

INFORMATION BRIEF
Research Department
Minnesota House of Representatives
600 State Office Building
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Mark Shepard, Legislative Analyst
651-296-5051

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Reports Mandated by the 2013 Legislature

Each year the Minnesota Legislature mandates a variety of reports to be done by state agencies or other governmental entities. In 2013, the legislature mandated 150 reports. This information brief lists reports that were directed to be done for the first time by the 2013 Legislature. This list includes only reports that must be submitted to the legislature. The reports are listed alphabetically by topic, and within each topic, by order of enactment.

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Laws 2013 Chapter (section)	Topic	Responsible Agency	Due Date
Agriculture			
114, Art. 1 (3)	Progress and schedule relating to updating and modifying pesticide applicator education and training materials	Commissioner of Agriculture	January 15, 2015
114, Art. 1 (3)	Specified topics relating to the agricultural growth, research, and innovation program	Commissioner of Agriculture	February 1, 2014, and 2015
114, Art. 1 (3)	Projects funded with appropriation for grants to facilities producing bioenergy, biobased content, or a biobased formulated product	Commissioner of Agriculture	February 1, 2014, and 2015
114, Art. 1 (3)	Accomplishment report and work plan for specified dairy programs	Commissioner of Agriculture	Before start of each fiscal year
114, Art. 1 (3)	Progress and outcome of fertilizer research projects	Commissioner of Agriculture	February 1, 2015
114, Art. 2 (49)	Allocation of funds in agricultural growth, research, and innovation program	Commissioner of Agriculture	February 1 each year
114, Art. 2 (66)	Topics relating to waste pesticide reporting	Commissioner of Agriculture	January 15, 2015
114, Art. 2 (67)	Topics relating to pollinators	Commissioner of Agriculture	January 15, 2014
137, Art. 2 (3)	Expenditure of appropriation for increased monitoring and evaluation of trends relating to nitrates in groundwater in areas vulnerable to groundwater degradation	Commissioner of Agriculture	Interim report by October 15, 2014; final report June 30, 2016
Economic Development			
85, Art. 3 (1)	Cost-of-living study	Commissioner of Employment and Economic Development	February 1 each year
85, Art. 3 (3)	Host community economic development grants	Commissioner of Employment and Economic Development	February 15 each year
85, Art. 3 (13, 14)	Specified issues relating to broadband policy, including coordination of broadband infrastructure development	Office of Broadband Development	January 15 each year
85, Art. 3 (25)	Training needs of skilled manufacturing industry employers	Commissioner of Employment and Economic Development	March 1, 2014
85, Art. 3 (25)	Progress and success of implementation of a customized training program for skilled manufacturing industries at MnSCU institutions	Commissioner of Employment and Economic Development	January 1, 2015

Laws 2013 Chapter (section)	Topic	Responsible Agency	Due Date
85, Art. 3 (26)	Programs and strategies to promote improvement, more efficient and effective use, and expansion of broadband services	Office of Broadband Development	January 15, 2014
Education			
99, Art. 1 (4)	Expenditure of funds appropriated for retention of talented faculty and staff	MnSCU Board of Trustees	April 1, 2014
99, Art. 1 (4)	Expenditure of funds appropriated for a leveraged equipment program	MnSCU Board of Trustees	January 1, 2015
99, Art. 1 (4)	Progress toward attaining specified performance goals	MnSCU Board of Trustees	April 1, 2014
99, Art. 1 (5)	Progress toward attaining specified performance goals	University of Minnesota Board of Regents	April 1, 2014
99, Art. 1 (5)	Status and outcomes of Agricultural Experiment Station and Minnesota Extension Service initiatives	University of Minnesota Board of Regents	February 1, 2015
99, Art. 1 (5)	Expenditure of funds appropriated for collaborative research partnership between the University of Minnesota and the Mayo Foundation for research in biotechnology and medical genomics	University of Minnesota Board of Regents	June 30, 2014, and 2015
99, Art. 2 (3)	Five-year history of specified expenditure and revenue information	University of Minnesota and MnSCU	As part of biennial budget proposals
99, Art. 2 (17)	Implementation of section relating to electronic infrastructure to support academic and workforce success	MnSCU Board of Trustees	January 15 each year
99, Art. 2 (19)	Summary of investments and accomplishments of the Minnesota Discovery, Research, and InnoVation Economy program	University of Minnesota Board of Regents	March 1 each odd-numbered year
99, Art. 2 (23)	Number of veterans who apply for a graduate or professional academic degree program and the number accepted	MnSCU Board of Trustees	February 15 each year
99, Art. 2 (26)	Available and appropriate data that should be used as a statutory criteria to determine whether a higher education institution should be allowed to participate in state financial aid programs	Office of Higher Education	February 1, 2014
99, Art. 2 (27)	Specified data relating to medical school applicants and graduates	University of Minnesota Board of Regents	November 1, 2013

