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**Veterinary Medicine, Board of**

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[mn.gov/boards/veterinary-medicine/](http://mn.gov/boards/veterinary-medicine/)

**AT A GLANCE**

- 3,454 veterinarians served: 3,023 active licenses and 431 inactive licenses
- 60% of Minnesotans estimated to own animals
- Veterinarians renew licenses every two years
- Average of 170 new licensees yearly
- 91 complaints from the public investigated annually
- Two full time staff persons

**PURPOSE**

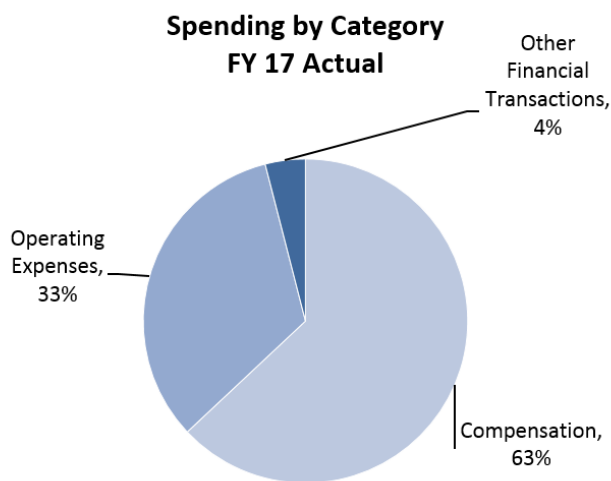
The mission of the Minnesota Board of Veterinary Medicine (BVM) is to promote, preserve, and protect the health, safety, and welfare of the public and animals. We achieve this through the effective control and regulation of the practice of veterinary medicine on behalf of animals and their owners. We ensure Minnesota veterinarians have the education and skills needed to become licensed, and that they will work to optimize animal health. We curb the unlicensed practice of veterinary medicine that endangers animals and the public.

We work effectively to maintain current standards for the practice of veterinary medicine in Minnesota. These services include assessment of veterinarians’ qualifications for licensure, investigation, and remediation of public complaints pertaining to veterinary medicine, and provision of public access to disciplinary and corrective actions. To prevent substandard veterinary care, we monitor veterinarians’ ongoing completion of continuing education and communicate strategies to optimize veterinarians’ professional conduct.

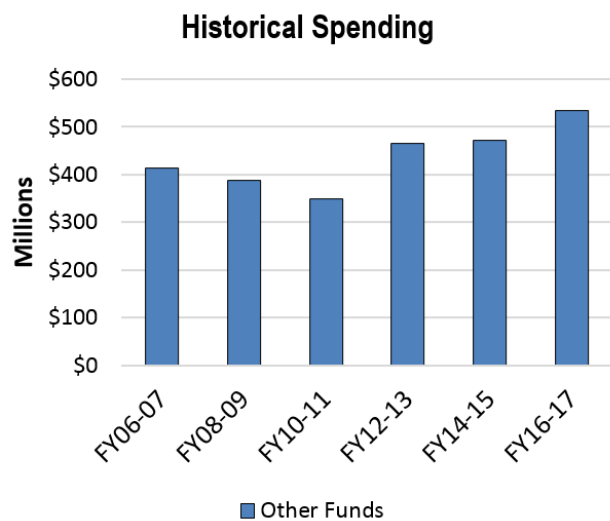
The Board of Veterinary Medicine’s work significantly contributes to the following statewide outcomes:

- **Minnesotans have the education and skills needed to achieve their goals**
- **People in Minnesota are safe**
- **Efficient and accountable government services**

**BUDGET**



Source: Budget Planning & Analysis System (BPAS)



Source: Consolidated Fund Statement

The Board is funded by licensure fees and receives no general fund dollars. Minnesota Statutes section 214.06, subdivision 1(a) compels the Board to collect fees in the amount sufficient to cover direct and indirect expenditures. Funds are deposited as non-dedicated revenue into the state government special revenue fund. From this fund, the Board receives a direct appropriation to pay for agency expenses such as salaries, rent, costs associated with disciplinary/contested cases and operating expenditures. It also pays statewide indirect costs through an open appropriation.

In addition to Board operations, licensure fees fund activities that support multiple boards and/or other agencies. Some of these are: the Administrative Services Unit (inter-board), Health Professionals Services Program (inter-board), Office of the Attorney General for legal services, and the Criminal Background Check Program (inter-board).

