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# MANAGEMENT AND BUDGET

October 13, 2017

The Honorable Mary Kiffmeyer, Chair Senate State Government Finance and Policy and Elections 3101 Minnesota Senate Building St. Paul, MN 55155

The Honorable Jim Carlson Ranking Minority Member Senate State Government Finance and Policy and Elections 2207 Senate Office Building St. Paul, MN 55155 The Honorable Sarah Anderson, Chair House State Government Finance 583 State Office Building St. Paul, MN 55155

The Honorable Sheldon Johnson Ranking Minority Member House State Government Finance 259 State Office Building St. Paul, MN 55155

Dear Chairs and Ranking Members,

Pursuant to 1<sup>st</sup> Special Session Laws of 2017, Chapter 4, Article 1, I am submitting the agency's base budget by fiscal year.

First, the report language requires a description of each appropriation rider enacted for the agency and the year the rider was first enacted. The FY18-19 budget appropriations for Minnesota Management and Budget in Laws of 2017 contain these riders:

- 1) Minn Laws 2017, 1SS, Ch 4 Art 1 Sec 13 subd 9(a); \$632,000 in the first year and \$1,204,000 in the second year are for operating adjustments. This is the original rider.
- 2) Minn Laws 2017, 1SS, Ch 4 Art 1 Sec 13 subd 9(b); \$1,165,000 in the first year and \$1,172,000 in the second year are for system security and risk management. The base is \$922,000 in fiscal year 2020 and each year thererafter. This is the original rider.

Second, the report language requires a description of the agency's use of funds not directed by a rider. A description of the use of agency's appropriated funds that are not directed by a rider are contained in the biennial budget materials.

The Budget Narratives provide both an Agency Profile and a Program Narrative. The Agency Profile highlights the department's purpose, the people served, outcomes achieved, description of programs delivered, funding, and strategies in getting work done. Each Program Narrative gives a contextual overview of the program, a description of services provided, the people served, outcomes achieved, a description of the work, and measures to evaluate how well customers are being served. Both are available at the following links:

400 Centennial Building • 658 Cedar Street • St. Paul, Minnesota 55155

Voice: (651) 201-8000 • Fax: (651) 296-8685 • TTY: 1-800-627-3529

# "State Agency Base Operating Budgets with Background Materials - November 2016"

## https://mn.gov/mmb/budget/currentbud/gov18-19/base-budget-books.jsp

# "FY2018-19 Governor's Budget Recommendations Governor Dayton's Original FY 2018-19 Budget Recommendations - January 24, 2017"

https://mn.gov/mmb/budget/currentbud/gov18-19/governors-recommendations.jsp

Third, the report language requires an itemization of programs that appeared in a rider in a prior biennium and continue to receive funding despite no longer appearing in a rider. Here are the riders for Minnesota Management and Budget:

- 1) Laws 2015 Ch 77 Art 1 Sec 13: Appropriated \$121,000 in fiscal year 2016 and \$122,000 in fiscal year and thereafter to implement a return on taxpayer investment methodology.
- 2) Laws 2016 Ch 189 Art 13 Sec 3: Appropriated \$18,000 in fiscal year 2017 and \$9,000 in each fiscal year thereafter beginning in fiscal year 2018.
- 3) Laws 2013 Ch 128 Art 3 Sec 1c: Appropriated \$235,000 in fiscal year 2014 and \$118,000 in fiscal year 2015 and thereafter for the family child care providers representation act.
- 4) Laws 2015 Ch 77 Art 1 Sec 13: Appropriated \$1,000,000 in fiscal year 2016 and 2,000,000 in fiscal year 2017 and thereafter to upgrade statewide systems.

Finally, the report language requires an itemization of any appropriations provided under statute or the state constitution. Please see the enclosed spreadsheet that itemizes these appropriations, their statutory authority, and a brief description.

If you have questions, please contact me.

