



Document Review Statistics: FY 2014

P/T Contracting Staff Review Activities

During FY 2014, Professional/Technical Contracting Section of the Department of Administration's Materials Management Division approved 5,504 documents, with an average turnaround time of 1.9 days. The approved documents included certifications, contracts, and amendments for Professional/Technical Services, loan agreements, income agreements, joint power agreements, master contracts, and "other" agreements that did not fall within a specific category. The statistics, by classification, for the approved documents are listed below. During FY2014, P/T Staff also approved 86 Annual Plan Memos, which are not included in these figures.

This information is submitted pursuant to Minnesota Statutes §16C.08, subd. 4 (a) and (b).

FY2014 Statistics:

RUSH Submittals: 734

RUSH Submittals: Documents that were submitted to Admin with a RUSH status.

Documents Approved by Admin: 5,504

Certifications Approved: 1,679

Single Source Requests (268)

Master Contract Certifications (103)

Contracts Approved: 2,110

Professional / Technical (PT) Service Contracts: 1,259

Single Source Contracts (214)

Master Contracts (275)

Loan Agreements : 53

Income Agreements: 164

Joint Powers Agreements: 388

"Other" Agreements: 246

Amendments Executed / Pre-Approved: 1,715