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mn.gov/boards/chiropractic-examiners/

AT A GLANCE

- The MBCE licenses and regulates over 3,000 active and 150 inactive Doctors of Chiropractic
- In addition to the DC license, the MBCE issues sub-registrations in Acupuncture, Animal Chiropractic, Independent Examination, Professional Firms, and a Graduate Preceptorship program
- The board is composed of 5 professional members (licensees of the board) and 2 public members
- The MBCE has five full time staff

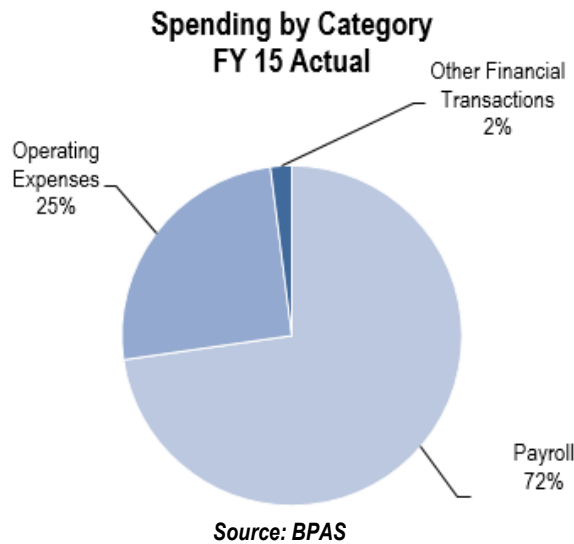
PURPOSE

The mission of the Minnesota Board of Chiropractic Examiners (MBCE) is to protect the public through effective licensure and enforcement of the statutes and rules governing the practice of chiropractic to ensure a standard of competent and ethical practice in the profession.

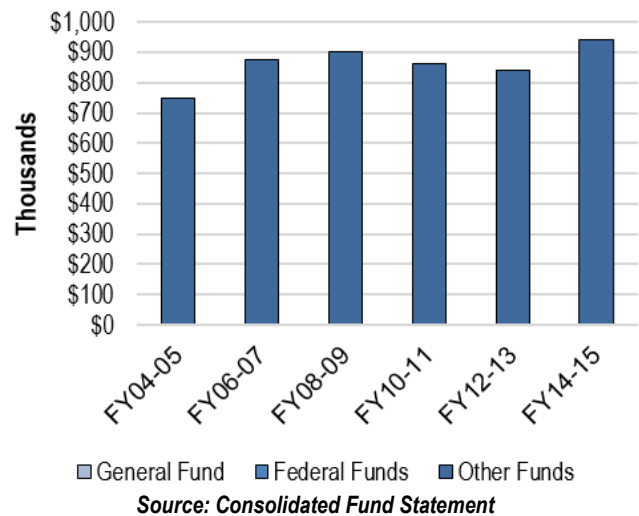
The Board of Chiropractic Examiners contributes to the following statewide outcomes:

- **People in Minnesota are safe**

BUDGET



Historical Spending



The Board is funded by licensure fees. Minnesota Statutes section 214.06, subdivision 1(a) compels the Board to collect fees in the amount sufficient to cover direct and indirect expenditures. Funds are deposited as non-dedicated revenue into the state government special revenue fund. From this fund, the Board receives a direct appropriation to pay for agency expenses such as salaries, rent, costs associated with disciplinary/contested cases and operating expenditures. It also pays statewide indirect costs through an open appropriation. The Board receives no general fund dollars.

In addition to Board operations, licensure fees fund activities that support multiple boards and/or other agencies. Some of these are: the Administrative Services Unit (interboard), Health Professionals Services Program (interboard), Office of the Attorney General for legal services, and the Criminal Background Check Program (interboard).

STRATEGIES

The Board protects the public and ensures the competency of doctors of chiropractic by:

- Reviewing the education and credentials of applicants for licensure

- Allowing externships under a licensed doctor of chiropractic for recent graduates
- Collaborating with other states to assess legal, educational and professional trends
- Approving continuing education programs and auditing licensees for these requirements
- Receiving, reviewing and if necessary investigating complaints from the public
- Initiating educational meetings or disciplinary action with licensees where necessary
- Maintaining a website with relevant information for licensees and members of the public
- Promulgating rules where additional direction may be required
- Monitoring budget data to ensure efficient utilization of fiscal resources

The Board partners with the 1) National Board of Chiropractic Examiners, which provides the necessary professional testing for licensure in Minnesota (See <http://www.nbce.org/>); 2) the Minnesota Attorney General's office as the attorney for the Board; and 3) The Federation of Chiropractic Licensing Boards, an information repository for chiropractic regulation across the United States, as well as internationally. This organization also provides a national database of disciplinary actions, assisting the Board in licensing / regulatory decisions. (See <http://www.fclb.org/>).

