STATE OF MINNESOTA Office of the State Auditor



Rebecca Otto State Auditor

MURRAY COUNTY SLAYTON, MINNESOTA

FOR THE YEAR ENDED DECEMBER 31, 2008

Description of the Office of the State Auditor

The mission of the Office of the State Auditor is to oversee local government finances for Minnesota taxpayers by helping to ensure financial integrity and accountability in local governmental financial activities.

Through financial, compliance, and special audits, the State Auditor oversees and ensures that local government funds are used for the purposes intended by law and that local governments hold themselves to the highest standards of financial accountability.

The State Auditor performs approximately 160 financial and compliance audits per year and has oversight responsibilities for over 3,300 local units of government throughout the state. The office currently maintains five divisions:

Audit Practice - conducts financial and legal compliance audits of local governments;

Government Information - collects and analyzes financial information for cities, towns, counties, and special districts;

Legal/Special Investigations - provides legal analysis and counsel to the Office and responds to outside inquiries about Minnesota local government law; as well as investigates allegations of misfeasance, malfeasance, and nonfeasance in local government;

Pension - monitors investment, financial, and actuarial reporting for approximately 730 public pension funds; and

Tax Increment Financing - promotes compliance and accountability in local governments' use of tax increment financing through financial and compliance audits.

The State Auditor serves on the State Executive Council, State Board of Investment, Land Exchange Board, Public Employees Retirement Association Board, Minnesota Housing Finance Agency, and the Rural Finance Authority Board.

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For the Year Ended December 31, 2008



Audit Practice Division Office of the State Auditor State of Minnesota

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Introductory Section

ORGANIZATION SCHEDULE 2008

| Name | Term Expires |
|--------------------|--|
| | |
| Kevin Vickerman* | January 2009 |
| Robert Moline | January 2009 |
| Gerald W. Magnus | January 2011 |
| John M. Giese | January 2011 |
| William J. Sauer | January 2009 |
| | |
| | |
| Paul M. Malone | January 2011 |
| Heidi E. Winter | January 2011 |
| David Christenson | January 2011 |
| James V. Johnson | January 2011 |
| James V. Johnson | January 2011 |
| Steven Telkamp | January 2011 |
| | |
| Marcy Barritt | Indefinite |
| Randy Groves | Indefinite |
| Steven Schulze | Indefinite |
| James Reinert | Indefinite |
| Dr. H. Dean Hughes | Indefinite |
| | Kevin Vickerman* Robert Moline Gerald W. Magnus John M. Giese William J. Sauer Paul M. Malone Heidi E. Winter David Christenson James V. Johnson James V. Johnson James V. Johnson Steven Telkamp Marcy Barritt Randy Groves Steven Schulze James Reinert |

*Chair for 2008

Financial Section



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INDEPENDENT AUDITOR'S REPORT

Board of County Commissioners Murray County

We have audited the financial statements of the governmental activities, the discretely presented component unit, each major fund except the Hospital Enterprise Fund, and the aggregate remaining fund information of Murray County as of and for the year ended December 31, 2008, which, along with the financial statements of the business-type activities and Hospital Enterprise Fund, collectively comprise the County's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the County's management. Our responsibility is to express opinions on these financial statements based on our audit.

Except as discussed in the following paragraph, we conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

We were not engaged to audit the financial statements of the Murray County Memorial Hospital as part of our audit of Murray County's basic financial statements. The Hospital's financial activities are included in the County's basic financial statements as both a major fund (Hospital Enterprise Fund) and 94 percent, 101 percent, and 98 percent, respectively, of the assets, net assets, and revenues of the business-type activities.

Page 2

In our opinion, except for the effects of such adjustments, if any, as might have been determined to be necessary had we audited the Murray County Memorial Hospital, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and Hospital major enterprise fund of Murray County as of December 31, 2008, and the changes in financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Also, as discussed in Note 1.D.10. to the financial statements, Murray County has not reported its other postemployment benefits (OPEB) liability in the governmental activities and, accordingly, has not reported the change to the net OPEB obligation. Accounting principles generally accepted in the United States of America require that OPEB obligations, which arise from an exchange of salaries and benefits for employee service and are part of the compensation that employers offer for services received, and the annual OPEB cost be accrued as liabilities and expenses as the employees earn the right to the benefits. Accruing OPEB costs would increase liabilities, reduce net assets, and change the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net assets, and expenses of the governmental activities is not reasonably determinable.

In our opinion, except for the effects of not reporting a liability and related expenses for OPEB as described above, the financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities of Murray County as of December 31, 2008, and the changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Finally, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the discretely presented component unit, each major fund other than the Hospital Enterprise Fund, and the aggregate remaining fund information of Murray County as of December 31, 2008, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The Management's Discussion and Analysis (MD&A) and the budgetary comparison schedules listed in the table of contents are not a required part of the basic financial statements but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it. Murray County has not included in the MD&A condensed financial information on the operations or capital assets of the business-type activities comparing current year to prior year. Our audit was conducted for the purpose of forming opinions on the basic financial statements of Murray County. The schedule and statement listed as supplementary information in the table of contents are presented for the purpose of additional analysis and are not a required part of the basic financial statements of Murray County. The supplementary information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly presented in all material respects in relation to the basic financial statements taken as a whole.

In accordance with *Government Auditing Standards*, we have also issued our report dated March 25, 2010, on our consideration of Murray County's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

/s/Rebecca Otto

REBECCA OTTO STATE AUDITOR /s/Greg Hierlinger

GREG HIERLINGER, CPA DEPUTY STATE AUDITOR

March 25, 2010

MANAGEMENT'S DISCUSSION AND ANALYSIS

MANAGEMENT'S DISCUSSION AND ANALYSIS DECEMBER 31, 2008 (Unaudited)

The Management's Discussion and Analysis (MD&A) provides an overview and analysis of the County's financial activities for the fiscal year ended December 31, 2008. The MD&A provides comparisons with the previous year and is designed to focus on the current year's activities, resulting changes, and currently known facts, and should be read in conjunction with the County's basic financial statements that follow this section.

FINANCIAL HIGHLIGHTS

- Governmental activities' total net assets are \$50,166,917 of which \$40,742,889 is invested in capital assets and \$1,512,528 is restricted to specific purposes. The \$7,911,500 remaining may be used to meet the County's ongoing obligations to citizens and creditors.
- The County's governmental activities' net assets increased by \$3,616,232 for the year ended December 31, 2008. A large part of the increase is attributable to the County's investing in infrastructure assets without increasing long-term debt and an increase in receivables as well as a significant increase in wind production tax.
- The net cost of governmental activities for the current fiscal year was \$2,851,928. General revenues totaling \$6,468,160 funded the net cost.
- The General Fund balance decreased by \$103,623, the Road and Bridge Special Revenue Fund balance decreased by \$337,394, the Human Services Special Revenue Fund decreased by \$18,843, the EDA Special Revenue Fund increased by \$246,346, and the Ditch Special Revenue Fund balance decreased by \$86,024.
- For the year ended December 31, 2008, the unreserved fund balance of the General Fund was \$3,837,973, or 55.0 percent, of the total General Fund expenditures for the year of \$6,966,493.

OVERVIEW OF THE FINANCIAL STATEMENTS

This MD&A is intended to serve as an introduction to the basic financial statements. The basic financial statements consist of three parts: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. This report also contains other required supplementary information.

Government-Wide Financial Statements

Government-wide financial statements are designed to provide readers with a broad overview of the County's finances in a manner similar to a private-sector business. The statement of net assets presents information on all assets and liabilities of the County using the accrual basis of accounting, with the difference being reported as net assets. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial health of the County is improving or deteriorating. Assessing the County's overall fiscal health will require consideration of other nonfinancial factors, such as changes in the County's property tax base and the condition of County roads and other capital assets.

The government-wide financial statements of the County are divided into three categories:

- Governmental activities--Most of the basic services are reported here, including general government, public safety, highways and streets, sanitation, human services, health, culture and recreation, conservation of natural resources, and economic development. Property taxes and state and federal grants finance most of these activities.
- Business-type activities--The County charges fees to cover the costs of certain services it provides. Included here are the operations of the Murray County Memorial Hospital and Congregate Housing.
- Component units--The County includes the Shetek Area Water and Sewer Commission, a legally separate entity, because the County is legally accountable for it.

The government-wide statements can be found as Exhibits 1 and 2 of this report.

Fund Financial Statements

Fund financial statements provide detailed information about the significant funds--not the County as a whole. Some funds are required to be established by state law and by bond covenants. However, the County Board establishes some funds to help it control and manage money for a particular purpose or to show that it is meeting legal responsibilities for using certain taxes, grants, and other money.

<u>Governmental funds</u> are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on how money flows into and out of these funds and the balances left at year-end that are available for spending. These funds are reported using modified accrual accounting. Such information may be useful in evaluating a government's near-term financial requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the County's near-term financial decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balance provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The County adopts an annual appropriated budget for its General Fund, Road and Bridge Special Revenue Fund, Human Services Special Revenue Fund, Ditch Special Revenue Fund, and EDA Special Revenue Fund. A budgetary comparison statement has been provided for each of these funds to demonstrate compliance with this budget.

The basic governmental fund financial statements can be found as Exhibits 3 through 6 of this report.

<u>Business-type funds</u> are maintained by Murray County to account for the Murray County Memorial Hospital and Congregate Housing. The financial statements for these funds provide the same type of information as the government-wide financial statements, only in more detail.

The basic business-type fund financial statements can be found as Exhibits 7 through 9 of this report.

<u>Fiduciary funds</u> are used to account for resources held for the benefit of parties outside of the County. Fiduciary funds are not reflected in the government-wide statements because the resources of these funds are not available to support the County's own programs or activities. The County is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

All fiduciary activities are reported in a separate statement of fiduciary net assets on Exhibit 10.

Notes to the Financial Statements

Notes to the financial statements provide additional information essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 35 through 82 of this report.

Other Information

Other information is provided as supplementary information regarding Murray County's intergovernmental revenue.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Over time, net assets serve as a useful indicator of the County's financial position. The County's assets exceeded liabilities by \$64,411,106 at the close of 2008. The largest portion of the net assets (68 percent) reflects its investment in capital assets (for example: land; buildings; equipment; and infrastructure, such as roads and bridges), less any related outstanding debt used to acquire those assets. However, it should be noted that these assets are not available for future spending or for liquidating any remaining debt. Comparative data with 2007 is presented.

Net Assets (in thousands)

| | Gov | Governmental Business-Type | | | To | otal | | |
|-----------------------------|------------|----------------------------|----|--------|----|--------|------|--------|
| | Activities | | | | | | 2007 | |
| Assets | | | | | | | | |
| Current and other assets | \$ | 14,580 | \$ | 12,586 | \$ | 27,166 | \$ | 26,292 |
| Capital assets | | 40,743 | | 7,623 | | 48,366 | | 44,581 |
| Total Assets | \$ | 55,323 | \$ | 20,209 | \$ | 75,532 | \$ | 70,873 |
| Liabilities | | | | | | | | |
| Long-term liabilities | \$ | 4,067 | \$ | 4,348 | \$ | 8,415 | \$ | 8,901 |
| Other liabilities | | 1,089 | | 1,617 | | 2,706 | | 2,699 |
| Total Liabilities | \$ | 5,156 | \$ | 5,965 | \$ | 11,121 | \$ | 11,600 |
| Net Assets | | | | | | | | |
| Invested in capital assets, | | | | | | | | |
| net of related debt | \$ | 40,743 | \$ | 3,086 | \$ | 43,829 | \$ | 39,865 |
| Restricted | | 1,513 | | - | | 1,513 | | 1,820 |
| Unrestricted | | 7,911 | | 11,158 | | 19,069 | | 17,588 |
| Total Net Assets | \$ | 50,167 | \$ | 14,244 | \$ | 64,411 | \$ | 59,273 |

Unrestricted net assets--the part of net assets that may be used to meet the County's ongoing obligations to citizens and creditors without constraints established by debt covenants, enabling legislation, or other legal requirements--are 29.6 percent of the net assets.

Governmental Activities

The County's governmental activities' net assets increased by 7.2 percent (\$50,166,917 for 2008 compared to \$46,550,685 for 2007). Key elements in this increase in net assets are as follows, with comparative data for 2007.

Governmental Activities Changes in Net Assets (in thousands)

| | 2008 | | | 2007 |
|--|------|----------------|----|--------|
| Revenues | | | | |
| Program revenues Charges for services | \$ | 1 215 | \$ | 2,299 |
| Operating grants and contributions | Ф | 1,215 3,649 | Ф | 1,923 |
| Capital grants and contributions | | 2,857 | | 1,923 |
| General revenues | | 2,057 | | 1,050 |
| Property taxes | | 4,492 | | 4,273 |
| Other | | 1,983 | | 2,275 |
| ouler | | 1,705 | | 2,215 |
| Total Revenues | \$ | 14,196 | \$ | 12,600 |
| Expenses | | | | |
| General government | \$ | 1,881 | \$ | 2,681 |
| Public safety | | 1,574 | | 1,327 |
| Highways and streets | | 3,950 | | 3,288 |
| Sanitation | | 415 | | 380 |
| Human services | | 1,121 | | 1,067 |
| Health | | 57 | | 64 |
| Culture and recreation | | 582 | | 736 |
| Conservation of natural resources | | 754 | | 747 |
| Economic development | | 114 | | 690 |
| Interest | | 125 | | 182 |
| Total Expenses | \$ | 10,573 | \$ | 11,162 |
| Revenues Over Expenses | \$ | 3,623 | \$ | 1,438 |
| Transfers to business-type activities | | (7) | | (10) |
| Increase in Net Assets | \$ | 3,616 | \$ | 1,428 |
| Net Assets - January 1 | | 46,551 | | 45,123 |
| Net Assets - December 31 | \$ | 50,167 | \$ | 46,551 |

The cost of all governmental activities for 2008 was \$10,572,929 and, as shown on the Statement of Activities on Exhibit 2, the amount that taxpayers ultimately financed for these activities through County taxes was only \$4,492,155. The amount paid by those who directly benefited from the programs was \$1,214,851, and the amount paid by other governments and organizations to subsidize certain programs with grants and contributions was \$3,648,973. Capital grants and contributions were \$2,857,177. The County paid for the remaining "public benefit" portion of governmental activities with \$970,124 in grants and contributions not restricted to specific programs and \$316,077 in interest.

The following table presents the cost of each of the County's four largest program functions, as well as each function's net cost (total cost, less revenues generated by the activity). The net cost shows the financial burden placed on the County's taxpayers by each of these functions.

Governmental Activities (in thousands)

| | Total Cost of Services | | | et Cost Services |
|----------------------|---------------------------|--------|----|---------------------|
| General government | \$ | 1,881 | \$ | 1,578 |
| Public safety | | 1,574 | | 1,323 |
| Highways and streets | | 3,950 | | (736) |
| Human services | | 1,121 | | 1,121 |
| All others | | 2,047 | | (434) |
| Total | \$ | 10,573 | \$ | 2,852 |

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

Governmental Funds

The focus of the County's governmental funds is to provide information on short-term inflows, outflows, and the balances left at year-end that are available for spending. Such information is useful in assessing the County's financing requirements. In particular, unreserved fund balance may serve as a useful measure of net resources available for spending at the end of the fiscal year.

At the end of the current fiscal year, governmental funds reported combined ending fund balances of \$9,809,151, a decrease of \$299,538 in comparison with the prior year. Of the combined ending fund balances, \$8,808,373 represents unreserved fund balance, which is available for spending at the County's discretion. The remainder of the fund balance is reserved to indicate that it is not available for new spending because it has already been committed for various reasons either by state law, grant agreements, or bond covenants.

The General Fund is the main operating fund for the County. At the end of the current fiscal year, it had an unreserved fund balance of \$3,837,973. As a measure of the General Fund's liquidity, it may be useful to compare unreserved fund balance to total expenditures. The General Fund's unreserved fund balance represents 55 percent of total General Fund expenditures. The General Fund's total fund balance decreased by \$103,623, and its unreserved fund balance decreased by \$698,197.

The Road and Bridge Special Revenue Fund had an unreserved fund balance of \$2,316,268 at fiscal year-end, representing 36.3 percent of its annual expenditures. The Road and Bridge Special Revenue Fund's total fund balance decreased by \$337,394 during 2008, and its unreserved fund balance decreased by \$423,249.

The Human Services Special Revenue Fund generally has no fund balance, as Lincoln, Lyon, & Murray Human Services performs human services functions for Murray County through a joint powers agreement. At December 31, 2008, however, \$18,843 was due to Lincoln, Lyon, & Murray Human Services, for County program aid unallotment, creating a negative undesignated fund balance.

The Ditch Special Revenue Fund had an unreserved fund balance of \$2,514,693 at fiscal year-end. The ending fund balance decreased \$86,024 during 2008.

The EDA Special Revenue Fund had an unreserved fund balance of \$158,282 at fiscal year-end. The EDA Special Revenue Fund's fund balance increased \$246,346 in 2008.

GENERAL FUND BUDGETARY HIGHLIGHTS

Over the course of the year, the County Board revised the General Fund budget. The expenditure budget increased \$1,136,712. These budget amendments fall into two categories: new information changing original budget estimates and greater than anticipated costs.

With these adjustments, the actual charges to appropriations (expenditures) were \$94,150 below the final budget amounts.

On the other hand, revenues were \$140,826 above the final budgeted amount.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

The County's capital assets for its governmental activities at December 31, 2008, totaled \$40,742,889 (net of accumulated depreciation). This investment in capital assets includes land, buildings, equipment, and infrastructure. The investment in capital assets increased \$4,166,944, or 11.4 percent, from the previous year. The major capital asset events were: construction of highways and streets, various building improvements, the construction of a sewer improvement system, and purchase of highway and other miscellaneous equipment.

(Unaudited)

Capital Assets at Year-End (Net of Depreciation, in thousands)

| | | 2008 | 2007 | | |
|-----------------------------------|----|--------|------|--------|--|
| Land, including right-of-way | \$ | 633 | \$ | 633 | |
| Infrastructure | | 34,525 | | 31,788 | |
| Buildings | | 3,679 | | 2,363 | |
| Work in progress | | - | | 103 | |
| Improvements other than buildings | | 379 | | 208 | |
| Machinery and equipment | | 1,526 | | 1,481 | |
| Total | \$ | 40,742 | \$ | 36,576 | |

Additional information about the County's capital assets can be found in Note 3.A.3. to the financial statements.

Long-Term Debt

At the end of the current fiscal year, the County had total outstanding debt of \$7,965,000, which was backed by the full faith and credit of the government.

Outstanding Debt (in thousands)

| | | 2007 | | |
|-------------------------------------|----|-------|----|-------|
| General obligation ditch bonds | \$ | 3,040 | \$ | 3,260 |
| General obligation refunding bonds | | 1,305 | | 1,375 |
| Hospital revenue note | | 3,320 | | 3,436 |
| General obligation promissory notes | | 300 | | 351 |
| Total | \$ | 7,965 | \$ | 8,422 |

The County's debt related to general obligation bonds decreased by \$290,000 during the fiscal year.

Minnesota statutes limit the amount of debt a county may levy to three percent of its total market value. At the end of 2008, the County's outstanding debt was 1.2 percent of its total estimated market value.

Additional information on the County's long-term debt can be found in the notes to the financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS

The County's elected and appointed officials considered many factors when setting the 2009 budget, tax rates, and fees that will be charged for the year.

- The unemployment rate for Murray County at the end of 2008 was 4.3 percent. This is lower than the state unemployment rate of 4.8 percent and shows a slight increase from the County's 4.4 percent rate of one year ago.
- Mortgage interest rates are decreasing slightly from 2007, but refinancing of mortgages and/or financing of new construction continues to occur at a very slight rate.
- The County's net property tax levy for 2008 (2007 payable) increased by \$244,027, or 3.9 percent.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of Murray County's finances. Questions concerning any of the information provided in this report, or requests for additional financial information, should be addressed to the County Auditor/Treasurer, Heidi E. Winter, Murray County Government Center, P. O. Box 57, Slayton, Minnesota 56172.

