# STATE OF MINNESOTA

## Office of the State Auditor



Rebecca Otto State Auditor

## MINNESOTA VALLEY REGIONAL RAIL AUTHORITY REDWOOD FALLS, MINNESOTA

YEARS ENDED DECEMBER 31, 2006 AND 2007

## **Description of the Office of the State Auditor**

The mission of the Office of the State Auditor is to oversee local government finances for Minnesota taxpayers by helping to ensure financial integrity and accountability in local governmental financial activities.

Through financial, compliance, and special audits, the State Auditor oversees and ensures that local government funds are used for the purposes intended by law and that local governments hold themselves to the highest standards of financial accountability.

The State Auditor performs approximately 160 financial and compliance audits per year and has oversight responsibilities for over 3,300 local units of government throughout the state. The office currently maintains five divisions:

Audit Practice - conducts financial and legal compliance audits of local governments;

**Government Information** - collects and analyzes financial information for cities, towns, counties, and special districts;

**Legal/Special Investigations** - provides legal analysis and counsel to the Office and responds to outside inquiries about Minnesota local government law; as well as investigates allegations of misfeasance, malfeasance, and nonfeasance in local government;

**Pension** - monitors investment, financial, and actuarial reporting for approximately 730 public pension funds; and

**Tax Increment Financing** - promotes compliance and accountability in local governments' use of tax increment financing through financial and compliance audits.

The State Auditor serves on the State Executive Council, State Board of Investment, Land Exchange Board, Public Employees Retirement Association Board, Minnesota Housing Finance Agency, and the Rural Finance Authority Board.

Office of the State Auditor 525 Park Street, Suite 500 Saint Paul, Minnesota 55103 (651) 296-2551 state.auditor@state.mn.us www.auditor.state.mn.us

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Years Ended December 31, 2006 and 2007



Audit Practice Division Office of the State Auditor State of Minnesota



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## ORGANIZATION 2006 AND 2007

Name	Office	Term Expires			
Bruce Pinske*	Chair	Appointed Yearly			
Eugene Short	Vice Chair	Appointed Yearly			
Jane Remiger	Secretary/Treasurer	Appointed Yearly			
Tom Workman	Member	Appointed Yearly			
Charlie Woehler	Member	Appointed Yearly			
Robert Fox	Member	Appointed Yearly			
Julie Rath	Administrator	Appointed Yearly			
David Schauer	Legal Counsel	Appointed Yearly			

<sup>\*</sup>Chair 2006, 2007, and 2008







# STATE OF MINNESOTA OFFICE OF THE STATE AUDITOR

SUITE 500 525 PARK STREET SAINT PAUL, MN 55103-2139

(651) 296-2551 (Voice) (651) 296-4755 (Fax) state.auditor@state.mn.us (E-mail) 1-800-627-3529 (Relay Service)

#### INDEPENDENT AUDITOR'S REPORT

Board Members Minnesota Valley Regional Rail Authority

We have audited the accompanying financial statements of the governmental activities and the General Fund of the Minnesota Valley Regional Rail Authority as of and for the years ended December 31, 2006 and 2007, which collectively comprise the Authority's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Authority's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the General Fund of the Minnesota Valley Regional Rail Authority as of December 31, 2006 and 2007, and the changes in financial position thereof for the years then ended in conformity with accounting principles generally accepted in the United States of America.

The Minnesota Valley Regional Rail Authority has not presented a Management's Discussion and Analysis that the Governmental Accounting Standards Board has determined is necessary to supplement, although not required to be a part of, the basic financial statements.

The budgetary comparison information on Schedules 1 and 2 are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

