

**INFORMATION BRIEF**  
**Research Department**  
**Minnesota House of Representatives**  
600 State Office Building  
St. Paul, MN 55155

Mark Shepard, Legislative Analyst  
651-296-5051

June 2012

---

## **Reports Mandated by the 2012 Legislature**

Each year the Minnesota Legislature mandates a variety of reports to be done by state agencies or other governmental entities. In 2012, the legislature mandated 93 reports. This information brief lists reports that were directed to be done for the first time by the 2012 Legislature. This list includes only reports that must be submitted to the legislature. The reports are listed alphabetically by topic, and within each topic, by order of enactment.

---

### **Contents**

	<b>Page</b>
<a href="#">Agriculture</a> .....	2
<a href="#">Education</a> .....	2
<a href="#">Environment, Natural Resources, and Energy</a> .....	2
<a href="#">Health and Human Services</a> .....	4
<a href="#">State and Local Government</a> .....	7
<a href="#">Transportation</a> .....	9

<b>Laws 2012 Chapter (section)</b>	<b>Topic</b>	<b>Responsible Agency</b>	<b>Due Date</b>
<b>Agriculture</b>			
244, Art. 1 (38)	Activities of the authority and its contractors and lessees	Dairy Research, Teaching, and Consumer Education Authority Board	February 1 each year
244, Art. 1 (71)	Need to continue exceptions from biodiesel content mandate	Commissioner of Agriculture	Must be included in previously required report on biodiesel due January 15 each year
244, Art. 1 (81)	Analysis of next generation biofuels that can be blended with gasoline or other energy sources	NextGen Energy Board	Included in February 2013 report
<b>Education</b>			
146 (2)	Use of prone restraints in schools	Department of Education	February 1, 2013
263 (1)	Pilot project allowing school districts to work together to provide innovative education programs and activities and share district resources	Commissioner of Education	Interim project report any time; final report by February 1, 2018
270 (16)	Recommendations for eliminating lower priority tests or assessments to offset the additional fees charged to students for the teacher performance assessment	Board of Teaching	January 15, 2013
273 (9)	Review of education laws and rules to determine which, if any, inhibit digital learning	Online Learning Advisory Council	June 30, 2013
293 (10)	How money remaining after substantial completion of a capital project has been allocated or spent	Minnesota State Colleges and Universities Board of Trustees	February 1 each even-numbered year
292 (17)	Student transportation	Commissioner of Administration	November 1, 2012
<b>Environment, Natural Resources, and Energy</b>			
150, Art. 2 (3)	Mandatory environmental assessment worksheet and mandatory environmental impact statement categories for which the agency or a political subdivision is designated as the responsible governmental unit	Environmental Quality Board, Pollution Control Agency, Department of Natural Resources, and Department of Transportation	December 1, 2012, and every five years thereafter

<b>Laws 2012 Chapter (section)</b>	<b>Topic</b>	<b>Responsible Agency</b>	<b>Due Date</b>
196 (1)	Projects funded by renewable development account	Public utilities receiving money from the account	February 15 each year
237 (1)	Account of expenditures for activities financed by grants for community energy technical assistance and outreach on renewable energy and energy efficiency	Each person or organization receiving a grant	October 1, 2013
238 (3)	Specified information on agency rules	Pollution Control Agency, Department of Natural Resources, Board of Water and Soil Resources, Environmental Quality Board, and Department of Agriculture	January 15, 2013
249 (4)	Methods of funding to compensate the permanent school fund for all school trust lands included under a designation or policy provisions that prohibits long-term economic return	Commissioner of Natural Resources	Before July 2018
249 (4)	Inventory and identification of school trust lands included under a designation or policy provisions that prohibits long-term economic return, and a plan to compensate the permanent school fund through purchase or exchange of lands or a plan to generate long-term economic return	Commissioner of Natural Resources	December 31, 2013, and biennially, as part of a larger report
249 (11)	Proposal to fund operational costs of the Legislative Permanent School Fund Commission and school trust lands director and staff with a cost certification method using revenues generated by the permanent school fund lands	School trust lands director and Legislative Permanent School Fund Commission	2014 Legislature
272 (63)	Pollution prevention activities (consolidated report replaces other mandated reports)	Commissioner of Pollution Control Agency	December 31, 2013, and every four years thereafter
272 (87)	Long-term funding, use, expansion, and administration of state parks, trails, recreation areas, and state forest day use areas	Commissioner of Natural Resources	January 15, 2013
272 (92)	Status of private forest land management and policy to promote healthy and robust forests	Forest Resource Council	January 15, 2013
272 (93)	How compliance with section 473.848 may be achieved	Commissioner of Pollution Control Agency	August 1, 2012
272 (95)	Role of Pollution Control Agency Citizen's Board (If report required by executive order has any recommendations on this topic)	Environmental Quality Board	Not specified
277, Art. 1 (88)	Records management system in the Division of Enforcement	Commissioner of Natural Resources	January 15, 2015

