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Dietetics and Nutrition Practice, Board of

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mn.gov/boards/dietetics-and-nutrition/

AT A GLANCE

FY17,

Credentialing Services

- 1,894 license renewals
- 154 new licenses issued

Education Services

- 189 continuing education audits
- 4 education program approvals

Complaint Review

- 7 complaints investigated

PURPOSE

The Minnesota Board of Dietetics and Nutrition Practice protects the public through licensure of dietitians and nutritionists, establishment of continuing education standards, and investigation and resolution of complaints against licensees and unlicensed persons engaging in the practice. The Board was established in 1995 under the authority of Minnesota Statutes, Chapter 148 and Rules 3250.

The mission of the Board is to:

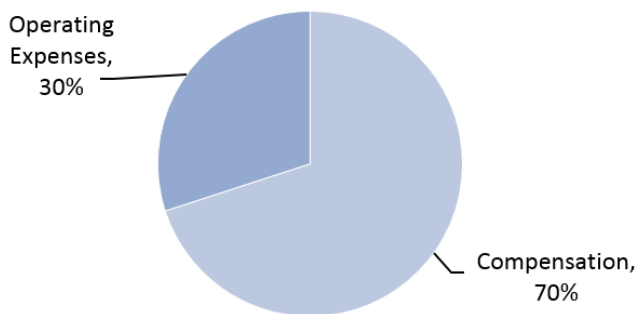
- Ensure that all licensees meet the educational and practical requirements specified in law,
- Ensure that all licensees provide competent dietetic and nutrition care,
- Set standards for quality dietetic and nutrition services, and
- Promote the public’s interest in receiving quality dietetic and nutrition services.

The Board of Dietetics and Nutrition Practice contributes to the statewide outcomes:

- **A thriving economy that encourages business growth and employment opportunities**
- **Minnesotans have the education and skills needed to achieve their goals**
- **All Minnesotans have optimal health**
- **Strong and stable families and communities**
- **People in Minnesota are safe**
- **Efficient and accountable government services**

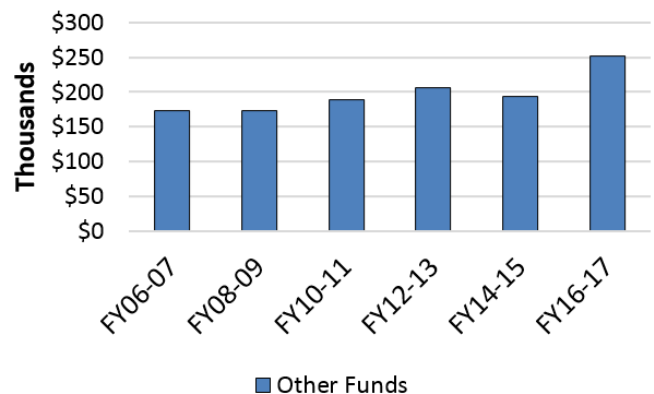
BUDGET

**Spending by Category
FY 17 Actual**



Source: Budget Planning & Analysis System (BPAS)

Historical Spending



Source: Consolidated Fund Statement

The Board is funded by licensure fees and receives no general fund dollars. Minnesota Statutes section 214.06, subdivision 1(a) compels the Board to collect fees in the amount sufficient to cover direct and indirect expenditures. Funds are deposited as non-dedicated revenue into the state government special revenue fund. From this fund, the Board receives a direct appropriation to pay for agency expenses such as salaries, rent, costs associated with disciplinary/contested cases and operating expenditures. It also pays statewide indirect costs through an open appropriation.

In addition to Board operations, licensure fees fund activities that support multiple boards and/or other agencies. Some of these are: the Administrative Services Unit (interboard), Health Professionals Services Program (interboard), Office of the Attorney General for legal services, and the Criminal Background Check Program (interboard).