Laws 2013 Chapter (section)	Topic	Responsible Agency	Due Date
99, Art. 2 (27)	Specified information relating to undergraduate science, technology, engineering, and mathematics programs on the Twin Cities campus	University of Minnesota Board of Regents	November 1, 2013
99, Art. 2 (27)	Spans and layers analysis and administrative services benchmarking	University of Minnesota Board of Regents	Within 45 days of receipt of reports from consultants
99, Art. 2 (28)	Plan for summit relating to workforce development plan for mental health professionals and practitioners	MnSCU Board of Trustees	January 15, 2015
116, Art. 2 (18)	Structural redesign of secondary and postsecondary education	Career Pathways and Technical Education Advisory Task Force	February 15, 2014
116, Art. 2 (19)	Programmatic requirements for adult basic education programs leading to a standard adult high school diploma	Standard Adult High School Diploma Advisory Task Force	February 1, 2014
116, Art. 3 (22)	Policy recommendations relating to online and digital learning	Online and Digital Learning Advisory Council	December 15 each year
116, Art. 3 (24)	Efficacy of math corps program for ServeMinnesota AmeriCorps members	Minnesota Commission on National and Community Service	Biennial
116, Art. 3 (29)	Efficacy of district plans in reducing disparities in student academic performance among specified categories of students within the district, and in realizing racial and economic integration	Commissioner of Education	February 1 each odd-numbered year
116, Art. 3 (32)	Recommendations for changes in rules or statutes governing achievement and integration	Commissioner of Education	February 15, 2014
116, Art. 3 (33)	Requirements for teacher applicants to demonstrate mastery of reading, writing, and mathematics skills, and for an alternative licensure pathway for nonnative English speakers seeking licensure to teach in a language immersion program	Teacher licensure advisory task force	February 1, 2014
116, Art. 3 (34)	Recommendations for providing access to licensed student support services to public school students	Commissioner of Education	February 1, 2014
116, Art. 5 (9)	Status of early intervention programs for infants and toddlers with disabilities and their families	Interagency Coordinating Council	Annually
116, Art. 5 (21)	Options for aligning assignment of special education disability areas to categories and rates for each category, with latest expenditure data	Commissioner of Education	January 15 each odd-numbered year

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116, Art. 5 (28)	Appropriate caseloads for special education teachers of school-age children in all federal settings	Special Education Case Loads Task Force	February 15, 2014
116, Art. 5 (30)	Number of homeless children who have received Part C services	Commissioner of Education	July 1 each year
116, Art. 6 (9)	Recommendations for reforming financing of E-12 education facilities	Commissioner of Education, on behalf of working group	February 1, 2014
Environment, Natural Resources, and Energy			
85, Art. 12 (1)	Progress toward achieving goals of framework for state to transition to a renewable energy economy	Legislative Energy Commission	January 15 each year
85, Art. 12 (5)	Potential costs and benefits of installing utility-managed, grid-connected energy storage devices in residential and commercial buildings	Commissioner of Commerce	January 1, 2014
85, Art. 12 (6)	Potential costs and benefits of expanding installation of solar thermal projects in residential and commercial buildings	Commissioner of Commerce	January 1, 2014
85, Art. 12 (7)	Scope for a study on how Minnesota can achieve a sustainable energy system that does not rely on burning fossil fuels	Commissioner of Commerce	January 1, 2014
85, Art. 12 (8)	Specified topics relating to energy conservation	Division of Energy Resources of the Department of Commerce	January 15, 2014
85, Art. 13 (3)	Assessments made for applied research and development projects relating to energy conservation	Commissioner of Commerce	February 15 each year
114, Art. 3 (3)	Results achieved with county feedlot program appropriation	Commissioner of Pollution Control Agency	January 15, 2016
114, Art. 3 (3)	Recommendations for statewide recycling refund program for beverage containers that achieves an 80 percent recycling rate	Commissioner of Pollution Control Agency	January 15, 2014
114, Art. 3 (4)	Accomplishments achieved with grants for implementation of Red River mediation agreement	Commissioner of Natural Resources	January 15, 2015
114, Art. 3 (4)	Firefighting costs incurred and reimbursements received in prior fiscal year	Commissioner of Natural Resources	January 15 each year
114, Art. 3 (5)	Specified issues relating to state forest nurseries	Commissioner of Natural Resources	December 31, 2013

