

# **General Operating Grant Final Report (7.1.13-6.30.14)**

*for the*

## **Legislative Reference Library**



Minnesota  
Humanities  
Center

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**MINNESOTA HUMANITIES CENTER  
REPORT TO THE MN STATE LEGISLATURE  
JULY 1, 2013- JUNE 30, 2014**

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**REPORTING PER 138.911 MINNESOTA HUMANITIES CENTER.**

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Subdivision 1. **Establishment.**

The Minnesota Humanities Center, a nonprofit organization, is established to advance the study of the humanities and enhance the work of schools, colleges, and cultural organizations throughout the state.

Subd. 2. **Reports.**

The Minnesota Humanities Center shall report to the legislature by September 1 of each year on the use of state funds appropriated to the commission. The report shall include an itemized account of the programs and projects supported and the source of money for each. The report shall show actual expenditures for the fiscal year ending the preceding June 30 and proposed expenditures for the fiscal year beginning the preceding July 1.

Subd. 3. **Humanities center.**

(a) The Minnesota Humanities Center may establish a humanities center to ensure balance in public education and in the cultural life of the state, and to improve humanities education through the establishment of two institutes: the Minnesota Institute for Lifelong Learning and the Minnesota Institute for the Advancement of Teaching.

(b) The humanities center may transport people and resources to small towns, rural communities, and urban settings to provide grants, technical assistance, and high-quality educational and cultural programs to schools and community organizations throughout Minnesota.

(c) The Minnesota Institute for the Advancement of Teaching may conduct seminars and other activities for the recognition of the teaching profession and the advancement of teaching in Minnesota.

**NARRATIVE PROGRAM REPORT  
JULY 1, 2013- JUNE 30, 2014**

During the last year, the Minnesota Humanities Center programs served more than 9,000 people. With support from the State of Minnesota, the Humanities Center builds a thoughtful, literate, and engaged society by working in partnership with schools, colleges, cultural organizations, and state agencies. The Center's partnerships help increase the academic performance of all students and engage the broader community in activities and dialogue that strengthen knowledge and understanding while deepening cultural connections.

Minnesota Statute 138.911 charges the Minnesota Humanities Center with providing leadership, programs, and resources that advance the study of the humanities in schools, colleges, and cultural organizations throughout the state.

## Service Statistics

Professional Development. In the last twelve months the Humanities Center served 781 of Minnesota's premier educators, positively impacting the lives of more than 35,000 students in Minnesota:

- Created and delivered innovative and content rich programs for K-12 educators and increased academic engagement for their students in Saint Paul Public Schools, Eden Prairie High School, Walker High School, and individual classrooms across the state.
- Facilitated three Bdote field trips for over 115 educators, who learned about sites of significance in the Twin Cities to Dakota people from a Dakota perspective.
- Partnered with Saint Paul Public Schools on a year-long Culturally Responsive and Absent Narratives Cohort for over 50 educators in the district.

Community Programs. In the last twelve months, the Humanities Center hosted or helped conduct more than 29 events serving nearly 8,200 Minnesotans.

- Hosted or partnered on more than 15 events that called attention to the stories and contributions of Veterans. These events amplified, honored, and recognized the stories and contributions of Minnesota Veterans in their own voice through plays, art, discussion groups, and the Veterans' Voices Award.
- Coordinated the *Toward a More Perfect Union* conversation series being held in nine Minnesota cities including Rochester, Hastings, St. Cloud, Minneapolis, and Duluth. Six events were held during this time period, with 25 additional events planned before November 2014.

Grants. In the last 12 months, the Humanities Center distributed 19 grants totaling \$1,355,265 to 18 organizations across the state, including state agencies, children's museums, theaters, and community-focused non-profit organizations.

Resources. In the last twelve months, the Humanities Center made more than 500 resources available through the Center's website.

- Created and provided extensive online learning opportunities and educational resources through the Absent Narratives Resource Collection, an online database of over 500 ready-to-use videos, teacher guides, and readings.
- Printed four new children's books speaking to the experience of being an Asian Pacific Islander (API) child in the United States and distributed over 6,700 copies to educators for use in classrooms across the state.
- Created and piloted seven new educator guides and enhanced treatiesmatter.org to accompany the Why Treaties Matter exhibit, which will help educators deepen classroom engagement around issues of sovereignty and retained rights.
- Made more than 200 downloadable activity guides available for teachers to use in conjunction with TPT's *Minnesota Original* series.

