

# Border Cities Enterprise Zone Program

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## **Purpose**

This program provides business tax credits to qualifying businesses that are the source of investment, development, and job creation or retention in the Border Cities Enterprise Zone cities of Breckenridge, Dilworth, East Grand Forks, Moorhead, and Ortonville.

## **Customers and Services**

Tax credits (property tax credits, debt financing credit on new construction, sales tax credit on construction equipment and materials, and new or existing employee credits) are allocated by the State of Minnesota to Enterprise Zone cities.

Eligible applicants are businesses locating or existing in the Border Cities Enterprise Zone cities, excluding: recreation or entertainment facilities, those owned by fraternal or veterans' organizations, those owned by public utilities, those used in operation of financial institutions, or those owned by retail food or beverage service businesses operating under franchise agreements requiring the businesses to be located in the state.

Cities participating in this program may elect to use some of their available tax credits as an incentive for investing in innovative businesses under the SEED Capital Investment Credit Program; there has been no activity to date in that program.

**Measures** - Reporting period is calendar year (CY), January 1 - December 31\*

	CY 2009	CY 2010	CY 2011
Number of jobs created	139	18	145
Number of jobs retained	3,013	3,000	3,075

*\*Local Enterprise Zone coordinators report to DEED annually in April for the preceding calendar year.*

## **Funding Source and Allocation**

There was an allocation of \$139,000 in tax credits in CY 2011.

## **Statutory Authority**

-- Minn. Stat., [Chap. 469.166](#)

## **Contact Information**

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*This information current as of December 2012.*

# Business Enterprises Program for the Blind

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## Purpose

This program provides appropriate training and support to assist Minnesotans who are blind to become self-employed in their own businesses.

## Customers and Services

Primary customers are Minnesotans who are legally blind, meet specific criteria under federal law, and operate their own businesses. Secondary customers are the locations under contract for these businesses and their paying customers. Services include training to operate small businesses and placement in self-employment franchise opportunities on federal, state, county, city, and private property. Small businesses include operating lunchrooms, snack bars, gift shops, vending machine sites and routes, and vending machines at interstate/state highway rest-stops. The program is delivered throughout the state by staff who provide training, management assistance, and technical support to vendors who are blind.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Businesses	48	44	42
New vendors trained	0	0	1
Sales volume	\$7.7M	\$7.4M	\$7.1M
Vendors average net profit	\$37,974	\$37,626	\$38,776
Net profit increase	-4%	-1%	3%

## Funding Source and Allocation

SFY 2012 funding was \$1.142M, with \$580,000 from federal funds, and \$157,000 from the state's General Fund and \$405,000 from the Special Revenue Fund.

## Statutory Authority

-- Minn. Stat., [Chap. 248](#); Minn. Rules, [Chap. 3321](#); U.S. Code, [Title 20, Sec..107](#) et. seq.; U.S. Code, [Title 29, Sec. 701](#) et. seq.

## Contact Information

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*This information current as of December 2012.*

# Business Services Representatives

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## Purpose

Business Services Representatives (BSRs) strategically locate employers who are hiring and serve as a labor exchange pipeline in supplying employers with qualified job seekers through hiring, recruitment, and retention services; and populate state and federal labor exchange databases with employers that are hiring to make all hidden job opportunities (up to 80 percent of otherwise unreported jobs) viewable to the general public.

## Customers and Services

BSRs are available statewide to employers through WorkForce Centers at no cost to the employers and they coordinate labor exchange activities with Job Seeker Services. Employers are connected to hiring resources, such as qualified applicants, hiring incentives, tax credits, local programs, labor market information, business retention strategies, state and national labor exchange programs, and skill training for workers. Business partnerships are encouraged, such as coordinating efforts to hire persons with disabilities, veterans, youth, dislocated workers, and other targeted or designated groups. Business retention and layoff aversion services are also provided to businesses, in coordination with the Dislocated Worker Rapid Response team, to keep jobs and employers in Minnesota and to provide immediate assistance to workers who have been laid off through no fault of their own. Referrals to local, regional, and national resources are provided to address additional business needs.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Number of employer consultations	7,176	7,530	5,634*

*\*The July 2011 state shutdown and subsequent retirements resulted in fewer business services visits.*

## Funding Source and Allocation

No direct allocation. This is funded by Wagner Peyser, which already is reported on the Job Service summary.

## Statutory Authority

-- Wagner-Peyser Act as amended by Public Law 97-300; U.S. Code, [Title 29, Chap. 4B](#)

## Contact Information

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*This information current as of December 2012.*

# CareerOneStop

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## Purpose

This program/service operates the national career information website, CareerOneStop.org, which is supported by a grant from the U.S. Department of Labor Education and Training Administration (DOLETA). It provides electronic career, employment, and education data and tools for career-seekers and businesses across the nation.

## Customers and Services

The website offers information, job listings, and interactive tools for job seekers, students, and other career planners; and business and economic developers. Site users can learn about job openings; available careers, including alternative careers they may be qualified for; the fastest growing or highest paying occupations; education and training opportunities; local and national wage/salary comparisons; and job preparation and job search tools, such as writing resumes and finding job openings. The program also produces, at DOLETA request, specialty websites such as mySkills myFuture, Disaster Recovery Services, ReEmployment (including special sites for veterans, auto workers, and census workers), and Key to Career Success (for returning veterans).

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Number of website page views	306,372	262,124	268,235
Number of website visits	23,475	17,860	18,263

## Funding Source and Allocation

SFY 2012 funding was \$7M from federal funds.

## Statutory Authority

-- Wagner-Peyser Act as amended by Public Law 97-300; U.S. Code, [Title 29, Chap. 4B](#); Minn. Stat., [Chap. 116J.401](#)

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*This information current as of December 2012.*

# Communication Center for the Blind

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## Purpose

The Communication Center serves as a public library for Minnesotans who are blind or have visual or physical impairments. Through transcription and reading services, customers have access to the same print media as sighted Minnesotans.

## Customers and Services

The Communication Center provides audio, print, and digital communication through state staff and 690+ volunteers. It lends transcribed textbooks and leisure-reading books; lends and repairs special radio receivers, flash and cassette players; and transcribes vocational and informational materials for individuals, businesses, and organizations. The Center broadcasts a 24-hour radio reading service through a closed-circuit radio network and provides two 24-hour audio newspaper-reading services accessed via phone: Dial-In News and the National Federation of the Blind-Newsline for the Blind®.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Braille pages provided	933,000	899,388	756,000*
Radio Talking Book receivers in use	5,879	5,816	5,044
Customers accessing audio services equipment	13,014	12,345	15,545

\*Reduction is primarily due to the program no longer producing standardized test materials for K-12 students.

## Funding Source and Allocation

SFY 2012 funding was \$3.219M, with \$490,000 from federal funds, \$2.191M from the state's General Fund, \$216,000 from the Special Revenue Fund, and \$322,000 from the Gift Fund.

## Statutory Authority

-- Minn. Stat., [Chap. 248](#); Minn. Rules, [Chap. 3325](#); U.S. Code, [Title 2, Chap. 5](#)

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*This information current as of December 2012.*

# Contamination Cleanup and Investigation Grant Program

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## Purpose

This program assists development authorities with contamination investigations and development of Response Action Plans (RAPs, which identify how development authorities intend to cleanup sites) or with contamination cleanup prescribed in a Minnesota Pollution Control Agency (MPCA)-approved RAP on a site that will be redeveloped.

## Customers and Services

Cities, port authorities, housing and redevelopment authorities, economic development authorities, or counties are eligible. Both publicly and privately owned sites with known or suspected soil or groundwater contamination qualify for this program. Grants are awarded to sites where there is a planned redevelopment project. Cleanup grant applicants must have an MPCA-approved RAP. Both grant applications require a 25 percent local match, participation in the Metropolitan Council's Local Housing Incentives Programs for Twin Cities metro-area applicants, and the serious expectation that the site will be redeveloped.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Dollars awarded	\$5.4M	\$8.5M	\$9.1M
Number of acres redeveloped	337	120	53.5
Number of jobs created	958	1,279	560
Number of jobs retained	636	1,580	272

## Funding Source and Allocation

SFY 2012 funding was \$7.6M from the Petroleum Tank Release Cleanup Fund, the Contamination Tax Fund, the General Fund, and the Remediation Fund.

## Statutory Authority

-- Minn. Stat., [Chap. 116J.553](#)

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*This information current as of December 2012.*

# Disability Determination Services Program

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## Purpose

This program, in accordance with federal law and regulations, determines if Minnesota applicants meet federal criteria for disability cash benefits under the Social Security Administration's (SSA) Social Security Disability Insurance (SSDI) or Supplemental Security Income programs.

## Customers and Services

Primary customers are the approximately 60,000 Minnesota residents, on a yearly basis, who file applications for disability benefits or are reviewed for continuing eligibility for payments. Applicants with disabilities who may benefit from rehabilitation services are also referred to the Department of Health's Minnesota Children with Special Health Needs Program.

**Measures** - Reporting period is federal fiscal year (FFY), October 1 - September 30\*

	FFY 2010	FFY 2011	FFY 2012
New determinations reviewed	59,638	59,266	59,938
Days in decision-making	76.6	72	78.6
Accuracy of decisions	98.2%	94.9%	95.5%
Continuing disability workload completion	109%	103%	109%

*\*Measures are reported through SSA's management information system, which operates on FFYs.*

## Funding Source and Allocation

FFY 2012 funding was \$24.337M from federal funds.

## Statutory Authority

-- Social Security Act; U.S. Code, [Title 42, Chap. 421](#)

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*This information current as of December 2012.*

# Dislocated Worker Program

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## Purpose

This program exists to strengthen the economy by mitigating the negative impact to businesses, communities, and employees who are facing a lay-off. It assists laid-off workers in returning to work with comparable wages and benefits and connects employers with skilled staff.

