

# **METROPOLITAN COUNCIL**

## **2007 UNIFIED OPERATING BUDGET**

**Adopted December 13, 2006**

## **Metropolitan Council Members**

Peter Bell - Chair  
Roger Scherer – District 1  
Tony Pistilli – District 2  
Mary Hill Smith – District 3  
Julius C. Smith – District 4  
Russ Susag – District 5  
Peggy Leppik – District 6  
Annette Meeks – District 7  
Lynette Wittsack – District 8  
Natalie Haas Steffen - District 9  
Kris Sanda – District 10  
Georgeanne Hilker – District 11  
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# **Metropolitan Council 2007 Operating Budget**

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# ***Metropolitan Council 2007 Adopted Unified Budget Budget Message***

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## **BUDGET MESSAGE**

The Metropolitan Council 2007 budget addresses the charge given to the agency by the Pawlenty Administration statement of Values, Goals and Principles, and the Council's own mission statement:

***To develop, in cooperation with local communities, a comprehensive regional planning framework, focusing on transportation, wastewater, parks and aviation systems, that guides the efficient growth of the metropolitan area.***

***The Council operates transit and wastewater services and administers housing and other grant programs.***

## **GUIDING PRINCIPLES**

To address this mission, the 2007 budget is focused on implementing the Council's *Regional Development Framework* within the parameters of the following guiding principles:

- Focus on our mission
- Balance regional needs with local concerns
- Maximize Council accountability
- Involve citizens in the fulfillment of the Council's mission
- Efficiently utilize current and future regional infrastructure, services and resources
- Operate quality services in an inclusive, customer-focused and efficient manner
- Encourage innovation to improve services and programs

## **REGIONAL DEVELOPMENT FRAMEWORK**

The Twin Cities metropolitan area is expected to grow by one million people, a half-million households and nearly 600,000 jobs between the years 2000 and 2030. The Council's *Regional Development Framework* is intended to help ensure that growth occurs in a coordinated, orderly, and economical manner – consistent with the Council's legislative mandate.

The *Regional Development Framework* emphasizes this Council's commitment to (1) work collaboratively with local governments, (2) make the most cost-effective use of new and existing infrastructure, and (3) be accountable to the public – by establishing benchmarks for measuring progress toward our goals.

The *Framework* contains policies and strategies on accommodating growth, transportation, housing and natural resources. Three policy plans are instrumental in implementing the Framework and guiding the expansion of essential regional systems: transportation, aviation, water resources (including wastewater collection and treatment), and regional parks and open space.

## **2007 OPERATING BUDGET OVERVIEW**

The financial objectives underlying the 2007 budget include:

- Effective management of fund balances and reserves;
- Maintenance of the Council's AAA bond rating;
- Keep impact of property tax levy flat to taxpayers.

## ***Metropolitan Council 2007 Adopted Unified Budget Budget Message***

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The 2007 budget must address multiple financial challenges. The challenges facing the Council include a Council commitment to maintaining a flat property tax impact to taxpayers, increasing transit demand, and managing increased diesel fuel and utility costs.

The 2007 unified operating budget is \$665.6 million, an increase of 2.9 percent from the 2006 adopted budget. The Council's unified operating budget is composed of three major categories:

- **Operating expenditures:** are expenditures incurred to support the Council's primary service activities. 2007 operating expenditures are expected to be \$451.9 million, up 2.4 percent from the 2006 adopted budget. The increased expenditures are driven primarily by increased labor and diesel fuel and utility costs.
- **Pass-through grants and loans:** are funds received by the Council, which are then granted, loaned or passed on to another agency, organization or individual for a specified use. 2007 pass-through grant and loan expenditures are \$80.4 million, up 1.7 percent from \$79.1 million in 2006 driven primarily by increased federal HUD funding.
- **Debt service:** are expenditures required to pay both the principal and the interest on bonds, notes, certificates, and loans. 2007 debt service expenditures are \$133.2 million, up 5.3 percent from \$126.5 million in 2006 driven primarily by capital projects in MCES.

### **PROPERTY TAX LEVIES**

Minnesota statutes authorize the Council to levy taxes on all taxable property within the Council's geographic jurisdiction to provide funds for specific purposes. The Council's taxing area for all purposes, except transit debt, consists of the seven-county Twin Cities metropolitan area, minus those cities within the seven counties but outside the Council's jurisdiction. The boundaries of the Transit Taxing District include those communities receiving regular route-transit service.

The total combined 2007 property tax levy for all Council purposes is \$71.1 million, a 0.4% decrease from the 2006 levy of \$71.4 million. Certified levies and levy limits over a five year period are presented in Table 6 of the Budget Summary.

### **MOTOR VEHICLE SALES TAX**

The Transportation Amendment on the 2006 ballot was passed by the voters. The 2007 Legislature must enact legislation that will detail the breakdown and phasing in of the revenue.

# ***Metropolitan Council 2007 Adopted Unified Budget Authority and Organization***

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## **History**

The Metropolitan Council (the “Council”) was created in 1967 by the State Legislature and Minnesota Statutes as a governmental unit responsible for coordinating the planning and development of the seven-county metropolitan area (the “area”). The Council is not a state agency, but is defined by statute as a “public corporation and political subdivision of the state.”

The area over which the Council has responsibility consists of the counties of Anoka, Carver, Dakota (excluding the city of Northfield), Hennepin (excluding the cities of Hanover and Rockford), Ramsey, Scott (excluding the city of New Prague), and Washington. The area includes 183 cities and townships and 2.8 million people.

The 1976 Metropolitan Land Planning Act strengthened the coordination of local land-use planning with the Council’s planning for regional systems (transportation, wastewater treatment, airports, and regional parks). Under the act, local governments prepare comprehensive plans and Council reviews them with respect to their compatibility with the plans of other communities, consistency with adopted Council policy plans, and conformity with metropolitan system plans.

## **Background**

The Council has 17 members, 16 representing districts, and one chairperson. Council members are appointed by the Governor after consultation with the legislative representatives from the appointee’s district with the advice and consent of the State Senate. Members serve at the pleasure of the Governor. The Chair presides at meetings of the Council, serves as the principal liaison of the Council with the Legislature and local elected officials, and is the principal spokesperson of the Council. Current Metropolitan Council members are listed on page 2-4. The Council’s policymaking structure is shown on page 2-5.

The Council is responsible for planning and coordinating metropolitan development cooperatively with the local communities of the area. The Council forecasts the area’s growth, devises a plan to guide it (the *Regional Development Framework*), and makes decisions about developing transportation, wastewater service, aviation and parks to support it. Between 2000 and 2030, the Council anticipates an increase of nearly 600,000 jobs, a half-million households, and one-million people.

Regional planning saves millions of dollars that would otherwise be spent on inefficient delivery of public services or unplanned growth. The Council works with local governments and the private sector throughout the region to carry out the *Regional Development Framework*.

In addition to planning and guiding growth and development, the Council is responsible for vital regional services, including:

- Operating a regional transit system that provides 220,000 bus rides per weekday and 4,300 rides on an average weekday for people with disabilities through Metro Mobility;
- Collecting and treating an average of almost 300 million gallons of wastewater daily;
- Serving nearly 100 communities and about 6,800 households through Section 8 and other affordable housing programs; and
- Working with local governments to develop and maintain the area’s renowned regional park system, which has grown to 52,000 acres open for public use.

## ***Metropolitan Council 2007 Adopted Unified Budget Authority and Organization***

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The Council is organized into three operating divisions: Transportation, Environmental Services, and Community Development - and supporting central administrative units. The operating divisions and other major units report to the Regional Administrator who, in turn, reports to the 17-member Council board. The Regional Administrator is responsible to ensure that policy decisions of the Council are carried out, to organize and direct the work of Council staff, to prepare and submit an annual budget and to keep the Council fully apprised of the financial condition of the Council. The Council's organization structure is shown on page 2-6.

### **TRANSPORTATION DIVISION**

The 2007 transportation budget focuses on maintenance of the existing transit system, yet oriented toward continuing reasonable growth once funds become available. The 2007 budget includes \$79 million from a State General Fund appropriation for transit support.

The Metropolitan Council operates or provides funding to five types of transit programs.

- **Metro Transit:** Provided roughly 64.4 million bus trips and nearly 9.4 million rail trips in 2006. The total of 73.8 million trips was the highest number of passengers since 1984.
- **Metro Mobility:** This program serves persons with disabilities that prevent them from using the regular transit system. This service provided over 1.3 million rides in 2005 to more than 30,000 certified riders.
- **Contracted Regular Routes:** Approximately 3% of regular route service is bid and contracted out to private and non-profit organizations. This service provided an estimated 2 million rides in 2005.
- **Community Programs:** Dial-A-Ride service is provided to rural areas and a number of cities through contracts with counties, cities and nonprofit organizations. In 2005, an estimated 500,000 rides were provided by this program through contracts for 11 rural and seven urban transit service providers.
- **Opt-Out Communities:** Thirteen communities have chosen to "opt-out" of regional transit service and provide their own programs. The Council provides capital funding for these programs and passes through operating funds from the state. In 2005, these programs provided an estimated 4.2 million rides.

### **ENVIRONMENTAL SERVICES DIVISION**

Metropolitan Council Environmental Services (MCES) collects and treats an average of almost 300 million gallons of wastewater each day from 104 communities, achieving near-perfect compliance with federal and state clean water standards. It also provides water resources monitoring and analysis for the region, and partners with numerous public and private groups committed to a clean environment. Wastewater operations and debt service are 100 percent funded by user fees.

The Environmental Services division annual budget focuses on meeting the objectives and expected outcomes that align with the strategic goals of the Council and the division.

The following considerations were the top priorities in the development of the 2007 MCES budget.

- Meeting regulatory requirements
- Retaining competitive fees and rates
- Meeting customer expectations for quality and level of service
- Addressing watershed capacity and pollutant load issues
- Fully funding the current cost of all programs

### **COMMUNITY DEVELOPMENT DIVISION**

## ***Metropolitan Council 2007 Adopted Unified Budget***

### ***Authority and Organization***

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The Community Development Division conducts planning and policy development to support regional growth and reinvestment. The unit awards grants to local governments and provides technical assistance to help them carry out their comprehensive plans. It also provides housing assistance to lower-income households.

In 2007, Community Development will focus its resources, tools and incentives on implementation of the *Regional Development Framework*, the Council's regional growth plan. The *Regional Development Framework* is a comprehensive strategy for focusing regional policies and investments on integrating transportation, housing, development, and environmental protection to support the region's quality of life.

The Housing and Redevelopment Authority includes two major programs – the Rent Assistance program providing 6,700 HUD Section 8 rental vouchers and the Family Affordable Housing Program, which rents 150 housing units owned and operated by the Council to low-income households.

### **REGIONAL ADMINISTRATION**

The Council's central administrative units are organized as Regional Administration and, like the three operating divisions, report to the Regional Administrator. These units establish administrative policies for the organization and support the three operating divisions. Regional Administration consists of functions such as human resources, finance, legal, purchasing, and risk management that provide Council-wide shared services to the operating divisions of the Council. The majority of the Regional Administration budget is allocated to the operating divisions of the Council.

Regional Administration's major priority for 2007 will be to continue supporting the Council's operating units by providing high-quality, cost-effective services. The Council's organizational structure is shown on page 2-6.

### **LEGISLATIVE COMMISSION ON METROPOLITAN GOVERNMENT**

A Legislative Commission on Metropolitan Government, consisting of seven senators and seven state representatives was established by legislation in 2001. The legislation directs the commission to monitor, review, and make recommendations to the legislature and the Council on:

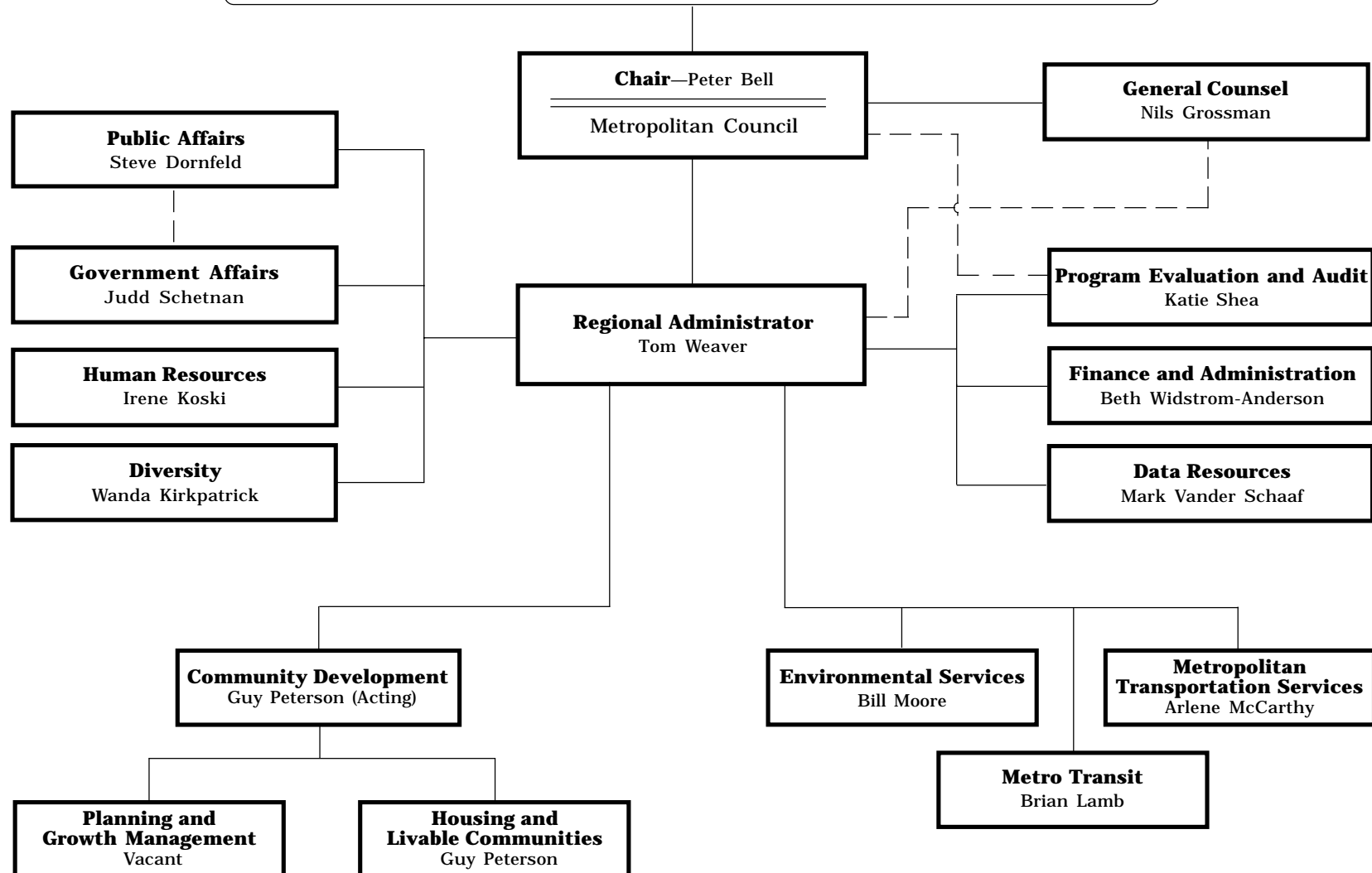
- The tax rate and dollar amount of the Council's property tax levies and any proposed increases in the rate or dollar amount of tax;
- Requests for an increase in the debt of the Council;
- The overall work and role of the Council;
- The Council's operating and capital budgets, work program and capital improvement program; and
- The Council's implementation of the operating and capital budgets, work program, and capital improvement program

