

METROPOLITAN COUNCIL

2010 UNIFIED OPERATING BUDGET

Adopted December 9, 2009

Publication no

21-09-038



Metropolitan Council

390 Robert Street North, Saint Paul, Minnesota 55101-1805

Metropolitan Council Members and Appointment Date

Peter Bell - Chair	01/09/2003
Roger Scherer – District 1	03/10/2003
Tony Pistilli – District 2	03/19/2003
Robert McFarlin – District 3	01/02/2009
Craig Peterson – District 4	12/26/2007
Polly Bowles – District 5	06/25/2008
Peggy Leppik – District 6	03/10/2003
Annette Meeks – District 7	03/10/2003
Lynette Wittsack – District 8	03/10/2003
Natalie Haas Steffen - District 9	04/19/1999
Kris Sanda – District 10	10/19/2005
Georgeanne Hilker – District 11	09/11/2003
Sherry Broecker – District 12	06/27/2007
Rick Aguilar – District 13	03/10/2003
Kirstin Beach – District 14	06/27/2007
Daniel Wolter – District 15	03/09/2005
Wendy Wulff– District 16	04/21/2009

General phone	651-602-1000
Regional Data Center	651-602-1140
TTY	651-291-0904
Metro Info Line	651-602-1888
E-mail	<i>data.center@metc.state.mn.us</i>
Web site	<i>www.metrocouncil.org</i>

Publication no. 21-09-038

Document printed on recycled paper with at least 20% post-consumer waste.

On request, this publication will be made available in alternative formats to people with disabilities. Call the Metropolitan Council Data Center at 651-602-1140 or TTY 651-291-0904.

Metropolitan Council 2010 Unified Operating Budget

BUDGET MESSAGE	1-1
AUTHORITY, ORGANIZATION AND PROCESS	2-1
BUDGET SUMMARY AND FINANCIAL RESOURCES	
- Budget Summary & Discussion	3-1
- Budget Tables	
Table 1: 2007, 2008 & 2009 Operating, Passthrough and Debt Service Budgets.....	3-4
Table 2: Summary Budget, Operations, Passthrough and Debt Service	3-5
Table 3: Summary Budget, Council Operations, by Division	3-6
Table 4: Summary Budget, Pass through Grants and Loans	3-8
Table 5: Summary Budget, Debt Service	3-9
Table 6: Summary Budget, Certified Levies and Levy Limits.....	3-10
Table 7: Staffing History by Division	3-11
ENVIRONMENTAL SERVICES DIVISION	
Budget Summary.....	4-1
Narrative.....	4-2
TRANSPORTATION DIVISION	
Budget Summary.....	5-1
Narrative-Metropolitan Transportation Services.....	5-2
Narrative-Metro Transit	5-4
COMMUNITY DEVELOPMENT DIVISION	
Budget Summary.....	6-1
Narrative.....	6-2
REGIONAL ADMINISTRATION	
Budget Summary.....	7-1
Narrative.....	7-2
APPENDICES	
A. Service Level History Charts	
1) Metro Transit.....	9-1
2) Metropolitan Transportation Services	9-3
3) Community Development	9-5
4) Environmental Services.....	9-6
B. Report on Professional / Technical Contractual Services Activities	10-1
1) Actual Professional / Technical Contractual Services Contracts	
a. 2008 Contracts Greater Than \$50,000.....	10-4
b. 2008 Contracts Less Than \$50,000	10-7
c. 2009 Contracts Greater Than \$50,000.....	10-9
d. 2009 Contracts Less Than \$50,000	10-10
2) 2008 Budget - Professional / Technical Contractual Services	
a. Environmental Services.....	10-13
b. Metro Transit.....	10-14
c. Metropolitan Transportation Services	10-16
d. Community Development	10-17
e. Regional Administration.....	10-18
C. Capital Outlay	11-1
D. Glossary	12-1

Metropolitan Council 2010 Operating Unified Budget Budget Message

The Metropolitan Council budget addresses the charge given to the agency by the Pawlenty Administration statement of Values, Goals and Principles, and the Council's own mission statement:

To develop, in cooperation with local communities, a comprehensive regional planning framework, focusing on transportation, wastewater, parks and aviation systems that guides the efficient growth of the metropolitan area.

The Council operates transit and wastewater services and administers housing and other grant programs.

To address this mission, the budget is focused on implementing the Council's *Regional Development Framework* within the parameters of the following guiding principles:

- Focus on our mission
- Balance regional needs with local concerns
- Maximize Council accountability
- Involve citizens in the fulfillment of the Council's mission
- Efficiently utilize current and future regional infrastructure, services and resources
- Operate quality services in an inclusive, customer-focused and efficient manner
- Encourage innovation to improve services and programs

Regional Development Framework

The Twin Cities metropolitan area is expected to grow by one million people, a half-million households and nearly 600,000 jobs between the years 2000 and 2030. The Council's *Regional Development Framework* is intended to help ensure that growth occurs in a coordinated, orderly, and economical manner – consistent with the Council's legislative mandate.

The *Regional Development Framework* emphasizes this Council's commitment to (1) work collaboratively with local governments, (2) make the most cost-effective use of new and existing infrastructure, and (3) be accountable to the public – by establishing benchmarks for measuring progress toward our goals.

The *Framework* contains policies and strategies on accommodating growth, transportation, housing and natural resources. Three policy plans are instrumental in implementing the Framework and guiding the expansion of essential regional systems: transportation, aviation, water resources (including wastewater collection and treatment), and regional parks and open space.

Operating Budget Overview

The financial objectives underlying the budget include effective management of fund balances and reserves; the maintenance of the Council's AAA bond rating; and keeping the impact of property tax levy flat to taxpayers. The budget must address multiple financial challenges. The challenges facing the Council include managing increased transit demand and maintaining wastewater services while sources of revenue are decreasing.

The 2010 Unified Operating Budget is \$738.6 million, a decrease of 1.5 percent from the prior year adopted budget. The Council's unified operating budget is composed of three major categories:

- **Operating expenditures:** are expenditures incurred to support the Council's primary service activities. 2010 operating expenditures are expected to be \$522.9 million, down .3 percent from the prior year adopted budget. The increased expenditures are driven primarily by increases in salary and benefit costs.

Metropolitan Council 2010 Operating Unified Budget Budget Message

- **Pass-through grants and loans:** are funds received by the Council, which are then granted, loaned or passed on to another agency, organization or individual for a specified use. 2010 pass-through grant and loan expenditures is \$74.8 million, down 4.4 percent from the prior year adopted budget, driven primarily by decreased federal HUD and livable communities funding.
- **Debt service:** are expenditures required to pay both the principal and the interest on bonds, notes, certificates, and loans. 2010 debt service expenditures are \$140.9 million, down 6.4 percent from the prior year adopted budget, driven primarily by capital projects in Metro Transit.

Property Tax Levies

Minnesota statutes authorize the Council to levy taxes on all taxable property within the Council's geographic jurisdiction to provide funds for specific purposes. The Council's taxing area for all purposes, except transit debt, consists of the seven-county Twin Cities metropolitan area, minus those cities within the seven counties but outside the Council's jurisdiction.

The Council's taxing area for transit debt includes the Transit Taxing District and the Cities of Columbus, Forest Lake and Lakeville, those communities receiving regular route-transit service.

The total combined 2009, payable 2010, property tax levy for all Council purposes is \$75.4 million, a 2% increase from the 2008, payable 2009, levy of \$73.9 million. This represents a 1% annual increase plus 1% resulting from addition of the Cities of Columbus, Forest Lake and Lakeville to the transit service area.

Certified levies and levy limits over a five year period are presented in Table 6 of the Budget Summary.

Motor Vehicle Sales Tax

The 2007 Legislature enacted legislation phasing in the Transportation Amendment revenue as follows:

	<u>Percentage by State Fiscal Year</u>				
	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
Metropolitan Area Transit Account	24	27.75	30	33.75	36
Greater Minnesota Transit Account	1.5	1.75	3.5	3.75	4

The 2009 Legislature enacted legislation providing and additional 1.5% in State Fiscal Years 2010 and 2011 not to exceed \$6 and \$6.75 million respectively.

Metropolitan Council 2010 Operating Unified Budget Authority, Organization and Process

Authority

The Metropolitan Council (the “Council”) was created in 1967 by the State Legislature and Minnesota Statutes as a governmental unit responsible for coordinating the planning and development of the seven-county metropolitan area (the “area”). The Council is not a state agency, but is defined by statute as a “public corporation and political subdivision of the state.”

The area over which the Council has responsibility consists of the counties of Anoka, Carver, Dakota (excluding the city of Northfield), Hennepin (excluding the cities of Hanover and Rockford), Ramsey, Scott (excluding the city of New Prague), and Washington. The area includes 183 cities and townships and 2.8 million people.

The 1976 Metropolitan Land Planning Act strengthened the coordination of local land-use planning with the Council’s planning for regional systems (transportation, wastewater treatment, airports, and regional parks). Under the act, local governments prepare comprehensive plans and Council reviews them with respect to their compatibility with the plans of other communities, consistency with adopted Council policy plans, and conformity with metropolitan system plans.

A Legislative Commission on Metropolitan Government, consisting of seven senators and seven state representatives was established by legislation in 2001. The legislation directs the commission to monitor, review, and make recommendations to the legislature and the Council on:

- The tax rate and dollar amount of the Council’s property tax levies and any proposed increases in the rate or dollar amount of tax;
- Requests for an increase in the debt of the Council;
- The overall work and role of the Council;
- The Council’s operating and capital budgets, work program and capital improvement program; and
- The Council’s implementation of the operating and capital budgets, work program, and the capital improvement program.

Organization

The Council has 17 members, 16 representing districts, and one chairperson. Council members are appointed by the Governor after consultation with the legislative representatives from the appointee’s district with the advice and consent of the State Senate. Members serve at the pleasure of the Governor. The Chair presides at meetings of the Council, serves as the principal liaison of the Council with the Legislature and local elected officials, and is the principal spokesperson of the Council. Current Metropolitan Council members are listed on the inside cover. The Council’s policymaking structure is shown on page 2-5.

The Council is responsible for planning and coordinating metropolitan development cooperatively with the local communities of the area. The Council forecasts the area’s growth, devises a plan to guide it (the *Regional Development Framework*), and makes decisions about developing transportation, wastewater service, aviation and parks to support it. Between 2000 and 2030, the Council anticipates an increase of over half a million jobs, a half-million households, and more than one million people.

Regional planning saves millions of dollars that would otherwise be spent on inefficient delivery of public services or unplanned growth. The Council works with local governments and the private sector throughout the region to carry out the *Regional Development Framework*.

Metropolitan Council 2010 Operating Unified Budget Authority, Organization and Process

In addition to planning and guiding growth and development, the Council is responsible for vital regional services, including:

- Operating a regional transit system that has 156 people board a bus and train every minute of every day and 1.4 million rides annually for people with disabilities through Metro Mobility;
- Collecting and treating about 260 million gallons of wastewater daily;
- Serving nearly 100 communities and more than 6,600 households through Section 8 and other affordable-housing programs; and
- Working with local governments to develop and maintain the area's renowned regional park system, which has grown to 53, 000 acres open for public use.

The Council is organized into three operating divisions: Transportation, Environmental Services, and Community Development - and supporting central administrative units. The operating divisions and other major units report to the Regional Administrator who, in turn, reports to the 17-member Council board. The Regional Administrator is responsible to ensure that policy decisions of the Council are carried out, to organize and direct the work of Council staff, to prepare and submit an annual budget and to keep the Council fully apprised of the financial condition of the Council. The Council's organization structure is shown on page 2-5.

Transportation Division

The 2010 transportation budget focuses on maintenance of the existing transit system, yet oriented toward continuing reasonable growth once funds become available. The Metropolitan Council operates or provides funding to five types of transit programs.

- Metro Transit: Provided in 2008 a total of 81 million trips which was the highest number of passengers in twenty-seven years.
- Metro Mobility: This program serves persons with disabilities that prevent them from using the regular-route transit system. This service provided 1.4 million rides in 2008.
- Contracted Service: The Council contracts for approximately 35 regular routes, six dial-a-ride services, and a commuter vanpool program. Contracted service accounted for approximately 2.8 million rides in 2008.
- Community-Based Programs: Dial-a-ride service is provided to rural areas and a number of cities through contracts with counties, cities, and nonprofit organizations. In 2008, 365,000 rides were provided by this program through 14 subsidy contracts.
- Suburban Transit Providers: Thirteen cities provide their own transit service. The Council provides capital funding for these programs and passes through operating funds from the state. In 2008, these providers provided 5.3 million rides

Environmental Services Division

Metropolitan Council Environmental Services (MCES) collects and treats an average of 260 million gallons of wastewater each day from 104 communities, achieving near-perfect compliance with federal and state clean water standards. It also provides water resources monitoring and analysis for the region, and partners with numerous public and private groups committed to a clean environment. Wastewater operations and debt service are 100 percent funded by user fees.

The Environmental Services division annual budget focuses on meeting the objectives and expected outcomes that align with the strategic goals of the Council and the division. The following considerations were the top priorities in the development of the 2010 MCES budget.

Metropolitan Council 2010 Operating Unified Budget Authority, Organization and Process

- Meeting regulatory requirements
- Retaining competitive fees and rates
- Meeting customer expectations for quality and level of service
- Fully funding the current cost of all programs
- Addressing watershed capacity and pollutant load issues

Community Development Division

The Community Development Division conducts planning and policy development to support regional growth and reinvestment. The unit awards grants to local governments and provides technical assistance to help them carry out their comprehensive plans. It also provides housing assistance to lower-income households.

In 2008, Community Development will focus its resources, tools and incentives on implementation of the *Regional Development Framework*, the Council's regional growth plan. The *Regional Development Framework* is a comprehensive strategy for focusing regional policies and investments on integrating transportation, housing, development, and environmental protection to support the region's quality of life.

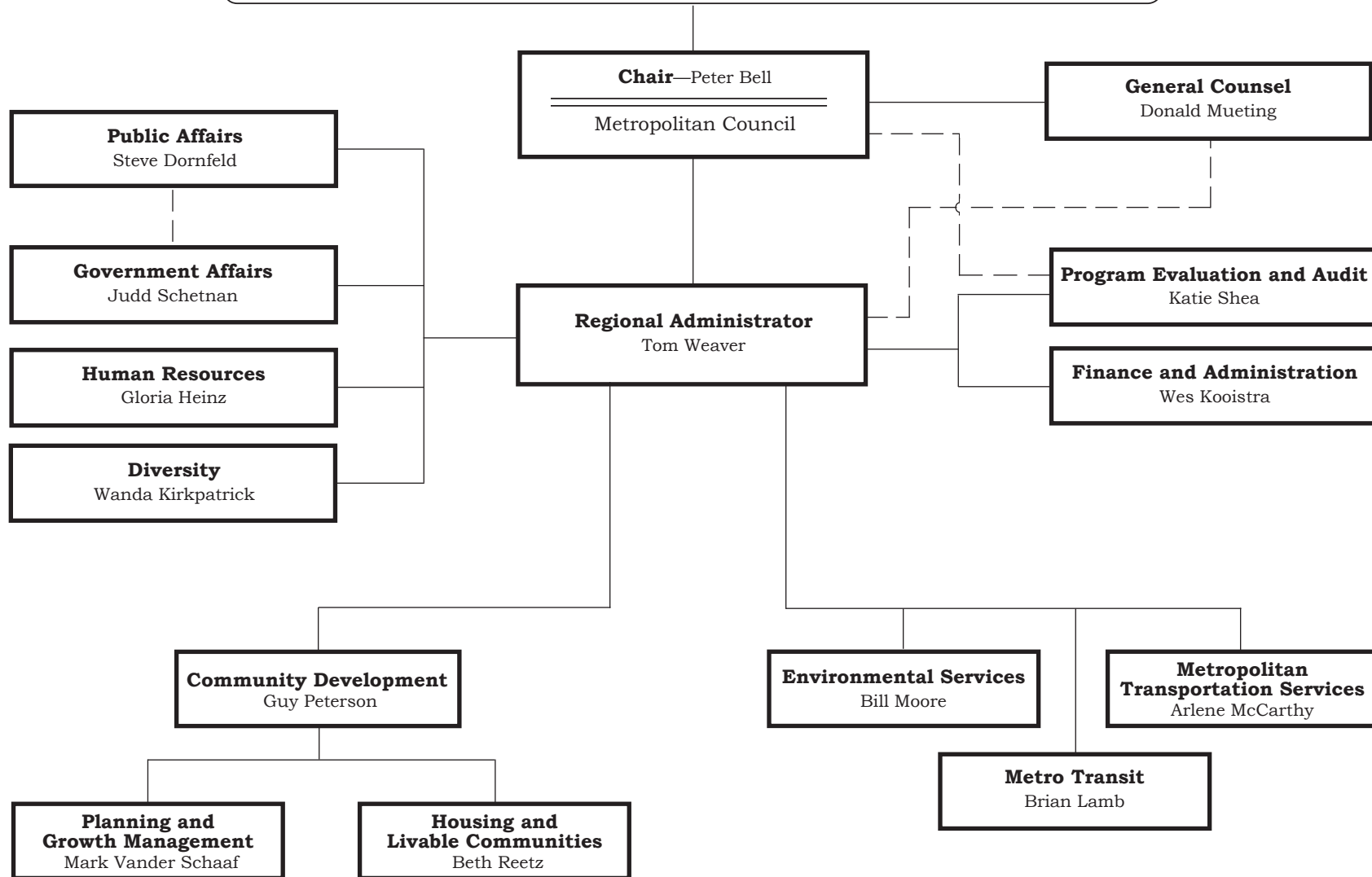
The Housing and Redevelopment Authority includes two major programs – the Rent Assistance program providing more than 6, 600 HUD Section 8 rental vouchers and the Family Affordable Housing Program, which rents 150 housing units owned and operated by the Council to low-income households.

Regional Administration

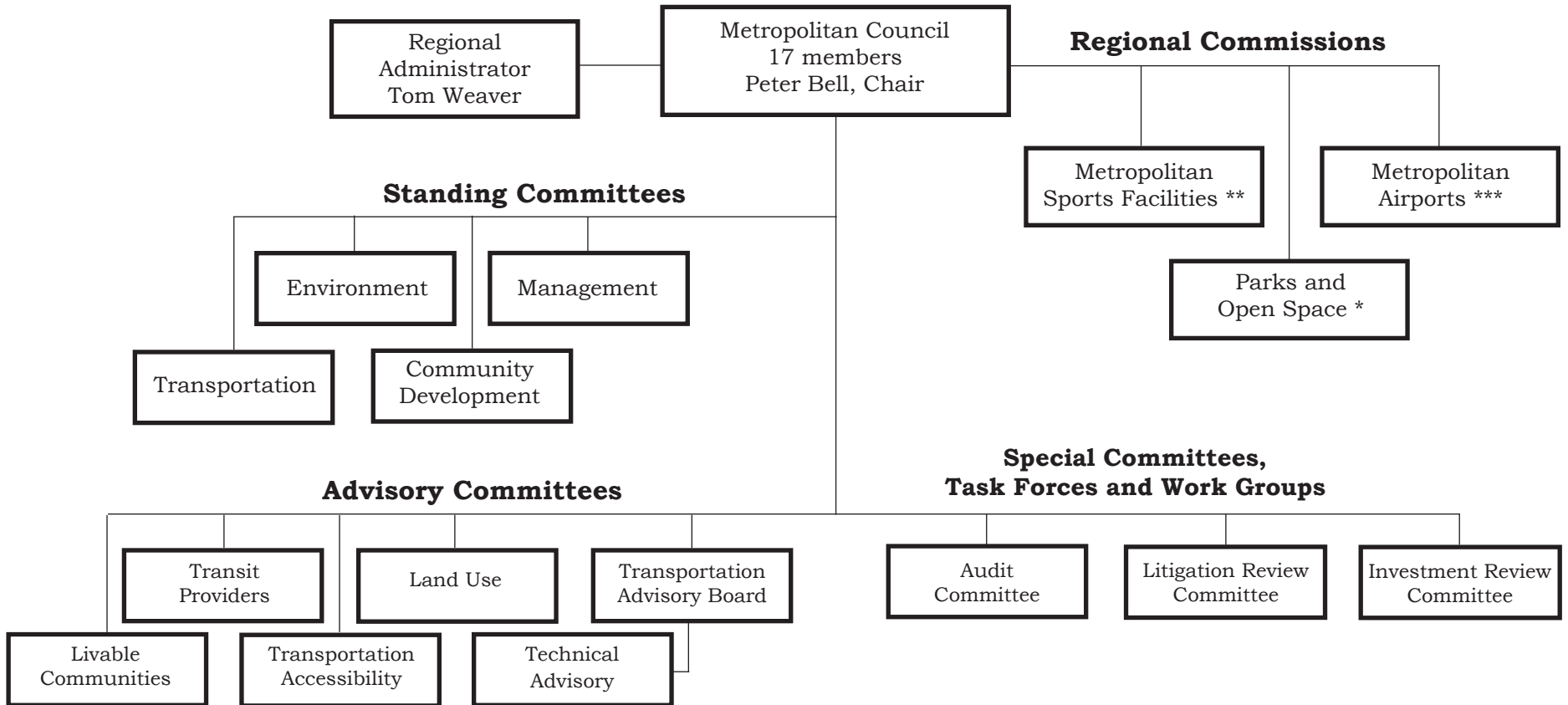
The Council's central administrative units are organized as Regional Administration and, like the three operating divisions, report to the Regional Administrator. These units establish administrative policies for the organization and support the three operating divisions. Regional Administration consists of functions such as human resources, finance, legal, purchasing, and risk management that provide Council-wide shared services to the operating divisions of the Council. The majority of the Regional Administration budget is allocated to the operating divisions of the Council.

Regional Administration's major priority for 2010 will be to continue supporting the Council's operating units by providing high-quality, cost-effective services.

METROPOLITAN COUNCIL



Metropolitan Council Policymaking Structure



October 2009

* Staff support provided to Commission by Metropolitan Council.

** The Metropolitan Council has budget approval and issues bonds for the commission.

*** The Metropolitan Council reviews the capital budget and approves certain projects.



Metropolitan Council

390 North Robert Street
St. Paul, Minnesota 55101-1805
(651) 602-1000 • Fax 602-1550 • TTY 291-0904

Metropolitan Council 2010 Unified Budget Authority, Organization and Process

Process

The Metropolitan Council budget is a unified operations budget that encompasses all operating units and revenue sources. It is composed of three operating divisions: Environmental Services Division, Transportation Division, and Community Development Division. A separate capital improvement program and budget for 2010-2015 is also prepared including major facilities primarily financed by means of long-term debt.

The Council's budget addresses the overall vision and mission of the agency, which will guide the development of the 2010 work program. Each of the individual operating divisions develops its own mission based upon the Council's Implementing Strategies and the needs of the customer, client, or stakeholder served.

Each of the Council's operating divisions has unique revenue sources based upon specific client relationships. The Council's operating divisions develop their budget proposals in consideration of their clients' service needs, respective funding sources, and Council policy.

Operating Budget

Development of the annual operating budget is an intensive, nearly eleven month process involving the entire organization. The final product is a policy and financial plan covering all of the Metropolitan Council's programs and services. The adopted unified operating budget includes the Council's anticipated operating revenues, expenditures, pass-through grants and loans, and debt service.

The budget process typically begins in February of the preceding fiscal year. Initial steps include communication of key assumptions for use in preparing budget requests. The shared services departments that comprise Regional Administration along with the Community Development division begin the budget process with their budget proposals that are due in early April. These preliminary budgets are reviewed with the Regional Administrator and presented for review by the Council's Management Committee.

During April, May and June the operating divisions review and discuss goals and strategies with their respective Council committee. Preliminary divisional budgets based on these discussions are reviewed with the Regional Administrator's Office and then presented to the various Council committees.

During June and July, the Environmental Services Division proposed budget is presented to the Council's Environment Committee. The Environmental Services Division budget determines municipal wastewater charges for cities in the region for the upcoming year. Public meetings on the proposed Environmental Division budget are held prior to adoption of the proposed budget so that communities and other clients have the opportunity to comment on the budget and proposed municipal wastewater charges. The Environmental Services division budget, once completed, is reviewed with the Regional Administrator's Office and presented to the Environment committee.

The Transportation division budget is partially dependent on the outcome of legislative session funding actions. Therefore, completion of the proposed transportation budget is often contingent on completion of the current legislative session. The transportation budget, once completed, is reviewed with the Regional Administrator's Office and presented to the Transportation committee.

In August, the Council is presented a preliminary unified budget and proposed property tax levies for consideration, discussion, and eventual adoption. Immediately after adoption of the preliminary operating

Metropolitan Council 2010 Unified Budget Authority, Organization and Process

budget and levies, the Council transmits to the State Department of Revenue and the respective county auditors the preliminary budget and proposed property tax levies in compliance with Truth-in-Taxation and other statutory requirements. The State Department of Revenue determines whether the proposed levies are within statutory levy limits. The county auditors then incorporate the Council's proposed levies in the Truth-in-Taxation certificates sent to metropolitan area households in November.

During October, the Council adopts a draft of the proposed operating and capital budgets. The Council must adopt a final unified budget and property tax levies no later than December 20.

Capital Budget

Under State statute, the Council is required to adopt a Capital Improvement Program (CIP) and Annual Capital Budget for major equipment, facilities, and land; and grants programs administered by the Council for similar purposes. In response to state statute (473.13), the Council's annual CIP and Capital Budget is adopted and published separately from the Council's operating budget.

The CIP generally covers a six-year period and includes major asset purchases for the Metropolitan Council Environmental Services Division, transit operations, including Metro Transit and other transit providers, and the Metropolitan Parks and Open Space Commission.

The CIP and annual Capital Budget document presents:

- A unified Capital Improvement Program (CIP) which details capital investments and financing;
- A fiscal impact assessment which considers capital investments and financing within the context of the region's ability to pay; and
- A unified Capital Program and Budget with new multi-year capital program authorizations and capital expenditures.

Metropolitan Council 2009 Operating Unified Budget Budget Summary and Financial Resources

GENERAL OVERVIEW

The Metropolitan Council consolidates the operating budgets of the divisions into a unified presentation. The combined budgets are presented in the following tables:

- Table 1 provides a comparison of the total 2010 budget to the 2009 adopted budget and the 2008 actual revenues and expenditures.
- Table 2 provides the breakdown of the 2010 budget between Council Operations, Pass-Through Grants and Debt Service Funds.

In Table 2, Budgeted Property Tax Revenues are reduced by Market Value Credit paid by the State and Estimated Uncollectible taxes to determine that budgeted revenues from taxpayers.

- The Market Value Credit is the Council's portion of the Homestead Credit as calculated by the County Auditors. The amount not billed to taxpayers is paid by the State of Minnesota and is included in State Revenues.
- Uncollectible taxes are estimated at 1.5% of the total levy excluding the tax base revitalization which is guaranteed by the state.

Summaries and narratives by division for Environmental Services, Transportation, Community Development and Regional Administration, are presented in their section of this document.

OPERATIONS (Table 3)

Operating Revenues and Sources decreased 2.5% from the 2009 adopted budget.

- The total State Revenues which are 41% of the total revenues increased about 6%.
- Municipal and Industrial Wastewater charges which are 23% of the total revenues decreased 2.9%.
- Passenger Fare and Special Event Revenues which are 20% of the total revenues increased 2%.
- The total Federal Revenues which are 8% of the total revenues increased 5%
- The remaining revenues which include property taxes, local, investments and other revenues decreased 39%. This reduction was the result of the elimination of the temporary 2009 county sales tax revenue.

Operating Expenditures and Other Uses increased 1.0% from the 2009 adopted budget with expenditures increasing only about .3%.

- **Salaries and Benefits** constitute approximately 59% of operating expenditures. Staffing expenditures are projected to increase by 1.5% in 2010. This represents the general increase of 1.2% in salaries and benefits from the 2009 adopted budget and a \$1.1 million dollar increase in salaries to cover a full year of Northstar operation.

Metropolitan Council 2009 Operating Unified Budget Budget Summary and Financial Resources

- **Transit Programs** constitute approximately 14% of the operating expenditures. The projected expenditures are 2.1% lower than 2009 budget.
- **Consultant and Contractual Services** constitute approximately 7% of the operating expenditures. These services will increase 13.3% in 2010 mainly due to Northstar operations. Additional detail on Professional & Technical services contracts are contained in Appendix G.
- **Other operating expenses** are projected to decrease 5% over the 2009 adopted budget. The decrease is due to general overall reduction in other costs.
- **Cost Allocation:** Central Services Departments are charged to the other divisions through the internal cost allocation plan. Total expenses for each division are shown before internal cost allocations and the allocated costs are included under Other Uses.

PASS-THROUGH GRANTS AND LOANS (Table 4)

“Pass-through” is grant and loan programs administered by the Metropolitan Council. The programs receive revenue from federal and state governments and Council Property Tax Levies. Grants and loans are made to metropolitan area local government and housing assistance payments are made to individual recipients.

