



January 11, 2017

Senator Mary Kiffmeyer
Chair, State Government Finance and Policy and Elections
Minnesota Senate
95 University Ave. W
Saint Paul, MN 55155

Representative Sarah Anderson
Chair, State Government Finance
Minnesota House of Representatives
100 Rev. Dr. Martin Luther King Jr. Blvd.
Saint Paul, MN 55155

Representative Tim O'Driscoll
Chair, Government Operations and Elections Policy
Minnesota House of Representatives
100 Rev. Dr. Martin Luther King Jr. Blvd.
Saint Paul, MN 55155

Senators and Representatives,

Pursuant to Minnesota Statutes Section 16E.0466 Subd. 2, please find attached an IT Project Portfolio report from Minnesota IT Services.

This report details the portfolio of state agency information technology projects that are currently active within the State's executive branch and reported to the MNIT Enterprise Program Management Office (ePMO) as of October 1, 2017. This report is intended to provide an enterprise view into the breadth, depth, and health of the executive branch IT project portfolio.

Please let me or MN.IT's Legislative Director, Jon Eichten, know if you have any questions or would like additional information.

Sincerely,

A handwritten signature in black ink, appearing to read 'T. Baden', written in a cursive style.

Thomas A. Baden Jr.
Commissioner and State Chief Information Officer

CC: Sen. Jim Carlson, Rep. Sheldon Johnson, Rep. Michael Nelson

658 Cedar Street, St. Paul, MN 55155



IT Project Portfolio Summary
State of Minnesota

October 2017

Prepared by
Minnesota IT Services ePMO

Executive Summary

The following project portfolio report was prepared by the Enterprise Program Management Office (ePMO) of Minnesota IT Services, pursuant to State Statute 16E.0466.

This report details the portfolio of IT projects being managed by Minnesota IT Services PMOs for the Executive Branch Agencies as of September, 2017.

IT Project Management – An Enterprise View

Minnesota IT Services supports its Executive Branch Agency partners by managing and delivering projects that have a significant IT component. To best meet the specific needs of each business partner, most projects are managed 'locally' by an agency-based MNIT Project Management Office (PMO).

Project descriptive information and status updates are reported in to the MNIT Enterprise Program Management Office (ePMO) on a monthly basis by the agency-based PMOs. This provides an enterprise view into the breadth, depth, and health of the MNIT project portfolio across the state. The updates focus on the progress and health of the projects. Monthly project status updates are reported through an IT lens. They do not speak to the business value of the projects.

The information included in the report is from the September 2017 project status updates. It includes:

- **Agency:** The Executive Branch Agency that is fiscally responsible for the project
- **Project Name:** The identifying name of the project as determined by the agency-based MNIT PMO
- **Project Objectives and Description:** A concise summary of the project, including its major expected outcomes
- **New since previous report:** Indicates a project presented to the office for consultation since the previous year's report. For the first iteration of the report (October, 2017), it indicates projects presented to the office for consultation on or after July 1st, 2017
- **Start Date:** The anticipated start date of the project, as determined by the project Sponsor and/or senior stakeholders
- **Finish Date:** The anticipated finish date of the project, as determined by the Project Manager and project Sponsor (and/or senior stakeholders)
- **Est. Budget:** Total expected project cost including direct staff costs, all supplemental contract staff and vendor costs, and costs of hardware and software development or purchase (May be \$0.00 if project is in initiation or planning phase and costs have not yet been calculated)
- **IT Support and Maintenance Cost (annual):** Projected cost of ongoing support and maintenance of the information technology components after the project is completed, expressed as an annual figure (May be \$0.00 if project is in initiation or planning phase and costs have not yet been calculated, or if project will not result in ongoing support and maintenance costs)
- **Overall Status:** Project Manager's subjective assessment of the health of the project at the time of the status update
- **PM Executive Commentary:** Concise summary of the project's health and status at the time of the status update. If a status indicator is marked Red, a brief explanation of why and what corrective action is needed

The project's Overall status is reported on using a Green, Yellow, Red or Gray dashboard indicator:

- **GREEN:** Project is controlled and in alignment with plan
- **YELLOW:** Caution, slight deviation from plan. Corrective actions may be needed or are underway
- **RED:** Critical, uncontrolled. Project has deviated significantly from plan. Corrective actions are needed or change control processes may be required to adjust Scope, Schedule, or Budget
- **GRAY:** Insufficient information to assess health, or not relevant to project

Statewide IT Project Portfolio

Agency(s)	Project Name	Project Objectives & Description	New since previous report*	Start Date	Finish Date	Est. Budget	IT Support and Maintenance Cost (annual)	Project Overall	PM Executive Commentary
Administration	Admin Sustainability Dashboard	A technology solution is needed to support the collection, generation, storage, analysis and use of sustainability information and metrics. The solution architecture is anticipated to include: 1. A core transactional software system (on premise or cloud-based) with user interfaces, 2. integrations/interfaces with six existing systems, with one having two separate instances (which may in turn be gathering data through devices), 3. data analysis / predictive analytic and modeling tools, 4. a denormalized data warehouse/mart or other strategy that will optimize physical or virtual data for analysis and presentation, and 5. data visualization and reporting tools and dashboards.	Yes	11/6/17	11/30/18	\$400,000.00	\$132,000.00	Gray	RFP Drafted and in the procurement process.
Administration	Admin Document Management System Planning	Determine requirements needed by all divisions to help procure one system that can be used by all divisions. Select product. Plan implementation.		7/20/16	12/29/17	\$340,000.00	\$0.00	Green	Requirements completed. Implementation plan drafted. Evaluation of 3 existing state solutions being considered - 1. SharePoint 2. FileNet using DHS' COE 3. OnBase TASKS COMPLETED THIS PERIOD - DOCUMENT MANAGEMENT - Project manager back under contract and working. NN NeeNeed to stand-up Admin implementation (governance) team. Flag -
Administration	Admin eProcurement	Project/Contract staff currently working to analyze our environment and staff procurement practices in order to provide options/recommendations for future eprocurement system acquisition. Project includes some system modernization, Phase I - Estimate (Complete) Phase II - PeopleSoft 9.2 Evaluation (In progress) Phase III - Contract manager system modernization Phase IV - Implement MET Council Sub-Contractor Tracking Application Phase V - Vendor supply tracking SAAS tool.		7/20/16	7/6/18	\$1,000,000.00	\$180,000.00	Green	Project/Contract staff currently working to analyze our environment and staff procurement practices in order to provide options/recommendations for future eprocurement system acquisition. Project includes system modernization, Phase I - Estimate (Complete) Phase II - PeopleSoft 9.2 Evaluation (In progress) Phase III - Contract manager system modernization Phase IV - Implement MET Council Sub-Contractor Tracking Application Phase V - Vendor supply tracking SAAS tool. RFO drafted and sent to BUYIT for a vendor supply tracking SAAS tool.
Administration	Admin Streamlined Certification	Combine the on-line application of 3 separate DBE programs (CERT, MNUCP and TGB) operated by 3 separated government entities - into one on-line application hosted by the Department of Administration.		2/3/17	3/30/18	\$210,000.00	\$37,800.00	Red	Streamlined Certification Implementation. This project has agreement from three different organizations, (City of St. Paul, State of MN and Metropolitan Airports Commission(Federal Program)) to have one online portal where private businesses which would like to apply to qualify for Targeted/Minority/Veteran owned business incentives. There is a formal legal Joint Powers Agreement spelling out the governance. - JPA in place. Contract executed with August Ash to complete IT work. TASKS COMPLETED THIS PERIOD - Continued to update and refine design documents in preparation for the meeting with the business on 9/7. - Set up a meeting with August Ash for Tuesday, September 12th. Discuss outstanding design and development work and begin putting together a new timeline with their developer's availability. - Met with the business and completed review of page designs for: o Owner Information o Business Profile o Management and Board of Directors o Certification Information - Completed the write-up with changes for the Owner Information page and forwarded questions to MNUCP for outstanding issues / decisions. - Met with CBTO regarding status of this project. CBTO is going to pull the August Ash contract to see if we need to start working on an extension. We believe we will need an extension, as there is probably a firm end date in the contract that we will not meet. - Requested actual payment information regarding invoices for the project that were paid in May, June, and July from the Vendor Manager project team and August Ash, so I can update the budget spreadsheet. Indicating project in RED status due to end date slippage. The intent is to work with vendor during September to settle on a new delivery date.
Administrative Hearings (OAH)	OAH C-Track Implmentation	Implement Thompson Reuters C-Track court management system at the Office of Administrative Hearings. This is the same package recently implemented at the Tax Court.		6/12/17	4/31/18	\$1,000,000.00	\$180,000.00	Yellow	This status report was developed by Judge Pust, Project Manager and Julie Soderlund, WCM IT Program Director. C-Track was scheduled for Phase II to commence weeks earlier than it will. It has suffered delays in processing the contract amendment since the Project was moved into the governance structure. As such, the Project has already missed an internal Thompson Reuters deadline of 10/19 for processing configured improvements, which this week caused the scheduled go-live to move back from 1/15/17 to 2/28/17. The primary project constraint for the OAH-C-Track Project effort is control. The C-Track Project moved rapidly through Phase I on budget, within scope, on schedule and at high level of quality, before it was formally moved into the scope of the DLI WCM Program. Since governance control was, informally if not yet formally, ceded to the WCM Program, the C-Track Project has suffered schedule delays related to the imposition of a not-yet-fully-operational multi-level governance structure resourced by only a few individuals with limited knowledge of the workings of MN OAH, court operations overall or best practices and emerging optimizations within the field of court management. Given the current delays in processing contract amendment documents, the Project is at critical risk of losing the experienced Thompson Reuters team, familiar with MN IT through its work on the MN Tax Court project and having developed expertise through direct work with OAH business process experts for months. If the contract is not processed within the next few days, Thomson Reuters will redeploy this experienced team to other projects, which will require the C-Track Project to have to bring another team up-to-speed and/or wait for the experienced team to be again available to complete the work at OAH.
Agriculture	Application Risk Advisory System	The Application Risk Advisory System enables farmers and commercial applicators to avoid applications of fertilizer and manure during conditions when the potential for loss to surface water is high, such as when rain is expected on already saturated soil. The system, which will be accessible via the web, will include components for runoff potential and other possible weather factors based on soil conditions and National Weather Service forecast models. The National Weather Service will be building and running the predictive models. MNIT will be responsible for populating data tables, representing that data on a map, and developing a system to deliver application risk alerts to subscribers, via a web interface, e-mails, and phone texts. It will be similar to a system developed by Wisconsin Department of Agriculture, Trade and Consumer Protection. </		1/9/17	3/30/18	\$82,000.00	\$0.00	Green	GIS team is editing map based on business feedback. Popup on map will be created in production only. Edits will be reviewed at mid-August meeting. Business will be signing off on map portion of the project once edits have been completed and approved. The data is organized by counties in order to correspond with the text messaging service by county. We have a dev and production codes for text messaging and will engage GovDelivery when we reach that stage.

Statewide IT Project Portfolio

Agency(s)	Project Name	Project Objectives & Description	New since previous report*	Start Date	Finish Date	Est. Budget	IT Support and Maintenance Cost (annual)	Project Overall	PM Executive Commentary
Agriculture	Exam Technology	Enable more online exam administration; upgrade from FoxPro format while maintaining exam security		5/13/13		\$0.00	\$0.00	Green	The business unit (PFMD) has begun testing and we are meeting on a weekly basis to work through issues and testing scenarios. We met with the vendor (Assessment Systems) and the business unit (Joe, Carrie, Gary) to re-learn their tasks within Certiflor. We continue to meet every week and set small achievable deadlines.
Agriculture	Grazing Exchange Service	This project is the development of a web-based map application and database that allow users to input information and retrieve information. The application will allow livestock producers to identify available grazing land and land owners to identify livestock producers who could graze their land. Users will create an account and add/edit their data. Data will appear on a map. Users will be able to query the database to find grazing opportunities that are suitable for their operations.		1/19/16	42733	\$30,000.00	\$0.00	Green	Updates will be made to this application with remaining Odysseys funds.
Agriculture	Plant Protection Division Inspection System Analysis	The Plant Protection Division (PPD) has regulatory responsibilities for Nursery Inspection, Seed Inspection, and quarantine compliance agreements. Currently PPD partially uses a homegrown solution. This project will provide analysis to determine the best fit of inspection technology to support the division's regulatory requirements.		1/19/16	42613	\$17,000.00	\$0.00	Green	Waiting for business to schedule a demo with USAFeed to incorporate into the report for this project. This was discussed with the Division Director in December. At this point in time, no action has been taken.
Agriculture	Wolf Depredation Database	This project is meant to replace the existing FoxPro program with an updated application that is browser based, migrate existing data, and create standardized system reports.		1/19/16	12/29/17	\$14,000.00	\$0.00	Green	New work has begun to migrate the application into the OnBase platform.
Animal Health (BAH)	BAH Premise Map	Upon completion of the BAH Premise Map prototype the Board of Animal Health has requested additional layers, fields and queries to be developed and incorporated into the interactive map. MNIT will take the existing prototype premise map and make changes as outlined in the Layers and Fields list and BAH Map Additional Notes documents.	Yes	8/1/17	11/30/17	\$34,400.00	\$6,192.00	Green	Views have been created and passed off to GIS team. There are a couple of views that will still need to be defined with the business. The GIS team will create the layers this month and publish them by the end of September.
Central	Analysis - Service Desk Application Replacement (Remedy)	BMC Remedy on Demand 8.0 is approaching end-of-support and has significant shortcomings with service catalog / intake portal, accessibility, stogy user interface, non-scalable reporting and overly complex administration. Goals / objectives: - Exceed existing capabilities and resolve above short-comings - Define requirements to replace Remedy on Demand 8.0 / COSWEB - Conduct Request for Proposal (RFP) - Negotiate best value with leading respondent(s) - Make award to best value respondent	Yes	8/24/17	11/30/18	\$64,000.00	\$0.00	Green	Project approved for execution by Siri Johnson 8/24/2017.
Central	Asset Management	The Asset Management project will document and resolve asset management policy, process, procedures and roles/responsibilities to include issues with enterprise service assets, fixed and sensitive assets. The objectives are: 1. Document the asset policy, process, procedures and roles/responsibilities for: o Purchase of assets by agencies, but supported by MNIT (new "Out" IT spend; assets originally purchased by agencies that continue to be on the "Out" list or other wise managed by agencies going forward) o Purchase of assets for enterprise services/rates (new "In" IT spend; assets originally purchased by agency but now managed through enterprise rates; federal/rates consideration) 2. Document the policy, process, procedures and roles/responsibilities for: o Protecting agency data that resides on enterprise service assets ("In" IT spend) o Protecting agency data that resides on agency-purchased assets but supported by MNIT ("Out" IT spend)	Yes	7/11/17		\$276,100.00	\$49,698.00	Green	The project is in the planning phase, held a kick-off meeting August 30th. PM scheduling next team meetings to develop the project plan, approach and execution.
Central	CylancePROTECT – Next-Generation Antivirus (NGAV)	Project Description: CylancePROTECT NGAV was selected as the strategic endpoint security product to protect the State of Minnesota workforce against today's ransomware, advance threats, fileless malware and malicious documents. This project will involve the deployment of the CylancePROTECT agent to agency desktop and laptop computers. - Objective: - Minnesota IT Services will deploy CylancePROTECT agent as the Enterprise NGAV product to replace existing traditional AV products currently in use at agencies. Minnesota IT Services SSE, Enterprise Desktop and Software Deployment teams will work in coordination with Cylance ThreatZERO service to meet the following objectives: Legacy AV Migration Planning – planning / removal of existing traditional antivirus while ensuring all endpoints remain protected Deployment and Best Practices Configuration – Operationalize CylancePROTECT with all project milestones met through a quick and low-impact implementation PUPZERO – Research all potentially unwanted programs, determine quarantine recommendations, develop consensus with client team on strategy, and then achieve PUPZERO status Memory Protection – Implement memory protection in Alert-only Mode, test, move to Block Mode, and then, determine exclusion paths Script and Application Control – Implement application control on appropriate systems if required and implement script control best practices Best Practices Training – Specifically configure CylancePROTECT agents with policies tailored to your environment and network configuration	Yes	8/9/17	10/1/17	\$1,094,500.00	\$0.00	Green	Project Approved by PPMRT on 08/09/2017; managed by Project Lead Debra Stafford. We currently have 2833 workstations on Cylance comprising of 31 agencies. The scope statement is currently being drafted and will include the development of MNIT Mail forms, standard change forms, process and procedures. The finish date from the PIR has not been validated by Project Lead.
Central	DHS Vocera Nurse Call		Yes	9/6/17		\$57,500.00	\$20,000.00	Gray	Project Approved for execution by PPMRT on 09/06/2017; Project is to be managed by Project Lead Dan Kuntz.
Central	ELS – Instance Refresh & Government Cloud Migration	Prepare for the required refresh and then migrate to the Salesforce government cloud. The project will be done in two parts: Salesforce will be moving the current production Org environment on instance NA-2 to instance NA-87 The production Org data on NA-87 will be migrated to a new Government Cloud Org Deliverables: Instance NA87 will be the new instance that the MNIT Salesforce Org operates from beginning September 17th, 2017 ProductionOrg will be on the government cloud beginning October 29th, 2017	Yes	8/25/17	11/17/17	\$77,000.00	\$0.00	Green	Instance Refresh scheduled 9/17 GCC Migration planned for end of October 2017
Central	ELS Regression Test Suites	Project Description: This project is to establish a framework for and initial set of regression tests for existing applications, POST and MN Board of Psychology. Objective: Create and run executable, automated regression tests scripts and develop a repeatable process for creating the same for future Salesforce based applications.	Yes	8/16/17	12/29/17	\$112,500.00	\$0.00	Green	Provar, automated testing tool, is installed. Regression tests will be created for: Board of Psychology - in progress Peace Officer Standards and Testing (POST) - in progress Office of Pipeline Safety (OPS) - On hold*
Central	Enterprise CVO Consolidation		Yes	9/6/17		\$980,000.00	\$30,000.00	Gray	Project Approved for execution by PPMRT on 09/06/2017; Project is to be managed by Project Lead Bruce Zimmerman.
Central	IaaS Hosting - Software Defined Data Center		Yes	9/6/17		\$98,000.00	\$0.00	Gray	Project approved for execution by PPMRT on 09/06/2017. Project Manager/Lead has not been named.

Statewide IT Project Portfolio

Agency(s)	Project Name	Project Objectives & Description	New since previous report*	Start Date	Finish Date	Est. Budget	IT Support and Maintenance Cost (annual)	Project Overall	PM Executive Commentary
Central	Intune Pilot	Microsoft will come in for a 3-4 day engagement (at no additional charge) to setup and configure our test tenant of InTune in Office365. This project will focus on the migration of settings from AirWatch to the test tenant of InTune, but will include identifying opportunities for standardization of settings. The goals of this project: 1. To determine the viability of replacing the existing mobile device management tool (AirWatch) with Microsoft Intune in order to reduce cost(and thus rate) of MDM Services. 2. Reduce complexity and leverage existing Active Directory environments for account management which will simplify device setup to reduce setup time. 3. Develop a plan for deploying the Outlook app to mobile devices. This will enable the ability to roll out Multi-factor Authentication for Office 365 without a negative impact on the mobile device experience. Project Description: This project will include standing up InTune in a test Office 365 tenant and complete the following: - Understand new device enrollment procedures - Determine procedures for migrating a device from AirWatch to InTune - Establish security profiles and configurations and ensure they push to the devices - Ensure proper reporting and tracking ability of devices for billing purposes - Establish conditional access parameters for leveraging Outlook for iOS/Android app Determine replaceability of AirWatch capabilities	Yes	8/25/17		\$0.00	\$10,800.00	Green	Project registered in Sciforma.
Central	Mainframe Disaster Recovery Exercise	Project Description: Mainframe Disaster Recovery Exercise (Operating System and Middleware only) Utilizing 32 of the 96 hours allotted via annual SunGard contract (9/1/2017-8/31/2018). Initial 32 hours will verify capabilities to recover mainframe system and allow mainframe team to tune recovery processes. Remaining 64 hours will be utilized prior to 8/31/2018. Determination of what agency applications will occur at a later date. Initial thoughts have agency app testing restricted to a subset of current mainframe customers/agencies. Objective: Perform a mainframe system restoration of operating system and middleware. Mainframe team will be utilizing past processes and plans to initiate the exercise, and will be updating documentation, plans and processes as part of this project.	Yes	7/26/17	9/12/17	\$118,950.00	\$21,411.00	Green	Due to the hurricane threat to Florida and the east coast, our Disaster Recovery exercise has been cancelled. We will begin next week with picking a new date for the exercise. Prior to the cancellation we had another meeting with SunGard to clean up remaining tasks. A meeting was held with Supervisor that volunteered to take a shift at the recovery site. We take time over the next couple days to communicate to the cancellation to MNIT units that were involved in the planning and setup.
Central	Microsoft Multifactor Authentication Pilot & initial rollout	The Project goal is to implement Multifactor authentication (MFA)* for users of Office 365 products: * Outlook- both web based and desktop Outlook client based * Skype for business -desktop and cloud based * Sharepoint - O365 cloudbased only The above list of applications would require off-network users in a pilot group, followed by a larger group of users to use one of the multifactor authentication approaches before the system would allow them to continue to login. Users who are off network and using a VPN to connect to MNET would not be required to perform the multifactor authentication. *Multifactor authentication is a system requirement that requires users to not only enter in a password to access the system, but provide a code or response on another device. For example, a user attempts to login to Outlook on their state owned laptop at Starbucks, but hasn't used VPN to login. The user would login to their state laptop, and when Outlook loads, the system would stop them from proceeding to send/receive email until another validation was performed by the user. This project would enable validation in one or more these methods that are defined in Microsoft O365: 1) Call my authentication phone: A phone call to a phone number provided by the user (desktop, work cellphone, or another number provided by the user). The user can choose which phone and of which type (desk, mobile, etc) 2) Text code to my phone: a SMS capable phone, with the phone number selected by the user 2) Notify me through the app, or use verification code through the app: Responding using an authenticator application installed on the user's mobile device Objective: A key reason to implement MFA is to reduce phishing attacks that compromise user credentials. Requiring MFA for off-network users reduces a current problem that has been identified by internal security: an increase in phishing attacks with emails which appear authentic, but are designed to dupe end users into clicking a link to a website that appears to be an authentic business or vendor website. These attacks frequently require a login or other key information that can be used by the attacker to gain access to one or more state users accounts. Once an attacker has credentials they can send internal email, and impersonate the end user in Outlook, Skype, or other O365 applications. By enabling MFA, it requires that the attacker have an additional piece of information in order to impersonate the compromised user - before they can login to our systems. Without the corresponding item (desktop, mobile phone) they cannot continue through the login process as the user, thereby stopping their ability to exploit the compromised account for their use.	Yes	8/11/17	12/29/17	\$12,000.00	\$7,200.00	Green	- Conducted 2nd meeting with MFA key teams - Submitted SSE Questionnaire - Added additional project member to Sciforma - Team members worked on action items - Conducted weekly meeting
Central	Moving from Enterprise S/W license to Kiosk license	Project Description: Finalize components of Kiosk offering and design and deliver a process to move users from the Enterprise S/W desktop and mobile user license to the Enterprise S/W Kiosk license including changes to Billing and EAD. Objectives: 1. Define capabilities of a Kiosk and assist customers in determining whether it will meet their needs 2. Assist agencies with placing a change order 3. Provide EUCC team with enough information to evaluate if requests should be filled 4. Engage teams to make configuration changes that will change EAD and modify billing 5. Provides an audit option that verifies changes were made	Yes	8/24/17	10/1/17	\$12,300.00	\$2,214.00	Green	The Project Kick-off was scheduled and completed on Wednesday September 6th. Two decisions were made. 1. Determined Microsoft licensing to be used for Kiosk offering. 2. Determined that PC's configuration supporting Kiosk users would not have Microsoft Office installed.
Central	NetScout Sniffer Environment Replacement (Savvius)	Project Description: Replace the current, outdated sniffer tool. Ensure that DC Networking folks are fully trained in its use and administration. Training will be provided to users outside of DC Networking. With this tool, we will have intuitive visualization and effective forensics for faster resolution of network and application performance issues, as well as for security investigations. Our current application cannot fully analyze the faster speeds incorporated in the data centers' infrastructure, making it difficult to use effectively. This new product can not only handle the faster speeds but multiple channels for greater analysis capability. Project Objectives: Upgrade our outdated NetScout environment with a new, robust Savvius environment that can handle the increased needs of today's multi-functional, roaming and diverse network environments.	Yes	9/6/17		\$471,000.00	\$19,000.00	Gray	Project Approved for execution by PPMRT on 09/06/2017; Project is to be managed by Project Lead Bryan Alpaugh.

Statewide IT Project Portfolio

Agency(s)	Project Name	Project Objectives & Description	New since previous report*	Start Date	Finish Date	Est. Budget	IT Support and Maintenance Cost (annual)	Project Overall	PM Executive Commentary
Central	Procurement	The Procurement project will identify the scope of Information Technology (IT) contracting, procurement of goods and services for agencies other than MNIT. The project will define and recommend redesign options for purchasing processes, workflow and roles/responsibilities to streamline and reduce redundancy allowing CBTOs to review and approve statewide executive branch IT spend and reporting. Requirements: . Ensure that MNIT and MMB can track, account for and report on the total IT spend for the executive branch. . Identify the items from the in and out list that could be purchased locally and not by enterprise staff . Ensure CBTO approval of IT purchases to include 'IN' IT spend purchases and 'OUT' IT spend purchases that are supported by MNIT . Ensure purchases are evaluated for best value purchasing for enterprise vendor and product agreements . Streamline IT contracting processes in collaboration with agencies, MNIT Buy-IT, Department of Administration and MMB . Streamline IT procurement processes by reducing transactions while maintaining high volume purchasing savings.	Yes	7/11/17		\$297,650.00	\$53,577.00	Green	The project is in the planning phase and the kick-off team meeting is scheduled for September 18th.
Central	Record Retention Schedule	Project Description: To update MNIT's records retention schedule, I will conduct a data inventory of areas in MNIT Central, compile records into a list, and research and assign an appropriate schedule for each record. After receiving approval from directors and executives, the schedule will be submitted to the state Records Disposition Panel for approval. Objective: To improve records retention practices at MNIT and be in compliance with the law.	Yes	8/9/17	10/2/17	\$30,000.00	\$5,400.00	Green	
Central	Voice Infrastructure Upgrade and Consolidation	This project will upgrade VoIP and Contact Center software as well as consolidate Contact Centers onto a single cluster and then decommission servers freed up from consolidation.	Yes	8/23/17		\$1,153,636.00	\$0.00	Green	Project approved for execution by Siri Johnson 8/24/2017.
Central	Acquia-Drupal web content management system service	Project Description: Implement the Acquia-Drupal cloud web content management system service, using agency requirements for code bases and shared services Objective: The objective is to stand up a WCMS service on the Drupal platform using Acquia as the cloud SaaS service provider		2/22/17	12/30/17	\$122,000.00	\$0.00	Green	Contract with Carahsoft for Acquia Drupal services has been completed. There are 3 agencies poised to use the service: DNR, PCA, MnGeo. Health and DLI are planning on Drupal as well.
Central	Billing & Intake	Description: This project will modernize the MNIT invoice creation and presentation systems and processes. As part of the modernization, this project will create a single clear process to submit service requests that collects all information required for accurate service delivery and billing. The problem this project will address is there are many entry points for Enterprise MNIT service requests, all of which use different people, business processes and systems. There are also multiple billing systems with many different methods of collecting and processing true volume data, which allows for an unacceptable level of errors to occur – frustrating MNIT partner agencies and MNIT staff. Objectives: Global Objectives: - Reduce number of enterprise service request entry points for service requests from many to one. - Reduce number of credit requests requiring MNIT Executive approval - Make order entry, billing and credit requests as self-service as possible. - Determine the data feed for billing – is it orders or services - New process in place statewide Intake Objectives: - Identify a system of record for orders. - Ensure orders are traceable back to the requestor and approver. - Ensure the orders have valid and correct budgets and customer billing information. - Create a simple, understandable order process for MN.IT Enterprise Services Credit Objectives: - Create a credit request and approval process. Billing Objectives: - Accurate Orders = Accurate Bills. - Be able to feed the record of services ordered and provided to agencies to the updated billing process and systems.		2/13/17	1/15/19	\$629,400.00	\$0.00	Yellow	The project team continues to work on questions related to July's billing. The schedule is reporting in yellow because of delays for one remaining non-critical deliverable of the new Intake Landing Page. The project continues to trend green this week as it is anticipated for the project to get back on schedule with this remaining deliverable in the upcoming reporting periods.
Central	Critical-1 Process Improvement	Develop a consistent, documented process that MN.IT Incident Commanders can utilize, MN.IT staff can follow and MN.IT Executive Management will be kept informed by.		7/12/16	4/29/17	\$420,000.00	\$0.00	Yellow	The project has gone past its approved finish date of 7/14/17. There is a scope and schedule change request for the communications process in progress. The plan has been reviewed by the project team. The change request is planned to be sent for approvals this week.
Central	DHS Contact Centers Upgrade	*This project will upgrade the 16 individual DHS contact centers to bring their infrastructure onto an updated and standardized platform and to ensure both DHS business requirements as well as MN.IT requirements are met.		5/26/16	12/29/17	\$4,562,072.00	\$0.00	Yellow	*Issue is red and risk is yellow for Minnesota Care IVR self-service deployment. MMIS resources have been directed to work on a higher priority project in lieu of this project which puts our September 18th deployment date at risk. The self-service options for MN Care are needed for the upcoming renewal process season in order to reduce phone calls and improve customer service. *Schedule is yellow for Child Support: Timeline of implementing design changes for Payment Line will not be known until the design document is completed by vendor and approved by Child Support business leaders.

Statewide IT Project Portfolio

Agency(s)	Project Name	Project Objectives & Description	New since previous report*	Start Date	Finish Date	Est. Budget	IT Support and Maintenance Cost (annual)	Project Overall	PM Executive Commentary
Central	EDC Camera Replacement Project	Install a new Bosch system which will provide camera coverage for all four enterprise data centers. This will allow these four enterprise data centers to be in compliance with our states physical and environmental security policy and other regulatory requirements regarding data center physical access monitoring. The new camera system will be running on both supported hardware and a supported operating system which will allow us to comply with our states enterprise secure configuration standard regarding unsupported systems. This new camera system will run on the Capitol Complex Camera Network. This network is a closed network managed by MN.IT @ Admin staff. Utilization of the Capitol Complex Camera Network eliminates the cost of standing up a new network and maintaining that network in the future. All access to the enterprise data center cameras video feed will be managed and controlled by vetted MN.IT staff. The ability to view the enterprise data center cameras video feed can be controlled on a per camera basis. All access will be based on the principle of least privilege (minimum permissions required to perform job responsibilities). The Enterprise Security Operations Center, MN.IT Service Desk and Enterprise Data Center Offices will have view only access to the data center cameras, video recordings and logs. This will ensure that we have auditable video recordings and controls. Installing this new camera system and running it on the Capitol Complex Camera Network brings the enterprise data centers into compliance with state security standards and regulatory requirements regarding data center physical access monitoring and supported hardware/operating systems. This will increase the enterprise data centers security posture, reduces the risk factor and increases the confidence in the quality of our enterprise data centers. Agencies with stringent regulatory requirements will be able to move into one of our enterprise data centers with less concern about compliance. All of these items work towards the enterprise goal of sharing services to improve efficiency and reduce costs.		2/8/17	8/31/17	\$160,000.00	\$0.00	Yellow	Monitors Received a quote from Huntington – Will submit a purchase request this week Video Cabling Received a quote from an on line vendor – Will submit a purchase request this week Monitor PCs Should be delivered this week. If so, we will schedule the setup and installation of the software using standard size monitors. All PCs use the same subnet, so they can be configured at one location and installed at a later date. SRC Camera and network cabling Installation Will setup an installation date with Huntington.
Central	ELS - EMSRB MNSTAR/e-license system and integration	Provide an off-the-shelf web-based e-license system which is integrated with the web-based State-wide Ambulance Reporting system, MNSTAR and US Bank payment process. Incorporate professional/technical service to meet the additional requirements from EMSRB's statement of work in the contract amendment.		5/18/17	11/30/17	\$265,000.00	\$0.00	Green	*New EMSRB License Management system launched on 9/12 Course Reimbursement and Service Longevity Credits functionality will be rolled out October and November 2017.
Central	ELS - Program	The Enterprise E-Licensing Program team manages all projects working to implement ELS solutions at State Agencies and boards. The first phase of this Program will focus on the following Projects: The Board of Psychology (as part of MDH) The Board of Alcohol and Gambling regulations-AGED (as part of DPS) The Minnesota Board of Peace Officer Standards and Training-POST (as part of DPS) The Board of Emergency Medical Services-EMS (as part of MDH) In Phase I: All projects will pilot selected solutions for implementation. In Phase II: TBD		6/1/14	12/29/17	\$693,000.00	\$0.00	Green	Multiple enhancements in progress. All tracking green with scope, schedule, budget, and staff.
Central	Emergency/Continuity Plans Compliance with Executive Order Requirements	Emergency and continuity plans will be developed and maintained in compliance with Governor's executive orders. MN.IT Services' emergency and continuity plans are not in compliance with Executive Order 15-13 and Executive Order 15-14 effective July 2015. This is the first project in a multi-phase Emergency/Continuity/Disaster Recovery planning effort.		3/25/16	1/2/18	\$195,000.00	\$0.00	Green	Preparations continue for alternate site visit and exercise on 9/14 - situation manual under development. Preparations continue for emergency telework exercises on 10/5 and 10/17. Communications is editing draft continuity communications annex. Due 9/18. Planning for sponsor transition. .
Central	Executive LAN Security Blade Implementation	Project Description: This project will implement Intrusion Detection, Antivirus, Anti-Bot and Threat Emulation software blades on the newly upgraded Executive LAN firewalls. The activity requires some degree of analysis into existing zone of control implementation to ensure efficient use of each layer of defense. The security blades will be enabled initially in a "learning" and "detective" mode in stages. Stages will help ensure acceptable levels of firewall resource utilization. Using learning and detective modes for a period of weeks to months (depending on the customers' network traffic consistency) helps detect false positives as alerts to the Security Operations Center, prior to the same traffic triggering a "block" that could impact customer use of the network. Objective: Protect the network infrastructure to preserve the confidentiality, integrity, and availability of communication and services across an enterprise. Operate an environment that allows for consolidated intrusion detection and prevention across the executive branch workstation networks.		11/16/16	10/16/17	\$44,000.00	\$0.00	Green	The project team is working on decommissioning the McAfee appliances. As of this report, we have completed decommissioning PCA sensors, Correction's sensors, MNIT @COB sensors and Revenue sensors. We expect DHS decommissioning efforts to be completed by Sept 20th.
Central	Financial - Procurement and Asset Management Improvement	Overall Objectives: Reduce duplication of procurement activities, example - SWIFT to CPRS Have a better understanding of the current procurement process Upgrade the technology CPRS is written in (EIOR and CPRS are currently using technology no longer supported) Define procurement strategic efficiencies: Implement an agency wide Asset Lifecycle Management process. Contracting and Procurement Quick Wins: This project will pilot recommendations intended to decrease the amount of time to execute ASAP-IT and SITE contracts plus make the procurement process more transparent.		11/18/15	43014	\$89,000.00	\$0.00	Yellow	Team working with Buy.IT on as-is procurement processes and commodity lists to help with understanding existing processes to get project back on schedule. The schedule is now red due to one deliverable not being completed as scheduled. Issues are yellow due to a reemerging issue where other activities are taking higher priority. The overall status indicator continues to be yellow because of the team evaluating changes to one deliverable and deliverable completion delay.
Central	Financial Program	The MN.IT Services Financial Program will oversee and manage related projects to achieve a common goal of migrating and improving financial systems and processes to meet both MN.IT's and its business partner's needs.		9/1/15	42916	\$74,080.00	\$0.00	Yellow	The overall indicator is yellow and schedule is red since the Procurement and Asset Management Improvement project's executive sponsors are evaluating if to change one deliverable and another deliverable date was not completed as scheduled. Issues are yellow due to a reemerging issue where other activities are taking higher priority.