BASIC FINANCIAL STATEMENTS

GOVERNMENT-WIDE FINANCIAL STATEMENTS

EXHIBIT 1

STATEMENT OF NET ASSETS DECEMBER 31, 2008

| | | Prim | ary Governmen | t | | | |
|----|---------------------------|--|---|---|---|---|--|
| G | overnmental Activities | В | usiness-Type Activities | | Total | Wa | Shetek Area iter and Sewer mponent Unit |
| | | | | | | | |
| | | | | | | | |
| \$ | 8,555,485 | \$ | 4,213,722 | \$ | 12,769,207 | \$ | 1,042,620 |
| | 2,000 | | - | | 2,000 | | - |
| | 1,455,018 | | - | | 1,455,018 | | - |
| | | | | | | | |
| | 66,933 | | - | | 66,933 | | - |
| | | | | | | | |
| | 6,289 | | - | | 6,289 | | 378,723 |
| | 9,796 | | - | | 9,796 | | 12,285 |
| | 1,842,353 | | - | | 1,842,353 | | 9,928,185 |
| | 29,600 | | 135,776 | | | | 18,945 |
| | - | | 1,953,064 | | | | - |
| | - | | | | | | - |
| | 39,937 | | - | | | | 28,030 |
| | 1,443,551 | | - | | | | 158,758 |
| | 590,296 | | - | | | | - |
| | | | 426,538 | | | | 72,005 |
| | | | , | | | | - |
| | , | | - , - | | | | |
| | - | | 9,400 | | 9,400 | | 917,002 |
| \$ | 14,260,279 | \$ | 7,324,704 | \$ | 21,584,983 | \$ | 12,556,553 |
| | | | | | | | |
| \$ | 14,732 | \$ | 16,360 | \$ | 31,092 | \$ | 93,508 |
| | 305,000 | | - | | 305,000 | | - |
| | | | | | | | |
| | 633,535 | | 153,683 | | 787,218 | | 351,000 |
| | - | | - | | - | | |
| | 40,109,354 | | 7,469,646 | | 47,579,000 | | 15,141,295 |
| | | | 5,244,867 | | 5,244,867 | | - |
| \$ | 41,062,621 | \$ | 12,884,556 | \$ | 53,947,177 | \$ | 15,585,803 |
| \$ | 55,322,900 | \$ | 20,209,260 | \$ | 75,532,160 | \$ | 28,142,356 |
| | \$ \$ \$ \$ | \$ 8,555,485 2,000 1,455,018 66,933 6,289 9,796 1,842,353 29,600 39,937 1,443,551 590,296 218,021 1,000 - \$ 14,260,279 \$ 14,732 305,000 633,535 40,109,354 - \$ 41,062,621 | Governmental Activities B 3 $3,555,485$ 5 $2,000$ $1,455,018$ $66,933$ $66,933$ 6289 $9,796$ $1,842,353$ $29,600$ $ 39,937$ $1,443,551$ $590,296$ $218,021$ $1,000$ $ \$$ $14,260,279$ $\$$ $\$$ $14,732$ $\$$ $305,000$ $633,535$ $40,109,354$ $ \frac{$}{-}$ $\frac{$}{-}$ | Governmental Activities Business-Type Activities (Unaudited) \$ 8,555,485 2,000 \$ 4,213,722 2,000 1,455,018 - 66,933 - 66,933 - 66,933 - 6289 - 9,796 - 1,842,353 - 29,600 135,776 1,953,064 - 29,600 135,776 1,953,064 - 1,953,064 - 1,953,064 - 1,953,064 - 1,953,064 - 1,953,064 - 1,953,064 - 1,953,064 - 1,953,064 - 1,953,064 - 9,900 39,937 218,021 426,538 1,000 216,204 - 9,400 \$ 14,732 \$ 16,360 305,000 - 633,535 153,683 40,109,354 7,469,646 | Governmental ActivitiesActivities $\begin{pmatrix} Unaudited \end{pmatrix}$ \$\$\$\$2,0001,455,018-66,933-66,933-66,933-6289-9,796-1,842,353-29,600135,776-1,842,353-29,600135,776-1,953,064-370,00039,937-1,443,551-590,296-218,021426,5381,000216,204-9,400\$\$14,260,279\$7,324,704\$\$14,732\$16,360\$-633,535153,68340,109,3547,469,646-541,062,621\$12,884,556\$ | Business-Type ActivitiesGovernmental ActivitiesActivities (Unaudited)Total\$ $8,555,485$ \$ $4,213,722$ \$ $12,769,207$ $2,000$ $1,455,018$ - $1,455,018$ 66,933- $66,933$ 66,933- $66,933$ 6289- $6,289$ $9,796$ $9,796$ - $9,796$ - $1,842,353$ - $29,600$ $135,776$ $1,842,353$ - $29,600$ $135,776$ $1,953,064$ $1,953,064$ $ 370,000$ $39,937$ - $39,937$ - $39,937$ - $1,443,551$ - $590,296$ - $218,021$ $426,538$ $644,559$ $1,000$ $216,204$ $217,204$ $ 9,400$ $9,400$ $9,400$ $9,400$ $9,400$ $9,400$ $9,400$ $5,244,867$ $5,244,867$ $5,244,867$ $5,244,867$ $5,244,867$ $5,244,867$ $5,244,867$ $5,244,867$ $5,244,867$ $5,244,867$ $5,244,867$ $5,244,867$ $5,244,867$ | Business-Type Activities (Unaudited)SGovernmental ActivitiesActivities (Unaudited)TotalWa Co\$8,555,485\$4,213,722\$12,769,207\$ $2,000$ -2,000-2,0001,455,018-1,455,01866,933-66,9336289-6,2899,796-9,7961,842,353-1,842,35329,600135,776165,3761,842,353-1,842,35329,600135,776165,376-1,953,0641,953,064-370,000370,00039,937-39,9371,443,551-1,443,551590,296-590,296218,021426,538644,5591,000216,204217,204-9,4009,400\$14,732\$16,360\$31,092\$305,000-305,000-5,244,8675,244,867-5,244,8675,244,867-5,244,8675,244,867-5,244,8675,244,867 |

EXHIBIT 1 (Continued)

STATEMENT OF NET ASSETS DECEMBER 31, 2008

| | Primary Government | | | | | | | |
|--|----------------------------|-----------|----|-----------|----|---|----|------------|
| | Governmental Activities | | | | Wa | hetek Area ter and Sewer mponent Unit | | |
| Liabilities | | | | | | | | |
| Current liabilities | | | | | | | | |
| Accounts payable | \$ | 94,654 | \$ | 329,103 | \$ | 423,757 | \$ | 17,380 |
| Salaries payable | | 232,713 | | 1,058,301 | | 1,291,014 | | - |
| Contracts payable | | 167,162 | | - | | 167,162 | | 13,274 |
| Due to other governments | | 80,301 | | 244 | | 80,545 | | 10,473 |
| Accrued interest payable | | 54,556 | | 27,749 | | 82,305 | | 109,912 |
| Unearned revenue | | 11,034 | | - | | 11,034 | | - |
| Payable from restricted assets | | - | | 9,400 | | 9,400 | | - |
| Compensated absences payable - current | | 55,138 | | 242 | | 55,380 | | - |
| Loans payable - current | | 122,209 | | - | | 122,209 | | - |
| General obligation bonds payable - current | | - | | 70,000 | | 70,000 | | 60,000 |
| Revenue bonds payable - current | | - | | 122,246 | | 122,246 | | - |
| Promissory notes payable - current | | 50,742 | | - | | 50,742 | | 560,132 |
| Customer deposits - current | | - | | - | | - | | 4,395 |
| General obligation special assessment | | | | | | | | |
| debt payable - current | | 220,000 | | - | | 220,000 | | - |
| Total current liabilities | \$ | 1,088,509 | \$ | 1,617,285 | \$ | 2,705,794 | \$ | 775,566 |
| Noncurrent liabilities | | | | | | | | |
| Compensated absences payable | \$ | 416,774 | \$ | 7,579 | \$ | 424,353 | \$ | - |
| Loans payable | | 591,857 | | - | | 591,857 | | - |
| General obligation bonds payable | | - | | 1,142,134 | | 1,142,134 | | 3,703,534 |
| General obligation special assessment | | | | | | | | |
| debt payable | | 2,820,000 | | - | | 2,820,000 | | - |
| Unamortized discount | | (10,639) | | - | | (10,639) | | - |
| Revenue bonds payable | | - | | 3,198,073 | | 3,198,073 | | - |
| Promissory notes payable | | 249,482 | | - | | 249,482 | | - |
| Revenue notes payable | | - | | - | | - | | 13,633,030 |
| Total noncurrent liabilities | \$ | 4,067,474 | \$ | 4,347,786 | \$ | 8,415,260 | \$ | 17,336,564 |
| Total Liabilities | \$ | 5,155,983 | \$ | 5,965,071 | \$ | 11,121,054 | \$ | 18,112,130 |

EXHIBIT 1 (Continued)

STATEMENT OF NET ASSETS DECEMBER 31, 2008

| | | | Prima | ary Governmen | t | | | |
|---|----|---------------------------|-------|--|----|------------|----|--|
| | G | overnmental Activities | | usiness-Type Activities Unaudited) | | Total | | Shetek Area ter and Sewer mponent Unit |
| <u>Net Assets</u> | | | | | | | | |
| Invested in capital assets - net of related | | | | | | | | |
| debt | \$ | 40,742,889 | \$ | 3,086,262 | \$ | 43,829,151 | \$ | - |
| Restricted for | | | | | | | | |
| Public safety | | 83,772 | | - | | 83,772 | | - |
| Highways and streets | | 1,155,148 | | - | | 1,155,148 | | - |
| Debt service | | - | | - | | - | | 917,002 |
| Other purposes | | 273,608 | | - | | 273,608 | | - |
| Unrestricted | | 7,911,500 | | 11,157,927 | | 19,069,427 | | 9,113,224 |
| Total Net Assets | \$ | 50,166,917 | \$ | 14,244,189 | \$ | 64,411,106 | \$ | 10,030,226 |

STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2008

| | Expenses | | Other | Co | ontributions |
|---|------------|--|---|--|---|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| 5 | 1,881,447 | \$ | 295,226 | \$ | 5,39 |
| | 1,573,999 | | 46,460 | | 204,253 |
| | 3,950,061 | | 91,495 | | 1,740,073 |
| | 414,987 | | 332,118 | | 1,454,809 |
| | 1,120,519 | | - | | - |
| | 56,887 | | - | | - |
| | 581,537 | | 111,006 | | 125,41 |
| | 754,515 | | 331,547 | | 93,15 |
| | 113,619 | | 6,999 | | 25,87 |
| | 125,358 | | - | | |
| 6 | 10,572,929 | \$ | 1,214,851 | \$ | 3,648,97 |
| | | | | | |
| 5 | 13,135,746 | \$ | 14,378,174 | \$ | - |
| | 272,061 | | 273,250 | | - |
| 5 | 13,407,807 | \$ | 14,651,424 | \$ | - |
| 5 | 23,980,736 | \$ | 15,866,275 | \$ | 3,648,97 |
| | 5 | 3,950,061 414,987 1,120,519 56,887 581,537 754,515 113,619 125,358 10,572,929 13,135,746 272,061 13,407,807 | 3,950,061 414,987 1,120,519 56,887 581,537 754,515 113,619 125,358 10,572,929 \$ 13,135,746 272,061 \$ 13,407,807 \$ | 3,950,061 91,495 414,987 332,118 1,120,519 - 56,887 - 581,537 111,006 754,515 331,547 113,619 6,999 125,358 - \$ 10,572,929 \$ 1,214,851 \$ 13,135,746 \$ 14,378,174 272,061 \$ 14,651,424 | 3,950,061 91,495 414,987 332,118 1,120,519 - 56,887 - 581,537 111,006 754,515 331,547 113,619 6,999 125,358 - \$ 10,572,929 \$ 1,214,851 \$ 13,135,746 \$ 14,378,174 272,061 \$ \$ 13,407,807 |

General Revenues

Property taxes Mortgage registry and deed tax Wind production tax Payments in lieu of tax Grants and contributions not restricted to specific programs Investment income Miscellaneous Gain on sale of capital assets

Transfers

Total general revenues and transfers

Change in net assets

Net Assets - Beginning

Net Assets - Ending
| Capital Grants and Contributions | | G | overnmental Activities | Bı | ry Government Isiness-Type Activities Unaudited) | Total | Shetek Area Water and Sewer Component Unit | | |
|--|-----------|----|---------------------------|----|---|-----------------------|--|-----------|--|
| | | | | | | | | | |
| | 2,225 | \$ | (1,578,606) | \$ | - | \$ (1,578,606) | | | |
| | - | | (1,323,286) | | - | (1,323,286) | | | |
| | 2,854,952 | | 736,464 | | - | 736,464 | | | |
| | - | | 1,371,940 | | - | 1,371,940 | | | |
| | - | | (1,120,519) | | - | (1,120,519) | | | |
| | - | | (56,887) (345,116) | | - | (56,887) (345,116) | | | |
| | - | | (329,811) | | - | (329,811) | | | |
| | - | | (80,749) | | - | (80,749) | | | |
| | - | | (125,358) | | | (125,358) | | | |
| | 2,857,177 | \$ | (2,851,928) | \$ | <u> </u> | \$ (2,851,928) | | | |
| | - | \$ | - | \$ | 1,242,428 | \$ 1,242,428 | | | |
| | | | - | | 1,189 | 1,189 | | | |
| | - | \$ | - | \$ | 1,243,617 | \$ 1,243,617 | | | |
| | 2,857,177 | \$ | (2,851,928) | \$ | 1,243,617 | \$ (1,608,311) | | | |
| | 2,414,053 | | | | | | \$ | 451,60 | |
| | | | | | | | | | |
| | | \$ | 4,492,155 | \$ | - | \$ 4,492,155 | \$ | - | |
| | | | 9,138 | | - | 9,138 | | - | |
| | | | 480,493 | | - | 480,493 | | - | |
| | | | 98,768 970,124 | | - 12,538 | 98,768 982,662 | | - | |
| | | | 316,077 | | 257,647 | 573,724 | | 76,68 | |
| | | | 108,316 | | | 108,316 | | 88 | |
| | | | - | | 1,816 | 1,816 | | - | |
| | | | (6,911) | | 6,911 | - | | - | |
| | | \$ | 6,468,160 | \$ | 278,912 | \$ 6,747,072 | \$ | 77,57 | |
| | | \$ | 3,616,232 | \$ | 1,522,529 | \$ 5,138,761 | \$ | 529,17 | |
| | | | 46,550,685 | | 12,721,660 | 59,272,345 | | 9,501,05 | |
| | | \$ | 50,166,917 | \$ | 14,244,189 | \$ 64,411,106 | \$ | 10,030,22 | |

FUND FINANCIAL STATEMENTS

GOVERNMENTAL FUNDS

BALANCE SHEET GOVERNMENTAL FUNDS DECEMBER 31, 2008

| | General | Road and Bridge | | |
|-----------------------------------|--------------|--------------------|-----------|--|
| Assets | | | | |
| Cash and pooled investments | \$ 4,538,728 | \$ | 2,657,837 | |
| Undistributed cash in agency fund | 44,176 | | 11,985 | |
| Petty cash and change funds | 2,000 | | - | |
| Cash with fiscal agent | - | | - | |
| Taxes receivable | | | | |
| Delinquent | 42,939 | | 10,639 | |
| Special assessments receivable | | | | |
| Current | 6,254 | | - | |
| Delinquent | 9,782 | | - | |
| Noncurrent | 744,958 | | - | |
| Accounts receivable | 28,342 | | 1,202 | |
| Accrued interest receivable | 39,937 | | - | |
| Due from other funds | 86,120 | | - | |
| Due from other governments | 42,578 | | 1,400,973 | |
| Loans receivable | - | | - | |
| Inventories | 18,366 | | 199,655 | |
| Prepaid items | - | | 1,000 | |
| Long-term receivable | | | - | |
| Total Assets | \$ 5,604,180 | \$ | 4,283,291 | |

EXHIBIT 3

| Human Services | Ditch | | EDA | Total | |
|-------------------|-----------------|----|---------|-------|------------|
| \$ - | \$ 1,060,369 | \$ | 226,351 | \$ | 8,483,285 |
| 13,465 | 2,574 | | - | | 72,200 |
| - | - | | - | | 2,000 |
| - | 1,455,018 | | - | | 1,455,018 |
| 13,355 | - | | - | | 66,933 |
| - | 35 | | - | | 6,289 |
| - | 14 | | - | | 9,796 |
| - | 1,097,395 | | - | | 1,842,353 |
| - | _ | | 56 | | 29,600 |
| - | - | | - | | 39,937 |
| - | - | | 1,260 | | 87,380 |
| - | - | | - | | 1,443,551 |
| - | - | | 590,296 | | 590,296 |
| - | - | | - | | 218,021 |
| - | - | | - | | 1,000 |
| - | 305,000 | | - | | 305,000 |
| \$ 26,820 | \$ 3,920,405 | \$ | 817,963 | \$ | 14,652,659 |

BALANCE SHEET GOVERNMENTAL FUNDS DECEMBER 31, 2008

| | General | Road and Bridge | Road and Bridge | | |
|-------------------------------------|--------------|--------------------|--------------------|--|--|
| Liabilities and Fund Balances | | | | | |
| Liabilities | | | | | |
| Accounts payable | \$ 58,559 | \$ 30 | 6,095 | | |
| Salaries payable | 160,047 | 70 | 0,558 | | |
| Contracts payable | 7,552 | 159 | 9,610 | | |
| Due to other funds | 1,260 | | - | | |
| Due to other governments | 62,152 | | 1,416 | | |
| Deferred revenue - unavailable | 825,400 | 1,338 | 8,769 | | |
| Deferred revenue - unearned | 11,034 | | - | | |
| Total Liabilities | \$ 1,126,004 | \$ 1,600 | 6,448 | | |
| Fund Balances | | | | | |
| Reserved for | | | | | |
| Prepaid items | \$ - | \$ | 1,000 | | |
| Petty cash | 2,000 | | - | | |
| Missing heirs | 100 | | - | | |
| Law library | 3,200 | | - | | |
| Recorder's compliance | 82,126 | | - | | |
| Recorder's technology | 118,875 | | - | | |
| Inventories | 18,366 | 199 | 9,655 | | |
| Encumbrances | - | 159 | 9,920 | | |
| Sheriff's contingency | 2,763 | | - | | |
| Gun permits | 2,660 | | - | | |
| E-911 | 78,349 | | - | | |
| Supervision fees | 5,371 | | - | | |
| Septic/sewer loans | 257,086 | | - | | |
| Election equipment | 69,307 | | - | | |
| Unreserved | | | | | |
| Designated for | | | | | |
| Future expenditures | 1,500,000 | 1,500 | 0,000 | | |
| Compensated absences | 327,663 | 14. | 1,826 | | |
| Capital improvements | 500,000 | 200 | 0,000 | | |
| Sanitation | 291,652 | | - | | |
| Capital equipment | 72,218 | | - | | |
| County septic system loans | 125,868 | | - | | |
| Postemployment benefits | 44,105 | | - | | |
| Parks | 270,456 | | - | | |
| Employee benefits | 2,582 | | 22 | | |
| Undesignated | 703,429 | 474 | 4,420 | | |
| Total Fund Balances | \$ 4,478,176 | \$ 2,670 | 6,843 | | |
| Total Liabilities and Fund Balances | \$ 5,604,180 | \$ 4,283 | 3,291 | | |

The notes to the financial statements are an integral part of this statement.

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EXHIBIT 3 (Continued)

| Human Services | Ditch | EDA | Total |
|-------------------|-----------------|---------------|------------------|
| | | | |
| | | | |
| \$ - | \$ - | \$ - | \$ 94,654 |
| - | - | 2,108 | 232,713 |
| - | - | - | 167,162 |
| 18,843 | - | 67,277 | 87,380 |
| 13,465 | 3,268 | - | 80,301 |
| 13,355 | 1,402,444 | 590,296 | 4,170,264 |
| - | - | - | 11,034 |
| \$ 45,663 | \$ 1,405,712 | \$ 659,681 | \$ 4,843,508 |
| | | | |
| \$ - | \$ - | \$ - | \$ 1,000 |
| - | - | - | 2,000 |
| - | - | - | 100 |
| - | - | - | 3,200 |
| - | - | - | 82,126 |
| - | - | - | 118,875 |
| - | - | - | 218,021 |
| - | - | - | 159,920 |
| - | - | - | 2,763 |
| - | - | - | 2,660 |
| - | - | - | 78,349 |
| - | - | - | 5,371 |
| - | - | - | 257,086 |
| - | - | - | 69,307 |
| _ | _ | - | 3,000,000 |
| - | - | 2,251 | 471,740 |
| - | - | - | 700,000 |
| - | - | - | 291,652 |
| - | - | - | 72,218 |
| - | - | - | 125,868 |
| - | - | - | 44,105 |
| - | - | - | 270,456 |
| - | - | - | 2,604 |
| (18,843) | 2,514,693 | 156,031 | 3,829,730 |
| \$ (18,843) | \$ 2,514,693 | \$ 158,282 | \$ 9,809,151 |
| \$ 26,820 | \$ 3,920,405 | \$ 817,963 | \$ 14,652,659 |

EXHIBIT 4

RECONCILIATION OF GOVERNMENTAL FUNDS BALANCE SHEET TO THE GOVERNMENT-WIDE STATEMENT OF NET ASSETS--GOVERNMENTAL ACTIVITIES DECEMBER 31, 2008

| Fund balance - total governmental funds (Exhibit 3) | | \$ 9,809,151 |
|---|--|------------------|
| Amounts reported for governmental activities in the statement of net assets are different because: | | |
| Capital assets, net of accumulated depreciation, used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds. | | 40,742,889 |
| Other long-term assets are not available to pay for current period expenditures and, therefore, are deferred in the governmental funds. | | 4,170,264 |
| Long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the governmental funds. | | |
| Special assessment general obligation bonds Unamortized bond discount Deferred debt issuance costs Promissory notes payable Loans payable Compensated absences Accrued interest payable | \$ (3,040,000) 10,639 14,732 (300,224) (714,066) (471,912) (54,556) | (4,555,387) |
| Net Assets of Governmental Activities (Exhibit 1) | | \$ 50,166,917 |

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE GOVERNMENTAL FUNDS FOR THE YEAR ENDED DECEMBER 31, 2008

| | General | Road and Bridge | | |
|--|-----------------|--------------------|-----------|--|
| Revenues | | | | |
| Taxes | \$ 3,080,137 | \$ | 899,211 | |
| Special assessments | 252,010 | | - | |
| Licenses and permits | 25,559 | | 5,850 | |
| Intergovernmental | 2,733,829 | | 5,068,086 | |
| Charges for services | 450,686 | | 33,627 | |
| Fines and forfeits | 802 | | - | |
| Gifts and contributions | 26,146 | | - | |
| Investment earnings | 255,401 | | - | |
| Miscellaneous | 292,652 | | 80,955 | |
| Total Revenues | \$ 7,117,222 | \$ | 6,087,729 | |
| Expenditures | | | | |
| Current | | | | |
| General government | \$ 3,388,625 | \$ | - | |
| Public safety | 1,618,064 | | - | |
| Highways and streets | - | | 6,082,824 | |
| Sanitation | 398,864 | | - | |
| Health | 2,537 | | - | |
| Culture and recreation | 725,715 | | - | |
| Conservation of natural resources | 642,178 | | - | |
| Economic development | 22,783 | | - | |
| Intergovernmental | 52,584 | | 292,067 | |
| Debt service | | | | |
| Principal | 103,056 | | - | |
| Interest | 12,087 | | - | |
| Administrative charges | - | | - | |
| Total Expenditures | \$ 6,966,493 | \$ | 6,374,891 | |
| Excess of Revenues Over (Under) Expenditures | \$ 150,729 | \$ | (287,162) | |

The notes to the financial statements are an integral part of this statement.

