

Table of Contents

2016 - 17 Governor's Budget - Private Detectives, Board of

Agency Profile – Private Detectives, Board of.....	1
Expenditures Overview.....	3
Financing by Fund.....	4
Change Item: Operating Adjustment.....	5

www.dps.mn.gov/entity/pdb

AT A GLANCE

- Regulates 326 Private Detective and Protective Agent License individual and corporate license holders
- These license holders employ over 7500 employees
- The agency's current budget is \$120,000 annually.
- The agency's revenue has increased the past year from \$139,000 to \$180,000. This is a 30% increase.
- With the improving economy and recent enforcement of dual licensing the amount of revenues is expected to increase.

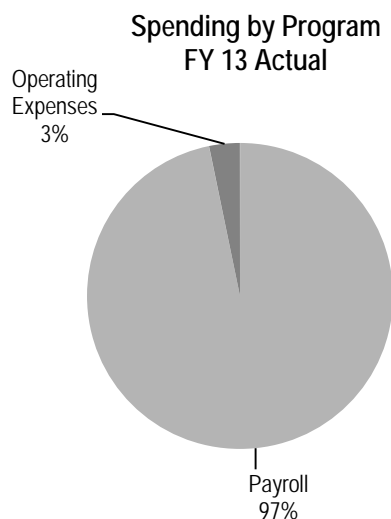
PURPOSE

The mission of the Private Detective and Protective Agent Board is to ensure investigative and security service license holders meet and maintain statutory qualifications. This includes, but is not limited to, meeting criteria in criminal background checks, educational requirements, proof of financial responsibility, and ensuring license holders are acting responsibly and for the best interest of their clients.

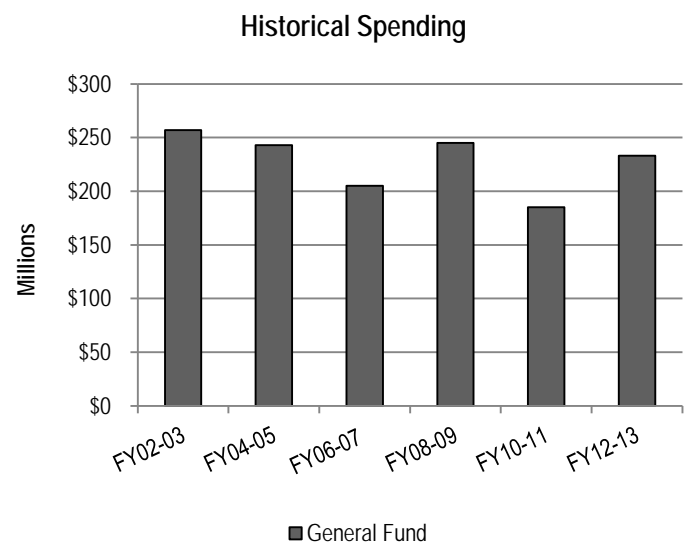
With public safety and consumer protection as our main guidelines the agency investigates complaints against license holders, provides support to law enforcement and the courts in regard to unlicensed activity, and works towards increasing the quality of the industry.

Our agency provides assistance to applicants and current license holders in order to help them achieve success in what is a difficult field.

BUDGET



Source: SWIFT



Source: Consolidated Fund Statement

STRATEGIES

Our strategies include:

Streamlining Procedures: In order to process applications, renewals, officer changes, and training certifications more quickly our agency has implemented a number of initiatives. These include the use of a consent agenda for quick approval by the Board, revising forms, revising the license renewal process, using email verses U.S. mail, and working with license holders to resolve application issues before going to the board.

Education: The private investigation and protective agents industry covers an extensive area of knowledge, requiring frequent communication with license holders, the general public, the courts, and law enforcement. We are developing downloadable information for use by those entities involved with private security and private detectives.

Updating our Website: A large percentage of our time is spent dealing with hard-copy inquiries about forms. We will be adding downloadable forms and other information of interest to applicants, license holders, law enforcement, and the general public. We expect to complete this project within a year.

