

2014-2016 Biennial Report

Submitted to the Governor and Minnesota State Legislature In compliance with Minnesota Statute section 214.07 Subdivision 1



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About the Board

The Board was created in 1921 to regulate the practice of architecture, professional engineering and land surveying. In 1976, the practice of landscape architecture was added to the Board's jurisdiction. The title act for Certified Interior Design in 1992 and the practice of geology and soil science (geoscience) in 1995 were added to the Board.



Mission

The Board regulates the professions and enforces the statutes and rules in order to protect the health, safety and welfare of the public. We ensure that individuals meet the education, examination and experience standards for licensure or certification and maintain their records in good standing. We take disciplinary action against those who violate the statutes, rules and standards governing the practice of the professions.

Board Membership

The full Board consists of 21 members appointed by the Governor to four-year terms.

- 5 public members
- 3 architects
- 5 professional engineers
- 2 land surveyors

- 2 landscape architects
- 1 professional geologist
- 1 professional soil scientist
- 2 certified interior designers

Committees and Sections

Committee work keeps issues moving in a timely and efficient manner. Each member serves on one of the following committees:

- **Credentialing Committee**: Licensure/certification and examination issues, continuing education, outreach
- Complaint Committee: Enforcement of statutes and rules
- * Rules Committee: Amendments to statutes and rules



Board members are also divided into Sections which meet to discuss issues pertinent to the professions in that section.

- ❖ Architects, Landscape Architects and Certified Interior Designers (ALACID)
- Professional Engineers, Land Surveyors and Geoscientists (ELSGEO)
- Public members are divided between the two Sections

The full Board ratifies all actions recommended by the Committees and Sections.

Number of Meetings Held							
Full Board	12						
Credentialing Committee	8						
Rules Committee	7						
Complaint Committee	15						
Executive Committee	12						
ALACID Section	10						
ELSGEO Section	11						

Board Meetings

The full Board meets approximately once every two months to conduct business. Board, Committee and Section meetings are open to the public. Complaint Committee meetings are closed. The meeting schedule is set for the upcoming year each fall and is posted on the Board's website.

Meeting minutes are posted on the website after they are approved by the Board.

Examinations

The Board evaluates the credentials of applicants for examination by identifying those who meet the education and experience requirements set forth in statute and rule. In FY15 and FY16, the Board evaluated 2,470 applications to take an examination. Applicants for landscape architecture and certified interior design examinations apply directly to their respective national councils for approval to take their exams. Those individuals apply to the Board for licensure or certification following successful completion of the examination.



Licensure, Certification and Renewals

During the FY15 and FY16 reporting period, the Board evaluated 1,410 applications for licensure or certification and issued a total of 1,898 new licenses and certificates. All licenses and certificates expire on June 30 of even-numbered years. In May and June of 2016, the Board renewed 17,547 licenses and certificates for the period of July 1, 2016 through June 30, 2018.

Verifications of Examination and Licensure

The Board staff processes approximately 1,500 verification requests from examinees, licensees and certificate holders each year. These individuals are applying for licensure in another state or are establishing a national council record and must have verification of their examination and/or licensure data from each state. The verifications include examination results, licensure history and disciplinary action.

Continuing Education and Audits

Licensees and certificate holders are required to complete and report 24 hours of continuing education every two years, including two hours in professional ethics. Individuals complete an affidavit with their application for license/certificate renewal affirming completion of the continuing education. The Board conducts random audits and requires selected individuals to substantiate the number of hours they reported by submitting documentation of their courses and activities. Disciplinary action may be taken against those found to have falsely reported continuing education. The Board audited the continuing education of 187 licensees and certificate holders plus 1/3 of the Board members in the fall of 2014. Three licenses were suspended for failure to substantiate reported continuing education.

Enforcement

The Board investigated and closed 120 complaints alleging violations of the Board's statutes and rules and issued 24 public orders (including the three orders issued as a result of the continuing education audit). A total of 103 new complaints were filed during FY15 and FY16.



Budget

Application and licensure fees are set by the legislature to cover the Board's direct and indirect costs. The Board collects these fees and deposits them into the state's General Fund. The biennial budget is comprised of legislative appropriations from the General Fund.

Strategic Planning

The Board periodically undertakes strategic planning to ensure the organization is prepared to adapt and respond to changes impacting its core mission, including technologic changes, changes in education and examination requirements for applicants and the changing needs of the public. During this past biennium, the Board updated its mission and vision statements and identified three strategies on which to focus:

- Leverage education, outreach, and technology to encourage licensure and improve the path to and through licensure.
- Increase understanding and utilization of the enforcement program by licensees and the public.
- Increase Board proactivity and preparedness through education, technology, and diversity efforts.

Outreach

Board members and staff provide educational outreach to groups including: citizens, legislators, building officials, fire marshals, other state agencies, professional organizations, schools and national councils. Topics typically include the value of licensure and the process to become licensed, enforcement and continuing education. During FY15 and FY16, Board members and staff gave 24 presentations to interested parties.

The Board also publishes a newsletter which includes all enforcement actions, rulemaking activities, renewal information and other issues pertinent to the public and the professions. The Board's website is a valuable resource for finding information about the Board and its activities. Individuals may download applications for examination, licensure and certification, view disciplinary actions, file complaints, renew licenses and certificates and search for licensees and certificate holders.

National Councils

The National Councils are organizations made up of member boards from each jurisdiction and are dedicated to the advancement of the professions they represent. Each Council develops, administers and scores the examinations used for licensure in the United States. Each examination question is developed and tested over several exam administrations to create valid and reliable, psychometrically defensible examinations. The Councils facilitate professional mobility and promote uniformity of the U.S. licensure processes and help protect the public health, safety and welfare by leading the regulation of the various professions.

The Minnesota Board is a voting member and active participate in each of these Councils:



Budget

Fiscal Year 2015

Appropriation: \$774,000

Revenue Generated: \$682,618

Fiscal Year 2016

Appropriation: \$784,000

Revenue Generated*: \$2,199,266

*Revenue is significantly higher in Fiscal Year 2016 because licensees and certificate holders are required to renew by June 30 of even-numbered years.

Expenditures

Administration: 75% of budget

- Staff salaries
- Office space
- Supplies and equipment
- Other costs

Enforcement: 8% of budget

- Investigator salary
- Enforcement of regulated professions
- Statute and rule modifications

Outreach/Education: 7% of budget

- Education of public and licensees on requirements of competent practice
- Education of students on licensure process
- Communications (newsletters, postcards, website)

Credentialing: 10% of budget

- National Council membership and participation
- Board member per diems
- Examinations

Revenue

The Board generates nondedicated revenue from the following:

- Application fees
- License fees
- Certificate fees
- Renewal fees
- Late fees

The fees are set by the legislature to cover all direct and indirect costs for the Board and are deposited in the State's General Fund.

The Board also deposits all fines and civil penalties into the state's General Fund.

Appropriations

In order to conduct business, the Board receives appropriations from the state's General Fund.

Expenditures include:

- Administration
- Enforcement
- Outreach/Education
- Credentialing

Board Members

During FY15 and FY16, Board members spent a total of **5.602 hours** on Board business including: attendance at Board meetings, review of applicant credentials, enforcement, education, legislation, and representing Minnesota on national committees.



Peter Miller **Professional Soil Scientist** Maple Grove, MN

Appointed: 4-12-2010 Reappointed: 4-7-2013 Term Ends: 1-2-2017

Board Chair

FY 15 Committee: Credentialing FY 16 Committee: Complaint

ELSGEO Section Total Hours: 200



Robert Gunderson Landscape Architect Burnsville, MN

Appointed: 6-25-2012 Reappointed: 3-9-2016 Term Ends: 1-6-2020



Terry Groshong Architect Duluth, MN

Appointed: 4-12-2010 Reappointed: 4-7-2013 Term Ends: 1-2-2017



Dennis Martenson Professional Engineer Medina, MN

Appointed: 6-25-2012 Reappointed: 3-17-2015 Term Ends: 1-7-2019

Board Vice Chair

FY 15 Committee: Complaint FY 16 Committee: Complaint

ALACID Section Total Hours: 333



FY 15 Committee: Complaint FY 16 Committee: Complaint

ALACID Section Total Hours: 673



Board Treasurer FY 15 Committee: Rules

ELSGEO Section Total Hours: 287.5

FY 16 Committee: Rules



Immediate Past Chair

FY 15 Committee: Credentialing

FY 16 Committee: Credentialing

Mary Deeg Certified Interior Designer Minneapolis, MN

Appointed: 5-11-2009 Reappointed: 4-7-2013 Term Ends: 1-2-2017



ALACID Section

Total Hours: 231.5

Tanya Digiovanni **Public Member Breezy Point, MN**

Appointed: 4-7-2013 Term Ends: 1-2-2017



David Fisher, CBO **Public Member** Maple Grove, MN

Appointed: 5-11-2009 Reappointed: 4-7-2013 Term Ends: 1-2-2017

FY 15 Committee: Complaint FY 16 Committee: Rules **ELSGEO Section**

Total Hours: 159.5



ALACID Section

Total Hours: 149.5

James Grube **Professional Engineer** Plymouth, MN

Appointed: 5-11-2009 Reappointed: 4-7-2013 Term Ends: 1-2-2017

FY 15 Committee: Credentialing FY 16 Committee: Complaint

ELSGEO Section Total Hours: 207.5



Darcy Hield Certified Interior Designer Edina, MN

Appointed: 3-9-2016 Term Ends: 1-6-2020

FY 16 Committee: Credentialing **ALACID Section**

FY 15 Committee: Credentialing

FY 16 Committee: Credentialing

Total Hours: 11.5

Replaced **Lyn Berglund** (135.5 hours)



