Department of Employment and Economic Development

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Annual Report of Department Programs and Services

Report to the Legislature

As required by Minnesota Statutes, 2014

Chapter 116J, Section 0125

January 15, 2015 Contact: Rachel Vilsack Agency Performance Manager Communications, Analysis and Research Division Minnesota Department of Employment & Economic Development

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Communications, Analysis & Research Division

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Department of Employment and Economic Development

Annual Report of Department Programs and Services January 2015

Overview

Per <u>Minnesota Statute §116J.0125</u>, the Commissioner of the Department of Employment and Economic Development (DEED) is required to report on department programs and services annually. To fulfill that requirement, DEED staff prepared updated 2014 reports for each of the agency's 71 programs featuring brief descriptions of DEED programs and their outcomes. Each summary contains current information on the program's purpose, customers and services, performance measures, funding sources and allocations, relevant statutory authority, and staff contact information.

Annual Program Summaries are available online at: <u>http://mn.gov/deed/about/what-we-do/agency-results/program-summaries/</u>

Reporting Periods

The default reporting period for Annual Program Summaries is the State Fiscal Year (SFY), which runs from July 1 – June 30. SFY 2014 began on July 1, 2013 and concluded on June 30, 2014.

Some summaries use the Calendar Year (CY) reporting period, which runs from January 1 – December 31¹, either to match federal reporting standards or tax requirements. The Disability Determination Services report uses the Federal Fiscal Year (FFY) reporting period.

Programs Included

71 programs that DEED staff direct are included in this report. Seven programs, created since July 1, 2013, are new to this report:

- Border-to-Border Broadband Infrastructure Grant Program
- Foreign-Trained Healthcare Professionals Program
- Greater Minnesota Job Expansion Program
- Innovation Voucher Pilot Program
- Job Training Incentive Pilot Program
- Minnesota Job Creation Fund
- Women in High-Wage, High-Demand, Nontraditional Jobs Grant Program

The Public Facilities Authority (PFA)'s Total Maximum Daily Load Grant Program is now listed under its new name (the PFA Point Source Implementation Grant Program). PFA's Phosphorus Reduction Grant Program (included in years past) was eliminated as of July 1, 2013, so it has been omitted. The migrant seasonal Farm Workers Program, previously reported under the Job Service Program, now has its own report.

¹ Programs using the Calendar Year reporting period include: Border Cities Enterprise Zone Program, Capital Access Program, Emerging Entrepreneurs Program, Job Opportunity Building Zones Program, Angel Loan Fund Program, Angel Tax Credit Program, and Small Business Loan Guarantee Program. Communications, Analysis & Research Division

Border Cities Enterprise Zone Program

Purpose

This program provides business tax credits to qualifying businesses that are the source of investment, development, and job creation or retention in the Border Cities Enterprise Zone cities of Breckenridge, Dilworth, East Grand Forks, Moorhead, and Ortonville.

Customers and Services

Tax credits (property tax credits, debt financing credit on new construction, sales tax credit on construction equipment and materials, and new or existing employee credits) are allocated by the State of Minnesota to Border Zone Enterprise Zone cities to grant to businesses existing in or locating to their city.

Cities participating in this program may elect to use some of their available tax credits as an incentive for investing in innovative businesses under the SEED Capital Investment Credit Program; there has been no activity to date in that program.

Measures - Reporting period is calendar year (CY), January 1 - December 31*

	CY 2011	CY 2012	CY 2013
Number of jobs created	145	99	191
Number of jobs retained	3,075	2,641	2,686
Number of businesses assisted	34	136	129

*Local Enterprise Zone coordinators report to DEED annually in April for the preceding calendar year.

Funding Source and Allocation

This program received an additional \$1.5 million in tax credit allocation in 2013 that is available until spent.

Statutory Authority -- Minn. Stat., Chap. 469.166

Contact Information

Bob Isaacson, Director Phone: 651.259.7458 or toll-free: 800.657.3858; TTY: 651.296.3900

Border-to-Border Broadband Development Grant Program

Purpose

This program helps promote the expansion of access to broadband service, scalable to 100 Megabits per second (Mbps), to underserved and unserved areas of the state.

Customers and Services

Grants are awarded to fund the acquisition and installation of middle-mile and last-mile infrastructure that support broadband speeds of 100 Mbps download and upload. Grants awarded to single projects may not be for more than 50 percent of the eligible project costs and may not exceed \$5M.

Eligible applicants include incorporated businesses and partnerships, political subdivisions, Indian tribes, Minnesota nonprofits organized under Minn. Stat., Chap. 317A, cooperative associations organized under Minn. Stat., Chap. 308A or 308B, and limited liability corporations organized under Minn. Stat., Chap 322B for the purpose of expanding broadband access.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30 *The program was created as of July 1, 2014. Reportable measures will be available for SFY 2015.*

Funding Source and Allocation

SFY 2015 funding was \$20M from the General Fund.

Statutory Authority

-- Minn. Stat., Chap. 116J.395

Contact Information

Danna MacKenzie, Director Phone: 651.259.7611 or toll-free: 800.657.3858; Fax: 651.296.5287; TTY: 651.296.3900

Business Development Competitive Grant Program

Purpose

The program provides business development assistance and services through grant recipients that are awarded funds through a competitive process.

Customers and Services

Funding is available only to non-profit organizations. The types of business development include, but are not limited to: biosciences, minorities, women, rural areas, entrepreneurs, and inventors.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2013	SFY 2014
Number of entrepreneurs/businesses assisted	5,326	4,061
Number of jobs created	1,850	2,377
Amount of business development capital	34.01M	59.18M

Note: The first program funds were awarded as of July 1, 2012.

Funding Source and Allocation

SFY 2014 funding was \$1.4M from the General Fund.

Statutory Authority

-- 2014 Session Laws, Ch. 85, Art. 1, Sec. 3, Subd. 2(e)

Contact Information

Kevin McKinnon, Director Phone: 651.259.7528 or toll-free: 866.213.1422; TTY: 800.657.3973

Business Enterprises Program for the Blind

Purpose

This program provides appropriate training and support to assist Minnesotans who are legally blind to become self-employed in their own vending businesses.

Customers and Services

The program provides profitable vending machine business opportunities to qualified, licensed legally blind Minnesotans to broaden their economic opportunities. These self-employed vending business owners receive training, certification, technical support, and management services.

Qualified individuals must work with a State Services for the Blind (SSB) counselor, meet the requirements of a comprehensive evaluation process, and complete extensive training to be certified to operate a Business Enterprises Program (BEP) vending business. This program has exclusive authority to establish vending businesses on State of Minnesota property.

	SFY 2012	SFY 2013	SFY 2014
Businesses	42	42	40
New vendors trained	1	0	2
Sales volume	\$7.1M	\$6.9M	\$6.5M
Vendors average net profit	\$38,776	\$37,348	\$37,549
Net profit increase	3%	-3%	1%

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

Funding Source and Allocation

SFY 2014 funding total was \$1.4M, with \$662,000 from federal funds, \$179,000 from the state's General Fund, and \$611,000 from the Special Revenue Fund.

Statutory Authority

-- Minn. Stat., <u>Chap. 248.07</u>; Minn. Rules, <u>Chap. 3321.0200</u>; U.S. Code, <u>Title 20, Chap. 6A, Sec.107</u> et. seq.; U.S. Code, <u>Title 29, Chap. 16, Sec. 701</u> et. seq.

Contact Information

<u>John Hulet</u>, Supervisor Phone: 651.539-2284 or toll-free: 800.383.8155; Fax: 651.642-0788; TTY: 888.665.3276

Business Services Representatives

Purpose

Business Services Representatives (BSRs) populate state and federal labor exchange databases with job opportunities to make them accessible to the general public, and help employers recruit qualified job seekers through hiring, recruitment, and retention services.

Customers and Services

BSRs are available statewide at no cost to employers. They connect employers to hiring resources such as online job banks and talent communities, career fairs, skills assessments, tax credits, and labor market information. BSRs can offer customized recruitment and retention strategies and help make connections to training providers. In coordination with the Dislocated Worker Rapid Response team, BSRs also provide business retention and layoff aversion services. They also provide referrals to local, regional, and national resources to address additional business needs.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY	SFY	SFY
	2012	2013	2014
Number of employer consultations	5,634*	6,529	9,825

*The July 2011 state shutdown and subsequent retirements resulted in fewer business services visits.

Funding Source and Allocation

This program does not receive a direct allocation. It is funded by federal Wagner-Peyser Act, which is already reported on the Job Service summary.

Statutory Authority

-- Wagner-Peyser Act of 1933, as amended by the Workforce Investment Ace of 1998; <u>U.S.</u> Code, Title 29, Chap. 4B, Section 49

Contact Information <u>David Niermann</u>, Director Phone: 651.259.7583; Fax: 651.296.3488; TTY: 651.296.3900

Capital Access Program

Purpose

This program is part of the State Small Business Credit Initiative (SSBCI). It encourages banks, credit unions, and community development finance institutions operating in Minnesota to make loans that fall just outside the lenders' normal underwriting standards.

Customers and Services

Eligible applicants are for-profit Minnesota businesses that have up to 500 employees company-wide. A loan amount of up to \$5 million may be used for start-up costs; working capital; business acquisitions and expansions; franchise financing; equipment loans; inventory financing; construction; and commercial, non-passive, real estate acquisitions.

Lender and borrower contribute, in equal parts, a combined 3- to 7-percent of the loan amount to the reserve fund. DEED matches the combined contribution amount. Each qualified program lender has authority to determine interest rates, terms, and collateral requirements. Participating lenders accept applications on a rolling basis and use their own underwriting standards and loan processes. DEED provides its contribution when a lender submits a loan enrollment form and notifies the state that it has approved a loan and deposited funds into its reserve account.

Measures - Reporting period is calendar year (CY), January 1 - December 31

	CY 2012	CY 2013	CY2014
Number of businesses assisted	18	24	23
SSBCI funds contributed	\$205,880	\$82,701	\$42,693
Amount of leverage dollars achieved	\$16.87M	\$2.73M	\$2.97M

*CY data is presented to match reporting to the federal government.

Funding Source and Allocation

Funding for all the SSBCI programs was a combined \$15M in federal funds. Funding amounts for the individual programs shift, depending on demand.

Statutory Authority

-- Small Business Jobs Act of 2010; U.S. Code, Title 12, Chap. 54

Contact Information

Bob Isaacson, Director Phone: 651.259.7458 or toll-free: 800.657.3858; Fax: 651.296.5287; TTY: 651.296.3900

CareerOneStop

Purpose

This program operates the national career information website, CareerOneStop.org, which is supported by a grant from the U.S. Department of Labor Employment and Training Administration (DOLETA). It provides electronic career, employment, and education data and tools for career-seekers and businesses across the nation.

Customers and Services

The program offers information, job listings, and interactive tools for job seekers, students, career planners as well as services for businesses and economic developers. Site users can learn about job openings; available careers, including alternative careers they may be qualified for; the fastest growing or highest paying occupations; education and training opportunities; local and national wage/salary comparisons; and job preparation and job search tools, such as writing resumes and finding job openings. The program also produces, at DOLETA request, specialty websites such as mySkills myFuture, Disaster Recovery Services, ReEmployment, Veterans ReEmployment (for returning veterans), Job Search Help for Ex-Offenders, and the Business Center, which provides tools and information to help businesses with hiring decisions and other employment questions.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2012	SFY 2013	SFY 2014
Number of website page views	268.2M	240.4M	232.3M
Number of website visits	18.2M	22.1M	24.7M

Funding Source and Allocation

SFY 2014 funding was \$6.1M from federal funds.

Statutory Authority

-- Wagner-Peyser Act as amended by Public Law 97-300; U.S. Code, <u>Title 29, Chap. 4B</u>; Minn. Stat., <u>Chap. 116J.401</u>

Contact Information

Tom Norman, Director Phone: 651.259.7653; Fax: 651.296.3488; TTY: 651.296.3900

Communication Center for the Blind

Purpose

The Communication Center provides books, newspapers, magazines, and other printed materials in alternate formats for people who are blind, visually impaired, DeafBlind, or who have other disabilities that make it difficult for them to read print.

Customers and Services

The Communication Center transcribes standard print materials into braille, audio, e-text, and large print for Minnesotans who cannot read standard print. It is part of the National Library Service, repairing and distributing audio book players and accessories to Minnesota library patrons. The Center broadcasts a 24-hour radio reading service, which can be heard on closed-circuit radios, the Internet, cable television, and the iBlink Radio application; and provides access to newspapers and magazines via phone and computer through telephone newspaper services - Dial-In News and the National Federation of the Blind-Newsline for the Blind®.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2012	SFY 2013	SFY 2014
Braille pages provided	756,000	941,180	825,000
Print pages transcribed into audio*	NA	NA	345,000
Number of separate times people accessed news services	208,812	452,083	411,095
Number of audio equipment maintained and circulated	24,925	24,000	23,300

*SFY 2012 and SFY 2013 data not included due to a change in performance measures.