The programs administered by the Council include:

- Housing assistance payments through the Metro HRA
- Parks operation and maintenance grants through the Metropolitan Parks and Open Space Commission (MPOSC)
- Grants to local units of government for pollution clean up, affordable housing development and demonstration projects from the Livable Communities Accounts
- Opportunity grants for land use planning and loans to local communities in support of comprehensive planning
- Loans to local communities to purchase right-of-way under the Highway Right-of-Way Loan Program. The Highway Right-Of-Way program is reported as part of the transportation division while all other programs are administered by the Community Development divisions.

DEBT SERVICE (Table 5)

The Council is authorized under Minnesota State Statutes to issue debt to support capital programs in transit, wastewater, and parks and open spaces. Debt service obligations for parks and transit are financed through property taxes. Environmental Services debt is financed primarily with municipal wastewater and service availability charges. Additional funding is provided by debt service reserves and interest earnings on debt service fund balances. The debt service deficit is the result of Parks spending unused 2009 collections in 2010 to fund a portion of the debt service costs.

Metropolitan Council 2009 Operating Unified Budget Budget Summary and Financial Resources

PROPERTY TAXES (Table 6)

The Metropolitan Council levies property taxes under a number of State authorizing statutes. To maintain the overall impact flat for the taxpayer, the Council levy increases since 2003 have averaged 1%. The 2010 increase of 2% over the prior year levy is primarily the result of the increase in Council Operations and the decrease in Debt Service.

- Pass-through levies are used for Livable Communities Grants and Highway Right-Of-Way Loans. The levies for Livable Communities remain unchanged from 2008 adopted budget. The levy payable in 2010 for the Highway Right-Of-Way Program increased 3.1%
- Levies for Debt Service include Transit and Parks and Open Spaces debt. The total 2010 payable amount for this group decreased 3.1%.
- The levy for Council Operations payable in 2010 increased 27.6%. State statute requires the Council to annually provide \$1 million from this levy for support of Livable Communities grants.

STAFF COMPLEMENT (Table 7)

The Metropolitan Council 2010 budgeted staff levels decreased by about 33 positions with the total amount occurring within the Transportation Division bus operations.

**METROPOLITAN COUNCIL
UNIFIED BUDGET
OPERATIONS, PASSTHROUGHS AND DEBT SERVICE
2008, 2009 and 2010**

TABLE 1

	2008 Actual	2009 Budget	2010 Budget	Change
<u>Revenues</u>				
Net Property Taxes Paid by Taxpayers	\$ 70,161,479	\$ 70,269,034	\$ 71,805,111	2.2%
Federal Revenues	75,822,712	88,082,394	87,492,375	-0.7%
State Revenues (incl. Market Value Credit)	231,275,721	208,474,670	219,958,256	5.5%
Local Revenues	6,812,765	43,786,458	14,923,824	-65.9%
Municipal Wastewater Charges	153,736,729	161,322,000	167,410,000	3.8%
Industrial Waste Charges	10,836,024	9,996,550	9,665,000	-3.3%
Passenger Fares, Contract & Special Event Revenues	92,759,558	102,082,572	100,724,775	-1.3%
Investment Earnings	8,195,930	3,432,471	5,287,280	54.0%
Other Revenues	2,340,263	5,108,463	7,876,959	54.2%
Total Revenues	\$ 651,941,181	\$ 692,554,612	\$ 685,143,580	-1.1%
<u>Other Sources</u>				
MVET Transfers in	-	7,232,515	-	-100.0%
SAC Transfers in	38,733,000	37,860,000	30,365,000	-19.8%
Total Other Sources	\$ 38,733,000	\$ 45,092,515	\$ 30,365,000	-32.7%
Total Revenues and Other Sources	\$ 690,674,181	\$ 737,647,127	\$ 715,508,580	-3.0%
<u>Expenses</u>				
Salary & Benefits	\$ 274,517,643	\$ 299,710,629	\$ 304,349,627	1.5%
Consulting/Contractual Services	23,271,853	33,478,274	37,927,699	13.3%
Materials & Supplies	46,993,803	27,441,371	25,807,848	-6.0%
Chemicals	6,596,215	6,797,206	8,019,730	18.0%
Building Costs/Rent & Utilities	28,840,759	27,523,176	27,820,000	1.1%
Printing	460,457	602,750	459,500	-23.8%
Travel	808,251	854,525	778,873	-8.9%
Insurance	2,356,456	5,855,650	5,277,448	-9.87%
Transit Programs	72,885,091	74,611,396	73,079,597	-2.1%
Operating Capital	-	8,441,328	5,468,590	-35.2%
Other Expenses	23,188,719	36,181,443	30,416,892	-15.9%
Total Operating Expenses	\$ 479,919,247	\$ 521,497,748	\$ 519,405,804	-0.4%
<u>Other Uses</u>				
Passthrough Grants & Loans	\$ 58,624,807	\$ 78,254,927	\$ 78,253,455	0.0%
Debt Service Obligations	153,255,461	150,379,079	140,929,993	-6.3%
Total Other Uses	\$ 211,880,268	\$ 228,634,006	\$ 219,183,448	-4.1%
Total Expenses and Other Uses	\$ 691,799,515	\$ 750,131,754	\$ 738,589,252	-1.5%
Change in fund Balance	\$ (1,125,334)	\$ (12,484,627)	\$ (23,080,672)	

**METROPOLITAN COUNCIL
SUMMARY BUDGET
OPERATIONS, PASSTHROUGH AND DEBT SERVICE
2010**

TABLE 2

	Council Operations	Passthrough Grants & Loans	Debt Service Funds	Total
<u>Revenues</u>				
Certified Property Tax Levy	\$ 13,139,232	\$ 16,715,867	\$ 45,539,280	\$ 75,394,379
Property Tax Transfer to Livable Communities	(1,000,000)	1,000,000	-	\$ -
Less: Market Value Credit Paid by State	(386,250)	(439,380)	(1,707,722)	(2,533,352)
Less: Estimated Uncollectable	(197,088)	(175,738)	(683,090)	(1,055,916)
Net Property Tax Paid by Taxpayers	\$ 11,555,894	\$ 17,100,749	\$ 43,148,468	\$ 71,805,111
Federal Revenues	38,506,243	48,986,132	-	87,492,375
State Revenues (incl. Market Value Credit)	207,353,555	10,896,979	1,707,722	219,958,256
Local Revenues	14,923,824	-	-	14,923,824
Municipal Wastewater Charges	105,628,000	-	61,782,000	167,410,000
Industrial Waste Charges	9,665,000	-	-	9,665,000
Passenger Fares	95,251,539	-	-	95,251,539
Contract & Special Event Revenues	5,473,236	-	-	5,473,236
Investment Earnings	3,616,680	1,395,000	275,600	5,287,280
Other Revenues	7,876,959	-	-	7,876,959
Total Revenues	\$ 499,850,930	\$ 78,378,860	\$ 106,913,790	\$ 685,143,580
SAC Transfers	-	-	30,365,000	30,365,000
Total Other Sources	\$ -	\$ -	\$ 30,365,000	\$ 30,365,000
Total Revenues and Sources	\$ 499,850,930	\$ 78,378,860	\$ 137,278,790	\$ 715,508,580
<u>Expenses</u>				
Salaries & Benefits	\$ 304,349,627	\$ -	\$ -	\$ 304,349,627
Consulting & Contractual Services	37,927,699	-	-	37,927,699
Materials & Supplies	25,807,848	-	-	25,807,848
Chemicals	8,019,730	-	-	8,019,730
Building Costs/Rent	27,820,000	-	-	27,820,000
Printing	459,500	-	-	459,500
Travel	778,873	-	-	778,873
Insurance	5,277,448	-	-	5,277,448
Transit Programs	73,079,597	-	-	73,079,597
Operating Capital	5,468,590	-	-	5,468,590
Other Operating Expenses	33,885,307	-	-	33,885,307
Pass through Grants & Loans	-	74,785,040	-	74,785,040
Debt Service Obligations	-	-	140,929,993	140,929,993
Total Expenses	\$ 522,874,219	\$ 74,785,040	\$ 140,929,993	\$ 738,589,252
Total Other Uses	\$ (3,468,415)	\$ 3,468,415	\$ -	\$ -
Total Expenses and Other Uses	\$ 519,405,804	\$ 78,253,455	\$ 140,929,993	\$ 738,589,252
Change in fund Balance	\$ (19,554,874)	\$ 125,405	\$ (3,651,203)	\$ (23,080,672)

**METROPOLITAN COUNCIL
SUMMARY BUDGET
OPERATIONS 2010**

TABLE 3

	General Fund Regional Administration	General Fund Community Development	General Fund Total	HRA & FAHP	Environmental Services Division	Transportation Division (Table 3a)	Capital	2010 Total Council Operations	2009 Adopted Budget	Change
Revenues										
Net Property Taxes Paid by Taxpayers	\$ 8,766,574	\$ 3,789,320	\$ 12,555,894	\$ -	\$ -	\$ -	\$ -	\$ 12,555,894	\$ 9,759,250	28.7%
Property Tax Transfer to Livable Communities	(1,000,000)	-	(1,000,000)	-	-	-	-	(1,000,000)	(1,000,000)	0.0%
Federal Revenues	-	-	-	4,492,633	-	34,013,610	-	38,506,243	36,802,474	4.6%
State Revenues (incl. Market Value Credit)	267,440	118,810	386,250	126,401	675,941	206,164,963	-	207,353,555	196,102,713	5.7%
Local Revenues	76,000	-	76,000	50,000	-	14,797,824	-	14,923,824	43,786,458	-65.9%
Municipal Wastewater Charges	-	-	-	-	105,628,000	-	-	105,628,000	108,703,000	-2.8%
Industrial Strength Charges	-	-	-	-	9,665,000	-	-	9,665,000	9,996,550	-3.3%
Passenger Fares	-	-	-	-	-	95,251,539	-	95,251,539	93,593,096	1.8%
Contract & Special Event Revenues	-	-	-	-	-	5,473,236	-	5,473,236	5,150,476	6.3%
Investment Earnings	574,390	52,000	626,390	235,000	2,000,000	755,290	-	3,616,680	3,432,471	5.4%
Other Revenues	-	-	-	2,005,000	525,000	4,540,139	\$806,820	7,876,959	6,422,463	22.6%
Total Revenues and Sources	\$ 8,684,404	\$ 3,960,130	\$ 12,644,534	\$ 6,909,034	\$ 118,493,941	\$ 360,996,601	\$ 806,820	\$ 499,850,930	\$ 512,748,951	-2.5%
Expenses										
Salaries & Benefits	\$ 20,660,186	\$ 3,323,450	\$ 23,983,636	\$ 2,666,980	\$ 60,301,458	\$ 217,397,553	\$ -	\$ 304,349,627	\$ 299,710,629	1.5%
Consulting & Contractual Services	8,116,656	293,490	8,410,146	846,000	13,873,399	14,798,154	-	37,927,699	33,478,274	13.3%
Materials & Supplies	330,800	10,650	341,450	35,000	6,853,400	18,577,998	-	25,807,848	27,441,371	-6.0%
Chemicals	-	-	-	-	8,019,730	-	-	8,019,730	6,797,206	18.0%
Building Costs/Rent & Utilities	2,257,590	158,420	2,416,010	315,280	17,520,387	7,828,033	(259,710)	27,820,000	27,523,176	1.1%
Printing	225,000	49,000	274,000	77,000	-	108,500	-	459,500	602,750	-23.8%
Travel	354,448	63,800	418,248	46,000	276,125	38,500	-	778,873	854,525	-8.9%
Insurance	28,000	-	28,000	115,000	-	5,134,448	-	5,277,448	5,855,650	-9.9%
Transit Programs	-	-	-	-	-	73,079,597	-	73,079,597	74,611,396	-2.1%
Operating Capital	706,940	22,720	729,660	24,720	2,530,500	888,590	1,295,120	5,468,590	8,441,328	-35.2%
Other Operating Expenses	462,950	38,600	501,550	1,555,000	977,122	30,851,635	-	33,885,307	36,181,443	-6.3%
Total Expenses	\$ 33,142,570	\$ 3,960,130	\$ 37,102,700	\$ 5,680,980	\$ 110,352,121	\$ 368,703,008	\$ 1,035,410	\$ 522,874,219	\$ 521,497,748	0.3%
Other Uses										
Interdivisional Expense Allocation	\$ (25,077,899)	\$ -	\$(25,077,899)	\$ -	\$ 10,053,520	15,024,379	\$ -	\$ -	\$ -	N/A
A-87 Charges	(2,554,720)	-	(2,554,720)	1,062,040	-	1,492,680	-	-	-	N/A
Operating Capital Chargeback	-	-	-	-	488,300	-	(488,300)	-	-	N/A
MVET Transfers in	-	-	-	-	-	-	-	-	(7,232,515)	N/A
Transfers From (To) Other Funds	3,174,453	-	3,174,453	-	(153,850)	(6,564,018)	75,000	(3,468,415)	-	N/A
Water Supply Transfer to MCES	246,150	-	246,150	-	(246,150)	-	-	-	-	N/A
Total Other Uses	\$ (24,212,016)	\$ -	\$(24,212,016)	\$ 1,062,040	\$ 10,141,820	\$ 9,953,041	\$ (413,300)	\$ (3,468,415)	\$ (7,232,515)	-52.0%
Total Expenses and Other Uses	\$ 8,930,554	\$ 3,960,130	\$ 12,890,684	\$ 6,743,020	\$ 120,493,941	\$ 378,656,049	\$ 622,110	\$ 519,405,804	\$ 514,265,233	1.0%
Change in fund Balance	\$ (246,150)	\$ -	\$ (246,150)	\$ 166,014	\$ (2,000,000)	\$ (17,659,448)	\$ 184,710	\$ (19,554,874)	\$ (1,516,282)	1189.7%

**METROPOLITAN COUNCIL
SUMMARY BUDGET
TRANSPORTATION DIVISION OPERATIONS 2010**

TABLE 3a

	Metropolitan Transportation Services				Metro Transit				2010 Division Operating Total	* Unallocated MVET Forecast
	Metro Mobility	Suburban Transit Providers	Planning and Transit Services	Metropolitan Transportation Services Total	Bus	Light Rail	Northstar	Metro Transit Total		
Revenues										
State Revenues										
Motor Vehicle Sales Taxes	\$ -	\$ 18,710,689	\$ 15,272,755	\$ 33,983,444	\$ 93,581,166	\$ 2,121,351	\$ 4,770,104	\$ 100,472,621	\$ 134,456,065	\$ 6,260,810
State Appropriation & Other	28,319,562	-	-	28,319,562	37,116,438	5,174,000	1,098,898	43,389,336	71,708,898	-
Total State Revenues	\$ 28,319,562	\$ 18,710,689	\$ 15,272,755	\$ 62,303,006	\$ 130,697,604	\$ 7,295,351	\$ 5,869,002	\$ 143,861,957	\$ 206,164,963	\$ 6,260,810
Other Revenues										
Federal Revenues	5,750,000	-	7,416,495	13,166,495	20,763,897	83,218	-	20,847,115	34,013,610	-
Local Revenues	-	-	677,021	677,021	-	7,295,352	6,825,451	14,120,803	14,797,824	-
Investment Earnings	150,000	-	175,000	325,000	309,090	121,200	-	430,290	755,290	-
Other Revenues	115,000	-	-	115,000	3,585,050	840,089	-	4,425,139	4,540,139	-
Fares - Base	1,932,609	-	1,915,046	3,847,655	79,021,408	9,228,383	3,154,093	91,403,884	95,251,539	-
Contract & Special Event Revenue	3,179,236	-	-	3,179,236	1,670,000	624,000	-	2,294,000	5,473,236	-
Total Revenues	\$ 39,446,407	\$ 18,710,689	\$ 25,456,317	\$ 83,613,413	\$ 236,047,049	\$ 25,487,593	\$ 15,848,546	\$ 277,383,188	\$ 360,996,601	\$ 6,260,810
Expenses										
Salaries & Benefits	\$ 897,260	\$ -	\$ 2,704,770	\$ 3,602,030	\$ 196,737,038	\$ 13,995,097	\$ 3,063,388	\$ 213,795,523	\$ 217,397,553	\$ -
Consulting & Contractual Services	265,000	-	959,448	1,224,448	6,543,449	613,453	6,416,804	13,573,706	14,798,154	-
Materials & Supplies	3,545,000	-	123,258	3,668,258	12,743,137	1,531,834	634,769	14,909,740	18,577,998	-
Rent & Utilities	105,460	-	177,950	283,410	4,603,882	2,554,723	386,018	7,544,623	7,828,033	-
Printing	33,500	-	75,000	108,500	-	-	-	-	108,500	-
Travel	-	-	38,500	38,500	-	-	-	-	38,500	-
Insurance	-	-	-	-	2,193,215	568,092	2,373,141	5,134,448	5,134,448	-
Transit Programs	34,177,299	18,710,689	20,191,609	73,079,597	-	-	-	-	73,079,597	-
Operating Capital	20,690	-	27,250	47,940	840,650	-	-	840,650	888,590	-
Other Operating Expenses	51,700	-	37,500	89,200	21,693,293	5,470,112	3,599,030	30,762,435	30,851,635	-
Total Expenses	\$ 39,095,909	\$ 18,710,689	\$ 24,335,285	\$ 82,141,883	\$ 245,354,664	\$ 24,733,311	\$ 16,473,150	\$ 286,561,125	\$ 368,703,008	\$ -
Other Sources & Uses										
Interdivisional Expense Alloc-MT & LRT	\$ -	\$ -	\$ -	\$ -	\$ 13,712,688	\$ 979,846	\$ 331,845	\$ 15,024,379	\$ 15,024,379	\$ -
A-87- Metropolitan Transportation Services	371,648	-	1,121,032	1,492,680	-	-	-	-	1,492,680	-
Transfers To (From) Other Funds	(21,150)	-	-	(21,150)	(5,360,855)	(225,564)	(956,449)	(6,542,868)	(6,564,018)	-
Total Other Sources & Uses	\$ 350,498	\$ -	\$ 1,121,032	\$ 1,471,530	\$ 8,351,833	\$ 754,282	\$ (624,604)	\$ 8,481,511	\$ 9,953,041	\$ -
Total Expenses and Other Uses	\$ 39,446,407	\$ 18,710,689	\$ 25,456,317	\$ 83,613,413	\$ 253,706,497	\$ 25,487,593	\$ 15,848,546	\$ 295,042,636	\$ 378,656,049	\$ -
Change in fund Balance	\$ -	\$ -	\$ -	\$ -	\$ (17,659,448)	\$ -	\$ -	\$ (17,659,448)	\$ (17,659,448)	\$ 6,260,810

* Assumes 100% of February 2009 state forecast. Actual revenues historically have been less than forecasted.

**METROPOLITAN COUNCIL
SUMMARY BUDGET
PASSTHROUGH GRANTS AND LOANS 2010**

TABLE 4

	Livable Communities							2010 Total Passthrough Grants and Loans	2009 Adopted Budget	Change
	Metro HRA	Parks O&M	Demonstration Account	Tax Base Revitalization Account	Local Housing Incentives Account	Planning Assistance	Highway Right- of-Way			
Revenues										
Certified Levies	\$ -	\$ -	\$ 8,184,070	\$ 5,000,000	\$ -	\$ -	\$ 3,531,797	\$ 16,715,867	\$ 16,610,993	0.6%
Property Tax Transfer from General Operations	-	-	-	-	1,000,000	-	-	1,000,000	1,000,000	
Less: Market Value Credit Reduction	-	-	(306,903)	-	-	-	(132,477)	(439,380)	(435,412)	0.9%
Less: Estimated Uncollectible	-	-	(122,761)	-	-	-	(52,977)	(175,738)	(174,165)	0.9%
Net Property Tax Paid by Taxpayers	\$ -	\$ -	\$ 7,754,406	\$ 5,000,000	\$ 1,000,000	\$ -	\$ 3,346,343	\$ 17,100,749	\$ 17,001,416	0.6%
Federal Revenues (HUD Housing Assistance)	48,986,132	-	-	-	-	-	-	48,986,132	51,279,927	-4.5%
State HACA/Market Value Credit	-	-	306,903	-	-	-	132,477	439,380	435,412	0.9%
Motor Vehicle Sales Taxes	-	-	-	-	-	-	-	-	-	
State Housing Assistance (MHFA)	1,577,599	-	-	-	-	-	-	1,577,599	1,555,000	1.5%
State Appropriations	-	8,880,000	-	-	-	-	-	8,880,000	8,620,000	3.0%
Local Intergovernmental HRA	-	-	-	-	-	-	-	-	-	N/A
Investment Earnings	-	-	800,000	400,000	80,000	40,000	75,000	1,395,000	1,725,000	-19.1%
Total Revenues	\$ 50,563,731	\$ 8,880,000	\$ 8,861,309	\$ 5,400,000	\$ 1,080,000	\$ 40,000	\$ 3,553,820	\$ 78,378,860	\$ 80,616,755	-2.8%
Other Sources										
Transfer (to) from Other Funds	-	-	(3,907,290)	-	438,875	-	-	(3,468,415)		
Total Revenues and Sources	\$ 50,563,731	\$ 8,880,000	\$ 4,954,019	\$ 5,400,000	\$ 1,518,875	\$ 40,000	\$ 3,553,820	\$ 74,910,445	\$ 80,616,755	-7.1%
Expenses										
Passthrough Grants	\$ 50,563,731	\$ 8,880,000	\$ 8,361,309	\$ 5,400,000	\$ 1,580,000	\$ -	\$ -	\$ 74,785,040	\$ 78,254,927	-4.4%
Total Expenses	\$ 50,563,731	\$ 8,880,000	\$ 8,361,309	\$ 5,400,000	\$ 1,580,000	\$ -	\$ -	\$ 74,785,040	\$ 78,254,927	-4.4%
Change in fund Balance	\$ -	\$ -	\$ (3,407,290)	\$ -	\$ (61,125)	\$ 40,000	\$ 3,553,820	\$ 125,405	\$ 2,361,828	-94.7%

Loan Activity

Loans Outstanding Beginning of Year
 Loan Repayments
 New Loans
 Loans Outstanding End of Year

\$ -
 -
 -
 \$ -

**METROPOLITAN COUNCIL
SUMMARY BUDGET
DEBT SERVICE 2010**

TABLE 5

	Parks and Open Space	Transit	Environmental Services	2010 Total Debt Service	2009 Adopted Budget	Change
<u>Revenues</u>						
Certified Levies	\$ 3,807,400	\$ 41,731,880	\$ -	\$ 45,539,280	\$ 46,974,531	-3.1%
Less: Market Value Credit Reduction	(142,777)	(1,564,945)	-	(1,707,722)	(1,761,545)	-3.1%
Less: Estimated Uncollectible	(57,111)	(625,979)	-	(683,090)	(704,618)	-3.1%
Net Property Tax Paid by Taxpayers	\$ 3,607,512	\$ 39,540,956	\$ -	\$ 43,148,468	\$ 44,508,368	-3.1%
State HACA/Mkt Value Credit	142,777	1,564,945	-	1,707,722	1,761,545	-3.1%
Municipal Wastewater Charges	-	-	61,782,000	61,782,000	53,720,000	15.0%
Investment Earnings	95,600	180,000	-	275,600	300,000	-8.1%
Total Revenues and Sources	\$ 3,845,889	\$ 41,285,901	\$ 61,782,000	\$ 106,913,790	\$ 100,289,913	6.6%
<u>Other Sources</u>						
SAC Transfers	-	-	30,365,000	30,365,000	36,960,000	-17.8%
Total Revenues and Sources	\$ 3,845,889	\$ 41,285,901	\$ 92,147,000	\$ 137,278,790	\$ 137,249,913	0.0%
<u>Expenses</u>						
Principal Repayment	\$ 10,100,000	\$ 30,700,000	\$ -	\$ 40,800,000	\$ 39,785,000	2.6%
Principal Refunding	-	-	-	-	11,175,000	100.0%
Current Value Credits	-	-	131,942	\$ 131,942	214,785	-38.6%
Transfer to Sewer Bond Fund (Bond Repayment)	-	-	92,015,058	\$ 92,015,058	90,465,215	1.7%
Interest Expense/Fiscal Charges	353,925	7,629,068	-	\$ 7,982,993	8,940,079	-10.7%
Total Expenses	\$ 10,453,925	\$ 38,329,068	\$ 92,147,000	\$ 140,929,993	\$ 150,580,079	-6.4%
<u>Other Uses</u>						
Transfer to Other Funds	-	-	-	-	-	N\A
Total Expenses and Other Uses	\$ 10,453,925	\$ 38,329,068	\$ 92,147,000	\$ 140,929,993	\$ 150,580,079	-6.4%
Change in fund Balance	\$ (6,608,036)	\$ 2,956,833	\$ -	\$ (3,651,203)	\$ (13,330,166)	-72.6%

**METROPOLITAN COUNCIL
CERTIFIED LEVIES AND LEVY LIMITS
COLLECTABLE IN 2006, 2007, 2008, 2009, and 2010**

TABLE 6

						2009-2010 Change	
	2006	2007	2008	2009	2010	Amount	Percent
<u>Non Debt Levies</u>							
<u>General</u>							
General Purposes	\$ 9,300,000	\$ 9,300,000	\$ 9,300,000	\$ 9,300,000	\$ 12,139,232	\$ 2,839,232	30.5%
Transfer to Livable Communities	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	-	0.0%
Total General	\$ 10,300,000	\$ 10,300,000	\$ 10,300,000	\$ 10,300,000	\$ 13,139,232	\$ 2,839,232	27.6%
Highway Right-of-Way	\$ -	\$ 3,162,756	\$ 3,298,290	\$ 3,426,923	\$ 3,531,797	\$ 104,874	3.1%
<u>Livable Communities</u>							
Tax Base Revitalization-Fiscal Disparities	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ -	0.0%
Demonstration Account	8,184,070	7,184,070	8,184,070	8,184,070	8,184,070	-	0.0%
Total Livable Communities	\$ 13,184,070	\$ 12,184,070	\$ 13,184,070	\$ 13,184,070	\$ 13,184,070	\$ -	0.0%
Total Non Debt Levies	\$ 23,484,070	\$ 25,646,826	\$ 26,782,360	\$ 26,910,993	\$ 29,855,099	\$ 2,944,106	10.9%
<u>Debt Service Levies</u>							
Transit Tax Anticipation Certificate	\$ 8,445,249	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Solid Waste Debt Service	-	-	-	-	-	-	N/A
Parks Debt Service	7,774,891	7,861,636	7,461,728	7,536,000	3,807,400	(3,728,600)	-49.5%
Transit Debt Service	31,232,220	37,144,291	38,543,560	39,438,531	41,731,880	2,293,349	5.8%
Radio Debt Service	417,942	414,225	-	-	-	-	N/A
Total Debt Service Levies	\$ 47,870,302	\$ 45,420,152	\$ 46,005,288	\$ 46,974,531	\$ 45,539,280	\$ (1,435,251)	-3.1%
Total Levies	\$ 71,354,372	\$ 71,066,978	\$ 72,787,648	\$ 73,885,524	\$ 75,394,379	\$ 1,508,855	2.0%
<u>Total by Transit and Other Levies</u>							
Transit Levies	\$ 39,677,469	\$ 37,144,291	\$ 38,543,560	\$ 39,438,531	\$ 41,731,880	\$ 2,293,349	5.8%
Other Levies	31,676,903	33,922,687	34,244,088	34,446,993	33,662,499	(784,494)	-2.3%
<u>Statutory Levy Limits</u>							
General Operations	\$ 11,056,611	\$ 11,766,302	\$ 12,270,523	\$ 13,030,596	\$ 13,139,232	\$ 108,636	0.8%
Highway ROW	2,971,993	3,162,756	3,298,290	3,502,596	3,531,797	29,201	0.8%
Livable Comm. Fiscal Disparity	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	-	0.0%
Livable Comm. Demonstration Acct	8,678,433	9,235,476	9,631,244	10,227,832	10,313,101	85,269	0.8%