Sincerely,

Myron Frans Commissioner

Cc: Eric Nauman, Senate Counsel, Research and Fiscal Analysis Bill Marx, House Fiscal Analysis Kevin Lundeen, Senate Counsel, Research and Fiscal Analysis Helen Roberts, House Fiscal Analysis

NNESOTA MANAGEMENT	AND BUDGET TOTAL DIRE	CT APPROPRIATIONS			FY18	FY19	FY20	FY21
Total Direct Base	Fund Name	Fund	Total Estimated Expenditures		25,497	26,076	25,826	25,8
	General Fund	1000	Estimated Expenditures		25,497	26,076	25,826	25,
By Program Activity						do	llars in thousands	
Statewide Services	Fund Name	Fund						
	runu Name	Fund			25,497	26,076	25,826	25
Total Direct Base	General Fund	1000			25,497	26,076	25,826	25
By Budget Activity		Fund Approp ID	Description	Туре		do	llars in thousands	
- /		A CONTRACTOR OF A CONTRACTOR A CONTRA		.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,				
Accounting Services								
Total Direct Base					5,060	5,060	5,060	ļ
	General Fund	1000 G100001	Accounting Operations	5	5,060	5,060	5,060	
Budget Services								
Total Direct Base					3,443	3,443	3,443	:
	General Fund	1000 G100002	Budget Operations	5	3,443	3,443	3,443	
Economic Analysis								
Total Direct Base					548	548	548	
	General Fund	1000 G100003	Economic Operations	5	548	548	548	
Debt Management								
Total Direct Base					475	475	475	
	General Fund	1000 G100005	Debt Management Operations	5	475	475	475	
Enterprise Human Resources								
Total Direct Base				_	3,469	3,469	3,469	
	General Fund	1000 G100007	Human Resource Operations	5	3,469	3,469	3,469	
Labor Relations					4 4 2 2		4 4 2 2	
Total Direct Base	Concerned Strend	1000 G100008	Labor Deletions Operations	5	1,123 1,123	1,123 1,123	1,123	
Enterprise Communication and Pla	General Fund	1000 G100008	Labor Relations Operations	5	1,123	1,123	1,123	
Total Direct Base	anning				1,074	1,074	1,074	:
	General Fund	1000 G100032	Communication & Planning Operations	5	1,074	1,074	1,074	
Management Services	General Fund	1000 0100032	communication & Hamming Operations	5	1,074	1,074	1,074	
Total Direct Base					10,305	10,884	10,634	10
	General Fund	1000 G100009	Agency Administration	5	2,257	2,257	2,257	
	General Fund	1000 G100004	MN.IT @ MMB Operations	5	6,251	6,251	6,251	
	General Fund	1000 G100114	Operating Adjustment	5	632	1,204	1,204	1
	General Fund	1000 G100115	Syst Sec & Risk Mgmt	5	1,165	1,172	922	