Funding Source and Allocation

SFY 2014 funding was \$3.4M, with \$500,000 from federal funds, \$2.4M from the state's General Fund, \$100,000 from the Special Revenue Fund, and \$400,000 from the Gift Fund.

Statutory Authority

-- Minn. Stat., Chap. 248; Minn. Rules, Chap. 3325; U.S. Code, Title 2, Chap. 5

Contact Information

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Contamination Cleanup and Investigation Grant Program

Purpose

This program assists development authorities with contamination investigations and development of Response Action Plans (RAPs, which identify how development authorities intend to cleanup sites) or with contamination cleanup prescribed in a Minnesota Pollution Control Agency (MPCA)-approved RAP on a site that will be redeveloped.

Customers and Services

Cities, port authorities, housing and redevelopment authorities, economic development authorities, or counties are eligible. Both publicly and privately owned sites with known or suspected soil or groundwater contamination qualify for this program. Grants are awarded to sites where there is a planned redevelopment project. Cleanup grant applicants must have an MPCA-approved RAP. Both grant applications require a 25 percent local match, participation in the Metropolitan Council's Local Housing Incentives Programs for Twin Cities metro-area applicants, and the serious expectation that the site will be redeveloped.

	SFY 2012	SFY 2013	SFY 2014
Dollars awarded	\$9.1M	\$7.78M	\$7.03M
Number of acres redeveloped	53.5	84	86.77
Number of jobs created	560	1,208	2,437
Number of jobs retained	272	383	8,471

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

Funding Source and Allocation

SFY 2014 funding was \$7.03M from the Petroleum Tank Release Cleanup Fund, the Contamination Tax Fund, the General Fund, and the Remediation Fund.

Statutory Authority

-- Minn. Stat., Chap. 116J.553

Contact Information

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Disability Determination Services Program

Purpose

This program, in accordance with federal law and regulations, determines if Minnesota applicants meet federal criteria for disability cash benefits under the Social Security Administration's (SSA) Social Security Disability Insurance (SSDI) or Supplemental Security Income programs.

Customers and Services

Primary customers are the approximately 60,000 Minnesota residents, on a yearly basis, who file applications for disability benefits or are reviewed for continuing eligibility for payments. Applicants with disabilities who may benefit from rehabilitation services are also referred to the Department of Health's Minnesota Children with Special Health Needs Program.

Measures - Reporting period is federal fiscal year (FFY), October 1 - September 30*

	FFY 2012	FFY 2013	FFY 2014
New determinations reviewed	59,938	55,834	50,134
Days in decision-making	78.6	87.3	96.3
Accuracy of decisions	95.5%	98.3%	96.7%
Continuing disability workload completion	109%	101%	99.5%

*Measures are reported through SSA's management information system, which operates on FFYs.

Funding Source and Allocation

FFY 2014 funding was \$22.87M from federal funds.

Statutory Authority

-- Social Security Act; U.S. Code, Title 42, Chap. 421

Contact Information

Tanya Heitzinger, Public Relations Officer Phone: 651.259.7835; Fax: 651.259.7884; TTY: 651.297.4045

Dislocated Worker Program

Purpose

This program mitigates the negative impact to businesses, communities, and employees who are facing a layoff. It assists laid-off workers in returning to work with comparable wages and benefits and connects employers with skilled staff.

Customers and Services

This program serves laid-off workers and employers. The Rapid Response team is the first responder when a business has closed down or is planning to lay off workers. The team is trained to assess the situation and inform the affected workers of available services. Participants enrolled in the program can access career planning and counseling; job search and placement services; short-term training upon counselor approval; and support services for expenses such as family care and transportation upon counselor approval. Veterans and their spouses receive priority in the scope of the services for which they qualify.

	SFY 2012	SFY 2013	SFY 2014
Total workers served during the year	19,741	17,329	14,974
Workers exiting the program during the year	8,979	7,828	7,718
Percentage entering employment after exit	83.7%	84.5%	87%
Percentage retaining employment six months after	92.6%	92.5%	92.8%
exit			
Percentage of employed earning a credential	67.4%	68.5%	70.3%
(diploma or certificate)			
Average earnings (expressed as a 2-quarter wage)	\$20,890	\$20,338	\$21,173
[Statewide standard for SFY 2014 was \$20,000.]			
Customer satisfaction index rating (scale 1-100)	76.8	77.0	73.7

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

Funding Source and Allocation

SFY 2014 funding was \$37.12M, with \$9.57M from federal funds and \$27.55M from the Workforce Development Fund.

Statutory Authority

-- Workforce Investment Act of 1998; U.S. Code, Title 29, Chap. 30; Minn. Stat., Chap. 116L.17

Contact Information

Anthony Alongi, Director Phone: 651.259.7528 or toll-free: 866.213.1422; TTY: 800.657.3973

Displaced Homemaker Program

Purpose

This program provides pre-employment services that empower participants to enter or re-enter the labor market after having been homemakers.

Customers and Services

Customers are women and men who have worked in the home for a minimum of two years caring for home and family but, due to separation, divorce, death, or disability of spouse or partner, or other loss of financial support, must support themselves and their families. Eligibility is based on income guidelines.

Six vendors provide program services to 51+ counties. Workshops, support groups and networking, oneto-one personal or vocational counseling, job-seeking and job-keeping methods, leadership development, decision-making skills development, and assistance with developing an action plan are among the resources used to help participants build confidence, identify skills, and seek training or employment. Other services may include referral for remedial education, child care, legal assistance, transportation, work-tool expenses, and other support services. Funding for these services is from fees on marriage license applications and divorce filings.

	SFY 2012	SFY 2013	SFY 2014
Number of individuals who received services	1,051	1,063	1,112
Percentage of customers who gain pre-	93%	92.5%	92%
employment positive goals, including higher			
education			
Percentage of customers who gain	35%	34%	35%
employment			
Average hourly wage of newly employed	\$10.94	\$11.62	\$11.23
customer			

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

Funding Source and Allocation

SFY 2014 funding was \$1.1M from the state's Special Revenue Fund.

Statutory Authority

-- Minn. Stat., Chap. 116L.96

Contact Information

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Emerging Entrepreneurs Fund

Purpose

This program is part of the State Small Business Credit Initiative (SSBCI). It supports micro-enterprises and small businesses with fewer than 50 employees, targeting minority- and women-owned businesses and those located in economically distressed areas.

Customers and Services

Eligible applicants are businesses that have up to 500 employees company-wide. However, the funding is focused on micro-enterprises and businesses with fewer than 50 employees. The majority of the businesses receiving financial support through this program are owned and operated by a woman or a minority or will be located in areas identified by DEED as distressed. Distressed areas are measured by population loss, a higher than statewide average unemployment rate, and a lower than statewide average median household income.

Funds may be used for start-up costs, working capital, business procurement; franchise fees; equipment; and inventory; as well as the purchase, construction renovation, or tenant improvements of an eligible place of business that is not for passive real estate investment. Program funds may total up to \$150,000 per loan and must be matched on at least a one-to-one basis.

Measures - Reporting period is calendar year (CY), January 1 - December 31

	CY 2012	CY 2013	CY 2014
Number of businesses assisted	28	35	31
SSBCI funds contributed	\$1.13M	\$2.05M	\$1.36M
Amount of leverage dollars achieved	\$13.1M	\$19.23M	\$18.9M

*CY data is presented to match reporting to the federal government.

Funding Source and Allocation

Funding for all the SSBCI programs was a combined \$15M in federal funds. Funding amounts for the individual programs shift, depending on demand.

Statutory Authority

-- Small Business Jobs Act of 2010; U.S. Code, Title 12, Chap. 54

Contact Information

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Extended Employment Program

Purpose

The programs provide ongoing employment support services to Minnesotans with significant disabilities to maintain and advance in their employment.

Customers and Services

The programs contract with 31 community rehabilitation programs (CRPs) that provide the ongoing supports to meet the needs of people with disabilities who want to work and employers who need qualified employees.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2012	SFY 2013	SFY 2014		
Extended Employment (EE) Program					
Number of customers employed (100% are employed)	4,969	4,984	4,943		
Total number of hours worked	3,998,808	3,981,640	3,939,191		
Total wages earned	\$26.3M	\$26.9M	\$27.9M		
Individual Placement and Supports (IPS) Program					
Number of customers employed	577	614	639		
Number of customers served	1,128	1,136	1,043		
Total number of hours worked*	260,494	275,248	N/A		
Average hours worked per week*	N/A	N/A	16		
Average wage	N/A	N/A	\$10.27/hour		
Total wages earned	\$2.6M	\$2.7M	\$1.5M		

* Starting in SFY 2014, IPS supports customers in job search and job retention activities, instead of supporting them in maintaining employment as it did in previous years. IPS now reports "average hours worked per week" instead of "total number of hours worked"; and "average wage."

Funding Source and Allocation

SFY 2014 funding for EE was \$5.7M from the state's General Fund and \$7.08M from the Workforce Development Fund; and funding for IPS was \$1.33M from the General Fund.

Statutory Authority

-- Minn. Stat., Chap. 268A.13 et. seq.

Contact Information

<u>Kim Peck</u>, Director Phone: 651.259.7345; TTY: 651.296.3900

Foreign Labor Certification Program

Purpose

This program permits U.S. employers to hire foreign workers on a temporary or permanent basis to fill jobs essential to the U.S. economy. It is designed to ensure that the admission of foreign workers into the U.S. will not adversely affect the job opportunities, wages, and working conditions of U.S. workers.

Customers and Services

Primary customers are Minnesota agricultural employers interested in hiring temporary foreign workers under the H-2A agricultural occupation visa program. The program permits the U.S. Department of Labor (DOL) to issue temporary labor certifications when there are insufficient qualified U.S. workers available and willing to perform the agricultural work at wages that meet or exceed the prevailing wage paid for that occupation in the area of intended employment. DEED, acting as a DOL agent, conducts inspections of employer-provided, no-cost worker housing; enters employer job orders to recruit workers and refers qualified applicants; and conducts prevailing wage and prevailing practice surveys for various agricultural occupations.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2012	SFY 2013	SFY 2014
Prevailing wage determinations issued	6	0	0
H-2B applications received	2	2	4
H-2A housing inspections completed	50	55	46
H-2A job orders entered	65	73	98

Funding Source and Allocation

SFY 2014 funding was \$106,670 from federal funds.

Statutory Authority

-- U.S. Immigration and Nationality Act; U.S. Code, Title 8, Chap. 12

Contact Information

<u>Tom Norman</u>, Director Phone: 651.259.7653 or toll-free: 866.213.1422; TTY: 800.657.3973

Foreign-Trained Health Care Professionals Program

Purpose

This program provides funds to help foreign-trained health care professionals earn state licensure.

Customers and Services

Health care professionals include physicians, nurses, dentists, pharmacists, mental health professionals, and other allied health care professionals. Eligible recipients must be in a medical specialty that is in high demand in one or more communities, commit to practicing in a designated rural area or an underserved urban community, and have language skills that provide an opportunity for needed health care access for underserved Minnesotans.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

This program launched in December 2013 and will conclude on June 30, 2015. Performance outcomes for total individuals served, percentage completing training, percentage sitting for license exam, and percentage passing license exam will be available thereafter.

Funding Source and Allocation

This program received a one-time appropriation of \$0.45M from the Workforce Development Fund in SFY 2013.

Statutory Authority

-- Laws of Minnesota 2013, Chapter 85, Article 1, Section 3

Contact Information

Annie Welch, Manager, Workforce Development Policy and Performance Phone: 651.259.7525 or toll-free: 866.213.1422; TTY: 800.657.3973

Greater Minnesota Business Development Public Infrastructure Grant

Purpose

This program stimulates new economic development or creates or retains jobs in Greater Minnesota through public infrastructure investments for industrial park development or business expansion that would not occur without public financial assistance.

Customers and Services

Cities receive grants of up to 50 percent of the capital costs of industrial park development or other projects that will keep or enhance jobs, increase a city's tax base, and expand or create new economic development. Eligible applicants are statutory or home rule cities outside the seven-county Twin Cities metropolitan area. Eligible projects are publicly owned infrastructures that may include wastewater collection and treatment, drinking water, storm sewers, utility extensions, and streets that support economic development projects. Projects include manufacturing, technology, warehousing and distribution, research and development, and agricultural processing.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2012	2 SFY 2013	SFY 2014
Number of projects	18	8 8	8
Number of jobs created & retained	721	335	274
Dollars funded	\$4.8M	l \$5.6M	\$1.6M

Funding Source and Allocation

The program received \$6.2M for SFY 2014.

Statutory Authority

-- Minn. Stat., Chap. 116J.431

Contact Information

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Greater Minnesota Job Expansion Program

Purpose

The program's purpose is centered on job growth in Greater Minnesota in key targeted industries.

