

15 - 0426



DATE: March 11, 2015

TO: Senator Tom Saxhaug
Representative Sarah Anderson

FROM: Lenora Madigan, Assistant Commissioner *Lenora*

SUBJECT: Internal Service Fund Rates for FY 2015

Summary information regarding Admin's internal service fund rates for FY 2015 is attached as required by Minnesota Statutes 16B.48, Subdivision 4. Attachments include:

- Summary of percentage rate changes
- Six-year rate comparisons for each internal service fund

Internal service fund revenue is generated from charges by Admin to other agencies. The rates charged have been reviewed and approved as outlined in the next paragraph and cover the cost of providing the services and products.

Each year, business plans and rates are carefully developed. In FY 2014, internal service funds (businesses) carefully analyzed actions that could be taken to ensure that quality goods/services are provided at the best value. Reviews were completed by Admin's executive team and by Minnesota Management and Budget to ensure that the businesses are positioned to respond to agencies' needs, provide rates sensitive to agencies' budgets and maintain financial stability.

Business plans for each internal service fund are being provided to Kevin Lundeen and Helen Roberts.

Should you or your staff have any questions or comments regarding the rates or the underlying business plan details, please contact me.

Cc Kevin Lundeen, Senate
Helen Roberts, House
Margaret Kelly, MMB
Christopher Zempel, MMB
Nicky Giancola, Admin
Curt Yoakum, Admin
Julie Poser, Admin
 Legislative Reference Library

Commissioner's Office
200 Administration Building, 50 Sherburne Avenue, St. Paul, MN 55155
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Internal Service Fund Rate Adjustments for FY 2015

The following information represents the overall rate adjustments in each of the Admin internal service fund operations. The impact of specific rates within each operation may differ from the overall rate adjustment. These rates were reviewed extensively by Admin leadership and were approved by Minnesota Management and Budget pursuant to Minnesota Statutes 16A.126.

Fleet & Surplus Services	- Fleet Services	0.00%
	- Surplus Services	0.00%
Plant Management	- Central Mail	0.00%
	- Leases	0.00%
	- Parking	23.3%
	- Repairs & Other Jobs	(30.65%)
	- State Register	0.00%
Risk Management	- Property and Casualty	0.00% - auto liability, auto physical damage, and general liability (12.5 to 17.5%) – property rates
	- Workers Compensation	0.00%

**Fleet Services
Six Year Rate Comparison**



Admin
MINNESOTA

Department of Administration

December 15, 2014

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Mr. Micah Intermill
Executive Budget Officer
Minnesota Management & Budget
658 Cedar Street
St. Paul, Minnesota

Dear Mr. Intermill:

Based upon the issues with the proposed categorized rates discussed with the federal auditor, Fleet Services is withdrawing their request for implementing the categorized rate structure. Fleet Services is requesting approval to continue charging customers in FY15 the approved FY14 business plan rates. In anticipation of approval of the categorized rate structure, the depreciation of vehicles was changed on July 1, 2014 to reflect the actual projected retention life of the vehicle instead of the 40 month straight line method identified in the FY14 business plan. The change in depreciation will not impact the rate charged to customers but will better align the expenses to the life of the vehicle and the revenue collection already spread over the life of the lease.

The continuation of the FY14 rates will allow Fleet Services to begin working on their FY16 business plan rates taking into consider new strategies and opportunities to avoid the collection of excess retained earnings such as changing the mileage component in the individualized rate structure.

To reduce the excess retained earnings collected in FY14 and offset lower fuel costs, Fleet Services is proposing a \$1M "Per Mile" rebate on the December invoices which are issued in January, 2015. This rebate of approximately \$.05 per mile will be distributed based on the actual miles driven in FY14. The attached worksheet identifies the amount that will be rebated to each customer leasing a Fleet Services vehicle with a fuel component. In addition, Fleet Services will review projected retained earnings in April and work with FMR and MMB to determine if another rebate is necessary.

Thank you for your consideration and please feel free to contact Lenora or Julie if you have any questions.