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114, Art. 4 (79)	Implementation of architectural paint stewardship program	Commissioner of Pollution Control Agency	As part of report on pollution prevention activities due every four years, beginning December 31, 2013
114, Art. 4 (102)	Additional tools needed to fully implement statutory groundwater sustainability requirements	Commissioner of Natural Resources	January 15, 2014
137, Art. 1 (3)	Examination of transitioning the outdoor heritage fund to a biennial recommendation process	Lessard-Sams Outdoor Heritage Council	January 1, 2014
137, Art. 2 (5)	Expenditure of appropriation for water quality and watershed monitoring as part of river watch activities in schools within the Red River watershed	Red River Watershed Management Board	February 15, 2015
137, Art. 2 (5)	Recommendations for reducing or preventing groundwater degradation from contaminants	Commissioner of Pollution Control Agency	January 15, 2016
137, Art. 2 (6)	Outcomes achieved with appropriation for watershed restoration and protection strategies	Commissioner of Natural Resources	January 15, 2016
137, Art. 2 (7)	Outcomes achieved with appropriation for grants to local government units for water pollution reduction in watersheds	Board of Water and Soil Resources	Interim report January 15, 2016
137, Art. 2 (7)	Recipients and projects funded and pollution reduced through conservation program implementation by local governments	Board of Water and Soil Resources	March 1, 2014, and 2015
137, Art. 2 (9)	Expenditure of appropriation for metropolitan regional groundwater planning	Metropolitan Council	Interim report January 15, 2014
137, Art. 2 (22)	Status of rulemaking for Mississippi River Corridor Critical Area	Commissioner of Natural Resources	January 15, 2014
137, Art. 3 (3)	Prioritized recommendations for funding from the parks and trails fund for the 2016-2017 biennium	Commissioner of Natural Resources	January 15, 2015
137, Art. 3 (4)	Prioritized recommendations for funding from the parks and trails fund for the 2016-2017 biennium	Metropolitan Council	January 15, 2015
137, Art. 3 (6)	Updated inventory and framework for an integrated statewide parks and trails network	University of Minnesota Center for Changing Landscapes	February 15, 2015