## Customers and Services

This program serves laid-off workers and employers. The Rapid Response team is the first responder when a business has closed down and/or is planning to lay off workers. The team is trained to assess the situation and inform the affected workers of the services available. Participants enrolled in the program can access career planning and counseling; job search and placement services; short-term training upon counselor approval; and support services for expenses such as family care and transportation upon counselor approval. Veterans and their spouses receive priority in the scope of the services for which they qualify.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Total workers served during the year	30,646	25,104	19,741 *
Workers exiting the program during the year	10,687	10,947	8,979
Percentage entering employment after exit	86.7%	89.4%	83.7%
Percentage retaining employment six months after exit	88.7%	93.4%	92.6%
Percentage of employed earning a credential (diploma or certificate)	65.4%	70.9%	67.4%
Average earnings (expressed as a 2-quarter wage) [Statewide standard for SFY 2012 was \$16,400.]	\$20,356	\$21,348	\$20,890
Customer satisfaction index rating (scale 1-100)	73.2	74.4	76.8

*\*The economic recovery has lowered the number of eligible customers entering the program.*

## Funding Source and Allocation

SFY 2012 funding was \$40.921M, with \$12.869M from federal funds, \$26.919M from the Workforce Development Fund, and \$1.133M from National Emergency Grants.

## Statutory Authority

-- Workforce Investment Act of 1998, [Public Law 105-220](#); Minn. Stat., [Chap. 116L.17](#)

## Contact Information

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*This information current as of December 2012.*



# Displaced Homemaker Program

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## Purpose

This program provides pre-employment services that empower participants to enter or re-enter the labor market after having been homemakers.

## Customers and Services

Customers are women and men who have worked in the home for a minimum of two years caring for home and family but, due to separation, divorce, death, or disability of spouse or partner, or other loss of financial support, must support themselves and their families. Eligibility is based on income guidelines.

Six vendors provide program services to 51+ counties. Workshops, support groups and networking, one-to-one personal or vocational counseling, job-seeking and job-keeping methods, leadership development, decision-making skills development, and assistance with developing an action plan are among the resources used to help participants build confidence, identify skills, and seek training or employment. Other services may include referral for remedial education, child care, legal assistance, transportation, work-tool expenses, and other support services. Funding for these services is from fees on marriage license applications and divorce filings.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Number of individuals who received services	1,165	1,088	1,051
Percentage of customers who gain employment	30%	30%	35%
Percentage of customers who gain other positive goals, including higher education	77%	85%	93%
Average hourly wage of newly employed customer	\$10.76	\$10.45	\$10.94

## Funding Source and Allocation

SFY 2012 funding was \$1.133M from the state's Special Revenue Fund.

## Statutory Authority

-- Minn. Stat., [Chap. 116L.96](#)

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*This information current as of December 2012.*

# Extended Employment Program

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## Purpose

This program provides ongoing employment support services to Minnesotans with significant disabilities to maintain and advance in their employment.

## Customers and Services

The program contracts with 32 state-certified community rehabilitation programs (CRPs) that provide the ongoing supports to meet the needs of people with disabilities who want to work and employers who need qualified employees.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
<i>Extended Employment (EE)/Basic Program</i>			
Number of customers employed (100% are employed)	5,378	5,106	4,969
Total number of hours worked	4.1M	4.0M	3.9M
Total wages earned	\$25.5M	\$25.8M	\$26.3M
<i>EE/Serious Mental Illness Program</i>			
Number of customers employed	671	725	588
Number of customers served	1,360	1,201	902
Total number of hours worked	254,555	255,503	438,134
Total wages earned	\$2.4M	\$2.5M	\$4.4M

## Funding Source and Allocation

SFY 2012 funding for Extended Employment Basic was \$5.2M from the state's General Fund and \$6.8M from the Workforce Development Fund; and funding for Extended Employment SMI was \$1.6M from the General Fund.

## Statutory Authority

-- Minn. Stat., [Chap. 268A.13](#) et. seq.

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*This information current as of December 2012.*

# Foreign Labor Certification Program

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## Purpose

This program permits U.S. employers to hire foreign workers on a temporary or permanent basis to fill jobs essential to the U.S. economy. It is designed to ensure that the admission of foreign workers into the U.S. will not adversely affect the job opportunities, wages, and working conditions of U.S. workers.

## Customers and Services

Primary customers are Minnesota agricultural employers interested in hiring temporary foreign workers under the H-2A agricultural occupation visa program. The program permits the U.S. Department of Labor (DOL) to issue temporary labor certifications when there are insufficient qualified U.S. workers available and willing to perform the agricultural work at wages that meet or exceed the prevailing wage paid for that occupation in the area of intended employment. DEED, acting as a DOL agent, conducts inspections of employer-provided, no-cost worker housing; enters employer job orders to recruit workers and refers qualified applicants; and conducts prevailing wage and prevailing practice surveys for various agricultural occupations.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Prevailing wage determinations issued	436	0	6
H-2B applications received	0	0	2
H-2A housing inspections completed	67	67	50
H-2A job orders entered	81	70	65

## Funding Source and Allocation

SFY 2012 funding was \$102,164 from federal funds.

## Statutory Authority

-- U.S. Immigration and Nationality Act; U.S. Code, [Title 8, Chap. 12](#)

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*This information current as of December 2012.*

# Greater Minnesota Business Development Public Infrastructure Grant

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## Purpose

This program stimulates new economic development and/or creates or retains jobs in Greater Minnesota through public infrastructure investments for industrial park development and/or business expansion that would not occur without public financial assistance.

## Customers and Services

Cities receive grants of up to 50 percent of the capital costs of industrial park development or other projects that will keep and/or enhance jobs, increase a city's tax base, and expand or create new economic development. Eligible applicants are statutory or home rule cities outside the seven-county Twin Cities metropolitan area. Eligible projects are publicly owned infrastructures that may include wastewater collection and treatment, drinking water, storm sewers, utility extensions, and streets that support economic development projects. Projects include manufacturing, technology, warehousing and distribution, research and development, and agricultural processing.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Number of projects	10	24	18
Number of jobs created & retained*	60	1,332	721
Dollars funded	\$2.9M	\$5M	\$4.8M

*\*In SFY 2011, this measure was changed from, "number of jobs created."*

## Funding Source and Allocation

SFY 2012 funding was \$6M from general obligation bond proceeds.

## Statutory Authority

-- Minn. Stat., [Chap. 116J.431](#)

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*This information current as of December 2012.*

# Independent Living Program

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## **Purpose**

This program assists Minnesotans with disabilities to live with greater independence, contribute their talents and creativity, expand their options, and secure their basic rights in areas such as housing, transportation, education and employment.

## **Customers and Services**

Customers are persons with disabilities who request services to help them live independently in their communities. Services are funded through grants to the eight community-based, nonprofit Centers for Independent Living (CILs), which provide advocacy, independent living skills training, peer counseling, support groups, information and referral, transportation assistance, home and work modification, counseling, and many other services.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Total number of persons served	7,069	7,423	6,640
Total instances of service	62,110	74,946	67,050

## **Funding Source and Allocation**

SFY 2012 funding was \$3.369M, with \$1.108M from Title VII Federal Part C funds and \$2.261M from the state's General Fund.

## **Statutory Authority**

-- Minn. Stat., [Chap. 268A.11](#); U.S. Code, [Title 29, Chap. 16, Sect. 796](#) et seq.

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*This information current as of December 2012.*

# Innovative Business Development Public Infrastructure Grant Program

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## Purpose

This program helps keep and enhance jobs in the area, increase the tax base, and expand or create new economic development through the growth of new bioscience businesses and organizations.

## Customers and Services

Grants are provided to local units of government, on an open competitive application basis, of up to 50 percent of the capital costs directly related to bioscience-based businesses. Eligible projects are bioscience business development capital improvement projects that may include manufacturing; technology; warehousing and distribution; research and development; bioscience business incubator; agricultural bio-processing; and/or capital costs for industrial, office, or research park development that is bioscience-related.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Number of projects	3	6	5
Dollars funded	\$2.9M	\$2.5M	\$3M
Number of jobs created & retained*	75	78	330

*\*In SFY 2011, this measure was changed from, "number of jobs created."*

## Funding Source and Allocation

The program received no SFY 2012 funding.

## Statutory Authority

-- Minn. Stat., [Chap. 116J.435](#)

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*This information current as of December 2012.*

# Job Opportunity Building Zones

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## Purpose

The goal of this program is to stimulate economic development activity in rural areas of Minnesota by providing local and state tax exemptions to business expansions, start-ups, or relocations from other states. Ten Job Opportunity Building Zones (JOBZs) have been created throughout Greater Minnesota.

## Customers and Services

Businesses who wish to expand in, or relocate into, Minnesota may be eligible for tax exemptions. Qualified businesses include business start-ups in the zone, business relocations from other states, and business relocations from Minnesota that meet program requirements. Businesses become qualified through the execution of business subsidy agreements, which specify performance requirements such as number of jobs to be created, wages and benefits paid, and capital investment. Businesses and local governments jointly apply to DEED for JOBZ designation.

**Measures** - Reporting period is calendar year (CY), January 1 – December 31\*

	CY 2010	CY 2011	CY 2012
JOBZ deals completed	11	2	2
New jobs committed	319	13	16
Retained jobs	161	15	15

\*CY data is presented to match the availability of tax benefits calculated on CY basis.

## Funding Source and Allocation

CY 2010 is the most recent funding information available. In that year, firms received \$40M in tax benefits (\$14.5M in property tax exemptions and \$26.0M in other tax benefits). Note: Annual tax benefit totals include local sales tax and apply to all JOBZ businesses that participate in the program since 2004.

## Statutory Authority

-- Minn. Stat., [Chap. 469.310](#) et. seq.

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*This information current as of December 2012.*

# Job Service Program

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## Purpose

This program functions as a labor exchange in offering employment opportunities on a no-fee basis to all Minnesotans and providing services to businesses.

