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Biennial Report to the Governor

MINNESOTA BOARD OF TEACHING

July 1, 2010 - June 30, 2012

Per Minnesota Statute §214.07, Subdivision 1, the Board of Teaching is pleased to submit the Biennial Report to the Governor. This report reflects Board of Teaching activities between July 1, 2010 and June 30, 2012.

Clause (a): GENERAL STATEMENT OF BOARD ACTIVITIES

In 1967 the Minnesota Legislature established the Professional Teaching Practices Commission to develop a code of ethics for teachers and *"... to provide measures through which the observance of such standards by the members of the profession may be promoted and enforced."*

<https://www.revisor.mn.gov/data/revisor/law/1967/1/1967-EX-025.pdf>

In 1973 the Legislature changed the name from the Professional Teaching Practices Commission to the Teacher Standards and Certification Commission and the duties of the Commission were expanded to resemble the current work of the Board of Teaching. Responsibilities that, until that time, had fallen under the purview of the State Board of Education were shifted to the Commission, including:

- issuance of teaching certificates
- promulgation of rules regarding qualifications of teachers, renewal requirements
- issuance of certificates to applicants trained in other states
- establish fees for certificates

The 1973 Legislature also expanded the Commission's authority in disciplinary matters relating to violations of the Code of Ethics.

<https://www.revisor.mn.gov/data/revisor/law/1973/0/1973-749.pdf>

In 1976 the Legislature changed the Commission's name to the Board of Teaching, and our identity as the Board of Teaching has remained for the last 36 years. The other significant change made by the 1976 Legislature was a change the state's language from "certification" to "licensure," and we continue to use the language of "licensure" today.

The Board of Teaching believes that its primary mission is to assure that Minnesota students are served by licensed teachers who are equipped to deliver effective instruction and meet the instructional needs of all learners. To that end, over the course of the last 40 years, the Board of Teaching has provided leadership in teacher education by establishing and maintaining licensure standards and requirements, approving institutions and licensure programs to prepare Minnesota teachers, and by establishing and enforcing the Code of Ethics for Minnesota teachers. The current authority and responsibilities of the Board of Teaching are delineated primarily in Minnesota Statutes §122A.05 – §122A.09, §122A.18, §214, and Minnesota Rules, Chapters 8700 and 8710.

The Board of Teaching provides leadership for strengthening teacher preparation to ensure that the state has well-prepared, effective teachers. Among its primary duties, the board establishes the standards and practices that serve as the basis for Minnesota's teacher preparation institutions and licensure programs, approves institutions and organizations that seek to deliver teacher preparation, approves licensure programs, and oversees the licensure testing program.

The Board consists of 11 members appointed by the Governor; appointments and Board member terms are subject to the parameters set forth in Minnesota Statute §214. In accordance with the Board of Teaching's by-laws, the Board has the following standing committees:

- Executive Committee – Chair, Vice Chair, and two additional elected members of the Board
- Disciplinary Committee

- Legislative Committee
- Policy Review Committee
- Standards and Rules – Representatives from 12-15 stakeholder organizations

Additionally, working groups are frequently convened to solicit targeted stakeholder input and to assist with specific Board-designated initiatives.

The Board of Teaching believes that its work is critical to ensure that teachers who earn a Minnesota teaching license are well prepared and, once licensed, that teachers uphold the Code of Ethics for Teachers (Minnesota Rule 8700.7500). State law clearly sets forth our mandate in this area:

1. Minnesota Statute §122A.09, Subdivision 1, provides that “The Board of Teaching must develop by rule a code of ethics covering standards of professional teaching practices, including areas of ethical conduct and professional performance and methods of enforcement.”
2. Minnesota Statute §122A.20, Subdivision 1, provides grounds for suspension, revocation, or denial of licenses.

The Board is deeply committed to maintaining the public trust and ensuring that teachers who hold a Minnesota license are safe, trustworthy, and represent no threat of harm in any way to our students. As such, the Board’s disciplinary work is among our most challenging and important responsibilities.

The Minnesota Board of Teaching has authority to take disciplinary action against teaching licenses in cases where teachers are alleged to have violated either the Board’s statute (122A.20) or the Code of Ethics for Minnesota Teachers (Minn. Rule 8700.7500).