***Metropolitan Council 2007 Adopted Unified Budget  
Authority and Organization***

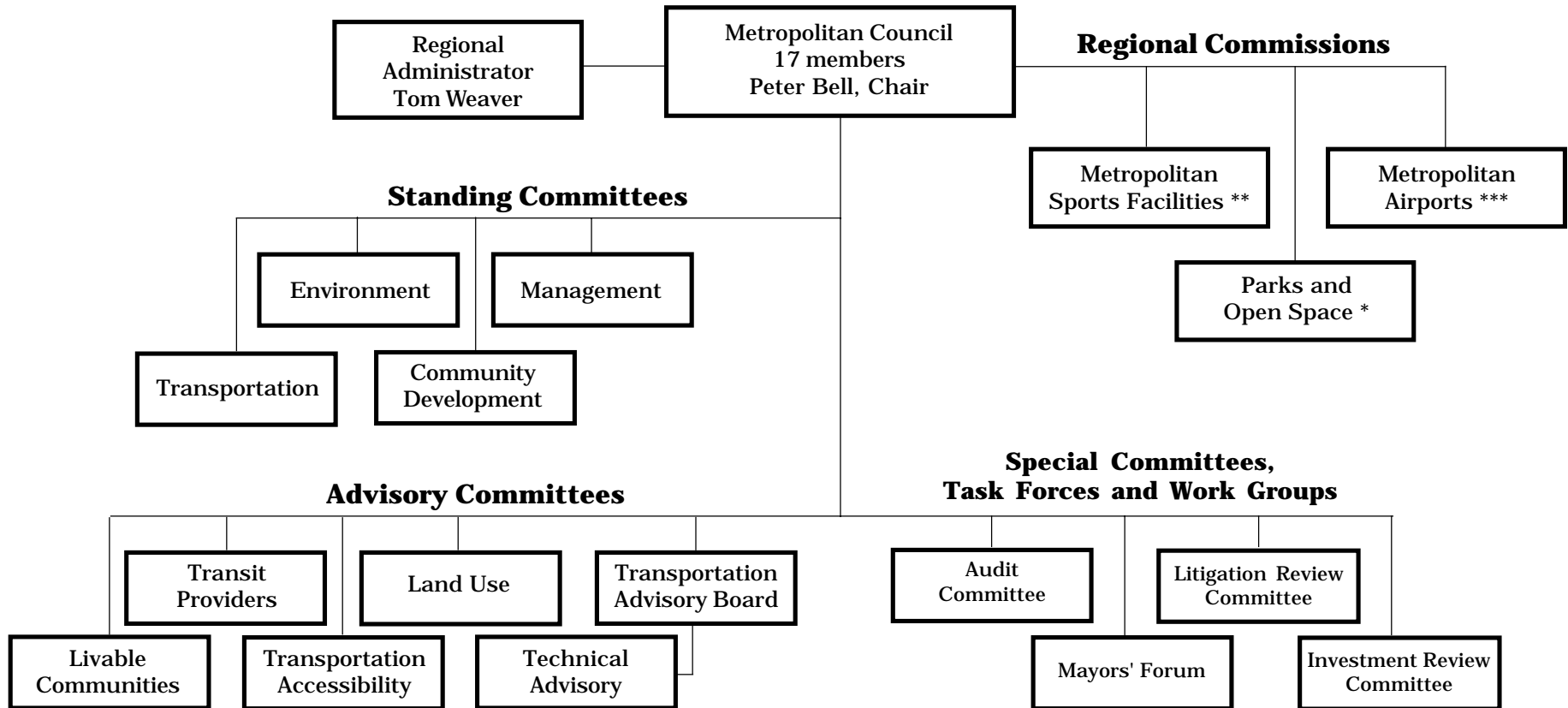
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<b><u>Council Members</u></b>	<b><u>Appointed</u></b>
<b><u>Chair</u></b>	
Peter Bell	January 9, 2003
<b><u>District Members</u></b>	
<b>District No. 1-</b>	
Roger Scherer	March 10, 2003
<b>District No. 2 -</b>	
Tony Pistilli	March 19, 2003
<b>District No. 3 -</b>	
Mary Hill Smith	January 4, 1993
<b>District No. 4 -</b>	
Jules Smith	July 31, 1993
<b>District No. 5 -</b>	
Russell Susag	March 10, 2003
<b>District No. 6 -</b>	
Peggy Leppik	March 10, 2003
<b>District No. 7 -</b>	
Annette Meeks	March 10, 2003
<b>District No. 8 -</b>	
Lynette Wittsack	March 10, 2003
<b>District No. 9 -</b>	
Natalie Haas Steffen	April 19, 1999
<b>District No. 10 -</b>	
Kris Sanda	October 19, 2005
<b>District No. 11 -</b>	
Georgianne Hilker	September 11, 2003
<b>District No. 12 -</b>	
Chris Georgacas	March 10, 2003
<b>District No. 13 -</b>	
Rick Aguilar	March 10, 2003
<b>District No. 14 -</b>	
Vacant	March 10, 2003
<b>District No. 15 -</b>	
Daniel Wolter	March 9, 2005
<b>District No. 16 -</b>	
Brian McDaniel	September 11, 2003

**METROPOLITAN COUNCIL**



# Metropolitan Council Policymaking Structure



September 2004

\* Staff support provided to Commission by Metropolitan Council.

\*\* The Metropolitan Council has budget approval and issues bonds for the commission.

\*\*\* The Metropolitan Council reviews the capital budget and approves certain projects.



**Metropolitan Council**

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# ***Metropolitan Council 2007 Adopted Unified Budget Budget Summary and Financial Resources***

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## **GENERAL OVERVIEW**

The Metropolitan Council consolidates the operating budgets of the divisions into a unified presentation. The combined budgets are presented in the following tables:

- Table 1 provides a comparison of the total 2007 budget to the 2006 adopted budget and the 2005 actual revenues and expenditures.
- Table 2 provides the breakdown of the 2007 budget between Council Operations, Pass-Through Grants and Debt Service Funds. The \$9.8 million use of reserves from Table 1 is comprised of a use of \$3.8 million for operations, use of \$6.2 million for debt service and a surplus of \$0.2 million in pass-through grants.

Table 1 shows property tax revenue for debt service in 2007 is down 4.3% from 2006 collections. This is primarily the result of decreasing available funding by reinstating the Highway Right-Of-Way levy.

Table 1 also shows a significant increase in Wastewater Service Charges for debt service. Total debt service in Environmental Services increased due to capital investment while the portion that may be covered by Service Availability Charges decreased.

In Table 2, Budgeted Property Tax Revenues are reduced by Market Value Credit paid by the State and Estimated Uncollectible taxes to determine that budgeted revenues from taxpayers.

- The Market Value Credit is the Council's portion of the Homestead Credit as calculated by the County Auditors. The amount not billed to taxpayers is paid by the State of Minnesota and is included in State Revenues.
- Uncollectible taxes are estimated at less than 1% of the total levy.

The 2007 Unified Operating Budget, including operating, pass-through and debt service, reflects a net \$9.8 million use of reserves. The Regional Administration and Community Development operating budgets (excluding HRA) reflect a combined use of reserves of \$768 thousand. This use of dedicated reserves is for reimbursement of expenses for the Water Supply initiative in Environmental Services. Environmental Services budget is balanced for 2007. The Transportation Division budget uses \$3.2 million of reserves. \$1.7 million is for Metro Transit Bus operations and \$1.5 million is for the Metro Mobility Program in MTS. This use of reserves is intended to transition the Transportation Division to fiscal year 2008, when additional funding is available, without a short-term reduction in services.

Summaries by division, Environmental Services, Transportation, Community Development and Regional Administration, are presented in their section of this document. Also included in each section is detailed analysis and discussion of their budget.

# ***Metropolitan Council 2007 Adopted Unified Budget Budget Summary and Financial Resources***

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## **OPERATIONS (Table 3)**

**Operating Revenues** increase 1.2% from the 2006 adopted budget.

- The reduction in Federal Revenue is primarily because the Congestion Mitigation and Air Quality (CMAQ) Improvement Program Grant for Light Rail ended in 2006. This reduction is offset in part by an increase in Local Revenue to include Hennepin County's contribution to light-rail operations.
- State Motor Vehicle Sales Tax (MVST) funds are provided to the Council through the State Metropolitan Transit Fund. The budget includes \$121.3 million in MVST funding, which is an increase of \$3 million from 2006 budget. The budget provides for \$21.7 million of MVST to be passed through to Suburban Transit Provider communities. In preparing this document, MVST was calculated using the February 2006 State Forecast.
- Additional information regarding revenues can be found in Appendix A.

**Operating Expenditures** increase 2.4% from the 2006 adopted budget. Total expenditures are projected to increase 1.9%.

- Approximately 60% of operating expenditures are for Salaries and Benefits. Staffing expenditures are projected to increase by 2.1% in 2007. This represents a general increase in salaries and benefits costs offset in part by an overall reduction in staffing of 15.5 FTEs from the 2006 adopted budget.
- Consultant and Contractual Services increase 2.1% in 2007. Additional detail on Professional & Technical services contracts are contained in Appendix G.
- Building Costs/Rents & Utilities increase 19.1% over the 2006 adopted budget. The increase is primarily due to the increase in utility costs at Council facilities.

**Cost Allocation:** Central services provided by Regional Administration and Community Development are charged to the other divisions through the internal cost allocation plan. Total expenses for each division are shown before internal cost allocations. Allocation of Regional Administration operating expenses and Community Development charge backs are included under Other Uses.

# ***Metropolitan Council 2007 Adopted Unified Budget Budget Summary and Financial Resources***

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## **PASS-THROUGH GRANTS AND LOANS (Table 4)**

“Pass-through” is grant and loan programs administered by the Metropolitan Council. The programs receive revenue from federal and state governments and Council Property Tax Levies. Grants and loans are made to metropolitan area local government and housing assistance payments are made to individual recipients.

The programs administered by the Council include:

- Housing assistance payments through the Metro HRA
- Parks operation and maintenance grants through the Metropolitan Parks and Open Space Commission (MPOSC)
- Grants to local units of government for pollution clean up, affordable housing development and demonstration projects from the Livable Communities Accounts
- Opportunity grants for land use planning and loans to local communities in support of comprehensive planning
- Loans to local communities to purchase right-of-way under the Highway Right-of-Way Loan Program

The Highway Right-Of-Way program is reported as part of the transportation division while all other programs are administered by the Community Development divisions.

Since the revenues and expenditures from these programs do not directly affect the Council’s financial position, the annual pass-through budget is also reported separately in Table 2. More detailed financial information is presented in Appendix B.

## **DEBT SERVICE (Table 5)**

The Council is authorized under Minnesota State Statutes to issue debt to support capital programs in transit, wastewater, parks and open spaces and regional radio communications. Debt service obligations for parks, transit and transit related radio debt are financed through property taxes. Environmental Services debt is financed primarily with municipal wastewater and service availability charges. Additional funding is provided by debt service reserves and interest earnings on debt service fund balances.

More detailed financial information on Debt Service is presented in Appendix C.

# ***Metropolitan Council 2007 Adopted Unified Budget Budget Summary and Financial Resources***

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## **PROPERTY TAXES (Table 6)**

The Metropolitan Council levies property taxes under a number of State authorizing statutes. The 2006 Certified Property Tax Levy, payable 2007, represents an decrease of 0.4% over the previous years levy.

- The \$10.3 million levy for Council Operations has not changed from the 2005, payable 2006, levy. State statute requires the Council to annually provide \$1 million from this levy for support of Livable Communities grants.
- Pass-through levies are used for Livable Communities Grants and Highway Right-Of-Way Loans. The levies for Livable Communities remain unchanged from 2006 adopted budget. The levy for the Highway Right-Of-Way Program has been reinstated for 2007 after a temporary suspension in 2006.
- Levies for Debt Service include Transportation, Parks and Open Spaces and the Transit Radio debt.
- More detailed information can be found in Table 6.

# ***Metropolitan Council 2007 Adopted Unified Budget Budget Summary and Financial Resources***

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## **ORGANIZATIONAL UNITS WITHIN THE BUDGET**

The major units of the Council, which are detailed in the following budget tables, are as follows:

- **Metropolitan Council**

- Tables 1 and 2 – Operations, Passthroughs and Debt Service – All Divisions/Units
- Table 3 – Operations – All Divisions/Units
- Table 4 – Passthrough Grants and Loans – All Applicable Divisions/Units
- Table 5 – Debt Service – All Applicable Divisions/Units
- Table 6 – Certified Levies – All Applicable Divisions/Units
- Table 7 – Staffing – All Divisions/Units

### **Listing of Divisions and Units**

- **Environmental Services Division**

- Environmental Services Operations
- Wastewater debt service

- **Transportation Division**

- Transportation Planning and Travel Demand Management Activity
- Metro Mobility
- Suburban Transit Providers (formerly know as Opt-Outs)
- Community Based Transit
- Non-Metro Transit Regular Route
- Metro Transit
- Hiawatha Light Rail
- Transit debt service
- Transit Pass-through grants and loans

- **Community Development Division**

- Division management
- Planning and Growth Management (includes Planning and Technical Assistance, and Parks)
- Housing and Redevelopment (includes Metro HRA, Livable Communities, Family Affordable Housing)
- Pass-through grants for Livable Communities accounts, housing assistance payments, and Parks and Open Space operations and maintenance grants.
- Debt Service for Parks and Radio Communications.

- **Regional Administration Division**

- |   |  |
|---|--|
| - Legal - General Counsel                   | - Information Services                 |
| - Program Evaluation & Audit                | - Risk Management                      |
| - Government Affairs                        | - Contracts and Procurement            |
| - Public Affairs                            | - Budget and Evaluation                |
| - Office of Diversity and Equal Opportunity | - Office of the Regional Administrator |
| - Human Resources                           | - Council & Office of the Chair        |
| - Fiscal Services/Central Services          | - Data Resources                       |

METROPOLITAN COUNCIL  
UNIFIED BUDGET  
OPERATIONS, PASSTHROUGHS AND DEBT SERVICE  
2005, 2006 and 2007

TABLE 1

	2005	2006	2007	
	Actual	Budget	Budget	Change
<b><u>Operating Revenues</u></b>				
Net Property Taxes Paid by Taxpayers	\$ 9,568,473	\$ 9,857,000	\$ 9,736,267	-1.2%
Federal Revenues	29,904,031	35,323,072	30,342,246	-14.1%
State Revenues (incl. Market Value Credit)	189,110,131	196,707,131	202,832,077	3.1%
Local Revenues	3,316,149	4,950,736	7,682,394	55.2%
Municipal Wastewater Charges	95,833,245	100,402,000	98,779,000	-1.6%
Industrial Waste Charges	8,682,561	10,214,600	9,400,000	-8.0%
Passenger Fares, Contract & Special Event Revenues	75,102,507	81,359,073	83,006,296	2.0%
Investment Earnings	2,896,948	2,828,510	3,337,774	18.0%
Other Revenues	1,850,687	1,990,371	4,058,646	103.9%
<b>Total Operating Revenues</b>	<b>\$ 416,264,732</b>	<b>\$ 443,632,493</b>	<b>\$ 449,174,700</b>	<b>1.2%</b>
<b><u>Debt Service Revenues and Sources</u></b>				
Net Property Taxes Paid by Taxpayers	\$ 41,581,800	\$ 44,855,000	\$ 42,932,865	-4.3%
State Revenues	2,335,000	2,535,000	2,031,707	-19.9%
Municipal Wastewater Charges	40,541,000	41,368,000	47,221,000	14.1%
SAC Transfers	32,939,000	36,680,000	34,561,000	-5.8%
Investment Earnings & Other Revenues	228,000	222,000	302,000	36.0%
<b>Total Debt Service Revenues and Sources</b>	<b>\$ 117,624,800</b>	<b>\$ 125,660,000</b>	<b>\$ 127,048,572</b>	<b>1.1%</b>
<b><u>Passthrough Grant and Loan Revenues</u></b>				
Net Property Taxes Paid by Taxpayers	\$ 15,377,579	\$ 12,602,200	\$ 14,735,673	16.9%
Federal Revenues	47,795,915	51,043,469	51,091,903	0.1%
State Revenues (incl. Market Value Credit)	9,185,809	10,533,280	10,467,340	-0.6%
Investment Earnings & Other Revenues	2,754,353	3,212,000	3,275,000	2.0%
<b>Total Passthrough Grant and Loan Revenues</b>	<b>\$ 75,113,656</b>	<b>\$ 77,390,949</b>	<b>\$ 79,569,916</b>	<b>2.8%</b>
<b><u>Other Sources</u></b>				
Tax Anticipation Certificates	\$ 7,885,000	\$ -	\$ -	N\A
<b>Total Other Sources</b>	<b>\$ 7,885,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N\A</b>
<b>Total Revenues and Other Sources</b>	<b>\$ 616,888,188</b>	<b>\$ 646,683,442</b>	<b>\$ 655,793,188</b>	<b>1.4%</b>
<b><u>Operating Expenses</u></b>				
Salary & Benefits	\$ 252,884,209	\$ 265,175,598	\$ 270,779,883	2.1%
Consulting/Contractual Services	20,800,595	26,467,960	27,022,529	2.1%
Materials & Supplies	9,514,476	15,394,633	17,206,198	11.8%
Chemicals	3,880,118	6,011,253	5,123,525	-14.8%
Building Costs/Rent & Utilities	20,893,404	20,676,734	24,537,412	18.7%
Printing	497,407	646,527	499,290	-22.8%
Travel	545,515	996,185	681,160	-31.6%
Insurance	2,485,416	3,628,195	3,623,333	-0.13%
Transit Assistance	63,389,246	65,761,708	69,524,738	5.7%
Operating Capital	1,346,545	4,086,285	2,822,330	-30.9%
Other Operating Expenses	23,251,319	32,682,495	30,105,034	-7.9%
<b>Total Operating Expenses</b>	<b>\$ 399,488,250</b>	<b>\$ 441,527,573</b>	<b>\$ 451,925,432</b>	<b>2.4%</b>
<b><u>Other Uses</u></b>				
Passthrough Grants & Loans	\$ 75,080,465	\$ 79,084,749	\$ 80,409,683	1.7%
Debt Service Obligations	122,027,341	126,500,844	133,234,446	5.3%
<b>Total Other Uses</b>	<b>\$ 197,107,806</b>	<b>\$ 205,585,593</b>	<b>\$ 213,644,129</b>	<b>3.9%</b>
<b>Total Expenses and Other Uses</b>	<b>\$ 596,596,056</b>	<b>\$ 647,113,166</b>	<b>\$ 665,569,561</b>	<b>2.9%</b>
<b>Surplus/(Deficit)</b>	<b>\$ 20,292,132</b>	<b>\$ (429,724)</b>	<b>\$ (9,776,373)</b>	