<b>Laws 2012 Chapter (section)</b>	<b>Topic</b>	<b>Responsible Agency</b>	<b>Due Date</b>
277, Art. 1 (89)	Risks of introducing invasive carp through transportation of fish between water bodies and recommendations for changes in statutes, rules, or permitting procedures	Commissioner of Natural Resources	February 15, 2013
<b>Health and Human Services</b>			
177 (1)	Child care accreditation criteria, application, approval, and reassessment processes	Commissioner of Human Services	February 15, 2013
197, Art. 2 (43)	Feasibility of a tiered licensure system for alcohol and drug counselors	Working group convened by Board of Behavioral Health and Therapy	December 15, 2015
216, Art. 9 (8)	Summary of overarching goals and priorities for persons with disabilities	Commissioner of Human Services	Biennially, beginning January 1, 2013
216, Art. 11 (42)	Recommendations and proposed legislation on specified topics relating to case management services	Commissioner of Human Services	February 1, 2013
216, Art. 11 (42)	Evaluation of county and tribal administrative functions, processes, and reimbursement methodologies for purposes of administration of home and community-based services, and compliance and oversight functions	Commissioner of Human Services	February 1, 2013
216, Art. 12 (10)	Inappropriate and insensitive terminology relating to individuals with disabilities in Minnesota Statutes and Minnesota Rules	Commissioner of Human Services	2013 Legislature
216, Art. 18 (27)	Legislation with specific payment methodology frameworks, process for calculation, and specific values to populate the frameworks, for home and community-based waived services	Commissioner of Human Services	February 15, 2013
217 (2) and 247, Art. 2 (14)	Specified topics relating to radiation therapy facilities and services	Commissioner of Health	March 15, 2013
247, Art. 1 (5)	Any draft legislation needed to implement the single administrative structure and delivery system for nonemergency medical transportation	Commissioner of Human Services	January 15, 2013
247, Art. 1 (14)	Copy of third-party financial audit report of information required to be provided by managed care plans and county-based purchasing plans	Legislative Auditor, upon completion of the audit by an independent third party	Biennially, upon completion of audit
247, Art. 1 (14)	Copy of third-party financial audit evaluating quality assurance protocols for submission of encounter and claims data by managed care plans and county-based purchasing plans	Commissioner of Human Services	After completion of evaluation

<b>Laws 2012 Chapter (section)</b>	<b>Topic</b>	<b>Responsible Agency</b>	<b>Due Date</b>
247, Art. 1 (24)	Information obtained from request for information from vendors about potential solutions for management of nonemergency medical transportation services provided to recipients of health care programs	Commissioner of Human Services	November 15, 2012
247, Art. 1 (25)	Recommendations on how to improve access to, and the quality of, outpatient mental health services for medical assistance enrollees through use of physician assistants	Commissioner of Human Services	January 15, 2013
247, Art. 1 (28)	Plan to provide coordinated and cost-effective health care and coverage for individuals who meet eligibility standards for emergency medical assistance and who are ineligible for other state public programs	Commissioner of Human Services	January 15, 2013
247, Art. 1 (30)	Recommendations to implement a revised cost-sharing structure for state public health programs that ensures meaningful cost-sharing requirements for enrollees	Commissioner of Human Services	January 15, 2013
247, Art. 1 (31)	Evaluation of the value of managed care for state public health care programs, based on specified criteria	Commissioner of Human Services, based on contract with independent vendor	Preliminary report by February 15, 2013; final report by July 1, 2013
247, Art. 2 (9)	Options for administering health and human services regulation	Commissioner of Management and Budget	August 1, 2013
247, Art. 2 (10)	Specified topics relating to health records access	Commissioner of Health	February 15, 2013
247, Art. 2 (12)	Recommendations for development of a comprehensive home care plan to increase inspection and oversight of licensed home care providers	Commissioner of Health	February 1, 2013
247, Art. 2 (13)	Recommendations to maximize administrative efficiency in regulation of health maintenance organizations, county-based purchasers, insurance carriers, and related entities	Commissioner of Health	February 15, 2013
247, Art. 3 (24)	Rates of referral for screening under the Individuals with Disabilities Education Act, part C	Commission of Human Services	Annually, beginning March 15, 2014
247, Art. 3 (25)	Recommendations related to reducing asset poverty and increasing household financial security	Asset Development and Financial Literacy Task Force	2013 and 2014 legislative sessions
247, Art. 3 (27)	Recommendations to improve well-being of children who are homeless or have experienced homelessness	Minnesota Visible Child Work Group	December 15, 2012