The Humanities Center Conference and Events facilities hosted 310 meetings and events, serving over 9,600 people associated with local community organizations.

**Minnesota Humanities Center – General Operating  
Appropriation from State of Minnesota  
For period July 1, 2013 thru June 30, 2015**

	State FY 2014	State FY 2015		
	<u>7/1/2013 thru</u> <u>6/30/2014</u> <u>Actuals</u>	<u>7/1/2014 thru</u> <u>6/30/2015</u> <u>Budget</u>	<u><b>Total for</b></u> <u><b>Biennium</b></u> <u><b>Funding Period</b></u>	
<b><u>Revenue</u></b>				
Grant Income State Operating	502,000.00		502,000.00	
<b><u>Expense</u></b>				
Salaries	122,884.67	124,500.00	247,384.67	91,338.00
Payroll Related Taxes				
Federal	8,640.97	8,800.00	17,440.97	6,987.00
Mn Unemployment Taxes	8,631.68	8,800.00	17,431.68	10,000.00
401K Benefits Employee	8,628.53	8,800.00	17,428.53	7,307.00
Employee Benefits Insurance	16,646.12	17,000.00	33,646.12	15,629.00
Employee Relations	250.61	250.00	500.61	250.00
HR Administration Fees	1,503.05	1,550.00	3,053.05	1,000.00
Other Regrants	-		0.00	5,000.00
Contract Services Designer	-		0.00	1,500.00
Contract Service Technology	32,869.91	33,250.00	66,119.91	44,000.00
Technology Consultants	10,402.25	10,500.00	20,902.25	17,100.00
Contract Services Other	1,422.50	1,500.00	2,922.50	-
Staff Development	1,973.99	2,000.00	3,973.99	-
Equipment Lease	77.10	100.00	177.10	

**MHC's fiscal year is Nov 1-Oct 31, so budget is preliminary based on actual budget for July-Oct and estimates for Nov 2014 - June 2015.**

Budget estimates for first year of funding only

**GAAP requires us to book the full appropriation upon award in FY13.**

*State records will show only the \$251,000 available each year*

Expenses reflect first year of funding only

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Maintenance- IT Equipment and Software	5,198.91	5,300.00	10,498.91	5,000.00
Building Repair Maint	584.78	700.00	1,284.78	8,499.00
Investment in Fixed Assets	8,939.72	5,000.00	13,939.72	12,500.00
Payment in Lieu of RE Taxes	-		0.00	210.00
Allocation of Mort Prin Pymt to Expense	5,257.40	5,200.00	10,457.40	5,790.00
Utilities Garbage	146.45	175.00	321.45	-
Accounting and Tax Preparation Fees	319.41	375.00	694.41	-
Legal Fees	105.00	125.00	230.00	565.00
Subscriptions	534.95	550.00	1,084.95	-
Dues and Membership	3,330.00	3,425.00	6,755.00	3,000.00
Postage and Delivery	24.70	50.00	74.70	-
Printing	320.00	350.00	670.00	500.00
Office Supplies	5,181.12	5,300.00	10,481.12	7,500.00
Building Supplies	-		0.00	1,000.00
Resource Books,Media,Wkshop supplies	469.77	525.00	994.77	500.00
Telephone and Internet	842.46	875.00	1,717.46	-
Staff Travel	341.71	400.00	741.71	1,000.00
Consultants Per Diems (1099 reportable)	225.00	250.00	475.00	-
Meals and Entertainment	775.55	800.00	1,575.55	500.00
Marketing	925.02	950.00	1,875.02	1,000.00
Bank Fees	463.18	500.00	963.18	-
Interest Expense	218.81	200.00	418.81	225.00
Internal Use of Conference Center	2,373.85	2,400.00	4,773.85	3,000.00
Recognition Activities	490.83	500.00	990.83	-
Miscellaneous Expense	-		0.00	100.00
Total over Expense	251,000.00	251,000.00	502,000.00	251,000.00