analysis and scoring. We began work on cost analysis, scoring and reconciliation. We also continued to work on project scoping and process discovery and documentation, which will continue for at least 2 more months.

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314	Transportation (MnDOT)	CHIMES 1760 Capital Highway Information Management Enterprise System AC2 3V3BZ	Build and maintain a comprehensive capital highway project financial tracking system that accompanied with additional modal data supports the production of the Minnesota's Capital Surface Transportation program and federally required STIP as well as other capital highway project reporting and management needs.	10/3/16	6/30/19	Green	-Pushed four new APIs to Production: MANAGE_BUDGET_PLANNING, MANAGE_BUDGET_PLANNING_NOTES, SPECIAL_REVENUE, SPECIAL_REVENUE_NOTES - Reviewed DBAs table of APIs Running in WHS2 -Copied CHIMES WAR file into Production folder - Performed CHIMES performance testing. Tests were conducted at the same time, using the same script, and performed in the Network Operations Center (NOC), MnDOT internal offices, Metro, and District 7 Office. Metro had the best performance but most processing times are outside the contractual stated times published by EcoInteractive and industry standards. Received from Eco the CHIP and MnSHIP modules. They are live in TEST and currently being tested by the team.
315	Transportation (MnDOT)	Consultant Template Scopes 1825 3V3KY	A consultant is creating an MSWord template. That template will contain scopes of work that are typically used by MNDOT to hire consultants to do highway design contracts. Typically there are about 100 different work packages that need a template scope of work written. A key part of this work is to create an application or database that will contain all of these work package template scopes. Then an employee would select the specific work packages they want in the application and hit the "Assemble" button. The application would then produce an MSWord document with all the selected work package scopes. The employee would then save that MSWord document to their hard drive and complete the editing process.	8/23/18	7/31/19	Green	Table of contents did not appear for some during testing. Determined it is a Microsoft Word setting that can be retained through a registry setting. Conducted testing with a larger group of 46 people that included all districts. The table of contents did not display for 61% of the testers. Developing an approach for modifying the registry settings for application users through a package deployed using SCCM.
316	Transportation (MnDOT)	EMMA Enterprise MnDOT Mapping App 1816 AC2 3V3KE	Replace the current interactive basemap utilizing current mapping technology and data. Build the new MnDOT Interactive Basemap with current technology; ESRI/ArcGIS platform should be utilized. This map will be accessible to both internal and external users and include measured data.	5/1/18	1/31/19	Green	-Testing milestone dependency on issue(s) in the TEST environment from work order WO000000102107, an effort to move to HTTPS (secure) for applications using GIS web servers, being resolved by early-mid December. - Followed up with Architect on LRS enhancement (street name concatenation) impact; found it is not a big impact so project can continue to move forward - Start Transition to Production process and documents
317	Transportation (MnDOT)	Labor Relations Tracking 1812 3V3JN	Replace the ARIES system that Labor Relations currently uses to track discipline, grievances, investigations, and performance management with Laborsoft.	10/17/18	3/31/19	Green	-Five agencies are currently making a coordinated effort to implement LaborSoft: MnDOT, MNIT, MMB, MDVA, and Admin, who has some modules currently in production. Two general meetings have been held to agree upon a course of action and responsibilities. -MMB and MNIT are working on setting up the employee data files to be sent to LaborSoft. This step needs to be completed before users can start working with their instances of LaborSoft. -A small group of MNIT and HR stakeholders from each agency have agreed upon a general plan of action to move this effort forward.
318	Transportation (MnDOT)	MnCMAT (MN Crash Mapping Analysis Tool) ReWrite 1801 3V3HK	Application rewrite with enhanced functionality, operability, and supportability for end-users; supporting Minnesota's "Towards Zero Death" initiative, leveraging cloud hosting technology.	4/26/18	6/30/19	Green	Contract is currently under negotiations between MnIT, MnDOT Legal Counsel and Great Arc (the selected vendor); the 4th iteration of the contract draft was sent back to Great Arc based on the feedback from MNIT and MnDOT Legal Counsel.
