



DATE: January 11, 2010

TO: Senator Don Betzold
Representative Phyllis Kahn

FROM: Sheila M. Reger
Commissioner *Sheila Reger*

SUBJECT: Internal Service Fund Rates for FY 2010

A summary of Admin's internal service fund rates for FY 2010 is attached as required by Minnesota Statutes 16B.48, Subdivision 4. Attachments include:

- Summary of percentage rate changes
- Six-year rate comparisons for each internal service fund

Business plans for each internal service fund are being provided to Kevin Lundeen and Helen Roberts.

Internal service fund revenue is generated from charges by Admin to other agencies, based on pre-approved rates that cover the cost of services and products. In most cases, internal service fund rates are compared to prices offered by other service providers and this analysis consistently demonstrates that Admin rates continue to be competitive as well as provide needed services to our customers.

Each year, business plans and rates are carefully developed. In FY 2010, due to the difficult economic climate, all internal service funds carefully analyzed actions that could be taken to reduce expenses or increase sales with the net effect of providing relief to customers. Vigorous reviews were completed by Admin's executive team and by Minnesota Management and Budget to ensure that the businesses are positioned to respond to agencies' demands, provide rates sensitive to agencies' budgets and maintain financial stability for each of the funds. Although rate reductions were not feasible in all businesses, many businesses provided rates that absorbed inflationary expenses without a rate increase. Specifically, two businesses were able to provide rates that reflect decreased costs for state agencies:

- Risk Management – Workers Compensation provides a surplus rebate to premium pool participants
- Fleet Services reduced rates on individualized leases including administrative expenses

Should you or your staff have any questions or comments regarding the rates or the underlying business plan details, please contact me.

cc Kevin Lundeen, Senate
Helen Roberts, House
Tom Hanson, MMB
Katherine Barondeau, MMB
Ryan Church, Admin
Nicky Giancola, Admin
Lenora Madigan, Admin
Julie Poser, Admin

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Internal Service Fund Rate Adjustments for FY 2010

The following information represents the overall rate adjustments in each of the Admin internal service fund operations. The impact of specific rates within each operation may differ from the overall rate adjustment. These rates were reviewed extensively by Admin leadership and were approved by the Department of MN Management and Budget pursuant to Minnesota Statutes 16A.126.

Plant Management - Leases	0.30%
- Materials Transfer	3.90%
- Parking	0.00%
- Repairs & Other Jobs	4.80%
- Central Mail	0.00%
Risk Management - Property and Casualty	4.50%
- Workers Compensation	Overall cost to state agencies reduced due to surplus rebate to premium pool participants
Materials Management - State Register	0.00%
- Office Supply Connection	0.00%
Fleet Services - Individualized Rates	(3.00%) existing individualized leases Along with a (1.00%) in administrative expenses
- Categorized rates	0.00%
Surplus Services	0.00% on auction admin fees, storage, handling, and hard drive wiping New rate – online sale of items <\$500, Surplus keeps first \$50 New rate - \$50 Surplus Exchange listing on items >\$500
Land Management Information Center	0.00%

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**Plant Management Leases
Fiscal Years 2010 & 2011
Six-Year Rate Comparison
Revised 9/22/08**

<u>Building</u>	<u>FY06</u>	<u>FY07</u>	<u>FY08</u>	<u>FY09</u>	<u>FY10</u>	<u>FY11</u>
321 Grove Bldg 1	\$7.65	\$7.65	\$6.65	\$6.65	\$6.65	\$6.65
321 Grove Bldg 2	7.00	7.00	6.00	6.00	6.00	6.00
691 N. Robert	9.50	9.50	12.00	14.00	14.00	14.00
Administration	14.68	14.68	15.70	16.70	17.70	18.70
Ag/Health Laboratory	28.69	28.69	35.75	37.25	38.65	39.90
Andersen	33.63	33.80	30.00	30.00	30.00	30.00
BCA Maryland	21.50	21.50	21.50	21.50	21.75	22.00
Capitol	29.00	29.00	28.00	28.00	28.00	28.00
Centennial	13.50	13.90	14.65	15.40	16.40	17.40
Ely	14.75	14.75	15.75	16.75	21.00	26.00
Freeman	35.08	35.34	35.00	35.00	33.00	33.00
Governor's Residence	23.00	23.00	24.00	25.00	29.50	35.00
Judicial Center	22.50	22.79	22.79	22.79	21.00	20.00
MN History Center	18.25	18.25	17.40	17.93	17.93	17.93
Retirement Systems	10.00	10.00	10.25	10.50	10.50	10.50
Stassen	10.55	15.55	15.55	15.55	14.25	14.25
State Office Building	13.75	13.75	14.50	15.25	15.75	16.25
Transportation	15.45	15.45	14.00	14.00	15.50	16.00
Veteran Services	15.70	15.70	15.70	15.70	18.70	20.70
Storage - most buildings	6.50	6.50	6.50	6.50	6.50	6.50