Laws 2013 Chapter (section)	Topic	Responsible Agency	Due Date
137, Art. 3 (8)	Recommendations for funding from the parks and trails fund to counties and cities outside of the seven-county metropolitan area for parks and trails of regional significance	Greater Minnesota Regional Parks and Trails Commission	January 15 each year
Health and Human Services			
9 (5)	Any duplication of services that occurs within state government as a result of the creation of the Minnesota Insurance Marketplace (this report is requested, not mandated)	Legislative Auditor	March 1, 2014
9 (7)	Agreements entered into with the Office of Enterprise Technology (MN.IT)	Minnesota Insurance Marketplace board	March 15 each year
9 (10)	Specified topics relating to operation of the Minnesota Insurance Marketplace	Minnesota Insurance Marketplace	January 15 each year, beginning in 2015
9 (16)	Appeals process for eligibility determinations	Minnesota Insurance Marketplace	February 1, 2014, and February 1, 2015
51 (2)	Correlation between nurse staffing levels and patient outcomes	Department of Health and work group	January 15, 2015
63 (19)	Recommendations on specified topics relating to case management redesign	Commissioner of Human Services	February 1, 2014
82 (12)	Inventory of biological specimens, registries, and health data and databases collected or maintained by the commissioner, and schedules for storage of health data and biological specimens	Commissioner of Health	February 1 each year
82 (13)	Activities of the Newborn Hearing Screening Advisory Committee	Commissioner of Health	February 15 each odd-numbered year
82 (39)	Long-term storage and use plan for test results under newborn screening program	Commissioner of Health	February 1, 2014
107, Art. 2 (1)	Issues relating to the work of the Cultural and Ethnic Communities Leadership Council	Cultural and Ethnic Communities Leadership Council	February 15 each year (the council expires March 15, 2015)
108, Art. 1 (3)	Progress of receiving a federal waiver relating to operation of a health coverage program for persons with incomes up to 275 percent of the federal poverty guidelines	Commissioner of Human Services	January 15, 2015
108, Art. 1 (64)	Determination of funding adequacy for MinnesotaCare	Commissioners of Revenue and Management and Budget	January 15, 2014

Laws 2013 Chapter (section)	Topic	Responsible Agency	Due Date
108, Art. 1 (65)	Issues relating to state-based risk adjustment system	Commissioners of Health and Human Services	Interim report by March 15, 2014; final report by October 1, 2015
108, Art. 2 (2)	Local capacity and availability of home and community-based services for older adults, people with disabilities, and people with mental illness (Article 2 is contingent on federal approval)	Commissioner of Human Services	August 15, 2015
108, Art. 2 (33)	Home and community-based services report card (Article 2 is contingent on federal approval)	Commissioner of Human Services	August 1, 2014
108, Art. 3 (32)	Progress of TANF demonstration projects or waivers of federal TANF requirements	Commissioner of Human Services	March 1, 2014
108, Art. 3 (33)	Specified topics relating to homeless youth	Commissioner of Human Services	February 15 of each odd-numbered year
108, Art. 3 (44)	Outcomes of conditional cash transfers being excluded from certain eligibility determinations	Citizens League	July 1, 2016
108, Art. 3 (45)	Issues relating to youth homelessness	Interagency Council on Homelessness	December 1, 2014
108, Art. 3 (47)	Group residential housing beds with rates in excess of the MSA equivalent rate	Commissioner of Human Services	February 1, 2014
108, Art. 4 (30)	Results of survey of providers of pediatric services and children's mental health services	Commissioner of Human Services	January 15, 2014
108, Art. 4 (31)	Recommendations of stakeholder group on persons committed as mentally ill and dangerous	Commissioner of Human Services	January 15, 2014
108, Art. 5 (15)	Performance of individual counties or service delivery authorities as it relates to human services system measures	Human Services Performance Council	Annually
108, Art. 6 (33)	Recommendations relating to Emergency Medical Assistance and the uninsured	Commissioner of Human Services	January 15, 2014
108, Art. 6 (34)	Recommendations on providing Emergency Medical Assistance recipients with coverage for nonemergent services	Commissioner of Human Services	January 15, 2014
108, Art. 6 (35)	Recommendations on oral health and dental services delivery system for state public health care programs	Commissioner of Human Services	December 15, 2013
108, Art. 7 (49)	Recommendations for revisions to specified parts of the community first services and supports program	Commissioner of Human Services	November 15, 2013