<b>Laws 2012 Chapter (section)</b>	<b>Topic</b>	<b>Responsible Agency</b>	<b>Due Date</b>
247, Art. 3 (28)	Analysis of differences in asset limit requirements across human services assistance programs	Commissioner of Human Services	January 15, 2013
247, Art. 3 (29)	Implementation of section 256.01, subdivisions 18c, 18d, and 18e	Commissioner of Human Services	December 1, 2013
247, Art. 4 (6)	Topics relating to overall capacity of licensed long-term care services and actions taken to manage statewide long-term care services and supports resources	Commissioner of Human Services	February 1 each year
247, Art. 4 (28)	Statutory and rule changes regarding issues pertaining to financial and personal risk that impede Minnesotans with disabilities from optimizing choice of community-based services	State Quality Council	January 15, 2013
247, Art. 4 (48)	Recommendations for development of policies and procedures to prevent and remedy instances of discrimination based on participation in or potential eligibility for medical assistance	Ombudsman for Long-Term Care	January 31, 2013
247, Art. 4 (49)	Feasibility of licensing personal care attendant services	Commissioner of Human Services	January 15, 2013
247, Art. 4 (50)	Models of housing with supports for children with a diagnosis of autistic disorder	Commissioner of Human Services	January 15, 2013
247, Art. 5 (8)	Community-based integrated model of care to improve effectiveness and efficiency of service continuum for chemically dependent individuals	Commissioner of Human Services	March 15, 2013
247, Art. 6 (3)	Findings of study focused on cultural and resource-based aspects of autism spectrum disorders that are unique to the Somali community	Commissioner of Health	February 15, 2014
247, Art. 6 (4)	Assessment of extent and costs of uncompensated care as a direct result of emergency responses on interstate highways	Minnesota Ambulance Association	January 1, 2013
278, Art. 2 (26)	Recommendations for establishing uniform criminal history background check requirements for applicants and regulated individuals	Health-related licensing boards and the Commissioner of Health	January 15, 2013
278, Art. 2 (27)	Consistent requirements for reporting to regulatory entities conduct constituting grounds for disciplinary action	Health-related licensing boards and the Commissioner of Health	January 15, 2013
278, Art. 2 (29)	Roles of the health-related licensing boards and the attorney general in conducting investigations	Health-related licensing boards and the Commissioner of Health	January 15, 2013

<b>Laws 2012 Chapter (section)</b>	<b>Topic</b>	<b>Responsible Agency</b>	<b>Due Date</b>
278, Art. 2 (30)	Best system for providing electronic licensing, disciplinary, regulatory, and investigative services for health-related licensing boards	Commissioner of Administration, health-related licensing boards, and Office of Enterprise Technology	January 15, 2013
278, Art. 2 (31)	Degree to which fees comply with statutory policy on fees	Health-related licensing boards and the Commissioner of Health	January 15, 2013
278, Art. 2 (32)	Use of administrative support unit services by health-related licensing boards	Administrative services unit of health-related licensing boards	January 15, 2013
278, Art. 2 (33)	Evaluation of the Medical Practices Act	Commissioner of Health, based on report of working group	January 1, 2013
278, Art. 2 (34)	Legislative Auditor is requested to conduct a special investigation of the Board of Medical Practice and its implementation of the Medical Practices Act	Legislative Auditor	January 1, 2013
292 (14)	Results of request for information regarding cost and feasibility of a comprehensive evaluation of mandated health benefits required by Minnesota statute or rule	Commissioner of Commerce	December 15, 2012
292 (23)	Proposed legislation to authorize the Commissioner of Health to collect, store, use, and disseminate genetic information	Commissioner of Health	January 15, 2013
<b>State and Local Government</b>			
220 (1)	State agency use of contractors for agency reorganization services	Commissioner of Administration	January 15, 2013, and 2014
258 (2)	Security in the Capitol area	Capitol Area Security Advisory Committee	January 15 each year
278, Art. 1 (6)	Legislative Auditor is requested to review the sunset process in chapter 3D	Legislative Auditor	2018
278, Art. 2 (1)	Council activities including receipts and expenditures, identification of problems and issues confronting American Indian people, recommendations to address issues, and council objectives	Indian Affairs Council	November 15 each year
278, Art. 2 (6)	Full-time equivalent employees and salary structure for agencies under review by Sunset Advisory Commission	Commissioner of Management and Budget	September 1 of each odd-numbered year
278, Art. 2 (32)	Use of small agency resource teams by executive agencies	Commissioner of Administration	January 15, 2013