## **STRATEGIES**

To accomplish our mission, we utilize the following strategies:

### **1. Regulatory:**

- ensure license applicants are qualified to practice veterinary medicine in Minnesota by careful review of credentials
- examine each license applicant's knowledge of standards of veterinary practice, laws, and rules
- evaluate declarations of any criminal charges, license discipline or insufficient continuing education
- hold veterinarians accountable for their professional conduct based on legal, ethical and professional standards
- require veterinarians to stay updated on advances in veterinary medicine through continuing education
- investigate complaints pertaining to veterinarians or unlicensed practice of veterinary medicine
- take corrective or disciplinary action if a risk to human or animal safety is identified, and determine what course of action will improve a veterinarian's performance
- register professional firms practicing veterinary medicine
- facilitate license application, license renewal, and filing of complaints via our interactive website
- provide other states with verification of the license status of a veterinarian when requested
- collaborate with the other MN government agencies: Board of Pharmacy, Board of Chiropractic Examiners, Criminal Background Check Program, Health Professionals Services Program, Board of Animal Health, Department of Health, Racing Commission, and Department of Revenue
- collaborate with federal government agencies: Drug Enforcement Administration, US Department of Agriculture, and Internal Revenue Service
- participate in committees and programs presented by the American Association of Veterinary State Boards pertaining to current regulatory issues and best practices to address these in Minnesota

### **2. Education:**

- inform veterinarians of any regulatory changes that impact the practice of veterinary medicine
- provide education on regulatory issues via: written materials on our website, newsletters, direct mail, and presentations at veterinary conference, webinars, and the University of Minnesota
- assist the public by relaying information regarding the scope of practice of veterinary medicine, complaint process and past corrective and disciplinary action for veterinarians
- address questions posed by the media, legislature, veterinarians, public, agencies, firms, and associations

**RESULTS \***

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quantity	Number of licensees (active and inactive)	3,330	3,454	FY16 & FY17
Quality	Percent of license renewals done online/electronically	84%	82%	FY16 & FY17
Quantity	Number of complaints against licensees	74	96	FY16 & FY17
Quantity	Number of complaints against non-veterinarians	23	10	FY16 & FY17
Quantity	Professional firm renewals	494	495	FY16 & FY17

\*Source is the Small Board Licensing System.

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Our statutory, legal authority is granted by M.S. 156. (<https://www.revisor.mn.gov/statutes/?id=156>)

Other statutes and rules that significantly apply to the function of our board and the practice of veterinary medicine include M.S. 13, M.S. 14, M.S. 151, M.S. 152, M.S. 214, M.S. 319B, and MN Rules 6800 and 9100.

# Veterinary Medicine, Board of

# Agency Expenditure Overview

(Dollars in Thousands)

	Actual FY16	Actual FY17	Actual FY18	Estimate FY19	Forecast Base		Governor's Recommendation	
					FY20	FY21	FY20	FY21

### Expenditures by Fund

1201 - Health Related Boards	240	287	253	388	332	338	345	353
2000 - Restrict Misc Special Revenue	0	6	6	7	6	7	6	7
<b>Total</b>	<b>240</b>	<b>293</b>	<b>259</b>	<b>395</b>	<b>338</b>	<b>345</b>	<b>351</b>	<b>360</b>
Biennial Change				120		29		57
Biennial % Change				23		4		9
Governor's Change from Base								28
Governor's % Change from Base								4

### Expenditures by Program

Veterinary Medicine Board	240	293	259	395	338	345	351	360
<b>Total</b>	<b>240</b>	<b>293</b>	<b>259</b>	<b>395</b>	<b>338</b>	<b>345</b>	<b>351</b>	<b>360</b>

### Expenditures by Category

Compensation	189	186	193	222	210	212	220	224
Operating Expenses	51	96	66	167	128	133	131	136
Other Financial Transaction		12		6				
<b>Total</b>	<b>240</b>	<b>293</b>	<b>259</b>	<b>395</b>	<b>338</b>	<b>345</b>	<b>351</b>	<b>360</b>

### Full-Time Equivalents

	2.00	1.88	2.00	2.00	2.00	2.00	2.00	2.00
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(Dollars in Thousands)

	Actual FY16	Actual FY17	Actual FY18	Estimate FY19	Forecast Base		Governor's Recommendation	
					FY20	FY21	FY20	FY21
<b>1201 - Health Related Boards</b>								
Balance Forward In		35		63				
Direct Appropriation	262	265	316	325	332	338	345	353
Open Appropriation	12							
Cancellations		12						
Balance Forward Out	35		63					
<b>Expenditures</b>	<b>240</b>	<b>287</b>	<b>253</b>	<b>388</b>	<b>332</b>	<b>338</b>	<b>345</b>	<b>353</b>
Biennial Change in Expenditures				114		29		57
Biennial % Change in Expenditures				22		5		9
Governor's Change from Base								28
Governor's % Change from Base								4
Full-Time Equivalents	2.00	1.88	2.00	2.00	2.00	2.00	2.00	2.00

**2000 - Restrict Misc Special Revenue**

Balance Forward In		0	1	1				
Receipts	1	7	7	6	6	7	6	7
Balance Forward Out	0	1	1					
<b>Expenditures</b>	<b>0</b>	<b>6</b>	<b>6</b>	<b>7</b>	<b>6</b>	<b>7</b>	<b>6</b>	<b>7</b>
Biennial Change in Expenditures				7		0		0
Biennial % Change in Expenditures				100		(2)		(2)
Governor's Change from Base								0
Governor's % Change from Base								0