METROPOLITAN COUNCIL
STAFF COMPLEMENT IN FTE'S

TABLE 7

	<u>Adopted 2007</u>	<u>Adopted 2008</u>	<u>Adopted 2009</u>	<u>Proposed 2010</u>
<u>REGIONAL ADMINISTRATION</u>				
Council and Chair's Office	1.00	1.00	1.00	1.00
Regional Administrator's Office	3.00	3.00	3.00	3.00
Budget and Evaluation	3.00	3.00	3.00	4.00
Diversity	7.20	7.20	7.20	7.00
Human Resources	33.25	33.25	33.25	33.50
Government Affairs	4.00	4.00	4.00	3.00
Internal Audit	5.00	5.00	5.00	5.00
Risk Management	13.00	13.00	13.00	13.00
Communications and Data Center	16.50	16.00	16.00	16.00
Legal	9.00	9.00	9.00	9.00
Fiscal Services	24.60	31.60	31.60	33.60
Information Services	64.15	64.15	64.15	64.80
Central Services	2.00	4.00	4.00	3.50
Purchasing	12.80	11.80	11.80	11.80
GIS			10.35	10.35
Total Regional Administration	198.50	206.00	216.35	218.55
<u>COMMUNITY DEVELOPMENT</u>				
Division Director Office	7.00	6.00	5.00	6.00
Local Planning Assistance	11.45	12.25	12.15	11.95
Livable Communities	5.80	6.00	6.00	5.00
Parks	2.00	2.00	2.00	2.00
RSP & Growth Strategy	2.00	4.00	4.00	3.00
GIS	11.35	11.35		
Research	8.00	7.00	8.00	8.00
FAHP	0.80	0.80	0.80	0.80
HRA	34.00	34.00	34.10	35.10
Total Community Development	82.40	83.40	72.05	71.85
Total Regional Admin. & Community Dev.	280.90	289.40	288.40	290.40
<u>ENVIRONMENTAL SERVICES DIVISION</u>				
General Manager's Office	18.00	18.00	18.00	19.00
Interceptor	78.80	78.50	78.50	78.00
Technical Services	78.00	81.00	81.00	84.00
Treatment Services	400.20	398.50	398.50	397.00
Environmental Quality Assurance	119.00	119.00	119.00	117.00
Total Environmental Services	694.00	695.00	695.00	695.00
<u>TRANSPORTATION DIVISION</u>				
Transportation Planning	21.00	19.00	20.00	20.00
Regular Route	6.00	8.00	8.00	7.00
Rural/Small Urban Route	1.00	1.00	1.00	1.00
Metro Mobility	12.00	12.00	12.00	11.00
Commuter Service	-	-	-	-
Total MTS	40.00	40.00	41.00	39.00
Metro Transit				
Drivers	1376.00	1389.00	1407.00	1391.50
Mechanics	463.80	474.80	478.00	472.30
Administration-General	282.20	290.90	288.20	284.80
Administration-Clerical	205.10	201.00	202.10	196.00
Administration-Police	77.00	74.40	82.00	80.00
Light Rail-Hiawatha	158.30	168.20	181.00	181.00
Central Corridor Project	-	39.90	44.50	48.00
Northstar Project	-	5.80	56.00	52.50
Total Metro Transit	2562.40	2644.00	2738.80	2706.10
Total Transportation Division	2602.40	2684.00	2779.80	2745.10
TOTAL FTE' S	3577.30	3668.40	3763.20	3730.50

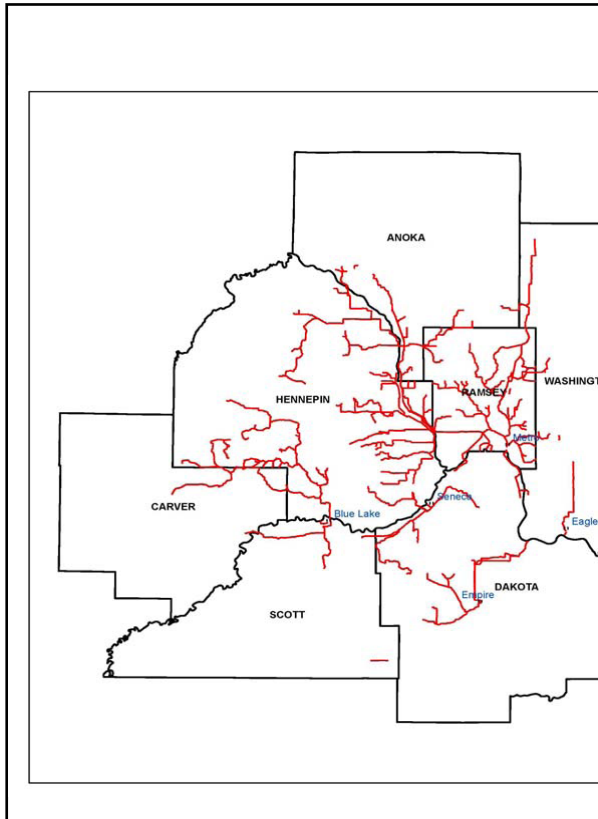
**METROPOLITAN COUNCIL
SUMMARY BUDGET
ENVIRONMENTAL SERVICES DIVISION
2010**

	Operations	Debt Service	Division Total
<u>Revenues</u>			
Municipal Wastewater Charges	\$ 105,628,000	\$ 61,782,000	\$ 167,410,000
Industrial Waste Charges	9,665,000	-	9,665,000
State Revenues	675,941	-	675,941
Investment Earnings	2,000,000	-	2,000,000
Other Revenue	525,000	-	525,000
Total Revenues	\$ 118,493,941	\$ 61,782,000	\$ 180,275,941
SAC Transfers	-	\$30,365,000	30,365,000
Total Revenues and Other Sources	\$ 118,493,941	\$ 92,147,000	\$ 210,640,941
<u>Expenses</u>			
Salaries & Benefits	\$ 60,301,458	\$ -	\$ 60,301,458
Consulting & Contractual Services	13,873,399	-	13,873,399
Materials & Supplies	6,853,400	-	6,853,400
Chemicals	8,019,730	-	8,019,730
Utilities	17,520,387	-	17,520,387
Printing	-	-	-
Other Operating Expenses	977,122	-	977,122
Capital Outlay, IS Projects	1,530,500	-	1,530,500
Travel & Professional Development	276,125	-	276,125
Capital Projects	\$1,000,000	-	1,000,000
Debt Service	-	\$92,147,000	92,147,000
Total Expenses	\$ 110,352,121	\$ 92,147,000	\$ 202,499,121
<u>Other Uses</u>			
Total Council Allocated	\$ 10,541,820	\$ -	\$ 10,541,820
Transfer from General Fund	(153,850)	-	(153,850)
Water Supply Transfer to MCES	(\$246,150)	-	(246,150)
Total Other Uses	\$ 10,141,820	\$ -	\$ 10,141,820
Total Expenses and Other Uses	\$ 120,493,941	\$ 92,147,000	\$ 212,640,941
Change in fund Balance	\$ (2,000,000)	\$ -	\$ (2,000,000)

Metropolitan Council 2010 Summary Budget Environmental Services Division

MISSION: The mission of Metropolitan Council Environmental Services (MCES) is to provide wastewater services that protect the public health and environment while supporting regional growth.

PROFILE: MCES is an operating division of the Metropolitan Council that:



- Owns and maintains approximately 600 miles of regional sewers that collect flow from 5,000 miles of sewers owned by 105 communities,
- Treats approximately 250 million gallons of wastewater daily at eight regional treatment plants,
- Continues to achieve near-perfect compliance with federal and state clean water standards,
- Maintains wastewater service rates consistently below the national average,
- Works with approximately 800 industrial clients to substantially reduce the amount of pollution entering our wastewater collection system,
- Monitors and analyzes water resources in the region,
- Provides water supply analysis and planning for the region,
- Ensures sufficient sewer capacity exists to serve planned development, and
- Makes capital investments to preserve water quality in the region.

2010 Budget Planning

The 2010 Annual Budget focuses on meeting the objectives and expected outcomes that align with the Council and MCES's strategic goals.

The following considerations were the top priorities during the planning of the 2010 budget.

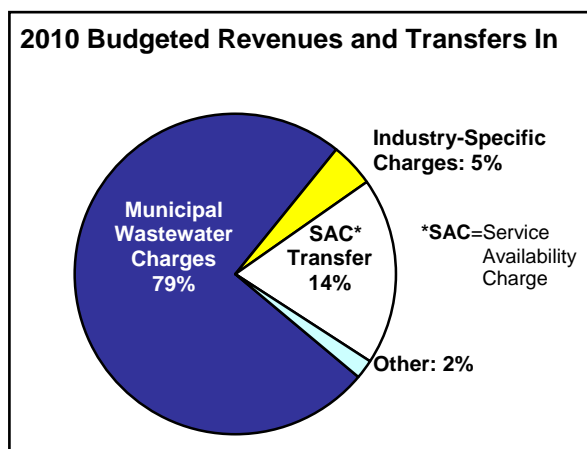
- Meeting regulatory requirements.
- Retaining competitive rates and charges.
- Meeting customer expectations for quality and level of service.
- Fully funding the current cost of all programs.
- Rate setting sensitive to the current economic conditions.

Metropolitan Council 2010 Summary Budget Environmental Services Division

Meeting current and future regulatory requirements continues to be the top priority for MCES. The near-perfect record of compliance is a commendable achievement, but it carries an inherent challenge: regulatory changes that cause additional capital and operating expenses. To meet these future challenges, MCES is committed to achieving the highest level of quality possible with the resources available and preserving its outstanding record of compliance with regulatory requirements while providing cost-effective service. MCES is committed to providing the wastewater infrastructure necessary to meet the needs of a changing metropolitan area and helping the region to be a good place to work, raise a family and grow a business.

MCES Revenue

MCES is a user-fee-based organization, which is run as an enterprise. The Council's rate setting



philosophy is that user classes should pay the “cost of service.” Revenues include the municipal wastewater charge (based on volume), industry-specific charges (based on service provided); service availability charges (SAC) (based on capacity demand) and miscellaneous revenues. The graphic on the left depicts the percentages of the 2010 budgeted revenue that is derived from each source.

Municipal Wastewater Charges (MWC)—

Communities pay MCES for the flow entering the regional wastewater system. Municipal wastewater charges pay for the conveyance and treatment of

wastewater. Each community pays at the same rate for wastewater services. The revenue generated by the municipal wastewater charges is expected to account for 79 percent of MCES's projected total operating revenues and sources for the year 2010.

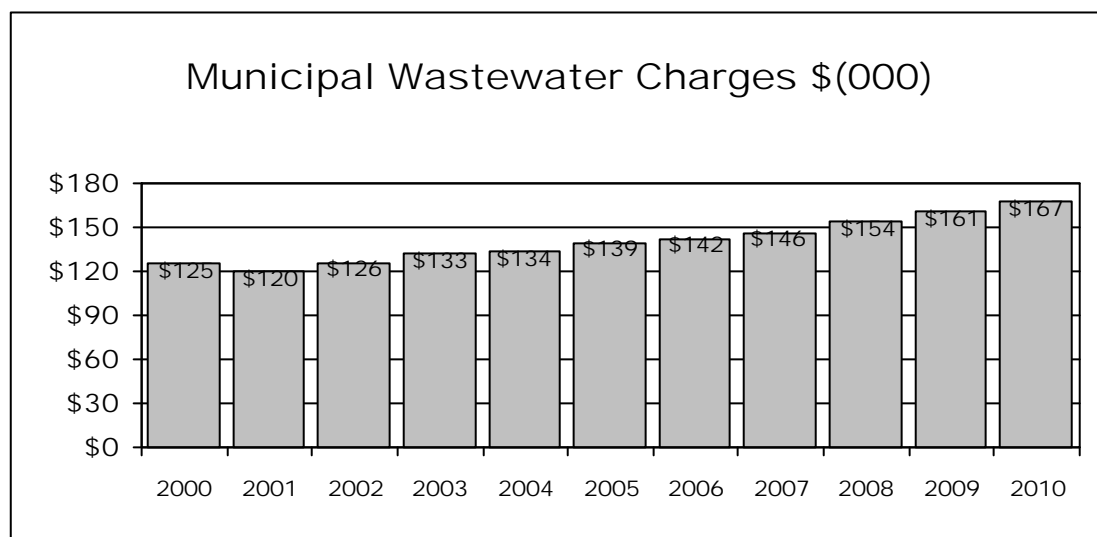
Impact of Changes in System Flow Despite thousands of new connections each year, the system flow has been trending down. Factors that contribute to this trend are weather, system improvements to reduce unnecessary clear water inflow and infiltration, more water-efficient equipment, industrial decline. “Flow years” are the twelve months ending June 30 of each year. As recently as the 2003 flow year, the measured flow was 102 billion gallons (bg). Flow is 85 bg for the 2010 budget.

As a consequence of fluctuating flow, the rate (budgeted revenue divided by flow) of charge to customers per million gallons can rise or fall, even though the total revenues to MCES increase only modestly.

2010 MWC revenue is budgeted to increase 3.8% percent.

A 10-year history of budgeted charges is shown on the following page.

Metropolitan Council 2010 Summary Budget Environmental Services Division



Service Availability Charges (SAC)—Communities pay MCES for additional capacity demanded by new development or increased industrial or commercial use. Communities collect these one-time SAC fees from property owners at the time of development. Generally, one SAC unit equals 274 gallons of potential daily wastewater flow capacity. A freestanding single-family residence is charged one SAC unit. Each community pays the same rate for SAC. The 2010 budgeted SAC rate is \$2,100 per residence or equivalent unit.

The SAC revenue is intended to pay the average cost of growth in the system and is used to finance the reserve capacity portion of the capital costs in the wastewater system. An improvement in the method of calculating reserve capacity was approved in September 2009 to better recognize the SAC volume experienced and previously collected. It has the impact of shifting about \$14.5 million in annual debt service expense (in 2010 dollars) from SAC customers to wastewater customers. By phasing in the change over the three years 2010-2012, the 2010 change is \$5 million. The transfer from SAC fees represents 14 percent of budgeted revenue for 2010.

Industry-Specific Charges—Industries pay MCES directly for a variety of charges that are targeted to specific customer services. The following charges/fees are included:

- 1) Industrial strength charges
- 2) Liquid waste hauler load charges
- 3) Industrial discharge and permit fees
- 4) Add-on service charges
- 5) Enforcement fees (e.g., Self-monitoring report late fees)
- 6) Stipulation agreement payments
- 7) Cost recovery fees

The industrial strength charge provides the majority of the revenue from the industry-specific charges. It covers the higher treatment costs of that industrial wastewater which has more pollutants than typical domestic wastewater. Industries also pay volume charges and SAC to their cities. Total Industry-Specific Charges represent 5% of MCES' budgeted revenue in 2010.

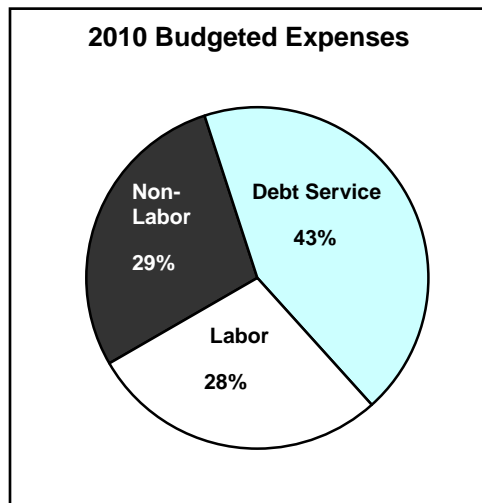
Other Revenue—the remaining 2 percent of 2010 budgeted revenue includes interest earnings, a state contract, other council funds, new Heritage Funds for the Water Supply program and miscellaneous revenues.

Metropolitan Council 2010 Summary Budget Environmental Services Division

Inflow and Infiltration (I&I) Surcharges—beginning in 2007, MCES charges those communities that have excessive I&I a surcharge in addition to the municipal wastewater charge. To date, communities have received credits for spending their own funds and have not paid surcharges to MCES. Surcharge funds, if collected will be set aside either for rebates to the communities as they do I&I mitigation, or for use by MCES to provide the demanded capacity. MCES will not use these funds for work on the regional system before 2015. I&I funds are not included in this budget, which reflects general operations only.

MCES Expenses

MCES expenses are categorized in one of three areas: labor expenses, non-labor expenses and debt service expenses. Of the three, debt service is the largest. The graphic on the left depicts the percentages that each of the expense areas makes up of the total costs.



Labor—in 1998, there were 984 budgeted FTEs (full time equivalent employees in the Division). An aggressive budget reduction plan begun in 1998 brings us to a level of 695 FTEs for 2010. However, the budget assumes \$2 million of savings from vacancies, so the majority of open positions can not be filled unless substantial positive variance occurs in non-labor expenses. In 2010, labor expenses account for 28 percent of total expenses.

Non-Labor Expenses— this category includes operational expenses such as utilities, materials, supplies, chemicals, contracted services, as well as interdivisional expenses for services shared with other Council divisions. In 2010, non-labor expenses account for 29 percent of total expenses.

Debt Service —Debt service needs are forecast each year as an element of the Capital Finance Plan (CFP), which is based on the projected capital budget outlined in the Capital Improvement Program (CIP), reduced by Pay-As-You-Go expense (capital project cost expensed in the operating budget). The CFP combines interest rate assumptions, current debt obligations and debt leveling requirements to form a debt service forecast. While the 2010 debt service is primarily making principal and interest payments on capital investment for the nineteen years prior to 2010, the 2009 and 2010 CIP has been reduced where possible to defer investment for expansion. In 2010, debt service costs account for 43 percent of the budget. Debt service is included in the MCES Annual Budget because it is funded by wastewater revenues, as required by state statute. However, it is not considered an operating expense in the Unified Operating Budget.

***Metropolitan Council 2010 Summary Budget
Environmental Services Division***

SUMMARY

MCES Revenue: 2008–2010 (\$ 000)			
	2008 Actual	2009 Budget	2010 Budget
Municipal Wastewater Charges	\$ 153,737	\$ 161,322	\$ 167,410
SAC Transfer	38,733	37,860	30,365
Industry-Specific Charges	10,836	9,997	9,665
Other Sources	3,286	3,530	3,601
Total Revenue & Other Sources	\$ 206,592	\$ 212,709	\$ 211,041
MCES Expenses: 2008-2010 (\$ 000)			
	2008 Actual	2009 Budget	2010 Budget
Total MCES Labor	\$ 57,304	\$ 59,275	\$ 60,301
Total Non-Labor	55,373	58,955	59,593
Debt Service	87,140	90,479	92,147
Pay-As-You-Go	3,000	5,000	1,000
Total Expense	\$ 202,817	\$ 213,709	\$ 213,041
Surplus (Deficit)	\$ 3,774	\$ (1,000)	\$ (2,000)

**METROPOLITAN COUNCIL
SUMMARY BUDGET-BY FUND TYPE
TRANSPORTATION DIVISION**

2010

Governmental Fund Types						Enterprise Fund				Proprietary Fund Types				
Special Revenue Funds						Enterprise Fund						Passthrough		
Metro Mobility Operations	Transportation Planning & TDM Activity	Suburban Transit Providers	Regional Dial-a-Ride	Fixed Route	Subtotal Special Rev	Metro Transit Bus	Metro Transit LRT	Metro Transit Northstar	Metro Transit Total	Division Operating Total	Transit Debt Service Funds	Hwy Right-of-way Program	Memo Total	
Revenues														
State Revenues														
Motor Vehicle Sales Taxes	\$ -	\$ 804,521	\$ 18,710,689	\$ 4,616,110	\$ 9,852,124	\$ 33,983,444	\$ 93,581,166	\$ 2,121,351	\$ 4,770,104	\$ 100,472,621	\$ 134,456,065	\$ -	\$ -	\$ 134,456,065
State Market Value Credit Aid	-	-	-	-	-	-	-	-	-	-	1,564,945	132,477	1,697,422	
State Appropriation	28,319,562	-	-	-	-	28,319,562	\$37,116,438	5,174,000	-	\$42,290,438	70,610,000	-	-	70,610,000
Other State Revenue	-	-	-	-	-	-	-	-	1,098,898	1,098,898	1,098,898	-	-	1,098,898
Total State Revenues	\$ 28,319,562	\$ 804,521	\$ 18,710,689	\$ 4,616,110	\$ 9,852,124	\$ 62,303,006	\$ 130,697,604	\$ 7,295,351	\$ 5,869,002	\$ 143,861,957	\$ 206,164,963	\$ 1,564,945	\$ 132,477	\$ 207,862,385
Other Revenues														
Property Taxes	-	-	-	-	-	-	-	-	-	-	39,540,956	3,346,343	42,887,299	
Federal Revenues	5,750,000	3,064,790	-	1,000,000	3,351,705	13,166,495	20,763,897	83,218	-	20,847,115	34,013,610	-	-	34,013,610
Local Revenues	-	105,482	-	-	571,539	677,021	-	7,295,352	6,825,451	14,120,803	14,797,824	-	-	14,797,824
Investment Earnings	150,000	50,000	-	25,000	100,000	325,000	309,090	121,200	-	430,290	755,290	180,000	75,000	1,010,290
Other Revenues	115,000	-	-	-	-	115,000	3,585,050	840,089	-	4,425,139	4,540,139	-	-	4,540,139
Fares - Base	1,932,609	-	-	-	1,915,046	3,847,655	79,021,408	9,228,383	3,154,093	91,403,884	95,251,539	-	-	95,251,539
Fares - Expansion	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contract & Special Event Revenue	3,179,236	-	-	-	-	3,179,236	1,670,000	624,000	-	2,294,000	5,473,236	-	-	5,473,236
Total Revenues	\$ 39,446,407	\$ 4,024,793	\$ 18,710,689	\$ 5,641,110	\$15,790,414	\$ 83,613,413	\$ 236,047,049	\$ 25,487,593	\$ 15,848,546	\$ 277,383,188	\$ 360,996,601	\$ 41,285,901	\$ 3,553,820	\$ 405,836,322
Expenses														
Salaries & Benefits	\$ 897,260	\$ 1,975,090	\$ -	\$ 210,430	\$ 519,250	\$ 3,602,030	\$ 196,737,038	\$ 13,995,097	\$ 3,063,388	\$ 213,795,523	\$ 217,397,553	\$ -	\$ -	\$ 217,397,553
Consulting & Contractual Services	265,000	929,448	-	-	30,000	1,224,448	6,543,449	613,453	6,416,804	13,573,706	14,798,154	-	-	14,798,154
Materials & Supplies	3,545,000	24,000	-	11,509	87,749	3,668,258	12,743,137	1,531,834	634,769	14,909,740	18,577,998	-	-	18,577,998
Rent & Utilities	105,460	132,950	-	-	45,000	283,410	4,603,882	2,554,723	386,018	7,544,623	7,828,033	-	-	7,828,033
Printing	33,500	60,000	-	-	15,000	108,500	-	-	-	-	108,500	-	-	108,500
Travel	-	36,000	-	-	2,500	38,500	-	-	-	-	38,500	-	-	38,500
Insurance	-	-	-	-	-	-	2,193,215	568,092	2,373,141	5,134,448	5,134,448	-	-	5,134,448
Transit Programs	34,177,299	-	18,710,689	5,331,652	14,859,957	73,079,597	-	-	-	-	73,079,597	-	-	73,079,597
Operating Capital	20,690	27,250	-	-	-	47,940	840,650	-	-	840,650	888,590	-	-	888,590
Debt Service	-	-	-	-	-	-	-	-	-	-	-	38,329,068	-	38,329,068
Passthrough Grants & Loans	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Operating Expenses	51,700	22,500	-	-	15,000	89,200	21,693,293	5,470,112	3,599,030	30,762,435	30,851,635	-	-	30,851,635
Total Expenses	\$ 39,095,909	\$ 3,207,238	\$ 18,710,689	\$ 5,553,591	\$15,574,456	\$ 82,141,883	\$ 245,354,664	\$ 24,733,311	\$ 16,473,150	\$ 286,561,125	\$ 368,703,008	\$ 38,329,068	\$ -	\$ 407,032,076
Other Uses														
Interdivisional Expense Alloc-MT & LRT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,712,688	\$ 979,846	\$ 331,845	\$ 15,024,379	\$ 15,024,379	\$ -	\$ -	\$ 15,024,379
A-87- Metropolitan Transportation Services	371,648	817,555	-	87,519	215,958	1,492,680	-	-	-	-	1,492,680	-	-	1,492,680
Planning Chargeback Expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Uses	\$ 371,648	\$ 817,555	\$ -	\$ 87,519	\$ 215,958	\$ 1,492,680	\$ 13,712,688	\$ 979,846	\$ 331,845	\$ 15,024,379	\$ 16,517,059	\$ -	\$ -	\$ 16,517,059
MVET Transfers in														
Transfers (From) To Other Funds	21,150	-	-	-	-	21,150	5,360,855	225,564	956,449	6,542,868	6,564,018	-	-	6,564,018
Total Expenses and Uses	\$ 39,446,407	\$ 4,024,793	\$ 18,710,689	\$ 5,641,110	\$15,790,414	\$ 83,613,413	\$ 253,706,497	\$ 25,487,593	\$ 15,848,546	\$ 295,042,636	\$ 378,656,049	\$ 38,329,068	\$ -	\$ 416,985,117
Change in fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (17,659,448)	\$ -	\$ -	\$ (17,659,448)	\$ (17,659,448)	\$ 2,956,833	\$ 3,553,820	\$ (11,148,795)

Metropolitan Council 2010 Summary Budget

Transportation Division

The **Transportation Division** includes:

- **Metropolitan Transportation Services**(MTS) which is composed of Metro Mobility, Contracted Regular Routes, Community-based programs, regional transportation planning, and Suburban Transit providers.
- **Metro Transit** (MT) which is composed of Hiawatha Light Rail, Northstar Commuter Rail and the Bus operations.

The two major functions performed by **MTS** are to:

- Conduct transportation planning for the metropolitan area as the regions federally designated Metropolitan Planning Organization (MPO).
- Provide transit service through direct contracts and/or partnering with approximately 30 private, public, and nonprofit transit service providers through the previously mentioned five major programs.

MT, based on ridership, is the largest transit agency in Minnesota and provides about 90% of the regular route service in the Minneapolis/St. Paul area – the 16th largest transit market in the nation. Its employees transport customers each day with service on 118 routes. The bus fleet and rail cars operate about 30 million miles and about 2 million hours of service each year. The following subsections will discuss the MTS and MT functions and budget in greater detail.

METROPOLITAN TRANSIT SERVICES

MISSION

The Mission of Metropolitan Transportation Services is to:

- Lead regional multi-modal transportation planning for the seven county metropolitan area.
- Provide a wide range of contracted transit services.

ORGANIZATION

The organization chart in the Authority and Organization section (p. 2-4) of the budget shows MTS reporting relationships to the Regional Administrator, Chair and the Council. This division performs two major functions. They are:

Transportation Planning The Metropolitan Council is the federally designated Metropolitan Planning Organization (MPO) for the Twin Cities region. In this role, it is tasked with conducting and coordinating all of the region's transportation planning. This includes the development of the region's long-range transportation plan, the Transportation Policy Plan (TPP); the region's short-range four-year transportation plan, the Transportation Improvement Program (TIP); and the region's annual planning and research staff work plan, the Unified Planning Work Program (UPWP).

Staff also participates in transportation planning efforts throughout the region, such as highway corridor studies, transit way studies, long-range airport planning, freight studies, air quality conformance analyses, travel demand modeling, bikeway and pedestrian planning, and other transportation planning.

Metropolitan Council 2010 Summary Budget

Transportation Division

Contracted Transit Programs MTS manages or coordinates four transit programs, which provide services through contracts with private, public, and non-profit entities. These programs are:

- **Metro Mobility/ADA** – Provides dial-a-ride service to persons certified under the Americans with Disabilities Act (ADA) through six contracts.
- **Regional Dial-a-Ride** – Provide general public dial-a-ride transit service in Anoka, Washington, Dakota, Scott, Carver, and parts of Hennepin and Ramsey counties through 16 contracts. This program is being restructured to provide general public dial-a-ride service throughout the seven county metro area where fixed route is not available. The restructured service will be delivered through five contracts with the Council.
- **Fixed Routes** – Provide small, medium, and large regular route bus transit service through 10 contracts and also includes the regional vanpool program, Van Go, which focuses in areas without regular route transit or for commuters not served by regular route transit.
- **Suburban Transit Providers (STP)** – Twelve communities have chosen to provide their own transit service. Two consortiums have been created and four cities provide transit service through contracts with various private, public, and non-profit entities. The Council passes-through operating funds to the Suburban Transit programs.

BUDGET OVERVIEW

Total Revenues

Metropolitan Transportation Services revenues decreased 3.4% from 2009 to 2010.

MTS experienced a decrease in state funding sources of \$4.3 million or 6.5% in 2010. This was partially offset by new federal sources of \$1.5 million of ARRA and \$1 million of Section 5311 funding. MTS also is realizing an additional \$1.1 million in increased fare revenues.

Total Expenses

Metropolitan Transportation Services' expenses decreased 3.4% from 2009 to 2010.

MTS experienced a decrease in the Suburban Transit Provider program of \$6.4 million. This 26% decrease in program expenses were offset by increases of \$1 million in the Regional Dial-a-Ride program, \$500,000 in the Fixed Route program for Forest Lake service, \$800,000 in the Transportation Planning program and \$1.2 million in the Metro Mobility program for an overall MTS budget decrease of 3.4%.

STAFFING

Full-time equivalent positions decreased 2 FTEs in the 2010 budget. One FTE was from Metro Mobility and the other from the Fixed Route program. Current FTEs are listed below:

<u>Department</u>	<u>Category/Function</u>	<u>Positions</u>
Transportation Planning		20
Metro Mobility		11
Fixed Route and Regional Dial-a-Ride		8
	Total	39

Metropolitan Council 2010 Summary Budget

Transportation Division

METRO TRANSIT - BUS OPERATIONS

Introduction

As the largest operator of bus service, the first and only operator of light rail in the Twin Cities region and the operator of the region's first commuter rail line, Metro Transit is a key part of the Metropolitan Council's commitment to operating quality transit services in an inclusive, customer-focused and efficient manner. Metro Transit is one of the country's largest transit systems, providing more than 90 percent of the fixed-route public transportation in the Minneapolis/St. Paul metro area. Each weekday, customers board Metro Transit buses and train an average of 250,000 times.