Paul Hanson
Director, Fleet & Surplus Services
Department of Administration
paul.a.hanson@state.mn.us
(651) 201-2519

Attachment:

Cc: Katherine Barondeau, (MMB)
Nicky Giancola (ADMIN)
Lenora Madigan, (ADMIN)
Julie Poser, (ADMIN)

Fleet Services (FY 14)

(No change in rates for FY 15)

Six Year Rate Comparison

Lease Rate History for Individualized Leases

	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014
Existing Vehicle Rate Adjustment	0.0%	(3.0%)	(3.0%)	0.0%	0.0%	0.0%
Managed Maintenance Rate **						
Human Services (base year FY2011, \$624 per year)			base	0%	0.00%	108.00%
Pollution Control (base year FY2011, \$354 per year)			base	0%	0.00%	0.00%
Plant Management (base year FY2012, \$719 per year)						86.00%
Actual Gasoline Cost History *	\$2.57	\$2.65	\$3.19	\$3.53	\$3.55	\$3.40
Average New Car Acquisition Cost *	\$18,626	\$19,315	\$19,987	\$21,200	\$21,900	\$22,000

* FY2013 and FY2014 estimated

** This rate was developed based on historical data as well as Fleet Services estimated costs.
The rate is analyzed and adjusted annually based on actual maintenance expenses.

This chart does not include the 50 cent per gallon credit for the use of E85 fuel. This credit is an increase of 25 cents from FY2013.

Fuel charged to agencies for agency owned vehicles is charged at cost on a reimbursement basis.

In some cases, lease rates are developed that do not include all of the components documented on page 39. Rates for MNSCU and political subdivisions do not include fuel. Rates for political subdivisions do not include insurance. If state customers wish to contribute the vehicle expense portion of the rate, rates are developed that do not include vehicle expense or related interest expense.

Costs for items removed from vehicles may be charged to the customer based on replacement cost or anticipated loss from sale. The cost of mechanical repair work due to misuse, abuse, neglect of equipment, or smoking in the vehicle is the responsibility of the customer. Fleet Services may charge the customer for mechanical repair resulting from misuse, abuse, or neglect of equipment or the additional cost for smoke removal.

Customers are charged an early termination fee of \$500. Vehicles turned in with physical damaged may be repaired with the customer being responsible for up to the \$500 insurance deductible.

Surplus Services

Six Year Rate Comparison

MINNESOTA DEPARTMENT OF ADMINISTRATION
SURPLUS SERVICES FUND 4502
FOR FISCAL YEAR 2015

Rate	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Auction Admin. Fee (Metro/Online) (Items \$4,000 and under)	10%	10%	10%	10%	10%	10%
Auction Admin. Fee (Out-state) (Items \$4,000 and under)	10.50%	10.50%	10.50%	10.50%	10.50%	10.50%
Auction Admin. Fee (Metro/Online) (Items over \$4,000)	8%	8%	8%	8%	8%	8%
Auction Admin. Fee (Out-state) (Items over \$4,000)	8.50%	8.50%	8.50%	8.50%	8.50%	8.50%
Host Fee	1%	1%	0%	0%	0%	0%
State Surplus Property Fee	Various	Various	Various	Various	Various	Various
Computer Wiping Fee	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Garage Sale Fee	Various	Various	Various	N/A	N/A	N/A
Storage Fee (Inside)	\$5.85*	\$5.85*	\$5.85*	\$5.85*	\$5.85*	\$5.85*
Storage Fee (Outside)	\$25.00~	\$25.00~	\$25.00~	\$25.00~	\$25.00~	\$25.00~
Forklift Fee	\$29.60^	\$29.60^	\$29.60^	\$29.60^	\$29.60^	\$29.60^
Truck Fee	\$43.00^	\$43.00^	\$43.00^	\$43.00^	\$43.00^	\$43.00^
Warehouse Person Fee	\$21.65^	\$21.65^	\$21.65^	\$21.65^	\$21.65^	\$21.65^
Lead Staff Person Fee	\$29.20^	\$29.20^	\$29.20^	\$29.20^	\$29.20^	\$29.20^
Surplus/Exchange Fee (Requested price of \$500 or more)		≤\$50	≤\$50	≤\$50	≤\$50	≤\$50
*Annual Sq. Ft. Cost						
~Vehicle Monthly						
^Hourly						
On-line auction fee for items sold for \$50 or less, Surplus keeps 100% of revenue						
Auction Admin. Fee Not to Exceed \$1,000 Per Item						
Law Enforcement Support Office (LESO)						
# Of Sworn Officers	NA	NA	NA	NA	NA	To Be Determined