NESOTA MANAGEMENT AND	BODGLI STATUT	ONT APPROPR					FY18	FY19	FY20	F
tal Statutory Appropriations			Fund	•	Total E	stimated Expenditure	1,354,930	1,079,503	1,079,833	1,080,2
General Fund Total	General Fund		1000			Estimated Expenditure	272,576	207	207	
Special Revenue Fund Total	Special Revenue Fund	Restricted	2000			Estimated Expenditure	69	69	69	
		Other	2001			Estimated Expenditure	15,926	12,868	13,198	13
Management Analysis Development		Management								
		Analysis	5200			Estimated Expenditure	8,789	8,789	8,789	8
Public Employees Insurance Program State Employees Group Insurance		Operations	4700			Estimated Expenditure	116,097	116,097	116,097	11
			5600			Estimated Expenditure	907,873	907,873	907,873	90
Miscellaneous Agency			6000			Estimated Expenditure	33,601	33,601	33,601	3
rogram Activity									de	ollars in thou
ewide Services										
tal Statutory Appropriations				T	otal Es	stimated Expenditures				
Program						· · · · · · · · · · · · · · · · · · ·			dollars in thousands	
Purpose	Fund Name		Fund				FY18	FY19	FY20	FY12
-						Total Estimated Expenditures	297,360	21,933	22,263	22
	General Fund		1000			Estimated Expenditures	272,576	207	207	
	Special Revenue Fund	Restricted	2000			Estimated Expenditures	69	69	69	
	Special Revenue Fund	Other	2001			Estimated Expenditures	15,926	12,868	13,198	1
	Management Analysis		5200			Estimated Expenditures	8,789	8,789	8,789	
Accounting Services	Freed Manua	Associat Norma	Fund Annual I	Description	Turne					
Total Statutory Appropriations	Fund Name	Account Name	Fund Approp IE	Description	Туре	Total Estimated Expenditures				
	General Fund	Operations	1000			Estimated Expenditures		<u> </u>		
	General i unu	operations	1000			Estimated Expenditures		_	-	
Statutory and Open Appropriations										
MRP Debt Service Account	General Fund		1000 G100091	MRP Debt Service Account	1					
						Estimated Expenditures	8,971	8,971	8,971	
						Transfer Out	8,971	8,971	8,971	
MS 16A.82										
Budget Services										
Total Statutory Appropriations						Total Estimated Expenditures	207	207	207	
	General Fund	Operations	1000			Estimated Expenditures	207	207	207	
	Special Revenue Fund	Other	2001			Estimated Expenditures	178	-	-	
Local Impact Notes	General Fund		1000 G100010	LIM	1	Transfer In (DOR)	207	207	207	
						Estimated Expenditures	207	207	207	
MS 477A.03 2B	A 15 1									
McKnight Grant for Results Mgmt	General Fund		2001 G100106	McKnight Grant for Results M	g 4	Exc. a le la	470			
						Estimated Expenditures	178			
MS 16A.013						Estimated Revenues	-	-	-	
Enterprise Human Capital										
						Total Estimated Europeditures	F 40	540	540	
Total Statutory Appropriations	Special Revenue Fund	Restricted	2000			Total Estimated Expenditures Estimated Expenditures	<b>548</b> 70	548 70	548 70	
	Special Revenue Fund	Other	2000			Estimated Expenditures Estimated Expenditures	478	478	478	
	opecial nevenue i ullu	Juici	2001			Estimated Experiantales	4/0	470	470	
Combined Charities	Special Revenue		2000 G100011	RCCO	4	Estimated Expenditures	70	70	70	
						Estimated Revenues	69	69	69	
MS 43A.50 2		0.1								
Training-HRM and Workforce Planning	Special Revenue	Other	2001 G100018	TRNG-HRM	4	Estimated Expenditures	-	-	-	
	a 11a - 1	Oth su				Estimated Revenues	-	-	-	
Statewide Executive Recruiter	Special Revenue Fund	Other	2001 G100102	SER	4	Estimated Expenditures	478	478	478	
						Transfer In	347	347	347	
						Estimated Revenues	131	131	131	

