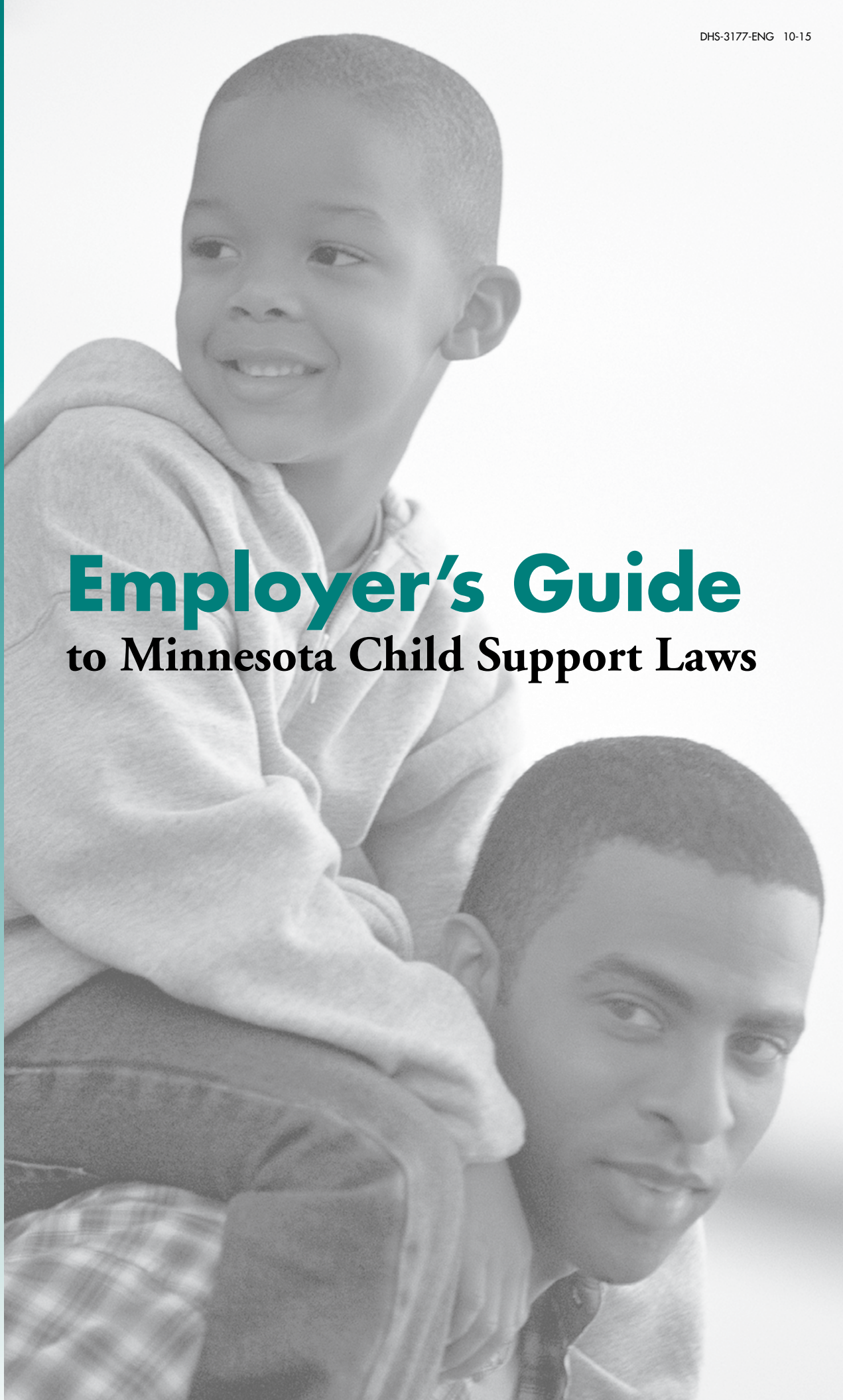




Minnesota Department of Human Services

Employer's Guide

to Minnesota Child Support Laws



Attention. If you need free help interpreting this document, ask your worker or call the number below for your language.

ملاحظة: إذا أردت مساعدة مجانية لترجمة هذه الوثيقة، اطلب ذلك من مشرفك أو اتصل على الرقم 1-800-358-0377.

កំណត់សំគាល់ ។ បើអ្នកត្រូវការជំនួយក្នុងការបកប្រែឯកសារនេះដោយឥតគិតថ្លៃ សូមសួរអ្នកកាន់សំណុំរឿង របស់អ្នក ឬហៅទូរស័ព្ទមកលេខ 1-888-468-3787 ។

Pažnja. Ako vam treba besplatna pomoć za tumačenje ovog dokumenta, pitajte vašeg radnika ili nazovite 1-888-234-3785.

Thov ua twb zoo nyeem. Yog hais tias koj xav tau kev pab txhais lus rau tsab ntaub ntawv no pub dawb, ces nug koj tus neeg lis dej num los sis hu rau 1-888-486-8377.

ໂປຣດຊາບ. ຖ້າຫາກ ທ່ານຕ້ອງການການຊ່ວຍເຫຼືອໃນການແປເອກະສານນີ້ຟຣີ, ຈົ່ງຖາມພະນັກງານກຳກັບການຊ່ວຍເຫຼືອຂອງທ່ານ ຫຼື ໂທໂປ 1-888-487-8251.