The 1392 operators and 472 mechanics support an 878 bus fleet serving 118 local, express and contract routes. In service to its customers, Metro Transit drives over 96,000 miles each weekday. Metro Transit provides service that result in fewer cars on Twin Cities' roadways and a reduction in congestion. In 2010, 80.0 million customers are expected to ride on Metro Transit buses and trains.

The Metro Transit budget assumes the continuation of the current fare structure from October 2008, adjusted State general funding as enacted by the State Legislature in 2009, State forecasted Motor Vehicle Sales Taxes (MVST) revenue and a CTIB grant for Transit Operating Assistance for Hiawatha Light Rail and Northstar Commuter Rail

Policy Choices and Constraints

The Council has the discretion to allocate motor vehicle sales taxes and State funds among Metro Transit, Metro Mobility, rural/small urban programs, non-Metro Transit operations, and Metropolitan Transportation Services. In consultation with the Transportation Advisory Board, the Council also allocates federal transportation funds among transit, highway, and other transportation projects.

The 2010 budget brings together numerous policy choices governing services provided by Metro Transit. Metro Transit has established guidelines to help decide where, when, and how much fixed route bus service is delivered, how frequently it runs, as well as service quality parameters. Metro Transit also decides what levels of marketing, advertising, customer service information, and customer relations to provide, consistent with the mobility needs of the region. Metro Transit recommends maintaining the level and structure of the fare system, which reflects the fare adjustments, implemented in October 2008.

Passenger fares provide about 30% of Metro Transit operating revenue with motor vehicle sales taxes and State general funds providing most of the remainder. The State legislature determines the amount of State funds available in two-year, biennial appropriations. Metro Transit implements and operationalizes the Council's Regional Framework, Transportation Policy Plan, and various State legislative goals. The plans provide guidance for: transit quality, service levels, service locations, bus route financial and operational performance, fare policies, and system-wide fare recovery and transit infrastructure investment.

A competitive environment also affects Metro Transit policy decisions. In addition to Metro Transit service, fixed-route buses in the metro area are operated by suburban transit providers; privately contracted regular route providers, and the University of Minnesota. About 3% of the buses operated by Metro Transit are operated as a provider, not as a principal decision-maker. Finally, federal laws and regulations direct some Metro Transit policy decisions, such as reduced fares for seniors, accessibility for customers with disabilities, and pollution control.

Metropolitan Council 2010 Summary Budget

Transportation Division

FINANCIAL ANALYSIS

Financial and Resource Outlook

The Metro Transit - Bus operating budget reflects revenue of \$241.4 million and expenses of \$259.1 million.

Revenue

Metro Transit revenue budget in 2010 is \$241.4 million, a reduction of \$20.4 million from the 2009 adopted Budget of \$261.8 million. This decrease is due to a \$17.6 million early receipt of federal revenues in 2009 and other reductions in fare revenue from decreasing ridership due to economic conditions. The 17.6 of federal revenues will be received a year early in 2009 and will be used to fund the same amount of 2010 expenditures. In addition to passenger fares, the largest sources of funding include proceeds from the Motor Vehicle Sales Tax (MVST) and a State of Minnesota general fund appropriation. Revenue assumptions in the 2010 Transportation Division budget are based on the February 2009 State forecast.

	<u>Budget</u> <u>2009</u>	<u>Budget</u> <u>2010</u>	<u>Change</u>	<u>%</u>
Transit Fund	78.0	93.6	15.6	20.0%
Passenger Fares	83.0	80.7	-2.3	-2.8%
State General Fund	43.9	37.1	-6.8	-15.5%
Federal Funds	21.9	20.7	-1.2	-5.5%
All other sources	35.0	9.3	-25.7	-73.4%
Total	261.8	241.4	-20.4	-7.8%

Expenses

Metro Transit expense budget in 2010 is \$259.1 million, down \$2.7 million from the 2009 adopted budget of \$261.8 million. The expense decreases are largely attributed to salary and benefit savings for open non-filled positions and savings in utility and fuel expenses.

	<u>Budget</u> <u>2009</u>	<u>Budget</u> <u>2010</u>	<u>Change</u>	<u>%</u>
Salaries & Benefits	194.9	196.7	1.8	0.9%
Materials & Supplies	41.0	41.1	0.1	0.2%
All Other Expenses Central Service	11.5	7.6	-3.9	-33.9%
Fees	14.4	13.7	-0.7	-4.9%
Total	261.8	259.1	-2.7	-1.0%

Personnel

Full-time equivalent positions reflected in the 2010 budget for Metro Transit–Bus are:

Bus Operators	1,391.5
Mechanics: vehicle & facilities	472.3
Supervisory/Professional & Police	364.8
Clerical	196.0
<u>CCLRT</u>	<u>48.0</u>
Total FTE*	2,472.6

*Includes 48.0 FTE'S for the Central Corridor Capital Project.

Metropolitan Council 2010 Summary Budget

Transportation Division

Bus operators, mechanics and clerical employees are represented by Amalgamated Transit Union (ATU) Local 1005. Police officers are represented by Law Enforcement Labor Services (LELS). Supervisors and managers are represented by Transit Managers and Supervisors Association (TMSA).

METRO TRANSIT - HIAWATHA LIGHT RAIL OPERATIONS

INTRODUCTION

On June 28th, 2004, the Hiawatha light Rail line began passenger service between downtown Minneapolis and Fort Snelling carrying 2.2 million riders in advance of the Full Funding Grant commitment scheduled for a December 2004 opening. On December 4, 2004 passenger service to the MSP Airport and Mall of America commenced, completing the 12.0 mile line 27 days ahead of schedule.

Metro Transit now offers numerous bus routes with connecting service and timed transfers at 17 light rail stations. There are nearly 1,800 free parking spaces near Hiawatha Light Rail stations, including Park and Ride lots at Midtown/Lake Street, Fort Snelling and 28th Avenue near the Mall of America. Since the beginning operations through May 2009, the Hiawatha Light Rail Line has carried more than 42.9 million passengers.

FINANCIAL ANALYSIS

Light Rail fares are the same as bus fares. Transfers between bus and rail are valid for 150 minutes from time of initial boarding. Fare collection is barrier-free with tickets issued from self-service vending machines located on station platforms. Passengers are required to provide valid tickets upon request as proof of payment.

The Hiawatha line debuted with a fleet of 24 light-rail cars in 2004. To help keep up with increased customer demand, three new light-rail cars were added to the fleet in 2007; the first fleet expansion since service began. This fleet addition increased the rail system's capacity to carry customers at times when demand is highest but also ensured less pressure on the system's maintenance schedule. In 2009, the Hiawatha line also began the expansion of its station platforms to accommodate three car trains in the future to meet growing ridership demand.

Revenue

Metro Transit Light Rail revenue budget in 2010 is \$25.7 million. For the 2010 calendar year, passenger fares will generate \$9.9 million for rail operations. Other sources of revenue include M.A.C. Airport Shuttle service revenue; State of Minnesota general fund appropriations, MVST, advertising, and the County Transportation Improvement Board.

	<u>Budget</u> <u>2009</u>	<u>Budget</u> <u>2010</u>	<u>Change</u>	<u>%</u>
Transit Fund	0.5	2.1	1.6	320.0%
Passenger Fares	9.7	9.9	0.2	2.1%
State General Fund	7.0	5.2	-1.8	-25.7%
Hennepin County/CTIB	7.5	7.3	-0.2	-2.7%
All other sources	0.7	1.2	0.5	71.4%
Total	25.4	25.7	0.3	1.2%

Metropolitan Council 2010 Summary Budget

Transportation Division

Expenses

Metro Transit expense budget in 2010 is \$25.7 million, up \$0.6 million from the 2009 adopted budget of \$25.4 million. Expense increases are in labor and fringe benefits, utilities and parts.

	<u>Budget</u> <u>2009</u>	<u>Budget</u> <u>2010</u>	<u>Change</u>	<u>%</u>
Salaries & Benefits	13.3	14.0	0.7	5.3%
Materials & Supplies	1.5	1.5	0.0	0.0%
All Other Expenses	9.6	9.2	-0.4	-4.2%
Central Service Fees	1.0	1.0	0.0	0.0%
Total	25.4	25.7	0.3	1.2%

Full-time equivalent positions included in the 2010 budget for Metro Transit-Rail are:

Rail Operators	52.5
Mechanics: vehicle & facilities	79.2
Supervisory & Professional	39.8
Clerical	<u>9.5</u>
Total FTE	181.0

Rail operators, mechanics and clerical employees are represented by Amalgamated Transit Union (ATU) Local 1005. Police officers are represented by Law Enforcement Labor Services (LELS). Supervisors and managers are represented by Transit Managers and Supervisors Association (TMSA).

METRO TRANSIT – NORTHSTAR COMMUTER RAIL OPERATIONS

INTRODUCTION

The Northstar Corridor Commuter Rail Project cleared its final hurdle on December 11, 2007, when it received a commitment for \$156.8 million in federal matching funding for construction and trains with the Federal Full Funding Grant Agreement. The state and federal funding combined with the significant commitment of the regional rail authorities for Anoka, Hennepin, and Sherburne counties, as well as contributions from the Metropolitan Council and the Minnesota Twins allowed Northstar construction to get fully underway. The Northstar Commuter Line is forecasted to begin passenger service in late 2009, with service from Big Lake to Minneapolis. Before this service begins, startup activities will include hiring managers, hiring and training staff, developing operating procedures, and ordering parts and supplies.

Northstar Commuter Rail Service is scheduled to open late 2009 with five stations, and weekday service of 5 trains serving Minneapolis and 1 train servicing the reverse commute. Service will be provided by 4 car trains with a 560 passenger per train capacity. Weekday ridership is forecasted at 4,100 rides per weekday by the end of 2010.

FINANCIAL ANALYSIS

Commuter Rail fares are still being reviewed by the Metropolitan Council and are scheduled for approval by the end of August 2009... Transfers between bus, light rail and commuter rail are valid for 150 minutes from time of initial boarding. Fare collection is barrier-free with tickets issued from self-

Metropolitan Council 2010 Summary Budget

Transportation Division

service vending machines located on station platforms. Passengers are required to provide valid tickets upon request as proof of payment.

Revenue

Metro Transit Commuter Rail revenue budget in 2010 is \$16.8 million and reflects the first full year of revenue operations. For the 2010 calendar year, passenger fares will generate \$3.2M for rail operations. In addition, the County Transportation Improvement Board, Sherburne County, State General Funds and the Transit Fund will provide the remaining operating resources.

Northstar	<u>Budget</u> <u>2009</u>	<u>Budget</u> <u>2010</u>	<u>Change</u>	<u>%</u>
Transit Fund	1.2	4.7	3.5	
Passenger Fares	0.2	3.2	3.0	
State General Fund	3.3	1.1	-2.2	
CTIB	4.5	6.8	2.3	
Other	0.0	1.0	1.0	
Total	9.2	16.8	7.6	82.6%

Expenses

Metro Transit Commuter Rail expense budget in 2010 is \$16.8 million and reflects the first full year of revenue operations.

	<u>Budget</u> <u>2009</u>	<u>Budget</u> <u>2010</u>	<u>Change</u>	<u>%</u>
Salaries & Benefits	2.0	3.1	1.1	
Materials & Supplies	0.6	2.0	1.4	
Insurance	3.0	2.4	-0.6	
Contracted BNSF	0.0	5.5	5.5	
All Other Expenses	3.6	3.8	0.2	
Total	9.2	16.8	7.6	82.6%

Full-time equivalent positions included in the 2010 budget for Metro Transit Commuter Rail operations are a total of 52.5 FTE's. Mechanics and clerical employees are represented by Amalgamated Transit Union (ATU) Local 1005. Police officers are represented by Law Enforcement Labor Services (LELS). Supervisors and managers are represented by Transit Managers and Supervisors Association (TMSA).

KEY WORK PROGRAM ACTIVITIES FOR 2010

Ridership

During the 2000/2001 biennium, the State legislature increased transit funding while challenging the Metropolitan Council to increase ridership. While since then numerous challenges including economic downturn, increased fares, and work stoppage have negatively impacted ridership, Metro Transit has continued efforts to achieve increased ridership. In 2009, Metro Transit has seen a decline in ridership due to economic conditions and has reflected these economic conditions impact on ridership in its budget for 2010.

Metropolitan Council 2010 Summary Budget Transportation Division

Metro Transit is always working to attract more new customers and to retain and better satisfy existing customers. Key actions include improving service reliability, expanding and simplifying transfers, adding employer-subsidized fare programs and making the riding experience comfortable and easy. In 2007, key enhancements included the system-wide launch and use of the new Go-To fare collection system that make boarding faster and easier. Additionally, these customer-oriented fare paying options integrate with the Hiawatha Light Rail system and Northstar Commuter Rail and streamline administrative and accounting processes.

In October 1998, Metro Transit introduced the Metro Pass program that allows employers to subsidize annual transit passes for all of their employees. The program is designed to be revenue neutral to Metro Transit. However, the long-term goal of this program is to encourage additional new riders and to grow passenger revenue. As of August 2009, 233 companies are enrolled in the program making the Metro Pass available to more than 167,000 employees. Metro Transit generates approximately \$24 million in annual revenue from the Metro Pass program with projected ridership in 2009 of nearly 8.2 million annual rides.

In a similar fashion, Metro Transit and the University of Minnesota have negotiated the U-Pass Transit Program. The U-Pass program is a deeply discounted bus pass that offers student's unlimited rides on all metro area bus and rail service with projected ridership in 2010 of nearly 4.1 million annual rides. Beginning in fall 2007, the U-pass was converted to the technology of the Go-To card system with over 23,000 U of M students participating in the U-pass program.

Service Review

As part of its ongoing review of best service alternatives, Metro Transit will complete added sector studies to ensure that communities are receiving the types and quantity of transit service that best meet their mobility needs. These sector studies are a logical continuation of the Council's Transit Redesign program, which set service standards for the region. The sector approach removes the natural inclination to examine service on a route-by-route basis. The sector approach will ensure broad community input while building the Metro Transit and Council constituency.

Central Corridor Light Rail

The Central Corridor project is part of the Metropolitan Council's 2030 plan for a network of rail and bus transit ways to serve heavily traveled corridors in the Twin Cities metropolitan area. It will link five major centers of activity in the Twin Cities region – downtown Minneapolis, the University of Minnesota, the Midway area, the state Capitol complex and downtown St. Paul. During 2007-2009, preliminary engineering, finalization of route and station locations, refinement of costs and funding sources and approval by the Federal Transit Administration (FTA) are anticipated. Construction of the 11-mile light rail is forecasted to begin in 2010 with the intention of the Central Corridor LRT opening for service in 2014.

Fleet

Metro Transit buses are replaced after 12-years of service. The purchase of new buses is timed so that they will arrive around June of the year their replacements are due for retirement.

In 2003, three Hybrid-Electric buses were introduced to Metro Transit's fleet. This low-floor designed bus utilizes an Allison Diesel-Electric Hybrid Power train. The power from a relatively small Cummins diesel engine and a 640-volt battery pack are blended together. A component called the Ev Drive, consisting of two AC induction motors/generators and some gearing, integrates the mechanical and electrical power elements. Through the use of Hybrid Control Modules, operation of the two power

Metropolitan Council 2010 Summary Budget Transportation Division

sources are optimized, resulting in reduced emissions, lower fuel consumption and continuous freeway speed capability. The unit also utilizes regenerative braking, which recaptures energy while decelerating.

Over the next five years Metro Transit will replace its retiring buses with hybrid buses; low floor articulated buses and standard engine buses with the latest engine technologies. Metro Transit also uses biodiesel in the operations of its bus fleet. An operational test of 20 percent biodiesel has been initiated in a small sub-fleet of buses to determine the feasibility of burning even more bio-additives so that emissions and the use of non-renewable fossil fuel will be further reduced. Through the Go Greener initiative, including the introduction of more efficient vehicles and bio-enhanced fuels, Metro Transit expects to save 1.23 million gallons of fossil fuels yearly, resulting in a saving of more than \$650,000 per year.

Public and Support Facilities

In addition to maintaining its fleet, Metro Transit is responsible for the maintenance of both publicly-used facilities and bus-related facilities. Coverage within the seven county Metro areas includes conventional bus shelters, large custom shelters, transit centers and park and ride lots. The maintenance work is conducted around the clock, every day of the week.

Summary

Metro Transit's CY 2010 Bus, Light Rail and Commuter Rail operating budgets provide funding to maintain current service levels and begin Commuter Rail startup operations with a major focus on quality service in a customer-focused and efficient manner. The budgets project revenues and expenses of \$301.6 million

**METROPOLITAN COUNCIL
SUMMARY BUDGET
COMMUNITY DEVELOPMENT DIVISION
2010**

	OPERATING FUNDS										DEBT SERVICE	PASSTHROUGH			Memo Total
	GENERAL FUND											Special Revenue Funds			
	Local Planning Assistance	Research	Parks	Regional Systems Planning & Growth Strategy	Livable Communities	Division Management	Subtotal Comm Dev (General Fund)	FAHP Operations	Special Revenue Fund HRA	Total Operating	Parks	Parks	HRA	Livable Communities Funds	
Revenues															
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,789,320	\$ 3,789,320	\$ -	\$ -	\$ 3,789,320	\$ 3,607,512	\$ -	\$ -	\$ 12,754,406	\$ 20,151,238
Property Tax Transfer	-	-	-	-	-	-	-	-	-	-	-	-	1,000,000	1,000,000	
Federal Revenues	-	-	-	-	-	-	-	4,492,633	4,492,633	-	-	48,986,132	-	53,478,765	
State Revenues	-	-	-	-	-	118,810	118,810	126,401	245,211	142,777	8,880,000	1,577,599	306,903	11,152,490	
Local Revenues	-	-	-	-	-	-	-	50,000	50,000	-	-	-	-	50,000	
Investment Earnings	-	-	-	-	-	52,000	52,000	235,000	287,000	95,600	-	-	1,320,000	1,702,600	
Other Revenue	-	-	-	-	-	-	-	1,840,000	2,005,000	-	-	-	-	2,005,000	
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,960,130	\$ 3,960,130	\$ 1,890,000	\$ 5,019,034	\$ 10,869,164	\$ 3,845,889	\$ 8,880,000	\$ 50,563,731	\$ 15,381,309	\$ 89,540,093
Expenses															
Salaries & Benefits	\$ 1,085,700	\$ 711,790	\$ 190,860	\$ 314,360	\$ 478,740	\$ 542,000	\$ 3,323,450	\$ 89,310	\$ 2,577,670	\$ 5,990,430	\$ -	\$ -	\$ -	\$ -	\$ 5,990,430
Consulting & Contractual Services	35,000	208,490	15,000	10,000	-	25,000	293,490	635,000	211,000	1,139,490	-	-	-	-	1,139,490
Material & Supplies	3,000	1,450	-	-	1,000	5,200	10,650	-	35,000	45,650	-	-	-	-	45,650
Rent & Utilities	54,000	24,290	10,760	7,890	29,320	32,160	158,420	119,000	196,280	473,700	-	-	-	-	473,700
Printing	7,500	6,000	4,500	12,500	13,000	5,500	49,000	-	77,000	126,000	-	-	-	-	126,000
Travel	24,000	5,500	4,900	7,900	15,000	6,500	63,800	1,000	45,000	109,800	-	-	-	-	109,800
Insurance	-	-	-	-	-	-	-	115,000	-	115,000	-	-	-	-	115,000
Operating Capital	5,050	5,050	1,010	2,020	3,030	6,560	22,720	-	24,720	47,440	-	-	-	-	47,440
Other Operating Expenses	4,500	8,000	750	1,550	11,500	12,300	38,600	545,000	1,010,000	1,593,600	-	-	-	-	1,593,600
Pass-Through Grants & Loans	-	-	-	-	-	-	-	-	-	-	-	8,880,000	50,563,731	15,341,309	74,785,040
Debt Service	-	-	-	-	-	-	-	-	-	-	10,453,925	-	-	-	10,453,925
Total Expenses	\$ 1,218,750	\$ 970,570	\$ 227,780	\$ 356,220	\$ 551,590	\$ 635,220	\$ 3,960,130	\$ 1,504,310	\$ 4,176,670	\$ 9,641,110	\$ 10,453,925	\$ 8,880,000	\$ 50,563,731	\$ 15,341,309	\$ 94,880,075
Other Uses															
A-87 -HRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 1,022,040	\$ 1,062,040	\$ -	\$ -	\$ -	\$ -	\$ 1,062,040
Transfers from Other Funds	-	-	-	-	-	-	-	-	-	-	-	-	(500,000)	(500,000)	
Transfers to Other Funds	-	-	-	-	-	-	-	-	-	-	-	-	3,968,415	3,968,415	
Total Other Uses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 1,022,040	\$ 1,062,040	\$ -	\$ -	\$ -	\$ 3,468,415	\$ 4,530,455
Total Expenses and Other Uses	\$ 1,218,750	\$ 970,570	\$ 227,780	\$ 356,220	\$ 551,590	\$ 635,220	\$ 3,960,130	\$ 1,544,310	\$ 5,198,710	\$ 10,703,150	\$ 10,453,925	\$ 8,880,000	\$ 50,563,731	\$ 18,809,724	\$ 99,410,530
Change in fund Balance	\$ (1,218,750)	\$ (970,570)	\$ (227,780)	\$ (356,220)	\$ (551,590)	\$ 3,324,910	\$ -	\$ 345,690	\$ (179,676)	\$ 166,014	\$ (6,608,036)	\$ -	\$ -	\$ (3,428,415)	\$ (9,870,437)

Metropolitan Council 2010 Summary Budget

Community Development Division

MISSION

The mission of Community Development is to:

- Provide high-quality, coordinated planning, policy and program development to support regional growth and reinvestment.
- Identify and analyze regional issues.
- Facilitate community collaboration.
- Provide Livable Communities Act grants from three funding accounts to eligible communities to assist them with cleaning up polluted sites, expanding housing choices, and undertaking developments that use land and infrastructure more efficiently and connect housing, jobs and services.
- Deliver state and federally funded rent assistance through existing programs to create and provide affordable housing for low-income households in the region.

ORGANIZATION

The organization chart in the Authority and Organization section (p. 2-4) of the budget shows Community Developments reporting relationships to the Regional Administrator, Chair and the Council. This division performs two major functions. They are:

1. The planning function which is supported primarily by the Council property tax levy for general purposes. This function includes Division Management, Regional System Planning and Growth Strategy, Local Planning Assistance, Livable Communities and Research.
2. The housing programs HRA and FAHP are funded by revenues from federal, state, and local administrative fee sources.

COMMUNITY DEVELOPMENT DEPARTMENTS

Division Management provides overall policy direction and leadership to the division, policy alignment with operating units, and positive collaboration with external interests and local community officials.

Regional System Planning and Growth Strategy develops policy initiatives and effective outreach services to implement the *2030 Regional Development Framework* policies and strategies. Conducts long-range planning of the regional park system to meet the future needs of the region, reviews park master plans and manages the Capital Improvement Program (CIP). Helps the Council shape its regional growth plan—the *Regional Development Framework*—and helps coordinate outreach efforts related to the plan. This unit also includes the Council’s parks and open space program, which helps the Council oversee the acquisition and development of regional parks. The parks are operated by 10 partnering agencies.

Local Planning Assistance reviews local comprehensive plan updates, amendments, environmental assessments, and grant applications; provides local comprehensive planning information and guidelines to communities. This unit includes the Sector Representatives’ activities as staff serves as liaison between the Council and local planning staff, and coordinates the review of comprehensive plans prepared by local governments.

Metropolitan Council 2010 Summary Budget

Community Development Division

Livable Communities implements the Livable Communities Act, which provides funding for cities to invest in and support local economic revitalization, affordable housing initiatives, and development or redevelopment demonstration projects.

Research produces annual estimates of local population and households and long-term local and regional forecasts of population and employment. This unit monitors development, the employment situation, housing markets, affordable housing production and land use with special attention to the impacts of transit ways. Coordinates GIS services for the Community Development Division and assists both Community Development and all other divisions with research and analysis. They disseminate data, information and analysis via mapping, presentations, publications and the Internet.

Housing and Redevelopment Authority (HRA) administers federal and state tenant and project based rent assistance programs using the existing private rental market to provide decent, safe, and sanitary housing for over 6,600 low-income seniors, disabled individuals, families and singles at an affordable cost. The HRA also operates 150 federal scattered site public housing units through the Family Affordable Housing Program (FAHP).

BUDGET OVERVIEW

The 2010 Revenues are about \$89 million with Pass Thru totaling about \$74 million, Debt Service \$4 million and the remainder is for operating. The 11 million of operating revenues includes \$7 million for the housing and \$4 million for the planning functions. Approximately \$4.49 million of the housing is federal funding primarily from the Department of Housing and Urban Development (HUD), with \$126 thousand State funding from the Minnesota Housing Finance Agency (MHFA) and \$2.29 million of local and other revenues, which includes property rental fees earned.

The Community Development 2010 operating expenditures and uses including Pass-Through and Debt Service expenses are \$99 million increasing approximately \$4 million (4%) as compared to prior year. Operating expenditures are projected to increase due to higher FAHP and A-87 costs. Debt service expenditures, primarily parks principal repayment, are projected to increase approximately \$3.3 million (46 percent). This increase will be paid with prior year collections residing the debt service fund balance. Pass-Through expenditures and uses are projected to be flat with a decrease in expenditures of approximately \$3.4 million (4.4%) mainly caused by a decrease in local rent subsidies administered by HRA, offset by a similar amount being transferred to Metro Transit from Livable Communities. Additional information on the Pass-Through Grant and Loan programs portion of the budget is available in Appendix A (9-1).

STAFFING

The 2010 budget assumes a staffing complement of 71.85 FTEs or a decrease of .2 fte. The partial fte was transferred to Regional Administration to create a full time position.

**METROPOLITAN COUNCIL
SUMMARY BUDGET
REGIONAL ADMINISTRATION BY DEPARTMENT
2010**

	Government Affairs	Public Affairs	Human Resources	Information Services & GIS	Purchasing/ Contracting	Legal	Internal Audit	Office of the Regional Administrator	Diversity and Equal Opportunity	Council & Office of the Chair	Budget & Evaluation	Fiscal & Central Services	Risk Management	Regional Administration Org-Wide	Memo Total
Revenues															
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,766,574	\$ 8,766,574
Prop Tax Transfer to Livable Comm	-	-	-	-	-	-	-	-	-	-	-	-	-	(1,000,000)	(1,000,000)
State Revenues	-	-	-	-	-	-	-	-	-	-	-	-	-	\$267,440	267,440
Investment Earnings	-	-	-	-	-	-	-	-	-	-	-	364,386	-	\$210,004	574,390
Other Revenues	-	-	-	-	-	-	-	-	-	-	-	-	-	\$76,000	76,000
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 364,386	\$ -	\$ 8,320,018	\$ 8,684,404
Expenses															
Salaries & Benefits	\$ 388,840	\$ 1,308,426	\$ 3,112,670	\$ 7,391,960	\$ 958,950	\$ 1,003,840	\$ 463,150	\$ 380,480	\$ 609,370	\$ 495,900	\$ 422,170	\$ 3,036,090	\$ 1,088,340	\$ -	\$ 20,660,186
Consulting & Contractual Services	55,000	137,020	1,062,432	\$4,628,973	-	1,543,600	6,000	2,000	55,131	-	23,000	\$589,500	14,000	-	8,116,656
Material & Supplies	500	35,000	82,500	\$135,700	9,200	4,000	4,000	1,100	4,800	1,500	400	\$48,500	3,600	-	330,800
Rent & Utilities	25,720	152,680	158,970	\$1,069,140	45,560	110,570	19,490	37,800	22,320	38,500	8,620	\$511,550	56,670	-	2,257,590
Printing	850	60,000	40,000	\$25,500	750	6,100	500	11,500	1,900	3,700	4,100	\$67,000	3,100	-	225,000
Travel	5,500	8,000	102,500	\$176,098	5,500	1,000	3,200	3,500	4,900	35,000	200	\$6,500	2,550	-	354,448
Insurance	-	-	-	-	-	-	-	-	-	-	-	-	28,000	-	28,000
Operating Capital	2,520	11,650	28,260	\$46,420	7,560	6,060	3,030	2,020	4,030	3,030	2,500	\$30,780	9,080	550,000	706,940
Other Operating Expenses	3,000	88,000	128,500	\$18,850	5,200	65,700	1,200	5,000	2,400	10,000	100	\$121,500	13,500	-	462,950
Total Expenses	\$ 481,930	\$ 1,800,776	\$ 4,715,832	\$ 13,492,641	\$ 1,032,720	\$ 2,740,870	\$ 500,570	\$ 443,400	\$ 704,851	\$ 587,630	\$ 461,090	\$ 4,411,420	\$ 1,218,840	\$ 550,000	\$ 33,142,570
Other Uses															
Interdivisional Expense Alloc-MCES	\$ (183,130)	\$ (269,707)	\$ (1,142,749)	\$ (4,674,365)	\$ (897,412)	\$ (367,492)	\$ (109,752)	\$ (168,490)	\$ (168,929)	\$ (223,300)	\$ (72,457)	\$ (1,758,638)	\$ (145,620)	\$ 128,521	\$ (10,053,520)
Interdivisional Expense Alloc-MT	(192,780)	(205,461)	(2,880,204)	(6,105,089)	-	(1,744,604)	(170,087)	(177,360)	(416,517)	(235,050)	(101,856)	(1,003,429)	(981,828)	169,732	(14,044,533)
Interdivisional Expense Alloc-LRT	(14,460)	(11,460)	(315,971)	(244,460)	-	(92,386)	(119,293)	(13,300)	(52,652)	(17,630)	(3,910)	(84,790)	(22,975)	13,441	(979,846)
A-87 -HRA	-	-	-	-	-	-	-	-	-	-	-	-	-	(1,062,040)	(1,062,040)
A-87- Metropolitan Transp Svcs	-	-	-	-	-	-	-	-	-	-	-	-	-	(1,492,680)	(1,492,680)
Subtotal Allocations	\$ (390,370)	\$ (486,628)	\$ (4,338,924)	\$ (11,023,914)	\$ (897,412)	\$ (2,204,482)	\$ (399,132)	\$ (359,150)	\$ (638,098)	\$ (475,980)	\$ (178,223)	\$ (2,846,857)	\$ (1,150,423)	\$ (2,243,026)	\$ (27,632,619)
Property Tax Transfers	-	-	-	-	-	-	-	-	-	-	-	-	-	3,174,453	3,174,453
Water Supply Transfer to MCES	-	-	-	-	-	-	-	-	-	-	-	-	-	246,150	246,150
Total Other Uses	\$ (390,370)	\$ (486,628)	\$ (4,338,924)	\$ (11,023,914)	\$ (897,412)	\$ (2,204,482)	\$ (399,132)	\$ (359,150)	\$ (638,098)	\$ (475,980)	\$ (178,223)	\$ (2,846,857)	\$ (1,150,423)	\$ 1,177,577	\$ (24,212,016)
Total Expenses and Other Uses	\$ 91,560	\$ 1,314,148	\$ 376,908	\$ 2,468,727	\$ 135,308	\$ 536,388	\$ 101,438	\$ 84,250	\$ 66,753	\$ 111,650	\$ 282,867	\$ 1,564,563	\$ 68,417	\$ 1,727,577	\$ 8,930,554
Change in Fund Balance															\$ (246,150)

Metropolitan Council 2010 Summary Budget

Regional Administration

MISSION:

Regional Administration should provide essential, integrated management, support, and oversight services to the Council and its operating units. The unit should provide leadership in anticipating changes and potential issues for the agency and build effective partnerships and relationships through strong customer service. They also should continually strive to improve the day-to-day service delivery and support, and facilitate stakeholder input to regional decision making.

