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AT A GLANCE

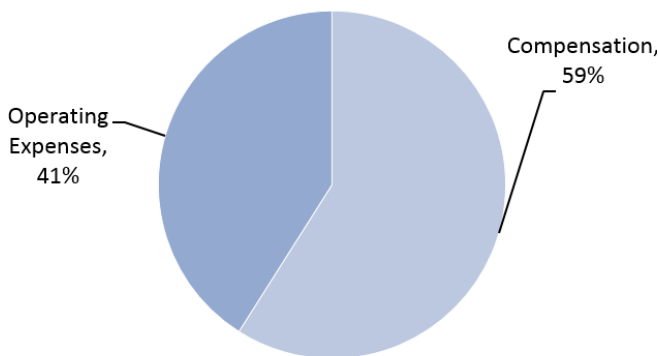
- 109,250 Registered Nurses
- 21,525 Licensed Practical Nurses
- 8,525 Advanced Practice Registered Nurses
- 18,750 Public Health Nurse Registrations
- 1,110 jurisdictional complaints
- 89 nursing education programs

PURPOSE

The Board of Nursing’s purpose is to protect the health, safety and welfare of the public in their receipt of nursing services. The Board carries out its mission by regulating nursing education, licensure and practice. These functions contribute to the statewide outcomes that **all Minnesotans have optimal health and people in Minnesota are safe**. The agency strives for **efficient and accountable government services** through innovation, technology, and internal controls.

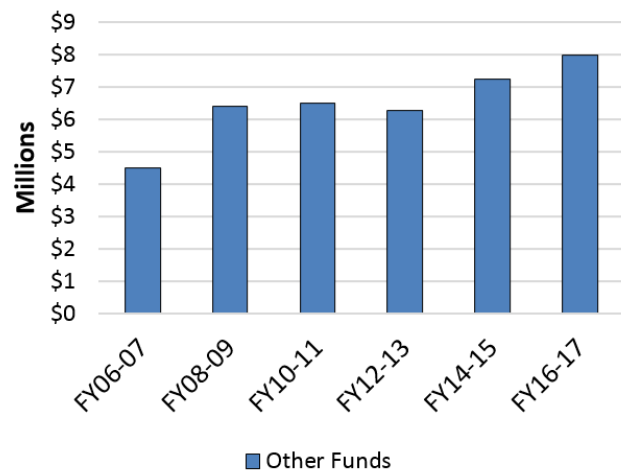
BUDGET

**Spending by Category
FY 17 Actual**



Source: Budget Planning & Analysis System (BPAS)

Historical Spending



Source: Consolidated Fund Statement

The Board is funded by licensure fees and receives no general fund dollars. Minnesota Statutes section 214.06, subdivision 1(a) compels the Board to collect fees in the amount sufficient to cover direct and indirect expenditures. Funds are deposited as non-dedicated revenue into the state government special revenue fund. From this fund, the Board receives a direct appropriation to pay for agency expenses such as salaries, rent, costs associated with disciplinary/contested cases and operating expenditures. It also pays statewide indirect costs through an open appropriation. Fees have not been raised since 2001.

In addition to Board operations, licensure fees fund activities that support multiple boards and/or other agencies. Some of these are: the Administrative Services Unit (inter-board), Health Professionals Services Program (inter-board), HIV, HBV and HCV Prevention Program (Department of Health), Prescription Monitoring Program

(Pharmacy Board), Office of the Attorney General for legal services, Criminal Background Check Program (inter-board), and the Voluntary Healthcare Provider Program (inter-board).

STRATEGIES

The Board of Nursing holds nurses accountable to legal, ethical, and professional standards. The Board achieves its mission of public protection by defining these standards and issuing licenses to practice nursing. Once a license is issued, the Board monitors licensees’ compliance to state laws and takes action against the licenses of those nurses who have exhibited unsafe nursing practice and who present a risk of harm to the public.