Hubachiisa. Dokumentiin kun bilisa akka siif hiikamu gargaarsa hoo feete, hojjettoota kee gaafadhu ykn afaan ati dubbattuuf bilbilli 1-888-234-3798.

Внимание: если вам нужна бесплатная помощь в устном переводе данного документа, обратитесь к своему социальному работнику или позвоните по телефону 1-888-562-5877.

Digniin. Haddii aad u baahantahay caawimaad lacag-la'aan ah ee tarjumaadda qoraalkan, hawlwadeenkaaga weydiiso ama wac lambarka 1-888-547-8829.

Atención. Si desea recibir asistencia gratuita para interpretar este documento, comuníquese con su trabajador o llame al 1-888-428-3438.

Chú ý. Nếu quý vị cần được giúp đỡ dịch tài liệu này miễn phí, xin gọi nhân viên xã hội của quý vị hoặc gọi số 1-888-554-8759.

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ADA1 (12-12)

This information is available in accessible formats for individuals with disabilities by calling 651-431-4199, toll-free 800-657-3954, or by using your preferred relay service. For other information on disability rights and protections, contact the agency's ADA coordinator.

Definitions:

Arrears/arrearage: Support obligation amounts that are overdue and unpaid.

Basic support: Support for expenses relating to the child's care, housing, food, clothing, and transportation. The basic support obligation does **not** include payment towards arrears.

Child care support: Money contributed to the cost of work- or education-related child care costs.

Child support: Money parents pay to help support their children. It may include a monthly court-ordered amount, medical and dental support, and child care support.

Child support/agency office: A county office that provides child support services or the state office of child support enforcement.

Contempt of court: Not doing what the court has ordered you to do.

Custodial parent: The parent with physical custody of a minor child.

Health Care Coverage: Health care benefits provided by a health plan and does not include any form of public coverage such as Medical Assistance or MinnesotaCare.

Income withholding: The deduction of a current basic support, child care support, medical support or spousal support obligation, and arrears from an obligor's wages or other sources of income.

Lump sum: An amount of money paid as a single payment instead of as installment payments.

Medical support: Providing health care coverage for a joint child by carrying health care coverage for the joint child or by contributing to the cost of health care coverage, public coverage, unreimbursed medical expenses, and uninsured medical expenses of the joint child.

National Medical Support Notice: A federally mandated administrative notice issued by the public authority to enforce health care coverage provisions of a support order in cases where the public authority provides support enforcement services.

Noncustodial parent: Parent not living with the minor child.



Obligor: A person obligated to pay maintenance or support. A person who has primary physical custody of a child is presumed not to be an obligor for the purposes of child support. For purposes of ordering medical support, a parent who has primary physical custody of a child may be an obligor subject to a payment agreement.

Payor of funds: Any person or entity that provides funds to an obligor, including an employer, an independent contractor, payor of workers' compensation or unemployment insurance benefits, or a financial institution.

Public assistance: Benefits from a state or federal program. Public assistance programs include the Diversionary Work Program (DWP); the Minnesota Family Investment Program (MFIP), which is Minnesota's Temporary Assistance to Needy Families (TANF) program; Tribal TANF; Child Care Assistance; Medical Assistance (MA); MinnesotaCare; and IV-E Foster Care services.

Spousal maintenance/support: A court-ordered amount one party pays for the support and maintenance of a current or former marriage partner.

Uninsured Medical Expenses: Reasonable and necessary health-related expenses incurred if the child is not covered by a health plan when the expenses are incurred.

Unreimbursed Medical Expenses: Reasonable and necessary health-related expenses not covered by the child's health plan, such as deductibles, co-payments, orthodontia, prescription eyeglasses and contact lenses. Unreimbursed medical expenses do not include the cost of premiums or over-the-counter medications.

Table of contents

New hire reporting.....1

Income withholding.....2

Medical support5

Child care support.....7

Spousal maintenance7

Garnishment7

More information.....7

County phone and address list.....8

Employers play an important role in Minnesota’s child support efforts and make a valuable contribution to the lives of Minnesota’s children. Employers help the child support program by reporting new hires and by withholding income from people whom the court orders to pay support.

Through new hire reporting, employers help match employees with child support obligations. Through income withholding, employers collect more than 70 percent of all the child support disbursed. Cooperation between employers and child support agencies encourages parental responsibility, reduces taxpayer costs for public assistance and helps families provide for their children.

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New hire reporting

Federal and state laws require all employers to report new and rehired employees to a state new hire directory whether they owe child support or not. All states transmit information to the National Directory of New Hires so that child support offices nationwide can access employment information quickly and easily.

New hire reporting laws improve child support collections, prevent fraudulent welfare claims, and reduce fraudulent unemployment insurance and workers' compensation payments.

Hires and rehires include employees who are:

- Full time
- Part time
- Temporary
- Seasonal (if employed more than two months)
- Independent government contractors.

Employer reporting requirements

Every employer must report new and rehired employees to the Minnesota Department of Human Services within 20 calendar days. They must report:

- Every employee, whether or not they owe child support
- Every employee's name, address, Social Security number and, if available, date of birth
- Their company name, address and federal employer identification number (FEIN).

Employers must report this information to the Minnesota New Hire Reporting Center. Employers who do business in more than one state may designate one state for all of their new hire reporting.