MS 471.59				0 0		0 1				
Vacation Donation Program	Miscellaneous Agency		6000 6100078	Vacation Donation	4	Estimated Expenditures	-	-	-	
			01000/0		-	Estimated Revenues	-	-	-	-
MS 43A.181 2										
Labor Relations										
Total Statutory Appropriations						Total Estimated Expenditures	300	300	300	300
	Special Revenue Fund	Other	2001			Estimated Expenditures				
abor Relations Investigations	Special Revenue	Other	2001 G100013	Lbr Rel Invest	4	Estimated Expenditures	300	300	300	30
						Estimated Revenues	300	300	300	30
MS 43A.04 1C										
Training-Labor Relations	Special Revenue		2001 G100019	TRNG-LR	4	Estimated Expenditures	-	-	-	-
						Estimated Revenues	-	-	-	-
MS 16A.721										
Management Services										
Total Statutory Appropriations		*				Total Estimated Expenditures	287,339	12,090	12,420	12,800
	General Fund	Operations	1000			Estimated Expenditures	2,000	-	-	
	Special Revenue Fund	Other	2001			Estimated Expenditures	14,970	12,090	12,420	12,800
SW Inf Tech Sys	General Fund		1000 G100027	SW Sys	1	Estimated Expenditures	2,000		-	
SW Inf Tech Sys 16 189 13 003 000	General Fund		1000 G100027	240 242	1	Estimated Expenditures	2,000	-	-	-
Information Systems Division	Special Revenue	Other	2001 G100012	ISD	4	Estimated Expenditures	450	450	450	450
Service Systems Division	Special Nevenue	e di ci	2001 0100012		4	Estimated Revenues	286	286	286	286
MS 16A.055						Estimateu Nevenues	200	200	200	200
Statewide Systems Billing	Special Revenue	Other	2000 G100017	SSB	4	Estimated Expenditures	14,520	11,640	11,970	12,350
					•	Estimated Revenues	10,000	10,000	10,000	10,000
MS 16A.1286										
Health Insurance Premium Subsidy App	ors-2017									
Health Insurance Premium Subsidy		General Fund	1000 G100111	Health Ins Prem Subs	1		270,369	0	0	
				2017-\$311,788						
17 002 01 007 00A	Note: Onetime					Estimated Expenditures	255,397	-	-	
HIth Ins Prem-Transition Care		General Fund	1000 G100112	Hith Ins Prem-Transition Care	1		0	0	0	
				2017-\$14,728						
						Estimated Expenditures	14,728	-	-	-
HIth Ins Prem Sub-Administration		General Fund	1000 G100113	Hith Ins Prem Sub-Administrati	1		0	0	0	
				2017-\$272		E M A LE IN	245			
17 002 02 018 000 Enterprise Training and Develo	Note: Onetime					Estimated Expenditures	245	-		-
, , ,	oment					man de la companya de la companya d'a companya de la companya de la companya de la companya de la companya de l	2.247	2.247	2 247	
Total Statutory Appropriations	Management Analysis		5200 G10086	ETD	4	Total Estimated Expenditures	3,247	3,247	3,247	3,247
Enterprise Training and Development	ivianagement Analysis		5200 G10086	EID	4	Estimated Expenditures	3,247	3,247	3,247	3,247
						Estimated Revenues	3,247	3,247	3,247	3,247
Enterprise Communication and	Plannina					Estimated Revenues	5,240	3,240	3,240	3,240
Total Statutory Appropriations	i iunning					Total Estimated Expenditures	5,542	5.542	5,542	5,542
Management Analysis and Developmer	nt Management Analysis		5200 G10085	MAD	4	Total Estimated Expenditures	3,342	3,342	3,342	3,342
Management Analysis and Developmen	n management Analysis		5200 010005		-	Estimated Expenditures	5,542	5,542	5,542	5,542
MS 43A.55						Estimated Revenues	5,542	5,542	5,542	5,542
ogram Activity							-,2	-,	,	lars in thousand
-Brain Activity									001	ars in ciousuna
wide Insurance Programs										
			ALL			Total Estimated Expenditures	1,057,570	1,057,570	1,057,570	1,057,570
			4700			Total Estimated Expenditures	1,037,370	116,097	116,097	116,097
			5600			Total Estimated Expenditures	907,873	907,873	907,873	907,873
			6000			Total Estimated Expenditures	33,601	33,601	33,601	33,601
Public Employees Insurance						· · · · · ·	55,001	00,001	50,001	33,00
Total Statutory Appropriations			4700			Total Estimated Expenditures	116,097	116,097	116,097	116,097
						· · · · · ·	110,007	,,	,,	
Public Employees Insurance	Public Employees Insura	ance	4700 G100055	Public Employees Insur Prog	4					
· -	Funds public employees			· · · · ·		Estimated Expenditure	116,097	116,097	116,097	116,097

