

METROPOLITAN COUNCIL

2011 UNIFIED OPERATING BUDGET

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Metropolitan Council

390 Robert Street North, Saint Paul, Minnesota 55101-1805

Metropolitan Council Members and Appointment Date

Peter Bell - Chair	01/09/2003
Roger Scherer – District 1	03/10/2003
Tony Pistilli – District 2	03/19/2003
Robert McFarlin – District 3	01/02/2009
Craig Peterson – District 4	12/26/2007
Polly Bowles – District 5	06/25/2008
Peggy Leppik – District 6	03/10/2003
Annette Meeks – District 7	03/10/2003
Lynette Wittsack – District 8	03/10/2003
Natalie Haas Steffen - District 9	04/19/1999
Kris Sanda – District 10	10/19/2005
Georgeanne Hilker – District 11	09/11/2003
Sherry Broecker – District 12	06/27/2007
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Metropolitan Council 2011 Unified Operating Budget

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Metropolitan Council 2011 Unified Operating Budget Budget Introduction

Authority

The Metropolitan Council (the “Council”) was created in 1967 by the State Legislature and Minnesota Statutes as a governmental unit responsible for coordinating the planning and development of the seven-county metropolitan area (the “area”). The Council is not a state agency, but is defined by statute as a “public corporation and political subdivision of the state.”

The area over which the Council has responsibility consists of the counties of Anoka, Carver, Dakota (excluding the city of Northfield), Hennepin (excluding the cities of Hanover and Rockford), Ramsey, Scott (excluding the city of New Prague), and Washington. The area includes 183 cities and townships and 2.8 million people.

The 1976 Metropolitan Land Planning Act strengthened the coordination of local land-use planning with the Council’s planning for regional systems (transportation, wastewater treatment, airports, and regional parks). Under the act, local governments prepare comprehensive plans and Council reviews them with respect to their compatibility with the plans of other communities, consistency with adopted Council policy plans, and conformity with metropolitan system plans.

A Legislative Commission on Metropolitan Government, consisting of seven senators and seven state representatives was established by legislation in 2001. The legislation directs the commission to monitor, review, and make recommendations to the legislature and the Council on:

- The tax rate and dollar amount of the Council’s property tax levies and any proposed increases in the rate or dollar amount of tax;
- Requests for an increase in the debt of the Council;
- The overall work and role of the Council;
- The Council’s operating and capital budgets, work program and capital improvement program; and
- The Council’s implementation of the operating and capital budgets, work program, and the capital improvement program.

Mission

The Metropolitan Council budget addresses the charge given to the agency by the Pawlenty Administration statement of Values, Goals and Principles, and the Council’s own mission statement:

To develop, in cooperation with local communities, a comprehensive regional planning framework, focusing on transportation, wastewater, parks and aviation systems that guides the efficient growth of the metropolitan area.

The Council operates transit and wastewater services and administers housing and other grant programs.

To address this mission, the budget is focused on implementing the Council’s *Regional Development Framework* within the parameters of the following guiding principles:

- Focus on our mission
- Balance regional needs with local concerns
- Maximize Council accountability
- Involve citizens in the fulfillment of the Council’s mission
- Efficiently utilize current and future regional infrastructure, services and resources
- Operate quality services in an inclusive, customer-focused and efficient manner
- Encourage innovation to improve services and programs

Metropolitan Council 2011 Unified Operating Budget Budget Introduction

Organization

The Council has 17 members, 16 representing districts, and one chairperson. Council members are appointed by the Governor after consultation with the legislative representatives from the appointee's district with the advice and consent of the State Senate. Members serve at the pleasure of the Governor. The Chair presides at meetings of the Council, serves as the principal liaison of the Council with the Legislature and local elected officials, and is the principal spokesperson of the Council. Current Metropolitan Council members are listed on the inside cover. The Council's policymaking structure is shown on page 1-5.

The Council is responsible for planning and coordinating metropolitan development cooperatively with the local communities of the area. The Council forecasts the area's growth, devises a plan to guide it (the *Regional Development Framework*), and makes decisions about developing transportation, wastewater service, aviation and parks to support it. Between 2000 and 2030, the Council anticipates an increase of over half a million jobs, a half-million households, and more than one million people.

Regional planning saves millions of dollars that would otherwise be spent on inefficient delivery of public services or unplanned growth. The Council works with local governments and the private sector throughout the region to carry out the *Regional Development Framework*.

In addition to planning and guiding growth and development, the Council is responsible for vital regional services, including:

- Operating a regional transit system that has 81 million passengers board a bus and train every year and 1.4 million rides for people with disabilities through Metro Mobility;
- Collecting and treating about 260 million gallons of wastewater daily;
- Serving nearly 105 communities and more than 6,700 households through Section 8 and other affordable-housing programs; and
- Working with local governments to develop and maintain the area's renowned regional park system, which has grown to 53,000 acres open for public use.

The Council is organized into three operating divisions: Transportation, Environmental Services, and Community Development - and supporting central administrative units. The operating divisions and other major units report to the Regional Administrator who, in turn, reports to the 17-member Council board. The Regional Administrator is responsible to ensure that policy decisions of the Council are carried out, to organize and direct the work of Council staff, to prepare and submit an annual budget and to keep the Council fully apprised of the financial condition of the Council. The Council's organization structure is shown on page 1-4.

The Council's central administrative units are organized as **Regional Administration** and, like the three operating divisions, report to the Regional Administrator. These units establish administrative policies for the organization and support the three operating divisions. Regional Administration consists of functions such as information systems, human resources, finance, legal, purchasing, and risk management that provide Council-wide shared services to the operating divisions of the Council. The majority of the Regional Administration budget is allocated to the operating divisions of the Council. Regional Administration's major priority for 2011 will be to continue supporting the Council's operating units by providing high-quality, cost-effective services.

The **Transportation Division** budget focuses on maintenance of the existing transit system yet oriented toward continuing reasonable growth once funds become available. The Metropolitan Council operates or provides funding to four types of transit programs.

Metropolitan Council 2011 Unified Operating Budget Budget Introduction

- Metro Transit provided in 2009 a total of 81 million trips which was the highest number of passengers in twenty-seven years.
- Metro Mobility program serves persons with disabilities that prevent them from using the regular-route transit system. This service provided 1.2 million demand and agency service rides in 2009.
- Contracted Service: The Council contracts regular routes, dial-a-ride services, and a commuter vanpool program. Contracted service accounted for approximately 3.2 million rides in 2009.
- Suburban Transit Providers are thirteen cities that provide their own transit service. The Council provides capital funding for these programs and passes through operating funds from the state. In 2009, these providers provided 4.8 million of rides. This total does not include ridership were Metro Transit provided the service for the Suburban Transit Provider.

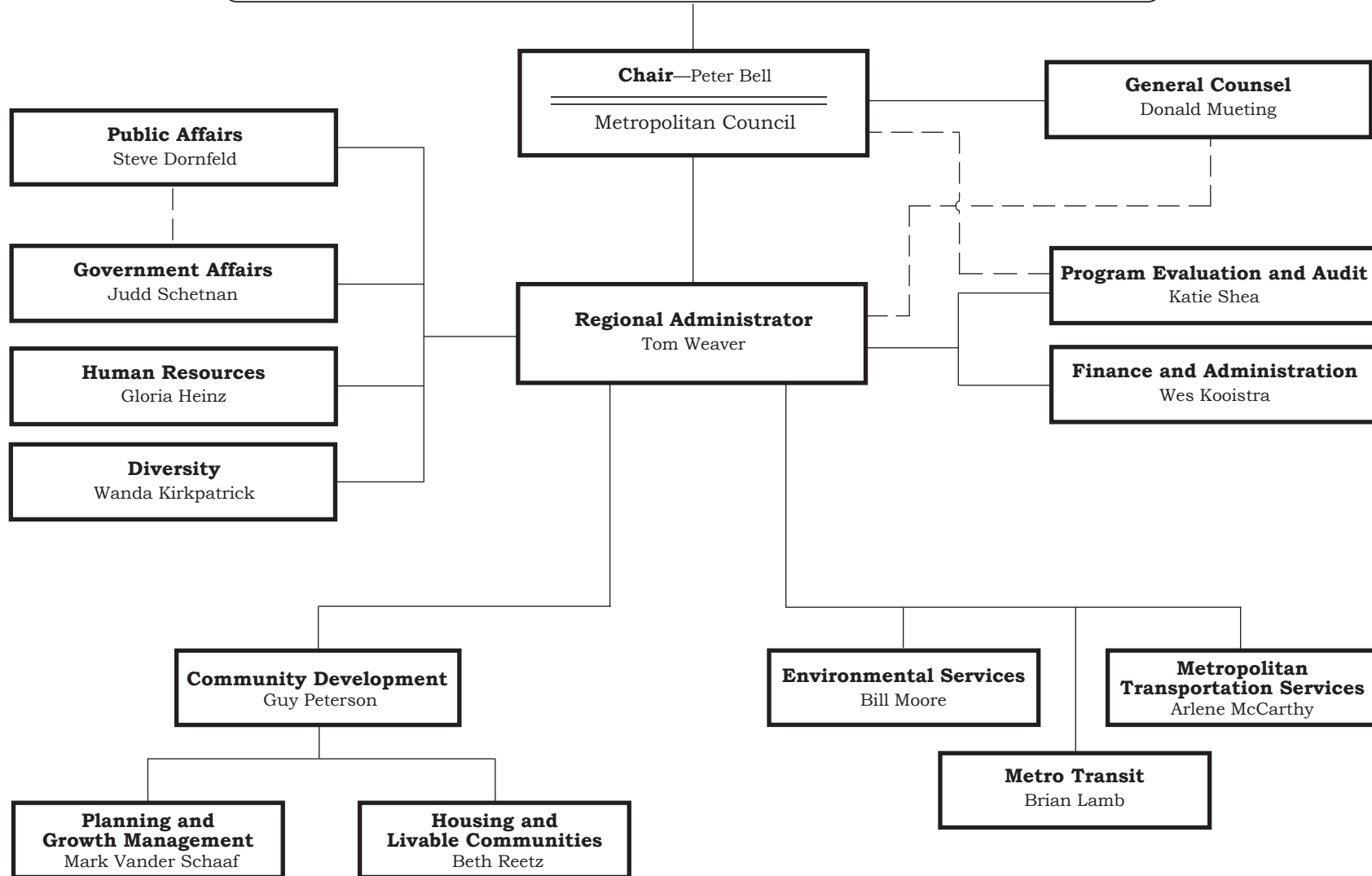
Environmental Services Division (MCES) collects and treats an average of 260 million gallons of wastewater each day from 105 communities, achieving near-perfect compliance with federal and state clean water standards. It also provides water resources monitoring and analysis for the region, and partners with numerous public and private groups committed to a clean environment. Wastewater operations and debt service are 100 percent funded by user fees. The Environmental Services division annual budget focuses on meeting the objectives and expected outcomes that align with the strategic goals of the Council and the division. The following considerations were the top priorities in the development of the 2011 MCES budget.

- Meeting regulatory requirements
- Retaining competitive fees and rates
- Meeting customer expectations for quality and level of service
- Fully funding the current cost of all programs
- Addressing watershed capacity and pollutant load issues

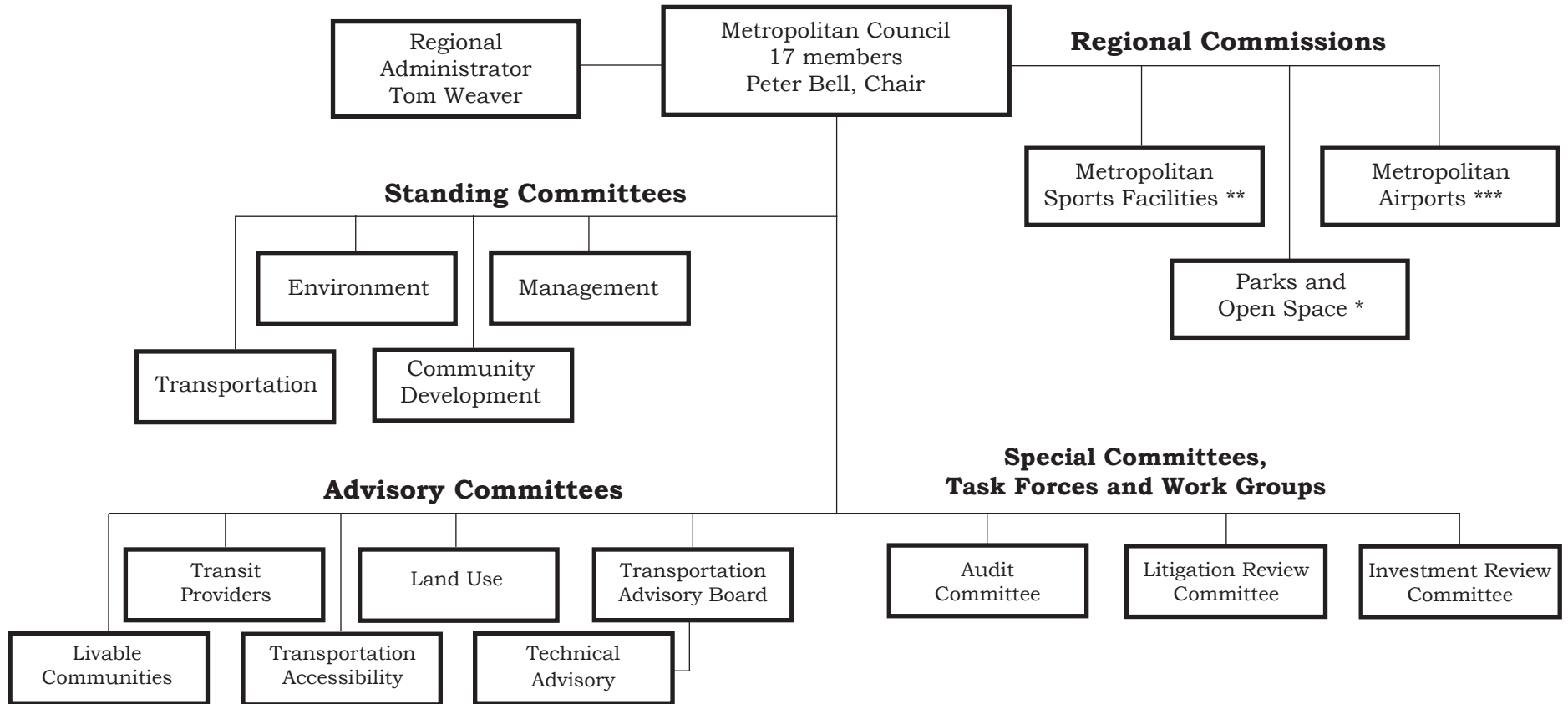
The **Community Development Division** conducts planning and policy development to support regional growth and reinvestment. The unit awards grants to local governments and provides technical assistance to help them carry out their comprehensive plans. It also provides housing assistance to lower-income households. Community Development focuses its resources, tools and incentives on implementation of the *Regional Development Framework*, the Council's regional growth plan. The *Regional Development Framework* is a comprehensive strategy for focusing regional policies and investments on integrating transportation, housing, development, and environmental protection to support the region's quality of life.

The Housing and Redevelopment Authority includes two major programs – the Rent Assistance program providing more than 6,600 HUD Section 8 rental vouchers and the Family Affordable Housing Program, which rents 150 housing units owned and operated by the Council to low-income households.

METROPOLITAN COUNCIL



Metropolitan Council Policymaking Structure



October 2009

* Staff support provided to Commission by Metropolitan Council.

** The Metropolitan Council has budget approval and issues bonds for the commission.

*** The Metropolitan Council reviews the capital budget and approves certain projects.



Metropolitan Council

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Metropolitan Council 2011 Unified Operating Budget Budget Introduction

Process

The Metropolitan Council budget is a unified operations budget that encompasses all operating units and revenue sources. It is composed of three operating divisions: Environmental Services Division, Transportation Division, and Community Development Division. A separate capital improvement program and budget for 2011-2016 is also prepared including major facilities primarily financed by means of long-term debt.

The Council's budget addresses the overall vision and mission of the agency, which will guide the development of the 2011 work program. Each of the individual operating divisions develops its own mission based upon the Council's Implementing Strategies and the needs of the customer, client, or stakeholder served.

Each of the Council's operating divisions has unique revenue sources based upon specific client relationships. The Council's operating divisions develop their budget proposals in consideration of their clients' service needs, respective funding sources, and Council policy.

Development of the annual operating budget is an intensive, nearly eleven month process involving the entire organization. The final product is a policy and financial plan covering all of the Metropolitan Council's programs and services. The adopted unified operating budget includes the Council's anticipated operating revenues, expenditures, pass-through grants and loans, and debt service.

The budget process typically begins in February of the preceding fiscal year. Initial steps include communication of key assumptions for use in preparing budget requests. The shared services departments that comprise Regional Administration along with the Community Development division begin the budget process with their budget proposals that are due in early April. These preliminary budgets are reviewed with the Regional Administrator and presented for review by the Council's Management Committee.

During April, May and June the operating divisions review and discuss goals and strategies with their respective Council committee. Preliminary divisional budgets based on these discussions are reviewed with the Regional Administrator's Office and then presented to the various Council committees.

During June and July, the Environmental Services Division proposed budget is presented to the Council's Environment Committee. The Environmental Services Division budget determines municipal wastewater charges for cities in the region for the upcoming year. Public meetings on the proposed Environmental Division budget are held prior to adoption of the proposed budget so that communities and other clients have the opportunity to comment on the budget and proposed municipal wastewater charges. The Environmental Services division budget, once completed, is reviewed with the Regional Administrator's Office and presented to the Environment committee.

The Transportation division budget is partially dependent on the outcome of legislative session funding actions. Therefore, completion of the proposed transportation budget is often contingent on completion of the current legislative session. The transportation budget, once completed, is reviewed with the Regional Administrator's Office and presented to the Transportation committee.

In August, the Council is presented a preliminary unified budget and proposed property tax levies for consideration, discussion, and eventual adoption. Immediately after adoption of the preliminary operating budget and levies, the Council transmits to the State Department of Revenue and the respective county auditors the preliminary budget and proposed property tax levies in compliance with Truth-in-Taxation and other statutory requirements. The State Department of Revenue determines whether the proposed

Metropolitan Council 2011 Unified Operating Budget

Budget Introduction

levies are within statutory levy limits. The county auditors then incorporate the Council's proposed levies in the Truth-in-Taxation certificates sent to metropolitan area households in November.

During October, the Council adopts a draft of the proposed operating and capital budgets. The Council must adopt a final unified budget and property tax levies no later than December 20.

Financial Overview

The financial objectives underlying the budget include effective management of fund balances and reserves; the maintenance of the Council's AAA bond rating; and keeping the impact of property tax levy flat to taxpayers. The budget must address multiple financial challenges. The challenges facing the Council include managing increased transit demand and maintaining wastewater services while sources of revenue are decreasing.

The 2011 Unified Operating Budget is \$760.6 million, an increase of 3 percent from the prior year adopted budget. The Council's unified operating budget is composed of three major categories:

- **Operating expenditures:** are expenditures incurred to support the Council's primary service activities. 2011 operating expenditures are expected to be \$514.5 million, down .9 percent from the prior year adopted budget. The decreased expenditures are driven primarily by the reclassification of Suburban Transit Providers from operating to pass-through which lowered the transit program expenditures by \$18 million, and the \$1 million reduction in operating capital and other expense. This reduction along with the \$12 million increase in payroll and the \$2 million increase in consulting costs primarily accounted for the \$5 million dollar reduction.
- **Pass-through grants and loans:** are funds received by the Council, which are then granted, loaned or passed on to another agency, organization or individual for a specified use. 2011 pass-through grant and loan expenditures is \$99.7 million, up 27% percent from the prior year adopted budget, driven primarily by the reclassification of the Suburban Transit Providers.
- **Debt service:** are expenditures required to pay both the principal and the interest on bonds, notes, certificates, and loans. 2011 debt service expenditures are \$146.3 million, up 4 percent from the prior year adopted budget, driven primarily by capital projects in Metro Transit.

Property Tax Levies

Minnesota statutes authorize the Council to levy taxes on all taxable property within the Council's geographic jurisdiction to provide funds for specific purposes. The Council's taxing area for all purposes, except transit debt, consists of the seven-county Twin Cities metropolitan area, minus those cities within the seven counties but outside the Council's jurisdiction.

The Council's taxing area for transit debt includes the Transit Taxing District and the Cities of Columbus, Forest Lake, Maple Plain and Lakeville, those communities receiving regular route-transit service.

The total combined 2010, payable 2011, property tax levy for all Council purposes is \$75,424,779. The \$30,400 increase from the 2009, payable 2010, levy represents the addition of Maple Plain to the Transit Taxing Area.

Certified levies and levy limits over a five year period are presented in Table 6 of the Budget Summary.

Metropolitan Council 2011 Unified Operating Budget Budget Introduction

Motor Vehicle Sales Tax

The 2007 Legislature enacted legislation phasing in the Transportation Amendment revenue as follows:

	<u>Percentage by State Fiscal Year</u>				
	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
Metropolitan Area Transit Account	24	27.75	30	33.75	36
Greater Minnesota Transit Account	1.5	1.75	3.5	3.75	4

The 2010 Legislature enacted legislation providing and additional 1.5% in State Fiscal Years 2010 and 2011 not to exceed \$6 and \$6.75 million respectively.

Metropolitan Council 2011 Unified Operating Budget Budget Summary and Financial Resources

GENERAL OVERVIEW

The Metropolitan Council consolidates the operating budgets of the divisions into a unified presentation. The combined budgets are presented in the following tables:

- Table 1 provides a comparison of the total 2011 budget to the 2010 adopted budget and the 2009 actual revenues and expenditures.
- Table 2 provides the breakdown of the 2011 budget between Council Operations, Pass-Through Grants and Debt Service Funds.

In Table 2, Budgeted Property Tax Revenues are reduced by Market Value Credit paid by the State and Estimated Uncollectible taxes to determine that budgeted revenues from taxpayers.

- The Market Value Credit is the Council's portion of the Homestead Credit as calculated by the County Auditors. The amount not billed to taxpayers is paid by the State of Minnesota and is included in State Revenues.
- Uncollectible taxes are estimated at 1.5% of the total levy excluding the tax base revitalization which is guaranteed by the state.

Summaries and narratives by division for Environmental Services, Transportation, Community Development and Regional Administration, are presented in their section of this document.

OPERATIONS (Table 3)

Operating Revenues and Sources increased 2.2% from the 2010 adopted budget.

- The total State Revenues which are 44% of the total revenues increased about 9% driven by increases in Motor Vehicle Sales Tax.
- Municipal and Industrial Wastewater charges which are 22% of the total revenues decreased 2.7%.
- Passenger Fare and Special Event Revenues which are 20% of the total revenues increased 3%.
- The total Federal Revenues which are 7% of the total revenues decreased 1%
- The remaining revenues which include property taxes, local, investments and other revenues decreased 14%.

Operating Expenditures and Other Uses decreased 0.9% from the 2010 adopted budget with expenditures decreasing about 1.6%.

- **Salaries and Benefits** constitute approximately 62% of operating expenditures. Staffing expenditures are projected to increase by 4% in 2011. The total increase in salaries is about 12 million dollars with Hiawatha operation and Regional Administration consuming 1 million each and the Bus operations spending the remaining 10 million.

Metropolitan Council 2011 Unified Operating Budget Budget Summary and Financial Resources

- **Transit Programs** constitute approximately 11% of the operating expenditures. The projected expenditures are 24.1% lower than 2010 budget.
- **Consultant and Contractual Services** constitute approximately 8% of the operating expenditures. These services will increase 6.1% in 2011 mainly due software maintenance costs, Burlington Northern increases, transportation planning, and changes in recording of FAHP costs. Additional detail on Professional & Technical services contracts are contained in Appendix G.
- **Other operating expenses** are projected to decrease 5% over the 2010 adopted budget. The decrease is due changes in recording FAHP costs.
- **Cost Allocation:** Central Services Departments are charged to the other divisions through the internal cost allocation plan. Total expenses for each division are shown before internal cost allocations and the allocated costs are included under Other Uses.

PASS-THROUGH GRANTS AND LOANS (Table 4)

“Pass-through” is grant and loan programs administered by the Metropolitan Council. The programs receive revenue from federal and state governments and Council Property Tax Levies. Grants and loans are made to metropolitan area local government and housing assistance payments are made to individual recipients.

The programs administered by the Council include:

- Housing assistance payments through the Metro HRA
- Parks operation and maintenance grants through the Metropolitan Parks and Open Space Commission (MPOSC)
- Grants to local units of government for pollution clean-up, affordable housing development and demonstration projects from the Livable Communities Accounts
- Opportunity grants for land use planning and loans to local communities in support of comprehensive planning
- Loans to local communities to purchase right-of-way under the Highway Right-of-Way Loan Program. The Highway Right-Of-Way program is reported as part of the transportation division while all other programs are administered by the Community Development divisions.
- Suburban Transit Provider payments through the Metro Transit Services.

DEBT SERVICE (Table 5)

The Council is authorized under Minnesota State Statutes to issue debt to support capital programs in transit, wastewater, and parks and open spaces. Debt service obligations for parks and transit are financed through property taxes. Environmental Services debt is financed primarily with municipal wastewater and service availability charges. Additional funding is provided by debt service reserves and interest earnings on debt service fund balances. The debt service deficit is the result of Parks spending unused prior years collections in 2011 to fund a portion of the debt service costs.

Metropolitan Council 2011 Unified Operating Budget Budget Summary and Financial Resources

PROPERTY TAXES (Table 6)

The Metropolitan Council levies property taxes under a number of State authorizing statutes. To maintain the overall impact flat for the taxpayer, the Council levy increases since 2003 have averaged 1%. The 2011 increase of \$30,400 over the prior year levy is the result of the addition of Maple Plain to the Transit Taxing Area.

- Pass-through levies are used for Livable Communities Grants and Highway Right-Of-Way Loans. The levies for Livable Communities remain unchanged from 2010 adopted budget. The levy payable in 2011 for the Highway Right-Of-Way Program increased 1.7%
- Levies for Debt Service include Transit and Parks and Open Spaces debt. The total 2011 payable amount for this group increased 8.3%.
- The levy for Council Operations payable in 2011 decreased 31.2%. State statute requires the Council to annually provide \$1 million from this levy for support of Livable Communities grants.

STAFF COMPLEMENT (Table 7)

The Metropolitan Council 2011 budgeted staff levels increased by 33.7 positions with Regional Administration increasing their staff 21.5 positions with much of the increased cost being absorbed by offsetting reductions in consulting costs or cost allocation revenue. MCES reduced their overall staff by 24.6 vacant positions. MTS reduced their staffing by 1 with a transfer to Regional Administration. Metro Transit increased their total staff by 37.8 positions of which 18 were needed to staff the Southwest and Central Corridor projects. The remaining 19.8 positions were added to the Bus and Hiawatha Light Rail operations.

