

11 - 0696

**General Operating Grant
Final Report
(7.1.10-6.30.11)**

for the

Legislative Reference Library



**MINNESOTA
Humanities Center**

**987 Ivy Avenue East
St. Paul, MN 55106**

TEL 651-774-0105

TOLL FREE 866-268-7293

FAX 651-774-0205

**MINNESOTA HUMANITIES CENTER
REPORT TO THE MN STATE LEGISLATURE
JULY 1, 2010- JUNE 30, 2011**

REPORTING PER 138.911 MINNESOTA HUMANITIES CENTER.

Subdivision 1. Establishment.

The Minnesota Humanities Center, a nonprofit organization, is established to advance the study of the humanities and enhance the work of schools, colleges, and cultural organizations throughout the state.

Subd. 2. Reports.

The Minnesota Humanities Center shall report to the legislature by September 1 of each year on the use of state funds appropriated to the commission. The report shall include an itemized account of the programs and projects supported and the source of money for each. The report shall show actual expenditures for the fiscal year ending the preceding June 30 and proposed expenditures for the fiscal year beginning the preceding July 1.

Subd. 3. Humanities center.

(a) The Minnesota Humanities Commission may establish a humanities center to ensure balance in public education and in the cultural life of the state, and to improve humanities education through the establishment of two institutes: the Minnesota Institute for Lifelong Learning and the Minnesota Institute for the Advancement of Teaching.

(b) The humanities center may transport people and resources to small towns, rural communities, and urban settings to provide grants, technical assistance, and high-quality educational and cultural programs to schools and community organizations throughout Minnesota.

(c) The Minnesota Institute for the Advancement of Teaching may conduct seminars and other activities for the recognition of the teaching profession and the advancement of teaching in Minnesota.

**NARRATIVE PROGRAM REPORT
JULY 1, 2010- JUNE 30, 2011**

During the last year, the Minnesota Humanities Center (MHC) programs served more than 150,000 citizens across the state of Minnesota. With support from the State of Minnesota, the Humanities Center was able to effectively respond to the growing needs of educators, literacy professionals, social service and cultural organizations seeking quality humanities education, training, workshops, and resources. The following is a short summary of the outcome achieved as a result of the important financial support from the Minnesota State Legislature.

Service Statistics

Professional Development. In the last twelve months MHC served more than 700 of Minnesota's premier educators, positively impacting the lives of students in Minnesota:

- 420 teachers attended 16 professional development in-person and online workshops, impacting more than 30,000 K-12 students;
- 258 teachers and school administrators participated in five customized training workshops for their school districts. The participating districts (Red Lake School District and Northwest Suburban Integration School District) serve more than 100,000 Minnesota students.
- 41 teachers from 14 states spent a week on Minnesota's Iron Range learning about its history, significance in the US Industrial Revolution and war efforts, and the people who came to live and work in the mines, impacting more than 3,000 students.

Resources. In the last twelve months MHC created more than 50 resources available through our website.

- Seven videos in partnership with the Chicano Latino Affairs Council, the Council on Asian Pacific Minnesotans, the Council on Black Minnesotans, and the Minnesota Indian Affairs Council. Videos are available for viewing online through the Minnesota Humanities Center's website. Three videos (*Latino Arts: A Community Vision*; *Latinos, Business and the Arts*; and *Firsts: Minnesota's African American Groundbreakers*) have been broadcast on Twin Cities Public Television's (TPT) Minnesota Channel and/or the Saint Paul Neighborhood Network (SPNN).
- 26 downloadable lesson plans designed for teachers to include relevant, historically accurate, and culturally competent lessons from Dakota and Ojibwe perspectives.
- 19 downloadable activity guides for teachers to use in conjunction with TPT's *Minnesota Original* series.

Community Programs. In the last twelve months MHC hosted or helped conduct more than 30 events in Minnesota serving nearly 20,000 individuals.

- Hosted 17 public programming events across the state. These public programming events were attended by more than 750 people.
- Provided five Lifelong Learning Grants (Minneapolis Community Education, Headwaters – Park Rapids, Alexandria Community Education, Unlimited Learning – Deerwood, and Saint Paul Almanac) totaling \$8,750 to organizations creating humanities projects and or/ public humanities programming designed primarily for retired adults.
- Helped coordinate nine Smithsonian Institute Museum on Main Street exhibits (*Journey Stories* and *New Harmonies*) that attracted more than 15,000 visitors to museums in greater Minnesota (Austin, Buffalo, Chisholm, Evansville, Madison, Saint Peter, Thief River Falls, Waconia, and Winona).