Six Year Rate Comparison

MINNESOTA DEPARTMENT OF ADMINISTRATION
 MATERIALS TRANSFER
 FOR FISCAL YEAR 2010

<u>Rate</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2010</u>
Scheduled Routes	N/A	N/A	N/A	N/A	N/A	\$41.40
Regular Rate	N/A	N/A	N/A	N/A	N/A	44.50
Premium Rate	N/A	N/A	N/A	N/A	N/A	53.40
Movers & More - Regular	\$42.00	\$43.00	\$43.00	\$43.00	\$43.00	N/A
Movers & More - Premium	50.40	51.60	51.60	51.60	51.60	N/A
Mail Delivery	37.75	39.00	39.00	39.00	39.00	N/A
Product Delivery	40.25	40.25	40.25	40.25	40.25	N/A
Chair	0.25	0.25	0.25	0.25	0.25	0.25
Table	2.25	2.25	2.25	2.25	2.25	2.25
Half Mile Hailer	15.00	15.00	15.00	15.00	15.00	15.00
Podium w/small P.A.	15.00	15.00	15.00	15.00	15.00	15.00
Expanded P.A.*	100.00	100.00	100.00	100.00	100.00	100.00
Backdrop/Curtain	35.00	35.00	35.00	35.00	35.00	35.00
Banner Pole Set	35.00	35.00	35.00	35.00	35.00	35.00
Riser w/skirting (4'X8') 2 minimum	10.00	10.00	10.00	10.00	10.00	10.00
Coat Rack	2.00	2.00	2.00	2.00	2.00	2.00
Easel	2.00	2.00	2.00	2.00	2.00	2.00
Indoor Power Supply Panel	25.00	25.00	25.00	25.00	25.00	25.00
Outdoor Power Supply Panel	50.00	50.00	50.00	50.00	50.00	50.00
VCR/TV - First Day	15.00	15.00	15.00	15.00	15.00	15.00
VCR/TV - Additional Days	5.00	5.00	5.00	5.00	5.00	5.00
3M 471 tape	25.00	25.00	25.00	25.00	25.00	25.00
Projection Screen	N/A	N/A	N/A	N/A	N/A	5.00
ADA Podium	N/A	N/A	N/A	N/A	N/A	15.00

* A Materials Transfer staff person is required to stay on-site for the entire event with expanded PA
 ADA ramp and railings available on request at the established labor rate
 There is a half hour minimum charge for set-up and take down for each event

Six Year Rate Comparison

MINNESOTA DEPARTMENT OF ADMINISTRATION

PARKING

FOR FISCAL YEAR 2010

	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2010</u>
Lot	\$27.25	\$28.61	\$29.75	\$29.75	\$29.75	\$29.75
Lot U	n/a	n/a	n/a	n/a	n/a	120.00
Lot - Satellite at reduced rate	n/a	15.00	15.00	15.00	n/a	n/a
Ramp	47.32	49.68	51.67	51.67	51.67	51.67
Top Deck	31.26	32.82	34.13	34.13	34.13	34.13
Garage	95.47	100.25	104.26	104.26	104.26	104.26
Motorcycle - Lot	13.58	14.26	14.83	14.83	14.83	14.83
Motorcycle - Ramp	20.39	21.41	22.27	22.27	22.27	22.27
Segway - Garage*	31.83	50.00	50.00	50.00	50.00	50.00
Legislative Intern per month	10.00	10.00	10.00	10.00	10.00	10.00
Daily Permit	4.00	4.00	4.00	5.00	5.00	5.00
Daily Bus Permit	n/a	n/a	10.00	10.00	10.00	10.00
Pkg Lost/Stolen Replacement Tag	25.00	25.00	25.00	25.00	25.00	25.00
Lost/Stolen Bike Locker Key	25.00	25.00	25.00	25.00	25.00	25.00
Replacement Metropass - 1st time	20.00	20.00	20.00	20.00	20.00	20.00
Replacement Metropass - 2nd time	40.00	40.00	40.00	40.00	40.00	40.00
Parking Meter per hour	1.00	1.00	1.00	1.50	1.50	1.50
Bike locker - Annual	75.00	50.00	50.00	50.00	50.00	50.00
Metropass	27.25	28.61	29.75	29.75	29.75	29.75