Complaints can be filed by school districts, parents, former students, law enforcement agencies, interested citizens, and anyone else who has concerns about the conduct of a particular teacher. Anonymous complaints are not accepted. Once a complaint is filed and it is determined that there is jurisdiction for the Board, in accordance with Minnesota Statutes, and with support from the Office of the Attorney General’s office, the Board conducts further inquiry and an investigation regarding the complaint. The teacher is notified of the allegations and given an opportunity to respond.

All of the obtained information from the inquiry is presented to the Board’s disciplinary committee, which consists of two licensed and practicing teachers who serve on the Board. They review the information available and make a recommendation on what action, if any, should be taken against the teacher’s license. When it is determined that grounds exist to suspend or revoke a teacher’s license to teach, the Board must consider suspending or revoking, or decline to suspend or revoke the teacher’s license. If a suspension or revocation is recommended, the teacher can contest that recommendation and it may result in a hearing before an Administrative Law Judge. Once the entire process is completed, any disciplinary action taken by the full Board becomes public.

MN BOARD OF TEACHING MISSION

The purpose of the MN Board of Teaching, an autonomous body, is to establish and maintain standards for a quality teacher licensing system for MN public schools.

MN BOARD OF TEACHING VISION

The vision of the MN Board of Teaching will be to maintain high licensure standards while providing flexibility in the licensing process to assure that public school students have fully licensed teachers.

According to the provisions of Minnesota Statutes Section 214.04, the Board has, since 1976, entered into an annual agreement for provision of services with the Department of Education. Through this Agreement, the Board has established an efficient, effective, and fiscally responsible procedure to receive necessary services and staff assistance to carry out the statutory duties and responsibilities assigned to the Board.

Clause (b): NUMBER OF MEETINGS, APPROXIMATE HOURS SPENT BY BOARD MEMBERS

Total Number of Board Meetings Held in FY 2011: 12

Total Number of Board Meetings Held in FY 2012: 11

During the fiscal years 2011 and 2012 Board of Teaching members were assigned to and participated in the following committees in addition to their participation in monthly Board meetings:

- Executive Committee
- Legislative Committee
- Policy Review Committee
- Disciplinary Committee
- Ad Hoc Committees:
 - Licensure Via Portfolio Eligibility Committee
 - PERCA / 8700.7600 Advisory Group
 - TPA Steering Committee

Pages 5-6 provide rosters of the Board's membership in July 2011 and July 2012, as well as details about their membership, terms, committee assignments, and estimated number of hours spent participating in Board and committee meetings. Please note that these estimates do not include time Board members spent reviewing materials and preparing for these meetings.

| Board of Teaching Members: July 2010 | | | | | | |
|--------------------------------------|----------------------|---------------------|--------------------|-----------------|-------------------------------------|----------------------------------|
| Member Name | Member Type | Initial Appointment | Second Appointment | Term Expiration | Committee Assignments | Estimated Annual Meeting Hours * |
| Jim Bartholomew | Public Member | April 2, 2004 | January 7, 2008 | January 2012 | Policy | 68 |
| Daniel Bittman | School Administrator | February 14, 2009 | | January 2013 | Executive, Policy | 80 |
| Patricia DeJarlais | Teacher | June 11, 2007 | | January 2011 | Policy | 68 |
| Kristi Delaney | Teacher | January 7, 2005 | February 14, 2009 | January 2013 | Disciplinary, Policy | 108 |
| Ron Hill | Public Member | February 14, 2009 | | January 2013 | Legislative | 77 |
| Anita Otten | Teacher | June 11, 2007 | | January 2011 | Legislative, Ad Hoc: PERCA | 89 |
| Leonard Runck | Teacher | January 14, 2005 | February 14, 2009 | January 2013 | Executive, Disciplinary | 117 |
| Janet Schutz | Public Member | April 2, 2004 | January 7, 2008 | January 2012 | Executive, Legislative | 89 |
| Lee-Ann Stephens | Teacher | May 25, 2010 ** | | January 2011 | Policy, Ad Hoc: PERCA | 80 |
| Louise Wilson | Higher Education | June 11, 2007 | | January 2011 | Executive, Legislative, Ad Hoc: TPA | 101 |
| vacant | Teacher | | | January 2013 | | |

* *This number reflects only actual meeting time; it does not account for time members spent preparing for meetings and Board activities.*