Customers and Services

The program provides tax benefits to businesses located in Greater Minnesota that increase employment by 2 employees or 10 percent, whichever is greater. Approved businesses that meet job growth and compensation goals receive a refund for any sales tax paid for purchases made during a seven-year period.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30 *The program was launched in August 2014. Reportable measures will be available for SFY 2015.*

Funding Source and Allocation

Program administration is partially funded through application fees, and receives up to \$7M in annual sales tax refunds provided by the Department of Revenue.

Statutory Authority

-- Minn. Stat., Chap. 116J.8738

Contact Information

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Independent Living Program

Purpose

This program assists Minnesotans with disabilities to live with greater independence, contribute their talents and creativity, expand their options, and secure their basic rights in areas such as housing, transportation, education, and employment.

Customers and Services

Customers are persons with disabilities who request services to help them live independently in their communities. Services are funded through State and Federal grants to the eight community-based, nonresidential, nonprofit Centers for Independent Living (CILs). Services include: advocacy, independent living skills training, peer counseling, support groups, information and referral, transportation assistance, home and work modification, counseling, and many other services.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2012	SFY 2013	SFY 2014
Total number of persons served	6,640	6,962	6,229
Total instances of service	67,050	71,480	67,287

Funding Source and Allocation

SFY 2014 funding was \$3.30M, with \$1.04M from Title VII Federal Part C funds and \$2.26M from the state's General Fund.

Statutory Authority

-- Minn. Stat., Chap. 268A.11; U.S. Code, Title 29, Chap. 16, Sect. 796 et seq.

Contact Information

<u>Kim Peck</u>, Director Phone: 651.259.7345 or 800.328.9095; TTY: 651.296.3900

Innovation Voucher Pilot Program

Purpose

This program provides vouchers, of up to \$25,000, for businesses to purchase technical assistance and services from Minnesota-based public higher education institutions and nonprofit entities to help in the development or commercialization of innovative new products and services.

Customers and Services

Eligible applicants are businesses with 40 or fewer employees, at least 50% of whom reside in Minnesota. Awards require a 50 percent cash match by recipients.

Vouchers can be used by a small business to access technical assistance and other services including, but not limited to: research, technical development, product development, commercialization, market development, technology exploration, and improved business practices including strategies to grow business and create operational efficiencies.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30 *The program was created as of July 1, 2014. Reportable measures will be available for SFY 2015.*

Funding Source and Allocation

This program did not receive an allocation for SFY 2014. SFY 2015 funding was \$400,000 from the General Fund.

Statutory Authority

-- Minn. Stat., Chap. 312

Contact Information

Charles Schaffer, Director Phone: 651.259.7477 or toll-free: 800.310.8323; TTY: 651.296.3900

Innovative Business Development Public Infrastructure Grant Program

Purpose

This program helps keep and enhance jobs in an area, increase the tax base, and expand or create new economic development through the growth of new innovative businesses and organizations.

Customers and Services

Grants are provided to local units of government, on an open competitive application basis, of up to 50 percent of the capital costs directly related to an innovative business. Eligible projects are innovative business development capital improvement projects that may include manufacturing; technology; warehousing and distribution; research and development; innovative business incubator; agricultural bio-processing; and capital costs for industrial, office, or research park development that is bioscience-related.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2012	SFY 2013	SFY 2014
Number of projects	5	5	2
Dollars funded	\$3M	\$3.6M	\$0.6M
Number of jobs created & retained	330	1,234	278

Funding Source and Allocation

The program received \$0.5M for SFY 2014.

Statutory Authority

-- Minn. Stat., Chap. 116J.435

Contact Information

<u>Kevin McKinnon</u>, Director Phone: 651.259.7440 or toll-free: 800.657.3858; TTY: 651.296.3900

Job Opportunity Building Zones

Purpose

The goal of this program is to stimulate economic development activity in rural areas of Minnesota by providing local and state tax exemptions to business expansions, start-ups, or relocations from other states. Ten Job Opportunity Building Zones (JOBZs) have been created throughout Greater Minnesota.

Customers and Services

Businesses who wish to expand in, or relocate into, Minnesota may be eligible for tax exemptions. Qualified businesses include business start-ups in the zone, business relocations from other states, and business relocations from Minnesota that meet program requirements. Businesses become qualified through the execution of business subsidy agreements, which specify performance requirements such as number of jobs to be created, wages and benefits paid, and capital investment. Businesses and local governments jointly apply to DEED for JOBZ designation.

Measures - Reporting period is calendar year (CY), January 1 - December 31*

	CY 2012	CY 2013	CY 2014
JOBZ deals completed	2	2	0
New jobs committed	16	100	0
Retained jobs	15	0	0

*CY data is presented to match the availability of tax benefits calculated on CY basis.

Funding Source and Allocation

CY 2012 is the most recent funding information available. In that year, firms received \$45.3M in tax benefits (\$15.4M in property tax exemptions and \$29.9M in other tax benefits). Note: Annual tax benefit totals include local sales tax and apply to all JOBZ businesses that participate in the program since 2004.

Statutory Authority

-- Minn. Stat., <u>Chap. 469.310</u> et. seq.

Contact Information Bob Isaacson, Director Phone: 651.259.7458 or toll-free: 800.657.3858; TTY: 651.296.3900

Job Service Program

Purpose

This program functions as a labor exchange in offering employment opportunities on a no-fee basis to all Minnesotans and in providing services to businesses.

Customers and Services

Customers are businesses and job seekers. Assistance includes building relationships with business decision-makers, assessing the needs of businesses, and facilitating a coordinated response with DEED staff and partners. The program also provides job preparation and placement assistance (including workshops on job-seeking skills, resume writing, interviewing, and Internet job-search) to job seekers at WorkForce Centers throughout Minnesota, with special efforts made to serve unemployment insurance applicants, veterans, migrant and seasonal farm workers, and new entrants in the labor market.

Offered under the auspices of this program, MinnesotaWorks.net is an Internet-based labor exchange system linking job seekers and employers with the largest employment database in the state.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY	SFY	SFY
	2012	2013	2014
Number of job seekers registered and receiving a reportable service	240,535	229,474	243,486
Number of employer job openings listed	509,895	549,624	677,166

Funding Source and Allocation

SFY 2014 funding was \$11.084M from federal funds.

Statutory Authority

-- Wagner-Peyser Act as amended by the Workforce Investment Act of 1998; U.S. Code, <u>U.S.</u> <u>Code, Title 29, Chap. 4B, Section 49</u>; Minn. Stat., <u>Chap. 116J.401</u>

Contact Information

David Niermann, Director Phone: 651.259.7583; Fax: 651.296.3488; TTY: 651.296.3900

Job Training Incentive Pilot Program

Purpose

This program provides grants to help new or expanding businesses train new workers as quickly and effectively as possible.

Customers and Services

Businesses that have 150 or less employees and are increasing their Minnesota workforce by at least 10 percent with a minimum of five new jobs are eligible. The new jobs must be permanent, full-time positions that pay wages at least 110 percent of federal poverty guidelines. Businesses must be engaged in manufacturing, warehouse, distributions, information technology, finance, insurance, or professional or technical service activities. Funds may only be used toward custom training for new jobs, including direct training costs; testing and certification costs; curriculum development; training delivery, materials, supplies, equipment, and facilities; and trainer travel and lodging costs. Training may be provided by an accredited Minnesota educational institution or, with justification, provided in-house; by federal, state, or local agencies; by consultants; or by equipment vendors.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

This pilot program was created as of March, 2014 as a special project and is accepting applications until December 31, 2014. Reportable measures will be available for SFY 2015.

Funding Source and Allocation

Funding was \$600,000 that the Minnesota Job Skills Partnership (MJSP) Board transferred from the Workforce Development Fund for MJSP programs.

Statutory Authority

-- Minn. Stat., Chap. 116L.02-.16, .18

Contact Information

Paul D. Moe, Director Phone: 651.259.7522 or toll-free: 800.657.3858; TTY: 651.296.3900

Labor Market Information

Purpose

This program collects, analyzes, and disseminates key labor market indicators, information, and analysis on the economy, workforce, industry base, and job market in Minnesota to support informed decision-making.

Customers and Services

Customers include businesses, job seekers, students, economic developers, education and training planners, workforce development professionals, policymakers, government entities, media, and the general public.

Data products include monthly employment and unemployment estimates; quarterly statistics on employment and wages by area and industry; occupational employment and wage estimates; job vacancy estimates; demographics of unemployment insurance claimants; employment projections by occupation and industry; business employment dynamics; occupations in demand and graduate employment outcomes. All publicly releasable data are available on the DEED website for query and download, along with data tools and publications. Services include consultation, training seminars, public education, presentations and briefings.

	SFY 2012	SFY 2013	SFY 2014
Number of times LMI webpages viewed by users	585,800	500,821	291,178*
Survey response rates meet BLS requirements	100%	100%	100%
Completion of error checks and editing	100%	100%	100%
Timeliness in production of BLS data	100%	100%	100%
Requests handled by analysts and HelpLine	1,612	2,200	2,300
Customers served through presentations,	6,710	6,300	7,300
trainings, and briefings given			

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

*This count starts on 11/04/13 which is when the website converted to a new content management system.

Funding Source and Allocation

SFY 2014 funding was \$2.22M from federal funds and \$500,000 from state funds.

Statutory Authority

-- U.S. Code, <u>Title 29, Sec. 2</u>

Contact Information

<u>Steve Hine</u>, Director Phone: 651.259.7396; Fax: 651.282.5429; TTY: 651.296.3900

Migrant and Seasonal Farmworkers Program

Purpose

This program provides Migrant Seasonal Farm Workers with a full range of employment services and referrals to other community services.

Customers and Services

Migrant and other seasonal employees engaged in farm work that are legally eligible to work in the United States and of legal age to perform services for wages are eligible for services. The program is administered by labor representatives who are proficient in both English and Spanish, to better serve the predominantly Spanish speaking clientele. Services include quality employment services and referrals and are administered at four main Workforce Centers: in Faribault, Mankato, Rochester, and Willmar.

The full range of services provided to Migrant Seasonal Farm Workers includes: job search assistance and placement, job counseling, training opportunities, and referrals to supportive services.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2014
Total Applications	625
Number referred to jobs	20
Number received staff assisted services	290
Number referred to support services	139
Number received career guidance	2

This program was reported on the Job Service Program summary for SFYs 2012 and 2013, so measures are not listed here.

Funding Source and Allocation

This program does not receive a direct allocation. It is funded by federal Wagner-Peyser Act, which is already reported on the Job Service summary.

Statutory Authority

-- Migrant and Seasonal Farmworker Protection Act; <u>U.S. Code, Title 29, Chap. 20</u>; The Workforce Investment Act of 1998; U.S. Code, <u>Title 29, Chap. 30, Section 2912</u>

Contact Information

<u>Jackie Buck</u>, Director Phone: 651.259.7598 or toll-free: 800.657.3858; TTY: 651.296.3900

Minnesota Adult Workforce Development Grant Program

Purpose

This program provides employment and training assistance to adults to increase their employment retention, earnings, and occupational skill attainment.

Customers and Services

This competitively awarded grant program serves individuals living with disabilities, individuals who are deaf and hard of hearing, and individuals returning to work after receiving public assistance. Additionally, DEED provides suitable considerations for veterans, older workers, and individuals who identify with minority groups. Participating individuals obtain, retain, and advance in unsubsidized employment or complete training along an educational path, as demonstrated by annual wage increases, placement and retention in a job or education or training program, and completion of training leading to an industry-recognized credential.

	SFY 2013	SFY 2014*
Total individuals served during the year	1,612	1,954
Percentage entering employment after exit	70.5%	NA
Percentage retaining employment six months after	91.8%	NA
Percentage earning a credential (diploma or	81.7%	NA
Average earnings (expressed as a 2-quarter wage)	\$9,306	NA

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

*Due to the delay in official performance reporting, SFY 2014 performance data is not available until two complete quarters following the close of the program: January, 2015 for some grantees, and April 2015 for others.

Funding Source and Allocation

SFY 2014 funding was \$3.283M with \$2.244M from the Workforce Development Fund and \$1.039M from the General Fund.

Statutory Authority

-- 2011 Session Laws, Ch. 4, Art. 1, Sec. 3, Subd. 3(m)

Contact Information Anthony Alongi, Director Phone: 651.259.7528 or toll-free: 866.213.1422; TTY: 800.657.3973

Minnesota Angel Loan Fund

Purpose

This program is part of the State Small Business Credit Initiative (SSBCI). It provides a new funding option for businesses certified to participate in Minnesota's Angel Tax Credit Program. Program funds provide a direct loan for 10 percent of the total amount of equity investment received in the business' approved funding round.

Customers and Services

Eligible applicants are businesses certified to participate in the Angel Tax Credit Program during any of the program years with fewer than 500 employees. Funds may be used for start-up costs, working capital, business acquisitions and expansions, franchise financing, equipment loans, inventory financing, and commercial, non-passive real estate acquisitions.