Notes:

Rates are per month unless otherwise noted

Beginning in FY05 non-state rates were eliminated; same rate is used for all

Replacement Metropass rates are set by MetroTransit

*Segway - Garage rates for FY05 reflect a monthly charge; FY06 and after reflect an annual charge.

Low Cost Satellite lot available through December 2007

FY10 Rates effective June 24, 2009 for SEMA4 customers and July 1 for invoiced customers

Six Year Rate Comparison

MINNESOTA DEPARTMENT OF ADMINISTRATION
REPAIR AND OTHER JOBS (ROJ)
FOR FISCAL YEAR 2010

Rate	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010
Labor - Regular	\$51.85	\$57.25	\$57.25	\$62.50	\$62.50	\$65.50
Labor - Premium	62.25	68.70	68.70	75.00	75.00	78.60
Signature Keys	5.00	5.00	5.00	5.00	5.00	5.00
Other Keys	1.10	1.10	1.10	1.10	1.10	1.10

Six-Year Rate Comparison

MINNESOTA DEPARTMENT OF ADMINISTRATION
CENTRAL MAIL
FOR FISCAL YEAR 2010

<u>Rate</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2010</u>
Sacking/labeling						
First 1,000	\$13.00	\$13.00	\$13.00	\$13.00	\$13.00	n/a
Each additional piece	\$0.02	\$0.02	\$0.02	\$0.02	\$0.02	n/a
Pre-sort (3-digit) Warrant -- Per piece	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01
Warrants -- Per thousand						
Self mailer	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	n/a
Double Postcards	\$9.00	\$9.00	\$9.00	\$9.00	\$9.00	n/a
Traditional inserting						
Inserting Set-Up	n/a	n/a	n/a	n/a	n/a	\$25.00
Inserting Per Thousand - 1 Insert	n/a	n/a	n/a	n/a	n/a	\$18.00
Inserting Per Thousand - Additional Inserts	n/a	n/a	n/a	n/a	n/a	\$1.00
1 insert - First 1,000	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	n/a
Additional 1,000s	\$18.00	\$18.00	\$18.00	\$18.00	\$18.00	n/a
2 inserts - First 1,000	\$29.00	\$29.00	\$29.00	\$29.00	\$29.00	n/a
Additional 1,000s	\$19.00	\$19.00	\$19.00	\$19.00	\$19.00	n/a
3 inserts - First 1,000	\$33.00	\$33.00	\$33.00	\$33.00	\$33.00	n/a
Additional 1,000s	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	n/a
4 inserts - First 1,000	\$36.50	\$36.50	\$36.50	\$36.50	\$36.50	n/a
Additional 1,000s	\$21.00	\$21.00	\$21.00	\$21.00	\$21.00	n/a
5 inserts - First 1,000	\$39.50	\$39.50	\$39.50	\$39.50	\$39.50	n/a
Additional 1,000s	\$23.00	\$23.00	\$23.00	\$23.00	\$23.00	n/a
6 inserts - First 1,000	\$43.50	\$43.50	\$43.50	\$43.50	\$43.50	n/a
Additional 1,000s	\$24.00	\$24.00	\$24.00	\$24.00	\$24.00	n/a
Match inserting						
Set-up	N/A	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00
Inserting fee (per thousand) -- 2 inserts	N/A	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Inserting fee (per thousand) -- 3 inserts	N/A	\$28.00	\$28.00	\$28.00	\$28.00	\$28.00
Sorting and Bar-coding -- Per piece						
Scheduled runs	\$0.020	\$0.020	\$0.020	\$0.020	\$0.020	\$0.020
Small runs (metered number of runs)*	\$0.047	\$0.047	\$0.047	\$0.039	\$0.029	\$0.029
Double postcard sort	n/a	\$0.025	\$0.025	\$0.025	\$0.025	n/a
Postage handling fee						
House/Senate monthly delivery - each body	3.00%	3.25%	3.25%	3.25%	3.25%	3.25%
	\$0	\$100	\$100	\$100	\$100	\$100
Ink-jet addressing						
Set-up	\$23.00	\$23.00	\$23.00	\$23.00	\$23.00	\$51.00
Data import	\$28.00	\$28.00	\$28.00	\$28.00	\$28.00	\$28.00 included in set-up
National Change of Address (up to 13,000)	N/A	\$38.00	\$38.00	\$38.00	\$38.00	\$38.00 shop rate if NCOA only
NCOA - 13,001 - 50,000 (Per thousand)	N/A	\$2.90	\$2.90	\$2.90	\$2.90	\$2.90 incl in ink jet addressing
NCOA - 50,001 - 100,000 (Per thousand)	N/A	\$2.40	\$2.40	\$2.40	\$2.40	\$2.40 incl in ink jet addressing
NCOA - More than 100,001 (Per thousand)	N/A	\$1.85	\$1.85	\$1.85	\$1.85	\$1.85 incl in ink jet addressing
NCOA (zip+4 standard/sort) -- Per thousand	\$7.50	\$7.50	\$7.50	\$7.50	\$7.50	\$9.50
Addressing -- Per thousand	\$17.50	\$17.50	\$17.50	\$17.50	\$17.50	\$17.50
Pre - sort flat (Bulking -- Per piece)	\$0.03	\$0.03	\$0.03	\$0.03	\$0.03	\$0.03
Pre-sorting letters -- Per piece	\$0.02	\$0.02	\$0.02	\$0.02	\$0.02	\$0.02
Quantity Discount > 500,000	n/a	n/a	n/a	n/a	\$0.01	\$0.01
Ink Jet Custom	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00
Tabbing Set-up	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00
Tabbing	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01
Permit filing						
Use of state permit #171	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
Shop rate						
	\$36.75	\$36.75	\$36.75	\$36.75	\$36.75	\$36.75
Folding						
Simple - Per thousand	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00
Complex - Per thousand	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00

