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<http://mn.gov/health-licensing-boards/emspb>

AT A GLANCE

- 10% of Minnesota’s population receives emergency medical services annually
- 86,943 square miles of around-the-clock, 911 ambulance response coverage
- 323 licensed ambulance services operating 846 vehicles across the state
- 161 ambulance services and 423 vehicles are inspected annually
- 151 approved emergency medical services education programs
- 31,751 certified emergency medical services personnel
- 893 complaints and self-reports reviewed annually
- 62% of the 323 licensed ambulance services are estimated to be volunteer or combination paid / volunteer
- 71% of the total budget is disbursed to the emergency medical services community
- 10 full-time employees across the state

PURPOSE

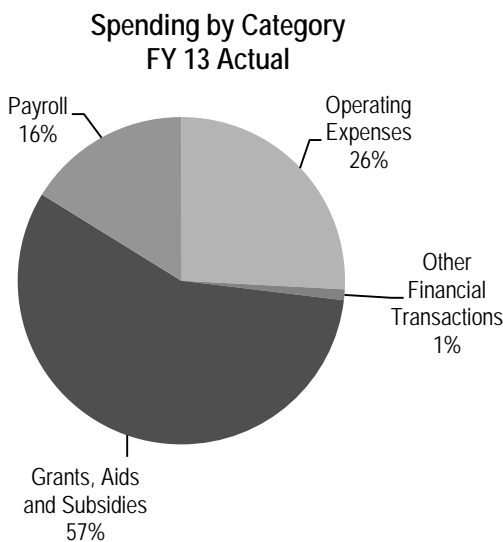
The mission of the Minnesota Emergency Medical Services (EMS) Regulatory Board is to protect the public’s health and safety through regulation and support of the EMS system. We are the lead agency in Minnesota responsible for certifying EMS personnel, licensing ambulance services and approving education programs. Our services start prior to the 911 call requesting ambulance response to a medical emergency. We ensure quality care by EMS personnel through nationally recognized education and testing standards.

We help ensure that ambulance services are safe, reliable, and available around-the-clock in both metropolitan areas and greater Minnesota. Areas of our state with small population-bases often rely on volunteer EMS personal to cover the cost of providing continuous ambulance service. Recruitment and retention of these volunteers will be stretched by an anticipated decrease in population in 74 counties through 2025. At the same time, the elderly population, which generally requires more complex care, is increasing.

Our agency services include distributing funds to support the EMS community with retention and recruitment of EMS personnel, education reimbursement and purchasing equipment. Our service delivery concludes with re-enforcing quality care through inspections, complaint reviews and disciplinary intervention.

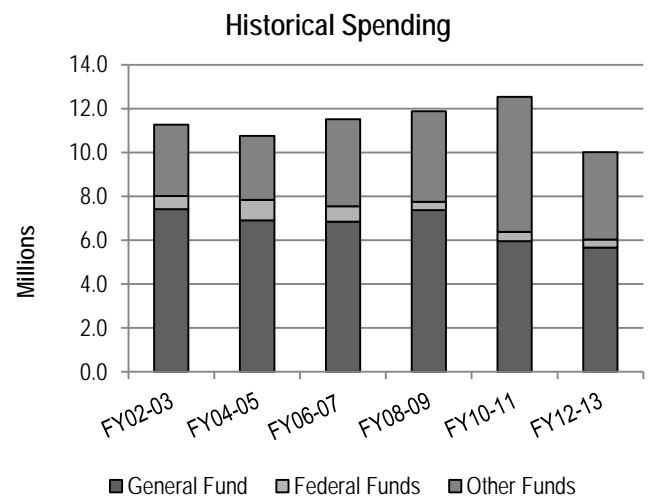
Our contribution to ensuring continuous, consistent and safe emergency medical services in Minnesota supports the statewide outcomes of: **All Minnesotans have optimal health and the people in Minnesota are safe.**

BUDGET



Source: SWIFT

Spending by Activity FY 13: Board Operations 29.5%, Regional Grants 35.7% and Awards/Reimbursements 34.8%



Source: Consolidated Fund Statement

STRATEGIES

To accomplish its mission, the Emergency Medical Services (EMS) Regulatory Board uses the following strategies:

1. **Regulation:** Set standards, license ambulance services and EMS personnel, and approve education programs.
2. **Prevention:** Collaborate with experts in the field and industry to develop and present best practices for the purpose of promoting voluntary self-compliance. Conduct educational compliance seminars and communicate compliance requirements to medical and ambulance service directors to head-off compliance issues; especially in areas with high turnover.
3. **Compliance and Discipline:** Conduct on-site inspections, investigate complaints or self-reported violations, and review evidence to determine appropriate action. The complaint review panel is made up of Board members and supported by advice from the Attorney General's Office and staff.
4. **Risk Assessment and Continuous Improvement:**
 - a) Evaluate performance through customer surveys, research and data analysis to identify trends in the EMS industry that may need new or improved regulatory standards, disciplinary authority and processes to ensure the public is protected.
 - b) Conduct system reviews and audits of fees, expenditures, receipts, and disbursements; improve systems as appropriate.
 - c) Review and improve internal systems and communications to streamline processes, improve services and reduce costs.
 - d) Engage public and private expertise and input. Our board, committees and work groups are made up of volunteers who represent EMS physicians, personnel, educators and researchers from public, private and non-profit organizations. This is important because EMS has touch points in every part of the health care system and they help identify issues, solutions and reduce contradictory information or duplication of services.

RESULTS

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quantity	Certified EMS Personnel Pool	29,483	31,902	FY 2012 & FY 2014
Quantity	Requests for Ambulance Services	518,882	542,462	FY 2012 & FY 2014
Quantity	Number of Investigations	24	72	FY2012 & FY2014
Quality	Prompt Payments (within 45 days)	58%	72%	FY2013 & FY 2014

The Emergency Medical Services Regulatory Board's legal authority comes from Minnesota Statute 144E and Minnesota Rules 4690. (<https://www.revisor.mn.gov/statutes/?id=144E&format=pdf> and <https://www.revisor.mn.gov/rules/?id=4690&version=2014-01-18T06:02:28-06:00&format=pdf>)

Expenditures By Fund

	Actual		Actual FY14	Estimate FY15	Forecast Base		Governor's Recommendation	
	FY12	FY13			FY16	FY17	FY16	FY17
1000 - General	2,706	2,957	2,675	2,877	2,741	2,741	2,872	3,006
2000 - Restricted Misc Special Rev	1,452	1,213	1,091	1,101	923	923	923	923
2001 - Other Misc Special Rev	661	650	724	703	683	683	683	683
2403 - Gift	5		0	11	2	2	2	2
3000 - Federal	178	187	123	129	130	130	130	130
Total	5,003	5,007	4,612	4,820	4,479	4,479	4,610	4,744
<i>Biennial Change</i>				(577)		(475)		(79)
<i>Biennial % Change</i>				(6)		(5)		(1)
<i>Governor's Change from Base</i>								396
<i>Governor's % Change from Base</i>								4

Expenditures by Program

Program: Emergency Medical Services Bd	5,003	5,007	4,612	4,820	4,479	4,479	4,610	4,744
Total	5,003	5,007	4,612	4,820	4,479	4,479	4,610	4,744

Expenditures by Category

Compensation	864	815	838	922	877	887	971	989
Operating Expenses	1,077	1,271	1,079	1,263	1,038	1,028	1,075	1,191
Other Financial Transactions	3	53	3	1	0	0	0	0
Grants, Aids and Subsidies	3,059	2,867	2,692	2,636	2,564	2,564	2,564	2,564
Total	5,003	5,007	4,612	4,820	4,479	4,479	4,610	4,744

<u>Full-Time Equivalent</u>	12.6	11.1	10.0	10.0	10.0	10.0	10.0	10.0
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(Dollars in Thousands)

1000 - General

	Actual		Actual FY 14	Estimate FY15	Forecast Base		Governor's Recommendation	
	FY12	FY 13			FY16	FY17	FY16	FY17
Balance Forward In	0	195	0	136				
Direct Appropriation	2,742	2,741	2,741	2,741	2,741	2,741	2,872	3,006
Receipts	155	26	69	0	0	0	0	0
Cancellations		5						
Expenditures	2,706	2,957	2,675	2,877	2,741	2,741	2,872	3,006
Balance Forward Out	190		136					
<i>Biennial Change in Expenditures</i>				(112)		(69)		327
<i>Biennial % Change in Expenditures</i>				(2)		(1)		6
<i>Gov's Exp Change from Base</i>								396
<i>Gov's Exp % Change from Base</i>								7
FTEs	10.7	9.4	9.2	9.2	9.2	9.2	9.2	9.2

2000 - Restricted Misc Special Rev

	Actual		Actual FY 14	Estimate FY15	Forecast Base		Governor's Recommendation	
	FY12	FY 13			FY16	FY17	FY16	FY17
Balance Forward In	171	148	157	178				
Receipts	21	19	21	23	23	23	23	23
Net Transfers	1,398	1,203	1,091	900	900	900	900	900
Expenditures	1,452	1,213	1,091	1,101	923	923	923	923
Balance Forward Out	138	157	178					
<i>Biennial Change in Expenditures</i>				(473)		(346)		(346)
<i>Biennial % Change in Expenditures</i>				(18)		(16)		(16)
<i>Gov's Exp Change from Base</i>								0
<i>Gov's Exp % Change from Base</i>								0

