



07 - 0204

DATE: August 7, 2006  
TO: Senator Sheila Kiscaden  
Representative Marty Seifert  
FROM: *Dana B. Badgerow*  
Dana B. Badgerow  
Commissioner  
SUBJECT: Internal Service Fund Rates for F.Y. 2007

A summary of Admin internal service fund rates for F.Y. 2007 is provided in the attached information, as required by Minnesota Statutes 16B.48, Subdivision 4. Documentation of the last rate approval letter was received on July 27, 2006. Attachments include:

- A summary of percentage rate changes.
- Six year rate comparisons.

Detailed information, in the form of business plans, are being provided to Kevin Lundeen and Helen Roberts.

As you are aware, internal service fund revenue is generated from charges made by the Department of Administration to other agencies, based on pre-approved rates, to cover the cost of services and products rendered those agencies. We provide only those services that represent a better value, in terms of quality and price, than agencies can obtain from other sources.

Each year, business plans and rates are carefully reviewed and approved within the Department of Administration, and by the Department of Finance. In each case, internal service fund rates were compared to prices offered by other providers, and our rates continue to represent superior value to our agency customers.

We are pleased to note that seven funds maintained an overall flat rate for F.Y. 2007:

- Materials Transfer
- Repair and Other Jobs
- Risk Management
- Central Mail
- State Register
- Office Supply Connection
- Surplus Services

Three funds increased overall rates for F.Y. 2007:

- Leases
- Travel Management
- Management Analysis & Development

These changes allow our funds to continue to be competitively priced, while maintaining financial stability.

Should you have any questions or comments regarding the rates for F.Y. 2007, please contact me.

cc: Kevin Lundeen, Senate  
Helen Roberts, House  
Peggy Ingison, Finance  
Peggy Lexau, Finance  
Sheila Reger, Admin  
Nicky Giancola, Admin  
Lenora Madigan, Admin  
Julie Poser, Admin