Wayne Hilbert **Architect** Minneapolis, MN

Appointed: 4-7-2013 Term Ends: 1-2-2017

FY 15 Committee: Credentialing FY 16 Committee: Credentialing

ALACID Section Total Hours: 522

Board Members



Nirmal Jain **Professional Engineer** Maple Grove, MN

Appointed: 6-30-2014 Term Ends: 1-1-2018

FY 15 Committee: Credentialing FY 16 Committee: Credentialing

ELSGEO Section Total Hours: 297



David Krech **Professional Engineer** Duluth, MN

Appointed: 4-12-2010 Reappointed: 6-30-2014 Term Ends: 1-1-2018

FY 15 Committee: Complaint FY 16 Committee: Rules

ELSGEO Section Total Hours: 295



William Kuretsky, JD **Public Member** Minnetonka, MN

Appointed: 6-30-2011 Reappointed: 3-7-2015 Term Ends: 1-7-2019

FY 15 Committee: Rules FY 16 Committee: Rules **ELSGEO Section** Total Hours: 85.5



Robin Mathews Land Surveyor Pine City, MN

Appointed: 3-17-2015 Term Ends: 1-7-2019

FY 15 Committee: Complaint FY 16 Committee: Complaint

ELSGEO Section Total Hours: 477.5

Replaced **Lisa Hanni** (111.5 hours)



Daniel Murphy Professional Engineer Apple Valley, MN

Appointed: 6-25-2012 Reappointed: 3-9-2016 Term Ends: 1-6-2020

FY 15 Committee: Rules FY 16 Committee: Rules **ELSGEO Section** Total Hours: 145.5



Meg Parsons Architect Minneapolis, MN

Appointed: 3-9-2016 Term Ends: 1-6-2020

FY 16 Committee: Rules **ALACID Section** Total Hours: 20

Replaced **Paul May** (424.5 hours)



Carl Peterson, CPA **Public Member** Rosemount, MN

Appointed: 5-11-2009 Reappointed: 4-7-2013 Term Ends: 1-2-2017

FY 15 Committee: Credentialing FY 16 Committee: Credentialing

ALACID Section Total Hours:100



Marjorie Pitz Landscape Architect Minneapolis, MN

Appointed: 4-12-2010 Reappointed: 6-30-2014 Term Ends: 1-1-2018

FY 15 Committee: Rules FY 16 Committee: Rules ALACID Section Total Hours: 187



Keith Rapp Professional Geologist Woodbury, MN

Appointed: 3-17-2015 Term Ends: 1-7-2019

FY 16 Committee: Credentialing

ELSGEO Section Total Hours: 136

Replaced **Bruce Johnson** (95 hours)



John Swanson Fire Marshal **Public Member** Lakeville, MN

Appointed: 4-7-2013 Term Ends: 1-2-2017

FY 15 Committee: Rules FY 16 Committee: Credentialing

ALACID Section Total Hours: 65



Paul Vogel **Land Surveyor** Duluth, MN

Appointed: 3-9-2016 Term Ends: 1-6-2020

FY 16 Committee: Credentialing **ELSGEO Section**

Total Hours: 17.5

Replaced **David Landecker** (234.5 hours)

Board Staff

The Board office operates with seven (7) employees who prepare applications for examination and licensure for Board member review, issue initial licenses and certificates, verify examination and licensure data, investigate complaints and participate in legislative and rule writing initiatives. Every two years, the staff renews over 17,000 licenses and certificates in addition to their regular responsibilities.



Over the last two years, the following individuals have been employed by the Board:

			DATES OF	SERVICE
NAME	JOB CLASSIFICATION	STATUS	START	END
Doreen Frost	Executive Director	.50	5-8-96	
Andrea Barker	State Program Administrator Supervisor Senior	.90	6-16-99	
Lynette DuFresne	State Program Administrator Intermediate	FT	2-6-06	
Laurie Nistl	Office and Administrative Specialist - Intermediate	FT	7-16-12	
Allison Desmond	Office and Administrative Specialist - Intermediate	FT	8-5-14	
Leama Sather	Office and Administrative Specialist - Intermediate	FT	11-20-14	
Susan Lick	Office and Administrative Specialist - Intermediate	FT	11-2-15	
	FORMER STAFF			
Katherine Berg	Office and Administrative Specialist - Intermediate	FT	12-17-12	8-4-15
Cora Lutz	Office and Administrative Specialist - Intermediate	FT	1-22-14	9-3-14
Joel Schram	Student Worker	TEMP	5-12-14	8-4-14
Austen Fisher	Student Worker	TEMP	5-19-14	8-11-14
Emma Hoche-Mathews	Student Worker	TEMP	12-28-15	1-14-16
Michael Cavallo	Student Worker	TEMP	5-31-16	8-16-16
Madeline Reed	Student Worker	TEMP	6-1-16	8-5-16

Licensure and Certification

The Board evaluates the credentials of applicants for initial licensure or certification to ensure that education, experience and examination requirements have been met. Additionally, every two years, the Board renews the licenses and certificates of those who submit an application for renewal and report that they have obtained the required 24 professional development hours, including 2 hours in professional ethics. All licenses and certificates expire on June 30 of even-numbered years. Applications for renewal received after July 1 are considered late and are assessed a late renewal fee.

Fiscal Year 2015

New Licenses Issued: 995 New Certificates Issued: 14

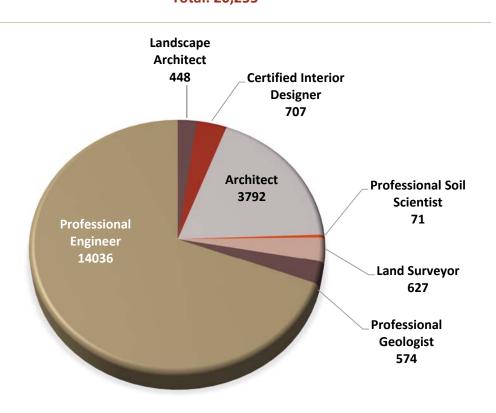
Late Renewals (2014-16 period): 1,489

Fiscal Year 2016

New Licenses Issued: 875 New Certificates Issued: 14

Late Renewals (2014-16 period): 111 Renewals (2016-18 period): 17,547

Number of Licensees and Certificate Holders on June 30, 2016 Total: 20,255



Rule Writing

The Board adopted one rule package during the biennium. The Notice of Adoption was published in the State Register (40 SR 431) on October 12, 2015 and the rules were effective on October 19, 2015.



Adopted Permanent Rules

During the 2014 Legislative Session, the Legislature mandated that each licensing Board establish a procedure by which certain qualifying military personnel could obtain a temporary license or certificate. The Board's rule package included language allowing active duty military members, their spouses, and military members who have received an honorable or general discharge within two years of application for licensure/certification to obtain a temporary license or certificate to practice for up to six months while completing the full application process. During the temporary

license/certificate period, the individual must complete the "normal" application process and provide documentation of the education, examination and experience required for licensure or certification in Minnesota. If the Board finds that the applicant does not meet the minimum requirements for licensure or certification, the temporary license expires and the applicant cannot continue to practice.

This rule package also included housekeeping modifications to language that the Board identified as outdated or confusing. These modifications did not make any substantive changes to the requirements for application, licensure or certification, but rather removed obsolete language, updated references to other statutes and rules, and updated the name of the "National Council for Interior Designer Qualification ('NCIDQ')" to the "Council for Interior Designer Qualification ('CIDQ')" throughout Chapter 1800.

Additional Rulemaking Activities

The Board published a Request for Comments in the State Register (40 SR 1555) on May 23, 2016 for its next rule package (Revisor ID #R-4374). The Board is considering rule amendments to:

- Update definitions and add new definitions;
- Require that examinees abide by the exam administrator's published examination policies and procedures and outline the possible consequences of not complying;
- Change procedures for submitting applications for examination, licensure and temporary permits;
- Update and clarify education and experience requirements for all professions regulated by the Board;
- Clarify which documents must be certified and signed by design professionals;
- Allow electronic certifications and signatures;
- Allow more than one licensee to certify and sign a document;
- Create rules regarding succession and revisions to certified documents;
- Delineate grounds for disciplinary action under MN Statute §326.111; and
- Make housekeeping modifications (non-substantive, clerical or grammatical changes).

The Board intends to complete the rulemaking process and adopt these rules in FY18.

Examinations

The Board evaluates the education and experience of applicants for admission to examinations required for licensure. Many of the national examinations have been converted to computer-based exams increasing the opportunities for candidates to sit for the examinations. Paper-and-pencil examinations are administered two times per year. The Board proctors the examinations for geology and soil science. All other examinations are proctored by the various National Councils to applicants who have completed the education and experience requirements.