/s/Rebecca Otto

/s/Greg Hierlinger

REBECCA OTTO STATE AUDITOR

GREG HIERLINGER, CPA DEPUTY STATE AUDITOR

May 8, 2008





EXHIBIT 1

#### 

	 General Fund	A	djustments	Governmental Activities	
<u>Assets</u>					
Cash and pooled investments Accounts receivable Accrued interest receivable Capital assets	\$ 50,629 16,238 65	\$	- - -	\$	50,629 16,238 65
Non-depreciable Depreciable - net	 - 		592,450 9,147,497		592,450 9,147,497
Total Assets	\$ 66,932	\$	9,739,947	\$	9,806,879
<u>Liabilities</u>					
Current liabilities Accounts payable Due to other governments	\$ 18,238 540	\$	- -	\$	18,238 540
Long-term liabilities Due within one year Due in more than one year	-		51,737 5,630,527		51,737 5,630,527
Total Liabilities	\$ 18,778	\$	5,682,264	\$	5,701,042
Fund Balance/Net Assets					
Fund Balance Unreserved Undesignated	 48,154	\$	(48,154)		
Total Liabilities and Fund Balance	\$ 66,932				
Net Assets Invested in capital assets, net of related debt Unrestricted		\$	4,081,156 24,681	\$	4,081,156 24,681
Total Net Assets		\$	4,105,837	\$	4,105,837
Reconciliation of the General Fund Balance to Net Assets				¢.	40.154
Fund Balance - General Fund Capital assets are reported in the Statement of Net Assets but no Long-term liabilities are reported on the Statement of Net Asse		eet.		\$	48,154 9,739,947 (5,682,264)
Net Assets - Governmental Activities				\$	4,105,837

EXHIBIT 2

# STATEMENT OF ACTIVITIES AND GOVERNMENTAL FUND REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE FOR THE YEAR ENDED DECEMBER 31, 2006

	General Fund		A	Adjustments		vernmental Activities
Revenues						
Intergovernmental						
U.S. Department of Transportation	\$	9,858	\$	-	\$	9,858
Charges for services		54,735		-		54,735
Investment earnings		1,113		-		1,113
Miscellaneous		95,167		-		95,167
Capital contributions		-		1,450		1,450
Total Revenues	\$	160,873	\$	1,450	\$	162,323
Expenditures/Expenses						
Current						
Economic development						
Administration	\$	39,082	\$	-	\$	39,082
Rehabilitation		9,858		248,977		258,835
Transportation		543		-		543
Debt service						
Principal		116,296		(116,296)		-
Total Expenditures/Expenses	\$	165,779	\$	132,681	\$	298,460
Net Change in Fund Balance/Net Assets	\$	(4,906)	\$	(131,231)	\$	(136,137)
Fund Balance/Net Assets - January 1		53,060		4,188,914		4,241,974
Fund Balance/Net Assets - December 31	\$	48,154	\$	4,057,683	\$	4,105,837
Reconciliation of the Statement of Governmental Fund Revenues, to the Statement of Activities	Expenditu	res, and Change	s in Func	d Balance	ø	(4,000)
Net change in fund balance					\$	(4,906)
Governmental funds report capital outlay as expenditures. However the cost of those assets is allocated over their estimated useful lives expense. The adjustment is the amount by which depreciation expe	and reporte	ed as depreciation				(248,840)
in the current period.						(248,840)
The fair value of capital asset donations are reported as revenues in to but are not reported in governmental funds.	the stateme	nt of activities,				1,450
Incurring long-term debt provides current financial resources to gove repayment of principal on long-term debt consumes the current fina Neither transaction, however, has any effect on net assets. The adju	ncial resou	rces of the funds.				
between new debt issued (\$137) and payments on debt.						116,159
Change in Net Assets of Governmental Activities					\$	(136,137)