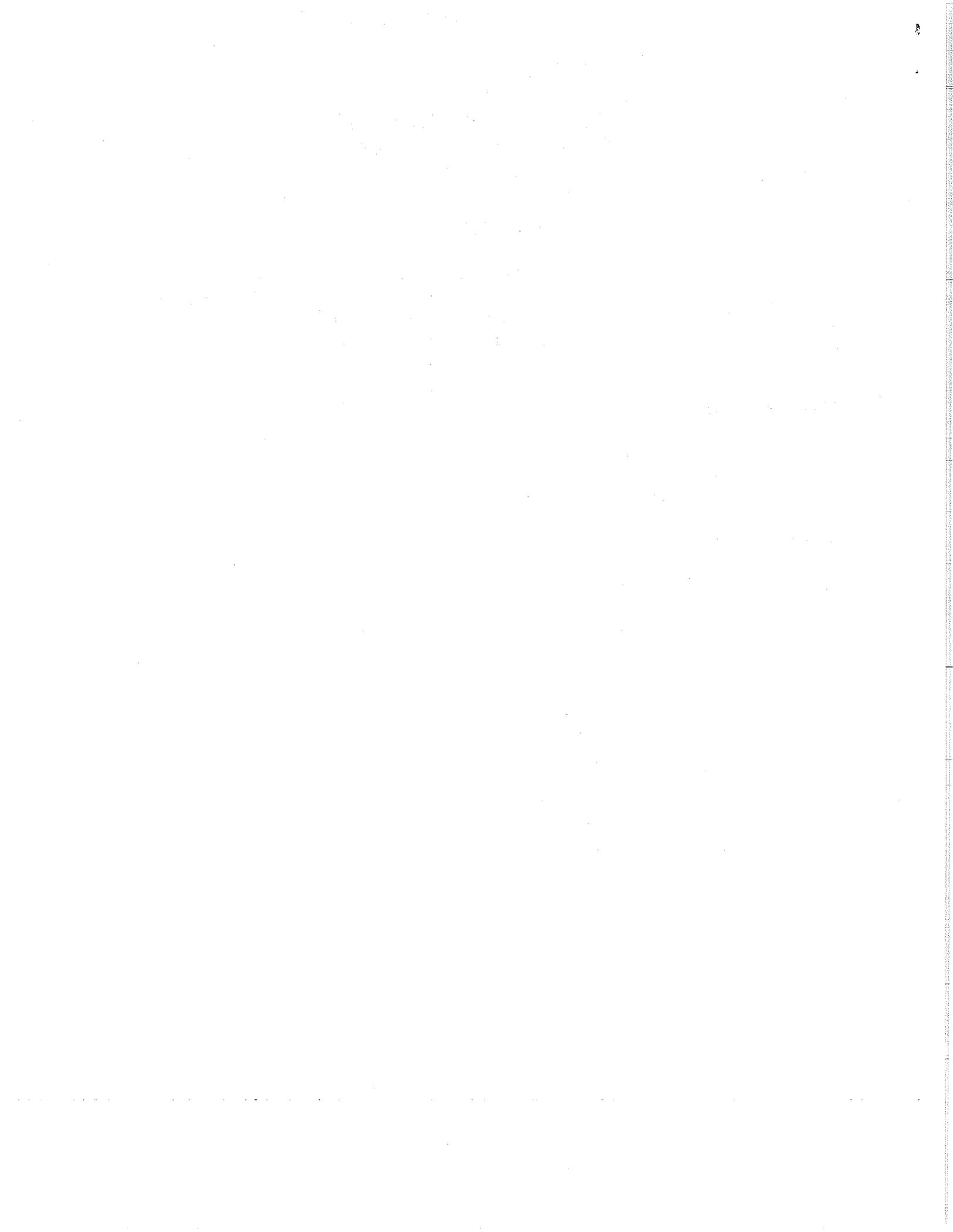
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Internal Service Fund Rate Adjustments for FY 2007

The following information represents the overall rate adjustments in each of the Admin internal service fund operations. The impact of specific rates within each operation may differ from the overall rate adjustment. These rates were reviewed extensively by Admin leadership and were approved by the Department of Finance pursuant to Minnesota Statutes 16A.126.

Plant Management- Leases	4.60%*
- Materials Transfer	0.00%
- Repairs & Other Jobs	0.00%
Risk Management - Self Insurance	0.00%
Communications Media- Central Mail	0.00%
- State Register	0.00%
- Office Supplies Connection	0.00%
Travel Management - Individualized Rates	3.50%
- Categorized rates	3.50%
Materials Management- Surplus Services	0.00%
Management Analysis & Development	0.00%

\* Lease rates were decreased in FY 06 by -4.8% and increased in FY 07 by 4.6%. The Stassen Building rate represents the majority of these rate changes due to the one-time rate reduction in FY 06 to return retained earnings to the customer.