STRATEGIES

The Board accomplishes its mission through implementation of the following strategies:

- Minnesota is similar to most other states, in that it requires licensing or certification of dietitians and nutritionists. Initial licensure applications are reviewed to ensure that licenses are granted only when education, pre-professional experience, and national examination requirements are met. A Criminal Background Check is conducted and reviewed on all applicants with follow up performed on any actions disclosed in the report. License renewals ensure that current licensees have completed the required hours of continuing education. The Board follows up on any licensee responding negatively to application renewal practice questions.
- The Board’s Complaint Resolution Committee (CRC) receives, investigates, and resolves complaints regarding the conduct or standard of care provided by licensees. The CRC also receives complaints of unlicensed individuals engaging in the practice.
- The Board promotes awareness of best practices in the profession. An example of this was legislative passage of their prescription protocol initiative in FY13. This resulted in Minnesota having no statutory or regulatory impediments to the Centers for Medicare and Medicaid Services (CMS) new rule by allowing qualified dietitians and nutritionist’s hospital privileges to order therapeutic diets without physician supervision or approval. This rule has been cited by CMS for improving quality of care and saving \$459 million per year nationally.
- The Board is committed to technology upgrades that promote public protection and provide responsible, efficient, and cost-effective services. There were 1,894 license renewals in FY17 with 96% completed online and 154 initial applicants with 81% completed online. Technology has allowed us to absorb the increased work load with the same amount of staff.
- The seven-member Board of Dietetics and Nutrition Practice is comprised of 2 licensed dietitians and 2 licensed nutritionists, whom are considered subject matter experts, and 3 public members, as appointed by the Governor. Members are volunteers that receive a per diem and mileage reimbursement for attendance at meetings.

RESULTS

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quality	Percent of online license renewals	80%	96%	2016 2017
Quality	Percent of new license applications completed online	57%	81%	2013 2017
Quantity	Number of License Renewals	1,533	1,894	2014 2017
Quality	License granted within 5 days upon receipt of all documentation	100%	100%	2016 2017

The statutory authority for the Minnesota Board of Dietetics and Nutrition Practice is located in Chapter 148.621 – 148.634: <https://www.revisor.mn.gov/statutes/?id=148.621>

The rules are located in MN Rules Chapter 3250. <https://www.revisor.mn.gov/rules/?id=3250>

Additional statutes pertaining to all health licensing boards are found in Chapters 13, 16, and 214.

(Dollars in Thousands)

	Actual FY16	Actual FY17	Actual FY18	Estimate FY19	Forecast Base		Governor's Recommendation	
					FY20	FY21	FY20	FY21

Expenditures by Fund

1201 - Health Related Boards	123	129	126	160	145	145	158	160
2000 - Restrict Misc Special Revenue			4	7	6	6	6	6
Total	123	129	130	167	151	151	164	166
Biennial Change				45		5		33
Biennial % Change				18		2		11
Governor's Change from Base								28
Governor's % Change from Base								9

Expenditures by Program

Dietetics & Nutrition Bd.	123	129	130	167	151	151	164	166
Total	123	129	130	167	151	151	164	166

Expenditures by Category

Compensation	87	90	93	102	97	98	107	110
Operating Expenses	36	39	37	65	54	53	57	56
Total	123	129	130	167	151	151	164	166

Full-Time Equivalent

	0.95	0.88	0.89	0.88	0.88	0.88	0.88	0.88
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(Dollars in Thousands)

	Actual FY16	Actual FY17	Actual FY18	Estimate FY19	Forecast Base		Governor's Recommendation	
					FY20	FY21	FY20	FY21
1201 - Health Related Boards								
Balance Forward In		8		15				
Direct Appropriation	113	115	131	134	134	134	147	149
Open Appropriation	17	15	10	11	11	11	11	11
Cancellations		8						
Balance Forward Out	8		15					
Expenditures	123	129	126	160	145	145	158	160
Biennial Change in Expenditures				34		4		32
Biennial % Change in Expenditures				14		1		11
Governor's Change from Base								28
Governor's % Change from Base								10
Full-Time Equivalents	0.95	0.88	0.89	0.88	0.88	0.88	0.88	0.88

2000 - Restrict Misc Special Revenue

Balance Forward In				1				
Receipts			4	6	6	6	6	6
Balance Forward Out			1					
Expenditures			4	7	6	6	6	6
Biennial Change in Expenditures				11		1		1
Biennial % Change in Expenditures						14		14
Governor's Change from Base								0
Governor's % Change from Base								0

