

**General Operating Grant
Final Report
(7.1.14-6.30.15)**

for the

Legislative Reference Library



Minnesota
Humanities
Center

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**MINNESOTA HUMANITIES CENTER
REPORT TO THE MN STATE LEGISLATURE
JULY 1, 2014- JUNE 30, 2015**

REPORTING PER 138.911 MINNESOTA HUMANITIES CENTER.

Subdivision 1. **Establishment.**

The Minnesota Humanities Center, a nonprofit organization, is established to advance the study of the humanities and enhance the work of schools, colleges, and cultural organizations throughout the state.

Subd. 2. **Reports.**

The Minnesota Humanities Center shall report to the legislature by September 1 of each year on the use of state funds appropriated to the commission. The report shall include an itemized account of the programs and projects supported and the source of money for each. The report shall show actual expenditures for the fiscal year ending the preceding June 30 and proposed expenditures for the fiscal year beginning the preceding July 1.

Subd. 3. **Humanities center.**

(a) The Minnesota Humanities Center may establish a humanities center to ensure balance in public education and in the cultural life of the state, and to improve humanities education through the establishment of two institutes: the Minnesota Institute for Lifelong Learning and the Minnesota Institute for the Advancement of Teaching.

(b) The humanities center may transport people and resources to small towns, rural communities, and urban settings to provide grants, technical assistance, and high-quality educational and cultural programs to schools and community organizations throughout Minnesota.

(c) The Minnesota Institute for the Advancement of Teaching may conduct seminars and other activities for the recognition of the teaching profession and the advancement of teaching in Minnesota.

**NARRATIVE PROGRAM REPORT
JULY 1, 2014- JUNE 30, 2015**

During the last year, the Minnesota Humanities Center programs served more than 25,500 people. With support from the State of Minnesota, the Humanities Center builds a thoughtful, literate, and engaged society by working in partnership with schools, colleges, cultural organizations, and state agencies. These partnerships help increase the academic engagement of all students and engage the broader community in activities and dialogue that strengthen knowledge and understanding while deepening cultural connections.

Minnesota Statute 138.911 charges the Minnesota Humanities Center with providing leadership, programs, and resources that advance the study of the humanities in schools, colleges, and cultural organizations throughout the state.

Service Statistics

Minnesota Education Strategy. In the last twelve months the Humanities Center served more than 975 Minnesota educators, positively impacting the lives of more than 43,500 students in Minnesota:

- Thirty-four educators from completed a six-month-long cohort experience that deepened relationships and amplified skills and techniques to use in their daily practice.
- Nearly 600 educators expanded their understanding of the world around them at humanities-based events such as “Treaties Signers: Making the American Myth” and “Bdote Field Trip.”
- Over 320 educators were introduced to the Absent Narratives Resource Collection – an online searchable database of over 900 ready-to-use videos, teacher guides, and readings that help educators increase classroom engagement – through presentations and conference workshops.

Veterans’ Voices. In the last twelve months, the Humanities Center drew on the power of the humanities to call attention to the stories and contributions of Veterans:

- Thirty Veterans who have gone above and beyond to make exceptional, positive contributions that improve the lives of Minnesotans across the state were honored at the *2014 Veterans’ Voices Award Ceremony* held on September 11, 2014.
- Nearly 500 Minnesotans attended six public events, including plays and facilitated conversations, that amplified, honored, and recognized the stories and contributions of Minnesotan Veterans in their own voices.
- More than 4,600 Minnesotans in communities across the state experienced *Always Lost: A Meditation on War*, which provided a space for visitors to contemplate the personal costs and collective sacrifice of war.
- 101 statewide and national media stories from 64 media outlets in 2014; 52 media outlets were new in 2014.

Traveling Exhibits. In the last twelve months, the Humanities Center partnered with more than 25 schools, colleges, and non-profits in communities across the state to support three traveling exhibits (including *Always Lost*, noted above):

- Over 19,500 Minnesotans learned how Dakota and Ojibwe treaties with the U.S. government affected the lands and lifeways of the Indigenous peoples of the place now called Minnesota and why these binding agreements between nations still matter today through two concurrent tours of *Why Treaties Matter: Self-Government in the Dakota and Ojibwe Nations*.
- In May 2015, six communities in greater Minnesota were selected through a competitive process to host the upcoming tour of *Water/Ways*, a Smithsonian Institution Museum on Main Street traveling exhibit.

Grants. In the last twelve months, the Humanities Center administered grant funds totaling \$1,145,500 to four children’s museums, the Minnesota State Council on Disability, and Ampers.