| | Human Services | | Ditch | | EDA | | Total |
|----|------------------------------------|----|-----------|----|---------------------------------|----|---|
| \$ | 989,422 | \$ | _ | \$ | | \$ | 4,968,770 |
| Ψ | - | Ψ | 279,739 | Ψ | _ | Ψ | 531,749 |
| | - | | - | | - | | 31,409 |
| | 112,254 | | - | | - | | 7,914,169 |
| | - | | - | | - | | 484,313 |
| | - | | - | | - | | 802 |
| | - | | - | | 100 | | 26,246 |
| | - | | 59,750 | | 25,069 | | 340,220 |
| | | | 10 | | 107,404 | | 481,021 |
| \$ | 1,101,676 | \$ | 339,499 | \$ | 132,573 | \$ | 14,778,699 |
| \$ | - - - - - 1,120,519 | \$ | 98,737 | \$ | - - - - 90,140 - | \$ | 3,388,625 1,618,064 6,082,824 398,864 2,537 725,715 740,915 112,923 1,465,170 |
| | _ | | 220,000 | | 50,742 | | 373,798 |
| | - | | 138,914 | | - | | 151,001 |
| | - | | 931 | | - | | 931 |
| \$ | 1,120,519 | \$ | 458,582 | \$ | 140,882 | \$ | 15,061,367 |
| \$ | (18,843) | \$ | (119,083) | \$ | (8,309) | \$ | (282,668) |

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE GOVERNMENTAL FUNDS FOR THE YEAR ENDED DECEMBER 31, 2008

| | General | Road and Bridge |
|---|-----------------|------------------------|
| Other Financing Sources (Uses) | | |
| Transfers in | \$ - | \$ - |
| Transfers out | (294,625) | - |
| Loans issued | 31,173 | - |
| Total Other Financing Sources (Uses) | \$ (263,452) | \$ |
| Net Change in Fund Balance | \$ (112,723) | \$ (287,162) |
| Fund Balance - January 1 | 4,581,799 | 3,014,237 |
| Increase (decrease) in reserved for inventories | 9,100 | (50,232) |
| Fund Balance - December 31 | \$ 4,478,176 | \$ 2,676,843 |

EXHIBIT 5 (Continued)

| Human Services | Ditch | EDA | Total |
|-------------------|-----------------|---------------|--------------------------------------|
| \$ - - - | \$ 33,059 | \$ 254,655 | \$ 287,714 (294,625) 31,173 |
| \$ | \$ 33,059 | \$ 254,655 | \$ 24,262 |
| \$ (18,843) | \$ (86,024) | \$ 246,346 | \$ (258,406) |
| - | 2,600,717 | (88,064) | 10,108,689 (41,132) |
| \$ (18,843) | \$ 2,514,693 | \$ 158,282 | \$ 9,809,151 |

EXHIBIT 6

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE OF GOVERNMENTAL FUNDS TO THE GOVERNMENT-WIDE STATEMENT OF ACTIVITIES--GOVERNMENTAL ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2008

| Net change in fund balance - total governmental funds (Exhibit 5) | | \$ | (258,406) |
|---|--------------------------------|----|-----------|
| Amounts reported for governmental activities in the statement of activities are different because: | | | |
| In the funds, under the modified accrual basis, receivables not available for expenditure are deferred. In the statement of activities, those revenues are recognized when earned. The adjustment to revenues between the fund statements and the statement of activities is the increase or decrease in revenues deferred as unavailable. | | | |
| Deferred revenue - December 31 Deferred revenue - January 1 | \$ 4,170,264 (4,752,891) | | (582,627) |
| Governmental funds report capital outlay as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. | <u>_</u> | | |
| Expenditures for general capital assets and infrastructure | \$ 6,013,309 | | |
| Net book value of assets disposed of Current year depreciation | (16,202) (1,830,163) | | 4,166,944 |
| Issuing long-term debt provides current financial resources to governmental funds, while the repayment of debt consumes current financial resources. Neither transaction, however, has any effect on net assets. Also, governmental funds report the net effect of issuance costs, premiums, discounts, and similar items when debt is first issued; whereas, those amounts are deferred and amortized over the life of the debt in the statement of activities. | | | |
| Proceeds of new debt | | | |
| Loans issued | | | (39,501 |
| Principal payments | | | |
| Special assessment general obligation bonds | \$ 220,000 | | |
| Loans payable Promissory notes | 103,055 50,742 | | 373,797 |
| Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds. | | | |
| Change in accrued interest payable | \$ 27,781 | | |
| Change in compensated absences | (29,417) | | |
| Discount and bond issuance costs amortization Change in inventories | (1,207) (41,132) | | (43,975 |
| Change in Net Assets of Governmental Activities (Exhibit 2) | x 1 - 1 | \$ | 3,616,232 |
| | | Ψ | |
| he notes to the financial statements are an integral part of this statement. | | | Page |

PROPRIETARY FUNDS

EXHIBIT 7

STATEMENT OF FUND NET ASSETS PROPRIETARY FUNDS DECEMBER 31, 2008

| | Business-Type Activiti | | | | | | |
|---|------------------------|-------------------------|----|----------------------|----|------------|--|
| | | Hospital (Unaudited) | | ongregate Housing | | Totals | |
| Assets | | | | | | | |
| Current assets | | | | | | | |
| Cash and pooled investments | \$ | 3,971,891 | \$ | 241,831 | \$ | 4,213,722 | |
| Accounts receivable - net | | 135,750 | | 26 | | 135,776 | |
| Patient receivables - net | | 1,953,064 | | - | | 1,953,064 | |
| Estimated third-party settlements | | 370,000 | | - | | 370,000 | |
| Inventories | | 426,538 | | - | | 426,538 | |
| Prepaid items | | 216,204 | | | | 216,204 | |
| Total current assets, unrestricted | \$ | 7,073,447 | \$ | 241,857 | \$ | 7,315,304 | |
| Restricted assets | | | | | | | |
| Cash and pooled investments | | - | | 9,400 | | 9,400 | |
| Total current assets | \$ | 7,073,447 | \$ | 251,257 | \$ | 7,324,704 | |
| Noncurrent assets | | | | | | | |
| Deferred charges | \$ | - | \$ | 16,360 | \$ | 16,360 | |
| Capital assets | | | | | | | |
| Nondepreciable | | 153,683 | | - | | 153,683 | |
| Depreciable - net | | 6,549,469 | | 920,177 | | 7,469,646 | |
| Total noncurrent assets | \$ | 6,703,152 | \$ | 936,537 | \$ | 7,639,689 | |
| Other assets | | | | | | | |
| Cash - funded depreciation | \$ | 4,798,584 | \$ | - | \$ | 4,798,584 | |
| Deferred financing costs | | 52,551 | | - | | 52,551 | |
| Investment in Shetek Medical Services | | 224,408 | | - | | 224,408 | |
| Investment in Southwest Minnesota Radiation | | 161,574 | | - | | 161,574 | |
| Investment in Minnesota Rural Health | | 7,750 | | - | | 7,750 | |
| Total other assets | \$ | 5,244,867 | \$ | - | \$ | 5,244,867 | |
| Total Assets | \$ | 19,021,466 | \$ | 1,187,794 | \$ | 20,209,260 | |

The notes to the financial statements are an integral part of this statement.

EXHIBIT 7 (Continued)

STATEMENT OF FUND NET ASSETS PROPRIETARY FUNDS DECEMBER 31, 2008

| | | Busines | ss-Type Activities - Enterprise Funds | | | |
|--|----|-------------------------|---------------------------------------|-----------------------|----|------------|
| | | Hospital (Unaudited) | (| Congregate Housing | | Totals |
| Liabilities | | | | | | |
| Current liabilities payable from current assets | | | | | | |
| Accounts payable | \$ | 322,433 | \$ | 6,670 | \$ | 329,103 |
| Salaries payable | | 1,054,964 | | 3,337 | | 1,058,301 |
| Compensated absences payable - current | | - | | 242 | | 242 |
| Due to other governments | | - | | 244 | | 244 |
| Accrued interest payable | | 4,613 | | 23,136 | | 27,749 |
| General obligation bonds payable - current | | - | | 70,000 | | 70,000 |
| Revenue bonds payable - current | | 122,246 | - | - | | 122,246 |
| Total current liabilities payable from current | | | | | | |
| assets | \$ | 1,504,256 | \$ | 103,629 | \$ | 1,607,885 |
| Current liabilities payable from restricted assets | | | | | | |
| Accounts payable | | - | | 9,400 | | 9,400 |
| Total current liabilities | \$ | 1,504,256 | \$ | 113,029 | \$ | 1,617,285 |
| Noncurrent liabilities | | | | | | |
| Compensated absences payable - long-term | \$ | - | \$ | 7,579 | \$ | 7,579 |
| General obligation bonds payable - long-term | | - | | 1,142,134 | | 1,142,134 |
| Revenue bonds payable - long-term | | 3,198,073 | | - | | 3,198,073 |
| Total noncurrent liabilities | \$ | 3,198,073 | \$ | 1,149,713 | \$ | 4,347,786 |
| Total Liabilities | \$ | 4,702,329 | \$ | 1,262,742 | \$ | 5,965,071 |
| Net Assets | | | | | | |
| Invested in capital assets - net of related debt | \$ | 3,378,220 | \$ | (291,958) | \$ | 3,086,262 |
| Unrestricted | + | 10,940,917 | Ŧ | 217,010 | Ŧ | 11,157,927 |
| Total Net Assets | \$ | 14,319,137 | \$ | (74,948) | \$ | 14,244,189 |

EXHIBIT 8

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS PROPRIETARY FUNDS FOR THE YEAR ENDED DECEMBER 31, 2008

| | Business-Type Activities - Enterprise Funds | | | | s | |
|--|--|------------|------------|----------|----|------------|
| | Hospital | | Congregate | | | |
| | (| Unaudited) |] | Housing | | Totals |
| Operating Revenues | | | | | | |
| Charges for services | \$ | - | \$ | 267,182 | \$ | 267,182 |
| Patient services revenues | | 14,175,943 | | - | | 14,175,943 |
| Miscellaneous | | 202,231 | | 6,068 | | 208,299 |
| Total Operating Revenues | \$ | 14,378,174 | \$ | 273,250 | \$ | 14,651,424 |
| Operating Expenses | | | | | | |
| Personal services | \$ | - | \$ | 66,554 | \$ | 66.554 |
| Professional services | Ŧ | 2,842,628 | Ŧ | 1,534 | Ŧ | 2,844,162 |
| Nursing services | | 3,112,126 | | - | | 3,112,126 |
| Contracted services | | - | | 32,962 | | 32,962 |
| Repairs and maintenance | | 931,369 | | 3,399 | | 934,768 |
| Administration and fiscal services | | 2,563,339 | | - | | 2,563,339 |
| Other services and charges | | - | | 14,583 | | 14,583 |
| Supplies | | - | | 8,205 | | 8,205 |
| Utilities | | - | | 24,617 | | 24,617 |
| Insurance | | - | | 5,011 | | 5,011 |
| Wellness center | | 19,449 | | - | | 19,449 |
| Dental clinic | | 737,840 | | - | | 737,840 |
| Downtown building | | 375 | | - | | 375 |
| Surgery clinic | | 242,103 | | - | | 242,103 |
| Clinic | | 1,573,144 | | - | | 1,573,144 |
| Fulda clinic | | 67,344 | | - | | 67,344 |
| Depreciation | | 877,463 | · | 51,121 | | 928,584 |
| Total Operating Expenses | \$ | 12,967,180 | \$ | 207,986 | \$ | 13,175,166 |
| Operating Income (Loss) | \$ | 1,410,994 | \$ | 65,264 | \$ | 1,476,258 |
| Nonoperating Revenues (Expenses) | | | | | | |
| Investment income | \$ | 272,365 | \$ | _ | \$ | 272,365 |
| Grants | Ψ | 12,538 | Ψ | _ | Ψ | 12,538 |
| Gain on sale/disposal of capital assets | | 1,816 | | _ | | 1,816 |
| Gain/loss on investment in Shetek Medical Services | | (14,718) | | - | | (14,718) |
| Interest expense | | (168,566) | | (62,817) | | (231,383) |
| Amortization of deferred charges | | - | | (1,258) | | (1,258) |
| Total Nonoperating Revenues (Expenses) | \$ | 103,435 | \$ | (64,075) | \$ | 39,360 |
| Income (Loss) Before Transfers | \$ | 1,514,429 | \$ | 1,189 | \$ | 1,515,618 |
| Transfers in | | - | | 6,911 | | 6,911 |
| Change in net assets | \$ | 1,514,429 | \$ | 8,100 | \$ | 1,522,529 |
| Net Assets - January 1 | | 12,804,708 | | (83,048) | | 12,721,660 |
| Net Assets - December 31 | \$ | 14,319,137 | \$ | (74,948) | \$ | 14,244,189 |
| | | | | | | |

The notes to the financial statements are an integral part of this statement.

EXHIBIT 9

STATEMENT OF CASH FLOWS PROPRIETARY FUNDS FOR THE YEAR ENDED DECEMBER 31, 2008 Increase (Decrease) in Cash and Cash Equivalents

| | | | Enterr | orise Funds | | |
|--|-------------------------|---|-----------------------|-------------|--------|------------------------|
| | Hospital (Unaudited) | | Congregate Housing | | Totals | |
| Cash Flows from Operating Activities | | <u>, , , , , , , , , , , , , , , , , , , </u> | | U | | |
| Receipts from customers and users | \$ | 14,258,820 | \$ | 275,487 | \$ | 14,534,307 |
| Other receipts and payments, net | Ψ | 204,048 | Ψ | - | Ψ | 204,048 |
| Payments to suppliers and contractors | | (7,390,186) | | (65,258) | | (7,455,444) |
| Payments to employees | | (4,728,677) | | (86,938) | | (4,815,615) |
| Net cash provided by (used in) operating | | | | | | |
| activities | \$ | 2,344,005 | \$ | 123,291 | \$ | 2,467,296 |
| Cash Flows from Noncapital Financing Activities | | | | | | |
| Noncapital grants | \$ | 12,538 | \$ | - | \$ | 12,538 |
| Transfers in | | | | 6,911 | | 6,911 |
| Net cash provided by (used in) noncapital | | | | | | |
| financing activities | \$ | 12,538 | \$ | 6,911 | \$ | 19,449 |
| Cash Flows from Capital and Related Financing | | | | | | |
| Activities | | | | | | |
| Transfer to fund depreciation account | \$ | (587,879) | \$ | - | \$ | (587,879) |
| Principal paid on long-term debt | | (115,869) | | (70,000) | | (185,869) |
| Interest paid on long-term debt | | (168,566) | | (56,403) | | (224,969) |
| Purchases of capital assets Investment in Southwest Minnesota Radiation | | (543,966) (100,000) | | - | | (543,966) (100,000) |
| Net cash provided by (used in) capital and | | | | | | |
| related financing activities | \$ | (1,516,280) | \$ | (126,403) | \$ | (1,642,683) |
| Cash Flows from Investing Activities | | | | | | |
| Investment earnings received | \$ | 272,365 | \$ | - | \$ | 272,365 |
| C C | | | | | | |
| Net Increase (Decrease) in Cash and Cash Equivalents | \$ | 1,112,628 | \$ | 3,799 | \$ | 1,116,427 |
| • | Ψ | | Ψ | , | Ψ | |
| Cash and Cash Equivalents at January 1 | | 2,859,263 | | 247,432 | | 3,106,695 |
| Cash and Cash Equivalents at December 31 | \$ | 3,971,891 | \$ | 251,231 | \$ | 4,223,122 |
| Cash and Cash Equivalents - Exhibit 7 | | | | | | |
| Cash and pooled investments | \$ | 3,971,891 | \$ | 241,831 | \$ | 4,213,722 |
| Restricted cash and pooled investments | | - ,- ,- ,- , | | 9,400 | | 9,400 |
| Total Cash and Cash Equivalents | \$ | 3,971,891 | \$ | 251,231 | \$ | 4,223,122 |
| - | | | | | | |

The notes to the financial statements are an integral part of this statement.

EXHIBIT 9 (Continued)

STATEMENT OF CASH FLOWS PROPRIETARY FUNDS FOR THE YEAR ENDED DECEMBER 31, 2008 Increase (Decrease) in Cash and Cash Equivalents

| | (| Hospital Unaudited) | Ċa | rise Funds ongregate Housing | | Totals |
|--|-----------|------------------------|-----------|------------------------------------|-----------|-----------|
| Reconciliation of Operating Income (Loss) to Net Cash Provided by (Used in) Operating Activities Operating income (loss) | | 1,410,994 | \$ | 65,264 | \$ | 1,476,258 |
| Adjustments to reconcile operating income (loss) | | | | | | |
| to net cash provided by (used in) operating activities | | | | | | |
| Depreciation expense | \$ | 877,463 | \$ | 51,121 | \$ | 928,584 |
| (Increase) decrease in accounts receivable | | 552,876 | | 2,437 | | 555,313 |
| (Increase) decrease in inventories | | (1,978) | | - | | (1,978 |
| (Increase) decrease in prepaid items | | (127,141) | | - | | (127,14) |
| Increase (decrease) in accounts payable | | (547,468) | | 3,127 | | (544,34 |
| Increase (decrease) in salaries payable | | 177,443 | | 845 | | 178,288 |
| Increase (decrease) in compensated absences | | | | | | |
| payable | | - | | 451 | | 45 |
| Increase (decrease) in due to other governments | | - | | 46 | | 40 |
| Gain (loss) on disposal of assets | | 1,816 | | - | | 1,816 |
| Total adjustments | \$ | 933,011 | \$ | 58,027 | \$ | 991,038 |
| Net Cash Provided by (Used in) Operating Activities | <u>\$</u> | 2,344,005 | <u>\$</u> | 123,291 | <u>\$</u> | 2,467,296 |

FIDUCIARY FUNDS

EXHIBIT 10

STATEMENT OF FIDUCIARY NET ASSETS AGENCY FUNDS DECEMBER 31, 2008

| Assets | |
|-----------------------------|---------------|
| Cash and pooled investments | \$ 113,052 |
| Liabilities | |
| Due to other governments | \$ 113,052 |

The notes to the financial statements are an integral part of this statement.

NOTES TO THE FINANCIAL STATEMENTS AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2008

1. <u>Summary of Significant Accounting Policies</u>

The County's financial statements are prepared in accordance with generally accepted accounting principles (GAAP) as of and for the year ended December 31, 2008. The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (statements and interpretations). Governments are also required to follow the pronouncements of the Financial Accounting Standards Board (FASB) issued through November 30, 1989, (when applicable) that do not conflict with or contradict GASB pronouncements. The County has chosen to apply FASB pronouncements issued on or before that date to its business-type activities. The more significant accounting policies, established in GAAP and used by the County, are discussed below.

A. Financial Reporting Entity

Murray County was established May 23, 1857, and is an organized County having the powers, duties, and privileges granted counties by Minn. Stat. ch. 373. As required by accounting principles generally accepted in the United States of America, these financial statements present Murray County and its component units. The County is governed by a five-member Board of Commissioners elected from districts within the County. The Board is organized with a chair and vice chair elected at the annual meeting in January of each year.

Blended Component Units

Blended component units are legally separate organizations so intertwined with the County that they are, in substance, the same as the County and, therefore, are reported as if they were part of the County. Murray County has the following blended component units.

| Component Unit | Included in Reporting Entity Because | Separate Financial Statements |
|-------------------------------|---|----------------------------------|
| Murray County Memorial | County Commissioners are | Separate financial statements |
| Hospital provides acute | the members of the Murray | can be obtained at: |
| inpatient and outpatient care | County Memorial Hospital | 2042 Juniper Avenue |
| to the County area. | Board. | Slayton, Minnesota 56172 |

1. Summary of Significant Accounting Policies

A. Financial Reporting Entity

Blended Component Units (Continued)

| Component Unit | Included in Reporting Entity Because | Separate Financial Statements |
|---|--|---|
| Murray County Economic Development Authority | The Authority's governing body is substantively the same as the governing body of the County. | Separate financial statements are not issued for the Murray County Economic Development Authority. |

Discretely Presented Component Unit

While part of the reporting entity, discretely presented component units are presented in a separate column in the government-wide financial statements to emphasize that they are legally separate from the County. The following component unit of Murray County is discretely presented:

| Component Unit | Included in Reporting Entity Because | Separate Financial Statements |
|---|---|--|
| The Shetek Area Water and Sewer Commission is responsible for constructing and operating a sanitary water and sewer district within Murray County. | The County appoints Commission members and must approve any debt. | Separate financial statements can be obtained at: 2500 - 28th Street Slayton, Minnesota 56172 |

Joint Ventures

The County participates in several joint ventures described in Note 6.B. The County also participates in jointly-governed organizations described in Note 6.C.

1. <u>Summary of Significant Accounting Policies</u> (Continued)

B. Basic Financial Statements

1. Government-Wide Statements

The government-wide financial statements (the statement of net assets and the statement of activities) display information about Murray County. These statements include the financial activities of the overall County government, except for fiduciary activities. Eliminations have been made to minimize the double counting of internal activities. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges to external parties for support.

In the government-wide statement of net assets, the columns: (a) are presented on a consolidated basis by column; and (b) are reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The County's net assets are reported in three parts: (1) invested in capital assets, net of related debt; (2) restricted net assets; and (3) unrestricted net assets.

The statement of activities demonstrates the degree to which the direct expenses of each function of the County's governmental activities, different business-type activities, and discretely presented component units are offset by program revenues. Direct expenses are those clearly identifiable with a specific function or activity. Program revenues include: (1) fees, fines, and charges paid by the recipients of goods, services, or privileges provided by a given function or activity; and (2) grants and contributions restricted to meeting the operational or capital requirements of a particular function or activity. Revenues not classified as program revenues, including all taxes, are presented as general revenues.

2. Fund Financial Statements

The fund financial statements provide information about the County's funds, including its fiduciary funds and blended component units. Separate statements for each fund category--governmental, proprietary, and fiduciary--are presented. The emphasis of governmental and proprietary fund financial statements is on major individual governmental and enterprise funds, with each displayed as separate columns in the fund financial statements. The County presents two enterprise funds. The County reports all of its funds as major funds.

1. <u>Summary of Significant Accounting Policies</u>

B. <u>Basic Financial Statements</u>

2. <u>Fund Financial Statements</u> (Continued)

Proprietary fund operating revenues, such as charges for services, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Nonoperating revenues, such as subsidies and investment earnings, result from nonexchange transactions or incidental activities.