PMD Central Mail

Six-year Rate Comparison

MINNESOTA DEPARTMENT OF ADMINISTRATION CENTRAL MAIL FOR FISCAL YEAR 2015

	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>
Pre-sort (3-digit) Warrant - Per piece	\$0.01	n/a	n/a	n/a	n/a	n/a
Traditional inserting						
Inserting Set-Up	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Inserting Per Thousand - 1 Insert	\$18.00	\$18.00	\$18.00	\$18.00	\$18.00	\$18.00
Inserting Per Thousand - Additional Inserts	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00
Match inserting						
Set-up	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00
Inserting fee (per thousand) - 2 Inserts	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Inserting fee (per thousand) - 3 inserts	\$28.00	\$28.00	\$28.00	\$28.00	\$28.00	n/a
Sorting and Bar-coding - Per piece						
Scheduled Permits	\$0.020	\$0.020	\$0.020	\$0.020	\$0.020	\$0.020
Metered (small runs) ¹	\$0.029	\$0.029	\$0.029	\$0.029	\$0.029	\$0.029
Postage handling fee	3.25%	3.25%	3.25%	3.25%	3.25%	3.25%
House/Senate monthly delivery - each body	\$100	\$100	\$100	\$100	\$100	\$100
Ink-jet addressing						
Set-up and Data Import	\$51.00	\$51.00	\$51.00	\$51.00	\$51.00	\$51.00
NCOA (zip+4 standard/sort) - Per thousand	\$9.50	\$9.50	\$9.50	\$9.50	\$9.50	\$9.50
Addressing - Per thousand	\$17.50	\$17.50	\$17.50	\$17.50	\$17.50	\$17.50
Pre - sort flat (Bulking - Per piece)	\$0.03	\$0.03	\$0.03	\$0.03	\$0.03	n/a
Pre-sorting letters - Per piece	\$0.02	\$0.02	\$0.02	\$0.02	\$0.02	\$0.02
Quantity Discount > 500,000	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01
Ink Jet Custom per thousand	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00
Tabbing Set-up	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00
Tabbing	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01
Permit filing Use of state permit #171	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
Shop rate (incl NCOA) per hour²	\$36.75	\$36.75	\$36.75	\$36.75	\$36.75	\$36.75
Agency Delivery Service per hour³	n/a	n/a	\$68.10	\$68.10	\$68.10	\$68.10
Folding Per thousand per fold	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00

¹ Metered bar-code runs are set by the USPS and are subject to change

² On rare occasion, 1 1/2 times the billing rate may be assessed for rush overtime jobs, related to the required service

³ Previously part of PMD's Materials Transfer business

Fund Leases

**Minnesota Department of Administration
Plant Management Division - Fund 5400 (Leases)
Fiscal Years 2014 & 2015
Six-Year Rate Comparison**

<u>Building</u>	<u>FY10</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
321 Grove Bldg 1	\$6.65	\$6.65	\$9.65	\$12.65	NA	NA
321 Grove Bldg 2	6.00	6.00	6.00	6.00	13.00	13.00
691 N. Robert	14.00	14.00	12.50	12.50	12.00	12.00
Administration	17.70	18.12	19.20	20.25	20.25	20.25
Ag/Health Laboratory	38.65	39.25	39.00	39.00	38.25	38.25
Andersen	30.00	29.77	29.00	29.00	29.00	29.00
BCA Maryland	21.75	21.63	20.00	20.00	20.00	20.00
Capitol	28.00	27.15	27.15	27.15	27.15	27.15
Centennial	16.40	17.05	16.00	16.00	16.00	16.00
Ely Revenue	21.00	26.00	27.00	28.00	28.00	28.00
Fleet & Surplus Services	NA	12.00	12.00	12.00	12.00	12.00
Freeman	33.00	32.78	32.78	32.78	32.78	32.78
Governor's Residence	29.50	35.00	35.00	35.00	35.00	35.00
Judicial Center	21.00	19.61	15.75	15.75	15.75	15.75
MN History Center	17.93	17.93	17.00	17.00	16.50	16.50
Retirement Systems	10.50	9.92	9.92	9.92	9.92	9.92
Stassen	14.25	14.13	14.45	14.75	15.00	15.00
State Office Building	15.75	15.64	14.75	14.75	14.75	14.75
Transportation	15.50	15.35	15.85	16.35	16.60	16.60
Veterans Service	18.70	20.58	21.35	22.20	22.50	22.50
Storage - Various Buildings	6.50	6.50	6.50	6.50	6.50	6.50