**METROPOLITAN COUNCIL
UNIFIED BUDGET
OPERATIONS, PASSTHROUGHS AND DEBT SERVICE
2009, 2010 and 2011**

TABLE 1

	2009 Actual	2010 Budget	2011 Budget	Change
<u>Revenues</u>				
Net Property Taxes Paid by Taxpayers	\$ 70,161,479	\$ 71,805,111	\$ 71,727,142	-0.1%
Federal Revenues	75,822,712	87,492,375	86,568,811	-1.1%
State Revenues (incl. Market Value Credit)	231,275,721	219,958,256	263,424,755	19.8%
Local Revenues	6,812,765	14,923,824	14,847,235	-0.5%
Municipal Wastewater Charges	153,736,729	167,410,000	172,784,609	3.2%
Industrial Waste Charges	10,836,024	9,665,000	11,472,000	18.7%
Passenger Fares, Contract & Special Event Revenues	92,759,558	100,724,775	103,786,979	3.0%
Investment Earnings	8,195,930	5,287,280	4,103,358	-22.4%
Other Revenues	2,340,263	7,876,959	6,492,935	-17.6%
Total Revenues	\$ 651,941,181	\$ 685,143,580	\$ 735,207,824	7.3%
<u>Other Sources</u>				
SAC Transfers in	\$ 38,733,000	\$ 30,365,000	\$ 20,451,000	-32.6%
Total Other Sources	\$ 38,733,000	\$ 30,365,000	\$ 20,451,000	-32.6%
Total Revenues and Other Sources	\$ 690,674,181	\$ 715,508,580	\$ 755,658,824	5.6%
<u>Expenses</u>				
Salary & Benefits	\$ 274,517,643	\$ 304,349,627	\$ 316,534,538	4.0%
Consulting/Contractual Services	23,271,853	37,927,699	40,148,630	5.9%
Materials & Supplies	46,993,803	25,807,848	27,821,942	7.8%
Chemicals	6,596,215	8,019,730	6,276,420	-21.7%
Building Costs/Rent & Utilities	28,840,759	27,820,000	27,321,392	-1.8%
Printing	460,457	459,500	462,100	0.6%
Travel	808,251	778,873	680,553	-12.6%
Insurance	2,356,456	5,277,448	4,947,248	-6.26%
Transit Programs	72,885,091	73,079,597	55,460,947	-24.1%
Operating Capital	-	5,468,590	4,259,342	-22.1%
Other Expenses	23,188,719	30,416,892	30,561,026	0.5%
Total Operating Expenses	\$ 479,919,247	\$ 519,405,804	\$ 514,474,138	-0.9%
<u>Other Uses</u>				
Passthrough Grants & Loans	\$ 58,624,807	\$ 78,253,455	\$ 99,740,843	27.5%
Debt Service Obligations	153,255,461	140,929,993	146,351,079	3.8%
Total Other Uses	\$ 211,880,268	\$ 219,183,448	\$ 246,091,922	12.3%
Total Expenses and Other Uses	\$ 691,799,515	\$ 738,589,252	\$ 760,566,060	3.0%
Change in fund Balance	\$ (1,125,334)	\$ (23,080,672)	\$ (4,907,236)	

**METROPOLITAN COUNCIL
SUMMARY BUDGET
OPERATIONS, PASSTHROUGH AND DEBT SERVICE
2011**

TABLE 2

	Council Operations	Passthrough Grants & Loans	Debt Service Funds	Total
<u>Revenues</u>				
Certified Property Tax Levy	\$ 9,346,457	\$ 16,775,144	\$ 49,303,178	\$ 75,424,779
Property Tax Transfer to Livable Communities	(1,000,000)	1,000,000	-	-
Less: Market Value Credit Paid by State	(350,492)	(441,568)	(1,848,869)	(2,640,929)
Less: Estimated Uncollectable	(140,533)	(176,627)	(739,548)	(1,056,708)
Net Property Tax Paid by Taxpayers	\$ 7,855,432	\$ 17,156,949	\$ 46,714,761	\$ 71,727,142
Federal Revenues	38,098,923	48,469,888	-	86,568,811
State Revenues (incl. Market Value Credit)	225,084,672	36,491,214	1,848,869	263,424,755
Local Revenues	14,847,235	-	-	14,847,235
Municipal Wastewater Charges	100,735,609	-	72,049,000	172,784,609
Industrial Waste Charges	11,472,000	-	-	11,472,000
Passenger Fares	98,083,645	-	-	98,083,645
Contract & Special Event Revenues	5,703,334	-	-	5,703,334
Investment Earnings	2,567,358	1,260,000	276,000	4,103,358
Other Revenues	6,492,935	-	-	6,492,935
Total Revenues	\$ 510,941,143	\$ 103,378,051	\$ 120,888,630	\$ 735,207,824
<u>Other Sources</u>				
SAC Transfers	\$ -	\$ -	\$ 20,451,000	\$ 20,451,000
Total Other Sources	\$ -	\$ -	\$ 20,451,000	\$ 20,451,000
Total Revenues and Sources	\$ 510,941,143	\$ 103,378,051	\$ 141,339,630	\$ 755,658,824
<u>Expenses</u>				
Salaries & Benefits	\$ 316,534,538	\$ -	\$ -	\$ 316,534,538
Consulting & Contractual Services	40,148,630	244,180	-	40,392,810
Materials & Supplies	27,821,942	-	-	27,821,942
Chemicals	6,276,420	-	-	6,276,420
Building Costs/Rent	27,321,392	-	-	27,321,392
Printing	462,100	-	-	462,100
Travel	680,553	-	-	680,553
Insurance	4,947,248	-	-	4,947,248
Transit Programs	55,460,947	-	-	55,460,947
Operating Capital	4,259,342	-	-	4,259,342
Other Operating Expenses	30,661,026	-	-	30,661,026
Pass through Grants & Loans	-	99,496,663	-	99,496,663
Debt Service Obligations	-	-	146,351,079	146,351,079
Total Expenses	\$ 514,574,138	\$ 99,740,843	\$ 146,351,079	\$ 760,666,060
Transfers from (to)Other Funds	\$ (100,000)	\$ -	\$ -	\$ (100,000)
Total Other Uses	\$ (100,000)	\$ -	\$ -	\$ (100,000)
Total Expenses and Other Uses	\$ 514,474,138	\$ 99,740,843	\$ 146,351,079	\$ 760,566,060
Change in fund Balance	\$ (3,532,995)	\$ 3,637,208	\$ (5,011,449)	\$ (4,907,236)

**METROPOLITAN COUNCIL
SUMMARY BUDGET
OPERATIONS 2011**

TABLE 3

	General Fund Regional Administration	General Fund Community Development	General Fund Total	HRA & FAHP	Environmental Services Division	Transportation Division (Table 3a)	Capital	2011 Total Council Operations	2010 Adopted Budget	Change
Revenues										
Net Property Taxes Paid by Taxpayers	\$ 5,022,287	\$ 3,833,145	\$ 8,855,432	\$ -	\$ -	\$ -	\$ -	\$ 8,855,432	\$ 12,555,894	-29.5%
Property Tax Transfer to Livable Communities	(1,000,000)	-	(1,000,000)	-	-	-	-	(1,000,000)	(1,000,000)	0.0%
Federal Revenues	-	-	-	4,800,953	-	33,297,970	-	38,098,923	38,506,243	-1.1%
State Revenues (incl. Market Value Credit)	231,682	118,810	350,492	72,526	2,362,480	222,299,174	-	225,084,672	207,353,555	8.6%
Local Revenues	86,000	-	86,000	50,000	-	14,711,235	-	14,847,235	14,923,824	-0.5%
Municipal Wastewater Charges	-	-	-	-	100,735,609	-	-	100,735,609	105,628,000	-4.6%
Industrial Strength Charges	-	-	-	-	11,472,000	-	-	11,472,000	9,665,000	18.7%
Passenger Fares	-	-	-	-	-	98,083,645	-	98,083,645	95,251,539	3.0%
Contract & Special Event Revenues	-	-	-	-	-	5,703,334	-	5,703,334	5,473,236	4.2%
Investment Earnings	626,438	46,000	672,438	170,000	975,000	749,920	-	2,567,358	3,616,680	-29.0%
Other Revenues	-	-	-	1,915,000	425,150	3,925,635	227,150	6,492,935	7,876,959	-17.6%
Total Revenues and Sources	\$ 4,966,407	\$ 3,997,955	\$ 8,964,362	\$ 7,008,479	\$ 115,970,239	\$ 378,770,913	\$ 227,150	\$ 510,941,143	\$ 499,850,930	2.2%
										0.0%
Expenses										
Salaries & Benefits	\$ 23,105,742	\$ 3,364,885	\$ 26,470,627	\$ 2,700,125	\$ 59,742,469	\$ 227,621,317	\$ -	\$ 316,534,538	\$ 304,349,627	4.0%
Consulting & Contractual Services	8,633,424	286,990	8,920,414	1,453,000	13,988,525	15,786,691	-	40,148,630	37,927,699	5.9%
Materials & Supplies	378,158	14,400	392,558	35,000	5,937,577	21,456,807	-	27,821,942	25,807,848	7.8%
Chemicals	-	-	-	-	6,276,420	-	-	6,276,420	8,019,730	-21.7%
Building Costs/Rent & Utilities	2,395,717	158,420	2,554,137	203,280	16,924,719	7,952,226	(312,970)	27,321,392	27,820,000	-1.8%
Printing	227,350	48,500	275,850	78,000	-	108,250	-	462,100	459,500	0.6%
Travel	321,025	63,550	384,575	50,000	209,978	36,000	-	680,553	778,873	-12.6%
Insurance	24,000	-	24,000	115,000	-	4,808,248	-	4,947,248	5,277,448	-6.3%
Transit Programs	-	-	-	-	-	55,460,947	-	55,460,947	73,079,597	-24.1%
Operating Capital	140,460	19,110	159,570	21,600	2,502,350	911,422	664,400	4,259,342	5,468,590	-22.1%
Other Operating Expenses	416,776	42,100	458,876	1,261,000	2,959,724	25,981,426	-	30,661,026	33,885,307	-9.5%
Total Expenses	\$ 35,642,652	\$ 3,997,955	\$ 39,640,607	\$ 5,917,005	\$ 108,541,762	\$ 360,123,334	\$ 351,430	\$ 514,574,138	\$ 522,874,219	-1.6%
Other Uses										
Interdivisional Expense Allocation	\$ (27,549,260)	\$ -	\$ (27,549,260)	\$ -	\$ 9,745,077	\$ 17,804,183	\$ -	\$ -	\$ -	N/A
A-87 Charges	(2,486,970)	-	(2,486,970)	947,940	-	1,539,030	-	-	-	N/A
Operating Capital Chargeback	-	-	-	-	437,250	-	(437,250)	-	-	N/A
Transfers From (To) Other Funds	100,000	-	100,000	-	(153,850)	(21,150)	75,000	-	(3,468,415)	N/A
Water Supply Transfer to MCES	-	-	-	-	(100,000)	-	-	(100,000)	-	-100.0%
Total Other Uses	\$ (29,936,230)	\$ -	\$ (29,936,230)	\$ 947,940	\$ 9,928,477	\$ 19,322,063	\$ (362,250)	\$ (100,000)	\$ (3,468,415)	-97.1%
Total Expenses and Other Uses	\$ 5,706,422	\$ 3,997,955	\$ 9,704,377	\$ 6,864,945	\$ 118,470,239	\$ 379,445,397	\$ (10,820)	\$ 514,474,138	\$ 519,405,804	-0.9%
Change in fund Balance	\$ (740,015)	\$ -	\$ (740,015)	\$ 143,534	\$ (2,500,000)	\$ (674,484)	\$ 237,970	\$ (3,532,995)	\$ (19,554,874)	-81.9%

**METROPOLITAN COUNCIL
SUMMARY BUDGET
TRANSPORTATION DIVISION OPERATIONS 2011**

TABLE 3a

	Metropolitan Transportation Services				Metro Transit				2011 Division Operating Total	* Unallocated MVET Forecast
	Metro Mobility	Contract Services	Transportation Planning	Metropolitan Transportation Services Total	Bus	Light Rail	Northstar	Metro Transit Total		
Revenues										
State Revenues										
Motor Vehicle Sales Taxes	\$ -	\$ 11,374,192	\$ -	\$ 11,374,192	\$ 145,404,369	\$ 1,478,728	\$ 5,887,723	\$ 152,770,820	\$ 164,145,012	\$ 8,904,672
State Appropriation & Other	31,835,876	-	-	31,835,876	20,047,624	5,174,000	1,096,662	26,318,286	58,154,162	-
Total State Revenues	\$ 31,835,876	\$ 11,374,192	\$ -	\$ 43,210,068	\$ 165,451,993	\$ 6,652,728	\$ 6,984,385	\$ 179,089,106	\$ 222,299,174	\$ 8,904,672
Other Revenues										
Federal Revenues	4,250,000	4,155,000	3,600,000	12,005,000	21,206,900	86,070	-	21,292,970	33,297,970	-
Local Revenues	-	479,940	105,482	585,422	-	7,314,248	6,811,565	14,125,813	14,711,235	-
Investment Earnings	54,920	125,000	50,000	229,920	400,000	120,000	-	520,000	749,920	-
Other Revenues	180,000	-	-	180,000	2,880,344	865,291	-	3,745,635	3,925,635	-
Fares - Base	1,872,084	2,136,217	-	4,008,301	80,252,857	10,416,040	3,406,447	94,075,344	98,083,645	-
Contract & Special Event Revenue	3,199,034	366,300	-	3,565,334	1,588,000	550,000	-	2,138,000	5,703,334	-
Total Revenues	\$ 41,391,914	\$ 18,636,649	\$ 3,755,482	\$ 63,784,045	\$ 271,780,094	\$ 26,004,377	\$ 17,202,397	\$ 314,986,868	\$ 378,770,913	\$ 8,904,672
Expenses										
Salaries & Benefits	\$ 817,120	\$ 730,960	\$ 1,997,520	\$ 3,545,600	\$ 205,992,947	\$ 14,920,770	\$ 3,162,000	\$ 224,075,717	\$ 227,621,317	\$ -
Consulting & Contractual Services	90,000	-	1,373,157	1,463,157	7,096,406	635,632	6,591,496	14,323,534	15,786,691	-
Materials & Supplies	3,984,982	120,635	24,000	4,129,617	15,164,683	1,253,114	909,393	17,327,190	21,456,807	-
Rent & Utilities	86,460	-	132,950	219,410	4,708,785	2,625,853	398,178	7,732,816	7,952,226	-
Printing	33,500	24,750	50,000	108,250	-	-	-	-	108,250	-
Travel	-	-	36,000	36,000	-	-	-	-	36,000	-
Insurance	-	-	-	-	2,230,499	577,749	2,000,000	4,808,248	4,808,248	-
Transit Programs	35,530,248	19,930,699	-	55,460,947	-	-	-	-	55,460,947	-
Operating Capital	35,300	-	21,180	56,480	854,942	-	-	854,942	911,422	-
Other Operating Expenses	42,500	20,000	22,500	85,000	16,583,997	5,632,803	3,679,626	25,896,426	25,981,426	-
Total Expenses	\$ 40,620,110	\$ 20,827,044	\$ 3,657,307	\$ 65,104,461	\$ 252,632,259	\$ 25,645,921	\$ 16,740,693	\$ 295,018,873	\$ 360,123,334	\$ -
Other Sources & Uses										
Interdivisional Expense Alloc-MT & LRT	\$ -	\$ -	\$ -	\$ -	\$ 16,495,323	\$ 1,019,976	\$ 288,884	\$ 17,804,183	\$ 17,804,183	\$ -
A-87- Metropolitan Transportation Services	386,571	309,766	842,693	1,539,030	-	-	-	-	1,539,030	-
Transfers To (From) Other Funds	(21,150)	-	-	(21,150)	-	-	-	-	(21,150)	-
Total Other Sources & Uses	\$ 365,421	\$ 309,766	\$ 842,693	\$ 1,517,880	\$ 16,495,323	\$ 1,019,976	\$ 288,884	\$ 17,804,183	\$ 19,322,063	\$ -
Total Expenses and Other Uses	\$ 40,985,531	\$ 21,136,810	\$ 4,500,000	\$ 66,622,341	\$ 269,127,582	\$ 26,665,897	\$ 17,029,577	\$ 312,823,056	\$ 379,445,397	\$ -
Change in fund Balance	\$ 406,383	\$ (2,500,161)	\$ (744,518)	\$ (2,838,296)	\$ 2,652,512	\$ (661,520)	\$ 172,820	\$ 2,163,812	\$ (674,484)	\$ 8,904,672

**METROPOLITAN COUNCIL
SUMMARY BUDGET
PASSTHROUGH GRANTS AND LOANS 2011**

TABLE 4

	<u>Livable Communities</u>									2011 Total Passthrough Grants and Loans	2010 Adopted Budget	Change
	Metro HRA	Parks O&M	Demonstration Account	Tax Base Revitalization Account	Local Housing Incentives Account	Planning Assistance	Suburban Transit Providers	Highway Right- of-Way				
Revenues												
Certified Levies	\$ -	\$ -	\$ 8,184,070	\$ 5,000,000	\$ -	\$ -	\$ -	\$ 3,591,074	\$ -	\$ 16,775,144	\$ 16,715,867	0.4%
Property Tax Transfer from General Operations	-	-	-	-	1,000,000	-	-	-	-	1,000,000	1,000,000	0.0%
Less: Market Value Credit Reduction	-	-	(306,903)	-	-	-	-	(134,665)	-	(441,568)	(439,380)	0.5%
Less: Estimated Uncollectible	-	-	(122,761)	-	-	-	-	(53,866)	-	(176,627)	(175,738)	0.5%
Net Property Tax Paid by Taxpayers	\$ -	\$ -	\$ 7,754,406	\$ 5,000,000	\$ 1,000,000	\$ -	\$ -	\$ 3,402,543	\$ -	\$ 17,156,949	\$ 17,100,749	0.3%
Federal Revenues (HUD Housing Assistance)	48,469,888	-	-	-	-	-	-	-	-	48,469,888	51,279,927	-5.5%
State HACA/Market Value Credit	-	-	306,903	-	-	-	-	134,665	-	441,568	435,412	1.4%
Motor Vehicle Sales Taxes	-	-	-	-	-	-	25,645,566	-	-	25,645,566	-	N/A
State Housing Assistance (MHFA)	1,524,080	-	-	-	-	-	-	-	-	1,524,080	1,555,000	-2.0%
State Appropriations	-	8,880,000	-	-	-	-	-	-	-	8,880,000	8,620,000	3.0%
Investment Earnings	-	-	750,000	350,000	60,000	35,000	-	65,000	-	1,260,000	1,725,000	-27.0%
Total Revenues	\$ 49,993,968	\$ 8,880,000	\$ 8,811,309	\$ 5,350,000	\$ 1,060,000	\$ 35,000	\$ 25,645,566	\$ 3,602,208	\$ -	\$ 103,378,051	\$ 80,616,755	28.2%
Other Sources												
Transfer (to) from Other Funds	-	-	(500,000)	-	500,000	-	-	-	-	-	-	N/A
Total Revenues and Sources	\$ 49,993,968	\$ 8,880,000	\$ 8,311,309	\$ 5,350,000	\$ 1,560,000	\$ 35,000	\$ 25,645,566	\$ 3,602,208	\$ -	\$ 103,378,051	\$ 80,616,755	28.2%
Expenses												
Consulting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 244,180	\$ -	\$ -	\$ 244,180	\$ -	N/A
Passthrough Grants	49,993,968	8,880,000	8,311,309	5,350,000	1,560,000	-	25,401,386	-	-	99,496,663	78,254,927	27.1%
Total Expenses	\$ 49,993,968	\$ 8,880,000	\$ 8,311,309	\$ 5,350,000	\$ 1,560,000	\$ -	\$ 25,645,566	\$ -	\$ -	\$ 99,740,843	\$ 78,254,927	27.5%
Change in fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ 3,602,208	\$ -	\$ 3,637,208	\$ 2,361,828	54.0%

**METROPOLITAN COUNCIL
SUMMARY BUDGET
DEBT SERVICE 2011**

TABLE 5

	Parks and Open Space	Transit	Environmental Services	2011 Total Debt Service	2010 Adopted Budget	Change
Revenues						
Certified Levies	\$ 7,123,980	\$ 42,179,198	\$ -	\$ 49,303,178	\$ 45,539,280	8.3%
Less: Market Value Credit Reduction	(267,149)	(1,581,720)	-	(1,848,869)	(1,707,722)	8.3%
Less: Estimated Uncollectible	(106,860)	(632,688)	-	(739,548)	(683,090)	7.8%
Net Property Tax Paid by Taxpayers	\$ 6,749,971	\$ 39,964,790	\$ -	\$ 46,714,761	\$ 43,148,468	8.3%
State HACA/Mkt Value Credit	267,149	1,581,720	-	1,848,869	1,707,722	8.3%
Municipal Wastewater Charges	-	-	72,049,000	72,049,000	61,782,000	16.6%
Investment Earnings	96,000	180,000	-	276,000	275,600	0.1%
Total Revenues and Sources	\$ 7,113,120	\$ 41,726,510	\$ 72,049,000	\$ 120,888,630	\$ 106,913,790	13.1%
Other Sources						
SAC Transfers	-	-	20,451,000	20,451,000	30,365,000	-32.6%
Total Revenues and Sources	\$ 7,113,120	\$ 41,726,510	\$ 92,500,000	\$ 141,339,630	\$ 137,278,790	3.0%
Expenses						
Principal Repayment	\$ 3,340,000	\$ 31,910,000	\$ -	\$ 35,250,000	\$ 40,800,000	-13.6%
Principal Refunding	-	10,090,000	-	10,090,000	-	-100.0%
Current Value Credits	-	-	102,224	102,224	131,942	-22.5%
Transfer to Sewer Bond Fund (Bond Repayment)	-	-	92,397,776	92,397,776	92,015,058	0.4%
Interest Expense/Fiscal Charges	114,888	8,396,191	-	8,511,079	7,982,993	6.6%
Total Expenses	\$ 3,454,888	\$ 50,396,191	\$ 92,500,000	\$ 146,351,079	\$ 140,929,993	3.8%
Change in fund Balance	\$ 3,658,232	\$ (8,669,681)	\$ -	\$ (5,011,449)	\$ (3,651,203)	37.2%

**METROPOLITAN COUNCIL
CERTIFIED LEVIES AND LEVY LIMITS
COLLECTABLE IN 2007, 2008, 2009, 2010 and 2011**

TABLE 6

	2007	2008	2009	2010	2011	2010-2011 Change	
						Amount	Percent
<u>Non Debt Levies</u>							
<u>General</u>							
General Purposes	\$ 9,300,000	\$ 9,300,000	\$ 9,300,000	\$ 12,139,232	\$ 8,346,457	\$ (3,792,775)	-31.24%
Transfer to Livable Communities	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	-	0.00%
Total General	\$ 10,300,000	\$ 10,300,000	\$ 10,300,000	\$ 13,139,232	\$ 9,346,457	\$ (3,792,775)	-28.87%
Highway Right-of-Way	\$ 3,162,756	\$ 3,298,290	\$ 3,426,923	\$ 3,531,797	\$ 3,591,074	\$ 59,277	1.68%
<u>Livable Communities</u>							
Tax Base Revitalization-Fiscal Disparities	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ -	0.00%
Demonstration Account	7,184,070	8,184,070	8,184,070	8,184,070	8,184,070	-	0.00%
Total Livable Communities	\$ 12,184,070	\$ 13,184,070	\$ 13,184,070	\$ 13,184,070	\$ 13,184,070	\$ -	0.00%
Total Non Debt Levies	\$ 25,646,826	\$ 26,782,360	\$ 26,910,993	\$ 29,855,099	\$ 26,121,601	\$ (3,733,498)	-12.51%
<u>Debt Service Levies</u>							
Parks Debt Service	\$ 7,861,636	\$ 7,461,728	\$ 7,536,000	\$ 3,807,400	\$ 7,123,980	\$ 3,316,580	87.11%
Transit Debt Service	37,144,291	38,543,560	39,438,531	41,731,880	42,179,198	447,318	1.07%
Radio Debt Service	414,225	-	-	-	-	-	N/A
Total Debt Service Levies	\$ 45,420,152	\$ 46,005,288	\$ 46,974,531	\$ 45,539,280	\$ 49,303,178	\$ 3,763,898	8.27%
Total Levies	\$ 71,066,978	\$ 72,787,648	\$ 73,885,524	\$ 75,394,379	\$ 75,424,779	\$ 30,400	0.04%
<u>Total by Transit and Other Levies</u>							
Transit Levies	\$ 37,144,291	\$ 38,543,560	\$ 39,438,531	\$ 41,731,880	\$ 42,179,198	\$ 447,318	1.07%
Other Levies	33,922,687	34,244,088	34,446,993	33,662,499	33,245,581	(416,918)	-1.24%
<u>Statutory Levy Limits</u>							
General Operations	\$ 11,766,302	\$ 12,270,523	\$ 13,030,596	\$ 13,139,232	\$ 13,359,761	\$ 220,529	1.68%
Highway ROW	3,162,756	3,298,290	3,502,596	3,531,797	3,591,074	59,277	1.68%
Livable Comm. Fiscal Disparity	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	-	0.00%
Livable Comm. Demonstration Acct	9,235,476	9,631,244	10,227,832	10,313,101	10,486,196	173,095	1.68%

METROPOLITAN COUNCIL
STAFF COMPLEMENT IN FTE's

TABLE 7

	<u>Adopted 2008</u>	<u>Adopted 2009</u>	<u>Adopted 2010</u>	<u>Adopted 2011</u>
<u>REGIONAL ADMINISTRATION</u>				
Council and Chair's Office	1.00	1.00	1.00	1.00
Regional Administrator's Office	3.00	3.00	3.00	3.00
Budget and Evaluation	3.00	3.00	4.00	4.00
Diversity	7.20	7.20	7.00	7.00
Human Resources	33.25	33.25	33.50	34.50
Government Affairs	4.00	4.00	3.00	4.00
Internal Audit	5.00	5.00	5.00	5.00
Risk Management	13.00	13.00	13.00	13.00
Communications and Data Center	16.00	16.00	16.00	16.00
Legal	9.00	9.00	9.00	12.00
Fiscal Services	31.60	31.60	33.60	33.60
Information Services	64.15	64.15	64.80	71.30
Central Services	4.00	4.00	3.50	2.50
Purchasing	11.80	11.80	11.80	23.00
GIS	-	10.35	10.35	10.15
Total Regional Administration	206.00	216.35	218.55	240.05
<u>COMMUNITY DEVELOPMENT</u>				
Division Director Office	6.00	5.00	6.00	6.00
Local Planning Assistance	12.25	12.15	11.95	10.00
Livable Communities	6.00	6.00	5.00	5.00
Parks	2.00	2.00	2.00	2.00
RSP & Growth Strategy	4.00	4.00	3.00	4.95
GIS	11.35	-	-	-
Research	7.00	8.00	8.00	8.00
FAHP	0.80	0.80	0.80	0.80
HRA	34.00	34.10	35.10	35.10
Total Community Development	83.40	72.05	71.85	71.85
Total Regional Admin. & Community Dev.	289.40	288.40	290.40	311.90
<u>ENVIRONMENTAL SERVICES DIVISION</u>				
General Manager's Office	18.00	18.00	19.00	19.70
Interceptor	78.50	78.50	78.00	85.20
Technical Services	81.00	81.00	84.00	65.00
Treatment Services	398.50	398.50	397.00	398.30
Environmental Quality Assurance	119.00	119.00	117.00	102.20
Total Environmental Services	695.00	695.00	695.00	670.40
<u>TRANSPORTATION DIVISION</u>				
Transportation Planning	19.00	20.00	20.00	20.00
Regular Route	8.00	8.00	7.00	7.00
Rural/Small Urban Route	1.00	1.00	1.00	1.00
Metro Mobility	12.00	12.00	11.00	10.00
Total MTS	40.00	41.00	39.00	38.00
Metro Transit				
Drivers	1389.00	1407.00	1391.50	1394.10
Mechanics	474.80	478.00	472.30	481.00
Administration-General	290.90	288.20	284.80	285.40
Administration-Clerical	201.00	202.10	196.00	196.30
Administration-Police	74.40	82.00	80.00	85.40
Light Rail-Hiawatha	168.20	181.00	181.00	183.20
Central Corridor Project	39.90	44.50	48.00	59.00
Northstar Project	5.80	56.00	52.50	52.50
Southwest Corridor	-	-	-	7.00
Total Metro Transit	2644.00	2738.80	2706.10	2743.90
Total Transportation Division	2684.00	2779.80	2745.10	2781.90
TOTAL FTE' S	3668.40	3763.20	3730.50	3764.20