## Customers and Services

Customers are businesses and job seekers. Increased demand-driven business assistance includes building relationships with business decision-makers, assessing the needs of businesses, and facilitating a coordinated response with DEED staff and partners. The program also provides job preparation and placement assistance (including workshops on job-seeking skills, resume writing, interviewing, and Internet job-search) to job seekers at WorkForce Centers throughout Minnesota, with special efforts made to serve unemployment insurance applicants, veterans, migrant and seasonal farm workers, and new entrants in the labor market.

Offered under the auspices of this program, MinnesotaWorks.net is an Internet-based labor exchange system linking job seekers and employers with the largest employment database in the state.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Number of job seekers registered and receiving a reportable service	251,613	222,432	240,535
Number of employer job openings listed	315,964	416,327	509,895

## Funding Source and Allocation

SFY 2012 funding was \$1.998M from federal funds.

## Statutory Authority

-- Wagner-Peyser Act as amended by Public Law 97-300; U.S. Code, [Title 29, Chap. 4B](#); Minn. Stat., [Chap. 116J.401](#)

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*This information current as of December 2012.*



# Labor Market Information

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## Purpose

This program collects, analyzes, and disseminates key labor market indicators, information, and analysis on the economy, workforce, industry base, and job market in Minnesota to support informed decision-making.

## Customers and Services

Customers include businesses, job seekers, students, economic developers, education and training planners, workforce development professionals, policymakers, government entities, media, and the general public.

Data products include monthly employment and unemployment estimates; quarterly statistics on employment and wages by area and industry; occupational employment and wage estimates; job vacancy estimates; demographics of unemployment insurance claimants; employment projections by occupation and industry; business employment dynamics; and occupations in demand. All publicly releasable data are available on the DEED website for query and download, along with data tools and publications. Services include consultation, training seminars, public education, presentations and briefings.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Number of times LMI webpages viewed by users	NA	719,000	585,800*
Survey response rates meet BLS requirements	100%	100%	100%
Completion of error checks and editing	100%	100%	100%
Timeliness in production of BLS data	100%	100%	100%
Requests handled by analysts and HelpLine	2,360	1,506	1,612
Customers served through presentations, trainings, and briefings given	10,955	8,710*	6,710**

\*Decrease in numbers due to increased efficiency of website navigation.

\*\*The presentation team was cut in half due to layoffs (budget cuts) during SFY 2011.

## Funding Source and Allocation

SFY 2012 funding was \$2.692M from federal funds.

## Statutory Authority

-- U.S. Code, [Title 29, Sec. 2](#)

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*This information current as of December 2012.*

# Minnesota Angel Tax Credit Program

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## **Purpose**

This program provides incentives for making equity investments in startup and emerging companies focused on high technology or new proprietary technology.

## **Customers and Services**

Tax credits are provided to qualified investors. Eligible projects are small businesses engaged in—or committed to engage in—technological innovation in Minnesota.

**Measures** - Reporting period is calendar year (CY), January 1 - December 31.

	CY 2010*	CY 2011
Number of businesses receiving investments	67	113
Number of investors making investments	258	563
Number of funds making investments	4	21
Investment generated	\$28M	\$63.2M
Dollars funded	\$7.0M	\$15.8M

*\*This program was signed into law on April 1, 2010, and launched in July 2010. As a tax credit program, it operates on a calendar year basis.*

## **Funding Source and Allocation**

CY 2011 funding was \$12M, with a rollover amount of \$4M from CY 2010, from tax credits.

## **Statutory Authority**

-- Minn. Stat., [Chap. 116J.8737](#)

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*This information current as of December 2012.*

# Minnesota Cleanup Revolving Loan Program

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## Purpose

This program was capitalized with funds granted by the U.S. Environmental Protection Agency (EPA) in 2003 to provide low-interest loan funds to clean contaminated sites and to provide greater opportunities to convert contaminated property into a marketable asset.

## Customers and Services

Cities, counties, developers, sub-units of local governments—including economic development, housing redevelopment, and port authorities—and for-profit and non-profit organizations are eligible. Loans are targeted to economic development projects showing the greatest need, exhibiting long-term project viability, and demonstrating the capacity for repayment. Loan funds may be used to pay for any portion of costs for a project with an approved Response Action Plan (RAP) for the cleanup of soil and/or groundwater affected by the release of hazardous substances, pollutants, or contaminants; and may pay for demolition of buildings if necessary to implement a RAP and cleanup-related site sampling and monitoring, and costs associated with meeting requirements for public participation in project review.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Number of loans	1	1	1
Number of jobs created	30	0	0
Number of jobs retained	250	0	0
Tax base increase	\$326,521	0	0
Dollars leveraged	\$11.8M	0	0

## Funding Source and Allocation

SFY 2012 funding was \$617,000, with \$500,000 from EPA supplemental funds and \$117,000 from the Special Revenue Fund.

## Statutory Authority

-- Minn. Stat., [Chap. 116J.551](#); Federal Small Business Liability Relief and Brownfields Revitalization Act, [Public Law 107-118](#)

## Contact Information

[Meredith Udoibok](#), Director

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*This information current as of December 2012.*

# Minnesota FastTRAC Program

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## Purpose

Minnesota FastTRAC (training, resources, and credentialing) seeks to make Minnesota more competitive by meeting the common skills needs of businesses and individuals.

## Customers and Services

Educationally underprepared adults receive basic skills education and career-specific training in fields where new skills are in high demand by businesses. Classroom training allows students to learn foundational skills in the context of their career interests; and earn postsecondary credentials. Individuals are prepared to gain living-wage jobs with room for advancement. Local employers are provided with the skilled employees they need to grow their businesses.

FastTRAC is a systems change initiative with collaboration between a number of state, local, and national partners. Those partners are aligning resources toward creating meaningful long-term outcomes for adults and lasting efficiencies across state systems.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Customers served	529	439	681
Workforce Service Areas (WSAs) participating	9	12	12
Number of programs	24	34	32

## Funding Source and Allocation

No direct allocation. Partners have contributed federal, state, and philanthropic funds. SFY 2012 funding totaled \$1.668M.

## Statutory Authority

-- NA

## Contact Information

[Kathy Sweeney](#), Director

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*This information current as of December 2012.*

# Minnesota Indian Business Loan Program

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## Purpose

This program supports the development of Indian-owned and -operated businesses and promotes economic opportunities for Native American people throughout Minnesota.

## Customers and Services

Eligible applicants must be enrolled members of a federally recognized Minnesota-based band or tribe. Each band or tribe is allocated funds from the Indian Business Loan Fund, based on the number of enrolled members. DEED administers the program and services the loans, while the appropriate tribal council approves loan applications.

Businesses may be located anywhere in the state, although most of the loans are made to businesses on a reservation. Eligible projects include start-up and expansion costs, including normal expenses such as machinery and equipment, inventory and receivables, working capital, new construction, renovation, and site acquisition.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Number of projects	1	0	2
Loan amounts	\$41,000	\$0	\$38,200

## Funding Source and Allocation

This program did not receive a general fund appropriation during SFY 2012. All loans are funded from a revolving loan fund which receives 20 percent of the state's annual mineral severance tax collection.

## Statutory Authority

-- Minn. Stat., [Chap. 116J.64](#)

## Contact Information

[Bart Bevins](#), Loan Officer

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*This information current as of December 2012.*

# Minnesota Investment Fund

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## Purpose

This program provides financing that creates and retains high-quality jobs, with a focus on industrial, manufacturing, and technology-related industries, to increase the local and state tax base and improve the economic vitality for all Minnesota citizens.

## Customers and Services

Grants are awarded to local units of government who provide loans to assist new and expanding businesses. Cities, counties, townships, and recognized Indian tribal governments are eligible. Loans for land, buildings, infrastructure improvement, equipment, and renovation to support businesses located or intending to locate in Minnesota are eligible. The program focuses on industrial and technology-based firms. All projects must meet minimum criteria for private investment, number of jobs created or retained, and wages paid.

The program has two separate activities funded by different sources. Ongoing loan repayments returned to DEED fund state-funded business loans. Federally funded loans are from the Community Development Block Grant (CDBG) Program. Because of more-restrictive federal fund use, not all projects or areas are eligible and program measures are viewed differently than for state-funded projects.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
State dollars awarded	\$1.3M	\$2.0M	\$3.8M
Number of jobs created/retained with state dollars*	225	234	927
Federal dollars awarded	\$3.6M	\$1.2M	\$1.2M
Number of jobs created/retained with federal dollars*	279	245	59

\*May include jobs contractually agreed-upon by loan recipients.

## Funding Source and Allocation

SFY 2012 funding was \$5.0M, with \$1.2M from federal funds and \$3.8M from state funds. These funds included a \$3M 2010 general fund appropriation and \$800,000 from a revolving loan fund.

## Statutory Authority

-- Minn. Stat., [Chap. 116J.8731](#)

## Contact Information

[Bob Isaacson](#), Director

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*This information current as of December 2012.*

# Minnesota Job Skills Partnership Program

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## Purpose

This program helps business and education develop cooperative training projects. The Minnesota Job Skills Partnership (MJSP) Board awards grants to educational institutions that partner with businesses to develop new-job training or retraining for existing employees. Targeted MJSP funds are directed to the Low-Income Worker Training Program, which helps low-income individuals receive training to acquire higher-paying jobs and economic self-sufficiency.

## Customers and Services

Accredited Minnesota public and/or private educational institutions are eligible, with preference given to nonprofit institutions serving economically disadvantaged people, minorities, or victims of economic dislocation; and to businesses located in rural areas. Funds may be used for training-related costs or educational infrastructure improvements necessary to support businesses located or intending to locate in Minnesota. Low-Income Worker Training Program customers are individuals with incomes at or below 200 percent of the federal poverty line; and Minnesota public, private, or nonprofit entities that provide employment services to low-income individuals.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Low-Income Worker Training grants/dollars awarded	24/\$2.5M	0	0/0
Low-Income Worker Training workers trained	1,650	0	0
All other MJSP grants/dollars awarded	52/\$7.2M	38/\$4.0M	45/\$5.7M
All other MJSP workers trained	11,785	6,846	6,643
Private dollars leveraged	\$17.4M	\$8.4M	\$14.1M

## Funding Source and Allocation

SFY 2012 funding was \$4.196M from the state's General Fund.