The Hospital Enterprise Fund accounts for unrestricted donations received by the Hospital or nonoperating gains in the period received. Donations restricted by donors or grantors for specific operating purposes are reported in other revenue to the extent used within the period.

The County reports the following major governmental funds:

- <u>The General Fund</u> is the County's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.
- <u>The Road and Bridge Special Revenue Fund</u> is used to account for revenues and expenditures of the County Highway Department, which is responsible for the construction and maintenance of roads, bridges, and other projects affecting County roadways.
- <u>The Human Services Special Revenue Fund</u> is used to account for economic assistance and community social services programs.
- <u>The Ditch Special Revenue Fund</u> is used to account for the cost of constructing and maintaining an agricultural drainage ditch system. Financing is provided by special assessments levied against benefited property.
- <u>The EDA Special Revenue Fund</u> is used to account for the activity of the Economic Development Authority.

1. Summary of Significant Accounting Policies

B. <u>Basic Financial Statements</u>

2. <u>Fund Financial Statements</u> (Continued)

The County reports the following major enterprise funds:

- <u>The Hospital Fund</u> is used to account for the operation of the Murray County Memorial Hospital, a blended component unit of Murray County.
- <u>The Congregate Housing Fund</u> is used to account for the operation of the Murray County Congregate Housing facility.

Additionally, the County reports the following fund type:

- <u>Agency funds</u> are custodial in nature and do not present results of operations or have a measurement focus. These funds account for assets that the County holds for others in an agent capacity.

C. Measurement Focus and Basis of Accounting

The government-wide, proprietary fund, and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Murray County considers all revenues as available if collected within 60 days after the end of the current period. Property and other taxes, licenses, and interest are all considered susceptible to accrual. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on long-term debt, compensated absences, and claims and judgments, which are recognized as expenditures to the extent that they have matured. Proceeds of long-term debt and acquisitions under capital leases are reported as other financing sources.

1. Summary of Significant Accounting Policies

C. Measurement Focus and Basis of Accounting (Continued)

When both restricted and unrestricted resources are available for use, it is the County's policy to use restricted resources first and then unrestricted resources as needed.

D. Assets, Liabilities, and Net Assets or Equity

1. Cash and Cash Equivalents

The County has defined cash and cash equivalents to include cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. Additionally, each fund's equity in the County's investment pool is treated as a cash equivalent because the funds can be deposited or effectively withdrawn from cash at any time without prior notice or penalty.

2. <u>Deposits and Investments</u>

The cash balances of substantially all funds are pooled and invested by the County Treasurer for the purpose of increasing earnings through investment activities. Pooled and fund investments are reported at their fair value at December 31, 2008, based on market prices. Pursuant to Minn. Stat. § 385.07, investment earnings on cash and pooled investments of governmental and fiduciary funds are credited to the General Fund. Other funds received investment earnings based on other state statutes, grant agreements, contracts, and bond covenants. Pooled investment earnings for 2008 were \$205,401.

The Hospital's investment income for the year ended December 31, 2008, was \$272,365 and is included in nonoperating revenues.

Murray County invests in an external investment pool, the Minnesota Association of Governments Investing for Counties (MAGIC) Fund, which is created under a joint powers agreement pursuant to Minn. Stat. § 471.59. The MAGIC Fund is not registered with the Securities and Exchange Commission (SEC), but does operate in a manner consistent with Rule 2a-7 prescribed by the SEC pursuant to the Investment Company Act of 1940 (17 C.F.R. § 270.2a-7). Therefore, the fair value of the County's position in the pool is the same as the value of the pool shares.

1. Summary of Significant Accounting Policies

D. Assets, Liabilities, and Net Assets or Equity (Continued)

3. <u>Receivables and Payables</u>

Activities between funds representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (the current portion of interfund loans) or "advances to/from other funds" (the noncurrent portion of interfund loans).

All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

All receivables are shown net of an allowance for uncollectibles.

Property taxes are levied as of January 1 on property values assessed as of the same date. The tax levy notice is mailed in March with the first half payment due May 15 and the second half payment due October 15. Unpaid taxes at December 31 become liens on the respective property and are classified in the financial statements as delinquent taxes receivable.

Patient receivables are uncollateralized patient and third-party payor obligations. Unpaid patient receivables, excluding amounts due from third-party payors, with private pay dates over 30 days old have interest assessed at 1.5 percent per month. Due to the uncertainty of collecting private pay accounts, these interest charges are recognized as income when received. Payments of patient receivables are allocated to the specific claims identified on the remittance advice or, if unspecified, are applied to the earliest unpaid claim.

1. <u>Summary of Significant Accounting Policies</u>

D. Assets, Liabilities, and Net Assets or Equity

3. <u>Receivables and Payables</u> (Continued)

The carrying amount of patient receivables is reduced by a valuation allowance that reflects management's best estimate of amounts that will not be collected from patients and third-party payors. Management reviews patient receivables by payor class and applies percentages to determine estimated amounts that will not be collected from third parties under contractual agreements and amounts that will not be collected from parties due to bad debts. Management considers historical write-off and recovery information in determining the estimated bad debt provision. Management also reviews accounts to determine if classification as charity care is appropriate.

4. Inventories and Prepaid Items

All inventories are valued at cost using the first in/first out method. Inventories in governmental funds are recorded as expenditures when purchased rather than when consumed. Inventories in proprietary funds and at the government-wide level are recorded as expenses when consumed.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

5. <u>Restricted Assets</u>

Certain funds of the County are classified as restricted assets on the statement of net assets because the restriction is either imposed by law through constitutional provisions or enabling legislation or imposed externally by creditors, grantors, contributors, or laws or regulations of other governments. Therefore, applicable laws and regulations limit their use.
1. Summary of Significant Accounting Policies

D. Assets, Liabilities, and Net Assets or Equity (Continued)

6. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (for example, roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities column in the government-wide financial statements. The government defines capital assets as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of two years.

Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed. During the current period, the Hospital Enterprise Fund had no capitalized interest.

Property, plant, and equipment of the County, as well as the blended component units, are depreciated using the straight-line method over the following estimated useful lives:

| Assets | Years |
|------------------------------|---------|
| Land improvements | 3 - 30 |
| Buildings | 5 - 40 |
| Public domain infrastructure | 10 - 50 |
| Machinery and equipment | 3 - 20 |

1. Summary of Significant Accounting Policies

- D. Assets, Liabilities, and Net Assets or Equity (Continued)
 - 7. <u>Hospital's Investments in Equity</u>
 - a. Investment in Shetek Medical Services, LLC

The Hospital is a 40-percent owner in Shetek Medical Services, LLC. This venture provides various health care-related services to the surrounding area. The Hospital's investment in the clinic is reported on the equity method of accounting. The net gain on the investment, \$23,707 for the year ended December 31, 2008, is included in nonoperating expenses.

b. Investment in Southwest Minnesota Radiation, LLC

The Hospital is a 14-percent owner in Southwest Minnesota Radiation. The Hospital made an initial capital contribution in 2007 and 2008 totaling \$100,000 each year. This venture provides advanced radiation treatment to the people of southwest Minnesota. The net loss on the investment, \$38,425 for the year ended December 31, 2008, is included in nonoperating expenses.

c. Investment in Minnesota Rural Health

The Hospital is a member of this cooperative effort of physicians, public health agencies, and hospitals to preserve and maintain health care resources and access with local community choice and control for member communities in southwestern Minnesota. As required to participate in this cooperative membership, the Hospital purchased 25 shares of hospital class B shares for \$3,750 and purchased four shares of the clinic class A for \$4,000, for a total of \$7,750 in stock certificates. Additional purchases are required based on criteria of number of state-licensed beds and number of physicians. No new purchases occurred in 2008.

1. Summary of Significant Accounting Policies

D. Assets, Liabilities, and Net Assets or Equity (Continued)

8. Compensated Absences

The liability for compensated absences reported in financial statements consists of unpaid, accumulated annual and sick leave balances. The liability has been calculated using the vesting method, in which leave amounts for both employees who currently are eligible to receive termination payments and other employees who are expected to become eligible in the future to receive such payments upon termination are included. Compensated absences are accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

9. Deferred Revenue

Governmental funds report deferred revenue in connection with receivables for revenues not considered to be available to liquidate liabilities of the current period. Governmental funds and the government-wide statements also defer revenue recognition in connection with resources that have been received, but not yet earned. The various components of deferred revenue reported in the governmental funds were as follows:

| | Unavailable | U | nearned |
|--|--------------|----|---------|
| Special assessments receivable | \$ 1,858,438 | \$ | - |
| Highway allotments that do not provide current financial resources | 1,277,914 | | _ |
| Loans receivable | 590,296 | | - |
| Long-term receivable | 305,000 | | - |
| Delinquent property taxes | 66,933 | | - |
| Deferred revenue from accrued interest | 18,498 | | - |
| Grants receivable | 53,185 | | 11,034 |
| Total Deferred/Unearned Revenue for All | | | |
| Governmental Funds | \$ 4,170,264 | \$ | 11,034 |

1. Summary of Significant Accounting Policies

D. Assets, Liabilities, and Net Assets or Equity (Continued)

10. Long-Term Obligations

In the government-wide financial statements, and in the proprietary fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the bonds outstanding method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of the debt issued is reported as an other financing source. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

The County has not calculated its OPEB obligation in order to report the liability on the government-wide statement of net assets. Therefore, the change in the net OPEB obligation has not been reported in the government-wide statement of activities. These are departures from generally accepted accounting principles.

11. Fund Equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts not available for appropriation or legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans subject to change.

1. Summary of Significant Accounting Policies

D. Assets, Liabilities, and Net Assets or Equity (Continued)

12. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

E. <u>Hospital Net Patient Service Revenue</u>

The Hospital has agreements with third-party payors that provide for payments to the Hospital at amounts different from its established rates. Payment arrangements include prospectively determined rates of discharge, reimbursed costs, discounted charges, and per diem payments. Net patient service revenue is reported at the estimated net realizable amounts from patients, third-party payors, and others for services rendered, including estimated retroactive adjustments under reimbursement agreements with third-party payors. Retroactive adjustments are accrued on an estimated basis in the period the related services are rendered and adjusted in future periods as final settlements are determined.

The Hospital provides care to patients who meet certain criteria under its charity care policy without charge or at amounts less than its established rates. Because the Hospital does not pursue collection of amounts determined to qualify as charity care, they are not reported as revenue. The amount of charges foregone for services and supplies furnished under the Hospital's charity care policy aggregated \$142,256 in 2008 and \$101,493 in 2007.

Revenue from the Medicare and Medicaid programs accounted for approximately 33 and 3 percent and 37 and 2 percent of the Hospital's net patient revenue for the years ended December 31, 2008 and 2007, respectively. Laws and regulations governing the Medicare and Medicaid programs are extremely complex and subject to interpretation. As a result, there is at least a reasonable possibility that recorded estimates will change by a material amount in the near term.

1. Summary of Significant Accounting Policies

E. <u>Hospital Net Patient Service Revenue</u> (Continued)

The Hospital also has entered into payment agreements with certain commercial insurance carriers, health maintenance organizations, and preferred provider organizations. The basis for payment to the Hospital under these agreements includes prospectively determined rates per discharge, discounts from established charges, and prospectively determined daily rates.

The Hospital has agreements with third-party payors that provide for payments to the Hospital at amounts different from its established rates. A summary of the payment arrangements with major third-party payors follows:

Medicare--Inpatient acute care services rendered to Medicare program beneficiaries are paid at prospectively determined rates per discharge. These rates vary according to a patient classification system that is based on clinical, diagnostic, and other factors. Inpatient non-acute services and certain outpatient services related to Medicare beneficiaries are paid based on a cost-reimbursement methodology. The Hospital is reimbursed for cost-reimbursable items at a tentative rate with final settlement determined after submission of annual cost reports by the Hospital and audits thereof by the Medicare fiscal intermediary.

Medicaid--Inpatient and outpatient services rendered to Medicaid program beneficiaries are reimbursed under a cost-reimbursement methodology. The Hospital is reimbursed at a tentative rate with final settlement determined after submission of annual cost reports by the Hospital and audits thereof by the Medicaid fiscal intermediary.

2. <u>Stewardship, Compliance, and Accountability</u>

A. Deficit Fund Balance/Net Assets

The Human Services Special Revenue Fund had a deficit fund balance for the year ended December 31, 2008, of \$18,843. The County expects an excess of revenues over expenditures in the future will eliminate the deficit.

The Congregate Housing Enterprise Fund had deficit fund net assets for the year ended December 31, 2008, of \$74,948. The County expects an excess of revenues over expenses in the future will eliminate the deficit.

2. <u>Stewardship, Compliance, and Accountability</u> (Continued)

B. Excess of Expenditures Over Budget

| | Exj | penditures | Budget | |] | Excess |
|----------------------------|-----|------------|--------|---------|----|--------|
| Ditch Special Revenue Fund | \$ | 458,582 | \$ | 395,555 | \$ | 63,027 |

3. Detailed Notes on All Funds

A. Assets

1. <u>Deposits and Investments</u>

Reconciliation of the County's total cash and investments to the basic financial statements follows:

| Government-wide statement of net assets | |
|---|------------------|
| Governmental activities | |
| Cash and pooled investments | \$ 8,483,285 |
| Undistributed cash in agency funds | 72,200 |
| Cash with fiscal agent | 1,455,018 |
| Petty cash and change funds | 2,000 |
| Business-type activities | |
| Cash and pooled investments | 4,213,722 |
| Restricted assets - cash and pooled investments | 9,400 |
| Cash-funded depreciation | 4,798,584 |
| Component unit - Shetek Area Water and Sewer Commission | |
| Cash and pooled investments | 1,042,620 |
| Restricted assets | 917,002 |
| Agency funds | |
| Cash and pooled investments | 113,052 |
| Total Cash and Investments | \$ 21,106,883 |

3. Detailed Notes on All Funds

A. Assets

1. <u>Deposits and Investments</u> (Continued)

| Deposits | |
|--|------------------|
| Checking | \$ 113,764 |
| Certificates of deposit | 5,420,000 |
| Invested in MAGIC Fund | 8,728,101 |
| Invested in U.S. government agency securities | 1,455,018 |
| Invested in negotiable certificates of deposit | 5,388,000 |
| Petty cash and change funds | 2,000 |
| | |
| Total Deposits, Cash on Hand, and Investments | \$ 21,106,883 |

a. Deposits

The County is authorized by Minn. Stat. §§ 118A.02 and 118A.04 to designate a depository for public funds and to invest in certificates of deposit. The County is required by Minn. Stat. § 118A.03 to protect deposits with insurance, surety bond, or collateral. The market value of collateral pledged shall be at least ten percent more than the amount on deposit at the close of the financial institution's banking day, not covered by insurance or bonds.

Authorized collateral includes treasury bills, notes and bonds; issues of U.S. government agencies; general obligations rated "A" or better or revenue obligations rated "AA" or better; irrevocable standby letters of credit issued by the Federal Home Loan Bank; and certificates of deposit. Minnesota statutes require that securities pledged as collateral be held in safekeeping in a restricted account at the Federal Reserve Bank or in an account at a trust department of a commercial bank or other financial institution not owned or controlled by the financial institution furnishing the collateral.

Custodial Credit Risk

Custodial credit risk is the risk that in the event of a financial institution failure, the County's deposits may not be returned to it. The County does not have a deposit policy for custodial credit risk. As of December 31, 2008, the County's deposits were not exposed to custodial credit risk.

3. Detailed Notes on All Funds

A. Assets

- 1. <u>Deposits and Investments</u> (Continued)
 - b. <u>Investments</u>

The County may invest in the following types of investments as authorized by Minn. Stat. §§ 118A.04 and 118A.05:

- (1) securities that are direct obligations or are guaranteed or insured issues of the United States, its agencies, its instrumentalities, or organizations created by an act of Congress, except mortgage-backed securities defined as "high risk" by Minn. Stat. § 118A.04, subd. 6;
- (2) mutual funds through shares of registered investment companies provided the mutual fund receives certain ratings depending on its investments;
- (3) general obligations of the State of Minnesota and its municipalities, and in certain state agency and local obligations of Minnesota and other states provided such obligations have certain specified bond ratings by a national bond rating service;
- (4) bankers' acceptances of United States banks;
- (5) commercial paper issued by United States corporations or their Canadian subsidiaries rated in the highest quality category by two nationally recognized rating agencies and maturing in 270 days or less; and
- (6) with certain restrictions, in repurchase agreements, securities lending agreements, joint powers investment trusts, and guaranteed investment contracts.

3. Detailed Notes on All Funds

A. Assets

- 1. <u>Deposits and Investments</u>
 - b. <u>Investments</u> (Continued)

Interest Rate Risk

Interest rate risk is the risk that changes in the market interest rates will adversely affect the fair value of an investment. The County minimizes its exposure to interest rate risk by investing in both short-term and long-term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity evenly over time as necessary to provide the cash flow and liquidity needed for operations.

Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. It is the County's policy to invest only in securities that meet the ratings requirements set by state statute.

Custodial Credit Risk

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of investment or collateral securities in the possession of an outside party. The County does not have a policy on custodial credit risk.

Concentration of Credit Risk

The concentration of credit risk is the risk of loss that may be caused by the County's investment in a single issuer. It is the County's policy that U.S. Treasury securities, U.S. agency securities, and obligations backed by U.S. Treasury and/or U.S. agency securities, may be held without limit.

3. Detailed Notes on All Funds

A. Assets

1. Deposits and Investments (Continued)

The following table presents the County's deposit and investment balances at December 31, 2008, and information relating to potential investment risks:

| | Cred | it Risk | Concentration Risk | Interest Rate Risk | | Carrying |
|--------------------------------------|--------|---------|-----------------------|-----------------------|----|-----------|
| | Credit | Rating | Over 5 Percent | Maturity | | (Fair) |
| Investment Type | Rating | Agency | of Portfolio | Date | | Value |
| U.S. government agency securities | | | | | | |
| U.S. Treasury SLGS | N/A | N/A | <5% | 02/01/2009 | \$ | 1,455,018 |
| Investment pools/mutual funds | | | | | | |
| MAGIC Fund | N/R | N/A | N/A | N/A | \$ | 8,728,101 |
| Negotiable certificates of deposit | | | | | | |
| Advantage Bank, CO | N/A | N/A | | 02/20/2009 | \$ | 96,000 |
| Amer Bank, MN | N/A | N/A | | 02/20/2009 | | 96,000 |
| Bank of Santa Barbara, CA | N/A | N/A | | 02/20/2009 | | 96,000 |
| Business First Bank, LA | N/A | N/A | | 02/20/2009 | | 96,000 |
| Community Business Bank, WI | N/A | N/A | | 02/20/2009 | | 96,000 |
| Imperial Capital Bank, CA | N/A | N/A | | 02/20/2009 | | 96,000 |
| First Coweta Bank, GA | N/A | N/A | | 06/01/2009 | | 96,000 |
| Haven Trust Bank, GA | N/A | N/A | | 06/01/2009 | | 96,000 |
| Omni National Bank, GA | N/A | N/A | | 06/01/2009 | | 96,000 |
| Security Bank of Bibb County, GA | N/A | N/A | | 06/01/2009 | | 96,000 |
| Security Bank of Houston County, GA | N/A | N/A | | 06/01/2009 | | 96,000 |
| Century Security Bank, GA | N/A | N/A | | 08/28/2009 | | 95,000 |
| First Intercontinental Bank, GA | N/A | N/A | | 08/28/2009 | | 96,000 |
| Orion Bank, FL | N/A | N/A | | 08/28/2009 | | 95,000 |
| Security Bank of Jones County, GA | N/A | N/A | | 08/28/2009 | | 95,000 |
| Habersham Bank, GA | N/A | N/A | | 09/30/2009 | | 95,000 |
| First Bank of Puerto Rico, PR | N/A | N/A | | 11/27/2009 | | 240,000 |
| Frontenac Bank, MO | N/A | N/A | | 11/27/2009 | | 240,000 |
| Independent Federal Savings Bank, DC | N/A | N/A | | 11/27/2009 | | 240,000 |
| Tomato Bank NA, CA | N/A | N/A | | 11/27/2009 | | 240,000 |
| Colombo Bank, MD | N/A | N/A | | 12/03/2009 | | 241,000 |
| Regal Financial Bank, WA | N/A | N/A | | 12/03/2009 | | 241,000 |
| State Bank of India, CA | N/A | N/A | | 12/03/2009 | | 241,000 |
| Synovus Bank of Jacksonville, FL | N/A | N/A | | 12/03/2009 | | 241,000 |
| Bank of Lincoln County, TN | N/A | N/A | | 12/04/2009 | | 242,000 |
| Charter Bank, NM | N/A | N/A | | 12/04/2009 | | 242,000 |
| Community West Bank, CA | N/A | N/A | | 12/04/2009 | | 241,000 |
| Georgia Banking Company, GA | N/A | N/A | | 12/04/2009 | | 241,000 |
| Heritage Bank of N. Florida, FL | N/A | N/A | | 12/04/2009 | | 241,000 |
| Onb Bank & Trust Company, OK | N/A | N/A | | 12/04/2009 | | 241,000 |
| Sonabank NA, VA | N/A | N/A | | 12/04/2009 | | 242,000 |
| West Pointe Bank, WI | N/A | N/A | | 12/04/2009 | | 242,000 |
| T-4-1 | | | 24.60/ | | ¢ | F 200 000 |

Total negotiable certificates of deposit

\$ 5,388,000

3. Detailed Notes on All Funds

A. Assets

1. Deposits and Investments (Continued)

| | Cred | lit Risk | Concentration Risk | Interest Rate Risk | Carrying |
|----------------------------|--------|----------|-----------------------|-----------------------|---------------|
| | Credit | Rating | Over 5 Percent | Maturity | (Fair) |
| Investment Type | Rating | Agency | of Portfolio | Date | Value |
| Total investments | | | | | \$ 15,571,119 |
| Checking | | | | | 113,764 |
| Certificates of deposit | | | | | 5,420,000 |
| Petty cash | | | | | 2,000 |
| Total Cash and Investments | | | | | \$ 21,106,883 |

N/A - Not Applicable N/R - Not Rated <5% - Concentration is less than 5% of investments