**Plant Management Leases  
Fiscal Years 2006 & 2007  
Six-Year Rate Comparison**

<u>Building</u>	<u>FY 02</u>	<u>FY03</u>	<u>FY04</u>	<u>FY05</u>	<u>FY06</u>	<u>FY07</u>
321 Grove Bldg 1	\$10.83	\$11.05	\$7.65	\$7.65	\$7.65	\$7.65
321 Grove Bldg 2	9.00	9.50	7.90	7.90	7.00	7.00
625 N. Robert	13.00	13.50				
635 N. Robert	10.50	10.82				
691 N. Robert	10.63	11.69	9.50	9.50	9.50	9.50
1246 University Ave	11.75	11.75				
Administration	17.47	17.99	14.68	14.68	14.68	14.68
Ag/Health Laboratory					28.69	28.69
BCA Maryland			21.50	21.50	21.50	21.50
Capitol	30.66	31.58	29.60	29.60	29.00	29.00
Centennial	14.28	14.71	13.20	13.20	13.50	13.90
Duluth Gov't Service Ctr	10.03	10.03				
Ely	13.53	13.53	13.45	13.45	14.75	14.75
Ford - Office	19.76	20.75				
Ford - Production	10.00	12.00				
Governor's Residence	29.75	31.47	26.75	26.75	23.00	23.00
Health	16.95	18.65	18.50	18.50		
Judicial Center	23.91	24.63	21.65	21.65	22.50	22.79
MN History Center	21.59	22.02	18.60	18.60	18.25	18.25
Retirement Systems	10.67	10.93	10.35	10.35	10.00	10.00
Stassen	17.05	17.05	15.55	15.55	10.55	15.55
State Office Bldg	15.26	15.72	14.65	14.65	13.75	13.75
Transportation	15.54	16.00	15.45	15.45	15.45	15.45
Veterans Service	15.48	17.03	16.70	16.70	15.70	15.70
Storage - most Buildings	6.00	6.50	6.50	6.50	6.50	6.50

## Six Year Rate Comparison

**MINNESOTA DEPARTMENT OF ADMINISTRATION  
MATERIALS TRANSFER  
FOR FISCAL YEAR 2007**

<b>Rate</b>	<b>FY 2002</b>	<b>FY 2003</b>	<b>FY 2004</b>	<b>FY 2005</b>	<b>FY 2006</b>	<b>FY 2007</b>
Movers & More - Regular	\$39.60	\$42.00	\$42.00	\$42.00	\$43.00	\$43.00
Movers & More - Premium	47.50	50.40	50.40	50.40	51.60	51.60
Mail Delivery	36.00	36.75	37.75	37.75	39.00	39.00
Product Delivery	38.70	40.25	40.25	40.25	40.25	40.25
Chair	0.25	0.25	0.25	0.25	0.25	0.25
Table	2.25	2.25	2.25	2.25	2.25	2.25
Half Mile Hailer	15.00	15.00	15.00	15.00	15.00	15.00
Podium w/small P.A.	15.00	15.00	15.00	15.00	15.00	15.00
Expanded P.A.	100.00	100.00	100.00	100.00	100.00	100.00
Backdrop	35.00	35.00	35.00	35.00	35.00	35.00
Riser	10.00	10.00	10.00	10.00	10.00	10.00
Coat Rack	2.00	2.00	2.00	2.00	2.00	2.00
Easel	2.00	2.00	2.00	2.00	2.00	2.00
Power Cord - Indoor	10.00	10.00	10.00	10.00	10.00	10.00
Power Cord - Outdoor	25.00	25.00	25.00	25.00	25.00	25.00
VCR/TV - First Day	15.00	15.00	15.00	15.00	15.00	15.00
VCR/TV - Additional Days	5.00	5.00	5.00	5.00	5.00	5.00
3M 471 tape	n/a	n/a	25.00	25.00	25.00	25.00

## Six Year Rate Comparison

MINNESOTA DEPARTMENT OF ADMINISTRATION  
REPAIR AND OTHER JOBS (ROJ)  
FOR FISCAL YEAR 2006

Rate	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007
Labor - Regular	\$37.15	\$38.00	\$49.40	\$51.85	\$57.25	\$57.25
Labor - Premium	44.60	45.60	59.30	62.25	68.70	68.70
Signature Keys	5.00	5.00	5.00	5.00	5.00	5.00
Other Keys	1.10	1.10	1.10	1.10	1.10	1.10