## Statutory Authority

-- Minn. Stat., [Chap. 116L.02-.16, .18](#)

## Contact Information

[Paul D. Moe](#), Director

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*This information current as of December 2012.*

# Minnesota Minerals 21st Century Fund Program

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## **Purpose**

This program makes loans or equity investments in mineral processing facilities including, but not limited to, taconite processing, direct reduction processing, and steel production.

## **Customers and Services**

Customers are businesses located in—or to be located in—Minnesota that assist in making Minnesota's mineral industry globally competitive.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Dollars awarded	\$0	\$1.5M	\$0
Number of projects	0	1	0

## **Funding Source and Allocation**

All awards are funded from the 21<sup>st</sup> Century Revolving Fund. This program did not receive a general fund appropriation during SFY 2012.

## **Statutory Authority**

-- Minn. Stat., [Chap. 116J.423](#)

## **Contact Information**

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*This information current as of December 2012.*



# Minnesota Reservist and Veteran Business Loan Program

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## Purpose

This program provides loans to small businesses that suffer substantial economic injury because an essential employee has been called to service in the military reserves for 180 days or longer; and recently separated veterans to start veteran-owned small businesses.

## Customers and Services

For business economic injury loans, an eligible business must be a for-profit business that is not an affiliate or subsidiary of a business dominant in its field of operations and have either 20 or fewer full-time employees, or have had less than \$1 million in annual gross revenue in the preceding fiscal year, or have had less than \$2.5 million in annual gross revenue in the preceding fiscal year if the business is a technical or professional service. The business must be operating in Minnesota on the date that one or more essential employees received orders for active service of 180 days or more and be sustaining or likely to sustain suffering substantial economic injury.

For veteran start-up business loans, an eligible veteran must have been on active duty on or after 9/11/2001, have been honorably discharged after serving at least 181 consecutive days of service, and be starting a veteran-owned small business.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Number of business economic injury loans	6	3	1
Number of veteran start-up business loans	0	11	2
Dollar amount of loans made	\$120,000	\$277,000	\$60,000

## Funding Source and Allocation

This program did not receive a general fund appropriation during SFY 2012. All loans are funded from a revolving loan fund.

## Statutory Authority

-- Minn. Stat., [Chap. 116J.996](#)

## Contact Information

[Bob Isaacson](#), Director

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*This information current as of December 2012.*

# Minnesota Science and Technology Authority

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## Purpose

The Minnesota Science and Technology Authority (MnSTA) brings industry, academia, and government together to promote innovation and investment in new technology products, companies, industries, and jobs in Minnesota. It serves as the state's science and technology-related economic development arm.

## Customers and Services

The authority connects businesses and nonprofits to the funding, expertise, and resources they need to research, develop and commercialize technology successfully.

Current programs include: a) the Small Business Innovation Research (SBIR) Program and the Small Business Technology Transfer (STTR) Program, whose services include providing one-on-one counseling about federal funding opportunities; workshops and webinars about finding funding options, preparing the application, and managing awards; proposal writing assistance; technical and commercialization plan review; connecting with potential collaborators, technical experts and prime contractors; assistance with marketing and selling to federal agencies; accounting and auditing preparation/assistance; long-range project planning; commercialization planning; and budget development for grants/contracts to a small businesses; b) SBIR/STTR Phase II Commercialization Program, which supports small businesses in preparing commercialization plans for federal funding; and c) SciTechsperience Intern Program, which funded placing 60 interns in small businesses around the state in 2012. In 2013, there is funding for 12 interns.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2011*	SFY 2012
Number of businesses or individuals served	322	200

\*The MnSTA was signed into law during the 2010 legislative session.

## Funding Source and Allocation

SFY 2012 funding was \$107,000 from the state's General Fund.

## Statutory Authority

-- Minn. Stat. [Chap. 116W.03](#)

## Contact Information

[Kevin McKinnon](#), Director

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*NOTE: The MnSTA is an independent funding agency housed within DEED.*

*This information current as of December 2012.*

# Minnesota Trade Office

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## Purpose

This program assists Minnesota companies in successfully competing in international markets.

## Customers and Services

Primary customers are small and medium-sized manufacturers and service providers requiring export assistance. Services include counseling and technical assistance from international trade representatives who can guide companies through the challenges of conducting international business; promotional programs (trade missions and trade shows) to help companies explore market opportunities firsthand and meet potential buyers, distributors, and partners; education and training programs (seminars, workshops, and roundtables) designed to provide companies the knowledge and skills necessary to be successful exporters; and online market information and reference materials.

There is a focused strategy and array of programs designed specifically to enhance the state's relationship with China. The program also works closely with the DEED library to maintain an extensive collection of market intelligence available to companies for market research. Minnesota companies can easily access services by calling the Trade Assistance Helpline.

**Measures** - Reporting period is state fiscal year (SFY), July 1 – June 30

	SFY 2010	SFY 2011	SFY 2012
Increase in export growth from previous year	1.1%	16.2%	2.5%
Number of organizations receiving export assistance	869	934	1,045

## Funding Source and Allocation

SFY 2012 funding was \$1.780M, with \$1.492M from the state's General Fund and \$0.288M from the Special Revenue Fund.

## Statutory Authority

-- Minn. Stat., [Chap. 116J.966](#)

## Contact Information

[Ed Dieter](#), Director

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*This information current as of December 2012.*

# Minnesota Youth Program

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## Purpose

This program provides summer and year-round employment and training services to economically disadvantaged and at-risk youth, ages 14 to 21.

## Customers and Services

Youth are provided an opportunity to earn a paycheck and gain work experience and work readiness skills; and their work benefits local communities through their accomplishments. They learn to apply skills and abilities learned in the classroom to real-work settings. Hands-on learning improves students' grades, attendance and graduation rates. Youth can earn academic credit and/or service learning credit for participation.

Services are provided under the direction of the Local Workforce Investment Board/Youth Council. In SFY2012, 75 percent of customers received work experience; 36 percent, education/training; 46 percent, mentoring services; and 31 percent, post-secondary education and career guidance.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Total youth served	3,454	3,774	2,890
Attained work readiness or education goals	77%	80%	82%
Received academic or service learning credit	40%	30%	51%
Entered employment, post-secondary education, apprenticeship, or military	20%	20%	28%
Customer satisfaction: youth rate experience as excellent or very good	90%	90%	91%
Return on investment (ROI) for each state dollar invested in program	\$4.63	\$7.25	\$4.72

## Funding Source and Allocation

SFY 2012 funding was \$3.5M from the state's Workforce Development Fund.

## Statutory Authority

-- Minn. Stat., [Chap. 116L.561](#)

## Contact Information

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*This information current as of December 2012.*

# PFA - Clean Water Revolving Fund

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## Purpose

This program enables borrowers to finance wastewater and stormwater facilities to meet effluent limits and other requirements under the U.S. Clean Water Act and state laws.

## Customers and Services

Any city, county, township, sanitary district, or other governmental subdivision having primary responsibility for wastewater treatment is eligible. The Public Facilities Authority (PFA) provides below-market rate loans to borrowers to upgrade and construct wastewater and stormwater facilities.

Allowable costs include: site preparation but not land acquisition, construction, engineering, equipment and machinery, and certain fees and contingency costs. Projects must be ranked on the Minnesota Pollution Control Agency's (MPCA) Project Priority List and the PFA's Intended Use Plan (IUP); and must be certified by MPCA before the PFA may approve a loan.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Number of projects	30	37	33
Dollars awarded	\$299.0M	\$150.5M	\$139.2M

## Funding Source and Allocation

Funding for SFY 2012 awards was from the existing Clean Water Revolving Fund assets which include federal and state funds, PFA revenue bond proceeds, and loan repayments.

## Statutory Authority

-- Minn. Stat., [Chap. 446A.07](#)

## Contact Information

[Jeff Freeman](#), Executive Director, Public Facilities Authority

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*NOTE: The Public Facilities Authority (PFA) is an independent funding agency, with the commissioner of DEED serving as the chair of the PFA Board.*

*This information current as of December 2012.*

# PFA - Credit Enhancement Program

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## Purpose

This program reduces city and county borrowing costs on general obligation bonds issued for certain purposes by providing a limited state guarantee of the bond payments, thereby allowing issuers to receive higher bond ratings and lower interest rates.

## Customers and Services

Eligible county debt obligations must be general obligation bonds issued for the construction of jails, correctional facilities, law enforcement facilities, social and human services facilities, or solid waste facilities. Eligible city debt obligations must be general obligation bonds issued for the construction, improvement, or rehabilitation of wastewater, drinking water, or stormwater facilities.

A city or county must apply to the Public Facilities Authority (PFA) for a specific bond issue and enter into an agreement to comply with the requirements of Minn. Stat. 446A.086. If a city or county is unable to make a payment on bonds participating in the program, the state will make the payment in its place, provided that funds are available in the state general fund. If the state does pay part or all of a bond payment, the city's or county's full faith and credit pledge on the bonds automatically becomes a full faith and credit pledge to repay the state, with interest.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Number of bond issues covered	25	27	25
Original par amount*	\$68.5M	\$98.8M	\$36.8M

\*The dollar amount of bonds issued each year that are covered under the program.

## Funding Source and Allocation

SFY 2012 funding for administration was \$1,014 from the Special Revenue Fund (fees).

## Statutory Authority

-- Minn. Stat., [Chap. 446A.086](#)

## Contact Information

[Jeff Freeman](#), Executive Director, Public Facilities Authority  
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*NOTE: The Public Facilities Authority (PFA) is an independent funding agency, with the commissioner of DEED serving as the chair of the PFA Board.*

*This information current as of December 2012.*

# PFA - Drinking Water Revolving Fund

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## Purpose

This program enables borrowers to finance public drinking water storage, treatment, and distribution systems that meet U.S. Safe Drinking Water Act standards.