2. Loans Receivable

In 2001, the Murray County Board transferred responsibility for managing and operating the Murray County Economic Development Revolving Loan Fund to the newly formed Economic Development Authority, which is accounted for in the EDA Special Revenue Fund. The purpose of the fund is to provide low-interest, flexible-term loans for the development of new businesses or the expansion of existing ones. These loans have been made to private enterprises and are offset by deferred revenue. Changes in loans receivable are as follows:

| Loan Agreements Beginning balance Loans issued | \$ 690,701 |
|--|---------------|
| Loan repayments | (100,405) |
| Ending Balance | \$ 590,296 |

3. Detailed Notes on All Funds

A. <u>Assets</u> (Continued)

3. <u>Capital Assets</u>

Capital asset activity for the year ended December 31, 2008, was as follows:

Governmental Activities

| | | Beginning Balance | | Increase | I | Decrease | | Ending Balance |
|------------------------------------|----------|----------------------|----------|-----------|----------|----------|----------|-------------------|
| Capital assets not depreciated | | | | | | | | |
| Land | \$ | 291,213 | \$ | - | \$ | - | \$ | 291,213 |
| Right-of-way | | 342,322 | | - | | - | | 342,322 |
| Work in progress | | 103,157 | | - | | 103,157 | | - |
| Total capital assets not | | | | | | | | |
| depreciated | \$ | 736,692 | \$ | - | \$ | 103,157 | \$ | 633,535 |
| Capital assets depreciated | | | | | | | | |
| Land improvements | \$ | 267.843 | \$ | 186,674 | \$ | - | \$ | 454,517 |
| Buildings | Ψ | 4,184,614 | Ψ | 1,483,387 | Ψ | 31,191 | Ψ | 5,636,810 |
| Machinery and equipment | | 4,167,675 | | 413,476 | | 45,855 | | 4,535,296 |
| Infrastructure | | 45,455,112 | | 4,032,929 | | - | | 49,488,041 |
| | <i>.</i> | | <i>.</i> | | <i>.</i> | | <i>.</i> | |
| Total capital assets depreciated | \$ | 54,075,244 | \$ | 6,116,466 | \$ | 77,046 | \$ | 60,114,664 |
| Less: accumulated depreciation for | | | | | | | | |
| Land improvements | \$ | 60,096 | \$ | 15,370 | \$ | - | \$ | 75,466 |
| Buildings | | 1,821,757 | | 167,170 | | 31,191 | | 1,957,736 |
| Machinery and equipment | | 2,686,853 | | 352,318 | | 29,653 | | 3,009,518 |
| Infrastructure | | 13,667,285 | | 1,295,305 | | - | | 14,962,590 |
| Total accumulated depreciation | \$ | 18,235,991 | \$ | 1,830,163 | \$ | 60,844 | \$ | 20,005,310 |
| Total capital assets depreciated, | | | | | | | | |
| net | \$ | 35,839,253 | \$ | 4,286,303 | \$ | 16,202 | \$ | 40,109,354 |
| Governmental Activities | | | | | | | | |
| Capital Assets, Net | \$ | 36,575,945 | \$ | 4,286,303 | \$ | 119,359 | \$ | 40,742,889 |

3. Detailed Notes on All Funds

A. Assets

3. <u>Capital Assets</u> (Continued)

Business-Type Activities (Unaudited)

| | | Beginning Balance | Increase | D | ecrease | Ending Balance |
|-------------------------------------|------------|----------------------|-----------------|----|---------|-----------------------|
| Capital assets not depreciated Land | \$ | 143,401 | \$ 10,282 | \$ | _ | \$ 153,683 |
| | . <u> </u> | - , | | | | , |
| Capital assets depreciated | | | | | | |
| Land improvements | \$ | 375,444 | \$ 7,375 | \$ | - | \$ 382,819 |
| Buildings | | 7,890,243 | 321,446 | | - | 8,211,689 |
| Fixed equipment | | 1,152,438 | - | | 1,271 | 1,151,167 |
| Major movable equipment | | 3,098,393 | 204,863 | | 93,520 | 3,209,736 |
| Total capital assets depreciated | \$ | 12,516,518 | \$ 533,684 | \$ | 94,791 | \$ 12,955,411 |
| Less: accumulated depreciation for | | | | | | |
| Land improvements | \$ | 98,588 | \$ 23,679 | \$ | - | \$ 122,267 |
| Buildings | | 2,046,564 | 424,130 | | - | 2,470,694 |
| Fixed equipment | | 766,770 | 40,463 | | 1,271 | 805,962 |
| Major movable equipment | | 1,743,053 | 437,309 | | 93,520 | 2,086,842 |
| Total accumulated depreciation | \$ | 4,654,975 | \$ 925,581 | \$ | 94,791 | \$ 5,485,765 |
| Total capital assets depreciated, | | | | | | |
| net | \$ | 7,861,543 | \$ (391,897) | \$ | - | \$ 7,469,646 |
| Business-Type Activities | | | | | | |
| Capital Assets, Net | \$ | 8,004,944 | \$ (381,615) | \$ | - | \$ 7,623,329 |

Depreciation expense was charged to functions/programs of the County as follows:

| Governmental Activities | |
|---|-----------------|
| General government | \$ 134,027 |
| Public safety | 108,237 |
| Highways and streets, including depreciation of infrastructure assets | 1,509,791 |
| Sanitation | 16,222 |
| Culture and recreation, including depreciation of infrastructure assets | 60,855 |
| Conservation of natural resources | 1,031 |
| | |
| Total Depreciation Expense - Governmental Activities | \$ 1,830,163 |

3. Detailed Notes on All Funds

A. Assets

3. Capital Assets (Continued)

| Business-Type Activities Hospital Congregate Housing | \$ 874,460 51,121 |
|--|-------------------------|
| Total Depreciation Expense - Business-Type Activities | \$ 925,581 |

B. Interfund Receivables, Payables, and Transfers

1. <u>Due To/From Other Funds</u>

The composition of interfund balances as of December 31, 2008, is as follows:

| Receivable Fund | Payable Fund | A | Amount |
|---|--|----|---------------------------|
| General EDA Special Revenue General | EDA Special Revenue General Human Services Special Revenue | \$ | 67,277 1,260 18,843 |
| Totals | | \$ | 87,380 |

The outstanding balances between funds are the result of economic development activity recorded in the funds. All balances are expected to be liquidated in the subsequent year.

2. Interfund Transfers

Interfund transfers for the year ended December 31, 2008, consisted of the following:

| Transfer to Ditch Special Revenue Fund from General Fund | \$ 33,059 | Provide funding |
|--|---------------|-----------------|
| Transfer to EDA Special Revenue Fund from General Fund | 254,655 | Provide funding |
| Transfer to Congregate Housing Enterprise Fund from General Fund | 6,911 | Provide funding |
| Total Interfund Transfers | \$ 294,625 | |

3. <u>Detailed Notes on All Funds</u> (Continued)

C. Liabilities

1. Construction Commitments

The County has active construction projects as of December 31, 2008. The projects include the following:

| | S | pent-to-Date | Remaining ommitment |
|---|----|--------------|---------------------|
| Governmental Activities Construction Commitments | \$ | 2,489,540 | \$ 43,921 |

2. <u>Leases</u>

Operating Leases

Total equipment rental expense for the Hospital for the year ended December 31, 2008, was \$81,873.

3. Long-Term Debt

Governmental Activities--Bonds Payable

| Type of Indebtedness | Final Maturity | Installment Amounts | Average Interest Rate (%) | Original Issue Amount | Outstanding Balance December 31, 2008 |
|---|-------------------|-------------------------|------------------------------------|-----------------------------|--|
| Special assessment bonds with government commitment | | | | | |
| 2001 G.O. Ditch Bonds | 2017 | \$80,000 - \$160,000 | 4.25 - 5.00 | \$ 2,355,000 | \$ 1,320,000 |
| 2002 G.O. Ditch Bonds | 2011 | \$40,000 - \$45,000 | 2.10 - 3.80 | 335,000 | 120,000 |
| 2007A G.O. Refunding Bonds | 2029 | \$25,000 - \$195,000 | 4.00 - 4.25 | 1,625,000 | 1,600,000 |
| Total G.O. Special Assessment Bonds | | | | \$ 4,315,000 | \$ 3,040,000 |
| Less: unamortized discount | | | | | (10,639) |
| Net G.O. Special Assessment Bonds | | | | | \$ 3,029,361 |

3. Detailed Notes on All Funds

C. Liabilities

3. Long-Term Debt

Governmental Activities--Bonds Payable (Continued)

The 2007A General Obligation Refunding Bonds include an amount to refund the 1999A G.O. Water Revenue Bonds of Red Rock Rural Water System (RRRWS). RRRWS is levying special assessments to pay for these bonds. The County has pledged its full faith and credit for the repayment of principal and interest on these refunding bonds should RRRWS special assessment revenue be insufficient. The County has recognized a long-term receivable in the Ditch Special Revenue Fund for the total principal amount, \$305,000, due from RRRWS, which will decrease as principal payments are made starting 2010.

| Business-Type A | ActivitiesBonds Payable | |
|-----------------|-------------------------|--|
| •• | • | |

| Type of Indebtedness | Final Maturity | Installment Amounts | AverageInterestOriginalRateIssue(%)Amount | | Outstanding Balance December 31, 2008 |
|--|-------------------|--------------------------|---|--------------|--|
| General obligation bonds | | | | | |
| 2004 G.O. Refunding Bonds | 2022 | \$65,000 - \$130,000 | 1.75 - 5.00 | \$ 1,580,000 | \$ 1,305,000 |
| Less: deferred amounts for Issuance discount Refunding charges | | | | | (11,410) (81,456) |
| Total General Obligation Refunding Bonds, Net | | | | | \$ 1,212,134 |
| Revenue note | | | | | |
| 2006 Hospital Revenue Note | 2026 | \$112,869 - \$270,153 | 4.9 | \$ 3,600,000 | \$ 3,320,319 |

Governmental Activities--Loans Payable

In 1998, the County agreed to act as loan and project sponsor for a loan agreement made under the Clean Water Partnership (CWP) Law with the State of Minnesota through its Pollution Control Agency. The County makes loans to residents to be used for the control and abatement of water pollution. The loans are to be repaid at interest rates of 3.0 to 3.5 percent, with repayment terms from 5 to 20 years, and are secured by special assessments placed on the individual parcels.

3. Detailed Notes on All Funds

C. Liabilities

3. Long-Term Debt

Governmental Activities--Loans Payable (Continued)

In 1998, 2000, and 2001, the County entered into the Lake Shetek Clean Water Partnership Project, the Cottonwood River Restoration Clean Water Partnership Project, and the Beaver Creek Clean Water Partnership Project, respectively. The County is financing the loans to residents with loans from the Minnesota Pollution Control Agency, payable annually with interest at two percent. Loan payments are reported in the General Fund. In 2004, the Board authorized the transfer of \$100,000 to the Clean Water Partnership Loan Fund for the County septic loan program.

| Type of Indebtedness | Final Maturity | stallment mounts | Interest Rate (%) | Original Issue Amount |] | utstanding Balance cember 31, 2008 |
|--------------------------|-------------------|-------------------------|-------------------------|-----------------------------|----|---|
| Cottonwood River CWP | | | | | | |
| Project | 2016 | \$ 8,154 | 2.00 | \$ 147,139 | \$ | 111,109 |
| Beaver Creek CWP Project | 2018 | 20,314 | 2.00 | 366,567 | | 299,045 |
| Lake Shetek CWP Project | 2013 | 39,474 | 2.00 | 712,332 | | 303,912 |
| Total Loans Payable | | | | \$ 1,226,038 | \$ | 714,066 |

Governmental Activities--G.O. Promissory Note Payable

The County has a non-interest bearing G.O. Promissory Note with the Minnesota Department of Employment and Economic Development (DEED). The original issue amount was \$400,000, which was distributed to Monogram Meat Snacks and was recognized as a loan receivable in the County's EDA Special Revenue Fund. Monogram Meat Snacks is to repay the County the full amount with three percent interest. The County is to repay DEED \$359,903 with installment amounts of \$785 to \$4,229. As of December 31, 2008, the County had \$300,224 outstanding.

3. Detailed Notes on All Funds

- C. <u>Liabilities</u> (Continued)
 - 4. Debt Service Requirements

Debt service requirements at December 31, 2008, were as follows:

Governmental Activities

| Year Ending | Special Assessment Bonds | | | | | | | | |
|-------------|--------------------------|------------|--|--|--|--|--|--|--|
| December 31 | Principal | Interest | | | | | | | |
| | | | | | | | | | |
| 2009 | \$ 220,000 | \$ 98,663 | | | | | | | |
| 2010 | 1,400,000 | 61,730 | | | | | | | |
| 2011 | 235,000 | 52,410 | | | | | | | |
| 2012 | 190,000 | 43,950 | | | | | | | |
| 2013 | 185,000 | 36,450 | | | | | | | |
| 2014 - 2018 | 610,000 | 86,350 | | | | | | | |
| 2019 - 2023 | 85,000 | 32,423 | | | | | | | |
| 2024 - 2028 | 95,000 | 14,758 | | | | | | | |
| 2029 | 20,000 | 425 | | | | | | | |
| | | | | | | | | | |
| Total | \$ 3,040,000 | \$ 427,159 | | | | | | | |

| Year Ending | | G.O. Prom | Promissory Notes | | | Loans Payable | | | | |
|-------------|----|-----------------------|------------------|-----------|----|---------------|----|-----------|---|---------|
| December 31 | Р | rincipal Interest Pri | | Principal | | Interest | | Principal | I | nterest |
| 2009 | \$ | 50,742 | \$ | - | \$ | 122,209 | \$ | 13,673 | | |
| 2010 | | 50,742 | | - | | 105,919 | | 11,310 | | |
| 2011 | | 50,742 | | - | | 108,048 | | 9,181 | | |
| 2012 | | 50,742 | | - | | 110,219 | | 7,010 | | |
| 2013 | | 50,742 | | - | | 112,435 | | 4,794 | | |
| 2014 - 2018 | | 46,514 | | - | | 155,236 | | 7,098 | | |
| Total | \$ | 300,224 | \$ | - | \$ | 714,066 | \$ | 53,066 | | |

3. Detailed Notes on All Funds

C. Liabilities

4. <u>Debt Service Requirements</u> (Continued)

Business-Type Activities (Unaudited)

| Year Ending | Revenu | ue Note | General Obligation Bonds | | | | | |
|--------------|--------------------|--------------------|--------------------------|------------------|--|--|--|--|
| December 31 | Principal | Interest | Principal | Interest | | | | |
| 2009 | \$ 122,246 | \$ 162,188 | \$ 70,000 | \$ 54,565 | | | | |
| 2010 | 128,460 | 155,974 | 70,000 | 52,553 | | | | |
| 2011 2012 | 134,989 141,439 | 149,445 142,995 | 75,000 80,000 | 50,284 47,665 | | | | |
| 2013 | 149,039 | 135,395 | 80,000 | 44,765 | | | | |
| 2014 - 2018 | 866,468 | 555,701 | 460,000 | 170,792 | | | | |
| 2019 - 2023 | 1,110,326 | 311,843 | 470,000 | 49,000 | | | | |
| 2024 - 2026 | 667,352 | 43,746 | | - | | | | |
| Total | \$ 3,320,319 | \$ 1,657,287 | \$ 1,305,000 | \$ 469,624 | | | | |

5. <u>Changes in Long-Term Liabilities</u>

Long-term liability activity for the year ended December 31, 2008, was as follows:

Governmental Activities

| |] | Beginning Balance | A | dditions | R | eductions | Ending Balance | ue Within One Year |
|--|----|-------------------------------|----|-----------------------|----|------------------------|-----------------------------------|---------------------------------|
| Bonds and notes payable Special assessment debt with government commitment | \$ | 3,260,000 | \$ | - | \$ | 220,000 | \$ 3,040,000 | \$ 220,000 |
| Less: deferred amounts for issuance discounts on refunding | | (11,145) | | | | (506) | (10,639) | |
| Net bonds and notes payable | \$ | 3,248,855 | \$ | - | \$ | 219,494 | \$ 3,029,361 | \$ 220,000 |
| G.O. promissory notes payable Loans payable Compensated absences | | 350,966 777,620 442,495 | | - 39,501 29,417 | | 50,742 103,055 - | 300,224 714,066 471,912 | 50,742 122,209 55,138 |
| Governmental Activities Long-Term Liabilities | \$ | 4,819,936 | \$ | 68,918 | \$ | 373,291 | \$ 4,515,563 | \$ 448,089 |

3. Detailed Notes on All Funds

C. Liabilities

5. <u>Changes in Long-Term Liabilities</u> (Continued)

Business-Type Activities (Unaudited)

| | Beginning Balance | | 0 0 | | Add | litions | Re | eductions | Ending Balance | ue Within One Year |
|---|----------------------|---------------------------------|-----|-------|-----|------------------------|---------------------------------------|--------------------------------|-----------------------|---------------------------|
| Bonds payable Revenue note of 2006 Compensated absences | \$ | 1,375,000 3,436,188 7,370 | \$ | - 451 | \$ | 70,000 115,869 - | \$ 1,305,000 3,320,319 7,821 | \$ 70,000 122,246 242 | | |
| Total long-term liabilities | \$ | 4,818,558 | \$ | 451 | \$ | 185,869 | \$ 4,633,140 | \$ 192,488 | | |
| Less: deferred amounts | | (100,010) | | - | | (7,144) | (92,866) | - | | |
| Business-Type Activities Long-Term Liabilities | \$ | 4,718,548 | \$ | 451 | \$ | 178,725 | \$ 4,540,274 | \$ 192,488 | | |

6. Prior Years' Debt Defeasance - Business-Type Activities

In prior years, the County has defeased for the City of Slayton Economic Development Authority the General Obligation Housing Development Bonds, Series 1996, which were accounted for in the Congregate Housing Enterprise Fund as a capital lease, by creating a separate irrevocable trust fund. New debt has been issued, and the proceeds have been used to purchase U.S. government securities that were placed in the trust fund. The investments and fixed earnings from the investments are sufficient to fully service the defeased debt until the debt is called or matures. For financial reporting purposes, the capital lease, which was backed by the General Obligation Housing Development Bonds, Series 1996, has been considered defeased and, therefore, removed as a liability from the County's financial statements. As of December 31, 2008, the amount of defeased debt outstanding but removed from financial statements amounted to \$1,225,000.

3. Detailed Notes on All Funds

- C. <u>Liabilities</u> (Continued)
 - 7. Bond Refundings

Crossover Refundings

In 2007, the County issued \$1,625,000 General Obligation Refunding Bonds, Series 2007A. Of this amount, \$1,485,000 was issued to refund the 2001 General Obligation Drainage Bonds and the 1999A General Obligation Water Revenue Bonds. These are crossover refundings with the proceeds deposited with an escrow agent. The 2001 Ditch and the 1999A series will be called on February 1, 2009, and be redeemed with proceeds of the escrow account. On February 1, 2010, the County will "crossover" and begin making payments on the 2007A General Obligation Refunding Bonds.

In 2007, the County issued the remaining \$140,000 General Obligation Refunding Bonds, Series 2007A, for a current refunding of \$300,000 General Obligation Drainage Ditch Bonds of 1999. This current refunding was undertaken to reduce total debt service payments over the next seven years by \$5,703 and resulted in an economic gain of \$2,168. The refunded bonds were retired in February 2007.

4. <u>Pension Plans</u>

A. <u>Defined Benefit Plans</u>

Plan Description

All full-time and certain part-time employees of Murray County are covered by defined benefit pension plans administered by the Public Employees Retirement Association of Minnesota (PERA). PERA administers the Public Employees Retirement Fund and the Public Employees Police and Fire Fund, which are cost-sharing, multiple-employer retirement plans. These plans are established and administered in accordance with Minn. Stat. chs. 353 and 356.

Public Employees Retirement Fund members belong to either the Coordinated Plan or the Basic Plan. Coordinated Plan members are covered by Social Security, and Basic Plan members are not. All new members must participate in the Coordinated Plan. All police officers, firefighters, and peace officers who qualify for membership by statute are covered by the Public Employees Police and Fire Fund.

4. <u>Pension Plans</u>

A. Defined Benefit Plans

Plan Description (Continued)

PERA provides retirement benefits as well as disability benefits to members and benefits to survivors upon death of eligible members. Benefits are established by state statute and vest after three years of credited service. The defined retirement benefits are based on a member's highest average salary for any five successive years of allowable service, age, and years of credit at termination of service.

Two methods are used to compute benefits for Coordinated and Basic Plan members. The retiring member receives the higher of a step-rate benefit accrual formula (Method 1) or a level accrual formula (Method 2). Under Method 1, the annuity accrual rate for a Basic Plan member is 2.2 percent of average salary for each of the first ten years of service and 2.7 percent for each year thereafter. For a Coordinated Plan member, the annuity accrual rate is 1.2 percent of average salary for each of the first ten years and 1.7 percent for each successive year. Using Method 2, the annuity accrual rate is 2.7 percent of average salary for Basic Plan members and 1.7 percent for Coordinated Plan members for each year of service. For the Public Employees Police and Fire Fund members, the annuity accrual rate is 3.0 percent of average salary for each year of service.

For Public Employees Retirement Fund members whose annuity is calculated using Method 1, and all Public Employees Police and Fire Fund members, a full annuity is available when age plus years of service equal 90. Normal retirement age is 55 for Public Employees Police and Fire Fund members and either 65 or 66 (depending on date hired) for Public Employees Retirement Fund members. A reduced retirement annuity is also available to eligible members seeking early retirement.

The benefit provisions stated in the previous paragraphs of this section are current provisions and apply to active plan participants. Vested, terminated employees who are entitled to benefits but are not yet receiving them are bound by the provisions in effect at the time they last terminated public service.

PERA issues a publicly available financial report that includes financial statements and required supplementary information for the Public Employees Retirement Fund and the Public Employees Police and Fire Fund. That report may be obtained on the internet at www.mnpera.org; by writing to PERA at 60 Empire Drive, Suite 200, Saint Paul, Minnesota 55103-2088; or by calling 651-296-7460 or 1-800-652-9026.