**METROPOLITAN COUNCIL
SUMMARY BUDGET
REGIONAL ADMINISTRATION BY DEPARTMENT
2011**

	Government Affairs	Public Affairs	Human Resources	Information Services & GIS	Purchasing/ Contracting	Legal	Internal Audit	Office of the Regional Administrator	Diversity and Equal Opportunity	Council & Office of the Chair	Budget & Evaluation	Fiscal & Central Services	Risk Management	Regional Administration Org-Wide	Memo Total
Revenues															
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,022,287	\$ 5,022,287
Prop Tax Transfer to Livable Comm	-	-	-	-	-	-	-	-	-	-	-	-	-	(1,000,000)	(1,000,000)
State Revenues	-	-	-	-	-	-	-	-	-	-	-	-	-	231,682	231,682
Investment Earnings	-	-	-	-	-	-	-	-	-	-	-	363,358	-	263,080	626,438
Other Revenues	-	-	-	-	-	-	-	-	-	-	-	-	-	86,000	86,000
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 363,358	\$ -	\$ 4,603,049	\$ 4,966,407
Expenses															
Salaries & Benefits	\$ 441,510	\$ 1,312,314	\$ 3,208,720	\$ 8,202,020	\$ 1,948,508	\$ 1,335,300	\$ 498,320	\$ 382,800	\$ 616,340	\$ 498,780	\$ 437,530	\$ 3,109,650	\$ 1,113,950	\$ -	\$ 23,105,742
Consulting & Contractual Services	50,000	134,000	911,250	5,342,464	5,230	1,254,000	6,000	2,000	57,000	-	20,000	734,980	116,500	-	8,633,424
Material & Supplies	700	30,500	176,550	92,500	12,058	3,000	4,000	700	3,700	1,700	400	52,000	350	-	378,158
Rent & Utilities	25,420	152,680	158,970	1,206,260	46,217	109,670	19,490	37,750	23,870	38,250	8,520	511,700	56,920	-	2,395,717
Printing	550	60,000	51,000	30,500	250	2,000	500	11,000	1,350	3,200	4,200	60,000	2,800	-	227,350
Travel	5,500	8,000	86,000	142,000	10,475	1,000	3,200	3,500	3,400	45,000	200	6,000	6,750	-	321,025
Insurance	-	-	-	-	-	-	-	-	-	-	-	-	24,000	-	24,000
Operating Capital	1,250	10,800	28,690	48,170	2,490	5,810	3,320	1,250	2,070	2,070	1,230	26,250	7,060	-	140,460
Other Operating Expenses	2,300	88,000	90,000	10,000	29,026	65,500	1,200	4,500	1,900	10,550	100	100,500	13,200	-	416,776
Total Expenses	\$ 527,230	\$ 1,796,294	\$ 4,711,180	\$ 15,073,914	\$ 2,054,254	\$ 2,776,280	\$ 536,030	\$ 443,500	\$ 709,630	\$ 599,550	\$ 472,180	\$ 4,601,080	\$ 1,341,530	\$ -	\$ 35,642,652
Other Uses															
Interdivisional Expense Alloc-MCES	\$ (180,280)	\$ (269,230)	\$ (1,148,547)	\$ (4,270,391)	\$ (936,229)	\$ (424,795)	\$ (114,108)	\$ (164,100)	\$ (157,261)	\$ (221,830)	\$ (74,173)	\$ (1,765,050)	\$ (150,658)	\$ 131,575	\$ (9,745,077)
Interdivisional Expense Alloc-MT	(190,020)	(192,696)	(2,828,260)	(7,776,644)	(904,864)	(1,706,962)	(177,207)	(172,960)	(381,468)	(233,820)	(92,394)	(1,016,099)	(1,006,135)	184,206	(16,495,323)
Interdivisional Expense Alloc-LRT	(14,620)	(12,330)	(334,733)	(252,180)	-	(72,515)	(128,143)	(13,300)	(76,788)	(17,980)	(4,240)	(94,720)	(15,970)	17,543	(1,019,976)
Interdivisional Expense Alloc-NSTAR	(9,740)	(12,330)	(58,650)	(62,790)	-	(37,870)	(11,700)	(8,870)	(2,980)	(12,000)	(4,240)	(69,400)	(2,700)	4,386	(288,884)
A-87 -HRA	-	-	-	-	-	-	-	-	-	-	-	-	-	(947,940)	(947,940)
A-87- Metropolitan Transp Svcs	-	-	-	-	-	-	-	-	-	-	-	-	-	(1,539,030)	(1,539,030)
Subtotal Allocations	\$ (394,660)	\$ (486,586)	\$ (4,370,190)	\$ (12,362,005)	\$ (1,841,093)	\$ (2,242,142)	\$ (431,158)	\$ (359,230)	\$ (618,497)	\$ (485,630)	\$ (175,047)	\$ (2,945,269)	\$ (1,175,463)	\$ (2,149,260)	\$ (30,036,230)
Property Tax Transfers	-	-	-	-	-	-	-	-	-	-	-	-	-	100,000	100,000
Total Other Uses	\$ (394,660)	\$ (486,586)	\$ (4,370,190)	\$ (12,362,005)	\$ (1,841,093)	\$ (2,242,142)	\$ (431,158)	\$ (359,230)	\$ (618,497)	\$ (485,630)	\$ (175,047)	\$ (2,945,269)	\$ (1,175,463)	\$ (2,049,260)	\$ (29,936,230)
Total Expenses and Other Uses	\$ 132,570	\$ 1,309,708	\$ 340,990	\$ 2,711,909	\$ 213,161	\$ 534,138	\$ 104,872	\$ 84,270	\$ 91,133	\$ 113,920	\$ 297,133	\$ 1,655,811	\$ 166,067	\$ (2,049,260)	\$ 5,706,422
Change in Fund Balance															\$ (740,015)

Metropolitan Council 2011 Summary Budget

Regional Administration

MISSION:

Regional Administration should provide essential, integrated management, support, and oversight services to the Council and its operating units. The unit should provide leadership in anticipating changes and potential issues for the agency and build effective partnerships and relationships through strong customer service. They also should continually strive to improve the day-to-day service delivery and support, and facilitate stakeholder input to regional decision making.

ORGANIZATION

Regional Administration, which includes the Offices of the Chair and Regional Administrator, coordinates and provides centralized service functions for the benefit of the operating and line divisions of the Council. The organization chart in the Authority and Organization section (p. 2-5) of the budget shows reporting relationships within Regional Administration. Regional Administration services are provided to the business units on a cost reimbursement basis and the costs are shared under procedures documented in the Council's "Internal Cost Allocation Plan." The departmental budgets are developed through joint work planning involving administrative unit managers and business unit management with the majority of the costs being allocated to the operating divisions. Also, on a quarterly basis the administrative managers prepare reports for business units that assess services provided and costs allocated. Considerable effort is put into administrative cost control including monitoring of shared administrative resources and system development costs.

REGIONAL ADMINISTRATION DEPARTMENTS

The **Legal Department** assists the Council with all appropriate federal and state legal compliance requirements. They are responsible for realigning internal legal staff assignments and external legal service providers so that high quality, cost-competitive legal services are delivered. They also facilitate and encourage the employment of preventive legal service practices throughout the organization.

The **Risk Management** department advises Council management on appropriate risk management strategies to manage risk and minimize loss. They are also responsible for developing a strategic plan for risk management, and assisting each division in analyzing loss exposures and identifying risk management tools/resources to manage those costs.

The **Office of Diversity** ensures equal opportunity and promotes a value for diversity in the Council's employment, housing and procurement activities. They also provide guidance in the areas of recruitment and outreach, disability management, workforce statistical information, investigation of equal opportunity/discrimination complaints and programs for disadvantaged business enterprises.

The **Contract and Procurement** department assists MCES and RA customers in obtaining solicitations for goods and services, creating of purchase orders, and executing contracts. They are also required to follow processes and maintain records that demonstrate compliance with procurement policy and procedures.

Metropolitan Council 2011 Summary Budget Regional Administration

The **Budget and Evaluation** function coordinates the development of annual unified operating budgets, and five-year capital program and annual capital budget. They also oversee and coordinate issuance of Council sponsored debt, and administer and monitor Council cost sharing/allocation programs.

The **Program Evaluation and Audit** department is the internal evaluation function for the Metropolitan Council that conducts reviews, audits, evaluations and investigations of Council programs and activities. Program Evaluation and Audit activities and reports are approved by the Audit Committee and the Regional Administrator

The **Public Affairs** staff works to increase public awareness and understanding of the Council and its role in improving the quality of life and livability in the region. The unit plans, coordinates and implements strategic external communications and employee communications. The unit also provides communication assistance to Council divisions so they can better accomplish their goals and objectives.

The **Human Resources** department is responsible for the administration of employee benefits, employee relations, classification and compensation, training and development, grievance and appeals, internal and external customer satisfaction. The six human resource management functions within department are administration, LOD, talent management, labor relations, benefits, health, and HRIS.

The **Fiscal Services** department is responsible for collecting, monitoring, analyzing, and presenting financial data including outstanding bonded indebtedness, capital projects, grants, and other general ledger activities. Other responsibilities include processing cash receipts and all pay requests, preparing the Comprehensive Annual Financial Report, investment of cash resources, and processing payroll.

The **Central Services** function administers centralized support services for their MCES and RA customers, including facilities operation and management, mailroom, receptionist services, and other miscellaneous services.

The **Information Services** department is responsible for storing information, protecting information, processing the information, transmitting the information as necessary, and later retrieving information as necessary. The department also partners with the operating units in planning, developing, and implementing business systems that support the goals of the business units and enhance quality and efficiency.

The **GIS** function uses powerful computer technology to display and process information geographically. This technology is used to produce the maps used throughout the Council. The GIS department helps Council staff in using this technology to efficiently and accurately analyze and communicate issues of concern to the Council. Also, they are

Metropolitan Council 2011 Summary Budget Regional Administration

developing opportunities for sharing GIS data, services and expertise with surrounding counties to facilitate coordination of the region's development.

BUDGET OVERVIEW

The 2011 budgeted expenditures for Regional Administration is \$35,642,652 with 65% used for staffing costs, 25% representing consulting or contractual services related expenses and the balance comprised of rent, utilities, training, supplies, and other expenses.

Approximately \$30 million, or 84%, of Regional Administration expenses are shared or allocated to business units under The Council's cost allocation and federal Office of Management and Budget (OMB) A-87 guidelines. Property tax revenues fund the majority of the remaining expenditures.

Regional Administration 2011 expenditures increased by about \$2.5 million or 7%. The increase was driven by overall cost increases in the Information Services department with software maintenance increasing 1.1 million, staff additions .35 million, leased lines .15 million and the transfer of metro transit purchasing function .9 million.

STAFFING

The Regional Administration staff increased 21.5 fte's with the addition of 3 positions in Legal, 1 position in Human Resources and 7.5 positions in Information Services. The cost of the Legal and Human Resources positions did not increase budget due to offsetting reductions in outside legal and consulting costs. The cost of four of the additional Information Services positions was absorbed by reductions in departmental consulting costs or higher cost reimbursements from Metro Transit, with the remaining 3.5 positions adding approximately three hundred and thirty thousand dollars to the 2011 budget.

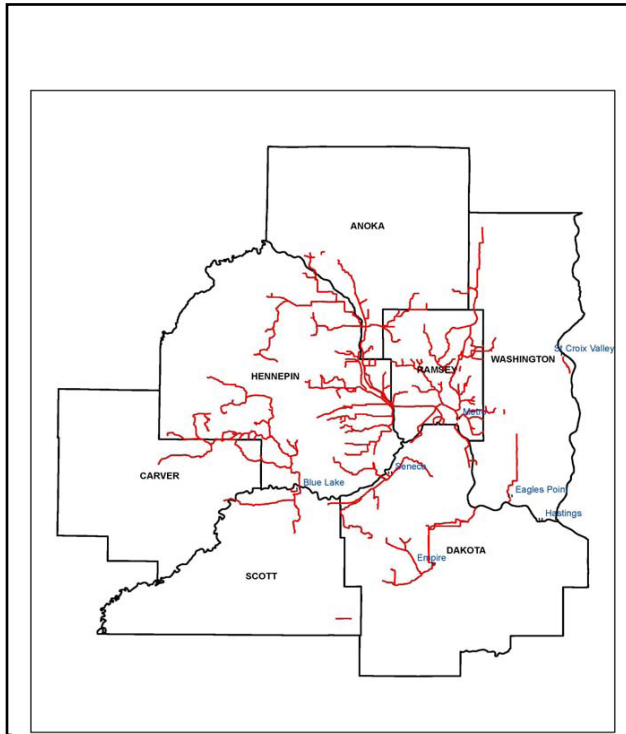
**METROPOLITAN COUNCIL
SUMMARY BUDGET
ENVIRONMENTAL SERVICES DIVISION
2011**

	Operations	Debt Service	Division Total
<u>Revenues</u>			
Municipal Wastewater Charges	\$ 100,735,609	\$ 72,049,000	\$ 172,784,609
Industrial Waste Charges	11,472,000	-	11,472,000
State Revenues	2,362,480	-	2,362,480
Investment Earnings	975,000	-	975,000
Other Revenue	425,150	-	425,150
Total Revenues	\$ 115,970,239	\$ 72,049,000	\$ 188,019,239
SAC Transfers	-	20,451,000	20,451,000
Total Revenues and Other Sources	\$ 115,970,239	\$ 92,500,000	\$ 208,470,239
<u>Expenses</u>			
Salaries & Benefits	\$ 59,742,469	\$ -	\$ 59,742,469
Consulting & Contractual Services	13,988,525	-	13,988,525
Materials & Supplies	5,937,577	-	5,937,577
Chemicals	6,276,420	-	6,276,420
Utilities	16,924,719	-	16,924,719
Other Operating Expenses	2,959,724	-	2,959,724
Capital Outlay, IS Projects	1,502,350	-	1,502,350
Travel & Professional Development	209,978	-	209,978
Capital Projects	1,000,000	-	1,000,000
Debt Service	-	92,500,000	92,500,000
Total Expenses	\$ 108,541,762	\$ 92,500,000	\$ 201,041,762
<u>Other Uses</u>			
Interdivisional Expense Allocation-MCES	\$ 9,745,077	\$ -	\$ 9,745,077
Operating Capital Chargeback	437,250	-	437,250
Total Council Allocated	\$ 10,182,327	\$ -	\$ 10,182,327
Transfer from General Fund	(153,850)	-	(153,850)
Water Supply Transfer to MCES	(100,000)	-	(100,000)
Total Other Uses	\$ 9,928,477	\$ -	\$ 9,928,477
Total Expenses and Other Uses	\$ 118,470,239	\$ 92,500,000	\$ 210,970,239
Change in fund Balance	\$ (2,500,000)	\$ -	\$ (2,500,000)

Metropolitan Council 2011 Summary Budget Environmental Services Division

MISSION: The mission of Metropolitan Council Environmental Services (MCES) is to provide wastewater services that protect the public health and environment while supporting regional growth.

PROFILE: MCES is an operating division of the Metropolitan Council that:



- Owns and maintains approximately 600 miles of regional sewers that collect flow from 5,000 miles of sewers owned by 105 communities,
- Treats approximately 250 million gallons of wastewater daily at eight regional treatment plants,
- Continues to achieve near-perfect compliance with federal and state clean water standards,
- Maintains wastewater service rates consistently below the national average,
- Works with approximately 800 industrial clients to substantially reduce the amount of pollution entering our wastewater collection system,
- Monitors and analyzes water resources in the region,

- Provides water supply analysis and planning for the region,
- Ensures sufficient sewer capacity exists to serve planned development, and
- Makes capital investments to preserve water quality in the region.

20011 Budget Planning

The 2011 Annual Budget focuses on meeting the objectives and expected outcomes that align with the Council and MCES's strategic goals.

The following considerations were the top priorities during the planning of the 2011 budget.

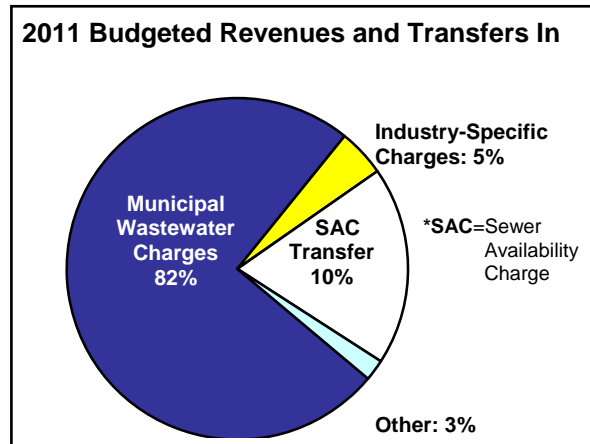
- Meeting regulatory requirements.
- Retaining competitive rates and charges.
- Meeting customer expectations for quality and level of service.
- Supporting regional growth.
- Fully funding the current cost of all programs.
- Addressing SAC Reserve's declining balance by shift of some costs to Municipal Wastewater customers

Metropolitan Council 2011 Summary Budget Environmental Services Division

- Reducing expenses to mitigate the impact of this SAC shift on Municipal Wastewater customers

Revenue

MCES is a user-fee-based organization, which is run as an enterprise. The Council’s rate setting philosophy is that user classes should pay the “cost of service.” Revenues include the municipal wastewater charge (MWC) based on volume, industry-specific charges based on service provided, sewer availability charges (SAC) based on capacity demand and miscellaneous revenues. The graphic on the left depicts the percentages of the 2011 budgeted revenue that is derived from each source.



Municipal Wastewater Charges (MWC)—

Communities pay MCES for the flow entering the regional wastewater system. Municipal wastewater charges pay for the conveyance and treatment of wastewater. Each community pays at the same rate for wastewater services. The revenue generated by the municipal wastewater charges is expected to account for 82 percent of MCES’s projected total operating revenues and sources for the year 2011.

Impact of Changes in System Flow. Despite thousands of new connections each year, the system flow has been trending down. Factors that contribute to this trend are weather, system improvements to reduce unnecessary clear water inflow and infiltration, more water-efficient equipment, industrial decline. “Flow years” are the twelve months ending June 30 of each year. The 2003 flow year was 102 billion gallons (bg), but the flow is assumed at 85 billion gallons (bg) for the 2011 budget. As a consequence of fluctuating flow, the rate (budgeted revenue divided by flow) of charge to individual cities per million gallons can rise or fall, even though the total revenues to MCES increase only modestly.

2011 MWC revenue is budgeted to increase 3.2% percent.

Sewer Availability Charges (SAC)—Communities pay MCES for additional capacity demanded by new development or increased industrial or commercial use. Communities collect these one-time SAC fees from property owners at the time of development. Generally, one SAC unit equals 274 gallons of potential daily wastewater flow capacity. A freestanding single-family residence is charged one SAC unit. Each community pays the same rate for SAC. The 2011 proposed basic SAC rate is \$2,230 per residence or equivalent unit.

The SAC revenue is intended to pay the average cost of growth in the system and is used to finance the reserve capacity portion of the capital costs in the wastewater system. An improvement in the method of calculating reserve capacity was approved in 2009 to better recognize the SAC volume experienced and previously collected. With a three year phase-in to decrease SAC customers’ share and increase Wastewater customers’ share, SAC customers’ share was reduced \$5.1 million in 2010 and \$12.3 million in 2011. If fully phased-in next year, SAC customers’ share will be \$19.6 million less under the new method.

Metropolitan Council 2011 Summary Budget Environmental Services Division

Even with this methodology improvement, the SAC receipts are insufficient to cover SAC customers' share of annual debt service. Legislation was passed in 2010 to allow the Council to shift the share uncollectible from SAC customers to wastewater customers after appropriate study. When the economy recovers, SAC receipts will be available to reimburse the wastewater customers.

The 2011 budget assumes a shift of \$4.5 million of SAC's share of debt service to wastewater customers. This is 2.7% of the 3.2% MWC increase.

The \$20.5 million SAC transfer represents 10 percent of budgeted revenue for 2011.

Industry-Specific Charges—Industries pay MCES directly for a variety of charges that are targeted to specific customer services. These include:

- 1) Industrial strength charges
- 2) Liquid waste hauler load charges
- 3) Industrial discharge and permit fees
- 4) Temporary capacity charges

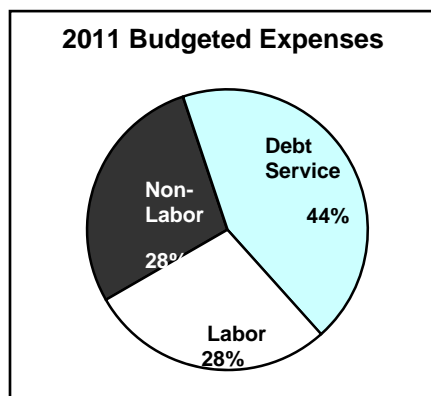
The industrial strength charge provides three quarters of the industry-specific charges. It covers the higher treatment costs of more polluted wastewater of specialized industries. Total Industry-Specific Charges represent 5% of MCES' budgeted revenue in 2011.

Other Revenue—the remaining 2 percent of 2011 budgeted revenue includes interest earnings, use of reserve balance, several state contracts including \$2 million I/I grant, Clean Water Heritage Funds for the Water Supply program and miscellaneous revenues.

Inflow and Infiltration (I&I) Surcharges—beginning in 2007, MCES charges those communities that have excessive I&I. To date, most communities have received credits for spending their own funds and only one community is paying a surcharge rather than completing work. These funds are reserved for future I&I mitigation, so they are not included in this budget, which reflects general operations only.

Expenses

MCES expenses are categorized in one of three areas: labor expenses, non-labor expenses and debt service expenses. The graphic below depicts the percentages that each of the expense areas makes up of the total costs.



Labor—from a level of 1,171 FTEs (Full Time Equivalent employees) in 1995, an aggressive staffing reduction plan brought us to a level of 695 FTEs in 2005-2010. In 2011, further planned reductions will bring FTEs down to 670. This helps offset double digit medical expense increases. Labor expenses account for 28 percent of total expenses.

***Metropolitan Council 2011 Summary Budget
Environmental Services Division***

Non-Labor Expenses— this category includes operational expenses such as contracted maintenance and other services, utilities, materials, chemicals, as well as interdivisional expenses for services shared with other Council divisions. Many of these expenses were cut by focusing on 2009 actual expenses, rather than past budgeted expenses, as well as pooling maintenance costs in Treatment Services, so each plant is not funded for all possible maintenance project costs. Continuing conservation programs help offset 4% Xcel rate increase. In 2011, non-labor expenses account for 28 percent of total expenses. A new state-funded I/I grant program is budgeted at \$2 million.

Debt Service—Debt service forecast combines current debt obligations with new capital spending, interest rate assumptions, and the debt leveling fund balance to form a debt service forecast. The 2011 debt service is primarily making principal and interest payments on capital investment for the nineteen years prior to 2011. The 2010-2015 capital spending plan is reduced 25% from last year, delaying most growth projects 1-2 years. In 2011, debt service costs account for 44 percent of the budget. Debt service is included in the MCES Annual Budget because it is funded by wastewater revenues, as required by state statute. However, it is not considered an operating expense in the Unified Operating Budget.

ENVIRONMENTAL SERVICES SUMMARY

2009 Actual-2011 Budget (\$000)

REVENUE			
	2009 Actual	2010 Budget	2011 Budget
Municipal Wastewater Charges	\$ 161,322	\$ 167,410	\$ 172,785
SAC Transfer	37,860	30,365	20,451
Industry-Specific Charges	11,353	9,665	11,472
Other Sources	3,286	3,601	4,016
Total Revenue & Other Sources	\$ 212,637	\$ 211,041	\$ 208,724
EXPENSE			
Labor	\$ 58,014	\$ 60,301	\$ 59,742
Non-Labor	55,734	59,593	57,982
Debt Service	90,479	92,147	92,147
Pay-As-You-Go	5,000	1,000	1,000
Total Expense	\$ 207,227	\$ 213,041	\$ 211,224
Surplus (Deficit)	\$ 5,410	\$ (2,000)	\$ (2,500)

**METROPOLITAN COUNCIL
SUMMARY BUDGET-BY FUND TYPE
TRANSPORTATION DIVISION
2011**

	Governmental Fund Types					Proprietary Fund Types					Passthrough		Memo Total	
	Special Revenue Funds				Subtotal Special Rev	Enterprise Fund				Division Operating Total	Transit Debt Service Funds	Passthrough		
	Metro Mobility	Transportation Planning	Regional Dial- a-Ride	Fixed Route		Metro Transit Bus	Metro Transit LRT	Metro Transit Northstar	Metro Transit Total			Suburban Transit Providers		Hwy Right-of- way Program
Revenues														
State Revenues														
Motor Vehicle Sales Taxes	\$ -	\$ -	\$ 3,879,085	\$ 7,495,107	\$ 11,374,192	\$ 145,404,369	\$ 1,478,728	\$ 5,887,723	\$ 152,770,820	\$ 164,145,012	\$ -	\$ 25,645,566	\$ -	\$ 189,790,578
State Market Value Credit Aid	-	-	-	-	-	-	-	-	-	-	1,581,720	-	134,665	1,716,385
State Appropriation	31,835,876	-	-	-	31,835,876	20,047,624	5,174,000	-	25,221,624	57,057,500	-	-	-	57,057,500
Other State Revenue	-	-	-	-	-	-	-	1,096,662	1,096,662	1,096,662	-	-	-	1,096,662
Total State Revenues	\$ 31,835,876	\$ -	\$ 3,879,085	\$ 7,495,107	\$ 43,210,068	\$ 165,451,993	\$ 6,652,728	\$ 6,984,385	\$ 179,089,106	\$ 222,299,174	\$ 1,581,720	\$ 25,645,566	\$ 134,665	\$ 249,661,125
Other Revenues														
Property Taxes	-	-	-	-	-	-	-	-	-	-	39,964,790	-	3,402,543	43,367,333
Federal Revenues	4,250,000	3,600,000	1,000,000	3,155,000	12,005,000	21,206,900	86,070	-	21,292,970	33,297,970	-	-	-	33,297,970
Local Revenues	-	105,482	-	479,940	585,422	-	7,314,248	6,811,565	14,125,813	14,711,235	-	-	-	14,711,235
Investment Earnings	54,920	50,000	25,000	100,000	229,920	400,000	120,000	-	520,000	749,920	180,000	-	65,000	994,920
Other Revenues	180,000	-	-	-	180,000	2,880,344	865,291	-	3,745,635	3,925,635	-	-	-	3,925,635
Fares - Base	1,872,084	-	370,725	1,765,492	4,008,301	80,252,857	10,416,040	3,406,447	94,075,344	98,083,645	-	-	-	98,083,645
Contract & Special Event Revenue	3,199,034	-	366,300	-	3,565,334	1,588,000	550,000	-	2,138,000	5,703,334	-	-	-	5,703,334
Total Revenues	\$ 41,391,914	\$ 3,755,482	\$ 5,641,110	\$ 12,995,539	\$ 63,784,045	\$ 271,780,094	\$ 26,004,377	\$ 17,202,397	\$ 314,986,868	\$ 378,770,913	\$ 41,726,510	\$ 25,645,566	\$ 3,602,208	\$ 449,745,197
Expenses														
Salaries & Benefits	\$ 817,120	\$ 1,997,520	\$ 66,830	\$ 664,130	\$ 3,545,600	\$ 205,992,947	\$ 14,920,770	\$ 3,162,000	\$ 224,075,717	\$ 227,621,317	\$ -	\$ -	\$ -	\$ 227,621,317
Consulting & Contractual Services	90,000	1,373,157	-	-	1,463,157	7,096,406	635,632	6,591,496	14,323,534	15,786,691	-	244,180	-	16,030,871
Materials & Supplies	3,984,982	24,000	-	120,635	4,129,617	15,164,683	1,253,114	909,393	17,327,190	21,456,807	-	-	-	21,456,807
Rent & Utilities	86,460	132,950	-	-	219,410	4,708,785	2,625,853	398,178	7,732,816	7,952,226	-	-	-	7,952,226
Printing	33,500	50,000	-	24,750	108,250	-	-	-	-	108,250	-	-	-	108,250
Travel	-	36,000	-	-	36,000	-	-	-	-	36,000	-	-	-	36,000
Insurance	-	-	-	-	-	2,230,499	577,749	2,000,000	4,808,248	4,808,248	-	-	-	4,808,248
Transit Programs	35,530,248	-	5,545,959	14,384,740	55,460,947	-	-	-	-	55,460,947	-	-	-	55,460,947
Operating Capital	35,300	21,180	-	-	56,480	854,942	-	-	854,942	911,422	-	-	-	911,422
Debt Service	-	-	-	-	-	-	-	-	-	-	50,396,191	-	-	50,396,191
Passthrough Grants & Loans	-	-	-	-	-	-	-	-	-	-	-	25,401,386	-	25,401,386
Other Operating Expenses	42,500	22,500	-	20,000	85,000	16,583,997	5,632,803	3,679,626	25,896,426	25,981,426	-	-	-	25,981,426
Total Expenses	\$ 40,620,110	\$ 3,657,307	\$ 5,612,789	\$ 15,214,255	\$ 65,104,461	\$ 252,632,259	\$ 25,645,921	\$ 16,740,693	\$ 295,018,873	\$ 360,123,334	\$ 50,396,191	\$ 25,645,566	\$ -	\$ 436,165,091
Other Uses														
Interdivisional Expense Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,495,323	\$ 1,019,976	\$ 288,884	\$ 17,804,183	\$ 17,804,183	\$ -	\$ -	\$ -	\$ 17,804,183
A-87- Metropolitan Transportation Services	386,571	842,693	28,321	281,445	1,539,030	-	-	-	-	1,539,030	-	-	-	1,539,030
Total Other Uses	\$ 386,571	\$ 842,693	\$ 28,321	\$ 281,445	\$ 1,539,030	\$ 16,495,323	\$ 1,019,976	\$ 288,884	\$ 17,804,183	\$ 19,343,213	\$ -	\$ -	\$ -	\$ 19,343,213
Transfers (From) To Other Funds	(21,150)	-	-	-	(21,150)	-	-	-	-	(21,150)	-	-	-	(21,150)
Total Expenses and Uses	\$ 40,985,531	\$ 4,500,000	\$ 5,641,110	\$ 15,495,700	\$ 66,622,341	\$ 269,127,582	\$ 26,665,897	\$ 17,029,577	\$ 312,823,056	\$ 379,445,397	\$ 50,396,191	\$ 25,645,566	\$ -	\$ 455,487,154
Change in fund Balance	\$ 406,383	(744,518)	\$ -	(2,500,161)	(2,838,296)	\$ 2,652,512	(661,520)	\$ 172,820	\$ 2,163,812	(674,484)	(8,669,681)	\$ -	\$ 3,602,208	(5,741,957)

Metropolitan Council 2011 Summary Budget

Transportation Division

MISSION

The Mission of Metropolitan Transportation Services (MTS) is to:

- Lead regional multi-modal transportation planning for the seven county metropolitan area.
- Provide a wide range of contracted transit services.