(Dollars in Thousands)

	FY19	FY20	FY21	Biennium 2020-21
Direct				
Fund: 1201 - Health Related Boards				
FY2019 Appropriations	134	134	134	268
Forecast Base	134	134	134	268
Change Items				
Operating Adjustment		13	15	28
Total Governor's Recommendations	134	147	149	296
Open				
Fund: 1201 - Health Related Boards				
FY2019 Appropriations	11	11	11	22
Forecast Base	11	11	11	22
Total Governor's Recommendations	11	11	11	22
Dedicated				
Fund: 2000 - Restrict Misc Special Revenue				
Planned Spending	7	6	6	12
Forecast Base	7	6	6	12
Total Governor's Recommendations	7	6	6	12
Revenue Change Summary				
Dedicated				
Fund: 2000 - Restrict Misc Special Revenue				
Forecast Revenues	6	6	6	12
Total Governor's Recommendations	6	6	6	12
Non-Dedicated				
Fund: 1201 - Health Related Boards				
Forecast Revenues	175	175	175	350
Total Governor's Recommendations	175	175	175	350

Dietetics and Nutrition Practice, Board of

FY 2020-21 Biennial Budget Change Item

Change Item Title: Operating Adjustment

Fiscal Impact (\$000s)	FY 2020	FY 2021	FY 2022	FY 2023
General Fund				
Expenditures	0	0	0	0
Revenues	0	0	0	0
Other Funds				
Expenditures	13	15	15	15
Revenues	0	0	0	0
Net Fiscal Impact = (Expenditures – Revenues)	13	15	15	15
FTEs	0	0	0	0

Recommendation:

The Governor recommends additional funding and spending authority of \$28,000 in the FY 2020-2021 biennium to maintain the current level of service delivery at The Minnesota Board of Dietetics and Nutrition Practice.

Rationale/Background:

Each year, the cost of doing business rises—employer-paid health care contributions, FICA and Medicare, along with other salary and compensation-related costs increase. Other operating costs, like rent and lease, fuel and utilities, and IT and legal services also grow. This cost growth puts pressure on agency operating budgets that remain flat from year to year.

Proposal:

The Governor recommends increasing agency operating budgets to maintain the delivery of current services. For the Board of Dietetics and Nutrition Practice, this funding will cover known employee compensation growth and centralized MN.IT costs for database maintenance and enterprise rates. IT cost growth drivers may include dedicated MN.IT staff compensation-related increases, increased volume usage of enterprise IT services, increased software licensing costs, and/or application support and maintenance cost increases. Implementation will begin as soon as increased spending authority is granted.

Small Agency Increase:	FY2020	FY2021	FY2022	FY2023
Salary Increases (current staff increases)	\$10,000	\$12,000	\$12,000	\$12,000
Centralized MN.IT costs	\$3,000	\$3,000	\$3,000	\$3,000
Total	\$13,000	\$15,000	\$15,000	\$15,000

Equity and Inclusion:

The Board does not discriminate on the basis of race, ethnicity, gender, sexual orientation, or disability. The positive impact of this change will be to continue to provide services for all people of the State of Minnesota without discrimination.

IT Related Proposals:

A portion of this request includes an increase for database maintenance and to cover annual MN.IT service rates.

<i>Category</i>	<i>FY 2020</i>	<i>FY 2021</i>	<i>FY 2022</i>	<i>FY 2023</i>	<i>FY 2024</i>	<i>FY 2025</i>
Payroll						
Professional/Technical Contracts	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
Infrastructure						
Hardware						
Software						
Training						
Enterprise Services	\$500	\$500	\$500	\$500	\$500	\$500
Staff costs (MNIT or agency)						
Total	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
MNIT FTEs						
Agency FTEs						

Results:

This proposal is intended to allow agencies to continue to provide current levels of service and information to the public.

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quantity	Number of licensees	1533	1894	FY14 - FY17
Quantity	Continuing Education Audits	174	183	FY16 – FY17
Quantity	Number of Initial License Applications	151	184	FY14 – FY16

Statutory Change(s):

No statutory change is required.