METROPOLITAN COUNCIL  
SUMMARY BUDGET  
OPERATIONS, PASSTHROUGH AND DEBT SERVICE  
2007

TABLE 2

	Council Operations	Passthrough Grants & Loans	Debt Service Funds	Total
<b><u>Revenues</u></b>				
Certified Property Tax Levy	\$ 10,300,000	\$ 15,346,826	\$ 45,420,152	\$ 71,066,978
Less: Market Value Credit Paid by State	(460,733)	(507,560)	(2,031,707)	(3,000,000)
Less: Estimated Uncollectable	(103,000)	(103,593)	(455,580)	(662,173)
<b>Net Property Tax Paid by Taxpayers</b>	<b>\$ 9,736,267</b>	<b>\$ 14,735,673</b>	<b>\$ 42,932,865</b>	<b>\$ 67,404,805</b>
Federal Revenues	30,342,246	51,091,903	-	81,434,149
State Revenues (incl. Market Value Credit)	202,832,077	10,467,340	2,031,707	215,331,124
Local Revenues	7,682,394	-	-	7,682,394
Municipal Wastewater Charges	98,779,000	-	47,221,000	146,000,000
Industrial Waste Charges	9,400,000	-	-	9,400,000
Passenger Fares	74,404,655	-	-	74,404,655
Contract & Special Event Revenues	8,601,641	-	-	8,601,641
Investment Earnings	3,337,774	917,000	302,000	4,556,774
Other Revenues	4,058,646	2,358,000	-	6,416,646
<b>Total Revenues</b>	<b>\$ 449,174,700</b>	<b>\$ 79,569,916</b>	<b>\$ 92,487,572</b>	<b>\$ 621,232,188</b>
<b><u>Other Sources</u></b>				
SAC Transfers	-	-	34,561,000	34,561,000
<b>TOTAL OTHER SOURCES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 34,561,000</b>	<b>\$ 34,561,000</b>
<b>Total Revenues and Sources</b>	<b>\$ 449,174,700</b>	<b>\$ 79,569,916</b>	<b>\$ 127,048,572</b>	<b>\$ 655,793,188</b>
<b><u>Expenses</u></b>				
Salaries & Benefits	\$ 270,779,883	\$ -	\$ -	\$ 270,779,883
Consulting & Contractual Services	27,022,529	-	-	27,022,529
Materials & Supplies	17,206,198	-	-	17,206,198
Chemicals	5,123,525	-	-	5,123,525
Utilities	22,826,770	-	-	22,826,770
Building Costs/Rent	1,710,642	-	-	1,710,642
Printing	499,290	-	-	499,290
Travel	681,160	-	-	681,160
Insurance	3,623,333	-	-	3,623,333
Transit Assistance	69,524,738	-	-	69,524,738
Operating Capital	2,822,330	-	-	2,822,330
Fares Affecting Expense	3,456,564	-	-	3,456,564
Other Operating Expenses	26,648,470	-	-	26,648,470
Passthrough Grants & Loans	-	80,409,683	-	80,409,683
Debt Service Obligations	-	-	133,234,446	133,234,446
<b>Total Expenses</b>	<b>\$ 451,925,432</b>	<b>\$ 80,409,683</b>	<b>\$ 133,234,446</b>	<b>\$ 665,569,561</b>
<b><u>Other Uses</u></b>				
Property Tax Transfer to Livable Communities	1,000,000	(1,000,000)	-	-
<b>TOTAL OTHER USES</b>	<b>\$ 1,000,000</b>	<b>\$ (1,000,000)</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenses and Other Uses</b>	<b>\$ 452,925,432</b>	<b>\$ 79,409,683</b>	<b>\$ 133,234,446</b>	<b>\$ 665,569,561</b>
<b>Surplus/(Deficit)</b>	<b>\$ (3,750,732)</b>	<b>\$ 160,233</b>	<b>\$ (6,185,874)</b>	<b>\$ (9,776,373)</b>

**METROPOLITAN COUNCIL**

**SUMMARY BUDGET**

**OPERATIONS 2007**

**TABLE 3**

	General Fund Regional Administration	General Fund Community Development	General Fund Total	HRA & FAHP	Environmental Services Division	Transportation Division (Table 3a)	Capital	2007 Total Council Operations	2006 Adopted Budget	Change
<b>Revenues</b>										
Net Property Taxes Paid by Taxpayers	\$ 7,225,337	\$ 2,510,930	\$ 9,736,267	\$ -	\$ -	\$ -	\$ -	\$ 9,736,267	\$ 9,857,000	-1.2%
Federal Revenues	-	-	-	4,390,837	-	25,951,409	-	30,342,246	35,323,072	-14.1%
State Revenues (incl. Market Value Credit)	342,032	118,701	460,733	122,220	-	202,249,124	-	202,832,077	196,707,131	3.1%
Local Revenues	76,000	-	76,000	666,612	-	6,939,782	-	7,682,394	4,950,736	55.2%
Municipal Wastewater Charges	-	-	-	-	98,779,000	-	-	98,779,000	100,402,000	-1.6%
Industrial Strength Charges	-	-	-	-	9,400,000	-	-	9,400,000	10,214,600	-8.0%
Passenger Fares	-	-	-	-	-	74,404,655	-	74,404,655	71,891,995	3.5%
Contract & Special Event Revenues	-	-	-	-	-	8,601,641	-	8,601,641	9,467,078	-9.1%
Investment Earnings	583,774	100,000	683,774	150,000	2,000,000	504,000	-	3,337,774	2,828,510	18.0%
Other Revenues	-	-	-	155,000	690,445	2,781,900	431,301	4,058,646	1,990,371	103.9%
<b>Total Revenues</b>	<b>\$ 8,227,143</b>	<b>\$ 2,729,631</b>	<b>\$ 10,956,774</b>	<b>\$ 5,484,669</b>	<b>\$ 110,869,445</b>	<b>\$ 321,432,511</b>	<b>\$ 431,301</b>	<b>\$ 449,174,700</b>	<b>\$ 443,632,493</b>	<b>1.2%</b>
<b>Expenses</b>										
Salaries & Benefits	\$ 19,631,306	\$ 2,320,198	\$ 21,951,504	\$ 2,247,703	\$ 57,751,803	\$ 188,828,873	\$ -	\$ 270,779,883	\$ 265,175,598	2.1%
Consulting & Contractual Services	7,512,811	145,000	7,657,811	759,905	12,746,566	5,858,247	-	27,022,529	26,467,960	2.1%
Materials & Supplies	-	-	-	-	5,801,692	11,404,506	-	17,206,198	15,394,633	11.8%
Chemicals	-	-	-	-	5,123,525	-	-	5,123,525	6,011,253	-14.8%
Utilities	-	-	-	-	17,118,430	5,708,340	-	22,826,770	19,158,651	19.1%
Building Costs/Rent	1,486,643	127,779	1,614,422	181,079	-	208,141	(293,000)	1,710,642	1,518,383	12.7%
Printing	273,250	45,000	318,250	72,000	-	109,040	-	499,290	646,527	-22.8%
Travel	357,910	52,300	410,210	43,500	181,450	46,000	-	681,160	996,185	-31.6%
Insurance	41,000	-	41,000	120,000	-	3,462,333	-	3,623,333	3,628,195	-0.1%
Transit Assistance	-	-	-	-	-	69,524,738	-	69,524,738	65,761,708	5.7%
Operating Capital	-	-	-	-	1,898,130	-	924,200	2,822,330	4,086,285	-30.9%
Fares Affecting Expense	-	-	-	-	-	3,456,564	-	3,456,564	3,282,284	5.3%
St. Paul Repayment	-	-	-	-	-	-	-	-	1,250,000	100.0%
Other Operating Expenses	2,529,248	74,334	2,603,582	1,372,848	1,046,165	21,625,875	-	26,648,470	28,150,211	-5.3%
<b>Total Expenses</b>	<b>\$ 31,832,168</b>	<b>\$ 2,764,611</b>	<b>\$ 34,596,779</b>	<b>\$ 4,797,035</b>	<b>\$ 101,667,761</b>	<b>\$ 310,232,657</b>	<b>\$ 631,200</b>	<b>\$ 451,925,432</b>	<b>\$ 441,527,873</b>	<b>2.4%</b>
<b>Other Uses</b>										
Interdivisional Expense Allocation-MCES	\$ (9,681,224)	\$ -	\$ (9,681,224)	\$ -	\$ 9,681,224	\$ -	\$ -	\$ -	\$ -	N/A
Interdivisional Expense Allocation-MT & LRT	(13,453,401)	-	(13,453,401)	-	-	13,453,401	-	-	-	N/A
A-87 -HRA	(608,000)	-	(608,000)	608,000	-	-	-	-	-	N/A
A-87- Metropolitan Transportation Services	(790,000)	-	(790,000)	-	-	790,000	-	-	-	N/A
Property Tax Transfer to Livable Communities	1,000,000	-	1,000,000	-	-	-	-	1,000,000	1,000,000	0.0%
Planning Expense Chargeback	(172,400)	(34,980)	(207,380)	-	514,110	186,170	(492,900)	-	-	N/A
Transfers From (To) Other Funds	100,000	-	100,000	-	(225,650)	(49,350)	175,000	-	-	N/A
Water Supply Transfer to MCES	768,000	-	768,000	-	(768,000)	-	-	-	-	N/A
<b>Total Other Uses</b>	<b>\$ (22,837,025)</b>	<b>\$ (34,980)</b>	<b>\$ (22,872,005)</b>	<b>\$ 608,000</b>	<b>\$ 9,201,684</b>	<b>\$ 14,380,221</b>	<b>\$ (317,900)</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>0.0%</b>
<b>Total Expenses and Other Uses</b>	<b>\$ 8,995,143</b>	<b>\$ 2,729,631</b>	<b>\$ 11,724,774</b>	<b>\$ 5,405,035</b>	<b>\$ 110,869,445</b>	<b>\$ 324,612,878</b>	<b>\$ 313,300</b>	<b>\$ 452,925,432</b>	<b>\$ 442,527,873</b>	<b>2.3%</b>
<b>Surplus/(Deficit)</b>	<b>\$ (768,000)</b>	<b>\$ -</b>	<b>\$ (768,000)</b>	<b>\$ 79,634</b>	<b>\$ -</b>	<b>\$ (3,180,367)</b>	<b>\$ 118,001</b>	<b>\$ (3,750,732)</b>	<b>\$ 1,104,620</b>	<b>-439.5%</b>

**METROPOLITAN COUNCIL**  
**SUMMARY BUDGET**  
**TRANSPORTATION DIVISION OPERATIONS 2007**

**TABLE 3a**

	Metropolitan Transportation Services				Metro Transit			2007 Division Operating Total
	Metro Mobility	Suburban Transit Providers	Contracted Transit Services	Metropolitan Transportation Services Total	Bus	Light Rail	Metro Transit Total	
<b>Revenues</b>								
<b>State Revenues</b>								
Motor Vehicle Sales Taxes	\$ -	\$ 21,714,798	\$ 8,249,711	\$ 29,964,509	\$ 91,361,533	\$ -	\$ 91,361,533	\$ 121,326,042
State Appropriation - Base	23,893,776	1,850,000	4,588,417	30,332,193	44,302,807	6,288,082	50,590,889	80,923,082
<b>Total State Revenues</b>	\$ 23,893,776	\$ 23,564,798	\$ 12,838,128	\$ 60,296,702	\$ 135,664,340	\$ 6,288,082	\$ 141,952,422	\$ 202,249,124
<b>Other Revenues</b>								
Federal Revenues	4,250,000	-	6,258,589	10,508,589	15,377,870	64,950	15,442,820	25,951,409
Local Revenues	-	-	651,700	651,700	-	6,288,082	6,288,082	6,939,782
Investment Earnings	-	-	201,000	201,000	303,000	-	303,000	504,000
Other Revenues	-	-	-	-	2,781,900	-	2,781,900	2,781,900
Fares - Base	1,226,807	-	1,592,400	2,819,207	64,298,931	7,286,517	71,585,448	74,404,655
Contract & Special Event Revenue	2,468,007	-	-	2,468,007	5,684,410	449,224	6,133,634	8,601,641
<b>Total Revenues</b>	\$ 31,838,590	\$ 23,564,798	\$ 21,541,817	\$ 76,945,205	\$ 224,110,451	\$ 20,376,855	\$ 244,487,306	\$ 321,432,511
<b>Expenses</b>								
Salaries & Benefits	\$ 984,555	\$ -	\$ 2,533,920	\$ 3,518,475	\$ 174,001,479	\$ 11,308,919	\$ 185,310,398	\$ 188,828,873
Consulting & Contractual Services	287,500	-	477,126	764,626	4,347,673	745,948	5,093,621	5,858,247
Materials & Supplies	-	-	-	-	7,808,506	3,596,000	11,404,506	11,404,506
Utilities	-	-	-	-	4,946,022	762,318	5,708,340	5,708,340
Rent	83,981	-	124,160	208,141	-	-	-	208,141
Printing	51,000	-	58,040	109,040	-	-	-	109,040
Travel	9,000	-	37,000	46,000	-	-	-	46,000
Insurance	-	-	-	-	2,937,333	525,000	3,462,333	3,462,333
Transit Programs	30,520,853	23,564,798	15,439,087	69,524,738	-	-	-	69,524,738
Fares Affecting Expense	1,226,808	-	1,592,400	2,819,208	637,356	-	637,356	3,456,564
Other Operating Expenses	224,243	-	303,914	528,157	18,697,799	2,399,919	21,097,718	21,625,875
<b>Total Expenses</b>	\$ 33,387,940	\$ 23,564,798	\$ 20,565,647	\$ 77,518,385	\$ 213,376,168	\$ 19,338,104	\$ 232,714,272	\$ 310,232,657
<b>Other Uses</b>								
Interdivisional Expense Alloc-MT & LRT	\$ -	\$ -	\$ -	\$ -	\$ 12,414,650	\$ 1,038,751	\$ 13,453,401	\$ 13,453,401
A-87- Metropolitan Transportation Services	-	-	790,000	790,000	-	-	-	790,000
Planning Chargeback Expense	-	-	186,170	186,170	-	-	-	186,170
Transfers To (From) Other Funds	(49,350)	-	-	(49,350)	-	-	-	(49,350)
<b>Total Other Uses</b>	\$ (49,350)	\$ -	\$ 976,170	\$ 926,820	\$ 12,414,650	\$ 1,038,751	\$ 13,453,401	\$ 14,380,221
<b>Total Expenses and Other Uses</b>	\$ 33,338,590	\$ 23,564,798	\$ 21,541,817	\$ 78,445,205	\$ 225,790,818	\$ 20,376,855	\$ 246,167,673	\$ 324,612,878
<b>Surplus/(Deficit)</b>	\$ (1,500,000)	\$ -	\$ -	\$ (1,500,000)	\$ (1,680,367)	\$ -	\$ (1,680,367)	\$ (3,180,367)