Employers can report new hires using the Internet, magnetic tapes, diskettes, electronic transfers, telephone reports, or printed lists or forms sent by mail or by fax. Payroll companies can report new hire information for employers.

Employers who report new hires by paper may send a copy of an employee's W-4 form, making sure blocks 8 and 10 of the W-4 form are completed.

Minnesota New Hire Reporting Center

All new hire reporting is handled by the Minnesota New Hire Reporting Center. Information, forms and answers to questions about new hire reporting are available at:

www.mn-newhire.com

651-227-4661 in the Twin Cities metro area
800-672-4473 outside the metro area.

Employers should:

- Mail their new hire reports to:
Minnesota New Hire Reporting Center
P.O. Box 64212
St. Paul, MN 55164-0212
- Send by fax to:
800-692-4473
- Enter online at:
www.mn-newhire.com



Failure to report

New hire reporting is important. If an employer fails to report new employees, the county child support agency sends a notice of noncompliance by certified mail to the employer. In addition:

- Employers who fail to report a new or rehired employee after receiving a notice of noncompliance may be ordered to pay a \$25 civil penalty for each intentionally unreported employee
- Employers who conspire with an employee to avoid reporting or who supply incomplete or false information may be fined \$500 for each intentionally unreported employee.

Income withholding

Most child support orders require employers to automatically withhold basic support, medical support and child care support obligations from an obligor's pay. Employers may also be required to withhold other financial obligations such as spousal support and child support arrears. This means that if a parent has been ordered to pay child support and is employed, even in another state, that parent's employer, when notified, must withhold child support from that parent's paycheck. The employer can either mail a check to the state payment center or electronically transfer the funds to the state.

Employers should withhold support from employees' income when notified to do so by the child support office. Orders and notices will specify the types of support and the amounts due.

Most child support orders are based on a monthly child support obligation. Unless a court order specifically addresses how an employer or payor of funds should withhold income, employers may choose to withhold from one check or to withhold a portion from multiple checks throughout the month. Based on the number of times per month the employer withholds money, the custodial parent will receive child support weekly, biweekly or monthly. Employers must send child support to the location listed on the notice, or order to withhold, within seven business days of paying an employee.

Legal requirements

Since January 1, 1994, nearly all Minnesota court orders for child support require employers or other payors of funds to withhold support from income. State and federal laws require employers and other payors of funds to comply with court orders to withhold basic support, child care support, medical support and spousal maintenance. Payors of funds include trustees, self-employed people, financial institutions, unemployment insurance, workers' compensation insurers, unions, individuals or companies paying independent contractors and others who make periodic payments.

Under Minnesota law, all income, including commissions and lump sum payments, is subject to withholding. Lump sums include, but are not limited to, accumulated vacation or sick pay, severance pay, bonuses, commissions and profit sharing.

To offset the administrative cost of withholding, employers may charge their employees up to \$1 for each payment withheld.

Employers may not fire, refuse to hire or discipline employees because they must withhold child support for them.

Notice to withhold

Employers are notified to withhold income when they receive a copy of an order or a notice to withhold support from a Minnesota county child support agency, another state's child support office, a private attorney, an employee or obligee. When an employer receives an order or notice to withhold support, the employer must comply with the terms of the document and begin income withholding. Employers who receive an order or a notice from another state should send the support to the payment center designated in the order or notice. Employers who receive documents from an employee may want to verify the information in the order with the county child support office in case there have been any cost-of-living adjustments or modifications.

Requirements to start income withholding

Employers have 14 days to process an order or notice to withhold. Employers must begin withholding no later than the first pay period following this 14-day time period. Employers must continue withholding income until the originating child support agency notifies them in writing of any changes to the order.

Employers must:

- Comply with an order or notice of withholding
- Start income withholding even if an employee is willing to make payments directly to the custodial parent or to the child support agency
- Withhold the court-ordered amount within the designated time period
- Continue to withhold the court-ordered amount until the child support agency notifies them to stop or to withhold a different amount
- Verify that adequate income remains after the withholding, as defined by the Consumer Credit Protection Act
- Forward the payments as ordered.

Instructions for sending payments

Employers who withhold child support should promptly send the money they withhold to the child support agency. Employers should:

- Send the money they withhold to the Minnesota Child Support Payment Center or to the child support agency designated in the order or notice
- Send the money they withhold no later than seven business days after the day they pay the employee the remainder of the income
- Identify the money they send as child support payments by including an employee's:
 - Name
 - Social Security number
 - Case number
 - Date paid the remainder of the income.

Employers who withhold child support from more than one employee may combine all support withheld during the same pay period into one payment. Employers should identify the payments and note the amount to be credited to each employee's child support obligation. Unless directed otherwise, employers should send child support withholding to:

Minnesota Child Support Payment Center
P.O. Box 64306
St. Paul, MN 55164-0306

Electronic Funds Transfer

Employers may send the child support they withhold by Electronic Funds Transfer (EFT) rather than by check to the Child Support Payment Center.

Employers who want to begin sending income withholding by EFT should contact:

Minnesota Department of Human Services
Child Support Division's Employer
EFT Helpdesk at 651-431-4344 or
800-657-3890.