ORGANIZATION

The organization chart in the Authority and Organization section (p. 2-4) of the budget shows MTS reporting relationships to the Regional Administrator, Chair and the Council. This division performs two major functions. They are:

Transportation Planning The Metropolitan Council is the federally designated Metropolitan Planning Organization (MPO) for the Twin Cities region. In this role, it is tasked with conducting and coordinating all of the region's transportation planning. This includes the development of the region's long-range transportation plan, the Transportation Policy Plan (TPP); the region's short-range four-year transportation plan, the Transportation Improvement Program (TIP); and the region's annual planning and research staff work plan, the Unified Planning Work Program (UPWP).

Staff also participates in transportation planning efforts throughout the region, such as highway corridor studies, transitway studies, long-range airport planning, freight studies, air quality conformance analyses, travel demand modeling, bikeway and pedestrian planning, and other transportation planning.

Contracted Transit Programs MTS manages or coordinates four transit programs, which provide services through contracts with private, public, and non-profit entities. These programs are:

- **Metro Mobility/ADA** – Provides dial-a-ride service to persons certified under the Americans with Disabilities Act (ADA) through six contracts.
- **Regional Dial-a-Ride** – Provide general public dial-a-ride transit service in Anoka, Washington, Dakota, Scott, Carver, and parts of Hennepin and Ramsey counties through 16 contracts. This program is being restructured to provide general public dial-a-ride service throughout the seven county metro area where fixed route is not available. The restructured service will be delivered through five contracts with the Council.
- **Fixed Routes** – Provide small, medium, and large regular route bus transit service through 10 contracts and also includes the regional vanpool program, Van Go, which focuses in areas without regular route transit or for commuters not served by regular route transit.
- **Suburban Transit Providers (STP)** – Twelve communities have chosen to provide their own transit service. Two consortiums have been created and four cities provide transit service through contracts with various private, public, and non-profit entities. The Council passes-through operating funds to the Suburban Transit programs.

BUDGET OVERVIEW

Total Revenues

Metropolitan Transportation Services' revenues decreased 23.7% from 2010 to 2011.

The decrease in revenue experienced by MTS is driven primarily by a budget restructuring which moved regional Suburban Transit Providers (STPs) from the MTS core operating budget to a pass-through program.

Metropolitan Council 2011 Summary Budget Transportation Division

Total Expenses

Metropolitan Transportation Services' expenses decreased 20.3% from 2010 to 2011.

The decrease in expenses is primarily caused by the STP operating fund being moved into a Council pass-through program. MTS is also maintaining its regional dial-a-ride program at 2010 budgeted levels, recognizing a 1.9% reduction in its 2011 Contracted Services program due to service efficiencies, and a 12.5% increase in the Transportation Planning program. Finally, Metro Mobility's budget is increasing at 4.1% in 2011 to keep up with anticipated ridership demand and meet mandated federal and state requirements.

STAFFING

Full-time equivalent positions decreased 1 fte below 2010 budget level with the transfer of a position to Information Services. Current FTEs are listed below:

<u>Department</u>	<u>Category/Function</u>	<u>Positions</u>
Transportation Planning		20
Metro Mobility		10
Fixed Route and Regional Dial-a-Ride		8
	Total	<u>38</u>

METRO TRANSIT - BUS OPERATIONS

Introduction

As the largest operator of bus service, the first and only operator of light rail in the Twin Cities region and the operator of the regions first commuter rail line, Metro Transit is a key part of the Metropolitan Council's commitment to operating quality transit services in an inclusive, customer-focused and efficient manner. Metro Transit is one of the country's largest transit systems, providing more than 90 percent of the fixed-route public transportation in the Minneapolis/St. Paul metro area. Each weekday, customers board Metro Transit buses and trains an average of 250,000 times.

The 1394 operators and 481 mechanics support an 896 bus fleet serving 123 local, express and contract routes. In service to its customers, Metro Transit drives over 99,580 miles each weekday. Metro Transit provides service that result in fewer cars on Twin Cities roadways and a reduction in congestion. In 2011, 83.0 million customers are expected to ride on Metro Transit buses and trains.

The Metro Transit budget assumes the continuation of the current fare structure from October 2008, adjusted State general funding as enacted by the State Legislature in 2010, State forecasted Motor Vehicle Sales Taxes (MVST) revenue and a CTIB grant for Transit Operating Assistance for Hiawatha Light Rail and Northstar Commuter Rail

Policy Choices and Constraints

The Council has the discretion to allocate motor vehicle sales taxes and State funds among Metro Transit, Metro Mobility, rural/small urban programs, non-Metro Transit operations, and Metropolitan Transportation Services. In consultation with the Transportation Advisory Board, the Council also allocates federal transportation funds among transit, highway, and other transportation projects.

Metropolitan Council 2011 Summary Budget

Transportation Division

The 2011 budget brings together numerous policy choices governing services provided by Metro Transit. Metro Transit has established guidelines to help decide where, when, and how much fixed route bus service is delivered, how frequently it runs, as well as service quality parameters. Metro Transit also decides what levels of marketing, advertising, customer service information, and customer relations to provide, consistent with the mobility needs of the region. Metro Transit recommends maintaining the level and structure of the fare system, which reflects the fare adjustments, implemented in October 2008.

Passenger fares provide about 30% of Metro Transit operating revenue with motor vehicle sales taxes and State general funds providing most of the remainder. The State legislature determines the amount of State funds available in two-year, biennial appropriations. Metro Transit implements and operationalizes the Council's Regional Framework, Transportation Policy Plan, and various State legislative goals. The plans provide guidance for: transit quality, service levels, service locations, bus route financial and operational performance, fare policies, and system-wide fare recovery and transit infrastructure investment.

A competitive environment also affects Metro Transit policy decisions. In addition to Metro Transit service, fixed-route buses in the metro area are operated by suburban transit providers; privately contracted regular route providers, and the University of Minnesota. About 3% of the buses operated by Metro Transit are operated as a provider, not as a principal decision-maker. Finally, federal laws and regulations direct some Metro Transit policy decisions, such as reduced fares for seniors, accessibility for customers with disabilities, and pollution control.

FINANCIAL ANALYSIS

Financial and Resource Outlook

The Metro Transit - Bus operating budget reflects revenue of \$269.1 million and expenses of \$269.1 million.

Revenue

Metro Transit revenue budget in 2011 is \$269.1 million. Revenue increased \$10.0 million from the 2010 adopted Budget of \$259.1 million. In addition to passenger fares, the largest sources of funding include proceeds from the Motor Vehicle Sales Tax (MVST) and a State of Minnesota general fund appropriation. Revenue assumptions in the 2011 Transportation Division budget are based on the February 2010 State forecast.

	<u>Budget</u>	<u>Budget</u>	<u>Change</u>	<u>%</u>
	<u>2010</u>	<u>2011</u>		
Transit Fund	93.6	142.8	49.2	52.6%
Passenger Fares	80.7	81.8	1.1	1.3%
State General Fund	37.1	20.0	-17.1	-46.1%
Federal Funds	38.4	21.2	-17.2	-44.8%
All other sources	9.3	3.3	-6.0	-35.0%
Total	259.1	269.1	10.0	3.9%

Expenses

Metro Transit expense budget in 2011 is \$269.1 million, an increase of \$10.0 million from the 2010 adopted budget of \$259.1 million. The expense increases are largely attributed to a 14% increase in Healthcare costs, Service Re-routes due to construction and Special Event coverage.

Metropolitan Council 2011 Summary Budget
Transportation Division

	<u>Budget</u> <u>2010</u>	<u>Budget</u> <u>2011</u>	<u>Change</u>	<u>%</u>
Salaries & Benefits	196.7	206.0	9.3	5%
Fuel	23.8	21.4	(2.4)	-10%
Materials Supp	12.7	15.2	2.5	20%
Council Allocation	13.7	16.5	2.8	20%
Other	12.2	10.0	(2.2)	-18%
Total	259.1	269.1	10.0	3.9%

MVST Fund Balance Contribution 0.0 2.6
 Metro Transit Bus Operations includes a budgeted MVST fund balance contribution of \$2.6 Million.

Personnel

Full-time equivalent positions reflected in the 2011 budget for Metro Transit–Bus & Rail are:

Bus Operators	1,394.1
Mechanics: vehicle & facilities	481.0
Supervisory/Professional & Police	370.8
Clerical	196.3
SWLRT	7.0
<u>CCLRT</u>	<u>59.0</u>
Total FTE*	2,508.2

Includes 59.0 FTE’s for the Central Corridor Capital Project and 7.0 FTE’s for the Southwest Light Rail Transit Capital Project. Bus operators, mechanics and clerical employees are represented by Amalgamated Transit Union (ATU) Local 1005. Police officers are represented by Law Enforcement Labor Services (LELS). Supervisors and managers are represented by Transit Managers and Supervisors Association (TMSA).

METRO TRANSIT - HIAWATHA LIGHT RAIL OPERATIONS

INTRODUCTION

On June 28th, 2004, the Hiawatha light Rail line began passenger service between downtown Minneapolis and Fort Snelling carrying 2.2 million riders in advance of the Full Funding Grant commitment scheduled for a December 2004 opening. On December 4, 2004 passenger service to the MSP Airport and Mall of America commenced, completing the 12.0 mile line 27 days ahead of schedule.

Metro Transit now offers numerous bus routes with connecting service and timed transfers at 17 light rail stations. There are nearly 1,800 free parking spaces near Hiawatha Light Rail stations, including Park and Ride lots at Midtown/Lake Street, Fort Snelling and 28th Avenue near the Mall of America. Since the beginning operations through June 2010, the Hiawatha Light Rail Line has carried more than 53.9 million passengers.

FINANCIAL ANALYSIS

Light Rail fares are the same as bus fares. Transfers between bus and rail are valid for 150 minutes from time of initial boarding. Fare collection is barrier-free with tickets issued from self-service

Metropolitan Council 2011 Summary Budget Transportation Division

vending machines located on station platforms. Passengers are required to provide valid tickets upon request as proof of payment.

The Hiawatha line debuted with a fleet of 24 light-rail cars in 2004. To help keep up with increased customer demand, three new light-rail cars were added to the fleet in 2007; the first fleet expansion since service began. This fleet addition increased the rail system's capacity to carry customers at times when demand is highest but also ensured less pressure on the system's maintenance schedule. In 2009, the Hiawatha line also began the expansion of its station platforms to accommodate three car trains in the future to meet growing ridership demand, with finished construction in 2010. Metro Transit is currently in a RFP process for the purchases of additional light rail vehicles to accommodate the three car train program.

Revenue

Metro Transit Light Rail revenue budget in 2011 is \$26.0 million. For the 2011 calendar year, passenger fares will generate \$10.9 million for rail operations. Other sources of revenue include M.A.C. Airport Shuttle service revenue; State of Minnesota general fund appropriations, MVST, advertising, and the County Transportation Improvement Board.

	<u>Budget</u> <u>2010</u>	<u>Budget</u> <u>2011</u>	<u>Change</u>	<u>%</u>
MVST	2.1	1.5	(0.6)	(28.6)%
State General Fund	5.2	5.2	0	0%
CTIB	7.3	7.3	0	0%
Passenger Fares	9.9	11.0	1.1	11.1%
Other Funds	1.0	1.0	0.0	0.00%
Other Funds	0.2	0.0	(0.2)	-100.00%
Total	25.7	26.0	0.3	1.2%

Expenses

Metro Transit expense budget in 2011 is \$26.7 million, up \$1.0 million from the 2010 adopted budget of \$25.7 million. Expense increases are in labor and fringe benefits, utilities and parts.

	<u>Budget</u> <u>2010</u>	<u>Budget</u> <u>2011</u>	<u>Change</u>	<u>%</u>
Salaries & Ben	14.0	14.9	0.9	6%
Propulsion	1.6	2.6	1.0	63%
Materials Supp	1.5	1.4	(0.1)	-7%
Council Allocation	1.0	1.0	0.0	0%
Other	7.6	6.8	(0.8)	-11%
Total	25.7	26.7	1.0	3.9%

Metro Transit Light Rail Operations includes a budgeted use of Fund Balance reserves of \$600K as reserve balances exceed the Council fund balance targets.

Metropolitan Council 2011 Summary Budget

Transportation Division

Full-time equivalent positions included in the 2011 budget for Metro Transit-Rail are:

Rail Operators	55.8
Mechanics: vehicle & facilities	76.5
Supervisory & Professional	41.9
Clerical	<u>9.0</u>
Total FTE	183.2

Rail operators, mechanics and clerical employees are represented by Amalgamated Transit Union (ATU) Local 1005. Police officers are represented by Law Enforcement Labor Services (LELS). Supervisors and managers are represented by Transit Managers and Supervisors Association (TMSA).

METRO TRANSIT – NORTHSTAR COMMUTER RAIL OPERATIONS

INTRODUCTION

The Northstar Corridor Commuter Rail Project cleared its final hurdle on December 11, 2007, when it received a commitment for \$156.8 million in federal matching funding for construction and trains with the Federal Full Funding Grant Agreement. The state and federal funding, combined with the significant commitment of the regional rail authorities for Anoka, Hennepin, and Sherburne counties, as well as contributions from the Metropolitan Council and the Minnesota Twins allowed Northstar construction to get fully underway. The Northstar Commuter Line began passenger service in late 2009, with service from Big Lake to Minneapolis with its first year of revenue operations in 2010. Before this service began, startup activities included hiring managers, hiring and training staff, developing operating procedures, and ordering parts and supplies.

Northstar Commuter Rail Service opened in late 2009 with five stations, and weekday service of 5 trains serving Minneapolis and 1 train servicing the reverse commute. Service provided by 4 car trains with a 560 passenger per train capacity. In 2010, Metro Transit received permission from the Metropolitan Council to purchase a sixth locomotive to meet service demand and required maintenance intervals.

FINANCIAL ANALYSIS

Commuter Rail fares are distance based from Big Lake to Minneapolis. Transfers between bus, light rail and commuter rail are valid for 150 minutes from time of initial boarding. Fare collection is barrier-free with tickets issued from self-service vending machines located on station platforms. Passengers are required to provide valid tickets upon request as proof of payment.

Revenue

Metro Transit Commuter Rail revenue budget in 2011 is \$17.0 million. For the 2011 calendar year, passenger fares will generate \$3.4M for rail operations. In addition, the County Transportation Improvement Board, Sherburne County, Greater Minnesota, State General Funds and the Transit Fund will provide the remaining operating resources.

***Metropolitan Council 2011 Summary Budget
Transportation Division***

	<u>Budget</u> <u>2010</u>	<u>Budget</u> <u>2011</u>	<u>Change</u>	<u>%</u>
MVST	4.7	5.7	1.0	21.3%
State General Fund	1.1	0.0	(1.1)	-100.0%
CTIB	5.7	5.7	0.0	0.0%
Passenger Fares	3.2	3.4	0.2	6.2%
Sherburne County	1.1	1.1	(0.0)	-0.9%
Greater Minnesota	0.0	1.1	1.1	0.0%
Other	1.0	0.0	(1.0)	-100.0%
Total	16.8	17.0	0.2	1.1%

Expenses

Metro Transit Commuter Rail expense budget in 2011 is \$17.0 million, an increase of \$.02 million from the 2010 adopted budget of 16.6 million.

	<u>Budget</u> <u>2010</u>	<u>Budget</u> <u>2011</u>	<u>Change</u>	<u>%</u>
Salaries and Benefits	3.1	3.1	0.0	0%
Contract BNSF	5.5	5.5	0.0	0%
RA Allocation	0.0	0.3	0.3	0%
Fuel	1.4	1.5	0.1	7%
Materials & Supplies	0.6	0.9	0.3	50%
Insurance	2.4	2.0	(0.4)	-17%
Other	3.8	3.7	(0.1)	-3%
Total	16.8	17.0	0.2	1.1%

MVST Fund Balance Contribution 0.0 0.2

Metro Transit commuter rail operations includes a budgeted MVST Fund balance contribution of \$0.2M.

Full-time equivalent positions included in the 2011 budget for Metro Transit Commuter Rail operations are a total of 52.5 FTE's. Mechanics and clerical employees are represented by Amalgamated Transit Union (ATU) Local 1005. Police officers are represented by Law Enforcement Labor Services (LELS). Supervisors and managers are represented by Transit Managers and Supervisors Association (TMSA).

KEY WORK PROGRAM ACTIVITIES FOR 2011

Ridership

During the 2000/2001 biennium, the State legislature increased transit funding while challenging the Metropolitan Council to increase ridership. While since then numerous challenges including economic downturn, increased fares, and work stoppage have negatively impacted ridership, Metro Transit has continued efforts to achieve increased ridership. In 2009, Metro Transit saw a decline in ridership due to economic conditions and has seen a slow recovery in all fare types in 2010.

Metro Transit is always working to attract more new customers and to retain and better satisfy existing customers. Key actions include improving service reliability, expanding and simplifying transfers, adding employer-subsidized fare programs and making the riding experience comfortable and easy. In 2007, key enhancements included the system-wide launch and use of the new Go-To fare collection system that make boarding faster and easier. Additionally, these customer-oriented fare paying options integrate with the Hiawatha Light Rail system and Northstar Commuter Rail and streamlines administrative and accounting processes.

Metropolitan Council 2011 Summary Budget Transportation Division

In October 1998, Metro Transit introduced the Metro Pass program that allows employers to subsidize annual transit passes for all of their employees. The program is designed to be revenue neutral to Metro Transit. However, the long-term goal of this program is to encourage additional new riders and to grow passenger revenue. As of July 2010, 240 companies are enrolled in the program making the Metro Pass available to nearly 177,000 employees. Metro Transit generates approximately \$24 million in annual revenue from the Metro Pass program with projected ridership in 2010 of nearly 8.4 million annual rides.

In a similar fashion, Metro Transit and the University of Minnesota have negotiated the U-Pass Transit Program. The U-Pass program is a discounted bus pass that offers student's unlimited rides on all metro area bus and rail service with projected ridership in 2010 of nearly 4.1 million annual rides. Beginning in fall 2007, the U-pass was converted to the technology of the Go-To card system with over 23,000 U of M students participating in the U-pass program.

Service Review

As part of its ongoing review of best service alternatives, Metro Transit will complete added sector studies to ensure that communities are receiving the types and quantity of transit service that best meet their mobility needs. These sector studies are a logical continuation of the Council's Transit Redesign program, which set service standards for the region. The sector approach removes the natural inclination to examine service on a route-by-route basis. The sector approach will ensure broad community input while building the Metro Transit and Council constituency.

Central Corridor Light Rail

The Central Corridor project is part of the Metropolitan Council's 2030 plan for a network of rail and bus transit ways to serve heavily traveled corridors in the Twin Cities metropolitan area. It will link five major centers of activity in the Twin Cities region – downtown Minneapolis, the University of Minnesota, the Midway area, the state Capitol complex and downtown St. Paul. During 2007-2009, preliminary engineering, finalization of route and station locations, refinement of costs and funding sources were identified. Approval by the Federal Transit Administration (FTA) in the form of a Full Funding Agreement (FFGA) is anticipated in late 2010. Construction of the 11-mile light rail is forecasted to begin after receipt of the FFGA with the intention of the Central Corridor LRT opening for service in 2014.

Fleet

Metro Transit buses are replaced after 12-years of service. The purchase of new buses is timed so that they will arrive around June of the year their replacements are due for retirement.

In 2003, three Hybrid-Electric buses were introduced to Metro Transit's fleet. This low-floor designed bus utilizes an Allison Diesel-Electric Hybrid Power train. The power from a relatively small Cummins diesel engine and a 640-volt battery pack are blended together. A component called the Ev Drive, consisting of two AC induction motors/generators and some gearing, integrates the mechanical and electrical power elements. Through the use of Hybrid Control Modules, operation of the two power sources are optimized, resulting in reduced emissions, lower fuel consumption and continuous freeway speed capability. The unit also utilizes regenerative braking, which recaptures energy while decelerating.

Over the next five years Metro Transit will replace its retiring buses with hybrid buses; low floor articulated buses and standard engine buses with the latest engine technologies. Metro Transit also uses biodiesel in the operations of its bus fleet. An operational test of 20 percent biodiesel has been initiated in a small sub-fleet of buses to determine the feasibility of burning even more bio-additives so that emissions and the use of non-renewable fossil fuel will be further reduced. Through the Go Greener

Metropolitan Council 2011 Summary Budget Transportation Division

initiative, including the introduction of more efficient vehicles and bio-enhanced fuels, Metro Transit expects to save 1.23 million gallons of fossil fuels yearly, resulting in a saving of more than \$3 Million per year.

Public and Support Facilities

In addition to maintaining its fleet, Metro Transit is responsible for the maintenance of both publicly-used facilities and bus-related facilities. Coverage within the seven county Metro areas includes conventional bus shelters, large custom shelters, transit centers and park and ride lots. The maintenance work is conducted around the clock, every day of the week.

Summary

Metro Transit's CY 2011 Bus, Light Rail and Commuter Rail operating budgets provide funding to maintain current service levels and begin Commuter Rail startup operations with a major focus on quality service in a customer-focused and efficient manner. The budgets project revenues of roughly 312.1 million.

**METROPOLITAN COUNCIL
SUMMARY BUDGET
COMMUNITY DEVELOPMENT DIVISION
2011**

	OPERATING FUNDS									DEBT SERVICE	PASSTHROUGH			Memo Total
	GENERAL FUND										Special Revenue Funds			
	Local Planning Assistance	Research	Parks	Regional Systems Planning & Growth Strategy	Livable Communities	Division Management	Subtotal Comm Dev (General Fund)	HRA	Total Operating	Parks	Parks	HRA	Livable Communities Funds	
Revenues														
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,833,145	\$ 3,833,145	\$ -	\$ 3,833,145	\$ 6,749,971	\$ -	\$ -	\$ 12,754,406	\$ 23,337,522
Property Tax Transfer	-	-	-	-	-	-	-	-	-	-	-	1,000,000	1,000,000	
Federal Revenues	-	-	-	-	-	-	-	4,800,953	4,800,953	-	-	48,469,888	53,270,841	
State Revenues	-	-	-	-	-	118,810	118,810	72,526	191,336	267,149	8,880,000	1,524,080	11,169,468	
Local Revenues	-	-	-	-	-	-	-	50,000	50,000	-	-	-	50,000	
Investment Earnings	-	-	-	-	-	46,000	46,000	170,000	216,000	96,000	-	1,195,000	1,507,000	
Other Revenue	-	-	-	-	-	-	-	1,915,000	1,915,000	-	-	-	1,915,000	
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,997,955	\$ 3,997,955	\$ 7,008,479	\$ 11,006,434	\$ 7,113,120	\$ 8,880,000	\$ 49,993,968	\$ 92,249,831	
Expenses														
Salaries & Benefits	\$ 1,082,370	\$ 724,010	\$ 195,370	\$ 322,260	\$ 483,210	\$ 557,665	\$ 3,364,885	\$ 2,700,125	\$ 6,065,010	\$ -	\$ -	\$ -	\$ 6,065,010	
Consulting & Contractual Services	35,000	192,900	10,000	15,000	-	34,090	286,990	1,453,000	1,739,990	-	-	-	1,739,990	
Material & Supplies	3,000	2,200	1,000	1,000	2,000	5,200	14,400	35,000	49,400	-	-	-	49,400	
Rent & Utilities	54,000	24,290	10,760	7,890	29,320	32,160	158,420	203,280	361,700	-	-	-	361,700	
Printing	7,500	6,500	4,500	12,500	12,000	5,500	48,500	78,000	126,500	-	-	-	126,500	
Travel	24,000	5,250	4,900	7,900	15,000	6,500	63,550	50,000	113,550	-	-	-	113,550	
Insurance	-	-	-	-	-	-	-	115,000	115,000	-	-	-	115,000	
Operating Capital	4,990	3,320	830	1,670	2,490	5,810	19,110	21,600	40,710	-	-	-	40,710	
Other Operating Expenses	4,500	11,500	750	1,550	11,500	12,300	42,100	1,261,000	1,303,100	-	-	-	1,303,100	
Pass-Through Grants & Loans	-	-	-	-	-	-	-	-	-	-	8,880,000	49,993,968	74,095,277	
Debt Service	-	-	-	-	-	-	-	-	-	3,454,888	-	-	3,454,888	
Total Expenses	\$ 1,215,360	\$ 969,970	\$ 228,110	\$ 369,770	\$ 555,520	\$ 659,225	\$ 3,997,955	\$ 5,917,005	\$ 9,914,960	\$ 3,454,888	\$ 8,880,000	\$ 49,993,968	\$ 87,465,125	
Other Uses														
A-87 -HRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 947,940	\$ 947,940	\$ -	\$ -	\$ -	\$ 947,940	
Transfers from Other Funds	-	-	-	-	-	-	-	-	-	-	-	(500,000)	(500,000)	
Transfers to Other Funds	-	-	-	-	-	-	-	-	-	-	-	500,000	500,000	
Total Other Uses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 947,940	\$ 947,940	\$ -	\$ -	\$ -	\$ 947,940	
Total Expenses and Other Uses	\$ 1,215,360	\$ 969,970	\$ 228,110	\$ 369,770	\$ 555,520	\$ 659,225	\$ 3,997,955	\$ 6,864,945	\$ 10,862,900	\$ 3,454,888	\$ 8,880,000	\$ 49,993,968	\$ 88,413,065	
Change in fund Balance	\$ (1,215,360)	\$ (969,970)	\$ (228,110)	\$ (369,770)	\$ (555,520)	\$ 3,338,730	\$ -	\$ 143,534	\$ 143,534	\$ 3,658,232	\$ -	\$ -	\$ 35,000	\$ 3,836,766

Metropolitan Council 2011 Summary Budget

Community Development Division

MISSION

The mission of Community Development is to:

- Provide high-quality, coordinated planning, policy and program development to support regional growth and reinvestment.
- Identify and analyze regional issues.
- Facilitate community collaboration.
- Provide Livable Communities Act grants from three funding accounts to eligible communities to assist them with cleaning up polluted sites, expanding housing choices, and undertaking developments that use land and infrastructure more efficiently and connect housing, jobs and services.
- Deliver state and federally funded rent assistance through existing programs to create and provide affordable housing for low-income households in the region.

ORGANIZATION

The organization chart in the Authority and Organization section (p. 2-4) of the budget shows Community Developments reporting relationships to the Regional Administrator, Chair and the Council. This division performs two major functions. They are:

1. The planning function which is supported primarily by the Council property tax levy for general purposes. This function includes Division Management, Regional System Planning and Growth Strategy, Local Planning Assistance, Livable Communities and Research.
2. The housing programs HRA and FAHP are funded by revenues from federal, state, and local administrative fee sources.

COMMUNITY DEVELOPMENT DEPARTMENTS

Division Management provides overall policy direction and leadership to the division, policy alignment with operating units, and positive collaboration with external interests and local community officials.

Regional System Planning and Growth Strategy develops policy initiatives and effective outreach services to implement the *2030 Regional Development Framework* policies and strategies. Conducts long-range planning of the regional park system to meet the future needs of the region, reviews park master plans and manages the Capital Improvement Program (CIP). Helps the Council shape its regional growth plan—the *Regional Development Framework*—and helps coordinate outreach efforts related to the plan. This unit also includes the Council’s parks and open space program, which helps the Council oversee the acquisition and development of regional parks. The parks are operated by 10 partnering agencies.

Local Planning Assistance reviews local comprehensive plan updates, amendments, environmental assessments, and grant applications; provides local comprehensive planning information and guidelines to communities. This unit includes the Sector Representatives’ activities as staff serves as liaison between the Council and local planning staff, and coordinates the review of comprehensive plans prepared by local governments.

