

Chris Steller

From: Laura Benson <laura@mnhum.org>
Sent: Thursday, September 7, 2017 11:50 AM
To: Chris Steller
Subject: 2017 Minnesota Humanities Center Report
Attachments: 2017 Humanities Center MN State Op Report Final.pdf

To whom it may concern:

As required by legislation, I am submitting the Minnesota Humanities Center's report on the use of state funds appropriated to the Humanities Center. I am also sending two print copies this afternoon to Legislative Reference Library, attn: Acquisitions Dept., 645 State Office Building, St. Paul, MN 55155-1050. If you have any questions or concerns, please feel free to contact me via phone or email (contact info below). Unless I hear otherwise, I will consider our reporting requirement to be fulfilled.

Sincerely,

Laura

Laura Benson | Grant/Contract Projects Manager
Minnesota Humanities Center | 987 Ivy Avenue East | Saint Paul, Minnesota 55106
PH 651-772-4244 | FAX 651-774-0205
laura@mnhum.org | www.mnhum.org

**General Operating Grant
Final Report
(7.1.16-6.30.17)**

for the

Legislative Reference Library



Minnesota
Humanities
Center

987 Ivy Avenue East
St. Paul, MN 55106
TEL 651-774-0105
TOLL FREE 866-268-7293
FAX 651-774-0205

**MINNESOTA HUMANITIES CENTER
REPORT TO THE MN STATE LEGISLATURE
JULY 1, 2016- JUNE 30, 2017**

REPORTING PER 138.911 MINNESOTA HUMANITIES CENTER.

Subdivision 1. Establishment.

The Minnesota Humanities Center, a nonprofit organization, is established to advance the study of the humanities and enhance the work of schools, colleges, and cultural organizations throughout the state.

Subd. 2. Reports.

The Minnesota Humanities Center shall report to the legislature by September 1 of each year on the use of state funds appropriated to the commission. The report shall include an itemized account of the programs and projects supported and the source of money for each. The report shall show actual expenditures for the fiscal year ending the preceding June 30 and proposed expenditures for the fiscal year beginning the preceding July 1.

Subd. 3. Humanities center.

(a) The Minnesota Humanities Center may establish a humanities center to ensure balance in public education and in the cultural life of the state, and to improve humanities education through the establishment of two institutes: the Minnesota Institute for Lifelong Learning and the Minnesota Institute for the Advancement of Teaching.

(b) The humanities center may transport people and resources to small towns, rural communities, and urban settings to provide grants, technical assistance, and high-quality educational and cultural programs to schools and community organizations throughout Minnesota.

(c) The Minnesota Institute for the Advancement of Teaching may conduct seminars and other activities for the recognition of the teaching profession and the advancement of teaching in Minnesota.

**NARRATIVE PROGRAM REPORT
JULY 1, 2016- JUNE 30, 2017**

During the last year, the Minnesota Humanities Center programs served more than 11,700 people. With support from the State of Minnesota, the Humanities Center builds a thoughtful, literate, and engaged society by working in partnership with schools, colleges, cultural organizations, and state agencies. These partnerships help increase the academic engagement of all students and engage the broader community in activities and dialogue that strengthen knowledge and understanding while deepening cultural connections.

Minnesota Statute 138.911 charges the Minnesota Humanities Center with providing leadership, programs, and resources that advance the study of the humanities in schools, colleges, and cultural organizations throughout the state.

Service Statistics

Minnesota Education Strategy. In the last twelve months the Humanities Center served more than 1,300 Minnesota educators, including:

- Forty-six educators completed a week long cohort-based institute experience that deepened relationships, amplified skills and techniques to use in their daily practice, and builds a state network of support among educators.

- More than 580 educators representing 68 school districts expanded their understanding of the world around them at humanities-based events such as the “Increase Engagement Through Absent Narratives” workshop and the “Bdote Field Trip.”
- 675 educators engaged with the Absent Narratives Resource Collection – an online searchable database of over 1,000 ready-to-use videos, teacher guides, and readings that help educators increase classroom engagement – through presentations and conference workshops.

Veterans’ Voices. In the last twelve months, the Humanities Center amplified the stories and contributions of Veterans, built relationships and understanding between Veterans and civilians in Minnesota and strengthened the network of Veterans and Veteran-focused organizations in Minnesota:

- The fifth cohort of 25 Veterans who have gone above and beyond to make exceptional, positive contributions that improve the lives of Minnesotans across the state were honored at the *2016 Veterans’ Voices Award Ceremony* held on September 11, 2016, in front of 370 Minnesotans. The 2016 awardees now make up a network of 125 former awardees throughout the state.
- More than 480 Minnesotans attended 24 public events, including plays, storytelling workshops, and facilitated conversations, that amplified, honored, and recognized the stories and contributions of Minnesotan Veterans in their own voices.
- Partnerships fostered with organizations including Camp Ripley (Little Falls, MN), the Women’s Veterans Initiative, The MOTH Community Program, Minnesota Public Television/tpt, led to a strengthened statewide network of organizations and individuals committed to the goals and outcomes of the *Veterans’ Voices* program.