PMD Parking

Six-year Rate Comparison

MINNESOTA DEPARTMENT OF ADMINISTRATION PARKING FOR FISCAL YEAR 2015

	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>Difference</u>
Lot	\$29.75	\$29.75	\$29.75	\$29.75	\$29.75	\$37.19	\$7.44
Ramp	51.67	51.67	51.67	51.67	51.67	64.59	\$12.92
Top Deck	34.13	34.13	34.13	34.13	34.13	42.66	\$8.53
Garage	104.26	104.26	104.26	104.26	104.26	130.33	\$26.07
Motorcycle - Lot	14.83	14.83	14.83	14.83	14.83	18.54	\$3.71
Motorcycle - Ramp	22.27	22.27	22.27	22.27	22.27	27.84	\$5.57
Segway - Garage - Annual	50.00	50.00	50.00	50.00	50.00	50.00	\$0.00
Legislative Intern per month - Lot	10.00	10.00	10.00	10.00	10.00	10.00	\$0.00
Unmetered Contractor Parking/Daily Permit	5.00	5.00	5.00	5.00	6.00	7.00	\$1.00
Daily Bus Permit	10.00	10.00	10.00	10.00	10.00	14.00	\$4.00
Pkg Lost/Stolen Replacement Identification	25.00	25.00	25.00	25.00	25.00	25.00	\$0.00
Lost/Stolen Bike Locker Key	25.00	25.00	25.00	25.00	25.00	25.00	\$0.00
Lost/Replacement Metropass - 1st time	20.00	20.00	20.00	20.00	20.00	20.00	\$0.00
Lost/Replacement Metropass - 2nd time	40.00	40.00	40.00	40.00	40.00	40.00	\$0.00
Parking Meter/Pay Station per hour	1.50	1.50	1.50	1.50	1.50	1.75	\$0.25
Bike Locker - Annual	50.00	50.00	50.00	50.00	50.00	50.00	\$0.00
Bike Cage - Annual	n/a	n/a	n/a	n/a	n/a	50.00	n/a
Metropass	29.75	45.00	45.00	45.00	45.00	45.00	\$0.00

Notes:

Rates are per month unless otherwise noted

Replacement Metropass rates are set by MetroTransit

Pay Station maximum daily charge is \$7.00 beginning in FY 2015 (FY 2014 \$6.00 or 4 hours at \$1.50 per hour)

Bike Cage new in FY 2015 with Ramp F

FY 2015 rates effective July 1, 2014 (July 2, 2014 for SEMA4 customers)

Although Lot U Contract rate had been approved in previous years, it was not used as this is a metered facility only

PMD Repair & Other Jobs

Six Year Rate Comparison

MINNESOTA DEPARTMENT OF ADMINISTRATION REPAIR AND OTHER JOBS (ROJ) FOR FISCAL YEAR 2015

<u>Rate</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>
Labor - Regular	\$65.50	\$65.50	\$65.50	\$65.50	\$65.50	\$45.50
Labor - Premium	78.60	78.60	78.60	78.60	78.60	54.60
Signature Keys	5.00	5.00	5.00	5.00	5.00	5.00
Other Keys	1.10	1.10	1.10	1.10	1.10	1.10