4. Pension Plans

A. <u>Defined Benefit Plans</u> (Continued)

Funding Policy

Pension benefits are funded from member and employer contributions and income from the investment of fund assets. Rates for employer and employee contributions are set by Minn. Stat. ch. 353. The County makes annual contributions to the pension plans equal to the amount required by state statutes. Public Employees Retirement Fund Basic Plan members and Coordinated Plan members are required to contribute 9.1 and 6.0 percent, respectively, of their annual covered salary. Public Employees Police and Fire Fund members were required to contribute 8.6 percent of their annual covered salary in 2008. That rate increased to 9.4 percent in 2009.

The County is required to contribute the following percentages of annual covered payroll in 2008 and 2009:

| | 2008 | 2009 |
|---------------------------------------|--------|--------|
| Public Employees Retirement Fund | | |
| Basic Plan members | 11.78% | 11.78% |
| Coordinated Plan members | 6.50 | 6.75 |
| Public Employees Police and Fire Fund | 12.90 | 14.10 |

The County's contributions for the years ending December 31, 2008, 2007, and 2006, for the Public Employees Retirement Fund and the Public Employees Police and Fire Fund were:

| | 2008 | | | 2007 | | | 2006 | | |
|---|------|-------------------|--|------|-------------------|---|------|-------------------|--|
| Public Employees Retirement Fund Public Employees Police and Fire Fund | \$ | 179,586 60,638 | | \$ | 172,320 52,857 | S | 5 | 148,266 39,422 | |

These contribution amounts are equal to the contractually required contributions for each year as set by state statute.

4. <u>Pension Plans</u> (Continued)

B. <u>Defined Contribution Plan</u>

Seven employees of Murray County are covered by the Public Employees Defined Contribution Plan, a multiple-employer deferred compensation plan administered by PERA in accordance with Minn. Stat. ch. 353D. The plan is established and administered in accordance with Minn. Stat. ch. 353D, which may be amended by the State Legislature. The plan is a tax qualified plan under Section 401(a) of the Internal Revenue Code, and all contributions by or on behalf of employees are tax deferred until time of withdrawal.

Plan benefits depend solely on amounts contributed to the plan plus investment earnings, less administrative expenses. For those qualified personnel who elect to participate, Minn. Stat. § 353D.03 specifies plan provisions, including the employee and employer contribution rates. An eligible elected official who decides to participate contributes 5.0 percent of salary, which is matched by the employer. Employees may elect to make member contributions in an amount not to exceed the employer share. Employee and employer contributions are combined and used to purchase shares in one or more of the seven accounts of the Minnesota Supplemental Investment Fund. For administering the plan, PERA receives 2.00 percent of employer contributions and 0.25 percent of the assets in each member account annually.

Total contributions by dollar amount and percentage of covered payroll made by the County during the year ended December 31, 2008, were:

| | En | nployee | En | Employer | | |
|-------------------------------|----|---------|----|----------|--|--|
| Contribution amount | \$ | 6,287 | \$ | 6,287 | | |
| Percentage of covered payroll | | 5% | 5% | | | |

Required contribution rates were 5.00 percent.

5. <u>Risk Management</u>

The County is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors or omissions; injuries to employees; or natural disasters. The County has entered into a joint powers agreement with other Minnesota counties to form the Minnesota Counties Insurance Trust (MCIT). The County is a member of both the MCIT Workers' Compensation and Property and Casualty Divisions. For all other risk, the County carries commercial insurance. There were no significant reductions in insurance from the prior year. The amount of settlements did not exceed insurance coverage for the past three fiscal years.

The Workers' Compensation Division of MCIT is self-sustaining based on the contributions charged, so that total contributions plus compounded earnings on these contributions will equal the amount needed to satisfy claims liabilities and other expenses. MCIT participates in the Workers' Compensation Reinsurance Association with coverage at \$410,000 per claim in 2008. Should the MCIT Workers' Compensation Division liabilities exceed assets, MCIT may assess the County in a method and amount to be determined by MCIT.

The Property and Casualty Division of MCIT is self-sustaining, and the County pays an annual premium to cover current and future losses. MCIT carries reinsurance for its property lines to protect against catastrophic losses. Should the MCIT Property and Casualty Division liabilities exceed assets, MCIT may assess the County in a method and amount to be determined by MCIT. The Hospital has insurance coverage to provide protection for professional liability losses on a claims-made basis subject to a limit of \$1,000,000 per claim and an annual aggregate limit of \$3,000,000 with a substantial umbrella providing excess coverage.

Should the claims-made policy not be renewed or replaced with equivalent insurance, claims based on occurrences during its term, but reported subsequently, would be uninsured.

6. <u>Summary of Significant Contingencies and Other Items</u>

A. Contingent Liabilities

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of the expenditures that may be disallowed by the grantor cannot be determined at this time, although the County expects such amounts, if any, to be immaterial.

6. Summary of Significant Contingencies and Other Items

A. <u>Contingent Liabilities</u> (Continued)

The County is a defendant in various lawsuits. Although the outcome of these lawsuits is not presently determinable, in the opinion of the County Attorney, the resolution of these matters will not have a material adverse effect on the financial condition of the government.

Lincoln-Pipestone Rural Water System

At December 31, 2008, Lincoln-Pipestone Rural Water System had \$19,423,000 of general obligation bonds outstanding through 2033. The bonds were issued by some of the participating counties in the Rural Water System to finance the construction of water system expansions and improvements.

The debt is paid by the Lincoln-Pipestone Rural Water System from special assessments levied against property specially benefited by the applicable expansion, extension, or enlargement of the system and from the net revenues from time to time received in excess of the current costs of operating and maintaining the system. The bonds are general obligations of the issuing counties for which their full faith, credit, and unlimited taxing powers are pledged. The participating counties (Jackson, Lac qui Parle, Lincoln, Lyon, Murray, Nobles, Pipestone, Redwood, Rock, and Yellow Medicine) have adopted board resolutions and have signed joint powers agreements to define their liability for a proportional share of the debt should the issuing counties make any debt service payments. In such a situation, each of the other counties will promptly reimburse the paying counties in proportion to the percentage of Lincoln-Pipestone Rural Water System customers located in such county, in accordance with Minn. Stat. § 116A.24, subd. 3. The outstanding bonds are reported as liabilities in the annual financial statements of the Lincoln-Pipestone Rural Water System and are not reported as liabilities in the financial statements of any of the ten participating counties. The participating counties disclose a contingent liability due to the guarantee of indebtedness.

In 2009, Nobles County issued two series of general obligation bonds totaling \$19,415,000 on behalf of the Lincoln-Pipestone Rural Water System to finance the water expansion and internal improvements necessary for the delivery of water to its customers. Each of the participating counties adopted board resolutions to approve updated joint powers agreements to guarantee the payment of the bonds.

6. <u>Summary of Significant Contingencies and Other Items</u> (Continued)

B. Joint Ventures

Lincoln, Lyon, & Murray Human Services

Lincoln, Lyon, & Murray Human Services was formed pursuant to Minn. Stat. § 393.01, subd. 7, by Lincoln, Lyon, and Murray Counties. The Human Services began official operation on July 1, 1974, and performs welfare functions formerly performed by the individual counties. Local financing is provided by the three member counties on the basis of each County's welfare expenditures in 1973:

| Lincoln County | 20.90% |
|----------------|--------|
| Lyon County | 54.77 |
| Murray County | 24.33 |

Lincoln, Lyon, & Murray Human Services is governed by two County Commissioners from each of the participating counties who are chosen by their respective county boards and one lay person from each participating county. Financing is provided by state grants and appropriations from member counties. Murray County's contribution in 2008 was \$1,120,519.

At December 31, 2008 (the most recent information available), Lincoln, Lyon, & Murray Human Services reported a total fund balance of \$4,068,251. In addition, governmental activities of Lincoln, Lyon, & Murray Human Services reported total net assets of \$3,473,467. Lincoln, Lyon, & Murray Human Services' long-term debt at December 31, 2008, is composed of \$502,801 of compensated absences payable. The debt will be funded by intergovernmental revenue and revenue from computer services.

Complete financial statements of Lincoln, Lyon, & Murray Human Services can be obtained at 607 West Main, Marshall, Minnesota 56258.

Lincoln, Lyon, Murray, and Pipestone Public Health Services

Murray County participates with other surrounding counties to provide health services to its citizens through a joint venture as authorized by Minn. Stat. § 471.59. Financing is provided by state grants, appropriations from member counties, and charges for services. The County's contribution in 2008 was \$52,584.

6. <u>Summary of Significant Contingencies and Other Items</u>

B. Joint Ventures

Lincoln, Lyon, Murray, and Pipestone Public Health Services (Continued)

At December 31, 2008, the Health Services had net assets of \$1,018,746 and long-term liabilities of \$117,205.

Complete financial statements of the Lincoln, Lyon, Murray, and Pipestone Public Health Services can be obtained at 607 West Main Street, Marshall, Minnesota 56258.

Lincoln-Pipestone Rural Water System

Murray County, along with Lincoln, Lyon, Nobles, Rock, Pipestone, and Yellow Medicine Counties, jointly established the Lincoln-Pipestone Rural Water System pursuant to Minn. Stat. ch. 116A. The system is responsible for storing, treating, and distributing water for domestic, commercial, and industrial use within the area it serves. The cost of providing these services is recovered through user charges. The Lincoln-Pipestone Rural Water System is governed by the District Court. The Water System's Board is solely responsible for the budgeting and financing of the Water System.

Bonds were issued by Lincoln County and Yellow Medicine County to finance the construction of the Rural Water System. Costs assessed to municipalities and special assessments levied against benefited properties pay approximately 85 percent of the amount necessary to retire principal and interest on the bonds. The remainder of the funds necessary to retire the outstanding bonds and interest will be provided by appropriations from the Lincoln-Pipestone Rural Water System. Outstanding obligations at December 31, 2008, are \$19,516,143.

The Lincoln-Pipestone Rural Water System's 2008 financial report shows total net assets of \$38,060,524, including unrestricted net assets of \$17,709,824. The decrease in net assets for the year ended December 31, 2008, was \$18,549.

Complete financial statements of the Lincoln-Pipestone Rural Water System can be obtained at East Highway 14, P. O. Box 188, Lake Benton, Minnesota 56149-0188.

6. <u>Summary of Significant Contingencies and Other Items</u>

B. Joint Ventures (Continued)

Southwest Regional Solid Waste Commission

The County has entered into a joint powers agreement with a number of other counties to create and operate the Southwest Regional Solid Waste Commission under the authority of Minn. Stat. § 471.59. The Commission was formed to exercise the County's authority and obligation pursuant to Minn. Stat. chs. 400 and 115A to provide for the management of solid waste in the respective counties; and provide the greatest public service benefit possible for the entire contiguous 12-county area encompassed by the counties in planning, management, and implementation of methods to deal with solid waste in Southwest Minnesota.

The governing board is composed of one board member from each of the participating counties. Financing of the Commission's solid waste management program is through appropriations from the participating counties, grants and loans from the Minnesota Office of Waste Management, or from the sale of bonds or other obligations secured by revenues of the Commission. Administration and planning costs of the Commission are assessed to the counties on equal shares up to \$1,000 per county per year. The current assessment is \$500.

The Commission is headquartered in Ivanhoe, Minnesota, where Lincoln County acts as fiscal host. A complete financial report of the Southwest Regional Solid Waste Commission can be obtained from the Lincoln County Auditor at 319 Rebecca Street, P. O. Box 29, Ivanhoe, Minnesota 56142.

Red Rock Rural Water System

The Red Rock Rural Water System was established pursuant to Minn. Stat. ch. 116A through a joint powers agreement pursuant to Minn. Stat. § 471.59 and under the jurisdiction of the Fifth Judicial District. Brown, Cottonwood, Jackson, Lyon, Martin, Murray, Redwood, and Watonwan Counties have agreed to guarantee their share of debt arising within each respective county. The Red Rock Rural Water System provides water for participating rural water users and cities within the water district.

The Red Rock Rural Water System is governed by an 11-member Board appointed for terms of three years by the District Court. Each county is responsible for levying and collecting the special assessments from the benefited properties within the county.

6. <u>Summary of Significant Contingencies and Other Items</u>

B. Joint Ventures

Red Rock Rural Water System (Continued)

Bond issues and notes payable are shown as long-term debt on the financial statements of the Red Rock Rural Water System. Outstanding bonds at December 31, 2007 (the most recent information available), were \$12,793,395, and notes payable were \$226,728.

A complete financial report of the Red Rock Rural Water System can be obtained at 305 West Whited Street, Jeffers, Minnesota 56145.

C. Jointly-Governed Organizations

Murray County, in conjunction with other governmental entities and various private organizations, has formed the jointly-governed organizations listed below:

Area II Minnesota River Basin Project

The Area II Minnesota River Basin Project provides programs for flood reduction measures to the area between the Cities of Ortonville and Mankato. During the year, the County paid \$2,897 of the County levy to the Project.

Minnesota River Board

The Minnesota River Board promotes orderly water quality improvements and management of the Minnesota River watersheds. The County paid \$625 in membership dues in 2008.

Redwood-Cottonwood Rivers Control Area

The Redwood-Cottonwood Rivers Control Area (RCRCA) promotes orderly water quality improvements and management within the boundaries of the watersheds of the Redwood and Cottonwood Rivers for the participating counties. During the year, the County paid \$3,240 of the County levy to the RCRCA.

6. <u>Summary of Significant Contingencies and Other Items</u>

C. Jointly-Governed Organizations (Continued)

Heron Lake Watershed District

The County Board is responsible for appointing two of the Board of Managers for the Heron Lake Watershed District, but the County's responsibility does not extend beyond making the appointments.

D. Agricultural Best Management Loan Program

The County has entered into an agreement with the Minnesota Department of Agriculture and two local lending institutions to jointly administer a loan program to individuals to implement projects that prevent or mitigate non-point source water pollution. While the County is not liable for the repayment of the loans in any manner, it does have certain responsibilities under the agreement.

E. Functional Expenses - Hospital Enterprise Fund

The Hospital provides general health care services to residents within its geographic location. Expenses related to providing these services for the year ended December 31, 2008, are:

| Health care services General and administrative | \$ 8,594,634 4,372,546 |
|--|------------------------------|
| Total | \$ 12,967,180 |

F. Concentrations of Credit Risk - Hospital Enterprise Fund

The Hospital grants credit, without collateral, to its patients, most of whom are local residents and are insured under third-party payor agreements. The mix of receivables from patients and third-party payors and patients at December 31, 2008, follows:

| Medicare | \$ 769,111 | 29% |
|--------------------------|-----------------|------|
| Medicaid | 58,171 | 2% |
| Blue Cross | 792,882 | 30% |
| Other third-party payors | 489,657 | 19% |
| Patients | 541,497 | 20% |
| Total | \$ 2,651,318 | 100% |
| Total | \$ 2,651,318 | 1009 |

7. <u>Component Unit Disclosures</u>

A. Summary of Significant Accounting Policies

The accounting policies of the Shetek Area Water and Sewer Commission conform to generally accepted accounting principles.

1. Financial Reporting Entity

The Shetek Area Water and Sewer Commission was formed May 8, 2001, pursuant to Minn. Stat. §§ 115.18 to 115.37. The Commission was created for the purpose of promoting the public health and welfare by providing an adequate and efficient means of collecting, conveying, pumping, treating, and disposing of domestic sewage and industrial waste within the Shetek Area. The Commission is governed by a five-member Board appointed by the Murray County Board of Commissioners. Each member of the Board must be a voter residing in the area.

The Shetek Area Water and Sewer Commission has no component units for which it is financially accountable.

2. Basis of Presentation

The accounts of the Shetek Area Water and Sewer Commission are presented as a separate column on the Statement of Net Assets.

The Commission's statement of revenues, expenses, and changes in net assets distinguishes between operating and nonoperating revenues. Operating revenues result from exchange transactions associated with providing water and sewer services, the Commission's principal activity. Nonexchange revenues, including contributions from Murray County, are reported as nonoperating revenues.

3. Basis of Accounting

The Commission uses the accrual basis of accounting. Revenues are recognized when earned, and expenses are recognized when incurred. Pursuant to GASB Statement 20, the Commission has elected to not apply accounting standards issued after November 30, 1989, by the Financial Accounting Standards Board.

7. <u>Component Unit Disclosures</u>

A. <u>Summary of Significant Accounting Policies</u> (Continued)

4. Assets and Liabilities

Deposits and Investments

The Commission's cash balance is combined with Murray County as part of its pooled cash and investments account. Investments are reported at fair value, based on market prices.

Cash and Cash Equivalents

The Commission has defined cash and cash equivalents to include restricted and unrestricted cash held by Murray County as part of its pooled cash and investments account. The Murray County pooled investment account is treated as a cash equivalent because the Commission can deposit or effectively withdraw cash at any time without prior notice or penalty.

Due From Other Governments

The amount reported as due from other governments at December 31, 2008, is receivable from the Minnesota Public Facilities Authority and represents draw-downs requested on the revenue notes.

Restricted Assets

Certain funds of the Commission are classified as restricted assets on the statement of net assets because the restriction is either imposed by law through constitutional provisions or enabling legislation or imposed externally by creditors, grantors, contributors, or laws or regulations of other governments. Therefore, applicable laws and regulations limit their use. When the Commission has both restricted and unrestricted assets available to finance a particular program, it is the Commission's policy to use restricted assets before unrestricted assets.

7. <u>Component Unit Disclosures</u>

A. Summary of Significant Accounting Policies

4. Assets and Liabilities (Continued)

Special Assessments Receivable and Revenue

Special assessments were levied to pay debt associated with the sewer system construction and are reported as capital contributions in an amount equal to the capital asset. In Minnesota, counties act as collection agents for special assessments levied with property taxes. Tax settlements, including special assessment collections, are received four times a year--in January, June, July, and December. The special assessments levy is recognized as capital contributions in the year of the levy.

Capital Assets

Capital assets are stated at cost. The government defines capital assets as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of two years. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property and equipment of the Commission are depreciated using the straight-line method over the following estimated useful lives:

| Assets | Years |
|-------------------------|-------|
| Land improvements | 75 |
| Collection system | 40 |
| Machinery and equipment | 15 |

5. <u>Use of Estimates</u>

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates.

7. Component Unit Disclosures

A. <u>Summary of Significant Accounting Policies</u> (Continued)

6. <u>Related-Party Transactions</u>

In 2008, Murray County received \$1,399,809 from the Shetek Area Water and Sewer Commission as reimbursement for eligible costs and expenses related to construction of the sewer system.

B. Detailed Notes

1. Deposits

Cash transactions are administered by the Murray County Auditor/Treasurer who is, according to Minn. Stat. §§ 118A.02 and 118A.04, authorized to deposit cash and to invest in certificates of deposit in financial institutions designated by the County's Board. Minnesota statutes require that all County deposits be covered by insurance, surety bond, or collateral, a requirement for which Murray County was in compliance at December 31, 2008. As of December 31, 2008, the Commission had \$1,959,622 on deposit with Murray County.

2. Capital Assets

A summary of the changes in capital assets for the year ended December 31, 2008, follows:

| | Balance January 1, 2008 | Additions | Deletions | D | Balance ecember 31, 2008 |
|--|-----------------------------------|----------------------------------|------------------|----|------------------------------------|
| Capital assets not depreciated Land Construction in progress | \$ 351,000 12,843,099 | \$ - | \$ 12,843,099 | \$ | 351,000 |
| Total capital assets not depreciated | \$ 13,194,099 | \$ - | \$ 12,843,099 | \$ | 351,000 |
| Capital assets depreciated Land improvements Machinery and equipment Infrastructure | \$ 1,718,495 - - | \$ - 491,400 12,997,486 | \$ - | \$ | 1,718,495 491,400 12,997,486 |
| Total capital assets depreciated | \$ 1,718,495 | \$ 13,488,886 | \$ | \$ | 15,207,381 |
7. <u>Component Unit Disclosures</u>

B. Detailed Notes

2. <u>Capital Assets</u> (Continued)

| | | Balance January 1, 2008 | | Additions | | Deletions | | Balance December 31, 2008 | |
|--|----|-------------------------------|----|---------------------------|----|-------------|----|---------------------------------|--|
| Less: accumulated depreciation for Land improvements Machinery and equipment Infrastructure | \$ | 13,365 | \$ | 22,913 2,730 27,078 | \$ | - - - | \$ | 36,278 2,730 27,078 | |
| Total accumulated depreciation | \$ | 13,365 | \$ | 52,721 | \$ | - | \$ | 66,086 | |
| Total capital assets depreciated, net | \$ | 1,705,130 | \$ | 13,436,165 | \$ | - | \$ | 15,141,295 | |
| Total Capital Assets, Net | \$ | 14,899,229 | \$ | 13,436,165 | \$ | 12,843,099 | \$ | 15,492,295 | |

3. Long-Term Obligations

Bonds Payable

| Type of Indebtedness | Final Maturity | Installment Amounts | Average Interest Rate (%) | Original Issue Amount | December 31, |
|--------------------------------|-------------------|------------------------|------------------------------------|-----------------------------|--------------|
| General obligation bonds | | | | | |
| - | | \$45,000 - | 4.00 - | | |
| 2007 Water Revenue Bonds | 2027 | \$130,000 | 4.40 | \$ 1,715,0 | \$ 1,670,000 |
| | | \$75,000 - | 4.00 - | | |
| 2007B Sewer Revenue Bonds | 2028 | \$155,000 | 4.40 | 2,080,0 | 2,080,000 |
| Total General Obligation Bonds | | | | \$ 3,795,0 | \$ 3,750,000 |

7. Component Unit Disclosures

B. Detailed Notes

3. Long-Term Obligations

Bonds Payable (Continued)

The General Obligation Revenue Bonds will be retired with income from operations, special assessments, and unused construction funding and are exempt from the limitations on net debt imposed by Minnesota law.

| Year Ended | | G.O. Wate Bonds, Se | | | G.O. Sewer Revenue Bonds, Series 2007B | | | | | | |
|---|----|---|--|----|---|----|--|--|--|--|--|
| December 31 | I | Principal | Interest | | Principal | | Interest | | | | |
| 2009 2010 2011 | \$ | 60,000 60,000 65,000 | \$ 69,155 66,755 64,255 | \$ | - 75,000 80,000 | \$ | 85,970 84,470 81,370 | | | | |
| 2012 2013 2014 - 2018 2019 - 2023 2024 - 2028 | | 65,000 70,000 390,000 485,000 475,000 | 61,655 58,955 249,770 158,205 43,230 | | 80,000 85,000 480,000 575,000 705,000 | | 78,170 74,870 319,450 213,758 79,507 | | | | |
| Total | \$ | 1,670,000 | \$ 771,980 | \$ | 2,080,000 | \$ | 1,017,565 | | | | |

Minnesota Public Facilities Authority General Obligation Notes

Minnesota Public Facilities Authority General Obligation Notes issued for \$15,144,000: \$11,554,549 from the Water Pollution Control Revolving Fund and \$3,589,451 from the Wastewater Infrastructure Fund. Amounts drawn or receivable on this note as of December 31, 2008, were \$14,193,162: \$10,603,711 from the Water Pollution Control Revolving Fund; and \$3,589,451 from the Wastewater Infrastructure Fund. Note payments for the Water Pollution Control Revolving Fund are due semi-annually for interest and annually for principal on February 20 and August 20, 2008 through 2026, at an interest rate of 1.01 percent. The Wastewater Infrastructure Fund Note payments do not begin until the Revolving Fund loans are repaid. The principal payments are due semi-annually beginning on February 20, 2027 through 2032, and are interest-free.