*Metered bar-code runs are set by the USPS and are subject to change.
On rare occasion, 1 1/2 times the billing rate may be assessed for rush overtime jobs, related to the required service.

Six-Year Rate Comparison

MINNESOTA DEPARTMENT OF ADMINISTRATION
RISK MANAGEMENT DIVISION
FOR FISCAL YEAR 2010

Rate	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	Change FY09/FY10
Automobile Liability per non-sired vehicle - Tier 2	\$158	\$158	\$158	\$174	\$174	\$194	11.49%
Tier 1				\$154	\$154	\$174	12.99%
Tier 3				\$194	\$194	\$214	10.31%
MnDOT & Minnesota State Colleges and Universities	\$158	\$198	\$198	\$194	\$194	\$214	10.31%
Exception: Anoka County	\$210	\$210	\$420	\$700	N/A	N/A	N/A
Dakota County	\$210	\$210	\$210	\$194	\$275	N/A	N/A
Auto Liability per sired vehicle							
Tier 1				\$231	\$231	\$231	0.00%
Tier 2				\$281	\$261	\$261	0.00%
Tier 3				\$291	\$291	\$291	0.00%
Metropolitan Airports Commission	\$237	\$237	\$237	\$261	\$261	\$261	0.00%
Exceptions: Anoka County	\$263	\$263	\$526	\$900	N/A	N/A	N/A
Dakota County	\$263	\$263	\$263	\$291	\$825	N/A	N/A
Public Safety	\$237	\$237	\$474	\$474	\$474	\$474	0.00%
Automobile Physical Damage (per \$100 of Insurance)							
\$ 500 deductible	\$0.96	\$0.96	\$0.96	\$0.85	\$0.85	\$0.75	-11.76%
\$1,000 deductible	\$0.90	\$0.90	\$0.80	\$0.75	\$0.75	\$0.65	-13.33%
\$ 500 deductible (selected agencies)	\$1.47	\$1.47	\$1.47	\$1.47	\$1.47	\$1.47	0.00%
\$1,000 deductible (selected agencies)	\$1.37	\$1.37	\$1.37	\$1.37	\$1.37	\$1.37	0.00%
\$1,000 deductible (Dakota County)	\$1.44	\$1.44	\$1.44	\$1.44	\$1.44	N/A	N/A
\$250/\$1,000 deductible (Anoka County)	\$1.58	\$1.58	\$1.58	\$3.95	N/A	N/A	N/A
\$2,500 (MnDOT lease/purchase snowplow chassis)		\$1.70	\$1.70	\$1.70	\$1.70	\$1.70	0.00%
General Liability	Varies	Varies	Varies	Varies	Varies	Varies	N/A
Property (including Boiler & Crime/Cyber) / per							
\$100 of insurance							
\$ 1,000 deductible	\$0.1250	\$0.1250	\$0.1250	\$0.1250	\$0.1250	\$0.1313	5.00%
\$ 2,500 deductible	\$0.0975	\$0.0825	\$0.0825	\$0.0825	\$0.0825	\$0.0866	5.00%
\$ 5,000 deductible	\$0.0825	\$0.0675	\$0.0675	\$0.0675	\$0.0675	\$0.0709	5.00%
\$ 10,000 deductible	\$0.0750	\$0.0600	\$0.0600	\$0.0600	\$0.0600	\$0.0630	5.00%
\$ 25,000 deductible	\$0.0656	\$0.0500	\$0.0500	\$0.0500	\$0.0500	\$0.0525	5.00%
\$ 50,000 deductible	\$0.0600	\$0.0425	\$0.0425	\$0.0425	\$0.0425	\$0.0446	5.00%
\$ 75,000 deductible	\$0.0000	\$0.0000	\$0.0400	\$0.0400	\$0.0400	\$0.0420	5.00%
\$100,000 deductible	\$0.0550	\$0.0375	\$0.0375	\$0.0375	\$0.0375	\$0.0394	5.00%
\$250,000 deductible	\$0.0510	\$0.0340	\$0.0340	\$0.0340	\$0.0340	\$0.0357	5.00%