ORGANIZATION

Regional Administration, which includes the Offices of the Chair and Regional Administrator, coordinates and provides centralized service functions for the benefit of the operating and line divisions of the Council. The organization chart in the Authority and Organization section (p. 2-5) of the budget shows reporting relationships within Regional Administration. Regional Administration services are provided to the business units on a cost reimbursement basis and the costs are shared under procedures documented in the Council's "Internal Cost Allocation Plan." The departmental budgets are developed through joint work planning involving administrative unit managers and business unit management with the majority of the costs being allocated to the operating divisions. Also, on a quarterly basis the administrative managers prepare reports for business units that assess services provided and costs allocated. Considerable effort is put into administrative cost control including monitoring of shared administrative resources and system development costs.

REGIONAL ADMINISTRATION DEPARTMENTS

The **Legal Department** assists the Council with all appropriate federal and state legal compliance requirements. They are responsible for realigning internal legal staff assignments and external legal service providers so that high quality, cost-competitive legal services are delivered. They also facilitate and encourage the employment of preventive legal service practices throughout the organization.

The **Risk Management** department advises Council management on appropriate risk management strategies to manage risk and minimize loss. They are also responsible for developing a strategic plan for risk management, and assisting each division in analyzing loss exposures and identifying risk management tools/resources to manage those costs.

The **Office of Diversity** ensures equal opportunity and promotes a value for diversity in the Council's employment, housing and procurement activities. They also provide guidance in the areas of recruitment and outreach, disability management, workforce statistical information, investigation of equal opportunity/discrimination complaints and programs for disadvantaged business enterprises.

The **Contract and Procurement** department assists MCEs and RA customers in obtaining solicitations for goods and services, creating of purchase orders, and executing contracts. They are also required to follow processes and maintain records that demonstrate compliance with procurement policy and procedures.

Metropolitan Council 2010 Summary Budget Regional Administration

The **Budget and Evaluation** function coordinates the development of annual unified operating budgets, and five-year capital program and annual capital budget. They also oversee and coordinate issuance of Council sponsored debt, and administer and monitor Council cost sharing/allocation programs.

The **Program Evaluation and Audit** department is the internal evaluation function for the Metropolitan Council that conducts reviews, audits, evaluations and investigations of Council programs and activities. Program Evaluation and Audit activities and reports are approved by the Audit Committee and the Regional Administrator

The **Public Affairs** staff works to increase public awareness and understanding of the Council and its role in improving the quality of life and livability in the region. The unit plans, coordinates and implements strategic external communications and employee communications. The unit also provides communication assistance to Council divisions so they can better accomplish their goals and objectives.

The **Human Resources** department is responsible for the administration of employee benefits, employee relations, classification and compensation, training and development, grievance and appeals, internal and external customer satisfaction. The six human resource management functions within department are administration, LOD, talent management, labor relations, benefits, health, and HRIS.

The **Fiscal Services** department is responsible for collecting, monitoring, analyzing, and presenting financial data including outstanding bonded indebtedness, capital projects, grants, and other general ledger activities. Other responsibilities include processing cash receipts and all pay requests, preparing the Comprehensive Annual Financial Report, investment of cash resources, and processing payroll.

The **Central Services** function administers centralized support services for their MCES and RA customers, including facilities operation and management, mailroom, receptionist services, and other miscellaneous services.

The **Information Services** department is responsible for storing information, protecting information, processing the information, transmitting the information as necessary, and later retrieving information as necessary. The department also partners with the operating units in planning, developing, and implementing business systems that support the goals of the business units and enhance quality and efficiency.

The **GIS** function uses powerful computer technology to display and process information geographically. This technology is used to produce the maps used throughout the Council. The GIS department helps Council staff in using this technology to efficiently and accurately analyze and communicate issues of concern to the Council. Also, they are developing opportunities for sharing GIS data, services and expertise with surrounding counties to facilitate coordination of the region's development.

Metropolitan Council 2010 Summary Budget

Regional Administration

BUDGET OVERVIEW

The 2010 budgeted expenditures for Regional Administration is \$33,142,570 with 62% used for staffing costs, 25% representing consulting or contractual services related expenses and the balance comprised of rent, utilities, training, supplies, and other expenses.

Approximately \$28 million, or 83%, of Regional Administration expenses are shared or allocated to business units under The Council's cost allocation and federal Office of Management and Budget (OMB) A-87 guidelines. Property tax revenues fund the majority of the remaining expenditures.

Regional Administration 2010 expenditures decreased by \$285,690 or .9%. The decrease was driven by overall reductions of various departmental expenditures.

STAFFING

The Regional Administration staff increased 2.2 fte's with the transfers of 2 ftes from Metro Transit Services and .2 from Community Development.

APPENDICES

A. Service Level History Charts

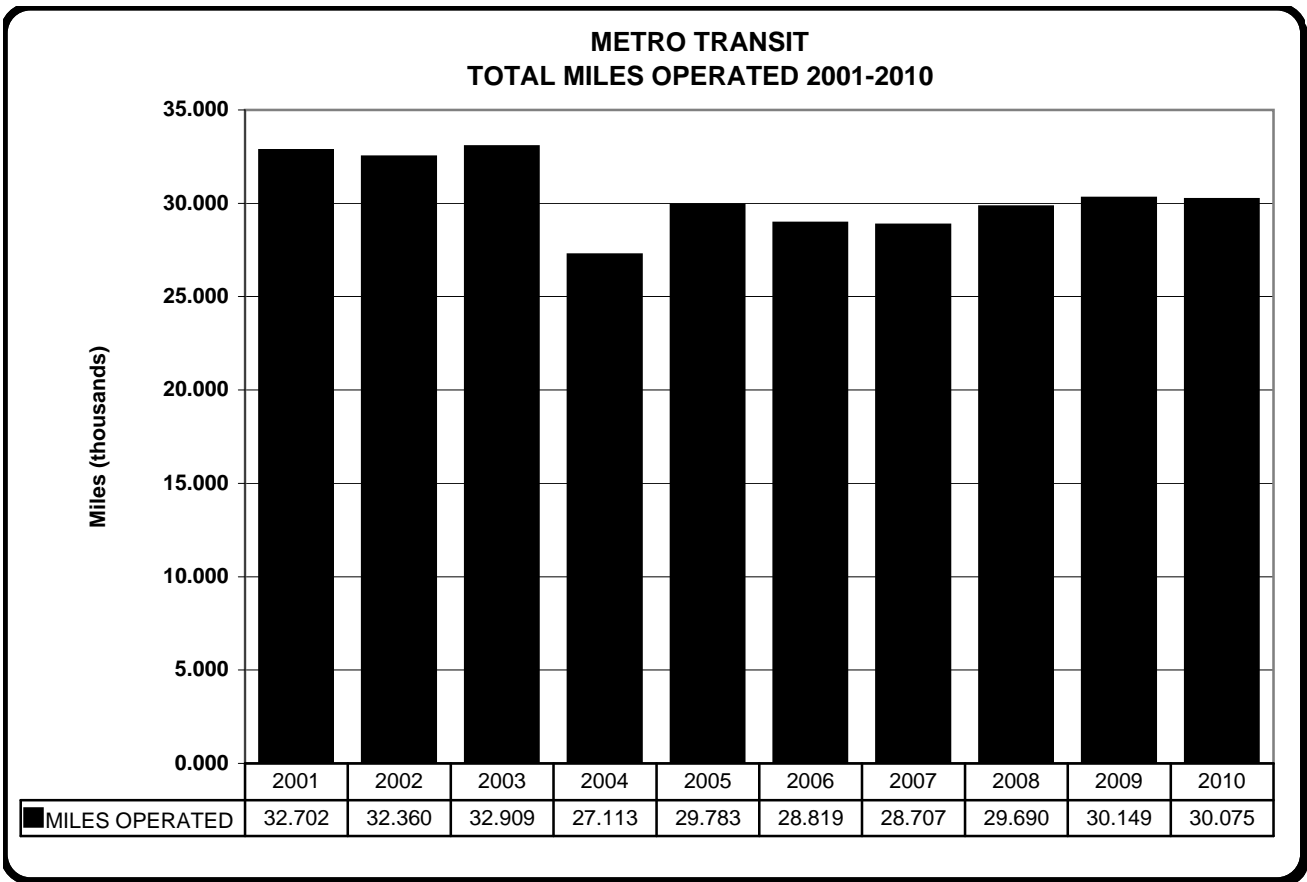
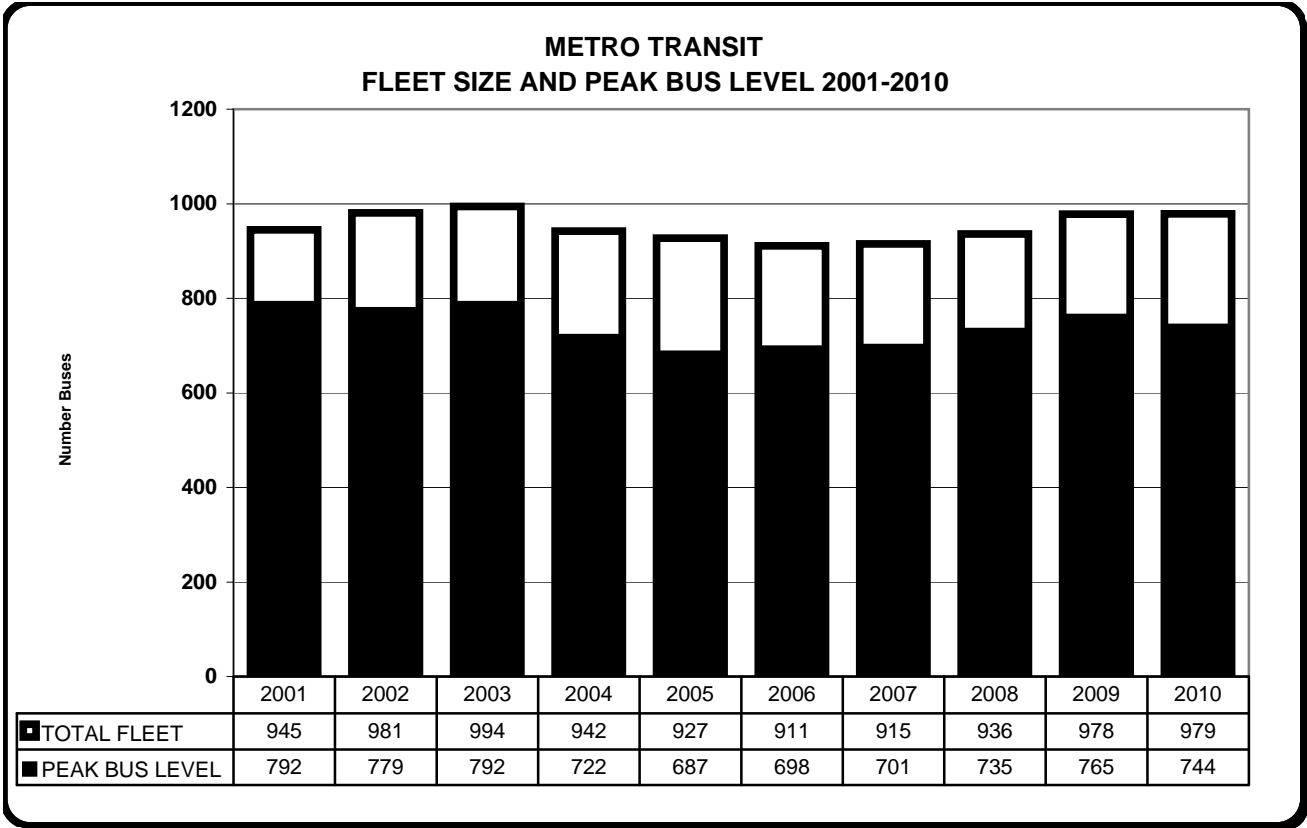
- 1) Metro Transit
- 2) Metropolitan Transportation Services
- 3) Community Development
- 4) Environmental Services

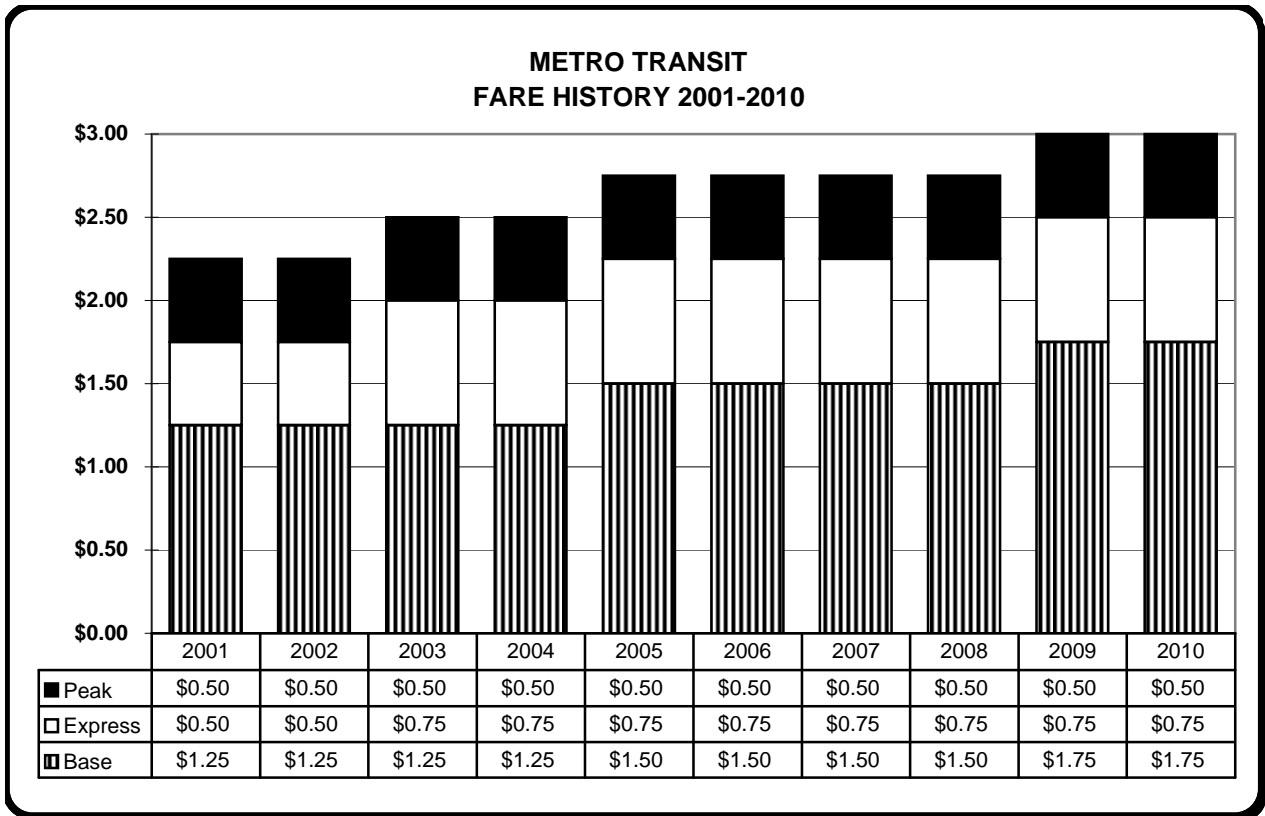
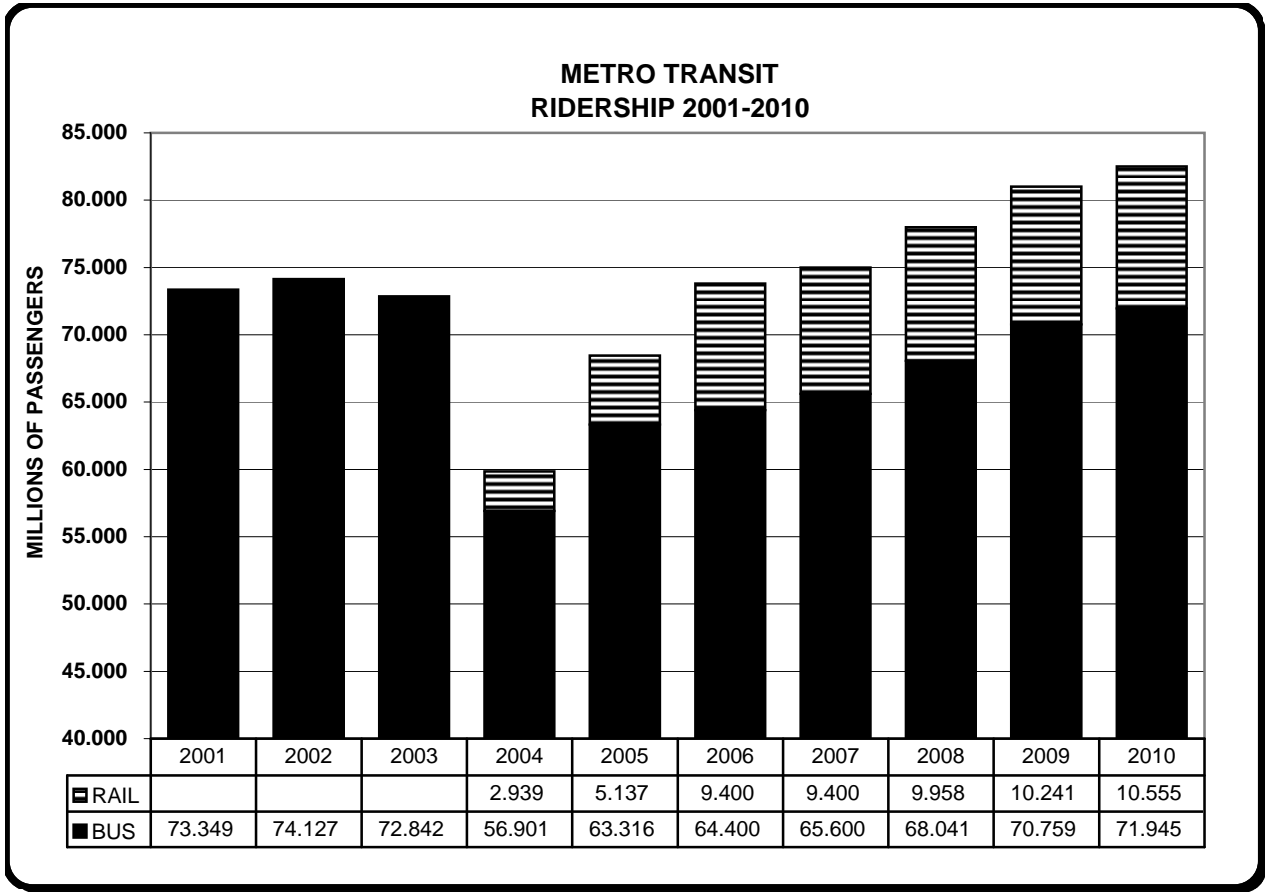
B. Report on Professional / Technical Contractual Services

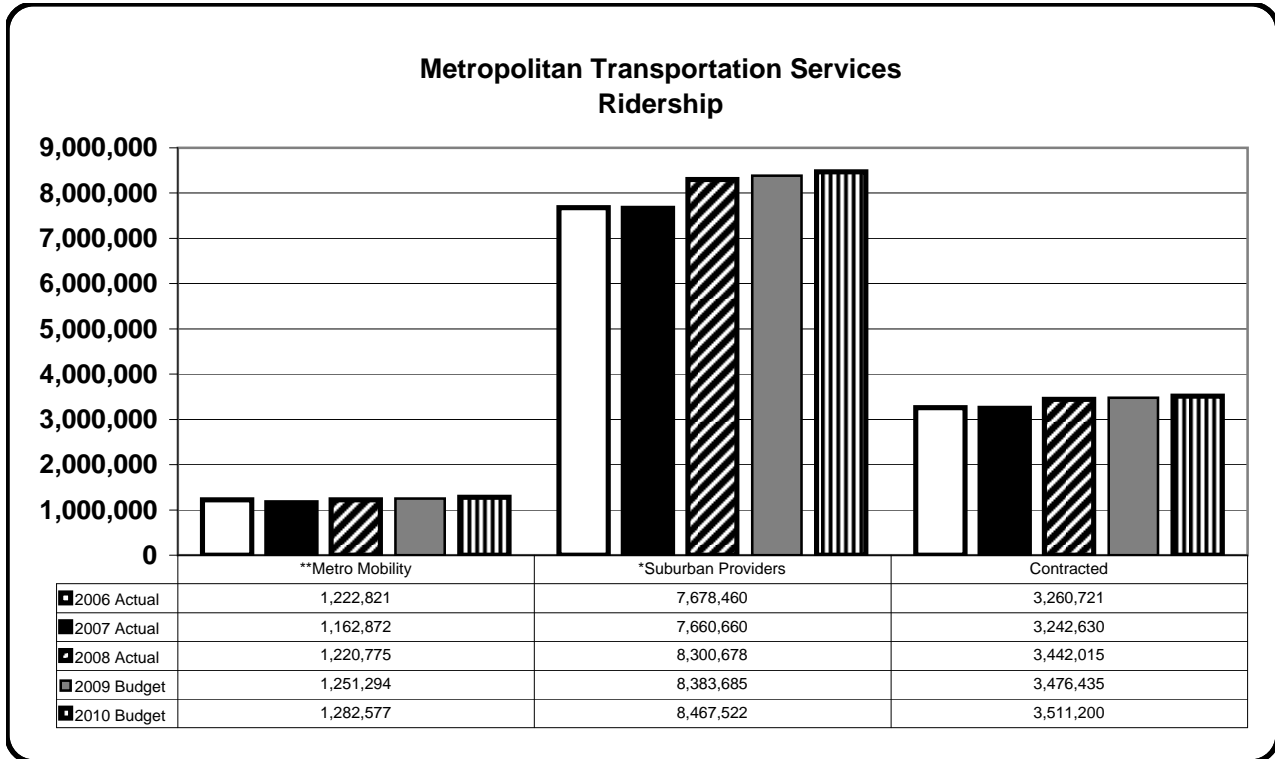
- 1) 2008 Actual
- 2) Draft 2009 (6 mos. Actual)
- 3) 2010 Adopted Budget