**METROPOLITAN COUNCIL  
SUMMARY BUDGET  
PASSTHROUGH GRANTS AND LOANS 2007**

**TABLE 4**

	Metro HRA	Parks O&M	Livable Communities Demonstration Account	Tax Base Revitalization Account	Planning Assistance	Highway Right- of-Way	2007 Total Passthrough Grants and Loans	2006 Adopted Budget	Change
<b><u>Revenues</u></b>									
Certified Levies	\$ -	\$ -	\$ 7,184,070	\$ 5,000,000	\$ -	\$ 3,162,756	\$ 15,346,826	\$ 13,184,070	16.4%
Less: Market Value Credit Reduction	-	-	(366,085)	-	-	(141,475)	(507,560)	(500,000)	1.5%
Less: Estimated Uncollectible	-	-	(71,870)	-	-	(31,723)	(103,593)	(81,870)	26.5%
<b>Net Property Tax Paid by Taxpayers</b>	\$ -	\$ -	\$ 6,746,115	\$ 5,000,000	\$ -	\$ 2,989,558	\$ 14,735,673	\$ 12,602,200	16.9%
Federal Revenues (HUD Housing Assistance)	51,091,903	-	-	-	-	-	51,091,903	51,043,469	0.1%
State HACA/Market Value Credit	-	-	366,085	-	-	141,475	507,560	500,000	1.5%
State Housing Assistance (MHFA)	1,329,780	-	-	-	-	-	1,329,780	1,403,280	-5.2%
State Appropriations	-	8,630,000	-	-	-	-	8,630,000	8,630,000	0.0%
Local Intergovernmental HRA	2,358,000	-	-	-	-	-	2,358,000	2,358,000	0.0%
Investment Earnings	-	-	508,000	233,000	51,000	125,000	917,000	854,000	7.4%
<b>Total Revenues</b>	\$ 54,779,683	\$ 8,630,000	\$ 7,620,200	\$ 5,233,000	\$ 51,000	\$ 3,256,033	\$ 79,569,916	\$ 77,390,949	2.8%
<b><u>Other Sources</u></b>									
Transfer from General Fund	-	-	1,000,000	-	-	-	1,000,000	1,000,000	0.0%
<b>Total Revenues and Sources</b>	\$ 54,779,683	\$ 8,630,000	\$ 8,620,200	\$ 5,233,000	\$ 51,000	\$ 3,256,033	\$ 80,569,916	\$ 78,390,949	2.8%
<b><u>Expenses</u></b>									
Passthrough Grants	\$ 54,779,683	\$ 8,630,000	\$ 11,350,000	\$ 5,500,000	\$ 150,000	\$ -	\$ 80,409,683	\$ 79,084,749	1.7%
<b>Total Expenses</b>	\$ 54,779,683	\$ 8,630,000	\$ 11,350,000	\$ 5,500,000	\$ 150,000	\$ -	\$ 80,409,683	\$ 79,084,749	1.7%
<b>Surplus/(Deficit)</b>	\$ -	\$ -	\$ (2,729,800)	\$ (267,000)	\$ (99,000)	\$ 3,256,033	\$ 160,233	\$ (693,800)	-123.1%

<b><u>Loan Activity</u></b>	
Loans Outstanding Beginning of Year	\$ 38,389,222
New Loans	3,000,000
Loans Outstanding End of Year	<u>\$ 41,389,222</u>

**METROPOLITAN COUNCIL  
SUMMARY BUDGET  
DEBT SERVICE 2007**

**TABLE 5**

	Parks and Open Space		Transit	Transit Tax Anticipation Certificate	General Obligation - 800 Megahertz Radio	Environmental Services	2007 Total Debt Service	2006 Adopted Budget	Change
<b>Revenues</b>									
Certified Levies	\$ 7,861,636	\$ 37,144,291	\$ -	\$ 414,225	\$ -	\$ 45,420,152	\$ 47,870,302	-5.1%	
Less: Market Value Credit Reduction	(351,662)	(1,661,516)	-	(18,529)	-	(2,031,707)	(2,535,000)	-19.9%	
Less: Estimated Uncollectible	(78,855)	(372,570)	-	(4,155)	-	(455,580)	(480,302)	-5.1%	
<b>Net Property Tax Paid by Taxpayers</b>	\$ 7,431,119	\$ 35,110,205	\$ -	\$ 391,541	\$ -	\$ 42,932,865	\$ 44,855,000	-4.3%	
State HACA/Mkt Value Credit	351,662	1,661,516	-	18,529	-	2,031,707	2,535,000	-19.9%	
Municipal Wastewater Charges	-	-	-	-	47,221,000	47,221,000	41,324,000	14.3%	
Investment Earnings	120,000	180,000	-	2,000	-	302,000	229,000	31.9%	
<b>Total Revenues and Sources</b>	\$ 7,902,781	\$ 36,951,721	\$ -	\$ 412,070	\$ 47,221,000	\$ 92,487,572	\$ 88,943,000	4.0%	
<b>Other Sources</b>									
SAC Transfers	-	-	-	-	34,561,000	34,561,000	36,717,000	-5.9%	
<b>Total Revenues and Sources</b>	\$ 7,902,781	\$ 36,951,721	\$ -	\$ 412,070	\$ 81,782,000	\$ 127,048,572	\$ 125,660,000	1.1%	
<b>Expenses</b>									
Principal Repayment	\$ 7,025,000	\$ 24,655,000	\$ 7,885,000	\$ 360,000	\$ -	\$ 39,925,000	\$ 40,025,000	-0.2%	
Principal Refunding	-	2,860,000	-	-	-	2,860,000	-	-100.0%	
Current Value Credits	-	-	-	-	482,811	482,811	-	-100.0%	
Transfer to Sewer Bond Fund (Bond Repayment)	-	-	-	-	81,299,189	81,299,189	78,041,000	4.2%	
Interest Expense/Fiscal Charges	655,365	7,834,726	157,855	19,500	-	8,667,446	9,222,083	-6.0%	
<b>Total Expenses</b>	\$ 7,680,365	\$ 35,349,726	\$ 8,042,855	\$ 379,500	\$ 81,782,000	\$ 133,234,446	\$ 127,288,083	4.7%	
<b>Other Uses</b>									
Transfer to Other Funds	-	(127,269)	127,269	-	-	-	-	N\A	
<b>Total Expenses and Other Uses</b>	\$ 7,680,365	\$ 35,222,457	\$ 8,170,124	\$ 379,500	\$ 81,782,000	\$ 133,234,446	\$ 127,288,083	4.7%	
<b>Increase/(Decrease) in Fund Balance</b>	\$ 222,416	\$ 1,729,264	\$ (8,170,124)	\$ 32,570	\$ -	\$ (6,185,874)	\$ (1,628,083)	279.9%	

**METROPOLITAN COUNCIL  
CERTIFIED LEVIES AND LEVY LIMITS  
COLLECTABLE IN 2003, 2004, 2005, 2006 and 2007**

**TABLE 6**

	Certified Levies					2006-2007 Change	
	2003	2004	2005	2006	2007	Amount	Percent
<b><u>Non Debt Levies</u></b>							
<b><u>General</u></b>							
General Purposes	\$ 10,130,137	\$ 9,300,000	\$ 9,300,000	\$ 9,300,000	\$ 9,300,000	\$ -	0.0%
Transfer to Livable Communities	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	-	0.0%
<b>Total General</b>	<b>\$ 11,130,137</b>	<b>\$ 10,300,000</b>	<b>\$ 10,300,000</b>	<b>\$ 10,300,000</b>	<b>\$ 10,300,000</b>	<b>\$ -</b>	<b>0.0%</b>
<b><u>Highway Right-of-Way</u></b>							
	\$ 3,142,643	\$ 2,803,379	\$ 2,803,379	\$ -	\$ 3,162,756	\$ 3,162,756	N\A
<b><u>Livable Communities</u></b>							
Tax Base Revitalization-Fiscal Disparities	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	\$ -	0.0%
Demonstration Account	8,259,070	8,184,070	8,184,070	8,184,070	7,184,070	(1,000,000)	-12.2%
<b>Total Livable Communities</b>	<b>\$ 13,259,070</b>	<b>\$ 13,184,070</b>	<b>\$ 13,184,070</b>	<b>\$ 13,184,070</b>	<b>\$ 12,184,070</b>	<b>\$ (1,000,000)</b>	<b>-7.6%</b>
<b>Total Non Debt Levies</b>	<b>\$ 27,531,850</b>	<b>\$ 26,287,449</b>	<b>\$ 26,287,449</b>	<b>\$ 23,484,070</b>	<b>\$ 25,646,826</b>	<b>\$ 2,162,756</b>	<b>9.2%</b>
<b><u>Debt Service Levies</u></b>							
Transit Tax Anticipation Certificate	\$ -	\$ -	\$ -	\$ 8,445,249	\$ -	\$ (8,445,249)	N\A
Solid Waste Debt Service	432,962	76,904	-	-	-	-	N\A
Parks Debt Service <sup>1</sup>	8,090,496	7,594,060	7,685,863	7,774,891	7,861,636	86,745	1.1%
Transit Debt Service <sup>2</sup>	32,894,175	35,574,714	36,259,610	31,232,220	37,144,291	5,912,071	18.9%
Radio Debt Service	422,155	416,283	414,971	417,942	414,225	(3,717)	-0.9%
<b>Total Debt Service Levies</b>	<b>\$ 41,839,789</b>	<b>\$ 43,661,961</b>	<b>\$ 44,360,444</b>	<b>\$ 47,870,302</b>	<b>\$ 45,420,152</b>	<b>\$ (2,450,150)</b>	<b>-5.1%</b>
<b>Total Levies</b>	<b>\$ 69,371,639</b>	<b>\$ 69,949,410</b>	<b>\$ 70,647,893</b>	<b>\$ 71,354,372</b>	<b>\$ 71,066,978</b>	<b>\$ (287,394)</b>	<b>-0.4%</b>

<sup>1</sup> Assumes bond issue of \$11.5 million in early 2007

<sup>2</sup> Assumes bond issue of \$42 million in early 2007

**Total by Transit and Other Levies**

Transit Levies	\$ 32,894,175	\$ 35,574,714	\$ 36,259,610	\$ 39,677,469	\$ 37,144,291	\$ (2,533,178)	-6.4%
Other Levies	36,477,463	34,374,696	34,388,283	31,676,903	33,922,687	2,245,784	7.1%

**Statutory Levy Limits**

General Operations	\$ 11,195,137	\$ 10,522,329	\$ 10,522,329	\$ 11,056,611	\$ 11,766,302	\$ 709,691	6.4%
Highway ROW	3,142,643	2,828,379	2,828,379	2,971,993	3,162,756	190,763	6.4%
Livable Comm. Fiscal Disparity	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	-	0.0%
Livable Comm. Demonstration Acct	8,259,070	8,259,070	8,259,070	8,678,433	9,235,476	557,043	6.4%

METROPOLITAN COUNCIL  
STAFF COMPLEMENT IN FTE's

TABLE 7

	Adopted 2004	Adopted 2005	Adopted 2006	Adopted 2007
<b><u>REGIONAL ADMINISTRATION</u></b>				
Council and Chair's Office	1.00	1.00	1.00	1.00
Regional Administrator's Office	3.00	3.00	3.00	3.00
Budget and Evaluation	3.00	3.00	3.00	3.00
Diversity	6.60	7.20	7.20	7.20
Human Resources	32.25	33.25	33.25	33.25
Government Affairs	4.00	4.00	4.00	4.00
Internal Audit	5.00	5.00	5.00	5.00
Risk Management	12.00	12.00	12.00	13.00
Communications and Data Center	17.50	17.50	16.50	16.50
Legal	9.00	9.00	9.00	9.00
Fiscal Services	22.60	21.60	23.60	24.60
Information Services	66.15	66.15	66.15	64.15
Central Services	3.00	3.00	2.00	2.00
Purchasing	12.80	12.80	12.80	12.80
Data Resources				21.35
<b>Total Regional Administration</b>	<b>197.90</b>	<b>198.50</b>	<b>198.50</b>	<b>219.85</b>
<b><u>COMMUNITY DEVELOPMENT</u></b>				
Division Director Office	2.00	2.00	6.00	5.00
Local Planning Assistance	16.55	14.55	10.75	11.45
Livable Communities	7.50	7.50	5.50	5.80
Parks	2.00	2.00	1.00	2.00
RSP & Growth Strategy		2.00	4.00	2.00
GIS	12.35	12.35	12.35	
Research	9.00	9.00	10.00	
FAHP	1.80	1.80	1.80	0.80
HRA	32.00	33.00	33.00	34.00
<b>Total Community Development</b>	<b>83.20</b>	<b>84.20</b>	<b>84.40</b>	<b>61.05</b>
<b>Total Regional Admin. &amp; Community Dev</b>	<b>281.10</b>	<b>282.70</b>	<b>282.90</b>	<b>280.90</b>
<b><u>ENVIRONMENTAL SERVICES DIVISION</u></b>				
General Manager's Office	15.50	15.50	15.50	18.00
Interceptor	78.50	80.60	78.70	78.80
Technical Services	66.80	67.90	77.90	78.00
Treatment Services	436.70	415.50	404.10	400.20
Environmental Quality Assurance	121.50	121.50	119.80	119.00
<b>Total Environmental Services</b>	<b>719.00</b>	<b>701.00</b>	<b>696.00</b>	<b>694.00</b>
<b><u>TRANSPORTATION DIVISION</u></b>				
Transportation Planning	17.00	16.00	18.00	21.00
Regular Route	4.00	5.00	5.00	6.00
Rural/Small Urban Route	1.00	1.00	1.00	1.00
Metro Mobility	13.00	14.00	13.00	12.00
Commuter Service	8.00	7.00		
<b>Total MTS</b>	<b>43.00</b>	<b>43.00</b>	<b>37.00</b>	<b>40.00</b>
Metro Transit				
Drivers	1481.00	1481.90	1430.10	1376.00
Mechanics	479.65	481.10	465.60	463.80
Administration-General	314.64	274.60	270.70	282.20
Administration-Clerical	211.10	210.20	209.30	205.10
Administration-Police	40.00	48.20	48.20	77.00
Light Rail	149.00	149.00	153.00	158.30
<b>Total Metro Transit</b>	<b>2675.39</b>	<b>2645.00</b>	<b>2576.90</b>	<b>2562.40</b>
<b>Total Transportation Division</b>	<b>2718.39</b>	<b>2688.00</b>	<b>2613.90</b>	<b>2602.40</b>
<b>TOTAL FTE' S</b>	<b>3718.49</b>	<b>3671.70</b>	<b>3592.80</b>	<b>3577.30</b>