Measures - Reporting period is calendar year (CY), January 1 - December 31

	CY 2013*	CY 2014
Number of businesses assisted	0	9
SSBCI funds contributed	\$0	\$1.3M
Amount of leverage dollars achieved	\$0	\$13.81M

*The program began during CY 2013 and no funds were expended during that period. CY data is presented to match reporting to the federal government

Funding Source and Allocation

Funding for all the SSBCI programs was a combined \$15M in federal funds. Funding amounts for the individual programs shift depending on demand.

Statutory Authority

-- Small Business Jobs Act of 2010; U.S. Code, Title 12, Chap. 54

Contact Information

Bob Isaacson, Director Phone: 651.259.7458 or toll-free: 800.657.3858; Fax: 651.296.5287; TTY: 651.296.3900

Minnesota Angel Tax Credit Program

Purpose

This program provides a 25 percent credit to investors or equity funds that make equity investments in startup businesses focused primarily on high technology or new proprietary technology.

Customers and Services

Investors eligible for tax credits include accredited investors and non-accredited investors (who are investing in exempt filings per Minn. Stat., 80A.46(13) or (14), or Minn. Stat., 80A.50(b)) who are not an officer, principal, owner, or family member of the business in which they are investing, and certified by DEED before making the investment. Minimum qualifying investments are \$10,000.

Eligible businesses are engaged in, or committed to be engaged in, technological innovation in Minnesota. They are also not more than 10 years old (20 if related to medical devices of pharmaceuticals requiring FDA approval), and have fewer than 25 employees who are all paid at least 175 percent of the federal poverty level - at least 51 percent of whom are located in Minnesota.

Beginning in 2015, \$7.5M of the available credits will be reserved until October 1 for businesses that are located in Greater Minnesota or are minority- or women-owned.

Measures - Reporting period is calendar year (CY), January 1 - December 31.*

	CY 2012	CY 2013	CY 2014
Number of businesses receiving investments	117	128	109
Number of investors making investments	465	452	487
Number of funds making investments	17	20	25
Investment generated	\$46.2M	\$50.7M	\$59.7M
Dollars funded	\$11.4M	\$12.4M	\$13.9M

*As a tax credit program, it operates on a calendar-year basis.

Funding Source and Allocation

Funding for CY 2012 and CY 2013 was \$12M and for CY 2014 was \$15M; unused tax credits, if any, rollover to the subsequent year.

Statutory Authority

-- Minn. Stat., Chap. 116J.8737

Contact Information

Bob Isaacson, Director Phone: 651.259.7458 or toll-free: 800.657.3858; TTY: 651.296.3900

Minnesota Cleanup Revolving Loan Program

Purpose

This program was capitalized with funds granted by the U.S. Environmental Protection Agency (EPA) in 2003 to provide low-interest loan funds to clean contaminated sites and to provide greater opportunities to convert contaminated property into a marketable asset.

Customers and Services

Cities, counties, developers, sub-units of local governments—including economic development, housing redevelopment, and port authorities—and for-profit and non-profit organizations are eligible. Loans are targeted to economic development projects showing the greatest need, exhibiting long-term project viability, and demonstrating the capacity for repayment. Loan funds may be used to pay for any portion of costs for a project with an approved Response Action Plan (RAP) for the cleanup of soil and groundwater affected by the release of hazardous substances, pollutants, or contaminants; and may pay for demolition of buildings if necessary to implement a RAP and cleanup-related site sampling and monitoring, and costs associated with meeting requirements for public participation in project review.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2012	SFY 2013	SFY 2014
Number of loans	1	0	1
Number of jobs created	0	0	21
Number of jobs retained	0	0	36
Tax base increase	0	0	0
Dollars leveraged	0	0	\$10M

Funding Source and Allocation

This program is operating on revolving funds.

Statutory Authority

-- Minn. Stat., <u>Chap. 116J.551</u>; Federal Small Business Liability Relief and Brownfields Revitalization Act, U.S. Code, <u>Title 42, Chap. 9601 et. seq</u>

Contact Information Meredith Udoibok, Director Phone: 651.259.7454 or toll-free: 800.657.3858; TTY: 651.296.3900

Minnesota FastTRAC Program

Purpose

This program seeks to make Minnesota more competitive by meeting the common skills needs of businesses and individuals.

Customers and Services

FastTRAC—which stands for training, resources, and credentialing—provides educationally underprepared adults with basic skills education and career-specific training in fields where new skills are in high demand by businesses. Classroom training allows students to learn foundational skills in the context of their career interests; and earn postsecondary credentials. Individuals are prepared to gain living-wage jobs with room for advancement. Local employers are provided with the skilled employees they need to grow their businesses.

The program is based on an Adult Career Pathways model, which is a systems-change initiative with collaboration between a number of state, local, and national partners. Those partners align resources to creating meaningful long-term outcomes for adults and lasting efficiencies across state systems.

Measures - Reporting period is state fiscal year (SFY), July 1 – June 30

	SFY 2011	SFY 2012	SFY 2013	SFY 2014*
Number of participants	514	1,119	1,574	1,298
Employment participation rate (post-exit)	62.8%	65.8%	66.5%	NA
Median wage rate (adjusted, post-exit)	\$10.92	\$11.06	\$10.91	NA

*FY 2014 data are preliminary and post-exit data are not yet available.

Funding Source and Allocation

SFY 2014 funding was \$1.5M from the state's Workforce Development Fund and \$125,000 from Department of Human Services TANF Innovation Funds.

Statutory Authority

-- NA

Contact Information <u>Tom Norman</u>, Director Phone: 651.259.7563 or toll-free: 800.657.3858; TTY: 651.296.3900

Minnesota Indian Business Loan Program

Purpose

This program supports the development of Indian-owned and -operated businesses and promotes economic opportunities for Native American people throughout Minnesota.

Customers and Services

Eligible applicants must be enrolled members of a federally recognized Minnesota-based band or tribe. Each band or tribe is allocated funds from the Indian Business Loan Fund, based on the number of enrolled members. DEED administers the program and services the loans, while the appropriate tribal council approves loan applications.

Businesses may be located anywhere in the state, although most of the loans are made to businesses on a reservation. Eligible projects include start-up and expansion costs, including normal expenses such as machinery and equipment, inventory and receivables, working capital, new construction, renovation, and site acquisition.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2012	SFY 2013	SFY2014
Number of projects	2	2	1
Loan amounts	\$38,200	\$424,000	\$201,301

Funding Source and Allocation

This program did not receive a general fund appropriation during SFY 2014. All loans are funded from a revolving loan fund which receives 20 percent of the state's annual mineral severance tax collection.

Statutory Authority

-- Minn. Stat., <u>Chap. 116J.64</u>

Contact Information

Bob Isaacson, Director Phone: 651.259.7458 or toll-free: 800.657.3858; Fax: 651.296.5287; TTY: 651.296.3900

Minnesota Investment Fund

Purpose

This program provides financing that creates and retains high-quality jobs, with a focus on industrial, manufacturing, and technology-related industries, to increase the local and state tax base and improve the economic vitality for all Minnesota citizens.

Customers and Services

Grants are awarded to local units of government who provide loans to assist new and expanding businesses. Cities, counties, townships, and recognized Indian tribal governments are eligible. Loans for land, buildings, infrastructure improvement, equipment, and renovation to support businesses located or intending to locate in Minnesota are eligible. The program focuses on industrial and technology-based firms. All projects must meet minimum criteria for private investment, number of jobs created or retained, and wages paid.

The program has two separate activities funded by different sources. Ongoing loan repayments returned to DEED fund state-funded business loans. Federally funded loans are from the Community Development Block Grant (CDBG) Program. Because of more-restrictive federal fund use, not all projects or areas are eligible and program measures are viewed differently than for state-funded projects.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2012	SFY 2013	SFY 2014
State dollars awarded	\$3.8M	\$4.4M	\$11.0M
Number of jobs created/retained with state dollars*	927	826	1,478
Federal dollars awarded	\$1.2M	\$0.6M	\$0.4M
Number of jobs created/retained with federal dollars*	59	28	37

*May include jobs contractually agreed-upon by loan recipients.

Funding Source and Allocation

SFY 2014 funding was \$15M, with \$0.4M from federal funds and \$14.5M from state funds. Additional SFY 2014 dollars have been committed to business expansions with additional job creation but the awards have not been formally completed.

Statutory Authority

-- Minn. Stat., Chap. 116J.8731

Contact Information

Bob Isaacson, Director Phone: 651.259.7458 or toll-free: 800.657.3858; TTY: 651.296.3900

Minnesota Job Creation Fund

Purpose

The program encourages capital investment and high-wage job creation in key Minnesota industries throughout the state.

Customers and Services

The program provides financial benefits to expanding businesses that are in eligible industries and meet program requirements. Among the eligibility requirements are spending at least \$500,000 in real property improvements within one year, creating at least 10 new full-time positions that meet compensation requirements within two years and possessing expansion options outside the state. All financing is performance-based and provided as the business meets capital investment and job creation goals.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2014
State dollars awarded*	\$10.48M
Project Job Creation	1,085
Projected Project Costs	\$209.54M
Projected Eligible Costs	\$84.24M

*No dollars are disbursed until a business submits evidence of qualifying capital investment and job creation.

Funding Source and Allocation

SF 2014 funding was \$12M.

Statutory Authority

-- Minn. Stat. Chap. 116J.8748

Contact Information

Bob Isaacson, Director Phone: 651.259.7458 or toll-free: 800.657.3858; Fax: 651.296.5287; TTY: 651.296.3900

Minnesota Job Skills Partnership Program

Purpose

This program helps business and education develop cooperative training projects. The Minnesota Job Skills Partnership (MJSP) Board awards grants to educational institutions that partner with businesses to develop new-job training or retraining for existing employees. Targeted MJSP funds are directed to the Low-Income Worker Training Program, which helps low-income individuals receive training to acquire higher-paying jobs and economic self-sufficiency.

Customers and Services

Accredited Minnesota public and private educational institutions are eligible, with preference given to nonprofit institutions serving economically disadvantaged people, minorities, or victims of economic dislocation; and to businesses located in rural areas. Funds may be used for training-related costs or educational infrastructure improvements necessary to support businesses located or intending to locate in Minnesota. Low-Income Worker Training Program customers are individuals with incomes at or below 200 percent of the federal poverty line; and Minnesota public, private, or nonprofit entities that provide employment services to low-income individuals.

	SFY 2012	SFY 2013	SFY 2014
Low-Income Worker Training grants/dollars awarded	0/0	25/\$2.6M	0/0
Low-Income Worker Training workers trained	0	1,485	0
All other MJSP grants/dollars awarded	45/\$5.7M	30/\$5.1M	49/\$8.7M
All other MJSP workers trained	6,643	6,652	10,394
Private dollars leveraged	\$14.1M	\$13.8M	\$20.7M

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

Funding Source and Allocation

SFY 2014 funding was \$4.2M from the state's General Fund and \$6.0M that the MJSP Board transferred from the Workforce Development Fund.

Statutory Authority

-- Minn. Stat., Chap. 116L.02-.05, .146, .18

Contact Information

Paul D. Moe, Director Phone: 651.259.7522 or toll-free: 800.657.3858; TTY: 651.296.3900

Minnesota Minerals 21st Century Fund Program

Purpose

This program makes loans or equity investments in mineral processing facilities including, but not limited to, taconite processing, direct reduction processing, and steel production.

Customers and Services

Customers are businesses located in—or to be located in—Minnesota that assist in making Minnesota's mineral industry globally competitive.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2012	SFY 2013	SFY 2014
Dollars awarded	\$0	\$0	\$0
Number of projects	0	0	0

Funding Source and Allocation

All awards are funded from the 21st Century Revolving Fund.

Statutory Authority

-- Minn. Stat., Chap. 116J.423

Contact Information

Bob Isaacson, Director Phone: 651.259.7458 or toll-free: 800.657.3858; TTY: 651.296.3900

Minnesota Reservist and Veteran Business Loan Program

Purpose

This program provides loans to small businesses that suffer substantial economic injury because an essential employee has been called to service in the military reserves for 180 days or longer; and to recently separated veterans to start veteran-owned small businesses.

Customers and Services

For business economic injury loans, an eligible business must be a for-profit business that is not an affiliate or subsidiary of a business dominant in its field of operations and have either 20 or fewer fulltime employees or have had less than \$1 million in annual gross revenue the preceding fiscal year or, if the business is a technical or professional service, less than \$2.5 million in annual gross revenue the preceding fiscal year. The business must be operating in Minnesota on the date that one or more essential employees received orders for active service of 180 days or more and be sustaining or likely to sustain suffering substantial economic injury.