(Dollars in Thousands)

	FY19	FY20	FY21	Biennium 2020-21
<b>Direct</b>				
<b>Fund: 1201 - Health Related Boards</b>				
FY2019 Appropriations	325	325	325	650
<b>Base Adjustments</b>				
Current Law Base Change		7	13	20
<b>Forecast Base</b>	<b>325</b>	<b>332</b>	<b>338</b>	<b>670</b>
<b>Change Items</b>				
Operating Adjustment		13	15	28
<b>Total Governor's Recommendations</b>	<b>325</b>	<b>345</b>	<b>353</b>	<b>698</b>
<b>Dedicated</b>				
<b>Fund: 2000 - Restrict Misc Special Revenue</b>				
Planned Spending	7	6	7	13
<b>Forecast Base</b>	<b>7</b>	<b>6</b>	<b>7</b>	<b>13</b>
<b>Total Governor's Recommendations</b>	<b>7</b>	<b>6</b>	<b>7</b>	<b>13</b>
<b>Revenue Change Summary</b>				
<b>Dedicated</b>				
<b>Fund: 2000 - Restrict Misc Special Revenue</b>				
Forecast Revenues	6	6	7	13
<b>Total Governor's Recommendations</b>	<b>6</b>	<b>6</b>	<b>7</b>	<b>13</b>
<b>Non-Dedicated</b>				
<b>Fund: 1201 - Health Related Boards</b>				
Forecast Revenues	423	435	445	880
<b>Total Governor's Recommendations</b>	<b>423</b>	<b>435</b>	<b>445</b>	<b>880</b>

# Veterinary Medicine, Board of

## FY 2020-21 Biennial Budget Change Item

### Change Item Title: Operating Adjustment

Fiscal Impact (\$000s)	FY 2020	FY 2021	FY 2022	FY 2023
General Fund				
Expenditures	0	0	0	0
Revenues	0	0	0	0
Other Funds				
Expenditures	13	15	15	15
Revenues	0	0	0	0
Net Fiscal Impact = (Expenditures – Revenues)	13	15	15	15
<b>FTEs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Recommendation:

The Governor recommends additional funding and spending authority of \$28,000 in the FY 2020-2021 biennium to maintain the current level of service delivery at the Minnesota Board of Veterinary Medicine.

### Rationale/Background:

Each year, the cost of doing business rises—employer-paid health care contributions, FICA and Medicare, along with other salary and compensation-related costs increase. Other operating costs, like rent and lease, fuel and utilities, and IT and legal services also grow. This cost growth puts pressure on agency operating budgets that remain flat from year to year. The Board is solely fee supported and will collect revenue sufficient to meet projected operational cost increases.

### Proposal:

The Governor recommends increasing agency operating budgets to maintain the delivery of current services. For the Board of Veterinary Medicine, this funding will cover known employee compensation growth, centralized IT services, and IT database maintenance. The increase in spending authority will cover anticipated salary reassignment for the executive director and agreement for greater salary increases within staff's bargaining unit. IT cost growth drivers may include dedicated MN.IT staff compensation-related increases, increased volume usage of enterprise IT services, increased software licensing costs, and/or application support and maintenance cost increases. Implementation will begin as soon as increased spending authority is granted.

Small Agency Increase:	FY2020	FY2021	FY2022	FY2023
Salary Increases (current staff increases)	\$10,000	\$12,000	\$12,000	\$12,000
Centralized MN.IT costs	\$3,000	\$3,000	\$3,000	\$3,000
<b>Total</b>	<b>\$13,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>

### Equity and Inclusion:

The Board does not discriminate on the basis of race, ethnicity, gender, sexual orientation, or disability. The positive impact of this change will be to continue to provide services for all people of the State of Minnesota without discrimination.



**IT Related Proposals:**

A portion of this request includes an increase for database maintenance and to cover annual MN.IT service rates.

<i>Category</i>	<i>FY 2020</i>	<i>FY 2021</i>	<i>FY 2022</i>	<i>FY 2023</i>	<i>FY 2024</i>	<i>FY 2025</i>
Payroll						
Professional/Technical Contracts	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
Infrastructure						
Hardware						
Software						
Training						
Enterprise Services	\$500	\$500	\$500	\$500	\$500	\$500
Staff costs (MNIT or agency)						
<b>Total</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>
MNIT FTEs						
Agency FTEs						

**Results:**

This proposal is intended to allow agencies to continue to provide current levels of service and information to the public.

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quantity	Number of licensees	3,330	3,454	FY17 - FY18
Quantity	Continuing education presentations and newsletters	14	19	FY17 – FY18
Quantity	Complaints received and reviewed by Board members	197	204	FY17 – FY18
Quantity	Board complaint review conferences, meetings and mediations	29	36	FY17 – FY18

**Statutory Change(s):**

No statutory change is required.