EXHIBIT 3

## STATEMENT OF NET ASSETS AND GOVERNMENTAL FUND BALANCE SHEET DECEMBER 31, 2007

		General Fund	A	djustments	Governmental Activities		
<u>Assets</u>							
Cash and pooled investments Accounts receivable Accrued interest receivable Capital assets	\$	60,321 47,859 42	\$	- - -	\$	60,321 47,859 42	
Non-depreciable Depreciable - net		- -		2,551,731 8,888,800		2,551,731 8,888,800	
Total Assets	\$	108,222	\$	11,440,531	\$	11,548,753	
<u>Liabilities</u>							
Current liabilities Accounts payable Due to other governments Deferred revenue - unavailable Long-term liabilities Due within one year	\$	38,207 26 9,469	\$	- (9,469) 51,736	\$	38,207 26 - 51,736	
Due in more than one year  Total Liabilities	\$	47,702	\$	5,478,531 5,520,798	\$	5,478,531 5,568,500	
Fund Balance/Net Assets							
Fund Balance Unreserved Undesignated		60,520	<u>\$</u>	(60,520)			
<b>Total Liabilities and Fund Balance</b>	\$	108,222					
Net Assets Invested in capital assets, net of related debt Unrestricted			\$	5,922,000 58,253	\$	5,922,000 58,253	
Total Net Assets			\$	5,980,253	\$	5,980,253	
Reconciliation of the General Fund Balance to Net Assets Fund Balance - General Fund Capital assets are reported in the Statement of Net Assets but not Long-term liabilities are reported on the Statement of Net Assets Other long-term assets are not available to pay for current period deferred in the governmental funds.	but not in the F	und Balance She			\$	60,520 11,440,531 (5,530,267) 9,469	
Net Assets - Governmental Activities					\$	5,980,253	

EXHIBIT 4

# STATEMENT OF ACTIVITIES AND GOVERNMENTAL FUND REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE FOR THE YEAR ENDED DECEMBER 31, 2007

	General Fund		A	djustments	Governmental Activities	
Revenues						
Charges for services	\$	100,260	\$	_	\$	100,260
Investment earnings	Ψ	1,104	Ψ	_	Ψ	1,104
Miscellaneous		100,211		9,469		109,680
Capital contributions		-		1,959,281		1,959,281
Total Revenues	\$	201,575	\$	1,968,750	\$	2,170,325
Expenditures/Expenses						
Current						
Economic development						
Administration	\$	36,647	\$	-	\$	36,647
Rehabilitation		-		258,697		258,697
Transportation		565		-		565
Debt service						
Principal		151,997		(151,997)		
Total Expenditures/Expenses	\$	189,209	\$	106,700	\$	295,909
Net Change in Fund Balance/Net Assets	\$	12,366	\$	1,862,050	\$	1,874,416
Fund Balance/Net Assets - January 1		48,154		4,057,683		4,105,837
Fund Balance/Net Assets - December 31	\$	60,520	\$	5,919,733	\$	5,980,253
Reconciliation of the Statement of General Fund Revenues, Expend to the Statement of Activities of Governmental Activities Net change in fund balance  In the funds, under the modified accrual basis, receivables not availab In the statement of activities, those revenues are recognized when ear	le for expend	iture are deferred			\$	12,366
revenues between the fund statements and the statement of activities revenues deferred as unavailable.	is the increase	e (decrease) in				9,469
Governmental funds report capital outlay as expenditures. However, in the cost of those assets is allocated over their estimated useful lives at expense. The adjustment is the amount by which depreciation expension the current period.	nd reported a	s depreciation				(258,697)
The fair value of capital asset donations are reported as revenues in th but are not reported in governmental funds.	e statement o	f activities,				1,959,281
Incurring long-term debt provides current financial resources to gover repayment of principal on long-term debt consumes the current financial Neither transaction, however, has any effect on net assets. The adjust	cial resources	of the funds.				
between new debt issued and payments on debt.		•				151,997
Change in Net Assets of Governmental Activities					\$	1,874,416

## NOTES TO THE FINANCIAL STATEMENTS AS OF AND FOR THE YEARS ENDED DECEMBER 31, 2006 AND 2007

### 1. <u>Summary of Significant Accounting Policies</u>

The Minnesota Valley Regional Rail Authority's financial statements are prepared in accordance with generally accepted accounting principles (GAAP) for the years ended December 31, 2006 and 2007. The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (statements and interpretations). Governments are also required to follow the pronouncements of the Financial Accounting Standards Board issued through November 30, 1989, (when applicable) that do not conflict with or contradict GASB pronouncements. The more significant accounting policies established in GAAP and used by the Minnesota Valley Regional Rail are discussed below.

#### A. Financial Reporting Entity

The Minnesota Valley Regional Rail Authority was established June 21, 1982, under the Regional Railroad Authorities Act, Minn. Stat. § 398A.03. It is governed by a Board composed of one member from the Boards of Commissioners of Carver County, Redwood County, Renville County, Sibley County, and Yellow Medicine County, and a representative from the Shipper's Association. The Authority is organized with a chair, a vice chair, and a secretary/treasurer.