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Central	Implementation of SANS Anti-phishing	The Departments of Commerce, Human Services, and Revenue have asked MNIT to provide them with an Anti-phishing email solution that can regularly test and educate their employees on responsiveness to malicious emails. Preventing a spear phishing attack and thwarting phishing scams have come to the forefront for today's security awareness programs. For the State of Minnesota, we regularly see many generic and sophisticated phishing attempts, and unfortunately we have state employees that far too often become victims of these phishing campaigns. Implementation of SANS Securing The Human Phishing provides a simple, cost effective tool that will allow MNIT to reach everyone within our organization. Consistently reinforce the importance of security by educating the right people at the right time and by applying targeted training that changes employee behavior. As phishing attacks continue to become increasingly sophisticated and highly targeted, an anti-phishing program alone is not enough. Training on how to prevent phishing attacks and reporting phishing emails is only one piece of the puzzle. To be effective, anti-phishing learning objectives must be part of the overall security awareness training program. SANS Phishing is seamlessly integrated with the Advanced Cybersecurity Learning Platform (ACLP) to ensure a holistic awareness solution. Securing The Human Phishing is a Software as a Service (SaaS) offering that enables MNIT to run simulated infiltration and exfiltration exercises against selected employees and network infrastructure. The goal of Securing The Human Phishing is to emulate real world attacks, training our employees of these attacks and measuring effectiveness. MNIT @ Commerce has regularly done these tests with a home grown solution that is not scalable for routine or enterprise use and lacked many business requirements, such as lack of training and lack of easy reportable metrics. MNIT teams have piloted multiple vendor solutions used in the industry for this purpose. Use of the SANS anti-phishing solution has been approved by MNIT's ETMP Security Technology Leadership Team as MNIT's strategic solution to address anti-phishing needs. The project, being the implementation of a SAAS solution, requires very little effort on MNIT's operation staff. Operation staff need to assist with implementation of a predefined whitelist for emails. Whitelisting prevents email spam tools from blocking intended testing emails. Level of effort is estimated to be less than 8 hours (includes discussion time, whitelist implementation, and testing/troubleshooting). If MNIT chooses to track "Opened" Email statistics, recipients must have "Images Enabled" within their email client. A risk assessment will be conducted before implementing this option. The project will require MNIT @ agency staff to define and document procedures		5/5/17	8/31/17	\$28,824.24	\$29,000.00	Red	Delays in vendor responses to questions raised concerns of completing pilot deployment by 8/31. We have a follow-up discussion with vendor on 8/30. First deployment has now been moved to Sept. 15 - causing 15 days over due.
Central	MN.IT 2.0	The MN.IT 2.0 Project's goals are to create policies around the intranet and external digital presence. Starting with the new branding (name change from MN.IT, and corresponding new logo), eliminating out-of-policy content, and then updating and standardizing all the remaining internal and external templates/wireframes.		7/27/16	1/1/18	\$19,000.00	\$0.00	Green	This week work was completed on the wireframing for the build to start on the Tridion platform. Top navigation architect completed and will include sub categories identified in the card sorting exercise.
Central	MN Office of Pipeline Safety (MNOPS) System Replacement	Project Description: Minnesota Office of Pipeline Safety (MNOPS) has requested that the MNIT SaaS Application Development team build a custom Salesforce based application to replace their existing, ailing system. MNOPS has \$250,000 in federal money to be used to develop a replacement. Minnesota funding must be utilized by December 31st, 2017. Funding for calendar year '18, development is in the process of being secured. Objective: Develop a Salesforce based application that replaces core capabilities of the existing OPS system.		6/15/17	3/30/18	\$420,000.00	\$0.00	Green	*Project Manager has been assigned Requirements defined Project Kick-Off (9/15/2017) Phase 1 - Contacts and Companies (12/15/2017) Phase 2 - Cases(etc.) (TBD)
Central	NG9-1-1 MnGeospatial Development	The primary purpose of this project is to begin the development of statewide geospatial data repository to support NG9-1-1 systems in Minnesota.		7/16/14	43463	\$4,000,000.00	\$0.00	Green	The project is on track. Data Preparation kickoff meetings have been completed in 73 of 87 counties and are anticipated to be completed by 11/1.
Central	Operational Services Optimization - Hosting & WSM Migrations	This project is part of the Operational Services Optimization Program (Sciforma project #IPJZ2C24).		6/1/16	42993	\$1,123,200.00	\$0.00	Yellow	* Hosting migrations completed to date: 35 of 39. * Hosting migrations in-progress: Gambling Control Board, Admin's Plant Management Div'n, Corrections, and DEED. * Workstation Management migrations completed: 37 of 39. * Workstation Management / SCCM migrations currently in-progress: Tax Court & Gambling Control Board.
Central	Operational Services Optimization - Service Desk Migrations	This project is part of the Operational Services Optimization Program (Sciforma project #IPJZ2C24).		6/27/16	9/29/17	\$52,000.00	\$0.00	Green	*On-boarding for 37 of 39 Wave 1&2 entities is complete; functionality for Gambling Control and PCA is complete but awaiting approval for go-live.
Central	Operational Services Optimization Program	The Operational Services Optimization (OSO) Program consists of several projects and initiatives intended to define and implement the Enterprise and Shared Services that MNIT will provide to the rest of the Executive Branch in FY18-19. The goal of this Program is to provide standardized offerings and operational processes within these services, and find efficiencies in service delivery across the Executive Branch.		5/2/16	10/31/17	\$124,800.00	\$0.00	Green	Two projects in this Program (Nicus Upgrade, Enterprise Services Definition and FY18-19 Rates Definition) have completed their major deliverables and have been closed. The others are in execution/closure phase. A Change Request has been processed to extend the end date of the 'Hosting and Workstation Management Migrations' project to 9/15/2017, and the 'Service Desk Migrations' project to 9/29/2017, to accommodate the migration of Gambling Control Board into Enterprise Services.
Central	Reporting and BI Readiness	Establish the MN IT Services Business Intelligence environment and service. Identify and prioritize 12-18 month projects/deliverables. To be prepared to engage with PPMRT Project Groups to collect requirements and deliver business intelligence solutions. ***Please note this project was originally call the 'Implement Data Mart' Project, the scope was increased and the name was changed to 'MN IT Services Business Intelligence Readiness and Planning' Project.***		5/31/17	12/22/17	\$8,300.00	\$0.00	Green	This week focus was on preparation activities for server install planned for September 7th. All setup activities were completed on the 6th of September and the install occurred on the 7th. Post installation tests confirm a successful install.
Central	SDL Web 8 Upgrade	Upgrade the current Tridion 2013 environment to SDL Web 8 Objective: Implement SDL Web 8 as part of service and platform improvement to the Web Management Service, which uses Tridion (now SDL Web) as the primary enterprise web content management platform. Goal: Continue to have a platform that is fully supported by the vendor. SDL. Complete the upgrade before the current, deprecated version goes out of support in November 2017. Deliverables: Fully supported implementation of SDL Web 8.		11/30/16	11/30/17	\$100,000.00	\$0.00	Yellow	SDL Web (Tridion) upgrade to SDL Web 8.5. Web team is working with Middleware, Database, Windows to coordinate. QA environment tasks have started. Production CM configuration steps remain. The schedule is red because we are two weeks behind on the QA environment. Project completion expected to be 11/30/2017.
Central	SDL Web Cloud Migration	Project Description: Migration of SDL Web infrastructure to AWS Cloud Hosting Objective: Migrate the SDL Web infrastructure to the cloud to enhance operability, scalability, and management of the platform		4/24/17	6/29/18	\$102,000.00	\$0.00	Green	The SDL Web Cloud Migration project is for migrating the SDL Web 8.5 (formerly named Tridion) platform to the AWS cloud platform. Project will resume once the SDL Web 8.5 upgrade for on-premise platform is completed. The intended time frame for the delivery portion to be functional on AWS is January 2018.

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Central	Security Monitoring Service Development Project	The Enterprise Information Security Monitoring (EISM) service will be provided to executive branch agencies, customers of the state's consolidated data centers, counties and cities with critical infrastructure to improve the situational awareness within the state. Security Information Event Management (SIEM) and Intrusion Detection Prevention (IDP) are the centrally managed tools that support the Enterprise Information Security Monitoring (EISM) service. This project implements the enterprise solution for aggregating, correlating, and analyzing security event data in real time. The service will help security professionals identify and promptly respond to threats, demonstrate compliance with regulatory requirements, and perform sophisticated forensic activities to establish an ongoing event monitoring and management capability.		12/17/13	43100	\$1,368,400.00	\$0.00	Green	This calendar year's grant funds are almost depleted with the county requests we are currently processing. Executive branch work continues and we are on schedule to gather the cabinet agencies network perimeter systems logs (firewalls, Intrusion Detection and Web Content Filtering).
Central	Seeking IT Expertise (SITE) Automation	Seeking IT Expertise (SITE) Master Contract Program Phase III is the implementation of a SciQuest SaaS contract management/sourcing tool recommended as a result of Phase II of the project. The Phase II recommendation to be implemented as part of Phase III is covered in a project report dated December 17, 2015. This report includes the identification of the business and technical requirements based on a substantial amount of research which included discussions with Gartner analysts, the issuance of an RFI, research and demos of vendors' products, and a survey of end users and vendors. The recommendation is for a SaaS solution which will meet a majority of the requirements through configuration and process change and without customization of the product. This Phase III implementation requires a final detailing of the process and system requirements for the proper configuration of the tool to meet business and technical requirements; negotiation and purchase of the hosted solution from a vendor; setting up and configuring the system based on the requirements; testing; training; and communications with users. Users will be the Department of Administration (MMD) and MN.IT Services as well as CPV members and vendors. Even though much of the research and recommendation has primarily been done by MN.IT Services, this project is a partnership with the Materials Management Division (MMD) of the Department of Administration since SITE is an MMD program. The MMD requirements will be included in the final system design and configuration and it is anticipated they will be sharing some of the costs for the tool when implemented.		3/25/16	43039	\$255,000.00	\$0.00	Green	Project proceeding on schedule at this time. This is a joint project with the Department of Administration, Office of State Procurement. Overall work is proceeding on schedule and issues are being resolved in an appropriate time frame.
Central	Service Level Agreement (SLA) Revision and Implementation	Project Description: The purpose of this project is to revamp the SLA process. SLA's have not been produced since January 2015. The system used to generate the SLA's has been decommissioned. Staff who supported the previous process have retired. Agency-based CIO's did not use the SLA in relationship management with the customer. Objective: Identify, develop, and implement a streamlined SLA solution which meets statutory requirements, provides meaningful reports for MN.IT Services executive management and the executive branch customers, is easily maintainable, and can be monitored for effectiveness and compliance.		11/5/15	9/15/17	\$32,000.00	\$0.00	Green	The project is being closed out. The Closure Document is complete and is being routed for approvals.
Commerce	Commerce Integration and Centralization Program	Improve data integration and centralize resources		1/13/14	6/30/17	\$340,000.00	\$0.00	Green	Project is on track for both schedule and budget.
Commerce	Commerce Systems Modernization Project	Modernize State systems and business processes		12/1/15	6/30/17	\$1,000,000.00	\$0.00	Green	All initial business meetings have been completed and follow up meetings and documentation are underway. Scott Fleming, our architect, attended our next steering meeting and gave a presentation. They chose four to follow up on with more detailed plans and cost estimates
Commerce	FileNet Migration	Migrate to DHS FileNet Center of Excellence environment. This project includes the migration of the current FileNet installation, data and documents from the Central infrastructure to the DHS infrastructure, which is more current with technology and enterprise standards. In addition, this project includes enhancement to the FileNet installation for Commerce/Boards/PUC after the migration is complete to accommodate business needs and requirements		10/1/15	42916	\$600,000.00	\$0.00	Green	FileNet Phase 1 and 2 have been successfully completed as of December 2016. There was a 6-week stability period that ended 1/27/17. To date there has only been one small issue where a set of documents hadn't been migrated due to a misunderstanding. That has been fixed and verified. Old FileNet environment will be decommissioned as of March 31st. Contracts for part of Phase 3 for application Java code optimization were posted and are in the final stages of execution. We expect work to begin the 2nd week of February. Identification of other Phase 3 work is underway.
Corrections (DOC)	COMS Caseworker Assignment Rewrite	Avoid technology obsolescence and security risk to the Department of Corrections due to Microsoft stopping the support for applications written in Classic ASP and VB6. Re-write the Caseworker Assignment portion of Chronos module into its own module in COMS in a newer technology and incorporate the security and accessibility standards set forth by MN.IT Services.		8/10/16	8/22/19	\$290,000.00	\$0.00	Green	Completed IT review of specifications and database; requested to remove end date completely from database and handle as a view that calculates the end date using Caseworker Assignment and Obligation progression events. Setup database and entity view. Assigned developer who will start when they finish their current project (ETA has moved from October to September 2017).
Corrections (DOC)	COMS CIP Rewrite	Avoid technology obsolescence and security risk to the Department of Corrections due to Microsoft stopping the support for applications written in Classic ASP and VB6. Re-write the Challenge Incarceration Program (CIP) module in COMS in a newer technology and incorporate the security and accessibility standards set forth by MN.IT Services.		5/13/16	9/7/18	\$498,000.00	\$0.00	Yellow	Developer able to make significant progress that 2nd developer will not be needed. Completed initial development of remaining reference page UI's (Rule Detail, Deny Reasons, Delay Reasons) and CIP Statistics Report Parameter Page. Started report and subscription retrofit development. Overall COMS Staff solution and CIP conversion of Staff finalized and resolved. Developer able to proceed with incorporating into CIP Re-write. Drafted Test Verification Plan and reviewed with team. Started drafting Test Scenarios and Test Cases.
Corrections (DOC)	COMS Criminal Record Integration	This project will introduce a formal criminal history review process and automate the entry of MN conviction data into COMS.		1/27/16	2/26/18	\$228,200.00	\$0.00	Green	The first test release for the Criminal Record Integration project was completed! The QA was available and needing work so we released the application partially completed so they could get a head start on testing once they wrote their verification plan. QA is about 60% done with the initial testing of the functions available in the first test release and the goal is to finish up in early September. The developers worked on bug fixes coming out of the test release and also on the remaining features not included in that release. One of the developers continued to be pulled by a high priority framework project but wrapped up that at the end of August. They should be able to re-focus on finishing the CMM changes in September. A project review meeting was held with the key stakeholders of this project - caseworkers, HRU, RA/CN, VAP, Records, SAU, Planning and Performance, and program directors. The project team covered why we are doing the project, what the project is looking to accomplish, how the business needs will be addressed, risks, and a timeline. Overall the information was well-received and the stakeholders seemed excited for the improvements in offender criminal record data.

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Corrections (DOC)	COMS Detainer Re-Write	In order to avoid technology obsolescence and security risk to the Department of Corrections, the Detainer/Court Order VB6 module in COMS will be re-written in a newer technology. In addition, enhancements will be made to improve the efficiency of tracking detainer milestones and forms.		3/27/17	2/28/19	\$420,000.00	\$80,000.00	Green	The IT team completed their internal review of the Project Charter and the review with the Project Steering Committee has been scheduled for early September. The technical team leads gave the green light on the database and web designs and the BA began writing the documentation for the new Detainer and Speedy Disposition modules. Weekly technical reviews will start in mid-September so that the application developer can begin their work once they finish their current assignment later this fall. The BA also worked on the designs of the 12 reports that will be migrated to App Dev's preferred report technology and managed by App Dev after the re-write is complete. The SMEs have reviewed about a third of the reports so far. The database developer has the database tables created and next up will be analyzing the data conversion for the team to decide if it is something that can be accomplished automatically or not. The difficulty will be trying to split data accurately and reliably from one data set to two.
Corrections (DOC)	COMS Discipline Re-Write	In order to avoid technology obsolescence and security risk to the Department of Corrections, the Discipline VB6 module in COMS will be re-written in a newer technology. In addition, the project seeks to improve the Discipline data by creating and enforcing business processes that will align with the new application.		9/6/16	12/31/19	\$650,000.00	\$0.00	Green	The BA began documenting the specifications and workflows of the new Discipline module. The goal is to finish most of the documentation by the end of September while also adding a second BA in the coming weeks to help out with designing and documenting reports. The developer should wrap up their current assignment in September and could begin building the new Discipline module in October. The Discipline Re-Write business team hosted two 'roadshows' in August. At those meetings, Discipline staff learned about why the Discipline module is being re-written (both from a technical and business perspective) and how the project team was going about solving the technical and business needs for discipline and due process. Attendees got a sneak peak at screen shots of the new module and how the workflow will work for a typical case and a not-so typical case. This was the beginnings of a communication plan that will span the entire duration of the project to make sure Discipline staff are aware of the problems that are being solved and how the new module will function. The business owner continued to reach out to other discipline stakeholders as well.
Corrections (DOC)	COMS Education Rewrite	Avoid technology obsolescence and security risk to the Department of Corrections due to Microsoft stopping the support for applications written in Classic ASP and VB6. Re-write the Education module in COMS in a newer technology and incorporate the security and accessibility standards set forth by MN.IT Services. Simplify the architecture by merging three existing Education modules (Curriculum, Student, Personal Education Plan) into a single Education module.		9/6/16	6/6/19	\$1,100,000.00	\$0.00	Green	On boarded 2nd .Net developer. Completed development for Assessments, Adult Diploma Competency tracking, Reference Maintenance for Cost Center, Business Unit, and Instructional programming and conducted BA review. Completed conversion of Education Staff based on new COMS Staff solution. Started development for Reference Maintenance: Facility Programming and Awards. Drafted specifications for Registration Exit All, Class Attendance, Class Exception, Student Exception, and 504 Plan indication web pages. Completed specification reviews for Special Education IEP Tracking, Classes, and started Registration, Designated Offender Level Gains facility report. Updated Curriculum management designs with Archibus location solution and Payroll rounding increments. Identified 3 requirement changes: Only allow one MARSS# on Student ID to make it easier for other screens to identify it in order to display. Do not allow the cost center of Literacy to be deleted or edited as it is required on Classes as the default, and Add Case Classification to all offender related screens in order to identify Adult vs Juvenile point in time records.
Corrections (DOC)	COMS Maintenance	This project manages the day-to-day maintenance, support, bug fixes, small/med change requests for the Correctional Operations Management System (COMS).		1/1/17	12/31/20	\$300,000.00	\$0.00	Green	The COMS support team conducted three deployments to production during the month of August. The R7 COMS Support release continued to address change request C-0183 COMS Sites Updated Appearance/Branding as well as other minor COMS updates. Two unscheduled releases updating employee data supporting the resolution of priority support tickets. The deployments were successful. Development and testing of September R8 COMS Support Release has been completed. The expansion of the COMS Support Team has begun with the addition of a new COMS Support Lead, LeRoy Frie. LeRoy is assuming the project management responsibilities of the COMS Support Team from Keith Pabich, allowing Keith to focus on business analysis.
Corrections (DOC)	COMS MnCHOICE Replacement	Replace the current vendor solution for victim notification, Minnesota CHOICE, with a similar and improved solution that is incorporated as part of the Department of Correction's Correctional Operations Management System (COMS) that addresses the business needs for improved security, more robust functionality, increased data accuracy, faster response times, better reliability, improved registrant privacy, and quality. Avoid technology obsolescence and security risk to the DOC by using newer technology and incorporating the security and accessibility standards set forth by MN.IT Services.		5/10/17	12/31/19	\$1,246,000.00	\$250,000.00	Green	Held project kick-off with expanded stakeholder group. Created Odyssey documents, reviewed with MNIT Central; funds have been released for the project. Reviewed Enhanced Notification (POR, QD/VRO, Life Sentence) processes with project team. Reviewed/finalized Registration Process workflow diagrams for Account Creation, Notification Registration, and Restorative Justice and then created screen prototype. Reviewed workflow and screen prototype with Product Owner and Project Team and started review with SMEs. Revised based on feedback. Created prototype and demonstrated potential Identity Management solution using social media accounts, creating users & passwords, and connecting to the DOC Active Directory. Discussed pros/cons of approaches; reviewed with Project Owners, Project Team, Sponsor, and IT Management. Decision made to not include social media options. Started analysis on password handling for registrants that do not have an email account and allow Admin reset.
Corrections (DOC)	COMS Property Rewrite	Avoid technology obsolescence and security risk to the Department of Corrections due to Microsoft stopping the support for applications written in Classic ASP and VB6. Re-write the Property Classic ASP module in COMS in a newer technology and incorporate the security and accessibility standards set forth by MN.IT Services.		9/17/15	3/1/18	\$295,000.00	\$0.00	Green	Completed all requested report enhancements and deployed QA/UAT R7 as final property release. Completed QA regression tests. Business completed all user acceptance testing, created user manual, and identified users by role access for training & go-live. Business training and communication scheduled for September. Go-Live scheduled for October 2nd, 2017.
Corrections (DOC)	COMS Random Room Rewrite	Avoid technology obsolescence and security risk to the Department of Corrections due to Microsoft stopping the support for applications written in Classic ASP and VB6. Re-write the Random Room module in COMS in a newer technology and incorporate the security and accessibility standards set forth by MN.IT Services.		6/7/16	11/8/17	\$34,000.00	\$0.00	Green	Project resumed; new developer started and transitioned project from previous developer to new developer. Completed initial web development for COMS Random Room report parameter page. Determined need for overall Report Landing page. Updated specifications, conducted spec review and started programming. Wrote Test Verification Plan and Test Scenarios and reviewed with team.
Corrections (DOC)	COMS STG re-write	Avoid technology obsolescence, update security and accessibility, add OSI portal features.		4/1/15	8/14/17	\$225,000.00	\$0.00	Green	The Phase 2 changes were released on August 7th and no significant issues have been reported. The subject matter experts are very pleased with the additional changes made. Lessons learned meetings with the business and IT teams have been scheduled for mid-September and then the STG Re-Write project can be closed once the Post Mortem report is published.

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Agency(s)	Project Name	Project Objectives & Description	New since previous report*	Start Date	Finish Date	Est. Budget	IT Support and Maintenance Cost (annual)	Project Overall	PM Executive Commentary
Corrections (DOC)	COMS ZipCode Project	A new COMS module will be created for Victim Assistance Program (VAP) staff to allow data entry and display of information for this victim notification per MN Statute 611A.06 subd. 3a. Additionally, there will be links to other existing COMS Modules and subscriptions that assist Victim Assistance Program staff in their daily unit tasks. MN.IT Services @ Corrections will incorporate, to the best of staff's abilities, the newly created security and accessibility standards set forth by MN.IT Services.		11/1/15	2/26/18	\$90,000.00	\$0.00	Green	Development of the 3 new subscriptions did not start in August as expected due to the resignation of the database development consultant a week after they started. A new database development consultant started the last week of August and will be assigned this task but it may not make the September test release but the October one instead. The BA began working on the change request for capturing domestic violence history and is determining the best solution for tackling the business need.
Corrections (DOC)	DOC "Other" Support	This project manages day-to-day analysis, bug fixes, etc. for all DOC applications that are not COMS or S3.		1/1/17	12/31/20	\$100,000.00	\$0.00	Green	Other Projects iBASE Work on hold until completion of the iBase upgrade; PORS to iBASE connection, Flags in file for Snap & Send and video grams, flags for video visits and Import file of the historical data that is missing per business request. Support of the iBASE application is expected to transition to Application Development upon the completion of the software upgrade. Exact date and full details of the transition are yet to be determined but will be forthcoming. ITAG iTAG support contract is up for renewal and has been submitted for approval and processing. Changes were to the TEST oracle server to evaluate a new back-up and recover method. the results of this change was positive and plans are being made to implement in PROD. Waiting to confirm the business decision on backup retention period. Miscellaneous Changes to the HREDS application to change the logo and to restore the user password reset functionality has been completed and deployed to TEST. Upon UAT by business this will be released to PROD.
Corrections (DOC)	DOC Content Platforms Support	This project manages support and maintenance of the DOC's SharePoint and OnBase environments. It also includes creation of non-complex forms and workflows. Complex forms and workflows will be submitted as a separate project request.		1/1/17	12/31/20	\$200,000.00	\$0.00	Green	Met with HRU staff to discuss the plan on moving their private iShare information to a separate site collection. It was agreed that I will move their private information the weekend of September 2, 2017. Troubleshoot Warrant and Detainer workflow which sends items to the DOC Issued Construction Decisions list. Resolved the issue and it is working as expected now. Updated MINNCOR Wood Estimate process to include additional functionality so that requests can be updated without changing project status. Updated the IT Project Request form to include additional functionality, e.g., status indicators and a cancel project option. Work with ACA staff to add new standards, add users and resolve issues. Attended OnBase OCR Demo that was requested by DOC Management. It was decided after the Demo that we would not pursue the OCR module. P-0103 - Met with RACN to discuss project request and to finalize Project Scope Statement. Will begin project the week of September 5, 2017. P-0110 - MINNCOR App Enabler Module. This project is complete and went live on August 23, 2017 P-0771 Migrate DOC SharePoint 2010 environment to SharePoint2013 or greater. Met with other MNIT stakeholders to discuss options for migrations. The options include: Keeping SharePoint on premise, moving to SharePoint Enterprise (EDCA) on premise, or move to the GCC (government cloud). Each of these options have different functionality available. We will determine which option is best for the DOC in the next couple months.
Corrections (DOC)	DOC Portal/S3 Maintenance	Day-to-day bug fixes, load support, and small change requests.		1/1/17	1/26/20	\$350,000.00	\$0.00	Green	ChestnutMorgan release changed to October 10, 2017 The ChestnutMorgan release of DOC Portal will include significant changes to the User Administration process and creation of user accounts. These changes will assist in better standardization of account creation and it allows for the retention of the User Registration Form in the portal which will assist with compliance to the security and audit requirements outlined in MNIT Security Policies and Standard. Release of a new DOC Portal User Registration form to accompany the user administration changes. DOC Portal procedure manual has been developed to create a standard process for account creation by IT Service Desk and other User Admin's of DOC Portal. Changes will be presented to User administrators by WebX training's available prior to the release. DOC Portal Steering Committee Date for the next Steering committee meeting has been set for October 9, 2017. DOC Portal Support DOC Policy 105.220 revisions continue with a focus on combing multiple policies; 105.2xx into one more encompassing policy and details will be addressed in a procedure manual. Other projects both ongoing and new include; Continued work on the security GAP assessments for the DOC Portal applications in compliance with MNIT Security Policies and Standard. Continued maintenance on the DOC Portal hardware and software to keep the application environments up to date.
Corrections (DOC)	DOC Staff Scheduler Replacement Project	Procure and implement a dynamic scheduling system that has the potential to control costs through a reduction in overtime instances and grievances, improves efficiencies for schedulers, supervisors and employees in their day-to-day interaction with the system, provides consistent processes and practices across the entire DOC; simplifies compliance with DOC work rules, union contracts, DOC policies, and business practices; and allows the System Administrator to make adjustments in the event of work rule, union contract or business practice changes in the future.		4/1/16	12/31/18	\$900,000.00	\$0.00	Green	A CPRS was generated and submitted to RFP for review 8/15/2017. As a part of that process a Professional/Technical Contract Certification form was also completed. The CPRS has triggered the final review before the solicitation schedule is published. The goal remains for the solicitation period to occur in September and October. Final details on the solicitation scheduled will be established after MNIT and ADMIN have completed their reviews.
Criminal Apprehension (BCA)	POR Replacement System	The proposed solution is to rebuild the PORdatabase and business processes to eliminate the bulk of the data entry andreplace it with automated processing of incoming documents and data from othersystems.	Yes	7/5/17	44012	\$0.00	\$0.00	Gray	This is a new initiative funded by the Legislature during the 2017 session to replace the current Predatory Offender Registration (POR) System. The project is in planning so the overall status is gray. The business case is being finalized and architectural discussions are underway. The Legislature authorized \$4.1M towards the replacement of the system and the project estimates will be develop as the planning continues. The legislative appropriation does not reflect internal staff costs.

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Agency(s)	Project Name	Project Objectives & Description	New since previous report*	Start Date	Finish Date	Est. Budget	IT Support and Maintenance Cost (annual)	Project Overall	PM Executive Commentary
Criminal Apprehension (BCA)	Criminal History System (CHS) Replacement	To replace and decommission the current criminal history system, known as the computerized criminal history (CCH). The criminal history system replacement will provide all of the currently used capabilities of CCH.		7/1/13	2/1/19	\$33,539,716.55	\$650,000.00	Yellow	The replacement of the Criminal History System is a multi-year project to upgrade the system and provide new functionality to criminal justice and law enforcement users statewide. Initiated in 2013, the project is nearing completion of Release 1 development work, and diligently planning for Release 1 in March 2018 which will replace all existing CCH functionality with enhancements to the user interface and querying and filtering capabilities. Subsequent releases planned for 2018 will include enhancements to national background check queries and other improvements over the existing criminal history system. The Legislature authorized \$10.9M towards the replacement of the system. The legislative appropriation does not reflect internal staff costs. The current status is yellow as we continue to monitor progress towards Release 1 in March 2018.
Criminal Apprehension (BCA)	MNLARS Integration	Integrate the BCA systems with the new Minnesota License and Registration System (MNLARS). A number of BCA services and applications depend on Driver and Vehicle data to provide person and vehicle information as part of their law enforcement duties. Objectives: Ensure integration is transparent as possible to the law enforcement users. Ensure current functionality is maintained. Assure data integrity and 24x7 availability		3/1/16	4/30/18	\$1,372,154.00	\$30,000.00	Yellow	This project includes both the vehicle and driver changes in response to the new DVS /MNLARS system. The status reflects the current status of the work related to the vehicle portion of the project. The end date of the project is dependent upon the MNLARS readiness plans.
Criminal Apprehension (BCA)	NCS-X Grant 2016	This project is tied directly to a federal grant received by the BCA. The main tasks are to onboard nine specific law enforcement agencies for submitting National Incident Based Reporting System (NIBRS) compliant records to the FBI via the BCA's Crime Reporting System (CRS), update CRS to submit NIBRS compliant data using the FBI's new webservice, and provide additional quality reporting within CRS.		1/26/17	4/30/18	\$1,928,940.00	\$30,000.00	Green	One Joint Powers Agreement (JPA) with St Paul PD has been executed. Minneapolis PD JPA is in signoff, 7 remaining are in process. Development and testing of xml submissions to the new FBI web service is on track and recertification is expected to be completed for FBI Submission by mid-December.
Criminal Apprehension (BCA)	NSOR Submission Rebuild	NSOR Submission project planned outcomes include rebuilding the current POR to NSOR submission system to correct several deficiencies identified in the 2015 FBI audit. This will impact the POR unit's work flow, information accuracy, and data accuracies in both POR and NSOR. Work will be required from a cross-functional team to ensure that application changes, security configurations are all appropriately managed and that the data deficiencies are corrected so that the system is in compliance with NCIC regulations.		9/21/15	1/31/18	\$1,450,000.00	\$30,000.00	Green	Project remains green for budget, schedule, and meeting project objectives. Development is expected to be complete by the end of the year and the project will close shortly after.
Criminal Apprehension (BCA)	Windows 10 Analysis Project	This project will provide analysis, recommendations and planning for the migration of BCA devices from Windows 7 to Windows 10.		6/30/17	12/31/17	\$247,000.00	\$0.00	Yellow	The current status of the project is yellow because the project estimates for completing the analysis exceeds the hours remaining on the contract for the business analyst. Options have been identified and are under consideration for addressing the gap. This effort is analysis only and will not result in any ongoing maintenance or support costs.
Education (MDE)	Carl Perkins Reports - 2017-18	Develop reports related to the Carl Perkins program to enhance program transparency and encourage better reporting by consortia.	Yes	7/17/17	6/29/18	\$20,000.00	\$3,600.00	Green	Project to develop new reports for the Carl Perkins program and modify some existing reports due to new requirements. Report development underway.
Education (MDE)	Early Childhood System Enhancements (ITA18.046)	MDE needs to be able to measure the success of the Voluntary Prekindergarten Program through the collection and analysis of data. Participating program child data will be collected from districts and charter schools including program surveys and assessment data. This new data will be used with existing collected data to support the required state reporting and the evaluation of the Voluntary Prekindergarten Programs. To be able to meet that need many of the early childhood systems will need to be updated to collect this new data while in parallel reducing duplicative data collections. The Early Childhood Systems will need to be reviewed to accommodate new data collection requirements. Enhancements to these systems will include the collection of new elements for Voluntary Prekindergarten Programs and improve data collected on other programs in order to reduce duplication. This will allow the program to measure the impact of the districts program on the children involved and provide reports back to districts and charter schools. Development of a Real Time Data Mart will be created to pull all early childhood data into a centralized location to create and provide timely reports for early childhood staff at MDE and school districts that utilize data across a variety of systems. The Real Time Data Mart will provide a more updated source for the Early Learning Department to run analytics and reports. The new data mart is being designed for ease of use by end users with reporting tools.	Yes	7/1/17	6/30/18	\$250,000.00	\$50,000.00	Green	The System Enhancements for Early Learning is under way and Milestones for the first iteration are on track to be completed. Resources are engaged and efforts are under way for creating an Early Learning Warehouse. The Tableau Pilot is under way and analytics and reports have been created to demonstrate capabilities. Milestone 3 is underway and work on the VPK Impact Report is being designed at this time.
Education (MDE)	MNCIMP:SR Refinement Project	This project serves to resolve an established list of enhancements and necessary updates identified by the Compliance and Assistance section within the Special Education division of MDE. Due to limited resources at MNIT@MDE, a temporary developer will be contracted to apply updates to the application, define documentation as needed and assist the section with recommendations as requested.	Yes	8/16/17	11/30/18	\$200,000.00	\$0.00	Green	This project is in the planning stage. The temporary developer position definition was completed by the resource manager and posted by MNIT HR. The project manager is reviewing current tickets for scope inclusion.
Education (MDE)	CTE Budget 2017			7/20/16	10/31/16	\$21,647.00	\$0.00	Green	System is open and ready for districts to enter their Anticipated Budgets for FY 2017-2018
Education (MDE)	Early Learning Scholarships	Develop scholarship payment processing workflow and integration with SERVS Financial to the ELSA system.		7/1/15	6/30/17	\$255,000.00	\$0.00	Green	ELSA "Phase IV" project has been released into production effective July 12, 2017. This allows for the transition of thousands of scholarship awards to new administrative orgs in fiscal 2018. The project is now considered closed, and the ELSA "Phase V" project is now active.
Education (MDE)	EC Data Works	Minnesota applied for a grant opportunity to strategically expand the use of the Early Childhood Longitudinal Data System (ECLS) to prioritize areas of focus including having a better understanding of user needs and the effectiveness of the ECLS for user decision-making. ECDataWorks is an innovative opportunity for states to receive technical, financial and infrastructure support to improve the delivery and use of early childhood data among policymakers and practitioners. This three-year project is funded by the W.K. Kellogg Foundation (WKKF) and conducted by the University of Pennsylvania's Consortium for Policy Research in Education (CPRE).		11/9/16	6/29/18	\$100,000.00	\$1,000.00	Yellow	The team is reviewing and prioritizing data stories to place in the mock-ups. Planning for up to two data stories to present to stakeholders.

