



Supplemental Budget Information Technology Initiatives for FY 2010-11: OET Recommendations

Agency	Initiative	Description	Approval	Recommendation
Department of Commerce	Federal Licensing System Access FY 2010 \$400,000 FY 2011 (\$400,000)	The federal Secure and Fair Enforcement for Mortgage Licensing Act (SAFE Act) requires Commerce to access the newly created national mortgage licensing system (NMLS). The proposal is to subscribe to federally mandated web based mortgage licensing system. Cost will be recovered through an assessment of roughly \$600 to \$700 to each mortgage company that had a Chapter 58 license as of end of 2009. The assessment will be provided for in proposed legislation.		This is not, strictly speaking, an information technology request, rather a fee to enroll Minnesota in a mandated national system. As such, there is no dependency on the Enterprise e-Licensing System. There are no interoperability issues with other Commerce systems. Commerce will not be investing in additional development, hardware, data storage, or software.
Department of Public Safety BCA	BCA Computer Infrastructure: Predatory Offender Registry (POR) - Registration File Imaging / Electronic Document Management FY 2010 0 FY 2011 \$200,000	This proposal makes a one-time appropriation to the Bureau of Criminal Apprehension for enhancements to the predatory offender registry architecture, and for technical upgrades including the conversion of documents to a digital format. The initiative will provide infrastructure, integration, and workflow to allow offender files from the predatory offender registry to be scanned and managed through an Electronic Document Management System. Currently, POR maintains a database of registry information but must still retain all paper copies of all relevant documents for legal purposes. This material is currently stored in Lektriever filing systems at the BCA Headquarters. The Lektriever are almost at full capacity and the requirements of the federal Adam Walsh Act will push the filing requirements beyond the capacity of the current storage system. The physical filing system also means that if a specific file has been checked out for adding new information or for some review, it is generally unavailable to others who might need it. The proposed solution would resolve filing issues associated with the current system and allow multiple people to access the same file and add additional information to a file.		Implementing an electronic document management system for POR would support the agency's ability to implement provisions of the federal Adam Walsh Act (AWA). Proper quality assurance should be used to determine that all requirements of the AWA are known, implemented and tested. The proposed solution would improve the ability to share data with other states when a registrant moves from one to another, another implementation of AWA requirements. Agency should conduct analysis of existing standards for sharing predatory offender data among the states. Fundamental project management best practices of scope definition, scope and schedule management and will be necessary for success with this project. Prior to finalizing a purchasing decision, it is strongly recommended that BCA would consider current state offerings in the Electronic Document Management space, including leveraging existing solutions provided by OET. While it is not anticipated that a large cost avoidance would be realized, it would alleviate the need for BCA to develop isolated system expertise and support, which is a considerable soft cost not identified in the overall cost of ownership of the proposed system.