The following examinations were available to exam candidates during the last biennium:

Architect Registration Exam

- Computer-based examination (Prometric Test Centers)
- Various examination dates

Fundamentals of Engineering

- Computer-based examination (Pearson-Vue Test Centers)
- Various examination dates

Principles and Practice of Engineering

- Paper and pencil examination (Minneapolis, MN)
- October 2014, April 2015, October 2015, April 2016

Fundamentals of Surveying

- Computer-based examination (Pearson-Vue Test Centers)
- Various examination dates

Principles and Practice of Surveying

- Paper and pencil examination (Minneapolis, MN)
- October 2014, April 2015, October 2015, April 2016

Minnesota Land Surveying Exam

- Paper and pencil examination (Minneapolis, MN)
- October 2014, April 2015, October 2015, April 2016

Fundamentals of Geology

- Paper and pencil examination (St. Paul, MN)
- October 2014, March 2015, October 2015, March 2016

Practice of Geology

- Paper and pencil examination (St. Paul, MN)
- October 2014, March 2015, October 2015, March 2016

Fundamentals of Soil Science

- Paper and pencil examination (St. Paul, MN)
- November 2014, April 2015, November 2015, April 2016

Practice of Soil Science

- Paper and pencil examination (St. Paul, MN)
- November 2014, April 2015, November 2015, April 2016

Architect Registration Exam



The Board pre-approves applicants who meet the education and experience requirements for the computer-based Architect Registration Exam (ARE). The exam is offered at Prometric test centers twelve months out of the year. Candidates must pass all seven sections of the exam and complete the education and experience requirements before obtaining a license. Applicants may complete the examination and experience requirements in tandem.

Requirements for Admission to Exam

- Graduation from a National Architectural Accrediting Board (NAAB) accredited curriculum; and
- Enrollment in the National Council of Architect Registration Boards (NCARB) Intern Development Program (IDP).

Statistics (FY15 and FY16)

The Board received 393 applications for the Architect Registration Exam. All applications were approved.

Architect Exam Applications (FY15 and FY16)									
Age Categories	18-25	26-34	35-59	60 +	Unknown	Total	% of Total		
MN Females	6	106	30			142	36%		
MN Males	4	149	67	1	2	223	57%		
Non-MN Females		6	7			13	3%		
Non-MN Males		9	4		2	15	4%		
Totals by Age	10	270	108	1	4	393			
% Totals by Age	3%	69%	27%	<1%	1%				

Requirements for Licensure

- NAAB-accredited degree;
- Completion of NCARB-IDP; and
- Passage of all seven parts of the Architect Registration Exam.

Upon completion of the requirements for licensure and payment of the license fee, a license number is issued.

Initial Architect Licenses Issued

Examination started prior to FY15: 43
 Examination started in FY15 or FY16: 67

Architect Initial Licensure

New Architect Licenses Issued (FY15 and FY16)									
Age Categories 18-25 26-34 35-59 60 + Unknown Total % of Total									
MN Females		23	16			39	35%		
MN Males		32	25		1	58	53%		
Non-MN Females		3	3			6	5%		
Non-MN Males		5	1		1	7	6%		
Totals by Age		63	45		2	110			
% Totals by Age		57%	41%		2%				

Architect Licensure by Comity

Requirements for Licensure

- Current license in another jurisdiction; and
- Completion of the education, examination and experience requirements in place at the time of the applicant's original licensure in their base state.

Architect Licenses Issued by Comity

Applications received: 261 Applications approved: 254 Applications not approved:

Comity Application Totals (FY15 and FY16)*										
Age Categories 18-25 26-34 35-59 60 + Unknown Total %										
MN Females - Licensed		1	6			7	3%			
MN Males - Licensed		2	20	1		23	9%			
Non-MN Females - Licensed		4	24	2		30	11%			
Non-MN Males - Licensed		11	140	40	3	194	74%			
MN Females – Not Licensed										
MN Males - Not Licensed										
Non-MN Females - Not Licensed										
Non-MN Males – Not Licensed			6	1		7	3%			
Totals by Age		18	196	44	3	261				
% Totals by Age		7%	75%	17%	1%					

^{*}See appendix for additional statistics

Fundamentals of Engineering



The computer-based Fundamentals of Engineering (FE) examination is the first exam on the path to licensure as a professional engineer. After receiving approval from the Board, applicants register with the National Council of Examiners for Engineering and Surveying (NCEES) to take the exam. Once the applicant has passed the exam and submitted a final transcript, the Board issues an Engineer In-Training (EIT) number. This credential does not expire and there is no fee to the applicant for the credential.

Requirements for Admission to Exam:

- EAC-ABET-accredited engineering degree or equivalent; or
- Within 30 credits of graduation from an EAC-ABET-accredited program.

Statistics (FY15 and FY16):

Applications received: 1,069
 Applications not approved: 15
 Applications approved: 1,043
 Applications pending (incomplete): 11

Fundamentals of Engineering Exam Application Totals (FY15 and FY16)*										
Age Categories	18-25	26-34	35-59	60 +	Unknown	Total	% of Total			
MN Females	139	49	8		2	198	19%			
MN Males	453	254	75	1	12	795	74%			
Non-MN Females	9	2	1		1	13	1%			
Non-MN Males	36	22	5			63	6%			
Totals by Age	637	327	89	1	15	1,069				
% Totals by Age	60%	31%	8%	0%	1%					

^{*}See appendix for additional statistics

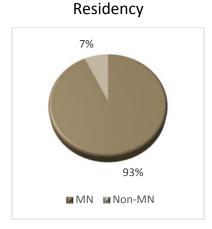
Examination Applicants' States of Residency

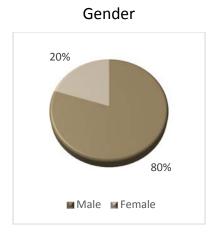
California	2	Kansas	1	Nebraska	2	South Dakota	2
Connecticut	1	Maine	1	Nevada	1	Tennessee	1
Florida	1	Michigan	3	North Dakota	7	Virginia	2
Georgia	1	Minnesota	993	Ohio	1	Washington	2
Illinois	3	Missouri	1	Pennsylvania	4	Wisconsin	33
lowa	1	Montana	1	South Carolina	1	Other Country	4

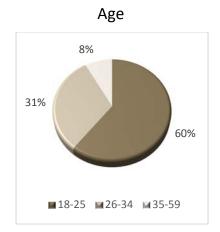
Fundamentals of Engineering

Applicant Information





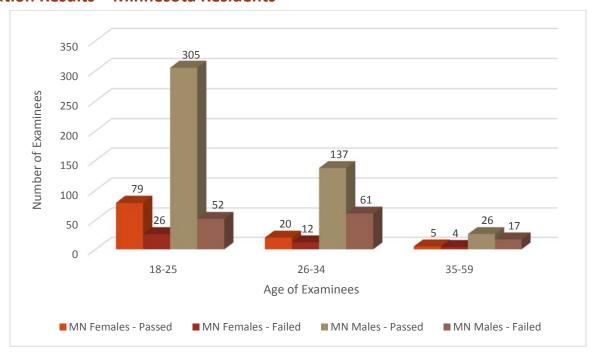




Examination Statistics

Applicants with passing score: 621
 Applicants with failing score: 183
 Examinations not yet taken: 239

Examination Results - Minnesota Residents*



^{*}See appendix for data on Non-Minnesota Residents

Principles and Practice of Engineering



The second examination on the path to licensure as a professional engineer is the Principles and Practice of Engineering (PE) exam. The examination is offered two times per year in April and October. The Board pre-approves applicants to sit for the exam which is proctored by the National Council of Examiners for Engineering and Surveying. Examination scores are transferred to the Board for retention and release to applicants. Licenses are issued to exam applicants who pass the exam and pay the license fee.

Requirements for Admission to Exam

- EAC-ABET-accredited degree (or equivalent);
- Passing score on the Fundamentals of Engineering examination; and
- Completion of 3-6 years of progressive engineering experience depending on the applicant's level of education.

Statistics (FY15 and FY16):

Applications received: 845
Applications approved: 775
Applications not approved: 60
Incomplete applications: 10

Principles and Practice of Engineering Exam Application Totals (FY15 and FY16)*										
Age Categories	18-25	26-34	35-59	60 +	Unknown	Total	% of Total			
MN Females		76	25			101	12%			
MN Males	1	511	136	8		656	78%			
Non-MN Females		7	2	2		11	1%			
Non-MN Males	1	41	32	1	2	77	9%			
Totals by Age	2	635	195	11	2	845				
% Totals by Age	<1%	75%	23%	1%	<1%					

^{*}See appendix for additional statistics

Principles and Practice of Engineering

Examination Applicants' States of Residency

California	3	Kansas	3	North Dakota	5	Utah	1
Colorado	3	Maryland	1	Oklahoma	1	Virginia	1
Florida	4	Michigan	5	Oregon	2	Washington	3
Georgia	1	Minnesota	757	South Carolina	4	Wisconsin	22
Illinois	2	Missouri	1	South Dakota	1	Wyoming	1
Indiana	4	Nebraska	2	Texas	6	Other Country	9
Iowa	3						

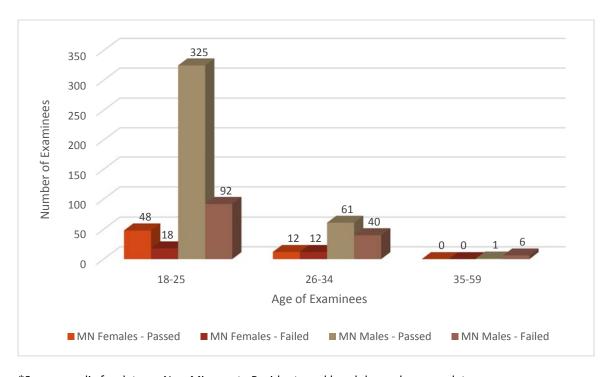
Examination Statistics

Applicants with a passing score: 502
Applicants with a failing score: 182
No show for exam: 98

FY15/FY16 Exam Dates

October 2014 / October 2015 April 2015 / April 2016

Examination Results - Minnesota Residents*



^{*}See appendix for data on Non-Minnesota Residents and breakdowns by exam date

Professional Engineer Licensure



There are two methods by which individuals who are licensed in another jurisdiction may apply for licensure in Minnesota. The first method is by "comity" and the second is by "Education, Examination and Experience (EEE)."