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Agency(s)	Project Name	Project Objectives & Description	New since previous report*	Start Date	Finish Date	Est. Budget	IT Support and Maintenance Cost (annual)	Project Overall	PM Executive Commentary
Education (MDE)	ECSE Batch Submission and Enhancements Project	Three phases are desired: 1. Create an online data submission process to collect early childhood assessment data from districts for their specific Assessment Publisher. 2. Transform and map the assessment data to MN State Education Standards and use the assessment data on a child to calculate the Federal COSF value to eliminate the existing survey process districts are required to submit for children enrolled in the early childhood special education program. 3. Create Reports for Early Childhood Special Education to satisfy Federal Reporting and new reports to send back to districts.		4/18/16	11/1/17	\$300,000.00	\$0.00	Green	Reporting period: August, 2017 During the month of August, IT resources (developer and business analyst) focused their attention on the file import for Teaching Strategies Gold Assessment File. A new Business Analyst was assigned to the project and focus was moved to file imports. Development started on the file import. Schedule updates may be needed based on the business areas ability to describe the needed functionality.
Education (MDE)	EDRS Web: Phase 1 of Clearpath Mainframe Modernization	Rewrite EDRS as a modern Java web application. This will resolve security issues as well as a prerequisite for mainframe modernization.		11/1/15	2/28/18	\$417,000.00	\$0.00	Green	The ADM testing is continuing and should be wrapped up no later September 15th. The end user conducting the testing is quite happy with the product and has already approached several districts about participating in the UAT phase. Development of the data syncing to the mainframe function will begin the beginning on September. A MN-IT resource will work on the task. The ADM report requirements are being completed in hopes to secure a report writer resource by October 1. Development effort on the Special ed component continues. The administrative functions and lookup table development is nearly complete and he has moved on to the development of the primary expenditure pages and edits. The lead members of the team met and decided to back off a few Special Ed functions originally intended to be included in this project. They will remain on the mainframe. Doing so will provide some additional time for SPED development and testing. The project BA met with the special ed team to discuss SPED deployment date. We then back-tracked each phase to make sure we were on track. They want a fairly large window for testing and training. This prompted discussion about removing some functions from the project to allow the contractor to focus on the large development effort underway.
Education (MDE)	ESSA-Professional Qualification of Teachers	Update STARWES and STAR data collection to meet ESSA Teacher Qualification requirements (if any gaps) and add new Teacher Qualification Report to MN Report Card.		6/1/17	12/31/18	\$4,000.00	\$720.00	Green	Executive team from Commissioner's Office met with project team members on 8/18 to discuss and determine needed report element definitions. Only some decisions resulted from meeting. MDE assigned an internal MDE staff PM, to assist the MNIT PM in keeping things moving on the MDE side.
Education (MDE)	ESSA-RC Language Translation	ESSA federal legislation requires states to localize their state report cards to other languages. We will add a Language Assistance selector to Minnesota Report Card with a language picklist which will change the language of screen text to the selected language.		9/1/16	7/27/17	\$20,000.00	\$0.00	Green	Initial project meeting in late August reviewed the architecture (using Javascript text bundles and Javascript localization library) as well as the interface (menu bar language selector - localization should update all screen text including menus). Verified with USDoE that the language selector icon is free to use. The next challenge is to investigate text which is passed to MN Report Card from the database. Any labels passed by Report Card API will have to be replaced with textbundle IDs which can then be mapped to the localized text for the selected language. This change will at least impact Report Card API and possibly the database tier.
Education (MDE)	Food Distribution Program Replacement	Replace existing Food Distribution Program (FDP) management system currently housed in CLICS 1 with completely rewritten FDP system housed in CLICS 2.		12/1/16	12/31/19	\$2,000,000.00	\$360,000.00	Green	Project is now executing Iteration 1 - Program Administration and WBSM Interface Development.
Education (MDE)	GED / Adult Diploma System Replacement	New system which integrates Standard Adult Diploma requirements, old GED taker data, new new GED taker data into one system & replaces old COBOL system & support new tests.		1/1/16	4/27/16	\$81,000.00	\$0.00	Green	The Adult Secondary Credentialing System application has been put into production and is complete. Phase II of the project included the ABE entitlement calculation which is now complete and in production for the first acceptance of funds and calculation. We added the Adult Standard High School Diploma to ASCS. The ABE Federal Reporting file process is complete and has been run for the first time and given to the report writer for completion of the file preparation for federal reporting.
Education (MDE)	MARSS Student Demographic Collection	A new student demographic data collection will be added to MARSS to collect over 100 different race/ethnic origins as required in MN State Statute which will roll up to the 7 federal race/ethnic groups required for federal reporting. This data collection is proposed to be designed in such a way that it will make it much easier to collect additional student demographics (and additional race/ethnic origins) as well. Currently, adding a new student demographic requires either adding columns to the current student enrollment data file or creating a separate data collection, both of which are problematic and expensive.		12/5/16	9/28/18	\$845,000.00	\$0.00	Yellow	Our CBTO and IT Supervisor are planning to attend the Ed-Fi Summit & Bootcamp conference in October 2017 to help with planning for an Ed-Fi implementation. We have selected to work with Wisconsin for the "personnel exchange network" meeting. However, this meeting has been postponed until after the Ed-Fi Summit & Bootcamp conference in October. Meanwhile, we are working on plans to add resources for this project including a C# .NET developer (the implementation language of the Ed-Fi system), a SQL database developer, and a project manager. We are also working on an RFP for a vendor with expertise in Ed-Fi to help with our implementation.
Education (MDE)	MIDMS Rewrite & Integration w/ MN.IT IAM	Upgrade MIDMS infrastructure to the current Oracle Access Manager 11g software to remediate security vulnerabilities and to implement MN state security standards. Integrate with the MN.IT IAM to leverage MN.IT's centralized identity management systems. Rewrite MIDMS approval process to integrate user access certification and approval, including support for automated approval of user access which has been authorized by an identified authority.		7/1/16	4/30/17	\$500,000.00	\$0.00	Yellow	Schedule, Issues & Risks 1. The MNIAM integration is partially functional but there are several showstopper issues which we have communicated to the MNIAM team. We are getting some assistance from the MNIAM security architect. However, the Schedule and Risks indicators will remain Red until the showstopper issues have been resolved. 2. We have decided again to delay development deployment and testing of the EDIAM Authorization user interface due to missing functionality. 3. Work is now proceeding to design and implement the "Authorization by Documentation" use case.
Education (MDE)	Migrant Data Quality System Enhancements	The MIS 2000 database was purchased from a third party vendor from Arkansas and is installed at MDE for collecting Minnesota migrant student data for federal reporting. There is also a federal migrant student database called M6 which is fed by MIS 2000 with Minnesota migrant student data. The MSIX State Grant gives us an opportunity to implement enhancements to our existing migrant student data processing. This project will enhance the existing data processes to streamline IT data processing, improve business data validation, and improve federal reporting of Minnesota migrant student data.		10/3/16	9/29/17	\$56,724.00	\$0.00	Green	Development work on the Assessments data interface is still pending, but we expect that it is still on schedule for completion by end of September. We are also preparing a request for quote from the MIS2000 vendor to implement two additional custom data interfaces to improve integration with MDE data systems. After completing inventory and prioritization of 87 MIS2000 SNAP Reports this month, we will be working next month with the MIS2000 vendor to describe the functional issues with the top 10 reports and either fix those reports or get the necessary user training to use them effectively.
Education (MDE)	Phase 2 of ClearPath Mainframe Modernization	Convert active COBOL applications, data, and files to run on a native Windows platform.		2/1/17	12/31/19	\$2,000,000.00	\$0.00	Yellow	Work is in progress for interviewing and hiring a business analyst contractor with RFP writing experience. We hope to have that position filled by mid-August. We started a series of meetings with the MDE School Finance division to describe the work that was done on the feasibility study and to gather their requirements and concerns regarding mainframe modernization. There is also a governance group forming for the mainframe modernization project.

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Agency(s)	Project Name	Project Objectives & Description	New since previous report*	Start Date	Finish Date	Est. Budget	IT Support and Maintenance Cost (annual)	Project Overall	PM Executive Commentary
Education (MDE)	SERVS Financial 2017	Automate the manual Title Calculation process, finish implementing new required certification of Federal Funds requirements -2 CFR § 200.415 (a) , add required ESSA changes & additional program area requirements and resolve any issues that are reported in production.		7/1/16	42916	\$250,482.00	\$0.00	Green	Planning and prioritization for the upcoming year has been completed. Priority items were adjusted to include automating the manual Title Calculations process, which was moved to the top of the list. We will also finish the implementation of the final Federal certification requirement for draws (OMNI Circular), ESSA requirements and other priority YouTrack issues. Unknown operational support issues and requests may affect developer availability for planned work.
Education (MDE)	SLDS15 - Early Learning Project 4	This project will help us enhance data linkages that are already in place, while building a variety of tools and services aimed at improving user experience and increasing our knowledge of user needs. Improved understanding of user needs is essential to our efforts to continually improve ECLDS. It will also expand capacity to use local data effectively, strengthening the vital link between day-to-day programming for children and the overarching value of ECLDS in helping the state address achievement and well-being gaps.		7/1/16	6/28/19	\$200,000.00	\$20,000.00	Green	Plan to begin meetings again with bringing a BA on board to the project. Will start up with putting together requirements and begin to mock-up reports.
Education (MDE)	SLDS15 - Early Learning Project 5			7/1/16	6/28/19	\$200,000.00	\$20,000.00	Yellow	The business and IT have reviewed the tables and made suggestions for updates. IT reviewing how the tables will be set up in database.
Education (MDE)	SLDS15 - Early Learning Project 6			1/4/17	9/30/19	\$1,000,000.00	\$100,000.00	Green	Completed the in-house estimates of time and review to add to the feasibility study. Received costs estimates from vendors that presented demos to get idea of costs for software. Next steps are to gather all the information to create powerpoint to present findings to stakeholders.
Education (MDE)	SSDC Enhancements	Phase I of this project will enhance the Student Support Data Collection (SSDC) system with rebranding and downloading indicators of identified students. Phase II of this project will add batch file upload and download of identified SLIFE and Immigrant students. Phase III of this project will add administrative reporting features. Phase IV of this project will add ESSA Active Duty Parent (formerly Dependents of Active Military) data collection (with batch file upload and download) to SSDC.		2/1/17	9/30/17	\$65,000.00	\$0.00	Green	A QA resource has been assigned to test Phase 4 Active Duty Parent data collection (formerly Dependents of Active Military) starting 7/31 and we expect Phase 4 to go to production in August. A new SSDC Phase 5 has been added to this project to implement Recently Arrived English Learner (RAEL) data collection for ESSA, which like Active Duty Parent is needed for FY18 federal reporting. We are beginning to gather requirements for this phase. Our deadline for using the funding for SSDC Phase 4 & 5 is 9/30/2017.
Education (MDE)	Statute-DIRS Assaults on District Employees by Students	Changes to the current Disciplinary Incident Reporting System will be needed to the online application, batch file submission process, database, and vendor / end user documentation to track all physical assault incidents and variations of data based on the victim type.		8/29/16	10/31/17	\$35,000.00	\$21,000.00	Green	Reporting Period: August, 2017. Phase 1 – Update online application with assault on district employee data. This phase was completed and deployed to production on December 21, 2016. Phase 2 – Update the XML batched file submission process and documentation with assault on district employee data. Development was on hold and resumed mid-July. Development and testing activities resumed mid July and were completed end of August. In August, vendor documentation was completed and reviewed with program area stakeholders. The group determined to deploy updates to the XML process following the close of the 2016-17 data submission period (approximately October 2017). Subsequent quality assurance revealed errors in the coding. Corrections will be made to the application prior to deployment. The project is anticipated to close October, 2017.
Employment Economic Dev (DEED)	AFS/HR Electronic Document Management System (EDMS)	Conduct RFP for Electronic Document Management System (EDMS) for AFS-HR which will result in vendor/product selection and (if applicable) a signed contract.		9/1/16	6/29/18	\$250,000.00	\$0.00	Green	8-17-17: Product scoring is complete. Recommendation on product has been made. Following up with Office of Procurement on a few questions prior to executing purchase.
Employment Economic Dev (DEED)	UI Application Modernization (Phase 0)	The goal of Phase 0 is to begin establishing the architecture, team tooling and processes necessary to modernize the Unemployment Insurance Application (UI App).		6/1/17	6/30/18	\$2,600,000.00	\$0.00	Green	8-31-2017: Contracted Architect, Dave Reines is leading the planning. The Phase 0 Project Charter/definition has been developed and reviewed. Approval for additional staff to be added was given, and an RFO for additional staff is under development along with staff hiring. Phase 0 will be broken up in to four 12 week phases.
Employment Economic Dev (DEED)	WIOA Reporting Updates for RSA 911	The WIOA Federal requirements for reporting are changing, and this project will bring the quarterly reporting up to date for FY18.		3/1/17	10/31/17	\$83,175.00	\$8,000.00	Green	8/30/17 On track for implementation in Fall 2017, currently working with Agency contacts to run test data and validate reporting data and making corrections as necessary.
Employment Economic Dev (DEED)	Workforce Innovation Fund (WIF) Grant	Our web-based collaborative platform, created using a "no wrong door" approach, will be a virtual convener of partnerships, programs, services, and training resources. As an integrator of technology solutions, the web-based collaborative platform unifies branding and simplifies how DEED delivers digital services for Job Seekers, Employers, Workforce System Staff, and Community Partners.		6/1/17	6/29/18	\$527,600.00	\$0.00	Green	RFP: - Posted August 18, responses are due by Sept 25. The scoring team will kickoff on Oct 2. - Initial scoring is due Oct 13, with final evaluation scheduled to end Nov 3. IMPAQ (Evaluator) Deliverables: - The Interim Report was delivered to the National Evaluation Coordinator - Abt Associates -The pre-implementation surveys presentation is scheduled for Sept 22. Other: -WIF Round 3 Project Profile powerpoint was delivered early Sept. -Grant Monitoring Review(Audit) was completed Aug 18th, the forma report from the Federal Project Officer is expected shortly.
Health (MDH)	P-1210 Grant Management System Implementation (3GZ01)	This project will create a secure, user-friendly environment for grant applicants and recipients (Odyssey Project ID 14DOH0034)		10/3/13	11/30/17	\$962,477.00	\$0.00	Red	The schedule is aggressive for this project. The business is now reviewing the internal schedule along with the vendor schedule to ensure they can meet all the target dates.
Health (MDH)	P-1267 All Payer Claims Database (APCD) Implementation (3GJ10)	This project will develop and implement an Oracle data model and database to accommodate expanded use of the All Payer Claims Database.		7/25/14	43100	\$704,000.00	\$0.00	Red	Starting contract process to bring on board a data warehouse consultant. Schedule is currently being negotiated with our business partners.
Health (MDH)	P-1276 DWP Electronic Submittal and Access (3GP09)	This project will develop a mechanism for Community Public Water Systems to directly access their water quality results reports.		12/15/14	12/31/17	\$146,061.00	\$0.00	Green	Project is progressing according to plan. No significant issues.
Health (MDH)	P-1285 WIC Electronic Benefit Transfer Planning Project (3GA04)	This project will conduct an analysis and develop recommendations for adding Electronic Benefit Transfer (EBT) functionality to Minnesota's WIC system.		9/15/14	43007	\$937,399.00	\$0.00	Green	Project is progressing according to plan. No significant issues.
Health (MDH)	P-1304 MDH eLicensing Systems Analysis (3GA09)	This project will develop enhancements to the Minnesota Immunization Information Connection (MIIC) that will allow the handling of HL7 2.5.1 release 1.5 messages.		4/28/15	43009	\$258,000.00	\$0.00	Green	Project is progressing according to plan. No significant issues.
Health (MDH)	P-1311 MDH External Website Modernization (3GA17)	This project will redesign the look and feel of MDH's external website and restructure the content in a manner that better suits target audience needs and expectations.		8/1/16	12/28/18	\$1,551,252.00	\$0.00	Green	Project is progressing according to plan. No significant issues.
Health (MDH)	P-1317 All-Payer Claims Database (APCD) Analytics (3GA23)	This project will select and implement a tool to improve the extraction, manipulation and visualization of APCD data.		3/2/16	12/31/17	\$15,110.00	\$0.00	Red	This project depends on P1267.
Health (MDH)	P-1320 Internal Communications Modernization (3GA29)	This project will replace MDH system for internal communication, currently the intranet, with a solution to help operationalize MDH Records and Information Management and allow business to update and maintain content.		11/2/16	12/30/18	\$280,055.00	\$0.00	Yellow	Project is progressing according to plan. No significant issues. The business is reviewing the current sprint rollout to determine if additional time is necessary for training.
Health (MDH)	P-1321 Imaging System Upgrade 2015 (3GA30)	This project will upgrade Vital Records and Health Regulation Division's imaging systems to replace outdated servers and systems to improve functionality, reduce hardware costs, and leverage shared licensing costs and system support.		12/8/15	43008	\$463,090.00	\$0.00	Green	Project is progressing according to plan. Vendor delays. New schedule being developed by vendor.

Statewide IT Project Portfolio

Agency(s)	Project Name	Project Objectives & Description	New since previous report*	Start Date	Finish Date	Est. Budget	IT Support and Maintenance Cost (annual)	Project Overall	PM Executive Commentary
Health (MDH)	P-1328 OMC Enhancement to Add Intractable Pain (3GA37)	This project is to modify the current application to: allow different qualifying conditions start dates, add a health care provider module to allow for the additional check ins and reporting, and allow for additional back office reports. The call center previously used and currently in storage may need to be set up again in the office.		1/25/16	1/31/18	\$145,451.00	\$0.00	Yellow	Project is progressing according to plan. No significant issues. Very tight budget.
Health (MDH)	P-1331 WIC Electronic Benefit (EBT or eWIC) Implementation (3GA41)	This project will develop program management reports from the Sage Integrated Database in order to monitor cancer screening data, to track completion of follow-up of cancer screening results, and to track payment to providers.		7/1/16	5/31/19	\$2,342,945.00	\$0.00	Green	Project is progressing according to plan. No significant issues.
Health (MDH)	P-1333 Infectious Disease LIMS (3GA43)	This project will obtain licensing for a Software as a Service (SaaS) system to replace the Oracle-based Legacy LIMS and ELIS systems currently in use. The new system will be HIPAA and Meaningful Use compliant and will handle electronic orders and electronic result reporting.		6/1/16	10/31/18	\$1,620,000.00	\$0.00	Yellow	Vendor delays in getting started.
Health (MDH)	P-1336 Replace Nursing Home Reporting System (3GA47)	This project is to replace the Nursing Home Incident Reporting System with one that is compliant with current security standards. This will be accomplished by developing a system or obtaining a system from Michigan.		6/10/16	12/30/17	\$385,239.00	\$0.00	Green	Project is progressing according to plan. No significant issues.
Health (MDH)	P-1341 Workforce Data Transfer & Storage Automation	This project is to standardize and securely store health licensing board data and to automate the transfer of the data to the MDH server on a regular basis.		12/1/16	9/30/17	\$174,164.00	\$0.00	Red	Project is progressing according to plan. No significant issues. Discussions to match MDH and HLB schedules.
Health (MDH)	P-1342 eData Registration Application Enhancements	This project will develop potential enhancements for the existing application to include security, automatic integration with JIRA, and inclusion of pre-testing activities.		2/9/17	9/30/17	\$147,101.00	\$0.00	Green	Project is progressing according to plan. No significant issues.
Health (MDH)	P-1343 MN Stroke Registry Tool Migration	This project has 2 phases. Phase 1: Develop requirements and estimate budget. Phase 2: Move to new solution to protect data, meet security standards, improve accessibility and usability and support.		1/9/17	4/30/17	\$140,797.00	\$0.00	Green	Project is progressing according to plan. No significant issues.
Health (MDH)	P-1345 US Bank Interface	This project will replace the current application that handles communication and remittance records with an application with updated technology and messaging.		1/12/17	7/31/17	\$103,970.00	\$0.00	Yellow	Project is progressing according to plan. No significant issues.
Health (MDH)	P-1347 Point of Distribution (POD) Locator	This project will produce a webpage on the MDH external website to provide POD locations and hours of operation during a public health emergency.		1/13/17	4/29/17	\$31,815.00	\$0.00	Red	Production environment issues.
Health (MDH)	P-1348 Central Method for Collecting & Managing Info about Diabetes Prevention	This project is to identify and implement a centralized method to collect and manage information about the Diabetes Prevention Program.		2/13/17	10/13/17	\$85,693.00	\$0.00	Yellow	
Health (MDH)	P-1350 Keycloak Service Project	This project is to create a separate service to interact with KeyCloak to improve the way users log in and gain access to systems. It would also convert some applications to KeyCloak for user authentication.		3/27/17	12/31/17	\$46,781.00	\$0.00	Green	
Health Licensing Boards (HLB)	Board of Podiatric Medicine Database System Enhancements	Podiatric Medicine ALIMS e-license system update to include online applications and submittal of fees for statutorily required new licensure of Orthotists, Pedorthists, Prosthetists, Prosthetists Orthotists, Assistants and Fitters	Yes	9/1/17	10/31/17	\$12,000.00	\$0.00	Gray	
Health Licensing Boards (HLB)	ALIMS Version 2.0 Upgrade	The Automated Licensure Information System (ALIMS) is a regulatory management software platform owned by the State of Minnesota. The system was originally developed undercontract with the Minnesota Board of Medical Practice and subsequently adopted by other member boards of the Health Licensing Boards (HLB). As additional boards have adopted the ALIMS platform as part of the state's E-Licensing program, an enhanced version of the platform known as ALIMS v2 has been implemented. The ALIMS v2 platform is using state of the art technology with integration points into the old ALIMS software, with the ultimate goal of migrating all old ALIMS functionality into the new ALIMS v2 platform over time. As additional agencies are deployed, new features and migrated features continue to be added to the platform.		10/1/16	3/31/17	\$0.00	\$0.00	Green	Contract signed on October 1st by vendor Initial planning session with Vendor and Sponsor
Health Licensing Boards (HLB)	Barber - ALIMS e-license system	The result of this project is having an instance of the Board of Barbers Examiners integrated systems with a common core. These instances will incorporate all of each board's regulatory management functions in an ALIMS implementation free of legacy code.		5/1/15	4/26/14	\$110,000.00	\$0.00	Green	
Health Licensing Boards (HLB)	MFT - ALIMS CE Enhancements	The Board's online services website will allow licensees and program sponsors to submit online applications, supporting documents, and fees for continuing education courses. The ALIMS application will allow board staff to review and approve CE course submissions and notify applicants when courses have been approved. Reports listing approved CE courses will be generated using ALIMS and posted on the Board's website.		9/1/16	4/30/17	\$10,000.00	\$0.00	Green	In the process of release funds Reviewed the documentation with Odyssey team Approved documentation by Odyssey Team
Health Licensing Boards (HLB)	NHA - ALIMS CE Enhancements	The objective of the project is to expand the Board of Nursing Home Administrators' existing online services to allow the submission of applications and related fees for continuing education program and course information.		5/31/16	6/30/17	\$10,000.00	\$0.00	Green	

Statewide IT Project Portfolio

Agency(s)	Project Name	Project Objectives & Description	New since previous report*	Start Date	Finish Date	Est. Budget	IT Support and Maintenance Cost (annual)	Project Overall	PM Executive Commentary
Health Licensing Boards (HLB)	Nursing - ALIMS elicense system	New e-license system		5/1/15	1/11/17	\$650,000.00	\$0.00	Red	<p>Budget and schedule issues. Business staff unavailability for testing the application. Low staff participation. User acceptance testing is in progress Current schedule date for GO live Feb 11th 2017. Next steps: Cash entry testing -Sheryl</p> <ul style="list-style-type: none"> David will set up the applications for Sheryl Testing-Done Install ALIMS in Lynn Desktop-Done Test the cash entry with current Applications-Done Outstanding bugs incash entry application— In Progress (Mark and Sheryl) Validate Reports— In Progress (Mark, Davidand Sheryl) DCMS Testing-Mark, NPS staff,David Gather the list of Reports used by NPS staff -Done Configure the reports NPS staff Needs-Mark will completethis week configuring the reports 1/6 <p>Note: Pushed the timeline from 1/6-Complete by 1/17</p> <ul style="list-style-type: none"> Testing by NPS Staff- In Progress (Rene and Barb) § Sarika will set up test plan session in the week of 1/16 § Mark and Sarika will work with Rene and Staff for testplanning and testing starting next week (1/16) Transmittals and Holds-Barb, Rene, Mark Implement the changes based on Rene, Shirley, Barb Feedback-Done Share the screen prints after the changes -Done Perform Testing - In Progress (Rene, Barb) § Sarika will set up test plan session in the week of 1/16 § Mark and Sarika will work with Rene and Staff for testplanning and testing starting next week (1/16) Other Tasks: - - Checklist item setup-Mark will complete by 1/5 <p>Note: Currently 90 % completed. Pushed the timeline from 1/5 to week of 1/17</p> <ul style="list-style-type: none"> Unit testing of NCLEX file Process-Mark will complete by 1/4 Note: Currently 90 % completed. Pushed the timeline from 1/5 to week of 1/17 Fixing critical bugs-In Progress Review the development of program completion process, NCLEX export process-Mark, David and Sheryl will meet Development is Completed-Done Testing in the last week of January Review all the Critical bugs in TFS and see if anything is missing - Done Dynamic content update -Sheryl, Lynn -In Progress Schedule online services training sessions next week with customer service staff to review the application and gather any feedback- Sheryl 1/7-1/14 Sheryl will identify the MBN business resource and set up testing sessions next week with Mark Fix the bugs identified in testing Group testing sessions will be followed by the next couple of weeks Configure MDH survey-Done Training education users and set up- Not started -Melissa, Mary, Marlene, David and Mark
Health Licensing Boards (HLB)	Seperate Dev,QA,Stage,Prod			10/1/16	12/31/17	\$0.00	\$0.00	Yellow	<p>1 Ian Determine Server locations and DFS paths 4 9/30 Designing overall structure of share and DFS paths. I will design and document this. Ian Configure locations and DFS 2 10/4 Based on design. Including creation of any AD groups that may be necessary. Ian Determine order of boards to move 1 10/4 Ian Update shortcuts 8 Will require testing of Group Policy with each board to verify that an update is possible after deployment of new location. Ian Test with one board 4 Based on determined order Ian Deployment one board at a time (inform Lynmark and the boards) 20 10/17 11/7/2016 Based on determined order</p>
Health Licensing Boards (HLB)	Server 2008 Migrations	These applications will need to be migrated to newer servers and the old servers will need to be retired within the next 3.5 years (before 1/14/2020). There may be two costs associated with migrating applications, one guaranteed cost is that we will need to bring online the new server(s) for the application (likely temporarily doubling the cost on a per-server basis while test and migration take place), the other potential cost is that the vendor supporting the application (GL Solutions, Mark Stensgard, etc.) might need to do work on it to resolve any issues before, during and after migration.		1/1/16	12/31/17	\$0.00	\$0.00	Green	<p>Status update 2/3/2017: Its a ongoing project . We will keep track as we migrate for different applications. Here is a document showing the board applications which are hosted on Windows Server 2008. These applications will need to be migrated to newer servers and the old servers will need to be retired within the next 3.5 years (before 1/14/2020). There may be two costs associated with migrating applications, one guaranteed cost is that we will need to bring online the new server(s) for the application (likely temporarily doubling the cost on a per-server basis while test and migration take place), the other potential cost is that the vendor supporting the application (GL Solutions, Mark Stensgard, etc.) might need to do work on it to resolve any issues before, during and after migration. Boards affected: - Barbers o Resolvedby: Upcoming ALIMS Migration - Behavioral Health and Therapy o Resolvedby: Upcoming ALIMS Migration - Cosmetology - Dentistry - EMSRB - HPSP o Resolvedby: internal staff migrating database - Medical Practice o Resolvedby: Upcoming ALIMS Migration - Pharmacy o FYI- Pharmacy is looking to upgrade to GL Suite V6, more info to come. - Psychology - Social Work o Resolvedby: ALIMS migration (if all data is migrated properly)</p>
Health Licensing Boards (HLB)	Social Work - ALIMS elicense system	New e-license system		12/1/14	12/5/16	\$261,000.00	\$0.00	Green	<p>Here is a document showing the board applications which are hosted on Windows Server 2008. These applications will need to be migrated to newer servers and the old servers will need to be retired within the next 3.5 years (before 1/14/2020). There may be two costs associated with migrating applications, one guaranteed cost is that we will need to bring online the new server(s) for the application (likely temporarily doubling the cost on a per-server basis while test and migration take place), the other potential cost is that the vendor supporting the application (GL Solutions, Mark Stensgard, etc.) might need to do work on it to resolve any issues before, during and after migration. Boards affected: - Barbers o Resolvedby: Upcoming ALIMS Migration - Behavioral Health and Therapy o Resolvedby: Upcoming ALIMS Migration - Cosmetology - Dentistry - EMSRB - HPSP o Resolvedby: internal staff migrating database - Medical Practice o Resolvedby: Upcoming ALIMS Migration - Pharmacy o FYI- Pharmacy is looking to upgrade to GL Suite V6, more info to come. - Psychology - Social Work o Resolvedby: ALIMS migration (if all data is migrated properly) You had asked for some items to expect as upcoming costs; these are some items to expect. I don't have the specific cost for each board for the support from their application vendors. We can approximate the cost for each server's replacement, but that hasn't yet been done.</p>
Higher Ed (OHE)	P20W 2018	Enhancements to P20W Data Loading, Linking, Warehouse, Tools & Processes for FY18	Yes	7/5/17	4/3/20	\$554,588.00	\$0.00	Green	<p>Reviewed P20W project tasks for FY18 with stakeholders and verified project priorities and schedules. The deadline for receiving sample data files and schema for new data sources or schema changes was 7/15. Preliminary work has begun on loading some new data sources for the Fall 2017 data release.</p>

Statewide IT Project Portfolio

Agency(s)	Project Name	Project Objectives & Description	New since previous report*	Start Date	Finish Date	Est. Budget	IT Support and Maintenance Cost (annual)	Project Overall	PM Executive Commentary
Human Rights	MDHR OnBase System Enhancement	Modify existing mission critical application to include automation of changes to processes as mandated by the legislature.		8/25/14	12/29/17	\$259,900.00	\$46,782.00	Green	MDHR: OnBase enhancements: Contract has been amended for time and anticipate project completing in December 2017. MDHR prioritized the Compliance Audit Process in milestone 4 which the vendor is currently working on. Will be testing the Workforce Audit and Streamlined Cert processes in September and October. Planning to complete the milestones from the original project amount of \$188K in the 1st quarter of FY18. Anticipate the modifications from the \$71,400 to be done in the 2nd Quarter of FY18. Odyssey Fund Accounting Original amount in FY13 was \$188,500. In FY15 \$71,400 was added for making changes related to WESA. The \$71,400 was added to the \$188K for a total of \$259,900 \$216,500 remain. Total Project Budget \$259,900 Funding Source(s) \$259,900 Odyssey (MDHR) In June 2015 the 1st milestone from the \$188,500 deliverables was completed. \$22,050 was paid leaving \$237,850. In January 2016 part of the 2nd milestone was completed. \$21,700 was paid leaving \$216,150.
Human Services (DHS)	2017 FFS Inpatient Hospital Rates Rebasing 2	Purchasing & Service Delivery (PSD) is required by state statute to rebase Fee For Service (FFS) inpatient hospital rates every two years. The next scheduled rebase is scheduled to go into effect July 1, 2017.	Yes	7/6/17	10/13/17	\$19,340.13	\$3,481.22	Green	The project team reviewed a high level test plan on Wednesday 9/6/17. The BA will make available a new test plan with test cases by the EOD, Tuesday, 9/12/17. A request for approval will then be made to the Business Unit. The delay in having a test plan developed by now has created the potential for schedule slip. I am logging testing as a new project issue and will work on a plan to correct this.
Human Services (DHS)	APEX Incident Reporting Changes	Update incident reporting system for increased functionality.	Yes	8/21/17		\$0.00	\$0.00	Green	This work is in initiation stage.
Human Services (DHS)	Avatar Seventh Environment	To purchase and install a 7th environment for Avatar to be used by our vendor when they are developing new functionalities and/or updates	Yes	8/7/17		\$0.00	\$0.00	Gray	The Avatar 7th Environment project is in the initiation phase. DCT signed the 7th Environment Netsmart SOW in August and is working on the Netsmart contract amendment for project funding. After the contract amendment is approved the MN / NTST project team will begin with charter and scope requirements for the environment. The environment is expected to be similar to UAT B and could have a potential long term use for QA, but short term will allow another project environment for multiple tracks for project work between MN and NTST teams. The project timeline after the contract amendment is passed is expected to take approx. 4 months.
Human Services (DHS)	Bypassing of prohibiting edits for ADAP HIV/AIDS RELG spans in MMIS	Recent changes due to eligibility interfaces from METS have negatively impacted ADAP/HIV's ability to enter/update HH spans on RELG. Previously, inhibiting edits for non-HH spans were bypassed for security group (DZ00). ADAP needs this editing bypass to also work in relation to METS-based eligibility.	Yes	8/3/17		\$0.00	\$0.00	Gray	Work is in initiation stage, new project manager assigned to project.
Human Services (DHS)	Carrier Integration - 2018 Passive Renewals Automannual	Passive Renewals: The process of enrolling a matched Insurance Assistance or Unassisted Qualified Health Plan enrollee into a new plan for Next Year.	Yes	7/25/17		\$0.00	\$0.00	Green	Planning is in progress.
Human Services (DHS)	CBS/MSOCS SRE site moving	The Straight River Enterprises (SRE) site will be moving to a new site in Owatonna on a date TBD.	Yes	8/7/17		\$0.00	\$0.00	Green	Project in initiation - cost estimates will be added later in the project Submitted network support request 521466 via MNIT Mall to have them check ISP providers. New Site Address: 1880 Austin Road Owatonna, MN 55060
Human Services (DHS)	Child Care & Development Fund (CCDF) Consumer Education Website	To ensure compliance with new Federal Requirements for the CCDF Consumer Education Website, data fields in existing interfaces/data feeds need to be updated: LIS To Develop (ParentAwareFlatFile.txt) and LIS to MEC2 (Licensing Interface Batch Process).	Yes	7/3/17		\$0.00	\$0.00	Green	This work is in initiation stage as business, MNIT, and vendor work out initial timeline for work needed by initial rollout. Project manager being requested for remaining work.
Human Services (DHS)	Defects Orphans 17.4	Work on METS defects for the 17.4 release.	Yes	8/18/17	1/19/18	\$0.00	\$0.00	Green	Major Milestones: Project is in Planning stage Issues: Risks: Get to Green: Needs from Leadership:
Human Services (DHS)	Dietary Software	Replace the dietary software in use at Forensics. Purchase Computriton a stand alone module that can link to Avatar. St. Peter Forensics requirements are attached to work order WO000000372105 The SOW was reviewed by MN.IT Waiting for invoice from NTST regarding how the professional service hours will be handled	Yes	8/7/17		\$0.00	\$0.00	Green	Project in initiation - cost estimates will be added later in the project Being worked on as part of the Standardize Implementation of Avatar project (J48JLU5T).
Human Services (DHS)	Effective Dates	Short Description: This project will implement the functionality needed to enter the actual received and effective dates when a change in circumstance is reported. Objectives: Implement the necessary functionality to eliminate the current work-around workers must use to determine effective dates when processing a change Ensure accurate eligibility and coverage for current and/or prior certification periods	Yes	8/21/17	1/31/18	\$0.00	\$0.00	Gray	Effective Dates Project is in Initiation Stage. This project will implement the functionality needed to enter the actual received and effective dates when a change in circumstance is reported. It will be done in phases. Below is Phase One with two main objectives. 1. Policy Alignment(primary owners: Business,BAs, PM): A. Seek opportunities to align effective dates policy where flexibility in federal regulations allow such alignment B. Align language and formatting across businesses so all business partners and case workers have a shared understanding of policy within and across programs 2. Standard Program Transition Rules/Requirements (primary owners: Business, BAs, PM): A. Complete requirements for eligibility and coverage effective date rules for standard program transitions (MA > MCRE, MCRE > MA, MA+> MA-, QHP > MA etc.).
Human Services (DHS)	Evidence Tracking	To obtain a bar coding system to track evidence obtained by the Office of Special Investigations Meetings are being held to redefine the scope of the project	Yes	7/17/17		\$0.00	\$0.00	Green	Project in initiation - cost estimates will be added later in the project Meeting held on 8/7/2017. Group agreed that they want the information accessible across MSOP locations rather than as standalone workstations. Project manager has been requested. Business is working on submitting architecture diagram.
Human Services (DHS)	IV-D Case Flag Update	Complete preliminary work toward the ultimate goal of creating an integration/interface between the court's case management system (MNCIS) and the MN Department of Human Services (DHS) Child Support Division (CSD) case management system (PRISM). PRISM would pass to MNCIS updates on when a case becomes a IV-D case and when it stops being a IV-D case.	Yes	7/3/17		\$12,376.00	\$0.00	Gray	Project is planning stage; funding details may be refined as more work is defined. There will not be a need for a Project Manager for this project. A BA and Developer have been identified to spend minimal time commitment to complete the DHS-portion of this project. Courts are providing the project manager.
Human Services (DHS)	New CABHS facility	Design and build new CABHS facility. RFP for design is due 9/5. Hope to award the design contractor by 10/1.	Yes	8/1/17		\$0.00	\$0.00	Green	Project in initiation - cost estimates will be added later in the project RFP out for architecture firm. Needs to be approved by State Architecture Board.
Human Services (DHS)	Notices 17.4	The Winter release of notices will fix a few IA to uQHP eligibility issues and a couple other minor fixes.	Yes	7/3/17	12/15/17	\$267,548.91	\$48,158.80	Yellow	OVERALL HEALTH: Yellow. MAJOR MILESTONES: Project remains in Yellow status, because Requirements are not yet approved, but expect them to be Monday 9/11. Design and development work has started and design reviews will be conducted in the next period. REQUIREMENTS: In process - Close to being complete and approved DESIGNS: In process (IBM) - ready for review EXECUTION: Development has begun ISSUES and RISKS: BE GREEN PLAN: Finalize requirements (1 defect remains to be approved). NOTE: Development teams have determined the late requirements will NOT impact their ability to deliver on schedule NEEDS FOR LEADERSHIP: None