2001 - Other Misc Special Rev

	Actual		Actual FY 14	Estimate FY15	Forecast Base		Governor's Recommendation	
	FY12	FY 13			FY16	FY17	FY16	FY17
Balance Forward In	7	28	61	21				
Net Transfers	683	683	683	683	683	683	683	683
Expenditures	661	650	724	703	683	683	683	683
Balance Forward Out	28	61	21					
<i>Biennial Change in Expenditures</i>				115		(61)		(61)
<i>Biennial % Change in Expenditures</i>				9		(4)		(4)
<i>Gov's Exp Change from Base</i>								0

(Dollars in Thousands)

2001 - Other Misc Special Rev

<i>Gov's Exp % Change from Base</i>									0
FTEs	0.7	0.4	0.6	0.6	0.6	0.6	0.6	0.6	0.6

2403 - Gift

	Actual		Actual	Estimate	Forecast Base		Governor's Recommendation	
	FY12	FY 13	FY 14	FY15	FY16	FY17	FY16	FY17
Balance Forward In	14	9	9	9				
Receipts	0	0	0	2	2	2	2	2
Expenditures	5		0	11	2	2	2	2
Balance Forward Out	9	9	9					
<i>Biennial Change in Expenditures</i>				6		(7)		(7)
<i>Biennial % Change in Expenditures</i>				111		(63)		(63)
<i>Gov's Exp Change from Base</i>								0
<i>Gov's Exp % Change from Base</i>								0

3000 - Federal

	Actual		Actual	Estimate	Forecast Base		Governor's Recommendation	
	FY12	FY 13	FY 14	FY15	FY16	FY17	FY16	FY17
Receipts	179	187	123	129	130	130	130	130
Expenditures	178	187	123	129	130	130	130	130
<i>Biennial Change in Expenditures</i>				(114)		8		8
<i>Biennial % Change in Expenditures</i>				(31)		3		3
<i>Gov's Exp Change from Base</i>								0
<i>Gov's Exp % Change from Base</i>								0
FTEs	1.2	1.3	0.2	0.2	0.2	0.2	0.2	0.2

Emergency Medical Services Board

FY16-17 Biennial Budget Change Item

Change Item: Operating Adjustment

Fiscal Impact (\$000s)	FY 2016	FY 2017	FY 2018	FY 2019
General Fund				
Expenditures	131	265	265	265
Revenues	0	0	0	0
Other Funds				
Expenditures	0	0	0	0
Revenues	0	0	0	0
Net Fiscal Impact = (Expenditures – Revenues)	131	265	265	265
FTEs	0	0	0	0

Recommendation:

The Governor recommends additional funding for compensation and operating costs associated with the delivery of Emergency Medical Services (EMS) Regulatory Board services.

Rationale/Background:

EMS Regulatory Board operations are funded through a direct appropriation out of the General Fund. This appropriation has not been adjusted on an ongoing basis since the 1990s, during which time the board has absorbed compensation and other operating cost increases through staff attrition. As a result, board staffing levels have decreased from 19 full time equivalents (FTEs) several years ago to 10 FTEs in FY 15. This decrease has occurred at the same time that the number of certified EMS personnel has grown.

Unlike many fee-supported health boards, EMS Regulatory Board does not raise fee revenue sufficient to cover the costs of its regulatory activities. This is because sixty-two percent of the ambulance services the board regulates are staffed by volunteers for whom registration is free.

Proposal:

The Governor recommends increasing EMS Regulatory Board's General Fund appropriation by \$131,000 in FY 16 and \$265,000 in FY 17. These funds are intended to pay for projected growth in the salary and benefits of board employees so that FY 15 staffing levels can be maintained through the next biennium. The funds are also intended to cover IT upgrades to Minnesota State Ambulance Reporting System and the cost of services provided by the Health Professionals Services Program and the Administrative Services Unit. Without additional funding these costs would have to be borne by the board's existing appropriation.

Results:

Maintaining existing operations would allow the board to continue to meet its regulatory responsibilities. Key results include sustaining the number of on-site inspections and investigations of complaints carried out annually by board staff.

Type of Measure	Name of Measure	Previous	Current	Dates
Quantity	# of Inspections	150	137	FY 2013 & FY 2014
Quantity	# of Investigations	24	72	FY2012 & FY2014

Statutory Change(s):

N.A.