7. Component Unit Disclosures

B. <u>Detailed Notes</u>

3. Long-Term Obligations

Minnesota Public Facilities Authority General Obligation Notes (Continued)

Debt service requirements at December 31, 2008, are as follows:

| | Minnesota Public Facilities Authority Loans | | | | | | | | | |
|-------------|---|--------|-----------|-------------------|------------|--|--|--|--|--|
| | Water Pollu | tion C | ontrol | , I | Wastewater | | | | | |
| Year Ended | Revolvi | ing Fu | nd | Infrastructure Fu | | | | | | |
| December 31 | Principal | | Interest | | Principal | | | | | |
| 2009 | \$ 539,776 | \$ | 82,265 | \$ | - | | | | | |
| 2010 | 545,560 | | 101,645 | | - | | | | | |
| 2011 | 551,343 | | 96,136 | | - | | | | | |
| 2012 | 557,126 | | 90,567 | | - | | | | | |
| 2013 | 561,946 | | 84,940 | | - | | | | | |
| 2014 - 2018 | 2,896,477 | | 338,397 | | - | | | | | |
| 2019 - 2023 | 3,047,808 | | 189,098 | | - | | | | | |
| 2024 - 2028 | 1,903,675 | | 38,581 | | 672,000 | | | | | |
| 2029 - 2033 | - | | - | | 2,917,451 | | | | | |
| Total | \$ 10,603,711 | \$ | 1,021,629 | \$ | 3,589,451 | | | | | |

4. Changes in Long-Term Liabilities

| | | Beginning Balance | A | dditions | R | eductions | Ending Balance | ue Within Dne Year |
|-------------------------------------|----|----------------------|----|----------|----|-----------|-----------------------|---------------------------|
| Bonds and notes payable | | | | | | | | |
| Minnesota Public Facilities Authori | ty | | | | | | | |
| General obligation notes | \$ | 13,926,626 | \$ | 820,085 | \$ | 553,549 | \$ 14,193,162 | \$ 560,132 |
| General obligation bonds | | 3,795,000 | | - | | 45,000 | 3,750,000 | 60,000 |
| Premium on general obligation | | | | | | | | |
| bonds | | 13,711 | | - | | 177 | 13,534 | 177 |
| | | | | | | | | |
| Total Long-Term Liabilities | \$ | 17,735,337 | \$ | 820,085 | \$ | 598,726 | \$ 17,956,696 | \$ 620,309 |

7. <u>Component Unit Disclosures</u> (Continued)

C. Risk Management

The Shetek Area Water and Sewer Commission is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. The Commission has purchased commercial insurance to insure these risks. There are no employees of the Shetek Area Water and Sewer Commission, as the Commission has hired independent contractors to operate the plant and perform its accounting functions. There were no significant reductions in insurance coverage from the previous year. There were no settlements in excess of insurance during the past three years.

REQUIRED SUPPLEMENTARY INFORMATION

<u>Schedule 1</u>

BUDGETARY COMPARISON SCHEDULE GENERAL FUND FOR THE YEAR ENDED DECEMBER 31, 2008

| | | Budgeted Amounts | | | Actual | | Variance with | |
|--------------------------|----|-------------------------|----|-----------|--------|-----------|---------------|------------|
| | _ | Original | | Final | | Amounts | Fi | nal Budget |
| Revenues | | | | | | | | |
| Taxes | \$ | 3,402,195 | \$ | 3,075,595 | \$ | 3,080,137 | \$ | 4,542 |
| Special assessments | | 228,425 | | 228,425 | | 252,010 | | 23,585 |
| Licenses and permits | | 13,670 | | 13,670 | | 25,559 | | 11,889 |
| Intergovernmental | | 1,081,829 | | 2,678,200 | | 2,733,829 | | 55,629 |
| Charges for services | | 469,395 | | 426,395 | | 450,686 | | 24,291 |
| Fines and forfeits | | - | | 800 | | 802 | | 2 |
| Gifts and contributions | | 100 | | 19,100 | | 26,146 | | 7,046 |
| Investment earnings | | 500,000 | | 310,000 | | 255,401 | | (54,599) |
| Miscellaneous | | 229,211 | | 224,211 | | 292,652 | | 68,441 |
| Total Revenues | \$ | 5,924,825 | \$ | 6,976,396 | \$ | 7,117,222 | \$ | 140,826 |
| Expenditures | | | | | | | | |
| Current | | | | | | | | |
| General government | | | | | | | | |
| Commissioners | \$ | 202,384 | \$ | 241,684 | \$ | 246,194 | \$ | (4,510) |
| Community relations | | - | | 7,785 | | 8,368 | | (583) |
| Courts | | 12,900 | | 12,900 | | 11,908 | | 992 |
| Law library | | 13,000 | | 13,000 | | 12,727 | | 273 |
| County auditor | | 358,568 | | 345,568 | | 360,804 | | (15,236) |
| Accounting and auditing | | 37,000 | | 85,000 | | 84,529 | | 471 |
| County assessor | | 194,228 | | 177,228 | | 166,341 | | 10,887 |
| Elections | | 13,620 | | 42,720 | | 39,572 | | 3,148 |
| Data processing | | 136,831 | | 141,831 | | 141,466 | | 365 |
| Machine room | | 56,314 | | 56,314 | | 52,549 | | 3,765 |
| Motor pool | | 19,266 | | 19,266 | | 11,815 | | 7,451 |
| Safety officer | | 2,085 | | 2,085 | | 866 | | 1,219 |
| Human resources | | 119,506 | | 142,906 | | 140,556 | | 2,350 |
| Attorney | | 192,870 | | 130,870 | | 128,687 | | 2,183 |
| County recorder | | 147,510 | | 147,510 | | 145,174 | | 2,336 |
| Planning and zoning | | 87,190 | | 87,190 | | 90,037 | | (2,847) |
| Comprehensive plan | | - | | 2,150 | | 2,057 | | 93 |
| Buildings and plant | | 513,271 | | 1,581,471 | | 1,548,653 | | 32,818 |
| Veterans service officer | | 35,057 | | 35,057 | | 33,995 | | 1,062 |
| License center | | 90,440 | | 90,440 | | 85,444 | | 4,996 |
| Other general government | | 81,556 | | 81,556 | | 76,883 | | 4,673 |
| Total general government | \$ | 2,313,596 | \$ | 3,444,531 | \$ | 3,388,625 | \$ | 55,906 |

<u>Schedule 1</u> (Continued)

BUDGETARY COMPARISON SCHEDULE GENERAL FUND FOR THE YEAR ENDED DECEMBER 31, 2008

| | Budgetee | l Amou | ints | Actual | Va | riance with |
|------------------------------|-----------------|--------|-----------|-----------------|-----|-------------|
| | Original | | Final | Amounts | Fii | nal Budget |
| Expenditures | | | | | | |
| Current (Continued) | | | | | | |
| Public safety | | | | | | |
| Sheriff | \$ 1,136,914 | \$ | 1,354,014 | \$ 1,407,785 | \$ | (53,771) |
| Enhanced 911 system | 92,483 | | 92,483 | 82,546 | | 9,937 |
| Probation | 40,000 | | 30,000 | 28,892 | | 1,108 |
| Civil defense | 52,242 | | 65,242 | 68,324 | | (3,082) |
| Other public safety | 11,800 | | 11,800 | 6,703 | | 5,097 |
| Lake First Responders | - | | 1,000 | 1,000 | | - |
| Emergency medical services | - | | 20,100 | 22,814 | | (2,714) |
| Total public safety | \$ 1,333,439 | \$ | 1,574,639 | \$ 1,618,064 | \$ | (43,425) |
| Sanitation | | | | | | |
| Solid waste | \$ 103,473 | \$ | 128,473 | \$ 122,889 | \$ | 5,584 |
| Recycling | 286,827 | | 286,827 | 275,561 | | 11,266 |
| Shetek Area Water and Sewer | | | | | | · |
| Commission | - | | 500 | 414 | | 86 |
| Total sanitation | \$ 390,300 | \$ | 415,800 | \$ 398,864 | \$ | 16,936 |
| Health | | | | | | |
| Nursing service | \$ 8,550 | \$ | 3,550 | \$ 2,537 | \$ | 1,013 |
| Culture and recreation | | | | | | |
| Regional library | \$ 68,758 | \$ | 68,758 | \$ 68,358 | \$ | 400 |
| Historical society | 61,513 | | 53,613 | 51,724 | | 1,889 |
| Senior citizens | 13,035 | | 17,035 | 15,764 | | 1,271 |
| Transportation | 211,012 | | 196,012 | 175,710 | | 20,302 |
| Parks | 302,204 | | 366,704 | 376,679 | | (9,975) |
| Minnesota trails | - | | 30,030 | 30,030 | | - |
| Other | 4,350 | | 7,450 | 7,450 | | - |
| Total culture and recreation | \$ 660,872 | \$ | 739,602 | \$ 725,715 | \$ | 13,887 |

<u>Schedule 1</u> (Continued)

BUDGETARY COMPARISON SCHEDULE GENERAL FUND FOR THE YEAR ENDED DECEMBER 31, 2008

| | Budgetee | d Amou | ints | Actual | Va | riance with |
|--|-----------------|--------|-----------|-----------------|----|-------------|
| | Original | | Final | Amounts | Fi | nal Budget |
| Expenditures | | | | | | |
| Current (Continued) | | | | | | |
| Conservation of natural resources | | | | | | |
| County extension | \$ 164,089 | \$ | 164,089 | \$ 159,842 | \$ | 4,247 |
| Soil and water conservation | 180,150 | | 180,150 | 149,399 | | 30,751 |
| Agricultural inspection | 41,372 | | 47,072 | 48,846 | | (1,774) |
| RCRCA | 4,478 | | 4,478 | 3,240 | | 1,238 |
| Environment and land use advance | | | | | | , |
| task force | - | | 30 | 30 | | - |
| Flood control | 3,175 | | 3,800 | 3,647 | | 153 |
| Agricultural society | 27,000 | | 32,600 | 32,524 | | 76 |
| Water planning | 57,873 | | 86,073 | 85,885 | | 188 |
| Water quality loan program | 150,000 | | 152,000 | 151,683 | | 317 |
| Other conservation | 1,487 | | 21,123 | 7,082 | | 14,041 |
| Total conservation of natural | | | | | | |
| resources | \$ 629,624 | \$ | 691,415 | \$ 642,178 | \$ | 49,237 |
| Economic development | | | | | | |
| Community development | \$ 137,086 | \$ | - | \$ - | \$ | - |
| Other | 2,740 | | 23,382 | 22,783 | | 599 |
| Total economic development | \$ 139,826 | \$ | 23,382 | \$ 22,783 | \$ | 599 |
| Intergovernmental | | | | | | |
| Health | \$ 52,584 | \$ | 52,584 | \$ 52,584 | \$ | - |
| Debt service | | | | | | |
| Principal | \$ 378,057 | \$ | 103,057 | \$ 103,056 | \$ | 1 |
| Interest | 17,083 | | 12,083 | 12,087 | | (4) |
| Total debt service | \$ 395,140 | \$ | 115,140 | \$ 115,143 | \$ | (3) |
| Total Expenditures | \$ 5,923,931 | \$ | 7,060,643 | \$ 6,966,493 | \$ | 94,150 |
| Excess of Revenues Over (Under) | | | | | | |
| Expenditures | \$ 894 | \$ | (84,247) | \$ 150,729 | \$ | 234,976 |

<u>Schedule 1</u> (Continued)

BUDGETARY COMPARISON SCHEDULE GENERAL FUND FOR THE YEAR ENDED DECEMBER 31, 2008

| | Budgeted | l Amou | ints | Actual | Va | riance with |
|---|-----------------|--------|-----------|-----------------|----|-------------|
| | Original | | Final | Amounts | Fi | nal Budget |
| Other Financing Sources (Uses) | | | | | | |
| Transfers in | \$ 100,000 | \$ | - | \$ - | \$ | - |
| Transfers out | (40,000) | | (171,112) | (294,625) | | (123,513) |
| Loans issued | - | | 31,172 | 31,173 | | 1 |
| Total Other Financing Sources | | | | | | |
| (Uses) | \$ 60,000 | \$ | (139,940) | \$ (263,452) | \$ | (123,512) |
| Net Change in Fund Balance | \$ 60,894 | \$ | (224,187) | \$ (112,723) | \$ | 111,464 |
| Fund Balance - January 1 Increase (decrease) in reserved for | 4,581,799 | | 4,581,799 | 4,581,799 | | - |
| inventories | | | - | 9,100 | | 9,100 |
| Fund Balance - December 31 | \$ 4,642,693 | \$ | 4,357,612 | \$ 4,478,176 | \$ | 120,564 |

<u>Schedule 2</u>

BUDGETARY COMPARISON SCHEDULE ROAD AND BRIDGE SPECIAL REVENUE FUND FOR THE YEAR ENDED DECEMBER 31, 2008

| | Budget | | l Amou | ints | Actual | Variance with | | |
|---|--------|-----------|--------|-----------|-----------------|---------------|------------|--|
| | | Original | | Final | Amounts | Fi | nal Budget | |
| Revenues | | | | | | | | |
| Taxes | \$ | 1,005,000 | \$ | 899,000 | \$ 899,211 | \$ | 211 | |
| Licenses and permits | | - | | - | 5,850 | | 5,850 | |
| Intergovernmental | | 5,185,851 | | 4,942,882 | 5,068,086 | | 125,204 | |
| Charges for services | | 26,600 | | 26,600 | 33,627 | | 7,027 | |
| Miscellaneous | | 37,400 | | 37,400 | 80,955 | | 43,555 | |
| Total Revenues | \$ | 6,254,851 | \$ | 5,905,882 | \$ 6,087,729 | \$ | 181,847 | |
| Expenditures | | | | | | | | |
| Current | | | | | | | | |
| Highways and streets | | | | | | | | |
| Administration | \$ | 305,642 | \$ | 305,642 | \$ 287,807 | \$ | 17,835 | |
| Maintenance | | 1,247,020 | | 1,057,020 | 971,278 | | 85,742 | |
| Engineering | | 239,918 | | 264,918 | 264,098 | | 820 | |
| Construction | | 3,826,500 | | 3,826,500 | 3,942,028 | | (115,528) | |
| Equipment, maintenance, and shop | | 463,355 | | 623,355 | 617,613 | | 5,742 | |
| Total highways and streets | \$ | 6,082,435 | \$ | 6,077,435 | \$ 6,082,824 | \$ | (5,389) | |
| Intergovernmental | | 300,000 | | 300,000 | 292,067 | | 7,933 | |
| Total Expenditures | \$ | 6,382,435 | \$ | 6,377,435 | \$ 6,374,891 | \$ | 2,544 | |
| Excess of Revenues Over (Under) Expenditures | \$ | (127,584) | \$ | (471,553) | \$ (287,162) | \$ | 184,391 | |
| Fund Balance - January 1 Increase (decrease) in reserved for | | 3,014,237 | | 3,014,237 | 3,014,237 | | - | |
| inventories | | | | - | (50,232) | | (50,232) | |
| Fund Balance - December 31 | \$ | 2,891,753 | \$ | 2,542,684 | \$ 2,676,843 | \$ | 134,159 | |

<u>Schedule 3</u>

BUDGETARY COMPARISON SCHEDULE HUMAN SERVICES SPECIAL REVENUE FUND FOR THE YEAR ENDED DECEMBER 31, 2008

| | Budgeted Amounts | | | Actual | Variance with | |
|---------------------------------|-------------------------|----|-----------|-----------------|---------------|------------|
| | Original | | Final | Amounts | Fir | nal Budget |
| Revenues | | | | | | |
| Taxes | \$ 1,120,706 | \$ | 1,007,706 | \$ 989,422 | \$ | (18,284) |
| Intergovernmental | - | · | 112,500 | 112,254 | | (246) |
| Total Revenues | \$ 1,120,706 | \$ | 1,120,206 | \$ 1,101,676 | \$ | (18,530) |
| Expenditures | | | | | | |
| Intergovernmental | | | | | | |
| Human services | 1,120,706 | | 1,162,596 | 1,120,519 | | 42,077 |
| Excess of Revenues Over (Under) | | | | | | |
| Expenditures | \$ - | \$ | (42,390) | \$ (18,843) | \$ | 23,547 |
| Fund Balance - January 1 | - | | - | - | | |
| Fund Balance - December 31 | \$ - | \$ | (42,390) | \$ (18,843) | \$ | 23,547 |

<u>Schedule 4</u>

BUDGETARY COMPARISON SCHEDULE DITCH SPECIAL REVENUE FUND FOR THE YEAR ENDED DECEMBER 31, 2008

| | Budgeted Amounts | | ints | Actual | | Variance with | | |
|--|------------------|-----------|------|-----------|----|---------------|-----|------------|
| | | Original | | Final | | Amounts | Fir | nal Budget |
| Revenues | | | | | | | | |
| Special assessments | \$ | 330,947 | \$ | 275,202 | \$ | 279,739 | \$ | 4,537 |
| Investment earnings | Ŷ | - | Ψ | - | Ψ | 59,750 | Ψ | 59,750 |
| Miscellaneous | | - | | 10 | | 10 | | - |
| Total Revenues | \$ | 330,947 | \$ | 275,212 | \$ | 339,499 | \$ | 64,287 |
| Expenditures | | | | | | | | |
| Current | | | | | | | | |
| Conservation of natural resources | | | | | | | | |
| Other | \$ | 30,865 | \$ | 98,741 | \$ | 98,737 | \$ | 4 |
| Debt service | | | | | | | | |
| Principal | \$ | 225,001 | \$ | 220,000 | \$ | 220,000 | \$ | - |
| Interest | | 87,529 | | 75,882 | | 138,914 | | (63,032) |
| Administrative (fiscal) charges | | 1,250 | | 932 | | 931 | | 1 |
| Total debt service | \$ | 313,780 | \$ | 296,814 | \$ | 359,845 | \$ | (63,031) |
| Total Expenditures | \$ | 344,645 | \$ | 395,555 | \$ | 458,582 | \$ | (63,027) |
| Excess of Revenues Over (Under) | | | | | | | | |
| Expenditures | \$ | (13,698) | \$ | (120,343) | \$ | (119,083) | \$ | 1,260 |
| Other Financing Sources (Uses) | | | | | | | | |
| Transfers in | | - | | 33,059 | | 33,059 | | - |
| Net Change in Fund Balance | \$ | (13,698) | \$ | (87,284) | \$ | (86,024) | \$ | 1,260 |
| Fund Balance - January 1 | | 2,600,717 | | 2,600,717 | | 2,600,717 | | - |
| Fund Balance - December 31 | \$ | 2,587,019 | \$ | 2,513,433 | \$ | 2,514,693 | \$ | 1,260 |

<u>Schedule 5</u>

BUDGETARY COMPARISON SCHEDULE EDA SPECIAL REVENUE FUND FOR THE YEAR ENDED DECEMBER 31, 2008

| | Budgeted Amounts | | | Actual | | Variance with | | |
|---------------------------------|-------------------------|----------|----|-----------|----|---------------|-----|------------|
| | (| Original | | Final | | Amounts | Fiı | nal Budget |
| Revenues | | | | | | | | |
| Gifts and contributions | \$ | - | \$ | - | \$ | 100 | \$ | 100 |
| Investment earnings | | 10,000 | | 10,000 | | 25,069 | | 15,069 |
| Miscellaneous | | - | | 115,000 | | 107,404 | | (7,596) |
| Total Revenues | \$ | 10,000 | \$ | 125,000 | \$ | 132,573 | \$ | 7,573 |
| Expenditures | | | | | | | | |
| Current | | | | | | | | |
| Economic development | | | | | | | | |
| Economic Development Commission | \$ | - | \$ | 130,086 | \$ | 90,140 | \$ | 39,946 |
| Debt service | | | | | | | | |
| Principal | | - | | 51,000 | | 50,742 | | 258 |
| Total Expenditures | \$ | - | \$ | 181,086 | \$ | 140,882 | \$ | 40,204 |
| Excess of Revenues Over (Under) | | | | | | | | |
| Expenditures | \$ | 10,000 | \$ | (56,086) | \$ | (8,309) | \$ | 47,777 |
| Other Financing Sources (Uses) | | | | | | | | |
| Transfers in | | 25,000 | | 25,000 | | 254,655 | | 229,655 |
| Net Change in Fund Balance | \$ | 35,000 | \$ | (31,086) | \$ | 246,346 | \$ | 277,432 |
| Fund Balance - January 1 | | (88,064) | | (88,064) | | (88,064) | | - |
| Fund Balance - December 31 | \$ | (53,064) | \$ | (119,150) | \$ | 158,282 | \$ | 277,432 |

NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION FOR THE YEAR ENDED DECEMBER 31, 2008

1. General Budget Policies

The County Board adopts estimated revenue and expenditure budgets for the General Fund and all special revenue funds. The expenditure budget is approved at the fund level.