Metropolitan Council 2011 Summary Budget Community Development Division

Livable Communities implements the Livable Communities Act, which provides funding for cities to invest in and support local economic revitalization, affordable housing initiatives, and development or redevelopment demonstration projects.

Research produces annual estimates of local population and households and long-term local and regional forecasts of population and employment. This unit monitors development, the employment situation, housing markets, affordable housing production and land use with special attention to the impacts of transit ways. Coordinates GIS services for the Community Development Division and assists both Community Development and all other divisions with research and analysis. They disseminate data, information and analysis via mapping, presentations, publications and the Internet.

Housing and Redevelopment Authority (HRA) administers federal and state tenant and project based rent assistance programs using the existing private rental market to provide decent, safe, and sanitary housing for over 6,600 low-income seniors, disabled individuals, families and singles at an affordable cost. The HRA also operates 150 federal scattered site public housing units through the Family Affordable Housing Program (FAHP).

BUDGET OVERVIEW

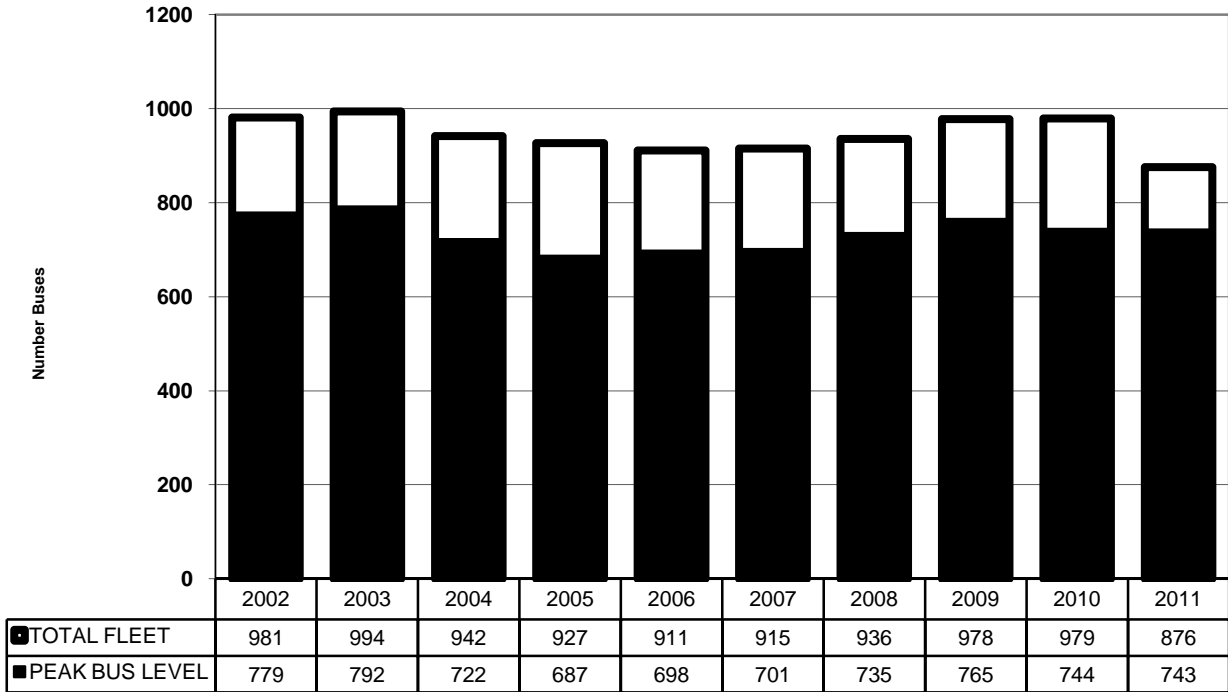
The 2011 Revenues are about \$92 million with Pass Thru totaling about \$74 million, Debt Service \$7 million and the remainder is for operating. The 11 million of operating revenues includes \$7 million for the housing and \$4 million for the planning functions. Approximately \$4.8 million of the housing is federal funding primarily from the Department of Housing and Urban Development (HUD), with \$191 thousand State funding from the Minnesota Housing Finance Agency (MHFA) and \$2.18 million of local and other revenues, which includes property rental fees earned.

The Community Development 2011 operating expenditures and uses including Pass-Through and Debt Service expenses are \$88 million decreasing approximately \$11 million (11%) as compared to prior year. Debt service expenditures, primarily parks principal repayment, are projected to decrease approximately \$7 million. Pass-Through expenditures and uses are projected to decrease by \$4 million, the amount that was budgeted to be transferred to Metro Transit from Livable Communities last year.

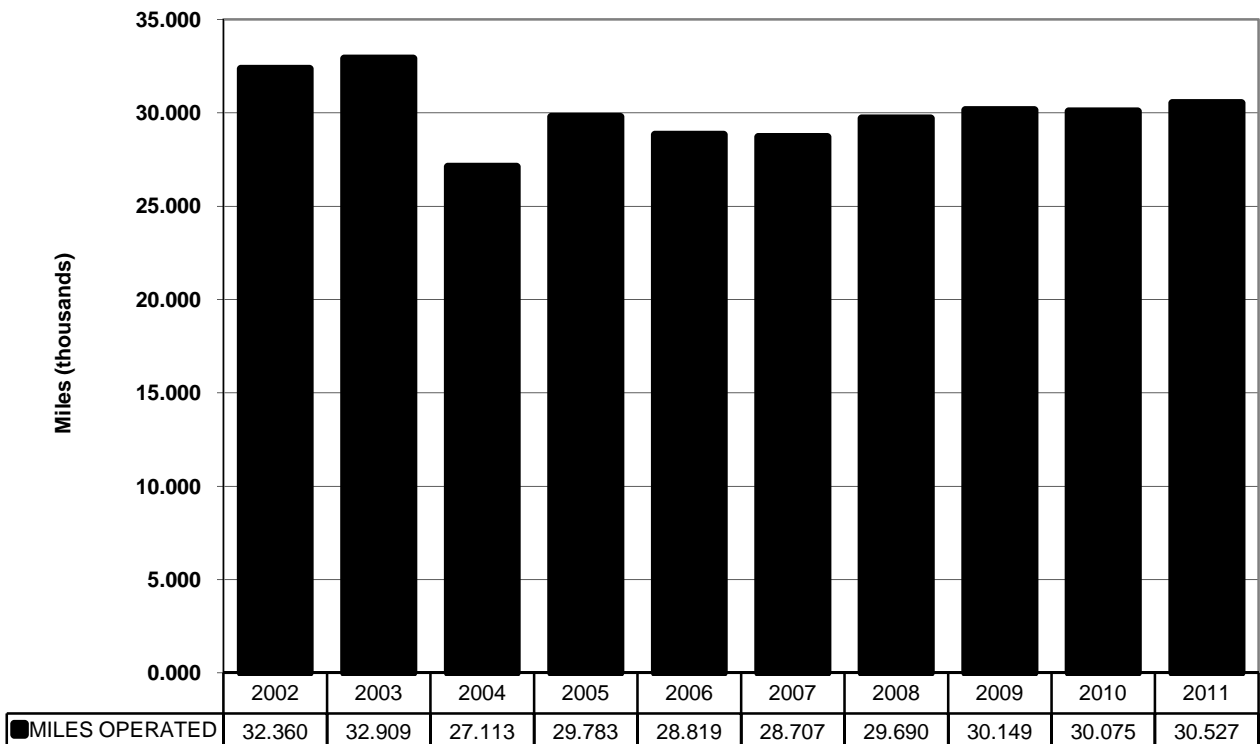
STAFFING

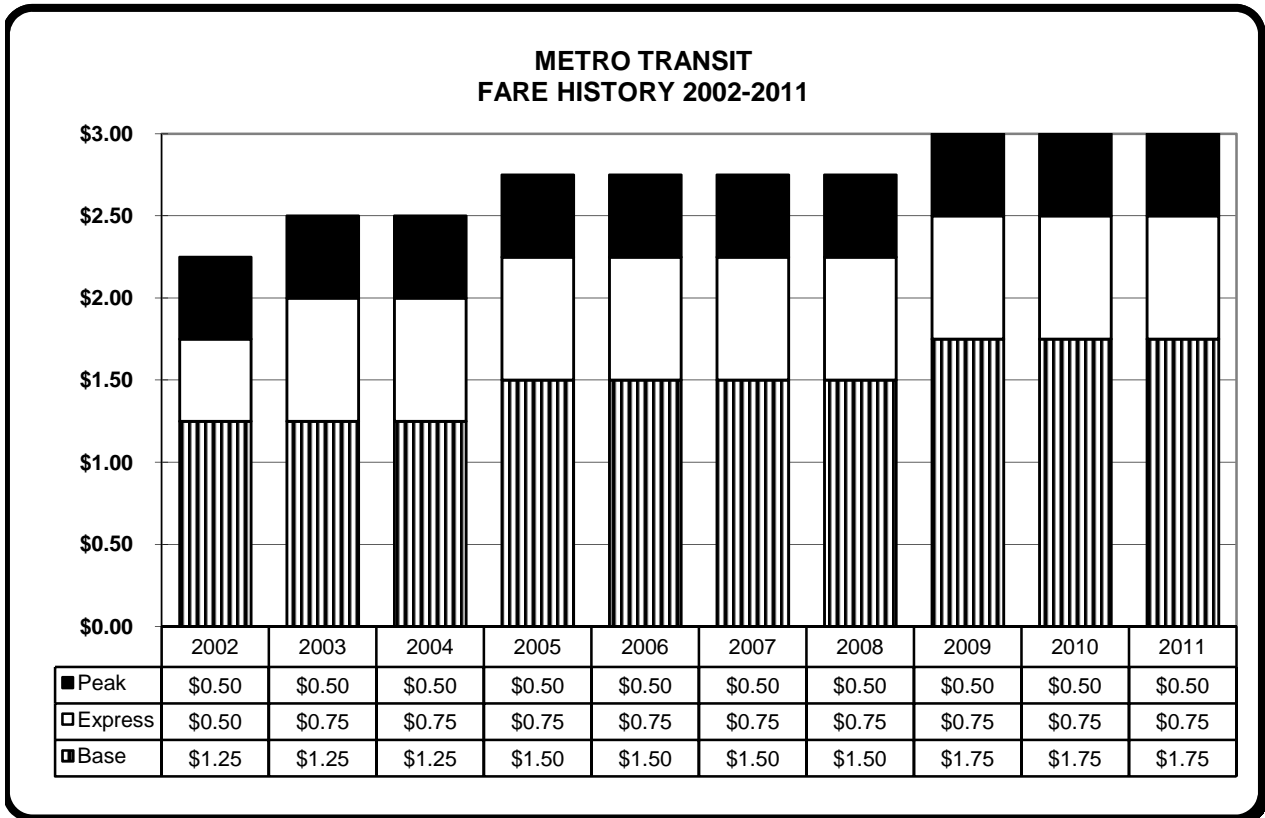
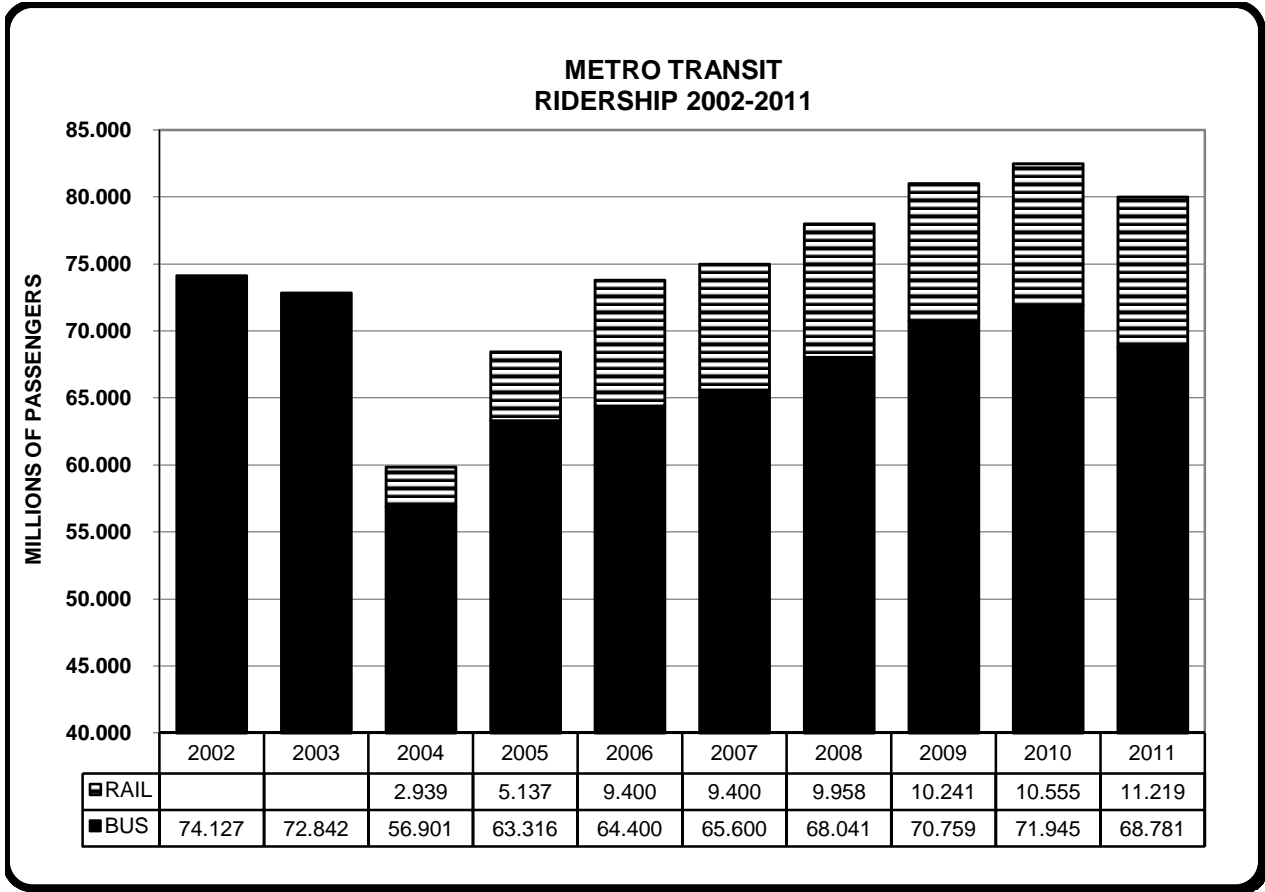
The 2011 budget assumes no increase in the staffing complement of 71.85 FTEs.

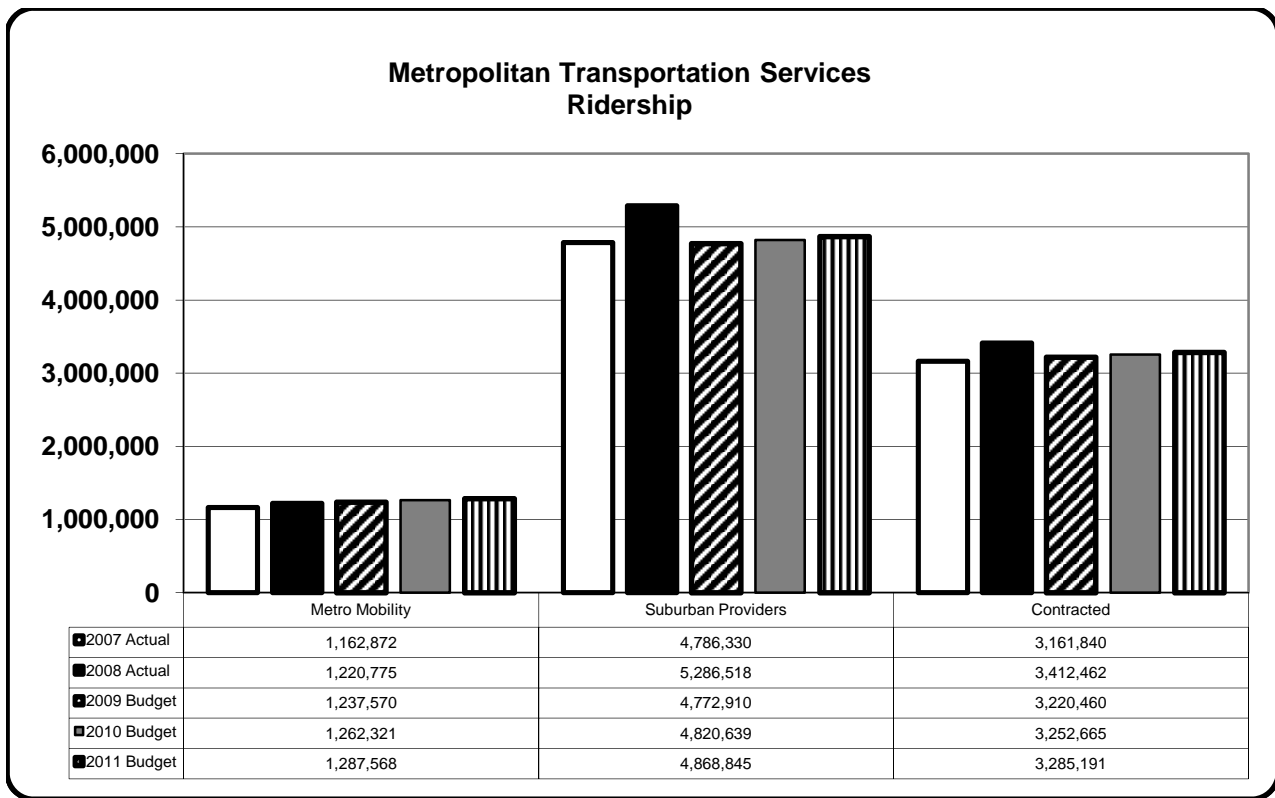
METRO TRANSIT
FLEET SIZE AND PEAK BUS LEVEL 2002-2011



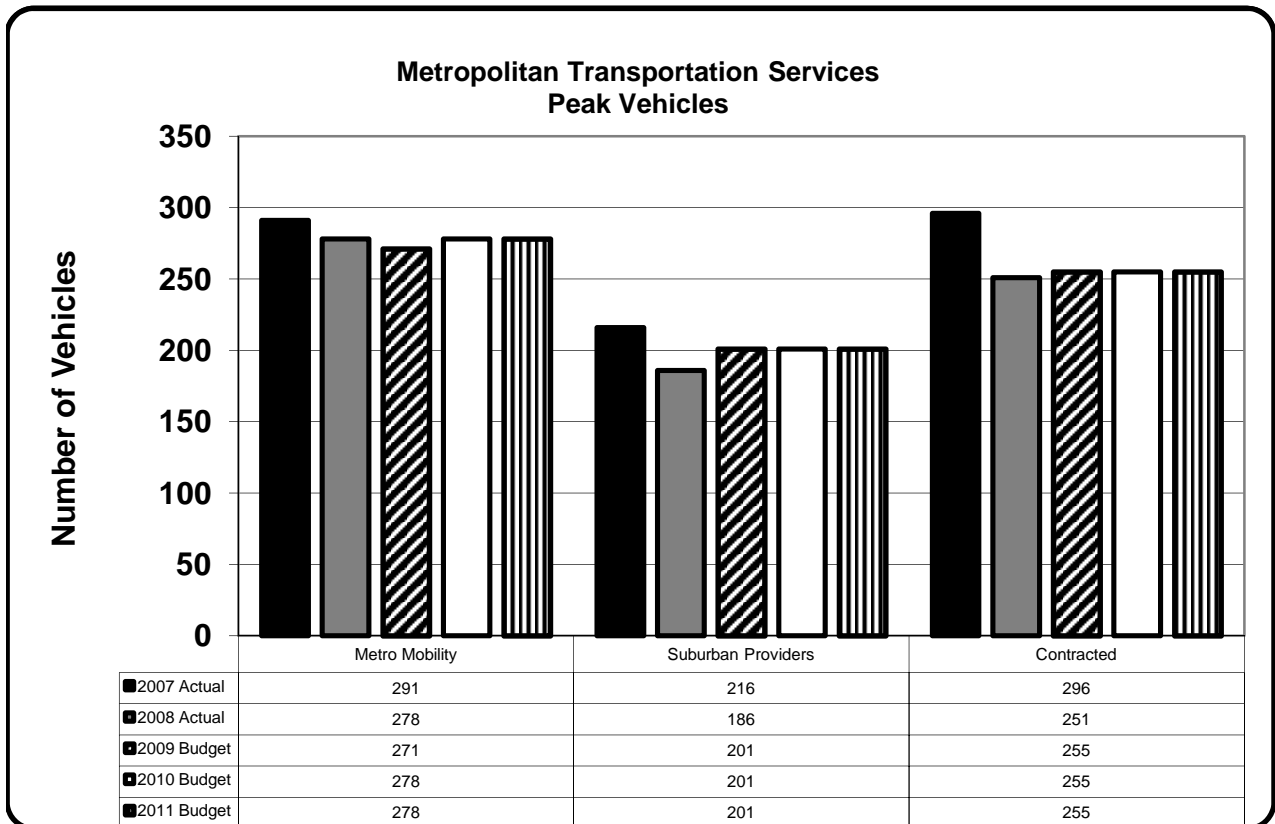
METRO TRANSIT
TOTAL MILES OPERATED 2002-2011



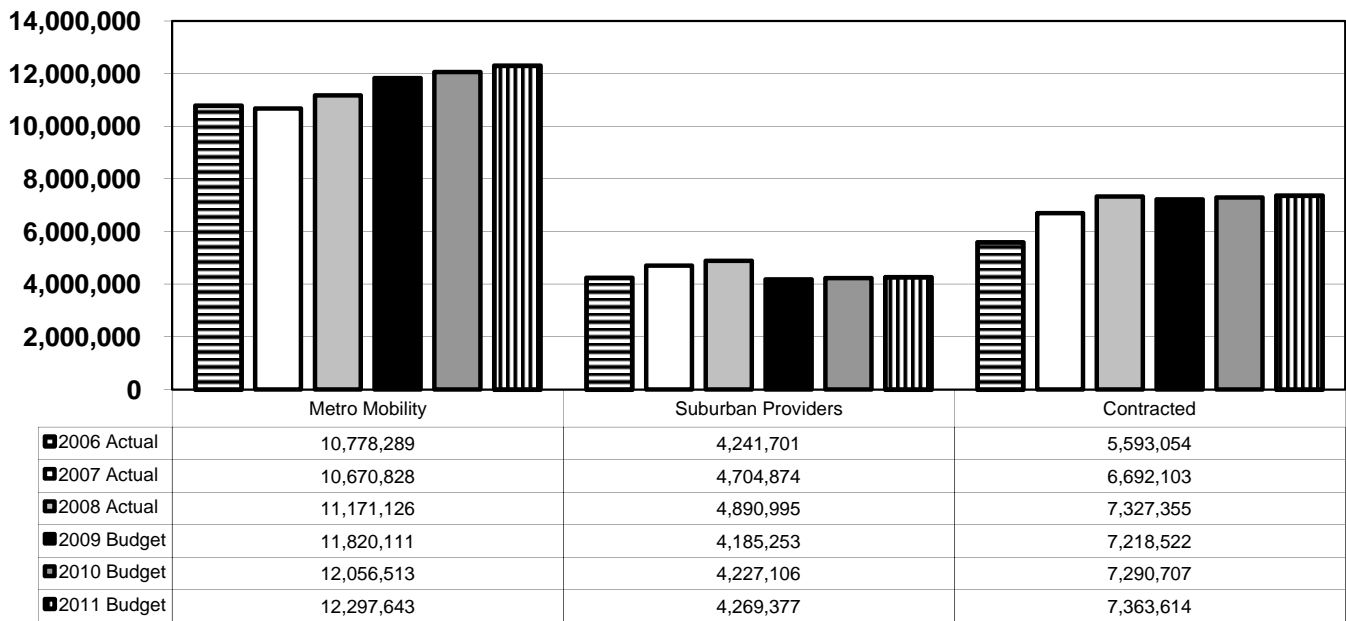




- 1- Metro Mobility is only their demand and agency services. (The County services are reported as contracted services)
- 2 - Any service we or the Suburban Transit Providers do not subsidize are excluded from the graphs (i.e. U of M, Ramsey, NCDA).
- 3 -Suburban Transit Provider numbers exclude services provided by Metro Transit (i.e. Maple Grove).
- 4 - Peak vehicles for contracted services only contain buses. (volunteer vehicles are excluded)

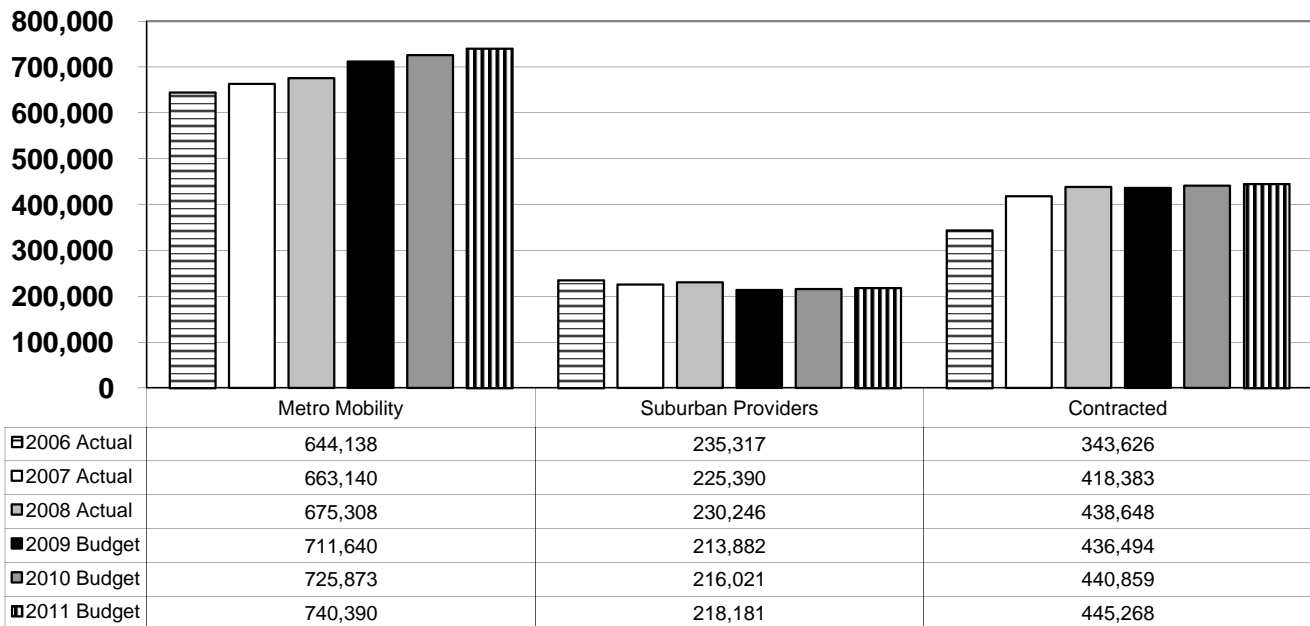


**Metropolitan Transportation Services
Revenue Miles**

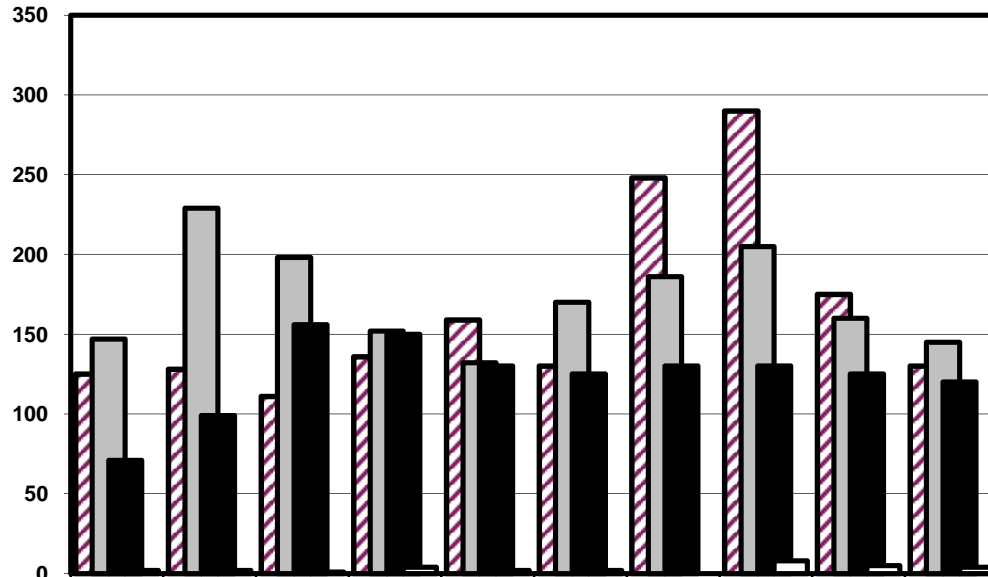


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- 3 -Suburban Transit Provider numbers exclude services provided by Metro Transit (i.e. Maple Grove).