**METROPOLITAN COUNCIL  
SUMMARY BUDGET  
ENVIRONMENTAL SERVICES DIVISION  
2007**

	<b>Operations</b>	<b>Debt Service</b>	<b>Division Total</b>
<b><u>Revenues</u></b>			
Municipal Wastewater Charges	\$ 98,779,000	\$ 47,221,000	\$ 146,000,000
Industrial Waste Charges	9,400,000	-	9,400,000
State Revenues	-	-	-
Investment Earnings	2,000,000	-	2,000,000
Other Revenue	690,445	-	690,445
<b>Total Revenues</b>	<b>\$ 110,869,445</b>	<b>\$ 47,221,000</b>	<b>\$ 158,090,445</b>
<b><u>Other Sources</u></b>			
SAC Transfers	-	34,561,000	34,561,000
<b>Total Revenues and Other Sources</b>	<b>\$ 110,869,445</b>	<b>\$ 81,782,000</b>	<b>\$ 192,651,445</b>
<b><u>Expenses</u></b>			
Salaries & Benefits	\$ 57,751,803	\$ -	\$ 57,751,803
Consulting & Contractual Services	12,746,566	-	12,746,566
Materials & Supplies	5,801,692	-	5,801,692
Chemicals	5,123,525	-	5,123,525
Utilities	17,118,430	-	17,118,430
Other Operating Expenses	1,046,165	-	1,046,165
Capital Outlay	1,898,130	-	1,898,130
Travel	181,450	-	181,450
Debt Service	-	81,782,000	81,782,000
<b>Total Expenses</b>	<b>\$ 101,667,761</b>	<b>\$ 81,782,000</b>	<b>\$ 183,449,761</b>
<b><u>Other Uses</u></b>			
Interdivisional Expense Allocation-MCES	\$ 9,681,224	\$ -	\$ 9,681,224
Planning Chargeback Expense-Referrals	21,210	-	21,210
Operating Capital Chargeback	492,900	-	492,900
Total Council Allocated	\$ 10,195,334	\$ -	\$ 10,195,334
Transfer from General Fund	(993,650)	-	(993,650)
<b>Total Other Uses</b>	<b>\$ 9,201,684</b>	<b>\$ -</b>	<b>\$ 9,201,684</b>
<b>Total Expenses and Other Uses</b>	<b>\$ 110,869,445</b>	<b>\$ 81,782,000</b>	<b>\$ 192,651,445</b>
<b>Surplus/(Deficit)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

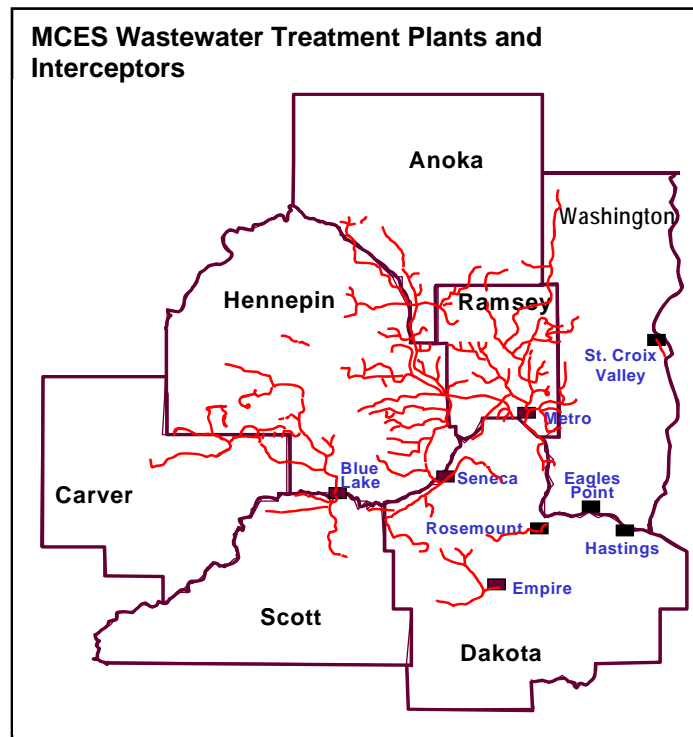
# ***Metropolitan Council 2007 Preliminary Unified Budget***

## ***Environmental Services Division***

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**MISSION:** The mission of Metropolitan Council Environmental Services (MCES) is to provide wastewater services that protect the public health and environment while supporting regional growth.

**PROFILE:** MCES is an operating division of the Metropolitan Council that:



- Owns and maintains approximately 600 miles of regional sewers that collect flow from 5,000 miles of sewers owned by over 100 communities,
- Treats approximately 300 million gallons of wastewater daily at eight regional treatment plants,
- Continues to achieve near-perfect compliance with federal and state clean water standards,
- Maintains wastewater service rates consistently below the national average,
- Works with approximately 800 industrial clients to substantially reduce the amount of pollution entering our wastewater collection system,

- Provides water resources monitoring and analysis for the region, and
- Provides water supply analysis and planning for the region.

**Water resources management services provided by MCES ensure that:**

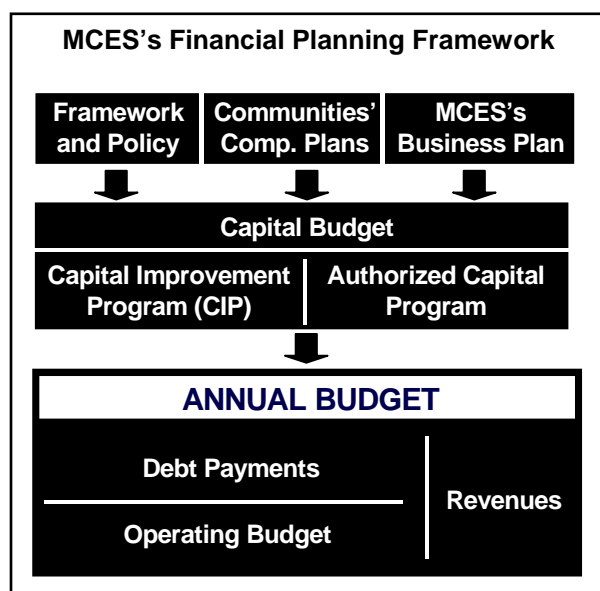
- Sufficient sewer capacity exists to serve planned development,
- Sufficient capital investments are made to preserve water quality in the region,
- Wastewater collection and treatment services are provided in a cost- and quality-competitive manner, and
- Local plans provide for adequate water supply and non-point pollution prevention in the region.

## MCES's FINANCIAL PLANNING AND ANALYSIS

The *Regional Framework*, *Water Resources Management Policy Plan*, and the MCES Strategic Business Plan lay the foundation for MCES's planning process and are reflected in the capital and operating budgets.

The Division's financial planning framework (below) shows the linkage between policy, technical plans, financial plans, and MCES finances.

MCES's integrated financial plan information is presented in four parts. They are as follows:



- **Summary Budget**, which summarizes all the financial planning information of the Division,
- **Capital Budget**, including the Authorized Capital Program and the Capital Improvement Program (CIP), presents the annual and long-term infrastructure costs for the organization,
- **Annual Budget**, includes the detailed annual operating budget, debt service payments, revenues and a forecast of future budgets and municipal wastewater rates, and
- **Capital Finance Plan (CFP)**, which describes the plan to raise the capital required to perform the CIP.

The Summary Budget document contains executive summaries of the other three documents. Each of these documents is made available on the Environment section of the Council's Web site ([www.metrocouncil.org](http://www.metrocouncil.org)). The Summary Budget is also available in hard copy from the Council's data center at (651) 602-1140.

The process used to develop the 2007 Annual Budget included interaction with the MCES management team, regional administration staff and municipal and industrial customers. A draft, high level budget was prepared in the spring of 2006 by budget staff. This effort incorporated responses requested from program managers regarding significant anticipated changes and proposed initiatives, as well as input from our municipal and industrial customers received at five budget planning meetings held in June. The result is financial planning that incorporates funding for new and existing programs essential to the short-, mid- and long-term goals of the Council, MCES and our customers. The draft budget was used to establish the 2007 municipal wastewater revenue requirement. After approval of the 2007 wastewater revenue goal by the Council, MCES community customers were notified in August of their individual 2007 charges. This approach allows them time to plan their wastewater rates and budgets. The final, detailed 2007 budget will be completed in October 2006.

## 2007 Budget Planning

The 2007 Annual Budget focuses on meeting the objectives and expected outcomes that align with the Council and MCES's strategic goals.

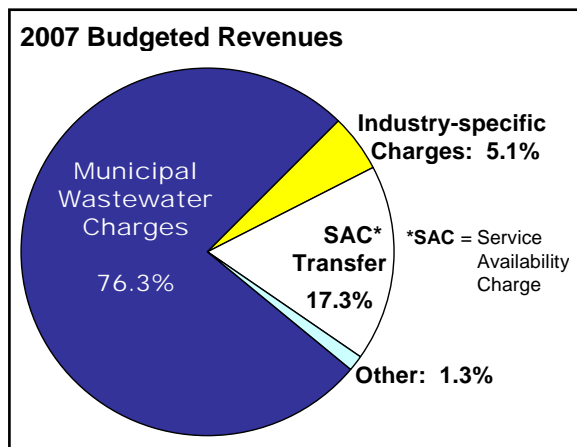
The following considerations were the top priorities during the planning of the 2007 budget.

- Meeting regulatory requirements.
- Retaining competitive rates and charges.
- Meeting customer expectations for quality and level of service.
- Fully funding the current cost of all programs and adding to operating reserves.

Meeting current and future regulatory requirements continues to be the top priority for MCES. The near-perfect record of compliance is a commendable achievement, but it carries an inherent challenge: regulatory changes that cause additional capital and operating expenses. To meet these future challenges, MCES is committed to achieving the highest level of quality possible with the resources available and preserving its outstanding record of compliance with regulatory requirements while providing cost-effective service. MCES is committed to providing the wastewater infrastructure necessary to meet the needs of a changing metropolitan area and helping the region to be a good place to work, raise a family and grow a business.

## MCES's Revenues

MCES is a user-fee-based organization, which is run as an enterprise. The Council's rate setting



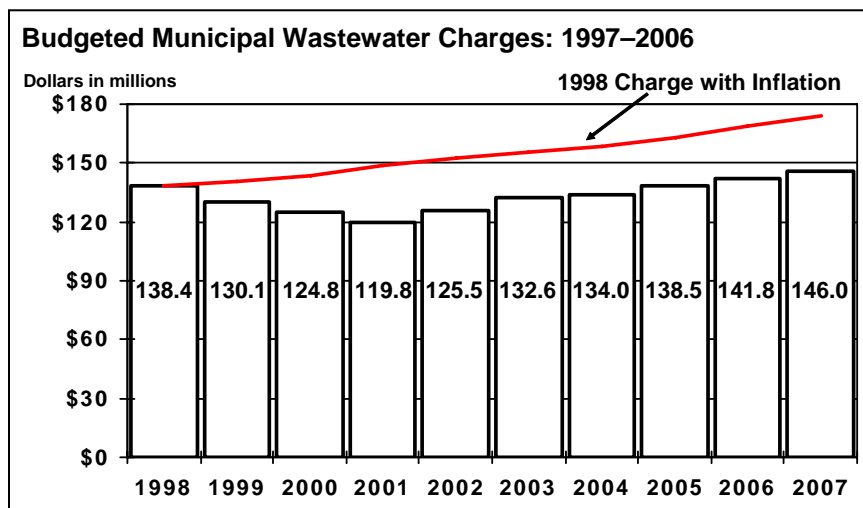
philosophy is that user classes should pay the "cost of service." Revenues include the municipal wastewater charge (based on volume), industry-specific charges; service availability charges (SAC) and miscellaneous revenues. The graphic on the left depicts the percentages of the 2007 budgeted revenue that is derived from each source.

**Municipal Wastewater Charges (MWC)**—Communities pay MCES for the flow entering the regional wastewater system. Municipal wastewater charges pay for the conveyance and

treatment of wastewater. Each community pays at the same rate for wastewater services. The revenue generated by the municipal wastewater charges is expected to account for 76.3 percent of MCES's projected total operating revenues and sources for the year 2007.

**Impact of Changes in System Flow.** Despite approximately 20,000 new connections per year, the system has not experienced a corresponding increase in overall total flow. "Flow years" are the twelve months ending June 30 of each year. As recently as the 2003 flow year, the measured flow was 102.2 billion gallons (bg). Actual flow was 95.6 bg for the 2006 flow year.

As a consequence of the decreasing flow, the rate (budgeted revenue divided by flow) of charge to customers per million gallons has risen faster than the total revenues to MCES.



2007 revenue is budgeted to increase 3.0 percent, while the rate per million gallons decreased 1.1 percent.

A 10-year history of budgeted charges is shown in the accompanying bar graph.

**Service Availability Charges (SAC)**—Communities pay MCES for additional capacity demanded by new development or increased industrial or commercial use. Communities collect these one-time SAC fees from property owners at the time of development. Generally, one SAC unit equals 274 gallons of potential daily wastewater flow capacity. A freestanding single-family residence is charged one SAC unit. Each community pays the same rate for SAC. The 2007 basic SAC rate is \$1,675 per residence or equivalent unit.

The SAC revenue is intended to pay the average cost of growth and is used to finance the reserved capacity portion of the capital costs in the wastewater system. The transfer from SAC fees represents 17.3 percent of MCES’s budgeted revenue for 2007.

**Industry-Specific Charges**—Industries pay MCES directly for a variety of charges that are targeted to specific customer services. The following charges/fees are included:

- 1) Industrial strength charges
- 2) Liquid waste hauler load charges
- 3) Industrial discharge and permit fees
- 4) Add-on service charges
- 5) Enforcement fees (e.g., Self-monitoring report late fees)
- 6) Stipulation agreement payments
- 7) Cost recovery fees

These charges are described in detail and the most recent rates are listed on the Council’s Web site at: [www.metrocouncil.org/environment/Rates&Billing/RatesCharges](http://www.metrocouncil.org/environment/Rates&Billing/RatesCharges)

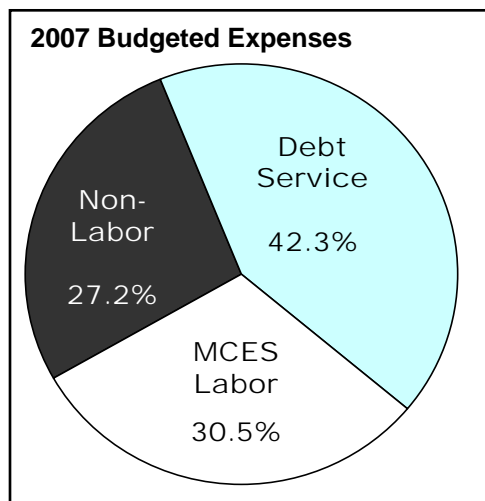
The industrial strength charge provides the majority of the revenue from the industry-specific charges. It covers the higher treatment costs of that industrial wastewater which has more pollutants than typical domestic wastewater. The revenue anticipated from all the industry-specific charges is 5.1 percent of MCES’s 2007 revenues. Industries also pay the MWC and SAC.

**Other Revenue**—the remaining 1.3 percent of MCES’s 2007 budgeted revenue comes from other sources. This includes revenue from interest earnings, water planning study funds transferred from regional administration, a state contract, and miscellaneous revenues.

**Inflow and Infiltration (I&I) Surcharges**—beginning in 2007, MCES will charge those communities that have excessive I&I a surcharge in addition to the municipal wastewater charge. Surcharge funds collected will be set aside either for rebates to the communities as they do I&I mitigation, or for use by MCES to provide the demanded capacity. MCES will not use these funds for work on the MDS before 2015. The funds are not included in this budget, which reflects MCES’s general operations only.

## MCES’s Expenses

MCES’s expenses are categorized in one of three areas: labor expenses, non-labor expenses and debt service expenses. Of the three, debt service is the largest. The graphic on the left depicts the



percentages that each of the expense areas makes up of the total costs.

**MCES’s Labor**—in 1998, there were 984 budgeted FTEs (full time equivalent employees in the Division). An aggressive budget reduction plan begun in 1998 continues, resulting in a level of 694 FTE’s for 2007. In 2007, staff (labor) expenses account for 30.5 percent of total expenses.