Statewide IT Project Portfolio

Agency(s)	Project Name	Project Objectives & Description	New since previous report*	Start Date	Finish Date	Est. Budget	IT Support and Maintenance Cost (annual)	Project Overall	PM Executive Commentary
Human Services (DHS)	Order Connect/Care Connect (ePrescribe)	Implement Avatar component to convert paper prescriptions to electronic; send orders to outside retail pharmacies. Dan S. is working with a group of staff to implement this system.	Yes	8/7/17		\$0.00	\$0.00	Gray	BA and PM requested; waiting to see what resources are available.
Human Services (DHS)	RFP For Automated Dispensing Machines	To put together a RFP and review process for automated dispensing machines.	Yes	8/7/17		\$0.00	\$0.00	Green	Project in initiation - cost estimates will be added later in the project Business is leading effort to try to get RFP process completed by the end of the 2017. Reviews are ongoing. Score of 78. Created from WO0000000434253
Human Services (DHS)	SMRT Phase 2 (E&E)	Allow providers to upload documentation needed for the SMRT determination directly online.	Yes	7/10/17		\$0.00	\$0.00	Green	The SMRT Phase 2 project is currently in the Initiation phase. Part of the ISDS Roadmap The State Medical Review Team determines whether a client has a disability according to Social Security guidelines. A cornerstone of the modernization initiative, the following are the SMRT Phase 2 goals and objectives. Objective 1. Implement SMRT process improvements. Objective 2. Introduce use of the provider portal with document upload capabilities and conduct a feasibility study. We now have an updated ISDS APD Roadmap and new quarterly scope objectives for the SMRT Phase 2 project. The project charter has been approved by the project sponsors, and has been added to the Gate Tracker. The project plan will be updated following the approval of the project charter. The SMRT Curam V7 update is scheduled to be deployed to production on 9/9/17, and the SMRT code base is now frozen for production changes until after the CIA project is complete. We are working to define software updates that do not require changes to the Curam code, including ETL work for ad hoc reports, design for the Provider Portal, and updates to the DataCap system for document indexing. Level of Efforts are not yet known, but will be added before the project enters the Execution phase.
Human Services (DHS)	SSIS Transfer of Duties to Business	In 2011 the Minnesota Legislature created a single, consolidated IT department to support state agencies. During this process all IT positions in DHS were identified and moved to MNIT. However, some positions in the SSIS program included a combination of business and IT duties. These positions were moved to MNIT unchanged. As a result, some business duties are currently being performed by MNIT staff along with their IT duties. The purpose of this project is to separate SSIS business duties from IT duties, and to transfer the business duties from MNIT to DHS.	Yes	7/24/17		\$0.00	\$0.00	Gray	This project does not require time-tracking since we are initiation, and there is an ongoing cost of zero. Charter has been updated to incorporate comments. Additional scope has been identified and will be discussed with DHS leadership the week of 9/14/17. Once a decision has been made regarding the additional scope, the team will meet once again to finalize the charter. A BA has been assigned to this project and is learning about the project. Some cube space has been identified, and position requests are in the process of being submitted to HR. Discussions on cube space continue for positions on the DHS side. Tasks are being identified for the project.
Human Services (DHS)	Update forms DHS-3863 and DHS-3863A	DHS-3863 (County MFIP BSA) and DHS 3863A (Tribe MFIP BSA) need to be updated for 2017-2018.	Yes	8/22/17		\$670.00	\$120.06	Green	Project is in planning status; MNIT working with business to gather requirements.
Human Services (DHS)	Update text on SNAP "Notice of Adverse Action"	Update notices as a result of corrective action 3 from FNS report dated Sept. 14, 2014 that indicates MN is out of compliance with SNAP federal regulations: In accordance with 7 CFR 273.7(f)(1)(ii) , the State must correct its NOAA to include the proposed period of disqualification, as well as inform the individual of their right to re-apply at the end of the disqualification period. In addition, the State must ensure that the household is advised of the action that can be taken to avoid the disqualification before the disqualification period begins.	Yes	8/3/17		\$0.00	\$0.00	Gray	Project is in initiation status. Cost estimates will be added as work is scoped. Business working to determine which notices/language needs to be updated and which issues are caused by worker error and which are caused by set-up.
Human Services (DHS)	Urban Indian Health Board Waiver	Allow American Indians that receive services from the Urban Indian Health Board (clinic) to receive MA using an expedited application process. The Urban Indian Health Board would receive 100% federal match for services provided.	Yes	8/2/17		\$0.00	\$0.00	Gray	Project is in initiation status. Cost estimates to be provided as work is further defined.
Human Services (DHS)	1095-A	This (Operations) project group includes all 1095-A related projects. They include 2014, 2015, 2016 and 2017 monthly file submissions, 2016 and 2017 Corrections and VOIDS, 1095-A template and cover letter, pseudo prod trial runs		1/5/16	12/31/18	\$0.00	\$0.00	Green	Overall health of the project: Green Major milestones passed and/or coming: Continuing to send 2016 auto manual 1095-A corrections to the IOC. The quantity of corrections has gone down significantly - it is typically in the low single digits per week. Due to the low quantity of corrections for 2016, MNSure decided to skip the 2016 September monthly file. The 2017 September monthly file will be submitted by the 9/15 deadline - for this submission, the files have been generated and UAT testing is in progress. For the Oct 2017 monthly file, more accurate SLCSP data (from the Enrollment Caps, Phase 1 project) will be submitted by the 10/15 deadline. Current issues (right now) and risks (potential) in the next couple weeks: Issues: None. Risks: None Get to/stay green plan: Schedule: On schedule Needs from leadership: None
Human Services (DHS)	1095-B	Submit electronic files of 1095-B forms to the IRS. Submit the 1094-B Health Coverage Information Return to the IRS. Send/resend corrected forms to recipients. Enable creation of internal reports for audit trail purposes.		4/21/15	5/1/18	\$0.00	\$0.00	Red	1. Overall health of the project: Red 2. Major milestones passed and/or coming: Testing and code fixes for the 2016 1095-B XML corrections is still continuing. One more round of code fixes was completed this week. Testing showed that we still have 6 JIRA defects that need to be fixed before corrections can be sent out. Engaging Development Team Resource Management to determine remaining work and to expedite code completion. We also have a new issue with resources - our only BA resource has been reassigned to the MMIS interface project and will not be available longer term. We worked with another BA Resource Manager who assigned a new BA to continue the work. The transition time is being worked out. 3. Current issues (right now) and risks (potential) in the next couple weeks: Issues: RED status due to the additional time it is taking to complete code fixes and testing. Also, we have a resource issue that was discussed above under Section 2. Risks: If the code updates and the issue with the BA resource are not addressed soon, this has the potential to impact the tax year 2017 schedule. 4. Get to/stay green plan: Schedule. Send 2016 Correction XMLs to the IRS as soon as possible 5. Needs from leadership: Continued resource support to complete testing and to fix any open issues before file transmission. Continued support from BA Resource Managers for transitioning the BA testing to a new resource.
Human Services (DHS)	Access Recertification	Create process/tool to institute annual reviews to validate and recertify that all access privileges are still needed and authorized. Results of the review must be documented and unnecessary access privileges must be communicated to account administrators for removal.		6/15/16	7/31/18	\$0.00	\$0.00	Red	Status of project is red because of schedule. - Working on a plan to get to green. Still need to develop plan for getting data into the new tables. - SSAM team has met with DBA for three of the main systems to discuss setting up automatic runs of data. Need developer assigned to the project to replace one who left. - SSAM team is continuing to manually re-certify users for access to the systems.

Statewide IT Project Portfolio

Agency(s)	Project Name	Project Objectives & Description	New since previous report*	Start Date	Finish Date	Est. Budget	IT Support and Maintenance Cost (annual)	Project Overall	PM Executive Commentary
Human Services (DHS)	AEM Data Mgmt - File and Document Management Implementation (aka Adobe Enterprise Manager) (E&E)	MN.IT Services at the Department of Human Services has purchased Adobe Enterprise AEM Forms and AEM Forms Security and plans to create the environment to host this software, build out the services, and begin using this platform as an agency-wide service for eForms, document output management and data sharing.		1/9/17	4/31/17	\$0.00	\$0.00	Green	Building out sTst environment using AEM v 6.3. Two items remain to be configured. Then plan to update Dev to v6.3 and install aTST and Production environments. BHH pilot project is in development. Scheduled to move to QA when sTst environment is ready to support it. Continue work on design for the overall system architecture for the production environment. Architecture for interfaces to other systems to be built using standard access points that can be used by multiple systems. Seeking additional expert consultation to complete the configuration process.
Human Services (DHS)	AFCARS Reporting	Implementing Federal Regulation related to children in placement to better understand the issues that children face, before and while providing services.		1/1/17	3/31/20	\$0.00	\$0.00	Green	This project is progressing on schedule. Indian Child Welfare Act (ICWA) items have been enhanced to include MN Indian Family Preservation Act (MIFPA) items. This will be used to assist DHS in complying with new legislative requirements to monitor county agency compliance with both ICWA and MIFPA.
Human Services (DHS)	AMHD Statistics and Reporting	Develop a robust reporting system for three mental health reports with drill-down capability for program staff to look up services by provider. Program/service staff will be able to obtain aggregated data and client level data for their programs.		5/1/14		\$0.00	\$0.00	Gray	2 sets of reports are done. Third set of reports is being validated by business. Business validating what additional work and resources are needed.
Human Services (DHS)	Annual review of ward under public guardianship (DHS-5836)	Update form DHS-5836.		10/3/16		\$0.00	\$0.00	Green	Business analyst has handed off finalized documentation to MN.IT developer so that development can begin.
Human Services (DHS)	Anoka Personal Communications and Safety System	Implement a hospital communications system for Anoka AMRTC for person down and other safety issues.		3/15/17	12/22/17	\$0.00	\$0.00	Yellow	* Wireless Access Point (WAP) installation & cabling (power/voltage) bids came back from vendors; being reviewed * Network diagram updated; information used to set up VLAN's and VM Servers * Security reviewed ports & firewall needs * Status stays yellow due to schedule concerns; Vocera has tentative timetable to install early November, but initiates a travel ban mid-December. To make our implementation date, both AMRTC facility work and MN.IT infrastructure must be completed - to include validation, no later than November 3rd, if not sooner.
Human Services (DHS)	APS Person Centered Data Reporting Project	Minnesota's goal is a person-centered adult protection data reporting system. Current data for all LIA's is associated with the MAARC report of suspected maltreatment and the allegations contained in the report. A person-centered data reporting system will enhance data reporting by moving from data reporting on numbers of allegations and reports, separated by LIA, to outcomes for all vulnerable adults who are the subject of allegations of suspected maltreatment reported to the MAARC. Outcomes for this grant proposal will be outcome data on vulnerable adults for analysis to inform the development of policy, resource allocation, identification of risks of maltreatment and effective practices for remediation and preventing maltreatment of vulnerable adults. Objective: Outcome data for each vulnerable adult who is the subject of a reported allegation of suspected maltreatment in a MAARC report including: - Critical steps from report through investigation determination - Remediation for the vulnerable adult who was the subject of substantiated maltreatment - Characteristics of services and supports received by the vulnerable adult - Characteristics associated with alleged perpetrators of maltreatment - De-identified data on vulnerable adults subject to another report of suspected maltreatment following a prior substantiated report - Analysis of risks for maltreatment of a vulnerable adult - Identification of remediation strategies effective in preventing repeat maltreatment of a vulnerable adult - Case component data elements for vulnerable adult maltreatment available for submission to National Adult Maltreatment Reporting System (NAMRS) The product for this grant will be a public report, including data from all LIAs, which meets the objectives.		10/17/16		\$0.00	\$0.00	Green	Project team is gathering report requirements, creating data dictionary and building tables and views. Pilot for Licensing SSIS environment in progress. MDH is investigating use of SSIS. Development of Project Management Plan (PMP) in progress.
Human Services (DHS)	Architecture Planning and Application Security (MMIS Mod)	Complete an architectural design and implement security to migrate MMIS subsystems to the new server technology. A modernized MMIS must be constructed in a way that continues the transition towards service-oriented architecture while also taking an incremental migration approach. It will also be necessary to consider and plan for the interfaces between the existing system and the new server technology.		7/1/16	7/1/18	\$0.00	\$0.00	Red	The project is Red because of schedule. The project will remain red until a complete project schedule is defined and incorporated into the project management plan. Lack of an integration layer upgrade schedule is causing this delay. In order to get the project back to green, an high level integration timeline is being drafted. This timeline will be reviewed next week with the newly identified integration architect who will be leading the upgrade efforts. Once the review is complete the project management plan can be submitted. The PM and technical leads are continuing introductory meetings with the business leaders for each of the MMIS sub system areas. The business leaders are being asked to start thinking about modernization. Follow-up sessions will be setup to capture their vision of a modernized MMIS. The Alfresco content management consulting engagement is set for September 19 -21. The purpose of this engagement is for sizing, and laying out integration and configuration plans for the content management system.
Human Services (DHS)	Audio Recording for Appeals	Implement a new witness audio recording solution (software/hardware package) that will provide convenient, uniform, and secure audio recording and transcription.		5/9/16	4/30/18	\$0.00	\$0.00	Green	Telecom is working on implementing/configuring Calabrio for Appeals and working through what should be recorded.
Human Services (DHS)	Automate Veracode scanning and reporting process	This project is an attempt to integrate Veracode, our static code scanning tool, with various in-house software development tools such as IBM RTC, JIRA, in use in our our environment(s).		5/4/16	1/2/18	\$0.00	\$0.00	Green	Veracode scanning is taking place, but it has not been automated into builds yet.
Human Services (DHS)	Behavioral Health Homes	A Health Home is a Medicaid State Plan Option under Section 2703 of the Affordable Care Act (ACA) for the enhanced integration and coordination of primary, acute, behavioral health (mental health and substance abuse) and long-term services and supports for persons across the lifespan with chronic illness. This is an opportunity to build a person-centered system of care that achieves improved health outcomes for individuals as well as better services and value for State Medicaid programs.		9/23/16	10/1/17	\$0.00	\$0.00	Red	Project is Red due to project schedule. Submitted a Change Request to synch project timelines with the AEM Project Application Form - 95% Complete Data Dictionary - Complete BRD - Complete AEM Environment - Project holding for the next 2-4 months while the AEM Project (an ISDS Project) completes and creates additional programming, testing and production environments. Get to Green - Complete Change Request and continue to monitor AEM Project.
Human Services (DHS)	Benefits Information Portal	The project is to create a new external facing system Adoptive Parent Portal that will integrate with Central Security services to ensure that the users are correctly authenticated and what permissions they have within the system. The portal also integrates with the Adoptions System to save the submitted documents and reimbursement requests. In turn the Adoptions System is working for automated workflows and will continue to work with SWIFT and MMB to submit payment requests.			10/31/17	\$0.00	\$0.00	Green	Continuing progress on random auditing/communication and completed fiscal year crossover testing. Moved tasks to the 17.4 release.

Statewide IT Project Portfolio

Agency(s)	Project Name	Project Objectives & Description	New since previous report*	Start Date	Finish Date	Est. Budget	IT Support and Maintenance Cost (annual)	Project Overall	PM Executive Commentary
Human Services (DHS)	Business Intelligence, Reporting, Data Analytics (E&E)	Description & Objectives This is one of the projects defined under the Data Management program. This project encompasses defining, developing and ultimately implementing the people, processes and any modifications to the BI tool set. This is in support for providing high quality information (ad-hoc and pre-defined), data analyses, tools and data analytics methodologies and support to enable evidence based decision making. In addition, this project will support the movement toward user self-service. If necessary, this will include implementing BI tools required on the Roadmap. Objective 1: Define, obtain approval and publish the DHS BI, reporting and data analytics Self-Service Roadmap model detailing the transition away from a Support model and to self-service. Objective 2: Define, test, obtain approval on a process which provides an up to date list of reports which are generated using data from the Data Warehouse. Objective 3: Define, test, obtain approval on a process which provides an up to date list of tables that are accessed within the Data warehouse. Objective 4: Define, obtain approval and publish the Enterprise BI Tools Roadmap detailing the transition/migration of the BI tools Objective 5: Once the BI Tools Roadmap has been approved, define and implement processes to ensure the BI tool usage is enforced: Includes processes to review how to file exceptions to the BI Tool offering. Objective 6: Reduce the cycle time for a BI tool to be evaluated and added to the BI tool offering. Objective 7: Define, obtain approval and implement a BI Portal to be used by BI stakeholders to access current reports/data sets and/or request new data sets and/or reports. Objective 8: Define, obtain approval and if necessary, implement or modify Business Views/Semantic Layers in support of the business requirements and self-service. Objective 9: For the reporting which will continue to be developed by the BI Reporting team, using requirements, build, test and move to production the reports required by each of the programs moving on to the Curam platform. Objective 10: Establish and if necessary, implement appropriate roles and corresponding processes within DHS and MNIT to support the BI services offering; Roles should be consolidated as appropriate. Objective 11: Establish communication processes to ensure there is ongoing communication to appropriate individuals when BI tools and/or processes are updated/modified. Objective 12: Define, obtain approval and implement a comprehensive BI Training/education program which encompasses the ODS, Data Warehouse training requirements. Objective 13: Define, obtain approval and implement a performance management model to periodically assess the overall performance of the BI services		9/12/16	12/31/20	\$0.00	\$0.00	Green	This project is one of the projects defined under the Data Management program. This project includes: 1. Defining Self service Interviewed and compiled the many different ways that a Business User and/or County will interact today and tomorrow with the BI environment; Completed the Track on time; 2. Establishing the BI tool set standards and obtaining approval from the appropriate governing bodies 3. Implement any BI tool required for building out the future state BI tool road map Tableau: Implemented Tableau Server April 2017; Co-terminated MPCA, MDE and DHS licenses to move forward with centralized software asset management; QA testing of Release 10.3 is underway and implementation is expected by October 2017. Secure County Access to BI Tools: This project has a hard dependency on the Security Identity Access Management (IAM) implementation which has been delayed and the Secure County Access project implementation will move from Jan 2018 to at least April 2018. Awaiting final requirements to determine the level of effort. 4. Define and build/modify the required Semantic layer in support of Self Service This track hasn't started at this time. 5. Build, test and implement any reports required for the DHS system. The BI Reporting Team continues to work with the various system implementations to provide reports as needed 6. Establish a Business Intelligence Competency Center (BICC) Documented the draft of the BI Onboarding process and presented it to the new Business Sponsor. Defined new BI roles and awaiting final funding decisions. 7. Define and compile list of critical business reports/views/custom applications Business Areas have begun populating the repository with their critical reports/views/custom applications. This team is working with the Business Areas and Counties to address any questions.
Human Services (DHS)	Carrier Integration: 834 EDI	The objective of the 834 EDI Project is to implement an ongoing 834 EDI data exchange for both QHP & QDP coverage elections received from the MNSure system (ESOR). The 834 EDI transaction set represents a Benefit Enrollment and Maintenance artifact. It is used by employers, as well as unions, government agencies or insurance agencies, to enroll members in a healthcare benefit plan. The 834 has been specified by HIPAA 5010 standards for the electronic exchange of member enrollment information, including benefits, plan subscription and enrolled demographic information. The 834 transaction may be used for any of the following functions relative to health plans: - New enrollments - Changes in a member's enrollment - Reinstatement of a member's enrollment - Disenrollment of members (i.e., termination of plan membership) The information submitted by the MNSure, to healthcare payer organizations who are responsible for payment of health claims and administering insurance and/or benefits. This may include insurance companies, healthcare professional organizations such as HMOs or PPOs, government agencies such as Medicare and Medicaid. A typical 834 document may include the following information: - Subscriber name and identification - Plan network identification - Subscriber eligibility and/or benefit information - Product/service identification		2/13/17	9/17/17	\$0.00	\$0.00	Green	Overall Health of the Project: Green Major Milestones Passed and/or Coming: Code for Reason Codes and Maintenance Effective Dates was completed by QA in STST1 and the code was promoted to ATST on 9/5/17. MNIT BA testing for Carrier related scenarios is 90% completed. MNSure BA testing is in progress. A blocker defect (JIRA 11901) was discovered in ATST UAT testing. This exact scenario was not tested in STST1 initially, but was confirmed this week to be an issue in STST1 as well. PL/SOL code updates were completed on 9/8 and the code was promoted to STST1 for testing. After STST1 testing is completed, the updated code will be promoted to ATST for conformation. Current Issues and Risks in the near future: Issues: None. Risks: None Get to/stay Green Plan: On track for release 17.3.1 Needs from Leadership: None
Human Services (DHS)	Carrier Integration: Enrollment Caps - 1095-A Reporting	MNSure Business must report to the IRS and CMS the premium amount of the Second lowest cost silver plan (SLCSP) used to calculate an enrollee's Advanced Premium Tax Credit (APTC) payments at the time of enrollment, and throughout the 2017 plan year. MNSure also needs support for SLCSP for providing the Premium Tax Credit (PTC) to the consumer as required by the IRS. MNSure must report via the 1095-A the premium amount of the SLCSP used to calculate an enrollee's APTC payments. The complexity is in identifying the SLCSP value MNSure used to calculate at any given point in time, the enrollee's APTC and/or PTC in light of enrollment caps, for online and manual enrollments for Plan Year 2017.		3/1/17	9/18/17	\$0.00	\$0.00	Green	Overall health of the project: Green Major milestones passed and/or coming: STST1 testing was completed on 9/2/17. The code was deployed to pseudo prod for UAT testing on 9/6/17 - note that the reason for deploying the code to pseudo prod is because of availability of data for testing. Data is not readily available in ATST and it will take a long time for creating the data and testing. The team is preparing for UAT testing in pseudo prod, for online, manual and mixed case enrollments. There are 18 scenarios to execute for UAT. We are still on track for the 17.3.1 production deployment on 9/17/17. Current issues (right now) and risks (potential) in the next couple weeks: Issues: None. Risks: None Get to/stay green plan: Schedule: On track. Needs from leadership: None
Human Services (DHS)	CBS Vadnais Heights Office Expansion	The CBS Administration office space will be expanding to the upstairs. The design is still in process		2/24/17		\$0.00	\$0.00	Green	MNIT has done an initial review of the site. Business has finalized plans and is working with landlord. Next steps is to get a square foot cost proposal and sign a lease. This will probably happen in the next month. Additional MNIT help not needed yet.

Statewide IT Project Portfolio

Agency(s)	Project Name	Project Objectives & Description	New since previous report*	Start Date	Finish Date	Est. Budget	IT Support and Maintenance Cost (annual)	Project Overall	PM Executive Commentary
Human Services (DHS)	CC Lead Agency Review	This project will provide a streamlined, automated, cost-effective process to support Lead Agency Review audit pre-visit, on-site and post-visit activities. The process will provide mechanisms for the audit team to receive required case data from lead agencies prior to arriving onsite. This will allow the Lead Agency Review (LAR) team to perform their analysis in DHS offices prior to a site visit instead of at the lead agency offices. The on-site time can then be spent discussing audit results and remediation recommendations. Depending upon the audit findings, the LAR team can arrange to bring resources to the site visits to provide consultation regarding remediation actions. The LAR team will not require in-depth knowledge of networks and databases to successfully conduct an audit, or will the team be required to travel to a Lead Agency with excessive IT hardware when conducting a review. Systems used in support of the process will be secure and reliable. Elaborate processes will not be required to ensure data integrity. The project's objectives are: Automate pre-visit data preparation processes Eliminate need for complicated IT infrastructure setup at Lead Agency reviews Provide remote access to systems and data required to conduct an audit Minimize on-site and post-visit manual data processes Ensure data integrity Provide a process that can be supported by state resources with minimal IT intervention		11/2/15		\$0.00	\$0.00	Gray	Project is in Initiation stage. Charter revisions recommended by the Gate Tracker review team have been made. The updated charter has been posted to the Gate Tracker. Creation of planning stage documentation continues.
Human Services (DHS)	Certified Community Behavioral Health Clinics (CCBHCs)	CCBHC will improve the way Minnesotans access mental health and addiction treatment by creating a model of community clinics providing comprehensive, coordinated and integrated care to children and adults with complex mental and chemical health conditions. This high level of care coordination and partnerships between providers, social services agencies, counties and other key stakeholders should increase the likelihood that care will be received before a person enters into crisis, lessening the burden on emergency rooms, law enforcement and families. The demonstration program will improve access to behavioral health services for Medicaid and CHIP beneficiaries, and will help individuals with mental and substance use disorders obtain the health care they need to maintain their health and well-being.		10/22/15	11/17/17	\$0.00	\$0.00	Green	Project remains Green The work within the original scope is complete. We are in a warranty phase for this work, but there are three change requests in progress which will extend the date. The first change is to create a report in MN-ITS. The original requirements were not correct, missing that the data check would be automated by MNIT. This change request is with the sponsor and waiting approval. It will not extend the date by more than 10% so it will not need PMT approval. A second change request is also in progress. This is to put a more formalized validation of the work the Data Warehouse completed to send Medicaid data to Mercer. PM is meeting with QA to get estimates on Monday and will finalize change request after that. This may extend our timeline enough to need PMT approval. A third change request may be needed to pay quality bonus payments to the clinics. An initial meeting is scheduled to discuss the scope of the work and what MNIT solutions may be needed.
Human Services (DHS)	Child Care Assistance Program -- Federally required changes	Make changes in systems to align with the reauthorized (November 2014) federal Child Care and Development Block Grant (CCDBG) which partially financially supports the Child Care Assistance Program (CCAP).		2/24/17	9/30/18	\$0.00	\$0.00	Green	The Child Care Assistance Program (CCAP) helps families pay for child care. CCAP services approximately 16,000 families and 30,000 children each month. In November 19, 2014, President Obama signed the Child Care and Development Block Grant Act of 2014 into law. The Child Care and Development Block Grant (CCDBG) of 2014 updated the Child Care and Development Fund program, also known as the CCDF, and created new requirements for all states. Currently the MN Legislature has broken the required changes into twenty-two (22) elements, eighteen (18) of which relate to CCAP. The current project has approved and will implement ten (10) elements. Proposed legislation includes effective dates through July 31, 2018; completion by these dates positions the State of MN to comply with waiver extensions.
Human Services (DHS)	Child Protection Task Force and Legislatively Mandated Changes	This project is to coordinate implementation of the SSIS system work that comes back from the policy workgroups formed as part of the Child Protection Task Force and from Child Protection-related statutory changes that occurred during the 2015 legislative session.		1/2/16	5/31/18	\$750,000.00	\$0.00	Green	Major effort re: screening and determinations at allegation detail level, plus screening process documentation and new user interface completed and will be released statewide 9/6/2017.
Human Services (DHS)	Client Funds Manager	DCT Client Banking Application Upgrade		12/4/15	3/30/18	\$0.00	\$0.00	Green	LOE New Enhancements/Fixes: The list of change requests from DCT has been sent for an LOE to be developed from Netsmart. The LOE includes 3 enhancements. 2 Field Changes w/CFMS fields and 1 programming effort for Check Reconciliation screen. LOE is with NTST for SOW. SOW went back for some rework at Netsmart, PM's at Netsmart are reviewing LOE and will be send to MN the week of 9/11. Bank Printers DCT tested the new banking printers @ MSOP and tested good on the check report / check printing. Anoka's new bank printer was installed this week. Once Anoka passes prod release we will schedule the same for St Peter if check printing is stable. Moose Lake, Anoka, St Peter will all be on the same equipment for printing checks. Each bank will still have its own check stock, but this will eliminate printing issues due to different printer drivers and printers at each site. Canteen Update: The MN team continues development for the canteen interface. No known issues with the current progress of development. Team is on schedule with the development of the interface between DHS and DOC. MN team has requested the CFMS Update for web services @ NTST be moved to the production environment. The update will need to go thru QA before being released to production. Project Watch Items: Interest Posting April (Forensics), Forensic Unit Cash Order form Interest Posting: MN.IT / NTST continue to work on a file import process to utilize a file import. Issue discovered with NTST file import process is with development @ NTST to get a fix in place. Cannot use file import process until error in posting of values < .10 gets fixed. ETA Dev to QA @ NTST 9/13/17. Unit Cash Order Form Issue: MN.IT received confirmation from DCT that Forensics is no longer using the form. Forensics backed out of production form use and will be reviewed after MSOP go live for changed in Phase IV of the CFMS project. Phase IV of the CFMS project will go through a full project phase of initiation, planning, execution, and close. The Phase will begin after the warranty period for MSOP go live is satisfied.
Human Services (DHS)	Cobol Code Analyzer (MMIS Mod) Vendor Selection RFP /Procurement	Minnesota's MMIS is comprised of over 28 million lines of Common Business-Oriented Language (COBOL) code. We will search for a COTS product/software that can assist in identifying and documenting business rules from COBOL source code. Look at possibility that it can also be used to convert some of the less complex pieces of the COBOL code, as well as identify 'dead code' which is no longer being used.		9/1/16	5/31/18	\$0.00	\$0.00	Green	Overall Status : GREEN Stage : Request for proposal (RFP) - Vendor services procurement • Vendor evaluation completed and identified the best vendor by scoring • Notification of Intent sent to the vendor to enter into contractnegotiation • Initiation of contract document - inprogress
Human Services (DHS)	Compulsive Gambling Program Service Forms	Create three externally facing forms that can securely collect data related and run reports as well as a method for storing these forms along with other existing forms.		11/12/14	10/15/17	\$0.00	\$0.00	Green	MNIT has completed testing and has sent to business for final review and test.

Statewide IT Project Portfolio

Agency(s)	Project Name	Project Objectives & Description	New since previous report*	Start Date	Finish Date	Est. Budget	IT Support and Maintenance Cost (annual)	Project Overall	PM Executive Commentary
Human Services (DHS)	Continuum of Care Pilot Projects	Per 254B.14, the Alcohol & Drug Abuse Division is charged with creating a way for CD programs to bill for additional services that are responsive to the chronic nature of substance use disorder. As part of the project there will be 3 counties participating in this pilot. All clients who reside in 1 of the pilot counties will participate in the pilot when in need of CD services. Clients will go to the provider for assessment & placement vs the County Social Services Agency to enable more direct access to the care needed. That provider will do the assessment & either treat the client or refer to a more appropriate placement. Regardless the initial provider becomes the primary contact for the client throughout the rest of the treatment & maintenance for their disorder. Providers will not be reimbursed for Care Coordination, Recovery Support, Assessment & Tele-health Services. The funding for all treatment services covered by Medicaid will be paid by MA & those not covered by MA will be paid under major program OO & with all State dollars. Due to the shift in funding streams & ACA changes need to establish a way to authorize the services paid by major program OO & allow direct billing to MA for the balance. MCO contract negotiations are happening currently and the State needs to implement the room & board payment portion on 7/1/14. The 1st step is to allow service authorization of services like room & board, cared coordination, recovery support & assessments to be authorized on a service agreement to create the OO span in MMIS Recipient file. Then we need to allow the claim to be able to go through MMIS & pay out of correct fund.		2/11/14	9/15/17	\$0.00	\$0.00	Red	CoC Pilot Project is Red due to schedule. Resources becoming available again after the implementation and warranty period of CCBHC. A Project Change Request with revised schedule will be submitted for approval to get to green. An issue with current processing limitations is affecting the progress on the CoC Pilot. Changes to MMIS Claims processing are held up until a decision is released from ADAD management on how the CoC Pilot should handle Modifiers for Residential Treatments. A delay of at least a month is expected. The first CCBHC Non-Residential Treatment Claim successfully made it through MMIS Claims processing, this process is shared by the CoC Pilot. The initial estimate to complete the CoC Pilot after the CCBHC implementation and warranty period was four to five weeks. Due to the wait for the ADAD policy decision, the MMIS Claims development will not start and that time will be extended. Other pending developments will work as time allows and should complete in the allotted time. Screen changes to display contents of the Treatment records from the Mainframe DB2 table were delayed due to questions on combinations of Modifiers.
Human Services (DHS)	Convert Telligen data	Documentation submitted to Telligen (the former medical review agent) needs to be converted to FileNet. This is recipient medical records that were used in making decisions about prior authorization of health services.		10/19/15	10/31/17	\$0.00	\$0.00	Green	Three files have been received. Files are being worked on as time is available.
Human Services (DHS)	Cost Sharing Changes	This project is driven by legislation which calls for changes to Medical Assistance (MA) cost sharing requirements. There are two major components: exemption changes from American Indians and Alaska Natives and changes related to the 5% monthly cost sharing limit. CMS requires implementation of the American Indian/Alaska Native exemption changes by October 1, 2016 and 5% monthly cost sharing limit by January 1, 2017. Systems, procedures and artifacts will be updated to: Ensure American Indians and Alaska Natives in MA who meet the federal requirements to be exempt from cost sharing are exempt from cost sharing. Ensure Managed Care organizations are notified of American Indian /Alaska Native MA and MinnesotaCare enrollees who meet the requirements to be exempt from cost sharing, in their respective programs. Ensure all MA enrollees have a maximum monthly co-pay amount of 5% of family income. Ensure MA enrollees are notified when they have reached the 5% maximum monthly co-pay amount.		5/16/16	5/12/17	\$0.00	\$0.00	Red	The project team has decided that functionality related to MCRE cost sharing for AIAN populations will be addressed by this project. The original scope included only MA. Project documentation will be updated to reflect this change and submitted for approval. The anticipated project completion date coincides with the release of METS 18.1 on 4/8/18. Business analysis resources have been temporarily reassigned to work on METS auto-renew functionality. Those resources may not be available to return to the Cost Sharing project until after the auto-renew exemption, scheduled for October 2017. Get To Green Schedule: Red -> Uncertain Schedule Claims Processing Clarify technical requirements using recently acquired claims processing understanding Use clarified technical requirements to obtain technical LOEs Use LOEs to update project schedule METS Integration Layer Resolve BA resource contention Risk: Yellow -> Availability of required development resources Clarify technical requirements Use clarified requirements to identify required technical resources Work with resource management to schedule required technical resources Scope: Yellow -> MCRE Issues Secure approval of updated scope document that includes language addressing existing MCRE/IHS code issues
Human Services (DHS)	Curam Instance Merging (E&E)	Migrating ISDS from the current separate instance of Curam to the same instance as METS.		10/1/16	9/30/18	\$0.00	\$0.00	Green	The Curam Instance Alignment Project will plan and implement infrastructure and environment(s) that allow for all DHS assistance programs to use one instance of Curam. This objective will assist in determining feasibility and best approach to providing the business a one-stop integrated infrastructure (hardware, software, network, security, and processes) including, tools and automation for support services. SMRT V7 Upgrade The Curam V7 upgrade code, Release 17.3.1 is scheduled for production deployment on 9/9/17. It was deployed to ATST on 8/8/17 and a performance test and user acceptance test were conducted. QA performed 630 tests of the code. Defects were found but many of them resulted in PMR tickets for IBM to fix. There are very few defects resulting from this release that need to be resolved in future releases. Alignment and Merge The Alignment and Merge project is divided into 3 activities: Technical Code Analysis and Code Development Functional Gap, Requirements and Specification Definition Data Migration The Technical Code Analysis and Code Development is being performed by the METS IBM offshore development team and SMRT Development team. There are 2 waves of work for this activity. In Wave 1, 2000 code customizations were identified for METS and 1000 code customizations were identified for SMRT. These customizations were categorized by functional area. In Wave 2, the functional areas were analyzed and the Gaps between METS and SMRT were identified. To date the following functional areas have been completed: Document Management (FileNet) Person Registration Participant Management Task List & Triggers Task Management User Setup Functional Gap, Requirements and Specification Definition is being performed by 6 METS and 4 SMRT Business Analysts. All Functional areas have been assigned to Business Analysts. To date, the Gap analysis is complete on 12/20 functional areas, BRD's are complete on 8/20 functional areas and 2/18 FSD's are completed and 2 FSD's are not needed. We presented 2 options and a recommendation for attachments made for persons. This functionality is not a best practice and we are awaiting feedback on our recommendation from the technical sponsor group. Data Migration tasks have been assigned to 5 teams of developers. Each development team consists of an SME and 2-7 developers. 330 tables have been identified as needing to be migrated. There are a total of 6 deliverables for data migration. The first two deliverables are a Proof of Concept which is planned for September 11th and September 30th. The purpose is to test the 3 methods of migration: Upgrade Helper ETL JAVA Batch Two deliverables are for data migration of various groups of tables and the final 2 deliverables are for the Dress Rehearsals.

