MINNESOTA IT SERVICES

IT Project Portfolio Summary

State of Minnesota

January 2017

Prepared by

Minnesota IT Services ePMO

Executive Summary

The following project portfolio report was prepared by the Enterprise Program Management Office (ePMO) of Minnesota IT Services, pursuant to State Statute 16E.01, Subdivision 3, Paragraph (f).

This report details the portfolio of IT projects being managed by Minnesota IT Services PMOs for the Executive Branch Agencies as of January, 2017.

IT Project Management – An Enterprise View

Minnesota IT Services supports its Executive Branch Agency partners by managing and delivering projects that have a significant IT component. To best meet the specific needs of each business partner, most projects are managed 'locally' by an agency-based MNIT Project Management Office (PMO).

Project descriptive information and status updates are reported in to the MNIT Enterprise Program Management Office (ePMO) on a monthly basis by the agency-based PMOs. This provides an enterprise view into the breadth, depth, and health of the MNIT project portfolio across the state. Monthly project status updates are reported through an IT lens. The updates focus on the progress and health of the projects. They do not speak to the business value of the projects.

The information included in the report is from the January 2017 project status updates. It includes:

- **Agency**: The Executive Branch Agency that is fiscally responsible for the project
- **Project Name**: The identifying name of the project as determined by the agency-based MNIT PMO
- **Project Objectives and Description**: A concise summary of the project, including its major expected outcomes
- **Start Date**: The anticipated start date of the project, as determined by the project Sponsor and/or senior stakeholders
- **Finish Date**: The anticipated finish date of the project, as determined by the Project Manager and project Sponsor (and/or senior stakeholders)
- **Overall Status**: Project Manager's subjective assessment of the health of the project at the time of the status update
- **PM Executive Commentary**: Project Manager's concise summary of the project's health and status at the time of the status update.

The project's Overall status is reported on using a Green, Yellow, Red or Gray dashboard indicator:

- **GREEN**: Project is controlled and in alignment with plan
- **YELLOW**: Caution, slight deviation from plan. Corrective actions may be needed or are underway
- **RED**: Critical, uncontrolled. Project has deviated significantly from plan. Corrective actions are needed or change control processes may be required to adjust Scope, Schedule, or Budget
- **GRAY**: Insufficient information to assess health, or not relevant to project

Statewide IT Project Portfolio

Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
Administration	Admin Document Management System Planning	Determine requirements needed by all divisions to help procure one system that can be used by all divisions.	7/20/2016	6/30/2017	Green	Business requiements are beign gathered via contract resources. Should have requirements and draft RFP by mid Feb 2017
Administration	Admin Electronic Requisition System Replacement Project (EIOR)	Install EIOR application for Electronic Inter-Office Requisition	6/17/2015	5/26/2017	Green	Project in production. Vendor working on clean up tasks.
Administration	Admin eProcurement	Project will use part of a $1M legislative appropriation to scope future procurement projects and to improve 2 existing Admin procurement systems.	11/1/2016	6/30/2017	Green	Project/Contract staff currently working to analyze our environment and staff procurement practices in order to provide options/recommendations for future eprocurement system acquisition.
Administration	Admin LaborSoft	Implement Grievance Tracking SAAS application for Admin and MMB	10/15/2016	6/30/2017	Green	Admin HR Grievance Tracking: The ODY budget for this project sat unused for a long time due to business concerns between Admin/MMD HR (a shared HR Office) and Enterprise HR(MMB). There have been different possible paths to go down for grievance tracking and challenges making the decision. There has been new agreement and Admin HR is moving forward with a configurable SAAS product called LaborSoft. We have a contract and initial configuration tasks have started.
Administration	Admin Streamlined Certification Project	This project will unite several online applications of various agencies and various purposes into one online certification application.	6/1/2015	6/30/2017	Green	This project is an attempt to get agreement from three different organizations, (City of St. Paul, State of MN and Metropolitan Airports Commission(Federal Program)) to have one online portal where private businesses which would like to apply to qualify for Targeted/Minority/Veteran owned business incentives. There are continued concerns getting the parties to follow through with their previous agreements. There is a formal legal Joint Powers Agreement spelling out the agreements. JPA in process between Admin and the other parties. When that is completed, work can begin.
Agriculture	Activity Management	Provide a tool for managers/supervisors to track employee activities	12/8/2015	2/28/2017	Green	• Define business objectives. Gather business requirements. Determine Configuration & integration needs on track • Configure system and configuration validation on track • Administrator and end user training on track • User Acceptance Testing - started • Deploy system to production on track for all four divisions • Validate solution meets implementation objectives and handoff to support not started Issues/Risks: •Availabilityof BU staff to be part of project team. •Availabilityof BU to provide staffing for administration of tool. •Change for MDA employees in timesheet reporting using the new tool. The BU has sent finalized overtime rules for the different bargaining units to Replicon. MNIT is working with Replicon on sending an employee update file daily. The contract with Replicon is being extended to 2/28/2017 due to complexity of MDA's business rules for overtime pay and the union rules.
Agriculture	Certified Farm and Conservation Areas Editor Map	The online map will allow conservation practice certifiers to view and edit geographic data about the areas theyare assessing and certifying. This project will create an interactive online web map that will allow authorized users to create, edit and deletefeatures in the following GIS datasets: 1) certified farm areas (polygons) and 2) conservation practices areas(points, lines and polygons) both existing and new. The dataset features will only be editable by the originalcreator. All features will be viewable by all users, although not all the attribute columns will visible to all users.The Certified Farms layer will initially be for parcels being assessed and then, with a yes/no attribute bechanged to Certified. Existing conservation practices will not be attributed beyond practice name. Plannedconservation practices will have multiple attributes that will allow for tracking of program delivery. Users will have permissions that will be authenticated when logging into the application. Permissions wouldlikely be granted by county with the location of farm headquarters being the basis for the permissions andsubsequent access to attribute tables.	10/3/2016	3/15/2017	Green	MNIT and MDA decided to set permissions based on 8 Area Conservation Specialists. MNIT GIS developers will be setting up and testing permissions structure. A permissions structure for one MN region will be set up and tested by MDA. Once approved, GIS developers will incorporate that permissions structure into the remaining 7 regions.
Agriculture	E-Learning Questionnaire	The Minnesota Department ofAgriculture currently administers more than 6,400 retail food business licensesannually. Accurate business licensing is foundational to a retail food safetyprogram. It empowers a program to advance active managerial control offoodborne illness risk factors and enables rapid response to food safetyemergencies. Therefore, business licensing is an essential link to safe foodand to the reduction in the occurrence of foodborne illness risk factors. A web-based, multilingualand interactive e-learning product will be created that will assist usersdetermine the proper type of license from the MDA or the MDH. This product will beavailable for all individuals interested in starting a food business inMinnesota. Also, 15% of Minnesota's population identifies as non-white, with aprimary language other than English. This eLearning system will provideinformation in multiple languages. We expect this system to be used daily byapproximately 20-30 people per day.	10/3/2016	2/15/2017	Green	Application is in production. Translations have been edited and a final version deployed. Graphics is finalizing a checklist which will be deployed once the business approves.
Agriculture	Exam Technology	Enable more online exam administration; upgrade from FoxPro format while maintaining exam security	5/13/2013		Yellow	We are working on the data exchange that needs to happen between LIS and Certifior. We have quite a few pieces of the data exchanges completed. We are now in the process of testing each piece and combining all of the pieces together. This is the most complex piece of this project and because the goal is to have real-time data exchange between the two systems, slow and steady progress is the best approach.
Agriculture	GIS to MNGEO Server Migration	Migrate spatial services and applications inot geospatial managed hosting.	12/15/2015	2/15/2017	Green	There are two GIS applications remaining to migrate. Each of them require reading and updating data on DB2. Therefore, we are going through a painstaking exercise to ensure the security model in place to allow the application to function properly without granting rights which aren't required. We did not make the expected progress this past month due to resource constraints. Therefore, because of upcoming resource constraints, this project has a new end date of January 2017.

Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
Agriculture	Invoicing	LIS2.0 was chosen as the tool in which to develop invoicing functionality. Thefunctionality will mirror that of LIS 1.0, but will include needed bug fixesand report enhancements. The business divisions will be able to create invoiceswhile the Finance Division will process the paid invoices. This will ensurethat MDA uses one system for both licensing activities and invoicing.	6/1/2016		Green	Developer is estimating the time and cost for invoice interest calculation requirements. Project will then be sequenced among other LIS projects.
Agriculture	Plant Protection Division Inspection System Analysis	The Plant Protection Division (PPD) has regulatory responsibilities for Nursery Inspection, Seed Inspection, and quarantine compliance agreements. Currently PPD partially uses a homegrown solution. This project will provide analysis to determine the best fit of inspection technology to support the division's regulatory requirements.	1/19/2016	3/31/2017	Green	Waiting for business to schedule a demo with USAFeed to incorporate into the report for this project. This was discussed with the Division Director in December. At this point in time, no action has been taken.
Central	Accessibility Test Service Development	Situation: 1) The State does not have any standard practice or protocol for testing public and internal web-based interfaces for accessibility. Currently, we have limited knowledge of whether State agency websites or procured technology are accessible and what steps would be necessary to address any deficiencies. 2) MN.IT desires at least one service tool that will provide centralized accessibility testing along with more targeted maintenance, tools, training, and other resources for MN.IT@agency and line of business (LOB) staff to perform on-site iterative testing and evaluation. 3) This project will launch with the acquisition and set up of a single enterprise licensed suite of Compliance Sheriff servers. The State already has personnel trained in installing, maintaining, and using the tool, primarily MN.IT@DHS and MN.IT@ED. 4) The MN.IT Accessibility Office is hiring a staff person who will have the responsibility of performing general testing and administration of the tool. 5) The State owns at least two instances of Compliance Sheriff (DHS and ED), with extremely different licensing costs for similar terms and capabilities. 6) In negotiations with vendor about purchasing a centralized version, vendor indicated they were amenable to transferring the DHS license to MN.IT for centralized operation. (ED had already renewed their license for 2015.) Then it transpired that DHS's annual maintenance fee is over 5x greater than Education's ($27,720 vs. $5,000). Proposed purchase price for statewide license was $25,000 with annual maintenance and support at 25% of cost. a. Consolidating two licenses should reduce the State's annual license costs from $32,720 to $5,000. b. This process removes the need to issue a RPF.	12/1/2014	3/30/2017	Green	Internal tech mgmt team will be submitting a proposal this week re the Compliance Sheriff install.
Central	CA SiteMinder Decommission	This effort is to analyze and decommission the outdated CA SiteMinder identity management solution, which is the front-end to login to a variety of existing applications, and is used to control security groups for users logging into these applications. CA SiteMinder is deployed on a legacy Sun OS 5.10 based UNIX host. Currently, the State IAM team is supporting SiteMinder at a version 6.0. SP5, whereas the current version is at 12.52. This new version requires a recommended host Red Hat Linux 6 and an application server such as, Jboss 6.0, WebLogic 11g, or WebSphere 7. The cost to move from the State of Minnesota's release to a new version is in excess of $1M.	12/16/2015	1/15/2017	Yellow	Waiting on communications from Access Control Management Team on the progress of integrating MIM/FIM. Management is aware that the project is set to sunset on 1/15/17. I discussed this issue with management of the IAM team and the two managers need to connect.
Central	CICS Software Upgrade	Project Description: Upgrade the current release of CICS software to the latest release which is 5.3. Objective: Upgrade all CICS regions to the latest release.	11/15/2016	6/30/2017	Green	Upgrade of CICS to CICS TS5.3 including prerequisite product upgrades. Prerequisite product upgrades have been started.
Central	Courts WAN	MN.IT Network Division and the Judicial System are working collaboratively to enhance the resiliency of court sites. This primarily includes adding a second telecommunication circuit into each County seat. These circuits would be diverse in route, carrier, and terminating location.	7/1/2014	6/30/2017	Green	Project will progress in an iterative fashion. New locations will be added and finished per project schedule through June 2017. Completed 42 out of 87 Counties. Project tracking on schedule. Projects are dependent on fiber builds. Next group will consist of Pipestone, Lincoln and Morrison.
Central	Deploy Sciforma to MNIT Enterprise PMOs	Sciforma is being made available as a project portfolio management and time-tracking tool for MNIT Project Management Offices serving enterprise agencies. It will also serve as MNIT Executive Leadership's'tool of record' for MNIT projects at enterprise agencies.	1/26/2015	6/30/2017	Yellow	Project is working on final deliverable: Automate Org, User and Resource tables via API.
Central	DHS Contact Centers Upgrade	*This project will upgrade the 16 individual DHS contact centers to bring their infrastructure onto an updated and standardized platform and to ensure both DHS business requirements as well as MN.IT requirements are met.	5/26/2016	6/30/2017	Yellow	*Schedule is yellow due to the delay in setting up the test environment for the Child Support application. By Tuesday of next week we'll confirm if we're back on schedule based on our testing results. *Training begins next week and deployment planning continues. *Wave 2 Kick Off and Discovery sessions held last week and wrapped up this week.
Central	DOC Migration to Enterprise LAN Services	This project will migrate DOC services to the Enterprise Local Area Network (LAN)	11/2/2015	6/30/2017	Green	An approved charter for Network Discovery and Core Switch Upgrade has been completed and has been shared with MNIT@DOC facilities staff to assist in communication for this initiative. Communication to all facility IT staff has been made making the LAN Enterprise SharePoint site the network document of record for all sites. MCF - LL core switch was replaced 12/5. MNIT Enterprise LAN and MNIT@DOC management groups held our first of a series of meetings to discuss how DOC process can be blended to current LAN support models. First steps include giving access to BMC Remedy to approximately 11 MNIT@DOC facility staff as technicians.
Central	EDMS (FileNet) Service Migration to DHS	The objective will be to migrate all customers using Central's FileNet environment into the FileNet environment at DHS.	5/11/2015	2/28/2017	Green	The schedule is green as the project end date has been extended to match project schedule which is 2/28/2017. The production implementation for the Commerce only documents into the DHS FileNet COE happened on 12/19/2016. The small agency migration of documents is starting to be tested in ATST. An issue with DNR multi-page documents was discovered and requires IBM to modify their migration tool. This should be completed and tested the week of 1/9/2016. Once this is completed we will have a better handle on the final implementation schedule.

Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
Central	ELS - Program	The Enterprise E-Licensing Program team manages all projects working to implement ELS solutions at State Agencies and boards. The first phase of this Program will focus on the following Projects: The Board of Psychology (as part of MDH) The Board of Alcohol and Gambling regulations-AGED (as part of DPS) The Minnesota Board of Peace Officer Standards and Training-POST (as part of DPS) The Board of Emergency Medical Services-EMS (as part of MDH) In Phase I: All projects will pilot selected solutions for implementation. In Phase II: TBD	6/1/2014	12/30/2016	Green	Overall Status- Change request is being submitted to change the end dates. ELS POST Project is in stabilization phase till Jan 13, 2017. Psychology Pilot Clean-up project Work Orders Sprint 11 on track to deploy on Jan 12, 2017. Process Documents All 22 process documents have been updated and are being reviewed by the Board of Psychology.
Central	ELS Psychology – Pilot Clean-up	Project Description: The project is being initiated to define the scope of work for the eLicensing requirements (incidents / work orders) of the Board of Psychology. Once the business requirements have been defined, user stories will be created in Rally. These user stories will be designed and developed using the agile framework of sprint execution. The project scope also comprises of reviewing the eLicensing process documents with the Board of Psychology and making updates to the process documents wherever applicable. Creation of new process documents is also in scope for the pilot clean up project. Objective: Finalize the scope of eLicensing requirements of the Board of Psychology Deploy the finalized scope into production Update the existing process documents and / or create new process documents.	6/6/2016	1/27/2017	Green	Overall status Project is red for this week, trending to yellow as a change request is being submitted to change the end dates Enhancement requirements Sprint 11 is in progress and on track to release 12 work orders into production on 1/12/2017 Process documents All the 22 process documents have been updated and are being reviewed by the Board of Psychology.
Central	Emergency/Continuity Plans Compliance with Executive Order Requirements	Emergency and continuity plans will be developed and maintained in compliance with Governor's executive orders. MN.IT Services' emergency and continuity plans are not in compliance with Executive Order 15-13 and Executive Order 15-14 effective July 2015. This is the first project in a multi-phase Emergency/Continuity/Disaster Recovery planning effort.	3/25/2016	1/2/2018	Green	
Central	Enterprise Information Security Policies & Standards Implementation	Taking steps towards compliance with Enterprise Information Security Policies and Standards through increased awareness and assessing gaps. Improve the information security posture of the Executive Branch through alignment with enterprise information security policies and standards.	3/25/2016	1/2/2017	Green	Project work complete, project will close 1/31/17
Central	Executive LAN Security Blade Implementation	Project Description: This project will implement Intrusion Detection, Antivirus, Anti-Bot and Threat Emulation software blades on the newly upgraded Executive LAN firewalls. The activity requires some degree of analysis into existing zone of control implementation to ensure efficient use of each layer of defense. The security blades will be enabled initially in a "learning" and "detective" mode in stages. Stages will help ensure acceptable levels of firewall resource utilization. Using learning and detective modes for a period of weeks to months (depending on the customers' network traffic consistency) helps detect false positives as alerts to the Security Operations Center, prior to the same traffic triggering a "block" that could impact customer use of the network. Objective: Protect the network infrastructure to preserve the confidentiality, integrity, and availability of communication and services across an enterprise. Operate an environment that allows for consolidated intrusion detection and prevention across the executive branch workstation networks.	11/16/2016	6/6/2017	Green	This project will implement Intrusion Detection, Antivirus, Anti-Bot and Threat Prevention software blades on the newly upgraded Executive LAN firewalls and decommission the McAfee Intrusion Detection System. A network is always likely to be attacked because information flows across all segments presenting vulnerabilities that allows an attacker to enter and enforce illegal actions generating anomalies in the network. Implementing the network security solution will analyze network traffic to detect and thwart an attack.
Central	Financial - Procurement and Asset Management Improvement	Overall Objectives: Reduce duplication of procurement activities, example - SWIFT to CPRS Have a better understanding of the current procurement process Upgrade the technology CPRS is written in (EIOR and CPRS are currently using technology no longer supported) Define procurement strategic efficiencies: Implement an agency wide Asset Lifecycle Management process. Contracting and Procurement Quick Wins: This project will pilot recommendations intended to decrease the amount of time to execute ASAP-IT and SITE contracts plus make the procurement process more transparent.	11/18/2015	6/30/2017	Green	The Contracting and Procurement Quick Wins work-streams are on track.
Central	Financial - Transition to Enterprise Delivery	Description: This project will create a plan to assist agencies transition to fiscal year 2018/2019 IT service rates. Additionally, this project will provide communication in a timely, transparent, understandable fashion of the goals, transition plan and end state for MN.IT Financial models so @Agency IT services and agency business managers can: * Understand the services, service delivery models and financial methods including bundling of services and options for tiered service * Understand value of MN.IT services * Be informed and empowered to make business decisions * Be able to reconcile resources between Local and Enterprise Services delivery models to ensure resources are appropriated allocated * Identify and communicate issues and the need for exceptions or alternatives to address specific issues for an agency * Understand how all agencies will pay for IT Services -Evaluate possible tiered approach for services -Rates need to be fair using a common methodology since there cannot be different rates for the same service -Look at other small agency project models *Understand unique risks related to small agencies *Review funding models *Evaluate Impact Analysis *Plan for a seamless transition from the current financial rates and billing model to the new financial models Objectives: * Understand how all agencies will pay for IT services - Evaluate possible tier approaches for services - Rates need to be fair by using a common methodology since there cannot be different rates for the same service. - Look at other small agency project models * Understand unique risks related to small agencies * Review funding models * Evaluate impact analysis	11/18/2015	6/30/2017	Green	The project Executive Sponsors need to meet and discuss next steps.
Central	Financial Program	The MN.IT Services Financial Program will oversee and manage related projects to achieve a common goal of migrating and improving financial systems and processes to meet both MN.IT's and its business partner's needs.	9/1/2015	6/30/2017	Green	

Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
Central	Group Video Conferencing Infrastructure Update	The goal of this project is to update the video call control and bridging infrastructure supporting MN.IT group video conferencing services. Project Description: Purchase and install licensing to support (1) migration of video call control from Cisco H.323 Video Communication Servers (VCS) to Cisco Unfied Call Managers (CUCM) and (2) implement VM-based high-definition (HD) videoconference bridging and retire eight-year old applicance-based standard definition bridging equipment. Objective: (1) Merge voice and videoconference call control into one environment, (2) support HD bridging Deliverables: Updated operating environment for HD videoconferencing	8/10/2016	6/30/2017	Green	Kick off meeting completed 1-3-2017. Weekly project meeting scheduled. CoreBTS current state review started Scheduled end date is being reviewed. CMS 1000 equipment received
Central	ITOP - Critical-1 Process Improvement	Develop a consistent, documented process that MN.IT Incident Commanders can utilize, MN.IT staff can follow and MN.IT Executive Management will be kept informed by.	7/12/2016	11/30/2016	Yellow	PM is in the process of a schedule change request. The team has a plan to select a mass notification tool in addition to the original scope which was for a process improvement.
Central	ITOP - Enterprise Application Inventory and Health	This project will define the requirements for, design & develop the solution of and implement a comprehensive application inventory for all departments, agencies, boards, commissions and courts that are part of the Executive Branch of the State of Minnesota. This application inventory will document both custom built and purchased off-the-shelf IT applications including at a minimum their purpose, usage, technology platform, business value rating, technological health rating, ownership/stewardship, security rating, life expectancy, investment cost estimates, data center location and replacement costs estimates.	6/13/2016	1/31/2017	Green	The project is currently tracking on schedule. The January update to the application inventory started last week and planned to be completed on January 16th.
Central	ITOP- Enterprise Service Intake, Billing & Credit	Errors in enterprise billing of MN.IT enterprise customers (most state agencies) are at unacceptable levels, causing customer complaints and frustration. There are many entry points for Enterprise MN.IT service requests, all of which use different people, business processes and systems. There are also multiple billing systems with many different methods of collecting and processing true volume data which allows for an unacceptable level of errors to occur – frustrating MN.IT partner agencies and MN.IT staff.	7/11/2016	6/30/2017	Yellow	Current-state process and technology information is being gathered. Schedule has been loosely defined but is evolving as new information emerges and strategy changes. Risk management plan has not yet been created. Additional Business Analysis resources will be needed to meet deadlines.
Central	ITOP-Service Level Agreement (SLA) Revision and Implementation	Project Description: The purpose of this project is to revamp the SLA process. SLA's have not been produced since January 2015. The system used to generate the SLAs has been decommissioned. Staff who supported the previous process have retired. Agency-based CIO's did not use the SLA in relationship management with the customer. Objective: Identify, develop, and implement a streamlined SLA solution which meets statutory requirements, provides meaningful reports for MNIT Services executive management and the executive branch customers, is easily maintainable, and can be monitored for effectiveness and compliance.	11/5/2015	6/30/2017	Green	Service Portfolio draft template is complete and continues to be tested with drafts of several services. Task List and schedule for phase 2 and 3 has been determined. SLA section 2 and 3 were presented to the Executive Team for feedback (due January 4, 2017).
Central	LAN Migrations	LAN migrations from Agency supported to Enterprise Service and Equipment refresh; DNR, Admin, MNIT, MN Zoo	10/21/2015	7/31/2017	Green	MNIT / Admin - MNIT warehouse (B18) and Asian Pacific Council Council switches installed DNR - 4 more offices migrated into Enterprise LAN/WAN; Total of 64 complete MN Zoo - LAN/WAN migration complete, remaining work at MN Zoo will consist of making infrastructure improvements as funding becomes available.
Central	Mainframe Transition	MN.IT's aging mainframe hardware will soon be dropped from vendor support and internal support staff shortages have become a concern. A project was initiated to evaluate options to address these concerns. An analysis was completed in early 2015 to research and recommend a viable solution to provide a stable and supportable environment for mainframe applications. The recommended solution was presented to executive management and gained approval which initiated this project. The team will write an RFP for mainframe infrastructure as a service including storage and disaster recovery. The project will focus on the transition from state owned mainframe hardware to a vendor owned mainframe hardware service. The project will also focus on the establishment of multiple contracts in which mainframe support staff can be augmented on short notice.	3/27/2015	1/31/2017	Green	The project is still on track to complete in January. Tape and disk replication are are still expected to start in mid-January. External access to the SKLM servers is not working yet but this is not critical path until the Brocade engineers finish configuring the routers at EDC4 and SunGard next week (1/17/2017). The IBM engineers have still to complete fingerprinting for the BCA background check. This may delay replication since the engineers need security clearance to access the hot-site space once there is production data stored there.
Central	Microsoft Contract Program	Description: The Microsoft Contract Program initially will migrate the existing Microsoft Office Dedicated (365D) service of Identity Management (AD), Unified Messaging (email & Lync) and SharePoint, to the Microsoft Office 365 Government Community Cloud Service (GCC) service. Additional research and pilot project will approved when dependencies are met. Objective: To provide the State of Minnesota greater compliance, provide better security, and provide additional features at a lower cost.	6/3/2015	6/30/2017	Green	Email upgrades to begin end of January. SharePoint enablement phase underway. SP-EOP build underway.
Central	Microsoft Contract Program-AD	Description: The Microsoft Contract Program- AD project will deliver partof the overall migration from Microsoft Office 365 Dedicated (O365D) service tothe Microsoft Office 365 Government Community Cloud Service (GCC) service. Thisproject will provide identity services so the state can migrate and use theMicrosoft O365 GCC services. Objective: To provide the State of Minnesota greatercompliance, provide better security, and provide additional features at a lowercost.	6/3/2015	5/19/2017	Green	* PW Sync cutover on all domains (major milestone)complete except for DOR (meeting scheduled in January 6, 2017) Risk is red due to DOR PW Sycn * All remaining Identify work will be addressed in Phase 2 of Identity Project (items were deemed non-critical path) Phase 2 items: Disaster Recovery plan, Clean up Azure, SharePoint EOP work
Central	Microsoft Contract Program-Enterprise SharePoint On-Prem Project	The move to the On-Prem solution is a result of an expiring Microsoft Contract and the need to house all the existing SharePoint Site Collections. Specifically, the On-Prem solution will migrate all of the site collections that are not able to be migrated via MS Factory because they are: critical in nature, have been functionally customized, or have a Nintex component that isn't supported by the GCC solution. The project will be successful if the migration occurs without any service interruption outside of the predetermined change windows.	6/15/2016	4/30/2017	Green	New SharePoint licenses have been purchased and we now have the license keys in hand. BuyIT has begun negotiations with Nintex for their workflow application licences. Site collection lists for both the GCC Factory and the SP EOP projects will be finalized January 30th.

Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
Central	Microsoft Contract Program-SharePoint Accessibility: Discover 508 Pilot	Project Description: The purpose of this project is to establish a pilot of Discover508, from the Microsoft cloud-based App Store, to determine if it enables SharePoint to more effectively meet accessibility guidelines. This project is based on the recently completed project that tested SharePoint for accessibility and researched possible mitigation tools. Goals: • Collect meaningful data on pilot users' experiences with SharePoint and Discover508 • Identify practices by agencies that may prevent AT users from effectively performing job functions • Document impact Discover508 may have on other SharePoint users Objective: Make decision on tool Deliverables: • Deploy and support 5 named users of Discover508, as well as any others who have obtained the tool as an accommodation. • Provide recommendations on how to best support AT users of state agency SharePoint environments	10/20/2015	6/30/2017	Green	There appear to be issues with Discover's method of providing access to libraries. We are setting up a time to consult with the vendor prior to testing.
Central	Microsoft Contract Program-SharePoint Factory	The Microsoft Contract Program - SharePoint project will deliver part of the overall migration from Microsoft Office Dedicated (365D) service to the Microsoft Office 365 Government Community Cloud Service (GCC) service. This project will migrate existing O365D SharePoint sites to the Microsoft O365 GCC services, while maintaining essential functionalities for business operations.	6/8/2015	5/31/2017	Green	Enablement Phase scheduled to begin 1/10/17 Core Team focus on their own Tech Owner work of 31 Site Collections SharePoint Migrations Factory-99; SPEOP-7
Central	Microsoft Contract Program-Unified Messaging	The Microsoft Contract Program – Unified Messaging (UM) project will deliver part of the overall migration from Microsoft Office 365Dedicated (O365D) service to the Microsoft Office 365 Government Community Cloud Service (GCC) service. This project will migrate email, and Skype for Business, from the O365 Dedicated cloud environment to the GCC.	6/8/2015	5/31/2017	Green	Email proof of concept upgrade begins January 23; Velocity migrations February 20.
Central	MN.IT 2.0	The MN.IT 2.0 Project's goals are to create policies around the intranet and external digital presence. Starting with the new branding (name change from MN.IT, and corresponding new logo), eliminating out-of-policy content, and then updating and standardizing all the remaining internal and external templates/wireframes.	7/27/2016	8/31/2017	Green	Project Sponsor and Project Champion are working on the site inventory parameters and will be writing the policies in the next 2-3 weeks.
Central	MNET DDoS Mitigation with Arbor Networks and Radware Solutions	Project Description: Implement automated and fulltime distributed denial of service attacks (DDoS) protections for Mnet networks and high priority State applications using Arbor Networks and Radware DDoS solutions. Objective: Implement automated and fulltime DDoS protections in production Mnet infrastructure to mitigate complex and continuous denial of service attacks against Mnet customer networks and State applications deemed high priority by MNIT executive team. MNIT is working in conjunction with the University of Minnesota and Minnesota State (f.k.a MNSCU) security teams to implement the current Radware and Arbor Networks proof of value into the production U of M Gigapop and Mnet infrastructure.	11/16/2016	2/1/2017	Green	Communication requirements established. Scheduling actual work.
Central	MnGeospatial Development for NextGen 9-1-1	The primary purpose of this project is to begin the development of statewide geospatial data repository to support NG9-1-1 systems in Minnesota.	7/16/2014	6/30/2017	Green	The project is on track. The 2017 project plan is currently being shared with project stakeholders. Also, the draft newsletter (Issue #5) will be shared with lead MnGeo and ECN stakeholders for review and approval this week.
Central	Operational Services Optimization - AWS Cloud Hosting	This project is part of the Operational Services Optimization Program (Sciforma project #IPJZ2C24). The intent is to integrate the MN.IT Services environment, prepare for Amazon Web Services (AWS) "cloud" Services so that State applications and services can be deployed into the AWS environment.	6/1/2016	5/29/2017	Green	Overall, the project remains on track. The delayed training has impacted the start dates for the pilots and the schedule status remains yellow. The vendor has been working with the @agency partners to prepare as much as possible for the pilots and the hope is that this will help to make up some of the time lost when the training was re-scheduled.
Central	Operational Services Optimization - FY18-19 Enterprise Services Readiness	Provide Details: Enterprise Service offerings and their associated rates for FY18-19 have been defined. There is now an opportunity for a project to review how those Services are currently set up, and identify the gaps that need to be addressed to get the organization ready to deliver the defined Enterprise Services in FY18. Project Description: The goal of this project would be identify and execute tasks that need to be completed to get Enterprise and Shared Service teams set up (in terms of resourcing, support/enhancement processes, tools, licensing, training, inventory, billing etc) to deliver and bill for the Services/tiers/deliverables that Agencies will purchase in FY18-19. Objective: Prepare MNIT Services to deliver and bill for the Services/tiers/deliverables that Agencies will purchase in FY18-19. Deliverables: * List of gaps to be addressed and prep tasks that need to be completed by 6/30/2017 (a preliminary list is attached here but will need to be refined in system review phase) à * Resources to address identified needs * Schedule of activities needed to address the identified needs * Assigned owners for each task group * Execution of identified tasks	11/30/2016	6/30/2017	Green	The Service Managers all have access to the Sharepoint site and they have agreed to complete their updates regarding assigned resources for each of the tasks associated with their services and estimated completion dates by next week's meeting.
Central	Operational Services Optimization - Hosting & WSM Migrations	This project is part of the Operational Services Optimization Program (Sciforma project #IPJZ2C24).	6/1/2016	7/31/2017	Green	Migrations are on schedule.
Central	Operational Services Optimization - Service Desk Migrations	This project is part of the Operational Services Optimization Program (Sciforma project #IPJZ2C24).	6/27/2016	7/31/2017	Green	*Onboarding now complete for 28 of 39 Wave 1/2 entities; functionality for an additional 3 entities (DEED, BAH, Gambling Control) is complete but awaiting announcement to business users .
Central	Operational Services Optimization Program	The objectives of this program are to set up the nine Enterprise Services and five Shared Services to be delivered in FY18-19.	5/2/2016	7/31/2017	Green	The various projects and initiatives under this Program are progressing as planned. Two (Nicus Upgrade, Enterprise Services Definition and FY18-19 Rates Definition) have completed their major deliverables and have been closed. The others are in execution phase, and in 'green' status. A Steering Team consisting of fours CBTOs has been assembled to guide the Program.
Central	SDL Web 8 Upgrade	Upgrade the current Tridion2013 environment to SDL Web 8 Objective: Implement SDL Web8 as part of service and platform improvement to the Web Management Service,which uses Tridion (now SDL Web) as the primary enterprise web contentmanagement platform. Goal: Continue to have aplatform that is fully supported by the vendor, SDL. Complete the upgradebefore the current, deprecated version goes out of support in November 2017. Deliverables: Fullysupported implementation of SDL Web 8.	11/30/2016	11/30/2017	Green	SDL Web (Tridion) upgrade to SDL Web 8.5. Web team is working with Middleware, Database, Windows to coordinate. Project completion expected to be 11/30/2017.

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Central	Security Monitoring Service Development Project	Statewide Security Monitoring Project - Phase 4 We currently do not know which of the 73 entities have any type of intrusion detection (IDS/IPS) or security information and event management (SIEM) technologies. Some agencies have individuals responsible for the monitoring and correlating of data while other agencies do not. Most agencies are still using a manual log review process, but with the increasing volume and complexity their ability to provide fast reliable responses is overtaxed. Real time responses to attacks are nearly impossible and at best the response is happenstance instead of a repeatable structured processing without consist process and automation.	12/17/2013	12/31/2017	Green	This starts the Phase 5 of the Security Monitoring Service Development Project. We are working on documenting this phase deliverables. This phase will go for one calendar year and end Dec 31, 2017.
Central	Software and Hardware Upgrade for DHS Shared Master Index (SMI) Application	The primary objective is to migrate the SMI application to hardware/software that would allow the application to use the latest version of Name Search.	12/12/2014	3/1/2017	Green	DB2 and WebSphere are being upgraded prior to final testing. SMI team members continue to validate the new NameSearch software. Final regression and load testing is ongoing in test environments with production validation to happen in late January with implementation planned for late February.
Central	Tridion 2013 - Autism New Build	Create an Agency web-presence on Tridion Foundation using standard methodology.	1/19/2016	6/30/2017	Green	The Autism website project has two phases. Phase 1 completion date mid-December 2016. Phase 2 completion date is June 30, 2017.
Commerce	Commerce Integration and Centralization Program	Improve data integration and centralize resources	1/13/2014	6/30/2017	Green	Project is on track for both schedule and budget.
Commerce	Commerce Systems Modernization Project	Modernize State systems and business processes	12/1/2015	6/30/2017	Green	All initial business meetings have been completed and follow up meetings and documentation are underway. Scott Fleming, our architect, attended our next steering meeting and gave a presentation. They chose four to follow up on with more detailed plans and cost estimates
Commerce	FileNet Migration	Migrate to DHS FileNet Center of Excellence environment . This project includes the migration of the current FileNet installation, data and documents from the Central infrastructure to the DHS infrastructure, which is more current with technology and enterprise standards. In addition, this project includes enhancement to the FileNet installation for Commerce/Boards/PUC after the migration is complete to accommodate business needs and requirements	10/1/2015	6/30/2017	Green	Migration (Prod) ~1TB documents complete Successful Go-Live on 12/19/2016. Post-Implementation support
Corrections (DOC)	COMS CIP Rewrite	Avoid technology obsolescence and security risk to the Department of Corrections due to Microsoft stopping the support for applications written in Classic ASP and VB6. Re-write the Challenge Incarceration Program (CIP) module in COMS in a newer technology and incorporate the security and accessibility standards set forth by MN.IT Services.	5/13/2016	9/7/2018	Green	Modified screens for better workflow and avoidance of future data integrity issues. Reviewed new approach with business SMEs and received approval. Completed specification revisions for new screens for CIP Phase I, Rule Books, and Infractions. Drafted specs for Reports and started Subscriptions. Conducted spec and re-design reviews. Completed initial development of database objects and conversion scripts. Started web development of CIP Phase I.
Corrections (DOC)	COMS Criminal History Automation	This project will introduce a formal criminal history review process and automate the entry of MN conviction data into COMS.			Green	The documentation for the new Criminal History Review module has been reviewed by the IT team and is ready for a developer to start when they finish their current assignment at the end of January. Project Charter reviews have been scheduled for January - first an internal IT review in early January and then the review with the Project Steering Committee at the end of January.
Corrections (DOC)	COMS Education Rewrite	Avoid technology obsolescence and security risk to the Department of Corrections due to Microsoft stopping the support for applications written in Classic ASP and VB6. Re-write the Education module in COMS in a newer technology and incorporate the security and accessibility standards set forth by MN.IT Services. Simplify the architecture by merging three existing Education modules (Curriculum, Student, Personal Education Plan) into a single Education module.	9/6/2016	6/6/2019	Green	Reviewed Student Management screens with SMEs and started discussions on Curriculum Management and Reference. Revisions in process. Started drafting specifications for Student Management. Determined project schedules and milestones. Held project overview/kick-off with IT team. Business removed Student Changing Quarters and Self Report from scope as no longer needed. Buildings & Rooms will use the State's Archibus solution vs building into Education module. Staff will use new overall COMS people solution vs building separately into Education module.
Corrections (DOC)	COMS Incompatible Re-write	In order to avoid technology obsolescence and security risk to the Department of Corrections, the Incompatible Classic ASP module in COMS will be re-written in a newer technology. In addition, the project seeks to improve and streamline the Incompatibility Review process by entering all incompatibility reviews into COMS (not just those that resulted in active incompatibilities).	4/1/2016	4/30/2017	Green	The spec for the new COMS global web menu was completed and the developer began incorporating the menu into the Incompatible module (it will be the first module to use it). More communication about what this new COMS menu means will be posted on iShare as we approach the Incompatible release date. More retrofit work continued in December - the Offender Summary Report and Work Assignment Report are ready for testing. The Visiting and OSI modules are still in development, plus the redirect of the Incompatible menu from COMS Classic. The first test release for Incompatible is coming up in January, likely the middle of the month. The exact test release date will be firmed up once QA availability is known (they are finishing up testing for the LE Viewer Re-Write).
Corrections (DOC)	COMS LE Viewer Re-write	Avoid technology obsolescence, and update security and accessibility.	11/1/2015	5/1/2017	Green	Testing continued in December and QA is about 90% done with their initial functional testing. The goal for January is to finish initial testing and kick out another test release in mid-January and finish up the testing phase. IT will provide OSI with the email addresses of the current LE Viewer accounts so they can contact those users and notify them of the new system coming in February and let them know they will need to reapply through the S3 process in order to have access to the new LE Viewer.
Corrections (DOC)	COMS Level 3 re-write	Avoid technology obsolescence, and update security and accessibility.	5/1/2015	12/31/2016	Green	The Public Registrant Search was released on December 12th. There were a couple of technical issues with the release: (1) photos were not pulling from the repository of photos taken in the community by agents and (2) the link from NSOPW was not working. Both of these issues were resolved on the 14th. The only other outstanding issue is photos are not showing for MN DOC offenders on NSOPW (but they can still get photos by clicking on the link). IT is still working on this issue and will continue other short term support as needed. Post Mortem meetings will be scheduled in January for both the IT and business teams.

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Corrections (DOC)	COMS MnSTARR Automation	This project will automate the MnSTARR process by removing the need to re-key the MnSTARR data, instead, pulling the data from known sources (MNJAD and COMS).	10/1/2015	12/31/2016	Green	The automated MnSTARR was released on 11/17! The release went very well but we did re-process the entire offender population after the first run so that Research could set more appropriate cut points (the data source had changed since the last test run due to a more recent MNJAD restore on the 8th). The official go live ended up on the 17th instead of the 14th as a result of the additional 3 days of processing time. To date, there have been no bugs reported and the business is working through the impact of approximately 1/3 of offenders getting a different MnSTARR 2.0 risk level than their 1.2 risk level. One change request to the survey has been made and we are going to give it a few more weeks to see if any other changes in come in and then decide if we should tackle any of them.
Corrections (DOC)	COMS Property Rewrite	Avoid technology obsolescence and security risk to the Department of Corrections due to Microsoft stopping the support for applications written in Classic ASP and VB6. Re-write the Property Classic ASP module in COMS in a newer technology and incorporate the security and accessibility standards set forth by MN.IT Services.	9/17/2015	3/1/2018	Green	Completed remaining development and in process of conducting BA review of all web pages and reports. Updated specification with business clarifications. Inactive property removed from scope by business.
Corrections (DOC)	COMS Random Room Rewrite	Avoid technology obsolescence and security risk to the Department of Corrections due to Microsoft stopping the support for applications written in Classic ASP and VB6. Re-write the Random Room module in COMS in a newer technology and incorporate the security and accessibility standards set forth by MN.IT Services.	6/7/2016	11/8/2017	Green	Assigned new Business Analyst, Developer, and Project Manager to complete the project. Updated specification for COMS Report module. Updated Database objects and Report for new COMS report web portal.
Corrections (DOC)	COMS STG re-write	Avoid technology obsolescence, update security and accessibility, add OSI portal features.	4/1/2015	11/1/2016	Green	The list of change requests submitted by OSI for Phase 2 was estimated by IT and a proposed schedule was reviewed with OSI. The highest priority change requests were included in that schedule because the developer and QA need to move onto other projects and we could not afford to do the entire list. The BA and developer began working on the change requests - the first being re-organizing the STG, Criteria, and Rank data. This is the most significant of the 4 change requests that were agreed upon. The analyst has laid out the database changes needed and the developer began working on the conversion scripts. The goal is to have the new screens needed for this change documented the first week of January so the developer can begin development.
Corrections (DOC)	COMS ZipCode Project	A new COMS module will be created for Victim Assistance Program (VAP) staff to allow data entry and display of information for this victim notification per MN Statute 611A.06 subd. 3a. Additionally, there will be links to other existing COMS Modules and subscriptions that assist Victim Assistance Program staff in their daily unit tasks. MN.IT Services @ Corrections will incorporate, to the best of staff's abilities, the newly created security and accessibility standards set forth by MN.IT Services.	11/1/2015	3/1/2017	Green	Victim Assistance staff continued to manually convert the qualified domestic related offense data they had been tracking in a spreadsheet. At the end of November, Victim Assistance requested several additional changes to the COMSVAP system. IT will review in early December and provide estimates for prioritization.
Corrections (DOC)	DOC Move to CJIS DataCenter with BCA	Design, procure and implement the DOC MNJIS datacenter leveraging the existing BCA MNJIS Environment as a model. Migration of existing DOC applications,systems and servers to begin no later than June 30, 2017 and is anticipated to complete , 2018.	11/1/2016		Green	Trissential, the vendor who was selected from the contracting process provided us with a new candidate, Mark Janda. Mr. Janda was able to start with our team on December 27th and is actively working on acclimating to the DOC and BCA team and environments. Over the next few months, Mr. Janda will document the DOC Administrative data center as it currently lives and breathes at work to make recommendations for the future state in the CJIS Data Center.. He will also work with the team to draft a proposal for hardware procurement for the future migration. A decision has also been made to move the DOC administrative network to MNIT Managed Hosting space in EDC4 prior to the completion of this CJIS Compliance project. This project time line will have a direct dependency on when that migration completes in order to move to Phase 2.
Corrections (DOC)	MINNCOR ERP Phase 2	Improve offender accountability by enhanced tracking ofindirect/direct labor hours and production output associated with specific laborers. Increase the amount of time devoted to the direct supervision andvocational training of offenders which will lead to more efficient businessprocesses resulting in higher profitability through efficiencies and higherquality output. Maximize offender labor value in Stillwater by "clocking in" uponarrival at their work area, not when they are released from the cell. Doing soeliminates paying wages for transit time. Improve customer service with the implementation of real-timereporting of production and inventory related activities. This will improveorder tracking and lead to faster shipments of products to our customers. Reduce dependence on offender based legacy systems which reducessecurity concerns associated with these home-grown systems. Improve the timeliness andaccuracy of production related activities which will allow for better controlof associated expenses.	3/20/2013	11/2/2018	Yellow	The Wireless solution at Bridge is up and operational. Initial staff-only testing has begun. We have successfully tested the clock in and clock out functions in AX utilizing the handheld devices via RF Smart. Additional internal staff-only testing will continue into early January. This testing will cover indirect labor jobs, production orders and inventory components. Once this is completed and process documentation refined, Process Modeling will follow. In this phase of testing staff from all the MINNCOR facilities will be invited to Roseville for testing and training on the new AX/RF Smart methodologies. This will be followed by actual piloting at the Bridge facility, eventually leading into implementation at the six remaining facilities in which MINNCOR has operations. Several technical and security issues have been resolved and many still need to be resolved before the solution will be ready to be moved to the first MCF (Rush City). The team is making great progress and is serious and diligent in approach yielding steady results toward satisfying the Security Controls that are associated with AX Phase 2 project. Schedule remains the largest concern for this project. At present, enough progress has been made so that testing can move forward without problem. However, validation of the security controls is deliberate and major issues with the existing servers are concern for future delays in the schedule. Specifically, after pilot activities conclude at Bridge, Rush City is likely to be negatively impacted by remediation of the servers and completion of the existing controls, unless an alternate plan is implemented. Overall the project remains at a caution level due to the long term scheduling impacts. While the scope is well defined and progress is being made, the rate of progress on the security controls and areas of newer technology is slow. The trend for this project is also a caution and will not likely improve until the Security Controls are validated.

Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
Corrections (DOC)	Staff Scheduler Replacement Project	· Implement a dynamic system that has the potential to control costs through a reduction in overtime instances and grievances · Implement a system that improves efficiencies for schedulers, supervisors and employees in their day-to day interaction with the system. · Implement a system that provides consistent processes and practices across the entire DOC. · Transition all DOC Facilities from SWS (Staff Workforce Scheduler) or manual process to the new electronic system – ESSA · One way interface to display historical leave balances from DOC IA Warehouse (SEMA4) to ESSA · Implement a system to simplify compliance with DOC work rules, union contracts, DOC policies, and business practices. · Implement a flexible system that will allow the System Administrator to make adjustments in the event of work rule, unioncontract or business practice changes in the future. · Continuity of historical scheduling data after the new system is implemented. · Limited or no disruption of existing schedulingactivity during the phased implementation of the solution. · The solution will be available twenty-four hoursday/ seven days a week to staff, supervisors, and managers · It must support an excess of 2500 end users (about500 concurrent) at twelve facility locations plus remote sites. · The solution will meet all DOC and MN.IT security requirements	4/1/2016	6/30/2017	Green	The team met consistently in the first two weeks of December. Meeting 1 to 2 times per week for 3 hour sessions. The SME review group has averaged approximately six to eight people per session. Discussion has been lively and productive. As the team drills into the details some changes are being discovered from the process as defined during business analysis. More prevalent is the level of detail that is being identified that was not in the original RFP. The team continues to work through making clear and understandable statements so the vendors are better positioned to deliver a system that meets DOC expectations. The statements are also being designed to be verifiable and deliverable by those who will need to validate the delivered system later in the process (DOC users and potentially MNIT Quality Assurance). The team will not meet the last week of December due to lack of availability of many of the participants. An aggressive schedule has been established for January to move the RFP Specification Requirements toward a publication ready status. Resources allocation has improved for this project with more Project Management and Business Analysis resource being made available. A concerted effort has also been made to achieve more consistent participation from the SME group (gains were made in December). The schedule continues to lag due to the gaps identified in the original RFP requirements and the Business Process flows. The schedule deficit has slowed with he application of more resources, but requirements construction remains a slow process. Currently schedule remains at a caution level and will be monitored. Overall the project continues in good health and is trending in a positive trajectory with positive gains in the SME review and Initial RFP construction/review.
Criminal Apprehension (BCA)	Crime Reporting System (CRS) Project	The project will deliver a crime reporting system for the electronic reporting of crime statistics; create a basic interface for agencies to report crime statistics, provide a reporting tool; automate the crime reporting process and use electronic only NIBRS reporting format.	7/1/2013	1/31/2017	Yellow	The Zuercher adapter is complete except for being able to submit citations. Nobles staff has been trained and is beginning to execute the test plan. The project end date has been extended by three weeks to accommodate the remaining work identified by the Product Manager that must be in the deployed product. The new project end date is January 31, 2017.
Criminal Apprehension (BCA)	Criminal History System (CHS) Replacement	To replace and decommission the current criminal history system, known as the computerized criminal history (CCH). The criminal history system replacement will provide all of the currently used capabilities of CCH.	7/1/2013	6/1/2020	Yellow	MarkLogic "High Availability" has been enabled in theconversion environment. This allows for redundancy of the environment andthe ability to shut down one server and remain online – thus testing failover capabilities! TheFirst conversion of both Live and Suspense data has been successful The Dev environment has been populated with converted data
Criminal Apprehension (BCA)	DWI Crash Integration	Integration with the new Crash system is necessary to continue to have alcohol related Crash data available for the DWI Dashboard. Integration would allow for the "real-time" transfer of Crash data into the system instead of the delayed process currently being utilized. The system will automatically update DWI related crashes using the new crash systrem.	2/1/2016	1/31/2017	Yellow	The target date for going live has moved from December 31, 2016 to January 31, 2017 due to delays in getting the 2016 crash data loaded.
Criminal Apprehension (BCA)	eCharging Electronic Search Warrant	Provide an electronic workflow for processing search warrants 24/7.	2/1/2016	5/31/2017	Green	Weare in good shape to deliver the scope requested. The timing of the rollout toadditional court districts will be dependent on the Court schedule. Production release met target of 12/13/16. Will bedeployed and next release is targeted for 01/10/2017 due to items found duringthe pilot these past two weeks. Grantfunds were secured and only one amendment to add funds to QA contract remainsto be done. We are on target to expendas budgeted for external resources.
Criminal Apprehension (BCA)	MNLARS Integration	Integrate the BCA systems with the new Minnesota License and Registration System (MNLARS). A number of BCA services and applications depend on Driver and Vehicle data to provide person and vehicle information as part of their law enforcement duties. Objectives: Ensure integration is transparent as possible to the law enforcement users. Ensure current functionality is maintained. Assure data integrity and 24x7 availability	3/1/2016	5/31/2017	Green	The BCA MNLARS team now has access to production data which was ready for testing on December 23rd.
Criminal Apprehension (BCA)	NSOR Submission Rebuild	NSOR Submission project planned outcomes include rebuilding the current POR to NSOR submission system to correct several deficiencies identified in the 2015 FBI audit. This will impact the POR unit's work flow, information accuracy, and data accuracies in both POR and NSOR. Work will be required from a cross-functional team to ensure that application changes, security configurations are all appropriately managed and that the data deficiencies are corrected so that the system is in compliance with NCIC regulations.	9/21/2015	4/28/2017	Green	Scope – Yellow status as we work on clarifying whatthe minimum viable product (MVP) is that we can go to Production with; as we are timeboxed. Schedule – Yellow status as we know our dates for ourcontract staff to be done (4/28/17). However, we still must have the MVPcomplete. If it goes beyond this date it will need to be done with internalstaff only and may take longer.
Criminal Apprehension (BCA)	Portals XL	Upgrade from PsPortals 100 suite to PsPortals Portal XL suite	10/22/2014	1/31/2017	Green	Although the conversion of agency devices was completed by the end of the year, the decommissioning of the servers will occur in 2017. There will be a 3-week waiting period between deactivating the servers and officially decommissioning and removing them. This is to ensure that they are ready and available if we should need to roll back for some reason. The goal is to have the decommissioning process completed by January 31st.
Education (MDE)	Carl Perkins Reports Rewrite	Project to rewrite eleven existing Carl Perkins reports from Crystal to Webfocus, and also create a new report for which the Carl Perkins leadership team has identified a need.	6/1/2016	6/30/2017	Green	Two-Phase project, with federal reports being completed in Phase I and additional non-federal reports in Phase II. Phase I complete. Awaiting sponsor approval to begin Phase II.
Education (MDE)	CTE Aid 2017	New CTE Revenue System will automate process for loading budget and expenditures from CTEBudget. The calculated allocations will send district-level data to Levy and payments to IDEAS.	12/1/2015	6/30/2017	Green	The Phase II report still has a couple parts that remain open due to other developer priorities. We will need to assess what remains and get this project closed out in early 2017
Education (MDE)	CTE Budget 2017		7/20/2016	10/31/2016	Green	CTE Budget Program Staff reviewed actual expenses during September-October. UFARS reconciliation was done through December. IT expects to lock down the system during early January, 2017.

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Education (MDE)	Early Learning Scholarships	Develop scholarship payment processing workflow and integration with SERVS Financial to the ELSA system.	7/1/2015	6/30/2017	Green	Progress: ELSA has released all planned enhancements to the application as of December 23, and development activities are now focused on Phase IV re-design. All known issues with payment processing related to syncing state orgs (admins) and their respective purchase order numbers have been addressed. Two ELSA Reports were modified and released in December, and specifications for two additional reports - actually, extensions of existing reports - have been published and assigned for delivery in January. Issues: 1) Our Phase IV design decision to exclusively use the Develop - Parent Aware Scholarship report (DHS) as the source of eligible program sites (and the relationship of sites to its program) requires deliverables out of MDE control. We are depending on the Develop team (DHS reps plus 3rd party support vendor) to provide what is needed to add, maintain, and append to the Scholarship report the MDE State Organization ID. 2) Under Phase IV design, sites will re-group under new programs. The old programs remain active with 2016-17 funding while the new program will have a fiscal 2018 funding allocation. This scenario must be tested/understood in ELSA. Budget: State funding will continue to be used per Lisa Barnidge in fiscal 2017 for Phase IV project development. Odyssey funding will not be pursued until addressing direct payment to child care providers in FY2018.
Education (MDE)	ECSE Batch Submission and Enhancements Project	Three phases are desired: 1. Create a process that allows end users to upload data files for Part C data submission. 2. Create an online data submission process for early childhood assessment data. 3. Modify the batch data submission process to allow for early childhood assessment data.	4/18/2016	6/30/2017	Green	Reportingperiod: December 2016. Procurement activities were completed with the hiring of the contracted architect developer (AD). The AD started on 12/13/16. The projectis in the elaboration phase. · High level business requirements are being refined to identify clear direction. · The developer architect is ramping up on product components.
Education (MDE)	EDRS Web: Phase 1 of Clearpath Mainframe Modernization	Rewrite EDRS as a modern Java web application. This will resolve security issues as well as a prerequisite for mainframe modernization.	11/1/2015	7/31/2017	Yellow	*The EDRS Web project will rewrite the EDRS application that connects to the MDE Clearpath environment. The Electronic Data Reporting System (EDRS) was created by the Minnesota Department of Education and allows school districts in the State of Minnesota to enter and modify expenses involving reimbursement of the ESEA Programs by connecting directly to the MDE ClearPath environment via the Internet. *The EDRS Web project will replace the existing custom mainframe data entry system with a secure, web-based front end for data entry and editing. The new technology will be integrated with the existing mainframe data structure and will support how we currently do business.
Education (MDE)	ESSA-RC Language Translation	ESSA federal legislation requires states to localize their state report cards to other languages. We will add a Language Assistance selector to Minnesota Report Card with a language picklist which will change the language of screen text to the selected language.	9/1/2016	12/30/2016	Green	Initial project meeting in late August reviewed the architecture (using Javascript text bundles and Javascript localization library) as well as the interface (menu bar language selector - localization should update all screen text including menus). Verified with USDoE that the language selector icon is free to use. The next challenge is to investigate text which is passed to MN Report Card from the database. Any labels passed by Report Card API will have to be replaced with textbundle IDs which can then be mapped to the localized text for the selected language. This change will at least impact Report Card API and possibly the database tier.
Education (MDE)	Food Distribution Program Replacement	Replace existing Food Distribution Program (FDP) management system currently housed in CLiCS 1 with completely rewritten FDP system housed in CLiCS 2.	12/1/2016	12/31/2018	Green	Received permission from Project Sponsor and Project Champion to initiate project.
Education (MDE)	GED / Adult Diploma System Replacement	New system which integrates Standard Adult Diploma requirements, old GED taker data, new new GED taker data into one system & replaces old COBOL system & support new tests.	1/1/2016	12/31/2016	Green	The Adult Secondary Credentialing System application has been put into production and is being used by the program area to process their daily work. A few minor changes were requested and added the first week. We are working on the ABE Reporting function to incorporate it into the application which uses GED data.
Education (MDE)	Homeless Demographic Reporting	Report homeless demographic in public assessment and growth reports. MDE is expected to begin reporting on the homeless student group for the 15-16 school year. Add Homeless counts in MN Report card: Demographics report and the public enrollment file.	1/4/2016		Green	There is no dedicated funding to add homeless to enrollment and assessment reports/files. We are doing the IT work as time allows and resources become available.
Education (MDE)	IDEAS Estimated Payment File Disaster Recovery Process	Our agency requires recovery of IDEAS payment processing capability within 24 hours in case of emergency (such as the recent power outage). We currently are unable to provide this level of turnaround service. The purpose of this project is to develop and test a plan to deliver this service.	12/14/2016	1/31/2017	Green	After meeting with School Finance on 12/14/2016, reduced scope to just an IDEAS estimated payment file recovery process. The project cost estimate was reduced accordingly. Completed project description and submitted project work estimate to stakeholders with scheduled completion at the end of January 2017.
Education (MDE)	Maltreatment of Minors(MOMA) Rewrite	Develop a new web-based MOMA application to replace the current Microsoft Access system.	1/1/2016	8/15/2016	Green	The MOMA Application Home has been moved to production for use by all program staff members. The program area staff/administration have reviewed and confirmed with the report writer twenty-two summary, detail and auditing reports which have now been moved to production.The developer completed the Purge process screens which was tested by QA. The developer completed the work on the Related Cases search of Phase I for Victims and Alleged Offenders. We completed the prioritized remaining work with the MOMA Supervisor (project champion) for the Phase I and II features and completed adding the State Student ID and File Folder Number as a beginning toward an improved information and validation process. The project ended August 22, 2016, but IT will provide on-going support for the MOMA application.
Education (MDE)	MCCC Student Course Enrollment Report	Develop a public report on the MDE Data Center to display student course enrollment by student subgroups. This report will be used by districts to complete their comprehensive needs assessment for their Achievement & Integration plan development.	8/8/2016	10/14/2016	Green	IT Governance project review approved project on 8/8/2016. The preliminary report design has been completed. Based on IT resource availability, the developer estimates a test version available mid-September with production rollout by early to mid October.

Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
Education (MDE)	MIDMS Rewrite & Integration w/ MN.IT IAM	Upgrade MIDMS infrastructure to the current Oracle Access Manager 11g software to remediate security vulnerabilities and to implement MN state security standards. Integrate with the MN.IT IAM to leverage MN.IT's centralized identity management systems. Rewrite MIDMS approval process to integrate user access recertification and approval, including support for automated approval of user access which has been authorized by an identified authority.	7/1/2016	6/30/2017	Green	Scope 1. Implementation work on Google Authentication in the Online Licensing System has begun. This task will also include implementing the state requirement to collect SSN in the Online Licensing System. 2. Design work on the new security model is ongoing. This month there has been significant work on analyzing issues with the current report security model and determining requirements for a more effective reports security model. 3. Continuing with MNIAM security architect on our development environment connection. A new staff member is being trained to complete this work. Now meeting with the MNIAM team biweekly to track progress. This process has taken longer than expected and is delaying work on project tasks which are dependent on this infrastructure being in place. . Schedule / Risk After the developers were assigned to this project, we started working on hiring contractors to replace them on two business area projects: EDRSWeb and ECSEOutcomes. One position was filled in December; the other position has not yet been filled.
Education (MDE)	Migrant Data Quality System Enhancements	The MIS 2000 database was purchased from a third party vendor from Arkansas and is installed at MDE for collecting Minnesota migrant student data for federal reporting. There is also a federal migrant student database called M6 which is fed by MIS 2000 with Minnesota migrant student data. The MSIX State Grant gives us an opportunity to implement enhancements to our existing migrant student data processing. This project will enhance the existing data processes to streamline IT data processing, improve business data validation, and improve federal reporting of Minnesota migrant student data.	10/3/2016	9/29/2017	Green	Work has begun on this project to automate data synchronization from MIS2000 to SQL Server and to get data dictionary information and data mapping to MSIX. Project documentation was updated and reviewed with program area to release funds. Issues The Firebird driver configuration to connect to MIS2000 is problematic and our DBA is continuing to work with the vendor to resolve this issue. This process is taking longer than planned and most of the other work on this project is dependent on this step.
Education (MDE)	NCLBID Admin Replacement	Replace the legacy NCLBID Admin system with an MDE-ORG-based solution. This solution will also replace a process which is manually maintained each year with a process which will be largely automated based on MARSS Enrollment data and MDE-ORG organization data.			Green	Completed initial requirements specification on April 26th - ready to begin implementation. NCLBID system work is taking place while a resource is available. The new design will use MDE-ORG and create new tags for Federal Accountability. Using tags will lessen the amount of work and ease maintenence.
Education (MDE)	One Plan Reporting	Enhance existing school improvement secured reports and create new reports to support the MN One Plan system.	2/1/2016	8/31/2016	Green	We have revised the One Plan project to divide the deliverables into the August release and a FUTURE release. We are approved to complete and deploy the August release deliverables in early September. However, funding has been dropped from implementing a FUTURE release and the executive sponsor's position has been eliminated. Therefore, the One Plan Reporting project deliverables have been revised to focus on meeting the requirements for the August release.
Education (MDE)	SERVS Financial 2017	Implement new required certification of Federal Funds -2 CFR § 200.415 (a) , incorporate ELSA payments into SERVS Payment Processing, add additional program area requirements and resolve any issues that are reported in production.	7/1/2016	6/30/2017	Green	Planning and prioritization for the upcoming year has been completed. Priority items include implementation of the final Federal certification requirement for draws (OMNI Circular), ESSA requirements and other priority YouTrack issues. Unknown operational support issues and requests may affect developer availability for planned work.
Education (MDE)	SLDS15 - Early Learning Project 4	This project will help us enhance data linkages that are already in place, while building a variety of tools and services aimed at improving user experience and increasing our knowledge of user needs. Improved understanding of user needs is essential to our efforts to continually improve ECLDS. It will also expand capacity to use local data effectively, strengthening the vital link between day-to-day programming for children and the overarching value of ECLDS in helping the state address achievement and well-being gaps.	7/1/2016	6/28/2019	Green	Planning for initial kick-off in February. Received approval of project plans from sponsor.
Education (MDE)	SLDS15 - Early Learning Project 5		7/1/2016	6/28/2019	Gray	Project plan has been approved by sponsor. Sponsor is working with Census agency to obtain file to upload to ECLDS. No current work for IT.
Education (MDE)	Social Security # - Security Enhancement	Improve the security of Social Security information stored in MDE Educator Licensing and Staffing automated systems and databases and transmitted over internal and external networks, including the internet.	7/18/2016	1/31/2017	Green	Made changes to most systems to better secure SS#. The only system that still needs any SS#-related updates is the Educator Licensing System (CEL), which needs to be modified to require educators to enter their Social Security number when renewing their licenses. The SS# is now required in CEL because of statutory requirement to report this information to Department of Revenue.
Education (MDE)	SQL Server 2014 Upgrades	Upgrade database servers from SQL Server 2012 to SQL Server 2014. We have already purchased licenses to SQL Server 2014.	2/1/2016	2/3/2017	Green	We are still on track for a production rollout scheduled for the weekend of January 13-16, 2017. We are also working on a Databridge database server (replication of the mainframe tables) for an upgrade to SQL Server 2014. This is also planned for production rollout in January 2017.
Education (MDE)	STAT-Remove Highly Qualified Educator Data	Due to changes with the federal Every Student Succeeds Act (ESSA), the 2016 legislature enacted new laws to remove all references to "Highly Qualified" teachers in educator licensing information provided by the Dept of Education. Which involves updating two IT systems and removing some publicly available reports.		2/28/2017	Green	Project completed.
Education (MDE)	Statute-DIRS Assualts on District Employees by Students	Changes to the current Disciplinary Incident Reporting System will be needed to the online application, batch file submission process, database, and vendor / end user documentation to track all physical assault incidents and variations of data based on the victim type.	8/29/2016	1/31/2017	Green	Reporting Period: December 2016. Phase 1 – Update online application with assault on district employee data – was completed and deployed to production on 12/21. Phase 2 –Update batch submission process with assault on district employee data – activities will begin in January. Project is on track.
Employment Economic Dev (DEED)	Cybrarian - Implement/Remove Existing CRS Desktop Organizer	Procure and implement Cybrarian to manage access to Resource Room computers in Workforce Centers. This replaces the existing Desktop Organizer software currently performing this function.	4/1/2016	12/30/2016	Green	12/26/2016: Team is preparing the pilot rollout in West St Paul then will continue production implementations in December
Employment Economic Dev (DEED)	Electronic Document Storage (EDS) for Workforce One 6.0	New functionality for a new system	4/1/2016	6/23/2017	Green	12/22/2016: EDS pages continue to be developed and tested.
Employment Economic Dev (DEED)	WIOA - Eligible Training Provider List (ETPL)	Electronic list of WIOA Training Providers	10/7/2015	12/30/2016	Green	12/22/2016: Just started Sprint 14. Working on Manage Course, Manage Program and Manage Apprenticeship pages in the ETPL Provider Portal and the Education Search and Results pages in the Career and Education Explorer.

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Employment Economic Dev (DEED)	Workforce One Rewrite 6.0 for Title IV Programs	Rewrite WF1 Legacy system for VRS and SSB programs	10/31/2014	6/30/2017	Green	12/23/2016: Working in Sprint 24.
Health (MDH)	P-1202 NwHIN Direct Implementation (3GY02)	This project will design and build a statewide health information exchange (messaging) infrastructure and pilot inbound and outbound messaging through it with several current MDH business applications.	10/8/2013	11/25/2016	Green	Key staff out on ML
Health (MDH)	P-1210 Grant Management System Implementation (3GZ01)	This project will create a secure, user-friendly environment for grant applicants and recipients (Odyssey Project ID 14DOH0034)	10/3/2013	6/30/2017	Green	Working with vendor to resolve security issues. Odyssey Funds added for FY16. New RFP
Health (MDH)	P-1250 Minnesota Cancer Reporting System (3GB03)	This project will develop preliminary requirements and analyze alternatives for replacing the Minnesota Cancer Surveillance System (MCCS)	11/18/2013	2/15/2017	Yellow	
Health (MDH)	P-1262 IEH Onboarding Phase 1 (3GY10)	This project will build on 1218 and establish data exchanges between several key MDH data sets and partners through the Internal Exchange Hub.	6/16/2015	11/24/2016	Green	Key staff out on ML
Health (MDH)	P-1267 All Payer Claims Database (APCD) Implementation (3GJ10)	This project will develop and implement an Oracle data model and database to accommodate expaded use of the All Payer Claims Database.	7/25/2014	9/30/2017	Red	Starting contract process to bring on board a data warehouse consultant. Schedule is currently being negotiated with our business partners.
Health (MDH)	P-1285 WIC Electronic Benefit Transfer Planning Project (3GA04)	This project will conduct an analysis and develop recommendations for adding Electronic Benefit Transfer (EBT) functionality to Minnesota's WIC system.	9/15/2014	6/30/2017	Green	
Health (MDH)	P-1300 SharePoint Charts & Graphs (3GA05)	This project will evaluate and implement a dynamic charts and graphs function in SharePoint.	5/11/2015	5/30/2016	Green	
Health (MDH)	P-1303 Web-Based Induced Abortion System Upgrade	This project will develop a secure, web-based system for submitting and managing Report of Induced Abortion and Woman's Right to Know (WRTK) records.	10/3/2016	3/27/2017	Green	
Health (MDH)	P-1304 MDH eLicensing Systems Analysis (3GA09)	This project will develop enhancements to the Minnesota Immunization Information Connection (MIIC) that will allow the handling of HL7 2.5.1 release 1.5 messages.	4/28/2015	6/30/2019	Yellow	
Health (MDH)	P-1306 MIIC Data Exchange Improvement (3GA11)	This project will improve data quality practices by implementing the Immunization Data Quality Assurance (DQA) tool for use throughout the Minnesota Immunization Information Connection (MIIC) program.	5/13/2015	12/30/2016	Green	
Health (MDH)	P-1308 MIIC Vaccine Forecasting Improvements (3GA13)	This project will facilitate more accurate forecasting of immunizations by upgrading the existing clinical decision support for immunization functionality within the Minnesota Immunization Information Connection (MIIC) program.	7/29/2015	1/31/2017	Yellow	
Health (MDH)	P-1311 MDH External Website Modernization (3GA17)	This project will redesign the look and feel of MDH's external website and restructure the content in a manner that better suits target audience needs and expectations.	8/1/2016	12/28/2018	Green	
Health (MDH)	P-1313 EH - Indoor Environments & Radiation (3GA19)	The Indoor Air Unit (IAU) currently does not have a database to implement the Enclosed Sports Arena Rules. We have used an assortment of spreadsheets and documents. This has become very cumbersome and inefficient, consuming staff time to data entry and sorting, and limiting our analysis capabilities. In addition, in May 2013, revised rules went into effect that include a number of additional requirements, including annual certification, more detailed quarterly data reporting, and additional items inspected by MDH staff. Moreover, over the last 8 years our inspection frequency has been increasing and we inspected about 280 arenas in the last year. Without a well-designed database, staff will have to spend more and more time on data entry, sorting and analysis that should be devoted to inspection and enforcement activities, as well as other IAU research and outreach activities that have been neglected.	9/28/2015	1/31/2017	Yellow	
Health (MDH)	P-1315 External LDAP Prototype (3GA21)	This project will pilot a Lightweight Directory Access Protocol (LDAP) service that facilitates single sign-on and simplifies password management for MDH applications.	9/24/2015	1/27/2017	Yellow	
Health (MDH)	P-1317 All-Payer Claims Database (APCD) Analytics (3GA23)	This project will select and implement a tool to improve the extraction, manipulation and visualization of APCD data.	3/2/2016	11/30/2016	Red	This project depends on P1267.
Health (MDH)	P-1320 Internal Communications Modernization (3GA29)	This project will replace MDH system for internal communication, currently the intranet, with a solution to help operationalize MDH Records and Information Management and allow business to update and maintain content.	11/2/2016	12/31/2018	Green	
Health (MDH)	P-1321 Imaging System Upgrade 2015 (3GA30)		12/8/2015	6/30/2017	Yellow	
Health (MDH)	P-1327 Minnesota Oral Health Statistics System (MNOHSS) Phase 3 Enhancement (3GA36)	This project is a follow-on to 1217 and 1289 and will add additional oral health data to the Minnesota Public Health Data Access Portal.	3/1/2016	6/30/2017	Green	
Health (MDH)	P-1328 OMC Enhancement to Add Intractable Pain (3GA37)	This project is to modify the current application to: allow different qualifying conditions start dates, add a health care provider module to allow for the additional check ins and reporting, and allow for additional back office reports. The call center previously used and currently in storage may need to be set up again in the office.	1/25/2016	1/30/2017	Green	Very tight budget
Health (MDH)	P-1331 WIC Electronic Benefit (EBT or e-WIC) Implementation (3GA41)	This project will develop program management reports from the Sage Integrated Database in order to monitor cancer screening data, to track completion of follow-up of cancer screening results, and to track payment to providers.	7/1/2016	5/31/2019	Green	
Health (MDH)	P-1332 GCC SharePoint Migration (3GA42)	This project will develop a remediation plan to outline the necessary steps and tasks to ensure a smooth transition from the MS Dedicated SharePoint service to the newly contracted MS Government Community (GCC) environment.		5/1/2017	Yellow	
Health (MDH)	P-1333 Infectious Disease LIMS (3GA43)		6/1/2016	9/15/2017	Green	
Health (MDH)	P-1335 MIECHV Data System (3GA45)	This project will develop program management reports from the Sage Integrated Database in order to monitor cancer screening data, to track completion of follow-up of cancer screening results, and to track payment to providers.		10/31/2016	Yellow	

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Health (MDH)	P-1336 Replace Nursing Home Reporting System (3GA47)	This project is to replace the Nursing Home Incident Reporting System with one that is compliant with current security standards. This will be accomplished by developing a system or obtaining a system from Michigan.		3/31/2017	Green	
Health (MDH)	P-1338 PostgreSQL Upgrade	This project will upgrade the PostgreSQL environment at MDH. PostgreSQL is an enterprise type database similar to an Oracle or Microsoft SQL server. It will be used by a number of programs at MDH to store data for applications.	8/1/2016	4/15/2017	Green	
Health (MDH)	P-1339 Next Generation Sequencing (NGS)	This project will improve infrastructure to increase storage capacity to better utilize NGS. The project will include purchasing a a server to communicate data and results with cloud-based services.	8/16/2016	1/15/2017	Green	
Health Licensing Boards (HLB)	ALIMS Version 2.0 Upgrade	The Automated Licensure Information System (ALIMS) is a regulatorymanagement software platform owned by the State of Minnesota. The system was originally developed undercontract with the Minnesota Board of Medical Practice and subsequently adoptedby other member boards of the Health Licensing Boards (HLB). As additional boards have adopted the ALIMSplatform as part of the state's E-Licensing program, an enhanced version of theplatform known as ALIMS v2 has been implemented. The ALIMS v2 platform is usingstate of the art technology with integration points into the old ALIMS software,with the ultimate goal of migrating all old ALIMS functionality into the newALIMS v2 platform over time. Asadditional agencies are deployed, new features and migrated features continueto be added to the platform.	10/1/2016	3/31/2017	Green	Contract signed on october 1st by vendor Initial planning session with Vendor and Sponsor
Health Licensing Boards (HLB)	Barber - ALIMS elicense system	Theresult of this project is having a instance the Board of Barbers Examiners integrated systemswith a common core. These instances willincorporate all of each board's regulatory management functions in an ALIMS implementation free of legacy code.	5/1/2015	9/1/2016	Green	
Health Licensing Boards (HLB)	HPSP Migration	Migrating HPSP CMS to different servers .Exsisting server is very old to support the application	8/1/2016	10/31/2016	Yellow	Ian will set up stage environment pointing to production Completed the Test server set up Testing at onsite captured the issues
Health Licensing Boards (HLB)	MFT - ALIMS CE Enhancements	The Board's online services website will allowlicensees and program sponsors to submit online applications, supportingdocuments, and fees for continuing education courses. The ALIMS application will allow board staff to review and approve CE coursesubmissions and notify applicants when courses have been approved. Reports listing approved CE courses will be generated using ALIMS and posted onthe Board's website.	9/1/2016	4/30/2017	Green	In the process of release funds Reviewed the documentation withy Odyssey team Approved documentation by Odyssey Team
Health Licensing Boards (HLB)	MNResponds	Uses SFTP to send data extracts from multiple boardsto third party secure SFTP site for Department of Health.	7/15/2016	12/1/2016	Green	Part I Task Description Staff Target Date Create SSIS integration package to dump data from each MNResponds Board (BBHT, BOSW, Dentistry, Pharmacy, VetMed, ?) to text file on FTP/file server. Rick Bostrom 10/28 Schedule SQL Server task to run SSIS package every two weeks. Rick Bostrom 10/28 Part II Set up SFTP to external contractor collaborativefusion.com Ian Danielson Schedule SFTP to run every two weeks to send data to external contractor. Ian Danielson
Health Licensing Boards (HLB)	NHA - ALIMS CE Enhancements	The objective of the project is to expand the Board of Nursing Home Administrators'existing online services to allow the submission of applications and related fees for continuingeducation program and course information.	5/31/2016	6/30/2017	Green	
Health Licensing Boards (HLB)	Nursing - ALIMS elicense system	New e-license system	5/1/2015	1/11/2017	Red	Budget and schedule issues. Business staff unavailability for testing the application. Low staff participation. User acceptance testing is in progress Current schedule date for GO live Feb 11th 2017
Health Licensing Boards (HLB)	Pharmacy GL Suite upgrade to Version 6	All GLS boards on V5 Set up new servers with SQL 2016 for GLS version 6	6/1/2016	12/31/2016	Green	Server set up is waiting to install of SQL 2016
Health Licensing Boards (HLB)	Physical Therapy: Automating Organizational Systems	Inpreparation for each Board meeting, the Board of Physical Therapy creates abook of meeting materials, which is then mailed to each board member. Creating the documents requires excessivestaff time and physical resources. Theobjective of the project is to enable the Board of Physical Therapy's boardmeetings to be conducted using electronic documents instead of a hard-copysystem, saving the physical resources and staff time necessary to prepare thedocuments. The Board will purchase andconfigure portable electronic devices for each board member and work with MN.IT@ HLB staff to establish a secure method of accessing the documents on the HLBnetwork. When the project is completed, each Board of PhysicalTherapy board member will access board meeting materials by logging into theHLB network to retrieve documents. Staffwill prepare and post meeting documents in the board's network directory,eliminating the time and resources needed to prepare mailings.	5/1/2016	12/31/2016	Green	The Executive Director for thatBoard is leaving soon and they will have a new Exec. I expect they willwant to wait until that person is hired before making any decisions. Meeting with Erin next week for next steps (Aug 30th week)
Health Licensing Boards (HLB)	Seperate Dev,QA,Stage,Prod		10/1/2016	12/31/2016	Green	1 Ian Determine Server locations and DFS paths 4 9/30 Designing overall structure of share and DFS paths. I will design and document this. Ian Configure locations and DFS 2 10/4 Based on design. Including creation of any AD groups that may be necessary. Ian Determine order of boards to move 1 10/4 Ian Update shortcuts 8 Will require testing of Group Policy with each board to verify that an update is possible after deployment of new location. Ian Test with one board 4 Based on determined order Ian Deployment one board at a time (inform Lynmark and the boards) 20 10/17 11/?/2016 Based on determined order

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Health Licensing Boards (HLB)	Server 2008 Migrations	These applications will need to be migrated to newer servers and the old servers will need to be retired within the next 3.5 years (before1/14/2020). There may be two costs associated with migrating applications, oneguaranteed cost is that we will need to bring online the new server(s) for theapplication (likely temporarily doubling the cost on a per-server basis whiletest and migration take place), the other potential cost is that the vendorsupporting the application (GLSolutions, Mark Stensgard, etc.) might need to dowork on it to resolve any issues before, during and after migration.	1/1/2016	12/31/2016	Green	Currently 75% is complete. Projecting to complete 12/1/2016
Health Licensing Boards (HLB)	Social Work - ALIMS elicense system	New e-license system	12/1/2014	12/5/2016	Green	Here is a document showing the board applications which arehosted on Windows Server 2008. These applications will need to be migrated tonewer servers and the old servers will need to be retired within the next 3.5years (before 1/14/2020). There may be two costs associated with migratingapplications, one guaranteed cost is that we will need to bring online the newserver(s) for the application (likely temporarily doubling the cost on aper-server basis while test and migration take place), the other potential costis that the vendor supporting the application (GLSolutions, Mark Stensgard,etc.) might need to do work on it to resolve any issues before, during andafter migration. Boards affected: - Barbers o Resolvedby: Upcoming ALIMS Migration - Behavioral Health and Therapy o Resolvedby: Upcoming ALIMS Migration - Cosmetology - Dentistry - EMSRB - HPSP o Resolvedby: internal staff migrating database - Medical Practice o Resolvedby: Upcoming ALIMS Migration - Pharmacy o FYI– Pharmacy is looking to upgrade to GLSuite V6, more info to come. - Psychology - Social Work o Resolvedby: ALIMS migration (if all data is migrated properly) You had asked for some items to expect as upcoming costs;these are some items to expect. I don't have the specific cost for each boardor for the support from their application vendors. We can approximate the costfor each server's replacement, but that hasn't yet been done.
Higher Ed (OHE)	SLEDS 2017	The Statewide Longitudinal Education Data System (SLEDS) is a cross-agency effort between the Minnesota Dept. of Education (MDE), the Office of Higher Education (OHE), and the Dept. of Employment and Economic Development (DEED). In FY17, the Minnesota Dept. of Health (MDH) will also begin contributing data to SLEDS. This project will implement enhancements for both the data warehouse and data analytics to expand the use of SLEDS, particularly in the areas of college-level and workforce reporting. Build additional infrastructure and process improvements to help develop SLEDS growth, sustainability and maintainability.	4/1/2014	6/30/2017	Green	Successfully completed both the SLEDS Data Warehouse Faill 2016 Data Release and the SLEDS Analytics release in December. Hiring process for both P20W Database Developer positions has been completed, and since both canddates have worked on this system for the past two years as contractors, they will transition smoothly after their contracts end December 31st. Filling these two positions resolves the primary project issue reported in the November status report and we can proceed with plans for the Spring 2017 Release.
Human Rights	MDHR OnBase System Enhancement	Modify existing mission critical application to include automation of changes to processes as mandated by the legislature.	8/25/2014	6/30/2017	Green	Milestone 2 is in production. Working on single issue that prevents completion of Milestone 2. Anticipate beginning items in Milestone 4 January 25, 2017. Project scope was adjusted, timeline extended and the budget increased to include the addition of functionality for the Women's Economic Security Act (WESA).
Human Services (DHS)	10.1.165.xxx Project	Move a variety of applications to new servers and VLANs to better align with best practices for system architecture.	4/15/2012	3/31/2017	Green	The last 2003 OS server was decommissioned in early December. Two domain controllers still need to be removed, but the work is dependent on getting a few other servers moved/decommissioned (related to project Migrate web sites to VM new platform for performance updates) in other VLANs.
Human Services (DHS)	1095-A Projects (P134)	This project group includes all 1095-A related projects. They include 2014, 2015 and 2016 monthly file submissions, 2016 Corrections and VOIDS, 2016 CMS SBM PLR, 2017 CMS SBMI, Curam to ESOR, Enrollment data online, 1095 CMS SHOP	1/5/2016	3/1/2017	Yellow	29,557 Group 1 1095-A notices were sent to the IOC on 1/9/17 and were mailed to consumers on 1/17/17. 22,910 Group 2 1095-A notices are being sent to the IOC today. They will be mailed to consumers on 1/20/17, or 1/23/17 at the latest. The combination of Group 1 and Group 2 notices is approx. 87% of the total. The Team started work on approx. 4,000 Group 2A notices that will be generated by an automated process and approx.. 4,000 Group 3 notices that will be generated by an auto manual process. We are on target to send the two groups to the IOC on 1/26/17 and they will be mailed to consumers on 1/27/17. The IRS deadline for mailing all notices is 1/31/17. Work also continues on testing the code for 1095-A Corrections and VOIDs.
Human Services (DHS)	1095-B Phase 2 (P096)	Submit electronic files of 1095-B forms to the IRS. Submit the 1094-B Health Coverage Information Return to the IRS. Send/resend corrected forms to recipients. Enable creation of internal reports for audit trail purposes.	5/1/2015	8/1/2017	Green	1. Overall health of the project: Green 2. Major milestones passed and/or coming: 2015 project deliverables are continuing in a 'sustaining'mode. STST and ATST testing of Phase 2 completed. The target date for 2016 code promotion to MMIS production is 1/12/17 – the IOC will print and hold mail between 1/17 and 2/1 and begin mailing (1.1 to 1.3M) 1095-B forms to consumers between 2/1 and Mar 2,2017. XML development for 2016 XML production is in progress. The target date for completing XML submission to the IRS is 3/31/17. We have the certificates for the new EIN and TCCs. We will begin testing with the IRS next week. For the FileNet and Curam 'File Viewing' task, we are focusing on an AFP to PDF converter. POC testing was completed. We will begin testing the solution. 3. Current issues(right now) and risks (potential) in the next couple weeks: Issues: None;Risks: None 4. Get to/stay green plan: Schedule: Send 2015 corrections starting 1/18. Continue development for XML development and Form Viewing 5. Needs from leadership: None at this time
Human Services (DHS)	Access Recertification	Create process/tool to institute annual reviews to validate and recertify that all access privileges are still needed and authorized. Results of the review must be documented and unnecessary access privileges must be communicated to account administrators for removal.		7/15/2017	Green	scheduling AS-IS BPM MMIS done PRISM/Child Support system done MAXIS scheduled METS to be scheduled Work on schedule/timeline Submit Scope Statement to PMT Reschedule Weekly Meetings
Human Services (DHS)	AEM Data Mgmt - File and Document Management Implementation (aka Adobe Enterprise Manager) (E&E)	MN.IT Services at the Department of Human Services has purchased Adobe Enterprise AEM Forms and AEM Forms Security and plans to create the environment to host this software, build out the services, and begin using this platform as an agency-wide service for eForms, document output management and data sharing.	1/9/2017		Green	Project Charter ready for review by Business Workgroup in late Jan. Overall project work is ramping up so that forms can be developed in or converted to AEM.