### B. <u>Basic Financial Statements</u>

Basic financial statements include information on the Authority's activities as a whole and information on the individual fund of the Authority. These separate presentations are reported in different columns on Exhibits 1, 2, 3, and 4. Each of the exhibits starts with a column of information based on activities of the General Fund and reconciles it to a column that reports the "governmental activities" of the Authority as a whole.

The governmental activities columns are reported on the full accrual, economic resources basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The Authority's net assets are reported in two parts: invested in capital assets, net of related debt, and unrestricted net assets. The statement of activities demonstrates the degree to which the expenses of the Authority are offset by revenues.

## 1. Summary of Significant Accounting Policies

### B. Basic Financial Statements (Continued)

The balance sheet and statement of revenues, expenditures, and changes in fund balance for the General Fund are presented on the modified accrual basis and report current financial resources.

### C. Measurement Focus and Basis of Accounting

The governmental activities are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. The Minnesota Valley Regional Rail Authority considers all revenues as available if collected within 60 days after the end of the current period. Charges for services and interest are considered to be susceptible to accrual. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on long-term debt, compensated absences, and claims and judgments, which are recognized as expenditures to the extent that they have matured. Proceeds of long-term debt and acquisitions under capital leases are reported as other financing sources.

When both restricted and unrestricted resources are available for use, it is the Minnesota Valley Regional Rail Authority's policy to use restricted resources first and then unrestricted resources as needed.

### D. Budgetary Data

The Minnesota Valley Regional Rail Authority Board adopts estimated revenue and expenditure budgets for the General Fund on the modified accrual basis of accounting. The budget is adopted on a basis consistent with generally accepted accounting principles.

### 1. Summary of Significant Accounting Policies (Continued)

#### E. Assets, Liabilities, and Net Assets or Equity

### 1. <u>Deposits and Investments</u>

Deposits and investments are reported at their fair value at December 31, 2006 and 2007, based on market price.

### 2. Receivables

The financial statements for the Authority contain no allowance for uncollectible accounts. Uncollectible amounts due for receivables are recognized as bad debts at the time information becomes available that would indicate the uncollectibility of the particular receivable. These amounts are not considered to be material in relation to the financial position or operations of the fund.

### 3. Capital Assets

Capital assets, which include property and equipment, are reported in the governmental activities column in the statement of net assets. Such assets are recorded at historical cost or fair value if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Assets	Years
Land improvements and buildings	20 to 40
Machinery and equipment	5

## 1. Summary of Significant Accounting Policies

#### E. Assets, Liabilities, and Net Assets or Equity (Continued)

### 4. <u>Deferred Revenue</u>

Governmental funds and governmental activities defer revenue for resources that have been received, but not yet earned. Governmental funds also report deferred revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period.

### 5. <u>Long-Term Liabilities</u>

Long-term liabilities are not reported in the fund. The General Fund reports only liabilities expected to be financed with available, spendable financial resources. The statement of net assets reports long-term liabilities of the governmental activities.

### 6. Fund Equity

The fund financial statements report reservations of fund balance for amounts not available for appropriation or legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans subject to change. The Authority reported no reservations or designations for the years ended December 31, 2006 and 2007.

### 7. <u>Use of Estimates</u>

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

## 2. Stewardship, Compliance, and Accountability

#### Excess of Expenditures Over Budget

The General Fund had expenditures in excess of budget in each of the years ended December 31, 2006 and 2007:

	Exp	Expenditures		Budget	Excess		
2006	\$	165,779	\$	41,051	\$	124,728	
2007		189,209		42,737		146,472	

#### 3. Detailed Notes

#### A. Assets

### 1. Deposits and Investments

The Authority's total cash deposits as reported in the basic financial statements consisted of \$50,629 at December 31, 2006, and \$60,321 at December 31, 2007.

### a. Deposits

Minn. Stat. §§ 118A.02 and 118A.04 authorize the Authority to designate a depository for public funds and to invest in certificates of deposit. Minn. Stat. § 118A.03 requires all Authority deposits be protected by insurance, surety bond, or collateral. The market value of collateral pledged shall be at least ten percent more than the amount on deposit plus accrued interest at the close of the financial institution's banking day, not covered by insurance or bonds.