**Metropolitan Transportation Services
Revenue Hours**

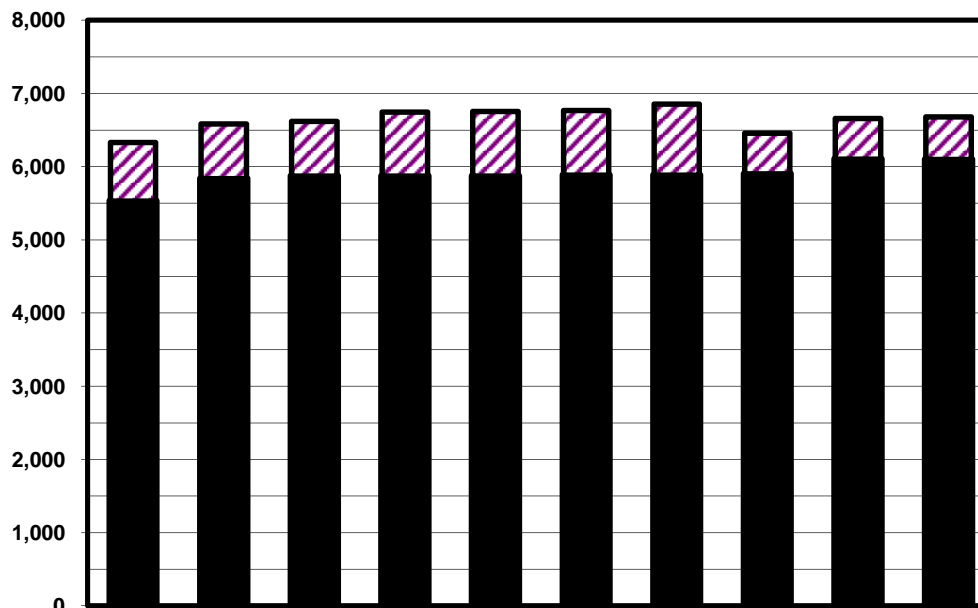


OFFICE OF LOCAL PLANNING ASSISTANCE
REVIEWS AND REFERRALS



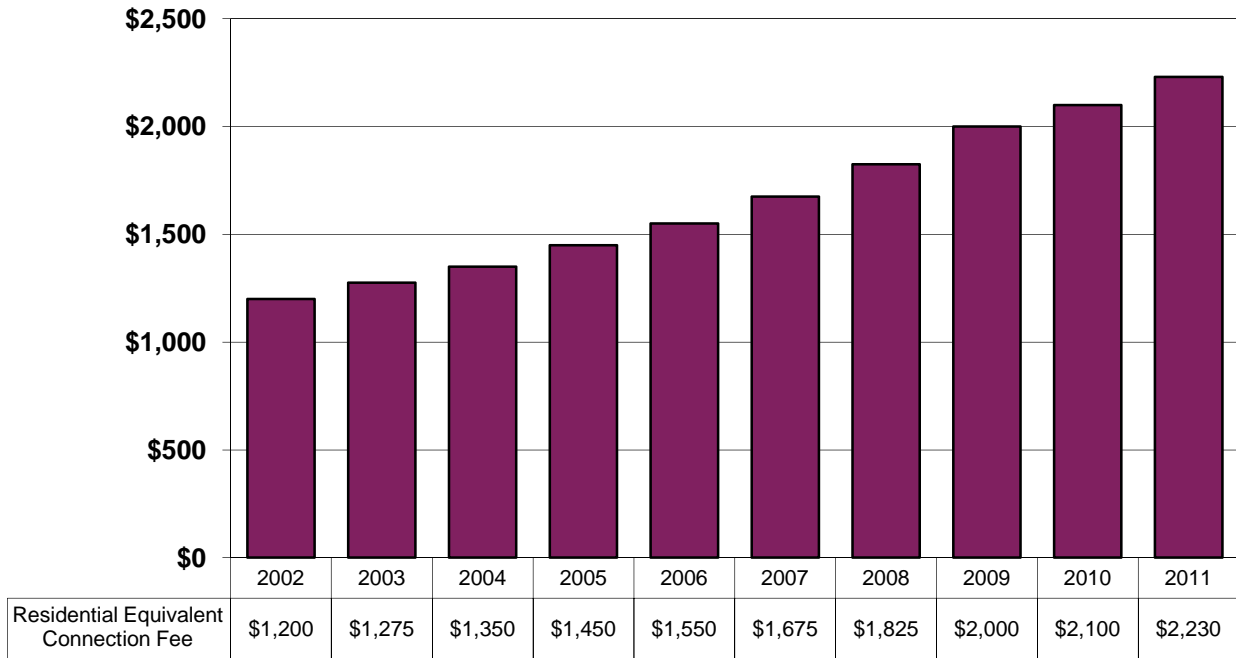
■ Comp Plans	125	128	111	136	159	130	248	290	175	130
■ Other	147	229	198	152	132	170	186	205	160	145
■ EAW/EIS	71	99	156	150	130	125	130	130	125	120
■ Land Use Airport Search	2	2	1	4	2	2	0	8	5	4

NUMBER OF HRA ASSISTED HOUSEHOLDS

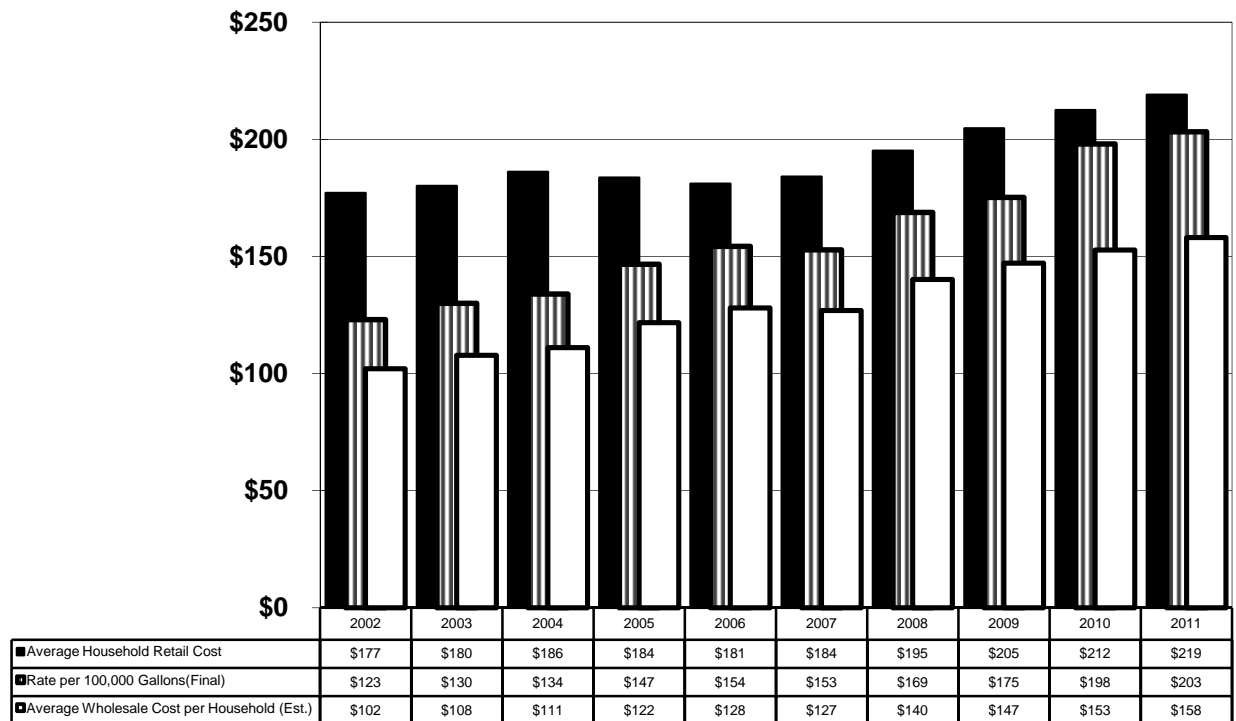


■ *SPECIAL PROGRAMS	799	750	750	875	886	886	973	555	555	581
■ SECTION 8	5531	5836	5871	5871	5871	5885	5885	5904	6104	6101

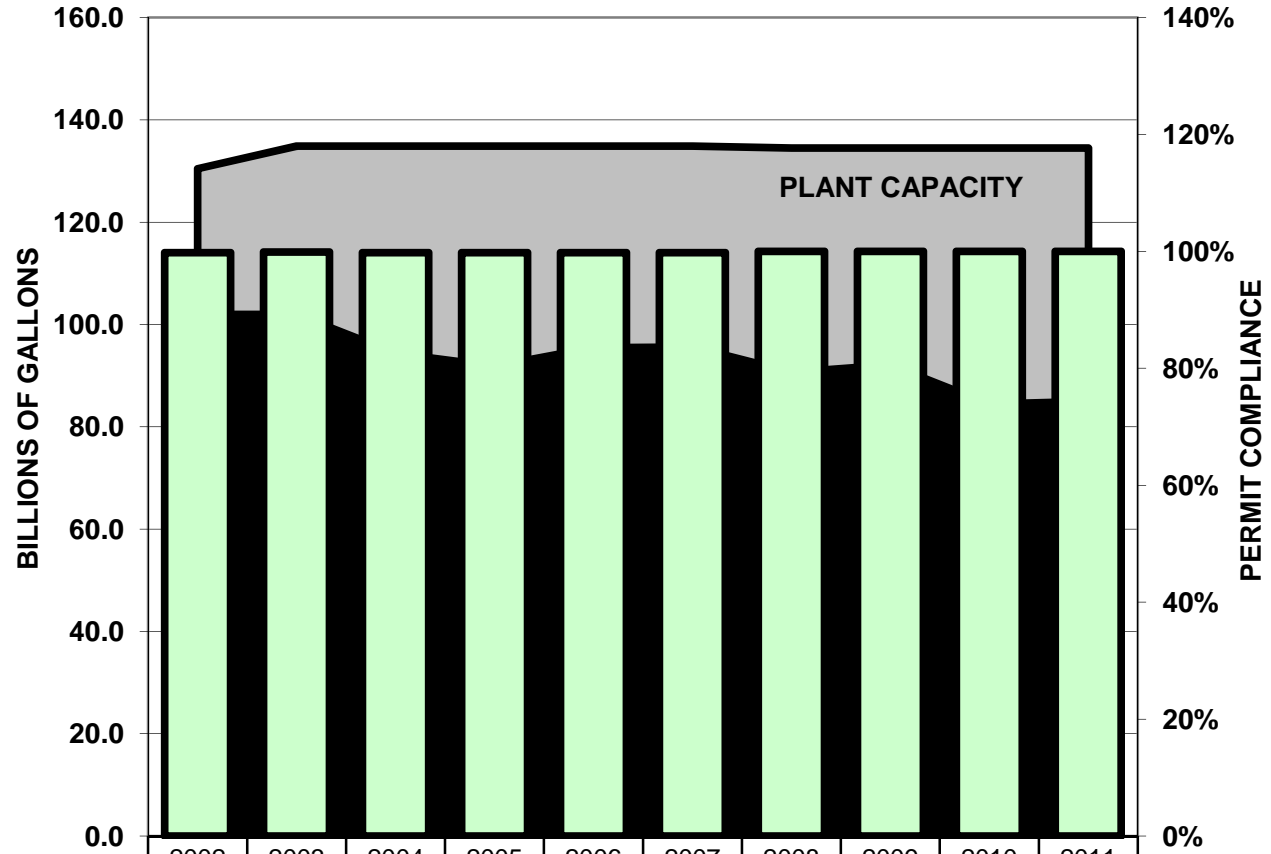
**Wastewater Services
Service Availability Charge (SAC) per Unit**



Wastewater Services Average Costs



QUALITY COLLECTION AND TREATMENT OF WASTEWATER



■ TREATMENT PLANT CAP	130.5	134.9	134.9	134.9	134.9	134.9	134.5	134.5	134.5	134.5
■ ANNUAL FLOW VOLUME	102.00	102.00	94.40	91.86	95.50	95.64	90.70	92.09	84.50	85.00
■ PERMIT COMPLIANCE	99.8%	99.9%	99.8%	99.8%	99.8%	99.8%	100.0%	100.0%	100.0%	100.0%

Legislative Requirement for Report on Consultant Activity

Legislation enacted in 2001 requires that the Metropolitan Council provide information about professional and technical contractual services in the annual budget document. Under the statute, the Council must provide specific information by contract or project for the preceding fiscal year(s) and on proposed projects for the next year. The information required includes:

1. Methods the Council used to obtain consultant services;
2. Criteria used by the Council to award the contract;
3. Number of consultants who sought the contract;
4. Total cost of the contract;
5. Duration of the contract; and
6. Source of the funds used to pay for the contract.

Procurement Procedures

The Council's procurement procedures for professional services are based on the value of the services, and can generally be divided into three groups:

- **Services valued at up to \$2,500** - These services are considered micro-purchases and do not require a competitive process. They are initiated as a purchase requisition, and are executed as a purchase order and are generally arranged by project managers without a solicitation process.
- **Services valued between \$2,500 and \$50,000** – Procurements of professional services between \$2,500 and \$50,000 are initiated as a purchase requisition and require an informal competitive process. They can be executed as either a purchase order or a contract. At least three proposals are solicited and evaluated based upon factors such as cost, experience, qualifications, work plan and schedule, and availability. The vendor judged to be most advantageous to the Council is selected. In some cases, a vendor may be selected using a Joint Purchasing Agreement (see discussion below), or through a sole source authorization.
- **Services valued at \$50,000 or greater** – Procurements of professional services above \$50,000 are initiated as a contract request and require a more formal competitive process. They are generally executed as a formal contract and generally follow one of four processes, Informal Request for Proposal (RFP), Formal RFP, Joint Purchasing Agreement (JPA), or Sole Source Authorization.
 - **Informal RFP:** typically used for procurement of professional services between \$50,000 and \$100,000. A written RFP is sent to prospective proposers. The RFP document defines the scope of work and project schedule, lists the information requested from proposers, and lists criteria that will be used by Council staff in the evaluation of the proposals. An evaluation panel of Council staff evaluates the proposals received and selects the vendor judged to be the most advantageous to the Council.
 - **Formal RFP:** typically used for all procurement of professional services over \$100,000. The RFP is advertised in the State Register, and sometimes in other publications that may attract proposals, depending on the scope of work. The RFP is a formal document that addresses the scope of work, the project schedule, various aspects of the procurement process, and instructions to proposers in the preparation of proposals. Proposals are evaluated by a formal evaluation panel based on the evaluation criteria published in the RFP. The evaluation panel recommends the proposal most advantageous to the Council. Awards up to \$250,000 are recommended to the Council's Regional Administrator; awards greater than \$250,000 require Council action.

The Council has the authority to enter into Joint Purchasing Agreements (JPA's) with other governmental units as provided for in Minnesota Statute. Joint Purchasing Agreements enable the Council to participate in cooperative buying arrangements where prices for certain goods and services are established based on the estimated total demand by the cooperative members. The Council has Joint Purchasing Agreements with the State of Minnesota, Hennepin County, Ramsey County, and the University of Minnesota. Some professional services are procured through JPA's.

In some cases, Council staff seeks authorization to award professional service contracts on a sole source basis. For contracts valued up to \$250,000, sole source authorization must be approved by the Regional Administrator. For contracts valued at greater than \$250,000, sole source authorization must be approved by Council action. Furthermore, procurements of architectural and engineering projects funded by the Federal Transit Administration must adhere to the Federal Brooks Act. The Brooks Act requires that vendor selection be done without the criteria of price.

Contents of Report

The consulting and contractual services report consists of a summary plus supporting schedules presented by year for 2009, 2010 and 2011. The report for fiscal year 2009 and part of 2010 lists actual contracts including separate tables for Contracts \$50,000 or Greater and Contracts Less than \$50,000. Micro purchases, under \$2,500, are not individually listed but are summarized as a line item within the less than \$50,000 schedule.

The report for fiscal year 2010 (adopted budget) and 2011 (proposed budget) reflects budgeted or proposed authority for anticipated consulting or contractual services for each of the Council's major divisions. As actual data becomes available, the budget data will be replaced with actuals.

Additional Information Available on Request

Additional information and detail is available upon request. Requests should be made to Paul Conery, Budget and Evaluation Manager (651-602-1374). Questions regarding Council procurement policies and procedures should be made to Micky Gutzmann, Purchasing Manager (651-602-1741).

METROPOLITAN COUNCIL
SUMMARY REPORT ON PROFESSIONAL/TECHNICAL SERVICES ACTIVITY

APPENDIX B

2009 Actual							
Contract Amounts by Division	MCES	Metro Transit	Metropolitan Transportation Services	Metro HRA	Reg'l Admin + Community Development	Total	
Contracts, \$50,000 or Greater	\$ 616,000	\$ 905,060	\$ -	\$ -	\$ 1,619,850	\$ 3,140,910	
Contracts, \$2,500 - \$50,000	181,342	200,128	59,255	27,500	481,777	950,002	
Contracts, Less Than \$2,500	13,176	7,461	2,175	8,962	23,124	54,898	
Total	\$ 810,518	\$ 1,112,649	\$ 61,430	\$ 36,462	\$ 2,124,751	\$ 4,145,810	
Percent of Total							
Contracts, \$50,000 or Greater	76.0%	81.3%			76.2%	75.8%	
Contracts, \$2,500 - \$50,000	22.4%	18.0%	96.5%	75.4%	22.7%	22.9%	
Contracts, Less Than \$2,500	1.6%	0.7%	3.5%	24.6%	1.1%	1.3%	
Total	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	

2010 Actual							
Contract Amounts by Division	MCES	Metro Transit	Metropolitan Transportation Services	Metro HRA	Reg'l Admin + Community Development	Total	
Contracts, \$50,000 or Greater	\$ 10,060,407	-	\$ 2,237,943		\$ 4,891,191	\$ 17,189,541	
Contracts, \$2,500 - \$50,000	49,345		43,708		101,446	194,499	
Contracts, Less Than \$2,500			18,114		3,530	21,644	
Total	\$ 10,109,752	\$ -	\$ 2,299,765	\$ -	\$ 4,996,167	\$ 17,405,684	
Percent of Total							
Contracts, \$50,000 or Greater	99.5%		97.3%		97.9%	98.8%	
Contracts, \$2,500 - \$50,000	0.5%		1.9%		2.0%	1.1%	
Contracts, Less Than \$2,500			0.8%		0.1%	0.1%	
Total	100.0%		100.0%		100.0%	100.0%	

REPORT ON PROFESSIONAL/TECHNICAL SERVICES ACTIVITY-2009 GREATER THAN \$50,000

Fund	Ref Number	Description of Services	Vendor	Start Date	End Date	Contract Amount	Interested Vendors	Proposers	Solicitation Method	Evaluation Criteria Used
100	S09003459	Central Corridor Light Rail Vehicles Procurement Documents	DORSEY AND WHITNEY LLP	5/22/2009		\$50,000				
100	S09001629	Property Insurance renewal 01-Mar-2009 to 01-Mar-2010.	FACTORY MUTUAL INS CO	3/10/2009		\$1,129,850				
100	08P213	Consultant for Mid-America Document Imaging Projects	MatchPoint Solutions, Inc.	1/12/2009	4/30/2009	\$90,000	Not App.	3	Quotes	Quality, Qualifications, Experience, Price
100	08P216B	Financial Advisor (Bond Consultant)	Public Financial Management, Inc.	7/8/2009	6/30/2012	\$100,000	22	5	Formal RFP	Quality, Qualifications, Experience, Price
100	08P216A	Financial Advisor (Bond Consultant)	Springsted, Inc.	7/14/2009	6/30/2012	\$250,000	22	5	Formal RFP	Quality, Qualifications, Experience, Price
Subtotal General Fund						\$1,619,850				
610	08P102	Web Based Interactive Safety Training	Comprehensive Loss Management	1/21/2009	1/31/2014	\$65,000	8	4	Formal RFP	Quality, Qualifications, Experience, Price
610	09P044	Project Analysis and Coordination for Renewable Energy or other special projects.	LISTO LLC	4/21/2009	12/31/2010	\$80,000	Not App.	Exemption	Other	Quality, Qualifications, Experience, Price
610	08P168	Air Permit Compliance Assistance	Wenk Associates, Inc	3/9/2009	12/31/2010	\$90,000	29	6	Formal RFP	Quality, Qualifications, Experience, Price
610	09P009	Business Intelligence and Integrated Data Environment	Dunn Solutions Group	6/10/2009	5/31/2011	\$150,000	25	6	Formal RFP	Quality, Qualifications, Experience, Price
610	08P148	Assessment, coaching, and 360 degree feedback services	Personnel Decisions International	5/26/2009	12/31/2011	\$231,000	31	7	Formal RFP	Quality, Qualifications, Experience, Price
Subtotal MCES						\$616,000				
702	T0000142262	REDESIGN SERVICES FOR PROPOSED NEW METRO TRANSIT WEBSITE	ATOMIC PLAYPEN	05/13/09		\$98,400				
702	T0000142256	PROFESSIONAL/TECHNICAL SERV. TO ASSIST SERV. DEVELOPMENT STAFF IN FULFILLING FTA	SRF CONSULTING GROUP	05/13/09		\$250,000				
702	09P047	metrotransit.org redesign	Atomic Playpen	5/15/2005	12/31/2009	\$98,400	18	10	Formal RFP	Quality, Qualifications, Experience, Price
702	08P146	Annual Training for Metro Transit Police	Centurion Skills, Inc.	1/1/2009	12/31/2010	\$99,760	16	1	Formal RFP	Quality, Qualifications, Experience, Price
702	09P004	Fulfilling Federal Transit Administration Title VI Reporting Requirements	SRF Consulting Group, Inc.	5/13/2009	5/13/2013	\$250,000	87	5	Formal RFP	Quality, Qualifications, Experience, Price
860	08P121	Go-To Card Application to TransitLine Interactive Voice Recognition	Digital DataVoice	3/23/2009	3/31/2010	\$108,500	7	1	Formal RFP	Quality, Qualifications, Experience, Price
Subtotal Metro Transit						\$905,060				
Total All Funds						\$3,140,910				

REPORT ON PROFESSIONAL/TECHNICAL SERVICES ACTIVITY-2009 CONTRACTS LESS THAN \$50,000

APPENDIX B

Fund	Expense Type	Issue Date	Vendor	PO Number	Line 1 Item Description	PO Amount
100		7/8/2009		08P216C	Financial Advisor (Bond Consultant)	\$50,000
100	5204	3/19/2009	PITNEY BOWES BUSINESS INSIGHT	S09001869	Consulting services to assist the Council with the upgrade of its Sagent software to version 6.5.	\$48,000
100	5214	7/10/2009	ALTMAN WEIL INC	S09004177	Met Council Legal Dept Review (Letter RFP)	\$34,000
100		5/6/2009	Mariann Nelson	09P068	Consultant for HR benefits scope	\$30,000
100	5219	4/29/2009	COSMOTECH CONSULTING INC	S09002890	Consulting services for HRIS Analyst (May 2009 - approximately October 2009)	\$30,000
100	5204	6/23/2009	STATE OF MN GOVERNOR'S OFFICE	S09004198	IA w/Gov's Office: Council share to Fed Aff Off--Wash DC, & Leg. & Cab Aff Staff--St. Paul. 7/1/09-6/30/10.	\$27,500
100	5212	1/22/2009	DORSEY AND WHITNEY LLP	S09000443	Legal services and consulting related to Collysis bid protest	\$25,000
100	5212	5/22/2009	HAMMARGREN & MEYER PA	S09003458	Locomotive Purchase Agreement for Northstar Commuter Rail	\$25,000
100	5204	2/23/2009	TEK SYSTEMS	S09001179	Data Architect Consultant (relates to contract# 08P076A)	\$23,000
		9/17/2009			Consulting services to migrate from the current Sybase environment to ASE 15 x 64 bit not to exceed \$20400.00	\$20,400
100	5204		M2 Consulting Inc	09006294		\$20,400
100	5204	11/9/2009	TEK Systems	09007650	IT Security Consulting	\$20,025
100	5219	4/22/2009	INSURANCE OVERLOAD SYSTEMS	S09002733	Temporary Claim Rep employee for Risk Management.	\$18,000
100	5214	2/10/2009	MATCHPOINT SOLUTIONS INC	S09000897	Consulting services of August Neu prior to the 08P0213 contract NTP.	\$15,080
100	5204	2/17/2009	FRANK MADDEN & ASSOCIATES	S09001055	Legal representation for MANA, Pipefitters, LELS Supv., TMSA, Machinists, payroll arbitration/unit clarification	\$13,317
100	5212	7/23/2009	CIRLUTIONS LLC	S09004069	Consulting Services Investigation Feb - May invoice date May 19, 2009	\$11,283
		12/17/2009			Sympro Annual Firm Maintenance, 01/01/2010 to 12/31/2010	\$10,300
100	5202		Sympro, Inc.	09008586		\$10,300
100	5204	6/17/2009	PICONE,LINDA	S09004073	Consulting/technical writing fees for rewriting the 2030 Parks Policy Plan.	\$10,000
		12/3/2009			Investigation of employee complaint, matter # 1586-04, invoice # 10603	\$7,150
100	5214		Martin & Squires PA	09008205		\$7,150
100	5204	2/13/2009	MORRISON FENSKE & SUND PA	S09000850	Investigative Consulting Services for Morrison, Fenske & Sund, PA .	\$5,603
		8/7/2009			FTA	\$5,400
100	5204		Midwave Corp	09005324	Security Assessment and Architecture Assessment Consulting services related to the information architecture, user testing, accessibility (ADA compliance), strategic planning and interface design of the Council's website.	\$5,400
		9/17/2009			psych evals	\$4,450
100	5204		Fredrickson Communications	09006289		\$5,000
100	5214	2/26/2009	HEALTH PSYCHOLOGY CONSULTANTS	S09000826	#1 \$1300 #2 \$200 #3 \$1300 #4 \$1650	\$4,450

REPORT ON PROFESSIONAL/TECHNICAL SERVICES ACTIVITY-2009 CONTRACTS LESS THAN \$50,000

APPENDIX B

Fund	Expense Type	Issue Date	Vendor	PO Number	Line 1 Item Description	PO Amount
100	5214	2/27/2009	CHAN, MARGARET	S09001338	Graphic design service for TTMS and Metro Mobility Service Guide	\$4,000
100	5204	2/17/2009	HUTCHINSON ASSOC	S09001045	Linda Hutchinson, Hutchinson Associates, Travel Toward Management Success	\$3,900
100	5204	6/18/2009	NORTHWEST INVESTIGATIONS INC	S09004084	Consultation	\$3,602
		9/15/2009				
100	5214		Chan, Margaret	09006184	Graphic design services for charity poster, flyer, CCLRT Hmong projects and construction brochure	\$3,600
100	5204	4/27/2009	LISA LYNN CONSULTING	S09002808	Consulting services to facilitate a team enhancement initiative	\$3,500
100	5214	6/3/2009	CHAN, MARGARET	S09003746	Graphic design services for Builder Mixer Poster, Diversity Brochure, Facts Sheets & CCLRT	\$3,200
100	5204	2/17/2009	LEADERSHIP PARADIGMS INC	S09000969	Mai Moua, Ph.D., Leadership Paradigms, Inc.	\$3,000
100	5204	2/17/2009	MARQUART & ASSOC,PETRA	S09001044	Petra Marquart and Associates, Travel Towards Management Success	\$3,000
100	5214	2/4/2009	CHAN, MARGARET	S09000752	Graphic design services for TTMS & Metro Mobility Service Guide	\$2,800
100	5204	2/17/2009	UNIVERSITY OF ST THOMAS	S09001043	Dr. Jeanne Buckeye, 'Center for Business Excellence, Univ. of St. Thomas	\$2,667
100	5204	5/27/2009	LISA LYNN CONSULTING	S09003528	Consulting services to facilitate department to increase overall individual and team effectiveness and efficiency (\$125/hour).	\$2,500
100	5204	3/25/2009	FREDRICKSON COMMUNICATIONS	S09002010	Provide various technical web services	\$2,500
100	5204	4/9/2009	FREDRICKSON COMMUNICATIONS	S09002417	Consulting services for development and implementation of master pages in the .NET environment. Not to Exceed \$2,500	\$2,500
100	5214	4/15/2009	ST PAUL TECHNICAL COLLEGE	S09002566	Assessment testing for TCC Supervisor position	\$2,500
Summary total-Contracts less than \$2,500						\$23,124
SUBTOTAL GENERAL FUNDS						\$504,901
201	5204	01/31/09	WILBUR SMITH ASSOCIATES	T0000141212	MISC PROFESSIONAL SERVICES 1/31/09 - 2/27/09	\$27,436
201	5204	03/28/09	WILBUR SMITH ASSOCIATES	T0000143059	MISC PROFESSIONAL SERVICES FROM 3/28/09 TO 5/1/09	\$24,763
201	5204	02/28/09	WILBUR SMITH ASSOCIATES	T0000142354	MISC PROFESSIONAL SERVICES FROM 2/28/09 TO 3/27/09	\$7,056
Summary total-Contracts less than \$2,500						\$2,175
SUBTOTAL MTS						\$61,430
234	5214	4/14/2009	HOUSINGLINK	S09002511	ad hoc customized housing related reports and data upon request	\$20,000
234	5214	3/25/2009	YANNARELLY,JIM	S09002004	Conduct Lead-Safe Work Practices Training (Metro 94 Training Center) \$1250 @ 6 Sessions each	\$7,500
Summary total-Contracts less than \$2,500						\$8,962
SUBTOTAL HRA						\$36,462