<b>Laws 2012 Chapter (section)</b>	<b>Topic</b>	<b>Responsible Agency</b>	<b>Due Date</b>
286, Art. 2 (1)	Adequacy of budgeted appropriations, including retirement-related state aids, and forecasted member and employer retirement contributions, to meet the actuarial funding requirements of statewide and major local defined benefit retirement plans	Commissioner of Management and Budget	May 30 or 30 days after end of legislative session in odd-numbered years
286, Art. 6 (5)	Options for revising membership threshold salary	Public Employees Retirement Association	February 15, 2013
289 (8)	Balances and use of money in the fire safety account	Commissioner of Public Safety	January 15, 2014
292 (15)	Use of appropriation for flood mitigation in the Zumbro River watershed	Commissioner of Natural Resources	January 15 each year until the appropriation is spent
292 (17)	Benchmark study on efficiency and effectiveness of the following state back-office functions: finance, procurement, and human resources, including payroll	Commissioner of Administration	November 1, 2012
292 (17)	Plan for implementing improvement initiatives identified in benchmark study of back-office functions and in student transportation study	Commissioner of Administration	January 15, 2013
293 (27)	Capitol space during restoration of the Capitol	Commissioner of Administration	January 15, 2013
293 (27)	Final plans and specification for restoration of the Capitol	Commissioner of Administration	July 15, 2013
293 (27)	Estimated annual amount needed for Capitol restoration project for upcoming fiscal year	Commissioner of Administration	December 1 each year until completion of restoration
293 (28)	Jobs created or retained as a result of state capital project funding	Commissioner of Management and Budget	September 1 each odd-numbered year
299, Art. 1 (1)	Effectiveness and future prospects of the commission	Legislative Commission on Minnesota Sports Facilities	January 15 each even-numbered year
299, Art. 1 (13)	Specified topics relating to work of the authority	Minnesota Sports Facilities Authority	January 15 each year
299, Art. 5 (1)	Percentage of gambling revenues that come from gamblers identified as problem gamblers	Commissioner of Human Services	February 15 each year, beginning in 2014 (preliminary report by February 15, 2013)



<b>Laws 2012 Chapter (section)</b>	<b>Topic</b>	<b>Responsible Agency</b>	<b>Due Date</b>
<b>Transportation</b>			
254 (1)	Specified issues relating to contracts with small targeted group businesses and veteran-owned businesses	Commissioner of Transportation	February 1 each even-numbered year
287, Art. 3 (44)	Freight rail economic development study	Commissioner of Transportation	Interim report by January 15, 2013; final report by September 1, 2013
287, Art. 3 (45)	Safe routes to school program	Commissioner of Transportation	November 1 each year
287, Art. 3 (62)	Experience with and evaluation of the construction manager/general contractor method of contracting	Commissioner of Transportation	Interim report within 12 months following acceptance of five contracts; final report within 12 months of acceptance of ten contracts
287, Art. 3 (63)	Water-related permitting for transportation projects	Commissioners of Transportation, Natural Resources, and Pollution Control Agency	January 15, 2013
287, Art. 4 (38)	Pilot transportation project on trunk highway system in which the commissioner enters into agreements with governmental or nongovernmental entities to finance or invest in the project	Commissioner of Transportation	Not specified
287, Art. 4 (48)	Results of evaluation of management systems used by the department	Commissioner of Transportation	As part of reports on major highway projects due on January 15, 2013, and 2014
287, Art. 4 (49)	Recording speed limit violations on a person's driver record	Commissioners of Transportation and Public Safety	January 15, 2015

The Minnesota Legislative Reference Library tracks mandated reports and catalogs them in its collection. The library has archived electronic copies of all reports back to 2003. For additional information on identifying and obtaining mandated reports, see [www.leg.mn/lrl/mndocs/mandates.aspx](http://www.leg.mn/lrl/mndocs/mandates.aspx).

*For more information about the Minnesota Legislature, visit the legislature area of our website, [www.house.mn/hrd/hrd.htm](http://www.house.mn/hrd/hrd.htm).*