For veteran start-up business loans, an eligible veteran must have been on active duty on or after 9/11/2001, have been honorably discharged after serving at least 181 consecutive days of service, and be starting a veteran-owned small business.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2012	SFY 2013	SFY 2014
Number of business economic injury loans	1	0	0
Number of veteran start-up business loans	2	0	3
Dollar amount of loans made	\$60,000	\$0	\$60,000

Funding Source and Allocation

This program received a \$400,000 appropriation in 2008. All loans are now funded through a revolving loan fund seeded by loan repayments.

Statutory Authority

-- Minn. Stat., Chap. 116J.996

Contact Information

Bob Isaacson, Director Phone: 651.259.7458 or toll-free: 800.657.3858; TTY: 651.296.3900

Minnesota Trade Office

Purpose

This program assists Minnesota companies in successfully competing in international markets and in attracting foreign direct investment to the state.

Customers and Services

Primary customers are small and medium-sized manufacturers and service providers requiring export assistance. Services include counseling and technical assistance from international trade representatives who can guide companies through the challenges of conducting international business; promotional programs (trade missions and trade shows) to help companies explore market opportunities firsthand and meet potential buyers, distributors, and partners; education and training programs (seminars, workshops, and roundtables) designed to provide companies the knowledge and skills necessary to be successful exporters; and online market information and reference materials. The office also administers the State Trade and Export Promotion (STEP) grant program which provides financial assistance for export-related activities to qualifying small Minnesota businesses.

In 2014, three foreign offices, in addition to the office in Shanghai, China, were established in Germany, South Korea, and Brazil to increase exports and foreign direct investment. The program also works closely with the DEED library to maintain an extensive collection of market intelligence available to companies for market research. Minnesota companies can easily access services by calling the Trade Assistance Helpline.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY	2012	SFY 2013	SFY 2014
Increase in export growth from previous year		2.5%	-0.6%	3.4%
Number of organizations receiving export assistance		1,045	1,020	1,090

Funding Source and Allocation

SFY 2014 funding was \$2.5M, with \$2.462M from the state's General Fund and \$0.038M from the Special Revenue Fund.

Statutory Authority

-- Minn. Stat., Chap. 116J.966

Contact Information

Kathleen Motzenbecker, Director Phone: 651.259.7489 or toll-free: 800.657.3858; Fax: 651.296.3555; TTY: 651.296.3900

Minnesota Youth Program

Purpose

This program provides summer and year-round employment and training services to economically disadvantaged and at-risk youth, ages 14 to 21.

Customers and Services

Youth are provided an opportunity to earn a paycheck and gain work experience and work readiness skills; and their work benefits local communities through their accomplishments. They learn to apply skills and abilities learned in the classroom to real-work settings. Hands-on learning improves students' grades, attendance and graduation rates. MYP is available in all 87 counties; strong local partnerships are in place with oversight from local Workforce Investment Boards and Youth Councils.

The program serves a high percentage of at-risk youth who are under-represented in the workforce: 52 percent with disabilities, 44 percent on public assistance, 21 percent system-involved youth (homeless, runaway, foster youth, youth offenders), and 38 percent are youth from communities of color.

	SFY 2012	SFY 2013	SFY2014
Total youth served	2,890	3,388	3,076
Attained work readiness or education goals	91%	90%	94%
Obtained HS Diploma, GED, Remained in			
School, Obtained Certificate or Degree,	91%	85%	81%
Dropout Returned to School			
Received academic or service learning credit	75%	46%	33%
Entered employment, post-secondary education, apprenticeship, or military	28%	17%	21%
Customer satisfaction: youth rate experience as excellent or very good	91%	92%	88%
Return on investment (ROI) for each state dollar invested in program	\$4.72	\$4.80	\$4.94

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

Funding Source and Allocation

SFY 2014 funding was \$3.5M from the state's Workforce Development Fund.

Statutory Authority

-- Minn. Stat., Chap. 116L.561

Contact Information

<u>Kay Tracy</u>, Director Phone: 651.259.7555; Fax: 651.215.3842; TTY: 651.296.3900

PFA - Clean Water Revolving Fund

Purpose

This program enables borrowers to finance wastewater and stormwater facilities to meet effluent limits and other requirements under the U.S. Clean Water Act and state laws.

Customers and Services

Any city, county, township, sanitary district, or other governmental subdivision having primary responsibility for wastewater treatment is eligible. The Public Facilities Authority (PFA) provides below-market rate loans to borrowers to construct improvements to wastewater and stormwater facilities.

Allowable costs include: site preparation, land acquisition, construction, engineering, equipment and machinery, and certain fees and contingency costs. Projects must be ranked on the Minnesota Pollution Control Agency's (MPCA) Project Priority List and the PFA's Intended Use Plan (IUP); and must be certified by MPCA before the PFA may approve a loan.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2012	SFY 2013	SFY 2014
Number of projects	33	16	15
Dollars awarded	\$139.2M	\$80.6M	\$100.2M

Funding Source and Allocation

Funding for SFY 2014 awards was from Clean Water Revolving Fund assets, which include federal and state funds, PFA revenue bond proceeds, and loan repayments.

Statutory Authority

-- Minn. Stat., Chap. 446A.07

Contact Information

<u>Jeff Freeman</u>, Executive Director, Public Facilities Authority Phone: 651.259.7465 or toll-free: 800.657.3858; TTY: 651.296.3900

NOTE: The Public Facilities Authority (PFA) is an independent funding agency, with the commissioner of DEED serving as the chair of the PFA Board.

PFA - Credit Enhancement Program

Purpose

This program reduces city and county borrowing costs on general obligation bonds issued for certain purposes by providing a limited state guarantee of the bond payments, thereby allowing issuers to receive higher bond ratings and lower interest rates.

Customers and Services

Eligible county debt obligations must be general obligation bonds issued for the construction of jails, correctional facilities, law enforcement facilities, social and human services facilities, or solid waste facilities. Eligible city debt obligations must be general obligation bonds issued for the construction, improvement, or rehabilitation of wastewater, drinking water, or stormwater facilities.

A city or county must apply to the Public Facilities Authority (PFA) for a specific bond issue and enter into an agreement to comply with the requirements of Minn. Stat. 446A.086. If a city or county is unable to make a payment on bonds participating in the program, the state will make the payment in its place, provided that funds are available in the state general fund. If the state does pay part or all of a bond payment, the city's or county's full faith and credit pledge on the bonds automatically becomes a full faith and credit pledge to repay the state, with interest.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2012	SFY 2013	SFY 2014
Number of bond issues covered	25	18	24
Original par amount*	\$36.8M	\$54.6M	\$56.7M

*The dollar amount of bonds issued each year that are covered under the program.

Funding Source and Allocation

SFY 2014 funding for administration was \$30,551 from the Special Revenue Fund (fees).

Statutory Authority

-- Minn. Stat., Chap. 446A.086

Contact Information

<u>Jeff Freeman</u>, Executive Director, Public Facilities Authority Phone: 651.259.7465 or toll-free: 800.657.3858; TTY: 651.296.3900

NOTE: The Public Facilities Authority (PFA) is an independent funding agency, with the commissioner of DEED serving as the chair of the PFA Board.

PFA - Drinking Water Revolving Fund

Purpose

This program enables borrowers to finance public drinking water storage, treatment, and distribution systems that meet U.S. Safe Drinking Water Act standards.

Customers and Services

Any county, city, township, regional entity, other governmental entity, or other entities having primary responsibility for providing public drinking water are eligible. The Public Facilities Authority (PFA) provides below-market rate loans to borrowers to construct improvements to public drinking water systems.

Allowable costs include site preparation, land acquisition, construction, engineering, equipment and machinery, and certain fees and contingency costs. Projects that are primarily to serve growth are not eligible. Projects must be ranked on the Minnesota Department of Health's (MDH) Project Priority List and on the PFA's Intended Use Plan (IUP), and projects must be certified by MDH before the PFA may approve a loan.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2012	SFY 2013	SFY 2014
Number of projects	21	12	20
Dollars awarded	\$51.8M	\$9.2M	\$31.1M

Funding Source and Allocation

Funding for SFY 2014 awards was from the Drinking Water Revolving Fund assets, which include federal and state funds, PFA revenue bond proceeds, and loan repayments.

Statutory Authority

-- Minn. Stat., Chap. 446A.081

Contact Information

<u>Jeff Freeman</u>, Executive Director, Public Facilities Authority Phone: 651.259.7465 or toll-free: 800.657.3858; TTY: 651.296.3900

NOTE: The Public Facilities Authority (PFA) is an independent funding agency, with the commissioner of DEED serving as the chair of the PFA Board.

PFA – Point Source Implementation Grant Program

Purpose

This program provides grants to help municipalities implement wastewater treatment and stormwater projects to comply with Total Maximum Daily Load (TMDL) wasteload requirements, phosphorous reduction requirements, water quality based effluent limits, or nitrogen limits for soil-based wastewater treatment systems. This program replaced the Total Maximum Daily Load Grant Program.

Customers and Services

Any municipality required to construct a wastewater treatment or stormwater project to comply with more stringent effluent limits and other permit requirements under the program criteria is eligible. Projects must be ranked on the Minnesota Pollution Control Agency's (MPCA) Project Priority List. The MPCA calculates the essential project component percentage to determine the eligible project cost, and certifies to the Public Facilities Authority (PFA) the eligible as-bid cost for the project. The PFA awards grants for up to 50 percent of the eligible project costs, to a maximum of \$3M.

Measures- Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2012	SFY 2013	SFY 2014
Number of projects	9	4	10
Dollars awarded	\$7.8M	\$4.9M	\$7.8M

Funding Source and Allocation

The SFY 2014 appropriation of \$9M from the constitutionally dedicated Clean Water Legacy Fund is available until June 30, 2018.

Statutory Authority

-- Minn. Stat., Chap. 446A.073

Contact Information

<u>Jeff Freeman</u>, Executive Director, Public Facilities Authority Phone: 651.259.7465 or toll-free: 800.657.3858; TTY: 651.296.3900

NOTE: The Public Facilities Authority (PFA) is an independent funding agency, with the commissioner of DEED serving as the chair of the PFA Board.

PFA - Small Community Wastewater Treatment Program

Purpose

This program provides loans and grants to help small communities replace non-complying septic systems with community Subsurface Sewage Treatment Systems (SSTS).

Customers and Services

Any governmental unit--including cities, counties, and townships--with a project to address noncomplying septic systems is eligible. Projects must be ranked on the Minnesota Pollution Control Agency's Project Priority List. Technical assistance grants are available to contract with consultants and licensed SSTS professionals for feasibility studies and technical assistance. Construction financing is available through one percent loans and grants based on affordability criteria.

	SFY 2012	SFY 2013	SFY 2014
Number of technical assistance grants	3	2	2
Technical assistance grant dollars awarded	\$81,000	\$50,500	\$53,070
Number of construction grants/loans	0	1	1
Construction grant/loan dollars awarded	\$0	\$411,630	\$310,608

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

Funding Source and Allocation

SFY 2014 funding was \$2M from the constitutionally dedicated Clean Water Legacy Fund. This appropriation is available until June 30, 2018.

Statutory Authority

-- Minn. Stat., Chap. 446A.075

Contact Information

<u>Jeff Freeman</u>, Executive Director, Public Facilities Authority Phone: 651.259.7465 or toll-free: 800.657.3858; TTY: 651.296.3900

NOTE: The Public Facilities Authority (PFA) is an independent funding agency, with the commissioner of DEED serving as the chair of the PFA Board.

PFA - Transportation Revolving Loan Fund

Purpose

This program attracts new funding into transportation, encourages innovative approaches to financing transportation projects, and helps build needed transportation infrastructure by providing low-cost financing to eligible borrowers for transportation projects.

Customers and Services

The state, counties, cities, townships, and other governmental entities are eligible. The Public Facilities Authority (PFA) provides below-market rate loans to borrowers for transportation projects approved by the Minnesota Department of Transportation. When loans are repaid, the funds are returned to the Transportation Revolving Loan Fund, recycled, and used to finance additional projects.

Eligible projects include, but are not limited to, pre-design studies; acquisition of right-of-way; road and bridge maintenance, repair, improvement, or construction; enhancement items; rail and air safety projects; and transit capital projects.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2012	SFY 2013	SFY 2014
Number of projects	3	0	1
Dollars awarded	\$7.2M	\$0	\$1.2M

Funding Source and Allocation

Funding for SFY 2014 awards is from existing Transportation Revolving Loan Fund assets which include federal and state funds, PFA revenue bond proceeds, and loan repayments.

Statutory Authority

-- Minn. Stat., <u>446A.085</u>

Contact Information

<u>Jeff Freeman</u>, Executive Director, Public Facilities Authority Phone: 651.259.7465 or toll-free: 800.657.3858; TTY: 651.296.3900

NOTE: The Public Facilities Authority (PFA) is an independent funding agency, with the commissioner of DEED serving as the chair of the PFA Board.

PFA - Wastewater Infrastructure Fund

Purpose

This program provides supplemental grants to assist municipalities with high-cost, high-priority needs to build cost-effective wastewater projects that address existing environmental and public health problems.