Requirements for Licensure

Comity Applications

Comity applicants must meet the education, examination and experience requirements that were in place in Minnesota at the time of their original licensure in their base state. The verified experience must have been obtained between the date of graduation and the date the applicant passed the Principles and Practice of Engineering Exam.

EEE Applications

Applicants for licensure by EEE must meet the *current* education, examination and experience requirements in Minnesota. However, they may use verified experience from their entire career rather than only the experience gained between graduation and the exam. This method is often used by individuals who have been licensed in another state for many years and no longer have access to supervisors from the beginning of their career.

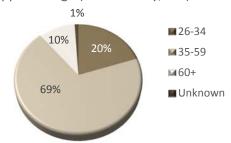
Comity Statistics (FY15 and FY16)

Applications Received: 811
 Applications Approved: 750
 Applications Not Approved: 61

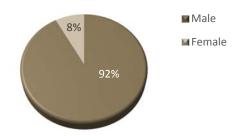
EEE Statistics (FY15 and FY16)

Applications Received: 242
Applications Approved: 233
Applications Not Approved: 9

Applicant Age (Total Comity/EEE)



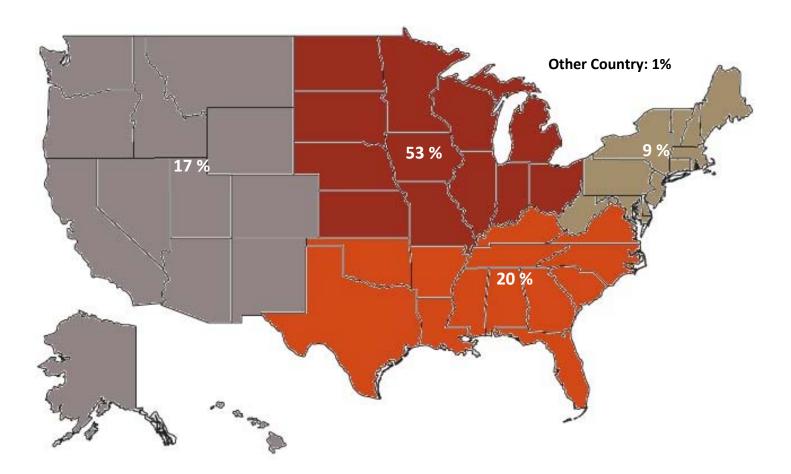
Applicant Gender (Total Comity/EEE)



Professional Engineer Licensure

Comity/EEE Applicants' States of Residency

Alabama	10	Iowa	25	Nebraska	15	Rhode Island	2
Alaska	2	Kansas	41	Nevada	3	South Carolina	4
Arizona	19	Kentucky	10	New Hampshire	2	South Dakota	21
Arkansas	5	Louisiana	7	New Jersey	15	Tennessee	11
California	49	Maine	2	New Mexico	2	Texas	66
Colorado	51	Maryland	8	New York	20	Utah	7
Connecticut	4	Massachusetts	6	North Carolina	27	Virginia	14
Florida	22	Michigan	35	North Dakota	36	Washington	15
Georgia	14	Minnesota	102	Ohio	48	West Virginia	1
Idaho	8	Mississippi	3	Oklahoma	19	Wisconsin	90
Illinois	98	Missouri	39	Oregon	14	Other Country	9
Indiana	12	Montana	8	Pennsylvania	32		



Fundamentals of Surveying



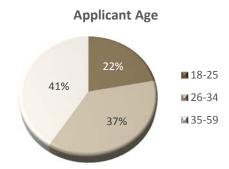
The computer-based Fundamentals of Surveying (FS) examination is the first exam on the path to licensure as a land surveyor. After receiving approval from the Board, applicants register with the National Council of Examiners for Engineering and Surveying (NCEES) to take the exam. Once the applicant has passed the exam and submitted a final transcript, the Board issues a Land Surveyor In-Training (LSIT) number. This credential does not expire and there is no fee to the applicant for the credential.

Requirements for Admission to Exam

- Bachelor's degree in land surveying; or
- Any Bachelor's degree plus 22 semester credits in surveying; or
- Being within 30 credits of graduation from one of the above programs.



Applications received: 27
 Applications approved: 24
 Applications not approved: 3



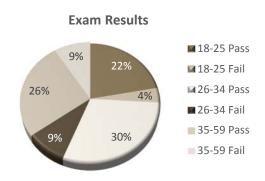
Examination Applicants' States of Residency

All applicants for the Fundamentals of Surveying examination were male and residents of Minnesota except for one. This report does not identify the age category, state or exam score for the non-resident applicant in order to protect the privacy of the applicant in compliance with the Minnesota Government Data Practice Act.

Examination Statistics

Applicants with a passing score: 18
 Applicants with a failing score: 5
 Examinations not yet taken: 1

FS Exam Results (FY15 and FY16)										
Age Categories 18-25 26-34 35-59 Total % of Total										
Pass	5	7	6	18	78%					
Fail	1	2	2	5	22%					
Totals by Age	6	9	8	23						
% Totals by Age	26%	39%	35%							



Principles and Practice of Surveying

The second examination on the path to licensure as a land surveyor is the Principles and Practice of Surveying (PS) examination. This examination is offered two times per year in April and October. The Board pre-approves applicants to sit for the exam which is proctored by the National Council of Examiners for Engineering and Surveying. Examination scores are transferred to the Board for retention and release to applicants. Licenses are issued to exam applicants who meet the requirements for licensure.

Requirements for Admission to Exam

- Bachelor's degree in land surveying or any Bachelor's degree plus 22 semester credits in surveying;
- Passing score on the Fundamentals of Surveying Exam; and
- 6,000 9,920 hours of qualifying land surveying experience in specific categories (depending on education).

FY15/FY16 Exam Dates

October 2014 / October 2015 April 2015 / April 2016

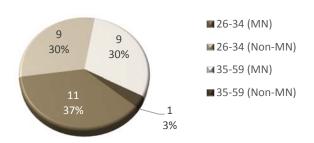
Statistics (FY15 and FY16) *

Applications received: 30Applications approved: 26Applications not approved: 4

Applicants' States of Residency

Iowa2Minnesota21North Dakota1Wisconsin6

PS Exam Application Totals (FY15 and FY16)



PS Exam Results (FY15 and FY16)*										
Age Categories 26-34 35-59 Total % of Total										
MN Pass	9	7	16	67%						
MN Fail	1	1	4%							
Non-MN Pass	4	1	5	21%						
Non-MN Fail	2		2	8%						
Totals by Age	15	9	24							
% Totals by Age	63%	37%								

Examination Results

Applicants with a passing score: 21
Applicants with a failing score: 3
No show for examination: 2

^{*}Statistics for each individual exam administration and breakdowns by gender and age are not included in this report because the applicant pool for each examination is so small it is conceivable that the general public could deduce which applicants passed the examination and which failed, thus potentially violating the MN Data Practice Act.

Minnesota Land Surveying Exam



In addition to the Principles and Practice of Surveying (PS) examination, applicants for licensure as a land surveyor must pass the Minnesota Land Surveying (MNLS) exam. During the 2015-16 biennium, this examination was offered in conjunction with the PS exam in April and October each year. The Board pre-approves applicants for the exam and supplies the National Council of Examiners for Engineering and Surveying with the examination for proctoring. The examinations are returned to the Board for scoring. The Board contracts with TEST, Inc. to ensure a valid and reliable, psychometrically defensible examination. Applicants may sit for the PS and MNLS examinations on the same

day, but both examinations must be passed and the license fee paid before a license is issued.

Requirements for Admission to Exam

Candidates for this examination are those that have been approved for the Principles and Practice of Surveying exam or those that have been approved for licensure as a land surveyor by comity. Applicants who fail the exam may apply to retake the exam.

<u>FY15/FY16 Exam Dates</u> October 2014 / October 2015 April 2015 / April 2016

Statistics (FY15 and FY16) *

•	Examinations scheduled:	45
•	Applicants with a passing score:	32
•	Applicants with a failing score:	10
•	No shows for examination:	3

Examinees' States of Residency

Colorado	2	Minnesota	25
Georgia	1	North Carolina	2
Indiana	1	North Dakota	2
lowa	1	New Mexico	1
Michigan	2	Wisconsin	8

MNLS Exam Results (FY15 and FY16)*											
Age Categories 26-34 35-59 60+ Unknown Total % of Total											
Exam Applicant Pass	16	8			24	57%					
Exam Applicant Fail 3 3 6 14%											
Comity Applicant Pass	2	5	1		8	19%					
Comity Applicant Fail	1	1		2	4	10%					
Totals by Age 22 17 1 2 42											
% Totals by Age	52%	40%	2%	5%							

^{*}Statistics for each individual exam administration and breakdowns by gender and state are not included in this report because the applicant pool for each examination is so small it is conceivable that the general public could deduce which applicants passed the examination and which failed, thus potentially violating the MN Data Practice Act.

Land Surveyor Licensure

Upon passing both the Principles and Practice of Surveying (PS) and Minnesota Land Surveying (MNLS) examinations and paying the license fee, applicants are issued a license number.