319	Transportation (MnDOT)	RAC Blades Replacement 1817 AC2 3V3KF	MNIT purchased new hardware for the Oracle Real Application Cluster (RAC) environment to replace aging hardware. The current hardware (blade servers) are going out of support on 3/31/18. Extended support for hardware support is not available for purchases in the same way that software can be. It is urgent to get the hardware upgraded and move all applications to the new environment. The move will necessitate the testing of all application to ensure that all business units that use the application and data housed on the RAC can continue the business. This will be major resource need. Major components to be moved: • Resource Consumption Applications (RCA) • MnDOT Warehouse (WHS1 & WHS2) • The Spatial Data Warehouse • Spatial applications and services(Complete list coming soon) This environment will also need software components updated that are out of support. This will allow us to utilize resources a single time for the planning, implementation and testing and improve the technical health and supportability of these critical business applications. The upgrades that WILL BE INCLUDED are: Database version: Oracle 11g to 12c, Operating version: Linux 5.x to 7.X Not Included: The ESRI Spatial Data Engine version of 10.2.2	5/1/18	3/31/19	Green	Successfully implemented the MNCMAT application in an 11g instance on the 12c server which was the last deliverable in this project.
320	Transportation (MnDOT)	Remedy Upgrade 1818 3V3KH	MNIT DOT is upgrading its existing Remedy on premise environment to the latest release of the BMC Remedy product suite (Remedy 18). This upgrade will be manage hosted at MNIT Central/Enterprise in EDC4. The upgrade benefits Remedy with additional features like better ADA compliance, true mobility support for a mobile workforce, better performance and a greatly improved native reporting environment.	10/15/18	7/31/19	Green	Decision to not turn on SMART IT during phase I, add phase II to address SMART IT and training requirements. Identified training needs, each SRD will be accountable for their own testing, QA to provide test plan and instructions for tracking. Meetings in process regarding Architecture Diagram and different tiers and server details.
321	Transportation (MnDOT)	Routebuilder Replacement 1798 3V3GS	Replace the current permitting/routing software used to analyze and approve routing of oversized and overweight loads on MN state highways with a cloud-based system that is reliable and accurate; compatible with newer technologies; can effectively integrate with other systems; is customizable to accommodate external influences/changes; and, is intuitive to the end-users.	7/1/18	1/31/21	Green	-Received vendor questions on the RFP and developed responses; RFP responses due on 11/29/18 - Finalized member list for Selection Committee and sent invitations to participate

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Row	Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
322	Transportation (MnDOT)	TRADAS 1745 AC2 3V331	Purchase, configure, and implement a system to replace MN/DOT's Traffic Data Collection and Management Software System (TRADAS) and related systems and databases consolidating all of said systems data and functionality. This also includes the re-design and improvement of existing business processes, and the conversion and migration of existing data within the TRADAS and related systems and databases. The Replacement System will interface with identified MN/DOT systems and databases. The project will develop and implement enterprise-level processes in accordance with MN/DOT and MNIT.	3/1/16	5/31/19	Green	-MnDOT performing User Acceptance Testing in main code branch, including review, re-testing & validation of specific bugs reported from 1.0.3 JACKAP/T. Anticipate a deployment to test in coming weeks. Issues have been reported to High Desert. -MnDOT determined not to move forward with the new report estimate provided by High Desert/Jackalope. -MnDOT, High Desert & University of MN, Duluth met to discuss the RTMC data load and needed changes, estimated for a December update. Also discussed a long-term plan to run from within MnDOT/MNIT and a direct process into Jackalope. -MnDOT to do validation of package 12 notes, continuous data and continuous process.
323	Transportation (MnDOT)	Transportation Asset Mgmt System (TAMS Phase 2 1785) AC2 3V3EE	Expand on the functionality developed in TAMS Phase 1 by adding additional functionality and asset types. The project will be implemented in 3 releases. Release 1 will include the initial release of Maintenance Manager (MMS) Functions with assets and inspections for Traffic Barriers, Hydraulics, Drainage, and Storm Water Inspections as well as an upgrade of the application to TAMS v7.2 and the addition of AD logon functionality. Release 2 will include expansion of the Maintenance Manager (MMS) module to support maintenance operations and planning business processes for MnDOT's Maintenance Division. Release 3 will include implementation of the Sign Manager module. This release also includes Damage Restitution and Work Zone Intrusion reporting.	7/19/17	3/31/19	Green	Release 2 went through two additional targeted rounds of UAT, with resolutions developed for all major software issues. The remaining issue to be addressed is related to the ESRI Roads and Highways service producing proper rules for route concurrency and does not affect the application function. Go-Live for Release 2 was approved to occur over the weekend from 11/30/2018 to 12/3/2018. Testing of the Hydraulics ESRI Collector application (Release 1) has proved mostly successful with some minor issues related to assets showing up on the map and some fields not displayed as expected. This application is undergoing an additional development modification and is expected to be delivered by the end of November. The remaining applications (Traffic Barriers and all Release 2 applications) were also delivered, installed, and will undergo testing processes once the Hydraulics app has been approved. For Release 3, the development branch has been successfully upgraded to v7.3.4 with appropriate development and demonstration environments fully established. Development objects for Sign Inventory and Damage Restitution have been prepared and merged into the project stable branch, with an end-of-sprint demo scheduled for 12/3/2018. Once all developments have been resolved and successfully deployed, the Demo environment will be refreshed with the latest Release 3 developments for the Signs Module.