Employers may also download information from:

Minnesota Department of Human Services
Child Support website
<http://mn.gov/dhs/child-support/>

Multiple withholding orders

Some employees may have more than one child support order requiring income withholding. Employers must comply with all notices to withhold to the greatest extent possible.

Minnesota law requires that basic support, spousal maintenance, medical support, child care support and support arrears or debts take priority over other attachments, executions, garnishments or wage assignments.

Amount to withhold

Employers should:

- Withhold the amount of support set in the court order or notice
- Decide in which pay period to withhold the funds or split withholding into more than one pay period as long as the court-ordered amount is withheld within the set time period
- Send the maximum amount allowed under the Consumer Credit Protection Act if employees do not have sufficient income per paycheck to withhold the entire court-ordered amounts.

Consumer Credit Protection Act

The Consumer Credit Protection Act limits the total amount of child support that employers may withhold from an employee's pay. The act does not apply to independent contractors.

The act allows an employer to withhold up to:

- 50 percent of an employee's disposable earnings for child support or spousal support if the employee is supporting another spouse or child
- 60 percent if the employee is not supporting another spouse or child
- An additional 5 percent for support payments more than 12 weeks in arrears.

More information about the Consumer Credit Protection Act is available from:

- U.S. Department of Labor
<http://www.dol.gov/compliance/laws/comp-ccpa.htm>

Lump sum payments

Lump sum payments need special attention. If an employer pays a lump sum of \$500 or more to an employee when income withholding is in place, the employer must:

- Notify the child support agency about the payment

- Hold the entire lump sum for 30 days beyond the date they would have paid the lump sum to the employee
- Send the lump sum to the Child Support Payment Center or to the employee as directed by the child support agency.

Lump sum payments are not held to Consumer Credit Protection Act limits. Employers who receive an order or affidavit from a child support agency regarding a lump sum must follow the requirements of that order or affidavit.

Notification upon ending employment

If income withholding was in place, the employer must notify the child support agency of an employee ending employment within 10 days of the ending date. The employer must notify the child support agency of the:

- Date employment ended
- Employee's last known address
- Name and address of the new employer, if known.

The employer must withhold support from the last payment made to the employee, including any lump sum payments such as sick pay, vacation pay, tax deferred savings pay or severance pay.

If an employee returns to work, employers must resume income withholding immediately.

Requirements to stop income withholding

Employers should continue to withhold income until they receive a notice to stop from the child support agency or a court order stopping income withholding.

Employees who owe child support but are not ordered to have the support withheld from their income may voluntarily request that an employer withhold child support from their pay.

Failure to withhold

State and federal laws require employers to comply with court orders for child support income withholding. If employers intentionally fail to comply, a court may:

- Hold them in contempt and fine them for failure to comply with withholding provisions
- Hold them responsible for the amounts of child support they should have withheld plus interest as it accumulates from the date of the withholding notification
- Award the employee twice the wages lost as a result of the employers failure to comply.

Medical support

Child support orders sometimes require employers to withhold medical support from an employee's pay. These obligations may be separate from, or in addition to, other types of child support. The court may also order employees to provide health care coverage for their dependents.

Minnesota law requires employees to disclose their medical support obligations to their employer. Employers are not required to ask their employees about medical support obligations.

When an employer receives a National Medical Support Notice or a copy of a court order requiring medical support, the employer must comply with the order. Orders may require an employer to:

- Withhold medical support payments from the employee's income
- Enroll an employee's dependents in a health plan. Health plans may include, but are not limited to medical, dental and vision plans.

National Medical Support Notice

The National Medical Support Notice is an administrative notice issued by the county child support agency to enforce the health care coverage plan provisions of a support order regardless of where the order originated. Employers should treat these notices the same as court orders that require employees to provide health care coverage for their dependents.

The child support agency sends the National Medical Support Notice to employers. The county child support agency identifies appropriate employers through new court orders for health care coverage and through data collected from new hire reporting matches for employees who already have a court order for health care coverage.

Enrollment required

Employers must forward the National Medical Support Notice to their health plan within 20 business days after the date on the notice. Employers must forward this information even if their employees refuse to enroll their dependents.

Employees may contest enrollment within 15 days after their employer notifies them of their dependents' enrollment. Employers are required to continue enrollment for an employee's dependents while an employee contests enrollment.

Once the employer's health plan administrator determines that an employee's dependents may be covered under the health plan, employers must, immediately and not dependent upon open enrollment, enroll the dependents as beneficiaries in the health plan at the employee's expense. If a plan requires the employee to be enrolled in the plan to get coverage for their dependents, the employer must also enroll the employee in the plan.

Multiple health plans

If an employee is enrolled in a health plan, dependents should be enrolled in the same plan. If an employee is not enrolled and an employer offers more than one health plan, the plan administrator must notify both parents and the child support agency. The child support agency will select the plan in consultation with the custodial parent.

Income withholding for premiums

Employers must withhold any required premiums for an employee's dependent health plan from the employee's income or wages. The health plan may include, but is not limited to, medical, dental and vision insurance.

Health care coverage information

If dependent health care coverage is in place, employers must give information about health care coverage to both parents and the child support agency. This information includes the name of the insurer, insurance identification cards, policy numbers, the effective date of the coverage and all other written information necessary to use the benefits. If the employer does not have an address for a parent, the employer may send the information to the child support agency.

