

**Secretary of
State**



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Office of the Secretary of State

House File 351 Report

July 2003

Classification Title	Date of Hire
Project Manager - temporary	4-12-02
Customer Service Specialist - temporary	4-25-02
Management Information Specialist Supervisor 1	4-29-02
State Program Administrative Specialist Intermediate - temporary	6-30-03

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Minnesota Secretary of State
180 State Office Building St. Paul, MN 55155
Office Hours: 8 A.M. to 4:30 P.M

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MINNESOTA SECRETARY OF STATE OFFICE

Mary Kiffmeyer, Secretary of State

M E M O R A N D U M

To: Representative Jim Knoblach, Chair
House Ways and Means Committee
453 State Office Building

August 1, 2003

Senator Richard Cohen, Chair
Senate Finance Committee
Capitol Room 317

✓Roberta Lafleur
Legislative Reference Library
645 State Office Building

From: Heidi Hartwig
Personnel Representative

651-296-0964

Subject: Legislative Report

As required by Laws of 2002, Chapter 220, Article 10, Section 38, Subd. 2, the following report reflects the exceptions to the hiring freeze for July 2003, in the Office of the Secretary of State.

If you have any questions, please advise.

Job Classification **Number of Exceptions**

None



Mary Kiffmeyer


MINNESOTA SECRETARY OF STATE

M E M O R A N D U M

To: Representative Jim Knoblach, Chair
House Ways and Means Committee
453 State Office Building
July 1, 2003

Senator Richard Cohen, Chair
Senate Finance Committee
Capitol Room 317

✓ Roberta Lafleur
Legislative Reference Library
645 State Office Building

From: Heidi Hartwig 
Personnel Representative
651-296-0964

Subject: Legislative Report

As required by Laws of 2002, Chapter 220, Article 10, Section 38, Subd. 2, the following report reflects the exceptions to the hiring freeze for June 2003, in the Office of the Secretary of State.

If you have any questions, please advise.

<u>Job Classification</u>	<u>Number of Exceptions</u>
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State Program Administrator Int.	1
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Mary Kiffmeyer

MINNESOTA SECRETARY OF STATE

M E M O R A N D U M

To: Representative Jim Knoblach, Chair
House Ways and Means Committee
453 State Office Building

June 1, 2003

Senator Richard Cohen, Chair
Senate Finance Committee
Capitol Room 317

Roberta Lafleur
Legislative Reference Library
645 State Office Building

From: Heidi Hartwig
Personnel Representative

651-296-0964

Subject: Legislative Report

As required by Laws of 2002, Chapter 220, Article 10, Section 38, Subd. 2, the following report reflects the exceptions to the hiring freeze for May 2003, in the Office of the Secretary of State.

If you have any questions, please advise.

Job Classification **Number of Exceptions**

None



Mary Kiffmeyer


MINNESOTA SECRETARY OF STATE

M E M O R A N D U M

To: Representative Jim Knoblach, Chair
House Ways and Means Committee
453 State Office Building
May 1, 2003

Senator Richard Cohen, Chair
Senate Finance Committee
Capitol Room 317

Roberta Lafleur
Legislative Reference Library
645 State Office Building

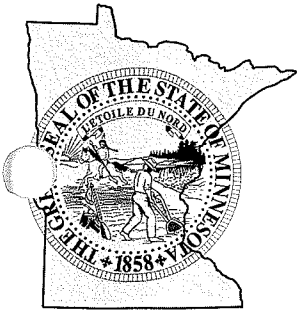
From: Heidi Hartwig 
Personnel Representative
651-296-0964

Subject: Legislative Report

As required by Laws of 2002, Chapter 220, Article 10, Section 38, Subd. 2, the following report reflects the exceptions to the hiring freeze for April 2003, in the Office of the Secretary of State.

If you have any questions, please advise.

<u>Job Classification</u>	<u>Number of Exceptions</u>
Information Systems Director	1
Information Technology Specialist 2	1



Mary Kiffmeyer


MINNESOTA SECRETARY OF STATE

M E M O R A N D U M

To: Representative Jim Knoblach, Chair
House Ways and Means Committee
453 State Office Building
April 1, 2003

Senator Richard Cohen, Chair
Senate Finance Committee
Capitol Room 317

✓ Roberta Lafleur
Legislative Reference Library
645 State Office Building

From: Heidi Hartwig 
Personnel Representative
651-296-0964

Subject: Legislative Report

As required by Laws of 2002, Chapter 220, Article 10, Section 38, Subd. 2, the following report reflects the exceptions to the hiring freeze for March 2003, in the Office of the Secretary of State.

If you have any questions, please advise.