# Six-Year Rate Comparison

MINNESOTA DEPARTMENT OF ADMINISTRATION  
RISK MANAGEMENT DIVISION  
FOR FISCAL YEAR 2007

Rate	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	Change FY07/FY06
Automobile Liability per non-sireded vehicle (except those listed below)	\$189	\$158	\$158	\$158	\$158	\$158	0.00%
Anoka County				\$210	\$210	\$420	100.00%
Dakota County		\$210	\$210	\$210	\$210	\$210	0.00%
MnDOT	\$189	\$158	\$158	\$158	\$198	\$198	0.00%
Minnesota State Colleges and Universities	\$189	\$158	\$158	\$158	\$198	\$198	0.00%
Auto Liability per sireded vehicle							
Anoka County				\$263	\$263	\$526	100.00%
Dakota County		\$263	\$263	\$263	\$263	\$263	0.00%
Metropolitan Airports Commission		\$198	\$198	\$237	\$237	\$237	0.00%
Public Safety	\$236	\$198	\$198	\$237	\$237	\$474	100.00%
Automobile Physical Damage (per \$100 of insurance)							
\$ 500 deductible	\$0.96	\$0.96	\$0.96	\$0.96	\$0.96	\$0.96	0.00%
\$1,000 deductible	\$0.90	\$0.90	\$0.90	\$0.90	\$0.90	\$0.80	-11.11%
\$ 500 deductible (selected agencies)	\$1.47	\$1.47	\$1.47	\$1.47	\$1.47	\$1.47	0.00%
\$1,000 deductible (selected agencies)	\$1.37	\$1.37	\$1.37	\$1.37	\$1.37	\$1.37	0.00%
\$1,000 deductible (Dakota County)		\$1.44	\$1.44	\$1.44	\$1.44	\$1.44	0.00%
\$250/\$1,000 deductible (Anoka County)				\$1.58	\$1.58	\$2.98	88.61%
\$2,500 (MnDOT lease/purchase snowplow chassis)					\$1.70	\$1.70	0.00%
General Liability	Varies	Varies	Varies	Varies	Varies	Varies	N/A
Property (including Boiler & Crime/Cyber) / per \$100 of insurance							
\$ 1,000 deductible	\$0.1000	\$1.1250	\$1.1250	\$0.1250	\$0.1250	\$0.1250	0.00%
\$ 2,500 deductible	\$0.0650	\$0.0975	\$0.0975	\$0.0975	\$0.0825	\$0.0825	0.00%
\$ 5,000 deductible	\$0.0550	\$0.0825	\$0.0825	\$0.0825	\$0.0675	\$0.0675	0.00%
\$ 10,000 deductible	\$0.0500	\$0.0750	\$0.0750	\$0.0750	\$0.0600	\$0.0600	0.00%
\$ 25,000 deductible	\$0.0375	\$0.0656	\$0.0656	\$0.0656	\$0.0500	\$0.0500	0.00%
\$ 50,000 deductible	\$0.0300	\$0.0600	\$0.0600	\$0.0600	\$0.0425	\$0.0425	0.00%
\$100,000 deductible	\$0.0250	\$0.0550	\$0.0550	\$0.0550	\$0.0375	\$0.0375	0.00%
\$250,000 deductible			\$0.0510	\$0.0510	\$0.0340	\$0.0340	0.00%
Inland Marine (per \$100 of insurance)							
Computer Equipment (\$100 min prem 1st yr of new business)							
\$1,000 deductible	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	0.00%
\$ 500 deductible	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	0.00%