If health care coverage is not in place, employers must give the child support agency information regarding all dependent health coverage available to their employee. Health care coverage information includes, but is not limited to, all available plan options, any geographic service restrictions, and location of service providers.

Length of coverage

Health care coverage for an employee's dependents must continue as long as coverage is available to the employee, is consistent with the terms of the coverage, or until:

- The dependent emancipates
- Further order of the court.

Notification upon employment ending

When an order for dependent coverage is in effect, employers must do the following when coverage is terminated:

- Notify both parents and the child support agency within 10 days of the termination date.
- Provide information about conversion privileges under the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA). Information about COBRA is available online from:
U. S. Department of Labor
<http://www.dol.gov/dol/topic/health-plans/cobra.htm>

Process to end health care coverage

Employers cannot disenroll or eliminate coverage for an employee's dependents unless the:

- Employee does not pay the required premiums
- Dependents are or will be enrolled in comparable coverage through another health or dental plan effective no later than the date of disenrollment
- Employee is no longer eligible for dependent coverage
- County child support agency notifies the employer in writing that the court-ordered medical support is no longer in effect.

In situations in which an employer may disenroll or eliminate coverage for an employee's dependents, the employer must provide a 30-day written notice to the:

- Employee
- The other parent of the employee's dependents
- Child support agency.

After 30 days, the employer may disenroll the dependents or eliminate the health care coverage.

Failure to comply

An employer or union that fails to comply with a National Medical Support Notice or an order to withhold is responsible for:

- Any uninsured medical expenses incurred by an employee's dependent during the period of time the dependent was eligible, but was not enrolled in the health plan
- Any other premium costs incurred because of failure to comply.

An employer or union that fails to comply with a National Medical Support Notice or an order to withhold may be found in contempt of the court order.

If found in contempt of the court order, the employer is subject to:

- A \$250 fine
- A \$500 civil penalty to be paid to the other parent of the employee's dependent or the public authority.

Self-insured employers

Self-insured employers must comply with medical support laws. They are not exempt from laws governing dependent health care coverage.

Self-insured employers cannot deny coverage to an employee's dependents.

All self-insured businesses covered by the Employee Retirement Income Security Act of 1974 (ERISA) must honor a Qualified Medical Child Support Order (QMCSO). These orders do not require self-insured employers to provide any additional benefits beyond the coverage offered through their employer's health care plan. These orders also require the employer to:

- Provide the child support agency the name and last known mailing address of the employee and each dependent covered by the order
- Describe the type of coverage to be provided to each dependent.

Under ERISA and Minnesota law, a National Medical Support Notice is a Qualified Medical Child Support Order.



Child care support

Child support orders sometimes require employers to withhold child care support from an employee's pay. Child care support obligations may be separate from, or in addition to, withholding for other types of child support. Child care support is money an obligor pays the custodial parent for care of the children while the custodial parent works or attends school.

Spousal maintenance

Support orders sometimes require employers to withhold spousal maintenance from an employee's pay. Spousal maintenance may be separate from, or in addition to, other types of maintenance. Spousal maintenance is money an obligor pays a former spouse for a specified period of time.

Garnishment

By law, a garnishment is not the same as income withholding. An employee's wages may be garnished to pay child support arrears or court expenses. Income withholding for current support has priority over a garnishment. A garnishment for child support arrears has priority over garnishments to private creditors.

More information

General information about child support, including county telephone numbers and addresses and employer responsibilities, is available online at: mn.gov/dhs/

Employers who have specific questions about a case should call the:

- County office that manages the case or
- Minnesota Department of Human Services
Child Support Division's Partners Help Line
651-431-4344 or 800-657-3890.

Employers who have questions about the Consumer Credit Protection Act should visit the US Department of Labor website for information at:
<http://www.dol.gov/compliance/laws/comp-ccpa.htm>.

Employees who have questions about their case should contact their county child support officer.

Employees who want to verify child support payments should contact the:

Child Support Division's Payment Line at
651-431-4340 or 800-657-3512
<http://mn.gov/dhs/child-support-payments/>



County phone and address list

Aitkin County

Main Phone 218-927-2212
Fax Line 218-927-7461
Aitkin County Health and Human Services
Courthouse Annex
204 1st Street Northwest
Aitkin, MN 56431-1291

Anoka County

Main Phone 763-422-7320
Fax Line 763-712-2315
Anoka County Human Services Division
Government Center, Suite 401
2100 3rd Avenue
Anoka, MN 55303-5048

Becker County

Main Phone 218-847-5628
Toll Free Phone 866-454-5628
Fax Line 218-847-6738
Becker County Human Services
Human Services Building
712 Minnesota Avenue
Detroit Lakes, MN 56501-3035

Beltrami County

Main Phone 218-333-8327
Fax Line 218-333-8307
Beltrami County Social Service Center
616 America Avenue Northwest, Suite 330
Bemidji, MN 56601-3802

Benton County

Main Phone 320-968-5087
Toll Free Phone 800-530-6254
Fax Line 320-968-5330
Benton County Human Services
Courthouse
P.O. Box 740
Foley, MN 56329-0740

Big Stone County

Main Phone 320-839-2555
Fax Line 320-839-3966
Big Stone County Family Service Center
340 2nd Street Northwest
Ortonville, MN 56278-1413

Blue Earth County

Main Phone 507-304-4166
Fax Line 507-304-4336
Blue Earth County Human Services
Blue Earth County Government Center
410 South 5th Street
P.O. Box 3526

