

**General Operating Grant
Final Report
(7.1.17-6.30.18)**

for the

Legislative Reference Library



Minnesota
Humanities
Center

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**MINNESOTA HUMANITIES CENTER
REPORT TO THE MN STATE LEGISLATURE
JULY 1, 2017- JUNE 30, 2018**

REPORTING PER 138.911 MINNESOTA HUMANITIES CENTER.

Subdivision 1. **Establishment.**

The Minnesota Humanities Center, a nonprofit organization, is established to advance the study of the humanities and enhance the work of schools, colleges, and cultural organizations throughout the state.

Subd. 2. **Reports.**

The Minnesota Humanities Center shall report to the legislature by September 1 of each year on the use of state funds appropriated to the commission. The report shall include an itemized account of the programs and projects supported and the source of money for each. The report shall show actual expenditures for the fiscal year ending the preceding June 30 and proposed expenditures for the fiscal year beginning the preceding July 1.

Subd. 3. **Humanities center.**

(a) The Minnesota Humanities Center may establish a humanities center to ensure balance in public education and in the cultural life of the state, and to improve humanities education through the establishment of two institutes: the Minnesota Institute for Lifelong Learning and the Minnesota Institute for the Advancement of Teaching.

(b) The humanities center may transport people and resources to small towns, rural communities, and urban settings to provide grants, technical assistance, and high-quality educational and cultural programs to schools and community organizations throughout Minnesota.

(c) The Minnesota Institute for the Advancement of Teaching may conduct seminars and other activities for the recognition of the teaching profession and the advancement of teaching in Minnesota.

**NARRATIVE PROGRAM REPORT
JULY 1, 2017- JUNE 30, 2018**

During the last year, the Minnesota Humanities Center programs served more than 15,000 people. With support from the State of Minnesota, the Humanities Center builds a thoughtful, literate, and engaged society by working in partnership with schools, colleges, cultural organizations, and state agencies. These partnerships help increase the academic engagement of all students and engage the broader community in activities and dialogue that strengthen knowledge and understanding while deepening cultural connections.

Minnesota Statute 138.911 charges the Minnesota Humanities Center with providing leadership, programs, and resources that advance the study of the humanities in schools, colleges, and cultural organizations throughout the state.

Service Statistics

Minnesota Education Strategy. In the last twelve months the Humanities Center served more than 1,400 Minnesota educators, including:

- Forty Minnesotan educators completed a week long cohort-based institute experience, led by community scholars, to help them develop meaningful connections with their students and implement practical classroom strategies to bring absent narratives - those voices often left out or marginalized - and the absent narratives pedagogy into practice.
- More than 760 educators representing 73 school districts expanded their understanding of the world around them at humanities-based events such as the "Increase Engagement Through Absent Narratives" workshop and the "Bdote Field Trip."

- 687 educators engaged with the Absent Narratives Resource Collection – an online searchable database of over 1,000 ready-to-use videos, teacher guides, and readings that help educators increase classroom engagement – through presentations and conference workshops.

Veterans' Voices. In the last twelve months, the Humanities Center amplified the stories and contributions of Veterans, built relationships and understanding between Veterans and civilians in Minnesota and strengthened the network of Veterans and Veteran-focused organizations in Minnesota:

- The fifth cohort of 21 Veterans who have gone above and beyond to make exceptional, positive contributions that improve the lives of Minnesotans across the state were honored at the *2017 Veterans' Voices Award Ceremony* held on September 11, 2017, in front of 300 Minnesotans. The 2017 awardees now make up a network of 146 former awardees throughout the state.
- More than 1,000 Minnesotans attended 24 events, including documentary screenings, storytelling workshops, and facilitated conversations, that amplified, honored, and recognized the stories and contributions of Minnesotan Veterans in their own voices.
- Partnerships fostered with organizations including the Women's Veterans Initiative and Minnesota Public Television/tpt led to a strengthened statewide network of organizations and individuals committed to the goals and outcomes of the *Veterans' Voices* program.

We Are Water MN. In the last twelve months, the Humanities Center explored the connections between water and the humanities through a touring exhibit with national, state, and local components, and built a strong network of partnership and collaboration:

- Six greater Minnesota communities (Spicer, St. Peter, Red Wing, Sandstone, Lanesboro, and Detroit Lakes) hosted the exhibit in 2016-2017, and eight communities are scheduled to host the exhibit in 2018-2019. (Saint Paul, Bemidji, Crookston, Cloquet, Austin, Northfield, Grand Rapids, and Onamia)
- A network of state partners includes the Minnesota Department of Health, Department of Agriculture, the Pollution Control Agency, the Department of Natural Resources, and the American Water Works Association (Minnesota Section).