Statewide IT Project Portfolio

Agency(s)	Project Name	Project Objectives & Description	New since previous report*	Start Date	Finish Date	Est. Budget	IT Support and Maintenance Cost (annual)	Project Overall	PM Executive Commentary
Human Services (DHS)	DACA Eligibility for MCRE	Allow DACA children to be eligible for MCRE, following the same MCRE rules as others who are lawfully present non-citizens. The DACA immigration status will need to be verified just as other immigration statuses are currently verified, this includes the attempt to electronically verify the immigration status. This coverage will be State funded, unless a 1330 waiver can be approved to collect some federal dollars.		12/6/16	8/4/17	\$0.00	\$0.00	Red	Updated 9/8/2017 All MNIT technical staff have been released from the project (one exception: PM remains to help HCA coordinate manual business processes for remaining (non-technical) project activities). Premium Billing, Collection, and Tracking: Implemented on 8/8/2017. Warranty period ends on 9/8/2017. The scope, schedule, and overall indicator has been changed from yellow to red. After implementation of premium billing, collection, and tracking, the team has identified two areas of work that need to be completed (these areas are in scope, but due to tight timelines are just being planned now). 1. Renewals - Scope/timeline vetted with project team, estimated complete date is 12/15/2017. 2. Retro Billing - Vet scope/timeline with team after Renewal mailing has been sent. Get back to green plan: Renewals: Change request #2 (CR#2) has been drafted and is being reviewed by the project sponsor, anticipate submitting to PMT by 9/20/2017, upon CR#2 approval by PMT the approved finish date will be updated to 12/15/2017. Retro Billing: Vet scope, schedule, and deliverables for Retro Billing with team by 10/6/2017, submit CR#3 for Retro Billing to PMT, upon CR#3 approval, update/confirm the approved finish date.
Human Services (DHS)	Data Access & Management (Reports)	The Data Access and Management project's overall vision is to provide appropriate users access to MNSure data to be utilized in a method that meets the needs of the business, including, but not limited to, reporting.				\$0.00	\$0.00	Green	Overall health of the project: GREEN Work to move reports to the current Teradata environment is in process. The team will continue to work to build out the current Teradata environment and move reports from the RDS to Teradata. This will allow work to continue into development of data marts and data universes, which will provide expanded access and data availability to business users. The move to Teradata should also provide the performance improvements when running production reports. ORR has 20 open report request(s) with 0 new request(s), 4 closed request(s), and 4 with business for review and validation during this reporting week. Major milestones passed and/or coming: Planning for Microsoft SSIS production expansion and upgrade in process. Current issues (right now) and risks (potential) in the next couple weeks: N/A Get to/stay green plan: N/A Needs from leadership: N/A
Human Services (DHS)	Data Analytics and Dashboard Software	Provide a Tableau server instance usable by DHS staff members.		5/1/16	11/30/17	\$0.00	\$0.00	Green	Product is in production. There are two more iterations of work to do – SAML authentication for county access and an enterprise key in order to push regular updates out to our desktop users.
Human Services (DHS)	Data Matching: National Directory of New Hire Computer Matching Program	With passage of the Agriculture Act of 2014, Pub. L. 113-079, DHS is required to implement a computer matching program of its SNAP household members against the National Directory of New Hires (NDNH). The 2014 Agriculture Act amended section 11(e) of the Food and Nutrition Act of 2008, with an added requirement that state agencies "shall request wage data directly from the National Directory of New Hires established under section 453(j) of the Social Security Act (42 U.S.C. 653(j)) relevant to determining eligibility to receive supplemental nutrition assistance program (SNAP) benefits and determining the correct amount of such benefits." 7 U.S.C. 2020(e)(24)		4/26/17	4/30/17	\$0.00	\$0.00	Green	MAXIS software changes were deployed to become operational the morning of Tuesday 9/5. A file issue occurred that prevented a nightly batch process from running. Issue resolved night of 9/6 and features were operational next morning. There is some MN.IT work left as well as monitoring. Business area has work to develop the warehouse queries to generate data needed for the federal summary report.
Human Services (DHS)	Data Sharing Mechanism (E&E)	The ISDS DataManagement - Data Sharing Project encompasses defining, developing and ultimately implementing the people, processes and any technology for optimizing data sharing across DHS systems and to/from external parties. Objective 1: Confirm and if necessary, consolidate, update and publish data sharing policies in a common repository viewable by all appropriate parties. Objective 2: Establish, obtain approval and set up process for maintaining common data standards to be used throughout the DHS systems. Objective 3: Define, obtain approval and implement common data standards and verification tool(s) for systems using Curam. Objective 4: Define, obtain approval and publish data sharing mechanisms to be used by the various DHS systems to share appropriate data; includes a common repository viewable by all appropriate parties. Objective 5: Confirm and if necessary, implement data sharing mechanisms to ensure the mechanism(s) is(are) available to be used by the DHS systems. Objective 6: Define, obtain approval and implement checkpoints in the requirements and design phases of the SDLC for systems moving on to the Curam platform to ensure data sharing is optimized. Objective 7: Establish and if necessary, implement appropriate roles and corresponding processes within DHS and MNIT to optimize the data sharing practices. Objective 8: Establish communication processes to ensure there is ongoing communication to appropriate individuals when data sharing policies, data standards, data sharing methods and/or data verification tools are updated/modified.		9/12/16	12/31/20	\$0.00	\$0.00	Yellow	This project is in yellow status due to scope questions which may impact schedule. The Data Sharing Project is one of the projects defined under the Data Management program. There are state and federal policies that impact data sharing and all principles need to be considered when optimizing data sharing across DHS systems and to/from external parties. Data standards will be established and approved by the appropriate governing bodies. We continue to move forward with identifying Data Standards. This Track is in yellow status and the Project team is reviewing the scope and processes to finalize them. Schedule may be impacted. The Data Sharing Framework will be updated and approved by the appropriate governing bodies. The Data Alignment Manager has been hired and will review the scope and discuss the best approach to move forward. 3. Establish and implement the common data sharing verification tools for Curam systems. Pitney Bowes Spectrum software has been selected to provide Address Verification/Standardization capability for Curam platform; This will allow Curam applications, including SMRT, to improve their address accuracy once they begin using it. Full implementation is expected by 1Q 2018. ESRI software has been selected to provide GeoCoding/GeoMapping capability on the platform. In addition, we are requesting MnGeo to provide the ongoing hosting services for DHS. A phased approach is being considered to implement the full enterprise requirements. 4. Define and if necessary, implement the appropriate Data Sharing methods to be used throughout the organization. The Technical Architects have completed the documentation of the various Data Sharing Methods. They will review this at the appropriate Governing bodies. On track for completing by the end of September. 5. Partner with the DHS projects to optimize data sharing practices and ensure they are using the approved standards, tools, etc.
Human Services (DHS)	Data Warehouse (E&E)	The new integrated data warehouse component will include a consolidated data model and targeted data marts to provide more robust reporting and analytics capabilities. Data access and reporting will be person centric instead of systems specific to enable cross program oversight and understanding. DHS and its county service delivery partners will have greater ability to measure program effectiveness and to control integrity. The integrated warehouse will be a platform for accessing data during transitions to new systems. Data from old systems will be merged with data from new systems and thus made available for data access, reporting and analysis to DHS and its partners.		10/1/16	9/30/18	\$0.00	\$0.00	Green	Weekly meetings continue with DM PMs, BAs and Key stakeholders Continue to gather information Planning stage continues. Meetings on DW Data Dictionary EDW Project FAQs and Summary pages created Continue to discuss with Key stakeholders and Program Management the project management design

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Agency(s)	Project Name	Project Objectives & Description	New since previous report*	Start Date	Finish Date	Est. Budget	IT Support and Maintenance Cost (annual)	Project Overall	PM Executive Commentary
Human Services (DHS)	Database Centralization/Migration	Re-architect the Social Services Information System for County and Tribes to one centralized database. The migration path is a several-year project, but it can be accomplished using MNIT@DHS operational staff.		7/1/11	7/31/18	\$0.00	\$0.00	Green	OVERALL PROJECT STATUS – PMT Score: 78 - Trending in and out of (YELLOW) holding at green. Project SharePoint site moved to Connect2/DHS-Projects site collection on 9/6/17. Work continues with business inventorying Agencies. EXTERNAL CONSTRAINTS: Fiscal DEX to SQL migration complete except for Hennepin County, Testing with HC has identified an issue with ODBC connectivity and will remain as is until a solution is found. PILOT UPDATES: Morrison has expressed interest in being the next pilot Agency. STATEWIDE UPDATES: Planning; statewide schedule is being built and will follow the DEX to SQL agency schedule as close as possible with production infrastructure buildup at stages of 25%, 50% and 75%.
Human Services (DHS)	DCT Electronic Storage (PHI Data)	The project will encompass looking at how/where DCT saves electronic files outside of SharePoint (home, shared drives, etc).		6/1/17	5/31/20	\$0.00	\$0.00	Green	Business is reviewing personal/share drive folders.
Human Services (DHS)	DDI Letters/Notices (MMIS Mod)	The project vision is to empower MMIS business end users to correspond with increasing efficiency with consumers. To realize this vision, the project will utilize the Agile framework to implement a new letters and notices correspondence system based on open source software and a cloud platform then transition the MMIS correspondence operations from the legacy MMIS mainframe onto the new system. The transition will meet the present and future needs of MMIS end users and their consumers and should be completed by 2018.		8/1/16	10/12/18	\$0.00	\$0.00	Green	Per PMT advisement, the project is suspended indefinitely because of budgetary constraints.
Human Services (DHS)	DEED Income Verification Renewals	DEED data is used to verify income at application. The goal of the project is to implement this functionality so this data is used can be used to verify income for renewals.		3/23/17	4/30/17	\$0.00	\$0.00	Green	Execution phase: Sponsors approved project scope statement Scheduling project team meetings, weekly 1 hr. cadence Begin gathering business requirements Project is on schedule Project scheduled for 18.1 (spring 2018) deployment.
Human Services (DHS)	Defects Orphans 17.3	Work on METS defects for the 17.3 release.		5/18/17	10/20/17	\$0.00	\$0.00	Green	Major Milestones: ATST deploy is complete. UAT testing in progress. Issues: None Risks: None Get to Green: NA Needs from Leadership: None
Human Services (DHS)	DHHS Database Modernization	Currently, Deaf and Hard of Hearing Services Behavioral Health section (DHHS) has a process for serving its clients that uses a combination of paper forms, SharePoint and a shared drive for client records. The objective of this project is to improve customer service and provide Central and Regional DHHS staff with secure online access to client records.		6/15/17		\$0.00	\$0.00	Green	The initial Requirements Envisioning has been completed. It covered the basic process of determining eligibility for the Telephone Equipment Distribution (TED) program, assessing needs and ordering equipment for the individual. The development team is building the application, and a demo will be given on September 22nd.
Human Services (DHS)	DHS Contracts FileNet Enhancements	Request for enhancements to existing Contracts FileNet indexing fields, document types, contract types, and programs so that the division can begin scanning and indexing documents.		12/1/15	4/30/17	\$0.00	\$0.00	Green	Work is in process. Requirements have been gathered and changes are being developed. Nearly ready to begin user testing.
Human Services (DHS)	DHS eLearning Software Suite and IT Infrastructure	Supporting both internal DHS staff and external audiences with an industry standard software, hardware and IT infrastructure will improve how DHS staff design, develop, deliver and maintain web-based assets and supporting documents. This will have positive impact on operationalizing DHS services and supports. The eLearning Project objectives revolve around an infrastructure to support six objectives. These objectives are: Software Hardware IT Support Digital Asset Management Content Delivery QA Testing Environment.		12/28/16	4/30/18	\$0.00	\$0.00	Green	Met with the Project Champion and PM Supervisor to go over planning phase. We determined a simpler path could be taken to achieve the project objectives. Worked on project plan, project schedule, and other planning documents. This extra effort should return the schedule and overall status to green.
Human Services (DHS)	DHS MS Dynamics Customer Relationship Management Implementation	As part of the MNSure/DHS Call Center Technology Upgrade, the MS Dynamics Customer Relationship Management (CRM) tool needs to be developed and deployed for the MMIS Help Desk, Member Helpdesk, and MinnesotaCare Operations Call Center as well as other places where Magic/BMC SDE is used.		3/1/14	12/29/17	\$0.00	\$0.00	Green	continue to work with Moving Home MN & 811 Project setting up special rules to handle notifications based on dates continue to work with Child Safety and Permanency and worked on their training unit's needs this week worked on setting up what happens when clients call Setting up special processes for handling training needs
Human Services (DHS)	DHS SOC Integration	Migrate to the statewide enterprise logging solution.		12/29/15		\$0.00	\$0.00	Green	Finish up DHS BMC ticket queue. Build reports in logger to watch for known threat actors. Windows Event Forwarding is still being investigated as a way to get logs quickly from Windows. Oracle ZFS audit logging still being investigated. Vendor being contracted. Solarwinds project is still being worked on. New DHS loggers are still being configured. AIDE test logs confirmed in logger. PROD still being updated to move to DHS VIP.
Human Services (DHS)	DHS-SIR Upgrade	Upgrade the operating system and application software of DHS-SIR to current versions, including Windows Server 2012 R2 and SharePoint 2013. Coordinate testing with content owners of affected business areas. After testing, content owners will identify and fulfill user training needs, if any.		4/17/17	10/12/17	\$0.00	\$0.00	Red	The Planning Stage has taken longer than originally expected, but is wrapping up now and the draft Project Plan is being routed for evaluation and approval. The new revised schedule now places the expected end date in mid-October. Schedule status is red due to the difference between this expected end date and the current approved end date of 8/25/17. Once the Project Plan is approved, the project baseline will be reset and the schedule status will go back to green.
Human Services (DHS)	Disability Waiver Optimization Tool	Make changes to align with legislative changes regarding over/underspending of disability home and community-based services waivers to assure as many people receive supports as efficiently possible. Add an additional year of banding for the implementation of the disability waiver rate management system, which requires federal approval.		5/1/16	12/31/17	\$0.00	\$0.00	Green	Business is satisfied with the results the Waiver Optimization Tool spreadsheet was yielding. MNIT staff are beginning to transfer the algorithm into the Waiver Management System.
Human Services (DHS)	Document Management (EDMS) (E&E)	Document management analysis deals with where and how documents are stored (e.g. citizen verifications, provider documents, etc. that are uploaded to the system, and notices, etc. that are issued by the system). A particular concern is how to relate to documents currently stored in the local agencies.		8/1/16	9/30/18	\$0.00	\$0.00	Green	Continuing to work on the project plan. Working on building the project teams for the state workgroup and the county/tribes workgroup.
Human Services (DHS)	DSD & Aging PolicyQuest Enhancement	Enhance the existing Aging PolicyQuest application.		11/1/13	7/17/17	\$0.00	\$0.00	Yellow	Final testing issues have again prevented the business stakeholders from thoroughly testing all final details and they have requested that we hold off deployment again until the week of October 9th. There will be another remediation deployment on September 15th followed by a week of final testing. A new go/no go decision point is scheduled for September 25th and, assuming it's a go, communications with external stakeholders will begin. Get to green plan: since this additional delay pushes us to 18% behind schedule, we will submit a formal change request to move the approved finish date out to October.

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Agency(s)	Project Name	Project Objectives & Description	New since previous report*	Start Date	Finish Date	Est. Budget	IT Support and Maintenance Cost (annual)	Project Overall	PM Executive Commentary
Human Services (DHS)	Dual Demonstration Medicare-Medicaid Data Integration	Create an integrated dataset of CMS' Medicare data and DHS Medicaid data as part of a demonstration with CMS to align administrative functions for improvements in Medicare-Medicaid beneficiary experience within MSHO.		12/5/14	10/2/17	\$0.00	\$0.00	Yellow	Yellow due to schedule. DHS in process of setting up the MQP COBA feed. All change requests have been submitted and MMIS staff completed the update to the translation process. COBA test claims were received on November 17, 2015 and have been tested. The claims vendor has begun to send daily COBA claims to DHS. MMIS has produced a flat file for the data warehouse. In 2016 analysts began to test the table structure. A problem with merging the claim header to the claim lines was discovered. Enhanced COBA claims have been resubmitted and reloaded to warehouse. Additional testing of the enhanced COBA files has shown there is a problem with the original test eligibility file as recipient IDs are not included when DHS submits the eligibility file to CMS. This is causing errors in loading the enhanced COBA test claims into MMIS. Waiting on MN-ITS to provide staff to address this issue. HRQ staff have finished a complete draft of schema recommendations. Most of the recommendations and schemas have been implemented. Data warehouse staff and data analysts are meeting regularly to finish implementation. Project was originally delayed due to MN-ITS staff resources but as of June 2017 MN-IT staff has been reallocated and project is again moving forward.
Human Services (DHS)	EIDBI: CMDE and ITP form updates/additions	Update the Comprehensive Multi-Disciplinary Evaluation (CMDE) document and Individual Treatment Plan (ITP) document to provide sufficient documentation for the provider to establish medical necessity for the person requesting Early Intensive Developmental and Behavioral Intervention (EIDBI) services.		3/7/17	10/31/17	\$0.00	\$0.00	Green	9/6/17 Form test results were reviewed with team. 9/7/17 Database changes in process.
Human Services (DHS)	ELICI (Compliance Tool)	OIG licensing needs a way to capture licensing investigations, compliance and inspection data in the field. This will provide more standardized and immediate information for licensees as well as the ability to post findings on the web. OIG/MN.IT plan to look at other state as well as some internal work that's already been done. This work will be key to having counties using and posting orders.		7/13/15	3/31/17	\$0.00	\$0.00	Green	Family Systems Initial rollout in production is complete. 98 County licensors from 59 counties are using the ELICI checklist and dashboard. Child Care Centers Initial rollout in production is complete. 4 state licensors are using the ELICI checklist and dashboard as part of this pilot run Publishing Website The website design is in progress.
Human Services (DHS)	EMA Kidney Transplant	Effective July 1, 2016, the Legislature authorized Emergency Medical Assistance coverage for kidney transplants to eligible recipients who are currently receiving dialysis services and are a potential candidate for kidney transplant through an approved EMA CPC Request.		4/14/17	10/6/17	\$0.00	\$0.00	Green	Code moved to production this week, business agreed to a date of 10/6/17 for stability.
Human Services (DHS)	Employment Exploration Services (EES)	Make system changes to create Employment Exploration (EES) services - some with new service codes, some existing service codes with new modifiers - and allow these services to be put on Waivered service agreements. Additionally, these providers will need to be enrolled. EES are community-based orientation services that introduce a person to competitive employment opportunities in their community.				\$0.00	\$0.00	Gray	Project Size = unknown. Project Group = Claims Scoring= 15 Per Brian Zirbes this passed 2017 legislature and is waiting for federal approval. 9/8/2017 - new Project Manager assigned, initial sponsor interview scheduled 9/13, project in initiation phase
Human Services (DHS)	Endless OS for Educational Department at MSOP/Rachel server	Enter into a pilot program for an education system that can be loaded onto computers for the clients to learn about the internet without being physically being on the internet.		11/20/16		\$0.00	\$0.00	Green	Based on the vendor's recommendations to mitigate fire risk, the battery was removed from the device on 8/15 and then the device was plugged directly in the power outlet. Server is now working fine. Last step is for business to complete review lists of sites and which ones they want to include as well as creating a process for updating content.
Human Services (DHS)	Enterprise Appeals Project (E&E)	Implement DHS's Appeals Case Management System to make sure there are timely responses during the appeals process. Create a shared database and electronic content management system that allows for a standardized work flow function. Project began as a CCA project, but is now viewed as an enterprise project.		5/9/13		\$0.00	\$0.00	Green	The Appeals project re-started to stand up the Curam Appeals module to process Appeals enterprise-wide. The solution will: <ul style="list-style-type: none"> • Provide the functionality to initiate appeals, track their status, issue any relevant correspondence, and process all aspects of the appeals lifecycle. • Provides a range of features and components that are intended to be configured, developed and aligned to the organization's unique business process for managing their appeals. • Allow DHS to closely, and comprehensively manage all stages of an appeal for all parties; Appellants, Respondents, Case Managers (E.g. Eligibility Workers), and/or third parties. IBM has been chosen as the vendor and will own all aspects of the project including Planning, Design, Development and Testing. Resources have been assigned from the various project areas and Stakeholder groups have been established. High Level Schedule <ul style="list-style-type: none"> • Discovery Start date - 6/1/2017 • Functional Requirements JAD Start - 8/14/2017 • Functional Requirements and Design Signoff - 12/15/2017 • Development Start - 11/1/2017 • Development End - 4/13/2018 • System Test Start - 4/16/2018 • UAT Start - 7/16/2018 • PROD Deploy - 9/15/2018 • Appeals Project Closure - 10/15/18
Human Services (DHS)	Enterprise video creation and governance (DHS)	Create best practices, guidelines and a governance structure for videos created at DHS, including determining where the videos should be stored.		11/9/15	12/8/17	\$0.00	\$0.00	Green	Overall project health: Green Current Issues: Loss of BA has hurt progress; lengthy delay in obtaining video library will jeopardize implementation schedule How to stay green: Continue what we are doing Needs of Management: Submission of follow on equipment order #2 Future watch items: Arrival of high-end editing workstations Risks/Issues: Availability of Networking resources
Human Services (DHS)	Evaluation of Contractor or Grantee Performance	Develop an electronic form that internal staff will complete once the grant is closed. Staff will be required to complete the form within 30 days of the after the contract end date and submit the form to the Contracting, Procurement, and Legal Compliance Division. We need to keep a copy of the form on file.		1/6/16		\$0.00	\$0.00	Green	Form is live in production. Waiting for final validation of forms in EDMS prod.
Human Services (DHS)	Extract / Transform / Load Tool / Mechanism (E&E)	The capability to extract data from one system, map (transform) the data into a format that can be utilized by another system is currently carried out by a number of different mechanisms. This project introduces a standard enterprise capability to perform these functions.		2/1/17	9/30/18	\$0.00	\$0.00	Green	Weekly meetings continue with DM PM's, BA and Keystakeholders Continue to meet with EDW Team on ETL documentation EDW Project FAQs and Summary pages created ETL environment project plan meeting Continue to discuss with Key stakeholders and ProgramManagement the project management design
Human Services (DHS)	FileNet ICN (Content Navigator) Rollout	Roll out a new FileNet User Interface to the business users to replace software no longer supported by the vendor. Software has been installed as part of first phase of project.		9/1/15	42977	\$0.00	\$0.00	Green	Working through making necessary changes to the workflow units to move them to ICN.
Human Services (DHS)	FileNet storage for MSOP documents	Move MSOP documents from shared drives to FileNet and add appropriate workflow when needed.		4/1/12	43982	\$0.00	\$0.00	Green	Compliance is done. Expect that DOC/MSOP will be paperless by 6/16/17. Now working on victim notification and torts.

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Agency(s)	Project Name	Project Objectives & Description	New since previous report*	Start Date	Finish Date	Est. Budget	IT Support and Maintenance Cost (annual)	Project Overall	PM Executive Commentary
Human Services (DHS)	GA/GRH Web-Based Eligibility Review Tool Development & Health Care Eligibility Review Tool Enhancement	The MN Legislature has mandated that an audit of GA/GRH Program eligibility decisions be conducted by MNDHS starting in SFY2015 & it is my team that has been charged with taking on this responsibility. In order to conduct these reviews we need MNIT involvement (a BA & a project manager) up front to help develop the GA/GRH Programs web-based eligibility review tool that will be used for this audit. We have a similar web-based eligibility review that was recently developed for the Health Care Programs Eligibility Review that my team conducts that also needs additional income calculator tools built into it for non-MAGI eligibility determination case reviews. Since the structure of that tool will serve as the basis of the structure of the GA/GRH tool it makes sense to combine these two efforts into one project.		9/1/16	43039	\$0.00	\$0.00	Green	MNIT and business agreeing on final steps and trying to determine ongoing support model.
Human Services (DHS)	General Ledger	DCT needs to replace its general ledger (GL) system. The purpose of this project is to identify, acquire and implement the replacement system. The replacement system must interface with Avatar and SWIFT. It must have strong reporting capabilities, and integrate with the Data Warehouse.		10/20/16	43419	\$0.00	\$0.00	Green	Project: Extra Large, Iterative approach Project Phase: Planning Leadership Requests None at this time. Project Updates Project Charter - approved RFP -Approved and posted Project scope - drafted and reviewed. Project plan - drafted. Requirements approved. Drafting vendor evaluation templates and contract
Human Services (DHS)	GRH Reform	This project adds changes to MAXIS and MMIS in order to implement GRH Reform changes, which are parts of the Housing and Supportive Services for People with Disabilities proposal included in the Governor's January 27, 2015 budget recommendations. The GRH Reform changes will help meet Olmstead goals, and passed the legislature with aggressive effective dates based on system estimates. The key provisions of the proposal depend on MN.IT services to implement.		4/1/15	43000	\$0.00	\$0.00	Green	Project remains in Green Autoclose batch work on the MMIS side remains overdue. Developer has had higher priority work and has been unable to get to this work. Not late enough to move project to yellow. Working on a change request to extend the date we go live to February 2017 and remove monthly rates from MMIS. MAXIS will need to create DEV2 and CERT2 testing environments in order to delay deployment to Production as the delay creates module contention with other projects which need a clean testing space. Waiting on DBA estimates for this work before submitting the change request.
Human Services (DHS)	Guard Tour System at Forensics	Business is now able to access the system. A second downloader, which doesn't require a workstation, still needs to a direct network connection (reserved IP and firewalls). Citrix team is waiting for a firewall request to be completed. Business is beginning to program in scan points and getting familiar with the software.		2/1/17		\$0.00	\$0.00	Green	Business is now able to access the system. A second downloader, which doesn't require a workstation, still needs to a direct network connection (reserved IP and firewalls). Application should be available on Citrix by 8/30. Business is beginning to program in scan points and getting familiar with the software.
Human Services (DHS)	HIPAA Subrogation 3.0	Implement HIPAA requirement related to the Medicaid pharmacy subrogation transaction (3.0). DHS is to electronically recoup funds for reimbursement of pharmacy services from a third party payer which was paid by Medicaid.		2/14/17	43008	\$0.00	\$0.00	Green	The automated process to encrypt the outbound NCPDP file has been completed and is undergoing testing with one of our trading partners (MedImpact). The team is also working with MedImpact to setup the confirmation process for accepting the trading partner's NCPDP file receipt acknowledgement.
Human Services (DHS)	HMIS data into data warehouse	Add HMIS data into data warehouse.		3/20/17		\$0.00	\$0.00	Gray	This project work is to take an extract of person data from the Homeless Management Information System (HMIS), load it into the DHS Data Warehouse, then use DHS applications to "clean" the data by eliminating or reducing duplicate data. Once this is accomplished, MHFA staff will evaluate the data and determine how to accomplish future recurring extracts and loads from HMIS to the DHS Data Warehouse. This future work will be requested as a separate and additional project. The project team is currently awaiting the approval of a data sharing agreement in order to proceed with handling the data and to grant MHFA staff access to the data in the Data Warehouse.
Human Services (DHS)	Housing Access Services Expansion	Housing Access Services is a modification of an existing set of services to cap the amount of money available for transition planning services before a person is transferred.		2/2/16	42684	\$0.00	\$0.00	Green	8/31/17 Obtained signatures on Project Closure document from Project Champion.
Human Services (DHS)	HRQ Work Request System	Identify solutions and implement a work request and tracking system to better meet internal needs for metrics and improve customer usability for the Research Research and Data Analysis (R&DA) area in the Health Care Research and Quality area.		4/1/17		\$0.00	\$0.00	Green	Report Date: 9/7/2017 Testing is being done by the end users. Using an iterative development process. Number of iterations still to be determined so no end date is available yet.
Human Services (DHS)	IAM DHS Systems Consolidation (E&E)	This effort is to replace the current outdated Identity Access Management (IAM) system and work processes with a client-focused solution to meet business needs with greater efficiency and quality. Currently, DHS is using Oracle Identity Management Suite, Version 7. This software as well as the infrastructure is deemed to be at end of life. This project will implement the required enhancements to the base MN.IT-managed Oracle system and successfully integrate the DHS Share Master Index, Parent Aware, Child Support Employers, Child Support Participant, M EC2 (child care provider), Electronic Documentation, Web Based Report System (Reports), and Apply Minnesota. These applications perform distinct activities related to healthcare and social services available for the citizens of Minnesota. The State of Minnesota DHS IAM solution would leverage Oracle Fusion Middleware Suite's Oracle Identity Governance Stack. The IAM solution will provide user authentication, self-service, role and access management, account provisioning, coarse-grained authorization, repository, web access management, web and federated single sign-on functionality. The solution will: • Efficiently comply with state and federal regulatory requirements, secure critical applications and sensitive data; • Manage the user identity life-cycle across enterprise resources and applications; • Enable developers to seamlessly implement security to applications using the Oracle Identity Management Suite utilizing service-oriented architecture principles that are expected to reduce development and implementation time and increase business efficiency; • Automate user account provisioning to increase accuracy, reduce help desk calls, and optimize compliance audit and reporting business requirements; and • Increase the effectiveness of user administration through software enhancement and policy and process reengineering to improve security controls.		7/1/15	3/1/18	\$6,227,000.00	\$0.00	Yellow	Major Milestones: Continued STST testing of MN-ITS application and prep work for deploy to ATST Risks: Issues: Get to Green: Work closely with apps teams to fit into their existing schedules. Needs from Leadership: None

Statewide IT Project Portfolio

Agency(s)	Project Name	Project Objectives & Description	New since previous report*	Start Date	Finish Date	Est. Budget	IT Support and Maintenance Cost (annual)	Project Overall	PM Executive Commentary
Human Services (DHS)	iBase Link between client banking and visitor log	Determine how to develop a link between the iBase system used by Office of Special Investigation and client specific activity. I have spoken with Whitney Jacobs and reiterated the specific business needs for the iBase links for OSI that we are in the process of requesting work from Robin Schoenrock at the DOC to help us complete. Laura is following up with Robin. These needs are listed here: Create iBase connections to client banking, Client visiting database, Phoenix incident reports/ demographics. Training on how to update and build reports on iBase. Provide iBase training overview to the whole OSI department (4-8 hours appx). Specific training for iBase connections (appx 40 hours) behind the scene creating links between data for specified OSI users. Implementing system with a MNIT DHS employee partner to work with him as a development occurs (Sulaiman's name was mentioned for this) - so there is internal back up on this system. Laura has contacted Robin via phone today 8/28/17 for a preliminary discussion, but have not heard back from him. When I do hear back from him, I will schedule a formal discussion on this. If you have any thoughts or revisions, please let me know.		6/15/17		\$0.00	\$0.00	Gray	Business is trying to get a SOW with MNIT @ DOC to request a particular resource to work on this project as they have already done similar work.
Human Services (DHS)	IBM Datacap Business Rollout	DHS currently owns 'FileNet Capture' as the product used within the DHS EDMS (Enterprise Document Management System) for getting document images captured and moved into FileNet. IBM is phasing out support of this product in favor of DataCap, which offered greatly enhanced features. We have purchased licensing for the Datacap product., and wish to begin the work of rolling it out as a part of our EDMS product suite.		8/5/15	6/29/18	\$0.00	\$0.00	Yellow	Status of project is yellow because of schedule. - Continue to work with contractor to resolve issues with setting up business units on datacap and ICN.
Human Services (DHS)	Identity Manager Self Service Password Portal (MIM)	Implement Microsoft Identity Manager for password management/reset portal and AD group management.		7/1/16	4/30/19	\$0.00	\$0.00	Green	Implement Microsoft Identity Manager (MIM) for password management/reset portal and AD group management. To increase security for user accounts, and provide privileged Identity Management controls. Manages administrative access by providing temporary, task-based access to sensitive resources. Allowing support staff to give users only as much permission as necessary, which lowers the chances of a cyber attacker gaining full administrative access. Privileged Identity Management extracts and isolates administrative accounts from existing Active Directory forests. Scope of work Internal Only Desktops and laptops A technical issue was identified with Microsoft that has postponed the client deployment. The Server team met with Microsoft on August 7-10 to perform an upgrade. After a project team meeting on 8/11, it was determined that the upgrade was successful and we could continue with testing. We will be able to retain the registration DB of 5000 users that preregistered. A Client software update was deployed to team members successfully. A 2nd pilot group (75 users) is currently underway.
Human Services (DHS)	IEI - Continuous Delivery Pipeline (E&E)	The project (Continuous Delivery Pipeline [CDP]) will standardize tools and processes enhancing MNIT DHS source code control (Rational Team Concert [RTC], virtual desktop standardization), system automation tools (Urban Code Release [UCR], deployment/test automation, and virtual builds) across virtual development and quality assurance (QA) teams. This project will include creation and deployment of administrative processes to support automation and tool access. Project Objectives Objective 1: Enhance the enterprise development environments to support transparency, increased quality, and continuous delivery of MNIT DHS related business artifacts. Objective 2: Provide Quality Assurance (QA) Automation and development teams' knowledge transfer on newly implemented tools and processes. Ensure all tool users (e.g., BA's, QA's) have received proper training for defect tracking. Objective 4: Establish System Development Life Cycle (SDLC) tools and support service allowing for quick and continuous changes on all MNIT DHS environments across application areas and methodologies (i.e., agile, iterative, waterfall). Objective 5: Create and monitor good quality practices of continual life cycle management (change and release management methods that will enhance the efficacy of MNIT DHS services. Objective 6: Enhance virtual desktop management standardization and deployment platforms. Objective 7: Establish cloud computing environment within lower environments (development, testing and training).		1/2/17	4/30/19	\$0.00	\$0.00	Green	Project: Extra Large, Iterative approach Project Phase: Track C: PH1 (RTC); Execution PH2 (VDI); Execution PH2 (Sys Automation 1); Completion PH3 (Cloud/SAT); Completed PH4 (DNG): Planning/Training/Workshop preparations (9/11) PH5 (Sys Automation build/deployment); Planning Leadership Requests None at this time. Project Updates Project Charter approved Project Plan approved Change Request - PMO/PMT approved Track C: DNG: (Doors Next Generation - Requirements Tracking) Focus Groups in session. Initial planning being conducted. Review of current processes and proposal. DNG IBM training being completed Workshop/DNG configuration planning. (est. start 9/11) Change request Approved RTC (CCM - Change Configuration Management, Source Code Control, and Defect and Task tracking. Roll-out in progress (METS/MnSure, MnChoices/MnSpa). SMI - planning ApplyMN - planning AEM - panning VDI: MMIS/MN.ITS, SSID, in progress Implemented (ISDS, SMI, METS, ApplyMN, MnChoices). MPSE - not started Sys Automation (build, deploy, test); Jenkins/CloudBees Initial planning and assessments of application areas being conducted - continued Cloud Computing: Technical proof-of-concept of cloud (creating templates) - "No Go" for now.
Human Services (DHS)	Infrastructure Environments Interfaces (IEI) Current Environment Enhancements (E&E)	Stand up 2 instances of Curam, determining any relationship between them, and ensuring that each instance has the environments it needs (Development, Testing, Training, Production, etc.).		8/1/16	4/31/17	\$0.00	\$0.00	Green	Project: Large, Iterative approach Project Phase: Execution Leadership Requests None at this time. Project Updates Project Charter approved by PMO/PMT. Project Plan approved by PMO/PMT. Requirements approved by business. Test Plan approved test execution for Integration completed (application testing is underway). Security SLM approved. SMRT STST application testing on hold until Oct 1, 2017 Integration Layer Development complete -working with testing teams. Production release (BIP) Remaining implementations (CSED-EOM Aug/Sept SMRT, SMI-EOM Oct.) Database Procurement/Setup In progress Oracle 11g upgrade to 12c (METS) Out of scope for IEI - planned as part of METS merge project.
Human Services (DHS)	Infrastructure Improvements - Compliance/Audits	The Compliance and Audits Project is to implement a system of monitoring and reporting on user access and activity within the MNsure IT system. This includes responding in accordance with Minnesota Statutes 62V.06, Subd. 8(a) , to MNsure participant and external agency requests for information about the system. Additionally, it includes the ability to respond to requests for actions in which data are entered, updated, accessed, shared or disseminated outside of MNsure* within the defined 10 business day timeframe. Implementing this system will also provide information that will support the MNsure annual report to the MN legislature.		10/15/15	10/27/17	\$0.00	\$0.00	Yellow	OVERALL HEALTH: Yellow, due to data query issue. MAJOR MILESTONES: 1. Cloudera/Collier work has transitioned to the State team. 2. Capture of data from Federal Hub determined to be out of scope for the current project. 3. Report developer completed Report 3, and presented report demo to Business on 8/24, followed by familiarization training on running the reports. Business is now performing user testing. After making any needed report modifications based on Business feedback, reports will then be operationalized. ISSUES: 1. Date parameter formatting issue for Report 2 still needs to be corrected. 2. Query that accesses Curam database tables in order to create a file that is then uploaded into Hadoop database for Report 3 is taking excessive amount of time to run. MNIT DBAs and vendor are in the process of troubleshooting the issue. RISKS: 1. Possible slow response times when running Report #3 in Production environment. GET GREEN: Resolve issue with long running query. NEEDS FROM LEADERSHIP: Support for continued availability of report developer's time to make potential report changes based on Business feedback, and availability of technical team to fix issue with long running query.

