



Document Review Statistics: FY 2011

P/T Contracting Staff Review Activities

During FY 2011, the Department of Administration, Professional/Technical Contracting Section Staff approved 5,497 documents with an average turnaround time of 3.68 days. These documents included certifications, contracts, and amendments for P/T Services, loan agreements, income agreements, joint power agreements, master contracts, and "other" agreements that did not fall within a specific category. The specific statistics for the approved documents are listed below. During FY2011, P/T Staff also reviewed and approved 52 Annual Plan Memos, which are not included in these figures.

NOTE: Some documents may be represented multiple times in the numbers below. For example, a master contract is also a professional / technical services contract - so the contract would be included in the PT Service Contracts section as well as the Master Contracts section. For example, 116 of the 1,153 PT contracts approved were master contracts.

FY2011 Statistics:

RUSH Submittals: 471

RUSH Submittals: Documents that were submitted to Admin with a RUSH status.

Documents Approved by Admin: 5,497

Certifications Approved: 1,336

Single Source Requests (261)

Master Contract Certifications (34)

Contracts Approved: 2,368

Professional / Technical (PT) Service Contracts: 1,153

Single Source Contracts (219)

Master Contracts (116)

Loan Agreements : 67

Income Agreements: 316

Joint Powers Agreements (JPA): 744

"Other" Agreements: 88

Amendments Executed / Pre-Approved: 1,793