C. Capital Outlay

D. Glossary

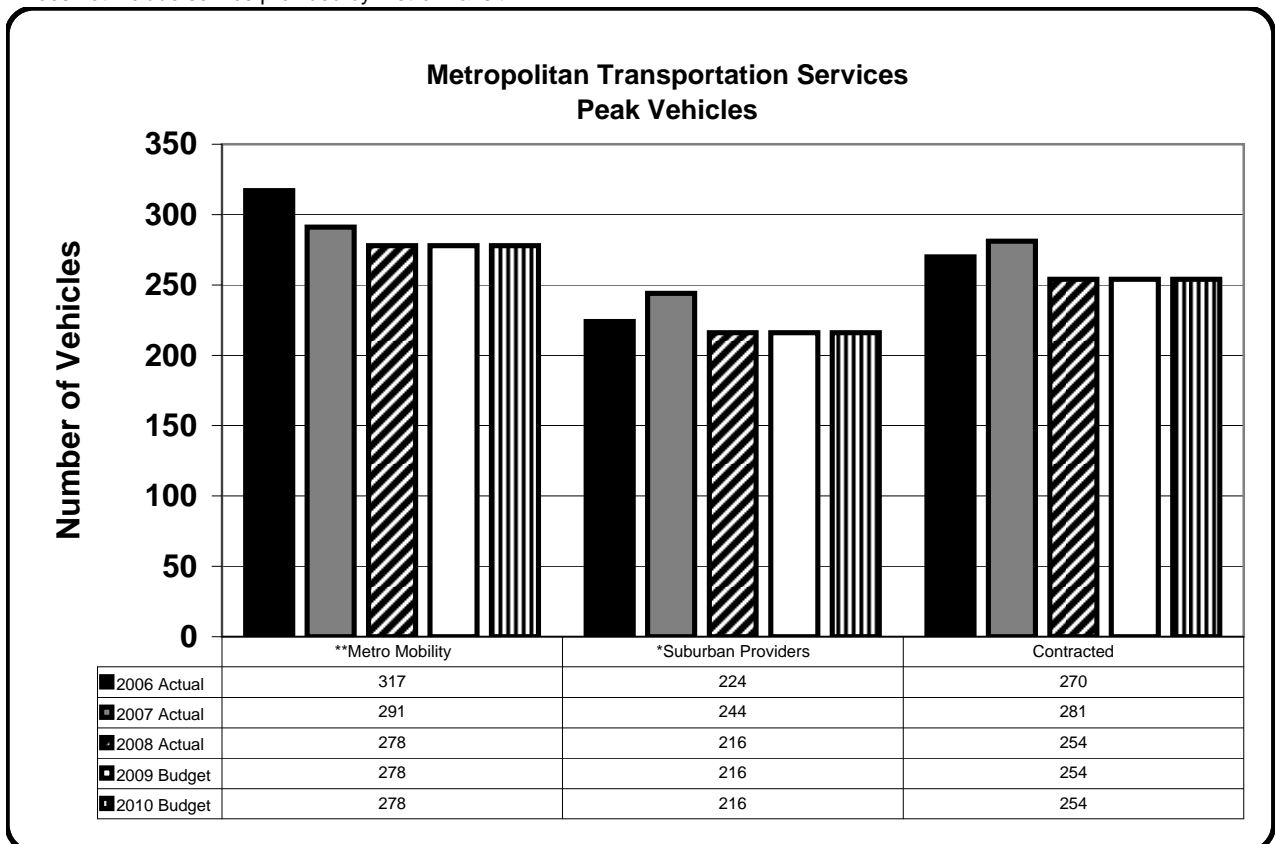




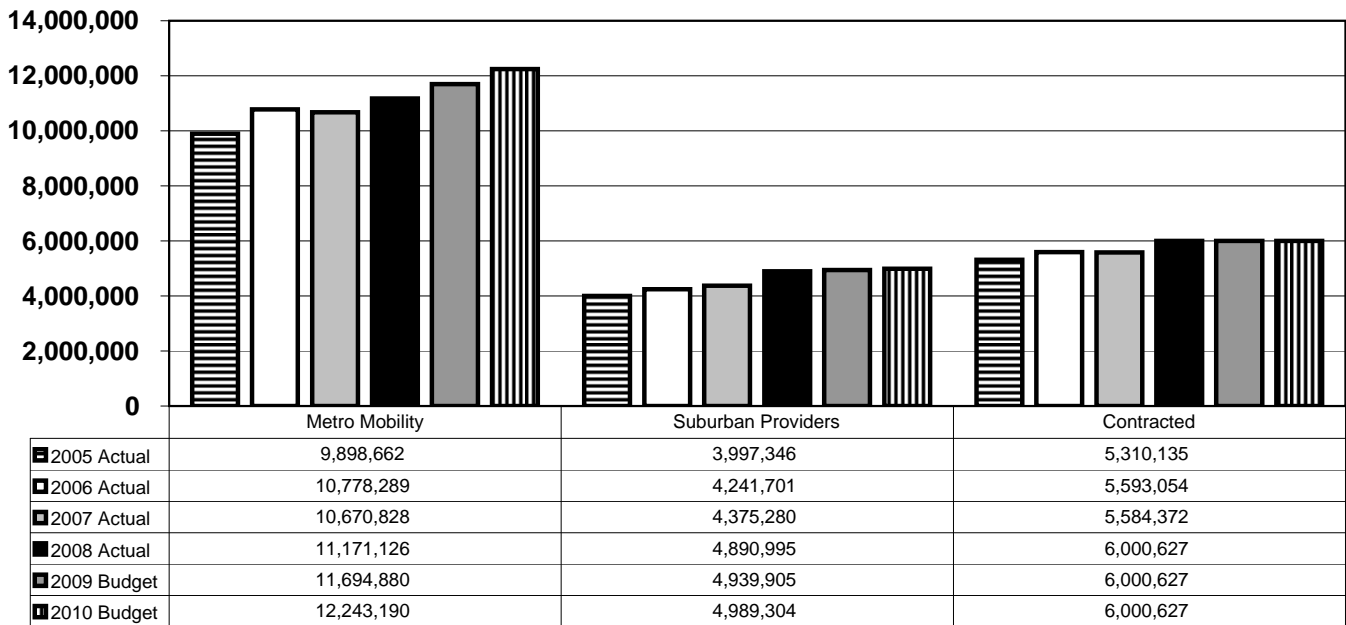


**Services provided to Metro Mobility by 'County Providers' is included in Contracted numbers.

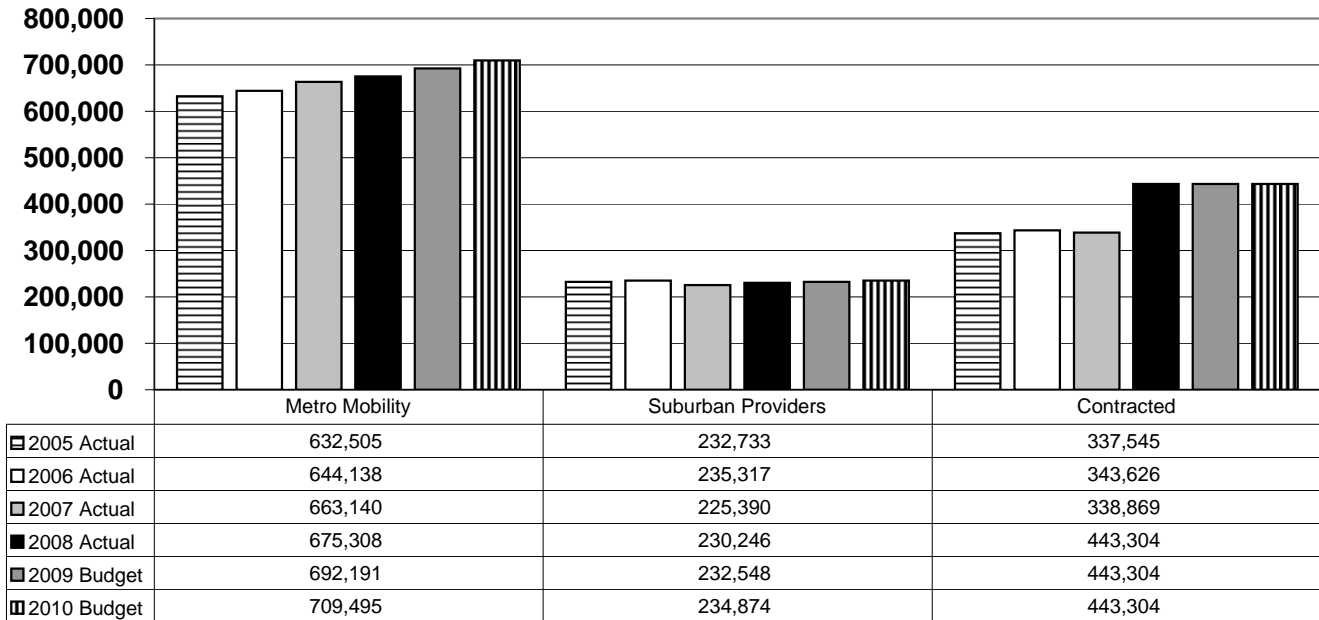
*Does not include service provided by Metro Transit



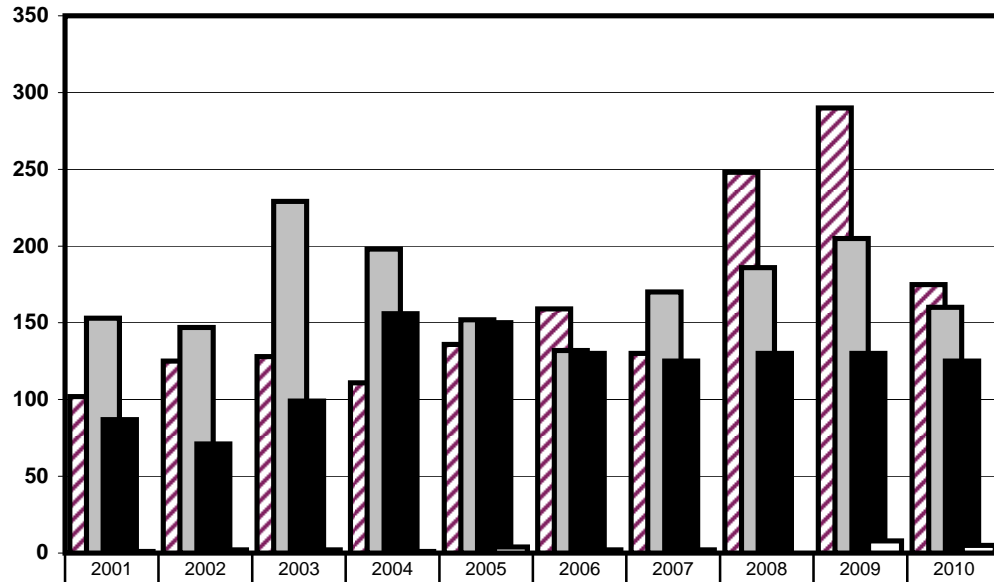
**Metropolitan Transportation Services
Revenue Miles**



**Metropolitan Transportation Services
Revenue Hours**

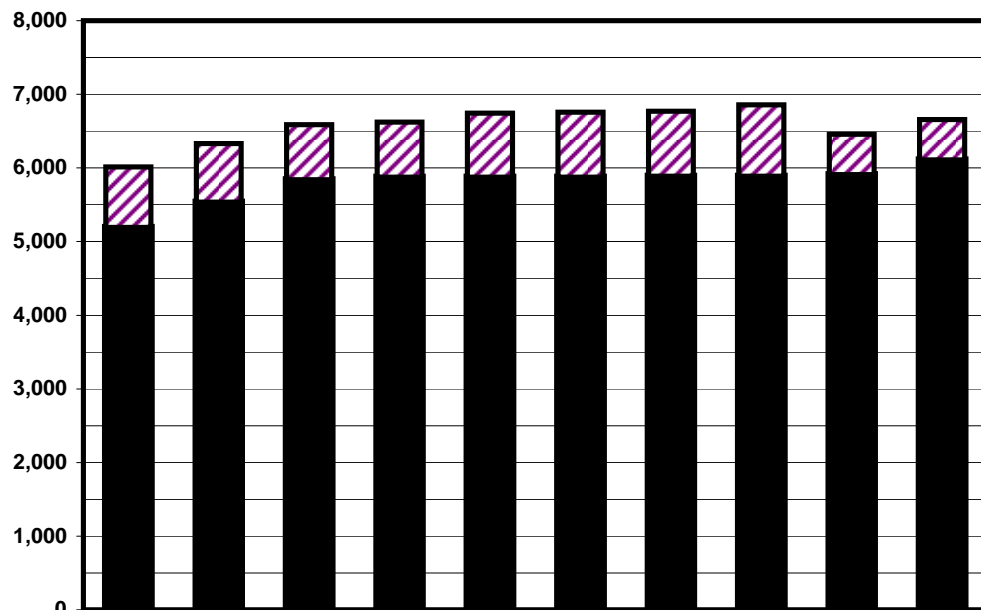


LOCAL PLANNING ASSISTANCE
REVIEWS AND REFERRALS



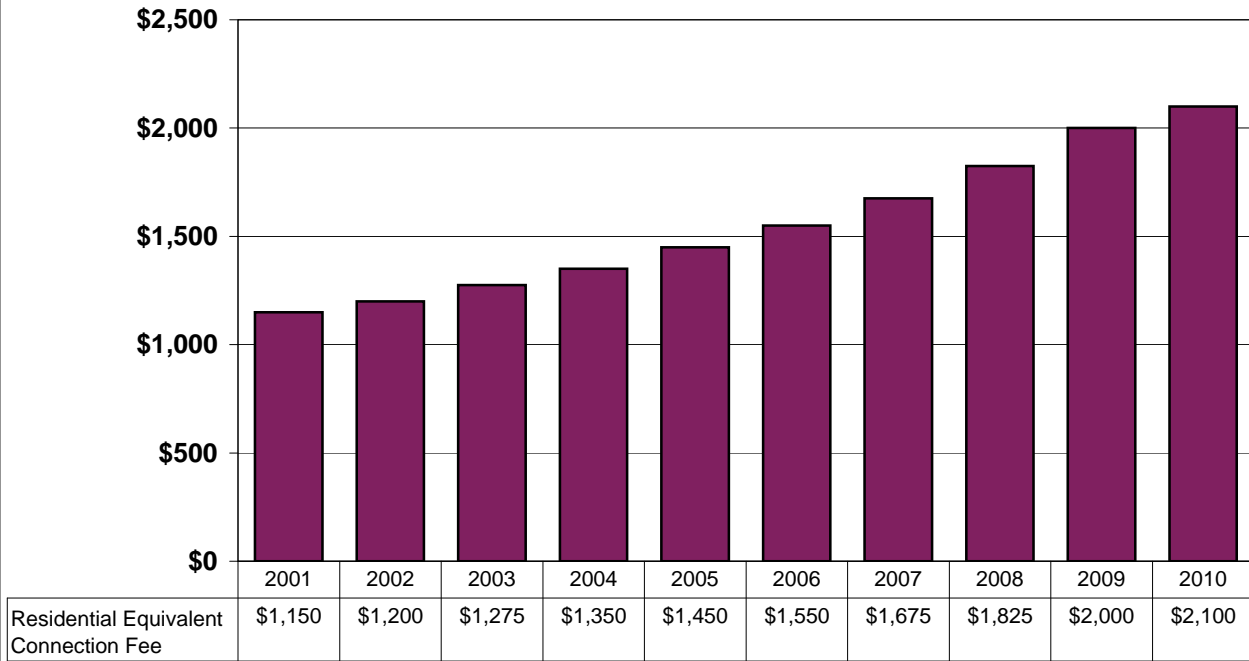
Comp Plans	102	125	128	111	136	159	130	248	290	175
Other	153	147	229	198	152	132	170	186	205	160
EAW/EIS	87	71	99	156	150	130	125	130	130	125
Land Use Airport Search	1	2	2	1	4	2	2	0	8	5

NUMBER OF HRA ASSISTED HOUSEHOLDS

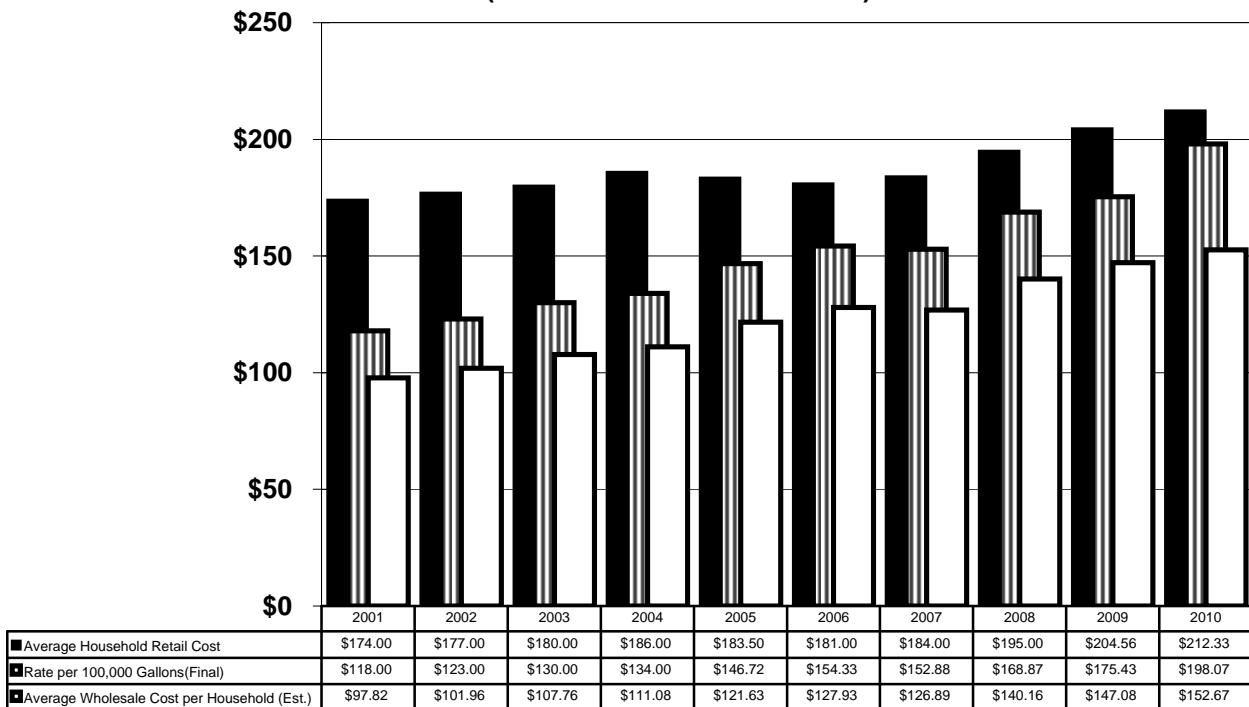


*SPECIAL PROGRAMS	822	799	750	750	875	886	886	973	555	555
SECTION 8	5190	5531	5836	5871	5871	5871	5885	5885	5904	6104

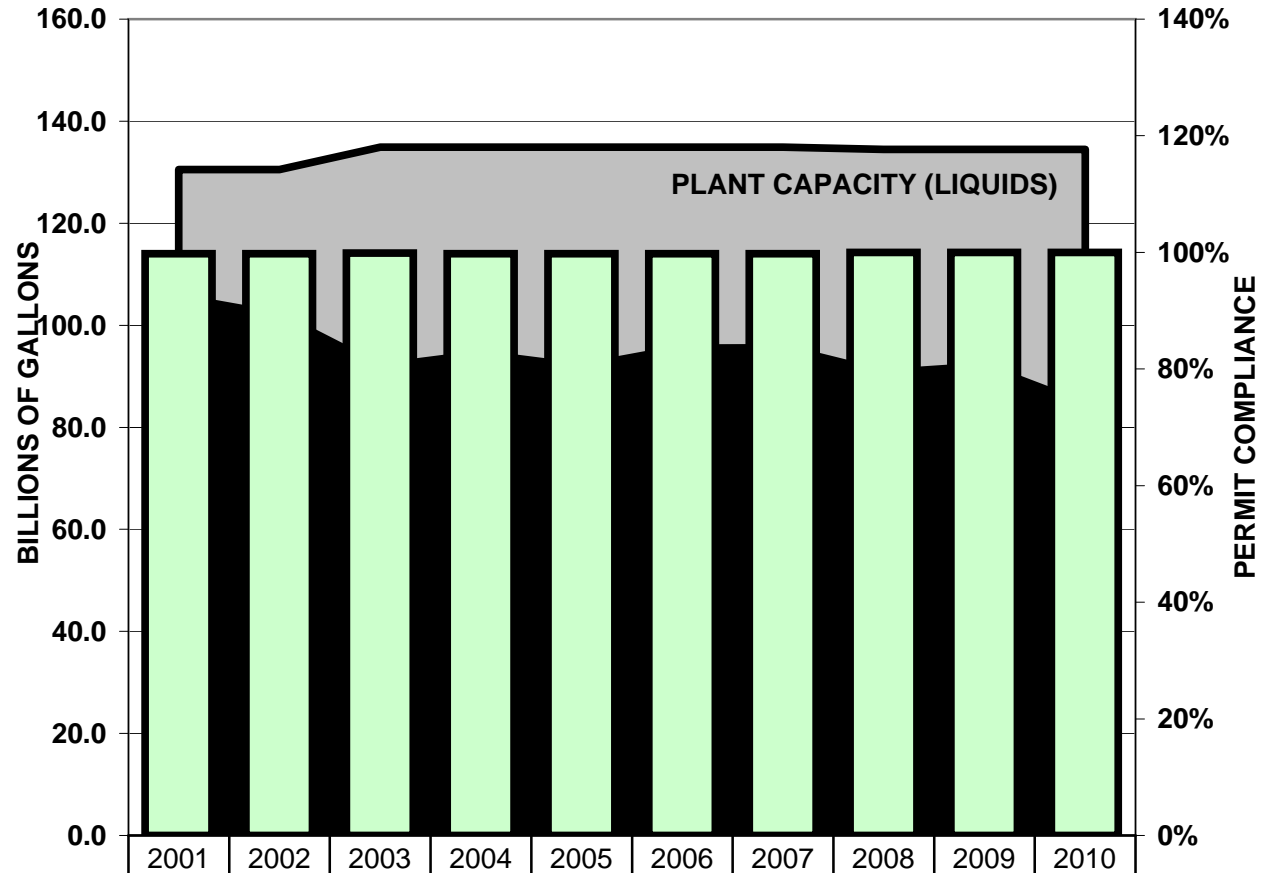
**Wastewater Services
Service Availability Standard Charge per Unit**



**Wastewater Services Average Costs
(2010 Retail Cost is Estimated)**



QUALITY COLLECTION AND TREATMENT OF WASTEWATER



■ TREATMENT PLANT CAP	130.5	130.5	134.9	134.9	134.9	134.9	134.9	134.5	134.5	134.5
■ ANNUAL FLOW VOLUME	105.5	102.0	91.9	94.4	91.9	95.5	95.6	90.7	92.0	84.5
■ PERMIT COMPLIANCE	99.8%	99.8%	99.9%	99.8%	99.8%	99.8%	99.8%	100.0%	100.0%	100.0%

Legislative Requirement for Report on Consultant Activity

Legislation enacted in 2001 requires that the Metropolitan Council provide information about professional and technical contractual services in the annual budget document. Under the statute, the Council must provide specific information by contract or project for the preceding fiscal year(s) and on proposed projects for the next year. The information required includes:

1. Methods the Council used to obtain consultant services;
2. Criteria used by the Council to award the contract;
3. Number of consultants who sought the contract;
4. Total cost of the contract;
5. Duration of the contract; and
6. Source of the funds used to pay for the contract.

Procurement Procedures

The Council's procurement procedures for professional services are based on the value of the services, and can generally be divided into three groups:

- **Services valued at up to \$2,500** - These services are considered micro-purchases and do not require a competitive process. They are initiated as a purchase requisition, and are executed as a purchase order and are generally arranged by project managers without a solicitation process.
- **Services valued between \$2,500 and \$50,000** – Procurements of professional services between \$2,500 and \$50,000 are initiated as a purchase requisition and require an informal competitive process. They can be executed as either a purchase order or a contract. At least three proposals are solicited and evaluated based upon factors such as cost, experience, qualifications, work plan and schedule, and availability. The vendor judged to be most advantageous to the Council is selected. In some cases, a vendor may be selected using a Joint Purchasing Agreement (see discussion below), or through a sole source authorization.
- **Services valued at \$50,000 or greater** – Procurements of professional services above \$50,000 are initiated as a contract request and require a more formal competitive process. They are generally executed as a formal contract and generally follow one of four processes, Informal Request for Proposal (RFP), Formal RFP, Joint Purchasing Agreement (JPA), or Sole Source Authorization.
 - **Informal RFP:** typically used for procurement of professional services between \$50,000 and \$100,000. A written RFP is sent to prospective proposers. The RFP document defines the scope of work and project schedule, lists the information requested from proposers, and lists criteria that will be used by Council staff in the evaluation of the proposals. An evaluation panel of Council staff evaluates the proposals received and selects the vendor judged to be the most advantageous to the Council.
 - **Formal RFP:** typically used for all procurement of professional services over \$100,000. The RFP is advertised in the State Register, and sometimes in other publications that may attract proposals, depending on the scope of work. The RFP is a formal document that addresses the scope of work, the project schedule, various aspects of the procurement process, and instructions to proposers in the preparation of proposals. Proposals are evaluated by a formal evaluation panel based on the evaluation criteria published in the RFP. The evaluation panel recommends the proposal most advantageous to the Council. Awards up to \$250,000 are recommended to the Council's Regional Administrator; awards greater than \$250,000 require Council action.

***Metropolitan Council 2010 Unified Budget, Appendix B
Report on Professional/Technical Contractual Services***

The Council has the authority to enter into Joint Purchasing Agreements (JPA's) with other governmental units as provided for in Minnesota Statute. Joint Purchasing Agreements enable the Council to participate in cooperative buying arrangements where prices for certain goods and services are established based on the estimated total demand by the cooperative members. The Council has Joint Purchasing Agreements with the State of Minnesota, Hennepin County, Ramsey County, and the University of Minnesota. Some professional services are procured through JPA's.

In some cases, Council staff seeks authorization to award professional service contracts on a sole source basis. For contracts valued up to \$250,000, sole source authorization must be approved by the Regional Administrator. For contracts valued at greater than \$250,000, sole source authorization must be approved by Council action. Furthermore, procurements of architectural and engineering projects funded by the Federal Transit Administration must adhere to the Federal Brooks Act. The Brooks Act requires that vendor selection be done without the criteria of price.

Contents of Report

The consulting and contractual services report consists of a summary plus supporting schedules presented by year for 2008, 2009 and 2010. The report for fiscal year 2008 lists actual contracts including separate tables for Contracts \$50,000 or Greater and Contracts Less than \$50,000. Micro purchases, under \$2,500, are not individually listed but are summarized as a line item within the less than \$50,000 schedule.

The report for fiscal year 2009 (adopted budget) and 2010 (proposed budget) reflects budgeted or proposed authority for anticipated consulting or contractual services for each of the Council's major divisions. As actual data becomes available, the budget data will be replaced with actuals.

Additional Information Available on Request

Additional information and detail is available upon request. Requests should be made to Paul Conery, Budget and Evaluation Manager (651-602-1374). Questions regarding Council procurement policies and procedures should be made to Micky Gutzmann, Purchasing Manager (651-602-1741).

METROPOLITAN COUNCIL
SUMMARY REPORT ON PROFESSIONAL/TECHNICAL SERVICES ACTIVITY

APPENDIX B

2008 Actual						
Contract Amounts by Division	MCES	Metro Transit	Metropolitan Transportation Services	Metro HRA	Reg'l Admin + Community Development	Total
Contracts, \$50,000 or Greater	\$ 8,762,035	5,686,831	\$ -		\$ 7,754,452	\$ 22,203,318
Contracts, \$2,500 - \$50,000	211,446	122,624	48,561	30,000	331,648	744,279
Contracts, Less Than \$2,500	2,680	25,144	820		4,341	32,985
Total	\$ 8,976,161	\$ 5,834,599	\$ 49,381	\$ 30,000	\$ 8,090,441	\$ 22,980,582
Percent of Total						
Contracts, \$50,000 or Greater	97.6%	97.5%			95.8%	96.6%
Contracts, \$2,500 - \$50,000	2.4%	2.1%	98.3%	100.0%	4.1%	3.2%
Contracts, Less Than \$2,500	0.0%	0.4%	1.7%		0.1%	0.1%
Total	1152.0%	526.3%	80.4%	82.3%	395.8%	570.3%

2009 Actual						
Contract Amounts by Division	MCES	Metro Transit	Metropolitan Transportation Services	Metro HRA	Reg'l Admin + Community Development	Total
Contracts, \$50,000 or Greater	\$ 616,000	905,060	\$ -		\$ 1,619,850	\$ 3,140,910
Contracts, \$2,500 - \$50,000	154,845	198,928	59,255	27,500	409,902	850,430
Contracts, Less Than \$2,500	8,337	4,561	2,175	8,962	14,139	38,174
Total	\$ 779,182	\$ 1,108,549	\$ 61,430	\$ 36,462	\$ 2,043,891	\$ 4,029,514
Percent of Total						
Contracts, \$50,000 or Greater	79.1%	81.6%			79.3%	77.9%
Contracts, \$2,500 - \$50,000	19.9%	17.9%	96.5%	75.4%	20.1%	21.1%
Contracts, Less Than \$2,500	1.1%	0.4%	3.5%	24.6%	0.7%	0.9%
Total	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%

Draft Report on Professional /Technical Services Activity-2008 Contracts Greater than \$50,000

FUND	Ref Number	Description of Services	Contractor	Start Date	End Date	Contract Amount	Interested Vendors	Proposers	Solicitation Method	Evaluation Criteria
100	S08004166	Legal services and consulting related to environmental services design, construction and procurement matters.	HAMMARGREN & MEYER PA	5/27/2008		\$50,000				
100	S08000092	Bloomberg Anywhere	BLOOMBERG FINANCE LP	1/9/2008		\$64,200				
100	S08000742	Annual Audit RA-010	STATE OF MN/AUDITOR	1/28/2008		\$215,000				
100	S08008416	Annual Audit RA-010	STATE OF MN/AUDITOR	10/30/2008		\$215,000				
100	08P032	Regional Parks Site Intercept Survey	Information Specialists Group, Inc.	5/26/2008	12/31/2008	\$78,812	21	4	Formal RFP	Quality, Qualifications, Experience, Price
100	07P121	PC Hardware Refresh Contractors	En Pointe Technologies	4/24/2008	3/31/2009	\$160,000	11	3	Formal RFP	Quality, Qualifications, Experience, Price
100	07P049	RFP for Life Insurance	Minnesota Life Insurance Company	1/1/2008	12/31/2010	\$6,225,000	16	5	Formal RFP	Financial, Administrative, Electronic Capabilities
100	08P074	Consultant Contract Project Manager	Westwind Consulting Inc	7/17/2008	4/30/2009	\$80,000	34	8	Other	Quality, Qualifications, Experience, Cost
100	08P058	2008 Metro Residents Survey	Information Specialists Group, Inc.	7/24/2008	3/31/2010	\$56,440	16	4	Proposals	Quality, Experience, Quaifications, Price
100	07P226	Legal Services	Dorsey & Whitney LLP (Mpls)	11/1/2007	12/31/2009	\$125,000	0	0	Other	Legal
100	07P112	Workers Compensation Medical Bill Review and Payment	Alpha Review Corporation	2/19/2008	9/30/2010	\$110,000	9	5	Formal RFP	Quality, Qualifications, Experience, Price
100	07P219A	Worker's Compensation Legal Services	Cousineau McGuire Chartered	5/16/2008	6/30/2011	\$125,000	15	9	Formal RFP	Quality, Qualifications, Experience, Price
100	07P219B	Worker's Compensation Legal Services	Jardine, Logan & O'Brien, P.L.L.P.	5/16/2008	6/30/2011	\$125,000	15	9	Formal RFP	Quality, Qualifications, Experience, Price
100	07P219C	Worker's Compensation Legal Services	Brown and Carlson, P.A.	5/16/2008	6/30/2011	\$125,000	15	9	Formal RFP	Quality, Qualifications, Experience, Price
Subtotal General Fund						\$7,754,452				
610	07P102A	A/E Master Contract for Treatment Facilities	EMA, Inc.	1/10/2008	1/31/2010	\$200,000	28	17	Formal RFP	Experience, Quality, Service Delivery Plan, Quality Price
610	07P102B	A/E Master Contract for Treatment Facilities	Howard R. Green Company	1/10/2008	1/31/2010	\$200,000	28	17	Formal RFP	Experience, Quality, Service Delivery Plan, Quality Price
610	07P102C	A/E Master Contract for Treatment Facilities	Sebesta Blomberg & Associates, Inc.	2/27/2008	1/31/2010	\$200,000	28	17	Formal RFP	Experience, Quality, Service Delivery Plan, Quality Price
610	07P103B	Land Acquisition Services	Patchin Messner & Dodd	3/14/2008	2/28/2013	\$200,000	21	14	Formal RFP	Quality, Experience, Key Personnel, Service Delivery Plan
610	07P103C	Land Acquisition Services	ProSource Technologies, Inc.	3/19/2008	2/28/2013	\$200,000	21	14	Formal RFP	Quality, Experience, Key Personnel, Service Delivery Plan
610	07P103D	Land Acquisition Services	SRF Consulting Group, Inc.	3/19/2008	2/28/2013	\$200,000	21	14	Formal RFP	Quality, Experience, Key Personnel, Service Delivery Plan