We Are Water MN. In the last twelve months, the Humanities Center explored the connections between water and the humanities through a touring exhibit with national, state, and local components, and built a strong network of partnership and collaboration:

- The Humanities Center partnered with six host sites around Minnesota to host the one of the inaugural tours of Smithsonian Institutions *Water/Ways* exhibit, as part of their Museum on Main Street program. 7,238 participants viewed the exhibit in six communities across Minnesota (Spicer, Red Wing, Detroit Lakes, Sandstone, Lanesboro, and St. Peter) from July 2016-April 2017.
- A network of state partners includes the Minnesota Department of Health, Department of Agriculture, the Pollution Control Agency, the Department of Natural Resources, and the American Water Works Association (Minnesota Section).

Why Treaties Matter/Traveling Exhibits: In the Spring of 2017, the *Why Treaties Matter: Self-Government in the Dakota and Ojibwe Nations* exhibit was installed at the newly-renovated Minnesota State Capitol building. In addition to a permanent exhibit at the State Capitol, the exhibit toured locally in schools, and is on track to tour the University of Minnesota system in 2017-2018.

Evaluation: The Humanities Center prioritizes a developmental approach to program evaluation. Over the last 12 months, the Humanities Center partnered with the University of Minnesota to host a graduate research assistant, and is continuing to commit substantial financial resources towards program evaluation.

Grants. In the last twelve months, the Humanities Center administered grant funds totaling \$1,539,155 to eleven organizations throughout Minnesota including four children’s museums, the Minnesota State Council on Disability, three civics education organizations, and several cultural organizations.

The Minnesota Humanities Event Center: In the last twelve months, the Humanities Center hosted 342 meetings and events in its meeting and event spaces, serving over 9,150 people associated with communities and colleges and health care and service organizations from across the state.

**Minnesota Humanities Center – General Operating
Appropriation from State of Minnesota
For period July 1, 2016 thru June 30, 2017**

**MHC's fiscal year is
Nov 1-Oct 31, so
budget is preliminary
based on actual
budget for July-Oct
and estimates for
Nov 2016 - June 2017.**

	State FY16	State FY17		Total For Biennium Expenses for Funding Period	Budget estimates for first year of funding only
	FY16 Actual	FY17 Actual			
<u>Revenue</u>					
-					
Grant Income State	700,000.00	-	-	700,000.00	
<u>Expenses</u>					
Salaries	191,651.82	191,377.49	-	383,029.31	
Payroll Related Taxes Federal	12,405.22	13,362.17		25,767.39	
Mn Unemployment Taxes	20,770.00	2.99	-	20,772.99	
401K Benefits Employee	11,398.30	13,391.75		24,790.05	
Employee Benefits Insurance	30,387.02	27,836.57		58,223.59	
Employee Relations	23.40	48.00		71.40	
HR Administration Fees	2,034.54	2,110.89	-	4,145.43	
Other Re grants			-		
Contract Services Designer			-		
Contract Services Program	500.00	5,500.00		6,000.00	
Contract Service Technology	31,364.70	43,975.51		75,340.21	
Technology Consultants	175.00	-		175.00	
Contract Services Other	1,000.00	737.66	-	1,737.66	
Staff Development		398.00	-	398.00	
Insurance Building			-		
Copier & Postage Machine		8,114.12		8,114.12	
Equipment Repairs	310.00	-		310.00	
Maintenance- IT Equipment and Software	514.40	3,519.07		4,033.47	

**GAAP requires
booking the full
appropriation upon
award in FY16.**

*State records will show
only the \$350,000
available each year*

Building Repair Maint				-		
Minor Furniture & Equipment	432.49	-		432.49		
Investment in Fixed Assets	3,772.95	-		3,772.95		
Payment in Lieu of RE Taxes				-		
Allocation of Mort Prin Pymt to Expense	5,950.88	559.65		- 6,510.53		
Utilities Garbage, Gas, Elec.	62.40	6,743.16		- 6,805.56		
Audit Fees	4,350.00	4,500.00		8,850.00		
Accounting and Tax Preparation Fees	2,936.60	3,282.45		6,219.05		
Legal Fees				- -		
Subscriptions	288.56	-		288.56		
Dues and Membership	3,290.00	4,248.00		- 7,538.00		
Postage and Delivery	337.58	150.53		- 488.11		
Printing	1,407.25	3,431.66		- 4,838.91		
Office Supplies	6,591.09	6,874.53		13,465.62		
Building Supplies	25.70	32.95		58.65		
Resource Books,Media,Wkshop supplies				- -		
Telephone and Internet	796.59	516.23		1,312.82		
Conference Calls/GO-to mtg		878.51		- 878.51		
Staff Travel	581.48	408.05		989.53		
Consultants Per Diems (1099 reportable)				-		
Meals and Entertainment	195.50	24.38		- 219.88		
Community Programs		2,500.00		- 2,500.00		
Credit Card Merchant Fees		1,227.44		1,227.44		
Interest Expense	56.38	1.65		- 58.03		
Internal Use of Conference Center	15,715.15	4,146.59		- 19,861.74		
Offsite Rental	450.00			- 450.00		
Recognition Activities				-		
Miscellaneous	225.00	100.00		325.00		
		-		-		
TOTAL EXPENSES	350,000.00	350,000.00		- 700,000.00		