PMD - State Register

SIX-YEAR RATE COMPARISON

MINNESOTA DEPARTMENT OF ADMINISTRATION

State Register

FOR FISCAL YEAR 2015

<u>Rate</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012*</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>
Billable page rate	\$136	\$136	\$102	\$102	\$102	\$102
Annual subscription (<i>State Register</i> , only via e-mail)	\$180	\$180	\$180	\$180	\$180	\$180
Annual subscription - commercial use (<i>State Register</i> e-mail content)	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500
Notarized affidavit fee	N/A	\$15	\$15	\$15	\$15	\$15
Copies	N/A	N/A	\$5	\$5	\$5	\$5

*Page rate reduction was effective 11/1/2011

RMD Property and Casualty

Six-Year Rate Comparison For Fiscal Year 2015

Rate	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Change FY14/FY15
Automobile Liability per non-sitred vehicle - Tier 2	\$194	\$194	\$164	\$164	\$164	\$164	0.00%
Tier 1	\$174	\$174	\$164	\$164	\$164	\$164	0.00%
Tier 3	\$214	\$214	\$204	\$204	\$204	\$204	0.00%
Tier 4	Varies	Varies	Varies	Varies	Varies	Varies	N/A
Minnesota State Colleges and Universities	\$214	\$224	\$204	\$204	\$204	\$204	0.00%
Auto Liability per sitred vehicle							
Tier 1	\$231	\$231	\$221	\$221	\$221	\$221	0.00%
Tier 2	\$261	\$261	\$251	\$251	\$251	\$251	0.00%
Tier 3	\$291	\$291	\$281	\$281	\$281	\$281	0.00%
Metropolitan Airports Commission	\$281	\$231	\$221	\$221	\$221	\$221	0.00%
Public Safety	\$474	\$474	\$474	\$484	\$484	\$484	0.00%
Automobile Physical Damage (per \$100 of Insurance)							
\$ 500 deductible	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75	0.00%
\$1,000 deductible	\$0.65	\$0.65	\$0.65	\$0.65	\$0.65	\$0.65	0.00%
\$ 500 deductible (selected agencies)	\$1.47	\$1.47	\$1.47	\$1.47	\$1.47	\$1.47	0.00%
\$1,000 deductible (selected agencies)	\$1.37	\$1.37	\$1.37	\$1.37	\$1.37	\$1.37	0.00%
\$1,500 deductible (Metropolitan Airports Commission)	N/A	\$1.97	\$1.97	\$1.97	\$1.97	\$1.97	0.00%
\$2,500 deductible (MnDOT lease/purchase snowplow chassis)	\$1.70	\$1.70	\$1.70	\$1.70	\$1.70	\$1.70	0.00%
General Liability	Varies	Varies	Varies	Varies	Varies	Varies	N/A
Property (Including Boiler & Crime/Cyber) / (per \$100 of Insurance)							
\$ 1,000 deductible	\$0.1313	\$0.1313	\$0.1181	\$0.1181	\$0.1181	\$0.1034	-12.50%
\$ 2,500 deductible	\$0.0866	\$0.0866	\$0.0780	\$0.0780	\$0.0780	\$0.0682	-12.50%
\$ 5,000 deductible	\$0.0709	\$0.0709	\$0.0638	\$0.0638	\$0.0638	\$0.0558	-12.50%
\$ 10,000 deductible	\$0.0630	\$0.0630	\$0.0567	\$0.0567	\$0.0567	\$0.0486	-12.50%
\$ 25,000 deductible	\$0.0525	\$0.0525	\$0.0473	\$0.0473	\$0.0473	\$0.0413	-12.50%
\$ 50,000 deductible	\$0.0448	\$0.0448	\$0.0402	\$0.0402	\$0.0402	\$0.0351	-12.50%
\$ 75,000 deductible	\$0.0420	\$0.0420	\$0.0378	\$0.0378	\$0.0378	\$0.0331	-12.50%
\$100,000 deductible	\$0.0394	\$0.0394	\$0.0354	\$0.0354	\$0.0354	\$0.0310	-12.50%
\$250,000 deductible	\$0.0357	\$0.0357	\$0.0321	\$0.0321	\$0.0321	\$0.0268	-17.50%
Inland Marine (per \$100 of Insurance)							
Computer Equipment (\$100 min prem 1st yr of new business)							
\$1,000 deductible	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	0.00%
\$ 500 deductible	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	0.00%
\$ 250 deductible	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	0.00%
\$ 100 deductible	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75	0.00%
Fine Arts (\$100 min prem 1st yr of new business)							
\$1,000 deductible - owned exhibits	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	0.00%
\$1,000 deductible - non-owned exhibits (blanket limit)	\$1.30	\$1.30	\$1.30	\$1.30	\$1.30	\$1.30	0.00%
\$ 500 deductible - owned exhibits	\$0.65	\$0.65	\$0.65	\$0.65	\$0.65	\$0.65	0.00%
\$ 500 deductible - non-owned exhibits (blanket limit)	\$1.75	\$1.75	\$1.75	\$1.75	\$1.75	\$1.75	0.00%
Contractors' Equipment (\$250 min prem 1st yr of new business)							
\$2,500 deductible	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	0.00%
\$1,000 deductible	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	0.00%
\$ 500 deductible	\$0.40	\$0.40	\$0.40	\$0.40	\$0.40	\$0.40	0.00%
Musical Instruments (\$100 min prem 1st yr of new business)							
\$1,000 deductible	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	0.00%
\$ 500 deductible	\$0.65	\$0.65	\$0.65	\$0.65	\$0.65	\$0.65	0.00%
Scoreboards (\$100 min prem 1st yr of new business)							
\$1,000 deductible	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	0.00%
\$ 500 deductible	\$0.65	\$0.65	\$0.65	\$0.65	\$0.65	\$0.65	0.00%
Cameras/ATV (\$100 min prem 1st yr of new business)							
\$1,000 deductible	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	0.00%
\$ 500 deductible	\$0.40	\$0.40	\$0.40	\$0.40	\$0.40	\$0.40	0.00%
Radio & TV Towers (\$250 min prem 1st yr of new business)							
\$1,000 deductible	\$0.90	\$0.90	\$0.90	\$0.90	\$0.90	\$0.90	0.00%
Miscellaneous Equipment (\$100 min prem 1st yr of new business)							
\$1,000 deductible	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	0.00%
\$ 500 deductible	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	0.00%
Garagekeepers (average premium)	\$828.87	\$828.87	\$828.87	\$828.87	\$828.87	\$828.87	0.00%
A \$50 minimum annual premium will apply to RMP renewal policies. A \$100 minimum annual premium will apply to new RMP policies.							
Consulting Services Fee Schedule - per hour							
Claims Consulting	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	0.00%
Underwriting Consulting	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	0.00%
Other	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	0.00%
Non-Insured Tort Claims	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	0.00%
Billbacks	Varies	Varies	Varies	Varies	Varies	Varies	N/A