Statewide IT Project Portfolio

Agency(s)	Project Name	Project Objectives & Description	New since previous report*	Start Date	Finish Date	Est. Budget	IT Support and Maintenance Cost (annual)	Project Overall	PM Executive Commentary
Human Services (DHS)	Infrastructure Improvements - IAM MNSure MFA & Dev Enhancements	The primary driver for this project is to implement Oracle Multifactor Authentication for MNSure. Multifactor authentication will send an email to select users of the MNSure system, providing an additional login code a security step prior to allowing the user to login to the system. The technical infrastructure will also be developed to allow for SMS (text messaging) to be enabled. The secondary aspect of the project is to implement up to (20) enhancements for Oracle IAM specific to MNSure. The exact list of enhancements to be implemented and the ultimate prioritization is determined by the MNSure management team.		7/24/15	12/31/18	\$1,222,080.00	\$0.00	Yellow	Status: Yellow due to non-availability of testing resources resulting in additional schedule delay for MFA 3.5 upgrade. SCHEDULE – MFA 3.5: The decision to keep Android and iOS push notifications together (instead of proceeding with only Android into ATST) delayed the ATST deployment of push notifications. The iOS push notifications were dependent on a patch delivery from Oracle, which has now been received. Developer testing completed 8/18/17. SMS been pushed to MFA V4.0. Technical team has indicated they would like the MFA 3.5 Production deployment to go live by 10/7/17 after all the testing is completed by 10/5/17. ISSUES – MFA 3.5: Developer testing completed, but QA testing resources will not be available until mid-September at the earliest, causing additional schedule delay. Now exploring the possibility of using Business testers in place of QA testers. RISKS – Testing resources may potentially be unavailable for testing until even later than mid-September. Will continue to work to obtain testing support as early as possible. Needs from Leadership: None at this time.
Human Services (DHS)	Infrastructure Improvements - METS DR Plan	The Centers for Medicare and Medicaid Services (CMS) have a requirement in their Minimum Acceptable Risk Standards for Exchanges Version 2 (MARS-E 2.0) regulation that Minnesota and other states have an established and tested Disaster Recovery plan in place for eligibility systems. The objective of this project is to meet that requirement by implementing and testing a Disaster Recovery plan for Minnesota's Eligibility Technology System (METS). The infrastructure to support the recovery is to be installed in a separate region of the country.		10/19/16	10/31/17	\$0.00	\$0.00	Yellow	OVERALL HEALTH: YELLOW due to delays with delivery and installing additional equipment. 1. METS Disaster Recovery (DR) Plan: Supports the CMS requirement to have a Disaster Recovery Plan in place, and also supports MN.IT requirement for a METS Contingency plan. CMS has granted an additional extension to 9/30/2017 to develop and test the METS DR plan. 2. Vendor has established an onsite project team to oversee the installation of the METS DR equipment, and to support the subsequent METS DR exercise. ISSUES: 1. Procurement of equipment is completed, and has been mostly installed at vendor DR site. However, two remaining pieces of equipment are still in transit, delaying final installation and configuration of the equipment. 2. Contractor has completed the installation of 10 gig fiber connection to the building housing the data center and internal connection has been completed, but testing is still needed. 3. Vendor is dealing with actual disaster recovery efforts for other customers due to the recent hurricanes, and is indicating that delays with final installation and configuration of equipment is likely. RISKS: 1. Project schedule is dependent upon the following being completed in a timely manner: - Installing of remaining equipment at the recovery site - Completing and testing internal connections at both local data center and at recovery site - Completion of vendor contract amendment to meet data security and privacy requirements - Backup of sufficient data prior to the Disaster Recovery exercise - Successful pre-exercise Disaster Recovery walk-through with vendor, and completion of the actual Disaster Recovery exercise. GET GREEN: Expedite installing and configuring remaining equipment. NEEDS FROM LEADERSHIP: Continued support for allocation of staff time to work on the METS DR Plan.
Human Services (DHS)	Infrastructure Improvements - Other	The Infrastructure Improvements Project is to enhance the DHS/MNSure systems infrastructure to better support METS applications as part of daily operations. DHS, MNSure and MN.IT have identified areas where sufficient infrastructure is lacking and improvements will be made. A new test environment deemed "METS-STST2", was identified as a high priority improvement that will have an immediate impact on the ability to introduce additional software enhancements which may be tested separately but concurrently with testing in the METS-STST environment. Included in Infrastructure Improvements is the implementation of a fully tested Disaster Recovery plan to ensure timely system recovery from a disaster.		6/1/15	12/31/17	\$0.00	\$0.00	Green	OVERALL HEALTH: Green 1. METS RTC Rollout: Project underway to move from JIRA and SVN to RTC, as part of MN.IT @DHS initiative to move to a single issues tracking and code management platform. 2. HHS OIG Audit database fixes: As a result of METS database audit by U.S. Dept. of Health and Human Services (HHS) OIG, work is in progress to reset METS database service account passwords for all METS applications in each environment, and resolve additional audit findings. ISSUES: 1. Recent approval for Business users to have both view and update capability in RTC is resulting in a compressed schedule in which to conduct the needed METS Business user training. Challenges are being encountered in finding suitable training locations and times. RISKS: 1. Timing of RTC roll-out may negatively impact other METS teams' projects. 2. Migration of data from JIRA to RTC may not occur as cleanly as desired, resulting in back-end manual work by RTC team and METS project teams. GET GREEN: N/A. NEEDS FROM LEADERSHIP: None at this time.
Human Services (DHS)	Installing St. Peter Access Control System onto the State Network	St. Peter campus has taken over the access control systems at former CARE St. Peter for what is now the CCRP Program across town, CCRP is a Forensic Services program. The purpose of this project is to allow staff to enter new and updated ID badges, or deactivate when needed, a single time to update software for both the Forensics site and CCRP areas in St. Peter.		11/28/16	9/29/17	\$0.00	\$0.00	Green	Fiber connections are underway. Should have installation timeline by September 26.
Human Services (DHS)	Interface SEMA4 with Emerald City scheduling program	Requesting the DBA to assist in completing an interface of SEMA4 data with Atlas scheduling program for MSOP, MSHATS, and Forensics. Tom Kine will follow up with vendor. He believes the interface will be relatively simple to implement.		6/19/17	4/30/19	\$10,000.00	\$0.00	Green	Project in execution - Deployment in late October to early November
Human Services (DHS)	Intermediate Care Facility (ICF) Rate Setting	Modify systems to ensure that provider rates for Intermediate Care Facility for Persons with Developmental Disabilities (ICF/DD) are adjusted as defined in state law. Establish functionality within the Provider Portal to allow providers to submit cost reports to the portal which state staff can then access and utilize for policy and oversight activities.		12/30/14	1/22/19	\$0.00	\$0.00	Green	The Developer has been pulled from this project to work on a different project. This coupled with the delay in starting the WACS process will now cause a delay in this project finishing on time. The BA has tested all code developed and assigned to test with the results returned to the developer.
Human Services (DHS)	IRIS implementation	Complete and Implement an application picked up from contractor that did not meet security or ADA requirements. Final programming needed to comply with security issues. Two major data sets also need to be loaded for investigations and restricted patients. Project formerly known as FRAUDExchange and Financial Abuse Tracking System (FACTS).		11/1/12	4/29/14	\$0.00	\$0.00	Yellow	Due to schedule slippage and resource availability constraints the project is slightly behind. Also critical defects were found in preparation for UAT. Development has been responsive and working to address concerns. Also discovered was a pre-existing critical defect that needs to be addressed. Development is preparing new estimates for new found defects. Schedule updated to reflect new time frame till closing project, now yellow on the schedule.

Statewide IT Project Portfolio

Agency(s)	Project Name	Project Objectives & Description	New since previous report*	Start Date	Finish Date	Est. Budget	IT Support and Maintenance Cost (annual)	Project Overall	PM Executive Commentary
Human Services (DHS)	Licensing: Phase 1: Home and Community Based Services (E&E)	The objective of this project will address the needs of providers licensed under Chapter 245D to provide home and community based services, including community residential settings, day services facilities, and residential services facilities which includes more than 5,000 licensed programs. The majority of the functionality necessary for phases 1&2 will be completed as part of phase 1. The portion of Licensing that will be incorporated in Phase 1 is home and community based services. The remaining licensing functions will be incorporated as part of Phase 2. This project was planned using a phased approach, however, we anticipate overlap between the phases throughout the life of the project.		10/3/16	2/28/19	\$0.00	\$0.00	Green	Planning Phase Document High Level Business Requirements - BRD Project Management Plan - Submitted to Project Sponsor for review Provider Portal 2017 Q4 - 17.4.1 Release: Stand-up Provider Portal in METS Code Stream - In progress Program Decisions Impacting ISDS Licensing ESC and PMT approved the proposal to migrate ISDS Curam code base from SMRT to METS Decided to move the effort to stand-up of the Provider Portal framework into METS, from SMRT Project to Licensing Project Scope Change The stand-up of the Provider Portal framework in METS has moved from SMRT Project to Licensing Project Collapse three phase approach into one phase Expand project timeline from February 2019 to potentially October 2021 Change Request being review by Project Sponsor Need to submit a Change Request to align with changes impacting project scope and timeline
Human Services (DHS)	Licensing Federal Background Studies Grant - NETStudy 2.0	Implement new software purchased via a grant. The software will enable the Office of Inspector General to meet the goals of the grant, including: - Collect scanned fingerprints on all subjects of background studies, including developing the capacity to collect fingerprints statewide and transmit the images electronically for processing. - Use fingerprints to match subjects with state criminal records via the state Bureau of Criminal Apprehension (BCA). This will replace current system which performs matching of subjects using name and date of birth. - Design and automate a process by which the department is notified by the Minnesota Court Information System when a previous subject of a background study has new criminal information added to court record. - Expand current background studies to include a check against Minnesota's predatory offender registry. - Expand the number of subjects for whom a record check through the Federal Bureau of Investigation (FBI) is conducted to identify records that may exist in other states. Note: this expansion is initially limited to personal care assistants only but is planned to be expanded to all provider types. - Include automated checks of OIG exclusion list, professional licensing and disciplinary boards, other states' nurse aide registries.		9/1/15	8/1/18	\$0.00	\$0.00	Green	The development vendor Business works with came to MN September 6-8 for an on-site visit to discuss the final year of their grant. We discussed remaining work, what is in/outside of the grant, conducted requirements gathering for remaining work under the grant, and did a very high level timeline thru the end of 2017. The vendor needs more time to determine the level of effort for this remaining work, including transition planning, and then we can set a schedule thru the end of the grant (July 31, 2018).
Human Services (DHS)	MAXIS to METS Migration	This project will refer approximately 300,000 MAGI Medicaid-eligible individuals currently enrolled in the State's legacy eligibility system (MAXIS) to enroll through METS so they can have a full"MAGI" determination.		7/8/16	10/31/17	\$0.00	\$0.00	Green	OVERALL STATUS: GREEN - Status as of 09/01/17: Total individuals: 250,556; 81% migrated; 17% in progress; 2% deferred to HCEO Ops Maintenance phase starting after 2018 open enrollment. SCOPE: GREEN - Continued defining follow-on phase, "Ops Maintenance", process which will be manual without MN.IT involvement. SCHEDULE: GREEN - The last scheduled job ran on Aug 7 (Closing Notices for Sept renewals and individuals in Cleanup 1 list. - Stats reporting will continue through Oct 31 with frequency changing from monthly to weekly as the project and migration calendar winds down and visibility increases. ISSUES: GREEN RISKS: GREEN STAY GREEN PLAN: Continue execution with effective management and controls.
Human Services (DHS)	MCRE Premiums - Premium Reconciliation	This project is responsible for reconciling MinnesotaCare premiums for 2014 MMIS legacy Financial Control accounts and 2014/2015/2016 METS Financial Module accounts. The project includes identifying and compiling data tables in the data warehouse, identifying and compiling analytic reports used to reconcile, and drafting and implementing a reconciliation plan for each year of reconciliation and system of billing. This project will implement notifying consumers of the reconciliation results and send billing to those that owe a premium.		3/2/15	4/30/16	\$0.00	\$0.00	Green	Overall health of the project: Green Major milestones passed and/or coming: Continued work on reconciling and validating data. Current issues (right now) and risks (potential) in the next couple weeks: Get to/stay green plan: Needs from leadership: n/a
Human Services (DHS)	MCSO Mobile Solution	Make the current Minnesota Child Support Online (MCSO) website/application compatible with mobile browsers to increase the accessibility of payment and case information.		8/1/16	7/1/18	\$0.00	\$0.00	Green	The initial prototype has been reviewed with MCSO BA's and business. Development is two-thirds of the way done. Work will be completed in iterations.
Human Services (DHS)	Meeting Room Manager Upgrade	The purpose of this project is to mitigate the costs to the business posed by (1) the inability of the current system to cancel or delete a room reservation from within Outlook, and improve customer satisfaction (2) by using a version of MRM that does not suffer from random drops. The project objective is to: - Implement the most current version of the MRM software and the MRM Outlook Add-in at DHS/MNSure in an orderly fashion with a minimum disruption to the business.		4/8/16	12/15/17	\$0.00	\$0.00	Green	Project has moved to green. Sponsor signed off on change request to extend the planning phase and end date of the project. Rebased the timeline and moved project to green. Change Request does need to be signed by PMT, but PM supervisor ok'd rebaselining now. Requirements gathering continues and is now on schedule. PM will begin working on planning phase documents next week and requirements gathering will continue.
Human Services (DHS)	Mental Health FileNet Storage and Workflow	Children's and Adult Mental Health areas have a need to move documents off of their x and s-drives to FileNet. They would need a new document class(es) and a workflow.		3/23/17		\$0.00	\$0.00	Gray	We met with the users and clarified requirements. The FileNet team will move forward with building out the document class. That will be followed by building out an import process, and after that a workflow will be built. There will be cleanup of the provider enrollment document class during this time as well. An expected completion date will be identified once work has been further defined.

Statewide IT Project Portfolio

Agency(s)	Project Name	Project Objectives & Description	New since previous report*	Start Date	Finish Date	Est. Budget	IT Support and Maintenance Cost (annual)	Project Overall	PM Executive Commentary
Human Services (DHS)	METS to MMIS Interface Redesign	The overarching goals of the project are to improve performance of the METS to MMIS Interface to meet the business needs to efficiently perform operational processes and provide required services to MA and MCRE participants. The work included in the project will also review and ensure data integrity and reliability, and ensure MinnesotaCare payment and billing functionality works as needed in MMIS.		12/1/16	12/31/18	\$0.00	\$0.00	Red	Overall health of the project: RED as of 9/17 Track 2: Risk (Yellow) Track 3: Scope and Schedule (Red) Track 4: Schedule and Issue (Red) Major milestones passed and/or coming: Track 2. Web Service Event Messaging: Yellow Auto-Renew - Fixes have been identified and are in the process of development. Testing setup in process and scheduled to kickoff batches 9/9 with testing continuing to 9/15. 17.3.1 MMIS Phase 1 (fka MMIS immediate need solution (eligibility to coverage defect short term fix)) QA testing in process, scheduled to be complete 9/15. 17.3.1 Exposing only the most recent evidences and determinations from METS - Ready for production deploy 9/16. 17.3.1 Fix to Servicing Agency in Curam Web Services - Ready for production deploy 9/16. 17.3.1 Fix to RaceCode in Curam Web Services - Ready for production deploy 9/16. PDM and IR requirements complete and reviewed with IR Track 2 and PDM team. Development LOE's complete. Auto-Close production defect fix complete and deployed to production 9/7. Track 3. Data/Defect Fixes: RED 17.3 Pre-November Minor Release: Scope for this recently-identified release continues to be determined. BAs completing analysis to determine specific source for defects is in progress; however, there are some delays due to work on the 17.3.1 release. Due to tight timeline for scope identification, analysis, documentation, development, region availability and testing, this release is RED. All other work for this track of work is on hold to focus on the pre-November release. This includes any outstanding work for 17.4.1 and clean-up tasks. 17.4.1 - METS (Curam) FRA Evidence Field Change: Design approved; Development complete. Track 4. MCRE Premiums (Defects) RED 17.3.1 Release (Daily/Monthly MCRE Billing Updates): QA and UAT running concurrently because of delays to QA testing. Four defects found late in the week - Development in progress. Continue to work toward deploying on or near 9/17/17 as scheduled. 17.3 Pre-December Minor Release - (MCRE Renewal Critical Defects required to be in PROD by 12/1/17): Final use case approved. Development assigned and expected to start next week. BA resources for this track of work are reassigned to work on the Pre-November release. Other work will be on hold. Current issues (right now) and risks (potential) in the next couple weeks: 17.3.1 - Track 4 MCRE Premiums: QA testing behind schedule. 17.3 Pre-November Minor Release - Track 3 - Defect Fixes: Scope not clearly defined, timeline is extremely short, testing region availability limited and many BAs must first focus on the 17.3.1 release items before completing analysis for this release. Track 2 - Auto-Renew defect fixes in process, using an expedited requirements, development, and testing process creates risk for the 9/16 production deploy. General Risk: Lead PL/SQL developer will be out
Human Services (DHS)	MFPP eform update	The Minnesota Family Planning Program (MFPP) Project has implemented changes needed to transition MFPP from a federal waiver program to a Medical Assistance state plan program. The eform used by providers who determine presumptive eligibility for MFPP must be updated to align with changes we made to the MFPP application form.		4/1/17	10/13/17	\$0.00	\$0.00	Green	MNIT will help business do testing and then work with business to validate workflow.
Human Services (DHS)	Migrate Web Sites to VM NEW Platform for Performance updates	Migrate 40-60 existing websites to new VM platform.		11/1/13		\$0.00	\$0.00	Green	Of the 55 intranet sites that had been hosted on this particular server, just a few remain; a few without owners are being turned off. There is a Teradata error associated with the PIN staging application that is proving difficult to troubleshoot/resolve. No resolution ETA yet.
Human Services (DHS)	Minnesota Child Support Online (MCSO): Payment Based Projects	The Child Support Division (CSD) of the Minnesota Department of Human Services (DHS) operates the Minnesota Child Support Online (MCSO) system which provides access to child support case information to case participants. The MCSO system also provides the ability for employers of case participants to submit payment information to the Child Support Payment Center (CSPC) for all employees that are subject to child support income withholding. The ePayment phase of the MCSO Payment Based project will extend the payment submission capability to allow Non-Custodial Parents (NCPs) to submit child support payments via the internet. This will result in a reduction of the number of paper payments sent to the CSPC and ultimately a cost reduction in bank fees and processing costs for these paper payments. This project will make improvements to how payments are submitted to the Child Support Payment Center. It is being executed in a phased approach: File Upload (Completed June, 2012) – Provide the ability for employer's to make a single payment for all employees subject to income withholding and upload a file separating payment amounts for each of the employees. Participant Payment Recommendations (In Progress) – Provide recommendations on what changes to make to MCSO and PRISM to allow participants to make Child Support payments that are not subject to Income Withholding. The recommendations are being provided in the following groups: Participant ePayments – Develop the ability for participants to make payments through MCSO using their bank accounts (ACH processing) (in progress). Automated Recurring Withdrawals – Provide the ability for participants to schedule automatically recurring payments (recommended to be re-evaluated after Participant ePayment functionality is complete). Credit/Debit Card payments – Develop the ability to allow participants to make payments through MCSO using a debit/credit card (recommended to be placed on hold). County Payments (On Hold) – Develop the ability for County IV-D offices to submit payments they receive without having to courier payments to the CSPC (recommended to be placed on hold). Third Party Payors (Recommendation Pending) – Develop the ability to allow payroll processors to submit income withholding payments on behalf of the employers they are under contract with, without having to log in using the employer's credentials (recommendation pending).		3/2/15	9/29/17	\$650,000.00	\$0.00	Red	All major milestones and deliverable have been met and for the initial project deployment. However, with the inclusion of online payments, individuals have discovered a way to circumvent the system. Currently business (CSPC) and the technical team are identifying possible workarounds to mitigate the issue. The Change Request will be completed by EOD 09/12/17 Get to Green: Complete change request to mitigate the security issue.

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Human Services (DHS)	MMIS to ESB Connections	This project will develop a catalog of broadly-useful standard services related to MMIS that other systems can access, reducing the number of custom programming requests coming into MMIS, thereby improving MN.IT response times to business needs.		12/14/16	43007	\$0.00	\$0.00	Green	Status: Green The Medicaid Management Information System (MMIS) to Enterprise Service Bus (ESB) Connection project's goal is to securely expose predefined MMIS data through IBM's Integrated Bus (IIB). This will make the MMIS data available to systems that rely on MMIS data through a secure Application Programming Interface (API). This will eliminate the need for MMIS programmers to create a separate data extract each time we need to pass MMIS data into another system. The project has potential to build a secure and reusable data model by pioneering new technical design protocols Needs from Mgmt: None
Human Services (DHS)	MMIS Transformation Certification (MMIS Mod)	Under sections 1903(a)(3)(A)(i) and 1903(a)(3)(B) of the Social Security Act, the Centers for Medicare & Medicaid Services (CMS) has issued new standards and conditions that must be met by the states in order for Medicaid technology investments (including traditional claims processing systems, as well as eligibility systems) to be eligible for the enhanced match funding through a CMS certification process.		8/8/16	45457	\$0.00	\$0.00	Gray	Updated 9/8/2017 MMIS Modernization P/T contract for IV&V Services & Interagency Agreement (IA) -needed to meet CMS rule: 3rd party must pay IV&V vendors- Underway: Funds encumbered under the IA. Routed IA for signatures. Next Steps: Receive MNIT signature on the P/T contract Send P/T contract to Dept of Admin for signature Fully execute P/T contract Receive OK from CMS to proceed with IV&V work Kickoff MMIS Certification work with IV&V vendor & CMS Receive IV&V Management Plan from IV&V vendor
Human Services (DHS)	MN.IT@DHS Sciforma Implementation	Implement the Sciforma application for use by MN.IT Services @ DHS staff		12/1/14		\$600,000.00	\$0.00	Green	Reopened for work on time tracking/resource management.
Human Services (DHS)	MnCHOICES 2.0	Once developed and implemented, MnCHOICES 2.0 will replace MnCHOICES 1.0. MnCHOICES 1.0 is a web based comprehensive assessment and data collection application that was launched on November 4, 2013. It was developed to ensure greater consistency and access to the right service at the right time across populations receiving long-term service and support (LTSS) assessments. Currently all 87 counties and 3 tribes are using the MnCHOICES assessment. These programs provide services and support to 78,000 people and have a budget impact of 3.4 billion dollars. MnCHOICES must be functional and consistently operational in order for assessors to do their jobs effectively and efficiently so people who are in need of services are not delayed in receiving them. MnCHOICES 1.0 will lose vendor support for software critical to the application (Microsoft Silverlight). Re-platforming the application to address that loss provides an opportunity to address other technology and business needs: <ul style="list-style-type: none"> - Greater support for person-centered assessment and practice - Elimination of duplicate/repetitive questions - Shorter assessment times - Data issues that are causing rework and a lack of trust in the system - Lack of Managed Care Organization (MCO) adoption due to a variety of technology and business issues, including instability and the lack of suitable role-based security/access permissions. - Alleviation of disruption of work schedules - Less delay in access to services - More efficient intake process - Access to information (reports) - Need for reassessment workflow support - Business content management capability - Versioning ability – the ability to create assessment content valid based on time period - Improved application response times - Technology Needs - Resolution of dependency on expired (ILOG) and expiring (Silverlight) technologies - Elimination of unplanned or uncommunicated outages due to infrastructure and architecture - Improvement of current database design A rewrite will address the loss of vendor support, creating a solid foundation for future work, while turning the current needs into system benefits. The consequences of not undertaking the project include continued investment in a project with limited vendor support, and significant impact on a large budget item affecting a large number of people. 		12/27/16	8/24/18	\$0.00	\$0.00	Green	The project is officially in execution. We are using an agile scrum approach. The requirements for the first subject areas, SEARCH and ASSIGNMENT, are expected to be approved and put into user story format next week. We will kick off the scrum sessions in October.
Human Services (DHS)	MnCHOICES Assessment 1.0 (E&E)	Implement the Minnesota CHOICES (MnCHOICES) - comprehensive assessment. When completed, this assessment will be required for all persons who need or request to be assessed for long term care services.		9/1/10	12/31/18	\$0.00	\$0.00	Green	Release 17.2.3 statewide deployment completed on September 8. Release 17.3.1 pilot deployment completed on September 8. Pilot will last for four weeks. Release 17.4.1 development suspended to work on hot fix for incorrect data propagation in Assessment reports.
Human Services (DHS)	MnCHOICES Support Plan (E&E)	Add support plan functionality to the base MnCHOICES assessment all persons seeking access to Minnesota's long-term service and supports.		10/21/16	12/31/18	\$0.00	\$0.00	Green	The release 17.3.1 containing defect fixes and the LTSS evaluation questions went to QA on time this week. BA's presented and handed off requirements for "copying" to the development team. Held an analysis meeting on production errors and logged some defects as a result of that analysis and the code review. Business will prioritize these defects next week.
Human Services (DHS)	MnSure/DHS Call Center Upgrades	To upgrade the desktop agent and Interactive Voice Response platform for all DHS call centers. To add the quality assurance and workforce management software Calabrio to each of the DHS call centers that request it.		1/2/15	42985	\$0.00	\$0.00	Red	This status report is only for the Calabrio portion of the project. For other status reports, see the DHS Contact Centers Upgrade Sciforma project. Moved project to red as timeline is overdue. Unable to make progress on the few items outstanding as resources seem to be committed to other items. Working to get commitments for the final items from resource manager.
Human Services (DHS)	Monitors for Staff Break Rooms	Installation of large monitors in Anoka campus staff break rooms to ensure staff receive important information. Including, safety, employee engagement, performance improvement, regulatory compliance and hospital or department initiatives.		5/1/17	43008	\$0.00	\$0.00	Green	Monitors have arrived. The custom code and deployment team has agreed to be the technical contact for the application. Security team met with primary vendor on 8/23 and, based on that conversation and resent their security questionnaire for both the software and end devices on 8/24. Vendor noted that they might not be able to return the questionnaires until the first week of September. Security team will need to get copy of the software/end device to complete the security review. Normally the end devices would only be available when the installer deploys all equipment.
Human Services (DHS)	Move development work from physical to virtual environment	The objective is to move development work across DHS from a physical to virtual environment. This entails meeting with developers, determining their development needs and working with ITS to design virtual desktops. Once the development work has been migrated, remove the local administrative rights from the users.		8/10/15	12/31/17	\$0.00	\$0.00	Green	The objective is to move development work across DHS from a physical to virtual environment. This entails meeting with developers, determining their development needs and working with ITS to design virtual desktops. Once the development work has been migrated, remove the local administrative rights from the users. There are many challenges associated to this project: Users are reluctant to give up Admin permissions to their desktop. We are currently in discussions with another project team that is standardizing virtual desktops (VDI) to identify common objectives to collaborate and combine our efforts.

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Human Services (DHS)	Move Matrix Replacement	Business need: MSD, Desktop, IT HelpDesk, Network, and Telecom requires a more efficient and effective way to request and receive all required information from divisions that are requesting to move a person and associated equipment, and install equipment for a new staff person. Business objectives: 1. To replace the current move matrix (Word doc) with a more robust process (drop down menus, required fields, autopopulated fields, etc.) 2. The new process/form must be "user friendly" for the business units. 3. Document the new process and procedure for IT and for the business.		4/4/16	4/30/16	\$0.00	\$0.00	Green	Telecom, Desktop, Service Desk, and Network require a more efficient and effective way to request and receive all required information from divisions that are requesting to move a person and associated equipment, and install equipment for a new staff person. Initial design and development of the new AgileApps Move Matrix application is completed. The business side is currently reviewing the application with their staff. They will also through the Change log and review all "Ready to Test" items and change status to "Test passed". Business will also review "Views" with Application Development. The next meeting is scheduled for September 25.
Human Services (DHS)	MPSE (Minnesota Provider Screening and Enrollment)	In March, 2010, CMS issued broad sweeping regulations designed to reduce or eliminate fraud, waste, and abuse of the Medicare and Medicaid system. These regulations call for enrolled providers to be screened to one of three levels of risk (Limited, Moderate and High) based on provider type and past risk histories.		1/15/15	10/4/18	\$0.00	\$0.00	Green	Provider Portal We are behind on creation and business approval of 9 use cases. Overtime is being discussed to correct that. Design and development is proceeding well on the approved use cases. QA is concentrating on preparing test cases for use cases which have moved through design. Initial Load (IL) and Ongoing integration (OG) We are in varying states of development and testing across the 3 different groups of provider data files that need to be loaded into new MPSE System at start up. Group 1 is now fully tested, Group 2 is 100% developed and test case creation is far along. All integration processes are proceeding close to plan.
Human Services (DHS)	MSOP Visitor Tracking and Staff Locations (ML and SP) (TPASS)	Phase 1: Implement a badge card reading system across the facility to know where staff are. Phase 2: Implement a system that can scan in visitor drivers license and ensure they have the required paperwork submitted and are approved by the client for a visit.		6/15/17		\$0.00	\$0.00	Yellow	Program manager, server, and security team talked to the vendor about what is needed to move forward. Program manager will contact the database team to identify what they need. Received diagram from the vendor; security team will review to see if can meet our needs. Security will send current assessment to business application owner.
Human Services (DHS)	New Medicare Card Project (formerly SSNRI)	The Medicare Access and CHIP Reauthorization Act (MACRA, PL 114-10) requires CMS to remove all Social Security Numbers (SSNs) from Medicare cards and replace them with a Medicare Beneficiary Identifier (MBI). CMS and Medicaid programs currently share data based on Medicare SSN-based identifiers. State systems/process need to be changed to meet the SSNRI requirements.		8/31/16	1/1/20	\$0.00	\$0.00	Green	Developers continue to make changes to file layouts based on CMS direction. We are preparing to test with CMS starting in October once internal and external testing are completed. We are continuing to meet with CMS bi-weekly and take direction. The developers are starting to work on screens and panels for internal processing
Human Services (DHS)	Northstar Care for Children - Phase 2	Create and implement the remaining functionality of the Northstar program. This includes the following system changes: Modify SSIS Worker to automate the Adoption Assistance Eligibility and Benefit Agreement. Modify SSIS Fiscal for Title IV-E Abstract and Northstar reporting and proofing. Create a fiscal reconciliation process to determine the state, federal and local shares of these payments and the net amount owed to or due from each local agency. Miscellaneous enhancements to SSIS to continually improve efficiencies		7/10/13	4/31/16	\$0.00	\$0.00	Green	Ongoing Design and Development weekly meetings Items for 17.4 in Design and Development Meeting with project BAs to review status of assigned tasks Ongoing design meeting with Developers and BAs
Human Services (DHS)	Notices 17.2	The 17.2 Notices release provided improvements and fixes to known issues. The primary objective for this release was to segregate the design and development of Standard Eligibility Notices to support Public and Private program and mixed programs.		1/2/17		\$0.00	\$0.00	Green	OVERALL HEALTH: Green. MAJOR MILESTONES: Project completed all close activities REQUIREMENTS: Completed and approved DESIGNS: Completed and approved EXECUTION: Complete ISSUES and RISKS: BE GREEN PLAN: NEEDS FOR LEADERSHIP: None
Human Services (DHS)	Notices 17.3	The fall release of notices will focus on incorporating legislatively-mandated Estate Recovery language into the Need-to-Renew and Modified Need-to-Renew Notices as well as language changes and enhancements to these notices. In addition, other formatting and text fixes to the Need to Renew, Modified Need to Renew, and auto renew notices will occur. Prior to the open enrollment date, Special Enrollment-to-Open enrollment dates on notices will be modified		5/1/17	4/30/16	\$0.00	\$0.00	Green	OVERALL HEALTH: Green. MAJOR MILESTONES: Notices 17.3.1 (September release) QA Regression testing uncovered a few (BLOCKER) defects that put the project in RED during the week, however they have all been efficiently resolved and we're back to Green. User Acceptance Testing is complete for MNSure and in a green status for DHS. Development continued on 17.3.2 development. REQUIREMENTS: 17.3.1 complete and approved. 17.3.2 (OE release) complete and approved. DESIGNS: 17.3.1 (September release) Completed and approved. 17.3.2 (OE Release) Completed and approved. EXECUTION: 17.3.1 QA Testing on hold waiting for final 3 defect fixes - plan to move to regression testing 17.3.2 coding in process ISSUES and RISKS: BE GREEN PLAN: NEEDS FOR LEADERSHIP: None
Human Services (DHS)	Olmstead Data from TCM: Add to SSIS	The Olmstead Data Acquisition project has a need for data that doesn't currently exist on any system. Appropriate systems have been updated to collect the person centered/informed choice questions surrounding Housing and Employment. TCM (Targeted Case Management) reports currently in SSIS, and would prefer to report in SSIS - rather than be added to a new system, MHIS to report for Olmstead.		4/1/17	4/31/16	\$0.00	\$0.00	Green	Project is in execution phase and work to complete reports is remaining.
Human Services (DHS)	Olmstead Plan DHS Data Development	Begin the process of capturing the immediate DHS data and business requirements necessary to comply with the Olmstead Plan filed with the court on August 10, 2015.		5/2/16	9/28/17	\$0.00	\$0.00	Green	C1. The developer will complete his work by EOD today, 9/8 and testing will begin on Monday 9/11. Testing will continue for two weeks, then we will push this to production in MHIS to allow users to begin reporting on Olmstead questions.
Human Services (DHS)	Operational Data Store Mechanism (E&E)	Design, build, and implement a Staging Area and an Operational Data Store (ODS) to support the process of consolidating, integrating and normalizing data from multiple source systems for the Data Warehouse and Business Intelligence reporting. The new Staging Area and ODS will be a step in creating a comprehensive solution for Enterprise Business Intelligence Reporting and to help ensure consistent reporting and availability of data. I. Design and build the logical models and the physical Data Warehouse Staging Area and ODS Area which will play an integral part in creating a comprehensive solution for Enterprise BI Reporting II. Provide Operational Business Intelligence reporting in the ODS to support detailed reporting needs like fraud detection, advanced analytics, data quality reporting, extracts, etc. III. Optimize the storing of data for business intelligence reporting to decrease time spent collecting and cleansing data, better resource utilization		8/1/16	11/30/18	\$0.00	\$0.00	Green	Weekly meetings continue with DM P.M's, BAs and Key stakeholders Continue to gather information. Planning stage continues. EDW FAQs and summary documents created Continue to discuss with Key stakeholders and Program Management the project management design