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108, Art. 7 (53)	Recommendations on concentration limits on home and community-based settings, consistent with Minnesota's Olmstead plan	Commissioner of Human Services	February 1, 2014
108, Art. 7 (57)	Recommendations on raising the asset limit for seniors and persons with disabilities	Commissioner of Human Services	February 1, 2014
108, Art. 7 (58)	Impact of modification to nursing facility level of care to be implemented January 1, 2014	Commissioner of Human Services	Preliminary report by October 1, 2014; final report by February 15, 2015
108, Art. 7 (59)	Recommendations for implementing an assistive technology equipment program for home and community-based services	Commissioner of Human Services	February 1, 2014
108, Art. 8 (59)	Specified issues relating to costs of maltreatment investigations	Commissioner of Human Services	July 1, 2015
108, Art. 8 (60) and Art. 11 (31)	Recommendations for legislation to implement integrated licensing system for home care and home and community-based services	Departments of Health and Human Services	February 15, 2014
108, Art. 11 (30)	Specified topics relating to home care licensing and regulatory activities	Commissioner of Health	October 1 each year, beginning in 2015
108, Art. 11 (30) and (32)	Correction order appeal process in the home care system	Commissioner of Health	February 1, 2016
108, Art. 12 (102)	Plan for advancing health equity	Commissioner of Health	February 1, 2014
108, Art. 12 (103)	Guaranteed renewability of health plans in the individual market	Commissioner of Commerce	February 1, 2014
108, Art. 12 (104)	Methodologies for determining appropriate levels for capital reserves for health maintenance organizations and requirements for reducing capital reserves to any recommended maximum levels	Commissioner of Health	February 1, 2014
108, Art. 12 (105)	Reasonable and efficient options for coverage for high-quality, medically necessary, evidence-based treatment of autism spectrum disorders up to age 18	Department of Commerce	August 15, 2013
108, Art. 12 (107)	Legal opinion on whether a health plan is required to provide coverage of treatment for mental health and mental health-related illnesses	Attorney General	October 1, 2013
108, Art. 13 (12)	Specified information relating to home and community-based services rate setting	Commissioner of Human Services	January 15, 2015, 2016, 2017, and 2019

Laws 2013 Chapter (section)	Topic	Responsible Agency	Due Date
108, Art. 13 (13)	Recommendations for legislation related to a new disability waivers payment methodology system (required if Centers for Medicare and Medicaid Services requires changes)	Commissioner of Human Services	January 15, 2014
108, Art. 14 (3)	Strategic plan for eliminating reproductive health disparities for Somali women (if a grant is made for this purpose)	Commissioner of Health	February 15, 2014
108, Art. 14 (3)	Activities to prevent sexual violence	Commissioner of Health	January 15, 2015
Judiciary and Public Safety			
34 (11)	Findings of working group dealing with how restitution is requested, ordered, and collected	Commissioner of Public Safety	January 15, 2015
86, Art. 1 (10)	How appropriation to the board was spent	Board of Public Defense	January 15, 2014, and January 15, 2015
86, Art. 1 (12)	How appropriation for school safety was spent and results achieved by school safety center	Commissioner of Public Safety	January 15, 2014, and January 15, 2015
86, Art. 1 (12)	Issues relating to balance in the vehicle services special revenue account (report is required only if account accrues an unallocated balance in excess of 50 percent of previous fiscal year expenditures)	Commissioner of Public Safety	Not specified
86, Art. 1 (12)	Expenditure of appropriation for law enforcement and prosecution training relating to sexually exploited youth	Ramsey County Attorney Office	January 15, 2015
86, Art. 3 (6)	Amounts collected and expended from court technology fund	Judicial Council	January 15, 2015, and January 15, 2017
86, Art. 3 (14)	Specified issues relating to children in the juvenile justice system	National Association of Mental Illness	February 15, 2014
86, Art. 4 (11)	Search capabilities of databases managed by the Bureau of Criminal Apprehension	Criminal and Juvenile Justice Information Policy Group	January 1, 2014
126 (16)	Automated property system standards	Minneapolis Police Department	February 1, 2014