Authorized collateral includes treasury bills, notes and bonds; issues of U.S. government agencies; general obligations rated "A" or better, revenue obligations rated "AA" or better; irrevocable standby letters of credit issued by the Federal Home Loan Bank; and certificates of deposit. Minnesota statutes require that securities pledged as collateral be held in safekeeping in a restricted account at the Federal Reserve Bank or in an account at a trust department of a commercial bank or other financial institution not owned or controlled by the financial institution furnishing the collateral.

#### 3. Detailed Notes

#### A. Assets

### 1. Deposits and Investments

#### a. <u>Deposits</u> (Continued)

#### Custodial Credit Risk

Custodial credit risk is the risk that in the event of a financial institution failure, the Authority's deposits may not be returned to it. The Authority does not have a deposit policy for custodial credit risk. As of December 31, 2006 and 2007, the Authority's deposits were not exposed to custodial credit risk.

#### b. Investments

Minn. Stat. §§ 118A.04 and 118A.05 generally authorize the following types of investments as available to the Authority:

- (1) securities which are direct obligations or are guaranteed or insured issues of the United States, its agencies, its instrumentalities, or organizations created by an act of Congress, except mortgage-backed securities defined as "high risk" by Minn. Stat. § 118A.04, subd. 6;
- (2) mutual funds through shares of registered investment companies provided the mutual fund receives certain ratings depending on its investments:
- (3) general obligations of the State of Minnesota and its municipalities, and in certain state agency and local obligations of Minnesota and other states provided such obligations have certain specified bond ratings by a national bond rating service;
- (4) bankers' acceptances of United States banks;
- (5) commercial paper issued by United States corporations or their Canadian subsidiaries that is rated in the highest quality category by two nationally recognized rating agencies and matures in 270 days or less; and

## 3. <u>Detailed Notes</u>

### A. Assets

## 1. <u>Deposits and Investments</u>

## b. <u>Investments</u> (Continued)

(6) with certain restrictions, in repurchase agreements, securities lending agreements, joint powers investment trusts, and guaranteed investment contracts.

During the years ended December 31, 2006 and 2007, the Authority had no investments.

## 2. <u>Due From Other Governments</u>

There were no amounts due from other governments at December 31, 2006 or 2007.

## 3. Capital Assets

Capital asset activity for the year ended December 31, 2006, was as follows:

	Beginning Balance Increase		Decrease		Ending Balance		
Capital assets not depreciated Land	\$	591,000	\$ -	\$	-	\$	591,000
Construction in progress		-	 1,450		-		1,450
Total capital assets not depreciated	\$	591,000	\$ 1,450	\$		\$	592,450
Capital assets depreciated							
Land improvements	\$	10,212,045	\$ 9,858	\$	-	\$	10,221,903
Buildings		63,000	-		-		63,000
Machinery and equipment		4,000	 		-		4,000
Total capital assets depreciated	\$	10,279,045	\$ 9,858	\$	-	\$	10,288,903

## 3. <u>Detailed Notes</u>

## A. Assets

## 3. Capital Assets (Continued)

	Beginning Balance		Increase		Decrease		Ending Balance	
Less: accumulated depreciation for Land improvements Buildings Machinery and equipment	\$	862,958 15,750 4,000	\$	255,548 3,150	\$	- - -	\$	1,118,506 18,900 4,000
Total accumulated depreciation	\$	882,708	\$	258,698	\$	-	\$	1,141,406
Total capital assets depreciated, net	\$	9,396,337	\$	(248,840)	\$		\$	9,147,497
Governmental Activities Capital Assets, Net	\$	9,987,337	\$	(247,390)	\$	-	\$	9,739,947