RESULTS

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quality / Quantity	Number of complaints against new licensees within the first 65 months of practice	145 complaints	66 complaints	<i>Previous</i> 2006-2011 <i>Current</i> 2012-2016
Quality / Quantity	Number of violations by new licensees within the first 65 months of practice	55 violations	12 Violations	<i>Previous</i> 2006-2011 <i>Current</i> 2012-2016
Results	Continuing Education (CE) Audits Deficiencies / Failures*** License Terminations	(4 years)** 179 9	(2 years) 108 9	<i>Previous</i> 2007-2010 <i>Current</i> 2011-2012

Notes:

**The 2007-2010 CE audits did 4 years at once, where the 2011-2012 audit was only 2; therefore the numbers in the previous and current columns may be divided according to how many years were audited.

***Audit "failures" means a licensee had a CE deficiency that was not rectified, and their license was terminated.

M.S. 148.01 to 148.107 http://mn.gov/boards/assets/MS148%20Updated%20August%202014%20v.2_tcm21-34677.pdf and M.R. 2500.0100 to 2500.7090 http://mn.gov/boards/assets/MR2500%20Updated%20August%202014%20Clean%20version_tcm21-34521.pdf provide legal authority to the MBCE.

Expenditures By Fund

	Actual	Actual	Actual	Estimate	Forecasted Base		Governor's Recommendation	
	FY14	FY15	FY16	FY17	FY18	FY19	FY18	FY19
1201 - Health Related Boards	442	501	454	651	522	522	574	580
2000 - Restrict Misc Special Revenue	0	0	0	2	5	5	5	5
Total	442	501	454	654	527	527	579	585
<i>Biennial Change</i>				165		(53)		57
<i>Biennial % Change</i>				17		(5)		5
<i>Governor's Change from Base</i>								110
<i>Governor's % Change from Base</i>								10

Expenditures by Program

Program: Chiropractors Board of	442	501	454	654	527	527	579	585
Total	442	501	454	654	527	527	579	585

Expenditures by Category

Compensation	345	363	352	406	389	394	407	418
Operating Expenses	91	136	90	247	138	133	172	167
Other Financial Transactions	6	2	11	0	0	0	0	0
Total	442	501	454	654	527	527	579	585
<u>Full-Time Equivalents</u>	5.0	5.0	4.8	5.4	4.9	4.9	4.9	4.9

1201 - Health Related Boards

	Actual	Actual	Actual	Estimate	Forecast Base		Governor's Recommendation	
	FY14	FY15	FY16	FY17	FY18	FY19	FY18	FY19
Balance Forward In	63	129	63	116	0	0	0	0
Direct Appropriation	508	500	507	513	513	513	565	571
Open Appropriation	0	0	0	22	9	9	9	9
Net Transfers	0	(30)	0	0	0	0	0	0
Cancellations	0	35	0	0	0	0	0	0
Expenditures	442	501	454	651	522	522	574	580
Balance Forward Out	129	63	116	0	0	0	0	0
<i>Biennial Change in Expenditures</i>				163		(61)		49
<i>Biennial % Change in Expenditures</i>				17		(6)		4
<i>Gov's Exp Change from Base</i>								110
<i>Gov's Exp % Change from Base</i>								11
Full-Time Equivalents	5.0	5.0	4.8	5.4	4.9	4.9	4.9	4.9

2000 - Restrict Misc Special Revenue

	Actual	Actual	Actual	Estimate	Forecast Base		Governor's Recommendation	
	FY14	FY15	FY16	FY17	FY18	FY19	FY18	FY19
Receipts	0	0	0	2	5	5	5	5
Expenditures	0	0	0	2	5	5	5	5
<i>Biennial Change in Expenditures</i>				2		8		8
<i>Biennial % Change in Expenditures</i>						362		362
<i>Gov's Exp Change from Base</i>								0
<i>Gov's Exp % Change from Base</i>								0

Chiropractic Examiners, Board of

FY18-19 Biennial Budget Change Item

Change Item Title: Small Agency Operational Increase

Fiscal Impact (\$000s)	FY 2018	FY 2019	FY 2020	FY 2021
General Fund				
Expenditures	0	0	0	0
Revenues	0	0	0	0
Other Funds				
Expenditures	23	29	29	29
Revenues	0	0	0	0
Net Fiscal Impact = (Expenditures – Revenues)	23	29	29	29
FTEs				

Recommendation:

The Governor recommends \$52,000 in FY 2018-19 and \$58,000 in FY 2020-21 from the state government special revenue fund as increase to the board's base appropriation to address increasing operating costs, such as salaries, rent, postage rates, and equipment replacement. The amount recommended in FY 2018-19 represents a 5.1% increase to the board's base funding.

Rationale/Background:

The Board currently employs 4 full time and 1 part time staff members. Promoting some of these positions will more accurately account for their current job duties which will directly impact this agency's ability to protect the public. Additionally, the Board seeks a minor increase to base appropriations in order to account for inflation in rent and postage, and the purchase of equipment replacement.