Customers and Services

Any city, county, township, sanitary district, or other governmental subdivision having primary responsibility for wastewater treatment is eligible. Eligible project costs are those necessary to meet a municipality's existing wastewater treatment needs. Costs related to future growth are not eligible.

Municipalities that receive wastewater financing from the U.S. Department of Agriculture's (USDA) Rural Development program may receive a Wastewater Infrastructure Fund (WIF) matching grant for up to 65 percent of the total eligible grant need determined by Rural Development. Municipalities that do not receive financing from USDA Rural Development may receive a WIF grant to supplement a PFA loan from the Clean Water Revolving Fund if the average system cost per household exceeds 1.4 percent of median household income.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2012	SFY 2013	SFY 2014
Number of projects	16	4	7
Dollars awarded	\$33.4M	\$3.9M	\$7.3M

Funding Source and Allocation

Funding for SFY 2014 awards was from state general obligation bond proceeds.

Statutory Authority

-- Minn. Stat., <u>446A.072</u>

Contact Information

<u>Jeff Freeman</u>, Executive Director, Public Facilities Authority Phone: 651.259.7465 or toll-free: 800.657.3858; TTY: 651.296.3900

NOTE: The Public Facilities Authority (PFA) is an independent funding agency, with the commissioner of DEED serving as the chair of the PFA Board.

Redevelopment Grant Program

Purpose

This program offers grants to assist development authorities with costs for redeveloping blighted industrial, residential, or commercial sites where the need to recycle the land for a more productive use exists.

Customers and Services

Eligible applicants are development authorities, including cities, counties, port authorities, housing and redevelopment authorities, and economic development authorities. Grants can pay for land acquisition, demolition, infrastructure improvements, soil stabilization when infill is required, ponding or other environmental infrastructure, and adaptive reuse of buildings, including remedial activities at sites where a subsequent redevelopment will occur.

Since 2007, priority funding has been given to eligible applications statewide at a 50/50 split between Greater Minnesota and the Minneapolis/St. Paul metropolitan area. There are additional criteria for determining further priority.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2012	SFY 2013	SFY 2014
Dollars awarded	\$2.4M	\$3.97M	\$3.73M
Number of acres redeveloped	30	60	60
Number of jobs created	191	1,054	323
Number of jobs retained	186	105	805
Dollars leveraged	\$172M	\$170M	\$196.9M

Funding Source and Allocation

This program did not receive an appropriation during SFY 2014.

Statutory Authority

-- Minn. Stat., <u>Chap. 116J.571</u>

Contact Information <u>Meredith Udoibok</u>, Director Phone: 651.259.7454 or toll-free: 800.657.3858; TTY: 651.296.3900

Senior Community Service Employment Program

Purpose

This program fosters economic self-sufficiency through community service activities for unemployed, low-income persons who are 55 years of age and older and have poor employment prospects.

Customers and Services

Customers are Minnesotans 55+ years-old, with an income of less than 125 percent of the federal poverty levels, who want or need additional income. Services include work in part-time jobs at senior citizen and day care centers, schools, and hospitals; fire-prevention programs; beautification, conservation, and restoration projects; and programs for people with disabilities. Annual physical examinations, personal and job-related counseling, job training (if necessary), and - in some cases - placement into regular unsubsidized jobs are included. Service providers include five Workforce Service Areas, five community action agencies, three counties, two national sponsors, and one Native American tribe. Program operations are sub-granted to 15 local agencies that serve workers in 60 counties throughout the state; remaining counties are served by national sponsors.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2012	SFY 2013	SFY 2014
Number served	420	358	380
Percentage of older adult customers who enter unsubsidized employment (federal target = 52.6%)	53.1%	43.0%	49.4%

Funding Source and Allocation

SFY 2014 funding was \$2.015M from federal funds.

Statutory Authority

-- Title V of the Federal Older Americans Act of 1965 as amended by the Older Americans Act of 2000; U.S. Code, <u>Title. 42, Chap. 35, Sec. 3001</u>

Contact Information

Tom Norman, Director Phone: 651.259.7653; TTY: 651.296.3900

Senior Services for the Blind

Purpose

This program assists Minnesotans who are blind, visually impaired, or DeafBlind regain or maintain their personal independence, which refers to being self-sufficient in activities of daily living: independence in one's home, family, community, and world. These include functions such as personal care, meal preparation, leisure and recreation, money and household management, travel, literacy, and communication.

Customers and Services

Primary customers are persons age 55 and older who are blind, visually impaired, or DeafBlind and are not seeking employment but want to maintain their personal independence. Services are provided by State Services for the Blind (SSB) staff who have skills in low vision assessment and services.

Services, provided according to customer needs, include: informational services consisting of information provided through the SSB website, telephone contacts, informational packets available at most community sites where seniors gather, and at community sessions conducted by SSB staff; staff-delivered services, consisting of assessment, recommendations, and training provided directly by SSB staff, and may include training in alternative techniques and the use of low-vision aids; and intensive services, consisting of more-extensive products and services provided by SSB staff in collaboration with external vendors.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2012	SFY 2013	SFY 2014
Customers served	3,038	2,958	3,223

Funding Source and Allocation

SFY 2014 funding was \$2.2M, with \$700,000 from federal funds and \$1.5M from the state's General Fund.

Statutory Authority

-- Minn. Stat., <u>Chap. 248</u>; Minn. Rules, <u>Chap. 3325</u>; Rehabilitation Act of 1973 as amended; U.S. Code, <u>Title 29, Chap. 16</u>

Contact Information

<u>Ed Lecher</u>, Director Phone: 651.539.2324 or toll-free: 800.652.9000; Fax: 651.649.5927; TTY: 888.665.3276

Small Business Assistance

Purpose

This program, through the Small Business Assistance Office (SBAO), serves as a point of first and continuing contact for individuals and firms with questions about the start-up, operation or expansion of a business in Minnesota.

Customers and Services

The program provides publications, in collaboration with local law firms, on topics such as starting a business, the employer-employee relationship, Internet commerce, securities offerings, franchising, debt financing, and intellectual property protection to individuals and firms. Program staff provide counsel and direction in business structure, competitiveness, regulation, and taxation. Services are available free of cost to Minnesota businesses.

	SFY 2012	SFY 2013	SFY 2014
Number of customers contacting SBAO (total transactions)	38,900	32,404	32,068
Number of SBAO publications distributed in all formats*	174,015	118,190	134,272
Percentage rating <i>The Guide to Starting a</i> Small Business in Minnesota as "useful" in decision-making**	NA	NA	100%
Percentage using <i>The Guide to Starting a</i> <i>Small Business in Minnesota</i> in preparation for business start-up within one year**	NA	NA	90%

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

*Note: Prior to SFY 2014, distribution of publications in different formats was reported separately for hard copy, CD Rom, and digital downloads. The 2012 and 2013 numbers have been adjusted to reflect distribution in all formats, which will be the basis of reporting from 2014 on. **Based on survey.

Funding Source and Allocation

SFY 2014 funding was \$483,000 from the state's General Fund.

Statutory Authority

-- Minn. Stat., Chap. 116J.68

Contact Information

Kevin McKinnon, Director Phone: 651.259.7440 or toll-free: 800.310.8323; TTY: 651.296.3900

Small Business Development Center Network

Purpose

This program facilitates the start-up, operation, and growth of businesses by serving as a first-point and continuing contact through one-on-one business counseling, group training, and assistance in securing capital to those that are interested in starting or expanding a small business in Minnesota.

Customers and Services

Services are available to Minnesota businesses and aspiring entrepreneurs. Counseling and training is provided on a wide variety of business issues such as business planning, marketing, financing, and general business operations. Services are provided through a network of nine Small Business Development Centers (SBDCs) located on various college and university campuses and 25 additional outreach locations throughout the state. Counseling services are available at no cost to for-profit businesses that meet the U.S. Small Business Administration's definition of a small business. Per program regulations, SBDCs exist to assist for-profit businesses, but they do assist nonprofits and communities with economic development projects on a case-by-case basis.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2012	SFY 2013	SFY 2014
Number of aspiring and existing businesses served	3,164	3,121	3,136
Number of professional consulting hours delivered	31,787	32,127	32,506
Percentage of customers who would recommend	93%	94%	93%
SBDCs to others			

Funding Source and Allocation

SFY 2014 funding was \$3.94M, with \$1.77M from federal funds and \$679,000 from the state's General Fund.

Statutory Authority

-- Minn. Stat., Chap. 116J.68; U.S. Code, Title 15, Chap. 14A, Sec. 648

Contact Information <u>Kevin McKinnon</u>, Director Phone: 651.259.7440 or toll-free: 877.653.8333; TTY: 651.296.3900

Small Business Development Loan Program

Purpose

This program provides loans that create jobs and expand businesses. The Minnesota Agricultural and Economic Development Board (MAEDB) makes small business direct loans funded from a revolving loan fund or through the issuance of tax-exempt industrial development bonds backed by a state-funded reserve of 25 percent.

Customers and Services

Eligible applicants are generally manufacturing and industrial small businesses (less than 500 employees). New capital investment must result in a significant number of new jobs and other beneficial economic impacts. Eligible costs include acquisition of land, building, machinery and equipment; building construction and renovations; and certain development costs. Loans up to a maximum of \$5 million may be made for any one business. Generally, 20 percent of the project costs must be privately financed through equity or other sources.

MAEDB also issues conduit revenue bonds for "501(c)(3)" nonprofit corporations. Eligible applicants should have more than one Minnesota location receiving bond proceeds to ensure MAEDB offers a cost-effective mechanism as issuer. These bonds are separate from the loan program and are not included in the table below because they do not involve state spending.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2012	SFY 2013	SFY2014
Number of projects	1	1	0
Loan amounts	\$1M	\$500,000	0
Number of jobs created or retained	0	28	0

Funding Source and Allocation

This program did not receive a general fund appropriation during SFY 2014. All loans are funded from a revolving loan fund.

Statutory Authority

-- Minn. Stat., Chap. 41A.036

Contact Information

Bob Isaacson, Director Phone: 651.259.7458 or toll-free: 800.657.3858; TTY: 651.296.3900

Small Business Loan Guarantee Program

Purpose

This program is part of the State Small Business Credit Initiative (SSBCI), which uses federal funding to stimulate private sector lending and improve access to capital for small businesses and manufacturers that are credit worthy but not getting loans they need to expand and create jobs.

Customers and Services

Eligible loan applicants are businesses with no more than 500 employees company-wide. Funds may be used for construction; remodeling or renovation; leasehold improvements; purchase of land, buildings, machinery, and equipment; maintenance or repair; expenses related to moving into or within Minnesota; and working capital (if secured by fixed assets). The program guarantees up to 70 percent of a loan made by non-traditional lenders like community development financial institutions (CDFI), certified development companies (CDC), and other nonprofit lenders to help increase small business access to credit.

Measures - Reporting period is calendar year (CY), January 1 - December 31

	CY 2012	CY 2013	CY 2014
Number of businesses assisted	2	6	1
SSBCI funds contributed	\$434,000	\$648,115	\$315,000
Amount of leverage dollars achieved	\$2.84M	\$20.37M	\$15.13M

CY data is presented to match the federal government.

Funding Source and Allocation

Funding for all the SSBCI programs was a combined \$15M in federal funds. Funding amounts for the individual programs shift depending on demand.

Statutory Authority

-- Small Business Jobs Act of 2010; U.S. Code, Title 12, Chap. 54

Contact Information

Bob Isaacson, Director Phone: 651.259.7458 or toll-free: 800.657.3858; Fax: 651.296.5287; TTY: 651.296.3900

Small Cities Development Program

Purpose

This program helps develop viable communities by providing financial assistance for safe and affordable housing, economic development, and public facility needs. These expanded economic opportunities that result principally benefit low- to moderate-income households.

Customers and Services

The program provides federal grants from the U.S. Department of Housing and Urban Development to local units of government on a competitive basis for a variety of community development projects. Eligible applicants include cities with a population of less than 50,000 and counties and townships with an unincorporated population of less than 200,000.

Funded projects must, at a minimum, meet one of three federal objectives: benefit low- and moderateincome persons; prevent or eliminate slum and blight conditions; or alleviate urgent community development needs caused by existing conditions that pose a serious and immediate threat to the health or welfare of the community.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2012	SFY 2013	SFY 2014
Number of projects	31	32	35
Dollars awarded	\$16.9M	\$18M	\$17.2M
Communities served	53	34	37

Funding Source and Allocation

SFY 2014 funding was a total of \$14.67M, with \$14.3M from federal funds and \$371,451 from the state's General Fund.

Statutory Authority

-- Minn. Stat., Chap. 116J.980

Contact Information

<u>Kevin McKinnon</u>, Director Phone: 651.259.7440 or toll-free: 800.657.3858; TTY: 651.296.3900

Tourism Business Septic Tank Replacement Program

Purpose

This program provides low-interest financing to existing tourism-related businesses that provide overnight lodging necessary to replace a failed septic system.