A flexible, skilled and productive workforce includes having the right number of employees, in the right places, prepared with the right skills. The 2007 operating budget supports maintaining the size of the workforce at a competitive level; repositioning the workforce to best

meet organizational needs; and, retraining and supporting the workforce to deliver expected results.

**Non-Labor Expenses**—Included in the non-labor expense category are continuing operation expenses and interdivisional expenses. Continuing operational expenses include items such as utilities, materials and supplies, contracted services and security. The interdivisional expenses are for services shared with other Council divisions (e.g. Information systems and Human Resources departments) and are a little over one-fourth of the non-labor portion of expenses. In 2007, non-labor expenses account for 27.2 percent of total expenses. Environmental Services’ interdivisional expenses are eliminated in the Unified Budget as they are attributed to regional administration.

**Debt Service** —Debt service needs are forecast each year as an element of the Capital Finance Plan (CFP), which is based on the projected capital budget outlined in the Capital Improvement Program (CIP). The 2007 annual budget for ES includes \$1 million to directly pay for capital projects (Pay-As-You-Go). This eliminates needed financing in the amount of \$1 million. The CIP details the Division’s capital projects and the associated cash flow requirements. The CFP combines this information with pay-as-you-go funds available, interest rate assumptions, current debt obligations and debt leveling requirements to form a debt service forecast. In 2007, debt service costs account for 42.3 percent of the budget. Debt service is included in the MCES Annual Budget because it is funded by wastewater revenues, as required by state statute. However, it is not included in the Unified Operating Budget.

## SUMMARY

**Summary of Rates, Revenues and Expenses**—the following table shows MCES rates, revenues and expenses for the years 2005–2007.

<b>MCES Revenue: 2005–2007</b> (Revenues in 000)			
	<b>2005 Actual</b>	<b>2006 Budget*</b>	<b>2007 Budget</b>
Flow (bg)	94.6	91.8	95.6
X Rate (per million gallons)	\$1,464.56	\$1,543.33	\$1,526.67
Municipal Wastewater Charges	\$ 137,023	\$ 141,770	\$ 146,000
SAC Transfer	32,290	35,854	33,210
Industry-Specific Charges	8,683	10,214	9,790
Other Sources	2,156	3,279	2,450
<b>Total Revenue &amp; Other Sources</b>	<b>\$ 180,152</b>	<b>\$ 191,117</b>	<b>\$ 191,450</b>
<b>MCES Expenses: 2005–2007</b> (Expenses in 000)			
	<b>2005 Actual</b>	<b>2006 Budget*</b>	<b>2007 Budget</b>
Total MCES Labor	\$ 54,659	\$ 57,587	\$ 58,356
Total Non-Labor	43,552	51,026	50,430
Debt Service	73,480	78,041	80,896
St. Paul Repayment	1,250	1,250	-
Pay-As-You-Go	-	1,000	1,000
Water Supply Planning	-	1,032	768
<b>Total Expenses</b>	<b>\$ 172,941</b>	<b>\$ 189,936</b>	<b>\$ 191,450</b>
Surplus (Deficit)	\$ 7,211	\$ 1,181	\$ -

\*As expected to be amended in November 2006.

METROPOLITAN COUNCIL  
SUMMARY BUDGET-BY FUND TYPE  
TRANSPORTATION DIVISION  
2007

	Governmental Fund Types							Proprietary Fund Types					Passthrough (Hwy Right-of- way Program)	Memo Total														
	Special Revenue Funds							Enterprise Fund			Division Operating Total	Transit Debt Service Funds																
	Transportation		Suburban			Subtotal Special Rev	Metro Transit Bus	Metro Transit LRT	Metro Transit Total																			
	Planning & TDM Activity	Metro Mobility Operations	Transit Providers	Community Based Transit	Regular					Route																		
<u>Revenues</u>																												
<u>State Revenues</u>																												
Motor Vehicle Sales Taxes	\$	-	\$	-	\$	21,714,798	\$	2,354,313	\$	5,895,398	\$	29,964,509	\$	91,361,533	\$	-	\$	121,326,042	\$	121,326,042								
State Market Value Credit Aid		-		-		-		-		-		-		-		1,661,516		141,475		1,802,991								
State Appropriation - Base		660,780		23,893,776		1,850,000		952,485		2,975,152		30,332,193		44,302,807		6,288,082		50,590,889		80,923,082								
Total State Revenues	\$	660,780	\$	23,893,776	\$	23,564,798	\$	3,306,798	\$	8,870,550	\$	60,296,702	\$	135,664,340	\$	6,288,082	\$	141,952,422	\$	202,249,124	\$	1,661,516	\$	141,475	\$	204,052,115		
<u>Other Revenues</u>																												
Property Taxes		-		-		-		-		-		-		-		-		35,110,205		2,989,558					38,099,763			
Federal Revenues		2,643,121		4,250,000		-		61,476		3,553,992		10,508,589		15,377,870		64,950		15,442,820		25,951,409		-		-		25,951,409		
Local Revenues		105,000		-		-		-		546,700		651,700		-		6,288,082		6,288,082		6,939,782		-		-		6,939,782		
Investment Earnings		-		-		-		-		201,000		201,000		303,000		-		303,000		504,000		-		180,000		125,000		809,000
Other Revenues		-		-		-		-		-		-		2,781,900		-		2,781,900		2,781,900		-		-		2,781,900		
Fares - Base		-		1,226,807		-		914,900		677,500		2,819,207		64,298,931		7,286,517		71,585,448		74,404,655		-		-		74,404,655		
Fares - Expansion		-		-		-		-		-		-		-		-		-		-		-		-		-		
Contract & Special Event Revenue		-		2,468,007		-		-		-		2,468,007		5,684,410		449,224		6,133,634		8,601,641		-		-		8,601,641		
Total Revenues	\$	3,408,901	\$	31,838,590	\$	23,564,798	\$	4,283,174	\$	13,849,742	\$	76,945,205	\$	224,110,451	\$	20,376,855	\$	244,487,306	\$	321,432,511	\$	36,951,721	\$	3,256,033	\$	361,640,265		
<u>Expenses</u>																												
Salaries & Benefits	\$	1,865,107	\$	984,555	\$	-	\$	76,845	\$	591,968	\$	3,518,475	\$	174,001,479	\$	11,308,919	\$	185,310,398	\$	188,828,873	\$	-	\$	-	\$	188,828,873		
Consulting & Contractual Services		441,426		287,500		-		-		35,700		764,626		4,347,673		745,948		5,093,621		5,858,247		-		-		5,858,247		
Materials & Supplies		-		-		-		-		-		-		7,808,506		3,596,000		11,404,506		11,404,506		-		-		11,404,506		
Utilities		-		-		-		-		-		-		4,946,022		762,318		5,708,340		5,708,340		-		-		5,708,340		
Rent		124,160		83,981		-		-		-		208,141		-		-		-		208,141		-		-		208,141		
Printing		23,040		51,000		-		-		35,000		109,040		-		-		-		109,040		-		-		109,040		
Travel		35,000		9,000		-		-		2,000		46,000		-		-		-		46,000		-		-		46,000		
Insurance		-		-		-		-		-		-		2,937,333		525,000		3,462,333		3,462,333		-		-		3,462,333		
Transit Programs		-		30,520,853		23,564,798		3,265,096		12,173,991		69,524,738		-		-		-		69,524,738		-		-		69,524,738		
Fares Affecting Expense		-		1,226,808		-		914,900		677,500		2,819,208		637,356		-		637,356		3,456,564		-		-		3,456,564		
Debt Service		-		-		-		-		-		-		-		-		-		-		40,101,438		-		40,101,438		
Other Operating Expenses		154,664		224,243		-		-		149,250		528,157		18,697,799		2,399,919		21,097,718		21,625,875		-		-		21,625,875		
Total Expenses	\$	2,643,397	\$	33,387,940	\$	23,564,798	\$	4,256,841	\$	13,665,409	\$	77,518,385	\$	213,376,168	\$	19,338,104	\$	232,714,272	\$	310,232,657	\$	43,392,581	\$	-	\$	350,334,095		
<u>Other Uses</u>																												
Interdivisional Expense Alloc-MT & LRT	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	12,414,650	\$	1,038,751	\$	13,453,401	\$	13,453,401	\$	-	\$	-	\$	13,453,401		
A-87- Metropolitan Transportation Services		579,334		-		-		26,333		184,333		790,000		-		-		-		790,000		-		-		790,000		
Planning Chargeback Expense		186,170		-		-		-		-		186,170		-		-		-		186,170		-		-		186,170		
Total Other Uses	\$	765,504	\$	-	\$	-	\$	26,333	\$	184,333	\$	976,170	\$	12,414,650	\$	1,038,751	\$	13,453,401	\$	14,429,571	\$	-	\$	-	\$	14,429,571		
Transfers in		-		49,350		-		-		-		49,350		-		-		-		49,350		-		-		49,350		
Total Expenses and Uses	\$	3,408,901	\$	33,338,590	\$	23,564,798	\$	4,283,174	\$	13,849,742	\$	78,445,205	\$	225,790,818	\$	20,376,855	\$	246,167,673	\$	324,612,878	\$	43,392,581	\$	-	\$	364,714,316		
Surplus/(Deficit)	\$	-	\$	(1,500,000)	\$	-	\$	-	\$	-	\$	(1,500,000)	\$	(1,680,367)	\$	-	\$	(1,680,367)	\$	(3,180,367)	\$	(6,440,860)	\$	3,256,033	\$	3,074,051		

# ***Metropolitan Council 2007 Adopted Unified Budget***

## ***Transportation Division - Metropolitan Transportation Services***

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### **ORGANIZATION**

The Metropolitan Council's Transportation Division is composed of two units: Metropolitan Transportation Services and Metro Transit.

- **Metropolitan Transportation Services** includes Metro Mobility, Contracted Regular Routes, Community-based programs, regional transportation planning, and Suburban Transit programs.
- **Metro Transit** includes bus and light rail operations.

### **KEY REVENUE ASSUMPTIONS**

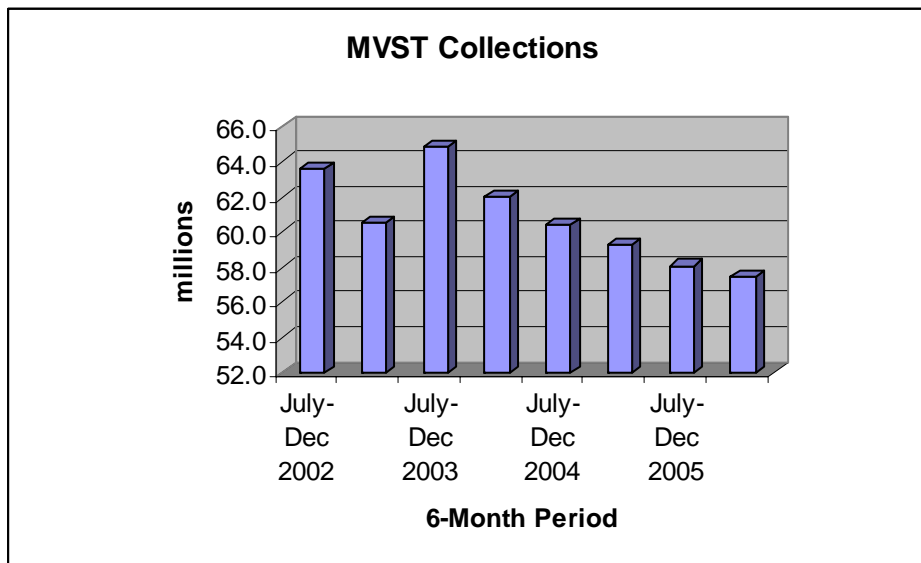
#### ***Motor Vehicle Sales Tax (MVST)***

Prior to calendar year 2002, the Metropolitan Council and certain Suburban Transit communities levied property taxes to fund a portion of transit operations. This levy authority was eliminated by the 2001 Legislature, and replaced with a share of the Motor Vehicle Sales Tax.

The State transfers MVST funds to the Council, which in turn, distributes a portion of these funds to the Suburban Transit communities based on a formula established in legislation. The Council distributes the remaining amount of these funds to the Council's transit programs through its regular budget processes.

The MVST is a single sector sales tax, making it a volatile funding source. On average, once every ten years MVST revenues have reflected significant reductions, taking several years to recover to earlier levels. The Council has recognized the potential for these short-term declines in MVST revenues and has established a transit operating reserve to address this variability in MVST revenues.

Because of historic fluctuations in MVST revenues and uncertainty in State revenue forecasts, the Council originally budgeted at 97% of the Council's portion of MVST revenue forecasted over a multi-year period, with 3% held in reserve in the event that actual receipts fell short of projections. However, in 2005 even this 3% reserve was not enough to cover the downturn in the MVST funds, which declined 6% from 2004 levels. Beginning in 2006, the Council increased the amount set aside for reserves to 5% and will maintain this reserve level for 2007. As a result of decreasing MVST forecasts we will likely move to increase the net set-aside. The amounts budgeted and set-aside in reserves will vary from year to year in order to smooth out annual budget increases.



## ***Metropolitan Council 2007 Adopted Unified Budget***

### ***Transportation Division - Metropolitan Transportation Services***

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For 2007, MVST funding for metropolitan transit is projected at \$126.6 million based on February 2006 State revenue forecasts and the passage of the Transportation Amendment. Of this amount, approximately \$21.7 million is projected to be distributed to the Suburban Transit communities. The Council's portion totals \$104.9 million. \$91.4 million is projected to be distributed to Metro Transit, \$8.3 million to Metropolitan Transportation Services and approximately \$5.2 million into reserves.

#### ***State General Funds***

The State of Minnesota provides General Fund appropriations to support both bus and rail operations. For the 2007 budget, State general funds for transit are \$80.9 million, an increase of \$3.0 million over the amount budgeted in 2006.

The State allocates general funds on a biennial, fiscal year basis (July 1 – June 30); for the 2006-07 biennium, the legislature appropriated \$156.3 million to the Council, which was approximately a 39% increase over the 2004-05 biennium. The Council operates on a calendar year basis and the existing 2006-07 state general fund appropriation is only through June 30, 2007.

## **METROPOLITAN TRANSPORTATION SERVICES**

#### ***Introduction***

Metropolitan Transportation Services (MTS) has two functions: to be the leader in Twin Cities regional transportation planning and to provide a wide range of contracted transit services.

#### ***Transportation Planning***

The Metropolitan Council is the federally designated Metropolitan Planning Organization (MPO) for the Twin Cities region. In this role, it is tasked with conducting and coordinating all of the region's transportation planning. This includes the development of the region's long-range transportation plan, the Transportation Policy Plan (TPP); the region's short-range four-year transportation plan, the Transportation Improvement Program (TIP); and, the region's annual planning and research staff work plan, the Unified Planning Work Program (UPWP).

Staff also participates in transportation planning efforts throughout the region, such as highway corridor studies, transitway studies, long-range airport needs analyses, freight studies, air quality conformance analyses, regional transportation modeling, area traffic studies, bikeway needs analyses, and other transportation planning.

#### ***Contracted Transit Programs***

MTS manages or coordinates four transit programs, which provide services through contracts with private, public, and non-profit entities. These programs are:

- **Metro Mobility/ADA** – Provides paratransit service to persons with disabilities through six contracts.
- **Community-based programs** – Provide dial-a-ride transit service in Anoka, Washington, Dakota, Scott, Carver, and parts of Hennepin and Ramsey counties through 20 contracts.
- **Contracted Regular Routes** – Provide small, medium, and large regular route bus transit service through 12 contracts and also includes the regional vanpool program, Van Go, which focuses in areas without regular route transit or for commuters not served by regular route transit.

# ***Metropolitan Council 2006 Adopted Unified Budget***

## ***Transportation Division - Metropolitan Transportation Services***

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- **Suburban Transit Authority Providers(STAP)** – Twelve communities (formerly referred to as the Opt-Out programs) have chosen to provide their own transit service. Two consortiums have been created and four cities provide transit service through contracts with various private, public, and non-profit entities. The Council passes-through MVST operating funds to the Suburban Transit programs.