Inland Marine (per \$100 of insurance)							
Computer Equipment (\$100 min prem 1st yr of new business)							
\$1,000 deductible	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	0.00%
\$ 500 deductible	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	0.00%
\$ 250 deductible	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	0.00%
\$ 100 deductible	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75	0.00%
Fine Arts (\$100 min prem 1st yr of new business)							
\$1,000 deductible - owned exhibits	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	0.00%
\$1,000 deductible - non-owned exhibits (blanket limit)	\$1.30	\$1.30	\$1.30	\$1.30	\$1.30	\$1.30	0.00%
\$ 500 deductible - owned exhibits	\$0.65	\$0.65	\$0.65	\$0.65	\$0.65	\$0.65	0.00%
\$ 500 deductible - non-owned exhibits (blanket limit)	\$1.75	\$1.75	\$1.75	\$1.75	\$1.75	\$1.75	0.00%
Contractors' Equipment (\$250 min prem 1st yr of new business)							
\$2,500 deductible	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	0.00%
\$1,000 deductible	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	0.00%
\$ 500 deductible	\$0.40	\$0.40	\$0.40	\$0.40	\$0.40	\$0.40	0.00%
Musical Instruments (\$100 min prem 1st yr of new business)							
\$1,000 deductible	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	0.00%
\$ 500 deductible	\$0.65	\$0.65	\$0.65	\$0.65	\$0.65	\$0.65	0.00%
Scoreboards (\$100 min prem 1st yr of new business)							
\$1,000 deductible	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	0.00%
\$ 500 deductible	\$0.65	\$0.65	\$0.65	\$0.65	\$0.65	\$0.65	0.00%
Cameras/ATV (\$100 min prem 1st yr of new business)							
\$1,000 deductible	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	0.00%
\$ 500 deductible	\$0.40	\$0.40	\$0.40	\$0.40	\$0.40	\$0.40	0.00%
Radio & TV Towers (\$250 min prem 1st yr of new business)							
\$1,000 deductible	\$0.90	\$0.90	\$0.90	\$0.90	\$0.90	\$0.90	0.00%
Miscellaneous Equipment (\$100 min prem 1st yr of new business)							
\$1,000 deductible	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	0.00%
\$ 500 deductible	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	0.00%
Garagekeepers (average premium)	\$826.87	\$826.87	\$826.87	\$826.87	\$826.87	\$826.87	0.00%
Consulting Services Fee Schedule - per hour							
Claims Consulting	\$87.50	\$87.50	\$100.00	\$100.00	\$100.00	\$100.00	0.00%
Underwriting Consulting	\$87.50	\$87.50	\$100.00	\$100.00	\$100.00	\$100.00	0.00%
Other	\$87.50	\$87.50	\$100.00	\$100.00	\$100.00	\$100.00	0.00%
Non-Insured Tort Claims	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	0.00%
Billbacks	Varies	Varies	Varies	Varies	Varies	Varies	N/A

