



# Minnesota Department of Finance

08 - 0245

February 21, 2008

To: Governor Tim Pawlenty  
Members of the 2007 Legislature

Minnesota Statutes Section 16A.124 requires state agencies to pay valid obligations to vendors within the vendor's early payment discount period, or in the absence of a stated period, within 30 days following receipt of the invoice for the completed delivery of the product or service. The Commissioner of Finance is responsible for monitoring state agencies to ensure the prompt payment of vendor obligations. Annually, the Commissioner is required to report to the legislature the state's payment record for the previous year. The statewide goal for agency compliance is 97 percent.

In fiscal year 2007, 98.9 percent of payments were made within 30 days, after adjustments for items contested or subject to audit prior to payment. This compares with 98.8 percent reported for fiscal year 2006.

The attached reports show individual agency comparisons for fiscal years 2006/2007 including interest paid on late payments to state vendors.

The Department of Finance remains committed to working with state agencies to maintain and improve individual agency compliance with the 97 percent statewide goal. The department monitors payment performance monthly and provides monthly performance reporting to all state agencies. Agencies not meeting targeted performance are required to provide written response on their performance. Department staff also provides guidance in educating agency staff on the proper use of the Minnesota Accounting and Procurement System to ensure timely payment of obligations.

Questions about this report may be directed to Deloris Staffanson, Systems Compliance Supervisor, 651-201-8198.

*Tom J. Hanson*

Tom J. Hanson  
Commissioner of Finance

**Prompt Payment Report**

State Of Minnesota  
 Payment Record by State Agency (1)  
 Fiscal Year: 2007 - July 1, 2006 through June 30, 2007  
 As Of: Thursday, July 05, 2007