Mankato, MN 56002-3526

Brown County

Main Phone 507-354-8246
Fax Line 507-359-6542
Brown County Family Services
1117 Center Street
P.O. Box 788
New Ulm, MN 56073-0788

Carlton County

Main Phone 218-879-4583
218-879-4511
Toll Free 877-400-9895
Fax Line 218-878-2845
Carlton County Health and Human Services
Child Support Unit
14th North 11th Street
Cloquet, MN 55720

Carver County

Main Phone 952-361-1600
Fax Line 952-361-1660
Carver County Community Social Services
Human Services Building
602 East 4th Street
Chaska, MN 55318-2191

Cass County

Main Phone 218-547-1340
Fax Line 218-547-0167
Cass County Health and Human Services
Social Services Building
P.O. Box 519
Walker, MN 56484-0519

Chippewa County

Main Phone 320-269-6401
Fax Line 320-269-6405
Chippewa County Family Services
Community Service Building
719 North 7th Street, Suite 200
Montevideo, MN 56265-1397

Chisago County

Main Phone 651-213-5647
Fax Line 651-213-5685
Chisago County Health and Human Services
313 North Main Street, Room 239
Center City, MN 55012-9665

Clay County

Main Phone 218-299-7766
800-757-3880
800-299-7762
Clay County Social Service Center
715 11th Street North, Suite 106a
Moorhead, MN 56560-2093

Clearwater County

Main Phone 218-694-6164
Fax Line 218-694-3535
Clearwater County Department of Human Services
216 Park Avenue Northwest
Bagley, MN 56621-1016

Cook County

Main Phone 218-387-3620
Fax Line 218-387-3020
Cook County Public Health and Human Services
411 West 2nd Street
Grand Marais, MN 55604

Cottonwood County

Main Phone 507-831-1891
Fax Line 507-831-0126
Cottonwood County Family Service Agency
11 4th Street
P.O. Box 9
Windom, MN 56101-0009

Crow Wing County

Main Phone 218-824-1260
Fax Line 218-824-1261
Crow Wing County Social Services
304 Laurel Street
Brainerd, MN 56401-0686

Dakota County

Main Phone 651-554-5909
Fax Line 651-554-5936
Dakota County Community Service
1 Mendota Road West, Suite 240
West St. Paul, MN 55118-4765

Dodge County

Main Phone 507-635-6170
Fax Line 507-635-6186
Dodge County Human Services
22 6th Street East
Department 401
Mantorville, MN 55955

Douglas County

Main Phone 320-762-2302
Fax Line 320-762-3035
Douglas County Social Services
809 Elm Street, Suite 1186
Alexandria, MN 56308

Faribault County

Main Phone 507-238-4757
Fax Line 507-238-1574
Human Services of Faribault and Martin Counties
115 West 1st Street
Fairmont, MN 56031-1815

Fillmore County

Main Phone 507-765-2175
Fax Line 507-765-3895
Fillmore County Social Service
902 Houston Street Northwest
Preston, MN 55965

Freeborn County

Main Phone 507-377-5400
Fax Line 507-377-5498
Freeborn County Department of Human Services
203 West Clark Street
P.O. Box 1246
Albert Lea, MN 56007-1246

Goodhue County

Main Phone 651-385-3210
Fax Line 651-385-3206
Goodhue County Social Services Center
Citizens Building
426 West Avenue
Red Wing, MN 55066-2473

Grant County

Main Line 218-685-8200
Fax Line 218-685-4978
Grant County Social Services
28 Central Avenue South
P.O. Box 1006
Elbow Lake, MN 56531-1006

Hennepin County

Main Phone 612-348-3600
Fax Line 612-348-7157
Hennepin County Human Services and
Public Health Department
Child Support Services Family Justice Center
110 4th Street South
Minneapolis, MN 55401-2280

Houston County

Main Phone 507-725-5811
Fax Line 507-725-3990
Houston County Department of Human Services
304 South Marshall Street, Room 104
Caledonia, MN 55921-0310

Hubbard County

Main Phone 218-732-1451
Fax Line 218-732-3231
Hubbard County Social Services Department
County Courthouse
301 Court Avenue
Park Rapids, MN 56470

Isanti County

Main Phone 763-689-1711
Fax Line 763-689-9877
Isanti County Child Support
Oakview Office Complex
1700 East Rum River Drive South, Suite A
Cambridge, MN 55008-2547

Itasca County

Main Phone 218-327-2941
TDD..... 218-327-5549
Fax Line 218-327-5561
Itasca County Human Services
Itasca Resource Center
1209 Southeast 2nd Avenue
Grand Rapids, MN 55744-3983

Jackson County

Main Phone 507-847-4000
Fax Line 507-847-5616
Jackson County Human Services
402 White Street, Suite 101
P.O. Box 67
Jackson, MN 56143-0067

Kanabec County

Main Phone 320-679-6384
Fax Line 320-679-6351
Kanabec County Family Services
905 East Forest Avenue, Suite 150
Mora, MN 55051

Kandiyohi County

Main Phone 320-231-7800
877-464-7800
Fax Line 320-231-6285
Kandiyohi County Family Service Department
Kandiyohi County Health and Human Services Building
2200 23rd Street Northeast, Suite 1020
Willmar, MN 56201-9423

