

Minnesota Office of Justice Programs Crime Victim Services

Quarterly Statistical Report Forms
Fiscal Year 2014
October 1, 2013 – September 30, 2014

Summary Report

December 2014

The Minnesota Office of Justice Programs (OJP) funded 123 agencies statewide to provide direct services to victims of crime in FY14. This number decreased significantly from FY12 (139) due to a decrease in available funding and an open competitive process that made all crime victim service funding available to current and new applicants. Along with new awards were changes to which and how many quarterly statistical report forms each grant was required to submit based on their service area (see *Changes to Quarterly Statistical Report Requirements for FY13* in the appendices for details).

Please feel free to use these data as needed (e.g. newsletters, grant proposals, presentations, etc.). If you do choose to disseminate this information, please consider that although grantees are given guidelines (see *Quarterly Statistical Form Definitions* in the appendices) on collecting these data, there are hundreds of individual staff interpreting these guidelines and implementing data collection practices within their own agencies before submitting to OJP. If you have questions about these data or are interested in trend data between FY03 and FY14, you can contact Chris Anderson at 651-201-7302 or chris.anderson@state.mn.us.

**Abused Children Services
FY14**

In FY14, 10 programs received funding to serve abused children (including child advocacy centers). Six of these programs are located in the 7-county metro area and 4 are located in greater Minnesota.

FY14 Abused Children Grantees		Metro	Greater MN	Statewide
Total Primary Victims Served		2,261	841	3,102
Sex	Female	65.3%	60.5%	64.0%
	Male	34.7%	39.5%	36.0%
Age	0 to 4	24.0%	25.8%	24.5%
	5 to 12	39.5%	51.4%	42.7%
	13 to 17	36.5%	22.8%	32.8%
Race & Ethnic Background	African American	26.3%	7.4%	21.1%
	American Indian	2.0%	12.3%	4.8%
	Asian	1.7%	1.1%	1.5%
	Caucasian	42.5%	63.4%	48.2%
	Chicano/Latino	9.7%	3.4%	8.0%
	Multi-racial	12.1%	12.4%	12.2%
Type of Victimization	Neglect	0.8%	1.8%	1.1%
	Physical Abuse	15.0%	5.0%	12.3%
	Sexual Abuse	56.3%	21.4%	46.9%
	Domestic Violence	11.1%	70.6%	27.2%
	Other Violent Crime	16.8%	1.2%	12.5%
	Service Contacts	Counseling Intervention	1,103	4,844
Criminal Justice Advocacy		122	425	547
Crisis Counseling Intervention		1,331	1,733	3,064
Emergency Financial		7	159	166
Emergency Legal		20	379	399
Evidentiary Exam Support		975	45	1,020
Group Treatment		1,768	1,087	2,855
Personal Advocacy		471	2,705	3,176
Reparations		228	68	296
Therapy		1,767	256	2,023
Information & Referral		11,633	4,825	16,458
Disabilities	Blind	0	5	5
	Deaf	6	1	7
	Developmental	47	28	75
	Mental Illness	25	25	50
	Physical	6	3	9
	Other	31	3	34
Total Secondary Victims Served		1,042	822	1,864

**Domestic Violence Community Services
FY14**

In FY14, 46 programs received domestic violence funding to provide services in the 7-county metro (12 programs) and in greater Minnesota counties in which a shelter is not located (34 programs).

FY14 Domestic Violence Community Services		Metro	Greater MN	Statewide
Total Primary Victims Served		16,004	15,728	31,732
Sex	Adult Female	92.4%	92.0%	92.5%
	Adult Male	7.6%	8.0%	7.5%
	Children (Sex Unknown)	1,515	4,869	6,384
Age	0 to 4	2.1%	11.1%	6.7%
	5 to 12	3.6%	14.7%	9.3%
	13 to 17	4.0%	6.9%	5.5%
	18 to 29	36.0%	21.6%	28.6%
	30 to 44	36.9%	29.7%	33.2%
	45 to 65	15.4%	14.1%	14.7%
	65+	2.1%	1.8%	2.0%
Race & Ethnic Background (Adults)	African American	30.3%	3.1%	17.9%
	American Indian	4.6%	11.6%	7.8%
	Asian	4.0%	1.9%	3.1%
	Caucasian	30.0%	74.7%	50.3%
	Chicano/Latino	6.4%	5.1%	5.8%
	Multi-racial	2.9%	1.8%	2.4%
	Immigrant	21.8%	2.0%	12.7%
Race & Ethnic Background (Children)	African American	17.5%	2.6%	5.8%
	American Indian	2.8%	11.2%	9.4%
	Asian	2.3%	0.9%	1.2%
	Caucasian	49.8%	66.3%	62.8%
	Chicano/Latino	12.8%	8.3%	9.3%
	Multi-racial	3.8%	9.1%	8.0%
	Immigrant	10.8%	1.6%	3.6%
Service Contacts	Counseling Intervention	22,878	43,678	66,556
	Criminal Justice Advocacy	12,224	14,168	26,392
	Crisis Counseling Intervention	21,623	16,299	37,922
	Emergency Financial	2,115	6,677	8,792
	Emergency Legal	15,116	17,547	32,663
	Group Treatment	3,191	5,095	8,286
	Personal Advocacy	12,188	27,239	39,427
	Reparations	3,707	1,694	5,401
	Therapy	41	552	593
	Information & Referral	25,565	64,346	89,911
Disabilities	Blind	3	39	42
	Deaf	20	46	66
	Developmental	92	218	310
	Mental Illness	367	885	1252
	Physical	161	359	520
	Other	69	494	563