The Board contributes to the statewide outcome that **people in Minnesota are safe** by:

1. Ensuring an ethical and competent nursing workforce by reviewing credentials and providing a legally defensible nurse license examination. The Board of Nursing licenses registered nurses, licensed practical nurses, and advanced practice registered nurses, and registers public health nurses to ensure that the individuals who practice nursing in Minnesota have the requisite education, competence, and ethical character to practice nursing safely and effectively.
2. Establishing and conducting a complaint investigation process that is expedient, just, and commensurate with the perceived risk to public safety. The Board investigates complaints and takes action against nurses who violate the Nurse Practice Act. This action includes removing nurses from practice who are a risk to patient safety and monitoring nurses whose practice requires remediation and oversight to ensure public safety.
3. Upholding nursing education standards through consultation and survey. The Board monitors program graduation pass/fail rates on the national nurse licensure examination; facilitates innovative approaches to address nursing workforce and nursing faculty shortages; provides consultation to nursing education programs regarding national nurse licensure examination (NCLEX®) pass rates; conducts research to promote a safe, competent and sufficient nursing workforce; and advises prospective nursing students regarding educational tracks and scholarships.
4. Analyzing and disseminating data for use in regulatory decisions. The Board provides employers and the public with verification of a nurse’s authority to practice. Additionally, data is submitted to required national and federal databases and other county and state government agencies. The Board also participates in the collection of nursing workforce data to inform decision making related to educational planning, workforce development and emergency preparedness.
5. Collaborating in statewide initiatives on nursing practice, education and patient safety. The Board promotes standards of safe nursing practice by interpreting relevant laws and rules. The Board participates in nursing practice forums with nursing organizations and other state agencies to establish nursing performance guidelines for safe nursing practice so that employers and consumers can make informed decisions regarding the performance of nursing services.

RESULTS

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quantity	Licenses issued within 24 hours of meeting all requirements	8,700	10,500	FY2016 and FY2017
Quality	Public availability of data on nursing licensure and authority to practice <ul style="list-style-type: none"> • Online renewal display in real time • Online verifications of license 	53,000 550,000	65,000 650,000	FY2016 and FY2017

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quantity	Percent of all online licensure services	91%	93%	FY2016 and FY2017
Quality	Complaint resolution cycle <ul style="list-style-type: none"> • Average number of days to resolve complaints • Average number of days to impose Temporary Suspension 	151 108	129 100	FY2016 and FY2017
Quantity	Automatic verification service use	40,000	50,000	FY2016 and FY2017

Minnesota Statutes sections 148.171-148.285 (<https://www.revisor.mn.gov/statutes/?id=148.171>) provides the Board of Nursing with legal authority to regulate nursing practice for the purpose of public protection. Chapter 214 prescribes further authority related to investigations and discipline procedures of the Board and other health-related licensing boards. Chapters 13 (Government Data Practices), 14 (Administrative Procedures) and 15 (State Agencies in General) all provide guidance to the Board's operations.

Nursing, Board of

Agency Expenditure Overview

(Dollars in Thousands)

	Actual FY16	Actual FY17	Actual FY18	Estimate FY19	Forecast Base FY20 FY21		Governor's Recommendation FY20 FY21	
<u>Expenditures by Fund</u>								
1201 - Health Related Boards	3,512	4,469	3,445	7,882	4,916	4,916	5,028	5,028
2000 - Restrict Misc Special Revenue			257	387	342	342	342	342
Total	3,512	4,469	3,701	8,269	5,258	5,258	5,370	5,370
Biennial Change				3,989		(1,454)		(1,230)
Biennial % Change				50		(12)		(10)
Governor's Change from Base								224
Governor's % Change from Base								2

Expenditures by Program

Nursing Board	3,512	4,469	3,701	8,269	5,258	5,258	5,370	5,370
Total	3,512	4,469	3,701	8,269	5,258	5,258	5,370	5,370

Expenditures by Category

Compensation	2,632	2,617	2,599	3,308	3,397	3,426	3,493	3,522
Operating Expenses	852	1,843	1,093	4,900	1,860	1,831	1,876	1,847
Other Financial Transaction	28	9	9	61	1	1	1	1
Total	3,512	4,469	3,701	8,269	5,258	5,258	5,370	5,370

Full-Time Equivalents

	31.52	29.44	29.38	32.50	32.50	32.50	32.50	32.50
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Nursing, Board of

Agency Financing by Fund

(Dollars in Thousands)

	Actual FY16	Actual FY17	Actual FY18	Estimate FY19	Forecast Base		Governor's Recommendation	
					FY20	FY21	FY20	FY21
1201 - Health Related Boards								
Balance Forward In		685		3,009				
Direct Appropriation	4,189	4,243	6,426	4,873	4,881	4,881	4,993	4,993
Open Appropriation		408	28		35	35	35	35
Transfers In		16						
Transfers Out		500	1					
Cancellations		383						
Balance Forward Out	677		3,009					
Expenditures	3,512	4,469	3,445	7,882	4,916	4,916	5,028	5,028
Biennial Change in Expenditures				3,346		(1,495)		(1,271)
Biennial % Change in Expenditures				42		(13)		(11)
Governor's Change from Base								224
Governor's % Change from Base								2
Full-Time Equivalent	31.52	29.44	29.38	32.50	32.50	32.50	32.50	32.50