\$ 250 deductible	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	0.00%
\$ 100 deductible	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75	0.00%
Fine Arts (\$100 min prem 1st yr of new business)							
\$1,000 deductible - owned exhibits	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	0.00%
\$1,000 deductible - non-owned exhibits (blanket limit)	\$1.30	\$1.30	\$1.30	\$1.30	\$1.30	\$1.30	0.00%
\$ 500 deductible - owned exhibits	\$0.65	\$0.65	\$0.65	\$0.65	\$0.65	\$0.65	0.00%
\$ 500 deductible - non-owned exhibits (blanket limit)	\$1.75	\$1.75	\$1.75	\$1.75	\$1.75	\$1.75	0.00%
Contractors' Equipment (\$250 min prem 1st yr of new business)							
\$2,500 deductible	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	0.00%
\$1,000 deductible	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	0.00%
\$ 500 deductible	\$0.40	\$0.40	\$0.40	\$0.40	\$0.40	\$0.40	0.00%
Musical Instruments (\$100 min prem 1st yr of new business)							
\$1,000 deductible	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	0.00%
\$ 500 deductible	\$0.65	\$0.65	\$0.65	\$0.65	\$0.65	\$0.65	0.00%
Scoreboards (\$100 min prem 1st yr of new business)							
\$1,000 deductible	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	0.00%
\$ 500 deductible	\$0.65	\$0.65	\$0.65	\$0.65	\$0.65	\$0.65	0.00%
Cameras/ATV (\$100 min prem 1st yr of new business)							
\$1,000 deductible	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	\$0.30	0.00%
\$ 500 deductible	\$0.40	\$0.40	\$0.40	\$0.40	\$0.40	\$0.40	0.00%
Radio & TV Towers (\$250 min prem 1st yr of new business)							
\$1,000 deductible	\$0.90	\$0.90	\$0.90	\$0.90	\$0.90	\$0.90	0.00%
Miscellaneous Equipment (\$100 min prem 1st yr of new business)							
\$1,000 deductible	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	\$0.20	0.00%
\$ 500 deductible	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	\$0.25	0.00%
Garagekeepers (average premium)	\$826.87	\$826.87	\$826.87	\$826.87	\$826.87	\$826.87	0.00%
Consulting Services Fee Schedule - per hour							
Claims Consulting	\$85.00	\$87.50	\$87.50	\$87.50	\$87.50	\$ 100.00	14.29%
Underwriting Consulting	\$85.00	\$87.50	\$87.50	\$87.50	\$87.50	\$ 100.00	14.29%
Other	\$85.00	\$87.50	\$87.50	\$87.50	\$87.50	\$ 100.00	14.29%
Non-Insured Tort Claims				\$55.00	\$55.00	\$55.00	0.00%
Billbacks	Varies	Varies	Varies	Varies	Varies	Varies	N/A