REPORT ON PROFESSIONAL/TECHNICAL SERVICES ACTIVITY-2009 CONTRACTS LESS THAN \$50,000

APPENDIX B

Fund	Expense Type	Issue Date	Vendor	PO Number	Line 1 Item Description	PO Amount
610		3/10/2009	Short Elliott Hendrickson, Inc. (SEH)	09P014	Library Cataloging	\$48,500
610	5202	11/3/2009	Power/Mation Div Inc.	09007508	GLOBAL CARE COMPLETE RENEWAL COVERING THREE-YEAR PERIOD 9/19/2009 THROUGH 9/18/2012, SUPERSEDING P.O. 06007327.	\$26,497
610	5214	1/7/2009	PERSONNEL DECISIONS INTL	S08009986	EMPLOYEE ASSESSMENT SERVICES	\$25,000
610		1/7/2009	Deloitte Consulting LLP	08P140	Monetization of Emissions Reductions	\$25,000
641	5212	6/17/2009	STONEHILL GROUP LLP	S09004021	Professional services rendered in regard to Frontier Pipeline vs. Metropolitan Council litigation. Note: competitive bidding not required for legal services.	\$25,000
610	5214	4/16/2009	BOLTON & MENK INC	S09002597	Services for Construction Documents / Specifications, Inspections, and Contruction Administration as laid out in agreement dated 4/7/09 for 2009 Pavement Rehabilitation.	\$14,345
610		2/9/2009	Nigel Wilson	09P003	Team Building & Meeting Effectiveness Consulting	\$10,000
610	5214	7/9/2009	VEOLIA ES TECHNICAL SOLUTIONS LLC	S09004587	Pick up and disposal of laboratory hazardous wastes. This is an estimate of the cost for this years fee.	\$7,000
Summary total-Contracts less than \$2,500						\$13,176
SUBTOTAL MCES						\$194,518
732		3/24/2009	Ehlers and Associates	08P221	Design of BNSF Crew Facilities for Northstar	\$49,946
704	5204	05/31/09	LTK ENGINEERING SERVICES	T0000144209	ON-CALL RAIL SYSTEM ENGINEERING INV#3705.11-002	\$30,345
305	5204	04/06/09	URS/BRW INC	T0000141807	DEVELOPMENT SERVICES FOR A REGIONAL COOPERATIVE AGREEMENT BETWEEN THE COUNCIL	\$29,624
704	5204	01/31/09	LTK ENGINEERING SERVICES	T0000140327	NORTHSTAR OPERATIONS PLAN SUPPORT INV#3705.12-002	\$28,851
702	5214	01/01/09	WILSON, NIGEL	T0000138724	RESEARCH, REPORTING, PRESENTATION AND CONSULTING SERVICES	\$20,000
702	5219	1/22/2009	APPLEONE EMPLOYMENT SVCS	S09000468	08P091 - Temporary Services for Kimberly Williams from 11/17/08 to approx. 7/31/09 @13.12/hr	\$15,744
704	5204	04/30/09	LTK ENGINEERING SERVICES	T0000142851	ON-CALL ENGINEERING SERV. INV#3705.12-004	\$11,964
703	5204	04/30/09	LTK ENGINEERING SERVICES	T0000143065	ON-CALL RAIL SYSM. ENGINEERING JOHN HILLIS, DAVID ELLIOTT	\$6,195
Summary total-Contracts less than \$2,500						\$7,461
SUBTOTAL METRO TRANSIT						\$207,589
TOTAL ALL FUNDS						\$1,004,900

REPORT ON PROFESSIONAL/TECHNICAL SERVICES ACTIVITY-2010 CONTRACTS GREATER THAN \$50,000

Fund	Ref Number	Description of Services	Vendor	Start Date	End Date	Contract Amount	Plan Holders	Proposers	Solicitation Method	Evaluation Criteria Used
100	10P029	Legal Services	Iverson Reuvers	1/28/2010	6/30/2011	\$125,000	0	0	Other	Legal Services
100	10P010	Plan Design LMC Facilitation	Towers Watson Delaware Inc	4/12/2010	9/1/2010	\$75,000	4	2	Proposals	Quality, Qualification, Experience and Price
100	10P088	SharePoint Implementation and Portfolio Management	Ambient Consulting	5/24/2010	12/31/2010	\$99,968	5	4	Other	Office of Enterprise Technology CPV: Qualifications, Cost, Experience
100	10P085	PCI Compliance and Metro Mobility Server Upgrade	Ajilon Consulting	4/22/2010	9/30/2010	\$66,990	4	3	Other	Office of Enterprise Technology CPV: Qualifications, Cost, Experience
100	10P041	Legal Services	Hammargran & Meyer, PA	2/1/2010	6/30/2011	\$125,000	0	0	Proposals	Legal Services
100	10P042	Legal Services	Lockridge Grindal Nauen P.L.L.P.	2/1/2010	6/30/2011	\$125,000	0	0	Proposals	Legal Services
100	09P126	Employee Assistance Program Services	Dor and Associates Cambridge	2/23/2010	2/28/2014	\$275,000	4	3	Formal RFP	Quality, Qualification, Experience and Price
201	09P133	2010 Travel Behavior Inventory	Systematics, Inc.	3/29/2010	7/1/2013	\$3,999,233	10	3	Formal RFP	Quality, Qualifications, Experience, Price
Subtotal General Fund						\$4,891,191				
631	09P167A	Legal Services for CSO Issues	Barnes & Thornburg, LLC	1/20/2010	12/31/2012	\$125,000	3	3	Formal RFP	Integrity, Ability to perform services, Responsiveness to specs, Price
631	09P167B	Legal Services for TMDL Issues	Barnes & Thornburg, LLC	1/20/2010	12/31/2012	\$125,000	3	3	Formal RFP	Integrity, Ability to perform services, Responsiveness to specs, Price
610	10P111	Legal Services	Best & Flanagan LLP	5/20/2010	6/1/2012	\$125,000	0	0	Other	Legal Services
619	10P018	East Bethel Water Resource Analysis	Barr Engineering Company	4/8/2010	6/30/2010	\$71,630	5	4	Proposals	Quality, Qualification, Experience and Price
631	09P180A	Construction inspection and support services	AECOM	3/9/2010	12/31/2013	\$1,500,000	17	10	Formal RFP	Quality, Qualifications, Service Delivery Plan, Unit Price/Fee Schedules
631	09P180B	Construction inspection and support services	Bonestroo Inc.	3/9/2010	12/31/2013	\$1,500,000	17	10	Formal RFP	Quality, Qualifications, Service Delivery Plan, Unit Price/Fee Schedules
631	09P180C	Construction inspection and support services	Foth Infrastructure & Environment LLC	3/25/2010	12/31/2013	\$1,500,000	17	10	Formal RFP	Quality, Qualifications, Service Delivery Plan, Unit Price/Fee Schedules
631	09P180D	Construction inspection and support services	Toltz, King, Duvall, Anderson and Associates, Inc. (TKDA)	3/16/2010	12/31/2013	\$1,500,000	17	10	Formal RFP	Quality, Qualifications, Service Delivery Plan, Unit Price/Fee Schedules
641	09P160	East Bethel Water Reclamation Plant Design	Toltz, King, Duvall, Anderson and Associates, Inc. (TKDA)	1/7/2010	7/31/2013	\$1,613,777	24	6	Formal RFP	Quality, Qualifications, Experience, Price

REPORT ON PROFESSIONAL/TECHNICAL SERVICES ACTIVITY-2010 CONTRACTS GREATER THAN \$50,000

Fund	Ref Number	Description of Services	Vendor	Start Date	End Date	Contract Amount	Plan Holders	Proposers	Solicitation Method	Evaluation Criteria Used
	09P225A	Master Contract for geotechnical and Other Testing Services	Braun Intertec Corporation	5/26/2010	5/31/2015	\$1,000,000	19	10	Formal RFP	Quality, Qualifications, Service Delivery Plan, Unit Price/Fee Schedules
	09P225C	Master Contract for Geotechnical and Other Testing Services	American Engineering Testing, Inc.	5/26/2010	5/31/2015	\$1,000,000	19	10	Formal RFP	Quality, Qualifications, Service Delivery Plan, Unit Price/Fee Schedules
Subtotal MCES Funds						\$10,060,407				
702	09P030	Utility Bill Processing and Energy Use Analysis	LPB Energy Management	3/31/2010	3/31/2013	\$150,000	7	3	Formal RFP	Demonstrated relevance of product, qualifications and experience, key personnel, qualifications of suggested modifications, price
728	09P231	Environmental Assessment for the Infill Stations on the CCLRT	HDR Engineering, Inc.	1/5/2010	3/31/2010	\$81,830	NA	NA	Sole source	NA
847	10P021	Engineering Services for HLRT Paint Booth Air Permit Issuance	Wenck Associates, Inc.	2/4/2010	2/4/2011	\$100,000	NA	NA	Sole source	NA
884	09P187	Design and Construction Support Services for Storage Tank Additions at FTH and Nicollet Garages	Stanley Consultants Inc.	4/7/2009	12/31/2011	\$416,750	15	5	Formal RFP	Quality, Qualifications, Experience
885	09P202	Maplewood Mall Parking Structure	Bentz, Thompson and Rietow	2/4/2010	6/15/2012	\$939,363	36	10	Formal RFP	Qualifications of proposer, past record of performance, quality of proposal, capacity of firm
	09P239	2009 Master Contracts-Traffic Engineering	Short Elliott Hendrickson, Inc. (SEH)	1/26/2010	1/25/2013	\$100,000	61	47	Formal RFP	Qualifications and experience of key personnel, qualifications of firm, experience of firm
	09P242	2009 Master Contracts-Traffic Studies and Traffic Engineering Services	Westwood Professional Services, Inc.	3/12/2010	3/11/2013	\$100,000	61	47	Formal RFP	Qualifications and experience of key personnel, qualifications of firm, experience of firm
	09P243	2009 Master Contracts-Electrical Services	Toltz, King, Duvall, Anderson and Associates, Inc. (TKDA)	2/10/2010	2/9/2013	\$150,000	61	47	Formal RFP	Qualifications and experience of key personnel, qualifications of firm, experience of firm
	09P128	2009 Master Contracts-Construction Support Services	Braun Intertec Corporation	1/27/2010	1/26/2013	\$200,000	61	47	Formal RFP	Qualifications and experience of key personnel, qualifications of firm, experience of firm
Subtotal Metro Transit Funds						\$2,237,943				
Total All Funds						\$17,189,541				

REPORT ON PROFESSIONAL/TECHNICAL SERVICES ACTIVITY-2010 CONTRACTS LESS THAN \$50,000

Fund	Expense Code	Issue Date	Vendor	Reference Number	Description	Amount
100	5204	6/8/2010	Xylo Technologies	10P090A	PMP Project Manager	\$47,953
100	5204	3/9/2010	McCaa, Webster & Assoc.	10P025	Silver Light Application Development	\$29,993
100	5204	2/19/2010	Van Iwaarden Associates	09P237	OPEB Report	\$19,500
100	5204	1/7/2010	Bunnett Consulting	10000105	HAY job evaluation training and quality assurance review.	\$4,000
Summary total-Contracts less than \$2,500						\$3,530
Subtotal General Fund						\$104,976
619	5204	4/27/2010	Environmental Financial Group, Inc.	10P017	Evaluating Water Conservation Programs	\$49,345
Subtotal MCES						\$49,345
702	5204	7/28/2010	URS Corporation	0000151442	CONSULTING SERVICES TO ASSIST WITH DEPLOYMENT OF TRANSITMASTER AVL SYSTEM TO MVT	\$15,431
702	5204	5/28/2010	Freds Service	0000152665	P.A. Addition For Heywood HR Area	\$8,152
305	5204	3/9/2010	CH2M Hill	0000153603	STATE OF GOOD REPAIR (SGR) FTA GRANT APPLICATION CONSULTING SERVICES FOR DESIGN	\$7,430
702	5202	3/5/2010	Dunham Associates	0000154808	ENGINEERING CONSULTING EVALUATION SERVICES OF GEOTHERMAL SYSTEM AT LRT O&M FOR A	\$5,500
702	5214	5/7/2010	Burns, Laurie	0000151935	2009 quarterly training for Peer Support	\$3,870
702	5213	6/28/2010	Centurion Skills	0000150672	Consult w/ IC staff to customize, coordinate MToperators trng requirements	\$3,325
Summary total-Contracts less than \$2,500						\$18,114
Subtotal Metro Transit						\$61,822
TOTAL ALL FUNDS						\$216,143

Unit	Expense Type	Description	2010 Budget	2011 Budget
Treatment Services				
	Ash Removal	Seneca Ash Removal	\$40,000	\$40,000
	Ash Removal	Metro Ash Removal	\$442,000	\$342,000
	Consultant	EMA -Treatment Ops Plan & Proj Mgmt Skill Dvlpmnt	\$110,000	
	Consultant	Training for New Products	\$11,500	\$6,000
	Equip.Repair	Metro Cetrifuge, HVAC,Compressors, Aeration Dif.,	\$247,000	\$263,500
	Equip.Repair	Other Plants-Process Equip, Other	\$38,000	\$40,986
	Janitorial	All plants- Janitorial	\$130,320	\$131,800
	Laboratory	Alum/Ferric Recycle,PFC,Nitrogen Removal, Ash	\$10,750	\$110,576
	Laundry	All Plants Laundry	\$81,300	\$69,352
	Maintenance	Maintenance Pool for Projects, Chemicals not Budgeted		\$1,105,468
	Maintenance	Metro Liquids Building Roofs	\$250,000	\$155,500
	Maintenance	Metro Liquids CM, PM Grit Chmbrs, Bar Screens, Conveyors	\$75,000	\$75,000
	Maintenance	Metro Liquids Biofilter Related Equip Repair	\$47,000	\$30,000
	Maintenance	Metro Liquids Coil Replacement Steam Trap Repair	\$75,000	\$25,000
	Maintenance	Metro Liquids Electrical PM	\$380,000	\$326,000
	Maintenance	Metro Liquids Equip Flight, Links, Air Valves, Diffusers, Cherr	\$33,000	\$53,000
	Maintenance	Metro Solids Buildings & Grounds GRT Roof	\$20,000	\$90,000
	Maintenance	Metro Solids HVAC Steam Trap, Pressure Stations	\$100,000	\$75,000
	Maintenance	Metro SolidsDrain cleaning, Lube HVAC PM Training	\$7,000	\$5,000
	Maintenance	Maintenance BU	\$1,000,000	\$915,000
	Maintenance	MBU Metro Grounds	\$35,000	\$35,000
	Maintenance	Supp Serv Process Computer Equipment, R & D		\$10,000
	Maintenance	Blue Lk Elevator, HVAC, Valves,Pumps,Spiller, Hydrant, Grou	\$79,500	\$144,500
	Maintenance	Seneca Elevator, HVAC, Grounds, Electrical PM, Valves, Aer	\$269,000	\$448,700
	Maintenance	Empire Air Conditioning, Doors,Grounds, Electrical PM	\$205,700	\$140,822
	Maintenance	Empire 2 Boilers	\$200,000	
	Maintenance	Eagles Point -Heaters, Blowers, Pumps, Electrical PM	\$47,000	\$108,710
	Maintenance	Hastings Heaters, Blowers, Pumps, Electrical PM	\$27,000	\$27,000
	Maintenance	St Croix Heaters, Blowers, Pumps, Electrical PM	\$55,400	\$105,836
	Maintenance	Rosemount Winterization		\$6,000
	Contracted Services Other	Metro Liquids-Air header, Joint Repair, Insulation	\$140,000	\$100,000
	Contracted Services Other	Metro Liquids Biofilter System Repairs	\$100,000	\$30,000
	Contracted Services Other	Metro Liquids ERP Ventilation System	\$50,000	\$25,000
	Contracted Services Other	Metro Liquids Aeration Tank Cleaning	\$75,000	\$10,000
	Contracted Services Other	Metro Liquids RAS WAS Pump Repair	\$10,000	\$20,000
	Contracted Services Other	Metro Liquids Chemical Equipment Servicing EPS	\$20,000	\$60,000
	Contracted Services Other	Metro Liquids HVAC PM	\$20,000	\$20,000
	Contracted Services Other	Metro Liquids Utility, Excavation, Pipe, Hydrant Repair	\$15,000	\$50,000
	Contracted Services Other	Metro Liquids -Training, Grit Removal, Scum supplies,Fire Ex	\$50,000	\$7,000
	Contracted Services Other	Metro Solids FLT Scum Project Testing	\$65,000	\$10,000
	Contracted Services Other	Metro Solids Vac Truck Services	\$20,000	\$10,000
	Contracted Services Other	Metro Solids Wear sludge Bins 1-4 & Sliding Frames	\$15,000	\$3,000
	Contracted Services Other	Metro Solids FBR Improvement Consulting	\$10,000	\$25,000

Report on Professional/Technical Services Activity Environmental Services

APPENDIX B

Unit	Expense Type	Description	2010 Budget	2011 Budget
Treatment Services Continued				
	Contracted Services Other	Metro Solids Scale Calibration, Testing	\$23,000	\$15,000
	Contracted Services Other	Metro Solids Ash Tranporter Component Replacement		\$30,000
	Contracted Services Other	Metro Solids Boiler, Valves, Filtration Repairs	\$47,000	\$45,000
	Contracted Services Other	Metro Solids Compressor System Improvements	\$65,000	\$15,000
	Contracted Services Other	Metro Solids Lawn Service, Outside Lighting	\$35,000	\$15,000
	Contracted Services Other	Other-In another account	\$60,000	
	Contracted Services Other	Metro Solids Admin,Gravity Sump,HVAC, Piping,Centrifuge, /	\$38,000	\$55,500
	Contracted Services Other	Blue Lake Water, Oil, Waste Disposal	\$2,000	\$2,000
	Contracted Services Other	Seneca Sand & Salt, Water, Waste Disposal	\$8,000	\$13,000
	Contracted Services Other	Empire Fire Extg Pest Cntrl, Gen.Tank, Sky Lights	\$65,000	\$58,534
	Contracted Services Other	Eagles Point Fire Extng, Pests, Grounds,Sludge Pumping	\$27,800	\$22,571
	Contracted Services Other	Hastings Fire Extng, Pests, Grounds,Sludge Pumping	\$7,000	\$14,426
	Contracted Services Other	St Croix Point Fire Extng, Pests, Grounds,Sludge Pumping	\$20,000	\$15,202
	Contracted Services Other	BUC & Mgr PDI Assessments, Admin Bldg Pest Control	\$112,100	\$38,300
	Contracted Services Other	MBU Pest Control	\$4,000	\$1,000
	Contracted Services Other	Supp Serv Air Permit Support, Performance Tracking	\$75,000	\$40,000
	Contracted Services Other	Supp Serv Process Instrument ,Diffuser, Bio-P Evaluation	\$90,000	\$75,000
	Contracted Services Other	Supp Serv Energy B & C Project,Automated Billing	\$80,000	\$65,000
	Contracted Services Other	Supp Serv Data Integration Consulting	\$175,000	\$25,000
	Contracted Services Other	Supp Serv Proc Computer Hardware Software	\$100,000	\$30,000
	Contracted Services Other	R & D Diffuser Fouling Studies	\$41,500	\$15,000
	Contracted Services Other	Maintenance BU, Warehouse	\$76,000	\$244,500
	Printing	Copiers	\$44,682	\$32,881
	Sludge Removal	East Business Units, Maintenance BU	\$19,000	\$19,750
	Solid Waste Removal	All plants -Refuse, Bulbs, Cardboard	\$556,000	\$753,762
	Security	Metro, Blue Lk, Seneca, Empire	\$894,500	\$685,878
	Software Maintenance	Business Objects, Wonderware, Anti Virus	\$225,000	\$215,000
	Biosolids Recycling	Blue Lake-NEFCO	\$2,300,000	\$2,300,000
	Contract Serv Safety	Empire Plant, Other East Plants	\$24,000	\$16,340
	Equip Rental/Lease	Metro Plant-2 generators Spring effluent pumping	\$200,000	\$191,755
	Total Treatment Services		\$10,021,052	\$10,306,149
ES Wide and General Mgrs Office				
	Printing	Copying	\$6,479	\$7,423
	Contracted Services Other	Material Safety Data,Survey	\$46,300	\$18,349
	ES Safety Contracted Serv.	Safety Course Views	\$8,000	\$29,597
	Consultant	Contingency	\$50,000	\$50,000
	Contracted Services Other	Contingency	\$50,000	\$50,000
	Consultant	Energy & Wastewater Serv. Analysis	\$110,000	\$65,000
	Legal	Bond Counsel	\$15,000	\$10,000
	Contracted Services Other	Wastewater Serv. Analysis		\$8,000
	Software Maintenance	Cognos Budget Software Maint-moved to IS	\$10,300	
	Contracted Services Other	Security Wiring closets,T1 Lines	\$105,000	\$65,000

Report on Professional/Technical Services Activity Environmental Services

APPENDIX B

Unit	Expense Type	Description	2010 Budget	2011 Budget
	Legal	Insurance Legal Workers Comp		\$25,000
	Insurance	Insurance	\$900,000	\$858,000
	Maintenance	Contingency Savings	(\$645,543)	
	Total		\$655,536	\$1,186,369
Technical Services				
	Printing	Printing	\$12,300	\$10,800
	Janitorial	Janitorial Project Sites		\$15,000
	Maintenance	Project Sites Office Space & Equipment	\$5,000	\$5,000
	Contracted Services Other	Escrow Accts and Special Needs		\$8,500
	Equip Rental/Lease	Wide Printer Leases	\$5,500	\$7,500
	Total Technical Services		\$22,800	\$46,800
Interceptor Services				
	Construction Contract	Septage Site		\$50,000
	Consultant	SCADA Support, Routing Study, O & M	\$110,000	\$110,000
	Consultant	Testing & Analysis	\$20,000	\$20,000
	Consultant	Reliability Centered Maintenance Support	\$4,000	\$10,000
	Contracted Services Other	Gopher1 Call, KorTerra Locate Software	\$1,000	\$90,000
	Contracted Services Other	Railroad Leases	\$45,000	\$66,000
	Contracted Services Other	Robert St Parking, Vehicle GPS Service	\$145,000	\$65,000
	Contracted Services Other	Potholes, locates ,CCTV	\$40,000	\$10,000
	Contracted Services Other	Sewer Modifications	\$125,000	\$5,000
	Engineer	Engineering Cleanings Mgmt Study, CMOM Assist.	\$115,000	\$50,000
	Janitorial	Janitorial	\$50,000	\$22,000
	Laundry	Laundry	\$17,000	\$13,500
	Maintenance	Sewer Cleaning and Televising	\$500,000	\$300,000
	Maintenance	Pool for Projects, Work Not Budgeted		\$200,000
	Maintenance	Lifts, Pumps, Motors, Elect, Roof, Gen, Valve, Paving	\$300,000	\$200,000
	Maintenance	Sewer Pipe & Structure Repair	\$130,000	\$130,000
	Maintenance	Sewer Emergency Repairs	\$120,000	\$120,000
	Maintenance	RMF, Mound, Moundview	\$30,000	\$50,000
	Maintenance	Sewer I/I, Other	\$5,500	\$50,000
	Maintenance	Excavation, Boring, Equip Rental	\$12,500	\$13,500
	Printing	Printing	\$2,000	\$14,600
	Security	Septage Site	\$151,000	\$55,000
	Solid Waste Removal	Solid Waste Removal	\$63,000	\$54,000
	All other	All Other	\$58,500	\$30,000
	Total Interceptor Services		\$2,044,500	\$1,728,600
Environmental Quality Assurance				
	Consultant	Integrate Env Monitor System w/Water Quality Data Base	\$150,000	\$75,000
	Consultant	Water Supply Testing, Analysis	\$335,000	\$113,000
	Consultant	Consultant on FOGS	\$25,000	\$15,000
	Janitorial	Janitorial-Metro 94		\$8,000

Report on Professional/Technical Services Activity Environmental Services

APPENDIX B

Unit	Expense Type	Description	2010 Budget	2011 Budget
Laboratory		Outside Lab testing	\$110,000	\$106,500
Laundry		Laundry	\$15,000	\$8,300
Maintenance		Equipment and Leased Space Repair	\$48,250	\$45,450
Maintenance		Lab equip Service Contracts	\$107,000	\$111,000
Maintenance		Maint of Stream Monitoring Sites	\$18,300	\$15,300
Contracted Services Other		Cost Share River site monitoring	\$8,500	\$7,850
Contracted Services Other		Library Services	\$54,409	\$35,000
Contracted Services Other		Contingency	\$15,000	\$5,000
Contracted Services Other		Craddock	\$20,000	\$10,000
Contracted Services Other		Install Monitoring Wells		\$10,000
Contracted Services Other		Lab Courier Services	\$30,000	\$30,000
Contracted Services Other		Hazardous Chem Waste Disposal	\$10,000	\$10,000
Contracted Services Other		Lab Facilities Maintenance	\$28,100	\$5,100
Contracted Services Other		Programing on LIMS software	\$10,000	
Contracted Services Other		Odor panel	\$42,800	\$22,000
Contracted Services Other		Incinerator Emissions Tests	\$24,645	\$22,550
Contracted Services Other		Climate Exchange Registration	\$21,847	\$11,847
Temporary Help		Temp services Lab Workers	\$40,000	\$40,000
Printing		Printing	\$7,600	\$8,700
		Other	\$8,060	\$5,010
Total Environmental Quality Assurance			\$ 1,129,511	\$ 720,607
Environmental Services Total			\$ 13,873,399	\$ 13,988,525

Report on Professional / Technical Services Activity - Metro Transit Bus

APPENDIX B

Unit	Expense Type	Description	2010 Budget	2011 Budget
Bus Maintenance				
	Contract Maint Svc Fees	Bus surveillance system maintenance.	\$ 185,000	\$ 533,963
	Contracted Svcs / Other	Automated vehicle location / radio system maintenance.	380,000	87,410
	Contracted Svcs / Other	Tire repair & replacement service.	12,000	171,740
	Legal			6,288
	Professional Dev/Reg Fees	Professional development, misc bus maintenance contracts.	73,067	12,465
	Bus Maintenance Total		\$ 650,067	\$ 811,866
Bus Operations				
	Contracted Svcs / Other	Signage installation and maintenance, Bus Operator field audits, misc.	\$ 89,150	\$ 36,813
	Professional Dev/Reg Fees	Professional development and training.	14,602	-
	Prof & Tech Fees	On-board community outreach and security.	38,289	53,854
	Security	Baker Center Alarm		38,940
	Temp Help	Temporary help.	22,842	22,230
	Bus Operations Total		\$ 164,883	\$ 151,837
Customer Services/Public Relations				
	Contract Maint Svc Fees	Warehousing & distribution services	\$ 49,438	\$ 50,278
	Contracted Svcs / Other	Headset repair, misc.	6,214	1,002
	Prof & Tech Fees	Professional development and training.	664	5,318
	Temp Help	Temporary help.	8,136	8,274
	Cust Svc/Pub Rel Total		\$ 64,452	\$ 64,872
Engineering & Facilities				
	Contract Maint Svc Fees	Facility maintenance and repair.	\$ 1,428,816	\$ 1,501,036
	Contract Maint Svc Fees	Snow removal and maintenance of lots.	940,500	899,661
	Prof & Tech Fees	Professional development and training.	35,255	470,713
	Security	Security services	35,466	55,583
	Janitorial	Janitorial services.	25,413	25,845
	Software Maint	Software maintenance.	19,188	-
	Engn & Facil Total		\$ 2,484,638	\$ 2,952,838
Finance				
	Contract Maint Svc Fees	Bank service charges, credit card processing fees Includes bill changer service, Telecheck check guarantee svc., Transit store non-routine cleaning service, coin verifiers & wrappers, dollar bill stackers.	\$ 315,242	\$ 363,394
	Contract Maint Svc Fees		195,324	151,899
	Professional Dev/Reg Fees	Professional development	14,832	2,512
	Contracted Svcs / Other	Armored car services.	105,283	-
	Janitorial			3,891
	Security			107,133
	Temp Help	Temporary help.	10,006	10,176
	Finance Total		\$ 640,687	\$ 639,005
Marketing				
	Contracted Svcs / Other	Pass-thru grants to Commuter Service Organizations for advertising activities.	\$ 1,074,000	\$ 1,075,048
	Transit Marketing	Media buys including radio, television and newspaper	484,751	759,947
	Prof & Tech Fees	Professional media consulting services.	326,000	73,524
	Printing			3,139
	Security			1,294
	Temp Help	Temporary help.	52,382	53,272
	Marketing Total		\$ 1,937,133	\$ 1,966,224