The Board is entirely fee supported and receives no General Fund dollars to provide all services. Fees must be collected to cover direct and indirect expenditures, deposited as non-dedicated revenue into the State Government Special Revenue Fund (SGSRF). The Board is granted authority to use these fees by the Minnesota Legislature to pay for all expenses incurred by the Board. The board collects sufficient revenue to cover all expense and this change item increase.

Proposal:

Small Agency Increase:	FY2018	FY2019	FY2020	FY2021
Salary Increases (current staff increases)	\$8,000	\$14,000	\$14,000	\$14,000
Salary Increases (reallocation of current positions)	\$10,000	\$10,000	\$10,000	\$10,000
Rent Increase (reflects small inflationary increases over seven year lease)	\$2,000	\$2,000	\$2,000	\$2,000
Postage Increases (CBC Implementation)	\$1,000	\$1,000	\$1,000	\$1,000
Equipment replacement	\$2,000	\$2,000	\$2,000	\$2,000
Total	\$23,000	\$29,000	\$29,000	\$29,000

Results:

The ability to upgrade two positions of this agency will more accurately reflect current job duties, and will allow the agency to continue to protect the public by keeping knowledgeable staff members employed.

Statutory Change(s):

N/A

Chiropractic Examiners, Board of

FY18-19 Biennial Budget Change Item

Change Item Title: Database Maintenance and Information Technology Services

Fiscal Impact (\$000s)	FY 2018	FY 2019	FY 2020	FY 2021
General Fund				
Expenditures	0	0	0	0
Revenues	0	0	0	0
Other Funds				
Expenditures	29	29	34	34
Revenues	0	0	0	0
Net Fiscal Impact = (Expenditures – Revenues)	29	29	34	34
FTEs				

Recommendation:

The Governor recommends \$58,000 in FY 2018-19 and \$68,000 in FY 2020-21 from the state government special revenue fund to cover the cost of maintenance to the Board's database and licensing system and to cover the costs of centralized MN.IT. The amount recommended in FY 2018-19 represents an 5.7% increase to the board's base funding.

Rationale/Background:

The Board updated its current database in FY2015. The Board's old database was approximately 14 years old. This request allows the board to provide ongoing maintenance and upgrades to continue with technology and to increase the efficiency of online licensing applications, renewals, complaint resolution and continuing education monitoring.

The Board is entirely fee supported and receives no General Fund dollars to provide all services. Fees must be collected to cover direct and indirect expenditures, deposited as non-dedicated revenue into the State Government Special Revenue Fund (SGSRF). The Board is granted authority to use these fees by the Minnesota Legislature to pay for all expenses incurred by the Board. The board collects sufficient revenue to cover all expense and this change item increase.

Proposal:

The Board has adapted the system currently in use, or soon to be in use, by 13 of 18 of the other Health-Related Licensing Boards in this building. This allows the Board to share ongoing maintenance costs with the other Health-Related Licensing Boards.

Upcoming IT Related Costs	FY2018	FY2019	FY2020	FY2021
Maintenance and modifications of database and licensing system	\$15,000	\$15,000	\$20,000	\$20,000
MN.IT 'switches' equipment and annual expenses	\$1,000	\$1,000	\$1,000	\$1,000
MN.IT voice and email services	\$4,000	\$4,000	\$4,000	\$4,000
Service Level Agreement Annual Rates	\$9,000	\$9,000	\$9,000	\$9,000
Total	\$29,000	\$29,000	\$34,000	\$34,000

Results:

Prior to the installation of this new database, the Board was only able to accept applications by paper. With the installation of an online application system on July 1, 2015, the Board now sees a 100% usage rate of the online application for Doctors of Chiropractic. This change item will assist the Board in creating an online application for each of its sub-registrations to include Acupuncture, Animal Chiropractic, Independent Examiner, Graduate Preceptorship and Professional Firms. The Board anticipates a similar increase in the usage of the online system for these registrations.

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quantity	Total Applications for DC by paper	FY12 = 134		07/01/11 to 06/30/12
	Total Applications for DC by paper	FY13 = 134		07/01/12 to 06/30/13
	Total Applications for DC by paper	FY14 = 152		07/01/13 to 06/30/14
	Total Applications for DC by paper	FY15 = 149		07/01/14 to 06/30/15
	Total Applications for DC by paper AND online		FY16 = 161	07/01/15 to 06/30/16
	Total Applications for DC by paper AND online		FY17 = 35	07/01/15 to date
Quality	Online Applications for DC as of July, 2015		FY16 = 151	07/01/15 to 06/30/16
			FY17 = 35	07/01/16 to date
Results	Percentage of those now applying online for their Doctor of Chiropractic License		FY16 = 94%	07/01/15 to 06/30/16
			FY17 = 100%	07/01/16 to date

Statutory Change(s):

N/A