	Fiscal Year 2006			Fiscal Year 2007			Variance	
	Total Payments	Paid W/ 30 Days	% Paid W/ 30 Days	Total Payments	Paid W/ 30 Days	% Paid W/ 30 Days		
B7P	ACCOUNTANCY BOARD	111	108	97.30%	139	134	96.40%	-0.89%
G16	ADMIN CAP PROJECT & RELOCATION	299	285	95.32%	103	96	93.20%	-2.11%
G02	ADMINISTRATION DEPT	20,516	20,196	98.44%	21,198	20,853	98.37%	-0.07%
G9K	ADMINISTRATIVE HEARINGS	816	805	98.65%	720	698	96.94%	-1.71%
B04	AGRICULTURE DEPT	8,490	8,475	99.82%	8,444	8,378	99.22%	-0.60%
B9D	AMATEUR SPORTS COMM	18	18	100.00%	16	16	100.00%	0.00%
B14	ANIMAL HEALTH BOARD	3,105	3,102	99.90%	2,518	2,518	100.00%	0.10%
B7E	ARCHITECTURE, ENGINEERING BD	195	176	90.26%	203	194	95.57%	5.31%
E50	ARTS BOARD	344	327	95.06%	514	463	90.08%	-4.98%
G9N	ASIAN-PACIFIC COUNCIL	102	99	97.06%	100	100	100.00%	2.94%
G06	ATTORNEY GENERAL	2,356	2,354	99.92%	2,366	2,365	99.96%	0.04%
B11	BARBER/COSMETOLOGIST EXAMINERS	150	150	100.00%	240	237	98.75%	-1.25%
H7X	BEHAVIORAL HEALTH & THERAPY BD	158	156	98.73%	159	155	97.48%	-1.25%
G9L	BLACK MINNESOTANS COUNCIL	218	214	98.17%	220	208	94.55%	-3.62%
G9J	CAMPAIGN FINANCE BOARD	191	190	99.48%	196	196	100.00%	0.52%
G9X	CAPITOL AREA ARCHITECT	65	65	100.00%	72	72	100.00%	0.00%
E25	CENTER FOR ARTS EDUCATION	3,281	3,134	95.52%	3,480	3,375	96.98%	1.46%
G9M	CHICANO LATINO AFFAIRS COUNCIL	101	99	98.02%	171	161	94.15%	-3.87%
H7H	CHIROPRACTIC EXAMINERS BOARD	137	137	100.00%	168	168	100.00%	0.00%
B13	COMMERCE DEPT	4,704	4,587	97.51%	4,118	3,977	96.58%	-0.94%
P78	CORRECTIONS DEPT	59,531	58,459	98.20%	58,820	58,292	99.10%	0.90%
J58	COURT OF APPEALS	384	380	98.96%	354	352	99.44%	0.48%
H7F	DENTISTRY BOARD	275	275	100.00%	360	360	100.00%	0.00%
H7U	DIETETICS & NUTRITION PRACTICE	81	79	97.53%	99	91	91.92%	-5.61%
G9Y	DISABILITY COUNCIL	232	228	98.28%	268	267	99.63%	1.35%
E37	EDUCATION DEPARTMENT	8,547	8,368	97.91%	8,759	8,549	97.60%	-0.30%
B7A	ELECTRICITY BOARD	64	63	98.44%	0	0	0.00%	0.00%
H7S	EMERGENCY MEDICAL SERVICES BD	587	585	99.66%	595	593	99.66%	0.00%
G24	EMPLOYEE RELATIONS DEPT	1,865	1,861	99.79%	1,618	1,611	99.57%	-0.22%
B22	EMPLOYMENT & ECONOMIC DEVELPMT	16,236	16,048	98.84%	15,725	15,543	98.84%	0.00%
R18	ENVIRONMENTAL ASSISTANCE	164	161	98.17%	0	0	0.00%	0.00%
B20	EXPLORE MINNESOTA TOURISM	1,414	1,387	98.09%	1,460	1,441	98.70%	0.61%
E44	FARIBAULT ACADEMIES	2,154	2,149	99.77%	2,506	2,498	99.68%	-0.09%
G10	FINANCE DEPT	1,459	1,457	99.86%	1,347	1,346	99.93%	0.06%
G8S	FINANCE INTERGOVERNMENTAL AIDS	857	810	94.52%	539	515	95.55%	1.03%
G9R	FINANCE NON-OPERATING	40	40	100.00%	60	58	96.67%	-3.33%
G09	GAMBLING CONTROL BOARD	283	281	99.29%	242	240	99.17%	-0.12%
G39	GOVERNORS OFFICE	1,002	1,001	99.90%	1,002	989	98.70%	-1.20%
H12	HEALTH DEPT	13,008	12,868	98.92%	11,710	11,571	98.81%	-0.11%
B34	HOUSING FINANCE AGENCY	2,179	2,179	100.00%	2,293	2,293	100.00%	0.00%
G17	HUMAN RIGHTS DEPT	444	444	100.00%	446	443	99.33%	-0.67%
H55	HUMAN SERVICES DEPT	49,503	48,808	98.60%	53,538	52,663	98.37%	-0.23%
G19	INDIAN AFFAIRS COUNCIL	213	209	98.12%	186	183	98.39%	0.27%
G38	INVESTMENT BOARD	346	346	100.00%	347	341	98.27%	-1.73%
B43	IRON RANGE RESOURCES & REHAB	4,553	4,550	99.93%	3,874	3,864	99.74%	-0.19%
J70	JUDICIAL STANDARDS BOARD	129	129	100.00%	118	118	100.00%	0.00%
B42	LABOR AND INDUSTRY DEPT	6,805	6,711	98.62%	6,652	6,553	98.51%	-0.11%
L49	LEGISLATIVE AUDITOR	399	395	99.00%	400	391	97.75%	-1.25%
L10	LEGISLATURE	994	983	98.89%	1,137	1,135	99.82%	0.93%
H7M	MARRIAGE & FAMILY THERAPY BD	102	102	100.00%	114	114	100.00%	0.00%
G45	MEDIATION SERVICES DEPT	211	207	98.10%	191	189	98.95%	0.85%
H7B	MEDICAL PRACTICE BOARD	943	943	100.00%	860	860	100.00%	0.00%

**State Of Minnesota**  
**Payment Record by State Agency (1)**  
**Fiscal Year: 2007 - July 1, 2006 through June 30, 2007**  
**As Of: Thursday, July 05, 2007**