## Customers and Services

Any county, city, township, regional entity, other governmental entity, or other entities having primary responsibility for providing public drinking water are eligible. The Public Facilities Authority (PFA) provides below-market rate loans to borrowers to upgrade and construct public drinking water systems.

Allowable costs include site preparation, land acquisition, construction, engineering, equipment and machinery, and certain fees and contingency costs. Projects that are primarily to serve growth are not eligible. Projects must be ranked on the Minnesota Department of Health's (MDH) Project Priority List and on the PFA's Intended Use Plan (IUP), and projects must be certified by MDH before the PFA may approve a loan.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Number of projects	48	33	21
Dollars awarded	\$105.2M	\$84.0M	\$51.8M

## Funding Source and Allocation

Funding for SFY 2012 awards was from the existing Drinking Water Revolving Fund assets which include federal and state funds, PFA revenue bond proceeds, and loan repayments.

## Statutory Authority

-- Minn. Stat., [Chap. 446A.081](#)

## Contact Information

[Jeff Freeman](#), Executive Director, Public Facilities Authority

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*NOTE: The Public Facilities Authority (PFA) is an independent funding agency, with the commissioner of DEED serving as the chair of the PFA Board.*

*This information current as of December 2012.*

# PFA - Phosphorus Reduction Grant Program

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## Purpose

This program provides grants to assist municipalities with the cost of wastewater treatment projects that will reduce their discharge of total phosphorus to one milligram per liter or less.

## Customers and Services

Any municipality that has an applicable phosphorus discharge limit incorporated into a permit issued by the Minnesota Pollution Control Agency (MPCA) or that agrees to comply with the applicable limits is eligible to apply for the program. Projects must be ranked on the MPCA's Project Priority List. The MPCA approves the plans and specifications for the project and certifies the eligible as-bid costs for the project to the Public Facilities Authority (PFA). The PFA awards grants to projects certified by the MPCA for 50 percent of the eligible capital costs up to a maximum grant of \$500,000. Eligible capital costs include engineering, inspection and construction costs for phosphorus treatment.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Number of projects	6	4	3
Dollars awarded	\$2.4M	\$1.5M	\$0.6M

## Funding Source and Allocation

SFY 2012 funding was \$4.275M from the constitutionally dedicated Clean Water Legacy Fund. This appropriation is available until June 30, 2016.

## Statutory Authority

-- Minn. Stat., [Chap. 446A.074](#)

## Contact Information

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*NOTE: The Public Facilities Authority (PFA) is an independent funding agency, with the commissioner of DEED serving as the chair of the PFA Board.*

*This information current as of December 2012.*



# PFA - Small Community Wastewater Treatment Program

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## Purpose

This program provides loans and grants to assist local governments with project costs associated with replacing non-complying Subsurface Sewage Treatment Systems (SSTS) with new individual and small cluster SSTS that will be publicly owned and operated.

## Customers and Services

Any governmental unit--including cities, counties, and townships--with a project ranked on the Minnesota Pollution Control Agency's (MPCA's) Project Priority List is eligible. Projects must be ranked on the MPCA's Project Priority List. Eligible costs include design, construction, land acquisition, and related legal fees. The Public Facilities Authority (PFA) provides loans for up to 100 percent of eligible costs to replace non-complying SSTS with new systems. A community with median household income below the state average may receive a 50 percent grant. A community may also apply for a technical assistance grant up to \$40,000 to conduct site evaluations and prepare a feasibility report.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Number of technical assistance grants	6	10	3
Technical assistance grant dollars awarded	\$137,450	\$260,500	\$81,000
Number/dollars of construction grants/loans	0/\$0	2/\$481,023	0/\$0

## Funding Source and Allocation

SFY 2012 funding was \$1.25M from the constitutionally dedicated Clean Water Legacy Fund. This appropriation is available until June 30, 2016.

## Statutory Authority

-- Minn. Stat., [Chap. 446A.075](#)

## Contact Information

[Jeff Freeman](#), Executive Director, Public Facilities Authority  
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*NOTE: The Public Facilities Authority (PFA) is an independent funding agency, with the commissioner of DEED serving as the chair of the PFA Board.*

*This information current as of December 2012.*

# PFA - Total Maximum Daily Load Grant Program

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## Purpose

This program provides grants to assist municipalities with the cost of wastewater treatment or stormwater projects needed to meet the requirements of Total Maximum Daily Load (TMDL) implementation plans under Section 303(d) of the federal Clean Water Act.

## Customers and Services

Any municipality needing to construct a wastewater treatment or stormwater project to comply with a point source wasteload allocation under the requirements of a TMDL implementation plan approved by the Minnesota Pollution Control Agency (MPCA) is eligible. Projects must be ranked on the MPCA's Project Priority List. The MPCA calculates the essential project component percentage to determine the TMDL eligible project cost, and certifies to the Public Facilities Authority (PFA) the eligible as-bid cost for the project. The PFA awards grants for up to 50 percent of the eligible project costs, to a maximum of \$3M, based on the estimated cost submitted by the applicant or the as-bid costs, whichever is less.

**Measures-** Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Number of projects	5	12	6
Dollars awarded	\$4.6	\$7.3	\$7.1M

## Funding Source and Allocation

SFY 2012 funding was \$11.185M from the constitutionally dedicated Clean Water Legacy Fund. This appropriation is available until June 30, 2016.

## Statutory Authority

-- Minn. Stat., [Chap. 446A.073](#)

## Contact Information

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*NOTE: The Public Facilities Authority (PFA) is an independent funding agency, with the commissioner of DEED serving as the chair of the PFA Board.*

*This information current as of December 2012.*

# PFA - Transportation Revolving Loan Fund

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## Purpose

This program attracts new funding into transportation, encourages innovative approaches to financing transportation projects, and helps build needed transportation infrastructure by providing low-cost financing to eligible borrowers for transportation projects.

## Customers and Services

The state, counties, cities, townships, and other governmental entities are eligible. The Public Facilities Authority (PFA) provides below-market rate loans to borrowers for transportation projects approved by the Minnesota Department of Transportation. When loans are repaid, the funds are returned to the Transportation Revolving Loan Fund, recycled, and used to finance additional projects.

Eligible projects include, but are not limited to, pre-design studies; acquisition of right-of-way; road and bridge maintenance, repair, improvement, or construction; enhancement items; rail and air safety projects; and transit capital projects.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Number of projects	2	1	3
Dollars awarded	\$2.8M	\$5.0M	\$7.2M

## Funding Source and Allocation

Funding for SFY 2012 awards was from the existing Transportation Revolving Loan Fund assets which include federal and state funds, PFA revenue bond proceeds, and loan repayments.

## Statutory Authority

-- Minn. Stat., [Chap. 446A.085](#)

## Contact Information

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*NOTE: The Public Facilities Authority (PFA) is an independent funding agency, with the commissioner of DEED serving as the chair of the PFA Board.*

*This information current as of December 2012.*

# PFA - Wastewater Infrastructure Fund

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## Purpose

This program provides supplemental grants to assist municipalities with high-cost, high-priority needs to build cost-effective wastewater projects that address existing environmental or public health problems.

## Customers and Services

Any city, county, township, sanitary district, or other governmental subdivision having primary responsibility for wastewater treatment is eligible. Eligible project costs are those necessary to meet a municipality's existing wastewater treatment needs; costs related to future residential/commercial/industrial growth are not eligible.

Municipalities that receive wastewater financing from the U.S. Department of Agriculture's (USDA) Rural Development program may receive a Wastewater Infrastructure Fund (WIF) matching grant for up to 65 percent of the total eligible grant need determined by Rural Development. Municipalities that do not receive financing from USDA Rural Development may receive a WIF grant to supplement a loan from the Clean Water Revolving Fund if the average system cost per household exceeds 1.4 percent of median household income.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Number of projects	11	19	16
Dollars awarded	\$14.5M	\$18.2M	\$33.4M

## Funding Source and Allocation

Funding for SFY 2012 awards was from general obligation bond proceeds.

## Statutory Authority

-- Minn. Stat., [Chap. 446A.072](#)

## Contact Information

[Jeff Freeman](#), Executive Director, Public Facilities Authority  
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*NOTE: The Public Facilities Authority (PFA) is an independent funding agency, with the commissioner of DEED serving as the chair of the PFA Board.*

*This information current as of December 2012.*

# PFA - Wastewater Infrastructure Fund

---

## Purpose

This program provides supplemental grants to assist municipalities with high-cost, high-priority needs to build cost-effective wastewater projects that address existing environmental or public health problems.

## Customers and Services

Any city, county, township, sanitary district, or other governmental subdivision having primary responsibility for wastewater treatment is eligible. Eligible project costs are those necessary to meet a municipality's existing wastewater treatment needs; costs related to future residential/commercial/industrial growth are not eligible.

Municipalities that receive wastewater financing from the U.S. Department of Agriculture's (USDA) Rural Development program may receive a Wastewater Infrastructure Fund (WIF) matching grant for up to 65 percent of the total eligible grant amount determined by Rural Development. Municipalities that do not receive financing from USDA Rural Development may receive a WIF grant to supplement a loan from the Clean Water Revolving Fund if the average system cost per household exceeds 1.4 percent of median household income.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Number of projects	11	19	???
Dollars awarded	\$14.5M	\$18.2M	???

## Funding Source and Allocation

SFY 2012 funding was ???, with ??? from General Obligation Bond Proceeds and ??? from the General Fund.

## Statutory Authority

-- Minn. Stat., [Chap. 446A.072](#)

## Contact Information

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*NOTE: The Public Facilities Authority (PFA) is an independent funding agency housed within DEED.*

*This information current as of December 2012.*

# Redevelopment Grant Program

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## Purpose

This program offers grants to assist development authorities with costs for redeveloping blighted industrial, residential, or commercial sites where the need to recycle the land for a more-productive use exists.

