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**Capitol Area Architectural and Planning Board**

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[mn.gov/caapb](http://mn.gov/caapb)

**AT A GLANCE**

- Zoning jurisdiction, design review, and planning authority in a 60-block area around the Capitol Building.
- Two full-time, two part-time staff, and three professional advisors serve the Board, which meets six times per year.
- The non-partisan Board consists of twelve members appointed by the Governor, Mayor of Saint Paul, and Legislature, and is chaired by the Lieutenant Governor.

**PURPOSE**

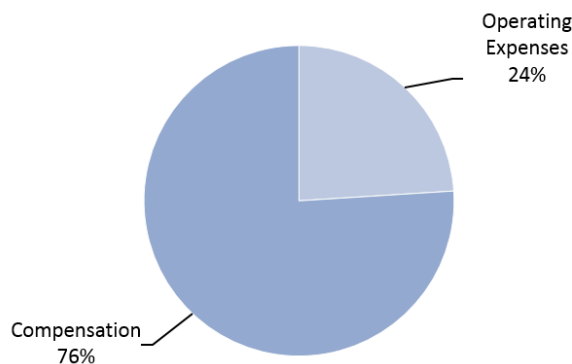
The Capitol Area Architectural and Planning Board (CAAPB) is a small state agency with responsibilities unique to the state. Our mission is:

- To preserve and enhance the architectural integrity of the Capitol Building and area.
- To improve and protect open areas for public enjoyment.
- To develop accessible approaches to the Capitol Area for pedestrians, roadways, and mass transit systems.
- To establish a framework for growth in keeping with the original Cass Gilbert design.

Our framework of operations is a comprehensive plan and codified zoning and design rules, developed with input from stakeholders and maintained by staff. We coordinate our responsibilities with other state agencies, the City of Saint Paul, neighborhood planning bodies, and private sector professionals. We contribute to the statewide outcome of: **Efficient and accountable government services.**

**BUDGET**

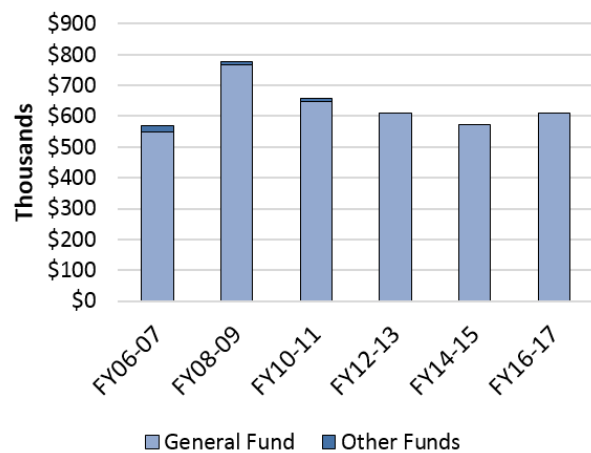
**Spending by Category  
FY 17 Actual**



**The CAAPB’s operations are funded through a general fund appropriation.**

*Source: Budget Planning & Analysis system (BPAS)*

**Historical Spending**



**The FY08-09 appropriation was increased to fund the required 10-year updating of our comprehensive plan and re-write of our zoning and design guidelines. Budgets between FY10-11 and FY12-13 reflect one FTE retiring.**

*Source: Consolidated Fund Statement*

## STRATEGIES

### Regulation:

- The CAAPB acts on requests for zoning permits or design review approvals for projects within the Capitol Area, acting on zoning requests within 60 days of filing being deemed complete.
- A Saint Paul building permit for projects in the Capitol Area is issued only after the CAAPB has approved a zoning permit. A Certificate of Design Compliance may be required, if changes occur during City review.

### Development and Planning:

- Provide project-specific guidelines for Capitol Area work and encourage post construction analysis.
- We have a development framework and maintenance standards for the Capitol mall and its memorials.
- Conduct open, fair, and timely competitions for state buildings and memorials in the Capitol Area.
- Provide open consultation with other state agencies and the City of Saint Paul.
- Initiate funding requests and promote design integrity and restoration, of the Capitol Building and other State buildings in the Capitol Area, in cooperation with the Department of Administration and the Minnesota Historical Society.

### Policy – the CAAPB’s work is guided by the following:

- The 1998 Comprehensive Plan for the MN State Capitol Area, amended in 2009. A more thorough rewrite than originally envisioned will be completed by early 2020 using in-house staff.
- The 2009 Rules Governing Zoning and Design for the MN State Capitol Area, scheduled for revision in 2020.
- The 1998 Policy for Works of Art in the MN State Capitol, revised in 2015.
- The Policy for Commemorative Works in the MN State Capitol Area, 2012.