Draft Report on Professional /Technical Services Activity-2008 Contracts Greater than \$50,000

FUND	Ref Number	Description of Services	Contractor	Start Date	End Date	Contract Amount	Interested Vendors	Proposers	Solicitation Method	Evaluation Criteria
610	08P084	Master Contract - Asset Management Support , Classical Reliability Centered Mainteancne (RCM) Workshop Pilots	AMS Associates	9/4/2008	1/31/2010	\$200,000	5	2	Formal RFP	Quality, Experience, Qualifications, Performance, Price
631	07P102D	A/E Master Contracts for Treatment Facilities	Toltz, King, Duvall, Anderson and Associates, Inc. (TKDA)	2/20/2008	1/31/2010	\$200,000	28	17	Formal RFP	Experience, Quality, Service Delivery Plan, Quality Price
631	07P103A	A/E Master Contract for Treatment Facilities	Lake State Realty Services	2/26/2008	2/28/2013	\$200,000	21	14	Formal RFP	Quality, Experience, Key Personnel, Service Delivery Plan
631	07P156A	A/E Master Contracts for Interceptor Rehab Projects	Brown and Caldwell	9/22/2008	8/31/2011	\$1,000,000	50	10	Formal RFP	Experience, Quality, Service Delivery Plan, Quality Price
631	07P156B	A/E Master Contracts for Interceptor Rehab Projects	HDR Engineering, Inc.	9/24/2008	8/31/2011	\$1,000,000	50	10	Formal RFP	Experience, Quality, Service Delivery Plan, Quality Price
641	07P012B	Independent Technical Review	Toltz, King, Duvall, Anderson and Associates, Inc. (TKDA)	3/7/2008	8/31/2011	\$200,000	37	15	Formal RFP	Quality, Qualifications, Experience, Price
641	06P118D	Excelsior Area Improvements.	Bonestroo Rosene Anderlik & Associates, Inc.	4/21/2008	3/31/2013	\$4,762,035	4	4	Formal RFP	Qualifications, Experience, Mentored Project Mgmt Methodology, Cost, PMP Certification
Subtotal MCES Funds						\$8,762,035				
702	07P144	CH2MHill Master Design Contract 2007	CH2M Hill	1/30/2008	1/30/2011	\$200,000	83	30	Formal RFP	Experience, qualifications, references, key personnel, subconsultants, comprehensiveness
702	07P145	Collaborative Design Group, Inc Master Design Contract 2007	Collaborative Design Group	1/9/2008	1/9/2011	\$200,000	83	30	Formal RFP	Experience, qualifications, references, key personnel, subconsultants, comprehensiveness
702	08P046	Master Contract for Real Estate Appraisal Services	Lake State Realty Services	4/16/2008	4/16/2011	\$200,000	13	5	Formal RFP	Quality, qualifications, experience price
702	08P047	Master Contract for Real Estate Appraisal Services	Evergreen Land Services Company	4/16/2008	4/16/2011	\$200,000	13	5	Formal RFP	Quality, Qualifications, Experience, Price
702	08P050	Twin Cities Aviation System Plan 2030 Update	Wilbur Smith Associates	7/16/2008	12/31/2009	\$237,500	20	1	Formal RFP	Quality, Qualifications, Experience, Price
702	07P141	TKDA Master Design Contract 2007	Toltz, King, Duvall, Anderson and Associates, Inc. (TKDA)	1/17/2008	1/17/2011	\$300,000	83	30	Formal RFP	Experience, qualifications, references, key personnel, subconsultants, comprehensiveness
702	07P142	URS Master Design Contract 2007	URS, Inc.	1/9/2008	1/9/2011	\$300,000	83	30	Formal RFP	Experience, qualifications, references, key personnel, subconsultants, comprehensiveness
702	08P066	Design and Construction Support Services for I-35 in Lakeville and Twin Lakes Parking Structures	Bonestroo Rosene Anderlik & Associates, Inc.	7/14/2008	12/31/2009	\$1,349,807	37	8	Formal RFP	quality, qualifications, experience, price

Draft Report on Professional /Technical Services Activity-2008 Contracts Greater than \$50,000

FUND	Ref Number	Description of Services	Contractor	Start Date	End Date	Contract Amount	Interested Vendors	Proposers	Solicitation Method	Evaluation Criteria
711	07P135	Design and construction support of a Rail Support Facility with LSA Design, Inc.	LSA Design, Inc.	1/17/2008	12/31/2010	\$485,600	44	3	Formal RFP	Qualifications, past performance, quality, capacity
847	08P095	Design and Construction Support Services: Hiawatha Light Rail Transit Signal System for Platform Extensions and Reverse Crossing Operation	HKC, LLC	8/20/2008	6/1/2010	\$625,414	21	3	Formal RFP	Qualifications, past performance, quality, capacity
872	07P222	I-35W & 95th Avenue Park & Ride Structure Design & Construction Support Services	Palanisami & Associates, Inc.	7/14/2008	1/31/2010	\$607,587	40	9	Formal RFP	Qualifications, past performance, quality, capacity
872	08P017	UPA Consutlant Services for Transit Technology Elements	URS, Inc.	4/21/2008	9/30/2009	\$980,923	63	5	Formal RFP	Qualifications, past performance, quality, capacity
Subtotal Metro Transit Funds						\$5,686,831				
Total All Funds						\$22,203,318				

REPORT ON PROFESSIONAL/TECHNICAL SERVICES ACTIVITY-2008 CONTRACTS LESS THAN \$50,000

Fund	Expense Type	Issue Date	Vendor	Reference Number	Line 1 item Description	Amount
100	5212	2/29/2008	NIKOLAI & MERSEREAU PA	S08001661	Legal services and consulting related to intellectual property rights for the energy research collaboration with the U of Mn	\$35,000
100	5212	5/6/2008	NIKOLAI & MERSEREAU PA	S08003658	Legal services and consulting related to intellectual property rights.	\$30,000
100		9/29/2008	Stanton Group	08P071	Job Classification Spec Writing Project	\$30,000
100		10/14/2008	Richard Thompson	08P160	Comprehensive Plan Update Reviews	\$30,000
100		4/4/2008	Deloitte Consulting LLP	08P016	OPEB Liability Study	\$28,000
100	5212	5/13/2008	MACKALL,CROUNSE & MOORE	S08003834	Legal services and consulting related to miscellaneous banking and financial matters.	\$25,000
100		11/5/2008	Iceberg Technologies Group	08P187	Chart of Accounts Reporting Redesign - MT	\$25,000
100	5204	1/10/2008	DELOITTE CONSULTING LLP	S08000258	Self-insured feasibility, Medicare Part D study, and MSRS Health Care Savings Plan research	\$21,885
100		7/11/2008	Frank Madden & Associates	08P106	Interest Arbitration and Unit Clarification Advice and Support	\$20,000
100	5204	11/7/2008	DAVID MARTIN AGENCY	S08008633	Consultation services to assist with medical RFP (old PO 08002076 canceled by mistake)	\$18,313
100		9/11/2008	CW Marketing & Communications	08P129	Marketing Communications (Dialogues)	\$18,000
100	5212	1/16/2008	KIRKPATRICK & LOCKHART PRESTON	S08000411	Kevin M. Sheys, K & L Gates - Legal Services effective January 3, 2008	\$15,000
100	5214	7/7/2008	STATE OF MN GOVERNOR'S OFFICE	S08005266	Interagency agreement between Gov. Office and Met Council to pay approx. 10% of salary & fringe of senior policy advisor position for FY09	\$15,000
100	5202	12/11/2008	SYMPRO INC	S08009482	Sympro-Emphasys Investment Accounting Software, Jan. 1, 2009 to Dec. 31, 2009	\$10,000
100	5214	9/29/2008	PICONE,LINDA	S08007492	Professional writing and editing services to help prepare website and other written materials regarding the formation of the Regional Parks Foundation of the Twin Cities.	\$3,850
100	5204	1/16/2008	HITESMAN & ASSOC PA	S08000257	Consultant services for Health Care Savings Plan	\$3,600
100	5204	2/12/2008	LISA LYNN CONSULTING	S08001178	Leadership Effectiveness Consultation (consulting rate is \$125/hr).	\$3,000
Summary total-Contracts less than \$2,500						\$4,341
SUBTOTAL GENERAL FUNDS						\$335,989
201	5204	05/29/08	SHORT ELLIOTT HENDRICKSON INC	T0000129921	Cedar Avenue BRT Financial Coordination in accordance with Scope of Work and Fee	\$24,190
201	5204	12/27/08	WILBUR SMITH ASSOCIATES	T0000139752	MISC PROFESSIONAL SERVICES FROM 12/27/08 TO 1/30/09	\$14,371
201		9/22/2008	Natalio Diaz	08P133	Central Corridor Consulting	\$10,000
Summary total-Contracts less than \$2,500						\$820
SUBTOTAL MTS FUNDS						\$49,381
234	5204	6/24/2008	DAVIS & LAGERMAN INC	S08004958	Property Appraisal Services for Metro HRA Public Housing Program Subject to Service Contract Terms and Conditions	\$30,000
SUBTOTAL HRA FUNDS						\$30,000

REPORT ON PROFESSIONAL/TECHNICAL SERVICES ACTIVITY-2008 CONTRACTS LESS THAN \$50,000

Fund	Expense Type	Issue Date	Vendor	Reference Number	Line 1 item Description	Amount
610	5214	1/29/2008	BROWN AND CALDWELL	S08000757	2 Day, 2 Session Workshops on Reliability Centered Maintenance (RCM). The workshops include defining RCM and a completed strategy for ES to move forward on RCM implementation. (Includes 2 concurrent workshops, a roundtable discussion each day, facilitie	\$32,817
641	5207	5/12/2008	BROWN AND CALDWELL	S08003713	Specialty Consulting for Fluidized Bed Incinerators and Waste Heat Boilers - Project 805900 - Preliminary Phase	\$25,000
610	5214	5/15/2008	CRADDOCK CONSULTING ENGINEERS LLC	S08003928	Coordination and Assistance with Waste discharge rules revision, as per the coordination task list.	\$25,000
610	5207	3/28/2008	LUKEN ARCHITECTURE PA	S08002531	Feasibility study to re-organize and expand office space within existing RMF- Architectural design services	\$24,800
610	5207	11/3/2008	CRADDOCK CONSULTING ENGINEERS LLC	S08008500	Consulting engineer services to complete a feasibility study and report on using treated municipal wastewater in value-added agricultural processing plants. not to exceed \$24640.00	\$24,640
641		12/9/2008	U.S. Energy Services, Inc.	08P207	White Bear Township Restoration Project	\$22,000
610	5214	6/6/2008	INSPEC INC	S08004497	Services for Construction Documents / Specifications, inspection, and Contruction Administration as laidout in agreement dated 4/25/08.	\$19,000
610	5204	5/5/2008	COGNOS INC	S08003532	Project Name EP-42452; Technical Architect needed for 4 days to do the installation of the EP upgrade; 4 days (32 hours) x \$290/hour = \$9,280.00	\$16,224
641	5207	3/24/2008	BONESTROO INC	S08002349	Floodway Modeling and LOMR - N. Fork Rush Creek - Project 900435	\$12,465
610	5214	11/18/2008	PERSONNEL MANAGEMENT GROUP INC	S08008752	Part of the contingency planning process regarding the UAP contract for partial site assessment work.	\$5,500
610	5214	3/5/2008	MOBILEFRAME LLC	S08001803	Create a design specification and deliver functional software document for pilot testing a mobile version of the ORACLE Utilities 'Work and Asset Management' application (Synergen/SPL EAM)	\$4,000
Summary total-Contracts less than \$2,500						\$2,680
SUBTOTAL MCES FUNDS						\$214,126
847		1/29/2008	URS, Inc.	07P223	Design Services and Construction Support Services for LRT Paint Booth	\$49,895
702		12/11/2008	Toltz, King, Duvall, Anderson and Associates, Inc	08P176	Advisory Services on Fare Policy, Traffic Flow Prioritization, and BRT Service	\$20,000
703	5204	12/31/08	LTK ENGINEERING SERVICES	T0000139379	MISC PROFESSIONAL SERVICES VOLTAGE TEST INV#3705.06-004	\$16,520
702	5204	01/08/08	STS CONSULTANTS LTD	T0000125366	Enviromental Investigation - OHB GARAGE - INVOICE # N27322	\$13,000
704	5204	12/31/08	LTK ENGINEERING SERVICES	T0000139379	MISC PROFESSIONAL SERVICES NORTHSTAR OPERATIONS PLAN SUPPORT INV#3705.12-001	\$9,509
702	5204	12/01/08	LINWOOD CAPITAL LLC	T0000138529	ENERGY PRICE RISK MGMT. - DECEMBER 2008	\$4,350
702	5204	12/01/08	LINWOOD CAPITAL LLC	T0000136998	ENERGY PRICE RISK MGMT. NOVEMBER 2008	\$4,350
702	5214	06/19/08	TRAPEZE	T0000131290	MCS RIDEPRO WEB ALTERATIONS	\$2,500
702	5204	08/17/08	PALANISAMI & ASSOCIATES	T0000133211	East Metro Transit garage - structural analysis and report	\$2,500
Summary total-Contracts less than \$2,500						\$25,144
SUBTOTAL METRO TRANSIT FUNDS						\$147,768
Total All Funds						\$777,264

REPORT ON PROFESSIONAL/TECHNICAL SERVICES ACTIVITY-2009 GREATER THAN \$50,000

Fund	Ref Number	Description of Services	Vendor	Start Date	End Date	Contract Amount	Interested Vendors	Proposers	Solicitation Method	Evaluation Criteria Used
100	S09003459	Central Corridor Light Rail Vehicles Procurement Documents	DORSEY AND WHITNEY LLP	5/22/2009		\$50,000				
100	S09001629	Property Insurance renewal 01-Mar-2009 to 01-Mar-2010.	FACTORY MUTUAL INS CO	3/10/2009		\$1,129,850				
100	08P213	Consultant for Mid-America Document Imaging Projects	MatchPoint Solutions, Inc.	1/12/2009	4/30/2009	\$90,000	Not App.	3	Quotes	Quality, Qualifications, Experience, Price
100	08P216B	Financial Advisor (Bond Consultant)	Public Financial Management, Inc.	7/8/2009	6/30/2012	\$100,000	22	5	Formal RFP	Quality, Qualifications, Experience, Price
100	08P216A	Financial Advisor (Bond Consultant)	Springsted, Inc.	7/14/2009	6/30/2012	\$250,000	22	5	Formal RFP	Quality, Qualifications, Experience, Price
Subtotal General Fund						\$1,619,850				
610	08P102	Web Based Interactive Safety Training	Comprehensive Loss Management	1/21/2009	1/31/2014	\$65,000	8	4	Formal RFP	Quality, Qualifications, Experience, Price
610	09P044	Project Analysis and Coordination for Renewable Energy or other special projects.	LISTO LLC	4/21/2009	12/31/2010	\$80,000	Not App.	Exemption	Other	Quality, Qualifications, Experience, Price
610	08P168	Air Permit Compliance Assistance	Wenk Associates, Inc	3/9/2009	12/31/2010	\$90,000	29	6	Formal RFP	Quality, Qualifications, Experience, Price
610	09P009	Business Intelligence and Integrated Data Environment	Dunn Solutions Group	6/10/2009	5/31/2011	\$150,000	25	6	Formal RFP	Quality, Qualifications, Experience, Price
610	08P148	Assessment, coaching, and 360 degree feedback services	Personnel Decisions International	5/26/2009	12/31/2011	\$231,000	31	7	Formal RFP	Quality, Qualifications, Experience, Price
Subtotal MCES						\$616,000				
702	T0000142262	REDESIGN SERVICES FOR PROPOSED NEW METRO TRANSIT WEBSITE	ATOMIC PLAYPEN	05/13/09		\$98,400				
702	T0000142256	PROFESSIONAL/TECHNICAL SERV. TO ASSIST SERV. DEVELOPMENT STAFF IN FULFILLING FTA	SRF CONSULTING GROUP	05/13/09		\$250,000				
702	09P047	metrotransit.org redesign	Atomic Playpen	5/15/2005	12/31/2009	\$98,400	18	10	Formal RFP	Quality, Qualifications, Experience, Price
702	08P146	Annual Training for Metro Transit Police	Centurion Skills, Inc.	1/1/2009	12/31/2010	\$99,760	16	1	Formal RFP	Quality, Qualifications, Experience, Price
702	09P004	Fulfilling Federal Transit Administration Title VI Reporting Requirements	SRF Consulting Group, Inc.	5/13/2009	5/13/2013	\$250,000	87	5	Formal RFP	Quality, Qualifications, Experience, Price
860	08P121	Go-To Card Application to TransitLine Interactive Voice Recognition	Digital DataVoice	3/23/2009	3/31/2010	\$108,500	7	1	Formal RFP	Quality, Qualifications, Experience, Price
Subtotal Metro Transit						\$905,060				
Total All Funds						\$3,140,910				

REPORT ON PROFESSIONAL/TECHNICAL SERVICES ACTIVITY-2009 CONTRACTS LESS THAN \$50,000

APPENDIX B

Fund	Expense Type	Issue Date	Vendor	PO Number	Line 1 Item Description	PO Amount
100		7/8/2009		08P216C	Financial Advisor (Bond Consultant)	\$50,000
100	5204	3/19/2009	PITNEY BOWES BUSINESS INSIGHT	S09001869	Consulting services to assist the Council with the upgrade of its Sagent software to version 6.5.	\$48,000
100	5214	7/10/2009	ALTMAN WEIL INC	S09004177	Met Council Legal Dept Review (Letter RFP)	\$34,000
100		5/6/2009	Mariann Nelson	09P068	Consultant for HR benefits scope	\$30,000
100	5219	4/29/2009	COSMOTECH CONSULTING INC	S09002890	Consulting services for HRIS Analyst (May 2009 - approximately October 2009)	\$30,000
100	5204	6/23/2009	STATE OF MN GOVERNOR'S OFFICE	S09004198	IA w/Gov's Office: Council share to Fed Aff Off--Wash DC, & Leg. & Cab Aff Staff--St. Paul. 7/1/09-6/30/10.	\$27,500
100	5212	1/22/2009	DORSEY AND WHITNEY LLP	S09000443	Legal services and consulting related to Collysis bid protest	\$25,000
100	5212	5/22/2009	HAMMARGREN & MEYER PA	S09003458	Locomotive Purchase Agreement for Northstar Commuter Rail	\$25,000
100	5204	2/23/2009	TEK SYSTEMS	S09001179	Data Architect Consultant (relates to contract# 08P076A)	\$23,000
100	5219	4/22/2009	INSURANCE OVERLOAD SYSTEMS	S09002733	Temporary Claim Rep employee for Risk Management.	\$18,000
100	5214	2/10/2009	MATCHPOINT SOLUTIONS INC	S09000897	Consulting services of August Neu prior to the 08P0213 contract NTP.	\$15,080
100	5204	2/17/2009	FRANK MADDEN & ASSOCIATES	S09001055	Legal representation for MANA, Pipefitters, LELS Supv., TMSA, Machinists, payroll arbitration/unit clarification	\$13,317
100	5212	7/23/2009	CIRLUTIONS LLC	S09004069	Consulting Services Investigation Feb - May invoice date May 19, 2009	\$11,283
100	5204	6/17/2009	PICONE,LINDA	S09004073	Consulting/technical writing fees for rewriting the 2030 Parks Policy Plan.	\$10,000
100	5204	2/13/2009	MORRISON FENSKE & SUND PA	S09000850	Investigative Consulting Services for Morrison, Fenske & Sund, PA .	\$5,603
100	5214	2/26/2009	HEALTH PSYCHOLOGY CONSULTANTS	S09000826	psych evals #1 \$1300 #2 \$200 #3 \$1300 #4 \$1650	\$4,450
100	5214	2/27/2009	CHAN, MARGARET	S09001338	Graphic design service for TTMS and Metro Mobility Service Guide	\$4,000
100	5204	2/17/2009	HUTCHINSON ASSOC	S09001045	Linda Hutchinson, Hutchinson Associates, Travel Toward Management Success	\$3,900
100	5204	6/18/2009	NORTHWEST INVESTIGATIONS INC	S09004084	Consultation	\$3,602
100	5204	4/27/2009	LISA LYNN CONSULTING	S09002808	Consulting services to facilitate a team enhancement initiative	\$3,500
100	5214	6/3/2009	CHAN, MARGARET	S09003746	Graphic design services for Builder Mixer Poster, Diversity Brochure, Facts Sheets & CCLRT	\$3,200
100	5204	2/17/2009	LEADERSHIP PARADIGMS INC	S09000969	Mai Moua, Ph.D., Leadership Paradigms, Inc.	\$3,000
100	5204	2/17/2009	MARQUART & ASSOC,PETRA	S09001044	Petra Marquart and Associates, Travel Towards Management Success	\$3,000

REPORT ON PROFESSIONAL/TECHNICAL SERVICES ACTIVITY-2009 CONTRACTS LESS THAN \$50,000

APPENDIX B

Fund	Expense Type	Issue Date	Vendor	PO Number	Line 1 Item Description	PO Amount
100	5214	2/4/2009	CHAN, MARGARET	S09000752	Graphic design services for TTMS & Metro Mobility Service Guide	\$2,800
100	5204	2/17/2009	UNIVERSITY OF ST THOMAS	S09001043	Dr. Jeanne Buckeye, 'Center for Business Excellence, Univ. of St. Thomas	\$2,667
100	5204	5/27/2009	LISA LYNN CONSULTING	S09003528	Consulting services to facilitate department to increase overall individual and team effectiveness and efficiency (\$125/hour).	\$2,500
100	5204	3/25/2009	FREDRICKSON COMMUNICATIONS	S09002010	Provide various technical web services	\$2,500
100	5204	4/9/2009	FREDRICKSON COMMUNICATIONS	S09002417	Consulting services for development and implementation of master pages in the .NET environment. Not to Exceed \$2,500	\$2,500
100	5214	4/15/2009	ST PAUL TECHNICAL COLLEGE	S09002566	Assessment testing for TCC Supervisor position	\$2,500
Summary total-Contracts less than \$2,500						\$14,139
SUBTOTAL GENERAL FUNDS						\$424,041
201	5204	01/31/09	WILBUR SMITH ASSOCIATES	T0000141212	MISC PROFESSIONAL SERVICES 1/31/09 - 2/27/09	\$27,436
201	5204	03/28/09	WILBUR SMITH ASSOCIATES	T0000143059	MISC PROFESSIONAL SERVICES FROM 3/28/09 TO 5/1/09	\$24,763
201	5204	02/28/09	WILBUR SMITH ASSOCIATES	T0000142354	MISC PROFESSIONAL SERVICES FROM 2/28/09 TO 3/27/09	\$7,056
Summary total-Contracts less than \$2,500						\$2,175
SUBTOTAL MTS						\$61,430
234	5214	4/14/2009	HOUSINGLINK	S09002511	ad hoc customized housing related reports and data upon request	\$20,000
234	5214	3/25/2009	YANNARELLY,JIM	S09002004	Conduct Lead-Safe Work Practices Training (Metro 94 Training Center) \$1250 @ 6 Sessions each	\$7,500
Summary total-Contracts less than \$2,500						\$8,962
SUBTOTAL HRA						\$36,462
610		3/10/2009	Short Elliott Hendrickson, Inc. (SEH)	09P014	Library Cataloging	\$48,500
610	5214	1/7/2009	PERSONNEL DECISIONS INTL	S08009986	EMPLOYEE ASSESSMENT SERVICES	\$25,000
610		1/7/2009	Deloitte Consulting LLP	08P140	Monetization of Emissions Reductions	\$25,000
641	5212	6/17/2009	STONEHILL GROUP LLP	S09004021	Professional services rendered in regard to Frontier Pipeline vs. Metropolitan Council litigation. Note: competitive bidding not required for legal services.	\$25,000
610	5214	4/16/2009	BOLTON & MENK INC	S09002597	Services for Construction Documents / Specifications, Inspections, and Contruction Administration as laid out in agreement dated 4/7/09 for 2009 Pavement Rehabilitation.	\$14,345
610		2/9/2009	Nigel Wilson	09P003	Team Building & Meeting Effectiveness Consulting	\$10,000
610	5214	7/9/2009	VEOLIA ES TECHNICAL SOLUTIONS LLC	S09004587	Pick up and disposal of laboratory hazardous wastes. This is an estimate of the cost for this years fee.	\$7,000
Summary total-Contracts less than \$2,500						\$8,337
SUBTOTAL MCES						\$163,182

REPORT ON PROFESSIONAL/TECHNICAL SERVICES ACTIVITY-2009 CONTRACTS LESS THAN \$50,000

APPENDIX B

Fund	Expense Type	Issue Date	Vendor	PO Number	Line 1 Item Description	PO Amount
704	5204	05/31/09	LTK ENGINEERING SERVICES	T0000144209	ON-CALL RAIL SYSTEM ENGINEERING INV#3705.11-002	\$30,345
704	5204	04/30/09	LTK ENGINEERING SERVICES	T0000142851	ON-CALL ENGINEERING SERV. INV#3705.12-004	\$11,964
703	5204	04/30/09	LTK ENGINEERING SERVICES	T0000143065	ON-CALL RAIL SYSM. ENGINEERING JOHN HILLIS, DAVID ELLIOTT	\$6,195
703	5204	04/06/09	WENCK ASSOC INC	T0000140987	air assessment for LRT O&M and proposed LRT support facility	\$1,700
305	5204	04/06/09	URS/BRW INC	T0000141807	DEVELOPMENT SERVICES FOR A REGIONAL COOPERATIVE AGREEMENT BETWEEN THE COUNCIL	\$29,624
732		3/24/2009	Ehlers and Associates	08P221	Design of BNSF Crew Facilities for Northstar	\$49,946
704	5204	01/31/09	LTK ENGINEERING SERVICES	T0000140327	NORTHSTAR OPERATIONS PLAN SUPPORT INV#3705.12-002	\$28,851
702	5219	1/22/2009	APPLEONE EMPLOYMENT SVCS	S09000468	08P091 - Temporary Services for Kimberly Williams from 11/17/08 to approx. 7/31/09 @13.12/hr	\$15,744
702	5214	01/01/09	WILSON, NIGEL	T0000138724	RESEARCH, REPORTING, PRESENTATION AND CONSULTING SERVICES	\$20,000
Summary total-Contracts less than \$2,500						\$4,561
SUBTOTAL METRO TRANSIT						\$203,489
TOTAL ALL FUNDS						\$888,604

Report on Professional/Technical Services Activity Environmental Services

APPENDIX B

Unit	Expense Type	Description	2009 Budget	2010 Budget
Treatment Services				
	Consultant	Staff training	\$ 261,000	\$ 121,500
	Biosolids Recycling		2,300,000	2,300,000
	Plant Services	Ash, Solid and Sludge Removal; Laundry, Janitorial	1,656,050	1,744,870
	Software Maintenance		-	225,000
	Contracted Services/Other	Emissions testing, process computer support	1,501,144	1,437,539
	Maintenance		2,820,000	2,905,600
	Security		1,182,850	894,500
	Contracted Services/Safety		25,300	24,000
	Total Treatment Services		\$ 9,746,344	\$ 9,653,009
Interceptor Services				
	Consultant	Flow Metering Study	\$ 22,500	\$ 134,000
	Maintenance		686,000	1,108,000
	Engineering		130,000	115,000
	Contracted Services/Other	I/I program support, Facility services	726,000	675,000
	Temporary Help	New septage receiving facility	251,000	7,500
	Contracted Services/ Safety		15,000	5,000
	Total Interceptor Services		\$ 1,830,500	\$ 2,044,500
Technical Services				
	Consultant	CAD system programming	\$ 9,000	\$ -
	Engineering	System planning assistance	50,000	-
	Contracted Services/Other	I/I program support, Drafting equipment services	35,200	22,800
	Total Technical Services		\$ 94,200	\$ 22,800
Environmental Quality Assurance				
	Consultant	Water Supply Planning (RA General Fund)	\$ 200,000	\$ 175,000
	Consultant	Industrial Waste and Pollution Prevention	49,500	-
	Laboratory		93,300	119,000
	Contracted Services/Other	Odor sampling, Contingency	608,807	495,251
	Temporary Help		40,000	40,000
	Software Maintenance		5,790	4,260
	Equipment Repair		19,000	17,000
	Contracted Services/ Safety		1,500	1,500
	Total		\$ 1,017,897	\$ 852,011
Other				
	Consultant	Actuarial, contingency	\$ 121,500	\$ 160,000
	Contracted Services/Other	Contingency	294,000	128,079
	Safety services		10,000	8,000
	Insurance		900,000	1,005,000
	Total Other		\$ 1,325,500	\$ 1,301,079
Environmental Services Total			\$ 14,014,441	\$ 13,873,399

Note: Unless otherwise noted, all contractual services for the Environmental Services Division are funded by Environmental Services funds.

