



Office Memorandum

DATE: January 31, 2012

TO: Greg Hubinger
Joint Committee on Employee Relations

FROM: Ann O'Brien, Acting Assistant Commissioner *AOB*
Human Resource Management

SUBJECT: Semi-annual Appointment Report - July 1, 2011 through December 31, 2011

The semi-annual Appointment Report, required under Minnesota Statutes 43A.04, Subd. 7, is attached. The total number of appointments is a count of specific transactions that are tied to various appointment categories as indicated on the attached page. One person may have several different types of appointments throughout the reporting period and so the report does not reflect the actual number of new employees hired.

The following is a snapshot of the overall hiring activity for the last three years.

DATE	Overall Hiring Activity
January – June, 2009	3549
July – December, 2009	3150
January – June, 2010	3849
July – December, 2010	3604
January – June, 2011	3841
July – December, 2011	3639

The information on the attached report shows activity that has occurred in several different reporting categories. As the above chart indicates, hiring numbers were down by a total of 202 appointments from the most recent reporting period which can be attributed in part to the government shutdown during this period. However the chart shows a comparable number of appointments during the same period in 2010.

Emergency appointments continue to decline from the levels in previous years:

2nd Half 2009 = 413
1st Half 2010 = 407
2nd Half 2010 = 412
1st Half 2011 = 316
2nd Half 2011 = 278

Semi-Annual Appointments Report

January 31, 2012

Page 2

Even though the total appointments were lower for the period, higher than normal competitive open appointments in the job classes of Transportation Generalist and College Lab Assistant 1 did create an increase in that particular category. The Transportation Generalist and College Lab Assistant 1 are two of the larger classes in the executive branch.

Overall hiring has remained relatively steady over the past two-year period.

If you have any questions about this information, please contact Chad Thuet, Compensation Manager, 651-259-3759 or Chad.Thuet@state.mn.us

Attachment

**Semi-Annual Appointment Report
For Period July 1, 2011 to December 31, 2011**

<u>Statutory Citation</u>	<u>Type of Appointment</u>	<u>Number of Appointments</u>
43A.08, Subd. 2a	Temporary Unclassified	266
43A.10, Subd. 1	Competitive Open	1,090
43A.10, Subd. 6a (1)	Layoff List	20
43A.10, Subd. 6a (2)	Competitive Promotional	372
43A.13, Subd. 3	Reemployment (Repealed 8/1/04)	0
43A.15, Subd. 2	Emergency	278
43A.15, Subd. 3	Temporary	656
43A.15, Subd. 4	Provisional	5
43A.15, Subd. 4	Provisional to Probationary	5
43A.15, Subd. 5	Non-competitive Promotion	394
43A.15, Subd. 6	Transfer (Class)	199
43A.15, Subd. 6	Transfer (Voluntary Agency)	26
43A.15, Subd. 6	Intergovernmental Transfer	0
43A.15, Subd. 6	Demotion (Voluntary)	75
43A.15, Subd. 6	Demotion (In Lieu of Layoff)	22
43A.15, Subd. 7	Unclassified to Probationary Status	54
43A.15, Subd. 8	Exceptional Qualification (Repealed 8/1/04)	0
43A.15, Subd. 9	Labor Service (Repealed 8/1/04)	0
43A.15, Subd. 10	Routine Service	25
43A.15, Subd. 11	Shortage Occupation (Repealed 8/1/04)	0
43A.15, Subd. 12	Trainee to Probationary Status	126
43A.15, Subd. 13	Revenue Seasonal	15
43A.15, Subd. 14	Qualified Disabled Examination	0
43A.15, Subd. 15	Reinstatement	11
Total		3,639