***Note: Ms. Stephens filled an unscheduled vacancy (Jeff Anderson).*

Board of Teaching Members: July 2011

| Member Name | Member Type | Initial Appointment | Second Appointment | Term Expiration | Committee Assignments | Estimated Annual Meeting Hours * |
|-------------------------|----------------------|---------------------|--------------------|-----------------|-------------------------|----------------------------------|
| Jim Bartholomew | Public Member | April 2, 2004 | January 7, 2008 | January 2012 | Policy | 65 |
| John Bellingham | Teacher | June 10, 2011 | | January 2015 | | 68 |
| Daniel Bittman | School Administrator | February 14, 2009 | | January 2013 | Executive, Policy | 80 |
| Lesa Covington Clarkson | Higher Education | June 10, 2011 | | January 2015 | | 65 |
| Kristi Delaney | Teacher | January 7, 2005 | February 14, 2009 | January 2013 | Disciplinary, Policy | 108 |
| Kim Hill | Teacher | August 30, 2010 * | | January 2013 | Legislative | 77 |
| Ron Hill | Public Member | February 14, 2009 | | January 2013 | Legislative | 77 |
| Michael Larson | Teacher | June 10, 2011 | | January 2015 | | 65 |
| Karen Palmen | Teacher | June 10, 2011 | | January 2015 | | 65 |
| Leonard Runck | Teacher | January 14, 2005 | February 14, 2009 | January 2013 | Executive, Disciplinary | 117 |
| Janet Schutz | Public Member | April 2, 2004 | January 7, 2008 | January 2012 | Executive, Legislative | 89 |

* This number reflects only actual meeting time; it does not account for time members spent preparing for meetings and Board activities.

** Note: Ms. Hill filled an unscheduled vacancy (Jennifer Brist).

Clause (c): RECEIPTS AND DISBURSEMENTS OF BOARD FUNDS

| | <u>FY2011</u> | <u>FY2012</u> | <u>TOTAL</u> |
|-----------------------------|-----------------|-----------------|-----------------|
| Total State Appropriations | \$ 618,000.00 | \$ 618,000.00 | \$ 1,236,000.00 |
| Total Non-Dedicated Revenue | \$ 1,813,505.00 | \$ 1,658,380.00 | \$ 3,471,885.00 |
| Total Expenditures | \$ 619,028.00 | \$ 592,458.22 * | \$ 1,211,486.22 |

* The Board of Teaching reserved \$16,000 from the FY2012 budget to carry forward into FY2013 to pay for a new website.

Additional notes:

1. Because of the nature of our disciplinary process it is difficult to estimate how many cases will result in a contested case hearing through the Office of Administrative Hearings. The cost of these cases can range from \$1,000 to over \$10,000 depending on the duration and location of the hearing as well as other variables such as expert witnesses, transcription, etc. We believe that it is critical to maintain a reserve for these cases, but makes budget planning difficult.
2. The Board of Teaching generates non-dedicated revenue from teacher licensure fees set by the Board. This revenue returns to the General Fund to recover the cost of the operations of the Board of Teaching. It also includes the operations of the Educator Licensing Team of the Department of Education, which issues, as required by statute, all licenses granted under the authority of the Board of Teaching. Both activities receive General Fund appropriations.

CLAUSE (d): BOARD MEMBERS INFORMATION

- See charts provided on pages 5-6 for information regarding dates of appointment and reappointment to the Board.
- See Appendix B for Board member home addresses.

CLAUSE (e): BOARD EMPLOYEES

| July 2010 Board of Teaching Staff | | | |
|---|------------------------------|-----------------------------|----------------------|
| Employee Name | Title | Job Classification | FTE |
| Karen Balmer | Executive Director | Unclassified | 1.0 |
| Trudy Hervey * | | | 0.9 |
| Sandy Needham | Program Administrator | State Program Administrator | 1.0 |
| Nancy Triplett | Teacher Ethics Specialist | Education Specialist II | 1.0 |
| JoAnn Van Aernum * | Teacher Education Specialist | Education Specialist II | 0.85 |
| Heather Ward * | | | 0.2 |
| <i>* Employee of the Educator Licensing division in MDE, but partial FTE funded by the Board of Teaching.</i> | | | |
| | | | 5.0 FTE total |