## RESULTS

We are proud of our performance of the following measurable outcomes and successes over the past two years:

- Helped secure legislative funding of comprehensive restoration for memorials on the Capitol Mall.
- Upgraded the CAAPB website in an effort to serve the public more efficiently.
- Revised zoning permit applications and posted them online to maximize accessibility.
- Coordinated, with the City of Saint Paul, a visioning for the Rice Street commercial district in support of 2040 Comprehensive Plan and to spur City investment of \$300,000 in improvements to properties.
- Initiated several measures toward Travel Demand Management to improve sustainability.

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quality	Enforcing zoning regulations: Action within 60 days.	100% achieved.	100% achieved.	July, 2017- July, 2019
Quantity	Project design document review and commentary (buildings and memorials).	16	9	2014-2018
Quality	Timely management of new memorials (competition through construction).	4-5 years to complete.	2-4 years to complete.	2017 -2018

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The legal authority for the CAAPB is MN Statute 15B (<https://www.revisor.mn.gov/statutes/?id=15B>).

(Dollars in Thousands)

	Actual FY16	Actual FY17	Actual FY18	Estimate FY19	Forecast Base		Governor's Recommendation	
					FY20	FY21	FY20	FY21

**Expenditures by Fund**

1000 - General	287	323	301	396	351	351	351	351
2000 - Restrict Misc Special Revenue			12		27		27	
<b>Total</b>	<b>287</b>	<b>323</b>	<b>312</b>	<b>396</b>	<b>378</b>	<b>351</b>	<b>378</b>	<b>351</b>
Biennial Change				98		21		21
Biennial % Change				16		3		3
Governor's Change from Base								0
Governor's % Change from Base								0

**Expenditures by Program**

Capitol Area Arch Planning Bd	287	323	312	396	378	351	378	351
<b>Total</b>	<b>287</b>	<b>323</b>	<b>312</b>	<b>396</b>	<b>378</b>	<b>351</b>	<b>378</b>	<b>351</b>

**Expenditures by Category**

Compensation	230	247	254	282	277	257	277	257
Operating Expenses	56	76	58	114	101	94	101	94
Other Financial Transaction	0	0						
<b>Total</b>	<b>287</b>	<b>323</b>	<b>312</b>	<b>396</b>	<b>378</b>	<b>351</b>	<b>378</b>	<b>351</b>

**Full-Time Equivalents**

	2.62	2.70	2.98	3.20	3.10	2.60	3.10	2.60
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(Dollars in Thousands)

	Actual FY16	Actual FY17	Actual FY18	Estimate FY19	Forecast Base FY20 FY21		Governor's Recommendation FY20 FY21	
<b>1000 - General</b>								
Balance Forward In	13	67	13	59	13	13	13	13
Direct Appropriation	340	345	347	350	351	351	351	351
Cancellations		75						
Balance Forward Out	66	13	59	13	13	13	13	13
<b>Expenditures</b>	<b>287</b>	<b>323</b>	<b>301</b>	<b>396</b>	<b>351</b>	<b>351</b>	<b>351</b>	<b>351</b>
Biennial Change in Expenditures				87		5		5
Biennial % Change in Expenditures				14		1		1
Governor's Change from Base								0
Governor's % Change from Base								0
Full-Time Equivalent	2.62	2.70	2.85	3.20	2.60	2.60	2.60	2.60

**2000 - Restrict Misc Special Revenue**

Balance Forward In	27	27	27	27	27		27	
Receipts			12					
Balance Forward Out	27	27	27	27				
<b>Expenditures</b>			<b>12</b>		<b>27</b>		<b>27</b>	
Biennial Change in Expenditures				12		15		15
Biennial % Change in Expenditures								
Governor's Change from Base								0
Governor's % Change from Base								
Full-Time Equivalent			0.13		0.50		0.50	

**2403 - Gift**

Balance Forward In	0	0	0					
Receipts	0	0	0					
Balance Forward Out	0	0	0					

(Dollars in Thousands)

	FY19	FY20	FY21	Biennium 2020-21
<b>Direct</b>				
<b>Fund: 1000 - General</b>				
FY2019 Appropriations	350	350	350	700
Base Adjustments				
Pension Allocation		1	1	2
<b>Forecast Base</b>	<b>350</b>	<b>351</b>	<b>351</b>	<b>702</b>
<b>Total Governor's Recommendations</b>	<b>350</b>	<b>351</b>	<b>351</b>	<b>702</b>
<b>Dedicated</b>				
<b>Fund: 2000 - Restrict Misc Special Revenue</b>				
Planned Spending		27		27
<b>Forecast Base</b>		<b>27</b>		<b>27</b>
<b>Total Governor's Recommendations</b>		<b>27</b>		<b>27</b>