**Domestic Violence Hotel/Motel/Safehome Services
FY14**

In FY14, 27 programs received domestic violence hotel/motel/safehome funding. All but one of these programs are located in greater Minnesota.

<i>FY14 Domestic Violence Hotel/Motel/Safehome Grantees</i>		<i>Statewide</i>
Total Primary Victims Served		1,339
Sex	Adult Female	651
	Adult Male	38
	Children	650
Age	0 to 4	18.6%
	5 to 12	21.5%
	13 to 17	8.7%
	18 to 29	21.0%
	30 to 44	21.6%
	45 to 65	7.6%
	65+	0.8%
Race & Ethnic Background (Adults)	African American	13.1%
	American Indian	24.5%
	Asian	1.5%
	Caucasian	47.8%
	Chicano/Latino	7.0%
	Multi-racial	1.9%
	Immigrant	4.2%
Race & Ethnic Background (Children)	African American	13.9%
	American Indian	24.4%
	Asian	1.1%
	Caucasian	37.5%
	Chicano/Latino	15.0%
	Multi-racial	6.0%
	Immigrant	2.1%
Disabilities	Blind	2
	Deaf	2
	Developmental	19
	Mental Illness	68
	Physical	24
	Other	15
Bed Days	Intakes - Women	567
	Intakes - Children	654
	Intakes - Men	38
	Bed Days - Women	2,896
	Bed Days - Children	3,700
	Bed Days - Men	145

Domestic Violence Shelter Services FY14

In FY14, 25 programs received domestic violence shelter funding. Fifteen of these programs are located in greater Minnesota and 10 are located in the 7-county metro area.

<i>FY14 Domestic Violence Shelter Grantees</i>		<i>Metro</i>	<i>Greater MN</i>	<i>Statewide</i>
Total Primary Victims Served		19,779	14,686	34,465
Sex	Adult Female	94.2%	95.1%	94.6%
	Adult Male	5.8%	4.9%	5.4%
	Children (Sex Unknown)	4,235	3,760	7,995
Age	0 to 4	8.7%	9.3%	8.9%
	5 to 12	10.9%	9.7%	10.4%
	13 to 17	2.2%	11.1%	5.7%
	18 to 29	34.2%	26.7%	31.4%
	30 to 44	28.3%	31.3%	29.5%
	45 to 65	14.4%	11.2%	13.1%
	65+	1.3%	0.7%	1.0%
Race & Ethnic Background (Women)	African American	39.9%	21.9%	32.7%
	American Indian	2.7%	8.3%	4.9%
	Asian	2.5%	3.3%	2.8%
	Caucasian	42.9%	57.2%	48.6%
	Chicano/Latino	3.8%	3.0%	3.5%
	Multi-racial	4.2%	2.4%	3.5%
	Immigrant	4.0%	3.9%	4.0%
Race & Ethnic Background (Children)	African American	38.0%	21.6%	32.0%
	American Indian	3.3%	17.3%	8.2%
	Asian	3.5%	0.5%	2.5%
	Caucasian	25.4%	41.1%	31.0%
	Chicano/Latino	12.5%	3.9%	9.5%
	Multi-racial	13.2%	12.2%	12.9%
	Immigrant	4.1%	3.4%	3.9%
Service Contacts	Counseling Intervention	174,828	171,581	346,409
	Criminal Justice Advocacy	32,999	6,509	39,508
	Crisis Counseling Intervention	83,766	18,201	101,967
	Emergency Financial	89,233	31,850	121,083
	Emergency Legal	30,676	12,152	42,828
	Group Treatment	39,938	15,188	55,126
	Personal Advocacy	77,126	284,119	361,245
	Reparations	5,495	1,110	6,605
	Therapy	2,890	673	3,563
Information & Referral	124,376	59,385	183,761	
Disabilities	Blind	28	14	42
	Deaf	37	22	59
	Developmental	157	162	319
	Mental Illness	1,643	1,225	2,868
	Physical	444	321	765
	Other	426	49	475
Intakes & Bed Days	Intakes - Women	2,699	1,993	4,692
	Intakes - Children	2,870	1,859	4,729
	Bed Days - Women	65,568	41,212	110,676
	Bed Days - Children	79,358	48,212	133,509