## Customers and Services

Eligible applicants are development authorities, including cities, counties, port authorities, housing and redevelopment authorities, and economic development authorities. Grants can pay for land acquisition, demolition, infrastructure improvements, soil stabilization when infill is required, ponding or other environmental infrastructure, and adaptive reuse of buildings, including remedial activities at sites where a subsequent redevelopment will occur.

Since 2007, priority funding has been given to eligible applications statewide at a 50/50 split between Greater Minnesota and the Minneapolis/St. Paul metropolitan area. There are additional criteria for determining further priority.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Dollars awarded	\$4.4M	\$3.3M	\$2.4M
Number of acres redeveloped	37	64	30
Number of jobs created	249	218	191
Number of jobs retained	318	160	186
Dollars leveraged	\$71.6M	\$141M	\$172M

## Funding Source and Allocation

SFY 2012 funding was \$3M from general obligation bond proceeds.

## Statutory Authority

-- Minn. Stat., [Chap. 116J.571](#)

## Contact Information

[Meredith Udoibok](#), Director

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*This information current as of December 2012.*

# Senior Community Service Employment Program

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## **Purpose**

This program fosters economic self-sufficiency through community service activities for unemployed, low-income persons who are 55 years of age and older and have poor employment prospects.

## **Customers and Services**

Customers are Minnesotans 55+ years-old, with an income of less than 125 percent of the federal poverty levels, who want/need additional income. Services include work in part-time jobs at senior citizen and day care centers, schools, and hospitals; fire-prevention programs; beautification, conservation, and restoration projects; and programs for people with disabilities. Annual physical examinations, personal and job-related counseling, job training if necessary, and in some cases, placement into regular unsubsidized jobs are included. Service providers include five Workforce Service Areas, five community action agencies, three counties, two national sponsors, and one Native American tribe. Program operations are subgranted to 15 local agencies that serve workers in 60 counties throughout the state; remaining counties are served by national sponsors.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010*	SFY 2011	SFY 2012
Number served	616	514	420
Percentage of older adult customers who enter unsubsidized employment (federal target = 36.5%)	65%	49.1%	53.1%

*\*Increase due to special federal stimulus appropriation dollars.*

## **Funding Source and Allocation**

SFY 2012 funding was \$2.121M from federal funds.

## **Statutory Authority**

-- Title V of the Federal Older Americans Act of 1965, Public Law 106-501 as amended by the Older Americans Act of 2000; U.S. Code, [Chap. 42, Sec. 3001](#)

## **Contact Information**

[Taryn Galehdari](#), Program Coordinator  
Phone: 651.259.7540; TTY: 651.296.3900

*This information current as of December 2012.*

# Senior Services for the Blind

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## Purpose

This program assists Minnesotans who are blind, visually impaired, or DeafBlind regain or maintain their personal independence, which refers to being self-sufficient in activities of daily living: independence in one's home, family, community, and world. These include functions such as personal care, meal preparation, leisure and recreation, money and household management, travel, literacy, and communication.

## Customers and Services

Primary customers are persons age 55 and older who are blind, visually impaired, or DeafBlind and are not seeking employment but want to maintain their personal independence. Services are provided by State Services for the Blind (SSB) staff who have skills in low vision assessment/services.

Services, provided according to customer needs, include: informational services, consisting of information provided through the SSB website, telephone contacts, informational packets available at most community sites where seniors gather, and at community sessions conducted by SSB staff; staff-delivered services, consisting of assessment, recommendations, and training provided directly by SSB staff, and may include training in alternative techniques and the use of low-vision aids; and intensive services, consisting of more-extensive products and services provided by SSB staff in collaboration with external vendors.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Customers served	3,625	3,119	3,038

## Funding Source and Allocation

SFY 2012 funding was \$2.114M, with \$647,000 from federal funds and \$1.467M from the state's General Fund.

## Statutory Authority

-- Minn. Stat., [Chap. 248](#); Minn. Rules, [Chap. 3325](#); Rehabilitation Act of 1973 as amended; U.S. Code, [Title 29, Chap. 16](#)

## Contact Information

[Richard Strong](#), Director

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*This information current as of December 2012.*



# Septic Tank Replacement Program

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## **Purpose**

This program provides low-interest financing to existing tourism-related businesses providing overnight lodging that need to replace a failed septic system.

## **Customers and Services**

Corporations, sole proprietorships, or partnerships engaged in an existing tourism-related business providing overnight lodging are eligible, including resorts, bed and breakfast inns, hotels, motels, ski lodges, campgrounds, and recreational vehicle trailer parks. Eligible projects are existing septic systems that have failed and need to be replaced. Participation loans in cooperation with financial institutions can be made for up to 50 percent of the total cost of a project.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010*	SFY 2011	SFY 2012
Number of loans	0	1	1
Dollars awarded	0	\$27,500	\$65,000

\* *There were no program applications in SFY 2010.*

## **Funding Source and Allocation**

This program did not receive a general fund appropriation during SFY 2012. All loans are funded from the Clean Water Revolving Fund.

## **Statutory Authority**

-- Minn. Stat., [Chap. 116J.617](#)

## **Contact Information**

[Bradley Simenson](#), Senior Loan Officer

Phone: 651.259.7428 or toll-free: 800.657.3858; TTY: 651.296.3900

*This information current as of December 2012.*

# Small Business Assistance

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## Purpose

This program, through the Small Business Assistance Office (SBAO), serves as a point of first and continuing contact for individuals and firms with questions about the start-up, operation or expansion of a business in Minnesota.

## Customers and Services

The program provides publications, in collaboration with local law firms, on topics such as starting a business, the employer-employee relationship, Internet commerce, securities offerings, franchising, debt financing, and intellectual property protection to individuals and firms. Program staff provide counsel and direction in business structure, competitiveness, regulation, and taxation. Services are available free of cost to Minnesota businesses.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Number of customers contacting SBAO (total transactions)	44,200	33,232	38,800
Number of SBAO publications distributed digitally	131,667	114,009	134,007
Number of SBAO print-publications distributed	48,110	38,828	40,008

## Funding Source and Allocation

SFY 2012 funding was \$483,000 from the state's General Fund.

## Statutory Authority

-- Minn. Stat., [Chap. 116J.68](#)

## Contact Information

[Charles Schaffer](#), Director

Phone: 651.259.7477 or toll-free: 800.310.8323; TTY: 651.296.3900

*This information current as of December 2012.*

# Small Business Development Center Network

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## Purpose

This program facilitates the start-up, operation, and growth of businesses by serving as a first-point and continuing contact through business counseling and group training to those that are interested in starting or expanding a small business in Minnesota.

## Customers and Services

Services are available to Minnesota businesses and aspiring entrepreneurs. Counseling and training on a wide variety of business issues such as business planning, marketing, financing, and general business operations are provided through a network of 34 Small Business Development Centers (SBDCs) and outreach locations. SBDCs are located primarily at state colleges and university campuses. Counseling services are available at no cost to for-profit businesses that meet the U.S. Small Business Administration's standards for size and business type. Per program regulations, SBDCs exist to assist for-profit businesses, but they do assist nonprofits and communities with economic development projects on a case-by-case basis.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Number of aspiring and existing businesses served	3,407	3,004	3,164
Number of professional consulting hours delivered	35,653	32,098	31,787
Percentage of customers who would recommend SBDCs to others	91%	90%	93%

## Funding Source and Allocation

SFY 2012 funding was \$2.262M, with \$1.753M from federal funds and \$509,000 from the state's General Fund.

## Statutory Authority

-- Minn. Stat., [Chap. 116J.68](#); U.S. Code, [Title 15, Chap. 14A, Sec. 648](#)

## Contact Information

[Bruce Strong](#), Director

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*This information current as of December 2012.*

# Small Business Development Loan Program

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## Purpose

This program provides loans that create jobs and expand businesses. The Minnesota Agricultural and Economic Development Board (MAEDB) makes small business direct loans and loans through the issuance of tax-exempt industrial development bonds backed by a state-funded reserve of 25 percent.

## Customers and Services

Eligible applicants are generally manufacturing and industrial small businesses (less than 500 employees). New capital investment must result in a significant number of new jobs and other beneficial economic impacts. Eligible costs include acquisition of land, building, machinery and equipment; building construction and renovations; and certain development costs. Loans up to a maximum of \$5 million may be made for any one business.

Generally, 20 percent of the project costs must be privately financed through equity or other sources. MAEDB also issues conduit revenue bonds for "501 (C) (3)" nonprofit corporations. Eligible applicants should have more than one Minnesota location receiving bond proceeds to ensure MAEDB offers a cost-effective mechanism as issuer. These bonds are separate from the loan program and are not included in the table below. During the past SFY, MAEDB issued one transaction for \$2.93M.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Number of projects	2	3*	1
Loan amounts	\$400,000	\$475,000	\$1M
Number of jobs created or retained	23	1	0

*\*Includes assistance for disaster recovery.*

## Funding Source and Allocation

This program did not receive a general fund appropriation during SFY 2012. All loans are funded from a revolving loan fund.

## Statutory Authority

-- Minn. Stat., [Chap. 41A.036](#)

## Contact Information

[Bradley Simenson](#), Senior Loan Officer

Phone: 651.259.7428 or toll-free: 800.657.3858; TTY: 651.296.3900

*This information current as of December 2012.*

# Small Cities Development Program

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## Purpose

The program helps develop viable communities by providing financial assistance for decent, safe, affordable housing, economic development, and public facility needs; and a suitable living environment by expanding economic opportunities, principally benefiting low- to moderate-income households.

## Customers and Services

The program provides federal grants from the U.S. Department of Housing and Urban Development to local units of government on a competitive basis for a variety of community development projects. Eligible applicants include cities with a population of less than 50,000 and counties and townships with an unincorporated population of less than 200,000.