Kittson County

Main Phone 218-843-2689
Fax Line 218-843-2607
Kittson County Social Services
410 5th Street South, Suite 100
Hallock, MN 56728-0160

Koochiching County

Main Phone 218-283-7000
Fax Line 218-283-7013
Koochiching County Community Services
1000 5th Street
International Falls, MN 56649-2485

Lac qui Parle County

Main Phone 320-598-7594
Fax Line 320-598-7597
Lac qui Parle County Family Services
930 1st Avenue
P.O. Box 7
Madison, MN 56256-0007

Lake County

Main Phone 218-834-8400
Fax Line 218-834-8412
Lake County Human Services Agency
616 3rd Avenue
Two Harbors, MN 55616-1560

Lake of the Woods County

Main Phone 218-634-2642
Fax Line 218-634-2509
Lake of the Woods County
Social Service Department
206 Southeast 8th Avenue
P.O. Box G-200
Baudette, MN 56623-0200

Le Sueur County

Main Phone 507-357-2251
Fax Line 507-357-6122
Le Sueur County Department of Human Services
88 South Park Avenue
Le Center, MN 56057-1620

Lincoln County

Main Phone 507-694-1452
Fax Line 507-694-1859
Southwest Health and Human Services
P.O. Box 44
Ivanhoe, MN 56142-0044

Lyon County

Main Phone 507-537-6747
Fax Line 507-537-6088
Southwest Health and Human Services
607 West Main Street, Suite 100
Marshall, MN 56258-3099

Mahnomen County

Main Phone 218-935-2568
Fax Line 218-935-5459
Mahnomen County Human Services Courthouse
311 North Main Street
P.O. Box 460
Mahnomen, MN 56557-0460

Marshall County

Main Phone 218-745-5124
Fax Line 218-745-5260
Marshall County Social Services
208 East Colvin Avenue
Warren, MN 56762-1695

Martin County

Main Phone 507-238-4757
Fax Line 507-238-1574
Human Services of Faribault and Martin Counties
115 West 1st Street South
Faribault, MN 56031-1815

McLeod County

Main Phone 320-864-3144
Fax Line 320-864-5265
McLeod County Health and Human Services
1805 Ford Avenue North, Suite 100
Glencoe, MN 55336

Meeker County

Main Phone 320-693-5334
Fax Line 320-693-5344
Meeker County Social Services County Courthouse
114 North Holcombe Avenue, Suite 180
Litchfield, MN 55355-2220

Mille Lacs County

Main Phone 320-983-8208
Fax Line 320-983-8306
Mille Lacs County Community and Veteran Services
525 2nd Street Southeast
Milaca, MN 56353

Morrison County

Main Phone 320-632-2951
Fax Line 320-632-0225
Morrison County Social Services
213 1st Avenue Southeast
Little Falls, MN 56345-3196

Mower County

Main Phone 507-437-9715
Fax Line 507-437-9721
Mower County Human Services
1301 18th Avenue Northwest, Suite A
Austin, MN 55912

Murray County

Main Phone 507-836-6144
Fax Line 507-836-8841
Southwest Health and Human Services
3095 20th Street
Slayton, MN 56172-1493

Nicollet County

Main Phone 507-931-6800
Fax Line 507-931-9562
Nicollet County Social Services
108 South Minnesota Avenue, Suite 200
St. Peter, MN 56082-2516

Nobles County

Main Phone 507-372-2157
Fax Line 507-372-5094
Nobles County Family Services
318 9th Street
P.O. Box 189
Worthington, MN 56187-0189

Norman County

Main Phone 218-784-5400
Fax Line 218-784-7142
Norman County Social Services
15 2nd Avenue East, Room 108
Ada, MN 56510-1389

Olmsted County

Main Phone 507-328-6500
Fax Line 507-328-7957
Olmsted County Community Services
Child Support and Recovery Unit
151 4th Street Southeast
Rochester, MN 55904-3711

Otter Tail County

Main Phone 218-998-8640
Fax Line 218-998-8653
Otter Tail County Child Support Services
121 West Junius Avenue, Suite 130
Fergus Falls, MN 56537-2533

Pennington County

Main Phone 218-683-2880
Fax Line 218-683-7013
Pennington County Department of
Welfare and Human Services
318 Knight Avenue North
P.O. Box 340
Thief River Falls, MN 56701-0340

Pine County

Main Phone 320-216-4100
Toll Free Phone 800-450-7463
Fax Line 320-216-4102
Pine County Health and Human Services
Child Support Unit
130 Oriole Street East, Suite 1
Sandstone, MN 55072

Pipestone County

Main Phone 507-825-6720
Toll Free Phone: 888-632-4325
Fax Line 507-825-6727
Pipestone County Family Service
1091 North Hiawatha Avenue
Pipestone, MN 56164-0157

Polk County

Main Phone 218-281-3423
Fax Line 218-281-7347
Polk County Social Services
Child Support Enforcement Unit
Government Center
612 North Broadway, Room 302
Crookston, MN 56716-1474

Pope County

Main Phone 320-634-5750
Fax Line 320-634-0164
Pope County Human Services
211 Minnesota Avenue East, Suite 200
Glenwood, MN 56334

Ramsey County

Main Phone 651-266-3344
Fax Line 651-266-3300
Ramsey County Attorney's Office
Child Support Enforcement Division
121 7th Place East, Suite 4500
St Paul, MN 55101