**General Crime Services
FY14**

In FY14, 48 programs received general crime funding. Eight of these programs are located in the 7-county metro area and 41 in greater Minnesota.

FY14 General Crime Grantees		Metro	Greater MN	Statewide
Total Primary Victims Served		7,593	17,108	24,701
Sex	Female	60.6%	56.5%	57.7%
	Male	39.4%	43.5%	42.3%
Age	0 to 4	1.1%	1.6%	1.4%
	5 to 12	2.9%	4.0%	3.7%
	13 to 17	6.3%	8.0%	7.5%
	18 to 29	30.1%	25.8%	27.0%
	30 to 44	27.5%	30.6%	29.7%
	45 to 64	25.9%	24.7%	25.0%
	65+	6.2%	5.4%	5.6%
Race & Ethnic Background	African American	25.7%	2.7%	8.5%
	American Indian	1.8%	7.7%	6.2%
	Asian	5.8%	0.5%	1.8%
	Caucasian	58.0%	84.0%	77.6%
	Chicano/Latino	5.2%	2.2%	2.9%
	Multi-racial	1.6%	1.0%	1.2%
	Immigrant	1.9%	1.9%	1.9%
Type of Victimization	Survivors of Homicide	245	207	452
	Adult Sexual Assault	95	171	266
	Child Sexual Assault (Family)	30	159	189
	Child Sexual Assault (Other)	54	231	285
	Robbery	269	146	415
	Aggravated Assault	274	885	1159
	Burglary	580	1,365	1,945
	Theft/Larceny	971	2,317	3,288
	Motor Vehicle Theft	282	352	634
	Arson	43	95	138
	Adult Sexual Abuse as Child (Family)	24	11	35
	Adult Sexual Abuse as Child (Other)	6	10	16
	Domestic Abuse	1,036	2,940	3,976
	Other Assault	512	1,093	1,605
	Terroristic Threats/Harassment	481	1,818	2,299
	Other Felony Level	415	562	977
	DUI/DWI Crashes	160	390	550
	Sexual Exploitation	13	9	22
	Sexual Harassment	75	8	83
	Stalking	101	100	201
	Exposing	0	21	21
	Obscene Phone Calls	52	11	63
	OFP/HRO Violation	339	688	1,027
	Forgery/Counterfeiting	124	448	572
	Fraud	288	289	577
	Embezzlement	16	18	34
	Stolen Property	195	391	586
Vandalism/Criminal Damage to Property	299	718	1,017	
Disorderly Conduct	44	444	488	
Other Gross Misdemeanor/Misdemeanor	570	1,450	2,020	

**General Crime Services
FY14 - Continued**

<i>FY14 General Crime Grantees - Continued</i>		<i>Metro</i>	<i>Greater MN</i>	<i>Statewide</i>
Service Contacts	Counseling Intervention	10,713	25,795	36,508
	Criminal Justice Advocacy	36,081	43,555	79,636
	Crisis Counseling Intervention	1,586	3,773	5,359
	Emergency Financial	2551	1,471	4,022
	Emergency Legal	970	3,597	4,567
	Group Treatment	1,458	62	1,520
	Personal Advocacy	2,656	7,930	10,586
	Reparations	1,922	2,997	4,919
	Therapy	0	18	18
	Information & Referral	56,255	49,160	105,415
Disabilities	Blind	13	6	19
	Deaf	10	25	35
	Developmental	22	71	93
	Mental Illness	139	178	317
	Physical	107	81	188
	Other	14	48	62
Total Secondary Victims Served		905	2,279	3,184

**Parenting Time Center Services
FY14**

In FY14, 11 programs received parenting time center funding. One of these programs is located in the 7-county metro area and 10 in greater Minnesota.

