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# Annual Report of Department Programs and Services

Report to the Legislature as required by Minnesota Statutes,  
Chapter 116J, Section 0125  
01/15/2019

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Total cost of salaries, printing, and supplies in  
developing/preparing this report is \$2,140.14  
(reported as required by Minn. Stat. 3.197)

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## Overview

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Per [Minnesota Statute §116J.0125](#), the Commissioner of the Department of Employment and Economic Development (DEED) is required to report on department programs and services annually. To fulfill that requirement, DEED staff prepared updated SFY 2018 reports for each of the agency's 69 programs featuring brief descriptions of DEED programs and their outcomes. Each summary contains current information on the program's purpose, customers and services, performance measures, targeted population groups, funding sources and allocations, relevant statutory authority, and staff contact information.

Annual Program Summaries are available online at: <http://mn.gov/deed/about/what-we-do/agency-results/program-summaries/>.

## Reporting Periods

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The default reporting period for Annual Program Summaries is the State Fiscal Year (SFY), which runs from July 1- June 30. SFY 2018 began on July 1, 2017 and concluded on June 30, 2018.

Some summaries use the Calendar Year (CY) reporting period, which runs from January 1-December 31, either to match federal reporting standards or tax requirements.

The Disability Determination Services report uses the Federal Fiscal Year (FFY) reporting period, which runs October 1- September 30.

## Programs Included

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69 programs that DEED staff direct are included in this report.

Several programs are either no longer in existence or are no longer administratively controlled by DEED, so summaries are not included in our annual update. These programs include:

- Angel Tax Credit Program
- Capital Access Program
- Emerging Entrepreneurs Fund
- Small Business Development Loan Program

In addition, Minnesota's WorkForce Center system has been rebranded as CareerForce as of November 2018. More information on this change, and the CareerForceMN.com platform, can be found at: <https://www.careerforcemn.com/about-us>. Any references to WorkForce Centers in other program summaries have been changed as well.

## Annual Program Summary Features

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Annual program summaries for DEED's programs are available online at:

<http://mn.gov/deed/about/what-we-do/agency-results/program-summaries/>.

Additional features are included on the annual program summaries, including:

- A link to the program page on DEED's website;
- A contact name, phone number, and email address for each program;
- Link(s) to program performance outcomes, annual reports, or other state or federal mandatory reporting, which often include evaluations and recommendations for changes or improvements to the programs or services; and
- Data on populations groups served by programs are now included to demonstrate how these programs are working to achieve equity for all Minnesotans.