Licenses issued after passing PS and MNLS exams (FY15 and FY16)*										
Age Categories 26-34 35-59 60+ Unknown Total % of Total										
MN Residents	8	7			15	75%				
Non-MN Residents	4	1			5	25%				
Totals by Age	12	8			20					
% Totals by Age	60%	40%								

Comity Application Statistics (FY15 and FY16) *

Applicants for licensure by "comity" must meet the education, examination and experience requirements that were in place in Minnesota at the time of their original licensure in their base state. Applicants must also pass the Minnesota Land Surveying Examination (MNLS).

Applications received: 19 Applications approved: 13 Applications not approved: Licenses issued (after exam):

Applicants' States of Residency

Colorado	3	Minnesota	5
Georgia	1	North Carolina	2
Illinois	1	North Dakota	1
Indiana	1	New Mexico	1
Michigan	2	Wisconsin	2

Licenses issued by comity after passing the MNLS exam (FY15 and FY16)*											
Age Categories 26-34 35-59 60+ Unknown Total % of Total											
MN Residents	MN Residents 1 1 11%										
Non-MN Residents	2	5	1		8	89%					
Totals by Age 2 6 1 9											
% Totals by Age	22%	67%	11%								

^{*}Statistics for each individual exam administration and breakdowns by gender and state are not included in this report because the applicant pool for each examination is so small it is conceivable that the general public could deduce which applicants passed the examination and which failed, thus potentially violating the MN Data Practice Act.

Landscape Architect Initial Licensure



Applicants for licensure as a landscape architect first apply directly to the Council of Landscape Architect Registration Boards (CLARB) for admission to the Landscape Architect Registration Exam (LARE). The LARE is made up of four sections and is offered three times per year over a two-week period in April, August and December. After an individual has successfully passed all four sections of the examination, they apply to the Board for initial licensure.

Requirements for Licensure

- Education
 - o Bachelor's degree from a 4-year LAAB-accredited curriculum; or
 - o Bachelor's degree from a 5-year LAAB-accredited curriculum; or
 - o Master's or doctorate degree from an LAAB-accredited curriculum;
- Passing score on all four sections of the LARE; and
- Completion of three to four years of qualifying professional experience (depending on education) under the direct supervision of a licensed landscape architect.

Initial Licensure Statistics (FY15 and FY16)

Applications received: 22Applications approved: 20Applications not approved: 2

Initial License Application Statistics (FY15 and FY16)										
		A	ge Catego	ry		Gender		Status		
State of Residence	18-25	26-34	35-59	60+	Not Listed	Male	Female	Approve	Deny	
Iowa			1			1		1		
Massachusetts			1			1		1		
Minnesoto		2	4				6	5	1	
Minnesota		7	5		1	13		13		
Washington				1		1			1	
Totals		9	11	1	1	16	6	20	2	
% of Totals		41%	50%	4.5%	4.5%	73%	27%	91%	9%	

Landscape Architect Licensure by Comity

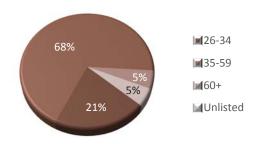
Requirements for Licensure

- Current licensure in another jurisdiction; and
- Completion of the education, examination and experience requirements in place at the time of the applicant's original licensure in their base state.

Statistics (FY15 and FY16)

Applications received: 19 Applications approved: 18 Applications not approved:

Landscape Architect Applicant Age



Comity Application Statistics (FY15 and FY16)										
	Age Category				Ger	ıder	Status			
State of Residence	18-25	26-34	35-59	60+	Not Listed	Male	Female	Approve	Deny	
Colorado				1		1		1		
Georgia			1			1		1		
Illinois		1					1	1		
IIIIIOIS			2			2		2		
Mandand		1	1		1		3	3		
Maryland			1			1		1		
Naine		1	1				2	2		
Minnesota			2			2		2		
Pennsylvania			1			1		1		
South Carolina			1			1		1		
Texas			1			1		1		
Washington			1			1		1		
Minormin		1					1		1	
Wisconsin			1			1		1		
Totals		4	13	1	1	12	7	18	1	
% of Totals		21%	68%	5%	5%	63%	37%	95%	5%	

Fundamentals of Geology



The Fundamentals of Geology (FG) examination is the first exam on the path to licensure as a professional geologist. The examination is a paper-and-pencil examination given two times per year, once in March and once in October. Applicants are pre-approved by the Board for the examination which is administered by Board staff trained to proctor examinations. Once the applicant has passed the exam and submitted a final transcript, the Board issues a Geologist In-Training (GIT) number. This credential does not expire and there is no fee to the applicant for the credential.

Requirements for Admission to Exam:

- Bachelor's degree or higher in geology with a minimum of 30 semester credits divided among at least three core geology subjects as identified in Minnesota Rule 1800.3910; or
- Being within 30 semester credits of graduation with the above-listed degree.

Statistics (FY15 and FY16) *

Applications received: 82 Applications approved: 78 Applications not approved: 3 Incomplete applications: 1

Applicants' States of Residency

Alaska	1	North Dakota	6
Illinois	1	South Dakota	1
Minnesota	70	Wisconsin	3

Fundamentals of Geology Exam Application Totals (FY15 and FY16)										
Age Categories	18-25	26-34	35-59	60 +	Unknown	Total	% of Total			
MN Females	5	17	2			24	29%			
MN Males	6	34	3	2	1	46	56%			
Non-MN Females	1	2	1			4	5%			
Non-MN Males		5	3			8	10%			
Totals by Age	12	58	9	2	1	82				
% Totals by Age	15%	71%	11%	2%	1%					

^{*}Statistics for each individual exam administration and breakdowns by gender and state are not included in this report because the applicant pool for each examination is so small it is conceivable that the general public could deduce which applicants passed the examination and which failed, thus potentially violating the MN Data Practice Act.

Fundamentals of Geology

Examination Statistics*

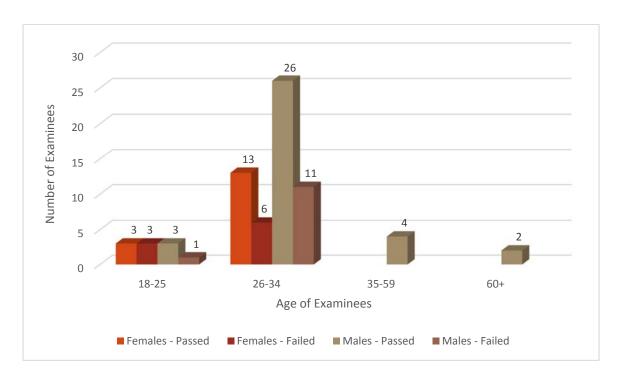
Applicants with a passing score: 51
Applicants with a failing score: 21
No show for exam: 6

FY15/FY16 Exam Dates

October 2014 / October 2015 March 2015 / March 2016

Examination Results

Fundamentals of Geology Exam Results (FY15 and FY16)									
Age Categories	18-25	26-34	35-59	60 +	Total	% of Total			
Females - Passed	3	13			16	22%			
Females – Failed	3	6			9	12%			
Males – Passed	3	26	4	2	35	49%			
Males - Failed	1	11			12	17%			
Totals by Age	10	56	4	2	72				
% Totals by Age	14%	78%	5.5%	2.5%					



^{*}Statistics for each individual exam administration and breakdowns by gender and state are not included in this report because the applicant pool for each examination is so small it is conceivable that the general public could deduce which applicants passed the examination and which failed, thus potentially violating the MN Data Practice Act.

Practice of Geology



The Practice of Geology (PG) examination is the second exam on the path to licensure as a professional geologist. The examination is a paper-and-pencil examination given two times per year, once in March and once in October. Applicants are pre-approved by the Board for the examination which is administered by Board staff trained to proctor examinations. Licenses are issued to exam applicants who pass the exam and pay the license fee.

Requirements for Admission to Exam

- Bachelor's degree or higher in geology with a minimum of 30 semester credits divided among at least three core geology subjects as identified in Minnesota Rule 1800.3910;
- · Passing score on the Fundamentals of Geology exam; and
- Completion of four to six years of qualifying professional experience (depending on education) under the direct supervision of a licensed professional geologist.

Statistics (FY15 and FY16) *

•	Applications received:	17
•	Applications approved:	13
•	Applications not approved:	0
•	Incomplete applications:	4
•	Applicants with a passing score:	13
•	Applicants with a failing score:	0

Applicants' States of Residency

14
1
1
1

Practice of Geology Exam Application Totals (FY15 and FY16)							
Age Categories	18-25	26-34	35-59	60 +	Unknown	Total	% of Total
MN Females		1	1			2	12%
MN Males		5	4	2	1	12	70%
Non-MN Females		1	1			2	12%
Non-MN Males			1			1	6%
Totals by Age		7	7	2	1	17	
% Totals by Age		41%	41%	12%	6%		

^{*}Statistics for each individual exam administration and breakdowns by gender and state are not included in this report because the applicant pool for each examination is so small it is conceivable that the general public could deduce which applicants passed the examination and which failed, thus potentially violating the MN Data Practice Act.

Professional Geology Licensure by Comity

Requirements for Licensure

- Current licensure in another jurisdiction; and
- Completion of the education, examination and experience requirements in place at the time of the applicant's original licensure in their base state.