Six-Year Rate Comparison

**MINNESOTA DEPARTMENT OF ADMINISTRATION
RISK MANAGEMENT DIVISION / WORKERS' COMPENSATION PROGRAM
FOR FISCAL YEAR 2010**

RATE	FY 2007	FY 2008	FY 2009	FY 2010
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Administrative Fee

The Administrative Fee of \$2,496,000 has remained the same since FY 2004. It is apportioned based on the following factors:

- Average number of employees in previous fiscal year
- Number of open claims at the end of the current fiscal year
- Number of payment transactions in previous fiscal year

When shown as a comparison to the average number of covered employees there may be a slight variance from year to year as the number of covered employees can fluctuate annually.

(\$2,496,000 / Avg number of covered employees) *	43.67	42.55	41.90	41.95
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Premium Pool

The amount charged to agencies in the premium pool is based on the previous 5-year average agency loss experience.

Pay-As-You-Go

The amount charged to pay-as-you-go agencies is based on actual claim payments.

Six-year rate comparison

MINNESOTA DEPARTMENT OF ADMINISTRATION
State Register
 FOR FISCAL YEAR 2010

Rate	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010
Billable page rate	\$144	\$144	\$144	\$144	\$144/\$136 (1)	\$136
Annual subscription (<i>State Register</i> only via e-mail)	\$180	\$180	\$180	\$180	\$180	\$180
Annual subscription - commercial use (<i>State Register</i> e-mail content) (2)	N/A	N/A	N/A	N/A	\$7,500	\$7,500
Annual subscription (<i>State Register</i> only via mail)	Discontinued	N/A	N/A	N/A	N/A	N/A
Annual subscription (<i>Solicitation Announcements</i> via mail)	Discontinued	N/A	N/A	N/A	N/A	N/A
Annual subscription (<i>Solicitation Announcements</i> via fax)	Discontinued	N/A	N/A	N/A	N/A	N/A

(1) Page rate declined from \$144 to \$136 on 4/13/09 after commercial subscription payment was received.

(2) This original rate was proposed to be \$10,000 but terms were renegotiated with the commercial subscriber after consulting with Admin Services management.

Six Year Rate Comparison

Lease Rate History for Individualized Leases

	FY2005	FY2006	FY2007	FY2008	FY2009	FY2010
Existing Vehicle Rate Adjustment	3.5%	3.5%	3.5%	3.5%	0.0%	-3.0%
Actual Gasoline Cost History *	\$1.97	\$2.51	\$2.60	\$3.20	\$2.60	\$2.30
Average New Car Acquisition Cost *	\$14,350	\$14,940	\$17,003	\$17,977	\$18,626	\$19,200

* FY2009 and FY2010 estimated

Note: This chart does not include categorized leases. Categorized leases were discontinued in FY2003 and are being completely phased out of the fleet.

Note: This chart does not include the 25 cent per gallon credit for the use of E85 fuel.