The budgets may be amended or modified at any time by the County Board. Expenditures may not legally exceed budgeted appropriations. Comparisons of final budgeted revenues and expenditures to actual are presented in the required supplementary information for the General Fund and special revenue funds.

2. <u>Budget Basis of Accounting</u>

Budgets are adopted on a basis consistent with generally accepted accounting principles.

3. <u>Budget Amendments</u>

Expenditure budgets were amended in the following funds:

| | Original Budget | Increase (Decrease) | Final Budget | |
|--------------------------------------|--------------------|------------------------|-----------------|--|
| General Fund | \$ 5,923,931 | \$ 1,136,712 | \$ 7,060,643 | |
| Road and Bridge Special Revenue Fund | 6,382,435 | (5,000) | 6,377,435 | |
| Human Services Special Revenue Fund | 1,120,706 | 41,890 | 1,162,596 | |
| Ditch Special Revenue Fund | 344,645 | 50,910 | 395,555 | |
| EDA Special Revenue Fund | - | 181,086 | 181,086 | |

Over the course of the year, the County Board revised the County's General Fund budget several times. These budget amendments fall into three categories: new information changing original budget estimations, greater than anticipated revenues or costs, and new grant awards.

4. Excess of Expenditures Over Budget

Expenditures exceeded final budgets in the following fund:

| Fund | Expenditures | | Budget | | Excess | |
|----------------------------|--------------|---------|--------|---------|--------|--------|
| Ditch Special Revenue Fund | \$ | 458,582 | \$ | 395,555 | \$ | 63,027 |

SUPPLEMENTARY INFORMATION

AGENCY FUNDS

<u>Taxes and Penalties</u> - to account for the collection of taxes and penalties and their distribution to the various funds and governmental units.

<u>Southwest Minnesota Opportunity Council</u> - to account for the collection and disbursement of funds to the Southwest Minnesota Opportunity Council.

<u>Statement 1</u>

COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES ALL AGENCY FUNDS FOR THE YEAR ENDED DECEMBER 31, 2008

| | Balance January 1 | | | Balance December 31 | |
|--|----------------------|---------------|---------------|------------------------|--|
| TAXES AND PENALTIES | | | | | |
| Assets | | | | | |
| Cash and pooled investments | \$ 112,245 | \$ 16,988,812 | \$ 17,004,069 | \$ 96,988 | |
| Liabilities | | | | | |
| Due to other governments | \$ 112,245 | \$ 16,988,812 | \$ 17,004,069 | \$ 96,988 | |
| | | | | | |
| SOUTHWEST MINNESOTA OPPORTUNITY COUNCIL | | | | | |
| Assets | | | | | |
| Cash and pooled investments | \$ 4,728 | \$ 13,052 | \$ 1,716 | \$ 16,064 | |
| Liabilities | | | | | |
| Due to other governments | \$ 4,728 | \$ 13,052 | \$ 1,716 | \$ 16,064 | |
| | | | | | |
| TOTAL ALL AGENCY FUNDS | | | | | |
| Assets | | | | | |
| Cash and pooled investments | \$ 116,973 | \$ 17,001,864 | \$ 17,005,785 | \$ 113,052 | |
| <u>Liabilities</u> | | | | | |
| Due to other governments | \$ 116,973 | \$ 17,001,864 | \$ 17,005,785 | \$ 113,052 | |

OTHER SCHEDULE

<u>Schedule 6</u>

SCHEDULE OF INTERGOVERNMENTAL REVENUE FOR THE YEAR ENDED DECEMBER 31, 2008

| Shared Revenue | |
|--|-----------------|
| State | |
| Highway users tax | \$ 3,675,669 |
| Market value credit | 472,793 |
| PERA rate reimbursement | 11,609 |
| Disparity reduction aid | 25,704 |
| County program aid | 457,429 |
| Police aid | 51,935 |
| E-911 | 67,540 |
| Total Shared Revenue | \$ 4,762,679 |
| Payments | |
| Local | |
| Local contributions | \$ 1,409,008 |
| Payments in lieu of taxes | 98,768 |
| Total Payments | \$ 1,507,776 |
| Grants | |
| State | |
| Minnesota Department of | |
| Corrections | \$ 10,478 |
| Public Safety | 13,508 |
| Transportation | 40,079 |
| Natural Resources | 37,108 |
| Water and Soil Resources Board | 73,551 |
| Peace Officer Standards and Training Board | 5,207 |
| Pollution Control Agency | 73,637 |
| Total State | \$ 253,568 |
| Federal | |
| Department of | |
| Housing and Urban Development | \$ 25,771 |
| Transportation | 1,313,877 |
| Homeland Security | 50,498 |
| Total Federal | \$ 1,390,146 |
| Total State and Federal Grants | \$ 1,643,714 |
| Total Intergovernmental Revenue | \$ 7,914,169 |

Management and Compliance Section

<u>Schedule 7</u>

SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED DECEMBER 31, 2008

I. SUMMARY OF AUDITOR'S RESULTS

- A. Our report disclaims an opinion on the business-type activities and Hospital major enterprise fund and expresses a qualified opinion on the governmental activities of Murray County. The opinions on the financial statements of the discretely presented component unit, each major fund other than the Hospital Enterprise Fund, and the aggregate remaining fund information are unqualified.
- B. Deficiencies in internal control were disclosed by the audit of financial statements of Murray County and are reported in the "Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards.*" One of the significant deficiencies is a material weakness.
- C. No instances of noncompliance material to the financial statements of Murray County were disclosed during the audit.
- D. No matters involving internal control over compliance relating to the audit of the major federal award program were reported in the "Report on Compliance with Requirements Applicable to Each Major Program and Internal Control Over Compliance in Accordance with OMB Circular A-133."
- E. The Auditor's Report on Compliance for the major federal award program for Murray County expresses an unqualified opinion.
- F. No findings were disclosed that are required to be reported in accordance with Section 510(a) of OMB Circular A-133.
- G. The major program is:

Highway Planning and Construction CFDA #20.205

H. The threshold for distinguishing between Types A and B programs was \$300,000.

I. Murray County was not determined to be a low-risk auditee.

II. FINDINGS RELATED TO FINANCIAL STATEMENTS AUDITED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

INTERNAL CONTROL

PREVIOUSLY REPORTED ITEMS NOT RESOLVED

99-1 Internal Accounting Controls

One basic objective of internal control is to provide for segregation of incompatible duties. In other words, responsibilities should be separated among employees so that a single employee is not able to authorize a transaction, record the transaction in accounts, and be responsible for custody of the asset resulting from the transaction.

Due to the limited number of personnel within some County offices, segregation of accounting duties necessary to ensure adequate internal accounting control is not always possible. This is not unusual in operations the size of Murray County; however, the County's management should constantly be aware of this condition and realize that the concentration of duties and responsibilities in a limited number of individuals is not desirable from an internal control point of view.

Some of the County's departments that collect fees are not able to segregate the accounting duties. These departments generally have one staff person who is responsible for billing, collecting, depositing, and recording receipts as well as reconciling bank accounts.

We recommend that Murray County's management be aware of the lack of segregation of duties within the accounting functions and, if possible, implement oversight procedures to ensure that the internal control policies and procedures are being followed by staff.

Client's Response:

Murray County is aware that because of the size of the accounting staff, it is impossible to achieve proper segregation of duties. The County continues to find ways to implement internal controls and oversight with procedures.

06-1 <u>Audit Adjustments</u>

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements of the financial statements on a timely basis. One control deficiency that typically is considered significant is identification by the auditor of a material misstatement in the financial statements that was not initially identified by the entity's internal controls. During our audit, we proposed audit adjustments, which were reviewed and approved by the appropriate staff and are reflected in the financial statements. By definition, however, independent external auditors cannot be considered part of the government's internal control.

The inability to detect material misstatements in the financial statements increases the likelihood that the financial statements will not be fairly presented.

We recommend that the County review internal controls currently in place and then design and implement procedures to improve internal controls over financial reporting which will detect misstatements in the financial statements. The updated controls should include review of the balances and supporting documentation by a qualified individual to identify potential misstatements.

Client's Response:

Murray County will continue to review and implement internal controls to detect misstatements in the financial statements, including a review of the balances and supporting documentation by the County Auditor and Audit Committee.

06-4 Accounting Policies and Procedures Manual

County management is responsible for the County's internal control over financial reporting. This responsibility requires performing an assessment of existing controls over significant functions used to produce financial information for the Board, management, and for external financial reporting.

All governments should document their accounting policies and procedures. Although other methods might suffice, this documentation is traditionally in the form of an accounting policies and procedures manual. This manual should document the accounting policies and procedures that make up the County's internal control system. Written policies and procedures should exist to set forth requirements to account for such matters as:

- receipt and deposit of funds;
- cash and investment activities;
- investment practices and restrictions;
- collections on accounts, including when to involve a collection agency;
- purchases of goods and services;
- contracting practices;
- authorizing credit cards or establishing charge accounts at local businesses;
- approval and payment of bills;
- accounting for payroll activities;
- accounting for capital assets [capitalization process (including disposal of infrastructure), related depreciation, and the redetermination of useful lives];
- physical counts of capital assets and inventory items;
- creating, approving, and amending budgets;
- upgrades to software;
- access to applications and the network;
- creating, changing, and updating passwords;
- data backups; and
- annual financial reporting practices.

These policies should be designed to help detect and deter fraud and include procedures for monitoring the internal controls. Written policies and procedures should exist to ensure the County's practices are followed as intended by management. The documentation should describe procedures as they are intended to be performed, indicate which employees are to perform which procedures, and explain the design and purpose of control-related procedures to increase employee understanding and support for controls.

A formalized manual will also enhance employees' understanding of their role and function in the internal control system, establish responsibilities, provide guidance for employees, improve efficiency and consistency of transaction processing, improve compliance with established policies, and provide a standard for management to monitor compliance against. It can also help to prevent deterioration of key elements in the County's internal control system and can help to avoid circumvention of County policies.

Management should periodically evaluate its policies and procedures to assess whether internal controls that have been established are still effective or if changes are needed to maintain a sound internal control structure. Changes may be necessary due to such things as organizational restructuring, updates to information systems, or changes to services being provided.

We recommend the County establish an accounting policies and procedures manual. The accounting policies and procedures manual should be prepared by appropriate levels of management and be approved by the County Board to emphasize its importance and authority. We recommend the policies and procedures manual document significant internal controls in the accounting system, including a risk assessment and the processes used to minimize the risks. We also recommend that a formal plan be developed that calls for monitoring the internal control structure on a regular basis, no less than annually. The monitoring activity should also be documented to show the results of the review, any changes required, and who performed the work.

Client's Response:

Murray County is working on a comprehensive Accounting Policies and Procedures Manual as well as working on training with departments on the need for internal control procedures.

ITEMS ARISING THIS YEAR

08-1 Information System Risk Management

County management is responsible for internal controls related to its information system. This responsibility extends to monitoring ongoing activities provided by service organizations. Murray County contracts with Computer Professionals Unlimited, Inc. (CPUI), a service organization, to provide:

- computer hardware for hosting the County's applications;
- processing of accounting transactions and other data;
- daily, weekly, and full system backups of applications and processed data; and
- disaster recovery planning for continued operations.

The County has not developed a formal plan to identify and manage risks associated with this information system arrangement. The County could partially manage these risks if CPUI obtained an audit of its control objectives and control activities. These audits are performed in accordance with Statement on Auditing Standards (SAS) No. 70, Service Organizations, as amended. At the present time, a SAS 70 Service Auditor's Report for CPUI was not available.

During our site visit to CPUI, we noted that computers were not located in a restricted area away from public view. The computers are in an unlocked cage. Daily backup tapes for information processed Monday through Thursday are kept on site in a locked metal cabinet; however the cabinet is not designed to protect the tapes from the heat that would be generated in the event of a fire. One fire extinguisher was observed in the office. Weekly and full system backup information is kept at an off-site location.

We recommend that Murray County management establish a formal plan to meet its responsibilities for monitoring internal controls related to its information system. This should include documented consideration of services provided by CPUI. To specifically address hardware and backup physical control weaknesses associated with CPUI, we recommend County management work with CPUI to manage and minimize those risks. Also, the County should consider the possibility of requesting that CPUI obtain a SAS 70 audit.

Client's Response:

Murray County is working with Computer Professionals Unlimited, Inc., to monitor and mitigate Information System risks. Murray County has contacted management at CPUI to ensure that the issues cited in the audit findings have been resolved.

08-2 <u>Budgeting Procedures</u>

The Board-approved budget does not agree with the revenue and expenditure budgets on the County's accounting system. The original budget in the County's accounting system for the General Fund and Road and Bridge Special Revenue Fund exceeded the Board-approved budgets for revenues and expenditures, and the Ditch Special Revenue Fund budgets for revenues and expenditures were less than what was Board-approved. The Board-approved budget and authorized budget amendments also do not match the final budget in the County's accounting system.

Generally accepted accounting principles and the County Financial Accounting and Reporting Standards recommend that expenditure estimates and the annual budget be appropriated to the various operational entities within the County and that line-item budget detail by fund be available. The appropriations constitute maximum expenditure authorizations during the fiscal year and cannot legally be exceeded unless subsequently amended by the County Board. Good budget accounting requires: (1) an annual budget be adopted by every governmental unit; (2) the accounting system provide the basis for appropriate budgetary control; and (3) a common terminology and classification that can be used consistently throughout the budgets, accounts, and financial reports of each fund. The County Board should adopt an accurate budget, and it should be followed by the County. The adopted budget should be designed so that comparisons can be made between current year and budget year. Any amendments to the budget should be Board-approved and documented in the Board minutes.

We recommend that the County improve its budgetary accounting by implementing controls that will ensure amounts entered into the accounting system tie to the Board-approved amounts for each fund's revenue and expenditure budgets.

Client's Response:

Murray County has developed a new budgeting procedure that ensures that Board-approved budgets correlate to the budget in the County's accounting system. The Auditor has obtained more training and experience and has created a comprehensive budget procedure.

PREVIOUSLY REPORTED ITEMS RESOLVED

Financial Reporting (05-1)

The County lacked internal control over preparation of financial statements in accordance with generally accepted accounting principles.

Resolution

The County continued to obtain the training and expertise to internally prepare its annual financial statements and prepared draft copies of the financial statements of the governmental funds and the budgetary comparison schedules for 2008.

Computer Risk Management (06-3)

The County had not developed a formal plan to identify and manage risks associated with its computer system, required strong passwords, or limited access to options for individuals on the computer system.

Resolution

The County made progress in strengthening controls over the computer systems.

<u>Schedule 7</u> (Continued)

Annual Adopted Budget (06-6)

The County did not adopt or make reference in its minutes to the budget document that details the fund budgets by major revenue source and estimated expenditures by function and department for each of the operational funds.

Resolution

The County adopted the 2008 budget detailing revenues and expenditures by function for each of the operational funds in the December 27, 2007, meeting.

III. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARD PROGRAMS.

None.



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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of County Commissioners Murray County

We have audited the financial statements of the governmental activities, the discretely presented component unit, each major fund except for the Hospital Enterprise Fund and the aggregate remaining fund information of Murray County as of and for the year ended December 31, 2008, which, along with the financial statements of the business-type activities and Hospital Enterprise Fund, collectively comprise the County's basic financial statements, and have issued our report thereon dated March 25, 2010. We have issued a qualified opinion on the government-wide financial statements because Murray County has not reported other postemployment benefits (OPEB) obligations in the Statement of Net Assets and has not reported the related net OPEB obligation change in the Statement of Activities, as required by generally accepted accounting principles. We have not issued an opinion on the business-type activities and Hospital major enterprise fund because we were not engaged to audit the Murray County Memorial Hospital as part of our audit of Murray County. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Murray County's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over financial reporting.

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Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph of this section and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the County's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the County's financial statements that is more than inconsequential will not be prevented or detected by the County's internal control. We considered the deficiencies described in the accompanying Schedule of Findings and Questioned Costs as items 99-1, 06-1, 06-4, 08-1, and 08-2 to be significant deficiencies in internal control over financial reporting.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by Murray County's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, of the significant deficiencies described above, we consider item 06-1 to be a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Murray County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Minnesota Legal Compliance

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the provisions of the *Minnesota Legal Compliance Audit Guide for Local Government*, promulgated by the State Auditor pursuant to Minn. Stat. § 6.65. Accordingly, the audit included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The *Minnesota Legal Compliance Audit Guide for Local Government* contains six categories of compliance to be tested: contracting and bidding, deposits and investments, conflicts of interest, public indebtedness, claims and disbursements, and miscellaneous provisions. Our study included all of the listed categories.

The results of our tests indicate that, for the items tested, Murray County complied with the material terms and conditions of applicable legal provisions.

Murray County's written responses to the significant deficiencies and material weakness identified in our audit have been included in the Schedule of Findings and Questioned Costs. We did not audit the County's responses, and, accordingly, we express no opinion on them.

This report is intended solely for the information and use of the Board of County Commissioners, management, others within the County, and federal awarding agencies and pass-through entities and is not intended to be, and should not be, used by anyone other than those specified parties.

/s/Rebecca Otto

REBECCA OTTO STATE AUDITOR /s/Greg Hierlinger

GREG HIERLINGER, CPA DEPUTY STATE AUDITOR

March 25, 2010



STATE OF MINNESOTA OFFICE OF THE STATE AUDITOR

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REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Board of County Commissioners Murray County

Compliance

We have audited the compliance of Murray County with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133 Compliance Supplement* that are applicable to its major federal program for the year ended December 31, 2008. Murray County's major federal program is identified in the Summary of Auditor's Results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to its major federal program is the responsibility of the County's management. Our responsibility is to express an opinion on the County's compliance based on our audit.

Murray County's financial statements include the operations of the Shetek Area Water and Sewer Commission component unit, which expended \$849,208 in federal awards during the year ended December 31, 2008, which are not included in the Schedule of Expenditures of Federal Awards. Our audit, described below, did not include the operations of the Shetek Area Water and Sewer Commission because the Commission had a separate single audit in accordance with OMB Circular A-133.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements

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referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Murray County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the County's compliance with those requirements.

In our opinion, Murray County complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended December 31, 2008.

Internal Control Over Compliance

The management of Murray County is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the County's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over compliance.

A control deficiency in internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the County's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the County's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the County's internal control.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

Schedule of Expenditures of Federal Awards

We have audited the financial statements of the governmental activities, the discretely presented component unit, each major fund except the Hospital Enterprise Fund, and the aggregate remaining fund information of Murray County as of and for the year ended December 31, 2008, which, along with the business-type activities and Hospital Enterprise Fund, collectively comprise the County's basic financial statements, and have issued our report thereon dated March 25, 2010. We have issued a qualified opinion on the government-wide financial statements because Murray County has not reported the other postemployment benefits (OPEB) obligation in the Statement of Net Assets and has not reported the net OPEB obligation change in the Statement of Activities, as required by generally accepted accounting principles. We did not audit the financial statements of the Murray County Memorial Hospital, which represent the amounts shown as the business-type activities and the Hospital Enterprise Fund. Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the County's basic financial statements. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of the Board of County Commissioners, management, others within the County, and federal awarding agencies and pass-through entities and is not intended to be, and should not be, used by anyone other than those specified parties.

/s/Rebecca Otto

REBECCA OTTO STATE AUDITOR

March 25, 2010

/s/Greg Hierlinger

GREG HIERLINGER, CPA DEPUTY STATE AUDITOR

<u>Schedule 8</u>

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED DECEMBER 31, 2008

| Federal Grantor Pass-Through Agency | Federal CFDA Number | E | | |
|--|---------------------------|--------------|-----------|--|
| Grant Program Title | Number | Expenditures | | |
| U.S. Department of Housing and Urban Development | | | | |
| Passed Through Minnesota Department of Employment and Economic | | | | |
| Development | | | | |
| Community Development Block Grants/State's Program and | | | | |
| Non-Entitlement Grants in Hawaii | 14.228 | \$ | 25,771 | |
| U.S. Department of Transportation | | | | |
| Passed Through Minnesota Department of Transportation | | | | |
| Highway Planning and Construction | 20.205 | \$ | 1,285,327 | |
| Public Transportation for Non-Urbanized Areas | 20.509 | | 28,550 | |
| Total U.S. Department of Transportation | | \$ | 1,313,877 | |
| U.S. Election Assistance Commission | | | | |
| Passed Through Minnesota Secretary of State | | | | |
| Help America Vote Act Requirements Payments | 90.401 | \$ | 8,205 | |
| U.S. Department of Homeland Security | | | | |
| Passed Through Minnesota Department of Public Safety | | | | |
| Boating Safety Financial Assistance | 97.012 | \$ | 35,215 | |
| Emergency Management Performance Grants | 97.042 | | 12,907 | |
| Homeland Security Grant Program | 97.067 | | 2,376 | |
| Total U.S. Department of Homeland Security | | \$ | 50,498 | |
| Total Federal Awards | | \$ | 1,398,351 | |

The notes to the Schedule of Expenditures of Federal Awards are an integral part of this schedule.

NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED DECEMBER 31, 2008

1. <u>Reporting Entity</u>

The Schedule of Expenditures of Federal Awards presents the activities of federal award programs expended by Murray County. The County's reporting entity is defined in Note 1 to the financial statements.

2. <u>Basis of Presentation</u>

The accounting records for grant programs are maintained on the modified accrual basis of accounting. Under the modified accrual basis, revenues are recorded when susceptible to accrual--when both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Murray County considers all revenues to be available if collected within 60 days of the current period. Expenditures are recorded when the liability is incurred.

The information in the schedule is presented in accordance with the requirements of Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations.

3. <u>Reconciliation to Schedule of Intergovernmental Revenues</u>

| Federal grant revenue per Schedule of Intergovernmental Revenues (Schedule 6) Help America Vote Act Requirements Payments grant monies unspent in 2006 and | | 1,390,146 |
|---|----|-----------|
| expended in 2008 (CFDA #90.401) | | 8,205 |
| Expenditures per Schedule of Expenditures of Federal Awards | \$ | 1,398,351 |

4. Passed Through to Subrecipients

During 2008, the County did not pass any federal money to subrecipients.

5. <u>Pass-Through Grant Numbers</u>

Pass-through grant numbers that do not appear were not assigned by the pass-through agencies.