324	Veterans Affairs (MDVA)	Education Application	One of the key missions of the Education and Employment Division within MDVA is to support Minnesota Veterans seeking post-secondary education, ON-the-Job-Training (OJT) or an apprenticeship with MN G.I Bill funds. The MN G.I Bill provides up to \$10,000 to Minnesota veterans, currently serving and approved dependents in support of education or employment. This division currently does not have an electronic system in place to capture information and track progress/use of allotted funds (\$10,000). No electronic mechanisms are in place to track payments, verify other payments have been made. Further, there is no capability in place to identify if the approved recipients are pursuing other benefits (SSAP) or have claims open with the Federal VA (Claims).	9/4/17	5/1/19	Green	The Education and Employment Division currently utilizes paper files and manual processes to manage veterans' MN GI Bill applications for On-the-job/Apprenticeship, License and Certification and Higher Education benefits. The long-term vision is to develop a comprehensive system to support Employment and Education staff in the review and processing of applications for MN GI Bill usage. The key objectives of this project are to develop an application that allows Veterans to apply for Education benefits and the Veterans Affairs staff the ability to administrate the approval and payment of the benefit.
325	Veterans Affairs (MDVA)	Enterprise Scheduling and Time Keeping (EST) implementation	MDVA owns and operates five Veterans Homes in Fergus Falls, Hastings, Laverne, Minneapolis, and Silver Bay. The homes currently use three systems for scheduling, timekeeping and payroll: ScheduleAnywhere, TimeTrack and SEMA4. MDVA needs the ability to report key metrics for supervisor and senior management including data analytics to review overtime trends, as well as vacation and sick use patterns. Additionally, there is an increasing need for specific timekeeping reports per building certification for Federal reporting requirements, including electronic audit trail reporting. The objective of this project is to implement a SAAS solution to meet the aforementioned requirements.	5/15/17	4/5/19	Green	The EST project will provide vendor hosted employee scheduling and timekeeping application capability. The solution will provide flexible, intuitive, robust scheduling and timekeeping capabilities that optimally aligns with operations requirements. Key components of the project are: Vendor RFP Contract Negotiation Solution Implementation
326	Veterans Affairs (MDVA)	Enterprise Secure Systems Development and Acquisition Standard	The Secure Systems Acquisition and development Standard project will complete the required secure system plan documentation for each agency application. The project will also create a process to archive and update plans to maintain accuracy as agency applications are added, retired or changed.	9/1/16	5/31/19	Green	This is the work required to assess agency application risk and develop mitigation plans for any identified risks. This work is part of the State's standardization of security Standards and Policies.
327	Veterans Affairs (MDVA)	Wan and LAN Resiliency	Provide resilient LAN and WAN networks for all MDVA locations Provide secure network equipment storage (racks or closets)	2/1/16	8/28/20	Green	The objective of this work is to add LAN and WAN resiliency to MDVA Veteran Home locations. The work will include a review of second WAN connections as well as standardization and resiliency of the LAN environment for each home. The overall goal is to reduce network outages when it is financially possible.
328	Veterinary Medicine	3WM01 VET Professional Firm Online Registration and Processing	Minnesota Statutes, Chapter 319B requires Professional Firms to file with the board having jurisdiction over the pertinent professional service and to pay a \$100 initial filing fee and a \$25 annual report filing fee. The purpose of this project is to enhance the current Automated Licensure Information Management System (ALIMS) for multiple board by implementing a user friendly, fully functional online module allowing licensees to register Professional Firms and submit required firm fees promoting efficiencies by transforming a paper process to online functionality.	4/4/18	6/28/19	Green	This project kicked off in June of 2018. Since that time: * Project requirements were documented * Odyssey funding was requested and obtained * A developer contract with Lynmark was written and approved at the end of August. * The project was entered into the portfolio schedule. The developer is still comfortable with the completion date. This month: Configurations were set up in the test environment. Project information was entered into TFS.