## Capital asset activity for the year ended December 31, 2007, was as follows:

	 Beginning Balance		Increase		Decrease		Ending Balance	
Capital assets not depreciated Land Construction in progress	\$ 591,000 1,450	\$	- 1,959,281	\$	- -	\$	591,000 1,960,731	
Total capital assets not depreciated	\$ 592,450	\$	1,959,281	\$		\$	2,551,731	
Capital assets depreciated								
Land improvements Buildings Machinery and equipment	\$ 10,221,903 63,000 4,000	\$	- - -	\$	- - -	\$	10,221,903 63,000 4,000	
Total capital assets depreciated	\$ 10,288,903	\$		\$		\$	10,288,903	
Less: accumulated depreciation for Land improvements Buildings Machinery and equipment	\$ 1,118,506 18,900 4,000	\$	255,547 3,150	\$	- -	\$	1,374,053 22,050 4,000	
Total accumulated depreciation	\$ 1,141,406	\$	258,697	\$	<del>-</del> _	\$	1,400,103	
Total capital assets depreciated, net	\$ 9,147,497	\$	(258,697)	\$	-	\$	8,888,800	
Governmental Activities Capital Assets, Net	\$ 9,739,947	\$	1,700,584	\$		\$	11,440,531	

Depreciation expense of \$258,698 and \$258,697 was charged to economic development for the years ended December 31, 2006 and 2007, respectively.

## 3. Detailed Notes

#### A. Assets (Continued)

## 4. Receivables

The Authority did not have any receivables scheduled to be collected beyond one year as of December 31, 2006 or 2007.

### B. Liabilities

## **Changes in Long-Term Liabilities**

Long-term liability activity for the year ended December 31, 2006, was as follows:

	 Beginning Balance		Additions				Ending Balance	 ne Within One Year
State loan Shipper's loan Operator loan County loan	\$ 4,800,000 523,213 440,000 35,210	\$	137 -	\$	64,559 40,000 11,737	\$	4,800,000 458,791 400,000 23,473	\$ - * - * 40,000 11,737
Total	\$ 5,798,423	\$	137	\$	116,296	\$	5,682,264	\$ 51,737

Long-term liability activity for the year ended December 31, 2007, was as follows:

e e		Beginning Balance	Ado	litions	Reductions		Ending Balance		Due Within One Year	
State loan Shipper's loan Operator loan County loan	\$	4,800,000 458,791 400,000 23,473	\$	- - -	\$	- 100,260 40,000 11,737	\$	4,800,000 358,531 360,000 11,736	\$	- * - * 40,000 11,736
Total	\$	5,682,264	\$	-	\$	151,997	\$	5,530,267	\$	51,736

<sup>\*</sup>The state and shipper's loans must be repaid within 15 years, commencing with the project completion. The Shipper's Association is to be repaid first, followed by the state. Until project completion, no payment schedule has been set up.

The Authority received these interest-free rehabilitation loans under Minn. Stat. § 222.50 to provide assistance for improvement of rail service in the state. The state will provide 80 percent of the rehabilitation costs, up to \$4,800,000; the shippers will provide 10 percent, up to \$600,000; and the Authority will provide 10 percent, up to \$600,000, which the operator will provide in the form of in-kind work. Repayment

### 3. Detailed Notes

#### B. Liabilities

## **Changes in Long-Term Liabilities** (Continued)

to the operator will be 15 annual payments of \$40,000 each, to be funded from the Authority's annual Worldcom payment. The loans will be paid from the Authority's rents as received from the operator. Thus, the amount due within one year cannot be determined. The state's portion is secured by a mortgage on the Authority's property.

The County loan is owed to Sibley County for services rendered and is to be repaid over a four-year period with a minimum payment of \$11,737 per year for three years and the final payment of \$11,736.

Annual debt service requirements to maturity for the operator loan and the County loan are:

	<u>Operator</u>	 County		
2008	\$ 40,000	\$ 11,736		
2009	40,000	-		
2010	40,000	-		
2011	40,000	-		
2012	40,000	-		
2013 - 2016	160,000	 		
Total	\$ 360,000	\$ 11,736		

### 4. Risk Management

The Authority is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors or omissions; and natural disasters. To manage these risks, the Authority has joined the Minnesota Counties Insurance Trust. The Authority retains risk for the deductible portions of the insurance policies. The amounts of these deductibles are considered immaterial to the financial statements. There were no significant reductions in insurance from the previous year or settlements in excess of insurance coverage for any of the past three fiscal years.