| July 2011 Board of Teaching Staff * | | | |
|--|-----------------------------------|---------------------------|----------------------|
| Employee Name | Title | Job Classification | FTE |
| Karen Balmer | Executive Director | Unclassified | 1.0 |
| vacant due to retirement in June 2011** | | | |
| vacant due to retirement in June 2011** | | | |
| Erin Doan *** | Alternative Assessment Specialist | Education Specialist II | 0.25 |
| Monica Rasmussen | Teacher Ethics Specialist | Education Specialist II | 1.0 |
| JoAnn Van Aernum *** | Teacher Education Specialist | Education Specialist II | 0.85 |
| Heather Ward *** | Management Analyst | Management Analyst I | 0.2 |
| | | | 3.6 FTE total |
| <i>* As a result of the retirements in June 2011 the Board of Teaching conducted a self-study and needs analysis, which resulted in a reorganization of the staffing structure. The staffing to reflect this reorganization was complete in September 2011. The Board also hired a part-time intern to help support the ongoing work of the Board.</i> | | | |
| <i>** The Board of Teaching experienced two retirements due to the state's Early Retirement Incentive (ERI).</i> | | | |
| <i>*** Employee of the Educator Licensing division in MDE; partial FTE funded by the Board of Teaching.</i> | | | |

Clause (f): SUMMARY OF BOARD RULES PROPOSED OR ADOPTED

The Minnesota Board of Teaching proposed or adopted the following rules during this reporting period, fiscal years 2011 and 2012.

Adopted Rules Governing Special Education Teacher Licensure

Minnesota Rules, 8710.5000 – 8710.5850

- Request for Comments was published in the Minnesota State Register Volume 35, Number 17, pages 665-666 (October 25, 2010)
http://www.comm.media.state.mn.us/bookstore/stateregister/35_17.pdf
- Notice of Hearing to adopt rules was published in the Minnesota State Register Volume 36, Number 4, pages 113-115 (August 15, 2011)
http://www.comm.media.state.mn.us/bookstore/stateregister/36_04.pdf
- Notice of Adoption was published in the Minnesota State Register Volume 36, Number 40, pages 1243-1246 (April 23, 2012)
http://www.comm.media.state.mn.us/bookstore/stateregister/36_40.pdf

The final rules are available on the Office of the Revisor of Statutes website:

<https://www.revisor.mn.gov/rules/?id=8710>

See page 22 for a summary of the changes made in this rulemaking process. Additionally, a summary of stakeholder outreach is included on page 23. Finally, the report from Administrative Law Judge Manuel Cervantes is available at the website below:

<http://mn.gov/oah/images/130221617SpecEdRuleReport.pdf>

Clause G: Number of licenses issued by the Board in FY2011 and FY2012

| July 1, 2010 - June 30, 2011 | | | | | | | | |
|---|----------------------------------|----------------|---------|--------|--------------------------------|----------------|---------|--------|
| | Number of <u>Licenses</u> Issued | | | | Number of Individuals Licensed | | | |
| | Original | Endorsement ** | Renewal | TOTAL | Original | Endorsement ** | Renewal | TOTAL |
| Standard | 7,670 | 3,103 | 36,705 | 47,478 | 5,445 | 2,272 | 20,839 | 28,556 |
| Vocational * | - | - | 883 | 883 | - | - | 552 | 552 |
| Limited | 939 | 48 | 523 | 1,510 | 924 | 41 | 510 | 1,475 |
| July 1, 2011 - June 30, 2012 | | | | | | | | |
| | Number of <u>Licenses</u> Issued | | | | Number of Individuals Licensed | | | |
| | Original | Endorsement ** | Renewal | TOTAL | Original | Endorsement ** | Renewal | TOTAL |
| Standard | 6,222 | 2,983 | 32,288 | 41,493 | 4,544 | 2,175 | 18,491 | 25,210 |
| Vocational * | - | - | 579 | 579 | - | - | 373 | 373 |
| Limited | 1,116 | 75 | 1,001 | 2,192 | 1,047 | 59 | 992 | 2,098 |
| * <u>Note:</u> Vocational License are no longer issued; since a change in 2001 these fields are issued as Career & Technical Education Standard licenses. | | | | | | | | |

Additional Notes:

1. The data provided here includes licenses issued by the Board of School Administrators: Superintendents, Principals, Special Education Directors, and Community Education Directors; it also includes Short-call Substitute teaching licenses issued.
2. For the purpose of the data provided in the table above, "Endorsement" means a license that is added to an existing license. For example, if a licensed Chemistry teacher adds a Physics license, the Physics license would be considered an "endorsement."