Funded projects must, at a minimum, meet one of three federal objectives: benefit low- and moderate-income persons; prevent or eliminate slum and blight conditions; or alleviate urgent community development needs caused by existing conditions that pose a serious and immediate threat to the health and/or welfare of the community.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Number of projects	57	52	31
Dollars awarded	\$25.6M	\$19.3M	\$16.9M
Communities served	112	103	53

## Funding Source and Allocation

SFY 2012 funding was a total of \$14.179M, with \$13.856M from federal funds and \$323,000 from the state's General Fund.

## Statutory Authority

-- Minn. Stat., [Chap. 116J.980](#)

## Contact Information

[Tom Gast](#), Acting Director

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*This information current as of December 2012.*

# Trade Adjustment Assistance Program

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## Purpose

This program assists laid-off workers in returning to the workforce as quickly as possible by offering them help with their work search, relocation, job training, and weekly cash benefits. There are two major components, separately funded by the U.S. Department of Labor: Trade Readjustment Allowances (TRA), which are special extensions to unemployment insurance; and Trade Adjustment Assistance (TAA) which includes reimbursement of training costs, job search allowances, relocation allowances, and similar costs.

## Customers and Services

The program is available to workers who lose their jobs, hours, or income as a result of increased foreign trade activity. The U.S. Department of Labor must certify a petition for a given layoff site. Participants from certified sites are able to access TAA and/or TRA services. Related benefits include certification for the Health Coverage Tax Credit, which provides financial assistance for health insurance premium costs. Additionally, Reemployment Trade Adjustment is a wage supplement benefit available to eligible workers over 50 years old.

**Performance Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Number of requests for TRA benefits	2,085	12,812	15,194
Number of TRA benefit recipients	206	695	730
Number of workers enrolled in TAA training	1,535	1,717	1,481

## Funding Source and Allocation

SFY 2012 funding was \$16.882M from federal funds.

## Statutory Authority

-- Federal Trade Act of 1974, Public Law 93-618, as amended; U.S. Code, [Title 19](#)

## Contact Information

[Anthony Alongi](#), Director

Phone: 651.259.7528 or toll-free: 866.213.1422; TTY: 800.657.3973

*This information current as of December 2012.*

# Transit Improvement Program

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## Purpose

This program provides loans for projects that increase the effectiveness of transit by incorporating commercial, residential, or mixed-use development and provide for safe, pedestrian-friendly use.

## Customers and Services

Customers are local government authorities who are approved for designated Transit Improvement Area (TIA) loans. Designated TIAs are land parcels encompassing a 1/2 mile radius around bus rapid transit, light rail transit and commuter rail stations.

There were no state funds available during the reporting period; however, DEED has recently made designations with the intention of leveraging applications for other sources of funding. DEED designated 53 station areas as TIAs.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010*	SFY 2011*	SFY 2012*
Number of projects	0	0	0
Dollars funded	0	0	0

*\*This program was not funded, so there were no measures or allocations to report.*

## Funding Source and Allocation

There was no SFY 2012 funding.

## Statutory Authority

-- Minn. Stat., [Chap. 469.351](#)

## Contact Information

[Meredith Udoibok](#), Director

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*This information current as of December 2012.*

# Transportation Economic Development Program

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## **Purpose**

This program assists communities with highway improvements and public infrastructure necessary for new and existing businesses to create jobs and increase the tax base.

## **Customers and Services**

Cities, counties, and other local governmental units receive grants for up to 70 percent of project costs for highway improvements and other public infrastructure projects supporting the creation of new or expanding manufacturing, technology, warehousing and distribution, research and development, agricultural processing, bioscience, and other innovative businesses.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2011*	SFY 2012
Number of projects	10	14
Dollars awarded	\$33.3M	\$25.5M

*\*This program was signed into law during the 2010 legislative session.*

## **Funding Source and Allocation**

SFY 2012 funding was \$25.5M. Direct funding to DEED was \$3M. Additional funding is provided through the Greater Minnesota Business Development Public Infrastructure Program (\$1.5M), the Innovative Business Development Public Infrastructure Program (\$1M), and Minnesota Department of Transportation Highway funding (\$20M).

## **Statutory Authority**

-- Minn. Stat., [Chap. 116J.431](#)

-- Minn. Stat., [Chap. 116J.435](#)

## **Contact Information**

[Jeremy LaCroix](#), Administrative Coordinator

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*This information current as of December 2012.*



# Unemployment Insurance Program

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## Purpose

This program provides a temporary, partial wage replacement to workers who become unemployed through no fault of their own. It is a stabilizer during economic downturns and helps maintain an available, skilled workforce. Workers may be paid up to 50 percent of their average weekly wage, subject to a state maximum (currently \$610) for up to 26 weeks. Since 2008, there had been several federal and state programs that extended or supplemented regular state unemployment benefits, but all of these programs phased-out during 2012. In 2012, close to \$1.3 billion in unemployment benefits (including extended benefits) were paid to nearly 235,000 Minnesotans.

## Customers and Services

Primary customers are the applicants who apply for benefits and employers who are subject to the unemployment insurance (UI) law. The program determines applicant eligibility for benefits, makes weekly benefit payments to eligible applicants, and—for applicants not attached to previous employment—makes referrals to WorkForce Centers for job-seeking assistance, job training, or other help. The program determines if employers are subject to the law, collects revenues, audits employer and applicant accounts to ensure proper payments are made, and provides impartial due process hearings for applicants and employers who appeal initial decisions. The UI system is based on an insurance model, with employers' *premiums* (tax rates) based on their *experience* with the system; those with more layoffs have a higher tax rate.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Timely first payments of benefits	91.5%	90.7%	97%
Appeal decisions made (from hearing to decision) within 30 days	83.5%	88.2%	87.3%

## Funding Source and Allocation

SFY 2012 funding was \$56.723M from federal funds. Benefit payments are excluded.

## Statutory Authority

-- U.S. Code, [Title 42, Chap. 7](#); U.S. Code, [Title 26, Chap. 23](#); Minn. Stat., [Chap. 268](#)

## Contact Information

[Rick Caligiuri](#), Director

Phone: 651.259.7533; TTY: 651.296.3900

*This information current as of December 2012.*

# Urban Initiative Loan Program

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## Purpose

This program primarily assists minority-owned and -operated businesses and others that will create jobs in low-income areas of the Twin Cities.

## Customers and Services

Eligible applicants are minority-owned and other businesses creating jobs for low-income people in Minneapolis, St. Paul, Bloomington, Brooklyn Center, Brooklyn Park, Burnsville, Columbia Heights, Coates, Coon Rapids, Fridley, Lauderdale, Lexington, Mendota, Miesville, New Germany, New Brighton, New Hope, Newport, Richfield, Spring Lake Park, South St. Paul, and West St. Paul.

DEED has entered into partnerships with several local nonprofit organizations, which then provide loans (with final authorization by DEED's commissioner) and technical assistance to start-up and expanding businesses. Projects must demonstrate potential to create jobs for low-income people; be unable to obtain sufficient capital from traditional private lenders; and demonstrate the potential to succeed. Start-up and expansion costs, including normal expenses such as machinery and equipment, inventory and receivables, working capital, new construction, renovation, and site acquisition are eligible projects.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Number of projects	37	33	23
Loan amounts	\$965,950	\$1.4M	\$460,070

## Funding Source and Allocation

This program did not receive a general fund appropriation during SFY 2012. All loans are funded from a revolving loan fund.

## Statutory Authority

-- Minn. Stat., [Chap. 116M.15](#)

## Contact Information

[Bart Beyins](#), Loan Officer

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*This information current as of December 2012.*

# Veterans Program

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## Purpose

In concert with the WorkForce Center System, this program exists to ensure that specialized employment and training services are provided to veterans.

## Customers and Services

Primary customers are Minnesota veterans—including the MN National Guard and Reserves—who meet the definition of an "eligible veteran" and register with a WorkForce Center; and employers. Disabled Veteran Outreach Program (DVOP) staff and local veterans employment representatives (LVERs) located at WorkForce Centers throughout the state provide job-readiness assessment, and job preparation and placement assistance. LVER staff also reach out to the business community to develop job opportunities for veterans; and continue to play an instrumental role in Minnesota's "Beyond The Yellow Ribbon" National Guard Reintegration Program which provides one-to-one counseling and support to soldiers returning from overseas deployment so they have the tools and resources to successfully return to family, work, and community.

Note: In 2008, PL107-288 changed the focus and scope of veterans services to cover only those veterans with a barrier to employment; or enrolled in the Veterans Administration Vocational Rehabilitation and Employment Program; or in the RealLifelines Program; or veterans of current conflicts. All other veterans are referred to services through the regular WorkForce Center System. This law change has allowed staff to concentrate on veterans needing more extensive help and resources and to provide intensive job placement services.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Number receiving a reportable service from DVOP and LVER staff	3,012	3,438	3,332
Percentage who gain new employment after receiving services	56%	54%	55.6%

## Funding Source and Allocation

SFY 2012 funding was \$2.738M from federal funds.

## Statutory Authority

-- The Workforce Investment Act of 1998; the Jobs for Veterans Act; U.S. Code, [Title 38](#); Minn. Stat., [Chap. 116J.401](#)

## Contact Information

[Jim Finley](#), Director

Phone: 651.259.7557; TTY: 651.296.3900

*This information current as of December 2012.*

# Vocational Rehabilitation Program

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## Purpose

This program assists Minnesotans with significant disabilities to secure and maintain employment.

## Customers and Services

Customers are people whose disabilities cause serious functional limitations in life, specifically in achieving an employment goal. Over 300 vocational rehabilitation (VR) counselors, placement counselors, and VR techs work within the Minnesota WorkForce Center System to deliver services that include assessment, vocational evaluation, training, rehabilitation counseling, assistive technology, and job placement. Some customers may also receive post-employment assistance. Many of these services are delivered through collaborative partnerships between public and private providers.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
New consumers accepted for service	8,427	6,531	6,901
New employment plans	5,855	5,567	4,821
Consumers completing an employment plan and attaining employment	2,049	2,600	2,536
Participating employers	1,436	1,766	1,780
Year-end active caseload	10,419	10,565	10,601

## Funding Source and Allocation

SFY 2012 funding was \$50.6M, with \$39.8M from federal funds and \$10.8M from the state's General Fund.