**Six-Year Rate Comparison**

MINNESOTA DEPARTMENT OF ADMINISTRATION  
 Central Mail  
 FOR FISCAL YEAR 2007

<u>Rate</u>	<u>FY 2002</u>	<u>FY 2003</u>	<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>
<b>Computer labels</b>						
First 1,000	\$40.00	Discontinued	N/A	N/A	N/A	N/A
Additional 1000s	\$18.00	Discontinued	N/A	N/A	N/A	N/A
<b>Bulking -- Per piece</b>						
	\$0.035	Discontinued	N/A	N/A	N/A	N/A
<b>Sacking/labeling</b>						
First 1,000	\$10.00	\$13.00	\$13.00	\$13.00	\$13.00	\$13.00
Each additional piece	\$0.01	\$0.02	\$0.02	\$0.02	\$0.02	\$0.02
<b>Pre-sort (3-digit) -- Per piece</b>						
	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01
<b>Payroll warrants -- Per thousand</b>						
	\$8.00	Discontinued	N/A	N/A	N/A	N/A
<b>Warrants -- Per thousand</b>						
Self mailer	\$6.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00
Double Postcards	N/A	N/A	N/A	\$9.00	\$9.00	\$9.00
<b>Traditional inserting</b>						
<b>1 insert</b>						
First 1,000	\$23.50	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Additional 1,000s	\$17.50	\$18.00	\$18.00	\$18.00	\$18.00	\$18.00
<b>2 inserts</b>						
First 1,000	\$27.50	\$29.00	\$29.00	\$29.00	\$29.00	\$29.00
Additional 1,000s	\$18.50	\$19.00	\$19.00	\$19.00	\$19.00	\$19.00
<b>3 inserts</b>						
First 1,000	\$31.50	\$33.00	\$33.00	\$33.00	\$33.00	\$33.00
Additional 1,000s	\$19.50	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
<b>4 inserts</b>						
First 1,000	\$35.50	\$36.50	\$36.50	\$36.50	\$36.50	\$36.50
Additional 1,000s	\$20.50	\$21.00	\$21.00	\$21.00	\$21.00	\$21.00
<b>5 inserts</b>						
First 1,000	\$39.50	\$39.50	\$39.50	\$39.50	\$39.50	\$39.50
Additional 1,000s	\$21.50	\$23.00	\$23.00	\$23.00	\$23.00	\$23.00
<b>6 inserts</b>						
First 1,000	\$43.50	\$43.50	\$43.50	\$43.50	\$43.50	\$43.50
Additional 1,000s	\$22.50	\$24.00	\$24.00	\$24.00	\$24.00	\$24.00
<b>Match inserting</b>						
Set-up	N/A	N/A	N/A	N/A	\$40.00	\$40.00
Inserting fee (per thousand) -- 2 inserts	N/A	N/A	N/A	N/A	\$25.00	\$25.00
Inserting fee (per thousand) -- 3 inserts	N/A	N/A	N/A	N/A	\$28.00	\$28.00
<b>Sorting and Bar-coding -- Per piece</b>						
Scheduled runs	\$0.019	\$0.020	\$0.020	\$0.020	\$0.020	\$0.020
Small runs (metered)	\$0.047	\$0.047	\$0.047	\$0.047	\$0.047	\$0.047
Double postcard sort	N/A	N/A	N/A	N/A	\$0.025	\$0.025
<b>Postage handling fee</b>						
House/Senate monthly delivery - each body	2.50%	3.00%	3.00%	3.00%	3.25%	3.25%
	\$0	\$0	\$0	\$0	\$100	\$100
<b>Ink-jet addressing</b>						
Set-up	\$23.00	\$23.00	\$23.00	\$23.00	\$23.00	\$23.00
Data import	\$28.00	\$28.00	\$28.00	\$28.00	\$28.00	\$28.00
National Change of Address (up to 13,000)	N/A	N/A	N/A	N/A	\$38.00	\$38.00
NCOA - 13,001 - 50,000 (Per thousand)	N/A	N/A	N/A	N/A	\$2.90	\$2.90
NCOA - 50,001 - 100,000 (Per thousand)	N/A	N/A	N/A	N/A	\$2.40	\$2.40
NCOA - More than 100,001 (Per thousand)	N/A	N/A	N/A	N/A	\$1.85	\$1.85
Addressing (zip+4 standard) -- Per thousand	\$7.00	\$7.50	\$7.50	\$7.50	\$7.50	\$7.50
Addressing -- Per thousand	\$17.00	\$17.50	\$17.50	\$17.50	\$17.50	\$17.50
Bulking -- Per piece	\$0.03	\$0.03	\$0.03	\$0.03	\$0.03	\$0.03
Pre-sorting -- Per piece	\$0.02	\$0.02	\$0.02	\$0.02	\$0.02	\$0.02
Custom features - Per thousand	\$5.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00
Tabbing Set-up	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00
Tabs -- Per tab	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01	\$0.01
<b>Permit filing</b>						
Use of state permit #171	N/A	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
<b>Shop rate (previously called Hand Work)</b>						
	N/A	N/A	N/A	\$36.75	\$36.75	\$36.75
<b>Folding</b>						
Simple - Per thousand	N/A	N/A	N/A	\$6.00	\$6.00	\$6.00
Complex - Per thousand	N/A	N/A	N/A	\$12.00	\$12.00	\$12.00