Statistics (FY15 and FY16) *

Applications received: 5
 Applications approved: 4
 Applications not approved: 1

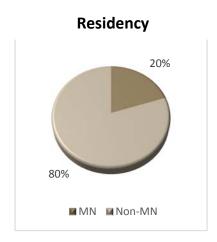
Applicants' States of Residency

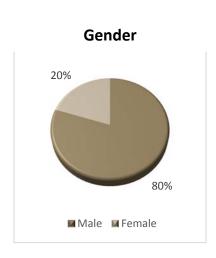
Colorado 1
Minnesota 1
North Dakota 1
Wisconsin 2



Applicant Information

Note: All applicants were between the ages of 35 and 59.





^{*}All applications were received in FY16. Additional statistics are not included in this report because the applicant pool is so small it is conceivable that the general public could deduce which applicants were approved for licensure and which were not, thus potentially violating the MN Data Practice Act.

Fundamentals of Soil Science



The Fundamentals of Soil Science (FSS) examination is the first exam on the path to licensure as a professional soil scientist. The examination is a paper-and-pencil examination offered two times per year in April and November. Applicants are pre-approved by the Board for the examination which is administered by Board staff trained to proctor examinations. Once the applicant has passed the exam and submitted a final transcript, the Board issues a Soil Scientist In-Training (SSIT) number. This credential does not expire and there is no fee to the applicant for the credential.

Requirements for Admission to Exam

- Bachelor's degree or higher in soil science with a minimum of 16 semester credits in soil science and 14 semester credits in closely related geoscience courses; or
- Being within 30 semester credits of graduation with the above-listed degree.

FY15/FY16 Administrations

November 2014 April 2016

The Board had no examinees for April 2015 or November 2015 so the exam was not administered.

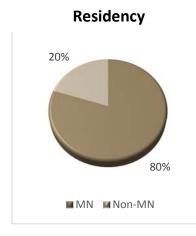
Statistics (FY15 and FY16) *

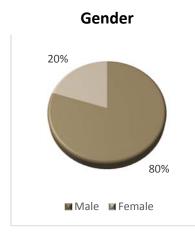
Applications received:
Applications approved:
Applications not approved:
1

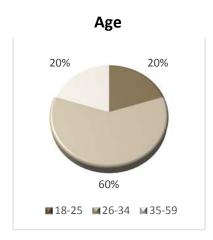
Examination Results

Applicants with a passing score: 3
Applicants with a failing score: 0
No show for examination: 1

Applicant Information







^{*}Statistics for each individual exam administration and breakdowns by gender and state are not included in this report because the applicant pool for each examination is so small it is conceivable that the general public could deduce which applicants passed the examination and which failed, thus potentially violating the MN Data Practice Act.

Professional Practice of Soil Science

The second examination on the path to licensure as a Professional Soil Scientist is the Professional Practice Exam. The examination is a paper-and-pencil examination offered two times per year in April and November. Applicants are preapproved by the Board for the examination which is administered by Board staff trained to proctor examinations. Licenses are issued to exam applicants who pass the exam and pay the license fee.

Requirements for Admission to Exam

- Bachelor's degree or higher in soil science with a minimum of 16 semester credits in soil science and 14 semester credits in closely related geoscience courses;
- Passing score on the Fundamentals of Soil Science exam; and
- Completion of four to six years of qualifying experience (depending on education) obtained under the direct supervision of a licensed geologist, licensed soil scientist or licensed professional engineer.

Statistics (FY15 and FY16)

The Board received two applications for the Professional Practice exam during the biennium. Additional statistics are not included with this report because the applicant pool is so small it is conceivable that the general public could deduce which applicants which applicants were approved and which applicants were not approved, thus potentially violating the MN Data Practice Act.



Professional Soil Science Licensure by Comity

Requirements for Licensure

- Current licensure in another jurisdiction; and
- Completion of the education, examination and experience requirements in place at the time of the applicant's original licensure in their base state.

Statistics (FY15 and FY16)

The Board received no applications for licensure as a professional soil scientist by comity during the biennium.

Certified Interior Design



The use of the title "Certified Interior Designer" is protected under Minnesota Statutes §§326.02-326.15. Individuals who wish to use the title must first apply to the Council for Interior Design Qualification (CIDQ) for admission to the National Council for Interior Design Qualification (NCIDQ) examination. The NCIDQ exam is made up of three sections and is offered two times per year in April and September/October. After an individual has successfully passed all three sections of the examination, they may apply to the Board for certification.

Requirements for Certification

- Graduation from a CIDA-accredited bachelor's or master's program including 60 semester credits in interior design;
- Passing score on all three sections of the NCIDQ exam; and
- Completion of two to four years of qualifying professional experience (depending on education) under the direct supervision of a certified interior designer, NCIDQ certificate holder, or licensed architect.

Certification Statistics (FY15 and FY16)

Applications received: 31
 Applications approved: 27
 Applications not approved: 4

Certificate Application Statistics (FY15 and FY16)									
	Age Category			Gender		Status			
State of Residence	18-25	26-34	35-59	60+	Not Listed	Male	Female	Approve	Deny
Minnesoto		15	9				24	21	3
Minnesota		1	3			4		4	
North Carolina		1					1	1	
South Carolina			1			1		1	
Wisconsin			1				1		1
Totals		17	14			5	26	27	4
% of Totals		55%	45%			16%	84%	87%	13%

Note: The Board received 1 application by comity for Certified Interior Design during the biennium. The certificate was granted.

Enforcement



In order to fulfill its mission to protect the health, safety and welfare of the public, the Board enforces its statutes and rules and investigates complaints filed with the Board. After the investigator gathers the facts, the Complaint Committee determines whether or not a violation has occurred. The Committee may recommend disciplinary action to the full Board.

During the biennium, the Board resolved 120 complaints and opened 103 new files.

Complaints Resolved

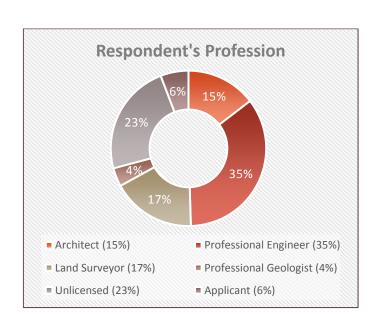
(Some received during previous biennium)

Allegation	Total	Allegation	Total
Complaint withdrawn	2	Settlement Agreement and Cease and Desist Order	2
Corrective action taken	2	Stipulation and Consent Order	14
Educational outreach	13	Suspension	1
No jurisdiction	4	Unable to substantiate	19
No violation	40	Unilateral Cease and Desist Order	1
Revocation	3	Other	19

Complaints Opened

(Several had multiple allegations)

Allegation	Total
Action taken in another jurisdiction	4
Failure to complete CE requirements	4
Failure to cooperate	2
Holding Out	26
Illegal Plan Stamping	1
Incompetent	2
Misconduct	32
Negligent	10
Practicing without a license	10
Signing drawing without proper license	2
Unlicensed Practice	12
Other	38



Public Orders Issued

The Board issued 24 public orders against licensed and unlicensed individuals and has statutory authority to assess a civil penalty of up to \$10,000 per violation. Civil penalties totaled \$38,750 in FY15 and FY16. All disciplinary actions are reported to national databases, published in the Board's newsletter, and posted on the Board's website. Public orders may also be obtained by calling the Board office.

License Type	Status Change	Type of Action	Civil Penalty	Brief Statement of Reason for Action
Architect	Reprimand	Stipulation and Order	\$500	Holding out as an Architect while license was expired
Architect	Reprimand	Stipulation and Order	\$2,000	Holding out and practice without a license as an Architect while license was expired
Architect	Reprimand	Stipulation and Order	\$500	Holding out as an Architect while license was expired
Architect	Suspension	Stipulation and Order	\$1,000	Unable to substantiate continuing education and failure to cooperate with the Board
Architect	Reprimand	Stipulation and Order	\$1,000	Holding out and practice without a license as an Architect while license was expired
Architect	Reprimand	Stipulation and Order	\$2,000	Holding out and practice without a license as an Architect while license was expired
Architect and CID	Suspension	Stipulation and Order	\$1,000	Holding out as an Architect and Certified Interior Designer while license and certificate were expired and unable to substantiate continuing education
	Reinstatement	Order Vacating Suspension of License and Certificate		Respondent met all requirements of suspension order
Professional Engineer	Reprimand	Stipulation and Order	\$5,000	Negligence
Professional Engineer	Reprimand	Stipulation and Order	\$5,000	Holding out and practice without a license as a PE while license was expired

Public Orders Issued

License Type	Status Change	Type of Action	Civil Penalty	Brief Statement of Reason for Action
Professional	Revocation	Order for Revocation of PE License		Delinquent state taxes, penalties or interest
Engineer	Reinstatement	Order to Rescind Revocation of PE License		Clearance Certificate issued by MN Department of Revenue
Professional	Revocation	Order for Revocation of PE License		Outstanding tax liability.
Engineer	Reinstatement	Order to Rescind Revocation of PE License		Clearance Certificate issued by MN Department of Revenue
Land Surveyor	Reprimand	Stipulation and Order	\$500	Holding out and practice without a license as a Land Surveyor while license was expired
Landscape Architect	Suspension	Findings of Fact, Conclusions of Law and Order	\$5,000	Failure to substantiate continuing education and failure to cooperate with the Board
Professional	Revocation	Order for Revocation of PG License		Delinquent state taxes, penalties or interest
Geologist	Reinstatement	Order to Rescind Revocation of PG License		Clearance Certificate issued by MN Department of Revenue
Professional	Suspension	Order for Suspension of PG License		Noncompliance with court order for child support
Geologist	Reinstatement	Order to Reinstate		Notification of compliance received from Hennepin County
Unlicensed	N/A	Settlement Agreement and Cease and Desist Order	\$10,000	Holding out and unlicensed practice as a Land Surveyor
Unlicensed	N/A	Unilateral Cease and Desist Oder		Holding out and unlicensed practice as an Architect