2000 - Restrict Misc Special Revenue

Balance Forward In				45				
Receipts			302	342	342	342	342	342
Balance Forward Out			45					
Expenditures			257	387	342	342	342	342
Biennial Change in Expenditures				644		40		40
Biennial % Change in Expenditures						6		6
Governor's Change from Base								0
Governor's % Change from Base								0

(Dollars in Thousands)

	FY19	FY20	FY21	Biennium 2020-21
Direct				
Fund: 1201 - Health Related Boards				
FY2019 Appropriations	4,873	4,873	4,873	9,746
Base Adjustments				
Pension Allocation		8	8	16
Forecast Base	4,873	4,881	4,881	9,762
Change Items				
Operating Adjustment		112	112	224
Total Governor's Recommendations	4,873	4,993	4,993	9,986
Open				
Fund: 1201 - Health Related Boards				
Base Adjustments				
Forecast Open Appropriation Adjustment		35	35	70
Forecast Base		35	35	70
Total Governor's Recommendations		35	35	70
Dedicated				
Fund: 2000 - Restrict Misc Special Revenue				
Planned Spending	387	342	342	684
Forecast Base	387	342	342	684
Total Governor's Recommendations	387	342	342	684
Revenue Change Summary				
Dedicated				
Fund: 2000 - Restrict Misc Special Revenue				
Forecast Revenues	342	342	342	684
Total Governor's Recommendations	342	342	342	684
Non-Dedicated				
Fund: 1201 - Health Related Boards				
Forecast Revenues	5,530	5,530	5,317	10,847
Total Governor's Recommendations	5,530	5,530	5,317	10,847

Nursing, Board of

FY 2020-21 Biennial Budget Change Item

Change Item Title: Operating Adjustment

Fiscal Impact (\$000s)	FY 2020	FY 2021	FY 2022	FY 2023
General Fund				
Expenditures	0	0	0	0
Revenues	0	0	0	0
Other Funds				
Expenditures	112	112	112	112
Revenues	0	0	0	0
Net Fiscal Impact = (Expenditures – Revenues)	112	112	112	112
FTEs	0	0	0	0

Recommendation:

The Governor recommends additional funding of \$224,000 in the FY 2020-2021 biennium to maintain the current level of service delivery at the Board of Nursing.

Rationale/Background:

Each year, the cost of doing business rises—employer-paid health care contributions, FICA and Medicare, along with other salary and compensation-related costs increase. Other operating costs, like rent and lease, fuel and utilities, and IT and legal services also grow. This cost growth puts pressure on agency operating budgets that remain flat from year to year. The proposed increase anticipates 2% per square foot rent increase, an outsourcing scanning project to convert paper discipline records to a scanned document system, and increases in salaries and benefits.

The Board is entirely fee supported and receives no General Fund dollars to provide all services. Fees must be collected to cover direct and indirect expenditures, deposited as non-dedicated revenue into the State Government Special Revenue Fund (SGSRF). The Board is granted authority to use these fees by the Minnesota Legislature to pay for all expenses incurred by the Board. The Board collects sufficient revenue to cover all expenses.

Proposal:

The Governor recommends increasing agency operating budgets to maintain the delivery of current services. For the Board of Nursing, this funding will cover known employee compensation growth, rent, and an IT project.

Small Agency Increase:	FY2020	FY2021	FY2022	FY2023
Salary Increases (current staff increases)	96,000	96,000	96,000	96,000
Rent Increases	6,000	6,000	6,000	6,000
Outsource Scanning Project	10,000	10,000	10,000	10,000
Total	\$112,000	\$112,000	\$112,000	\$112,000

Equity and Inclusion:

The Board does not discriminate on the basis of race, ethnicity, gender, sexual orientation, or disability. The positive impact of this change will be to provide services for all people of the State of Minnesota without discrimination.

Results:

This proposal will provide the Board with sufficient staff resources and space to meet its mandate to protect the public and provide efficient government services through providing current levels of service and information to the public.

Statutory Change(s):

N/A