Schedule 1

# BUDGETARY COMPARISON SCHEDULE GENERAL FUND FOR THE YEAR ENDED DECEMBER 31, 2006

	Budgeted Amounts					Actual		Variance with	
	Original		Final		Amounts		Final Budget		
Revenues									
Intergovernmental	\$	-	\$	-	\$	9,858	\$	9,858	
Charges for services		-		-		54,735		54,735	
Investment earnings		-		-		1,113		1,113	
Miscellaneous		84,500		84,500		95,167		10,667	
<b>Total Revenues</b>	<u></u> \$	84,500	\$	84,500	\$	160,873	\$	76,373	
Expenditures									
Current									
Economic development									
Administration	\$	28,814	\$	28,814	\$	39,082	\$	(10,268)	
Rehabilitation		-		-		9,858		(9,858)	
Transportation		500		500		543		(43)	
Debt service									
Principal		11,737		11,737		116,296		(104,559)	
Total Expenditures	\$	41,051	\$	41,051	\$	165,779	\$	(124,728)	
Change in Fund Balance	\$	43,449	\$	43,449	\$	(4,906)	\$	(48,355)	
Fund Balance - January 1		53,060		53,060		53,060			
Fund Balance - December 31	\$	96,509	\$	96,509	\$	48,154	\$	(48,355)	

Schedule 2

#### BUDGETARY COMPARISON SCHEDULE GENERAL FUND FOR THE YEAR ENDED DECEMBER 31, 2007

	<b>Budgeted Amounts</b>					Actual	Variance with Final Budget	
	Original		Final		Amounts			
Revenues								
Charges for services	\$	40,000	\$	40,000	\$	100,260	\$	60,260
Investment earnings		-		-		1,104		1,104
Miscellaneous		86,300		86,300		100,211		13,911
<b>Total Revenues</b>	\$	126,300	\$	126,300	\$	201,575	\$	75,275
Expenditures								
Current								
Economic development								
Administration	\$	30,500	\$	30,500	\$	36,647	\$	(6,147)
Transportation		500		500		565		(65)
Debt service								
Principal		11,737		11,737		151,997		(140,260)
Total Expenditures	\$	42,737	\$	42,737	\$	189,209	\$	(146,472)
Change in Fund Balance	\$	83,563	\$	83,563	\$	12,366	\$	(71,197)
Fund Balance - January 1		48,154		48,154		48,154		
Fund Balance - December 31	\$	131,717	\$	131,717	\$	60,520	\$	(71,197)

## NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION FOR THE YEARS ENDED DECEMBER 31, 2006 AND 2007

### 1. General Budget Policies

The Minnesota Valley Regional Rail Authority Board adopts an estimated revenue and expenditure budget for the General Fund. The expenditure budget is approved at the fund level.

The budgets may be amended or modified at any time by the Board. Comparisons of final budgeted revenues and expenditures to actual are presented in the required supplementary information for the General Fund.

### 2. Budget Basis of Accounting

Budgets are adopted on a basis consistent with generally accepted accounting principles.

## 3. Budget Amendments

The Authority did not amend the expenditure budget during 2006 or 2007.

### 4. Excess of Expenditures Over Budget

The General Fund had expenditures in excess of budget in each of the years ended December 31, 2006 and 2007:

	Ex	penditures	I	Budget	Excess		
2006 2007	\$	165,779 189,209	\$	41,051 42,737	\$	124,728 146,472	





Schedule 3

## SCHEDULE OF FINDINGS AND RECOMMENDATIONS FOR THE YEARS ENDED DECEMBER 31, 2006 AND 2007

#### FINANCIAL STATEMENT AUDIT

### INTERNAL CONTROL

### PREVIOUSLY REPORTED ITEM NOT RESOLVED

### 00-1 Internal Accounting Controls

Due to the Minnesota Valley Regional Rail Authority's size, proper segregation of the accounting functions necessary to ensure adequate internal accounting control is not possible. Although this is not unusual in small entities, the Authority should constantly be aware of this condition and realize that the concentration of duties and responsibilities in a limited number of individuals is not desirable from an internal control point of view.

We recommend that the Authority be aware of the lack of segregation of the accounting functions and continue to implement oversight procedures to ensure that the internal control policies and procedures are being implemented.