RMD Workers Compensation

Six-Year Rate Comparison

MINNESOTA DEPARTMENT OF ADMINISTRATION RISK MANAGEMENT DIVISION / WORKERS' COMPENSATION PROGRAM FOR FISCAL YEAR 2015

RATE	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015
Administrative Fee						
The Administrative Fee of \$2,496,000 had remained the same since FY 2004. In FY13, the fee was increased by 5% to \$2,620,800. It is apportioned based on the following factors:						
- Average number of employees for the period 7/01 through 3/31						
- Number of open claims on 3/31						
- Number of payment transactions for the period 7/01 through 3/31						
When shown as a comparison to the average number of covered employees there may be a slight variance from year to year as the number of covered employees can fluctuate annually.						
(Admin fee/Avg number of covered employees) *						
	41.51	41.51	41.28	44.24	44.62	43.42
Premium Pool						
The amount charged to agencies in the premium pool is based on the previous 5-year average agency loss experience.						
Pay-As-You-Go						
The amount charged to pay-as-you-go agencies is based on actual claim payments.						
Legal Services						
Attorney	95.00	114.00	114.00	114.00	123.00	123.00
Paralegal	55.00	64.00	64.00	64.00	68.00	68.00
Rehabilitation Services						
QRC's	N/A	65.00	65.00	65.00	70.00	70.00
Managed Care Fee						
(rate/employee/month)						
1 st six months	2.15	2.15	2.15	2.17	2.17	2.17
2 nd six months	2.15	2.15	2.17	2.17	2.17	2.17