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Human Services (DHS)	Order Console (aka Order Entry Console)	Implement Order Profile OE Console. Order Profile console is a software enhancement to Order Entry screen and workflow.		7/17/15	2/28/18	\$0.00	\$0.00	Yellow	The OE Console project team is working with the Avatar Prod. release team to work on updating production with patching which is required before full implementation roll out can begin at DCT. The production release team has passed through their testing and have uncovered 1 issue. Rad Update has been released to fix that issue and was put into UAT on 9/1. Will review the issue again on 9/7 for issue resolution. Issue has been resolved by RAD Update 106. Avatar Product Release Schedule for OE Console Submit UAT Patch Updates to NTST: 7/18 - Complete UAT Updates: 7-14days after submission (approx. 7/26-8/2) - Complete UAT Prod Team Testing: 7/31 - 8/14 - Complete (1 Issue Identified) Prod. Team Checkoff to move to DCT UAT Testing - 8/17 - Complete DCT UAT Testing - 8/17 -9/1 - Complete UAT Signoff for Prod Release: 9/7 - Complete Production Release: Scheduled for 9/18-9/19 Warranty Period: 10/15/17 OE Console Site/Program Implementations: October 2017-January 2018 UAT Current Build - OE Impact The UAT releases fix approx. 5 issues which were identified pre / post pilot including the go live issue that is preventing OE Console from moving beyond the pilot user group. Current Issues w/Full Implementation Impact in Production: There are approx. 5 issues identified currently with 1 being a go live issue for OE Console Full Implementation. The go live issue of order detail bleeding into other orders has been signed off as accepted and continue to move forward with the pilot, but will hold off on full release until issue is resolved. The full implementation of Order Console will be on hold until MN gets the latest Avatar patching released to production which is currently in UAT. Anticipated product release is scheduled for September 18/19th with site by site implementations beginning in October. Pilot group feedback has indicated that hands on training will be most effective for the providers. DCT - OE Console project team members will provide hands on training for DCT providers. Implementation plan will take into account the hands on approach as well as the support required for each site implementation. The implementation plan is currently being worked on by DCT and the first phase of implementation schedule will be available by end of September. The plan will begin with the CBHH sites with Adult Mental Health program. Currently the project team is estimating a 3 month go live strategy, however, we will address that time frame once the complete implementation plan has been vetted out.
Human Services (DHS)	PA/SA/SD COTS Evaluation (MMIS Mod)	The high-level objective of the Authorization Gap Analysis project is to gather and analyze the requirements then recommend a solution to replace the current MMIS subsystem functions with a better quality of service and functionality while providing the business with a recipient-centric system and align with MMIS modernization program objectives and industry standards. The goal of this system is that it will provide increased flexibility and a reduction in the administrative burden while improving the timeliness and quality of service provided to recipients and reducing the overhead for providers (time, cost). This project will identify the business and technical needs and requirements, evaluate against available COTS products and other solution scenarios to determine a solution scenario(s) for replacement/supplement of the current system in order to achieve a recipient-centric system and align with MMIS modernization (MITA) program objectives, recommend solution(s), and draft any necessary procurement documents (RFP, RFO, et al) for the accepted solution. Below are the objectives of this project. Project goals are included in Appendix I. I. Identify Business Areas Identify business areas utilizing authorization and/or service agreements and assure effective presentation from each area. II. Document Requirements and Improvements for System MN-IT and the DHS business areas will work together to build a system that aligns with the MITA Business Process Model (BPM) (high level). (Outside of the scope of this project, the business areas will be looking for opportunities to streamline their processes.)Capturing the requirements as well as analyzing the existing code base to capture the current business rules will be led by the MN-IT staff as part of this project. Working closely with the business areas, they will validate the accuracy and need to retain current business rules including those necessary for historical processing. MN-IT and the business areas will work together to evaluate and merge new requirements with existing requirements to determine the requirements for a new system. a. Identify Areas for System Improvements Identify areas and requirements where various types of improvements could be achieved. b. Document Current Needs and Requirements (and Future) Document current needs and requirements that will bring the system into alignment with industry standards including MITA 3.0. This includes identifying manual processes which can be automated and documenting future business and technical needs. c. Identify Requirements to Support Government Legislation, Mandates, etc. Identify and incorporate any relevant current and future legislation, mandates, standards and guidelines into the requirements. d. Incorporate MITA Business Architecture (BA) Define business processes that assure		9/1/16	10/31/18	\$0.00	\$0.00	Red	Project schedule is Red due to Project Planning documentation. Completion of Project Scope and Project Plan documents are required to get to Green. Two Project Scope documents covering the Prior Authorization/Service Agreement (PA/SA) project and the Assessment Screening Information (ASI) sub-project were distributed for Project Sponsor and Technical review/comments/approval. Sponsor comments are complete, Technical comments are pending. With approval from the Project Sponsors and the PMO, we will merge the project and sub-project and create one Project Management Plan. This returns to the original definition as a single project. The project schedule dates are not yet complete but Project Plan initial draft was sent out this week. Schedule dates will be completed next week. The recap for the first walkthrough of the As-Flows with the Project Sponsors was distributed with some requests for clarification. The BAS and the Business Solutions Office (BSO) will attend the Project Sponsor meeting next week for clarification on Next Steps in order to get final approval. The next meeting to walk through remaining As-Is Flows is scheduled next week. The PreAdmission Screening As-Is Flow was created, returned to the SMEs for review and SME approval was received. The Aging/65+ As-Is Flow is still not approved by the SMEs. Project Sponsor is assisting to get that approval completed. Following their Business Readiness As-Is review, the Business Solutions Office (BSO) Team sent completed updates for the Drug Authorization flow back to the SMEs for approval.
Human Services (DHS)	Parenting Expense Adjustment	Makes changes in the formula for calculating the parenting expense adjustment to child support obligations and amends related statutes. Replaces the "cliff" in child support obligation amounts when parenting time changes from 45 to 45.1 percent with a slight increase in the adjustment for each successive overnight.		9/13/16	43312	\$0.00	\$0.00	Green	Business team has reviewed and accepted the requirements and the project scope.
Human Services (DHS)	Periodic/Annual Work - 2018 Marketplace Setup	Successfully complete Annual OpenEnrollment activities and prepare for the Plan Year 2018 Open Enrollment Period.		2/28/17	10/31/17	\$0.00	\$0.00	Green	Overall health of the project: Green Major milestones passed and/or coming: Phase 1 QA STST2 testing and Business testing in release 17.3.1 was completed. The code was deployed to ATST on 9/5/17. Medical and dental plans were loaded and activated in ATST. The team is on track for Phase 1 code deploy to production on 9/18/17. A database refresh of the Carrier Preview environment was completed, in preparation for Carrier Preview activities. Consumer's Checkbook activities are continuing. Code updates for Phase 2 deploy to STST1 on 9/18 are on track. Current issues (right now) and risks (potential) in the next couple weeks: Issues: None Get to/stay green plan: Schedule: On track for 17.3.1 (production deploy on 9/18) and also 17.3.2 STST1 deploy on 9/18. Needs from leadership: None

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Agency(s)	Project Name	Project Objectives & Description	New since previous report*	Start Date	Finish Date	Est. Budget	IT Support and Maintenance Cost (annual)	Project Overall	PM Executive Commentary
Human Services (DHS)	Periodic/Annual Work - Application Updates	Changes to both the online application and the paper applications (assisted and unassisted versions) <ol style="list-style-type: none"> I. Provide accurate projected annual income (PAI) date and amount information to consumers II. Provide accurate financial assistance amount information on paper application III. Align content on signature page for both online and paper application and provide translated version of paper application IV. Add text to Employer Sponsored Coverage screen to provide additional clarity on the question 		4/10/17	10/31/17	\$0.00	\$0.00	Green	Overall Health of Project: On track Major Milestones passed/coming: QA testing is complete for the static text changes to the online application for the 17.3.1 release. No issues found. User Acceptance testing in progress with our business users. Paper application work is on track. Assisted paper application print proof has been approved and funding approved. Printing is in progress with the expectation that the first 100,000 applications will be shipped and ready for agencies to use in early October. Translation is in progress. Unassisted application proof approved and will be posted online October 31st. Stay/Get to Green Plan: Complete user acceptance testing by September 14th and deploy static text changes September 17th. Ongoing monitoring of paper application printing/translation schedule. Needs from Leadership: None
Human Services (DHS)	Periodic/Annual Work - FPL-MCRE/IA/APTC	The Federal Poverty Level rates change each year for all programs and must be updated in METS in order to determine correct eligibility for health care programs. The rates change in January for MinnesotaCare (MCRE), Insurance Affordability (IA) and unassisted Qualified Health Plan (uQHP). Therates change in July for Medical Assistance (MA). The METS system must reflect the new rates before the renewal patches for the update month are run. <ol style="list-style-type: none"> I. Update the FPL rates for each program in METS with appropriate effective dates II. Update the tax dependent threshold, applicable percentage value and Affordability Percentages for Employer-Sponsored Insurance(ESI) annually, or as needed III. Ensure MCRE Premium table and IAP Income and Asset Guideline chart are updated to eDocs 		4/10/17	9/21/17	\$0.00	\$0.00	Green	Overall Health of Project: On Track Major Milestones passed/coming: QA testing is complete and no defects were found in the annual table updates or with the defect fixes in scope. User Acceptance Testing (UAT) began this week with business users and expected to complete on September 14th. Will deploy updates to production on September 17th. Stay/Get to Green Plan: UAT testing Needs from Leadership: None
Human Services (DHS)	Periodic/Annual Work - OE to SEP Transition	Update screen content that will display for consumers after open enrollment ends and in the special enrollment period		4/10/17	12/29/17	\$0.00	\$0.00	Green	Overall Health of Project: On track Major Milestones passed/coming: Requirements and design documentation complete. With the change in the open enrollment end date to 1/14/18, this work is now ahead of schedule. Development is due in November. We will move to testing region on November 16, 2017. Stay/Get to Green Plan: ready for development Needs from Leadership: none
Human Services (DHS)	Periodic/Annual Work - SEP to OE Transition	For private programs there is an annual open enrollment period for consumers to apply for health care. The messaging provided to the consumers through the online portal during the open enrollment period is different than what is provided during the special enrollment period. The correct messaging must be updated on several screens to correspond to the appropriate enrollment period. Additionally, the enrollment system of record (ESOR) that manages the enrollment into health plans must be enabled during open enrollment This project will address the following: <ol style="list-style-type: none"> I. Update text on several screens to reflect the open enrollment information II. Enable ESOR to accept enrollments III. Coordinate with linked projects- notices and marketplace set-up on scope and testing where there are overlapping 		4/19/17	11/15/17	\$0.00	\$0.00	Green	Overall Health of Project: On Track Major Milestones passed/coming: Development is in progress. QA test plan is being drafted for team review next week. Added additional QA resources to project this week. Stay/Get to Green Plan: continue development Needs from Leadership: none
Human Services (DHS)	Periodic Data Match / FTI Masking	Establishes periodic data matching to evaluate continued eligibility in medical assistance and MinnesotaCare. Subdivision 1 defines periodic data matching. Subdivision 2, paragraph (a), requires the commissioner to conduct periodic data matching to identify recipients, who, based on available electronic data, may not meet eligibility criteria for the public health care program in which the recipient is enrolled. Requires the commissioner to conduct data matching for medical assistance and MinnesotaCare recipients at least once during a recipient's 12-month period of eligibility. Paragraph (b) specifies that if the data matching indicates that a recipient no longer qualifies for medical assistance or MinnesotaCare, the commissioner must notify the recipient and allow the recipient 30 days to confirm information or provide a reasonable explanation for the discrepancy to the state or county agency responsible for the recipient's case. Requires the commissioner, if the recipient does not respond or provide a reasonable explanation to terminate the recipient's eligibility in a manner provided for by the laws governing the program for which the recipient has been identified as being ineligible. Paragraph (c) prohibits the commissioner from terminating eligibility if the recipient is cooperating, but needs additional time to provide the necessary information. Paragraph (d) specifies that a termination under this section may be appealed. Subdivision 3 requires the commissioner to include in all communications with the recipient affected by this data matching with contact information for: (1) the state or county agency directly responsible for the recipient's case, and (2) consumer assistance partners who may be able to assist the recipient in the process. Subdivision 4 requires the commissioner to report to the legislature annually, beginning September 1, 2017, on the number of cases affected by periodic data matching; the number of recipients whose eligibility was terminated as a result of a periodic data match; and how many recipients whose eligibility was terminated due to a failure to cooperate. Subdivision 5 requires the commissioner to ensure that the implementation of this section complies with the ACA, and shall not permit eligibility terminations that would not conform with federal requirements.		11/24/15	9/15/16	\$0.00	\$0.00	Yellow	SCOPE: MNPMO-1118 (further masking of all income sources) will not be in-scope for this project but may be included as part of the FTI ongoing work project that will be happening in 2018. SCHEDULE: Project is no longer dropping the Curam code into STST1 for early testing IBM will have a dedicated resource partner with QA to conduct additional testing of the Curam code in the DEV environment Project is now partially reliant on notice/MMIS work being delivered before the scheduled 11/2 STST1 drop date Proposal to move ATST drop date to 12/11 would provide additional time for system testing Program management is polling projects about moving the PROD date from 12/17 to January 2018 Performance testing is anticipated to take 2-3 weeks and must be conducted after system testing and UAT are complete Get-to-green plan Partner with release management to get ATST drop moved to 12/11 Work with notices and MMIS to have them deliver PDM-dependent code prior to 11/2 (Shooting for mid-October which would give us 2 additional weeks of testing) Partner with program management to see if PROD drop for the 17.4.1 release can get pushed to January 2018 PM to partner with IBM and application support (MASBlue) to determine scope for performance testing (week of 9/11) ISSUES / RISKS: Outcomes of the regression analysis are unknown at this time and could have a material impact on the project's scope for the 17.4 release. Regression testing will occur in mid-September 2017 Our project has a dependency on the PDM trigger work for the MMIS interface redesign project. That project shares our timeline and we've been asked to support their requirements elicitation process with our BAS, and business resources. As of 9/4, that project will not be able to deliver code early to match up with IBM's accelerated timetable. Testing window for the 17.4.1 release is relatively small and the project will be testing intensive with time travel and batch work. PM partnering with release management, QA, and IBM to determine if an iterative approach is feasible to test all of the functionality. Currently, the project does not know if the approach to FTI masking will be accepted by the IRS. Awaiting feedback from the IRS.
Human Services (DHS)	Person down systems at CBHH/CARE sites	Adding person-down systems. at DCT sites. Dan S. is working with the vendor and MN.IT to determine what is causing the problem.		12/15/16		\$0.00	\$0.00	Red	There are ongoing issues with delays between the alert and when the alarm actually sounds. MN.IT is attempting to connect with another customer to compare all configuration variables. DCT's vendor talked to a different client and may have identified the cause of the delay. They will work with MN.IT to validate if the identified issue is the actual cause. Vendor will get cabling installed for an additional access point to provide the wireless coverage required for the Annandale CBHH. MN.IT will work with the vendor to coordinate the installation of the access point.

Statewide IT Project Portfolio

Agency(s)	Project Name	Project Objectives & Description	New since previous report*	Start Date	Finish Date	Est. Budget	IT Support and Maintenance Cost (annual)	Project Overall	PM Executive Commentary
Human Services (DHS)	Phoenix - BEU	Add a BEU module to the Phoenix system.		12/28/15		\$2,000,000.00	\$0.00	Green	Phoenix is an application designed specifically for MSOP staff. It's development has been ongoing for 4 years being designed and built from scratch. Phoenix is designed to encompass to complete cycle of it's clients from admission to discharge, including all client phase processes. This BEU module is still planned to be deployed Sept 12, 2017. The BEU items that will be deployed are the originally requirements done 2 years ago, plus a number of enhancements due to further business requirements deemed critical to BEU functionality. We are beginning the planning stages for next release (17.4 in Dec 2017) and 18.1 release in March 2018.
Human Services (DHS)	PIN2 (Program Integrity Network) / FASE (Fraud Application System Environment)	Redesign, and reprogram PIN system to collect and retrieve recipient investigation data from referral, through FBI investigation, through criminal investigations, ADH, Prosecutions, county worker overpayment claims, and county collections.		3/13/13		\$0.00	\$0.00	Green	Sprint 32 is 90% done. Completion date is September 15. Goal to complete original items, if time available, small items will be added. There could be a possible curve ball thrown in at a later date. Credit Bureau for current production might have changes coming. This could change our trajectory.
Human Services (DHS)	Program HH Application Revision & Electronic Submission	This project has two main objectives: (1) Identify and call out (via highlighting, bolding, etc.) federally sought data fields on the application to assist data collection specialists to be more data compliant, and (2) "Electronicizing" the annual paper application process to mimic the present six month application process.		8/31/16	12/1/17	\$0.00	\$0.00	Green	08/23/2017: A centralized eligibility project is being discussed and if Business agrees to this change in September then the Annual form would be greatly reduced. Under current requirements, business requirements and Informa form/process/data dictionary completed. Awaiting MN.IT developer time to complete refinements.
Human Services (DHS)	Program HH EDMS Workflow	Create a workflow for documents that are scanned and indexed for HIV/AIDS.		11/2/16		\$0.00	\$0.00	Green	Work is in process. We expect to hand over to the users for testing this week.
Human Services (DHS)	Psychiatric Residential Treatment Facilities	Implement legislative project to provide psychiatric residential treatment facilities.		8/15/15	11/3/17	\$0.00	\$0.00	Green	Concurrent services may still need input from OIG about how to meet the business requirements for PRTF and not trigger concerns for recipients taking their three consecutive leave days and for recipients staying longer than 30 days. "waivered services are shut down if a facility is used for 30 days." The BSD is not yet complete and is a focus of our regular meetings and correspondences. The UAC had until August 31st to vote on our new claims codes for the MMIS system and our request was approved. The public commentary period has closed for the federal Medicaid reviewers. Now the SPA (State Plan Amendments) can make a decision. There is some concern that the leave days empty bed rates may not be approved at the 75% rate. No word on SPA yet following public commentary period.
Human Services (DHS)	Public Website Redesign	Project is involved with converting and migrating content from the Stellent Content Management System to the Tridion Content Management System. Business staff can accomplish much of this work, but IT staff time is still needed.		8/13/14	9/30/17	\$0.00	\$0.00	Green	Most work is done. Access to Stellent administration tools was limited on 6/19. Content remains in the old system, but new content and content edits will need to be made in the Tridion system. Plan to retire the Stellent public site after migrating any remaining content to Tridion, eDocs or other appropriate place. Scope does not include CountyLink, manuals, bulletins, or InfoLink.
Human Services (DHS)	Radios at Forensics	Update radios across the forensics portion of the St. Peter campus.		12/1/16	9/29/17	\$0.00	\$0.00	Green	MNIT is storing the three workstations identified for this project. Server sent to vendor to have software loaded and for them to schedule a trip to the facility. Network switch installation will be scheduled within the first full week of September. Business is working with campus electricians to pull additional cables to the designated areas. Cabling is in place from MSH to the tower. Wireless connection will also be part of the vendor work.
Human Services (DHS)	Reform 2020: Autism Early Intensive Intervention Benefit	The 2013 MN Legislature passed legislation that creates a new Autism Intensive Early Intervention Benefit for children with Autism Spectrum Disorders (ASD) from birth to 18 years of age. The 2014-15 state budget invests \$12.7 million to create a new Medical Assistance benefit for children with ASD.		1/1/15	9/29/17	\$0.00	\$0.00	Green	9/8/17 PM pushed out Project End Date to 9/29/17 to allow BA to complete his testing on Temporary Increase Requirement. Warranty period should begin following actual end date.
Human Services (DHS)	Reform 2020: Community First Services and Supports	Community First Services and Supports (CFSS) is a new self-directed home and community-based service being developed by the Minnesota Department of Human Services. CFSS is a service for people living in the community who need help with day-to-day activities. When CFSS is implemented, it will replace the personal care assistance service and the Consumer Support Grant. CFSS is similar to PCA in many ways, but it will offer participants more control, flexibility, responsibility, and choice in how they use the service. CFSS is a program under the Medical Assistance, waiver and Alternative Care programs.		10/5/15	4/3769	\$0.00	\$0.00	Red	9/8/17 MMIS BA resuming Analysis to create Change Request for Service Agreement work. 9/6/17 - 9/28/17 Review of Claim impacted work for Change Request by MMIS Claim Supervisor with BA's and Claim SME. 8/18/17- 9/15/17 PM will continue to escalate: Risk to Project - CFSS team lost Solution Architect to higher priority project. Need him reassigned to create the Solution Architect Document, Technical Design Document, and engage: MAXIS, METS Interfaces to MMIS. 8/18/17 - 9/4/17 HCE Business Policy Document is in Draft and pending approval. 9/8/17 QA has created Test Strategy for Screen Enhancement Testing.
Human Services (DHS)	Reform 2020: Enhance Vulnerable Adult Protections - CEP	Create a centralized state reporting call center that will receive and accept all reports of suspected maltreatment of a vulnerable adult by voluntary and mandated reporters. The call center will use a system for collecting data regarding the suspected maltreatment of a vulnerable adult. The system will track the process and timeframes through report, referral to the Lead Investigative agency, disposition and appeal. The following project objectives are in alignment with the Vulnerable Adult protections included in Reform 2020: •Centralize Maltreatment Reporting •Create System to Track Maltreatment Reporting Critical Steps •Timely Distribution of Maltreatment Reports •Increase Accuracy •Simplify Reporting for Voluntary and Mandated Reporters •Establish Stronger Identity for Maltreatment Reporting System		1/1/14	43074	\$0.00	\$0.00	Green	AgileApps Report Date: 9/7/2017 The duplicate case number issue has been identified by Software AG (AgileApps vendor) as a defect which has been fixed and is in testing. End users will be testing between now and September 20th. Further performance testing will be done in the next few days. Since we have changed how we are saving the data, we will see if the duplicate case number still happens. MAARC / Call Center On September 5th and 6th, SSIS 17.3 was deployed to all counties not participating in the SSIS pilot release program. The deployment did not impact call center operations. Planning for SSIS 17.4 is underway. It is scheduled for deployment to the call center on October 31st. Hennepin County experienced network connectivity issues after MN.IT performed firewall maintenance on August 28th. This impacted MAARC's ability to deliver adult maltreatment reports to Hennepin via SSIS, requiring the call center staff to securely email reports to Hennepin for several days. Extensive troubleshooting identified Hennepin's use of Virtual Private Networking (VPN) as the cause of the issue. The VPN was eliminated on September 6th. Normal network connectivity and maltreatment report delivery resumed that same day.
Human Services (DHS)	Refrigerator Thermometer Monitoring System	Implement an automatic monitoring system on refrigerators in the pharmacy area. Dan F. verifying that security is okay with the server creation. An email has been sent to the company on installation requirements		6/15/17		\$0.00	\$0.00	Green	MNIT will create solution architecture diagram and then have vendor add necessary detail to get additional security and server info. Most of the networking will not be supported by MNIT, but will run on vendor equipment - presumably on a separate network. Project manager has been requested.
Human Services (DHS)	Resource Center FileNet work queue development	Set up a workflow process in FileNet for all Resource Center work in order to handle, track, and report on the work in a single place.		4/4/17		\$0.00	\$0.00	Gray	Ready to begin work on this. Starting with process diagram and Doc Class definition.
Human Services (DHS)	ROP/Non-Coop	Enhance METS to meet federal requirements to properly identify and track the return of requested verifications and systematically, based on program and verification, either end active cases, deny pending applications, and/or redetermine eligibility when participants fail to provide requested verifications within the reasonable opportunity period (ROP).		5/22/17	5/18/18	\$0.00	\$0.00	Yellow	OVERALL STATUS: YELLOW - Requirements elicitation continues; technical resources started analyzing requirements. SCOPE: GREEN SCHEDULE: GREEN - Requirements elicitation continues but is going slow. Team is working to accelerate our pace. ISSUES: YELLOW Still do not have QA lead assigned. RISKS: GREEN QA resource not yet assigned. STAY GREEN PLAN: (Needs from Leadership) Get QA resource assigned. Accelerate requirements elicitation/review process. Kickoff MMIS Interface work.

Statewide IT Project Portfolio

Agency(s)	Project Name	Project Objectives & Description	New since previous report*	Start Date	Finish Date	Est. Budget	IT Support and Maintenance Cost (annual)	Project Overall	PM Executive Commentary
Human Services (DHS)	SAP Business Objects Enterprise Upgrade 4.1 Project	Upgrade the business objects reporting environment. The project includes implementation of the SAP 4.1 BI-environment, clean-up and migration of existing content, and decommission of the existing 3.1 environment.		11/12/15	9/29/17	\$0.00	\$0.00	Green	Implementation planning is now underway with all business groups.
Human Services (DHS)	Self-Service Solution for Account Unsuspects and Password Resets	Phase 1 is to standardize and streamline processes for all DHS systems and applications currently supported by SSAM. The first deliverable will be to standardize the process for password resets and unsuspects (that are not implemented by a security administrator to disallow access) in order to assume full responsibility for all password resets and unsuspects for the systems. One component of this deliverable is the need for a self-service solution where the DHS and Non-DHS users of these systems can utilize a self-service solution that will permit them to unsuspect their account or reset their password based upon some other controls (ex. secret questions and answers, etc.).		12/3/14		\$0.00	\$0.00	Green	Solution is running in production, but needs the okay from MNIT leadership before it's rolled out. Working on the documentation. Need to work with MNIT Central on making sure that the code can update ACF2 as expected.
Human Services (DHS)	Server Refresh	Replace approximately 350 servers in the enterprise, including any server with a 2003 OS. Work also includes make changes as necessary to applications running on these systems that are affected by upgrading the server OS.		10/8/14	9/30/17	\$0.00	\$0.00	Green	2 servers remain for DHS.
Human Services (DHS)	SNAP OC System	Develop a system (similar to the one used by Internal Audits) to manage the SNAP Quality Control function which consists of over 2,000 case reviews annually.		6/1/17		\$0.00	\$0.00	Green	Report Date: 9/7/2017 Currently an evaluation is being done as to the best technology approach to this project.
Human Services (DHS)	Social Security Benefits Advocacy (SSBA) Project	Develop a secure web-based database application to replace out-dated, unsupported and insecure systems used to operate and monitor three Social Security Disability Benefits Advocacy programs Supplemental Security Income / Social Security Disability Insurance (SSI/SSDI), Outreach, Access and Recovery (SOAR) and the Retirement, Survivors' and Disability Insurance (RSDI). This project has also been known as the SSI Advocacy Database, RPO and CLS Database and SSA Benefits Database. We are trying to improve our system for receiving, paying and tracking invoices and evaluating outcomes. We want to use technology to make invoicing simpler for vendors, to autopopulate our database to reduce data-entry, and to make our system more secure. Phase 1 - Move the current Access database to link to a SQL server to improve recoverability and stability. Phase 2 - Application building on the Refugee Programs Office (RPO) database system; contractor to be hired to work on this phase Phase 3 - TBD, but may include a project to scan documents		6/2/14	43056	\$863,652.00	\$0.00	Green	SOAR Program SOAR use cases and functional specifications have been approved by project sponsor. Development has completed one of the first modules and will be promoted to QA for testing.
Human Services (DHS)	Solutions for Business	DHS and MNIT leaders are collaborating to create and implement a standard process for requesting IT work across agencies and governance structures. Project Objectives include the following: •Standard internal processes for requesting, prioritizing and tracking IT project and maintenance work, standard governance structure and including clear escalation processes defined. •Clear customer expectations for submitting and prioritizing requests for MNIT work, including both new requests and work in progress. •Establish standard definition for identifying different types of IT work. •Establish clear roles and responsibilities for both DHS and MNIT business partners. •Ability to better allocate DHS and MNIT resources to tasks and projects. •Establishing clear communication channels regarding IT work.		8/8/16	10/30/17	\$0.00	\$0.00	Green	Continued use of new Gateway form/process and Business Prioritization Scoresheet Version 3
Human Services (DHS)	St. Peter Campus Remodel - MSH	St. Peter campus improvements. Renovation/reconstruction of existing MSH building to create single level secure living environments for acute patients. Transition housing		6/16/14	5/31/20	\$0.00	\$0.00	Green	Moves into the new space are continuing. Some funding included in bonding bill; initial meetings started in early June with architectural firm. Business also making sure that cabling for cell phone boosters are included in the new building. Primary work is expected to start in September 2017 and take about 30 months to complete. Prebid meeting has been held. Plan is for bids to be opened in late September/early October with construction starting as soon as possible after that.
Human Services (DHS)	Staff Scheduling System for Forensics	Implement the scheduling system presently used at MSOP to forensics.		6/5/17	3/31/18	\$0.00	\$0.00	Green	Vendor was out last week to do additional design work and evaluation. Testing will start in near future. Vendor has looked at nuances and is planning initial rollout in March.
Human Services (DHS)	Staff Scheduling System for MSHATS	implement the scheduling system used at MSOP and in process of being implemented at Forensics at MHSATS. The project team has been defined. The lead will be Pat Sutter. MNIT has released the EIOR for processing.		6/23/17	43281	\$0.00	\$0.00	Gray	Project in initiation - cost estimates will be added later in the project Business is still identifying a scheduling coordinator for each facility/area so that they can discuss the various schedules that will be used. EIOR is still in process. The work is expected to take at least 9 months but must be done this fiscal year as the current software agreement expires then.
Human Services (DHS)	Standardize Implementation of Avatar	Standardize and optimize use of Avatar at AMRTC and Forensic Security Hospital using the standard Avatar functionality.		6/19/17		\$0.00	\$0.00	Green	Project in initiation - cost estimates will be added later in the project Project plan/schedule is completed. Project team kickoff scheduled for week of 8/21. It is likely this work will also include work related to Review Avatar Settings (ID J3305WHG), Change Document Routing In Order to Implement "To-Do" functionality (ID J330GEN), and Electronic Signatures in Avatar (Capture written signatures) (ID IP5XJSEW).
Human Services (DHS)	State Quality Council Quality Monitoring System	Establish a mechanism for the Regional Quality Councils to monitor their progress toward achieving priority goals of person-centered planning and inclusive lives for people with disabilities.		4/1/17		\$0.00	\$0.00	Green	Report Date: 9/7/2017 The new forms with new fields will be deployed to the Test environment on September 8th. Changes will be made to the form based on feedback from end users. Developers will have access to the import file next week and will begin the work needed for importing the data.
Human Services (DHS)	TEFT Grant - PHR for LTSS	The Continuing Care Administration applied for and was granted a Planning and Demonstration Grant for Testing Experience and Functional Tools (TEFT) in community-based long term services and supports (LTSS). This is a unique opportunity to leverage and integrate multiple initiatives currently underway within CCA, DHS, MDH and other external partners. TEFT provides resources for improved coordination of service and quality related information through the establishment of an electronic personal health record (PHR) across all beneficiaries receiving LTSS.		4/1/14	3/31/18	\$0.00	\$0.00	Gray	Release 1.1 Testing completed. Apex Release in Planning. Southern Prairie draft timeline for second instance of Personal Health Record between DHS and RelayHealth (Change) has been created. Middleware Developers to begin work by 9/11/17 & 9/18/17. Business Champion is applying for a 6 month extension (no cost) for the TEFT project. The TEFT Grant expires at the end of March 2018. If approved, will need to determine impact to Scope, Resources, Timeline, etc. and follow Change process.
Human Services (DHS)	T-MSIS	The Medicaid and CHIP Business Information Solutions (MACBIS) section of CMS intends to obtain a more robust and comprehensive data collection from the states. The resulting monthly process will be known as Transformed Medicaid Statistical Information Systems (T-MSIS), replacing the current quarterly MSIS.		2/1/13	43039	\$2,829,573.00	\$0.00	Green	The T-MSIS project is a federal mandate to provide data to CMS from the MMIS system. - CMS approved submitted files. - Catch-up Plan was submitted to CMS. - Minnesota has completed pre-operational readiness testing - MPR and CMS will need 1 - 2 weeks for final documentation and production approvals - CMS "sandbox" availability TBD. Impact to MN Team is that a temporary file storage solution is required. Meeting with Solution Architect 9/11/17 to identify solution and projected costs. - Our staff will also need 1 - 2 weeks to deploy to the production servers - T-MSIS team is working with Security on SLM process.

Statewide IT Project Portfolio

Agency(s)	Project Name	Project Objectives & Description	New since previous report*	Start Date	Finish Date	Est. Budget	IT Support and Maintenance Cost (annual)	Project Overall	PM Executive Commentary
Human Services (DHS)	TPL/TED Feasibility Study (MMIS Mod)	Evaluate Michigan's case management Third Party Liability Electronic Document (TED) system to determine if it is a viable choice for modernization of Minnesota's MMIS third party liability subsystem (TPL). The feasibility study is being done in phases, and this first phase will focus on automating the legal case management functions of TPL. Currently, DHS' benefit recovery business units, Health Insurance Recovery Unit (HIRU), Special Recovery Unit (SRU), and Tort Recovery Unit (TRU) are completely paper-based and the processes are highly manual.		1/18/17	10/19/17	\$0.00	\$0.00	Red	BAs have delivered high-level business requirements documentation, sponsor and co-sponsors reviewing now. MI position is that we cannot work together till an MOU is signed, but non-responsive about MN proposed language changes. Began the process of describing the alternative of local implementation of product rather than cloud implementation with MI as partner. It is likely that MN will need to take the code from MI and assess it as a starting place. Feasibility study drafts in process with the pieces in hand. System documentation received from MI, as-is and to-be process flows, Business Requirements Document, security statements and additional discussions as needed. Get to Green Plan: Leadership is set up to reach out to contacts with MI-IT to move the code acquisition process forward.
Human Services (DHS)	Treatment Planning in Avatar	Conduct an analysis of our present treatment planning process and to develop a new standard process based on the defined needs of the organization Maintenance training for MN.IT to occur during the week of 9/11. The conversion of UATA will occur during the week of 9/11. The implementation date of 10/11 is still on		9/16/16	10/27/17	\$0.00	\$0.00	Green	Project is going well; initial meetings held with core team. Business is looking for testers.
Human Services (DHS)	Triage and Referral Feasibility (E&E)	Triage and Referral will provide a single point of contact for Minnesota's Servicing Agencies to evaluate client needs holistically and refer them to appropriate community resources. It is a front-end component of an integrated service delivery model. These services will be built in Curam, utilizing its built-in Triage and Referral functionality and worker portals. This project will lay the foundation of technical architecture for future projects that use geocoding and which utilize the Curam citizen's portal.		5/1/17	9/30/18	\$0.00	\$0.00	Green	The Triage and Referral project is in the Execution stage. The purpose of the Triage and Referral project is to help Minnesotans find community-based services quickly, accurately, and comprehensively, based on their needs and location, through a state-wide system that can be accessed through their local Servicing Agencies. The service will be hosted by DHS through the Triage and Referral module of the Curam platform, utilizing a database of community-based services throughout Minnesota. Phase 1 of the project is a feasibility study with case workers from Hennepin and Dakota Counties. The project charter and business requirements documents are both approved. The project team is in place and working. Our current focus are the business specifications documents for Geo-Coding/Geo-Mapping, the Provider Database Upload, and the definition of the service categories and basic needs assessment questions. We have an updated ISDS roadmap for the Triage and Referral project with the major deliverables defined by quarter through the end of calendar year 2018. The project plan has been rebaselined based on this updated roadmap. The project schedule has been adjusted to accommodate the decision that the Triage system will be built on the METS code base, and releases are being planned before and after the Curam Instance Alignment scheduled for Q2 2018.
Human Services (DHS)	Trigger of FTR via FedHub	To develop a system solution (batch process) to receive FTR data for renewing consumers and to implement annual FTR batch processing during OE and SEP To ensure correct eligibility determinations are accurate and timely for consumers qualifying for APTC reimbursement To produce a Standard Eligibility Notice based on response codes if any eligibility changes arise due to re-determination To ensure manual processes and notices are identified, implemented, and communicated to MNSure, DHS, and county resources To produce a report of all households where a FTR response code was received.		3/10/17		\$0.00	\$0.00	Green	Overall Status: Green Preparations for release 17.3.1 deployment to Production continue for 9/17. Two operational reports reviewed and accepted by business, with one report pending business validation. Post-production planning activities in progress. Regression testing completed. Leadership Needs: none Next milestone dates: 9/11, business validation complete. 9/17: Deploy to Production.
Human Services (DHS)	Unit names at forensic services new facility	Forensic services has a new building and have requested that instead of unit numbers that the units use words. As an example they would like to change unit 800 to "Ash".		9/27/16	9/22/17	\$0.00	\$0.00	Green	Clean up work continues on the project team. eMAR computers were identified, reviewed, and updated in production and will be reviewed in September. While in clean up it was found that there was 1 program @ Bartlett Hall still on the old name convention for the unit. Project team will need to review with DCT on determination on whether that gets updated in this project or the next building phase. Clean up items include, but not limited to: eMAR System Down computers in Forensics (in progress), Census Report Location descriptions for Forensics (complete), and Unit clean up in Avatar for the Transition and Forensic programs. (In Progress) Project Team to Review 9/14: 1 Program @ Bartlett Hall w/old naming convention. Currently the team is setting the unit up in Avatar and preparing the connecting systems for the last patient move in Avatar. Project is on track to close in September 2017.
Human Services (DHS)	Update Program HH 6 Month Renewal	Update the 6 month renewal application for HIV/AIDS program (program HH database).		9/23/16	10/15/17	\$0.00	\$0.00	Green	Business analyst is testing.
Human Services (DHS)	Updates to ApplyMN	Updates to the online application, ApplyMN are needed to reflect legislative changes to cash, SNAP, Child care and medical assistance programs as well as required corrective actions due to reviews by the Food and Nutrition Services section of the United States Dept of Agriculture. There are also technical changes needed to support this web based application.		11/1/16	9/8/17	\$0.00	\$0.00	Green	Updates within scope were deployed to production without incident. There are requirements that are within scope that need to be pushed to production before the business will sign off on closing this project.
Human Services (DHS)	VB6 Remediation	Convert existing VB6 applications to .net to mediate deprecated technology.		2/1/12	12/31/17	\$0.00	\$0.00	Green	Work is still in progress.
Human Services (DHS)	WAS Upgrade to 8.5.5	The MN-ITS Java applications are currently hosted on WAS 7.0.x, which is facing end of life support at the end of 2016. Need to migrate the MN-ITS applications in all environments to WAS 8.5.5. All applications and affected systems will need to be regression tested.		1/18/17	1/18/17	\$0.00	\$0.00	Green	PROD cutover to WAS 8.5.5 successful. Have finished ATST cutover to WAS 8.5.5, resolved multiple issues including trouble running Alfresco, continuing to work on complete resolution. Final application security review in process based on veracode results. Closing procedures initiated, lessons learned, transition plan and close report in process.
Human Services (DHS)	WebCATCH	The WebCATCH project is intended to replace the existing CATCH3 access database software with a web-based application housed at DHS and accessed through the MN-ITS portal. WebCATCH will identify children who are eligible for EPSDT services (C&TC), identify children due for preventive screenings, track completed screenings, identify children who were referred after a screening and need follow-up assistance, generate letters, document all outreach activities; letters, phone calls, etc., and report on outreach and follow-up activities.		12/5/14	10/31/18	\$5,000,000.00	\$0.00	Gray	Charter is being drafted with goal of completion by end of month Sept. Interim PM met with business solution office (BSO) supervisor to determine involvement with project. BSO supervisor meeting with sponsor week of 9/5 to discuss approach. Business Architect & Technical Architect met to review overall design will be making recommendation to sponsor week of 9/10.
Human Services (DHS)	WiFi Computer Authentication	Convert WiFi for the production wireless network from user authentication to computer authentication.		9/6/15		\$0.00	\$0.00	Green	Computer-based authentication was implemented for laptops in early summer. MNIT is still working on a solution for mobile devices.
Human Services (DHS)	Windows 10 Migration - Phase 2	Build a Windows 10 image that can be deployed to DHS client computer workstations.		3/6/17	3/30/18	\$0.00	\$0.00	Green	Phase 1 - Completed 7/1/2017. Phase 2: Project team identified and project team meeting conducted bi-weekly. Project schedule completed. Security definitions identified for base image. Initiate/identify UAT testing processes Communication (DHS) plan identified. Phase 3: TBD