Clause H: Administration of Examinations by the Board

Legislation enacted in 1985 required the Minnesota Board of Teaching to adopt examinations for assessing skills in reading, writing, and mathematics for teachers licensed under its authority and to adopt rules for implementation and ongoing administration of the examinations.

In addition, effective September 1, 2001, examinations in content and pedagogy were adopted as requirements for first time applicants for teacher licensure in Minnesota. Minnesota licensed classroom teachers adding a new licensure field must take the specified content test but are not required to take a pedagogy test.

Beginning September 1, 2010, the Board's adopted testing series has been the Minnesota Teacher Licensure Examinations (MTLE). With the exception of the World Language and Culture tests (in French, German, Mandarin Chinese, and Spanish), all MTLE are computer-based tests. When the MTLE program launched there were 8 testing sites across the state and the tests were offered 6-8 days each month. The number of testing sites and dates has grown substantially since September 2010; by the fall of 2012 there were 21 testing sites across the state. Additionally, the testing windows were increased to two weeks per month, and a subsequent change was made in September 2012 whereby computer-based tests are now available by appointment, year round, Monday through Saturday (excluding holidays) at the testing sites. The MTLE are available outside Minnesota at over 200 testing sites across the country and around the world.

The paper-based World Language and Culture tests are administered 3-6 times annually; by the fall of 2013 these tests will become computer-based and will share the testing dates and sites as the other test fields.

Clause I: The number of persons examined by the Board.

A full technical report containing data from 2010-2011 specific to each test field is attached to this report. For each test, the report provides the percent passing by gender, ethnicity, and in total. Cumulative retake data is also provided for each test field. Data is not available specific to age categories or states of residency.

Clause J: The number of persons licensed by the Board after taking the examinations.

Using the data provided under Clause G (page 10), the table below shows only those individuals subject to testing requirements.

| July 1, 2010 - June 30, 2011 | | | |
|------------------------------|--------------------------------|-------------|-------|
| | Number of Individuals Licensed | | |
| | Original | Endorsement | TOTAL |
| Standard | 5,445 | 2,272 | 7,717 |
| July 1, 2011 - June 30, 2012 | | | |
| | Number of Individuals Licensed | | |
| | Original | Endorsement | TOTAL |
| Standard | 4,544 | 2,175 | 6,719 |

Clause K: The number of persons not licensed or registered by the Board after taking the examinations.

The Board does not have a reliable way to provide this data. Testing requirements represent just one part of the licensing process in Minnesota. Typically applications are not received unless all testing requirements have been met, and there may be other reasons that a license is not issued (e.g., an issue with the background check or a teacher licensed in another state whose licensure is not essentially equivalent to Minnesota's requirements).

Clause L: The number of persons not taking examinations who were licensed by the Board or who were denied licensing with the reason for the licensing or denial thereof.

Under Minnesota Rule 8710.1250, a Temporary Limited License may be issued to an individual on the basis of having at least the equivalent of a minor in the licensure field requested and a statement of need by a Minnesota school district that is unable to find a licensed teacher for the teaching position. Testing is not required for these individuals.

The Temporary Limited License is also available for individuals prepared in a Minnesota teacher preparation program who have not met the testing requirements.

Using the data provided under Clause G (page 10), the table below shows the number of individuals who were issued a Limited License in FY2011 or FY2012.

| July 1, 2010 - June 30, 2011 | | | | |
|------------------------------|--------------------------------|-------------|---------|-------|
| | Number of Individuals Licensed | | | |
| | Original | Endorsement | Renewal | TOTAL |
| Limited | 924 | 41 | 510 | 1,475 |
| July 1, 2011 - June 30, 2012 | | | | |
| | Number of Individuals Licensed | | | |
| | Original | Endorsement | Renewal | TOTAL |
| Limited | 1,047 | 59 | 992 | 2,098 |

The full text of the Temporary Limited License rule and additional criteria for issuance is available at the link below:

<https://www.revisor.mn.gov/rules/?id=8710.1250>

Clause M: Persons previously licensed or registered by the Board whose licenses or registrations were revoked, suspended or otherwise altered in status, with brief statements of the reasons for the revocation, suspension or alteration.