		Fiscal Year 2006			Fiscal Year 2007			Variance
		Total Payments	Paid W/ 30 Days	% Paid W/ 30 Days	Total Payments	Paid W/ 30 Days	% Paid W/ 30 Days	
P01	MILITARY AFFAIRS DEPT	10,894	10,858	99.67%	11,519	11,487	99.72%	0.05%
G62	MINN STATE RETIREMENT SYSTEM	820	820	100.00%	832	832	100.00%	0.00%
B7G	MINNESOTA BOXING COMMISSION	0	0	0.00%	1	1	100.00%	0.00%
R29	NATURAL RESOURCES DEPT	79,444	78,299	98.56%	80,626	79,518	98.63%	0.07%
H7C	NURSING BOARD	458	458	100.00%	523	522	99.81%	-0.19%
H7K	NURSING HOME ADMIN BOARD	217	217	100.00%	250	250	100.00%	0.00%
G46	OFFICE OF ENTERPRISE TECHNOLOGY	9,662	9,438	97.68%	9,953	9,864	99.11%	1.42%
E60	OFFICE OF HIGHER EDUCATION	2,233	2,229	99.82%	2,210	2,206	99.82%	0.00%
H9G	OMBUDSMAN MH/MR	178	178	100.00%	141	141	100.00%	0.00%
G92	OMBUDSPERSON FOR FAMILIES	145	141	97.24%	150	149	99.33%	2.09%
H7J	OPTOMETRY BOARD	84	81	96.43%	113	112	99.12%	2.69%
P7T	PEACE OFFICERS BOARD (POST)	237	237	100.00%	232	227	97.84%	-2.16%
H7D	PHARMACY BOARD	189	189	100.00%	199	198	99.50%	-0.50%
H7W	PHYSICAL THERAPY BOARD	107	107	100.00%	123	123	100.00%	0.00%
H7Q	PODIATRIC MEDICINE BOARD	69	69	100.00%	92	90	97.83%	-2.17%
R32	POLLUTION CONTROL AGENCY	10,982	10,877	99.04%	11,017	10,917	99.09%	0.05%
B7S	PRIVATE DETECTIVES BOARD	99	98	98.99%	66	65	98.48%	-0.51%
H7V	PSYCHOLOGY BOARD	193	191	98.96%	288	285	98.96%	-0.01%
J52	PUBLIC DEFENSE BOARD	5,813	5,707	98.18%	6,209	6,091	98.10%	-0.08%
G63	PUBLIC EMPLOYEES RETIRE ASSOC	1,247	1,247	100.00%	1,220	1,216	99.67%	-0.33%
P07	PUBLIC SAFETY DEPT	37,774	37,451	99.14%	37,234	36,806	98.85%	-0.29%
B82	PUBLIC UTILITIES COMM	246	242	98.37%	345	345	100.00%	1.63%
G05	RACING COMMISSION	469	462	98.51%	533	511	95.87%	-2.64%
G67	REVENUE DEPT	7,809	7,689	98.46%	7,909	7,807	98.71%	0.25%
G53	SECRETARY OF STATE	1,099	1,099	100.00%	1,184	1,184	100.00%	0.00%
P9E	SENTENCING GUIDELINES COMM	125	124	99.20%	140	139	99.29%	0.09%
H7L	SOCIAL WORK BOARD	172	172	100.00%	188	184	97.87%	-2.13%
G61	STATE AUDITOR	833	833	100.00%	787	785	99.75%	-0.25%
J65	SUPREME COURT	5,897	5,849	99.19%	6,651	6,613	99.43%	0.24%
J68	TAX COURT	66	64	96.97%	57	53	92.98%	-3.99%
G69	TEACHERS RETIREMENT ASSOC	731	724	99.04%	679	679	100.00%	0.96%
T79	TRANSPORTATION DEPT	106,164	105,633	99.50%	106,108	105,615	99.54%	0.04%
J33	TRIAL COURTS	48,403	47,383	97.89%	50,858	50,027	98.37%	0.47%
G96	UNIFORM LAWS COMMISSION	7	7	100.00%	9	9	100.00%	0.00%
E81	UNIVERSITY OF MINNESOTA	2	2	100.00%	1	1	100.00%	0.00%
H75	VETERANS AFFAIRS DEPT	639	639	100.00%	809	808	99.88%	-0.12%
H76	VETERANS HOME BOARD	16,816	16,597	98.70%	16,620	16,336	98.29%	-0.41%
H7R	VETERINARY MEDICINE BOARD	99	99	100.00%	123	123	100.00%	0.00%
R9P	WATER & SOIL RESOURCES BOARD	983	974	99.08%	1,011	1,004	99.31%	0.22%
B41	WORKERS COMP COURT OF APPEALS	136	133	97.79%	163	163	100.00%	2.21%
E77	ZOOLOGICAL BOARD	4,523	4,521	99.96%	5,205	5,193	99.77%	-0.19%
<b>Totals For The State</b>		<b>576,425</b>	<b>569,321</b>	<b>98.77%</b>	<b>583,143</b>	<b>576,506</b>	<b>98.86%</b>	<b>0.09%</b>

(1) Minnesota State Colleges and Universities have been excluded due to insufficient data in MAPS.  
Department of Finance / System Compliance - JoAnn Rautio 651-201-8084