Six Year Rate Comparison

**MINNESOTA DEPARTMENT OF ADMINISTRATION
SURPLUS SERVICES FUND 941
FOR FISCAL YEAR 2010**

Rate	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010
Auction Admin. Fee (Metro/Online) (Items \$4,000 and under)	10%	10%	10%	10%	10%	10%
Auction Admin. Fee (Out-state) (Items \$4,000 and under)	10.50%	10.50%	10.50%	10.50%	10.50%	10.50%
Auction Admin. Fee (Metro/Online) (Items over \$4,000)	10%	10%	10%	10%	8%	8%
Auction Admin. Fee (Out-state) (Items over \$4,000)	10.50%	10.50%	10.50%	10.50%	8.50%	8.50%
Host Fee	1%	1%	1%	1%	1%	1%
State Surplus Property Fee	Various	Various	Various	Various	Various	Various
Computer Wiping Fee	N/A	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Daily Garage Sale Fee	Various	Various	Various	Various	Various	Various
Storage Fee (Inside)	\$5.65*	\$5.65*	\$5.65*	\$5.85*	\$5.85*	\$5.85*
Storage Fee (Outside)	\$25.00~	\$25.00~	\$25.00~	\$25.00~	\$25.00~	\$25.00~
Forklift Fee	\$28.75^	\$28.75^	\$28.75^	\$29.60^	\$29.60^	\$29.60^
Truck Fee	\$36.00^	\$36.00^	\$36.00^	\$43.00^	\$43.00^	\$43.00^
Warehouse Person Fee	\$21.00^	\$21.00^	\$21.00^	\$21.65^	\$21.65^	\$21.65^
Warehouse Supervisor Fee	\$28.35^	\$28.35^	\$28.35^	\$29.20^	\$29.20^	\$29.20^
Online Auction Minimum Fee						≤\$50
Surplus/Exchange Fee (Requested price of \$500 or more)						\$50
*Annual Sq. Ft. Cost						
~Vehicle Monthly						
^Hourly						
FY 2009 and Forward - Auction Admin. Fee Not to Exceed \$1,000 Per Item						

Special Expenses

Special expenses are sometimes incurred in order to meet a client's needs. These may include supplies, equipment, travel, or professional services. In these cases, the client is invoiced for the cost of these special expenses in addition to being charged LMIC's published hourly rate associated with the task.

Treatment of Capital Equipment

LMIC capital assets are depreciated over a five-year period using straight-line depreciation methods. Depreciation is considered a cost that must be recovered through rates so that adequate resources are available to purchase replacement equipment when needed. All capital assets are now fully depreciated.

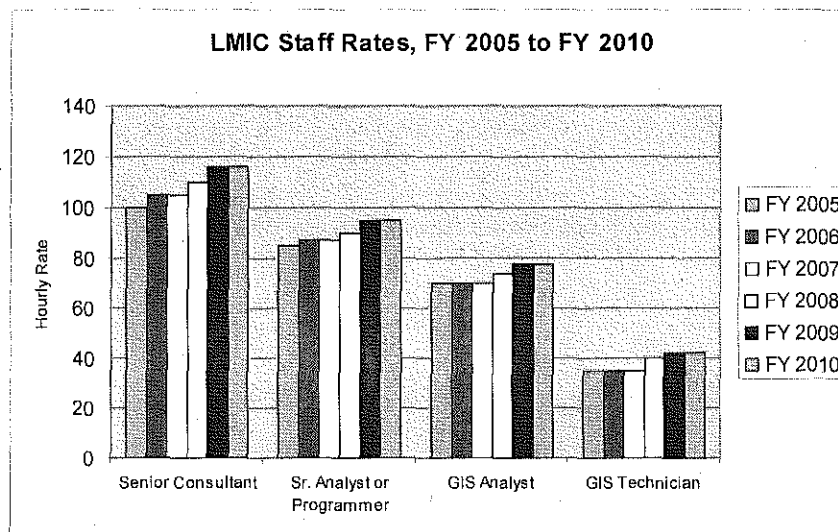
Six-Year Rate Comparisons

LMIC's rates from FY05 through FY10 are shown below, along with proposed rates for FY10. No increase in rates is requested for FY10.

LMIC Rates from FY 2005 through FY 2010

	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010
Senior Consultant	100.00	105.00	105.00	110.00	116.00	116.00
Sr. Analyst/Programmer	85.00	87.00	87.00	90.00	95.00	95.00
GIS Analyst	70.00	70.00	70.00	74.00	78.00	78.00
GIS Technician	35.00	35.00	35.00	40.00	42.00	42.00

In addition to labor charges, special supplies, equipment or services purchased by LMIC on behalf of a client to complete a project are billed at cost.



Schedule of Outstanding Loans

LMIC currently has no outstanding loans.