

Table of Contents
Barber Examiners, Board of

<i>Agency Profile</i>	1
Agency Expenditure Overview	4
Agency Financing by Fund	5
Agency Change Summary	6

mn.gov/boards/barber-examiners/

AT A GLANCE

The Board is comprised of five members: four barbers and one public member, all of whom are appointed by the Governor. The Board also has three full time staff to carry out its responsibilities.

FY 2017 Credentialing Services

1,896	Registered Barbers
788	Barber Shops
117	Student Barbers
24	Barber Instructors
6	Barber Schools
2,831	Registrations issued and/ or renewed

FY 2017 Inspection and Investigation Services

The Board completed 1,007 Barber shop and barber school visits, inspections, re-inspections, and/or investigations

FY 2017 Discipline Services

The Board received 34 complaints and issued 9 disciplinary orders

PURPOSE

The Board of Barber Examiners was established in 1897 to regulate the practice of barbering. The mission of the Board of Barber Examiners is to promote public health and safety by ensuring that barbers are appropriately trained and demonstrate the skills necessary to conduct barber services in a safe, sanitary environment, while using appropriate disinfection procedures to avoid injury and the spread of disease.

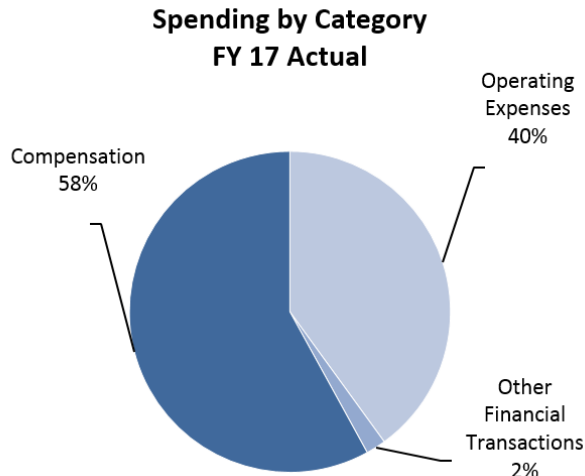
The Board Contributes to the statewide outcome of **people in Minnesota are safe** by:

- Setting the minimum standards of safe practice for barber services.
- Conducting examination of new barbers to assure appropriate training and skill level.
- Conducting regular inspection of barber shops and schools to assure that barbers conduct barber services in a safe manner while using appropriate infection control methods.

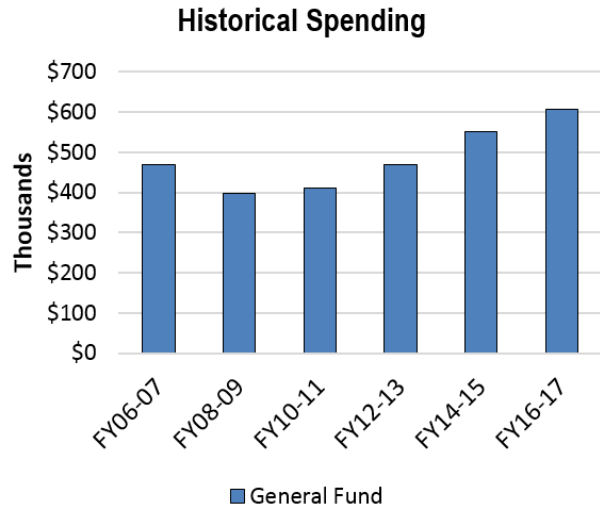
The Board contributes to the statewide outcome of **efficient and accountable government services** by:

- Assessing credentials, issuing registrations, conducting examinations, inspecting barber establishments, and responding to inquiries in a timely and courteous manner.
- Investigating and resolving complaints and concerns regarding the practice of barbering. The Board conducts investigations within the jurisdiction granted in Minnesota Statute Chapters 154 and 214 and disciplines barbers as provided by law.

BUDGET



Source: Budget Planning & Analysis System (BPAS)



Source: Consolidated Fund Statement

The Board receives a direct appropriation from the general fund for all operating expenses. In fiscal year 2017 the Board's appropriation was \$325,000. All revenue received by the Board is deposited in the general fund as non-dedicated receipts.