Why Treaties Matter/Traveling Exhibits: The exhibit, in partnership with Minnesota Indian Affairs Council, received new funding for the FY17-19 biennium that will result in a new statewide tour and educational resources beginning October 2018 through June of 2019. The exhibit is also now permanently displayed at the Minnesota State Capitol.

Evaluation: Over the last 24 months, the Humanities Center partnered with the University of Minnesota to host a graduate research assistant, and is continuing to commit substantial financial resources – a minimum of ten percent of a program budget – towards program evaluation.

Grants. In the last twelve months, the Humanities Center administered legislatively mandated grant funds totaling \$2,076,315 to seventeen organizations throughout Minnesota including five children's museums, the Governor's Council on Developmental Disabilities, the Veterans' Defense Project, three civics education organizations, and several cultural organizations. The Humanities Center awarded an additional \$337,490 in funds through competitive process to more than 40 non-profit organizations around the state for projects that amplify absented Minnesotan stories and voices, honor Minnesotan Veterans and celebrate Veterans' Voices Month (October), and create community conversation opportunities around the Ken Burns and Lynne Novack documentary *The Vietnam War*.

The Minnesota Humanities Event Center: In the last twelve months, the Humanities Center hosted 370 meetings and events in its meeting and event spaces, serving over 11,137 people associated with communities and colleges and health care and service organizations from across the state.

**Minnesota Humanities Center - General Operating
Appropriation from State of Minnesota
For period July 1, 2017 thru June 30, 2018**

**MHC's fiscal year is
Nov 1-Oct 31, so
budget is preliminary
based on actual
budget for July-Oct
and estimates for Nov
2018 - June 2019.**

	State FY18	State FY19		Total For Biennium Expenses for Funding Period	Budget estimates for first year of funding only
	FY18 Actual	FY19 Budgeted			
<u>Revenue</u>					
-					
Grant Income State	750,000.00	-	-	750,000.00	
<u>Expenses</u>					
Salaries	213,056.39	215,000.00	-	428,056.39	213,400.00
Payroll Related Taxes Federal	15,318.91	16,000.00		31,318.91	16,000.00
Mn Unemployment Taxes			-	-	
401K Benefits Employee	15,553.49	16,000.00		31,553.49	15,000.00
Employee Benefits Insurance	35,134.83	36,000.00		71,134.83	34,000.00
Employee Relations	(58.46)	250.00		191.54	100.00
HR Administration Fees		-	-	-	
Other Re grants			-		
Contract Services Designer			-		
Contract Services Program		500.00		500.00	
Contract Service Technology	38,659.57	40,000.00		78,659.57	40,000.00
Technology Consultants	3,539.44	1,500.00		5,039.44	2,000.00
Contract Services Other	200.00	500.00	-	700.00	1,500.00
Staff Development	480.00		-	480.00	1,000.00
Insurance Building				-	
Commercial Insurance				-	
Equipment Repairs					

**GAAP requires
booking the full
appropriation upon
award in FY18.**

*State records will show only
the \$375,000 available
each year*

	529.87	700.00		1,229.87		500.00
Maintenance- IT Equipment and Software	4,322.27	500.00		4,822.27		4,000.00
Building Repair Maint				-		
Minor Furniture & Equipment	396.42	500.00		896.42		500.00
Investment in Fixed Assets	-	-	-	-		
Payment in Lieu of RE Taxes				-		
Allocation of Mort Prin Pymt to Expense		-	-	-		
Utilities	17,249.75	17,500.00	-	34,749.75		18,500.00
Audit Fees	2,250.00	2,500.00		4,750.00		2,500.00
Accounting and Tax Preparation Fees	2,750.00	2,500.00		5,250.00		2,500.00
Legal Fees			-	-		
Subscriptions	48.25	50.00		98.25		
Dues and Membership	3,249.00	3,000.00	-	6,249.00		3,000.00
Postage and Delivery			-	-		
Printing	389.58	500.00	-	889.58		500.00
Office Supplies	8,002.43	7,500.00		15,502.43		5,000.00
Building Supplies	238.72	250.00		488.72		500.00
Resource Books,Media,Wkshop supplies			-	-		
Telephone and Internet	11,915.47	12,000.00		23,915.47		12,000.00
Conference Calls/GO-to mtg			-	-		
Staff Travel	303.61	500.00		803.61		500.00
Consultants Per Diems (1099 reportable)				-		
Meals and Entertainment	820.46	750.00	-	1,570.46		500.00
Promotion - Community	500.00	500.00	-	1,000.00		1,000.00
Bank Fees				-		
Interest Expense			-	-		
Internal Use of Conference Center			-	-		
Offsite Rental			-	-		
Recognition Activities				-		
Miscellaneous	150.00	-		150.00		500.00
TOTAL EXPENSES	375,000.00	375,000.00	-	750,000.00		375,000.00