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Human Services (DHS)	AMHD Statistics and Reporting	Develop a robust reporting system for three mental health reports with drill-down capability for program staff to look up services by provider. Program/service staff will be able to obtain aggregated data and client level data for their programs.	4/1/2014		Gray	Preliminary SUTS results were provided to the business for review.
Human Services (DHS)	Annual review of ward under public guardianship (DHS-5836)	Update form DHS-5836.			Gray	Business analyst has handed off finalized documentation to developer so that development can begin.
Human Services (DHS)	APS Person Centered Data Reporting Project	Minnesota's goal is a person-centered adult protection data reporting system. Current data for all LIA's is associated with the MAARC report of suspected maltreatment and the allegations contained in the report. A person-centered data reporting system will enhance data reporting by moving from data reporting on numbers of allegations and reports, separated by LIA, to outcomes for all vulnerable adults who are the subject of allegations of suspected maltreatment reported to the MAARC. Outcomes for this grant proposal will be outcome data on vulnerable adults for analysis to inform the development of policy, resource allocation, identification of risks of maltreatment and effective practices for remediation and preventing maltreatment of vulnerable adults. Objective: Outcome data for each vulnerable adult who is the subject of a reported allegation of suspected maltreatment in a MAARC report including: · Critical steps from report through investigation determination · Remediation for the vulnerable adult who was the subject of substantiated maltreatment · Characteristics of services and supports received by the vulnerable adult · Characteristics associated with alleged perpetrators of maltreatment · De-identified data on vulnerable adults subjectto another report of suspected maltreatment following a prior substantiatedreport · Analysis of risks for maltreatment of a vulnerable adult · Identification of remediation strategies effective in preventing repeat maltreatment of a vulnerable adult · Case component data elements for vulnerable adult maltreatment available for submission to National Adult Maltreatment Reporting System (NAMRS) The product for this grant will be a public report, including data from all LIAs, which meets the objectives.			Gray	- Project Charter revisions in progress - Development of Script for pulling data for NMARS report in progress
Human Services (DHS)	Architecture Planning and Application Security (MMIS Mod)	Complete an architectural design and implement security to migrate MMIS subsystems to the new server technology. A modernized MMIS must be constructed in a way that continues the transition towards service-oriented architecture while also taking an incremental migration approach. It will also be necessary to consider and plan for the interfaces between the existing system and the new server technology.			Gray	The project charter has been approved by the Project Management Office (PMO) and is now pending review by the Program Management Team (PMT). Work continues on drafting the project scope document. Vendor meetings scheduled to plan hardware/software purchases for WebSphere Middleware Upgrade project.
Human Services (DHS)	Assister Portal Phase 2	Portal updates for: NAB (navigators, assisters & brokers) has additional consumer/citizen data to improve identification. Additional consumer/citizen data is suffix, address and phone number. Citizen/Consumer has additional NAB data . Additional NAB data is organization and provider. Provider/Resource Manager has three additional reason suspension options (temporarily unavailable, requested suspension and legal action).			Green	Status in Green The Assister Portal Phase 2 project was reactivated for the spring 17.1.1 release. It will include original defects/enhancements from Winter release: NAB (navigators, assisters & brokers) has additional consumer/citizen data to improve identification. Additional consumer/citizen data is suffix, address and phone number. Citizen/Consumer has additional NAB data . Additional NAB data is organization and provider. Provider/Resource Manager has three additional reason suspension options (temporarily unavailable, requested suspension and legal action). Possibly include two other enhancements
Human Services (DHS)	Audio Recording for Appeals	Implement a new witness audio recording solution (software/hardware package) that will provide convenient, uniform, and secure audio recording and transcription.			Gray	The telecom team, Appeals and eLoyalty met to see what Calabrio can do and to discuss the other requirements. Another meeting will be set up and telecom will work to get estimates on the cost of a contract.
Human Services (DHS)	Automate Veracode scanning and reporting process	This project is an attempt to integrate Veracode, our static code scanning tool, with various in-house software development tools such as IBM RTC, JIRA, in use in our our environment(s).			Gray	Work continues on automating scans.
Human Services (DHS)	Avatar Health Check	Netsmart consultants will conduct a review of how DCT utilizes Avatar.	10/31/2016	2/17/2017	Gray	Healthcheck meetings are done. Vendor will provide a report by January 24 with a webinar to review the report on January 26.
Human Services (DHS)	Avatar Sixth Environment	Add a sixth environment to Avatar for development and testing.	11/15/2016	1/31/2017	Gray	Initial work completed.
Human Services (DHS)	Background Studies E-Form: Request to Extend Availability of Background Study Determination	Create an eform so that background study subjects can request to have their background study determination extended after their affiliation with a program lapses.			Gray	Minor changes requested. Changes are made and back out for testing.
Human Services (DHS)	Background Studies E-forms: Fingerprint Extension Request and Fingerprint Hard Card Exception Reques	Develop two e-forms so that providers can make requests to DHS to have the fingerprint and photo authorization date extended by DHS and to request an exception to use a fingerprint hard card rather than a Livescan location.			Green	DHS-3950E went live on 11/22/16. Review/testing of DHS-3950F is still ongoing.
Human Services (DHS)	Background Study Onboarding	The Office of Inspector General, Background Study Division is implementing NETStudy 2.0, a new background study system beginning in January . While the majority of processes will be handled through the new system, the system is not equipped to receive data through the completion of a form by the entity or even the background study subject. Business objective: Currently, two processes have been identified that require completion of a form to initiate certain system changes in NETStudy 2.0. First, is the request to change the Background Study Sensitive Information Person, and second is the request to Change Name for Background Study. Licensed entities and background study subjects will be required to complete and submit an adobe fillable form. Upon receipt by DHS, the data must be cataloged into an internal database. In certain instances, a two-step process will be required. Thus, after receipt of the first form, a second form will need to generate using data seeded from the first form and sent to a recipient identified in the first form. The second form will need to be submitted back to DHS to initiate the requested change in NETStudy 2.0.		7/1/2017	Green	The remaining group to move to the NS2 system is the large hospitals. We are going to resume meetings in January with Business to onboard this group.

Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
Human Services (DHS)	Behavioral Health Homes	A Health Home is a Medicaid State Plan Option under Section 2703 of the Affordable Care Act (ACA) for the enhanced integration and coordination of primary, acute, behavioral health (mental health and substance abuse) and long-term services and supports for persons across the lifespan with chronic illness. This is an opportunity to build a person-centered system of care that achieves improved health outcomes for individuals as well as better services and value for State Medicaid programs.			Green	As of Dec 30th, processes and procedures have been implemented to insure a smooth transition between using the LiquidOffice tool and initiating the Adobe Experience Manager (AEM) tool. The project team is continuing to finalize requirements to present to the AEM development team
Human Services (DHS)	Benefits Information Portal	The project is to create a new external facing system Adoptive Parent Portal that will integrate with Central Security services to ensure that the users are correctly authenticated and what permissions they have within the system. The portal also integrates with the Adoptions System to save the submitted documents and reimbursement requests. In turn the Adoptions System is working for automated workflows and will continue to work with SWIFT and MMB to submit payment requests.		5/31/2017	Green	All Phases of BiP have been deployed and is currently being piloted by staff and soon selected families. The team is focused on development of some additional functionality that is required.
Human Services (DHS)	BMC SDE (Magic) Upgrade or Replacement	Replace IT Helpdesk software.	2/15/2015		Green	Remedy on Demand is being used for the ITS Service Desk. Determining what else needs to be done to complete the project.
Human Services (DHS)	Brainerd VOIP	Install VOIP phones on the Brainerd campus.	5/12/2014	1/13/2017	Gray	Phones are installed and tested. Cutover date was scheduled for 12/14/16 and has been moved to 1/12/17 per customer request.
Human Services (DHS)	Business Intelligence, Reporting, Data Analytics (E&E)	Description & Objectives This is one of the projects defined under the Data Management program. This project encompasses defining, developing and ultimately implementing the people, processes and any modifications to the BI tool set. This is in support for providing high quality information (ad-hoc and pre-defined), data analyses,tools and data analytics methodologies and support to enable evidence based decision making. In addition, this project will support the movement toward user self-service. If necessary, this will include implementing BI tools required on the Roadmap. Objective 1: Define, obtain approval and publish the DHS BI, reporting and data analytics Self-Service Roadmap model detailing the transition away from a Support model and to self-service. Objective 2: Define, test, obtain approval on a process which provides an up to date list of reports which are generated using data from the Data Warehouse. Objective 3: Define, test, obtain approval on a process which provides an up to date list of tables that are accessed within the Data warehouse. Objective 4: Define, obtain approval and publish the Enterprise BI Tools Roadmap detailing the transition/migration of the BI tools Objective 5: Once the BI Tools Roadmap has been approved, define and implement processes to ensure the BI tool usage is enforced; Includes processes to review how to file exceptions to the BI Tool offering. Objective 6: Reduce the cycle time for a BI tool to be evaluated and added to the BI tool offering. Objective 7: Define, obtain approval and implement a BI Portal to be used by BI stakeholders to access current reports/data sets and/or request new data sets and/or reports. Objective 8: Define, obtain approval and if necessary,implement or modify Business Views/Semantic Layers in support of the business requirements and self-service. Objective 9: For the reporting which will continue to be developed by the BI Reporting team, using requirements, build, test and move to production the reports required by each of the programs moving on to the Cúram platform. Objective 10: Establish and if necessary, implement appropriate roles and corresponding processes within DHS and MNIT to support the BI services offering; Roles should be consolidated as appropriate. Objective 11: Establish communication processes to ensure there is ongoing communication to appropriate individuals when BI tools and/or processes are updated/modified. Objective 12: Define, obtain approval and implement a comprehensive BI Training/education program which encompasses the ODS, Data Warehouse training requirements. Objective 13: Define,obtain approval and implement a performance management model toperiodically assess the overall performance of the BI services			Gray	This project is one of theprojects defined under the Data Management program. This project includes: 1. Defining Self service 2. Establishing the BI tool set standards and obtaining approval from the appropriate governing bodies 3. Implement any BI tool required for building out the future state BI tool roadmap 4. Define and build/modify the required Business views/Semantic layer in support of Self Service 5. Build, test and implement any reports required for the DHS system 6. Establish a Business Intelligence Competency Center (BICC)
Human Services (DHS)	Cafe Menu Board	Implement new menu system for MSH expansion.			Gray	Determined that solution (device/OEM) requires that inbound FTP protocol is required, which is unlikely to meet security standards. Desktop support is working with business to identify other options.
Human Services (DHS)	CBS/MSOCS ACES	DCT is moving the TCI site in Austin to a new site called ACES.		1/31/2017	Gray	Work is in progress.
Human Services (DHS)	CBS/MSOCS Edge of 17	Open new site in Austin.			Gray	New site opening. Estimate date of opening is January 2017.
Human Services (DHS)	CBS/MSOCS Parkview Move	Moving current Parkview site to a new physical location. Estimated opening date in January 2017.		1/31/2017	Gray	Moving to new site. Estimated opening is January 2017.
Human Services (DHS)	CBS/MSOCS VOICE	Open a new vocational program called VOICE, which will replace the LEO program.		1/31/2017	Green	Waiting for landlord to finish pulling lines.
Human Services (DHS)	CC Lead Agency Review	The purpose of the lead agency reviews is to review and assure compliance with federal and state waiver requirements. Up to this point, the department had a contract with the Improve group to provide on site assistance, and operational support to the initiative. This support included developing and maintaining client specific data bases, support a portable workgroup wireless network while on-site, generating needed reports on-site during the review, and aggregating data across lead agencies. ACCESS was use as the data base software. The lead agency review activity is now being brought in-house. A temporary continuance of the current solution is in place; however, there needs to be a permanent solution to how this initiative will be technically supported, including portable network infrastructure, automated data feeds from MnCHOICES and MMIS, generated on-site reporting, onsite data base management using MNIT compliant data base back end.			Green	Awaiting confirmation of this project's inclusion in the approved ISDS APD.

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Human Services (DHS)	Certified Community Behavioral Health Clinics (CCBHCs)	The 2015 Legislative Session approved a Governor's proposal to provide authority and planning funds to participate in a new federal demonstration project, referred to as the Excellence in Mental Health demonstration. The legislation is codified as M.S. 245.735 (https://www.revisor.mn.gov/statutes/?id=245.735) This project requires the state to develop certification and prospective payment for Certified Community Behavioral Health Clinics (CCBHCs). CCBHCs will provide comprehensive, coordinated, and integrated care to children and adults with complex mental and chemical health conditions for a daily cost-based rate. This demonstration project is designed to test a new model of providing integrated chemical and mental health care in order to improve outcomes for clients while providing a sustainable payment system for providers. In order to qualify for this federal demonstration, Minnesota must certify these clinics by October 2016 and must be ready to pay for CCBHC services effective January 2017. We are working with Licensing regarding the certification process.		6/30/2017	Green	· Met with the new DBA from the Data ware house and the extract developer. Provide data elements required for the extract. DBA and the Vendor are in the process of verifying the data elements. New MN-ITS PM has been appointed to take over the project
Human Services (DHS)	Child Protection Task Force and Legislatively Mandated Changes	This project is to coordinate implementation of the SSIS system work that comes back from the policy workgroups formed as part of the Child Protection Task Force and from Child Protection-related statutory changes that occurred during the 2015 legislative session.		11/30/2017	Green	Project is moving forward.
Human Services (DHS)	Client Scheduling aka (Avatar Scheduling Optimization)	Fix the DCT Avatar scheduling set up. This will make the scheduling more effective and efficient and consistently electronic.			Gray	Plan being created.
Human Services (DHS)	Cobol Code Analyzer (MMIS Mod)	Minnesota's MMIS is comprised of over 28 million lines of Common Business-Oriented Language (COBOL) code. We will search for a COTS product/software that can assist in identifying and documenting business rules from COBOL source code. Look at possibility that it can also be used to convert some of the less complex pieces of the COBOL code, as well as identify 'dead code' which is no longer being used.			Green	Overall Status : GREEN •1/5/2017 Responded to CMS for further review and approval • 1/5/2017 Phase1 charter approved by PMO and with PMT for approval • RFP scoring Walk-through preparation for the evaluation panel in progress • Prepration for RFP Publishing next week with DHS contract team
Human Services (DHS)	Compliance/Audits (P071)	The Compliance and Audits Project is to implement a system of monitoring and reporting on user access and activity within the MNsure IT system. This includes responding in accordance with Minnesota Statutes 62V.06, Subd. 8(a) , to MNsure participant and external agency requests for information about the system. Aditionally, it includes the ability to respond to requests for actions in which data are entered, updated, accessed, shared or disseminated outside of MNsure" within the defined 10 business day timeframe. Implementing this system will also provide information that will support the MNsure annual report to the MN legislature.			Yellow	OVERALL HEALTH: Yellow - due to schedule delays, issues with capturing required data, and risks related to report query performance. MAJOR MILESTONES: 1. Cloudera/Collier work has transitioned to the State team. 2. Capture of data from Fed Hub determined to be out of scope for the current project. 3. Database setup expected to be complete by 1/20/17.. ISSUES: 1. Obtaining customer IP address field has been identified as a very technically challenging effort that will require extensive additional work to obtain. Business sponsors are researching options, but understand that customer IP address cannot be initially included in the reports. 2. Audit data is not providing all the detail around caseworker activity that is contained in the business requirements document. IBM assistance needed to access additional Curam tables to get the required data. Implementing the logic and testing is adding addtional delay. 3. Developer is encountering an access issue in the development enviornment that requires logging out of the environment and then logging back in when wanting to run a new report. RISKS: 1. Possible slow response times when running database queries to create the reports has been identified by the report developer. 2. Incomplete audit data and data mismatches may potentially not be able to get resolved. GET GREEN: Resolve current issues. NEEDS FROM LEADERSHIP: None.
Human Services (DHS)	Compulsive Gambling Program Service Forms	Create three externally facing forms that can securely collect data related and run reports as well as a method for storing these forms along with other existing forms.			Gray	Minor fixes made on 4207 and back out for review
Human Services (DHS)	Consumer Reporting for child support arrears	The 2015 Legislature passed MN Statute 518A.685 CONSUMER REPORTING AGENCY; REPORTING ARREARS. The new consumer reporting statute for child support arrears requires CSD to change the way we currently report child support arrears to the consumer reporting agencies. The general reporting guidelines for child support include the use of 13 status codes. Currently CSD reports child support data to three consumer reporting agencies using an automated standardized format known as Metro 2®, and while 13 different status codes exist in the Metro 2® format, PRISM only has the ability to report two status codes – 93 for serious delinquency collection accounts and DA for delete file. To comply with statute the additional 11 status codes will need to be added to the current reporting process. PRISM will need to change from person-based reporting to case-based reporting. PRISM currently combines all the arrears on the obligor's qualifying cases and reports one balance. Under the new reporting method, PRISM will need to report each qualifying case individually.	7/17/2015	2/24/2017	Yellow	Overall project health: Yellow Current Issues: Completion of programming changes for discovered 'anomalies't How to stay/get to green: Added additional technical resource; meeting with Sponsor to discuss schedule modification.. Needs of Management: Ensure resources are available until project completion Future watch items: None Risks/Issues: Tight programming and QA schedule, resource contentions based on medical and vacations

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Human Services (DHS)	Continuum of Care Pilot Projects	Per 254B.14, the Alcohol & Drug Abuse Division is charged with creating a way for CD programs to bill for additional services that are responsive to the chronic nature of substance use disorder. As part of the project there will be 3 counties participating in this pilot. All clients who reside in 1 of the pilot counties will participate in the pilot when in need of CD services. Clients will go to the provider for assessment & placement vs the County Social Services Agency to enable more direct access to the care needed. That provider will do the assessment & either treat the client or refer to a more appropriate placement. Regardless the initial provider becomes the primary contact for the client throughout the rest of the treatment & maintenance for their disorder. Providers will no be reimbursed for Care Coordination, Recovery Support, Assessment & Tele-health Services The funding for all treatment services covered by Medicaid will be paid by MA & those not covered by MA will be paid under major program OO & with all State dollars. Due to the shift in funding streams & ACA changes need to establish a way to authorize the services paid by major program OO & allow direct billing to MA for the balance. MCO contract negotiations are happening currently and the State needs to implement the room & board payment portion on 7/1/14. The 1st step is to allow service authorization of services like room & board, cared coordination, recovery support & assessments to be authorized on a service agreement to create the OO span in MMIS Recipient file. Then we need to allow the claim to be able to go through MMIS & pay out of correct fund.			Red	Red status is due to the delayed move to production. There are two critical issues that need to be resolved before testing can resume: 1) Claims being rejected - Development resource is assigned and working it. 2) There is also a report needed for the Financial Operations Division reconciliation before a move to production can be finalized. Solution depends on successfully loading Claim(s) in Item #1 to assess ability to extract necessary information. Continue working on documentation to refresh the Charter and Scope of the project.
Human Services (DHS)	Convert Telligen data	Documentation submitted to Telligen (the former medical review agent) needs to be converted to FileNet. This is recipient medical records that were used in making decisions about prior authorization of health services.			Gray	Three files have been received. Files are being worked as time is available.
Human Services (DHS)	Cost Sharing Changes	This project is driven by legislation which calls for changes to Medical Assistance (MA) cost sharing requirements. There are two major components: exemption changes fro American Indians and Alaska Natives and changes related to the 5% monthly cost sharing limit. CMS requires implementation of the American Indian/Alaska Native exemption changes by October 1, 2016 and 5% monthly cost sharing limit by January 1, 2017. Systems, procedures and artifacts will be updated to: Ensure American Indians and Alaska Natives in MA who meet the federal requirements to be exempt from cost sharing are exempt from cost sharing. Ensure Managed Care organizations are notified of American Indian /Alaska Native MA and MinnesotaCare enrollees who meet the requirements to be exempt from cost sharing, in their respective programs. Ensure all MA enrollees have a maximum monthly co-pay amount of 5% of family income. Ensure MA enrollees are notified when they have reached the 5% maximum monthly co-pay amount.	5/16/2016		Yellow	Deliverables for the 5% Cost Sharing Limit portion of the project include modifications to MAXIS and the METS Integration Layer, as well as the generation of several notices. The January 1 2017 delivery deadline for those deliverables was not met. The MAXIS 5% Cost Sharing development is complete. Testing of the MAXIS functionality will be completed by January 18, with production deployment targeted for January 20. Development of the METS Integration Layer changes required for the 5% Cost Sharing Limit has not yet been scheduled. MN.IT Architects have been asked to recommend whether METS/MAXIS or MMIS should generate the notices required for the 5% Cost Sharing Limit portion of the project. At a meeting on January 6, it was recommended the notices come from the eligibility systems. This approach would be in alignment with DHS's long-term notices strategy. The date for delivery of the notice-generation functionality has not been established Schedule: Yellow • Complete requirements for the Notices portion of the 5% Limit sub-project • Finalize project plan for the Notices portion of the 5% Limit sub-project Risk: Yellow Desired option for producing 5% Limit notices may not be technically viable and alternatives may need to be considered.
Human Services (DHS)	DACA Eligibility for MCRE	Allow DACA children to be eligible for MCRE, following the same MCRE rules as others who are lawfully present non-citizens. The DACA immigration status will need to be verified just as other immigration statuses are currently verified, this includes the attempt to electronically verify the immigration status. This coverage will be State funded, unless a 1330 waiver can be approved to collect some federal dollars.	12/6/2016		Green	DHS Manual Process for Paperapplications: Existing paper application (DHS-6696) has been reviewed/approvedfor DACA use. Completed applicationswill be submitted to a PO Box or can be faxed. The address and fax number for these applications will be include infuture bulletins. Individuals may also drop them off at the Andersen buildingor counties. HCEO staff will manually review application and determineeligibility. Approval notices to includeverbiage about showing the notice to their provider(s) to determine if theprovider will serve them and bill us for services when the claims work has beencompleted. It's unlikely that pharmacies would serve these clients unless theclient paid for the services. MN.IT Technology: MN.IT/DHS has determined that 2 major program codes willneed to be used because there is a different benefit set for adults andchildren. XX/M3 will be used for adults and KK/C2 will be used for children. For the Recipient subsystem there are over 100modules that reference major program code XX that must be reviewed. The reviewwill be done on a trial and error basis. Estimated start for this work is 1/3/2017, the estimated timeline to build the MinnesotaCare eligibility spans can beentered into the system is 1/16/2017. For the Claims subsystem there are over 50 modulesthat reference major program code XX and each instance of this code in a moduleneeds to be reviewed. (This will also need to be done for major program code KK). Analysis is anticipated to be completed by 1/6/2017. However, a morerefined timeline cannot be made until a full analysis is complete. Eligibility VerificationSystem (EVS) used to verify coverage by healthcare providers and pharmaciesneeds to be updated. There is noestimated date to implement DACA changes in EVS.

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Human Services (DHS)	Data Access & Management (Reports) (P015)	The Data Access and Management project's overall vision is to provide appropriate users access to MNsure data to be utilized in a method that meets the needs of the business, including, but not limited to, reporting.			Green	Overall health of the project: GREEN - Informatica implementation hardware installation tasks in process, scheduled for production implementation March 2017. Data and reports analysis to move reports to the current Teradata environment is in process. The team will continue to work to build out the current Teradata environment and move reports from the RDS to Teradata. This will allow work to continue into development of data marts and data universes, which will provide expanded access and data availability to business users. The move to Teradata should also provide the performance improvements when running production reports. ORR has 28 open report request(s) with 2 new request(s), 1 closed request(s), and 7 with business for review and validation during this reporting week. Major milestones passed and/or coming: Informatica hardware implementation and security and data access decisions to be completed by January. Current issues (right now) and risks (potential) in the next couple weeks: Security data access decision required the week of 1/9 to remain on track for Informatica March implementation. Get to/stay green plan: Meet with DBA team to review security data access request to move Informatica implementation forward. Needs from leadership:
Human Services (DHS)	Data Analytics and Dashboard Software	Provide a Tableau server instance usable by DHS staff members.			Green	Microsoft director working on project to provide a Tableau server instance usable by DHS staff members.
Human Services (DHS)	Data Sharing Mechanism (E&E)	The ISDS DataManagement - Data Sharing Project encompasses defining, developing andultimately implementing the people, processes and any technology for optimizingdata sharing across DHS systems and to/from external parties. Objective 1: Confirm and if necessary, consolidate, update and publish data sharing policiesin a common repository viewable by all appropriate parties. Objective 2: Establish, obtain approval and set up process for maintaining commondata standards to be used throughout the DHS systems. Objective 3: Define, obtain approval and implement common data standards andverification tool(s) for systems using Cúram. Objective 4: Define, obtain approval and publish data sharing mechanisms to be usedby the various DHS systems to share appropriate data; includes a commonrepository viewable by all appropriate parties. Objective 5: Confirm and if necessary, implement data sharing mechanisms to ensurethe mechanism(s) is(are) available to be used by the DHS systems. Objective 6: Define, obtain approval and implement checkpoints in the requirementsand design phases of the SDLC for systems moving on to the Cúram platform toensure data sharing is optimized. Objective 7: Establish and if necessary, implement appropriate roles andcorresponding processes within DHS and MNIT to optimize the data sharingpractices. Objective 8: Establish communication processes to ensure there is ongoingcommunication to appropriate individuals when data sharing policies, datastandards, data sharing methods and/or data verification tools areupdated/modified.			Gray	The Data Sharing Project is one projects defined under the DataManagement program. Theenterprise-wide Data Management Program will include the optimization of datasharing practices and principles. Thereare state and federal policies that impact data sharing and all principles needto be considered when optimizing data sharing across DHS systems and to/from externalparties. - Data standards will be established and approved by the appropriate governing bodies. - The Data Sharing Framework will be updated and approved by the appropriate governing bodies. - Establish and implement the common data sharing verification tools for systems using Curam - Define and if necessary, implement the appropriate Data Sharing methods to be used throughout the organization. - Partner with the DHS projects to optimize data sharing practices and ensure they are using the approved standards, tools, etc.
Human Services (DHS)	Data Warehouse (E&E)	The new integrated data warehouse component will include a consolidated data model and targeted data marts to provide more robust reporting and analytics capabilities. Data access and reporting will be person centric instead of systems specific to enable cross program oversight and understanding. DHS and its county service delivery partners will have greater ability to measure program effectiveness and to control integrity. The integrated warehouse will be a platform for accessing data during transitions to new systems. Data from old systems will be merged with data from new systems and thus made available for data access, reporting and analysis to DHS and its partners.	8/1/2016	9/30/2018	Gray	The new integrated data warehouse component will include a consolidated data model and targeted data marts to provide more robust reporting and analytics capabilities. Data access and reporting will be person-centric instead of systems specific to enable cross program oversight and understanding. The integrated warehouse will be a platform for accessing data during transitions to new systems. Data from old systems will be merged with data from new systems and thus made available for data access, reporting and analysis to DHS and its partners. The DHS Data Warehouse will serve as an enterprise resource across DHS and extended BI client communities. Through pro-active and self-service models, the DHS Data Warehouse will serve to meet the needs of its users and inherent broad user communities in an integrated and consistent manner. We have finalized the project charter, received approval from Mark Broberg (Information Systems Manager) and submitted it into the PMO Gate Tracker awaiting approval. In the meantime, we have worked with a Business Sponsor Work group made up of representatives from various DHS business units and from Crow Wing, Dakota and Hennepen counties. This work group will act as our business sponsor and have provided us feedback on the data management project charters. We were also assigned a Business Analyst who has started documenting the Current State of tables, views and ETL functions.
Human Services (DHS)	Database Centralization/Migration	Re-architect SSIS County/Tribes to one centralized database. The migration path is a several-year project, but it can be accomplished user MNIT@DHS operational staff.	7/1/2011	7/27/2018	Green	Overall Project Status – Ranking stays at 11 – Application work (Admin and Repository) has been pushed out to a v16.4 special build and v17.1, respectively. At this time I'm keeping the schedule green because there is no impact to the centralization schedule only SSIS core work. The schedule remains fragile, this is be due to resource contention (all areas). System architecture documentation was started with a completion expected late January. QA staff are down to 40% for the next four weeks with no immediate impact being identified. Security has responded to SLM step 2 of their questionnaire with no response to step 4 which was due 12/30. The AADT has differed all user documentation to the training team for completion.
Human Services (DHS)	DCT staff scheduling software	Replace the existing staff scheduling software used at DCT. The current scheduling system used by MSOP is no longer under warranty. Schedule Anywhere, which is used by SOS may not meet MSOP's needs for different shifts and changes.			Green	Vendor agreed to send a list of data element requirements to work on Leave Accrual interface to Scheduler Application Mn-ITS received the data element request and created an extract of data from the IW warehouse. Send the file to Vendor on December 29th and expecting a response. A reminder has been sent to the vendor with a status update request
Human Services (DHS)	DCT Universal Referral E-Form	Creation of a universal referral eDoc form that will be used for all DCT program referrals accepted by county workers.	7/21/2016		Gray	Business provided feedback, but MNIT needs more detail before changes can be made. Business will add items to the Issue List so that there is documentation on changes.

Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
Human Services (DHS)	DDI Letters/Notices (MMIS Mod)	Migrate existing functionality for provider and recipient letters, which are currently generated in the MMIS letters sub-system, to the new technology server platform. This includes provider, managed care and family planning notices. It does not include health care eligibility notices from the METS system. Work will involve requirements, design, develop, test and implement.			Green	As the assigned IT Architect continues to be preoccupied with another high priority project (1095B), the evaluation of the optional correspondence software applications have been delayed and the mid-January target to deliver to the executive leadership the recommended correspondence software will be missed. Until the IT Architect can allocate more time to the software evaluation exercise, the Business Analysts were assigned to conduct the evaluation exercise (with direction from the IT Architect) A new target delivery date for the recommendations will be determined next week Weekly status check meetings have been scheduled to track progress of the evaluation exercise and minimize delays beyond the expected targeted delivery dates
Human Services (DHS)	DHS/MNsure PMO Next Gen project	The purpose of this workgroup is to provide, at the direction of the PMO Manager, is to support the PMD director, PMO Manager, PMO Supervisors, Program Managers and most of all the project managers. We define this support as defining project management processes and framework for project management work. Determine standards and implement consistencies across projects and programs. Help educate project manager on the approved standards determine by the PMO			Green	
Human Services (DHS)	DHS Contracts FileNet Enhancements	Request for enhancements to existing Contracts FileNet indexing fields, document types, contract types, and programs so that the division can begin scanning and indexing documents.	12/1/2015		Green	User testing resulted in changes to the doc type groupings. Waiting for business area to supply correct grouping for doc types. Once listis received next steps are to push this up to ATST for final user testing.
Human Services (DHS)	DHS eLearning Software Suite and IT Infrastructure	Supporting both internal DHS staff and external audienceswith an industry standard software, hardware and IT infrastructure will improvehow DHS staff design, develop, deliver and maintain web-based assets andsupporting documents. This will have positive impact on operationalizing DHSservices and supports. The eLearning Project objectives revolve around an infrastructure to support six objectives. These objectives are: Software Hardware IT Support Digital Asset Management Content Delivery QA Testing Environment			Gray	The project charter has now been approved by the Executive Sponsor, Executive Co Sponsor (on 12/28/16) and the Project Champion (1/6/17).
Human Services (DHS)	DHS Enterprise Data Warehouse-complete portion of SSIS Adult Protection Model in BI Query	Add adult protection information to the data warehouse.			Gray	CCOA/CSA portfolio manager is checking on this work.
Human Services (DHS)	DHS MS Dynamics Customer Relationship Management Implementation	As part of the MNsure/DHS Call Center Technology Upgrade, the MS Dynamics Customer Relationship Management (CRM) tool needs to be developed and deployed for the MMIS Help Desk, Member Helpdesk, and MinnesotaCare Operations Call Center.		12/29/2017	Green	Groups in planning: Child Support - started County Relations Resource Center (CRRC) - continued
Human Services (DHS)	DHS SOC Integration	Migrate to the statewide enterprise logging solution.			Gray	Submitted Firewall change ticket for EDC4 connector server to access DHS logger. A new syslog connector will be installed on this server to handle DHS devices in EDC4. Started install of new syslog connector. Install can't be complete until Firewall change and Alias IP change are complete Review open BMC tickets and started categorizing according to what connector server logs need to be sent to so that one list can be sent to the Linux server team in the near future. New syslog required for some of these tickets. Submitted Alias IP ticket for connector server in EDC4 – required for new syslog connector Review METS project with new staff Submitted Firewall change tickets for 2 new servers to have access to DHS logger.
Human Services (DHS)	DHS Workplace migration to Government Community Cloud (GCC)	Work with partners at MN.IT @ Central and DHS to transition on-premise DHS Workplace (SharePoint) content to the Government Community Cloud (GCC), which will be available sometime in late 2016.			Gray	Work in process in conjunction with other GCC work.
Human Services (DHS)	DHS Workplace server migration and software upgrade	Migrate DHS Workplace to new servers and upgrade the software from SharePoint 2010 to SharePoint 2013.	11/7/2016	1/31/2017	Green	Resolving final issues after migration.
Human Services (DHS)	Disability Waiver Optimization Tool	Make changes to align with legislative changes regarding over/underspending of disability home and community-based services waivers to assure as many people receive supports as efficiently possible. Add an additional year of banding for the implementation of the disability waiver rate management system, which requires federal approval.			Gray	Validating with counties before implementing in waiver management system.
Human Services (DHS)	Document Management (EDMS) (E&E)	Document management analysis deals with where and how documents are stored (e.g. citizen verifications, provider documents,etc. that are uploaded to the system, and notices, etc. that are issued by the system). A particular concern is how to relate to documents currently stored in the local agencies.	8/1/2016	9/30/2018	Gray	met with county liaison met with MN.IT Application area working on project charter waiting on sponsor to be announced
Human Services (DHS)	DSD & Aging PolicyQuest Enhancement	Enhance the existing Aging PolicyQuest application.	11/1/2013	4/4/2017	Green	Change Request #2 has been approved by the PMO and is now awaiting approval by the ISDS PMT. Currently, progress is continuing according to this revised schedule.
Human Services (DHS)	Dual Demonstration Medicare-Medicaid Data Integration	Create an integrated dataset of CMS' Medicare data and DHS Medicaid data as part of a demonstration with CMS to align administrative functions for improvements in Medicare- Medicaid beneficiary experience within MSHO.	12/5/2014	3/31/2017	Green	DHS in process of setting up the MQP COBA feed. All change requests have been submitted and MMIS staff completed the update to the translation process. The claims vendor has begun to send daily COBA claims to DHS. MMIS has produced a flat file for the data warehouse. The data warehouse has loaded the data into the warehouse. A problem with merging the claim header to the claim lines was discovered. Claims have been resubmitted and reloaded to warehouse. Analysts have provided warehouse with notes from QA. HRQ staff have finished a complete draft of schema recommendations. Most of the recommendations and schemas have been implemented. Data warehouse staff and data analysts are meeting regularly to finish implementation.
Human Services (DHS)	ELICI (Compliance Tool)	OIG licensing needs a way to capture licensing investigations, compliance and inspection data in the field. This will provide more standardized and immediate information for licensees as well as the ability to post findings on the web. OIG/MN.IT plan to look at other state as well as some internal work that's already been done. This work will be key to having counties using and posting orders.	7/13/2015	3/31/2017	Green	Family Systems Phase 2 Beta testing is scheduled to begin in January. Phase 2 will include case management using the ELMS system, with 32 county licensors reviewing live case data. Phase 3, scheduled to begin in February, will connect case management to the checklist represents the last beta test prior to going live. Childcare Centers CCC will begin small-scale use of the NOR excel mock-up in January. MN-IT Development The development staff continues to work on back-end processes: the largest pieces in process are: Data synchronization and Data encryption.

Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
Human Services (DHS)	Endless OS for Educational Department at MSOP/Rachel server	Enter into a pilot program for an education system that can be loaded onto computers for the clients to learn about the internet without being physically being on the internet.			Gray	Plan to intall on 1/19.
Human Services (DHS)	Enterprise Appeals Project	Implement DHS's Appeals Case Management System to make sure there are timely responses during the appeals process. Create a shared database and electronic content management system that allows for a standardized work flow function. Project began as a CCA project, but is now viewed as an enterprise project.	5/9/2013		Green	Final deliverable outstanding for current contract delivered. Owners and sponsor reviewing that. Note: Sciforma reports filed on project SharePoint site are not accurate with respect to portrayal of issues and risks due to current tool limitations. All information would need to be re-keyed to get it to fully print on report.
Human Services (DHS)	Enterprise Integration VLANs	Document new server topologies, spin up IIBv10 servers, and migrate existing applications to IIB v10.			Green	Overall project health: Green Current Issues: None How to stay green: Continue what we are doing Needs of Management: None Future watch items: None Risks/Issues: None
Human Services (DHS)	Enterprise SFTP	MN.IT @ DHS stood up a SFTP environment 10 - 12 years ago for internal use. Since that time ITS has received 100's of requests from people inside and outside MN.IT. The current environment is lacking in capacity and needs to be re-architected. Upper management has also suggested MN.IT@DHS provide it as a service enterprise wide.			Green	MN.IT @ DHS stood up a SFTP environment 10 - 12 years ago for internal use. Since that time ITS has received 100's of requests from people inside and outside MN.IT. The current environment is lacking in capacity, security, and needs to be re-architected. Upper management has also suggested MN.IT@DHS provide it as a service enterprise wide. Axway completed the upgrade to a new 4 server platform the week of 8/22 (independent of existing legacy Axway system) Testing of new platform continues as well as procurement of storage for Oracle DB. Survey was sent 12/6/16 via email to all DHS Managers and Supervisors (including MNIT). Survey is to be completed by 12/30/16. Awaitinginitial results with summary. Additional configuration for Large Enterprise Clustering (LEC) is dependent on securing additional funding. Axway is awaiting opportunity to present a new proposal for LEC.
Human Services (DHS)	Enterprise video creation and governance (DHS)	Create best practices, guidelines and a governance structure for videos created at DHS, including determining where the videos should be stored.	11/9/2015		Green	Overall project health: Green Current Issues: Loss of BA is hurting progress How to stay green: Continue what we are doing Needs of Management: Submission of follow on equipment order #2 Future watch items: Arrival of video library and highend editing workstations Risks/Issues: Availability of Networking resources
Human Services (DHS)	ESOR Project (P136)	Enrollment Systemof Record activities include the following sub-projects: · ESOR GUIV2 – This is an editable version which will replace the 834ST to load datadirectly into ESOR. This will makeloading data into ESOR smoother. · CoverageSOR – Coverage System of Record – Currently ESOR is transaction basedsystem, so the CSOR will give a snapshot of a household with better timelinesfor all. This will help with reportingand future production of 1095s. Thiswill also help with getting the Out of Order Transactions (OOT) into the systembetter/easier. · SEP GUI –A way to view, change and release the SEP enrollments into ESOR. · PassiveRenewals – Creating enrollments for next year. · MailboxAutomation – Automating the delivery of the 834 EDI files to the Carrier mailboxes,no more manually moving files. · 834 EDIChanges – Some improvements/fixes including incorrect relationship codesand bad characters in address fields. · ESOR GUIMaintenance - Ongoing supportand maintenance to the GUI. · BusinessTransaction Report - The objective of the BTR Enhancement project is to updatethe current BTR to note where transactions fail and help identify where thedata or processing issues occur and identify the points of failure.		11/1/2017	Red	1: Overall health of the project: RED BTR Phase I - there are production issues in generating the 'Advanced BTR' report, thus we had to revert back to the prior version. ** This is not impacting the 1095 process & will be addressed when resources become available. EDI 834 needs to deliver the 'Term' and 'Cancel' functionality at "Member Level" (EDI 834 work has been delayed due to the higher priority of BTR & 1095 efforts). Note: Carriers are interested in completing this effort in Q1 of 2017. 2: Major milestones passed and/or coming: EDI 834: There were (13) errors detected on the CSV file; of these, 7 issues have been Closed. There are (4) issues that remain open and/or re-opened; and 2 additional low priority issues. Technical teams are actively working on the following issues: "CSV report pulling "As of Date" instead of "Maintenance Effective Date" - BA's are currently testing in ATST. "Incorrect Relationship Codes being passed to ESOR" - Tech team in process of determining root cause. "Invalid MNsure Comments Added" - Tech team working on suppressing comments in CSV file. Due to a shift in Business priorities, and resource constraints, we are in the process to re-baseline the Member Term and Member Cancel functionality. Note: There is an existing "work around" for the Term & Cancel process. BTR: BTR Phase II & III - Business Requirements, LOE and a re-baseline schedule has been completed. Project schedule has been shared with PMT members and MNsure Business leadership. 3: Current issues (right now) and risks (potential) in the next couple weeks: Risk: Resource contention/constraints have been, and will continue to be impacted by 1095 efforts. 4: Get to/stay green plan: EDI 834: Need to successfully complete testing of 'Term' & 'Cancel' at Member Level in lower environments & move into production environment in order to move to GREEN and/or sponsors to agree upon a re-baseline schedule. BTR: Validate expected deliverable's, identify resources, and.provide expected release dates for Phase II & III Need approval from PMT to move forward with revised schedule. 5: Needs from leadership: Need to identify resources in order to address the BTR Phase I production issue (at this time, a prior version of the BTR is being generated as a "work-a-round". Note: Carriers are expressing interest for implementing the EDI process and eliminating the need to provide 834ST and/or CSV files.
Human Services (DHS)	Evaluation of Contractor or Grantee Performance	Develop an electronic form that internal staff will complete once the grant is closed. Staff will be required to complete the form within 30 days of the after the contract end date and submit the form to the Contracting, Procurement, and Legal Compliance Division. We need to keep a copy of the form on file.			Gray	Form is with business for testing. No testing activity yet.
Human Services (DHS)	Extract / Transform / Load Tool / Mechanism (E&E)	The capability to extract data from one system, map (transform) the data into a format that can be utilized by another system is currently carried out by a number of different mechanisms. This project introduces a standard enterprise capability to perform these functions.	8/1/2016	9/30/2018	Gray	APD project
Human Services (DHS)	Family Planning Program Changes	Implement changes need to comply with federally required changes to convert the MN Family Planning Program (MFPP) from a Medicaid waiver program to a state plan program.	9/21/2016	3/2/2017	Green	MMIS Recipient testing completed and in production. Verbiage in MMIS Notices are being updated. Non-IT forms/documents are being updated. Finished everything that needed to be completed by 1/1/17, working now only on lower priority follow up admin measures. Project Manager handoff is completed.
Human Services (DHS)	FileNet ICN (Content Navigator) Rollout	Roll out a new Filenet User Interface to the business users to replace software no longer supported by the vendor. Software has been installed as part of first phase of project.		1/24/2017	Green	Team completed moving all non-workflow business areas to ICN. The workflow units still need to be moved to ICN. FIlenet has assigned staff to work on this effort.
Human Services (DHS)	FileNet storage for MSOP documents	Move MSOP documents from shared drives to FileNet and add appropriate workflow when needed.			Gray	Ben has 3 sections of the project to complete, test, and implement. DOC, Compliance, Finance. Maintenance only: HIMS. There have been some issues with VPN access, which is being investigated.

Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
Human Services (DHS)	Forensics Dietary Software Link to Avatar	Link the Avatar system to the SureQuest Three Squares Dietary software system so that daily dietary cards can automatically print.	1/4/2016		Yellow	Business requirements are in the process of being completed and will be reviewed by the business in the near future. The current vendor, SureQuest is unwilling to consider hosting future applications/data on State of MN environments or to engage in any technical discussions that would allow us to resolve these risks - their availability and cooperation is very low.
Human Services (DHS)	Forensics Hematology Analyzer	Install a Hematology Analyzer with remote diagnosis and remote updates.			Gray	Initial discussions with application support and desktop support are taking place. Security Lifecycle Management process has been started.
Human Services (DHS)	FTI	This project originated as a result information received from the IRS regarding federal tax information (FTI). A user of the METS system must not have an indication that tax information was or was not received from the Fed Hub for a client without required safeguards being in place. This project will implement changes to METS to reflect the IRS requirements. This may include but not be limited to addressing the application process, renewal process, PDM process and existing functionality. Implementation of the PDM process is dependent on the work of this project.	9/9/2016		Green	FTI is in the Discovery Phase. Analysis of options for system modification to meet the FTI safeguards will be necessary to determine the approach. Priority of working on this project and moving it out of discovery phase (actual design and development) is being determined by METS PMT.
Human Services (DHS)	GA/GRH Web-Based Eligibility Review Tool Development & Health Care Eligibility Review Tool Enhanceme	The MN Legislature has mandated that an audit of GA/GRH Program eligibility decisions be conducted by MNDHS starting in SFY2015 & it is my team that has been charged with taking on this responsibility. In order to conduct these reviews we need MNIT involvement (a BA & a project manager) up front to help develop the GA/GRH Programs web-based eligibility review tool that will be used for this audit. We have a similar web-based eligibility review that was recently developed for the Health Care Programs Eligibility Review that my team conducts that also needs additional income calculator tools built into it for non-MAGI eligibility determination case reviews. Since the structure of that tool will serve as the basis of the structure of the GA/GRH tool it makes sense to combine these two efforts into one project.	9/1/2016	2/28/2017	Green	MNIT is working with business to collect requirements. Design database and front layer at the same time.
Human Services (DHS)	General Ledger	DCT needs to replace its general ledger (GL) system. The purpose of this project is to identify, acquire and implement the replacement system. The replacement system must interface with Avatar and SWIFT. It must have strong reporting capabilities, and integrate with the Data Warehouse.			Gray	Project Phase: INITIATION DCT needs to replace its general ledger (GL) system. The purpose of this project is to identify, acquire and implement the replacement system. The replacement system must interface with Avatar and SWIFT. It must have strong reporting capabilities, and integrate with the Data Warehouse. The GL project Charter was submitted to the PMO Tracker on 12/15/16 for PMO/PMT review/approval. The statements in the original Netsmart Requirements documentation have been modified to questions. It will be used to support the requirements gathering process. The start of requirements gathering sessions with subject matter experts will be mid-January. Between now and then the business is holding preliminary discussions about GL-related issues and features. Leadership Requests We are waiting for a decision on the procurement strategy.
Human Services (DHS)	GRH Reform	This project adds changes to MAXIS and MMIS in order to implement GRH Reform changes, which are parts of the Housing and Supportive Services for People with Disabilities proposal included in the Governor's January 27, 2015 budget recommendations. The GRH Reform changes will help meet Olmstead goals, and passed the legislature with aggressive effective dates based on system estimates. The key provisions of the proposal depend on MN.IT services to implement.	4/1/2015	12/31/2016	Green	Project is green. Service Rates: One MMIS task remains incomplete, which is for the EVS portion of MMIS. It is being delayed by DACA and will go in by the end of this month. The BA will be able to test this at that time and will not effect our overall timeline, just this portion's timeline. . BAs are working to finish their functional reviews as items come to ATST and QA has begun testing. The MMIS portion is about two weeks behind, which is not significant enough to change the stoplights. MAXIS developers are working on approved changes and some are running slightly ahead of schedule. Claims: Most development is now ready for DEV. This is a month behind the original schedule. Team believes we can make up some time in testing, but this will likely be one to two weeks late. This does not change the stoplights. Spoke with sponsor about this and she understands we are at risk of a little timeline slippage.
Human Services (DHS)	HCBS Provider Attestation/ Survey Form	Develop a mechanism to collect a survey from 4,500 designated HCBS providers and supporting documents of compliance with new requirements. This survey is a required validation activity identified within the Minnesota Statewide HCBS transition plan with the federal government.			Gray	Development has begun. Completed instruction page and provider info fields. Started residential section fields and the submit section. Nothing ready for layout review as of yet.
Human Services (DHS)	HIPAA CORE Update Requirements	CORE is a CMS mandate to follow CORE Operating Rules for Eligibility Inquiry/Response and Claims Status Transactions. Will require extensive updates to EVS systems components (MMIS Programs, X12, MNITS, IVR, possibly Operations) and Real Time transaction capability for Claims Status (276/277).	9/28/2012	1/31/2017	Green	We extended the date for providers to transition to the new CORE2 URL from 12/31/16 to 1/13/17 due to connectivity issues we were experiencing. Ops found that recent issues were due to a particular set of error messages building in the WESB internals, and not due to increased CORE2 activity. All remaining providers have been contacted and have scheduled their move to Production for next week.
Human Services (DHS)	HIPAA Subrogation 3.0	Implement HIPAA requirement related to the Medicaid pharmacy subrogation transaction (3.0). DHS is to electronically recoup funds for reimbursement of pharmacy services from a third party payer which was paid by Medicaid.			Green	Continue working with Medimpact to work through NCPDP electronic file issues. Began laying out the process for testing the automated outbound NCPDP file generation process. The current business sponsor is leaving MN DHS and an acting sponsor has been assigned.
Human Services (DHS)	Housing Access Services Expansion	Housing Access Services is a modification of an existing set of services to cap the amount of money available for transition planning services before a person is tranferred.	2/2/2016	11/10/2016	Green	12/30/16 Continue working on Closing Documents. 1/9/17 Closing Out Project.
Human Services (DHS)	HPE Provider Error Notice	This project request is to create a Liquid Office Form for the Hospital Presumptive Eligibility (HPE) Provider Error Notice that would automatically submit to MNsure FileNet for storage and retrieval. The agency is required to provide corrective action for hospital presumptive eligibilty errors per Federal Regulation 42 CFR §435. Creation of this Liquid Office Form and automating this process would help the agency to streamline and manage this process in a timely and efficient manner. This request also includes the need to create a new document type in MNsure FileNet, new indexing fields and a new work queue for managing the HPE Provider Error Notice process.	8/1/2016		Green	MNIT met with business to make sure they're in alignment with the form functions. Added a step to allow the end user (who are internal staff only) to get a completed PDF for printing after they submit. The form and process are out for testing now.

Statewide IT Project Portfolio

Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
Human Services (DHS)	IAM DHS Systems Consolidation	This effort is to replace the current outdated Identity Access Management (IAM) system and work processes with a client-focused solution to meet business needs with greater efficiency and quality. Currently, DHS is using Oracle Identity Management Suite, Version 7. This software as well as the infrastructure is deemed to be at end of life. This project will implement the required enhancements to the base MN.IT-managed Oracle system and successfully integrate the DHS Share Master Index, Parent Aware, Child Support Employers, Child Support Participant, M EC2 (child care provider), Electronic Documentation, Web Based Report System (Reports), and Apply Minnesota. These applications perform distinct activities related to healthcare and social services available for the citizens of Minnesota. The State of Minnesota DHS IAM solution would leverage Oracle Fusion Middleware Suite's Oracle Identity Governance Stack . The IAM solution will provide user authentication, self-service, role and access management, account provisioning, coarse-grained authorization, repository, web access management, web and federated single sign-on functionality. The solution will: • Efficiently comply with state and federal regulatory requirements, secure critical applications and sensitive data; • Manage the user identity life-cycle across enterprise resources and applications; • Enable developers to seamlessly implement security to applications using the Oracle Identity Management Suite utilizing service-oriented architecture principles that are expected to reduce development and implementation time and increase business efficiency; • Automate user account provisioning to increase accuracy, reduce help desk calls, and optimize compliance audit and reporting business requirements; and • Increase the effectiveness of user administration through software enhancement and policy and process reengineering to improve security controls.	7/1/2015	7/3/2017	Red	Application onboarding work is in progress for: · MEC2 PRO - target go live 1/21/17, testing is on-going · MN-ITS - target go live 5/14/17. This was changed from 3/16/17 after adjustments were made to the applications included in this wave of work · METS/MNsure - target go live 2/19/17, testing is on-going
Human Services (DHS)	IBM Datacap Business Rollout	DHS currently owns 'FileNet Capture' as the product used within the DHS EDMS (Enterprise Document Management System) for getting document images captured and moved into FileNet. IBM is phasing out support of this product in favor of DataCap, which offered greatly enhanced features. We have purchased licensing for the Datacap product., and wish to begin the work of rolling it out as a part of our EDMS product suite.		6/1/2017	Green	Software has been installed to all environments. Working on the database lookup for FOD (Finance Office Division) w/log sheets
Human Services (DHS)	ICD-10 Phase 2: APR-DRG/Inpatient Hospital Rate Methodology	Implementation of new pricing logic for fee-for-service inpatient hospital claims.	11/1/2011	3/31/2017	Green	Phase 1: COMPLETED. Pricing logic changes in MMIS for Critical Access Hospital (CAH) was deployed to production on 6/24/2016. Project manager changed scope to yellow as of 10/28 as additional post-production changes in critical access (CAH) have been requested so that CAH is aligned with PPS. Phase 2: In progress Pricing logic changes in MMIS for Prospective Payment System (PPS) hospitals, PS Rehab hospitals, PPS CAH Rehab hospitals Deployment date for pricing logic is Jan 9, 2017 to appear on Jan 24 warrant. We have a natural cushion of Jan 10-23 to work on any errors that may arise. Test Team has completed their testing and prepared the Test Closure Document. ODI will continue their regression testing. Software moves occurring night of 1/6. Planning for claim reprocessing will begin with ODI week of Jan 16-20.
Human Services (DHS)	Identity Manager Self Service Password Portal (MIM)	Implement Microsoft Identity Manager for password management/reset portal and AD group management.			Green	Implement Microsoft Identity Manager (MIM) for password management/reset portal and AD group management. To Increase security for user accounts, and provide privileged Identity Management controls. Manages administrative access by providing temporary, task-based access to sensitive resources. Allowing support staff to give users only as much permission as necessary, which lowers the chances of a cyber attacker gaining full administrative access. Privileged Identity Management extracts and isolates administrative accounts from existing Active Directory forests. · Scope of work o Internal only o Desktops and Laptops · Project Team: o Server/Application Install - Peter Hollerich, Gene Olson, Steve Martineau o Security - Kelly Byrd o Workstation (client) - Spencer Meyers o Service Desk - Dan Schiltz o System Security Access Management (SSAM) - Alanna Frendt o Desktop Support - John Hartig · 25 Challenge questions completed · Email communication with details and requirements for security questions sent out (12/27) to DHS Directors soliciting feedback and buy-in.
Human Services (DHS)	IEI - Continuous Delivery Pipeline (E&E)	The project (Continuous Delivery Pipeline [CDP]) will standardized tools and processes enhancing MNIT DHS source code control (Rational Team Concert [RTC], virtual desktop standardization), system automation tools (Urban Code Release [UCR], deployment/test automation, and virtual builds) across virtual development and quality assurance (QA) teams. This project will include creation and deployment of administrative processes to support automation and tool access. Project Objectives Objective 1: Enhance the enterprise development environments to support transparency, increased quality, and continuous delivery of MNIT DHS related business artifacts. Objective 2: Provide Quality Assurance (QA) Automation and development teams' knowledge transfer on newly implemented tools and processes. Ensure all tool users (e.g., BA's, QA's) have received proper training for defect tracking. Objective 4: Establish System Development Life Cycle (SDLC) tools and support service allowing for quick and continuous changes on all MNIT DSH environments across application areas and methodologies (i.e., agile, iterative, waterfall). Objective 5: Create and monitor good quality practices of continual life cycle management (change and release management methods that will enhance the efficacy of MNIT DHS services. Objective 6: Enhance virtual desktop management standardization and deployment platforms. Objective 7: Establish cloud computing environment within lower environments (development, testing and training).			Green	Project is in planning and design phases. Project charter waiting PMT approval. Project schedules being confirmed (App teams, QA, Dev) RTC Configurations being gathered and reviewed. RTC Training documentation being created. Resource alignments being conducted. RTC Training scheduled ISDS (SMRT)

Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
Human Services (DHS)	Implement support of physical security servers and clients to MN.IT and add firewalls to physical se	Move support for Physical Security Servers to MN.IT server team Replace existing Physical Security server with 2012R2 Add firewall to Golden Rule and Brainerd locations so that video can be streamed to Central Office			Green	Application and servers have been upgraded. Connection to Golden Rule has been established. Network route issues were resolved on 12/9/2016. Working with vendors to schedule Brainerd work and change IP the week of 1/23/2017.
Human Services (DHS)	Infrastructure Environments Interfaces (IEI) Current Environment Enhancements (E&E)	Stand up 2 instances of Cúram, determining any relationship between them, and ensuring that each instance has the environments it needs (Development, Testing, Training, Production, etc.).			Green	Project is in planning and design phases. Project charter waiting PMT approval. Project Plan in PMO review. Project schedules being confirmed. Requirements being gathered and reviewed. Technical design documentation being updated/created. Security planning being conducted. Hardware procurement in progress. Resources being reviewed/planned.
Human Services (DHS)	Infrastructure Improvements (P022)	TheInfrastructure Improvements Project is to enhance the DHS/MNsure systems infrastructure to better support METS applications as part of daily operations. DHS, MNsureand MN.IT have identified areas where sufficient infrastructure is lacking and improvements will be made. A new test environment deemed "METS-STST2", was identified as a high priority improvement that will have an immediate impact on the ability to introduce additional software enhancements which may be tested separately but concurrently with testing inthe METS-STST environment. Included in Infrastructure Improvements is the implementation of a fully tested Disaster Recovery plan to ensue timely system recovery from a disaster.	6/1/2015	12/31/2017	Yellow	OVERALL HEALTH: Yellow - due to METS Disaster Recovery Phase 1 schedule. MILESTONES: 1. STST2 Build completed 8/24. 2. Data Dependency Cleanup: Now active. Cleanup and testing in STST1 beginning week of Jan. 9 2017, followed by Production cleanup after end of Open Enrollment. 3. SIBus Configuration Update: Inactive. Additional systems analysis is needed before this update will be considered for implementation. 4. METS Disaster Recovery (DR) Plan: Project underway that will support CMS Disaster Recovery and MN.IT Contingency plan requirements. Have received from CMS a provisional extension to 5/31/2017 to develop and test the plan. However, Phase 1 - Demonstrate system survivability - still needs to be completed by 1/31/17, which is putting project into Yellow status. ISSUES: None. RISKS: 1. Non-cleanup of Data Dependency Records prior to Open Enrollment will affect the performance of the Curam application. 2 Even with CMS extension to 5/31/2017 to develop and test Disaster Recovery (DR) plan, project schedule is still aggressive. Working with DR vendor to assist in creating the DR Plan, and provide the required DR capability. GET GREEN: Meet 1/31/17 Phase 1 date for Disaster Recovery Plan. NEEDS FROM LEADERSHIP: Support by MN.IT Central and MN.IT @ DHS Leadership for allocation of staff time to work on the METS DR Plan.
Human Services (DHS)	Installation of AgileApps	Installation of the AgileApps COTS product in a Test and Production environment.			Gray	Test environment is installed and working. Currently transferring all of the applications we have built in the cloud to this on premise Test environment. The Production environment installation started in mid-December. Completed steps 2 & 3 of the Security Lifecycle Management (SLM) process. Waiting for a response from Software AG on a few questions for Step 4, then will complete that. Expect the security team will run their web testing tool against the application once AgileApps is functioning in production, and after Step 4 of the SLM is completed. The current plan for OIG projects is below, but the order may change based on further discussions. MinnesotaCare Fraud Investigations; this will be ready to go relatively quickly after prod environment is ready ChildCare Fraud Investigations SIRS PIN
Human Services (DHS)	Intermediate Care Facility (ICF) Rate Setting	Modify systems to ensure that provider rates for Intermediate Care Facility for Persons with Developmental Disabilities (ICF/DD) are adjusted as defined in state law. Establish functionality within the Provider Portal to allow providers to submit cost reports to the portal which state staff can then access and utilize for policy and oversight activities.		1/22/2019	Red	Change request is currently in process thru PMO approval. Schedule indicator will change from red to green once approval is given. Change request approved by executive sponsor. This change request moves the current date to 1/22/19. Build time is now fully accounted for. Should any of these applications receive a No Go review assessment, the application build process would shorten and reduce both time and cost. Each application is schedule to be built in its order of importance, as determined by the Business.
Human Services (DHS)	IRIS implementation	Complete and Implement an application picked up from contractor that did not meet security or ADA requirements. Final programming needed to comply with security issues. Two major data sets also need to be loaded for investigations and restricted patients. Project formerly known as FRAUDExchange and Financial Abuse Tracking System (FACTS).	11/1/2012	7/11/2017	Yellow	Project is yellow due to scope, issues and schedule. A change request has been created and is in the approval process. Once it is approved by all parties, project will be moved to green. Meanwhile, project work continues. Development for items in phase one of the revised schedule and scope are nearly complete. The QA test plan has been drafted and is ready for routing to the team. The QA environment has been stood up and is ready for testing.
Human Services (DHS)	Juvenile Court - Electronic FIling Required	New Juvenile Court Rules *require* e-filing as of 7/1/2015 in pilot counties and 7/1/2016 for all MN counties. Since juvenile court proceedings are available to the public, this will require modifications to social worker reports to court, in order to separate the confidential data from the publicly available data.		5/31/2017	Green	Expect work to be delivered in the SSIS 17.2 release.
Human Services (DHS)	Licensing: Phase 1: Home and Community Based Services (E&E)	The objective of this project will address the needs of providers licensed under Chapter 245D to provide home and community based services, including community residential settings, day services facilities, and residential services facilities which includes more than 5,000 licensed programs. The majority of the functionality necessary for phases 1&2 will be completed as part of phase 1. The portion of Licensing that will be incorporated in Phase 1 is home and community based services. The remaining licensing functions will be incorporated as part of Phase 2. This project was planned using a phased approach, however, we anticipate overlap between the phases throughout the life of the project.	11/1/2016	9/29/2017	Green	IAPDU - 1 ISDS Licensing Project Obtained PMO Gate Approval for Project Charter Awaiting PMT Gate Approval for Project Charter Need to confirm if temporary BA resource is allocated to the project permanently Need to confirm if Developer resources allocated to the project Preparing for Project Kick-off, targeting mid-January Finalize high level milestones for the ISDS Licensing Project with Program Management, Business and Technical Architects, and Curam Expert

Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
Human Services (DHS)	Licensing Federal Background Studies Grant - NETStudy 2.0	Implement new software purchased via a grant. The software will enable the Office of Inspector General to meet the goals of the grant, including: - Collect scanned fingerprints on all subjects of background studies, including developing the capacity to collect fingerprints statewide and transmit the images electronically for processing. - Use fingerprints to match subjects with state criminal records via the state Bureau of Criminal Apprehension (BCA). This will replace current system which performs matching of subjects using name and date of birth. - Design and automate a process by which the department is notified by the Minnesota Court Information System when a previous subject of a background study has new criminal information added to court record. - Expand current background studies to include a check against Minnesota's predatory offender registry. - Expand the number of subjects for whom a record check through the Federal Bureau of Investigation (FBI) is conducted to identify records that may exist in other states. Note: this expansion is initially limited to personal care assistants only but is planned to be expanded to all provider types. - Include automated checks of OIG exclusion list, professional licensing and disciplinary boards, other states' nurse aide registries.	12/3/2012		Yellow	The project remains in yellow status as Business has not approved the release schedule we proposed last fall, outlining how we plan to complete Phase 2 work in 2017-2018. Another ongoing issue is that our work is dependent on the work of their contracted developer, which makes it difficult to control any schedule.
Human Services (DHS)	MAARC Liquid Office Enhancements	Update the existing Liquid Office form used by mandated reporters to report the alleged maltreatment of vulnerable adults to the state common entry point, the Minnesota Adult Abuse Reporting Center (MAARC).	5/5/2016	2/27/2017	Green	The second set of Liquid Office webform enhancements were deployed on November 7th. The remaining six Liquid Office enhancements require changes to SSIS, MDH and DHS Licensing systems. The benefit of moving forward with these six enhancements was discussed on Dec. 14. Of the six enhancements, one was identified as a must-have.. The impact of implementing this enhancement in Liquid Office versus waiting for the 2017 introduction of new form tools must now be evaluated..
Human Services (DHS)	Master Person Index Clearing (E&E)	This includes: 1) uniquely identifying people; 2) identifying the data that is core for master data (master data is the information that is used to identify a person - name, SSN, etc.); and 3) creating and enforcing standards, controls and governance processes.	8/1/2016	9/30/2018	Green	The Master Person Index Clearing (MPIC) project will: • Define and coordinate the use of the master person index across DHS systems • Ensure that systems use and access the person master index in a consistent manner MPIC is currently in the Initiate Phase with a focus on discovery. Working with a group comprised of Business and IT, immediate goals include: • Current state analysis • Scope identification and • Charter development
Human Services (DHS)	MAXIS to METS Migration (P119)	This project will refer approximately 300,000 MAGI Medicaid-eligible individuals currently enrolled in the State's legacy eligibility system (MAXIS) to enroll through METS so they can have a full"MAGI" determination.		10/31/2017	Green	OVERALL STATUS: GREEN SCOPE: GREEN - Fine-tuning tools/process to optimize efficiencies continues. - Defining business processes for HCEO to handle Groups 4 and 5. SCHEDULE: GREEN - Operationally the MN.IT team is executing all steps according to schedule. - MN.IT development underway for Group 5 processing. ISSUES: GREEN Continuing to monitor response rate; accepting low initial but increasing as time goes by METS data warehouse unavailability but working around this RISKS: GREEN Effective risk mitigation in place STAY GREEN PLAN: (*Needs from Leadership) Continue execution with effective management and controls. Continue assessing/making process changes to improve efficiencies and reduce errors.
Human Services (DHS)	MCRE Premiums - Premium Reconciliation (P100)	This project is responsible for reconciling MinnesotaCare premiums for 2014 MMIS legacy Financial Control accounts and 2014/2015/2016 METS Financial Module accounts. The project includes identifying and compiling data tables in the data warehouse, identifying and compiling analytic reports used to reconcile, and drafting and implementing a reconciliation plan for each year of reconciliation and system of billing. This project will implement notifying consumers of the reconciliation results and send billing to those that owe a premium.		7/31/2017	Yellow	Overall health of the project: Yellow. Major milestones passed and/or coming: No updates. Current issues (right now) and risks (potential) in the next couple weeks: Cannot baseline the project schedule because resources have limited time available to work on project deliverables. Due to resource constraints, missed 2104 METS-MMIS-FM Reconciliation due date and if theycontinue will not meet the final reconciliation date in July 2017. Get to/stay green plan: Meeting with sponsor to determine priority of this work and expectations from executive leadership for completion of this work. Needs from leadership: Communicate expectations for completion of this work.
Human Services (DHS)	MCRE Premiums Phase 3 (P133)	The MinnesotaCare Premiums Project is tasked in 2017 with: Developing and implementing changes and refinements in existing MCRE billing and payment tracking functionality as requested by business, or identified by technical staff to eliminate manual workarounds. Resolving MMIS-specific production defects related to MCRE billing and payment tracking as they are identified and assigned to the project team. Change requests and production defects will be prioritized by the project team, and scheduled for development using a phased approach.		12/29/2017	Green	Overall Health of Project: Green Major milestones passed and/or coming: * In the last week of December, created 1,578 invoices for January 2017 through the manual special billing process. This manual process was run three times in December 2016 and it created over 11,000 invoices for January 2017. * Continued to complete MMIS clean-up on errant data/statuses found on cases/recipients impacted by renewal functionality/interface issues. This work will continue throughout January. Current issues/future risks: * Team working on the plan/schedule for the next phase of work; however this work will not be completed until late January 2017 to accommodate coordination of current workarounds and clean-up needed in January. Team will be identifying change requests that will be needed to avoid significant workarounds during next year's renewal. Get to or stay green plan: Team continues to prioritize the defect and clean-up work weekly. Needs from leadership: none
Human Services (DHS)	MCSO Mobile Solution	Make the current Minnesota Child Support Online (MCSO) website/application compatible with mobile browsers to increase the accessibility of payment and case information.			Gray	MNIT has been developing a mobile responsive prototype of certain MCSO pages. They are being reviewed and tweaked by meeting with business representatives. MCSO developers will begin to start updating pages on various sections of the website to be mobile responsive.
Human Services (DHS)	Meeting Room Manager Upgrade	The purpose of this project is to mitigate the costs to the business posed by (1) the inability of the current system to cancel or delete a room reservation from within Outlook, and improve customer satisfaction (2) by using a version of MRM that does not suffer from random drops. The project objective is to: · Implement the most current version of the MRM software and the MRM Outlook Add-in at DHS/MNsure in an orderly fashion with a minimum disruption to the business.			Gray	Working with project team to plan for delivery of execution phase by 3/15/17.

Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
Human Services (DHS)	METS/MMIS Interface (P017)	This project is tasked with resolving defects related to how eligibility data for MA and MinnesotaCare is interfaced, through the integration layer, from METS to MMIS for coverage, and for MinnesotaCare premium billing. Note: This project is being merged into the METS/MMIS Interface Redesign Project. Once fully merged, which is expected by mid-January, this project will close.			Yellow	Overall health of the project: Yellow - due to delay in development of copay defect fix. Major milestones passed and/or coming: * Expect to fully merge this project in with the METS/MMIS Interface Redesign project within the next several weeks. This project will close upon completion of the merge. * Expect to compete clean-up next week of cases with an active eligibility span that has an end date. * Expect to operationalize sending a premium message with all manual interface pushes to MMIS next week. * Expect to complete testing of a fix that will ensure the MinnesotaCare premium message is sent as expected. Current issues (right now) and risks (potential) in the next couple weeks: Issue: Development of co-pay batch functionality fix is behind schedule and is pushing out testing/deploy timeline. No estimate on when development will be ready for testing. Note: The co-pay online functionality is in testing now. Get to/stay green plan Issue: Development of co-pay batch fixes. Resource manager contacted for developer resource. Will be re-scheduling this work with the Redesign project. Needs from leadership: none.
Human Services (DHS)	METS to MMIS Interface Redesign	The overarching goals of the project are to improve performance of the METS to MMIS Interface to meet the business needs to efficiently perform operational processes and provide required services to MA and MCRE participants. The work included in the project will also review and ensure data integrity and reliability.			Green	Overall health of the project: GREEN - Project initiation in process, overall project and scope definition in process with the project team. Business sponsors and SME's allocated week of 1/3. Project kickoff scheduled for 1/11. Infrastructure, Web Services Cluster implementation, project phase in process on track for spring 2017 release, Major milestones passed and/or coming: Project kickoff scheduled for 1/11. Project scope, priorities, and work tasks in process of being defined and finalized with the project team. Current issues (right now) and risks (potential) in the next couple weeks: N/A Get to/stay green plan: N/A Needs from leadership: N/A
Human Services (DHS)	MFIP Housing Grant Appeal Conformity	Currently the MFIP Housing Assistance Grant is administered to all MFIP households with the exception of child-only cases and households that receive a HUD subsidy and do not meet an exception criteria. A recent appeals decision changed what we consider a child-only case resulting in thousands of MFIP cases that used to be considered a child-only case no longer meeting the definition of a child-only. This change affects these cases by allowing each case to be eligible for the Housing Assistance Grant. MAXIS changes need to occur to allow for the recognition that these new cases be eligible for the Housing Assistance Grant.	11/16/2016	1/31/2017	Green	MFIP housing grant conformity code was tested and resulted in errors to be corrected. RCA portion of the project is on hold for a QA resource.
Human Services (DHS)	Migrate Web Sites to VM NEW Platform for Performance updates	Migrate 40-60 existing websites to new VM platform.			Green	Of the 55 intranet sites that had been hosted on this particular server, just a few remain; a few without owners are being turned off. There is a Teradata error associated with the PIN staging application that is proving difficult to troubleshoot/resolve. No resolution ETA yet.
Human Services (DHS)	Minnesota Child Support Online (MCSO): Payment Based Projects	The Child Support Division (CSD) of the Minnesota Department of Human Services (DHS) operates the Minnesota Child Support Online (MCSO) system which provides access to child support case information to case participants. The MCSO system also provides the ability for employers of case participants to submit payment information to the Child Support Payment Center (CSPC) for all employees that are subject to child support income withholding. The ePayment phase of the MCSO Payment Based project will extend the payment submission capability to allow Non-Custodial Parents (NCPs) to submit child support payments via the internet. This will result in a reduction of the number of paper payments sent to the CSPC and ultimately a cost reduction in bank fees and processing costs for these paper payments. This project will make improvements to how payments are submitted to the Child Support Payment Center. It is being executed in a phased approach: File Upload (Completed June, 2012) – Provide the ability for employer's to make a sinlge payment for all employees subject to income withholding and upload a file separating payment amounts for each of the employees. Participant Payment Recommendations (In Progress) – Provide recommendations on what changes to make to MCSO and PRISM to allow participants to make Child Support payments that are not subject to Income Withholding. The recommendations are being provided in the following groups: Participant ePayments – Develop the ability for participants to make payments through MCSO using their bank accounts (ACH processing) (in progress) . Automated Recurring Withdrawls – Provide the ability for participants to schedule automatically recurring payments (recommend to be re-evaluated after Participant ePayment functionality is complete) . Credit/Debit Card payments – Develop the ability to allow participants to make payments through MCSO using a debit/credit card (recommended to be placed on hold) . County Payments (On Hold) – Develop the ability for County IV-D offices to submit payments they receive without having to courier payments to the CSPC (recommended to be placed on hold). Third Party Payors (Recommendation Pending) – Develop the ability to allow payroll processors to submit income withholding payments on behalf of the employers they are under contract with, without having to log in using the employer's credentials (recommendation pending).	3/2/2015	2/1/2017	Yellow	Project is currently in the Close Out Phase/Warranty Period to complete on 02/01/17 Over the past week, unforeseen requirements have been identified. Due to these unforeseen requirements the project has moved into yellow. These requirements are currently under review and may be addressed within this project or moved to a maintenance request. Currently the project team is initiating requirements gathering and determination of level of effort for the additional tasks.
Human Services (DHS)	MMIS to ESB connections	This project will develop a catalog of broadly-useful standard services related to MMIS that other systems can access, reducing the number of custom programming requests coming into MMIS, thereby improving MN.IT response times to business needs.			Gray	Status: Green Goal:Publish some generic data from MMIS to the Enterprise Service Bus. Needs from Mgmt: None
Human Services (DHS)	MMIS Transformation Certification	Under sections 1903(a)(3)(A)(i) and 1903(a)(3)(B) of the Social Security Act, the Centers for Medicare & Medicaid Services (CMS) has issued new standards and conditions that must be met by the states in order for Medicaid technology investments (including traditional claims processing systems, as well as eligibility systems) to be eligible for the enhanced match funding through a CMS certification process.	8/8/2016	6/14/2024	Gray	Week of 1/2/2017: Currently in negotiations with IV&V selected vendor. New PM has been identified and will be getting on boarded into the project.

Statewide IT Project Portfolio

Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
Human Services (DHS)	MN.IT@DHS Sciforma Implementation	Implement the Sciforma application for use by MN.IT Services @ DHS staff	12/1/2014		Green	MN.IT@DHS project managers have been instructed to manage their project statuses, scheduled/WBS, and issues, risks, change orders in Sciforma. Sciforma Project team working with the NextGen team to identify/develop communication plan for MNIT@DHS staff for upgrades and enhancements. A METS project, Unique Person ID has been identified as the project to pilot resources management. Pilot underway Sept. 19, 2016. Training pilot resources Sept. 30th. Performed UAT for 7.0j Sciforma upgrade, new version deployed 9/29/2016 successfully.
Human Services (DHS)	MnCHOICES Assessment 1.0	implement the Minnesota CHOICES (MnCHOICES) - comprehensive assessment. When completed, this assessment will be required for all persons who need or request to be assess for long term care services.	9/1/2010	12/31/2018	Green	The project is on schedule to deploy the 17.1 Release code on February 24. Code freeze was on December 30th. The focus of this release was on fixing data loss issues. The release includes 50 fixes, 30 of which address the data loss issues. The team is now preparing for QA regression testing and user pilot. In addition the developers have begun on PR's identified as part of the next 17.2 Release .
Human Services (DHS)	MnCHOICES Assessment 2.0	Rewrite of original MnCHOICES application using new technologies.			Gray	This is my first MnCHOICES 2.0 update after filling in for the previous project manager and starting on the project on 12/20. Significant work done has been done in defining requirements for 2.0, and there is a knowledge base available from MnCHOICES 1.0. Much of my preliminary work has been to review background documentation and to meet with key stakeholders. It is a priority is to establish an agreed upon project charter to establish a common understanding of the objectives of the project, project roles and responsibilities, as well as a high-level budget and timeline to serve as a guiding document for the remainder of the project.
Human Services (DHS)	MnCHOICES Support Plan	Add support plan functionality to the base MnCHOICES assessment all persons seeking access to Minnesota's long-term service and supports.	10/21/2016	12/31/2018	Green	The status of the scope & schedule remains green as development & testing continues for the MnCHOICES Support Plan.However, meetings are taking place next week to discuss timing of MnCHOICES 1.0 release and the Support Plan release - currently scheduled on the same day. Many defects are backlogged from functional testing. E2E has not started, and start date of 1/9/17 may need to move out due to the unstable environment (the need to push defect fixes to production, and we don't have branching capability QA and MTZ-training environment). BA's, business team and Developers are doing a great job of identifying, prioritizing and fixing defects. Next week we will re-examine the go live date with the business and QA teams.
Human Services (DHS)	MNsure/DHS Call Center Upgrades	To upgrade the desktop agent and Interactive Voice Response platform for all DHS call centers. To add the quality assurance and workforce management software Calabrio to each of the DHS call centers that request it.		4/12/2017	Green	This status report is only for the Calabrio portion of the project. For other status reports, see the DHS Contact Centers Upgrade Sciforma project. Appeals and Child Support have been implemented with Calabrio QM. Next we will implement Member and Provider Services. If FADT approves moving forward with the second appeals group on January 20, that will be added to the project. Training will be scheduled soon.
Human Services (DHS)	Move development work from physical to virtual environment	The objective is to move development work across DHS from a physical to virtual environment. This entails meeting with developers, determining their development needs and working with ITS to design virtual desktops. Once the development work has been migrated, remove the local administrative rights from the users.			Green	The objective is to move development work across DHS from a physical to virtual environment. This entails meeting with developers, determining their development needs and working with ITS to design virtual desktops. Once the development work has been migrated, remove the local administrative rights from the users. · Workingwith Kyle Weispfenning (VDI team) - Rashad Ferdous is the architect on a separate enterprise projectto standardize the tools developers are using. They are looking at Javadevelopers first and are working with Marylyn Nielsen and Quoc Pham.
Human Services (DHS)	Move Matrix Replacement	Business need: MSD, Desktop, IT HelpDesk, Network, and Telecom requires a more efficient and effective way to request and receive all required information from divisions that are requesting to move a person and associated equipment, and install equipment for a new staff person. Business objectives: 1. To replace the current move matrix (Word doc) with a more robust process (drop down menus, required fields, autopopulated fields, etc.) 2. The new process/form must be "user friendly" for the business units. 3. Document the new process and procedure for IT and for the business.	4/4/2016		Green	Telecom, Desktop, Service Desk, andNetwork require a more efficient and effective way to request and receive allrequired information from divisions that are requesting to move a person andassociated equipment, and install equipment for a new staff person. · Initialdesign and development of new AgileApps Move Matrix application is completed. Development has completed acceptance testing andis currently working on items in Change Log. QA is engaged and is expected to begin testing soon.
Human Services (DHS)	Move to State's new Government Community Cloud	The State of Minnesota will be moving to a new (different) cloud for Exchange, Lync, SharePoint, etc. The Government Community Cloud (GCC) project is being managed by MN.IT Central and John Hartig is the Technical Liaison representing DHS and MNsure for this project. The goal is to develop, plan and execute the transition from the Office 365 Dedicated to Multi-tenant Government Community Cloud (GCC). In particular, the project will provision up to 48,000 identities that represent individual users in the new Office 365 Windows Azure Active Directory. This project impacts agencies' identity, email, and Skype for Business (Lync), SharePoint and affects end-user experience with new changes to the authentication process and messaging user interface.			Green	The goal is to develop, plan and execute the transition from the Office 365Dedicated to Multi-tenant Government Community Cloud (GCC). In particular, theproject will provision up to 48,000 identities that represent individual usersin the new Office 365 Windows Azure Active Directory. This project impactsagencies' identity, email, and Skype for Business (Lync), SharePoint and affects end-user experience with new changes to the authentication process andmessaging user interface. · Weekly standup conference calls with John Hartig as the Technical Liaison – We are coordinating Agency (DHS & MNsure) tasks to be completed as requested. · For email migration, John Hartig provided 2 names (Pam Kalvig and Sue Hawman) and 2 test accounts · EmailAgency Test Accounts (ATA) were migrated 12/6. · Pamand Sue experienced login issues with ATA post migration however they areworking with Central to resolve the issues. Dan Schiltz has worked with EricMcKnight to resolve issues with remaining accounts. · Changeto registry Key requirements was sent out to agencies on 12/30. Hartig has sentto Chris K. · Anext task is to identify Agency 3rd party apps that SEND mail viaSMTP and applications that access calendars or mailboxes and RECEIVE mail.These apps need to be tested prior to email migration. · 1stlist of DHS 3rd party apps was sent to Paul Cavallo (replacing JenelFarrell) on 12/28. · Receivedcommunication that all conference rooms in Global Address List (GAL) will berenamed.Continue working with Gene on SharePointMigration. Securing resources -Jane Davison for Communications and Mary Brittfor Training.

Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
Human Services (DHS)	MPSE (Minnesota Provider Screening and Enrollment)	In March, 2010, CMS issued broad sweeping regulations designed to reduce or eliminate fraud, waste, and abuse of the Medicare and Medicaid system. These regulations call for enrolled providers to be screened to one of three levels of risk (Limited, Moderate and High) based on provider type and past risk histories.		6/1/2017	Red	Week 1 January2 to January 6 Phase 1 of 3- Enrollment (Deployment date June 1, 2017) Project Re-design 1. The project will re-work the MPSE structure toadhere to the business needs. a. On Jan 5 the project talked about re-designplanning. The mid-level flows are being revised and a list of UC modificationswill be produced. This work is to be completed January 13. b. Use Cases will be revised by topic so UC modificationswill change across all flows in hope to lessen UC changes. c. The UC modification list will be used tore-estimate project schedule. ProjectSchedule 1. The project's schedule has a deployment dateNovember 2018. a. The project will be re-estimating time the weekof January 16 based on the re-design. b. Time estimates from each project area will bereviewed by management. APD · APD Update #7 has been drafted with re-designinfo. It has been reviewed and approved by Business. · APD is waiting for time estimates which will bere-estimated the week of January 16.
Human Services (DHS)	MSOP Client Phone System RFP	The contract (with the current vendor, GTL) for the client phone system for MSOP is up up for renewal; a RFP needs to be done.			Gray	The award is under protest by one of the other vendors. Admin is working on a response to both the protest and the FOIA request. They are expecting it will be some time before it is resolved. In the meantime the current contract with GTL will be extended as needed.
Human Services (DHS)	MyAvatar Phase II - Client funds manager	DCT Client Banking Application Upgrade	12/4/2015	9/29/2017	Yellow	Watch Items for St Peter: Unit Cash Order Form, Check Reconciliation Development, LOE for Check Auto Numbering Development (additional coding for DCT request) Currently the go live plan: Anoka 1/1; St Peter 3/1 and MSOP 5/1-6/1 Pending project planning in January 2017. Anoka went live on CFMS on 1/3 with the transaction import on 1/3 and the first daily transactions 1/4. As the project team works through other daily processes this week we will begin to transition the focus from Anoka to the St Peter requirements. The project still has 2 LOE efforts for the St Peter golive. Late January we will also kick off the planning phase of the MSOP (Canteen) portion of the project which will focus on utilizing new web services attached to the existing banking process that sends and receives information from DOC canteen.
Human Services (DHS)	Need for MNIT Involvement with Federally Required PERM Audit	Every 3 yrs the federal Centers for Medicare & Medicaid Services (CMS) requires states to conduct a Payment Error rate Measurement (PERM) review. Part of this review requires having a MNIT person who knows the data warehouse create the quarterly data submission reports required for this audit.			Gray	In progress. In future, T-MSIS will replace this work.
Human Services (DHS)	New MNHelp Views on Data Warehouse	Create new views for MinnesotaHelp.info use.	11/17/2016		Gray	Work is in progress
Human Services (DHS)	Northstar Care for Children - Phase 2	Create and implement the remaining functionality of the Northstar program. This includes the following system changes: Modify SSIS Worker to automate the Adoption Assistance Eligibility and Benefit Agreement. Modify SSIS Fiscal for Title IV-E Abstract and Northstar reporting and proofing. Create a fiscal reconciliation process to determine the state, federal and local shares of these payments and the net amount owed to or due from each local agency. Miscellaneous enhancements to SSIS to continually improve efficiencies	7/10/2013	6/30/2017	Green	17.1 is in progress with development and testing. The current 7 deliverables for the 17.1 release are on schedule. Weekly design meetings continue for remaining items. New Project Manager getting up to speed.
Human Services (DHS)	Olmsted Plan DHS Data Development	Begin the process of capturing the immediate DHS data and business requirements necessary to comply with the Olmstead Plan filed with the court on August 10, 2015.	5/2/2016		Green	Employment and housing/ informed choice questions are in and are being collected in MAXIS and MnCHOICES, MAXIS is reporting to DWH. On 1/3/17 MHIS began collecting data from online reporting for ACT and AIM programs. TCM has a change request in for SSIS which has been reviewed and is being prioritized.
Human Services (DHS)	Operational Data Store Mechanism (E&E)	Design, build, and implement a Staging Area and an Operational Data Store (ODS) to support the process of consolidating,integrating and normalizing data from multiple source systems for the Data Warehouse and Business Intelligence reporting. The new Staging Area and ODS will be a step in creating a comprehensive solution for Enterprise Business Intelligence Reporting and to help ensure consistent reporting and availability of data. I. Design and build the logical models and the physical Data Warehouse Staging Area and ODS Area which will play an integral part in creating a comprehensive solution for Enterprise BI Reporting II. Provide Operational Business Intelligence reporting in the ODS to support detailed reporting needs like fraud detection, advanced analytics, data quality reporting, extracts, etc. III. Optimizethe storing of data for business intelligence reporting to decrease timespent collecting and cleansing data, better resource utilization	8/1/2016	9/30/2018	Gray	Project charter is in review stage. Working with Business sponsor work group. Continued to review charter and adjusted accordingly

Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
Human Services (DHS)	Order Console (aka Order Entry Console)	Implement Order Profile OE Console. Order Profile console is a software enhancement to Order Entry screen and workflow.	7/17/2015	5/31/2017	Yellow	Due to the issue discovered at the December Order Console is on hold until mitigation of the issue can take place. MN.IT worked with NTST and identified a mitigation path of production patching and MW upgrades does appear to fix the issue. This being testing process in January. This production release process will require the Avatar product mgmt./update group to go through a standard patching schedule with all products in Avatar to the December monthly maintenance release as well as a new version of MW upgrade. The case is in with NTST to update UAT and we willwill cause the Order Console pilot to be on hold for approx./ 7-8 weeks while the team works through a production release. MN.IT and NTST have identified a production release patch path to get the Order Console pilot back on track. Minnesota has a case in with the vendor and will begin a patch cycle to bring the Avatar product and MW up to the December release version. This patching will exclude a fix required for full implementation which MN will work with NTST product mgmt. to identify the NTST product and MW release required to satisfy that requirement and will work on that patch cycle when the patch and mw are in full production release. Production patching process typically takes 7-8 weeks which have tentatively pushed the Order Console pilot release back to March 2017. The full implementation release of Order Console at all DCT sites is on hold until all go live issues can be resolved. The project team will monitor NTST patch releases and once the patching is available to MN the team will meet with project sponsors and build a implementation schedule for DCT beyond the Rochester CBHH pilot.
Human Services (DHS)	PA/SA/SD COTS Evaluation (MMIS Mod)	The high-level objective of the Authorization Gap Analysis project is to gather and analyze the requirements then recommend a solution to replace the current MMIS subsystem functions with a better quality of service and functionality while providing the business with a recipient-centric system and align with MMIS modernization program objectives and industry standards. The goal of this system is that it will provide increased flexibility and a reduction in the administrative burden while improving the timeliness and quality of service provided to recipients and reducing the overhead for providers (time, cost). This project will identify the business and technical needs and requirements, evaluate against available COTS products and other solution scenarios to determine a solution scenario(s) for replacement/supplement of the current system in order to achieve a recipient-centric system and align with MMIS modernization (MITA) program objectives, recommend solution(s), and draft any necessary procurement documents (RFP, RFO, et al) for the accepted solution. Below are the objectives of this project. Project goals are included in Appendix I. I. Identify Business Areas Identify business areas utilizing authorization and/or service agreements and assure effective presentation from each area. II. Document Requirements and Improvements for System MN-IT and the DHS business areas will work together to build a system that aligns with the MITA Business Process Model (BPM) (high level). (Outside of the scope of this project, the business areas will be looking for opportunities to streamline their processes.)Capturing the requirements as well as analyzing the existing code base to capture the current business rules will be led by the MN-IT staff as part of this project. Working closely with the business areas, they will validate the accuracy and need to retain current business rules including those necessary for historical processing. MN-IT and the business areas will work together to evaluate and merge new requirements with existing requirements to determine the requirements for a new system. a. Identify Areas for System Improvements Identify areas and requirements where various types of improvements could be achieved. b. Document Current Needs and Requirements (and Future) Document current needs and requirements that will bring the system into alignment with industry standards including MITA 3.0. This includes identifying manual processes which can be automated and documenting future business and technical needs. c. Identify Requirements to Support Government Legislation, Mandates, etc. Identify and incorporate any relevant current and future legislation, mandates, standards and guidelines into the requirements. d. Incorporate MITA Business Architecture (BA) Define business processes that assure business processes and requirements support the MITA 3.0 Business Architecture (BA) including incorporating the Business Process Model (BPM)including those areas specified in MMIS Modernization (CMS_MITA Overview) and defined in MITA Business Process Model White Paper and Medicaid Information Technology Architecture (MITA) 3.0 (Part I, BCM vault, BPT vault). e. Document Requirements Based on Business Process Changes (or redesign) For the purposes of this project, MN.IT involvement relating to business process changes will be tocapture and document the requirement changes resulting from the redesign. As with all requirements, MN.IT will assure support of the MITA 3.0 framework. f. Validate and Document Legacy MMIS Subsystem The existing code base business rules on the legacy MMIS system will be captured and analyzed to determine validity for a future system. III. Consolidate Legacy and New Requirements			Green	01/03/2017 - Initiation activities continued: 1. Conducted Kickoff meeting for entire project 2. ASI Gap Analysis sub-project charter is pending PMT approval 3. Held meetings with BA Team and Business Sponsors to discuss plans and strategize 4. Finalized on Kickoff meeting presentation 5. Continued drafting planning phase documents (scope, project plan, schedule) including working with team on schedule 6. BA Team continued working on an 'as-is' flow and reviewing existing documentation on system/ requirements, MITA document (used for starting point), flow for as-is PA completed
Human Services (DHS)	Parenting Expense Adjustment	Makes changes in the formula for calculating the parenting expense adjustment to child support obligations and amends related statutes. Replaces the "cliff" in child support obligation amounts when parenting time changes from 45 to 45.1 percent with a slight increase in the adjustment for each successive overnight.			Green	Project team has been assigned and are working on several project initiatives. Project Charter has been completed and will be presented to Sponsor on Jan. 9th for approval. Business team will review, critique and refine specifications needed for web calendar and will identify priorities of the "must-have" features and functionality.

Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
Human Services (DHS)	Periodic/Annual Work (P113)	The Periodic/Annual work is comprised of several independent projects that need to be completed on a recurring basis. · Updates to FPL rate table to support incomeeligibility limits for MA effective July 1st annually · Updates to FPL rate table to support incomeeligibility limits for MCRE & IA effective January 1st annually · Manage the transition from Open Enrollment toSpecial Enrollment Period · Manage the transition from Special EnrollmentPeriod to Open Enrollment · Online and Paper application changes · Annual Notice text changes			Green	Overall Health of FPL-MA project: On track Major Milestones passed/coming: Business requirements are complete and out for sign-off. Will use design from last year and make a few minor edits. MA Rate tables are expected by January 19th. QA is reviewing previous test plan for updates and identifying test cases. Will be in the 17.1 release Issues/Risks: No issues/risks identified Stay/Get to Green Plan: n/a Needs from Leadership: No outstanding needs. Overall Health of OE to SEP project: On Track Major Milestones passed/coming: Deployed changes to STST2 on 12/28/16. Testing is in progress. Expect to take defect fix drop on 1/10/17. Several defects have been identified relating to the notice template (formatting issues). Business is reviewing to determine what is in scope and what should be deferred. Updates must be deployed 2/1/16. Issues/Risks: No new issues/risks identified Stay/Get to Green Plan: n/a Needs from Leadership: No outstanding needs.
Human Services (DHS)	Phoenix - Major Projects	MSOP has requested additional business modules for the Phoenix application. These modules are a continuation of converting paper/spreadsheet information and processes to automatic process for continued efficient time and monetary savings.	12/28/2015	6/1/2017	Green	Release 16.4 installed in December. Now restarting work on Behavioral Expectations functionality as well as quick wins related to client checkout, incident reporting, new units, and record inventory.
Human Services (DHS)	PIN2 (Program Integrity Network) / FASE (Fraud Application System Environment)	Redesign, and reprogram PIN system to collect and retrieve recipient investigation data from referral, thorugh FBI investigation, through criminal investigations, ADH, Prosecutions, county worker overpayment claims, and county collections.	3/13/2013		Red	Developer resource constraint.
Human Services (DHS)	Program HH EDMS Workflow	Create a workflow for documents that are scanned and indexed for HIV/AIDS.			Green	Filenet staff have started work on this request.
Human Services (DHS)	Program Uniformity - Counting of income and reporting requirements	Effective August 1, 2016 the counting of income and reporting requirements will change for the some DHS programs.			Green	Minnesota Legislature passed changes to the Diversionary Work Program (DWP), Minnesota Family Investment Program (MFIP) that affected how earned income is counted or excluded for students under the age of 20. · New school statusverification requirements in both systems has been approved and businessrequirements have been submitted and approved. · MEC² system changes havebeen completed and installed (production install on 01/06/2017). · MAXIS system changerequest is completed. Initial estimate for technical development to be completedis 01/23/17. · QA resources for MAXISchanges have not been assigned.
Human Services (DHS)	Psychiatric Residential Treatment Facilities	Implement legislative project to provide psychiatric residential treatment facilities.	8/15/2015	2/15/2017	Green	Legislation is being proposal to strengthen language regarding rates, especially leave days Contracts have not been finalized with facilities to provide PRTF services Provider enrollment has identified replacement resource for the team Worked with Claims supervisor to resolve the question of using claim type 837I for the per diem type claims and being able to allow leave days. Met with FOD for funding code Need to review all codes for accuracy. There has been some dispute that the codes do not reflect the population being served or that they will be identified as inpatient in the PRTF.
Human Services (DHS)	Public Website Redesign	Project is involved with converting and migrating content from the Stellent Content Management System to the Tridion Content Management System. Business staff can accomplish much of this work, but IT staff time is still needed.			Gray	Clean-up of content decreased the number of pieces from 10,000 to 5,000; things that were removed included things like old meeting minutes and outdated documents. Business is working on navigation structure for the partners and providers portion of the work.
Human Services (DHS)	Reasonable Efforts to Prevent Removal	This MAXIS enhancement would change the child's title IV-E basic eligibility begin date. The enhancement would fail the child's eligibility if Eligibility Begin Date and Reasonable Effort to Prevent date differed. The MAXIS to SSIS interface message would to alert SSIS that the child failed basic IV-E eligibility.			Gray	Project Kick Off Meeting scheduled - creation of the project charter
Human Services (DHS)	Reform 2020: Autism Early Intensive Intervention Benefit	The 2013 MN Legislature passed legislation that creates a new Autism Intensive Early Intervention Benefit for children with Autism Spectrum Disorders (ASD) from birth to 18 years of age. The 2014-15 state budget invests $12.7 million to create a new Medical Assistance benefit for children with ASD.	1/1/2015		Green	12/15/16 EIDBI Data Work Group & PM meeting with Business Policy to identify Fillable PDF CMDE and ITP data from forms to be entered into HPPA for outcomes. 12/30/16 Pending Business Prioritization on new Change Request for Forms work. 12/30/16 CR_Num: 20315 Short_Title: EIDBI CMDE Requirement Changes Request_type: 4. Procedural/System Change State: PRODUCTION 12/30/16 CR_Num: 19749 Short_Title: EIDBI 2.0 ITP Lettersand Infopac Report State: Closed Closing_Reason: Change Completed 1/6/17 BA working on remaining Post Requirement Claim Change Request. 1/6/17 BA is working on Traceability Matrix to include latest Requirements/Testing results. 1/6/17 Pending feedback from Business on prioritization of Gateway Request so new Project End Date can be identified. (Risk to Schedule)
Human Services (DHS)	Reform 2020: Community First Services and Supports	Community First Services and Supports (CFSS) is a new self-directed home and community-based service being developed by the Minnesota Department of Human Services. CFSS is a service for people living in the community who need help with day-to-day activities. When CFSS is implemented, it will replace the personal care assistance service and the Consumer Support Grant. CFSS is similar to PCA in many ways, but it will offer participants more control, flexibility, responsibility, and choice in how they use the service. CFSS is a program under the Medical Assistance, waiver and Alternative Care programs.	10/5/2015	1/2/2017	Red	12/27/16 Met with Business Champion to request a Business Resource SME be assigned to assist CFSS Business Team with their Scenarios, Data Scoping, and Business Implementation support. 1/3/17 Met with the Business team and MMIS Supervisors to review their proposed Scenario of Phasing the K population first. Next steps are for the BAs to compare current Use Cases and determine impact to Requirements. We will then meet with MMIS team to determine system impacts and Level of Effort changes. Business has asked if IT could have their response by 1/13/17 if possible.

Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
Human Services (DHS)	Reform 2020: Enhance Vulnerable Adult Protections - CEP	Create a centralized state reporting call center that will receive and accept all reports of suspected maltreatment of a vulnerable adult by voluntary and mandated reporters. The call center will use a system for collecting data regarding the suspected maltreatment of a vulnerable adult. The system will track the process and timeframes through report, referral to the Lead Investigative agency, disposition and appeal. The following project objectives are in alignment with the Vulnerable Adult protections included in Reform 2020: •Centralize Maltreatment Reporting •Create System to Track Maltreatment Reporting Critical Steps •Timely Distribution of Maltreatment Reports •Increase Accuracy •Simplify Reporting for Voluntary and Mandated Reporters •Establish Stronger Identity for Maltreatment Reporting System	1/1/2014	5/30/2017	Yellow	MDH started their Nursing Home Report system pilot on January 3rd. The activities initiated on January 3rd included training Nursing Home facilities in the use of the new system. MDH will commence sending reports to MAARC from the new system on January 9th. Initially, reports will be manually sent to MAARC as PDFs. Testing of the automated messaging system between MDH and MAARC is underway. Once that testing is complete, the manual PDF process will be discontinued. The target date for ending the manual PDF process is January 20th. In response to recent issues with the MAARC webform used by mandated reporters, the Liquid Office development team has identified additional resources that will be trained to troubleshoot form issues. The team responsible for the webform's systems environment continues to troubleshoot recent failures. The cause of the failures has not yet been identified. Yellow - Issues Intermittent MAARC webform outages have occurred over the last few weeks. The team responsible for the webform's systems environment continues to perform troubleshooting activities. Additional system monitors have been implemented to aid the troubleshooting efforts.
Human Services (DHS)	Revise notice language for SNAP E&T participants	The notice changes are required per federal regulations: In accordance with 7 CFR 273.7(c), the State agency must ensure that notices to non-exempt work registrants indicate in clear, understandable language the pertinent work requirements that are specific to each SNAP household member, including rights and responsibilities, and consequences for failure to comply. The State must review the language and the system for generating notices so that households are given appropriate information regarding their work requirements.		2/3/2017	Green	code was moved to the PROD environment - Friday, Dec. 23, 2016 need to do a change request to add a task for System Monitoring: this is due to the fact that the notices may not generate for another couple of weeks or so.
Human Services (DHS)	SAP Business Objects Enterprise Upgrade 4.1 Project	Upgrade the business objects reporting environment. The project includes implementation of the SAP 4.1 BI-environment, clean-up and migration of existing content, and decommission of the existing 3.1 environment.	11/12/2015	9/29/2017	Green	Implementation planning for the next four groups is underway. Preliminary meetings have been completed and the teams are working on the prerequisites for the transition.
Human Services (DHS)	Secure County Reporting	Document current business processes and develop a platform to automate a standard process for pulling wavier data from Tableau.			Green	There's been agreement that this project can fit into current initiatives with the MNEIAM project. However, all work will be done in house verses using the contract Vendor PWC. PWC's tasks is to move SMI, BI and ISDS to XID.
Human Services (DHS)	Security Equipment	Updating security equipment, including cameras, radios, person-down systems, etc. at DCT sites.			Gray	Issues have been discovered in the configuration which means that sites receive each other's alerts. Network team hsas implemented a redesign of the network and is waiting for next steps from the vendor LVC. Alexandria CBHH, Willmar, Wadena, and Annandale are completed. Work has started at Rochester. The St. Peter CARE (formerly CBHH) and St. Peter CPS will be started in November. Similar work is also planned for Baxter and possibly Bemidji and the Fergus Falls CBHH.
Human Services (DHS)	Self-Service Solution for Account Unsuspends and Password Resets	Phase 1 is to standardize and streamline processes for all DHS systems and applications currently supported by SSAM. The first deliverable will be to standardize the process for password resets and unsuspends (that are not implemented by a security administrator to disallow access) in order to assume full responsibility for all password resets and unsuspends for the systems. One component of this deliverable is the need for a self-service solution where the DHS and Non-DHS users of these systems can utilize a self-service solution that will permit them to unsuspend their account or reset their password based upon some other controls (ex. secret questions and answers, etc.).			Gray	Solution is running in production, but needs the okay from MNIT leadership before it's rolled out. Working on the documentation.
Human Services (DHS)	Server Refresh	Replace approximately 350 servers in the enterprise, including any server with a 2003 OS. Work also includes make changes as necessary to applications running on these systems that are affected by upgrading the server OS.			Gray	3 servers remain for DHS. 2 should removed by mid-January 2017. The third, which runs Dolby Fusion software, will probably decommissioned in 2-3 months.
Human Services (DHS)	Shared Drives Reorganization	Reorganize the shared drives, including updating permissions, to reflect the new MNIT organization.	5/9/2016		Green	Drive (X, S) cleanup required due to modernization andreorganization of DHS. · John Hartig and I met with all division delegates to review project objectives and next steps. · Individual meetings were scheduled and completed the week of 10/31 with Ella Jensen and Camille Hauer, JeffDomagala, Sasha Franzwa, Caryl Evjen, and Dan Judd to review steps. · Requests for delegate permission to shares were submitted to allow for review and determination of keep, delete, or move of data. · Sent out summary (11/23/16) to all division delegates with the expectation to have all decisions made re: keep, delete, move of data made by end of January. · Discussed the project with Jeff Peil (Server Team)
Human Services (DHS)	SMRT Phase 1	The State Medical Review Team determines whether a client has a disability according to SSA guidelines. The ISDS SMRT system will automate and streamline a greater portion of the business process, provide a more data protective, data gathering, report featured, user friendly, and applicant assistance technical solution.		5/31/2019	Green	A 2017 integrated project plan and technical resource plan are under project team review. The following tracks of work are: Track 1: Maintenance & Support Releases Track 2: IEI Initiative RTC Track 3: IEI Initiative Integration Layer
Human Services (DHS)	SMRT Phase 2	Allow providers to upload documentation needed for the SMRT determination directly online.	11/1/2016	6/30/2017	Green	Part of the ISDS Roadmap - Provider Portal Implementation (documentation upload functionality)

Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
Human Services (DHS)	Social Security Benefits Advocacy (SSBA) Project	Develop a secure web-based database application to replace out-dated, unsupported and insecure systems used to operate and monitor three Social Security Disability Benefits Advocacy programs Supplemental Security Income / Social Security Disability Insurance (SSI/SSDI), Outreach, Access and Recovery (SOAR) and the Retirement, Survivors' and Disability Insurance (RSDI). This project has also been known as the SSI Advocacy Database, RPO and CLS Database and SSA Benefits Database. We are trying to improve our system for receiving, paying and tracking invoices and evaluating outcomes. We want to use technology to make invoicing simpler for vendors, to autopopulate our database to reduce data-entry, and to make our system more secure. Phase 1 - Move the current Access database to link to a SQL server to improve recoverability and stability. Phase 2 - Application building on the Refugee Programs Office (RPO) database system; contractor to be hired to work on this phase Phase 3 - TBD, but may include a project to scan documents	6/2/2014	11/17/2017	Green	SOAR Program SOAR use cases and functional specifications have been approved by project sponsor. Development has completed one of the first modules and will be promoted to QA for testing.
Human Services (DHS)	Social Security Number Removal Initiative (SSNRI) (Medicare ID)	The Medicare Access and CHIP Reauthorization Act (MACRA, PL 114-10) requires CMS to remove all Social Security Numbers (SSNs) from Medicare cards and replace them with a Medicare Beneficiary Identifier(MBI). CMS and Medicaid programs currently share data based on Medicare SSN-based identifiers. State systems/process need to be changed to meet the SSNRI requirements.	8/31/2016	3/1/2018	Gray	Submitted Project Charter to PMT waiting on resources to be assigned Attend meeting with APD team to discuss high-level requirements adn budget Attended online meeting with CMS
Human Services (DHS)	Solutions for Business	DHS and MN.IT leaders are collaborating to create and implement a standard process for requesting IT work across agencies and governance structures. Project Objectives include the following: •Standardinternalprocessesforrequesting, prioritizing and tracking IT project and maintenancework, standard governancestructure,and including clearescalation processesdefined. •Clearcustomerexpectations for submitting and prioritizing requests for MN.IT work, includingboth new requests and work in progress. •Establishstandarddefinition for identifying different types of IT work. •Establishclear rolesand responsibilities for both DHS and MN.IT business partners. •Abilitytobetter allocate DHS and MN.IT resources to tasks and projects. •Establishingclearcommunication channels regarding IT work.	10/1/2015		Green	Solutions for Business is establishing a standard process and clear communication channels for requesting, prioritizing, and completing IT work. DHS and MN.IT are collaborating to create and implement a standard process across agencies and governance structures. This project is supported by the DHS Office of Continuous Improvement (OCI), DHS and MN.IT.
Human Services (DHS)	St. Peter Campus Remodel - MSH	St. Peter campus improvements. Renovation/reconstruction of existing MSH building to create single level secure living environments for acute patients. Transition housing			Gray	Work at the new site continues with final completion, punch lists and testing being completed. Plan to proceed with moving the Pharmacy into its new space the week of 1/9. The lab and clinic will follow the week of 1/16. The vocational move will start the week of 1/23.
Human Services (DHS)	State of MN Provider Data Repository (Provider Network Files)	Coordinate the requirements and the data storage for provider networks across three different agencies, DHS, MNsure, and MDH.		1/10/2017	Green	January files has been received. Validation error reports has been produced and make them available for the providers. Further critical error information has been conveyed to the providers with suggested solutions. Transition process discussed. After reviewing the current process and the maintenance of data, major changes to the data collection process has been suggested. for future consideration. These changes needs a thorough analysis of the current process the data usage and storage. These changes will minimize the need for a larger storage, update and maintenance.
Human Services (DHS)	Supported Employment Authorization monitoring	To better align with federal guidance, an age edit was removed from the Supported Employment Service (SES) modifiers T2019 and T2018. CSA leadership requested that authorization and usage of SES services be monitored for youth under 22. We are requesting quarterly reports of authorization and utilization of SES (modifier T2019) for all waiver participants under 22.			Gray	MNIT is contacting the business to start the project. Work will likely leverage an an existing Earned Income data set. The current plan is to create a dataset that will be available on the warehouse and a Crystal report from the dataset.
Human Services (DHS)	SWIFT Contract Status Reporting	Create report for comprehensive financial reporting for contract budget, expenditures, encumbrances, and contract balances.			Gray	The group has requested that one more report/feature be added - Contract Search by T-number.; staff will work to add it.
Human Services (DHS)	TEFT Grant - PHR for LTSS	The Continuing Care Administration applied and was granted Planning and Demonstration Grant for Testing Experience and Functional Tools (TEFT) in community-based long term services and supports (LTSS). This is a unique opportunity to leverage and integrate multiple initiatives currently underway within CCA, DHS, MDH and other external partners. TEFT provides resources for improved coordination of service and quality related information through the establishment of an electronic personal health record (PHR) across all beneficiaries receiving LTSS.	4/1/2014	3/31/2018	Green	12/30/16 Release 1 Deployment (Automated Version) will be delayed due to open defects with vendor and MN.IT defects. 1/3/17 QA MMIS SKIL environment access was wiped away on 12/31/16 due to system event. Their access was once again reinstated. 1/5/17 MN.IT defects were resolved. Will determine new timeline post QA resolution of Vendor Defects. 1/6/17 IT PM met with TEFT Business team to discuss Change Management Process. Reviewed original Project Scope and Implementation Work Plan that was submitted to CMS. Business would like to add two additional PHRs by Grant end date of March 2018. IT PM identified impact to Schedule. Team will reconvene to determine next steps after Risk Assessment. 1/10/17 TEFT team meeting with RelayHealth Vendor on Defects and ongoing Vendor Developer support throughout Project Lifecycle. 1/12/17 IT PM has scheduled Risk Assessment with IT/Business TEFT team.

Statewide IT Project Portfolio

Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
Human Services (DHS)	T-MSIS	The Medicaid and CHIP Business Information Solutions (MACBIS) section of CMS intends to obtain a more robust and comprehensive data collection from the states. The resulting monthly process will be known as Transformed Medicaid Statistical Information Systems (T-MSIS), replacing the current quarterly MSIS.	2/1/2013	1/31/2017	Green	The T-MSIS project is a federal mandate to provide data to CMS from the MMIS system. The project is currentlygoing through the Cross File Review (CFR). Estimated End Date of CFR: 01/30/2017 1. The State Team and CMS work together to review anymissing required data elements from the T-MSIS submission. All data elementsrequired for "go-live" are present on the file. There are a total of 23 data elementswe need to provide to CMS within the first 12 months of operations. There are170 data elements we have been requested to add to the T-MSIS files within 18month of moving to operations. Data elements that we never become available arebeing identified. (Data we might not carry may relate to MN law that does notrequire the data or data that does not exists – example it is not on theFederal Standard X12 record for claims submission.). Due tothe extended work after the production date, the MN Team has requested guidancefrom CMS for possible enhanced federal funding to keep dedicated resources onthe project. CMS is review that question. 2. Addendum E progress. Report and Forecasts, T-MSIS teammembers and CMS met to clarify data definitions for some eligibility types. AddendumE will be completed by 1/13/17 and resubmitted to CMS
Human Services (DHS)	TPL/TED Feasibility Study (MMIS Mod)	Evaluate Michigan's case management Third Party Liability Electronic Document (TED) system to determine if it is a viable choice for modernization of Minnesota's MMIS third party liability subsystem (TPL.) The feasibility study is being done in phases, and this first phase will focus on automating the legal case management functions of TPL. Currently, DHS' benefit recovery business units, Health Insurance Recovery Unit (HIRU), Special Recovery Unit (SRU), and Tort Recovery Unit (TRU) are completely paper-based and the processes are highly manual.			Green	Planning stage nearing completion. Initial draft of project plan in additional revisions before work with sponsor for general agreement, then supervisory review. BA is continuing to deliver drafts of our "as-is" statement of systems, interviewing staff and collecting information,estimate 2/3 done. Intent is to continue work on gap analysis despite the need to exhaustively discuss security and delay of several weeks in delivery of final BA process flows to establish the "as-is" system state. Exploring alternative ways to engage in security discussions with Michigan staff, need to open up communication more. Possible plan in discussion to send small staff team to Michigan to meet in person is being explored. Working on followup meeting with Michigan security staff prior to any travel plans.
Human Services (DHS)	Triage and Referral Feasibility (E&E)	Triage and Referral will provide a single point of contact for Minnesota's Servicing Agencies to evaluate client needs holistically and refer them to appropriate community resources. It is a front-end component of an integrated service delivery model. These services will be built in Cúram, utilizing its built-in Triage and Referral functionality and citizen and worker portals. This project will lay the foundation of technical architecture for future projects that use geocoding and which utilize the Cúram citizen's portal.	9/1/2016	6/30/2017	Green	Triage and Referral remains in the initiation stage. Project leadership has clarified our scope and is reviewing a new draft of the project charter. Other details can then be added to the charter and a final draft developed. Staffing needs are being evaluated for QA, security, and geocoding. Analysis of triage questions has begun.
Human Services (DHS)	Unit names at forensic services new facility	Forensic services has a new building and have requested that instead of unit numbers that the units use words. As an example they would like to change unit 800 to "Ash".	9/27/2016	3/1/2017	Green	The unit for CCRP has been setup and is ready for use in St Peter. Still no word back from Bartlett nurse supervisor on updating their unit code to the new naming structure. If we do not hear early on we will update with the other forensic transition program moves. Message from Forensics last week indicated that the moves have been pushed back until February. Preliminary Avatar unit coding convention is set to be reviewed by IT by mid January and finalized by January 24th. Pat has a meeting scheduled for 1/20 which we will be able to discuss any changes to the Forensic unit mapping/naming which could have come forward since the last meeting.
Human Services (DHS)	Update Program HH 6 Month Renewal	Update the 6 month renewal application for HIV/AIDS program (program HH database).			Gray	Business analyst updated the requirements as requested for field properties. Eforms developer needs to review them to match the form to requirements and follow up with the application developer to see if anything affects the data tables.
Human Services (DHS)	Updates to ApplyMN	Updates to the online application, ApplyMN are needed to reflect legislative changes to cash, SNAP, Child care and medical assistance programs as well as required corrective actions due to reviews by the Food and Nutrition Services section of the United States Dept of Agriculture. There are also technical changes needed to support this web based application.	11/1/2016	12/30/2016	Green	Federal reviewers determined we can extend the deadline to March 31st, I also pushed out the deadline in the project plan and it's approved on the PMO gateway.
Human Services (DHS)	VB6 Remediation	Convert existing VB6 applications to .net to mediate deprecated technology.	2/1/2012	6/30/2017	Green	Work is still in progress.
Human Services (DHS)	Visual Standards for DHS	Identify and document visual standards to be used for web and mobile projects. These standards serve to ensure a baseline consistency in the branding and usability (including accessibility) of DHS content deployed online. The project will be using an accessible Bootstrap framework so that the final project will not only yield standards documentation, but also Bootstrap templates to expedite mobile and responsive web development.			Gray	A new contractor has been hired and picked up where the former leftoff. The new contractor has updated the guide with the new state brandstandards. Server space for the demo site is now available on premise instead of vendor-hosted. Once some technical issues are resolved, the guide will be online and open todevelopers. The next goal will be to create new state branded templates.
Human Services (DHS)	WAS Upgrade to 8.5.5	The MN-ITS Java applications are currently hosted on WAS 7.0.x, which is facing end of life support at the end of 2016. Need to migrate the MN-ITS applications in all environments to WAS 8.5.5. All applications and affected systems will need to be regression tested.			Red	Veracode scanning of aps is progressing well with new security analyst assigned, application development is on pace. Existing known delays continue because of dysfunction in the ATST environment build, so architect has offered us the STST environment to work in instead, which will allow progress to continue. When we have completed testing and are ready, we will move the functioning STST environment over to ATST, recovering both in the process. F5 load balancing servers have also been replaced, which was not included in the original plan but was essential to move forward, yet they are not available and configured at this point. We are told soon for this, perhaps a week.