<i>FY14 Parenting Time Center Grantees</i>		<i>Statewide</i>
Total Primary Victims Served		2,551
Age	0 to 4	35.4%
	5 to 12	53.8%
	13 to 17	10.8%
Race & Ethnic Background	African American	9.1%
	American Indian	5.1%
	Asian	1.5%
	Caucasian	69.3%
	Chicano/Latino	3.5%
	Multi-racial	10.9%
	Immigrant	0.6%
Volume Count of Visits/Exchanges	0 to 4	11,930
	5 to 12	18,622
	13 to 17	2,511

Sexual Assault Services FY14

In FY14, 51 programs received sexual assault funding. Fourteen of these programs are located in the 7-county metro area and 37 in greater Minnesota.

FY14 Sexual Assault Grantees		Metro	Greater MN	Statewide
Total Primary Victims Served		3,417	3,837	7,254
Sex	Female	89.6%	89.7%	89.6%
	Male	10.4%	10.3%	10.4%
Age	0 to 4	0.3%	2.2%	1.3%
	5 to 12	1.5%	10.7%	6.5%
	13 to 17	11.6%	17.8%	14.9%
	18 to 29	35.9%	30.4%	33.0%
	30 to 44	32.6%	25.8%	28.9%
	45 to 64	15.9%	12.0%	13.8%
	65+	2.2%	1.1%	1.6%
Race & Ethnic Background	African American	18.6%	3.2%	10.4%
	American Indian	10.9%	11.6%	11.3%
	Asian	3.3%	1.1%	2.1%
	Caucasian	45.9%	74.3%	61.1%
	Chicano/Latino	6.2%	3.7%	4.8%
	Multi-racial	7.2%	4.2%	5.6%
	Immigrant	7.9%	1.9%	4.7%
Type of Victimization	Adult Sexual Abuse as Child (Family)	219	382	601
	Adult Sexual Abuse as Child (Other)	175	221	396
	Adult Sexual Assault	1,587	1,414	3,001
	Child Sexual Assault (Family)	138	475	613
	Child Sexual Assault (Other)	241	551	792
	Sexual Exploitation	574	81	655
	Sexual Harassment	48	99	147
	Stalking	19	111	130
	Exposing	4	14	18
	Obscene Phone Calls	1	9	10
	Internet Child Pornography	5	29	34
	Other	105	97	202
	Unknown	301	354	655
	Service Contacts	Counseling Intervention	12,962	12,058
Criminal Justice Advocacy		4,640	6,761	11,401
Crisis Counseling Intervention		4,995	4,547	9,542
Emergency Financial		2,492	986	3,478
Emergency Legal		1,145	2,928	4,073
Evidentiary Exam Support		571	511	1,082
Group Treatment		8,821	2,173	10,994
Personal Advocacy		4,349	9,629	13,978
Reparations		602	571	1,173
Therapy		2,311	1,140	3,451
Information & Referral		18,955	22,822	41,777
Disabilities	Blind	44	11	55
	Deaf	22	11	33
	Developmental	58	107	165
	Mental Illness	610	524	1,134
	Physical	64	111	175
	Other	448	324	772
Total Secondary Victims Served		617	2,488	3,105

Minnesota Office of Justice Programs Crime Victim Services

Quarterly Statistical Form Definitions FY14

Data category explanations may be found, for the most part, on each specific quarterly statistical form (see appendix). Below are broad definitions that apply to all quarterly statistical forms but do not appear on the forms.

Primary Victims Served

A primary victim served is a person who is *directly* victimized by a crime and receives at least one of the “services” as defined below. In domestic violence cases, children of primary victims served are also counted as primary victims served if they receive at least one of the services defined below. In homicide cases, family and friends of the deceased should be counted as primary in most instances.

Secondary Victim Served

A secondary victim served is a person who is *indirectly* victimized by a crime and receives at least one of the “services” as defined below. In domestic violence cases, a secondary victim would include any other victim served by the program, such as an abused woman’s sister or friend, who receives at least one of the services defined below.

Services

A “service” is counted each and every time (volume count) program staff provides a service listed below. Multiple services can be performed and recorded during each contact with a victim. A service is not defined by length of time but rather each instance in which a victim is provided assistance under a category below.

Crisis Counseling/Intervention

Refers to (in-person or telephone) **crisis** intervention, emotional support, safety planning and guidance provided at the scene of a crime, immediately after a crime, or on a crisis hotline call.