## Statutory Authority

-- Minn. Stat., [Chap. 268A](#); Federal Rehabilitation Act of 1973 as Amended; U.S. Code, [Title 29, Chap. 16](#)

## Contact Information

[Kim Peck](#), Director

Phone: 651.259.7345 or toll-free: 800.328.9095; TTY: 651.296.3900

*This information current as of December 2012.*

# Work Opportunity Tax Credit Program

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## Purpose

This program provides a federal tax credit to private-sector employers as an incentive for hiring members of targeted groups, including 501(c) nonprofit organizations for veteran target groups, who traditionally have difficulty finding jobs.

## Customers

Primary customers are Minnesota employers interested in hiring targeted job seekers, and the targeted job seekers themselves. Targeted groups include recipients of the Minnesota Family Investment Program; Supplemental Nutrition Assistance Program (SNAP) recipients between ages 18 and not-yet-40 or who are veterans; ex-felons; people between ages 18 and not-yet-40 living in a Rural Renewal County; Vocational Rehabilitation recipients; Supplemental Security Income recipients; and unemployed and/or disabled veterans.

DEED provides program information to job seekers, employers, and agencies that serve these targeted job seekers; and certifies employer applications.

Under the Vow to Hire Heroes Act of 2011, the original “qualified veteran” target group definition was amended and expanded to include more veterans.

**Performance Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Number of tax credit applications processed	26,494	30,586	48,125

## Funding Source and Allocation

SFY 2012 funding was \$248,770 from federal funds.

## Statutory Authority

-- Small Business Job Protection Act of 1996 (Pub. L. 104-188); Taxpayer Relief Act of 1997 (Pub. L. 105-34); Ticket to Work and Work Incentives Improvement Act of 1999 (Pub. L. 106-170); Job Creation and Worker Assistance Act of 2002 (Pub. L. 107-147); Working Families Tax-Relief Act of 2004 (Pub. L. 108-311); Tax Relief and Health Care Act of 2006 (Pub. L. 109-432); Small Business and Work Opportunity Tax Act of 2007 (Pub. L. 110-28); U.S. Code, [Title 26](#); American Recovery and Reinvestment Act of 2009 (Pub. L. 111-5); Tax Relief, Unemployment Insurance Reauthorization and Job Creation Act of 2010 (Pub. L. 111-312); Vow to Hire Heroes Act of 2011 (Pub. L. 112-56)

## Contact Information

[Karen Marberry](#), Program Coordinator

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*This information current as of December 2012.*

# WorkForce Centers

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## **Purpose**

WorkForce Centers (WFCs) are Minnesota's federally mandated "Career One-Stops." They provide a vast array of employment-related services via 48 locations throughout the state and/or online at DEED's website.

## **Customers and Services**

Customers are individuals looking for employment or exploring and planning their careers, and businesses seeking workers. WFC staff assist job seekers in Resource Areas with online job search, including career exploration, resume and interview advice/tools, job networking, and job bank use. Most locations offer workshops and assistance with training. Some services give priority to individuals with specific barriers to employment. Staff also work with businesses to find, and if needed, train workers.

WFCs are a collaboration of state, local, and non-profit service providers coming together to offer talent development services in Minnesota.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012*
Total logins to use resource area	844,098	714,113	578,540
Workshop attendances	128,713	74,340	63,076

*\*The drop in activity coincides with the drop in the unemployment rate, but activity remains higher than pre-recession years.*

## **Funding Source and Allocation**

No direct appropriation/allocation. WFC costs are paid for by a variety of resources and partners. Program dollars that support WFCs are reflected in other program summaries.

## **Statutory Authority**

-- The Workforce Investment Act of 1998 (Public Law 105-220); U.S. Code, [Title 29, Chap. 30](#)

## **Contact Information**

[Rick Roy](#), Director

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*This information current as of December 2012.*

# Workforce Development Services for the Blind

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## Purpose

This program ensures that persons who are blind, visually impaired, or DeafBlind (including those who have additional physical and/or mental impairments) have the rehabilitation services they need to prepare for, seek, gain, or retain employment.

## Customers and Services

Customers are blind or visually impaired Minnesotans who are seeking employment or who want to maintain employment. State Services for the Blind (SSB), which administers this program, provides vocational rehabilitation services through 16 rehabilitation counselors in 11 field offices, 10 of which are in WorkForce Centers. Services may include vocational assessment and counseling; training in adjustment to blindness, use of assistive technology, job-seeking skills, and vocational skills; job placement assistance; and job adaptation assistance. Services are based on customer choice and are mutually agreed-upon between customer and counselor and written into a service plan, which must be tied to the customer's obtainment of a vocational goal.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Number served	1,062	1,018	991
Number who achieved employment outcome	80	81	81
Average weekly salary of all closed as employed	\$427	\$516	\$440

## Funding Source and Allocation

SFY 2012 funding was \$10.920M, with \$8.806M from federal funds and \$2.114M from the state's General Fund.

## Statutory Authority

-- Minn. Stat., [Chap. 248](#); Minn. Rules, [Chap. 3325](#); Rehabilitation Act of 1973 as amended; U.S. Code, [Title 29, Chap. 16](#)

## Contact Information

[Jon Benson](#), Director

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*This information current as of December 2012.*

# Workforce Investment Act Title I-B Adult Program

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## Purpose

This program provides employment and training assistance to adults to increase their employment retention, earnings, and occupational skill attainment.

## Customers and Services

This program serves adults who are seeking greater participation in the labor force and prioritizes individuals who receive public assistance, individuals living with low incomes, and veterans. Services include a preliminary assessment of skill levels; support services; occupational or on-the-job training; job search and placement assistance; and career counseling. It also offers resource libraries providing access to employment-related services such as current job vacancies via MinnesotaWorks.net, local education and training service providers, and labor market information.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Entered employment rate	83.0%	77.7%	79.3%
Employment retention rate	84.8%	85.5%	84.3%
Average two quarter earnings	\$14,669	\$13,144	\$12,780
Employment and credential rate	75.9%	69.0%	70.9%

## Funding Source and Allocations

SFY 2012 funding was \$10.048M from federal funds.

## Statutory Authority

-- The Workforce Investment Act of 1998 (Public Law 105-220); U.S. Code, [Title 29, Chap. 30](#)

## Contact Information

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*This information current as of December 2012.*



# Workforce Investment Act Youth Formula Grant Program

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## Purpose

This program provides employment and training services to economically disadvantaged youth.

## Customers and Services

Participants are youth ages 14-21 who are economically disadvantaged and are one or more of the following: basic skills-deficient (66 percent of participants); has a disability (41 percent); is a public assistance recipient (33 percent); a system-involved youth—foster youth or juvenile offenders—(18 percent); pregnant or parenting (13 percent); homeless and/or a runaway (7 percent); recovering chemically dependent (5 percent); or is from a community of color (43 percent). Services, provided through local Workforce Investment Boards and Youth Councils, include paid and unpaid work experiences and internships; adult mentoring; leadership development; occupational skills training; alternative secondary school services; comprehensive guidance and counseling; support services; summer employment opportunities; tutoring, study skills training/dropout prevention; and follow-up services.

**Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010		SFY 2011		SFY 2012	
	Plan	Actual	Plan	Actual	Plan	Actual
Number served	5,125		5,021		4,593	
Younger youth skill attainment	90%	93%	90%	93%	90%	94%
Younger youth diploma/equivalent attainment	75%	88%	75%	88%	75%	89%
Younger youth placement/retention	70%	76%	70%	80%	70%	80%
Older youth entered employment	75%	76%	75%	78%	75%	70%
Older youth employment retention	78%	82%	78%	87%	78%	87%
Older youth wage gain	\$3,800	\$3,928	\$3,800	\$4,942	\$3,800	\$4,424
Older youth credential (degree or certificate)	55%	61%	55%	62%	55%	54%

## Funding Source and Allocation

SFY 2012 funding was \$10.9M from federal funds.

## Statutory Authority

-- The Workforce Investment Act of 1998 (Public Law 105-220); U.S. Code, [Title 29, Chap. 30](#)

## Contact Information

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*This information current as of December 2012.*

# Youthbuild Program

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## Purpose

This program offers a construction career pathway for at-risk youth and young adults who have dropped out of school or experienced repeated failure in school. It provides youth with industry-recognized credentials and pre-apprenticeship training in residential construction; and contextual basic skills and soft skills in work readiness, career counseling, and leadership skills. Communities benefit from highly visible renovation and construction projects completed by youth and young adults that expand affordable housing for low-income families.

## Customers and Services

Participants, ages 16 to 24, are high school dropouts or potential dropouts and at-risk of involvement in the juvenile or criminal justice system, chemically dependent, disabled, homeless, foster youth, teen parents, basic skills deficient and/or public-assistance recipients. Ten organizations provide services: Arrowhead Economic Opportunity Agency, Inc.; Bi-County Community Action Programs, Inc.; Carver-Scott Educational Cooperative; Central Minnesota Jobs and Training Services; City Academy; Guadalupe Alternative Programs; Rural Minnesota Concentrated Employment Program; Stearns-Benton Employment and Training Council; Tree Trust; and Southeast Workforce Development, Inc.

**Performance Measures** - Reporting period is state fiscal year (SFY), July 1 - June 30

	SFY 2010	SFY 2011	SFY 2012
Total served	394	371	403
Obtained high school diploma or GED	96%	93%	92%
Entered employment, post-secondary education, apprenticeship, or military	86%	85%	90%
Earned an industry-recognized credential (other than diploma or GED)	33%	46%	58%
Earned academic or service-learning credit	90%	94%	92%
Units of affordable housing constructed or renovated	57	54	55

## Funding Source and Allocation

SFY 2012 funding was \$1M from the state's Workforce Development Fund.

## Statutory Authority

-- Minn. Stat., [Chap. 116L.361](#)-366

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*This information current as of December 2012.*