Statewide IT Project Portfolio

Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
Human Services (DHS)	Web Application Central Security (WACS)	Create a central web-based administrative interface to the Central Security database for all levels of users.			Gray	Since CS has been alive and in use for some time, it cannot be rebuilt; we have to build on what is there. The breakdown of responsibilities so far are; Oracle DBA team •Creates agencies on demand •Creates roles on demand •Bulk load of users •Health and welfare of the database .NET Web Application Central Security (WACS) Build or adopt Web Services, Stored Procedures Create user Edit user (Unlock, Agency, Role, demographics) Recall User Name Reset Password High Level Tasks Build WACS interface Secure URL Figure out a way to request Agency and Role additions/updates from Oracle Team. Application Specific Tasks Create log in screen that interfaces with WACS Authenticate User web service, has links to WACS Reset Password and Recall User Name web services Create User Administration Screens as necessary using WACS web services Determine Agencies, request addition from Oracle DBA Team Determine Roles and Functions, request addition from Oracle DBA Team
Human Services (DHS)	WebCATCH	The WebCATCH project is intended to replace the existing CATCH3 access database software with a web-based application housed at DHS and accessed through the MN-ITS portal. WebCATCH will identify children who are eligible for EPSDT services (C&TC), identify children due for preventive screenings, track completed screenings, identify children who were referred after a screening and need follow-up assistance, generate letters, document all outreach activities; letters, phone calls, etc., and report on outreach and follow-up activities.	12/5/2014	10/31/2018	Green	Project Status: Green A vendor has been selected. We are starting contract negotiations. A draft contract should be submitted to the state review process on or before 1/16/16. Once the state review process is complete the contract will be sent to CMS for review/approval. The QA RFO for 3 QA Analysts was published 12/6. A RFO for the last member of the QA team - a QA Automation Programmer/Developer - has been submitted for review/approval. The draft vendor contract has several issues that need to be resolved. Due to the holidays and illness the project team's review of the draft will not be complete until 1/13. After the project team review there is the agency and State review/approval process followed by CMS review / approval. Leadership Requests At this time there is no need for leadership action.
Human Services (DHS)	WIFI Computer Authentication	Convert WIFI for the production wireless network from user authentication to computer authentication.			Gray	Wireless network that requires authentication is available on 2nd floor Andersen. Network staff are awaiting permission to move ahead although scope may change to mitigate certificate issues while still decreasing time.
Labor & Industry (DoLI)	Labor Standards Case Management	Replace a current legacy system with a case management sytem that will allow for true tracking and reporting for the Labor Standards Unit.	7/1/2015	6/30/2017	Green	Finalization of the business requirements for the proposed RFP were presented to and approved by DLI Business and MN.IT @ DLI staff. All documentation has been archived and will be retained for the next phase of this project. DLI has submitted a budget request to the Governors office for the purchase, implementation and ongoing maintenance of a COTS product. DLI has also requested that the remaining funds ($350,000.00) in the current Odyssey budget be carried forward to help fund the purchase and implementation of a COTS product. This project will be in inactive status until a decision is reached regarding funding for the next phase.
Labor & Industry (DoLI)	Workers Compensation Modernization	Department of Labor and Industry (DLI) currently utilizes custom-developed automated systems for the processing of workers' compensation claims and information. Included in the 5 yr strategic plan for DLI is an initiative to explore the feasibility of a state-of-the-art Workers' Comp Technology system and recommend options.	7/1/2015	6/30/2019	Yellow	Project status has stayed yellow but the overall outlook has improved. The project scope has changed but further analysis is needed to determine the impact of the change on the schedule and budget. The project issues remain red but course corrections are being made next month. The risk of project scope changing in the next few reporting periods is unknown and a mitigation strategy is needed.
Management and Budget (MMB)	Statewide Budget Systems	The Statewide Budget Systems Project's primary objectives will be to complete the development of the Capital Budget System (CBS); implement enhancements to the Fiscal Note Tracking System (FNTS) which was launched in 2015; further develop and improve the Budget Planning and Analysis System (BPAS); develop a web-based application to support the Legislative Initiative process; and to strategically address the technology needs necessary to support the work state agencies and MMB do to meet the budget development and management requirements of M.S. 16A.	7/1/2015	6/30/2017	Green	FNTS Project: Consultant developer was hired after a 1.5 month delay. Developer began work September 28 and is making fast progress. Highest priority items will be completed as the compressed schedule allows. Work includes system fixes and preparation for next legislative session. The targeted completion date is November 14. CBS Project: CBS User Group met September 16 and recommended priority system enhancements. Work is tentatively targeted to begin in January. Appropriation Maintenance Application (AM): Estimated timeline for build of the system's Edit screen has been extended by two weeks to accommodate a critical design feature. Schedule is very tight and being closely monitored. A business systems analyst consultant was hired and began work September 21. Consultant will develop the system test plan, use cases, conduct system and user acceptance testing, and triage system issues and conduct regression testing after go-live. Departmental Earnings Application (DE): Application is on schedule for October 10 go-live. Completion of a key report was slowed due to issues with pdf generation process; final fixes to this report's formatting are still to be completed. The book publication screen/functionality is now substantially completed; this is not required until November. Other build work to be completed that is not required at go-live includes: read-only page security; and clear history.
Management and Budget (MMB)	Statewide Systems Development and Enhancement (Exalogic)	Upgrade aging infrastructure at EDC4 and EDC1 by implementing Oracle Exalogic. This enables the Exalogi c and Exadata machines to work in tandem, which provides increased performance gain, and realize administrative cost savings. The stand-alone MMB infrastructure will migrate on to the Enterprise Services infrastructure.	6/30/2015	6/30/2017	Green	Swift Infrastructure is transitioning to Andre Drinkwine and his team. Previously retired lead tech is now backon a PRO. Assembling new team. Gathering information on current status of Exalogic. Had first discussion on priority and approach to implementation of Exalogic.
Mediation Services	BMS Case Management eFiling	Implement filing Module and make a number of additional system updates (changes from Phase I)	1/3/2017	6/30/2017	Green	Contracting is in process. Anticipated work start 2/15/2017
Natural Resources (DNR)	Animal Damage	Development: New system for managing information in the Animal Damage Program	3/3/2014	6/30/2016	Green	Project is near completion. Rollout anticipated in January, lessons learned in February. Thefocus of work for this period was on data migration, development of a userguide, and moving towards release of the application. Budget cautionary status: The budget is set and includes only rollover funds from FY16 leaving little room for error or unknowns that may need to be addressed prior to release.
Natural Resources (DNR)	e-Track	Add updated features to a DNR-hosted production environment for eTrack (DNR's instance of the DHS 1768 application) and incorporate new reporting options.	7/1/2016		Green	Product implementation moving forward as planned.

Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
Natural Resources (DNR)	Fire Billing System Construction	To build a Fire Billing system for the Division of Forestry that will be an extension of the existing Fire Reporting System (FRS). This system will allow Forestry staff to record, monitor, and report on billing information related to wildfire cost collection.	7/1/2016		Green	New test case documentation created Investigating how to handle Juvenile subjects Invoice template is under development Training documentation for Vendor / Resource / Rates data is finalized Changes underway to suppression cost data entry based on recent test results
Natural Resources (DNR)	Forestry Next Generation of Data Systems	BA effort to aid in decision-making for the next generation of Forestry systems.	7/1/2016	6/30/2017	Green	Our vendor (RDI)has conducted more than 60 interviews with MN DNR Forestry HQ and field officesstaff, spending more two weeks visiting at outstate forestry locations. Business requirement Interviews focused on all six "in scope" core Forestry programs. Additional interviews conducted with some "related system" representatives. An initial project definition was developed by the vendor and provided to MNDNR for review and feedback. Feedback will be incorporated into final report.
Natural Resources (DNR)	Lake Service Provider (AIS Training App)	This project has two objectives : 1) Redesign the Aquatic Invasive Species (AIS) Training Application (ATA) that currently manages lake service provider training registration and permit/certificate tracking database to improve registration, administration and reporting functions. 2) Incorporate new vendor-developed eLearning content in a way DNR program staff can configure, build online tests for, track, and report the results of user interactions. Fredrickson Learning was selected as the content developer and work is underway.			Green	Training module 3 is ready for Gold Review. Contract extension approved through February 2017. Caution status: Schedule under review
Natural Resources (DNR)	MPARS Additional Permit Types APM_AIS	System Enhancement	7/1/2015	6/30/2016	Green	The public system is still expected to go-live the week of February 20th. The only major risk is if we will be required to develop a separate epayment interface with US Bank in order to satisfy OMB's reporting needs. Discussions are ongoing and we believe we have a solution that would preclude the need for a separate interface. Cautionary status: Anumber of outstanding requirements can't be met with the remaining budget. The requirements have been prioritized and cost estimates have been provided. The programs are consulting with MN.IT Business Services management to see if thereare any possibilities of cost sharing.
Natural Resources (DNR)	MPARS Water Permits Enhancements	System Enhancement	7/1/2015	6/30/2016	Green	Caution status for schedule: Most enhancements remain on hold due to the higher priority project of adding APM/IAPM permits to MPARS. PM,BA, and developer resources have been almost exclusively devoted to adding APM/IAPMpermits to MPARS.
Natural Resources (DNR)	National Wetland Inventory Update for Central MN	Maintenance and update of existing GIS data	7/1/2015	6/1/2018	Green	· Development of user support info for onlinereview tool · Work on statewide spring imagery mosaic · 44 quads of data delivered by vendor · QA/QC review is underway
Natural Resources (DNR)	National Wetland Inventory Update for Northwest MN	Maintenance and update of existing GIS data	7/1/2016	6/1/2019	Green	· Development of user support info for onlinereview tool · Work on statewide spring imagery mosaic · Contractor completed technical proceduresdocument · 10 test quarter quads completed
Natural Resources (DNR)	Outcomes Tracking	System Enhancement	7/1/2015	6/30/2016	Green	No changes in status for the month of December. Caution status: Business side resources have limited availability. This has causes delays and put the project a month behind schedule. Note: In the future, the lead developer's time may be constrained due to other priorities.
Natural Resources (DNR)	Trimble Planner v7 Upgrade	Upgrade the existing version of Trimble (Previously Cengea) Planner (SRM) from version 6.3 to the current version, 7.0. This is the last upgrade in the current lifecycle of Planner from Trimble. The next generation application of their Planner product is called Land Resource Manager (LRM). Forestry is waiti ng to upgrade to LRM u ntil after the pendi ng 21st Century Forest analysis is completed which will determine if we stay with Trimble or move to another forest management application. This upgrade is necessary to stay current with the other technologies that are integrated with the Trimble product; the Oracle database and ArcGIS.			Green	Started set up for production environment Began performance time test on new RDP server environment Completed install of SEL AddIn and APA AddIn Started user test case documentation Cautionary status on schedule due to late project start date.
Natural Resources (DNR)	Web Modernization Phase 1	The DNR Web Modernization project encompasses a series of efforts that position the DNR to make optimal use of the web as a strategic communication platform. An important first step is the technical upgrade to the department's existing content management system (CMS). This SLA is specific to the migration to a new CMS and web delivery platform based on Drupal, a popular open source platform. Phase 1 is focused on planning this migration.			Green	Developeda features comparison list of the top Drupal hosting vendors and briefed MN.IT Central management on top Drupal hosting vendors. Updated migration plan. Identified the need for a Drupal Theme resource to implement the look and feel.
Natural Resources (DNR)	WIRES upgrade	System Upgrade	7/1/2014	6/30/2016	Yellow	Technical staffs continue to identify and resolve system issues. Critical status: Schedule is in a critical status due to a six month extension in the schedule. The change in project focus from upgrade to virtualization. Cautionary status: Resources remain an issue on the business side. Virtualization of the PROD environment scheduled for the first weekend in January 2017.
Pollution Control (PCA)	Water Data Program	Enable PCA to comply with federal requirements to identify all Total Maximum Daily Load (TMDL)-impaired water in Minnesota.	7/1/2015		Green	Walis/Carl Release 5.3 in PROD; Watershed Support Phase 1 closed; Watershed Support Phase 2 charter in process; BIO DB charter approved; drafting HSPF charter.
Public Safety (DPS)	Communications	On going communications with internal and external stakeholders	10/1/2014	12/31/2018	Gray	
Public Safety (DPS)	Data Conversion and Migration	Clean up, prepare for conversion, and convert data in legacy system to fit MNLARS data architecture	10/15/2014	12/31/2016	Gray	
Public Safety (DPS)	ECN - Wireless E-911 Routing Management (WERM)	ECN tracks the deployment and maintenance of wireless cell phone towers located throughout the state. ECN manages 911 call routing information. The project goal is to facilitate the communication between vendor and PSAPs with minimal State staff resources. Originally named: 911 Wireless Worksheet As of 7/19/12 we have two lines of work. One to get the TMobile/Sprint solution deployed and the other to developer a solution for Intrado for all other carriers.	10/1/2013	12/31/2016	Green	1/4/17 Data loads from West (vendor) initiated. Waiting for them to clean up data files. Work continues on TMobile (vendor).
Public Safety (DPS)	Interfaces	Enable external organizations' automated systems' integration with MNLARS data, as approved by DVS. This project encompasses both the building of the facade as well as the individual interface instances needed for the system application.	11/1/2014	10/31/2017	Gray	

Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
Public Safety (DPS)	MNLARS	Develop new system to replace Minnesota's Driver License andVehicle Registration System, specifically: 1. Reduce transaction processing times. 1.1. Collection of information at first point ofcontact (deputy registrar offices) eliminates duplicate data entry 1.2. Auto-fill fields reduce the amount of data entrynecessary to create a record 1.3. System edits reduce the risk of errors 2. Improve data access, accuracy, consistency,and security 2.1. Identity Access Management (IAM) system controls access to the system and tracks user interactions with system 2.2. Role based access limits users to only the information necessary to accomplish their tasks 2.3. Improved data sharing through new interfaces for DVS business partners 2.4. Near-real time data updates provides up-to-dateinformation 3. Improve customer assistance andcommunications 3.1. Integrated view of customer records (driverlicense and motor vehicle) 3.2. Simplified customer correspondence 3.3. Provisions for future customer communicationoptions 4. Standardize processes 4.1. Gain efficiency through the elimination ofduplicative efforts 4.2. Consistency in training materials and delivery 4.3. Clear expectations/output for customer interactions 5. Reduce paperwork and paper flow 5.1. Electronic transmission of transaction data andscanned application files 5.2. Automated electronic financial reconciliation 5.3. Reduced risk of lost paperwork/files/data 6. Increase customer convenience. 6.1. The new system's flexible system architecturewill enable future enhancements such as mobile apps and increased webapplications	7/1/2008	3/31/2018	Green	The MNLARS product and business readiness efforts are quickly moving forward. Release 1.0 of MNLARS, which is the read only release, shipped on Oct. 21st. All four payloads were included, specifically the production infrastructure, self-registration for identity management, the converted production data and of course the read only functionality, which is primarily Pay Per Query. Release 1.1 of MNLARS expands the audience to the deputy registrars. MNLARS is currently scheduled to move the code into an adaption production environment in late December to allow approximately 10 weeks of adoption time for the Deputy Registrars as MNLARS represents a significant change in their business processes. The overall MNLARS MV MVP release is targeted for a spring release. The final delivery date will be driven by assuring business functionality in MNLARS, the software is of high quality AND all business partners are CONFIDENT their business processes with the new software will work well to run their business on Day 1.
Public Safety (DPS)	OTS - Crash Records	The Minnesota Department of Public Safety will acquire a new Crash Records System to provide a single source of crash data that is accurate, timely, complete and accessible to all appropriate users. The system will be scalable and flexible to change over time and provide analytical tools necessary to make sound decisions regarding resource allocation, project identification and program evaluation to move Minnesota toward zero deaths. The System will be used for problem identification, planning and evaluation of countermeasures to enhance safety.	1/1/2013	7/31/2016	Gray	9/2/16 Warranty - working on remaining warranty deliverables
Public Safety (DPS)	Reference Architecture Support for Scrum Teams	3.25.15: Three unfinished milestones from project Reference Architecture have been copied to this project. 3.24.15: UI/UX project added to this project This project consolidates the activities and functions necessary to support the Development Scrum Teams. The objective is to provide the Teams with the necessary tools, architecture, standards and guides that will allow the Teams to operate as efficiently as possible and eliminate or minimize roadblocks.	3/18/2015	12/31/2017	Gray	
Public Safety (DPS)	Release 1 Permits Operations Support	Solution Center, Operations Staff, Database Administration, Infrastructure	10/1/2014	12/31/2018	Gray	
Revenue (MDoR)	Annual and Legislative Tax System Changes 2016	Implement 2016 Legislative Tax System Changes	12/1/2015	2/1/2017	Green	
Revenue (MDoR)	Board of Assessors Licensing Phase I	Create a system to document education, experience, licenses, and payments involved in the issuance and maintenance of multiple levels of assessor licenses.	12/1/2015	3/31/2017	Green	Per the direction of the business unit, the project has been reset to incorporate additional features. The end date has been moved to March 31, 2017 to accommodate both the additional features and to allow for usability testing prior to going live. IT resources will not be committed to a development time schedule over the entire extended time period.
Revenue (MDoR)	eCRV Electronic Disaster Recovery Strategy	Recover eCRV Application in the event of a disaster	1/1/2016	6/30/2016	Green	
Revenue (MDoR)	Gentax - Version Upgrade and Additional Enhancements	This project supports the enhancement andupgrade of Gentax software used by the Department of Revenue to process taxesfor the State of Minnesota. The Integrated Tax software product, Gentax,is a strategic initiative to enhance tax and revenue operations. Thisinitiative allows staff to use tax data to generate tax revenue. Upgrades arevital to managing the tax system. Enhancement packages include: 1. FAST consultant support to implementrequired new tax types and functionality. 2. Development and implementation of advancedanalytics models. 3. Enhancements to the product and performancetuning. 4. Supplemental user, developer, and operatortraining. 5. Prioritization and management of servicesrequests (SQRs).On-ste services to ensure successfulimplementation of changes and upgrades	7/1/2016	6/29/2018	Green	Status report for FY 17 - 2nd Quarter Work completed under the Additional Enhancements portion of the project: (Ongoing) V9 Letter Conversion (Needed to be complete before the conversion to V10 can take place) eServices modifications (TAP) Architectural/Technical modifications Functional specific modifications Gentax V10 Upgrade started on 9/6/2016. This portion of the project is scheduled to last until June 5, 2017. The V10 upgrade POC work continues.
Revenue (MDoR)	Locked and Pending Payments	The project will ensure that taxpayers are notified of the existing credit balance prior to the 3 ½ year statutory time limit for requesting a refund.	1/28/2016	12/30/2016	Green	The project was completed before the end of December.
Revenue (MDoR)	SharePoint on Premise Upgrade (2013)	In order to be on a current and supported platform, MN.IT@Revenue will be migrating internal SharePoint sites to a new 2013 farm in compatability mode.	4/1/2016	6/30/2017	Yellow	Plan to convert and rollout new version of SharePoint division by division going along smoothly. Plan is on schedule Trend to Yellow due to schedule
Revenue (MDoR)	Telecommuting Agreement Automation	1. Improve staff efficiency for creating and maintaining telecommuting agreements. 2. Reduce paper use within the telecommuting agreement process. 3. Improve supervisor and director oversight for telecommuting employees.	5/2/2016	2/28/2017	Green	End date pushed out due to resource constraints.
Revenue (MDoR)	UC4 Replacement	Job scheduler and migration utility/tool replacement.	4/9/2015	6/30/2017	Green	Replace current job scheduling application with something more useful and less expensive
Revenue (MDoR)	Virtual Audit	Build a file sharing utility for the Gentax user group to be hosted by MN DOR			Gray	
School Administrators (BOSA)	BOSA Fee Payment System	Replace paper-based BOSA fee payment form with a web-based form and electronic payment system. Integrate data collected from fee payment form w/ BOSA management process.	9/1/2016	6/30/2016	Green	Developer has completed an initial prototype, and followup meetings have been held with product owner for more requirements. However, Odyssey project documentation must be completed to release funds. Project is still being discussed. Project will start after July 2016.
Tax Court	Tax Court Case Management System	To replace the Tax Courts current case management system with a modern fully functional case management system to support their internal business needs.	7/23/2015	6/30/2017	Green	Contract executed. Thompson Reuters selected. Configuration starts January 17, 2017.

Statewide IT Project Portfolio

Agency	Project Name	Project Objectives & Description	Start Date	Finish Date	Overall	PM Executive Commentary
Teaching (BOT)	EPPAS Statutory Enhancements	Implement FY16 statutory changes to EPPAS and SPS.	7/1/2016	12/31/2016	Green	The developer has completed the screens and database design and model. We reviewed the screens by the type of user (verifier or admin). Quality Assurance testing and User Acceptance testing have been completed and updates and fixes have been incorporated. Hover over definitions have been added for clarity in the screen sections. The first collection using the Metrics Collection screens will start in May. We will begin meetings with the report writer next month to develop the report for the data collection.
Transportation (MnDOT)	AASHTO Lab Information Management System (LIMS) Implementation 1230	Work with AASHTO to develop an AASHTOware Lab Information Management System (LIMS) and implement at Mn/DOT.	3/4/2014	6/30/2019	Red	The Materials component of AASHTOWare Pr 3.00 has proven to be a highly complex implementation. It needs extensive integration with Construction; Info Tech expertise (on site); 2+ years (optimistic); and a team beyond how project is currently staffed. AASHTOWare Service Unit Purchase was completed in December. The overall status is Red because of the delay in the Info Tech Worker Order due to the data agreement still being finalized by MnDOT Office of Chief Counsel. Project kick off has been stalled as a result.
Transportation (MnDOT)	CAATS--Phase II Contracts Agreements Auditing Tracking System 1761	Develop a new Software Application ("App") to subsume, expand, and improve the functions of IT resources supporting MnDOT Agreements-Management-Functions (all Contracts are Agreements)	7/1/2016	6/30/2017	Green	Leveraging the functionality and framework developed in Phase I for non-professional technical MnDOT contracts which include approximately 2,700 from Grants, Partnerships, Cooperative Contracts, and Intergovernmental as well as may others.
Transportation (MnDOT)	Central Traffic Signal System 1741	Purchase & install servers (3-5) that will run the new central system for the monitoring and operation of the traffic signals in the Metro District.	7/1/2016	1/31/2017	Green	Make decision on maintaining a Test server for future updates/maintenance releases of MaxView.
Transportation (MnDOT)	CHIMES (1760 Capitol Highway Information Management Enterprise System)	Build and maintain a comprehensive capital highway project financial tracking system that accompanied with additional modal data supports the production of the Minnesota's Capital Surface Transportation program and federally required STIP as well as other capital highway project reporting and management needs.	10/3/2016	7/31/2017	Green	EcoInteractive configured/built Forecast Screen, Manage Targets Screen, Manage Revenue Forecast, Manage Budget Detail and build two supporting reports.
Transportation (MnDOT)	Construction Application Replacement 1415	Work with AASHTO to develop a web-based system aligned with the Office of Construction and Innovative Contracting's mission	3/4/2013	6/30/2017	Green	Managed Full Production Implementation with 11 2016 construction season contracts and 31 2017 construction season contracts to date.
Transportation (MnDOT)	Enterprise Data Center 1 (EDC1) Data Center Co-Location 1409	Migrate to a state co-location data center.	5/13/2011	12/30/2016	Yellow	The final work to consolidate and migrate MnDOT applications and data systems from six Data Centers to EDC1 finished in December.
Transportation (MnDOT)	Maintenance Management Reporting 1747	Create reports based on MDSS/AVL data.	8/1/2016	1/31/2017	Green	Salt Usage vs. MDSS recommended report is in use and further refinements are being made. This can only be truly tested when snowplows are on the road.
Transportation (MnDOT)	MnDOT Warehouse, RCA and SALT move to EDC1 1724	Move the existing data, applications, interfaces and other services from old and unsupported server hardware to a new server farm co-located in EDC1	12/17/2014	4/17/2017	Yellow	This project will be on hold until Oracle Forms has completed.
Transportation (MnDOT)	OSA Portal 1726	Partnership with MnDOT CRU & OSA	1/1/2016	12/30/2016	Green	Held a complete application evaluation session and the business determined they would find additional funding and extend development for one month to assure completion of application to their satisfaction.
Transportation (MnDOT)	SANEEDS III 1750	This project is necessary to complete the distribution of State Aid funding to counties and cities used for funding local transportation projects and to pay for costs associated with maintaining their State Aid designated streets and highways.	12/22/2015	12/30/2016	Red	This project has had many delays with many contributing factors: -detailed analysis revealed scope was larger and more complicated than originally estimated -additional work being identified as analysis progressed -assumption had been made that we could leverage much of the existing system proved false. Solving the user interface and database issues with existing SAN2 code was not a viable option.
Transportation (MnDOT)	SIMS National Bridge Element 1716	Upgrade external bridge inspection software	7/1/2015	6/30/2016	Green	Bentley continued working on resolving issues identified in SIMS 7.4.1 with an urgency of critical, high or medium.
Transportation (MnDOT)	TRADAS 1745	MnDOT is requesting proposals for a commercial-of-the-shelf software product to replace its current traffic data collection site management, data collection, quality control (QC), data management and analysis systems, and for support and upgrade services for three years.	3/1/2016	12/1/2016	Yellow	The vendor is behind schedule on a couple of major deliverables and MnDOT is behind on data preparation/validation. This project will be amended for time only as the vendor is paid on deliverables. The major deliverables were due on December 19th but they were not received.
Transportation (MnDOT)	Transportation Asset Mgmt System 1352	Implementation of an Enterprise Asset Management (EAM) product	7/20/2015	12/31/2016	Green	Completed and implemented the LRS interface.
Transportation (MnDOT)	Transportation Information System (TIS) Project 1 Linear Referencing System (LRS) and Initial Subsys	Implement Esri's commercial-off-the-shelf software, Roads and Highways, which will be the MnDOT Linear Referencing System (LRS), using GIS technology	1/18/2013	12/31/2016	Red	Due to the complicated nature of some critical data fixes the Production environment had to be disabled for periods of time in order for a select set of editors to apply fixes in an un-versioned data set. Also, production problem with gapped routes was reported to Esri and required project resources to change priorities for analysis of the issue.
Transportation (MnDOT)	UMART/OAPRT App Consolidation 1708	Retire these two apps due to declining health.	2/1/2016	2/28/2017	Red	Overall project status remains in red due to expected timeline extension caused by resource unavailability and turnover of contractors. Other risks continue to be the potential impact of unanswered vendor and agreement/contract questions.
Veterans Affairs (MDVA)	MDVA Guest Wireless	Provide MDVA guests wireless internet access while visiting MDVA locations	1/5/2015	9/30/2016	Yellow	Project is being held due to Homes concern with residents having access to Guest wireless. Resident internet access is provided by the agency Home currently.
Veterans Affairs (MDVA)	MDVA IT Improvement Program	Security Standards Assessment Sharepoint envir mig to GCC WAN and LAN Resiliency Application Bus Impact Analysis MDVA Infras and App Assessment	2/1/2016	6/30/2017	Green	BIT Funded improvement project for MDVA. This work primarily involves mitigation of gaps identified for the Security Policy and Standards review.
Veterans Affairs (MDVA)	Pharmacy Automated Dispensers	Dispense medication through an automated process.	6/1/2016	12/30/2016	Green	Dispense medication through an automated process. This includes functionality for both packaging and dispensing. First phase is within the Minneapolis campus
Veterans Affairs (MDVA)	Veteran Benefits	1. Improved staff work efficiency 2. Enable easy access, tracking, auditing capabilities 3. Increased automation for capture and storage 4. Integration with other core systems 5. Improved checks and balances	7/21/2015	6/30/2016	Yellow	Component 2 development completed Development environment build completed Component 3 requirement gathering to begin
Veterans Affairs (MDVA)	Wan and LAN Resiliiency	Provide resilient LAN and WAN networks for all MDVA locations Provide secure network equipment storage (racks or closets)	2/1/2016	12/23/2016	Green	WAN pricing for Luverne and Silver Bay provided. Service Authorization is pending LAN Engaging with Managed Hosting team to review LAN design provided in March.