<u>Job Classification</u>	<u>Number of Exceptions</u>
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none



Mary Kiffmeyer

MINNESOTA SECRETARY OF STATE

M E M O R A N D U M

To: Representative Jim Knoblach, Chair
House Ways and Means Committee
453 State Office Building

March 3, 2003

Senator Richard Cohen, Chair
Senate Finance Committee
Capitol Room 317

✓ Roberta Lafleur
Legislative Reference Library
645 State Office Building

From: Sheila Reger *Sheila Reger*
Deputy Secretary of State - Operations

651-296-9219

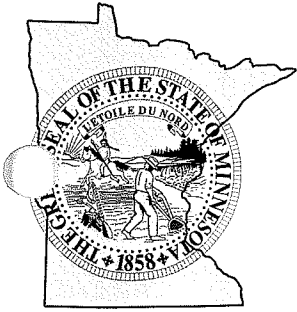
Subject: Legislative Report

As required by Laws of 2002, Chapter 220, Article 10, Section 38, Subd. 2, the following report reflects the exceptions to the hiring freeze for February 2003, in the Office of the Secretary of State.

If you have any questions, please advise.

Job Classification **Number of Exceptions**

none



Mary Kiffmeyer

MINNESOTA SECRETARY OF STATE

M E M O R A N D U M

To: Representative Jim Knoblach, Chair
House Ways and Means Committee
453 State Office Building

February 7, 200~~2~~³

Senator Richard Cohen, Chair
Senate Finance Committee
Capitol Room 205

✓ Roberta Lafleur
Legislative Reference Library
645 State Office Building

From: Sheila Reger *Sheila Reger*
Deputy Secretary of State - Operations

651-296-9219

Subject: Legislative Report

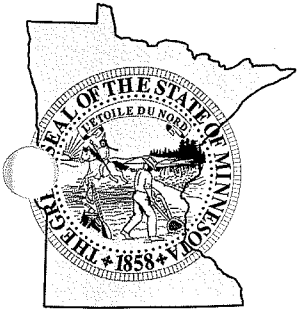
As required by Laws of 2002, Chapter 220, Article 10, Section 38, Subd. 2, the following report reflects the exceptions to the hiring freeze for January 2003, in the Office of the Secretary of State.

If you have any questions, please advise.

Job Classification

Number of Exceptions

none



Mary Kiffmeyer

MINNESOTA SECRETARY OF STATE

M E M O R A N D U M

To: Representative David Bishop, Chair
House Ways and Means Committee
453 State Office Building

January 2, 200~~2~~3

Senator Doug Johnson, Chair
Senate Finance Committee
Capitol Room 205

✓ Roberta Lafleur
Legislative Reference Library
645 State Office Building

From: Sheila Reger *Sheila Reger*
Director of Operations

651-296-9219

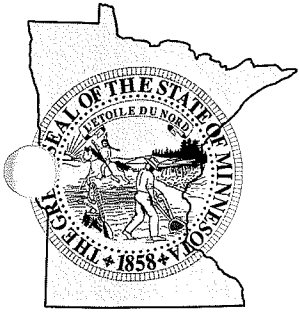
Subject: Legislative Report

As required by Laws of 2002, Chapter 220, Article 10, Section 38, Subd. 2, the following report reflects the exceptions to the hiring freeze for December 2002, in the Office of the Secretary of State.

If you have any questions, please advise.

Job Classification **Number of Exceptions**

none



Mary Kiffmeyer

MINNESOTA SECRETARY OF STATE

M E M O R A N D U M

To: Representative David Bishop, Chair
House Ways and Means Committee
453 State Office Building

December 2, 2002

Senator Doug Johnson, Chair
Senate Finance Committee
Capitol Room 205

✓ Roberta Lafleur
Legislative Reference Library
645 State Office Building

From: Sheila Reger *Sheila Reger*
Director of Operations

651-296-9219

Subject: Legislative Report

As required by Laws of 2002, Chapter 220, Article 10, Section 38, Subd. 2, the following report reflects the exceptions to the hiring freeze for November 2002, in the Office of the Secretary of State.

If you have any questions, please advise.

Job Classification **Number of Exceptions**

none



Mary Kiffmeyer

MINNESOTA SECRETARY OF STATE

M E M O R A N D U M

To: Representative David Bishop, Chair
House Ways and Means Committee

November 8, 2002

Senator Doug Johnson, Chair
Senate Finance Committee

✓ Roberta Lafleur
Legislative Reference Library

From: Sheila Reger *Sheila Reger*
Director of Operations

651-296-9219

Subject: Legislative Report

As required by Laws of 2002, Chapter 220, Article 10, Section 38, Subd. 2 the following report reflects the exceptions to the hiring freeze for October 2002, in the Office of the Secretary of State.