Customers and Services

Corporations, sole proprietorships, or partnerships engaged in an existing tourism-related business providing overnight lodging are eligible, including resorts, bed and breakfast inns, hotels, motels, ski lodges, campgrounds, and recreational vehicle trailer parks. Eligible projects are existing septic systems that have failed and need to be replaced. Participation loans in cooperation with financial institutions can be made for up to 50 percent of the total cost of a project.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2012	SFY 2013	SFY2014
Number of loans	1	1	2
Dollars awarded	\$65,000	\$65,000	\$130,000

Funding Source and Allocation

This program did not receive a general fund appropriation during SFY 2014. All loans are funded from the Clean Water Revolving Fund.

Statutory Authority

-- Minn. Stat., Chap. 116J.617

Contact Information

Bob Isaacson, Director Phone: 651.259.7458 or toll-free: 800.657.3858; TTY: 651.296.3900

Trade Adjustment Assistance Program

Purpose

This program assists laid-off workers in returning to the workforce as quickly as possible by offering them help with work searches, relocation, job training, and weekly cash benefits. There are two major components, separately funded by the U.S. Department of Labor: Trade Readjustment Allowances (TRA), which are special extensions to unemployment insurance; and Trade Adjustment Assistance (TAA) which includes reimbursement of training costs, job search allowances, relocation allowances, and similar costs.

Customers and Services

The program is available to workers who lose their jobs, hours, or income as a result of increased foreign trade activity. The U.S. Department of Labor must certify a petition for a given layoff site. Participants from certified sites are able to access TAA and TRA services. Related benefits include certification for the Health Coverage Tax Credit, which provides financial assistance for health insurance premium costs. Additionally, Reemployment Trade Adjustment is a wage supplement benefit available to eligible workers over 50 years old.

Performance Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2012	SFY 2013	SFY 2014
Number of requests for TRA benefits	15,194	39,529	24,085
Number of TRA benefit recipients	730	1,168	861
Number of workers enrolled in TAA training	1,481	1,353	1,155

Funding Source and Allocation

SFY 2014 funding was \$14.268M from federal funds.

Statutory Authority

-- Federal Trade Act of 1974, as amended; U.S. Code, Title 19, Chap. 12

Contact Information

Anthony Alongi, Director Phone: 651.259.7528 or toll-free: 866.213.1422; TTY: 800.657.3973

Transit Improvement Program

Purpose

This program provides loans for projects that increase the effectiveness of transit by incorporating commercial, residential, or mixed-use development and provide for safe, pedestrian-friendly use.

Customers and Services

Customers are local government authorities who are approved for designated Transit Improvement Area (TIA) loans. Designated TIAs are land parcels encompassing a 1/2 mile radius around bus rapid transit, light rail transit, and commuter rail stations.

There were no state funds available during the reporting period; however, DEED has recently made designations with the intention of leveraging applications for other sources of funding. DEED designated 53 station areas as TIAs.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY	2012*	SFY	2013*	SFY	2014*
Number of projects		0		0		0
Dollars funded		0		0		0

*This program was not funded, so there were no measures or allocations to report.

Funding Source and Allocation

This program has never received funding.

Statutory Authority

-- Minn. Stat., Chap. 469.351

Contact Information

<u>Meredith Udoibok</u>, Director Phone: 651.259.7454 or toll-free: 800.657.3858; TTY: 651.296.3900

Transportation Economic Development Program

Purpose

This program assists communities with highway improvements and public infrastructure necessary for new and existing businesses to create jobs and increase the tax base.

Customers and Services

Cities, counties, and other local governmental units receive grants for up to 70 percent of project costs for highway improvements and other public infrastructure projects supporting the creation of new or expanding manufacturing, technology, warehousing and distribution, research and development, agricultural processing, bioscience, and other innovative businesses.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2012	SFY 2013	SFY 2014
Number of projects	14	5	0
Dollars awarded	\$25.5M	\$15.7M	0

Funding Source and Allocation

There was no SFY 2014 funding. Note that all SFY 2013 funding was from Minnesota Department of Transportation trunk highway funds. There were no DEED-direct funds or general obligation bonds.

Statutory Authority

-- Minn. Stat., Chap. 116J.431; Minn. Stat., Chap. 116J.435

Contact Information

Kevin McKinnon, Director Phone: 651.259.7440 or toll-free: 800-657.3858; TTY: 651.296.3900

Unemployment Insurance Program

Purpose

This program provides a temporary, partial wage replacement to workers who become unemployed through no fault of their own. It is a stabilizer during economic downturns and helps maintain an available, skilled workforce. Workers may be paid up to 50 percent of their average weekly wage, subject to a state maximum (currently \$640) for up to 26 weeks. From 2008 through 2013 several federal and state extended benefit programs have been in place at different times. The last program during this most recent economic downturn expired at the end of 2013. 2014 marked the first year since 2007 with no extended benefit programs in place.

In 2014, \$827 million in unemployment benefits were paid to 178,649 Minnesotans.

Customers and Services

Primary customers are the applicants who apply for benefits and employers who are subject to the unemployment insurance (UI) law. The program determines applicant eligibility for benefits, makes weekly benefit payments to eligible applicants, and—for applicants not attached to previous employment—referrals to WorkForce Centers for job-seeking assistance, job training, or other help. The program determines if employers are subject to the law, collects revenues, audits employer and applicant accounts to ensure proper payments are made, and provides impartial due process hearings for applicants and employers who appeal initial decisions. The UI system is based on an insurance model, with employers' *premiums* (tax rates) based on their *experience* with the system; those with more layoffs have a higher tax rate.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2012	SFY 2013	SFY 2014
Timely first payments of benefits		91.7%	
Appeal decisions made (from hearing to decision) within 30 days	87.3%	90.1%	91.6%

Funding Source and Allocation

SFY 2014 funding was \$53.8M from federal funds. Benefit payments are excluded.

Statutory Authority

-- Public Health Service Act as amended, U.S. Code, <u>Title 42, Chap. 7</u>; Federal Unemployment Tax Act, U.S. Code, <u>Title 26, Chap. 23</u>; Minn. Stat., <u>Chap. 268</u>

Contact Information

<u>Rick Caligiuri</u>, Director Phone: 651.259.7533; TTY: 651.296.3900

Urban Initiative Loan Program

Purpose

This program primarily assists minority-owned and -operated businesses and others that will create jobs in low-income areas of the Twin Cities.

Customers and Services

Eligible applicants are minority-owned and other businesses creating jobs for low-income people in Minneapolis, St. Paul, Bloomington, Brooklyn Center, Brooklyn Park, Burnsville, Columbia Heights, Coates, Coon Rapids, Fridley, Lauderdale, Lexington, Mendota, Miesville, New Germany, New Brighton, New Hope, Newport, Richfield, Spring Lake Park, South St. Paul, and West St. Paul.

DEED has entered into partnerships with several local nonprofit organizations, which then provide loans (with final authorization by DEED's commissioner) and technical assistance to start-up and expanding businesses. Projects must demonstrate potential to create jobs for low-income people; be unable to obtain sufficient capital from traditional private lenders; and demonstrate the potential to succeed. Start-up and expansion costs, including normal expenses such as machinery and equipment, inventory and receivables, working capital, new construction, renovation, and site acquisition are eligible projects.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2012	SFY 2013	SFY2014
Number of projects	23	20	20
Loan amounts	\$460,070	\$579,770	\$832,900

Funding Source and Allocation

This program did not receive a general fund appropriation during SFY 2014. All loans are funded from a revolving loan fund.

Statutory Authority

-- Minn. Stat., Chap. 116M.15

Contact Information

Bob Isaacson, Director Phone: 651.259.7440 or toll-free: 800.657.3858; Fax: 651.296.5287; TTY: 651.296.3900

Veterans Program

Purpose

The program provides employment and training services from specially trained staff to US military veterans.

Customers and Services

Primary customers are Minnesota veterans-including the MN National Guard and Reserves-who meet the state-statute-definition of an "eligible veteran." Disabled Veteran Outreach Program (DVOP) staff and Local Veterans Employment Representatives (LVER) located at WorkForce Centers throughout the state provide job-readiness assessment, preparation, and placement assistance. Services are also provided to transitioning service members (released from active duty in the last 36 months). In addition, LVER staff reach out to businesses to develop job opportunities for veterans; and continue to play an instrumental role in Minnesota's "Beyond the Yellow Ribbon" National Guard Reintegration Program, providing oneto-one counseling and support to soldiers returning from overseas deployment so they have the tools and resources to successfully return to family, work, and community.

Note: In 2008, PL107-288 changed the focus and scope of the program's services to cover only those veterans with a barrier to employment, transitioning service members, or those veterans enrolled in the Veterans Administration's Vocational Rehabilitation and Employment Program. All WorkForce Centers and partners provide priority of service to all veterans. This law change has allowed DVOP and LVER staff to concentrate on veterans needing more extensive help and resources and to provide intensive job placement services.

55.4%

	SFY	2012	SFY 2013	SFY 2014
Number receiving a reportable service from DVOP and LVER staff*		3,332	6,674	5,564

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

*The SFY 2012 measure reflects veterans receiving intensive services only, while SFY 2013 and SFY 2014 reflects ALL reportable services.

55.6%

55%

Funding Source and Allocation

SFY 2014 funding was \$2.9 M from federal funds.

Percentage who gain new employment after

Statutory Authority

receiving services

-- The Workforce Investment Act of 1998; the Jobs for Veterans Act; U.S. Code, Title 38; Minn. Stat., Chap. 116J.401

Contact Information

Jim Finley, Director Phone: 651.259.7557; TTY: 651.296.3900

Vocational Rehabilitation Program

Purpose

This program assists Minnesotans with significant disabilities to secure and maintain employment.

Customers and Services

Customers are people whose disabilities cause serious functional limitations in life, specifically in achieving an employment goal. More than 300 vocational rehabilitation (VR) counselors, placement counselors, and VR techs work within the Minnesota WorkForce Center System to deliver services that include: assessment, vocational evaluation, training, rehabilitation counseling, assistive technology, and job placement. Some customers may also receive post-employment assistance. Many of these services are delivered through collaborative partnerships between public and private providers.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2012	SFY 2013	SFY 2014
New consumers accepted for service	6,901	7,076	5,898
New employment plans	4,821	5,044	4,508
Consumers completing an employment plan	2,536	2,752	2,875
and attaining employment			
Participating employers	1,780	1,895	1,991
Year-end active caseload	10,601	10,898	10,242

Funding Source and Allocation

SFY 2014 funding was \$49.6M, with \$38.8M from federal funds and \$10.8M from the state's General Fund.

Statutory Authority

-- Minn. Stat., <u>Chap. 268A</u>; Federal Rehabilitation Act of 1973 as Amended; U.S. Code, <u>Title 29, Chap.</u> <u>16</u>

Contact Information

<u>Kim Peck</u>, Director Phone: 651.259.7345 or toll-free: 800.328.9095; TTY: 651.296.3900

Women in High-Wage, High-Demand, Nontraditional Jobs Grant Program

Purpose

This program seeks to increase the number of women in high-wage, high-demand, nontraditional occupations including but not limited to those in the skilled trades, science, technology, engineering, and math (STEM) occupations.

Customers and Services

Grant funds serve women, especially low-income women and women over 50 years of age. Services include the recruitment, preparation, placement, and retention of women in registered apprenticeships, secondary or postsecondary education programs, on-the-job training, and permanent employment in high-wage, high-demand, nontraditional occupations; best practices that stimulate interest and awareness about high-wage, high-demand, nontraditional occupations and related education and training opportunities; training and other staff development for job counselors; incentives for employers and sponsors of registered apprenticeship programs to retain women in high-wage, high-demand, nontraditional occupations.

Grant funds also serve girls to increase interest in and awareness about opportunities in high-wage, highdemand, nontraditional occupations and to increase access to secondary programming that may lead to those occupations, including: mentoring, internships, or apprenticeships.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

This program launched in December 2014 and will conclude by June 30, 2016. Performance outcomes for total number of women served, total number of girls served, the entered employment rate, the employment retention rate, average earnings, and average earnings change, as well as uniform performance outcomes as stipulated by Minn. 2014 Session Laws, Chap. 312, HF 3172, Article 3, Sec.7, Subd. 3, will be available thereafter.

Funding Source and Allocation

SFY 2015 funding is \$500,000 from the Workforce Development Fund.

Statutory Authority -- Minn. 2014 Session Laws, Chap. 239

Contact Information <u>Gao Sheng Lee</u>, Senior Grants Specialist Phone: 651.259.7532 or toll-free: 866.213.1422; TTY: 800.657.3973

Work Opportunity Tax Credit Program

Purpose

This program provides a federal tax credit to private-sector employers and 501(c) nonprofit organizations, as an incentive for hiring members of targeted groups who traditionally have difficulty finding jobs.

