



OPERATING COSTS REPORT FOR F.Y. 2015 AND BUDGET PLAN FOR F.Y. 2016
SUBMITTED PURSUANT TO M.S. 462A.20, Subd. 4 - DATED: FEBRUARY 12, 2015
(Dollars in Thousands)

	FY 2015		FY 2016				Estimated Yr over Yr Increase (Decrease) in Expendits		
	Budgeted Expendits	Actual Expendits	Budgeted Expendits	Actual Expendits through 12/31/2015	Estimated Expendits for the Full Year	Under (Over) Budget			
Operating Costs									
Salaries and Benefits (NOTE A)	22,864	22,605	23,793	10,862	23,850	(57)	1,245		
Rents and Utilities	1,234	1,268	1,284	629	1,269	15	1		
Repairs, Alterations, Maintenance	89	87	95	2	31	64	(56)		
Printing and Advertising	173	131	224	44	147	77	16		
Professional/Technical Services (NOTE B)	2,404	1,891	3,846	682	3,346	500	1,455		
Computer and Systems Services	1,380	1,726	1,733	137	1,733	0	7		
Communications	136	139	140	57	127	13	(12)		
Travel and Subsistence, Instate	205	193	223	90	185	38	(8)		
Travel and Subsistence, Out of State	194	142	227	62	157	70	15		
Supplies	345	228	313	65	215	98	(13)		
Equipment	393	130	401	56	277	124	147		
Employee Development	400	283	484	107	375	109	92		
Other Operating Costs	229	526	276	152	276	0	(250)		
State Indirect Cost Billings	137	134	115	57	115	0	(19)		
Attorney General Costs	355	355	355	177	208	147	(147)		
Total, Agency Operating Costs	30,538	29,838	33,509	13,179	32,311	1,198	2,473		
Assistance Provided	<u>FY 2007</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>
Total Assistance Provided by the Agency (NOTE C)	744,983	669,756	444,237	717,375	726,979	638,307	781,838	754,083	1,037,283
Operating Costs as a % of Assistance Provided	3.06%	3.58%	5.67%	3.41%	3.21%	3.73%	3.30%	3.55%	2.88%

Footnotes: The following comparisons are between the estimated expenditures for FY 2016 and the actual expenditures for FY 2015. The expenditure categories noted are those for which the year-over-year change exceeds 0.5% of the current year's total budget.

- NOTE A: Salaries and Benefits.** The increase in salaries is due mainly to an increase in FTEs, a cost of living increase, and progression increases for those eligible.
- NOTE B: Professional & Technical Services.** The increase in the Professional & Technical account is directly related to the contractors hired for various IT projects.
- NOTE C: Assistance Provided.** The assistance provided figures are from the Agency's annual Program Assessment Report that is submitted to the Legislature each year. The assistance figures are for a federal fiscal year ended September 30.