Auditing: License holders are currently audited when their licenses are renewed, every two years. Auditing earlier will help identify important compliance issues sooner. We will be conducting earlier onsite visits and more random audits to reduce these issues.

RESULTS

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quality	Application Process	Avg. 17 Months	Avg. under 4 months	FY 2012 & FY 2014
Quality	Penalty and Fine Revenue	\$3,673	\$1,049	FY 2012 & FY 2014
Quantity	Non-salary Operating Expenses	\$9,766	\$5,920	FY 2012 & FY 2014
Quantity	# of license holders	282	326	FY 2012 & FY 2014

M.S. 326.33 (<https://www.revisor.mn.gov/statutes/?id=326.33>) provides the legal authority for the Private Detective and Protective Agency Board.

Expenditures By Fund

	Actual		Actual FY14	Estimate FY15	Forecast Base		Governor's Recommendation	
	FY12	FY13			FY16	FY17	FY16	FY17
1000 - General	110	123	116	168	120	120	122	124
Total	110	123	116	168	120	120	122	124
<i>Biennial Change</i>				51		(44)		(38)
<i>Biennial % Change</i>				22		(15)		(13)
<i>Governor's Change from Base</i>								6
<i>Governor's % Change from Base</i>								3

Expenditures by Program

Program: Priv Detect/protect Agents Bd	110	123	116	168	120	120	122	124
Total	110	123	116	168	120	120	122	124

Expenditures by Category

Compensation	100	119	112	116	112	112	114	116
Operating Expenses	10	4	4	52	8	8	8	8
Capital Outlay-Real Property	0							
Total	110	123	116	168	120	120	122	124

Full-Time Equivalent

	1.4	1.2	1.2	1.2	1.0	1.0	1.0	1.0
--	-----	-----	-----	-----	-----	-----	-----	-----

(Dollars in Thousands)

1000 - General

	Actual		Actual FY 14	Estimate FY15	Forecast Base		Governor's Recommendation	
	FY12	FY 13			FY16	FY17	FY16	FY17
Balance Forward In		10		4				
Direct Appropriation	120	120	120	164	120	120	122	124
Cancellations		7						
Expenditures	110	123	116	168	120	120	122	124
Balance Forward Out	10		4					
<i>Biennial Change in Expenditures</i>				51		(44)		(38)
<i>Biennial % Change in Expenditures</i>				22		(15)		(13)
<i>Gov's Exp Change from Base</i>								6
<i>Gov's Exp % Change from Base</i>								3
FTEs	1.4	1.2	1.2	1.2	1.0	1.0	1.0	1.0

Board of Private Detectives and Protective Agents

FY16-17 Biennial Budget Change Item

Change Item Title: Operating Adjustment

Fiscal Impact (\$000s)	FY 2016	FY 2017	FY 2018	FY 2019
General Fund				
Expenditures	2	4	4	4
Revenues	0	0	0	0
Other Funds				
Expenditures	0	0	0	0
Revenues	0	0	0	0
Net Fiscal Impact = (Expenditures – Revenues)	2	4	4	4
FTEs	0	0	0	0

Recommendation:

The Governor recommends additional funding for compensation related costs associated with the delivery of agency services. This amount represents an annual increase of 1.8% for General Fund compensation costs.

Rationale/Background:

Each year, compensation costs rise due to labor contract settlements, and changes in employer-paid contributions for insurance, FICA, Medicare, retirement, and other factors. Absorbing this increase in compensation costs within existing agency base appropriations results in reduced staffing and/or reduced non-compensation spending.

Proposal:

The Governor recommends increasing agencies' general fund budgets for employee wage and benefit costs by 1.8% per year for FY 2016-17. Agencies were instructed to include a 1.8% increase to total compensation each year in their base budgets, based upon the compound annual compensation spending rate increase per FTE over the last ten years for executive branch employees. This recommendation is intended to allow agencies to maintain their current level of agency operations.

For non-General Fund direct appropriated funds, the Governor's budget recommendations also include an adjustment of 1.8% per year, where the amount can be supported by the source of revenue.

Results:

This proposal is intended to allow agencies to continue to provide current levels of service and information to the public.

Statutory Change(s):

N.A.