



## Document Review Statistics: FY 2009

*P/T Contracting Staff Review Activities*

During FY 2009, the Department of Administration, Professional/Technical Contracting Section Staff approved 5,994 documents with an average turnaround time of 1.79 days. These documents included certifications, contracts, and amendments for P/T Services, loan agreements, income agreements, joint power agreements, master contracts, and "other" agreements that did not fall within a specific category. The specific statistics for the approved documents are listed below. During FY2009, P/T Staff also reviewed and approved 28 Annual Plan Memos for FY 2010, which are not included in these figures.

*NOTE: Some documents may be represented multiple times in the numbers below. For example, a master contract may be for professional / technical services - so the contract would be included in the PT Service Contracts section as well as the Master Contracts section.*

### **FY2009 Statistics:**

**RUSH Submittals:** 988

*RUSH Submittals: Documents that were submitted to Admin with a RUSH status.*

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**Documents Approved by Admin:** 5,994

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**Certifications Approved:** 1,403

Single Source Requests: 325

**Contracts Approved:**

Professional / Technical (PT) Service Contracts: 1,591

*Master Contracts:* 471

*Single Source Contracts:* 337

Loan Agreements : 33

Income Agreements: 350

Joint Powers Agreements (JPA): 265

"Other" Agreements: 196

**Amendments Approved:** 1,848

**Amendment Cover Sheets Approved:** 308