The Board of Teaching has responsibility for ensuring that individuals granted and holding a Minnesota teaching license adhere to a high standard of conduct. The public rightly expects that licensed teachers are appropriately qualified and do not present a threat of any kind to the safety and well-being of our Minnesota students. To that end, both Minnesota statute and rule govern our disciplinary obligations and processes.

- Minnesota Statute §122A.20, Subdivision 1: **Grounds for Revocation, Suspension, or Denials**
<https://www.revisor.mn.gov/statutes/?id=122A.20>
- Minnesota Statute §122A.20, Subdivision 2: **Mandatory Reports**
<https://www.revisor.mn.gov/statutes/?id=122A.20>
- Minnesota Rule 8700.8500: **Code of Ethics for Minnesota Teachers**
<https://www.revisor.mn.gov/rules/?id=8700.7500>
- Minnesota Statute §123B.03, Subdivision 1(a): **Investigation of disciplinary actions taken against prospective teachers**
<https://www.revisor.mn.gov/statutes/?id=123B.03>
- Minnesota Statute §518A.66: **Occupational License Suspension**
<https://www.revisor.mn.gov/statutes/?id=518A.66>
- Minnesota Statute §270C.72: **Tax Clearance; Issuance Of Licenses**
<https://www.revisor.mn.gov/statutes/?id=270C.72>

The table on page 14 provides a summary of the Board's disciplinary actions for FY2011 and FY2012.

| Summary Data: FY2011 - FY2012 | | | | | |
|--------------------------------------|------------------------------|--------------------------|-----------------------------|--|--|
| Board Response / Disposition | Complaint Category | | | | |
| | Immoral character or conduct | Code of Ethics violation | Failure to fulfill contract | Gross inefficiency / Willful neglect of duty | Investigation of prior conviction of a crime |
| No jurisdiction | 0 | 3 | 0 | 1 | 0 |
| License suspended | 33 | 1 | 2 | 3 | 0 |
| License revoked | 4 | 0 | 0 | 0 | 0 |
| License denied | 4 | 0 | 0 | 0 | 9 |
| License surrendered | 2 | 0 | 0 | 0 | 0 |
| Application withdrawn | 0 | 0 | 0 | 0 | 2 |
| Allegation unsubstantiated / Dismiss | 12 | 71 | 1 | 30 | 19 |
| Investigation pending | 11 | 52 | 1 | 30 | 8 |
| TOTAL | 66 | 127 | 4 | 64 | 38 |

In addition to the actions summarized in the table above, the Board also suspended 69 licenses in response to notifications from other state agencies: 53 from the Minnesota Department of Revenue (under Minnesota Statute §270C.72) and 16 from the Minnesota Department of Human Services (under Minnesota Statute §518A.66).

Clause N: List the number of complaints and other communications received by the Executive Director, each board member, employee or other person performing services for the Board that allege or imply a violation of a statute or rule which the Board is empowered to enforce.

The Board received 299 written complaints in FY2011 and FY2012.

Note: This number does not include the 68 mandatory suspensions relating to tax payment or child support payment issues.

Clause O: Summarize, by specific category, the substance of the complaints and communications referred to in Clause (n) of M.S. 214.07, and, for each specific category, the responses or dispositions thereof pursuant to M.S. 214.10 and 214.11 (Indicate authority/citations for Disposition).

See response provided under Clause M.

Clause P: State any other objective information which the board members believe will be useful in reviewing Board activities:

Today, approximately 56,000 licensed teachers are serving in Minnesota public schools in over forty-five academic and special areas. Others are being prepared for their chosen profession in thirty-two approved teacher preparation institutions in this state. The Board of Teaching is continually looking at adding to or revising existing licensure rules that will reflect the changing needs of both students and the teaching profession.