### ***Financial Analysis: Revenue Highlights***

- **MVST:** 2007 revenues are projected at \$8.25 million for Contracted Regular Route and Community programs, and \$21.71 million for the Suburban Transit programs. (Metro Mobility and Transportation Planning do not utilize MVST funding.) This compares to the 2006 adopted budget of \$8.07 million of MVST for MTS programs and \$21.5 million for the STAP and reflects a slight increase in MVST revenues over 2006 levels.
- **State General Funds:** For the 2006-07 biennium, the State appropriated additional funds to help offset the shortfall in MVST receipts. 2007 revenues are projected at \$30.33 million, a small increase from the 2006 amount of \$29.25 million. These funds are used for Transportation Planning (to provide match to federal planning grants), Metro Mobility, Contracted Regular Routes and Community Programs. In 2007, similar to 2006, \$1.85 million has been allocated to STAP programs to address the shortfalls from the MVST decline.
- **Federal Grants:**
  - Congestion Mitigation/Air Quality (CMAQ) funds are projected at \$108,379 and are used for eligible Van Go costs.
  - Federal formula funds are projected at \$7,236,000 slightly above the 2006 level.
  - Federal Planning Grants remain essentially steady with \$3,164,210 projected in 2007.
- **Fares** – Fare revenues are a relatively small funding source for MTS, representing \$5.3 million, or 7 percent, of total revenues. Metro Mobility receives about 10 percent of its funding from fares. Contracted Regular Route currently shows less than 5 percent of its funding from fares due to all non-cash fares being shown within Metro Transit's fare revenue figure rather than as part of the Contracted Regular Routes budget. Fares were last increased in 2005 and are not projected to be increased during 2007.
- **Fund Balances** – This budget projects a \$1.5 million shortfall in 2007 for Metro Mobility.

### ***Financial Analysis: Expenditures Highlights***

MTS has five cost centers to track, Transportation Planning and the four transit programs. Each program has its own unique funding issues and expenditure patterns. The 2007 and 2006 adopted budgets are shown below along with annual percentage changes.

MTS Cost Center	2006 Adopted Budget	2007 Adopted Budget	Change
Transportation Planning	\$3,474,435	\$3,408,901	-2%
Metro Mobility	\$31,396,201	\$33,338,590	6%
Community-Based	\$4,216,109	\$4,283,174	2%
Contracted Regular Route (1)	\$12,059,894	\$13,849,741	15%
Opt-Outs	\$23,349,837	\$23,564,798	1%
<b>Total MTS Budget</b>	<b>\$74,496,476</b>	<b>\$78,445,204</b>	<b>5%</b>

## ***Metropolitan Council 2006 Adopted Unified Budget***

### ***Transportation Division - Metropolitan Transportation Services***

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(1) Includes Van GO budget and local contributions not shown in previous years.

- **Transportation Planning:** The overall budget for Transportation Planning is projected to decrease 2% over 2006 levels. This budget is funded 80% with federal funds and 20% with the required local match funds(SGF).
- **Metro Mobility:** 2007 costs are about 6% higher than 2006 due to higher fuel and provider contract costs. Ridership and service hours are also projected to increase by 1.5% in 2007.
- **Community Programs:** Community transit program costs are up by 2% over 2006, primarily due to fuel and other cost increases.
- **Contracted Regular Route:** Contracted regular routes are shown to have increased 15% over 2006. However for 2007, the budget includes local contributions for Van Go which were not included in the 2006 budget. If these costs are removed, the contracted regular route budget would show a 7% increase over 2006 due to service increases to address overloads and fuel and other cost increases.
- **Suburban Transit Authority Providers:** The Suburban Transit Authority Providers (Opt-Outs) are projected to receive a 1% increase over funding levels in 2006 due to a slight increase in MVST projections.

The detailed revenues and expenditures for each cost center (fund) are shown in the table below. The table also reflects a projected \$1.5 million shortfall for Metro Mobility. This deficit is expected to be covered by a general fund request or, if necessary, by the MTS fund balance.

# ***Metropolitan Council 2007 Adopted Unified Budget***

## ***Transportation Division - Metro Transit***

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### **METRO TRANSIT - BUS OPERATIONS**

#### ***Introduction***

As the largest operator of bus service and the first and only operator of light rail in the Twin Cities region, Metro Transit is a key part of the Metropolitan Council's commitment to operating quality transit services in an inclusive, customer-focused and efficient manner.

Metro Transit is one of the country's largest transit systems, providing more than 90 percent of the fixed-route public transportation in the Minneapolis/St. Paul metro area. Each weekday, customers board Metro Transit buses an average of 225,000 times.

The 1383 operators and 464 mechanics support a 915 bus fleet serving 118 local, express and contract routes. In service to its customers, Metro Transit drives 94,000 miles each weekday. Metro Transit service results in fewer cars on Twin Cities roadways which reduces congestion. In 2007, 64.3 million customers are expected to ride on Metro Transit buses.

The Metro Transit budget assumes the continuation of the current fare structure from 2005, adjusted State general funding as enacted by the State Legislature in 2005, and State forecasted Motor Vehicle Sales Taxes (MVST) revenue.

#### ***Policy Choices and Constraints***

The Council has the discretion to allocate motor vehicle sales taxes and State funds among Metro Transit, Metro Mobility, rural/small urban programs, non-Metro Transit operations, and Metropolitan Transportation Services. In consultation with the Transportation Advisory Board, the Council also allocates federal transportation funds among transit, highway, and other transportation projects.

The 2007 budget brings together numerous policy choices governing services provided by Metro Transit. Metro Transit has established guidelines to help decide where, when, and how much fixed route bus service is delivered, how frequently it runs, as well as service quality parameters. Metro Transit also decides what levels of marketing, advertising, customer service information, and customer relations to provide, consistent with the mobility needs of the region. Metro Transit recommends maintaining the level and structure of the fare system, which reflects the fare adjustments, implemented in July 2005.

Passenger fares provide about 30% of Metro Transit operating revenue with motor vehicle sales taxes and State general funds providing most of the remainder. The State legislature determines the amount of State funds available in two-year, biennial appropriations. Metro Transit implements and operationalizes the Council's Regional Framework, Transportation Policy Plan, and various State legislative goals. The plans provide guidance for: transit quality, service levels, service locations, bus route financial and operational performance, fare policies, and system-wide fare recovery and transit infrastructure investment.

A competitive environment also affects Metro Transit policy decisions. In addition to Metro Transit service, fixed-route buses in the metro area are operated by Opt-Out transit systems; privately contracted regular route providers, and the University of Minnesota. About 3% of the buses operated by Metro Transit are operated as a provider, not as a principal decision-maker. Finally, federal laws and regulations direct some Metro Transit policy decisions, such as reduced fares for seniors, accessibility for customers with disabilities, and pollution control.

#### **FINANCIAL ANALYSIS**

# ***Metropolitan Council 2007 Adopted Unified Budget***

## ***Transportation Division - Metro Transit***

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### ***Financial and Resource Outlook***

The Metro Transit - Bus operating budget reflects revenue of \$224.1 million and expenses of \$225.8 million. A \$1.7 million surplus from 2006 operations will be carried over to 2007 to offset the spending in excess of revenues. Available operating reserves in 2007 are estimated to start at about \$17.3 million.

### **Metro Transit - Bus Operations Sources and Uses of Funds, 2004 - 2007 (All values in millions of dollars)**

	<b>2004 Actual</b>	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2007 Budget</b>
<b>UNDESIGNATED RETAINED EARNINGS – JAN. 1</b>	<b>\$ 13.1</b>	<b>\$ 16.2</b>	<b>\$ 17.3</b>	<b>\$ 19.0</b>
<b><u>SOURCES OF FUNDS:</u></b>				
Transit Fund	\$ 93.4	\$ 87.4	\$ 88.7	\$ 91.4
Passenger Fares	46.6	62.6	62.0	64.3
State General Fund	31.5	35.1	44.6	44.3
Federal Funds + Capital	16.6	13.6	16.8	15.4
All Other Sources	7.9	7.8	7.6	8.7
Transfers From Other Funds	0.0	0.0	0.0	0.0
<b>Total Sources</b>	<b>\$ 196.0</b>	<b>\$ 206.5</b>	<b>\$ 219.7</b>	<b>\$ 224.1</b>
<b><u>USES OF FUNDS:</u></b>				
Salaries & Benefits	\$ 155.3	\$ 164.1	\$ 167.7	\$ 174.0
Materials & Supplies	17.1	21.4	25.8	28.7
All Other Expenses	9.5	9.6	13.7	10.7
Central Service Fees	11.0	10.3	12.5	12.4
<b>Total Uses</b>	<b>\$ 192.9</b>	<b>\$ 205.4</b>	<b>\$ 219.7</b>	<b>\$ 225.8</b>
<b>SURPLUS / (DEFICIT) Note 3</b>	<b>\$ 3.1</b>	<b>\$ 1.1</b>	<b>\$ 1.7</b>	<b>(\$ 1.7)</b>
<b>UNDESIGNATED RETAINED EARNINGS – DEC. 31</b>	<b>\$ 16.2</b>	<b>\$ 17.3</b>	<b>\$ 19.0</b>	<b>\$ 17.3</b>

**Note 1)** Undesignated Retained Earnings do not include certain balances from State appropriation recognized in prior years due to implementation of GASB 33 (new accounting standard).

**Note 2)** Actual and Budgeted amounts include capital expense reimbursement. Capital expense reimbursement is for mechanic rebuilding activities and Engineering and Construction staff design and construction management which is reimbursable by federal, State and/or local capital funds.

**Note 3)** 2007 Budget will be balanced with the use of \$1.7 million of projected 2006 surplus.

# ***Metropolitan Council 2007 Adopted Unified Budget***

## ***Transportation Division - Metro Transit***

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### ***Revenue***

Metro Transit revenue budget in 2007 is \$224.1 million. Revenue increased nearly \$4.4 million from the 2006 adopted Budget of \$219.7 million. This increase is due in large part to the increase in fare revenue from increasing ridership. In addition to passenger fares, the largest sources of funding include proceeds from the Motor Vehicle Sales Tax (MVST) and a State of Minnesota general fund appropriation. The Council no longer levies property taxes for transit operations. In 2001 the State Legislature eliminated this levying authority and replaced it with a percentage of the Motor Vehicle Sales Tax. The revenue assumptions in the 2007 Transportation Division budget are based on the February 2006 State forecast and predicated on the successful passage of a Minnesota Constitutional Transportation Amendment in November 2006 that will guarantee a fixed percentage of MVST funds for the benefit of transit in the state.

### ***Expenses***

Metro Transit's 2007 expense budget is \$225.8 million, up \$6.1 million from the 2006 adopted budget of \$219.7 million. The expense increases are in labor, fringe benefits, fuel, and utilities expenses.

Bus operators, mechanics and clerical employees are represented by Amalgamated Transit Union (ATU) Local 1005. Police officers are represented by Law Enforcement Labor Services (LELS). Supervisors and managers are represented by Transit Managers and Supervisors Association (TMSA).

## **KEY WORK PROGRAM ACTIVITIES FOR 2007**

### ***Ridership***

During the 2000/2001 biennium, the State legislature increased transit funding while challenging the Metropolitan Council to increase ridership. Metro Transit share of the goal was 138 million rides. Metro Transit achieved and exceeded this biennium goal at over 147 million rides. In the succeeding biennium, faced with an economic downturn resulting in a State funding reduction and a need to increase fares, Metro Transit did not achieve the ridership increases needed to continue the effort to double the system by 2020. In 2004, Metro Transit experienced a work stoppage that ceased bus operations for 45 days. Consequently, ridership dropped by nearly 28% in the first few weeks after resumption of service. In 2006, Metro Transit had a total ridership of 73.8 million passengers. This was an increase of 4.1 million passengers (5.9%) from 2005, and the highest yearly total since 1984. Anticipated system ridership in 2007 is 75.0 million.

Metro Transit is always working to attract more new customers and to retain and better satisfy existing customers. Key actions include improving service reliability, expanding and simplifying transfers, adding employer-subsidized fare programs and making the riding experience comfortable and easy. In 2007, key enhancements will include the system-wide launch and use of the new Go-To fare collection system that will make boarding faster and easier. Additionally, this customer-oriented fare paying option will integrate with the Hiawatha Light Rail system and streamline administrative and accounting processes.

In October 1998, Metro Transit introduced the MetroPass program that allows employers to subsidize annual transit passes for all of their employees. The program is designed to be revenue neutral to Metro Transit. However, the long-term goal of this program is to encourage additional new riders and to grow passenger revenue. As of August 2006, 141 companies are enrolled in the program with over 23,000 active MetroPass employees within these companies. Metro Transit generates approximately \$14.1 million in annual revenue from the MetroPass program with project ridership in 2007 of nearly 6.6 million annual rides.

## ***Metropolitan Council 2007 Adopted Unified Budget Transportation Division - Metro Transit***

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In a similar fashion, Metro Transit and the University of Minnesota have negotiated the U-Pass Transit Program. The U-Pass program is a deeply discounted bus pass that offers students unlimited rides on all metro area bus and rail service with projected ridership in 2007 of nearly 4 million annual rides.

### ***Congestion Mitigation and Air Quality (CMAQ) Grants:***

Metro Transit participates in the federal CMAQ program that has the objective of improving the nation's air quality and managing traffic congestion. To this end, Metro Transit is investing the grant funds to increase ridership and improve service through expansion of service and the study of demand:

- Sector 5 Transit Service Expansion implements a restructured route network with key service strategies including a major improvement in the local grid regular route network, expanded peak-only commuter express service tied to expanded Park and Ride facilities in three congested highway corridors, and improved reverse commute transit. This grant provides for operating costs and marketing of expanded service and benefits the cities of Minneapolis, St. Paul, Edina, and Bloomington. In June 2007 the funding for the CMAQ grant will end, however, Metro Transit will continue the service developed in this route network.

### ***Special Service:***

Metro Transit provides express service to the State Fair from convenient locations and Park-and-Ride lots and provides shuttle service from various other locations. The service provided more than 932,000 State Fair rides in 2006, bringing more than 27% of all patrons to the State Fair.

### ***Service Review***

As part of its ongoing review of best service alternatives, Metro Transit will complete added sector studies to ensure that communities are receiving the types and quantity of transit service that best meet their mobility needs. These sector studies are a logical continuation of the Council's Transit Redesign program, which set service standards for the region. The sector approach removes the natural inclination to examine service on a route-by-route basis. The sector approach will ensure broad community input while building the Metro Transit and Council constituency.

### ***Fleet***

Metro Transit buses are replaced after 12-years of service. The purchase of new buses is timed so that they will arrive around June of the year their replacements are due for retirement.

In 2003, three Hybrid-Electric buses were introduced to Metro Transit's fleet. This low-floor designed bus utilizes an Allison Diesel-Electric Hybrid Power train. The power from a relatively small Cummins diesel engine and a 640-volt battery pack are blended together. A component called the Ev Drive, consisting of two AC induction motors/generators and some gearing, integrates the mechanical and electrical power elements. Through the use of Hybrid Control Modules, operation of the two power sources are optimized, resulting in reduced emissions, lower fuel consumption and continuous freeway speed capability. The unit also utilizes regenerative braking, which recaptures energy while decelerating.

## ***Metropolitan Council 2007 Adopted Unified Budget Transportation Division - Metro Transit***

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Over the next five years Metro Transit will replace its retiring buses with 150 hybrid buses; additionally, 164 standard engine bus replacements will incorporate the latest engine technologies. Metro Transit will also double the biodiesel content of its fuel supply to 10 percent in mid-2007. An operational test of 20 percent biodiesel has been initiated in a small sub-fleet of buses to determine the feasibility of burning even more bio-additives so that emissions and the use of non-renewable fossil fuel will be further reduced.

### ***Public and Support Facilities***

In addition to maintaining its fleet, Metro Transit is responsible for the maintenance of both publicly-used facilities and bus-related facilities. Coverage within the seven county Metro area includes conventional bus shelters, large custom shelters, transit centers and park and ride lots. The maintenance work is conducted around the clock, every day of the week.