### Six-Year Rate Comparison

**MINNESOTA DEPARTMENT OF ADMINISTRATION  
State Register  
FOR FISCAL YEAR 2007**

<u>Rate</u>	<u>FY 2002</u>	<u>FY 2003</u>	<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>
Billable page rate	\$122	\$131	\$144	\$144	\$144	\$144
Annual subscription ( <i>State Register</i> only via mail)	\$160	\$160	\$160	Discontinued	N/A	N/A
Annual subscription ( <i>State Register</i> only via e-mail)	N/A	\$180	\$180	\$180	\$180	\$180
Annual subscription ( <i>Solicitation Announcements</i> via mail)	\$135	\$135	\$135	Discontinued	N/A	N/A
Annual subscription ( <i>Solicitation Announcements</i> via fax)	\$150	\$150	\$150	Discontinued	N/A	N/A
Trial subscription (1) (13 weeks)	\$65	Discontinued	N/A	N/A	N/A	N/A

(1) Trials subscribers received the Monday edition of the *State Register* and the *Solicitation Announcements*.

### Six Year Rate Comparison

**MINNESOTA DEPARTMENT OF ADMINISTRATION  
Office Supply Connection  
FOR FISCAL YEAR 2007**

<u>Rate (1)</u>	<u>FY 2002</u>	<u>FY 2003</u>	<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2006 Mid-Year</u>	<u>FY 2007</u>
Stock Product (OSC cost +)	28.50%	28.50%	28.50%	28.50%	28.50%	28.50%	28.50%
Non-stock (Basic Office Supplies) (Discount from list)	46%	46%	48%	46%	46%	N/A - see below	N/A - see below
Non-stock (Small Electrical) (Discount from list)	20%	20%	25%	20%	20%	N/A - see below	N/A - see below
Non-stock (Miscellaneous items) (Discount from list)	10%	10%	15%	10%	10%	N/A - see below	N/A - see below
Non-stock (Furniture, Appliances, Special order items) (Discount from list)	5%	5%	5%	5%	5%	N/A - see below	N/A - see below
Non-stock First Choice inventory						OSC Cost + 25%	OSC Cost + 25%
Non-stock Office Express inventory						OSC Cost + 25%	OSC Cost + 25%
Non-stock Wholesale catalog inventory						List - 5%	List - 5%

**Note:**

(1) 1 percent web discount discontinued effective with FY06 mid-year rate proposal.

# Travel Mgmt

## Six Year Rate History

### Categorized Rates

#### Long-term Rentals

Rate	mid-year		FY2003	FY2004	FY2005	FY2006	FY2007	% Change	
	FY2002	FY2002							
<b>Automobiles</b>									
Sub-compact	Fixed	200	212	225	233	247	258	267	3.49%
	Mileage	0.07	0.074	0.079	0.081	0.086	0.090	0.093	3.50%
Compact	Fixed	230	244	259	268	284	297	307	3.37%
	Mileage	0.07	0.074	0.079	0.081	0.086	0.090	0.093	3.50%
Intermediate	Fixed	251	266	282	292	310	324	335	3.40%
	Mileage	0.09	0.095	0.101	0.105	0.111	0.116	0.120	3.50%
Int. Wagon	Fixed	256	271	287	297	315	329	341	3.65%
	Mileage	0.09	0.095	0.101	0.105	0.111	0.116	0.120	3.50%
Full Size	Fixed	301	319	338	350	371	388	402	3.61%
	Mileage	0.11	0.117	0.124	0.128	0.136	0.142	0.147	3.50%
Police	Fixed	321	340	360	373	395	413	427	3.39%
	Mileage	0.15	0.159	0.169	0.174	0.185	0.193	0.200	3.50%
<b>Specialty Vehicles</b>									
Mini-van	Fixed	261	277	294	304	322	336	348	3.57%
	Mileage	0.11	0.117	0.124	0.128	0.136	0.142	0.147	3.50%
Cargo Van	Fixed	298	316	335	347	368	385	398	3.38%
	Mileage	0.15	0.159	0.169	0.174	0.185	0.193	0.200	3.50%
Pass. Van	Fixed	326	346	367	380	403	421	436	3.56%
	Mileage	0.2	0.212	0.225	0.233	0.247	0.258	0.267	3.50%
Spec. Van	Fixed	400	424	449	465	493	515	533	3.50%
	Mileage	0.18	0.191	0.202	0.209	0.222	0.232	0.240	3.50%
Jeep	Fixed	326	346	367	380	403	421	436	3.56%
	Mileage	0.17	0.180	0.191	0.198	0.210	0.219	0.227	3.50%
Carry-all	Fixed	391	414	439	454	481	503	521	3.58%
	Mileage	0.2	0.212	0.225	0.233	0.247	0.258	0.267	3.50%
<b>Light Trucks</b>									
Pickup 431	Fixed	276	293	311	322	341	356	368	3.37%
	Mileage	0.15	0.159	0.169	0.174	0.185	0.193	0.200	3.50%
Pickup 531	Fixed	301	319	338	350	371	388	402	3.61%
	Mileage	0.19	0.201	0.213	0.221	0.234	0.245	0.253	3.50%
Pickup 731	Fixed	326	346	367	380	403	421	436	3.56%
	Mileage	0.19	0.201	0.213	0.221	0.234	0.245	0.253	3.50%
Pickup 931	Fixed	351	372	394	408	432	451	467	3.55%
	Mileage	0.21	0.223	0.236	0.244	0.259	0.271	0.280	3.50%