Customers

Primary customers are Minnesota employers interested in hiring targeted job seekers, and the targeted job seekers themselves. Targeted groups include recipients of the Minnesota Family Investment Program; Supplemental Nutrition Assistance Program (SNAP) recipients between ages 18 and not-yet-40; veterans receiving SNAP; disabled veterans; unemployed veterans; ex-felons; people between ages 18 and not-yet-40 living in an Empowerment Zone or Rural Renewal County; 16-17 year-old youth living in an Empowerment Zone; Vocational Rehabilitation recipients; and Supplemental Security Income recipients.

DEED provides program information to job seekers, employers, and agencies that serve these targeted job seekers; and certifies employer applications.

Performance Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2012	SFY 2013	SFY 2014
Number of tax credit applications processed	48,125	49,360	56,411

Funding Source and Allocation

SFY 2014 funding was \$254,184 from federal funds.

Statutory Authority

-- Small Business Job Protection Act of 1996, U.S. Code, <u>Title 26, Chap. 1A, Section 51</u>; Taxpayer Relief Act of 1997, <u>U.S. Code, Title 26, Chap. 1A, Section 51</u>; Ticket to Work and Work Incentives Improvement Act of 1999, <u>U.S. Code, Title 26, Chap. 1A, Section 51</u>; Job Creation and Worker Assistance Act of 2002, <u>U.S. Code, Title 26, Chap. 1A, Section 51</u>; Working Families Tax-Relief Act of 2004, <u>U.S. Code, Title 26, Chap. 1A, Section 51</u>; Tax Relief and Health Care Act of 2006, <u>U.S. Code, Title 26, Chap. 1A, Section 51</u>; Small Business and Work Opportunity Tax Act of 200, <u>U.S. Code, Title 26, Chap. 1A, Section 51</u>; American Recovery and Reinvestment Act of 2009 <u>U.S. Code, Title 26, Chap. 1A, Section 51</u>; Tax Relief, Unemployment Insurance Reauthorization and Job Creation Act of 2010, <u>U.S. Code, Title 26, Chap. 1A, Section 51</u>; Vow to Hire Heroes Act of 2011, <u>U.S. Code, Title 26, Chap. 1A, Section 51</u>; American Taxpayer Relief Act of 2012, <u>U.S. Code, Title 26, Chap. 1A, Section 51</u>

Contact Information

Tom Norman, Director Phone: 651.259.7563; Fax: 651.297.7722; TTY: 651.296.3900

WorkForce Centers

Purpose

This program provides a vast array of employment-related services via 48 locations throughout the state and/or online at DEED's website. WorkForce Centers (WFCs) are Minnesota's federally mandated "Career One-Stops."

Customers and Services

Customers are individuals looking for employment or exploring and planning their careers, and businesses seeking workers. WFC staff assist job seekers in Resource Areas with online job search, including career exploration, resume and interview advice/tools, job networking, and job bank use. Most locations offer workshops and assistance with training. Some services give priority to individuals with specific barriers to employment. Staff also work with businesses to find, and if needed, train workers.

WFCs are a collaboration of state, local, and non-profit service providers coming together to offer talent development services in Minnesota.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY	SFY	SFY
	2012	2013	2014
Total logins to use resource area	578,540	583,591	473,148
Workshop attendances	63,070	5 79,048	63,484

Funding Source and Allocation

No direct appropriation/allocation. WFC costs are paid for by a variety of resources and partners. Program dollars that support WFCs are reflected in other program summaries.

Statutory Authority

-- The Workforce Investment Act of 1998; U.S. Code, Title 29, Chap. 30

Contact Information

David Niermann, Director Phone: 651.259.7583 or toll-free: 866.213.1422; TTY: 800.657.3973

Workforce Development Services for the Blind

Purpose

This program ensures that persons who are blind, visually impaired, or DeafBlind (including those who have additional physical or mental impairments) have the rehabilitation services they need to prepare for, seek, gain, or retain employment.

Customers and Services

Customers are seeking employment or want to maintain employment. State Services for the Blind (SSB), which administers this program, provides vocational rehabilitation services through 16 rehabilitation counselors in 11 field offices, 10 of which are in WorkForce Centers. Services may include vocational assessment and counseling; training in adjustment to blindness, use of assistive technology, job-seeking skills, and vocational skills preparation; job placement assistance; and job accommodation assistance. Services are based on customer choice and are mutually agreed-upon between customer and counselor and written into a service plan, which must be tied to the customer's obtainment of a vocational goal.

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2012	SFY 2013	SFY 2014
Number served	991	1,056	1,018
Number who achieved employment outcome	81	101	116
Average weekly salary of all closed as employed	\$440	\$458	\$484

Funding Source and Allocation

SFY 2014 funding was \$12.1M, with \$10.3M from federal funds and \$1.8M from the state's General Fund.

Statutory Authority

-- Minn. Stat., <u>Chap. 248</u>; Minn. Rules, <u>Chap. 3325</u>; Rehabilitation Act of 1973 as amended; U.S. Code, <u>Title 29, Chap. 16</u>

Contact Information

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Workforce Investment Act Title I-B Adult Program

Purpose

This program provides employment and training assistance to adults to increase their employment retention, earnings, and occupational skill attainment.

Customers and Services

The program serves adults who are seeking greater participation in the labor force and prioritizes individuals who receive public assistance, individuals living with low incomes, and veterans. Services include a preliminary assessment of skill levels, support services, occupational or on-the-job training, job search and placement assistance, and career counseling. It also provides resource libraries providing access to employment-related services such as current job vacancies via MinnesotaWorks.net, local education and training service providers, and labor market information.

	SFY 2012	SFY 2013	SFY 2014
Entered employment rate	79.3%	84.0%	86.3%
Employment retention rate	84.3%	88.4%	88.3%
Average two quarter earnings	\$12,780	\$12,912	\$13,550
Employment and credential rate	70.9%	75.4%	78.8%

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

Funding Source and Allocations

SFY 2014 funding was \$8.456M from federal funds.

Statutory Authority

-- The Workforce Investment Act of 1998; U.S. Code, Title 29, Chap. 30

Contact Information

<u>Anthony Alongi</u>, Director Phone: 651.259.7528 or toll-free: 866.213.1422; TTY: 800.657.3973

	All Providers
Adult Entered Employment	86.3%
Adult Retention	88.3%
Adult Credential	78.8%
Adult Avg Earnings	\$13,550

Funds Available July 1, 2013 - March 31, 2015 PY 2013 WIA Adult Final Allocation						
	Five percent for administrati	ve budget, 95 percent for sei	vice deliver	У		
	Current Year (PY 2012) Allocation Initial PY 2013 Allocation Percent Change			PY 2013 Final Allocation (with Sequestration and Rescission)	Percent Change	
For Minnesota Local Partners	\$8,678,055	\$8,450,817	-2.62%	\$8,032,905	-7.43%	
Minnesota Total Allocation ¹	\$9,134,795	\$8,895,597	-2.62%	\$8,455,689	-7.43%	
United States Total Allocation ^{1,2}	\$770,810,637	\$767,744,538	-0.40%	\$730,624,342	-5.21%	

¹ Final figures were provided in TEGL 25-12, released on May 1, 2013.
² United States total allocation includes outlying areas.

Workforce Investment Act Youth Formula Grant Program

Purpose

This program provides employment and training services to economically disadvantaged youth.

Customers and Services

Participants are youth ages 14-21 who are economically disadvantaged and are one or more of the following: basic skills-deficient (70 percent of participants); has a disability (41 percent); is a public assistance recipient (35 percent); a system-involved youth—foster youth or juvenile offenders—(16 percent); pregnant or parenting (11 percent); homeless or a runaway (11 percent); recovering chemically dependent (4 percent); or is from a community of color (44 percent). Services are provided through local Workforce Investment Boards and Youth Councils, and include paid and unpaid work experiences and internships; adult mentoring; leadership development; occupational skills training; alternative secondary school services; comprehensive guidance and counseling; support services; summer employment opportunities; tutoring, study skills training and dropout prevention; and follow-up services.

	SFY 2012		SFY 2013		SFY	2014
	Plan	Actual	Plan	Actual	Plan	Actual
Number served	4,5	93	3,8	342	3,5	83
Younger youth skill attainment	90%	94%	92%	93.7%	94%	95.4%
Younger youth diploma/equivalent attainment	75%	89%	85%	85.9%	88%	88.4%
Younger youth placement/retention	70%	80%	78%	84.0%	82%	91.7%
Older youth entered employment	75%	70%	71%	81.8%	75%	83.0%
Older youth employment retention	78%	87%	78%	92.1%	87%	91.2%
Older youth wage gain	\$3,800	\$4,424	\$3,800	\$6,560	\$4,800	\$5,786
Older youth credential (degree or certificate)	55%	54%	55%	60.2%	58%	58.3%

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

Funding Source and Allocation

SFY 2014 funding was \$9.9M from federal funds.

Statutory Authority

-- The Workforce Investment Act of 1998; U.S. Code, Title 29, Chap. 30

Contact Information

<u>Kay Tracy</u>, Director Phone: 651.259.7555; Fax 651.215.3842; TTY: 651.296.3900

Youth Workforce Development Competitive Grant Program

Purpose

The program provides workforce development and training opportunities to economically disadvantaged or at-risk youth, ages 14-24, with special consideration to youth from communities of color.

Customers and Services

The program provides experiential learning for economically disadvantaged or at-risk youth, ages 14 through 24; promotes mastery of work readiness competencies and 21st Century skills; promotes skill acquisition (academic and work readiness) through project-based instruction; increases exposure to indemand jobs important to regional economies; and provides high-quality worksites and overall participant and employer satisfaction. Over 80 percent of youth served are youth of color.

Services include: youth applying and connecting classroom skills to work-based settings; exposing youth to work settings that offer direct employer or supervisor feedback; and youth engagement while exploring interests and abilities. The program's experiential learning is offered through internships, project-based learning, career planning, service learning, and work experience.

For State Fiscal Year 2014, a total of 10 organizations provided summer employment opportunities and another six were selected to provide services year-round. Eight of the 16 projects served youth in Greater Minnesota.

	SFY 2013	SFY 2014
Total youth served in experiential learning	9,435	4,089
Received individualized case-management services, work	4,414	1,925
experience, experiential learning, career planning		
Received group career planning, job search, college or post-	5,021	2,164
secondary guidance on jobs important to regional economies		
Youth who completed program objectives	85.5%	86.3%
Customer satisfaction: youth rate experience	82.0%	86.8%
as excellent or very good		

Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

Funding Source and Allocation

SFY 2014 funding was \$2.84M from the Workforce Development Fund.

Statutory Authority

-- Minn. Stat., Chap. 4, Art. 1, Sec. 3, Subd. 3(u); Minn. Stat., Chap. 85, Art. 1, Sec. 3, Subd. 3(u)

Contact Information

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This information is current as of January 2015.

Youthbuild Program

Purpose

This program offers a construction career pathway for at-risk youth and young adults who have dropped out of school or experienced repeated failure in school. It provides industry-recognized credentials and pre-apprenticeship training in residential housing construction; contextual basic skills and work readiness soft skills; career exploration and counseling; mentoring and leadership development; and support services. Communities benefit from highly visible renovation and construction projects that expand affordable housing for low-income families.

Customers and Services

Participants, ages 16 to 24, are high school dropouts or potential dropouts and are basic skills deficient, public-assistance recipients, involved in the juvenile or criminal justice system, teen parents, youth with disabilities and/or substance abuse issues, homeless and/or foster youth. In SFY 2014, 70 percent of participants were from communities of color. Eleven organizations provide services: City Academy and Guadalupe Alternative Programs (both in St. Paul); Tree Trust and Little Earth Resident's Association (both in Minneapolis); Arrowhead Economic Opportunity Agency, Inc. (Virginia); Bi-County Community Action Programs, Inc. (Bemidji); Southwest Metro Educational Cooperative (Chaska); Central Minnesota Jobs and Training Services (Willmar and Pine City); Rural Minnesota Concentrated Employment Program (Moorhead); Stearns-Benton Employment and Training Council (St. Cloud); and Southeast Workforce Development, Inc. (Wabasha).

	SFY 2012	SFY 2013	SFY 2014
Total served	403	409	472
Obtained high school diploma or GED	92%	93%	93%
Entered employment, apprenticeship, post-secondary	90%	85%	95%
Earned an industry-recognized credential	58%	93%	86%
Earned academic or service-learning credit	92%	82%	86%
Units of affordable housing constructed or renovated	55	60	58

Performance Measures - Reporting period is state fiscal year (SFY), July 1 - June 30

Funding Source and Allocation

SFY 2014 funding was \$1M from the state's Workforce Development Fund. A one-time passthrough grant of \$500,000 from the state's general fund supports the Little Earth Youthbuild Program.

-- Minn. Stat., Chap. 116L.361 -.366

Contact Information

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