State Of Minnesota  
 Payment Record by State Agency (1)  
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L10	LEGISLATURE	994	983	98.89%	1,137	1,135	99.82%	0.93%
H7M	MARRIAGE & FAMILY THERAPY BD	102	102	100.00%	114	114	100.00%	0.00%
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H9G	OMBUDSMAN MH/MR	178	178	100.00%	141	141	100.00%	0.00%
G92	OMBUDSPERSON FOR FAMILIES	145	141	97.24%	150	149	99.33%	2.09%
H7J	OPTOMETRY BOARD	84	81	96.43%	113	112	99.12%	2.69%
P7T	PEACE OFFICERS BOARD (POST)	237	237	100.00%	232	227	97.84%	-2.16%
H7D	PHARMACY BOARD	189	189	100.00%	199	198	99.50%	-0.50%
H7W	PHYSICAL THERAPY BOARD	107	107	100.00%	123	123	100.00%	0.00%
H7Q	PODIATRIC MEDICINE BOARD	69	69	100.00%	92	90	97.83%	-2.17%
R32	POLLUTION CONTROL AGENCY	10,982	10,877	99.04%	11,017	10,917	99.09%	0.05%
B7S	PRIVATE DETECTIVES BOARD	99	98	98.99%	66	65	98.48%	-0.51%
H7V	PSYCHOLOGY BOARD	193	191	98.96%	288	285	98.96%	-0.01%
J52	PUBLIC DEFENSE BOARD	5,813	5,707	98.18%	6,209	6,091	98.10%	-0.08%
G63	PUBLIC EMPLOYEES RETIRE ASSOC	1,247	1,247	100.00%	1,220	1,216	99.67%	-0.33%
P07	PUBLIC SAFETY DEPT	37,774	37,451	99.14%	37,234	36,806	98.85%	-0.29%
B82	PUBLIC UTILITIES COMM	246	242	98.37%	345	345	100.00%	1.63%
G05	RACING COMMISSION	469	462	98.51%	533	511	95.87%	-2.64%
G67	REVENUE DEPT	7,809	7,689	98.46%	7,909	7,807	98.71%	0.25%
G53	SECRETARY OF STATE	1,099	1,099	100.00%	1,184	1,184	100.00%	0.00%
P9E	SENTENCING GUIDELINES COMM	125	124	99.20%	140	139	99.29%	0.09%
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G61	STATE AUDITOR	833	833	100.00%	787	785	99.75%	-0.25%
J65	SUPREME COURT	5,897	5,849	99.19%	6,651	6,613	99.43%	0.24%
J68	TAX COURT	66	64	96.97%	57	53	92.98%	-3.99%
G69	TEACHERS RETIREMENT ASSOC	731	724	99.04%	679	679	100.00%	0.96%
T79	TRANSPORTATION DEPT	106,164	105,633	99.50%	106,108	105,615	99.54%	0.04%
J33	TRIAL COURTS	48,403	47,383	97.89%	50,858	50,027	98.37%	0.47%
G96	UNIFORM LAWS COMMISSION	7	7	100.00%	9	9	100.00%	0.00%
E81	UNIVERSITY OF MINNESOTA	2	2	100.00%	1	1	100.00%	0.00%
H75	VETERANS AFFAIRS DEPT	639	639	100.00%	809	808	99.88%	-0.12%
H76	VETERANS HOME BOARD	16,816	16,597	98.70%	16,620	16,336	98.29%	-0.41%
H7R	VETERINARY MEDICINE BOARD	99	99	100.00%	123	123	100.00%	0.00%
R9P	WATER & SOIL RESOURCES BOARD	983	974	99.08%	1,011	1,004	99.31%	0.22%
B41	WORKERS COMP COURT OF APPEALS	136	133	97.79%	163	163	100.00%	2.21%
E77	ZOOLOGICAL BOARD	4,523	4,521	99.96%	5,205	5,193	99.77%	-0.19%
<b>Totals For The State</b>		<b>576,425</b>	<b>569,321</b>	<b>98.77%</b>	<b>583,143</b>	<b>576,507</b>	<b>98.86%</b>	<b>0.09%</b>

(1) Minnesota State Colleges and Universities have been excluded due to insufficient data in MAPS.  
 Department of Finance / System Compliance - JoAnn Rautio 651-201-8084

**State Of Minnesota**  
**Interest on Late Payments, Paid to Vendors by State Agency**  
**Fiscal Year: 2007 - July 1, 2006 through June 30, 2007**  
**As Of: June 30, 2007**

	<u>Fiscal Year 2006</u>	<u>Fiscal Year 2007</u>
B7P ACCOUNTANCY BOARD	0	20
G02 ADMINISTRATION DEPT	244	11,164
G9L BLACK MINNESOTANS COUNCIL	0	16
E25 CENTER FOR ARTS EDUCATION	33	0
P78 CORRECTIONS DEPT	0	39
J58 COURT OF APPEALS	0	95
B22 EMPLOYMENT & ECONOMIC DEVELPMT	0	66
H12 HEALTH DEPT	0	7
H55 HUMAN SERVICES DEPT	434	3,321
R29 NATURAL RESOURCES DEPT	166	1,216
R32 POLLUTION CONTROL AGENCY	0	24
G61 STATE AUDITOR	0	3
T79 TRANSPORTATION DEPT	8	173
J33 TRIAL COURTS	645	173
H75 VETERANS AFFAIRS DEPT	0	5
H76 VETERANS HOME BOARD	0	35
E77 ZOOLOGICAL BOARD	6	0
<b>Totals For The State</b>	<u>1,535</u>	<u>16,357</u>

\*\$11,164 interest for the Administration Department was paid to S and T Office Products for late payment of invoices for the drop ship account