The Minnesota Humanities Event Center: In the last twelve months, the Humanities Center hosted 333 meetings and events in its meeting and event spaces, serving over 10,000 people associated with local community organizations.

**Minnesota Humanities Center – General Operating
Appropriation from State of Minnesota
For period July 1, 2014 thru June 30, 2015**

**MHC's fiscal year is
Nov 1-Oct 31, so
budget is
preliminary based on
actual budget for
July-Oct and
estimates for Nov
2014 - June 2015.**

**GAAP requires
booking the full
appropriation upon
award in FY14.**

*State records will show
only the \$251,000
available each year*

	State FY14	State FY15			
	FY14 Actual	FY15 Actual	Total Actual Biennium Expenses for Funding Period	Budget estimates for first year of funding only	Total Biennium Budget
Revenue					
Grant Income State	502,000.00	-	502,000.00		502,000.00
Expenses					
Salaries	122,884.67	140,367.00	263,251.67	91,338.00	247,384.67
Payroll Related Taxes Federal	8,640.97	9,075.21	17,716.18	6,987.00	17,440.97
Mn Unemployment Taxes	8,631.68	5,879.08	14,510.76	10,000.00	17,431.68
401K Benefits Employee	8,628.53	7,450.51	16,079.04	7,307.00	17,428.53
Employee Benefits Insurance	16,646.12	13,486.86	30,132.98	15,629.00	33,646.12
Employee Relations	250.61	108.76	359.37	250.00	500.61
HR Administration Fees	1,503.05	2,100.10	3,603.15	1,000.00	3,053.05
Other Re grants				5,000.00	
Contract Services Designer				1,500.00	
Contract Services Program		523.33	523.33		0.00
Contract Service Technology	32,869.91	36,096.73	68,966.64	44,000.00	66,119.91
Technology Consultants	10,402.25	(65.00)	10,337.25	17,100.00	20,902.25
Contract Services Other	1,422.50	-	1,422.50		2,922.50
Staff Development	1,973.99	498.30	2,472.29		3,973.99
Insurance Building		1,786.16	1,786.16		
Commercial Insurance		4,030.53	4,030.53		
Equipment Lease	77.10	327.28	404.38		177.10
Maintenance- IT Equipment and Software	5,198.91	-	5,198.91	5,000.00	10,498.91

<i>Expenses, Continued...</i>	FY14 Actual	FY15 Actual	Total Actual Biennium Expenses for Funding Period	Budget estimates for first year of funding only	Total Biennium Budget
Minor Furniture & Equipment		1,686.68	1,686.68		
Investment in Fixed Assets	8,939.72	-	8,939.72	12,500.00	13,939.72
Payment in Lieu of RE Taxes				210.00	
Allocation of Mort Prin Pymt to Expense	5,257.40	5,864.85	11,122.25	5,790.00	10,457.40
Utilities Garbage	146.45	-	146.45		321.45
Audit Fees		6,850.00	6,850.00		0.00
Accounting and Tax Preparation Fees	319.41	354.70	674.11		694.41
Legal Fees	105.00	562.50	667.50	565.00	230.00
Subscriptions	534.95	263.02	797.97		1,084.95
Dues and Membership	3,330.00	1,405.49	4,735.49	3,000.00	6,755.00
Postage and Delivery	24.70	179.86	204.56		74.70
Printing	320.00	766.30	1,086.30	500.00	670.00
Office Supplies	5,181.12	6,171.47	11,352.59	7,500.00	10,481.12
Building Supplies		-	-	1,000.00	0.00
Resource Books,Media,Wkshop supplies	469.77	182.37	652.14	500.00	994.77
Telephone and Internet	842.46	899.83	1,742.29		1,717.46
Conference Calls/GO-to mtg		21.17	21.17		0.00
Staff Travel	341.71	705.76	1,047.47	1,000.00	741.71
Consultants Per Diems (1099 reportable)	225.00	-	225.00		475.00
Meals and Entertainment	775.55	334.36	1,109.91	500.00	1,575.55
Marketing	925.02	1,498.76	2,423.78	1,000.00	1,875.02
Bank Fees	463.18	-	463.18		963.18
Interest Expense	218.81	149.09	367.90	225.00	418.81
Internal Use of Conference Center	2,373.85	924.58	3,298.43	3,000.00	4,773.85
Offsite Rental		494.45	494.45		0.00
Recognition Activities	490.83	19.91	510.74		990.83
Miscellaneous	-	-	-	100.00	
TOTAL EXPENSES	251,000.00	251,000.00	502,000.00	251,000.00	502,000.00