Statewide IT Project Portfolio

Agency(s)	Project Name	Project Objectives & Description	New since previous report*	Start Date	Finish Date	Est. Budget	IT Support and Maintenance Cost (annual)	Project Overall	PM Executive Commentary
Labor & Industry (DoLI)	Labor Standards Case Management	Replace a current legacy system with a case management system that will allow for true tracking and reporting for the Labor Standards Unit.		7/1/15	6/30/17	\$750,000.00	\$0.00	Green	The legislative funding request for \$1,300,000.00 was removed from the bill. DLI has complete an Odyssey request for FY 18 - 19 in the amount of \$300,000.00 to move this effort forward. DLI has also completed the Inter-agency Agreement for the remaining funds (\$350,000.00) in the current Odyssey budget be carried forward to help fund the purchase and implementation of a COTS product. This project will be in inactive status until decisions are made on how to best use available funding.
Labor & Industry (DoLI)	Workers Compensation Modernization	Department of Labor and Industry (DLI) currently utilizes custom-developed automated systems for the processing of workers' compensation claims and information. Included in the 5 yr strategic plan for DLI is an initiative to explore the feasibility of a state-of-the-art Workers' Comp Technology system and recommend options.		7/1/15	6/30/19	\$17,000,000.00	\$0.00	Yellow	The schedule status is yellow because we anticipated a July 31, 2017 RFP publication date. A draft of the RFP is with Admin and MN.IT awaiting publication. Project status has stayed yellow even though a major milestone has been achieved. A governance structure for a Workers' Compensation program which would include the WCM project and the OAH implementation is still under negotiation. Currently, the WCM program management is lacking input and participation in a key aspect of the OAH implementation of C-Track. This lack of input may impede DLI's statutory authority to maintain accurate and complete Workers' Compensation files. In addition, this may negatively impact future system usability for internal and external stakeholders. The unknown budget items that may significantly affect the project include the purchase of C-Track for WCCA and the future integration with the modernized workers' compensation system.
Management and Budget (MMB)	Statewide Budget Systems	The Statewide Budget Systems Project's primary objectives will be to complete the development of the Capital Budget System (CBS); implement enhancements to the Fiscal Note Tracking System (FNTS) which was launched in 2015; further develop and improve the Budget Planning and Analysis System (BPAS); develop a web-based application to support the Legislative Initiative process; and to strategically address the technology needs necessary to support the work state agencies and MMB do to meet the budget development and management requirements of M.S. 16A.		7/1/15	42916	\$2,948,424.00	\$0.00	Green	FNTS Project: Consultant developer was hired after a 1.5 month delay. Developer began work September 28 and is making fast progress. Highest priority items will be completed as the compressed schedule allows. Work includes system fixes and preparation for next legislative session. The targeted completion date is November 14. CBS Project: CBS User Group met September 16 and recommended priority system enhancements. Work is tentatively targeted to begin in January. Appropriation Maintenance Application (AM): Estimated timeline for build of the system's Edit screen has been extended by two weeks to accommodate a critical design feature. Schedule is very tight and being closely monitored. A business systems analyst consultant was hired and began work September 21. Consultant will develop the system test plan, use cases, conduct system and user acceptance testing, and triage system issues and conduct regression testing after go-live. Departmental Earnings Application (DE): Application is on schedule for October 10 go-live. Completion of a key report was slowed due to issues with pdf generation process. Final fixes to this report's formatting are still to be completed. The book publication screen/functionality is now substantially completed; this is not required until November. Other build work to be completed that is not required at go-live includes: read-only page security; and clear history.
Management and Budget (MMB)	Statewide Systems Development and Enhancement (Exalogic)	Upgrade aging infrastructure at EDC4 and EDC1 by implementing Oracle Exalogic. This enables the Exalogic and Exadata machines to work in tandem, which provides increased performance gain, and realize administrative cost savings. The stand-alone MMB infrastructure will migrate on to the Enterprise Services infrastructure.		6/30/15	6/30/17	\$3,135,000.00	\$0.00	Green	Discovered problem creating private vnets when attempting to create another vm This problem prevents us from creating new vms because of no ip addresses available Created an Oracle SR with sev-1 Oracle development engineers are actively working on the problem Contracted Oracle ACS and working with a TAM (technical account mgr) to get a solution This problem has stopped us in our tracks, until we are able to create private vnets we are unable to create new vms and this halts any progress. DNS, firewall and F5 related work in progress vs for dev.elm.systems was configured on F5 vs for dev.portal.systems was configured and tested on F5 new name for certs is systems instead of mnsight new cert was requested and received New name for MMB application was received Swift Infrastructure is transitioning to Andre Drinkwine and his team. New team has been assembled. New team actively working on F5 migration from customer owned F5 to Enterprise F5. Exalogics will be front ended by Enterprise F5.
Mediation Services	BMS Case Management eFiling	Implement eFiling Module and a number of enhancements to the core case management functionality. A set of documentation is also a deliverable.		1/3/17	10/31/17	\$266,000.00	\$47,880.00	Green	Implement eFiling Module and a number of enhancements to the core case management functionality. A set of documentation is also a deliverable. Product delivery happened the week of June 26th. Testing and vendor fixes was on-going during August and expected to continue into September. Schedule has been moved to Green status after re-baselining to a 10/31/2017 end date. Project end date is dependent on turn around of vendor fixes and BMS' timeline to test those fixes.
Natural Resources (DNR)	Aquifer Properties Database and Reports	Create an enterprise application for aquifer properties. This aquifer properties data will include aquifer testing information, pumping data, observation well readings, and aquifer properties.				\$60,500.00	\$0.00	Green	This project is a continuation from FY17 that has now met the threshold for reporting. Developed database Created data entry forms Interfaced with CWI Started testing. Refinements made to validation/process based on feedback. Improved data entry / data access of the Observations table
Natural Resources (DNR)	Electronic Licensing System Replacement	Replace the DNR Electronic Licensing System.		7/1/15	6/30/16	\$350,000.00	\$0.00	Green	Project is on track. FY18 MNIT SLA signed Vendor evaluation underway for 7 of 8 vendors who responded to the RFP Vendor demo days scheduled for October Weekly meetings with Transition Team Weekly operations meetings with vendor for Data Center move planning Developed Data Center move plan, received reviews and updated documents Coordinated ELS Contract Negotiations Team Draft Phase 3 (build) project documents ready for review Transition Team guidance documents were updated Contingency plan drafted in case of ELS system downtime Current contract reviewed and noted as a starting place for new contract negotiations Caution status: Contract negotiations period will rely heavily on MNIT and DNR legal counsel, whose schedules are very full. This is the biggest current risk to the project.
Natural Resources (DNR)	Fire Billing System Construction	Build a Fire Billing system for the Division of Forestry that will be an extension of the existing Fire Reporting System (FRS). This system will allow Forestry staff to record, monitor, and report on billing information related to wildfire cost collection.		7/1/16		\$30,000.00	\$0.00	Green	Team has been meeting on a regular basis Continued work on design and build of invoice tracking functionality in Dev and Staging Continued work on design and build of court casetracking

Statewide IT Project Portfolio

Agency(s)	Project Name	Project Objectives & Description	New since previous report*	Start Date	Finish Date	Est. Budget	IT Support and Maintenance Cost (annual)	Project Overall	PM Executive Commentary
Natural Resources (DNR)	Forestry Next Generation of Data Systems	This effort is the beginning of a multi-year, multi-phase project to modernize DNR Forestry systems. Phase I focuses on the development and letting of a Request for Proposal. It includes project management and business analysis to organize project structure, define high-level system requirements, and facilitate decision-making for the next generation of Forestry systems.		7/1/16	4/29/16	\$4,000,000.00	\$0.00	Green	Functional Requirement review meetings completed with Forestry Leadership Conducted conference calls with DOF Forestry Management peers in five states: Alaska, Idaho, Wisconsin, Michigan and Washington and Wisconsin. Objective included securing a high level understanding of their current operational systems, business objectives of their systems, planned system development and lessons learned in their FMS solution implementations. Non-Functional RFP requirements review/updatesessions conducted; revisions in progress. Leveraging ELS RFP template as base document. Revision of Functional requirements on schedule, after conducting requirement review meetings with each Forestry Core program in July (Timber Sales, Planning, Inventory, Silviculture, Roads and Finance). Revised requirements are being forwarded to each group for review and verification. RFP Cost Template reviewed and approved by Ed Potter. FY2018 SLA for MNIT resources completed Project update provided to 8Aug DOF supervisor meeting. Caution status for risk: No current operational integrated COTS system solutions (of MN DNR DOF's proposed scope) identified in August 2017 interviews with MN DNR Forestry state agency peers in AK, ID, MI, WA, and WI.
Natural Resources (DNR)	Logger Registration	Establish a process and tool for DNR staff to manage logger client data outside of the WIRES system and share it with the Timber Sales Module (TSM).		5/1/17		\$319,000.00	\$0.00	Green	Received approval for FY18 DNR Facing Logger Registration SLA Resumed Standup meetings Updated project backlog to be current Modified party search screen to include additional criteria to filter for the newly added client types Started to develop the project glossary; associating and cross-checking it with NextGen and all other "published" Forestry glossaries.
Natural Resources (DNR)	National Wetland Inventory Update for Central MN	Maintain and update the existing National Wetland Inventory GIS data for Central Minnesota.		7/1/15	6/1/18	\$1,500,000.00	\$0.00	Green	QA/QC review is underway Data for the east-central region has been updated and is being reviewed
Natural Resources (DNR)	National Wetland Inventory Update for Northwest MN	Maintain and update the existing National Wetland Inventory GIS data for Northwest Minnesota.		7/1/16	6/1/19	\$1,500,000.00	\$0.00	Green	QA/QC review continues
Natural Resources (DNR)	Outcomes Tracking	Phase V of this multi-year project is the final planned stage of Outcomes Tracking System development. It includes the development and implementation of a bulk grant upload tool, system enhancements, and ongoing maintenance.		7/1/15	4/25/15	\$75,790.00	\$0.00	Yellow	No August activity. Critical status: The Grant Upload Tool is 8 weeks behind schedule due to the developer being on leave and the existence of several bugs in the initial tool. Work has started again but on a limited basis. Cautionary status: Issues, risks, and overall due primarily to concern surrounding the completion and ease of use of the Grant Upload Tool.
Natural Resources (DNR)	PAT Reservations and POS Upgrade	Implementation of a state of the art State Parks Reservations and Point of Sales system for the Division of Parks and Trails.			11/1/17	\$43,405.00	\$0.00	Yellow	Reviewed all feedback from Sandbox testing; development has started to respond to non-retail and retail based changes Development/changes identified Addressed some non-functional security requirements such as including a warning message to DNR staff when accessing the RD portion of the system Began developing UAT test scenarios Using Asana to track project tasks that need to be completed; progress being made on assigned items Identified Subject Matter Expert (SME) team that will be involved with UAT Notified non-retail UAT testers of training and general test schedule Critical status: Retail UAT schedule is being delayed from 9/25; revised schedule will be developed over the next week; impact to overall schedule will then be assessed, potential exists to delay implementation past 11/15 Non-retail UAT schedule has not changed; will occur 9/15-9/22
Natural Resources (DNR)	Trimble Planner v7 Upgrade	Upgrade the existing version of Trimble (Previously Cengea) Planner (SRM) from version 6.3 to the current version, 7.0. This is the last upgrade in the current lifecycle of Planner from Trimble. The next generation application of their Planner product is called Land Resource Manager (LRM). Forestry is waiting to upgrade to LRM until after the Forestry Next Generation analysis is completed which will determine if we stay with Trimble or move to another forest management application. This upgrade is necessary to stay current with the other technologies that are integrated with the Trimble product; the Oracle database and ArcGIS.				\$38,000.00	\$0.00	Green	No meetings. Key Forestry staff member out on leave. Caution status: Delay due to contract not being executed until July 28th 2017 and Forestry IT staff on maternity leave
Natural Resources (DNR)	Water Conservation Reporting System	Develop and implement a new statewide Water Conservation Reporting System. Note: The existing MNDNR Permitting and Reporting System (MPARS) tracks annual water use, but lacks the ability to track reductions in water use by method. The new Water Conservation Reporting System will have the same annual reporting due date. However, the system will be separate from MPARS until it can be determined if system connection is feasible.		3/1/17	6/30/19	\$571,000.00	\$0.00	Green	Additional work on water suppliers data entry screens. A DNR-ESP meeting was held Aug. 10, 2017 to discuss budget, possible contract changes, Phase 2 and 3, and pilot testing. Follow-up email clarified there will be no contract changes at this time. Sean and Carmelita met on Aug. 23, 2017 to determine the steps needed to integrate with MPARS and determine who would be responsible for various tasks. Carmelita provide materials and Leo began researching CII permittees ESP scheduled a meeting for Aug. 11, 2017 to work on MPARS integration, but DNR postponed the meeting. DNR is currently cleaning up the Permittee email contacts. Sean will provide to ESP a fresh version of all use types contacts approximately Sept 8, 2017 (there were over 60 bounce-backs to be cleaned up). Energy Platforms coded, wrote unit tests and underwent QA tested to revise some UI functionality based on a DNR product status meeting on 7/28.
Natural Resources (DNR)	Web Modernization Phase 1	The DNR Web Modernization project encompasses a series of efforts that position the DNR to make optimal use of the web as a strategic communication platform. An important first step is the technical upgrade to the department's existing content management system (CMS). This effort is specific to the migration to a new content management system and web delivery platform based on Drupal, a popular open source platform. Phase 1 is focused on planning this migration.				\$538,840.00	\$0.00	Green	Continuing to develop/refine FY18 2A project plan Started phase 1 of web liaison migration testing Finalized list of pages that need to be tested/content validated before move to Drupal Developed progress reporting process for content assessment and migration testing activities; weekly updates will occur on SharePoint site. Completed procurement contract allowing the purchase of Acquia Drupal hosting services Caution status: Web team member resource will not be available until mid-September; potential schedule impact as other web team members will need to assume additional daily responsibilities.
Natural Resources (DNR)	WIRES upgrade	Upgrade to WIRES, the DNR internal accounting system.		7/1/14	6/30/16	\$660,817.00	\$0.00	Yellow	Upgrade work continues in sporadically due to resource constraints. Progress since February has been slower than anticipated. Testing continues. Testing 64bit and resolving remaining critical issues will take most of September. Critical status: Iteration 2 as currently planned will take ~3 months. Careful coordination will be needed to train users and plan for/execute cutover (Jan-Feb 2018). Cautionary status: Potential testing bottleneck in first half September.
Pollution Control (PCA)	Water Data Program	Enable PCA to comply with federal requirements to identify all Total Maximum Daily Load (TMDL)-impaired water in Minnesota.		7/1/15		\$0.00	\$0.00	Green	Walis / Carl - Rel 6 in progress Watershed Support Phase II - business requirements in progress BIO DB - drafting requirements Hydra to Wiski - Dev/Test installation completed; data migration in progress HSPF - Charter approved

Statewide IT Project Portfolio

Agency(s)	Project Name	Project Objectives & Description	New since previous report*	Start Date	Finish Date	Est. Budget	IT Support and Maintenance Cost (annual)	Project Overall	PM Executive Commentary
Public Safety (DPS)	Communications	On going communications with internal and external stakeholders		10/1/14	12/31/18	\$0.00	\$0.00	Gray	
Public Safety (DPS)	Data Conversion and Migration	Clean up, prepare for conversion, and convert data in legacy system to fit MNLARS data architecture		10/15/14	12/31/16	\$0.00	\$0.00	Gray	
Public Safety (DPS)	Interfaces	Enable external organizations' automated systems' integration with MNLARS data, as approved by DVS. This project encompasses both the building of the facade as well as the individual interface instances needed for the system application.		11/1/14	10/31/17	\$0.00	\$0.00	Gray	
Public Safety (DPS)	MNLARS	Develop new system to replace Minnesota's Driver License and Vehicle Registration System, specifically: 1. Reduce transaction processing times. 1.1. Collection of information at first point of contact (deputy registrar offices) eliminates duplicate data entry 1.2. Auto-fill fields reduce the amount of data entry necessary to create a record 1.3. System edits reduce the risk of errors 2. Improve data access, accuracy, consistency and security 2.1. Identity Access Management (IAM) system controls access to the system and tracks user interactions with system 2.2. Role based access limits users to only the information necessary to accomplish their tasks 2.3. Improved data sharing through new interfaces for DVS business partners 2.4. Near-real time data updates provides up-to-date information 3. Improve customer assistance and communications 3.1. Integrated view of customer records (driver license and motor vehicle) 3.2. Simplified customer correspondence 3.3. Provisions for future customer communication options 4. Standardize processes 4.1. Gain efficiency through the elimination of duplicative efforts 4.2. Consistency in training materials and delivery 4.3. Clear expectations/output for customer interactions 5. Reduce paperwork and paper flow 5.1. Electronic transmission of transaction data and scanned application files 5.2. Automated electronic financial reconciliation 5.3. Reduced risk of lost paperwork/files/data 6. Increase customer convenience. 6.1. The new system's flexible system architecture will enable future enhancements such as mobile apps and increased web applications		7/1/08	3/31/18	\$93,700,000.00	\$0.00	Yellow	The MNLARS product and business readiness efforts are quickly moving forward. Release 1.0 of MNLARS, which is the read only release, shipped on Oct. 21st. Release 1.2 of MNLARS expands the audience to the deputy registrars. The MNLARS code and data were placed into the Adaption Environment December 16th. Final testing is being completed on that release and we expect to open access to the Deputy Registrars once Regression and UAT testing are complete allowing approximately 10 weeks of adoption time for the Deputy Registrars as MNLARS represents a significant change in their business processes. The overall MNLARS MV MVP release will occur once the Deputy Registrar adaption is complete. The final delivery date will be driven by assuring there is adequate business functionality in MNLARS, the software is of high quality AND all business partners are CONFIDENT their business processes with the new software will work well to run their business on Day 1.
Public Safety (DPS)	Reference Architecture Support for Scrum Teams	3.25.15: Three unfinished milestones from project Reference Architecture have been copied to this project. 3.24.15: UI/UX project added to this project This project consolidates the activities and functions necessary to support the Development Scrum Teams. The objective is to provide the Teams with the necessary tools, architecture, standards and guides that will allow the Teams to operate as efficiently as possible and eliminate or minimize roadblocks.		3/18/15	12/31/17	\$0.00	\$0.00	Gray	
Public Safety (DPS)	Release 1 Permits Operations Support	Solution Center, Operations Staff, Database Administration, Infrastructure		10/1/14	12/31/18	\$0.00	\$0.00	Gray	
Revenue (MDoR)	Board of Assessors Licensing Phase I	Create a system to document education, experience, licenses, and payments involved in the issuance and maintenance of multiple levels of assessor licenses.		12/1/15	12/29/17	\$175,000.00	\$31,500.00	Green	Schedule status yellow as project has run longer than original end date The internal application is in Production and being actively used. The external application is currently in development.
Revenue (MDoR)	Cigarette & Tobacco Sales on Reservation	Allow Cigarette and Tobacco distributors that sell product on reservations to file returns electronically.		5/30/17	1/31/18	\$50,000.00	\$9,000.00	Green	
Revenue (MDoR)	Data Management			7/27/16	12/29/17	\$0.00	\$0.00	Green	
Revenue (MDoR)	EDE Analysis and Modernization	Analyze existing EDE application to determine path forward to migrate application to new platform and implement those changes.		10/14/16	12/29/17	\$3,500.00	\$0.00	Green	Met with all file type end users. Gave an exception to the Withholding Unit to extend their use of EDE through the late-January / early February time frame in order to let single use filers submit W2's through EDE. The plan is to move as many of these same users to Gentax eServices for the 2018 (jan/feb 2019) filing period. Work continues to migrate all other users to the Full Transaction Room in VR by the end of the year.
Revenue (MDoR)	File Server FTI Log Solution	Developing an automated solution for logging the creation and destruction of files containing FTI to meet IRS Pub 1075 standards.		6/1/16	12/29/17	\$25,000.00	\$0.00	Green	Project back in Active status
Revenue (MDoR)	FTI Auto Log IRS Extract Files	Automate IRS extract file log activity		6/1/16	12/29/17	\$25,000.00	\$0.00	Green	
Revenue (MDoR)	Gentax - Additional Enhancements (Odyssey Fund Project)	This project supports the enhancement and upgrade of Gentax software used by the Department of Revenue to process taxes for the State of Minnesota. The Integrated Tax software product, Gentax, is a strategic initiative to enhance tax and revenue operations. This initiative allows staff to use tax data to generate tax revenue. Upgrades are vital to managing the tax system. Enhancement packages include: 1. FAST consultant support to implement required new tax types and functionality. 2. Development and implementation of advanced analytics models. 3. Enhancements to the product and performance tuning. 4. Supplemental user, developer, and operator training. 5. Prioritization and management of services requests (SQRs). On-site services to ensure successful implementation of changes and upgrades		7/1/16	6/29/18	\$4,047,106.00	\$0.00	Green	The V10 upgrade to Gentax was successfully completed on June 3, 2017. This portion of the Odyssey Fund project has been completed. All further reporting will be strictly for the work done by Fast Enterprises under the umbrella of enhancements to the Gentax system
Revenue (MDoR)	Gentax Records Retention Schedule Project			12/29/16	43007	\$0.00	\$0.00	Green	
Revenue (MDoR)	IT Continuity Plan Update	Update the DOR IT continuity plans		1/1/16	43280	\$5,000.00	\$0.00	Green	Update the IT continuity plan for DOR
Revenue (MDoR)	Legislative Change - Local Options (Gentax)			5/31/17	12/29/17	\$0.00	\$0.00	Green	Project authorized by Legislative Annual Change Steering Team
Revenue (MDoR)	Legislative Change - Notice Date Project (Gentax)			6/26/17	12/29/17	\$0.00	\$0.00	Green	Project authorized by Legislative Annual Change Steering Team
Revenue (MDoR)	Legislative Change - Sustainable Forest			5/31/17	12/29/17	\$50,000.00	\$0.00	Green	Project authorized by Legislative Annual Change Steering Team
Revenue (MDoR)	NAICS Cleanup in GenTax	Clean up and Update NAICS codes (to 2017) in GenTax.		9/12/16	12/29/17	\$50,000.00	\$0.00	Green	This project will convert GenTax to using 2017 version NAICS codes, as well as clean-up existing accounts to valid 2017 NAICS and develop an on-going process to maintain current NAICS.
Revenue (MDoR)	Property Tax Data Portal Program Ver. 1	Property tax business processes involve communicating and sharing data with external customers. This program would provide one or more applications to meet this need.		3/1/17	12/29/17	\$0.00	\$0.00	Green	Version 1 of this project will provide an external website providing property tax data to Property Tax customers
Revenue (MDoR)	Remedy Implementation	Work with MNDOT to stand up an instance of Remedy to provide a service ticketing functionality. This will replace the current service ticket system, SDE.		10/17/16	43098	\$0.00	\$0.00	Green	

Statewide IT Project Portfolio

Agency(s)	Project Name	Project Objectives & Description	New since previous report*	Start Date	Finish Date	Est. Budget	IT Support and Maintenance Cost (annual)	Project Overall	PM Executive Commentary
Revenue (MDoR)	Telecommuting Agreement Automation	1. Improve staff efficiency for creating and maintaining telecommuting agreements. 2. Reduce paper use within the telecommuting agreement process. 3. Improve supervisor and director oversight for telecommuting employees.		5/2/16	4/30/17	\$75,000.00	\$0.00	Yellow	
Revenue (MDoR)	Website Redesign (Revenue)			4/3/17	6/29/18	\$0.00	\$0.00	Green	
School Administrators (BOSA)	BOSA Fee Payment System	Replace paper-based BOSA fee payment form with a web-based form and electronic payment system. Integrate data collected from fee payment form w/ BOSA management process.		9/1/16	6/30/16	\$10,000.00	\$0.00	Green	Developer has completed an initial prototype, and followup meetings have been held with product owner for more requirements. However, Odyssey project documentation must be completed to release funds. Project is still being discussed. Project will start after July 2016.
Tax Court	Tax Court Case Management System	To replace the Tax Courts current case management system with a modern fully functional case management system to support their internal business needs.		7/23/15	12/29/17	\$1,696,000.00	\$305,280.00	Green	Thompson Reuters delivered the production version of the system and it went online June 23. No major issues, but a number of bugs and punch list items are being resolved by Thompson Reuters. Expect those completed in Fall 2017. Phase I of this project is planned to close out in Dec 2017. Future phases will be covered under a separate IT project and will focus on eFiling and other enhancements for the Tax Court.
Teaching (BOT)	Educator Licensing System Replacement	The 2017 legislative session funded a project to rewrite the entire educator licensing system as part of a bill which replaces the existing licensure requirements with a new 4-tier license system. Because the existing system is so complex and unwieldy, we emphasized that these changes could only be implemented by developing a new, integrated licensing system.	Yes	7/5/17	9/30/19	\$2,038,587.00	\$0.00	Yellow	This project kickoff started in late June and we are focusing on high-level license database and workflow design in July and August. We are meeting with the program area to help understand their business process flow. We have gone through first time applications and license renewal. These meetings will continue as we scope out the phases of this 27 month project and begin writing business requirements. We have hired a business analyst for this project who starts in the beginning of September.
Teaching (BOT)	EPPAS Statutory Enhancements	Implement FY16 statutory changes to EPPAS and SPS.		7/1/16	5/31/18	\$80,000.00	\$0.00	Green	The first collection using the Metrics Collection screens was piloted in April. Meetings with the team and a report writer have begun to develop/write a unit and statewide report from the collected data. We will need to develop a landing page for the report along with the state rebranding. Federal and State Reporting requirements have changed so that we need the addition of Race/Ethnicity to some of the categories. The report writer has completed mockups of the sections of the report for discussion at the meetings which will continue. The plan is to have the Report Card written and tested by December 31, 2017 to be ready to use the data collected in 2018 and publish the Report Card by June 1, 2018 in accordance with the statute enacted.
Transportation (MnDOT)	CAATS-Phase III Contracts Agreements and Tracking System 1802	Make enhancements to the CAATS application to have more comprehensive data for contracts. Add functionality and data fields which enable tracking of Grant Programs and compliance to Grant Management policies and procedures. Clean up contract data from legacy systems to ensure enterprise level reporting over the past two to three fiscal years. Complete work to bring the application to required Federal and State mandated accessibility standards.	Yes	7/3/17	6/29/18	\$967,000.00	\$208,000.00	Green	-Several ADA accessibility user stories were completed. -Majority of work was with the Grants Office to learn more about the ability to track a grant through all four phases.
Transportation (MnDOT)	Transportation Asset Mgmt System (TAMS Phase II 1785	Expand on the functionality developed in TAMS Phase 1 by adding additional functionality and asset types. The project will be implemented in 3 releases. Release 1 will include the initial release of Maintenance Manager (MMS) Functions with assets and inspections for Traffic Barriers, Hydraulics, Drainage, and Storm Water Inspections as well as an upgrade of the application to TAMS v7.2 and the addition of AD logon functionality. Release 2 will include expansion of the Maintenance Manager (MMS) module to support maintenance operations and planning business processes for MnDOT's Maintenance Division. Release 3 will include implementation of the Sign Manager module. This release also includes Damage Restitution and Work Zone Intrusion reporting.	Yes	7/19/17	12/31/18	\$9,104,019.00	\$786,409.00	Green	-Project deliverables completed: Detailed Project Management Plan; Kickoff Meeting; Detailed Project Schedule -Deliverables are in MnDOT review; Updated Technical Architecture Requirements and Initial Backlog (Sprint 0) - The project has been working on identification of work items for the implementation phase for TAMS2 release 1. - Work is in progress to prepare a deployment for the MnDOT TAMS2 Development environment.
Transportation (MnDOT)	AASHTO Lab Information Management System (LIMS) Implementation 1230	Work with AASHTO to develop an AASHTOware Lab Information Management System (LIMS) and implement at MnDOT.		3/4/14	10/31/19	\$3,854,000.00	\$0.00	Green	-Workshops/meetings held for Technical Environment; System Admin; Report Development; Testing; Implementation/Core Teams; Mix Design; Sources & Facilities; Source Inspection & Materials Quantities; Sample Record Process; Qualifications; Global Acceptance -Continued work on subcommittee procedure documents. These describe how MnDOT will make use of the AASHTOware Pr Materials and Construction components. -Finalized Material Category and Material Identification. Began building Material Categories and Materials list. -Prepared for expedited Lab/Vantage replacement. Analyzed a two part implementation to get LabVantage replaced first thing. -Partnered with P1787 Estimation project on common Materials list.
Transportation (MnDOT)	BI Crash Analysis Enhancement 1748	This project will enhance the initial BI development that was to replace the mainframe logic used to conduct crash analysis. This project will allow the tool to interact with the LRS modifications that have been implemented.		9/1/16	10/31/17	\$439,000.00	\$0.00	Green	-Continued analysis and validation of DPS MnCrash data within the MnDOT test environment. Weekly review meetings with DPS team were conducted. -MnDOT business met with DPS management to review the unpopulated data fields and the need for the full set of non-private data. -Met with the Data Architect, Database Developer & Admin Unit supervisor to review needs for the production environment for crash data.
Transportation (MnDOT)	CHIMES (1760 Capitol Highway Information Management Enterprise System)	Build and maintain a comprehensive capital highway project financial tracking system that accompanied with additional modal data supports the production of the Minnesota's Capital Surface Transportation program and federally required STIP as well as other capital highway project reporting and management needs.		10/3/16	6/30/19	\$3,500,000.00	\$0.00	Green	-Contact Tab updates; SWIFT job number fields and other Column changes were made by EcoInteractive
Transportation (MnDOT)	Oracle Database Upgrade 1769	Implement an upgrade to MnDOT's Oracle DB 11 environment has it has passed its end of support and is nearing the end of extended support.		3/8/17	3/31/19	\$739,000.00	\$0.00	Green	-Completed migrating the SALT and SALT databases. -Replacement consultant DBA started on 8/28 and planning meetings were held.
Transportation (MnDOT)	Oracle WebLogic Upgrade 1758	The current Oracle Weblogic Forms environment has passed its end of support and is nearing the end of extended support. This request is to upgrade the Oracle Weblogic Forms environment.		1/23/17	1/31/18	\$1,033,424.00	\$0.00	Green	-Infrastructure: Worked on report server for RCA in test environment. Also worked on the F5 health monitoring for the print servers. Began building the production report servers. - RCA Forms and Report Migration: Resolved the issue of not being able to create short timesheets for future and bring in defaults. Working in Dev and Test environments. Completed support transition. -SAAS Migration: Resolved issue of 1 job not loading data and not receiving e-mails in Test environment. Developer continuing to review rest of app in new environment. -Load Testing: Working with the load testing software vendor to get dynamic testing running for RCA.

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Transportation (MnDOT)	SIMS National Bridge Element 1716	Upgrade external bridge inspection software		7/1/15	9/29/17	\$432,453.00	\$0.00	Red	-Bentley worked on the BrM Sync Tool issue. It is not yet fully resolved, but progress has been made. • Bentley released a new version of the mobile app. MnDOT is downloading and reviewing it. • Validated the data in the latest version of the ETL from SIMS to BrM to the warehouse in the Test environment. Found a few issues and implemented the corrections.
Transportation (MnDOT)	Telestaff Automated Bidding System 1784	Automating the manual notification for seasonal Shift bidding and crew bidding for up to 400 field personnel which currently takes 2-3 months of manual data entry and collection of data.		3/1/17	9/29/17	\$198,480.00	\$0.00	Yellow	-Metro trained approximately 450 users during the month of August in the DEV environment. -Team continues to update application configuration in DEV and PROD. -Technical team working on a solution for the system if there is a requirement to run a same date XML entire file not processed by Kronos because of infrastructure issues. -Escalated technical issue to Kronos management regarding the Retirement Tag.
Transportation (MnDOT)	TRADAS 1745	MnDOT is requesting proposals for a commercial-of-the-shelf software product to replace its current traffic data collection site management, data collection, quality control (QC), data management and analysis systems, and for support and upgrade services for three years.		3/1/16	4/31/16	\$329,988.00	\$0.00	Green	-Reviewed and revised deliverable schedule with HDT and worked on test plan and test cases. -HDT developed load scripts and loaded data from packages. -Reviewed error logs and made revisions to packages or provided new instructions for HDT to load data properly. -Data validation for 3 County sample data completed. -HDT on site August 1-3 and 22-24 for UAT.
Transportation (MnDOT)	Transportation Information System (TIS) Project 1 Linear Referencing System (LRS) and Initial Subsys	Implement Esri's commercial-off-the-shelf software, Roads and Highways, which will be the MnDOT Linear Referencing System (LRS), using GIS technology		1/18/13	9/30/17	\$1,464,300.00	\$0.00	Red	-Validation of Boundary editing environment -Completed testing of QC3 automated packages -Completed business validation of QC3 packages
Transportation (MnDOT)	Windows 10 Readiness 1788	Windows 10 Readiness for MnDOT and MN.IT @DOT is a proposal to scale up the services below in order to build all new desktops, laptops and Windows tablets on Microsoft Windows 10 (64-bit), within one year. The project will include: - Desktop Operating System Testing-IDST Testing - Business Desktop Application Testing Coordination		1/2/17	12/29/17	\$683,500.00	\$0.00	Green	-Recorded testing reported via Self Service and email and reviewed testing statistics -Development of plan to address the risks and testing needs specific to the mission critical applications (and applications noted as having a "high business value) -Continued discussion on Bentley IPLOT issue - discuss next steps/plans
Veterans Affairs (MDVA)	Enterprise Scheduling and Time Keeping (EST) implementation	MDVA owns and operates five Veterans Homes in Fergus Falls, Hastings, Luverne, Minneapolis, and Silver Bay. The homes currently use three systems for scheduling, timekeeping and payroll: ScheduleAnywhere, TimeTrack and SEMA4. MDVA needs the ability to report key metrics for supervisor and senior management including data analytics to review overtime trends, as well as vacation and sick use patterns. Additionally, there is an increasing need for specific timekeeping reports per building certification for Federal reporting requirements, including electronic audit trail reporting. The objective of this project is to implement a SAAS solution to meet the aforementioned requirements.		5/15/17	6/30/18	\$40,000.00	\$0.00	Green	Continue contract development and review within MNIT and MDVA. Goal is to complete first draft to send to Workplace vendor in August
Veterans Affairs (MDVA)	Enterprise Secure Systems Development and Acquisition Standard	The Secure Systems Acquisition and development Standard project will complete the required secure system plan documentation for each agency application. The project will also create a process to archive and update plans to maintain accuracy as agency applications are added, retired or changed.		9/1/16	3/30/18	\$350,000.00	\$63,000.00	Green	Good progress in the last month to complete 4 agency application SSPs.
Veterans Affairs (MDVA)	MDVA IT Improvement Program	Security Standards Assessment Sharepoint env mig to GCC WAN and LAN Resiliency Application Bus Impact Analysis MDVA Infrast and App Assessment		2/1/16	6/30/17	\$842,000.00	\$0.00	Green	BIT Funded improvement project for MDVA. A second WAN fiber path to the Minneapolis Home is scheduled for installation in September to reduce the risk of the single path to the campus over the Veterans Bridge. Security Policy and Standard work continues. Completed the Security Incident Management Standard in August.
Veterans Affairs (MDVA)	Wan and LAN Resiliency	Provide resilient LAN and WAN networks for all MDVA locations Provide secure network equipment storage (racks or closets)		2/1/16	8/31/18	\$445,000.00	\$0.00	Green	WAN: Installation of a second fiber path to the campus is complete. The new service provides improved resiliency to the location's WAN connectivity. Minneapolis installation of a second fiber path is expected to begin in August. Comcast is the vendor. LAN Minneapolis site plans for a redundant LAN ring is complete. Vendors are estimating the cost.