If you have any questions, please advise.

<u>Job Classification</u>	<u>Number of Exceptions</u>
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Customer Service Specialist, Int.	1
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Mary Kiffmeyer

MINNESOTA SECRETARY OF STATE

M E M O R A N D U M

To: Representative David Bishop, Chair
House Ways and Means Committee
October 1, 2002

Senator Doug Johnson, Chair
Senate Finance Committee

✓ Roberta Lafleur
Legislative Reference Library

From: Sheila Reger *Sheila Reger*
Director of Operations
651-296-9219

Subject: Legislative Report

As required by Laws of 2002, Chapter 220, Article 10, Section 38, Subd. 2 the following report reflects the exceptions to the hiring freeze for September 2002, in the Office of the Secretary of State.

If you have any questions, please advise.

<u>Job Classification</u>	<u>Number of Exceptions</u>
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none



Mary Kiffmeyer

MINNESOTA SECRETARY OF STATE

M E M O R A N D U M

To: Representative David Bishop, Chair
House Ways and Means Committee

September 3, 2002

Senator Doug Johnson, Chair
Senate Finance Committee

✓ Roberta Lafleur
Legislative Reference Library

From: Sheila Reger *Sheila Reger*
Director of Operations

651-296-9219

Subject: Legislative Report

As required by Laws of 2002, Chapter 220, Article 10, Section 38, Subd. 2 the following report reflects the exceptions to the hiring freeze for August 2002, in the Office of the Secretary of State.

If you have any questions, please advise.

<u>Job Classification</u>	<u>Number of Exceptions</u>
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none



Mary Kiffmeyer

MINNESOTA SECRETARY OF STATE

M E M O R A N D U M

To: Representative David Bishop, Chair
House Ways and Means Committee

August 1, 2002

Senator Doug Johnson, Chair
Senate Finance Committee

Roberta Lafleur
Legislative Reference Library

From:

Sheila Reger *Sheila Reger*
Director of Operations

651-296-9219

Subject: Legislative Report

As required by Laws of 2002, Chapter 220, Article 10, Section 38, Subd. 2 the following report reflects the exceptions to the hiring freeze for July 2002, in the Office of the Secretary of State.

If you have any questions, please advise.

<u>Job Classification</u>	<u>Number of Exceptions</u>
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none



MINNESOTA SECRETARY OF STATE OFFICE

Mary Kiffmeyer, Secretary of State

M E M O R A N D U M

To: Representative David Bishop, Chair
House Ways and Means Committee
July 1, 2002

Senator Doug Johnson, Chair
Senate Finance Committee

Roberta Lafleur
Legislative Reference Library

From: Sheila Reger
Director of Operations *SR* 651-296-9219

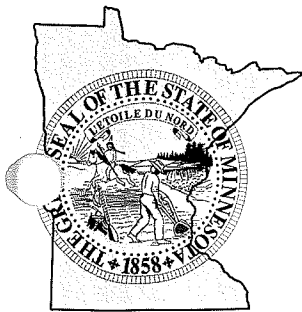
Subject: Legislative Report

As required by Laws of 2002, Chapter 220, Article 10, Section 38, Subd. 2 the following report reflects the exceptions to the hiring freeze for June, 2002, in the Office of the Secretary of State.

If you have any questions, please advise.

<u>Job Classification</u>	<u>Number of Exceptions</u>
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none	
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Mary Kiffmeyer

MINNESOTA SECRETARY OF STATE

M E M O R A N D U M

To: Representative David Bishop, Chair
House Ways and Means Committee

June 7, 2002

Senator Doug Johnson, Chair
Senate Finance Committee

✓ Roberta Lafleur
Legislative Reference Library

From: Sheila Reger *Sheila Reger*
Director of Operations

651-296-9219

Subject: Legislative Report

As required by Laws of 2002, Chapter 220, Article 10, Section 38, Subd. 2, the following report reflects the exceptions to the hiring freeze for May 2002, in the Office of the Secretary of State.

If you have any questions, please advise.

<u>Job Classification</u>	<u>Number of Exceptions</u>
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none



Mary Kiffmeyer

MINNESOTA SECRETARY OF STATE

M E M O R A N D U M

To: Chair, House Ways and Means
Chair, Senate Finance Committee
✓ Legislative Reference Library
May 1, 2002

From: Sheila Reger
Director of Operations
651-296-9219

Subject: Legislative Report

Enclosed please find the Secretary of State report submitted in compliance with House File 351. *(For April 2002)*

Office of the Secretary of State
House File 351 Report
April 2002

Classification Title	Date of Hire
Project Manager - temporary	4-12-02
Customer Service Specialist - temp	4-25-02
Management Information Specialist Supervisor 1	4-29-02