Appendix – Architecture

Architect Exam Applications – FY15

		A	ge Catego	ry		Ger	nder	Sta	tus
State of Residence	18-25	26-34	35-59	60+	Not Listed	Male	Female	Approve	Deny
California			1				1	1	
California		1				1		1	
Connecticut		1				1		1	
District of Columbia		1				1		1	
Florida		1					1	1	
Hawaii		1					1	1	
Iowa			1				1	1	
Minnonto		44	14				58	58	
Minnesota	1	65	35	1	2	104		104	
New York		1	1				2	2	
North Dakota					2	2		2	
South Dakota			1			1		1	
Wisconsin			1				1	1	
Totals	1	115	54	1	4	110	65	175	0
% of Totals	0.5%	66%	31%	0.5%	2%	63%	37%	100%	

Architect Exam Applications – FY16

		А	ge Catego	ry		Ger	nder	Status	
State of Residence	18-25	26-34	35-59	60+	Not Listed	Male	Female	Approve	Deny
California		1				1		1	
Colorado		2				2		2	
Connecticut		1				1		1	
Illinois			1				1	1	
Indiana			1			1		1	
Minnonto	6	62	16				84	84	
Minnesota	3	84	32			119		119	
Missouri			1			1		1	
Oklahoma			2				2	2	
South Dakota		1				1		1	
Texas			1			1		1	

Appendix – Architecture

Architect Exam Applications – FY16 (Con't)

		A	ge Catego	ry		Gender		Status	
State of Residence	18-25	26-34	35-59	60+	Not Listed	Male	Female	Approve	Deny
Missessia		3					3	3	
Wisconsin		1				1		1	
Totals	9	155	54			128	90	218	0
% of Totals	4%	71%	25%			59%	41%	100%	

Architect Initial Licensure – FY15 and FY16

		A	ge Catego	ry		Ger	nder	Sta	tus
State of Residence	18-25	26-34	35-59	60+	Not Listed	Male	Female	Approve	Deny
California			1				1	1	
Colorado		1				1		1	
Connecticut		1				1		1	
Florida		1					1	1	
Iowa			1				1	1	
Minnesoto		23	16				39	39	
Minnesota		32	25		1	58		58	
Missouri		1				1		1	
New York		1	1			2		2	
North Dakota					1	1		1	
Texas		1				1		1	
Washington		1					1	1	
Wisconsin		1				1		1	
Other Country			1				1	1	
Totals		63	45		2	66	44	110	0
% of Totals		57%	41%		2%	60%	40%	100%	

Appendix – Architecture

Architect Applications by Comity – FY15

		A	ge Catego	ry		Ger	nder	Sta	tus
State of Residence	18-25	26-34	35-59	60+	Not Listed	Male	Female	Approve	Deny
Alabama			1			1		1	
Arkansas				1		1		1	
California			4	2		6		5	1
Calanala			1				1	1	
Colorado		3	6	3		12		12	
Connecticut				2		2		2	
District of Columbia			1			1		1	
Florida			3			3		3	
Idaho			1			1		1	
102			2				2	2	
Illinois			11	2		13		13	
Indiana			1			1		1	
1			2				2	2	
lowa			1	1		2		1	1
Kentucky			1			1		1	
Louisiana			1			1		1	
Massachusetts			1			1		1	
Michigan			1	2		3		3	
Minnesta		1	4				5	5	
Minnesota		1	7			8		8	
Mississippi			1			1		1	
Missouri			5	2		7		7	
Montana			1			1		1	
Nebraska			2			2		2	
Nevada			1			1		1	
New Jersey			3			3		2	1
New York			2			2		2	
North Carolina			1			1		1	
North Dakata		1					1	1	
North Dakota			1			1		1	
Ohio			1				1	1	
Offilo			2	2		4		4	
Oregon				1		1		1	
Pennsylvania			1	1		2		2	

Appendix - Architecture

Architect Applications by Comity – FY15 (Con't)

		А	ge Catego	ry		Ger	nder	Status	
State of Residence	18-25	26-34	35-59	60+	Not Listed	Male	Female	Approve	Deny
South Carolina			1			1		1	
South Dakota			1				1	1	
Tannasas			1				1	1	
Tennessee			2			2		2	
Toyas		1	1				2	2	
Texas			1	2		3		3	
Utah			1			1		1	
Washington			2	2		4		4	
Missonsin			3				3	3	
Wisconsin			7			7		6	1
Totals		7	90	23		101	19	116	4
% of Totals		6%	75%	19%		84%	16%	97%	3%

Architect Applications by Comity – FY16

		A	ge Catego	ry		Ger	nder	Sta	tus
State of Residence	18-25	26-34	35-59	60+	Not Listed	Male	Female	Approve	Deny
Arizona					1	1		1	
Arkansas			3			3		2	1
California			2				2	2	
California			2	1		3		3	
Calavada			2				2	2	
Colorado		1	1			2		2	
Connecticut				1		1		1	
District of Columbia			1	1		2		2	
Florida		1	4		1	6		6	
Georgia			3	2		5		5	
Illinaia			1				1	1	
Illinois			13	1	1	15		14	1
Indiana			1			1		1	
Iowa		1	4			5		5	
Kansas		1	2	1		4		4	

Appendix - Architecture

		A	ge Catego	ry		Ger	nder	Sta	tus
State of Residence	18-25	26-34	35-59	60+	Not Listed	Male	Female	Approve	Deny
Louisiana			1			1		1	
Maryland			2			2		2	
Massachusetts			1	1		2		2	
National Control			1				1	1	
Michigan			4			4		4	
Minnesote			2				2	2	
Minnesota		1	13	1		15		15	
N. d			1	1			2	2	
Missouri		3	2	1		6		6	
Montana			1			1		1	
Nebraska			1	1		2		2	
New Jersey			2			2		2	
N. V. I				1			1	1	
New York			3	1		4		4	
North Carolina			1			1		1	
Marila Balanta		1	1				2	2	
North Dakota			1			1		1	
Ohio			4	1		5		5	
Oklahoma			1			1		1	
Oregon			1			1		1	
Danasakasak			1				1	1	
Pennsylvania			3	1		4		4	
South Dakota		1	4			5		5	
T		1					1	1	
Texas			9	3		12		12	
Minginia			1				1	1	
Virginia			1			1		1	
Washington			1	1		2		2	
Wissonsin			2				2	2	
Wisconsin			2	1		3		2	1
Totals		11	106	21	3	123	18	138	3
% of Totals		8%	75%	15%	2%	87%	13%	98%	2%

Fundamentals of Engineering Examination – FY15

Age Categories	18-25	26-34	35-59	60 +	Not Listed	Total	% of Total
MN Females – Passed	27	14	3			44	12%
MN Females – Failed	12	3	1			16	4%
MN Males – Passed	132	79	13			224	60%
MN Males – Failed	28	30	5			63	17%
Non-MN Females – Passed	5					5	1%
Non-MN Females - Failed	1	1				2	<1%
Non-MN Males – Passed	10	8				18	5%
Non-MN Males - Failed	2	2				4	1%
Totals	217	137	22			376	
% of Totals	58%	36%	6%				

Fundamentals of Engineering Examination – FY16

Age Categories	18-25	26-34	35-59	60 +	Not Listed	Total	% of Total
MN Females – Passed	52	6	2		1	61	14%
MN Females – Failed	14	9	3			26	6%
MN Males – Passed	173	58	13		2	246	57%
MN Males – Failed	24	31	12		1	68	16%
Non-MN Females – Passed	3	1				4	1%
Non-MN Females - Failed	1					1	<1%
Non-MN Males – Passed	16	3				19	4%
Non-MN Males - Failed	1	2				3	1%
Totals	284	110	30		4	428	
% of Totals	66%	26%	7%		1%		

Principles and Practice of Engineering Examination – October 2014

Age Categories	18-25	26-34	35-59	60 +	Not Listed	Total	% of Total
MN Females – Passed		13	4			17	11%
MN Females – Failed		2	2			4	3%
MN Males – Passed		50	16			66	45%
MN Males – Failed		17	8	2		27	18%
Non-MN Females – Passed		1				1	1%
Non-MN Females - Failed							
Non-MN Males – Passed		11	3	1		15	10%
Non-MN Males - Failed		1	2			3	2%
No show for exam		12	3			15	10%
Totals		107	38	3		148	
% of Totals		72%	26%	2%			

Principles and Practice of Engineering – April 2015

Age Categories	18-25	26-34	35-59	60 +	Not Listed	Total	% of Total
MN Females – Passed		7	3			10	5%
MN Females – Failed		7	6			13	7%
MN Males – Passed		91	14			105	53%
MN Males – Failed		19	10	2		31	16%
Non-MN Females – Passed		2				2	1%
Non-MN Females - Failed							
Non-MN Males – Passed		10	2			12	6%
Non-MN Males - Failed		3				3	1%
No show for exam		15	7			22	11%
Totals		154	42	2		198	
% of Totals		78%	21%	1%			