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State and Local Government			
32 (10)	Long-term funding strategies for statewide public safety communications	Statewide Radio Board	January 15, 2014
46 (3)	Sections of Minnesota Statutes relating to political subdivisions advertising for bids in official newspapers that are inconsistent with Minnesota Statutes, section 331A.03	Revisor of Statutes	January 15, 2014
87 (2)	Impact of new law on usage of sick leave by executive branch employees	Commissioner of Management and Budget	August 1, 2014
111, Art. 3 (18)	Names of privatized former public employers approved for inclusion in law governing employees of privatized facilities	Public Employees Retirement Association	March 1 each year
111, Art. 13 (22)	Feasibility and requirements necessary for consolidation of the Duluth Teachers Retirement Fund Association and the St. Paul Teachers Retirement Fund Association into the Teachers Retirement Association	Boards and executive directors of the Duluth Teachers Retirement Fund Association, the St. Paul Teachers Retirement Fund Association, and the Teachers Retirement Association	January 6, 2014
131, Art. 4 (1)	Evaluation of electronic poll book pilot project	Secretary of State	January 31, 2014
131, Art. 4 (2)	Implementation of electronic rosters statewide	Electronic Roster Task Force	January 31, 2014
142, Art. 1 (3)	Personnel costs incurred by the offices of the governor and lieutenant governor that were supported by appropriations to other agencies	Commissioner of Management and Budget	September 1, 2014, and 2015
142, Art. 2 (1)	Recommendations relating to executive branch advisory groups (these recommendations are permissive, not mandatory)	Legislative Commission on Planning and Fiscal Policy	December 31 each odd-numbered year
142, Art. 3 (8)	Topics relating to funds received under agreements with local governments to provide a technological service or project to enhance the state's election system	Secretary of State	January 15 each year
142, Art. 3 (9)	Topics relating to gift and grant funds received under safe-at-home address confidentiality program	Secretary of State	January 15 each year
142, Art. 3 (13)	Summary of anticipated revenues and expenditures from the state auditor enterprise fund	State Auditor	January 15 each odd-numbered year

Laws 2013 Chapter (section)	Topic	Responsible Agency	Due Date
142, Art. 3 (25)	Recommendations regarding the convenience fee for users of North Star and online government information services	E-Government Advisory Council	June 1 each year, beginning in 2014
Taxes and Public Finance			
143, Art. 1 (5)	Specified information on number and dollar amount of homestead credit refunds based on taxes payable in 2014	Commissioner of Revenue	March 15, 2015, and February 1, 2016
143, Art. 4 (9)	Disciplinary actions against assessors	Board of Assessors	February 1 each odd-numbered year
143, Art. 4 (39)	Topics relating to joint governing structure for professional sports arenas in Minneapolis and St. Paul	Minneapolis and St. Paul	February 1, 2014
143, Art. 4 (45)	Implementation of a second tier of market value for class 4d property	Commissioners of Revenue and Housing Finance	January 31, 2015
143, Art. 4 (46)	Topics relating to property tax assessment for facilities used in the production of biofuels, wine, beer, distilled beverages, and dairy products	Commissioner of Revenue	February 1, 2014
143, Art. 5 (24)	Topics relating to aviation taxes	Commissioner of Transportation	June 30, 2016, and every four years thereafter
143, Art. 5 (27) and 144 (19)	Tobacco tax collection system	Commissioner of Revenue	February 15, 2015
143, Art. 6 (4)	Greater Minnesota intern program, with associated tax credits	Office of Higher Education and Department of Revenue	February 1, 2016
143, Art. 10 (6)	Topics relating to development plan	Destination Medical Center Corporation and city of Rochester	February 15 each year
143, Art. 11 (9)	Iron Range fiscal disparities program	Commissioner of Revenue	February 1, 2014
Transportation			
117, Art. 1 (5)	Review of amounts and purposes of transfers between dedicated transportation funds and the general fund for administrative expenditures related to each fund	Commissioner of Public Safety	January 15, 2015
117, Art. 3 (1)	Corridors of commerce program	Commissioner of Transportation	November 1 each year, beginning in 2014

Laws 2013 Chapter (section)	Topic	Responsible Agency	Due Date
117 , Art. 3 (3)	Transportation policy and economic competitiveness research	Center for Transportation Studies, University of Minnesota	June 30, 2018
117 , Art. 3 (19)	Transportation economic development program	Commissioner of Transportation	February 1 each odd-numbered year
117 , Art. 3 (37)	Whether and to what extent Minnesota driver education programs should conform to national standards	Novice Driver Education Improvement Task Force	August 31, 2015
127 (9)	Review of real property under custodial control of the department to decide if any may be suitable for sale or other means of disposal	Commissioner of Transportation	March 1 each odd-numbered year

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