Note: Fixed Rates are rounded to the nearest whole dollar. Mileage rates are rounded to the nearest tenth of a cent. Percentages are calculated using rate numbers prior to rounding.

Note: This chart does not include the FY2007 10 cent per gallon credit for the use of E85 fuel.

## Six Year Rate Comparison

**MINNESOTA DEPARTMENT OF ADMINISTRATION  
SURPLUS SERVICES FUND 941  
FOR FISCAL YEAR 2007**

Rate	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007
Auction Admin. Fee (Metro)	10%	10%	10%	10%	10%	10%
Auction Admin. Fee (Out-state)	10.50%	10.50%	10.50%	10.50%	10.50%	10.50%
Host Fee	0.50%	0.50%	0.50%	1%	1%	1%
State Surplus Property Fee	Various	Various	Various	Various	Various	Various
Computer Wiping Fee	N/A	N/A	N/A	N/A	\$10.00	\$10.00
Daily Garage Sale Fee	Various	Various	Various	Various	Various	Various
Materials Storage Fee (Inside)	\$5.65*	\$5.65*	\$5.65*	\$5.65*	\$5.65*	\$5.65*
Materials Storage Fee (Outside)	\$25.00~	\$25.00~	\$25.00~	\$25.00~	\$25.00~	\$25.00~
Forklift Fee	\$28.75^	\$28.75^	\$28.75^	\$28.75^	\$28.75^	\$28.75^
Truck Fee	\$36.00^	\$36.00^	\$36.00^	\$36.00^	\$36.00^	\$36.00^
Warehouse Person Fee	\$21.00^	\$21.00^	\$21.00^	\$21.00^	\$21.00^	\$21.00^
Warehouse Supervisor Fee	\$28.35^	\$28.35^	\$28.35^	\$28.35^	\$28.35^	\$28.35^
*Annual Sq. Ft. Cost						
~Vehicle Monthly						
^Hourly						

## Six Year Rate Comparison

**MINNESOTA DEPARTMENT OF ADMINISTRATION  
Management Analysis & Development  
FOR FISCAL YEAR 2007**

<u>Rate</u>	<u>FY 2002</u>	<u>FY 2003</u>	<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>
MAD	\$98	\$98	\$98	\$103	\$115	\$120

Certain projects may be billed at a fixed price based on the nature of the work.

Rates for open enrollment and courses offered at client sites are based on actual costs and benchmarking for comparable courses offered elsewhere.