#### Client's Response:

The Authority is aware and ensures that internal control policies and procedures are being implemented.

### **ITEMS ARISING THIS YEAR**

### 07-1 Internal Control/General Ledger

Management is responsible for establishing and maintaining internal control. This responsibility includes the internal control over the various accounting cycles, the fair presentation of the financial statements and related notes, and the accuracy and completeness of all financial records and related information. Also, management is responsible for controls over the period-end financial reporting process, including controls over procedures used to enter transaction totals into the general ledger; initiate, authorize, record, and process journal entries into the general ledger; and record recurring and nonrecurring adjustments to the financial statements.

Management has requested that we prepare the annual financial statements and related notes. This arrangement is not unusual for organizations the size of the Minnesota Valley Regional Rail Authority. These decisions were based on the availability of the Authority's staff and the cost benefit of using our expertise.

During our audit, we proposed numerous adjustments to convert the organization's financial records to the financial statements as reported.

We recommend the Board be mindful that limited staffing causes inherent risks in safeguarding the Authority's assets and proper reporting of its financial activity. We recommend the Board continue to implement oversight procedures and monitor those procedures to determine if they are still effective internal controls.

## Client's Response:

The Authority notes recommendation and will continue to implement oversight procedures.

#### 07-2 Capital Assets Policies and Procedures

For financial reporting and asset management purposes, the Authority is required to keep records of its capital assets, including infrastructure. The Authority does not maintain its capital asset records on a separate system. Capital asset policies, for use by the Authority to maintain the capital assets, have not been formally approved. A capital assets policy should be adopted that defines the Authority's accounting policies over capital assets, such as capitalization thresholds, useful lives, and depreciation methods.

We recommend the Authority Board establish a capital assets policy to define the Authority's accounting policies over capital assets. The policy should establish procedures to identify capital asset additions and deletions, to accurately estimate useful lives, and to address the point when useful lives of current capital assets should be reconsidered.

#### Client's Response:

The Authority will establish a Capital Assets Policy to identify capital asset additions and deletions.



# STATE OF MINNESOTA OFFICE OF THE STATE AUDITOR

SUITE 500 525 PARK STREET SAINT PAUL, MN 55103-2139

(651) 296-2551 (Voice) (651) 296-4755 (Fax) state.auditor@state.mn.us (E-mail) 1-800-627-3529 (Relay Service)

## REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND MINNESOTA LEGAL COMPLIANCE

Board Members Minnesota Valley Regional Rail Authority

We have audited the financial statements of the governmental activities and the General Fund of the Minnesota Valley Regional Rail Authority as of and for the years ended December 31, 2006 and 2007, and have issued our report thereon dated May 8, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Minnesota Valley Regional Rail Authority's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies and a material weakness.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Authority's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Authority's

financial statements that is more than inconsequential will not be prevented or detected by the Authority's internal control over financial reporting. We considered the deficiencies described in the accompanying Schedule of Findings and Recommendations as items 00-1, 07-1, and 07-2 to be significant deficiencies in internal control over financial reporting.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Authority's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, of the significant deficiencies described above, we consider item 07-1 to be a material weakness.

## Minnesota Legal Compliance

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the provisions of the *Minnesota Legal Compliance Audit Guide for Local Government*, promulgated by the State Auditor pursuant to Minn. Stat. § 6.65. Accordingly, the audit included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The *Minnesota Legal Compliance Audit Guide for Local Government* contains five categories of compliance to be tested: contracting and bidding, deposits and investments, conflicts of interest, public indebtedness, and claims and disbursements. Our study included all of the listed categories.

The results of our tests indicate that, for the items tested, the Minnesota Valley Regional Rail Authority complied with the material terms and conditions of applicable legal provisions.

The Authority's written responses to the significant deficiencies and material weaknesses identified in our audit have not been subjected to any auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

This report is intended solely for the information and use of the Board and management of the Minnesota Valley Regional Rail Authority and is not intended to be, and should not be, used by anyone other than those specified parties.

/s/Rebecca Otto

/s/Greg Hierlinger

REBECCA OTTO STATE AUDITOR

GREG HIERLINGER, CPA DEPUTY STATE AUDITOR

May 8, 2008