Red Lake County

Main Phone 218-253-4131
Fax Line 218-253-2926
Red Lake Human Services Department
125 Edwards Avenue Southwest
P.O. Box 356
Red Lake Falls, MN 56750-0356

Redwood County

Main Phone 507-637-4050
Fax Line 507-637-4055
Redwood County Human Services
302 East 3rd Street
P.O. Box 510
Redwood Falls, MN 56283-0510

Renville County

Main Phone 320-523-2202
800-363-2533
Fax Line 320-523-3565
Renville County Human Services
Renville County Government Services Center
105 South 5th Street, Suite 203H
Olivia, MN 56277-1301

Rice County

Main Phone 507-332-6115
Fax Line 507-332-6247
Rice County Social Services
320 3rd Street Northwest, Suite 2
P.O. Box 718
Faribault, MN 55021-0718

Rock County

Main Phone 507-283-5070
Fax Line 507-283-5074
Southwest Health and Human Services
2 Roundwind Road
P.O. Box 715
Luverne, MN 56156-0715

Roseau County

Main Phone 218-463-2411
Fax Line 218-463-3872
Roseau County Social Service Center
208 6th Street Southwest
Roseau, MN 56751-1451

St. Louis County - Duluth Office

Main Phone 218-726-2016
Toll Free Phone 800-450-9777
Fax Line 218-733-2987
Government Services Center
320 West 2nd Street
Duluth, MN 55802-1495

St. Louis County - Range Office

Main Phone 218-749-7125
Toll Free Phone 800-450-9777
Fax Line 218-749-7123
Northland Office Center
307 1st Street
Virginia, MN 55792-1148

Scott County

Main Phone 952-496-8183
Fax Line 952-496-8551
Scott County Human Services CSEU
200 4th Avenue West
Shakopee, MN 55379-1220

Sherburne County

Main Phone 763-241-2600
Toll Free Phone 800-433-5239
Fax Line 763-241-2973
Sherburne County Social Services
Government Center
13880 Business Center Drive
Elk River, MN 55330

Sibley County

Main Phone 507-237-4000
Fax Line 507-237-4031
Sibley County Human Services
111 8th Street
P.O. Box 237
Gaylord, MN 55334-0237

Stearns County

Main Phone 320-656-6086
Fax Line 320-656-6158
Stearns County Human Services
Administration Center
705 Court House Square
P.O. Box 1107
St. Cloud, MN 56302-1107

Steele County

Main Phone 507-444-7500
Fax Line 507-451-5947
Steele County Human Services
630 Florence Avenue
P.O. Box 890
Owatonna, MN 55060-0890

Stevens County

Main Phone 320-208-6600
Fax Line 320-589-3972
Stevens County Human Services
400 Colorado Avenue, Suite 104
Morris, MN 56267-1235

Swift County

Main Line 320-843-3160
Fax Line 320-843-4582
Swift County Human Services
410 21st Street South
P.O. Box 208
Benson, MN 56215

Todd County

Main Phone 320-732-4511
Fax Line 320-732-4540
Todd County Health and Human Services
Courthouse Annex
212 2nd Avenue South
Long Prairie, MN 56347-1640

Traverse County

Main Phone 320-563-8255
Fax Line 320-563-4230
Traverse County Social Service Department
202 8th Street North
P.O. Box 46
Wheaton, MN 56296-0046

Wabasha County

Main Phone 651-565-3351
Fax Line 651-565-3084
Wabasha County Social Services
411 Hiawatha Drive East
Wabasha, MN 55981-1573

Wadena County

Main Phone 218-631-7611
Fax Line 218-631-7616
Wadena County Social Services
124 1st Street Southeast
Wadena, MN 56482-1553

Waseca County

Main Phone 507-835-0560
Fax Line 507-835-0566
Waseca County Human Services and Public Health
299 Johnson Avenue Southwest, Suite 160
Waseca, MN 56093-2498

Washington County

Main Phone 651-430-6455
Fax Line 651-430-6636
Washington County Community Services
Washington County Government Center
14949 62nd Street North
P.O. Box 30
Stillwater, MN 55082-0030

Watsonwan County

Main Phone 507-375-3294
Fax Line 507-375-7359
Watsonwan County Human Services
715 2nd Avenue South
St. James, MN 56081

Wilkin County

Main Phone 218-643-7161
Fax Line 218-643-7175
Wilkin County Family Service Agency
Wilkin County Courthouse
300 5th Street South
P.O. Box 369
Breckenridge, MN 56520-0369

Winona County

Main Phone 507-457-6200
Fax Line 507-457-6469
Winona County Department of Human Services
County Office Building
202 West 3rd Street
Winona, MN 55987-3115

Wright County

Main Phone 763-682-7414
Fax Line 763-682-8920
Wright County Human Services Agency
Government Center
10 2nd Street Northwest, Room 300
Buffalo, MN 55313-2164

Yellow Medicine County

Main Phone 320-564-2211
Fax Line 320-546-4165
Yellow Medicine County Family Service Center
930 4th Street, Suite 4
Granite Falls, MN 56241-1463

Minnesota Department of Human Services
Child Support Division
P.O. Box 64946
St. Paul, MN 55164-0946
mn.gov/dhs/