Counseling/Intervention

Refers to ongoing or follow-up contact with victim after initial services were provided to offer support, safety planning, guidance, check on the victim’s progress, provide additional information or to evaluate services provided.

Information & Referral

Refers to contact to or from the victim in which you either 1) offer or notify the victim of your available services, or 2) refer him or her to other agencies for assistance/shelter.

Personal Advocacy

Refers to physically assisting victims (including non-emergency transportation) in securing rights, remedies, and services from other agencies; locating emergency financial assistance; intervening with employers, creditors, and others on behalf of the victim; assisting in filing for losses covered by public and private insurance programs including workman’s compensation, unemployment benefits, welfare, etc.; accompanying the victim to the hospital, etc. Information and referral assistance should be recorded under “Information & Referral.”

Quarterly Statistical Form Definitions - Continued

Support during Evidentiary Exam

Refers to any type of advocacy/support for a victim of sexual assault during an evidentiary exam.

Criminal Justice Support/Advocacy

Refers to any support, assistance, or advocacy provided to victims at any stage of the **criminal justice process**, to include post-sentencing services and restitution.

Emergency Legal Advocacy

Refers to **civil assistance** such as orders for protection, restraining orders, injunctions, elder abuse petitions, and child abuse petitions. This does not include criminal prosecution or the employment of attorneys for custody disputes, civil suits, etc.

Emergency Financial Assistance

Refers to financial assistance (money or in-kind) provided by your program for emergency needs such as transportation, food, clothing, lock replacement, etc. – does not include referrals to or information about other organizations for those needs.

Assistance in Filing Reparations Claims

Includes making the victim aware of the availability of crime victim compensation, assisting the victim in completing the required forms, gathering the needed documentation, etc. It also may include follow-up contact with the victim compensation agency on behalf of the victim.

Group Treatment/Support

Refers to the coordination and provision of supportive group activities and includes self-help, peer, social support, etc. Only group treatment and support services that are conducted by your agency should be counted under this category.

Therapy

Refers to intensive professional psychological and/or psychiatric treatment for individuals, couples, and family members related to counseling to provide emotional support in crisis arising from the occurrence of crime. This includes the evaluation of mental health needs, as well as the actual delivery of psychotherapy. Non-licensed provider service should be recorded under “Counseling/Intervention.”

Minnesota Office of Justice Programs (OJP)
Crime Victim Service Grantees

Changes

to

Quarterly Statistical Report Requirements for FY13

The following changes are being made to streamline certain reporting requirements and to better document the work you are doing. Please note the changes that are applicable to your funding.

A quarterly statistical report is required for each program type in each county you are being funded to serve. This is a change for some grantees and status quo for others depending on how/when you were originally funded years ago. Your award letter and contract detail the counties you are being funded to serve by program type. Quarterly statistical reports must match the county and program information in your OJP contract unless an adjustment has been approved by your grant manager. (Grantees may be providing additional services but are required to report only on the services funded by OJP.) If your contract lists one county to be served you need only to submit one quarterly statistical report (even if you serve multiple counties with that funding).

Domestic violence community advocacy (CAP) and criminal justice intervention (CJI) quarterly statistical reports have been combined. Whether your agency is funded to provide CAP services, CJI services or both in a particular county, you will need to complete the “Domestic Violence Services” quarterly statistical report form. This new form includes all the data elements of the current CAP and CJI forms together. This format will better capture the scope of work provided by CAP and CJI programs, no matter how they are categorized, as there is cross-over in the type of work between the two.

CJI programs should review the enclosed *Quarterly Statistical Report Forms Definition Guide* to see that, like reporting for all other program types, the demographics of each victim served should be recorded only once per fiscal year (rather than for each “new incident”) and that each information or legal advocacy service contact should be counted (this is now a service volume count).

In the county where an emergency shelter is located, only one quarterly statistical report should be submitted for all domestic violence services. As stated in the addendum award letter sent to shelters on July 12, each shelter allocation includes funding for non-shelter community work (i.e. CAP and/or CJI) in the same county as the shelter. This means there will be one quarterly statistical report that encompasses all domestic violence service work in the county with the shelter (shelter, CAP and/or CJI services). There will not be a separate quarterly statistical report required for non-shelter work in these shelter based counties. As detailed in the paragraphs above, if a shelter agency is funded to provide domestic violence services (CAP and/or CJI) in a neighboring non-shelter based county, the “Domestic Violence Services” quarterly statistical report form must be submitted for each county.

Please call your grant manager if you have questions. Thank you.