Report on Professional / Technical Services Activity - Metro Transit Bus

APPENDIX B

Unit	Expense Type	Description	2010 Budget	2011 Budget
<u>Police/Security</u>				
	Contract Maint Svc Fees	Building security alarms/equipment systems and monitoring.	\$ 278,119	\$ 319,204
	Professional Dev/Reg Fees	Professional development including firearm and use of force training	82,417	48,746
	Contract Maint Svc Fees	Security equip repair	35,749	-
	Police/Security Total		\$ 396,285	\$ 367,950
<u>Purchasing</u>				
	Contracted Svcs / Other	Testing of bulk fuel, oil, coolant; misc.	\$ 5,142	\$ 873
	Professional Dev/Reg Fees	Professional development and training.	2,371	4,357
	Purchasing Total		\$ 7,513	\$ 5,230
<u>Safety</u>				
	Contracted Svcs / Other	Air sampling and testing, hazardous information services, system safety support, misc.	\$ 3,602	\$ 174
	Professional Dev/Reg Fees	Professional development and training.	2,115	3,489
	Safety Total		\$ 5,717	\$ 3,663
<u>Service Development</u>				
	Professional Dev/Reg Fees			\$ 55,680
			\$ -	\$ 55,680
<u>Executive, Risk Mgmt, General</u>				
	Prof & Tech Fees	Includes legal, safety oversight management, Metro Energy Policy Coalition, misc.	\$ 81,092	\$ 70,152
	Contract Maint Svc Fees	Office equipment (copy machine) maintenance and repair, misc.	67,581	12,319
	Professional Dev/Reg Fees	Professional development, tuition reimbursement, seminars and training.	43,401	-
	Exec, Risk Mgmt, Gen Total		\$ 192,074	\$ 82,471
	Total Metro Transit Bus		\$ 6,543,449	\$ 7,101,636
<u>Hiawatha Operations</u>				
	Prof & Tech Fees	Rail Systems Maintenance. Electrical, mechanical & civil engineering, signal system consulting & testing, switch machine rebuilding, misc.	\$ 190,269	\$ 193,146
	Contract Maint Svc Fees	Train controlling & dispatch system software maintenance, track repair, ticket vending machine repair, misc.	\$ 303,354	\$ 316,011
	Contracted Svcs / Other	Snow removal, pest control, misc.	\$ 77,321	\$ 78,994
	Security	Armored car service fees.	\$ 42,509	\$ 47,481
	Total Hiawatha LRT Operations		\$ 613,453	\$ 635,632
<u>Northstar Operations</u>				
	Prof & Tech Fees	Consulting and professional fees, misc.	\$ 53,200	\$ -
	BNSF Contracted Operations	Burlington Northern Santa Fe vehicle operations.	\$ 5,492,088	\$ 5,665,090
	Contracted Svcs / Other	Maintenance of locomotive and cars.	\$ 234,078	\$ -
	Contracted Svcs / Other	Maintenance of facility & station, snowplowing of maintenance facility and stations, maintenance for corrective action.	\$ 420,809	\$ 926,406
	Contracted Svcs / Other	Maintenance of shop equipment, security alarm, other subcontracts & consulting.	\$ 216,629	\$ -
	Total Northstar Operations		\$ 6,416,804	\$ 6,591,496
	TOTAL METRO TRANSIT		\$ 13,573,706	\$ 14,328,764

Report on Professional/Technical Services Activity MTS

APPENDIX B

Unit	Expense Type	Description	2010 Budget	2011 Budget
Transportation Planning				
Consultant		Transportation Planning Consultants	\$ 927,448	\$ 1,371,157
Contracted Services		Miscellaneous	2,000	2,000
Total Transportation Planning Fund			\$ 929,448	\$ 1,373,157
Metro Mobility				
		Electronic Fare Integration	\$ 100,000	\$ 50,000
Contracted Services		Trapeze Training		30,000
		Programmer Support	30,000	-
Maintenance		Miscellaneous	10,000	10,000
Software Maintenance		Trapeze Licenses	125,000	-
Total Metro Mobility			\$ 265,000	\$ 90,000
Contracted Services				
Marketing		VanGo! Marketing	\$ 20,000	\$ -
Consultant		Climate Registry Study / Title VI Consultant	10,000	-
Total Regular Route			\$ 30,000	\$ -
 Metropolitan Transportation Services Total			 \$ 1,224,448	 \$ 1,463,157

Unit	Expense Type	Description	2010 Budget	2011 Budget
Division Management				
	Contractual Services Other	Strategic Planning	\$ 25,000	\$ 34,090
	Total Division Management		\$ 25,000	\$ 34,090
Parks				
	Consultant	Regional Parks Consulting	\$ 15,000	\$ -
	Total Parks		\$ 15,000	\$ -
Local Planning Assistance				
	Contractual Services Other	Comprehensive Plan Assistance	\$ 35,000	\$ 35,000
	Total Local Planning Assistance		\$ 35,000	\$ 35,000
Research				
	Consultant	Land Use Inventory	\$ 85,000	\$ -
	Consultant	Forecast Model Building	\$ -	\$ 25,000
	Contractual Services Other	Survey Administration Residents&Housing		\$ 80,000
	Consultant	Housing Market Data	27,590	-
	Contractual Services Other	Forecast Model Building	95,900	87,900
	Total Research		\$ 208,490	\$ 192,900
RSP & Growth Strategy				
	Consultant	Park Foundation	\$ 10,000	\$ -
	Consultant	Park Planning	\$ -	\$ 10,000
	Consultant	Regional Policy Conference	\$ -	\$ 15,000
	Total RSP & Growth Strategy		\$ 10,000	\$ 25,000
Subtotal Community Development - General Fund			\$ 293,490	\$ 286,990
Metropolitan Housing and Redevelopment Authority				
HRA - Rent Assistance Programs				
	Accounting & auditing	Annual audit	\$ 8,000	\$ 8,000
	Consultant	Ray Adair		7,000
	Contractual Services Other	Housing Link	60,000	60,000
	Contractual Services Other	Interpreter Services	10,000	10,000
	Contractual Services Other	Lead Issues	11,000	13,000
	Contractual Services Other	Thompson & Associates	60,000	60,000
	Contractual Services Other	Misc Housing Related	28,000	14,000
	Contractual Services Other	Klitzke/Wilder inspection services	28,000	30,000
	Contractual Services Other	Legal-Mary Dobbins	6,000	15,000
	Temporary Help			5,000
	Total HRA		\$ 211,000	\$ 222,000
Family Affordable Housing Program				
	Association Dues			150,000
	Contractual Services Other	Lawn Care, maintenance, carpet cleaning, plumbing, painting, etc	110,000	120,000
	Garbage & Trash Removal			43,000
	Maintenance of properties	Management services-Kingwood	350,000	375,000
	Management Company Fees	Management services-Kingwood	175,000	175,000
	NonRoutine Maintenance Rehab	Various vendors		225,000
	Propery Taxes	PILOT and special assessments		62,000
	Water, Electricity & Gas	Cities and various utility companies		81,000
	Total FAHP		\$ 635,000	\$ 1,231,000
Subtotal Community Development - HRA/FAHP			\$ 846,000	\$ 1,453,000
Community Development Total			\$ 1,139,490	\$ 1,739,990

Report on Professional/Technical Services Activity Regional Administration

APPENDIX B

Unit	Expense Type	Description	2010	2011
			Budget	Budget
Legal Office	Contractual Services Other	Court Reporter Services	\$ 20,000	\$ 43,000
	External legal services	External legal services	1,523,600	1,211,000
	Total Legal Office		\$ 1,543,600	\$ 1,254,000
Office of Diversity	Consultant	Investigative Services	\$ 40,000	\$ 37,000
	Contractual Services Other	Diversity & DBE Training, Diversity Analysis, Document	11,131	12,000
	Temporary Help	Temporary Help	4,000	8,000
	Total Office of Diversity		\$ 55,131	\$ 57,000
Regional Administrator	Consultant	other	\$ 2,000	\$ 2,000
	Total Regional Administration		\$ 2,000	\$ 2,000
-Administration	Contractual Services Other	Paperless Personnel Files	\$ 8,382	\$ -
	Temporary Help	Admin Support Need	23,000	23,000
	Human Resources - Administration		\$ 31,382	\$ 23,000
- Labor Relations	Consultant	Labor negotiations Consultant	\$ 40,000	\$ 22,500
	Contractual Services Other	Labor relations strategy		\$ 22,500
	Contractual Services Other	Compensation Strategy and Surveys	15,000	-
	Contractual Services Other	Preparation and presentation -arbitrations	55,000	-
	Human Resources - Labor Relations		\$ 110,000	\$ 45,000
- LOD	Contractual Services Other	Mgmt / Employee Development training	78,800	66,000
	Consultant	Learning Management System	-	10,000
	Contractual Services Other	Skill Soft	12,000	-
	Contractual Services Other	Survey Design	1,500	1,800
	Contractual Services Other	Learning Management System	70,000	-
	Contractual Services Other	Web-based training	-	26,000
	Contractual Services Other	PDI: Assessment/Consulting/Models	17,450	20,000
Human Resources - Learning and Organizational Development		\$ 179,750	\$ 123,800	
- Staffing & Compensation	Consultant	Hay Evaluations	\$ 11,000	\$ 9,500
	Consultant	Testing/Exams/Assessments	23,100	36,200
	Contractual Services Other	Pre-employment Checks-Background Investigations	100,000	71,500
	Human Resources - Staffing and Compensation		\$ 134,100	\$ 117,200
- Occupational Health	Consultant	Occupational Health, Employment Testing	\$ 311,000	\$ 203,000
	Contractual Services Other	DOR & Associates (Employee Assistance Programs)	60,000	-
	Contractual Services Other	Drug & Alcohol Testing, collection, MRO	-	200,000
	Contractual Services Other	Fit for Life Nutrition and Exercise	34,000	-
	Human Resources - Occupational Health		\$ 405,000	\$ 403,000
- HRIS	Consultant	Implementation of E-benefits (On-line enrollment)	\$ 67,200	\$ 74,000
	Human Resources - HRIS		\$ 67,200	\$ 74,000
- Benefits Administration	Consultant	Actuarial- OPEB Study	\$ 40,000	\$ -
	Consultant	Benefit Consulting labor Negotiations	10,000	10,000
	Consultant	Benefits consultant	35,000	8,000
	Consultant	Medicare Part D Acturial Attestation	5,000	3,500
	Contractual Services Other	Flex spending admin. (Acclaim)	45,000	35,000
	Contractual Services Other	DOR & Associates (Employee Assistance Programs)	-	68,750
	Human Resources - Benefits Admin.		\$ 135,000	\$ 125,250
Total Human Resources			\$ 1,062,432	\$ 911,250
Government Affairs	Contractual Services Other	Met Council portion of Sr. Policy Advisory	\$ 15,000	\$ 10,000
	Consultant	Legislative Strategy and Transp. Plng Support	4,000	2,000
	Consultant	Met Council portion of Governor's Washington DC office	20,000	28,000
	Consultant	Contingency	16,000	10,000
	Total Government Affairs		\$ 55,000	\$ 50,000
Communications	Consultant	Website video and animated/narrated slide presentations	\$ 25,000	\$ -

Report on Professional/Technical Services Activity Regional Administration

APPENDIX B

Unit	Expense Type	Description	2010 Budget	2011 Budget
	Consultant	Contingency		25,000
	Contractual Services Other	Other	34,000	38,403
	Contractual Services Other	Graphics--design, Newsletter, Media clipping	48,000	37,500
	Contractual Services Other	Metro Council print publication	8,000	9,000
	Contractual Services Other	Council Newsletter	-	7,577
	Contractual Services Other	Computer services--Online Subscriptions for library	5,000	5,000
	Contractual Services Other	Digital Photo Catalogue Web Services		8,000
	Contractual Services Other	Email Data base for Newsletter		500
	Contractual Services Other	Audio/Video Editing & Production	10,000	-
	Contractual Services Other	Search Software	4,000	-
	Temporary Help	Temporary Help-Contingency	3,020	3,020
	Total Communications		\$ 137,020	\$ 134,000
Fiscal Services	Accounting & auditing	Annual audit by State Auditors	\$ 210,000	\$ 210,000
	Computer services	Bloomberg Investments	25,000	25,000
	Contractual Services Other	Doc Mgmt, Pay Cards, Other Business Process Needs	75,000	50,000
	Contractual Services Other	Sympro Other Treasury	10,000	10,500
	Contractual Services Other	Financial Analysis	10,000	10,000
	Contractual Services Other	Fixed Asset Annual Update	21,500	115,000
	Contractual Services Other	US Bank Banking Service fees	180,000	227,980
	Total Fiscal Services		\$ 531,500	\$ 648,480
Information Services	Consultant	Project Management	\$ 200,000	\$ -
	Consultant	Security Improvements	100,000	-
	Hardware Maintenance		444,768	427,000
	Contractual Services Other	Disposal of Obsolete Equipment	10,000	10,000
	Contractual Services Other	Web Server Program and Related Services-Archwing	51,000	51,000
	Contractual Services Other	Web Site Hosting and Related Services-IPHouse	38,000	38,000
	Contractual Services Other	Web Streaming-Granicus	12,000	12,000
	Contractual Services Other	Work station replacement	-	11,175
	Contractual Services Other	Iron Mountain storage	23,000	25,000
	Contractual Services Other	Message Labs (Spam, virus filtering service)	30,000	33,000
	Contractual Services Other	OET & Van Leases	262,300	169,500
	Consultant	Transit/ES/RA Projects	300,000	340,000
	Contractual Services Other	Web Technology	100,000	-
	Software Maintenance	Variety software packages	2,911,905	4,074,789
	Total Information Services		\$ 4,482,973	\$ 5,191,464
GIS	Consultant	GIS Consultant	\$ 36,000	\$ 36,000
	Contractual Services Other	GIS Parcel Data (Counties)	28,000	28,000
	Contractual Services Other	Regional GIS Projects	22,000	22,000
	Contractual Services Other	Street Centerlines (Lawrence Group)	60,000	65,000
	Total Geographic Information Systems		\$ 146,000	\$ 151,000
Central Services	Contractual Services Other	Storage-Iron Mountain	\$ 53,000	\$ 49,800
	Contractual Services Other	Pagers-USA Mobility		6,000
	Contractual Services Other	Courier Services	-	20,000
	Contractual Services Other	Postage Machine-Neopost	-	7,000
	Contractual Services Other	Water Dispenser Rent-Premium Water	2,000	1,200
	Equipment Repair	Mailroom equipment	500	-
	Temporary Help	Phone coverage first floor	2,500	2,500
	Total Central Services		\$ 58,000	\$ 86,500
Risk Management	Consultant	Contingency		\$ 100,000
	Consultant	Contract reviews, risk consultant	\$ 14,000	\$ 16,500
	Total Risk Management		\$ 14,000	\$ 116,500
Budget and Evaluation	Accounting & auditing	Federal OMB A-87 Cost Allocation Plan	\$ 23,000	\$ 20,000
	Total Budget and Evaluation		\$ 23,000	\$ 20,000

Report on Professional/Technical Services Activity Regional Administration

APPENDIX B

			2010	2011
Unit	Expense Type	Description	Budget	Budget
Audit	Consultant	External Investigative Assistance	\$ 5,000	\$ 5,000
	Accounting & auditing	External Auditing Services	1,000	1,000
	Total Audit		\$ 6,000	\$ 6,000
REGIONAL ADMINISTRATION TOTAL			\$ 8,116,656	\$ 8,628,194

**METROPOLITAN COUNCIL
2011 OPERATING CAPITAL
SOURCES OF FUNDS AND EXPENDITURES**

APPENDIX C

	Capital Outlay	Rent	Rent Rebate	Total 390 N. Robert	Total
SOURCES OF FUNDS					
Environmental Services	\$ 437,250	\$360,360	(\$53,850)	\$ 306,510	\$ 743,760
Transportation	56,480	\$216,410	(\$21,150)	195,260	251,740
General Fund	149,070	\$1,349,720	-	1,349,720	1,498,790
HRA	21,600	\$188,280	-	188,280	209,880
TOTAL SOURCES OF CAPITAL FUNDS	\$ 664,400	\$ 2,114,770	\$ (75,000)	\$ 2,039,770	\$ 2,704,170
CAPITAL-BY DIVISION & PROGRAM					
<u>REGIONAL ADMINISTRATION</u>					
Org-Wide Microsoft Update	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-
Desktop Replacement	47,700	-	-	-	47,700
Laptop Replacement	11,200	-	-	-	11,200
Printer Replacement	22,500	-	-	-	22,500
Subtotal Regional Administration (010)	\$ 81,400	\$ -	\$ -	\$ -	\$ 81,400
Replacement Hardware/Software	\$ 400,000	-	-	-	\$ 400,000
Security Improvements	150,000	-	-	-	150,000
Disaster Recovery/Business Continuity	200,000	-	-	-	200,000
Enterprise Projects	200,000	-	-	-	200,000
Telephone/Mobile Computing/Video Conferencing	75,000	-	-	-	75,000
Collaboration/Proj. Mgmt/Process Flow Soft/Hardware	50,000	-	-	-	50,000
Web Technology	75,000	-	-	-	75,000
Network Monitoring Tools	10,000	-	-	-	10,000
Emerging Technologies	75,000	-	-	-	75,000
Storage/Backup	40,000	-	-	-	40,000
SQL Server Architecture	50,000	-	-	-	50,000
Subtotal Infrastructure Capital Projects	\$ 1,325,000	\$ -	\$ -	\$ -	\$ 1,325,000
Less: MT Capital Portion	(742,000)	-	-	-	(742,000)
ES Capital Portion	(437,250)	-	-	-	(437,250)
Net Regional Administration	\$ 145,750	\$ -	\$ -	\$ -	\$ 145,750
CENTRAL SERVICES					
Building Expenses - 390 N. Robert	\$ -	\$1,721,800	\$ -	\$ 1,721,800	\$ 1,721,800
Furniture & Equipment	-	\$80,000	-	\$ 80,000	80,000
Subtotal Central Services	\$ -	\$ 1,801,800	\$ -	\$ 1,801,800	\$ 1,801,800
ENVIRONMENTAL SERVICES					
ES Capital Portion	\$ 437,250	\$ -	\$ -	\$ -	\$ 437,250
TOTAL CAPITAL OUTLAY	\$ 664,400	\$ 1,801,800	\$ -	\$ 1,801,800	\$ 2,466,200
NET CHANGE IN RESERVES	\$ -	\$ 312,970	\$ (75,000)	\$ 237,970	\$ 237,970

*Metropolitan Council 2011 Unified Operating Budget
Glossary of Terms*

Ad Valorem Tax	A tax based on the value of an item, such as property.
Appropriation	A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.
Budget	Final budget adopted by the Council in December. The annual calendar-year plan of revenues and expenditures.
Block Grant	A grant from another governmental unit to be used or expended for a specified purpose.
Budget Amendment	A Council action authorizing revision of the adopted budget.
Capital Budget	Plan for capital expenditures (involving the construction or renovation of permanent facilities or acquisition of major equipment with a useful life greater than 3 years) for the coming year.
Capital Improvement Program	A six-year plan for proposed capital improvements, the first year of which is formally adopted as the Capital Budget.
Capital Outlay (Capital Investment)	Expenditures for acquiring or adding to Council assets of a long-term character with an expected useful life of three or more years.
Capital Project Grant	A grant made specifically for acquiring or constructing major capital facilities.
Cash Flow Forecasting	Estimates of the timing of revenues and expenditures to determine the amount of cash available to meet payments or to be invested.
Cash Management	The balancing of cash on hand necessary to pay for services and temporarily idle cash invested to earn interest revenue.
Central Services	A department within Regional Administration responsible for providing office facilities and support.
Certified Levy	Total tax levy of a jurisdiction, which is certified to the County Auditor for collection from property owners.

Comprehensive Annual Financial Report (CAFR)	Audited financial statements of the Council.
Comprehensive Plan	A city or county land use plan that addresses sewer, housing, transportation, parks, water systems and other issues.
Cost Allocation	Method for allocating costs for administrative and support services among the Council divisions.
Debt Service	The amount of funds required to pay both the long-term principal and interest on bonds, notes, certificates and loans.
Division	Basic organizational unit of the Council responsible for carrying out a specific function, defined by State statute.
Environmental Assessment Worksheet (EAW)	The document (EAW) required under state environmental quality rules that provides a preliminary assessment of the environmental impact of proposed land use decisions.
Estimated Market Value	Represents the selling price of a property if it were on the market. Estimated market value is converted to tax capacity before property taxes are levied.
Fiscal Disparities	The program created by the Metropolitan Fiscal Disparities Act, which shares growth in the commercial-industrial tax base in the seven county metropolitan area. Forty percent of the value of new commercial-industrial development since 1971 is pooled and redistributed among the 300 taxing districts to address uneven business development throughout the region.
FTE/Full-Time Equivalent	Equivalent of one employee working full-time, or 2,080 hours per year. An FTE can be filled by any number of employees whose combined hours total 2,080 per year.
Fund	Under Generally Accepted Accounting Practices, an independent fiscal and accounting entity which is segregated for the purpose of performing specific activities or achieving certain objectives. There are several types of funds commonly used by the Council, including the following:
a. Agency Fund	To account for assets held by the government as an agent for individuals, private organizations, other governmental units and/or other funds.
b. Capital Improvement	To account for financial resources to be used for the acquisition, construction, expansion and renovation of capital facilities, other than those financed by proprietary or trust funds.
c. Debt Service Fund	To account for the accumulation of resources and payment of general obligation debt principal and interest.

d. Enterprise Fund	To account for operations that are financed and operated in a manner similar to private business enterprise, the cost of providing goods or services on a continuing basis are financed or recovered primarily through user charges
e. General Fund	To account for revenues and expenditures necessary to carry out basic governmental activities such as administration, legal and fiscal services.
f. Internal Service Funds	To account for the financing of goods or services provided by one department or agency to another department or agency or to another governmental unit, on a cost-reimbursement basis. An example of internal service funds is the Central Service Fund, which provides duplicating services on a cost-reimbursement basis.
g. Special Revenue Funds	To account for the proceeds of specific revenue sources whose expenditures are legally restricted to particular purposes, such as Highway Right of Way Acquisition Loan Fund (RALF).
Fund Balance	The difference between assets and liabilities.
a. Reserved Funds	Legally segregated for a specific use. They are not available for discretionary appropriation due to the nature of the asset. <u>Designated Funds</u> - To establish tentative plans for or restrictions on the future use of financial resources.
b. Unreserved Funds	<u>Undesignated Fund Balance</u> - the funds remaining after reduction for reserved and designated balances In addition, the debt service, capital project and many of the special revenue funds are restricted as to use, depending on the legal restrictions governing the funds they contain.
General Fund	Fund to account for all financial resources except those required by law or accounting principles to be accounted for in one of the Council's other funds
Geographic Information System (GIS)	The hardware, software, data and administrative procedures that go into analyzing, using and displaying geographically based information.
Grantee	A recipient of grant monies from the Council.
HACA	State Homestead and Agricultural Credit Aid. HACA legislation provides a state payment in lieu of a portion of the property tax levy.

HRA Operating Reserve	The balance accumulated from the excess of revenues over expenditures in the Council’s Housing and Redevelopment Authority program
Implicit Price Deflator	An index prepared by the federal government to measure changes in the price of goods and services.
Internal Service Fund	Fund used for the furnishing of goods or services by one department or other departments, on a cost-reimbursement basis.
Land Use Planning	The orderly use of land and placement of facilities based on local and state government public discussion, policy and regulation.
LCMR	Legislative Commission on Minnesota Resources, which is responsible for distributing grant monies to local units of government and other governmental agencies relating to Natural Resources.
Lease	A contract for temporary use of equipment or facilities at a negotiated price.
Long-Term Debt	Financial obligation with maturity of more than one year after the date of issuance.
Mapping Consortium (Metro GIS)	An ad hoc committee consisting of staff members from the Council and other organizations that shares information about computer mapping.
Metropolitan Airports Commission (MAC)	The commission that owns and operates the region’s airport system, including the Minneapolis/St. Paul International Airport and seven satellite airports.
Metropolitan Area	The area in which the Metropolitan Council has jurisdiction, consisting of the seven metropolitan counties of Anoka, Carver, Dakota, Hennepin, Ramsey, Scott, and Washington.
Metropolitan Land Planning Act	The state law that mandates cities, townships and counties to prepare comprehensive plans, and that such plans be consistent with the Council’s regional plans for sewer, transportation, parks and open space, and airports.
Metropolitan Parks and Open Space Commission (MPOSC)	The commission that advises the Council on matters affecting the regional park and open space system.
Metropolitan Region	See Metropolitan Area
Metropolitan Sports Facilities Commission (MSFC)	The commission that owns and operates the Hubert H. Humphrey Metrodome.

Motor Vehicle Sales Tax	The motor vehicle excise tax (or MVST) is a state sales tax applied to the purchase of motor vehicles.
Nonpoint-source Pollution Control	Diffuse pollution that is not traceable to a single source, but rather runs off the land in a widespread manner, includes urban and agricultural runoff.
Operating Expenditures	Expenditures incurred on behalf of primary service activities. The Council budget distinguishes operating budget activities from debt service activities and passthrough grant and loan activities.
Operating Budget	Plans of expenditures and the proposed means of financing them for the primary service activities. The Council budget distinguishes operating budget activities from debt service activities and passthrough grant and loan activities.
Operating Revenue	Revenue that is directly related to primary service activities.
Passthrough Grant or Loan	Funds that are received by the Council but then granted, loaned or passed on to another agency, organization or individual for a specified use.
Program	An organized set of related work activities directed toward a common purpose.
Proposed Budget	Budget as submitted by the Regional Administrator to the Council.
Section 8	A federal housing rental assistance program for low and moderate- income people.
Staff Complement (see FTE)	Number of full-time permanent positions (Note: two half-time positions equal one staff complement.)
Statutory Authority	Authority based on state or federal legislation.
Strategic Planning	Management based on a vision of success for the organization, using strategies to achieve desired goals.
Tax Capacity Rate	Tax rate applied to tax capacity to generate property tax revenue. The rate is obtained by dividing the property tax levy by the available tax capacity.
Tax Classification Rate	Rates at which estimated market values are converted into the property tax base. The classification rates are assigned to properties depending on their type (residential, commercial, farm, etc.) and, in some cases there are two tiers of classification

	rates, with the rate increasing as the estimated market value increases.
Truth-in-Taxation	Procedures adopted by the Minnesota Legislature intended to improve accountability in the adoption of the budget and property tax levy of local governments.
Truth-in-Taxation Public Hearing	Statutory requirement for local governments to hold public hearings on their proposed budgets and property tax levies. For Metro governments the hearing must be held on specific dates in December.
Tax Levy	The total amount to be raised by property taxes for the purpose stated on the resolution certified to the county auditor. Tax levy authority is based on state statutes
Undesignated Reserve	The balance accumulated from the excess of revenues over expenditures available for future expenditures in an enterprise fund.
User Charge	Charges for service based on the consumption or availability of that service.
Watershed	The land area from which water accumulations drain into a stream.
Work Priorities	The focus of Council work program efforts in any given year.
Work Program	A plan of work proposed to be done during a particular period.