APPENDIX A:

2010 and 2011 Board of Teaching Committee Assignments

MINNESOTA BOARD OF TEACHING 2010 STANDING COMMITTEES

EXECUTIVE COMMITTEE

L. Runck, Chair
J. Brist, Vice Chair
J. Schutz
L. Wilson

STANDARDS AND RULES COMMITTEE

Full Board

LEGISLATIVE COMMITTEE

J. Anderson
R. Hill
A. Otten
J. Schutz
L. Wilson

POLICY REVIEW COMMITTEE

J. Brist, Chair
J. Bartholomew
D. Bittman
P. DeJarlias
K. Delaney

DISCIPLINARY COMMITTEE MEMBERS

J. Brist
L. Runck
A. Otten, alternate
D. Delaney, alternate

PARLIAMENTARIAN

J. Bartholomew

2011 STANDING COMMITTEES

EXECUTIVE COMMITTEE

Leonard Runck, Chair
Janet Schutz, Vice Chair
Daniel Bittman
Louise Wilson

STANDARDS AND RULES COMMITTEE

Full Board

LEGISLATIVE COMMITTEE

Kim Hill
Ron Hill
Anita Otten
Janet Schutz
Louise Wilson

POLICY REVIEW COMMITTEE

Janet Schutz, Chair
Jim Bartholomew
Daniel Bittman
Kristi Delaney
Lee-Ann Stephens

DISCIPLINARY COMMITTEE

Kristi Delaney
Leonard Runck
Anita Otten, alternate
Lee-Ann Stephens, alternate

PARLIAMENTARIAN

Jim Bartholomew

2011 AD HOC COMMITTEES

LICENSURE via PORTFOLIO ELIGIBILITY COMMITTEE

Kim Hill

PERCA / 8700.7600 ADVISORY GROUP

Anita Otten
Lee-Ann Stephens

TPA STEERING COMMITTEE

Louise Wilson

APPENDIX B:

2010 AND 2011 BOARD MEMBER TERMS AND ADDRESSES

July 2010

**MEMBERS OF THE
MINNESOTA BOARD OF TEACHING**

James Bartholomew
6209 Chowen Avenue South
Edina, MN 55410

Term Expires: January 2012
Public Member

Daniel Bittman
3319 Old Creek Way
Sauk Rapids, MN 56379

Term Expires: January 2013
School Administrator Member

Patricia DeJarlais
9961 Austin Street NE
Blaine, MN 55014

Term Expires: January 2011
Classroom Teacher Member

Kristi Delaney
3762 Alexandria Court
Woodbury, MN 55129

Term Expires: January 2013
Classroom Teacher Member

Ron Hill
5313 South Park Circle
Savage, MN 55378

Term Expires: January 2013
Public Member

Anita Otten
10305 Buckingham Drive
Eden Prairie, MN 55347

Term Expires: January 2011
Classroom Teacher Member

Leonard Runck
1002 Elm Street
Lamberton, MN 56152

Term Expires: January 2013
Classroom Teacher Member

Janet Schutz
865 Navajo Road
Medina, MN 55340

Term Expires: January 2012
Public Member

Lee-Ann Stephens
3650 Gettysburg Avenue South
St. Louis Park, MN 55426

Term Expires: January 2011
Classroom Teacher Member

Louise Wilson
1276 Nursery Hill Lane
Arden Hills, MN 55112

Term Expires: January 2011
Teacher Education Faculty Member

vacant

Term Expires: January 2013
Classroom Teacher Member

June 2011

**MEMBERS OF THE
MINNESOTA BOARD OF TEACHING**

James Bartholomew
Edina, MN

Term Expires: January 2012
Public Member

John Bellingham
Faribault, MN

Term Expires: January 2015
Classroom Teacher Member

Daniel Bittman
Sauk Rapids, MN

Term Expires: January 2013
School Administrator Member

Lesla Covington Clarkson
Woodbury, MN

Term Expires: January 2015
Teacher Education Faculty Member

Kristi Delaney
Woodbury, MN

Term Expires: January 2013
Classroom Teacher Member

Kimberly Hill
Lonsdale, MN

Term Expires: January 2013
Classroom Teacher Member

Ron Hill
Savage, MN

Term Expires: January 2013
Public Member

Michael Larson
Lakeville, MN

Term Expires: January 2015
Classroom Teacher Member

Karen Palmen
St. Paul, MN

Term Expires: January 2015
Classroom Teacher Member

Leonard Runck
Lamberton, MN

Term Expires: January 2013
Classroom Teacher Member

Janet Schutz
Medina, MN

Term Expires: January 2012
Public Member

SPECIAL EDUCATION*Summary of Licensure Fields*

| Rule Number | | Licensure Field | Scope | New or Revised Field |
|--------------------|-------------|--|----------------------|-----------------------------|
| 8710.5000 | Core Skills | Core Skills | All | Revised |
| 8710.5050 | ABS | Academic and Behavioral Strategist | Kindergarten - 21 | NEW |
| 8710.5850 | ASD | Autism Spectrum Disorders | Birth - 21 | NEW |
| 8710.5100 | B/VI | Blind or Visually Impaired | Birth - 21 | Revised |
| 8710.5200 | D/HH | Deaf or Hard of Hearing | Birth - 21 | Revised |
| 8710.5250 | O/A | Oral / Aural Deaf Education | Birth - 21 | Revised |
| 8710.5300 | DAPE | Developmental Adapted Physical Education | Prekindergarten - 21 | Revised |
| 8710.5400 | DD | Developmental Disabilities | Kindergarten - 21 | Revised |
| 8710.5500 | ESCE | Early Childhood Special Education | Birth - Age 6 | Revised |
| 8710.5600 | EBD | Emotional or Behavioral Disorders | Kindergarten - 21 | Revised |
| 8710.5700 | LD | Learning Disabilities | Kindergarten - 21 | Revised |
| 8710.5800 | PHD | Physical and Health Disabilities | Birth - 21 | Revised |

| Board of Teaching Public Meetings | |
|--|--|
| June 15, 2007 | Report: ASD stakeholder concerns |
| November 16, 2007 | Report: ASD follow-up discussion |
| December 14, 2007 | Report: ASD follow-up discussion |
| January 18, 2008 | Action: Conduct comprehensive special education review in FY09 |
| August 8, 2008 | Discussion: FY09 goals, including special education initiative |
| October 10, 2008 | Action: Adopt FY09 goals, including special education initiative |
| April 17, 2009 | Report: Special education licensure update |
| August 7, 2009 | Report: Special education licensure recommendations |
| June 11, 2010 | Report: Special education licensure recommendations |
| August 6, 2010 | Action: Special education licensure rulemaking launch |
| December 10, 2010 | Action: Adopt revised special education rule drafts |
| May 13, 2011 | Report: Special education rulemaking initiative |

| Board of Teaching Stakeholder Outreach | |
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| October 21, 2009 | Minnesota Association of Colleges for Teacher Education |
| January 14, 2010 | Minnesota School Boards Association |
| February 12, 2010 | Minnesota Association of Colleges for Teacher Education |
| February 18, 2010 | Education Policy Committee, Minnesota House of Representatives |
| March 23, 2010 | Midwest Regional Special Education Law Conference |
| April 22, 2010 | Minnesota Association of Colleges for Teacher Education |
| May 6, 2010 | Deaf and Hard of Hearing Stakeholders |
| May 13, 2010 | Deaf and Hard of Hearing Stakeholders |
| May 20, 2010 | Special Education Advisory Panel |
| May 27, 2010 | Deaf and Hard of Hearing Stakeholders |
| August 4, 2010 | Minnesota Association of School Administrators (Superintendents) |
| September 8, 2010 | Regional Low-Incidence Facilitators |
| October 12, 2010 | Autism Task Force, Minnesota Legislature |
| October 25, 2010 | Special Education IHE Forum (Institutions of Higher Education) |
| October 28, 2010 | Minnesota Association of Colleges for Teacher Education |
| November 4, 2010 | School Law Conference |
| November 15, 2010 | Deaf and Hard of Hearing Stakeholders |
| November 19, 2010 | Special Education Advisory Panel |
| December 8, 2010 | Speech and Language Pathologists |
| January 3, 2011 | Speech and Language Pathologists |
| January 11, 2011 | Education Reform Committee, Minnesota House of Representatives |
| January 13, 2011 | Minnesota School Boards Association |
| January 18, 2011 | Education Committee, Minnesota Senate |
| February 11, 2011 | Special Education IHE Forum (Institutions of Higher Education) |
| February 18, 2011 | Minnesota Association of Colleges for Teacher Education |
| March 14, 2011 | Autism Spectrum Disorders Stakeholders |
| March 29, 2011 | Memo to Minnesota Special Education Directors |
| March 30, 2011 | Speech and Language Pathologists |
| April 11, 2011 | Parents United |
| May 13, 2011 | Joint session: Special Education Directors and IHE Forum |
| September 9, 2011 | Autism Spectrum Disorders Stakeholders |