Principles and Practice of Engineering Examination – October 2015

Age Categories	18-25	26-34	35-59	60 +	Not Listed	Total	% of Total
MN Females – Passed		12	2			14	7%
MN Females – Failed		3	1			4	2%
MN Males – Passed		76	13			89	47%
MN Males – Failed		25	11	1		37	20%
Non-MN Females – Passed		1	1			2	1%
Non-MN Females - Failed				1		1	1%
Non-MN Males – Passed		9	6			15	8%
Non-MN Males - Failed		1	1			2	1%
No show for exam		14	10	1		25	13%
Totals		141	45	3		189	
% of Totals		75%	24%	1%			

Principles and Practice of Engineering – April 2016

Age Categories	18-25	26-34	35-59	60 +	Not Listed	Total	% of Total
MN Females – Passed		16	3			19	8%
MN Females – Failed		6	3			9	4%
MN Males – Passed		108	18	1		127	51%
MN Males – Failed		31	11	1		43	17%
Non-MN Females – Passed							
Non-MN Females - Failed				1		1	<1%
Non-MN Males – Passed		6	2			8	3%
Non-MN Males - Failed			3		1	4	2%
No show for exam		22	14			36	15%
Totals		189	54	3	1	247	
% of Totals		77%	22%	1%	<1%		

Professional Engineer Applications by Comity – FY15

		Α	ge Catego	ry		Ger	nder	Sta	tus
State of Residence	18-25	26-34	35-59	60+	Not Listed	Male	Female	Approve	Deny
Alabama		1	1	1		3		3	
Alaska		1				1		1	
Arizona			3	1		4		4	
Arkansas		1	2			3		3	
California			1				1		1
California		1	16	1		18		11	7
Colorado		4	20	4		28		26	2
Connecticut			1			1		1	
Florida		1	10	1		12		12	
Georgia		1	6			7		7	
Idaho			4	1		5		5	
			6				6	5	1
Illinois		5	25	1		31		27	4
Indiana		1	2			3		3	
			1				1	1	
Iowa		1	11			12		12	
V			2				2	2	
Kansas		5	19	1		25		22	3
Kentucky			2			2		1	1
Louisiana			3			3		3	
Maine		1	1			2		2	
Maryland		1		2		3		3	
Michigan		1	13	2	1	17		15	2
N. A. in an analysis		2	1			3		3	
Minnesota		14	17	1		32		25	7
Mississippi			2			2		2	
Missouri			3				3	3	
Missouri		2	14	2		18		17	1
Montana		1	3			4		4	
Nebraska		3	4			7		7	
Nevada			1	1		2		1	1
Now Hampshire			1				1	1	
New Hampshire			1			1		1	

Professional Engineer Applications by Comity – FY15 (Con't)

		A	ge Catego	ry		Ger	nder	Status	
State of Residence	18-25	26-34	35-59	60+	Not Listed	Male	Female	Approve	Deny
New Jersey			4	1		5		4	1
New Mexico			1				1		1
New York			8			8		7	1
North Carolina			7			7		6	1
North Daliata			2				2	2	
North Dakota		13	6			19		18	1
Ohio		2	15	2	1	20		19	1
Oblahama			1				1		1
Oklahoma			5	1		6		6	
Oregon		1	4			5		5	
Danasakania			1				1	1	
Pennsylvania		2	11	3		16		14	2
Rhode Island			2			2		2	
South Carolina			1			1		1	
Caveth Dalvata		1					1	1	
South Dakota		2	6			8		8	
Tennessee			5			5		5	
T		1	2				3	3	
Texas		5	13	3	1	22		20	2
Utah			4	1		5		4	1
Minginia			2				2	1	1
Virginia			3	1		4		4	
Washington			3	1		4		4	
West Virginia			1			1		1	
Wissonsin		1	3				4	4	
Wisconsin		6	21	2		29		28	1
Other Country		2	3			5		4	1
Totals		83	330	34	3	421	29	405	45
% of Totals		18%	73%	8%	1%	94%	6%	90%	10%

Professional Engineer Applications by Comity – FY16

		A	ge Catego	ry		Ger	nder	Sta	tus
State of Residence	18-25	26-34	35-59	60+	Not Listed	Male	Female	Approve	Deny
Alabama		1	5			6		6	
Alaska		1				1		1	
Avisono			1				1	1	
Arizona			5			5		4	1
Arkansas		1	1			2		2	
California			6	2		8		8	
Calacada			1				1	1	
Colorado		2	4			6		6	
Carrantia		1					1	1	
Connecticut				1		1		1	
Florida			1				1	1	
Florida			6	1		7		7	
Georgia			7			7		7	
Idaho			1			1		1	
100			5				5	5	
Illinois		6	23	4		33		32	1
Indiana		1	8			9		8	1
1			2				2	1	1
Iowa		3	3			6		6	
Kansas		1	10	2		13		13	
Kentucky		1	4			5		3	2
Louisiana			3			3		3	
Maryland		1	4			5		5	
Massachusetts		1	1	1		3		3	
Michigan			6			6		6	
D.A.		1	3				4	4	
Minnesota		10	12	1	1	24		22	2
Mississippi			1			1		1	
Missouri		2	9		1	12		12	
Montana		2	2			4		4	
Nebraska		2	4			6		6	
New Jersey			5	1		6		6	
New Mexico			1			1		1	

Professional Engineer Applications by Comity – FY16 (Con't)

		A	ge Catego	ry		Ger	nder	Status	
State of Residence	18-25	26-34	35-59	60+	Not Listed	Male	Female	Approve	Deny
New York			5	1		6		5	1
North Carolina		1					1	1	
North Carolina		2	7			9		8	1
North Dakota			1				1	1	
NOITH DAKOLA		7	1	1		9		9	
Ohio		1	17	2	2	22		22	
Oklahoma			2				2	2	
Okianoma		1	5	1		7		7	
0,000			1				1	1	
Oregon		2	2	1		5		3	2
Danas danasis			1				1	1	
Pennsylvania		1	4	3		8		8	
South Carolina			2			2		2	
South Dakota		5	5			10		9	1
Tennessee			3			3		3	
Taylor		2	1				3	3	
Texas		6	19	4		29		28	1
Virginia		1	3	2		6		6	
Washington			5			5		5	
Missansin			2				2	2	
Wisconsin		9	19	2	1	31		30	1
Other Country			1	1		2		1	1
Totals		75	250	31	5	335	26	345	16
% of Totals		21%	69%	9%	1%	93%	7%	96%	4%

Professional Engineer Applications by EEE – FY15

		A	ge Catego	ry		Ger	nder	Sta	tus
State of Residence	18-25	26-34	35-59	60+	Not Listed	Male	Female	Approve	Deny
Arizona			1	2	1	4		4	
California		1	2				3	3	
California		1	8	2		11		10	1
Colorado			6	1	1	8		7	1
Connecticut			1				1	1	
Florida			2			2		2	
Idaho			1	1		2		2	
Illinois			4	3		7		6	1
Iowa			1			1		1	
Kansas				1		1		1	
Kentucky			1			1		1	
Michigan			4	2		6		6	
		2	4				6	6	
Minnesota		4	9	1		14		12	2
Missouri			4			4		4	
New Jersey			1	1		2		2	
•		1					1	1	
New York		1	2			3		3	
			1				1	1	
North Carolina		1	1	1	1	4		3	1
North Dakota		2	2			4		4	
Ohio		1	1			2		2	
Oregon			1			1		1	
Pennsylvania			3	1		4		4	
South Dakota			1			1		1	
Tennessee			1			1		1	
Texas		1	1	1		3		3	
Utah				1		1		1	
Virginia				1		1		1	
Washington			3	2		5		5	
Wisconsin		2	8			10		9	1
Other Country			1			1		1	
Totals		17	75	21	3	104	12	109	7
% of Totals		15%	65%	18%	2%	90%	10%	94%	6%

Professional Engineer Applications by EEE – FY16

		A	ge Catego	ry		Ger	nder	Sta	tus
State of Residence	18-25	26-34	35-59	60+	Not Listed	Male	Female	Approve	Deny
Alabama				1		1		1	
Arizona			5			5		5	
California			2				2	1	1
California		1	3	2		6		6	
Calacata			1				1	1	
Colorado			6		1	7		7	
Illinois		6	8	2		16		16	
lowa		1	1	1		3		3	
Kentucky			2			2		2	
Louisiana				1		1		1	
Massachusetts		1	1	1		3		3	
Michigan			5	1		6		6	
		2					2	1	1
Minnesota		10	5	2		17		17	
Missouri			2			2		2	
Nebraska			2			2		2	
Nevada			1			1		1	
New Jersey			1	1		2		2	
New York			2			2		2	
North Carolina		2	2		1	5		5	
North Dakota		1				1		1	
Ohio			2	1	1	4		4	
Oldahama			1				1	1	
Oklahoma			1	1		2		2	
			1				1	1	
Oregon		1				1		1	
Pennsylvania			2			2		2	
South Carolina				1		1		1	
South Dakota			1			1		1	
Tennessee			1	1		2		2	
Texas		1	2	3		6		6	
Utah		1				1		1	
Virginia			1			1		1	

Professional Engineer Applications by EEE – FY16 (Con't)

		A	ge Catego	ry	Ger	nder	Status		
State of Residence	18-25	26-34	35-59	60+	Not Listed	Male	Female	Approve	Deny
Washington				1		1		1	
M/incomein		1		1			2	2	
Wisconsin		3	8	1		12		12	
Other Country			1			1		1	
Totals		31	70	22	3	117	9	124	2
% of Totals		25%	56%	17%	2%	93%	7%	98%	2%