		winnesota w	lanagement and Bud	дет ва	se Budget Report				
MS 43A.316 9					Estimated Revenue	119,030	119,030	119,030	119,030
State Employees Ins Group									
		Fund Approp ID	Description	Туре					
Total Statutory Appropriations		5600			Total Estimated Expenditures	907,873	907,873	907,873	907,873
		6000			Total Estimated Expenditures	33,601	33,601	33,601	33,601
ACDHP Medical	State Employees Insurance	5600 G100040	ACDHP Medical	4					
	Funds ACDHP Medial.				Estimated Expenditure	741	741	741	741
MS 43A.23 1D					Estimated Revenue	1,246	1,246	1,246	1,246
Insurance Administration	State Employees Insurance	5600 G100041	Insurance Administration	4					
	Funds insurance administration.				Estimated Expenditure	7,138	7,138	7,138	7,138
Dre Tex Administration					Estimated Revenue	7,138	7,138	7,138	7,138
Pre-Tax Administration	State Employees Insurance	5600 G100051	Pre-Tax Administration	4	Estimate d Exercisitions	1 700	1,790	1,790	1,790
	Funds administration for pre-tax program.				Estimated Expenditure Estimated Revenue	1,790 1,790	1,790	1,790	1,790
Risk Management Unit	State Employees Insurance	5600 G100053	Risk Management Unit	4	Estimated Revenue	1,790	1,790	1,790	1,790
hist management ont	Funds Risk Management unit.	2000 0100022	Kisk Management Unit	4	Estimated Expenditure	887	887	887	887
	Fullus Risk Management unit.				Estimated Revenue	887	887	887	887
SBI Investment Account	State Employees Insurance	5600 G100054	SBI Investment Account	4	Estimated Revenue	007	007	007	887
SDI INVESTIGENT ACCOUNT	Account for investment deposits.	5000 0100054	SDI IIIVEStillent Account	-	Estimated Expenditure				-
MS 43A.30 5	Account for investment deposits.				Estimated Expenditure				
Carrier Accounts	State Employees Insurance	5600 G100042	Carrier Accounts	4					
	Insurance Carrier account.	5000 01000.1			Estimated Expenditure	15,550	15,550	15,550	15,550
					Estimated Revenue	15,550	15,550	15,550	15,550
Insurance Clearing	State Employees Insurance	5600 G100043	Insurance Clearing	4					
	Insurance clearing account.				Estimated Expenditure	-	-	-	-
					Estimated Revenue	187	187	187	187
Delta Dental	State Employees Insurance	5600 G100044	Delta Dental	4					
	Funds dental insurance and claims through				Estimated Expenditure	35,750	35,750	35,750	35,750
					Estimated Revenue	35,750	35,750	35,750	35,750
Disability Insurance	State Employees Insurance	5600 G100045	Disability Insurance	4					
	Funds disability insurance.		-		Estimated Expenditure	12,250	12,250	12,250	12,250
					Estimated Revenue	12,250	12,250	12,250	12,250
Health Partner - Dental	State Employees Insurance	5600 G100046	Health Partner - Dental	4					
	Funds dental insurance through Health Par	iners.			Estimated Expenditure	16,520	16,520	16,520	16,520
					Estimated Revenue	16,520	16,520	16,520	16,520
Health Partner - Medical	State Employees Insurance	5600 G100047	Health Partner - Medical	4					
	Funds insurance through Health Partners.				Estimated Expenditure	239,880	239,880	239,880	239,880
					Estimated Revenue	240,660	240,660	240,660	240,660
Blue Cross/Blue Shield	State Employees Insurance	5600 G100048	Blue Cross/Blue Shield	4					
	Funds insurance through Blue Cross/Blue Sl	nield.			Estimated Expenditure	438,445	438,445	438,445	438,445
					Estimated Revenue	438,445	438,445	438,445	438,445
MN Life - Employer	State Employees Insurance	5600 G100049	MN Life - Employer	4					
	Funds life insurance through MN Life.				Estimated Expenditure	7,580	7,580	7,580	7,580
					Estimated Revenue	7,580	7,580	7,580	7,580
Bi-Weekly Payroll Clearing	State Employees Insurance	5600 G100050	Bi-Weekly Payroll Clearing	4					
	Clearing account for insurance.				Estimated Expenditure	-	-	-	-
					Estimated Revenue	(99)	(99)	(99)	(99)
Preferred One	State Employees Insurance	5600 G100051	Preferred One	4					
	Funds insurance through Preferred One.				Estimated Expenditure	131,342	131,342	131,342	131,342
					Estimated Revenue	131,400	131,400	131,400	131,400
Pre-Tax Deposits	State Employees Insurance	6000 G100075	Pre-Tax Deposits	4					
	Funds pre-tax insurance functions.				Estimated Expenditure	33,050	33,050	33,050	33,050
					Estimated Revenue	33,080	33,080	33,080	33,080
Health Reimbursement Account	State Employees Insurance	6000 G100076	Health Reimbursement Acco	un 4					
	Account for health care reimbursement pro	gram.			Estimated Expenditure	391	391	391	391
					Estimated Revenue	391	391	391	391
EE H.S.A. Contributions	State Employees Insurance	6000 G100077	EE H.S.A. Contributions	4	Estimated Examples	100			
NG 424 20 4	Account for managing employee H.S.A cont	ributions.			Estimated Expenditure	160	160	160	160
MS 43A.30 4					Estimated Revenue	160	160	160	160