Report on Professional / Technical Services Activity - Metro Transit Bus

APPENDIX B

Unit	Expense Type	Description	2009 Budget	2010 Budget
<u>Bus Maintenance</u>				
	Contract Maint Svc Fees	Bus surveillance system maintenance.		\$ 185,000
	Contracted Svcs / Other	Automated vehicle location / radio system maintenance.		380,000
	Contracted Svcs / Other	Tire repair & replacement service.		12,000
	Professional Dev/Reg Fees	Professional development, misc bus maintenance contracts.		73,067
	Bus Maintenance Total		\$ 343,500	\$ 650,067
<u>Bus Operations</u>				
	Contracted Svcs / Other	Signage installation and maintenance, Bus Operator field audits, misc.		\$ 89,150
	Professional Dev/Reg Fees	Professional development and training.		14,602
	Prof & Tech Fees	On-board community outreach and security.		38,289
	Temp Help	Temporary help.		22,842
	Bus Operations Total		\$ 108,000	\$ 164,883
<u>Customer Services/Public Relations</u>				
	Contract Maint Svc Fees	Warehousing & distribution services		\$ 49,438
	Contracted Svcs / Other	Headset repair, misc.		6,214
	Prof & Tech Fees	Professional development and training.		664
	Temp Help	Temporary help.		8,136
	Cust Svc/Pub Rel Total		\$ 65,000	\$ 64,452
<u>Engineering & Facilities</u>				
	Contract Maint Svc Fees	Facility maintenance and repair.		\$ 1,428,816
	Contract Maint Svc Fees	Snow removal and maintenance of lots.		940,500
	Prof & Tech Fees	Professional development and training.		35,255
	Security	Security services		35,466
	Janitorial	Janitorial services.		25,413
	Software Maint	Software maintenance.		19,188
	Engn & Facil Total		\$ 2,478,762	\$ 2,484,638
<u>Finance</u>				
	Contract Maint Svc Fees	Bank service charges, credit card processing fees Includes bill changer service, Telecheck check guarantee svc., Transit store non-routine cleaning service, coin verifiers & wrappers, dollar bill stackers.		\$ 315,242
	Contract Maint Svc Fees			195,324
	Professional Dev/Reg Fees	Professional development		14,832
	Contracted Svcs / Other	Armored car services.		105,283
	Temp Help	Temporary help.		10,006
	Finance Total		\$ 933,425	\$ 640,687
<u>Marketing</u>				
	Contracted Svcs / Other	Pass-thru grants to Commuter Service Organizations for advertising activities.		\$ 1,074,000
	Transit Marketing	Media buys including radio, television and newspaper		484,751
	Prof & Tech Fees	Professional media consulting services.		326,000
	Temp Help	Temporary help.		52,382
	Marketing Total		\$ 2,378,188	\$ 1,937,133

Report on Professional / Technical Services Activity - Metro Transit Bus

APPENDIX B

Unit	Expense Type	Description	2009 Budget	2010 Budget
<u>Police/Security</u>				
	Contract Maint Svc Fees	Building security alarms/equipment systems and monitoring.		\$ 278,119
	Professional Dev/Reg Fees	Professional development including firearm and use of force training		82,417
	Contract Maint Svc Fees	Security equip repair		35,749
	Police/Security Total		\$ 281,970	\$ 396,285
<u>Purchasing</u>				
	Contracted Svcs / Other	Testing of bulk fuel, oil, coolant; misc.		\$ 5,142
	Professional Dev/Reg Fees	Professional development and training.		2,371
	Purchasing Total		\$ -	\$ 7,513
<u>Safety</u>				
	Contracted Svcs / Other	Air sampling and testing, hazardous information services, system safety support, misc.		\$ 3,602
	Professional Dev/Reg Fees	Professional development and training.		2,115
	Safety Total		\$ 7,500	\$ 5,717
<u>Executive, Risk Mgmt, General</u>				
	Prof & Tech Fees	Includes legal, safety oversight management, Metro Energy Policy Coalition, misc.		\$ 81,092
	Contract Maint Svc Fees	Office equipment (copy machine) maintenance and repair, misc.		67,581
	Professional Dev/Reg Fees	Professional development, tuition reimbursement, seminars and training.		43,401
	Exec, Risk Mgmt, Gen Total		\$ 6,303	\$ 192,074
	Total Metro Transit Bus		\$ 6,602,648	\$ 6,543,449
<u>Hiawatha Operations</u>				
	Prof & Tech Fees	Rail Systems Maintenance. Electrical, mechanical & civil engineering, signal system consulting & testing, switch machine rebuilding, misc.		\$ 190,269
	Contract Maint Svc Fees	Train controlling & dispatch system software maintenance, track repair, ticket vending machine repair, misc.		\$ 303,354
	Contracted Svcs / Other	Snow removal, pest control, misc.		\$ 77,321
	Security	Armored car service fees.		\$ 42,509
	Total Hiawatha LRT Operations		\$ 606,391	\$ 613,453
<u>Northstar Operations</u>				
	Prof & Tech Fees	Consulting and professional fees, misc.		\$ 53,200
	BNSF Contracted Operations	Burlington Northern Santa Fe vehicle operations.		\$ 5,492,088
	Contracted Svcs / Other	Maintenance of locomotive and cars.		\$ 234,078
	Contracted Svcs / Other	Maintenance of facility & station, snowplowing of maintenance facility and stations, maintenance for corrective action.		\$ 420,809
	Contracted Svcs / Other	Maintenance of shop equipment, security alarm, other subcontracts & consulting.		\$ 216,629
	Total Northstar Operations		\$ 1,872,480	\$ 6,416,804
	TOTAL METRO TRANSIT		\$ 9,081,519	\$ 13,573,706

Report on Professional/Technical Services Activity MTS

APPENDIX B

Unit	Expense Type	Description	2009 Budget	2010 Budget
Transportation Planning				
Consultant		Transportation Planning Consultants	\$ 185,000	\$ 927,448
Contracted Services		Miscellaneous		2,000
Maintenance			10,000	
Total Transportation Planning Fund			\$ 195,000	\$ 929,448
Metro Mobility				
Consultant		Customer Satisfaction Survey	\$ 50,000	
		Electronic Fare Integration		\$ 100,000
Contracted Services		Travel Instruction	100,000	
		Programmer Support		30,000
Maintenance		Miscellaneous	10,000	10,000
Software Maintenance		Trapeze Licenses	100,000	125,000
Total Metro Mobility			\$ 260,000	\$ 265,000
Contracted Services				
Marketing		VanGo! Marketing	\$ 20,000	\$ 20,000
Consultant		Climate Registry Study / Title VI Consultant		10,000
Total Regular Route			\$ 20,000	\$ 30,000
 Metropolitan Transportation Services Total			 \$ 475,000	 \$ 1,224,448

Unit	Expense Type	Description	2009 Budget	2010 Budget
Division Management				
	Contractual Services Other	Strategic Planning	\$ 85,000	\$ 25,000
	Total Division Management		\$ 85,000	\$ 25,000
Parks				
	Consultant	Regional Parks Consulting	\$ 20,000	\$ 15,000
	Total Parks		\$ 20,000	\$ 15,000
Local Planning Assistance				
	Contractual Services Other	Comprehensive Plan Assistance	\$ 35,000	\$ 35,000
	Total Local Planning Assistance		\$ 35,000	\$ 35,000
Research				
	Consultant	Land Use Inventory		\$ 85,000
	Consultant	Housing Market Data	\$ 38,500	27,590
	Contractual Services Other	Forecast Model Building	100,000	95,900
	Contractual Services Other	Development Monitoring	18,000	-
	Total Research		\$ 156,500	\$ 208,490
RSP & Growth Strategy				
	Consultant	Park Foundation	\$ 15,000	\$ 10,000
	Total RSP & Growth Strategy		\$ 15,000	\$ 10,000
Subtotal Community Development - General			\$ 311,500	\$ 293,490
Metropolitan Housing and Redevelopment Authority				
HRA - Rent Assistance Programs				
	Accounting & auditing	Annual audit	\$ -	\$ 8,000
	Contractual Services Other	Housing Link	-	60,000
	Contractual Services Other	Interpreter Services		10,000
	Contractual Services Other	Lead Issues		11,000
	Contractual Services Other	Thompson & Associates		60,000
	Contractual Services Other	Misc Housing Related		28,000
	Contractual Services Other	HQS inspection services		28,000
	Contractual Services Other	Legal-Mary Dobbins	150,000	6,000
	Total HRA		\$ 150,000	\$ 211,000
Family Affordable Housing Program				
	Maintenance	Maintenance of properties	200,000	350,000
	Contractual Services Other	Lawn Care, maintenance, carpet cleaning	75,000	110,000
	Management Company Fees	Management services-Kingwood	165,000	175,000
	Total FAHP		\$ 440,000	\$ 635,000
Subtotal Community Development - HRA/FAH			\$ 590,000	\$ 846,000
Community Development Total			\$ 901,500	\$ 1,139,490

Report on Professional/Technical Services Activity Regional Administration

APPENDIX B

Unit	Expense Type	Description	2009	2010
			Budget	Budget
Legal Office	Contractual Services Other	Court Reporter Services	\$ 40,000	\$ 20,000
	External legal services	External legal services	1,485,000	1,523,600
	Temporary Help		15,000	-
	Total Legal Office		\$ 1,540,000	\$ 1,543,600
Office of Diversity	Consultant	Investigative Services	\$ 40,000	\$ 40,000
	Contractual Services Other	Diversity & DBE Training, Diversity Analysis, Document	20,000	11,131
	Temporary Help	Temporary Help	4,000	4,000
	Total Office of Diversity		\$ 64,000	\$ 55,131
Regional Administrator	Consultant	other	\$ 2,000	\$ 2,000
	Total Regional Administration		\$ 2,000	\$ 2,000
-Administration	Contractual Services Other	Paperless Personnel Files	\$ 50,000	\$ 8,382
	Temporary Help	Admin Support Need	2,000	23,000
	Human Resources - Administration		\$ 52,000	\$ 31,382
- Labor Relations	Consultant	Labor negotiations Consultant	\$ 45,000	\$ 40,000
	Contractual Services Other	Compensation Strategy and Surveys		15,000
	Contractual Services Other	Preparation and presentation -arbitrations	45,000	55,000
	Human Resources - Labor Relations		\$ 90,000	\$ 110,000
- LOD	Consultant	Elert & Other Computer Training Vendors	\$ 33,000	\$ -
	Contractual Services Other	Mgmt / Employee Development training	40,600	78,800
	Consultant	GIS Arcview/Arcinfo Training	10,000	-
	Contractual Services Other	Skill Soft	13,500	12,000
	Contractual Services Other	Survey Design		1,500
	Contractual Services Other	Learning Management System		70,000
	Contractual Services Other	Performance Management Services	25,000	-
	Contractual Services Other	PDI: Assessment/Consulting/Models	15,000	17,450
	Temporary Help	Admin Support Need	1,600	-
Human Resources - Learning and Organizational Development		\$ 138,700	\$ 179,750	
- Staffing & Compensation	Consultant	Hay Evaluations	\$ 6,000	\$ 11,000
	Consultant	Testing/Exams/Assessments	21,400	23,100
	Consultant	Compensation Consultants	25,000	-
	Contractual Services Other	Job Analysis Test Development	40,000	-
	Contractual Services Other	Pre-employment Checks-Background Investigations	113,050	100,000
	Software Maintenance	Testing Software	1,900	-
	Human Resources - Staffing and Compensation		\$ 207,350	\$ 134,100
Occupational Health	Consultant	Occupational Health, Drug Testing, Employment Testing,	\$ 292,000	\$ 311,000
	Contractual Services Other	DOR & Associates (Employee Assistance Programs)	62,000	60,000
	Contractual Services Other	Flu Shots	2,000	-
	Contractual Services Other	Web-based electronic medical record-Unique Software	14,500	-
	Contractual Services Other	Blood Pressure Screening	9,000	-
	Contractual Services Other	Fit for Life Nutrition and Exercise	25,000	34,000
Human Resources - Occupational Health		\$ 404,500	\$ 405,000	
- HRIS	Consultant	Implementation of E-benefits (On-line enrollment)	\$ 67,200	\$ 67,200
	Human Resources - HRIS		\$ 67,200	\$ 67,200
- Benefits Administration	Consultant	Actuarial- OPEB Study	\$ -	\$ 40,000
	Consultant	Benefit Consulting labor Negotiations	20,000	10,000
	Consultant	Benefits consultant	50,000	35,000
	Consultant	Consulting to Assist w/Dental and LTD RFP's	20,000	-
	Consultant	Medicare Part D Actuarial Attestation	10,000	5,000
	Contractual Services Other	Flex spending admin. (Benesyst)	40,000	45,000
	Contractual Services Other	Temporary Help	20,000	-
Human Resources - Benefits Admin.		\$ 160,000	\$ 135,000	
Total Human Resources			\$ 1,119,750	\$ 1,062,432

Report on Professional/Technical Services Activity Regional Administration

APPENDIX B

Unit	Expense Type	Description	2009	2010
			Budget	Budget
Government Affairs	Contractual Services Other	Met Council portion of Sr. Policy Advisory	\$ 15,000	\$ 15,000
	Consultant	Legislative Strategy and Transp. PIng Support	4,000	4,000
	Consultant	Met Council portion of Governor's Washington DC office	20,000	20,000
	Consultant	Contingency	21,000	16,000
	Total Government Affairs			\$ 60,000
Communications	Consultant	Website video and animated/narrated slide presentations	\$ 50,000	\$ 25,000
	Contractual Services Other	Computer services--Online Subscriptions for library	5,000	5,000
	Contractual Services Other	Audio/Video Editing & Production	10,000	10,000
	Contractual Services Other	Graphics--design, Newsletter, Media clipping	48,000	48,000
	Contractual Services Other	Metro Council print publication	8,000	8,000
	Contractual Services Other	Other	34,000	34,000
	Contractual Services Other	Search Software	4,000	4,000
	Temporary Help	Temporary Help	3,020	3,020
	Total Communications			\$ 162,020
Fiscal Services	Accounting & Auditing	Annual audit by State Auditors	\$ 215,000	\$ 210,000
	Computer services	Bloomberg Investments	30,000	25,000
	Contractual Services Other	Doc Mgmt, Pay Cards, Other Business Process Needs	75,000	75,000
	Contractual Services Other	Sympro Other Treasury	20,000	10,000
	Contractual Services Other	Financial Analysis	10,000	10,000
	Contractual Services Other	Fixed Asset Annual Update	23,500	21,500
	Contractual Services Other	US Bank Banking Service fees	180,000	180,000
	Temporary Help		7,000	-
Total Fiscal Services			\$ 560,500	\$ 531,500
Information Services	Consultant	Project Management	\$ -	\$ 200,000
	Consultant	Disaster Recovery	50,000	-
	Consultant	Emerging Technologies	100,000	-
	Consultant	PeopleSoft	60,000	-
	Consultant	Security Improvements	100,000	100,000
	Maintenance	Phone System	-	172,431
	Maintenance	Smartnet	-	110,000
	Maintenance		575,772	162,337
	Contractual Services Other	Disposal of Obsolete Equipment	10,000	10,000
	Contractual Services Other	Web Server Program and Related Services-Archwing	51,000	51,000
	Contractual Services Other	Web Site Hosting and Related Services-IPHouse	38,000	38,000
	Contractual Services Other	Web Streaming-Granicus	12,000	12,000
	Contractual Services Other	En Pointe (roll out new equipment agency wide)	161,000	-
	Contractual Services Other	Iron Mountain storage	20,000	23,000
	Contractual Services Other	Message Labs (Spam, virus filtering service)	24,000	30,000
	Contractual Services Other	OET & Van Leases	250,000	262,300
	Consultant	Transit/ES/RA Projects	300,000	300,000
	Consultant	Web Technology	100,000	100,000
	Security		5,000	-
	Software Maintenance	Variety software packages	3,321,471	2,911,905
	Total Information Services			\$ 5,178,243
GIS	Consultant	GIS Consultant	\$ 36,000	\$ 36,000
	Contractual Services Other	GIS Parcel Data (Counties)	28,000	28,000
	Contractual Services Other	MetroAtlas-GIS&Graphic Web Development	30,000	-
	Contractual Services Other	Regional GIS Projects	22,000	22,000
	Contractual Services Other	Street Centerlines (Lawrence Group)	47,800	60,000
	Total Geographic Information Systems			\$ 163,800

Report on Professional/Technical Services Activity Regional Administration

APPENDIX B

Unit	Expense Type	Description	2009	2010
			Budget	Budget
Central Services	Contractual Services Other	Iron Mountain	\$ 53,000	\$ 53,000
	Contractual Services Other	Dynamex, Arch Wireless, and misc.	30,000	
	Contractual Services Other	Water Dispenser Rent	2,000	2,000
	Equipment Repair	Mailroom equipment	500	500
	Temporary Help	Phone coverage first floor	5,500	2,500
	Total Central Services		\$ 91,000	\$ 58,000
Risk Management	Consultant	Contract reviews, risk consultant	\$ 23,500	\$ 14,000
	Total Risk Management		\$ 23,500	\$ 14,000
Budget and Evaluation	Accounting & auditing	Federal OMB A-87 Cost Alloc. plan	\$ 23,000	\$ 23,000
	Total Budget and Evaluation		\$ 23,000	\$ 23,000
Audit	Consultant	External Investigative Assistance	\$ 10,000	\$ 5,000
	Accounting & auditing	External Auditing Services	-	1,000
	Total Audit		\$ 10,000	\$ 6,000
REGIONAL ADMINISTRATION TOTAL			\$ 8,997,813	\$ 8,116,656

**METROPOLITAN COUNCIL
2010 OPERATING CAPITAL
SOURCES OF FUNDS AND EXPENDITURES**

APPENDIX C

	Capital Outlay	Rent	Rent Rebate	Total 390 Robert	N. Robert	Total
SOURCES OF FUNDS						
Environmental Services	\$ 488,300	\$360,360	(\$53,850)	\$ 306,510	\$	794,810
Transportation	47,940	\$216,410	(\$21,150)	195,260		243,200
General Fund	734,160	\$1,349,720	-	1,349,720		2,083,880
HRA	24,720	\$188,280	-	188,280		213,000
TOTAL SOURCES OF CAPITAL FUNDS	\$ 1,295,120	\$ 2,114,770	\$ (75,000)	\$ 2,039,770	\$	3,334,890
CAPITAL-BY DIVISION & PROGRAM						
<u>REGIONAL ADMINISTRATION</u>						
Org-Wide Microsoft Update	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ 550,000
	-	-	-	-	-	-
Desktop Replacement	60,520	-	-	-	-	60,520
Laptop Replacement	18,300	-	-	-	-	18,300
Printer Replacement	23,800	-	-	-	-	23,800
Subtotal Regional Administration (010)	\$ 102,620	\$ -	\$ -	\$ -	\$ -	\$ 102,620
Replacement Hardware/Software	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000
Security Improvements	200,000	-	-	-	-	200,000
Disaster Recovery/Business Continuity	75,000	-	-	-	-	75,000
Enterprise Projects	200,000	-	-	-	-	200,000
Telephone/Mobile Computing/Video Conferencing	100,000	-	-	-	-	100,000
Collaboration/Proj. Mgmt/Process Flow Soft/Hardware	100,000	-	-	-	-	100,000
Web Technology	100,000	-	-	-	-	100,000
Network Monitoring Tools	10,000	-	-	-	-	10,000
Emerging Technologies	100,000	-	-	-	-	100,000
Subtotal Infrastructure Capital Projects	\$ 1,285,000	\$ -	\$ -	\$ -	\$ -	\$ 1,285,000
Less: MT Capital Portion	(642,500)	-	-	-	-	(642,500)
ES Capital Portion	(488,300)	-	-	-	-	(488,300)
Net Regional Administration	\$ 154,200	\$ -	\$ -	\$ -	\$ -	\$ 154,200
CENTRAL SERVICES						
Building Expenses - 390 N. Robert	\$ -	\$1,775,060	\$ -	\$ 1,775,060	\$	1,775,060
Furniture & Equipment	-	80,000	-	80,000	-	80,000
Subtotal Central Services	\$ -	\$ 1,855,060	\$ -	\$ 1,855,060	\$	1,855,060
ENVIRONMENTAL SERVICES						
ES Capital Portion	\$ 488,300	\$ -	\$ -	\$ -	\$ -	\$ 488,300
TOTAL CAPITAL OUTLAY	\$ 1,295,120	\$ 1,855,060	\$ -	\$ 1,855,060	\$	3,150,180
NET CHANGE IN RESERVES	\$ -	\$ 259,710	\$ (75,000)	\$ 184,710	\$	184,710

*Metropolitan Council 2010 Unified Budget
Glossary of Terms*

Ad Valorem Tax	A tax based on the value of an item, such as property.
Appropriation	A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.
Budget	Final budget adopted by the Council in December. The annual calendar-year plan of revenues and expenditures.
Block Grant	A grant from another governmental unit to be used or expended for a specified purpose.
Budget Amendment	A Council action authorizing revision of the adopted budget.
Capital Budget	Plan for capital expenditures (involving the construction or renovation of permanent facilities or acquisition of major equipment with a useful life greater than 3 years) for the coming year.
Capital Improvement Program	A six-year plan for proposed capital improvements, the first year of which is formally adopted as the Capital Budget.
Capital Outlay (Capital Investment)	Expenditures for acquiring or adding to Council assets of a long-term character with an expected useful life of three or more years.
Capital Project Grant	A grant made specifically for acquiring or constructing major capital facilities.
Cash Flow Forecasting	Estimates of the timing of revenues and expenditures to determine the amount of cash available to meet payments or to be invested.
Cash Management	The balancing of cash on hand necessary to pay for services and temporarily idle cash invested to earn interest revenue.
Central Services	A department within Regional Administration responsible for providing office facilities and support.
Certified Levy	Total tax levy of a jurisdiction, which is certified to the County Auditor for collection from property owners.

Comprehensive Annual Financial Report (CAFR)	Audited financial statements of the Council.
Comprehensive Plan	A city or county land use plan that addresses sewer, housing, transportation, parks, water systems and other issues.
Cost Allocation	Method for allocating costs for administrative and support services among the Council divisions.
Debt Service	The amount of funds required to pay both the long-term principal and interest on bonds, notes, certificates and loans.
Division	Basic organizational unit of the Council responsible for carrying out a specific function, defined by State statute.
Environmental Assessment Worksheet (EAW)	The document (EAW) required under state environmental quality rules that provides a preliminary assessment of the environmental impact of proposed land use decisions.
Estimated Market Value	Represents the selling price of a property if it were on the market. Estimated market value is converted to tax capacity before property taxes are levied.
Fiscal Disparities	The program created by the Metropolitan Fiscal Disparities Act, which shares growth in the commercial-industrial tax base in the seven county metropolitan area. Forty percent of the value of new commercial-industrial development since 1971 is pooled and redistributed among the 300 taxing districts to address uneven business development throughout the region.
FTE/Full-Time Equivalent	Equivalent of one employee working full-time, or 2,080 hours per year. An FTE can be filled by any number of employees whose combined hours total 2,080 per year.
Fund	Under Generally Accepted Accounting Practices, an independent fiscal and accounting entity which is segregated for the purpose of performing specific activities or achieving certain objectives. There are several types of funds commonly used by the Council, including the following:
a. Agency Fund	To account for assets held by the government as an agent for individuals, private organizations, other governmental units and/or other funds.
b. Capital Improvement	To account for financial resources to be used for the acquisition, construction, expansion and renovation of capital facilities, other than those financed by proprietary or trust funds. To account for the accumulation of resources and payment of

c. Debt Service Fund	general obligation debt principal and interest.
d. Enterprise Fund	To account for operations that are financed and operated in a manner similar to private business enterprise, the cost of providing goods or services on a continuing basis are financed or recovered primarily through user charges
e. General Fund	To account for revenues and expenditures necessary to carry out basic governmental activities such as administration, legal and fiscal services.
f. Internal Service Funds	To account for the financing of goods or services provided by one department or agency to another department or agency or to another governmental unit, on a cost-reimbursement basis. An example of internal service funds is the Central Service Fund, which provides duplicating services on a cost-reimbursement basis.
g. Special Revenue Funds	To account for the proceeds of specific revenue sources whose expenditures are legally restricted to particular purposes, such as Highway Right of Way Acquisition Loan Fund (RALF).
Fund Balance	The difference between assets and liabilities.
a. Reserved Funds	Legally segregated for a specific use. They are not available for discretionary appropriation due to the nature of the asset. <u>Designated Funds</u> - To establish tentative plans for or restrictions on the future use of financial resources.
b. Unreserved Funds	<u>Undesignated Fund Balance</u> - the funds remaining after reduction for reserved and designated balances In addition, the debt service, capital project and many of the special revenue funds are restricted as to use, depending on the legal restrictions governing the funds they contain.
General Fund	Fund to account for all financial resources except those required by law or accounting principles to be accounted for in one of the Council's other funds
Geographic Information System (GIS)	The hardware, software, data and administrative procedures that go into analyzing, using and displaying geographically based information.
Grantee	A recipient of grant monies from the Council.
HACA	State Homestead and Agricultural Credit Aid. HACA legislation provides a state payment in lieu of a portion of the

	property tax levy.
HRA Operating Reserve	The balance accumulated from the excess of revenues over expenditures in the Council's Housing and Redevelopment Authority program
Implicit Price Deflator	An index prepared by the federal government to measure changes in the price of goods and services.
Internal Service Fund	Fund used for the furnishing of goods or services by one department or other departments, on a cost-reimbursement basis.
Land Use Planning	The orderly use of land and placement of facilities based on local and state government public discussion, policy and regulation.
LCMR	Legislative Commission on Minnesota Resources, which is responsible for distributing grant monies to local units of government and other governmental agencies relating to Natural Resources.
Lease	A contract for temporary use of equipment or facilities at a negotiated price.
Long-Term Debt	Financial obligation with maturity of more than one year after the date of issuance.
Mapping Consortium (Metro GIS)	An ad hoc committee consisting of staff members from the Council and other organizations that shares information about computer mapping.
Metropolitan Airports Commission (MAC)	The commission that owns and operates the region's airport system, including the Minneapolis/St. Paul International Airport and seven satellite airports.
Metropolitan Area	The area in which the Metropolitan Council has jurisdiction, consisting of the seven metropolitan counties of Anoka, Carver, Dakota, Hennepin, Ramsey, Scott, and Washington.
Metropolitan Land Planning Act	The state law that mandates cities, townships and counties to prepare comprehensive plans, and that such plans be consistent with the Council's regional plans for sewer, transportation, parks and open space, and airports.
Metropolitan Parks and Open Space Commission (MPOSC)	The commission that advises the Council on matters affecting the regional park and open space system.
Metropolitan Region	See Metropolitan Area

Metropolitan Sports Facilities Commission (MSFC)	The commission that owns and operates the Hubert H. Humphrey Metrodome.
Motor Vehicle Sales Tax	The motor vehicle excise tax (or MVST) is a state sales tax applied to the purchase of motor vehicles.
Nonpoint-source Pollution Control	Diffuse pollution that is not traceable to a single source, but rather runs off the land in a widespread manner, includes urban and agricultural runoff.
Operating Expenditures	Expenditures incurred on behalf of primary service activities. The Council budget distinguishes operating budget activities from debt service activities and passthrough grant and loan activities.
Operating Budget	Plans of expenditures and the proposed means of financing them for the primary service activities. The Council budget distinguishes operating budget activities from debt service activities and passthrough grant and loan activities.
Operating Revenue	Revenue that is directly related to primary service activities.
Passthrough Grant or Loan	Funds that are received by the Council but then granted, loaned or passed on to another agency, organization or individual for a specified use.
Program	An organized set of related work activities directed toward a common purpose.
Proposed Budget	Budget as submitted by the Regional Administrator to the Council.
Section 8	A federal housing rental assistance program for low and moderate- income people.
Staff Complement (see FTE)	Number of full-time permanent positions (Note: two half-time positions equal one staff complement.)
Statutory Authority	Authority based on state or federal legislation.
Strategic Planning	Management based on a vision of success for the organization, using strategies to achieve desired goals.
Tax Capacity Rate	Tax rate applied to tax capacity to generate property tax revenue. The rate is obtained by dividing the property tax levy by the available tax capacity.

Tax Classification Rate	Rates at which estimated market values are converted into the property tax base. The classification rates are assigned to properties depending on their type (residential, commercial, farm, etc.) and, in some cases there are two tiers of classification rates, with the rate increasing as the estimated market value increases.
Truth-in-Taxation	Procedures adopted by the Minnesota Legislature intended to improve accountability in the adoption of the budget and property tax levy of local governments.
Truth-in-Taxation Public Hearing	Statutory requirement for local governments to hold public hearings on their proposed budgets and property tax levies. For Metro governments the hearing must be held on specific dates in December.
Tax Levy	The total amount to be raised by property taxes for the purpose stated on the resolution certified to the county auditor. Tax levy authority is based on state statutes
Undesignated Reserve	The balance accumulated from the excess of revenues over expenditures available for future expenditures in an enterprise fund.
User Charge	Charges for service based on the consumption or availability of that service.
Watershed	The land area from which water accumulations drain into a stream.
Work Priorities	The focus of Council work program efforts in any given year.
Work Program	A plan of work proposed to be done during a particular period.