STRATEGIES

The Board of Barber Examiners contributes to helping keep people in Minnesota safe by setting standards of practice and infection control procedures to reduce the potential of injury or the spread of disease. The Board is an active participant in the National Association of Barber Boards of America (NABBA). As a NABBA member the Board remains informed of emerging educational, examination, and infection control standards. The Board members conduct examination of new barbers to ensure minimum standards of safe practice and infection control are met. The Board inspector conducts regular, surprise inspections of barbering facilities to ensure compliance with infection control standards.

The Board contributes to providing efficient and accountable government services through courteous and responsive customer interaction. Board staff respond to applications as they are received and completed applications are promptly processed. It is an expectation that phone calls and e-mail inquiries be answered or promptly returned. Board staff are available to provide information and assistance in person, by phone, or email.

RESULTS

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quantity	Number of Barber Registrations	2,899	2,831	6/30/2016 6/30/2018
Quality	Average time from receipt of completed application to certificate issued	2 days	2 days	6/30/2016 6/30/2018
Results	Number of inspections completed	695	697	6/30/2016 6/30/2018

Source(s):

Government Licensing Data System (GLSolution) Previous Barber Board database (2016 data)

Automated Licensing and Disciplinary Management System (ALiMS) Current Barber Board database

Minnesota Statute Chapter 154 Barbers <https://www.revisor.mn.gov/statutes/?id=154>

Minnesota Statute Chapter 214 Examining and Licensing Boards <https://www.revisor.mn.gov/statutes/cite/214>

Minnesota Statute Chapter 13 Government Data Practices <https://www.revisor.mn.gov/statutes/cite/13>

Minnesota Statute Chapter 14 Administrative Procedures <https://www.revisor.mn.gov/statutes/cite/14>

Minnesota Statute Chapter 15 State Agencies in General <https://www.revisor.mn.gov/statutes/cite/15>

Minnesota Administrative Rules Chapter 2100 Barber Examiners Board <https://www.revisor.mn.gov/rules/2100/>

(Dollars in Thousands)

	Actual FY16	Actual FY17	Actual FY18	Estimate FY19	Forecast Base FY20 FY21		Governor's Recommendation FY20 FY21	
<u>Expenditures by Fund</u>								
1000 - General	257	349	265	419	343	343	343	343
Total	257	349	265	419	343	343	343	343
Biennial Change				77		2		2
Biennial % Change				13		0		0
Governor's Change from Base								0
Governor's % Change from Base								0

Expenditures by Program

Barbers	257	349	265	419	343	343	343	343
Total	257	349	265	419	343	343	343	343

Expenditures by Category

Compensation	206	204	207	230	235	239	235	239
Operating Expenses	51	139	58	189	108	104	108	104
Other Financial Transaction		6						
Total	257	349	265	419	343	343	343	343

Full-Time Equivalent

	2.80	2.63	2.63	3.00	3.00	3.00	3.00	3.00
--	------	------	------	------	------	------	------	------

(Dollars in Thousands)

	Actual FY16	Actual FY17	Actual FY18	Estimate FY19	Forecast Base FY20 FY21		Governor's Recommendation FY20 FY21	
1000 - General								
Balance Forward In		64		76				
Direct Appropriation	321	325	341	343	343	343	343	343
Cancellations		40						
Balance Forward Out	64		76					
Expenditures	257	349	265	419	343	343	343	343
Biennial Change in Expenditures				77		2		2
Biennial % Change in Expenditures				13		0		0
Governor's Change from Base								0
Governor's % Change from Base								0
Full-Time Equivalents	2.80	2.63	2.63	3.00	3.00	3.00	3.00	3.00

(Dollars in Thousands)

	FY19	FY20	FY21	Biennium 2020-21
Direct				
Fund: 1000 - General				
FY2019 Appropriations	343	343	343	686
Forecast Base	343	343	343	686
Total Governor's Recommendations	343	343	343	686
 Revenue Change Summary				
Non-Dedicated				
Fund: 1000 - General				
Forecast Revenues	295	299	301	600
Total Governor's Recommendations	295	299	301	600