Minnesota Humanities Center-General Operating appropriation from State of Minnesota

internal fund code
2000109 - Minnesota-
General Operating

Note: MHC budget process isn't completed until October, so projections are preliminary estimates only, and could change between expense categories.

	7/1/2009 thru 6/30/2010	7/1/2010 thru 6/30/2011	Total for Biennium Funding Period	Projected 7/1/2011 thru 6/30/12 (\$237,000 available for the year)
Expense				
Salaries	84,834.77	124,231.28	209,066.05	32,000.00
Temporary Services	1,159.60	-	1,159.60	-
Payroll Related Taxes Federal	4,865.39	8,638.73	13,504.12	5,000.00
Mn Unemployment Taxes	5,378.00	13,077.16	18,455.16	50,000.00
401K Benefits Employee	2,894.02	6,504.08	9,398.10	3,500.00
Employee Benefits Insurance	18,033.02	22,097.34	40,130.36	15,000.00
Workers Compensation Insurance	-	-	-	-
Employee Relations	119.58	54.61	174.19	-
HR Administration Fees	745.75	1,808.98	2,554.73	800.00
Life Long Learning Grants	22,500.00	8,750.00	31,250.00	-
Book Grants	25,415.18	6,475.94	31,891.12	-
Other Re grants	8,335.42	1,500.00	9,835.42	20,000.00
Contract Services Designer	-	-	-	-
Contract Services Program Evaluation	-	-	-	-
Contract Services Program	-	476.75	476.75	-
Contract Service Technology	7,383.27	23,283.26	30,666.53	15,000.00
Technology Consultants	14,450.00	2,815.93	17,265.93	8,000.00
Contract Services Other	1,500.00	-	1,500.00	900.00
Legislative Counsel (Lobbying)	-	-	-	-
Staff Development	42.23	786.00	828.23	1,000.00

Vehicle Lease	25.73	34.66	60.39	-
Vehicle Insurance	7.20	9.70	16.90	-
Vehicle Maintenance	-	1,558.00	1,558.00	-
Equipment Repairs IT Equipment and Software	-	3,156.08	3,156.08	1,800.00
Building Repair Maint	-	5,489.10	5,489.10	4,000.00
Building Repairs Maint Agency	50.00	-	50.00	-
Investment in Fixed Assets	2,559.91	5,602.88	8,162.79	50,000.00
Allocation of Mort Prin Pymt to Expense	6,054.57	5,822.69	11,877.26	6,000.00
Utilities Garbage	205.36	-	205.36	100.00
Utilities Gas and Electric	988.63	-	988.63	700.00
Utilities Plowing and Lawncare	255.07	-	255.07	100.00
Utilities Water and Sewer	229.86	-	229.86	100.00
Accounting and Tax Preparation Fees	2,400.00	-	2,400.00	2,400.00
Legal Fees	910.00	657.00	1,567.00	2,000.00
Clipping Service	-	905.91	905.91	-
Subscriptions	46.49	-	46.49	500.00
Public Information	64.84	-	64.84	-
Dues and Membership	373.00	145.00	518.00	500.00
Postage and Delivery	2,497.18	707.98	3,205.16	2,000.00
Printing General	1,698.35	-	1,698.35	1,000.00
Office Supplies	381.21	2,601.82	2,983.03	2,000.00
Building Supplies	-	557.65	557.65	-
Resource Books	13,315.02	230.63	13,545.65	-
Workshop Meals and Supplies	-	-	-	-
Telephone	134.82	-	134.82	-
Conference Call Services	49.00	65.23	114.23	-
Cell Phone	478.00	319.10	797.10	-

Staff Travel	3,618.06	2,210.94	5,829.00	5,000.00
Consultants Travel Expense	-	294.30	294.30	
Board Travel	258.50	512.67	771.17	1,000.00
Meals and Entertainment	883.47	836.61	1,720.08	1,000.00
Marketing Agency	2,483.99	667.68	3,151.67	2,000.00
Bank Fees	1,174.36	594.36	1,768.72	1,000.00
Investment Fees	-	-	-	-
Interest Expense	697.12	564.92	1,262.04	600.00
Internal Use of Conference Center	1,621.32	2,813.58	4,434.90	2,000.00
Offsite Rental	642.16	280.00	922.16	-
Recognition Activities	-	1,000.00	1,000.00	-
Miscellaneous Expense	-	102.00	102.00	-
TOTAL EXPENSE	241,759.45	258,240.55	500,000.00	237,000.00