### ***Summary***

Metro Transits FY 2007 bus operating budget provides funding to maintain current service levels with a major focus on quality service in a customer-focused and efficient manner. The budget projects revenues of \$224.1 million and expenses of \$225.8 million with a use of \$1.7 million in surplus funds from 2006 carried over to 2007.

# ***Metropolitan Council 2007 Adopted Unified Budget***

## ***Transportation Division - Metro Transit***

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### **METRO TRANSIT - HIAWATHA LIGHT RAIL OPERATIONS**

#### ***INTRODUCTION***

On June 28th, 2004, the Hiawatha light Rail line began passenger service between downtown Minneapolis and Fort Snelling carrying 2.2 million riders in advance of the Full Funding Grant commitment scheduled for a December 2004 opening. On December 4, 2004 passenger service to the MSP Airport and Mall of America commenced, completing the 12.0 mile line 27 days ahead of schedule.

Metro Transit now offers numerous bus routes with connecting service and timed transfers at 17 light rail stations. There are nearly 1,800 free parking spaces near Hiawatha Light Rail stations, including Park and Ride lots at Midtown/Lake Street, Fort Snelling and 28<sup>th</sup> Avenue near the Mall of America. Since the beginning operations through August, 2006, the Hiawatha Light Rail Line has carried more than 16 million passengers. In August 2006, Hiawatha Light Rail hit a system milestone of over 1 million passengers in one month of operations.

#### **FINANCIAL ANALYSIS**

Light Rail fares are the same as bus fares. Transfers between bus and rail are valid for 150 minutes from time of initial boarding. Fare collection is barrier-free with tickets issued from self-service vending machines located on station platforms. Passengers are required to provide valid tickets upon request as proof of payment.

Twenty-four Light Rail Vehicles were commissioned for operation and the 1.4-mile HLRT Dual Tunnels were opened to serve two Airport Stations and three stations in Bloomington.

Rail operators, mechanics and clerical employees are represented by Amalgamated Transit Union (ATU) Local 1005. Police officers are represented by Law Enforcement Labor Services (LELS). Supervisors and managers are represented by Transit Managers and Supervisors Association (TMSA).

#### **HIAWATHA LRT OPERATIONS FUNDING**

The State of Minnesota appropriated \$6.70 million to operate the Hiawatha LRT line for the 2004-2005 Biennium and \$9.35 million for the 2006-2007 Biennium. This appropriation is to cover 50 percent of the operating costs after operating revenue and federal funds are used for light rail transit operations. The remaining 50 percent are to be funded by Hennepin County Regional Rail Authority (HCRA).

For the 2007 calendar year, passenger fares will generate \$7.3 million for rail operations. In addition, M.A.C. Airport Shuttle service will generate \$153 thousand contracted service revenue. The State of Minnesota and the Hennepin County Regional Rail Authority will round out the operating resources by providing \$6.3 million each. Federal CMAQ grant funds originally provided funding to assist the rail system but the funding concluded as of December 31, 2006.

***Metropolitan Council 2007 Adopted Unified Budget***  
***Transportation Division - Metro Transit***

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**Sources and Uses of Funds, 2005 -2007**  
**(All values in millions of dollars)**

	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2007 Budget</b>
<b>UNDESIGNATED RETAINED EARNINGS – JAN. 1</b>	\$1.502	\$2.264	\$2.264
<b><u>SOURCES OF FUNDS:</u></b>			
Passenger Fares	\$6.64	\$7.20	\$7.29
State General Fund	3.98	4.06	6.29
Federal Funds	3.12	3.91	-----
Hennepin County	2.75	4.06	6.29
Contracted Service	.42	.62	.15
Other	.53		.36
<b>Total Sources</b>	<b>\$17.44</b>	<b>\$19.85</b>	<b>\$20.38</b>
<b><u>USES OF FUNDS:</u></b>			
Salaries & Benefits	\$8.97	\$11.98	\$11.31
Materials & Supplies	1.45	1.41	1.28
All Other Expenses	5.54	5.51	6.75
Central Service Fees	.72	.95	1.04
<b>Total Uses</b>	<b>\$16.68</b>	<b>\$19.85</b>	<b>\$20.38</b>
<b>SURPLUS (DEFICIT)</b>	<b>.762</b>	<b>--</b>	<b>--</b>
<b>UNDESIGNATED RETAINED EARNINGS – DEC. 31</b>	<b>\$2.264</b>	<b>\$2.264</b>	<b>\$2.264</b>

**METROPOLITAN COUNCIL  
SUMMARY BUDGET  
COMMUNITY DEVELOPMENT DIVISION  
2007**

	OPERATING FUNDS									DEBT SERVICE	PASSTHROUGH			Memo Total
	GENERAL FUND								Special Revenue Funds					
	Local Planning Assistance	Parks	Regional Systems Planning & Growth Strategy	Livable Communities	Division Management	Subtotal Comm Dev (General Fund)	FAHP Operations	Special Revenue Fund HRA *	Total Operating		Parks, Radio	General Fund	HRA	
<b>Revenues</b>														
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ 2,510,930	\$ 2,510,930	\$ -	\$ -	\$ 2,510,930	\$ 7,822,660	\$ -	\$ -	\$ 11,746,115	\$ 22,079,705
Federal Revenues	-	-	-	-	-	-	405,272	3,985,565	4,390,837	-	-	51,091,903	-	55,482,740
State Revenues	-	-	-	-	118,701	118,701	-	122,220	240,921	370,191	8,630,000	1,329,780	366,085	10,936,977
Local Revenues	-	-	-	-	-	-	430,812	235,800	666,612	-	-	-	-	666,612
Investment Earnings	-	-	-	-	100,000	100,000	-	150,000	250,000	122,000	-	-	792,000	1,164,000
Other Revenue	-	-	-	-	-	-	-	155,000	155,000	-	-	2,358,000	-	2,513,000
<b>Total Revenues</b>	\$ -	\$ -	\$ -	\$ -	\$ 2,729,631	\$ 2,729,631	\$ 836,084	\$ 4,648,585	\$ 8,214,300	\$ 8,314,851	\$ 8,630,000	\$ 54,779,683	\$ 12,904,200	\$ 92,843,034
<b>Expenses</b>														
Salaries & Benefits	\$ 955,234	\$ 167,075	\$ 205,242	\$ 541,546	\$ 451,101	\$ 2,320,198	\$ 76,977	\$ 2,170,726	\$ 4,567,901	\$ -	\$ -	\$ -	\$ -	\$ 4,567,901
Consulting & Contractual Services	10,000	50,000	25,000	-	60,000	145,000	601,905	158,000	904,905	-	-	-	-	904,905
Rent	51,428	10,346	7,376	28,018	30,611	127,779	-	181,079	308,858	-	-	-	-	308,858
Printing	12,000	4,500	12,500	13,000	3,000	45,000	-	72,000	117,000	-	-	-	-	117,000
Travel	19,500	4,500	7,900	9,000	11,400	52,300	1,500	42,000	95,800	-	-	-	-	95,800
Insurance	-	-	-	-	-	-	120,000	-	120,000	-	-	-	-	120,000
Other Operating Expenses	27,830	4,330	5,130	22,364	14,680	74,334	112,950	1,259,898	1,447,182	-	-	-	-	1,447,182
Pass-Through Grants & Loans	-	-	-	-	-	-	-	-	-	-	8,630,000	54,779,683	17,000,000	80,409,683
Debt Service	-	-	-	-	-	-	-	-	-	8,059,865	-	-	-	8,059,865
<b>Total Expenses</b>	\$ 1,075,992	\$ 240,751	\$ 263,148	\$ 613,928	\$ 570,792	\$ 2,764,611	\$ 913,332	\$ 3,883,703	\$ 7,561,646	\$ 8,059,865	\$ 8,630,000	\$ 54,779,683	\$ 17,000,000	\$ 96,031,194
<b>Other Uses</b>														
A-87 -HRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 568,000	\$ 608,000	\$ -	\$ -	\$ -	\$ -	\$ 608,000
Planning Chargeback Revenue	-	-	-	(34,980)	-	(34,980)	-	-	(34,980)	-	-	-	-	(34,980)
Transfers from Other Funds	-	-	-	-	-	-	-	-	-	-	-	-	(1,500,000)	(1,500,000)
Transfers to Other Funds	-	-	-	-	-	-	-	-	-	-	-	-	500,000	500,000
<b>Total Other Uses</b>	\$ -	\$ -	\$ -	\$ (34,980)	\$ -	\$ (34,980)	\$ 40,000	\$ 568,000	\$ 573,020	\$ -	\$ -	\$ -	\$ (1,000,000)	\$ (426,980)
<b>Total Expenses and Other Uses</b>	\$ 1,075,992	\$ 240,751	\$ 263,148	\$ 578,948	\$ 570,792	\$ 2,729,631	\$ 953,332	\$ 4,451,703	\$ 8,134,666	\$ 8,059,865	\$ 8,630,000	\$ 54,779,683	\$ 16,000,000	\$ 95,604,214
<b>Surplus/(Deficit)</b>	\$ (1,075,992)	\$ (240,751)	\$ (263,148)	\$ (578,948)	\$ 2,158,839	\$ -	\$ (117,248)	\$ 196,882	\$ 79,634	\$ 254,986	\$ -	\$ -	\$ (3,095,800)	\$ (2,761,180)

# ***Metropolitan Council 2007 Adopted Unified Budget***

## ***Community Development Division***

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### **MISSION**

To provide high quality services that support the development of coordinated plans, policies, and programs to guide the region's growth and shape its future;

- To administer sections of the Metropolitan Land Planning Act;
- To provide planning assistance to local communities;
- To identify and analyze strategic regional issues and solutions;
- To facilitate collaboration with and among governmental units;
- To guide the development of the regional parks and open space system; and,
- To implement the Livable Communities Act; and,
- To deliver housing assistance to eligible persons by administering existing federal, state and local programs through the Metropolitan Council Housing and Redevelopment Authority.

### **EXPECTED RESULTS**

- The Council receives comprehensive analysis of and recommendations about policy, planning and related financial issues to assist the Council in the actions required to implement the Metropolitan Land Planning Act.
- Local communities view the Council as a valuable resource for dependable information and as an effective facilitator of collaborative community efforts to guide regional growth and investment.
- Information for targeted Council audiences and customers is accurately prepared and published in a timely manner.
- Regional citizens and visitors rely on the parks and open spaces as venues for leisure time and entertainment choices, as well as means of preserving natural amenities.
- Communities participating in Livable Communities Act grant programs find them valuable resources for assistance with cleaning up polluted sites, expanding housing choices, and developing projects that offer a mix of land uses connected by a variety of transportation options.
- Eligible low-income households receive rent assistance to help ensure affordable housing through existing Council rent assistance programs.
- Family Affordable Housing Program units are well maintained and fully occupied.

### **PERFORMANCE MEASURES**

- Council committees are provided with on-time presentations that include clearly stated analysis of policy and planning issues and well-supported recommendations for Council action.
- All communication with Council members, local community officials, legislators, interested stakeholders, and the general public is accurate, comprehensive, timely, and appropriate in its context.
- Review and analysis of local comprehensive plan updates, amendments and other materials submitted in accordance with the Land Planning Act and related state laws are conducted expeditiously and completed in a timely manner. Local officials are promptly notified

# ***Metropolitan Council 2007 Adopted Unified Budget***

## ***Community Development Division***

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regarding questions or issues and are formally informed of committee and Council meetings and actions.

- Community Development Division staff contribute to the work of other Council divisions as needed and appropriate.
- The regional parks and open space system is publicly regarded as an outstanding feature and asset.
- All communities likely to benefit from participation in Livable Communities Act programs choose to participate.
- Selection criteria, selection process, grant agreements, and payment request procedures for Livable Communities Programs are clearly stated and readily accessible to participating communities.
- Federal, state and local funding for tenant-based rent assistance programs maintain full utilization of all available subsidies for the provision of affordable rents for program participants.
- The Council's federal Section 8 Housing Choice Voucher Program and all additional specialized housing assistance programs administered by the Council are operated in a manner that provides the most efficient and effective use of available resources to assist clients.
- All units administered through the Family Affordable Housing Program are occupied and a sufficient waiting list is maintained to ensure continued full occupancy.

### **ORGANIZATION OF THE DIVISION**

The Community Development Division is responsible for the Council's regional growth strategy. It implements the *Development Framework* through planning and local planning assistance, regional parks and open space system planning, and capital investment.

The division implements the Livable Communities Act programs, and operates the Housing and Redevelopment Authority. The HRA activities include federal, state and local tenant and project based rent subsidy programs and federal public housing through its Family Affordable Housing Program (FAHP).

### **FUNCTIONS**

Community Development Division departments are organized into the following work units:

- **Division Management:** Provides overall policy direction and leadership to the division, policy alignment with operating units, and positive collaboration with external interests and local community officials.
- **Regional Systems Planning and Growth Strategy:** Develops policy initiatives and effective outreach services to implement the *2030 Regional Development Framework* policies and strategies. Conducts long-range planning of the regional park system to meet the future needs of the region, reviews park master plans and manages the Capital Improvement Program (CIP). Helps the Council shape its regional growth plan—the *Regional Development Framework*—and helps coordinate outreach efforts related to the plan. This unit also includes the Council's parks and open space program, which helps the Council oversee the acquisition and development of regional parks. The parks are operated by 10 partnering agencies.

# ***Metropolitan Council 2007 Adopted Unified Budget***

## ***Community Development Division***

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- **Local Planning Assistance:** Reviews local comprehensive plan updates, amendments, environmental assessments, and grant applications; provides local comprehensive planning information and guidelines to communities. This unit includes the Sector Representatives, liaisons between the Council and local jurisdictions, and coordinates the review of comprehensive plans prepared by local governments.
- **Livable Communities:** Implements the Livable Communities Act, which provides funding for cities to invest in and support local economic revitalization, affordable housing initiatives, and development or redevelopment demonstration projects.
- **Housing and Redevelopment Authority (HRA):** Administers federal, state and local tenant and project based rent assistance programs. Uses the existing private rental market to provide decent, safe, and sanitary housing for over 6,700 low-income seniors, disabled individuals, families and singles at an affordable cost. The HRA also operates 150 federal scattered site public housing units through the Family Affordable Housing Program (FAHP).

### **MAJOR 2007 POLICY INITIATIVES**

- Provide strategic leadership for implementation of the *2030 Regional Development Framework* with a focus on completing statute-required update of local comprehensive plans.
- Review and revise division administrative procedures to ensure that the stakeholders and the general public can readily access and confidently respond to various information requirements.
- Provide analysis for *Regional Policy Plan* updates.
- Report on *Regional Framework Benchmarks*, recommending revisions to existing ones as appropriate.
- Work with local communities to identify ways official controls and procedures can be developed and maintained to ensure land development is consistent with adopted plans and available infrastructure capacity.
- Identify opportunities for utilization of the digital *Natural Resources Inventory* and assessment.
- Collaborate with local jurisdictions to identify ways local plans and official controls can provide for a variety of housing.
- Work in partnership with local units of government and other funding agencies to implement the Metropolitan Livable Communities Act.
- Continue ongoing communication with counties and other units adjacent to and beyond the seven-county region.
- Coordinate with communities in preparation of the 2008 Comprehensive Plan Update submittals.

### **KEY 2007 WORK PROGRAM ACTIVITIES**

- **Division Management**
  - ✓ Implement *2030 Regional Development Framework*.
  - ✓ Ensure policy coordination with Council operating units.
  - ✓ Support inter-governmental partnerships to implement key Council initiatives.

# ***Metropolitan Council 2007 Adopted Unified Budget***

## ***Community Development Division***

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- **Regional Systems Planning and Growth Strategy**
  - ✓ Coordinate *Regional Development Framework* policy with the *Water Resources Management Policy Plan* and the *2030 Regional Parks Policy Plan* and *2030 Transportation System Plan*.
  - ✓ Coordinate the work of the Land Use Advisory Committee.
  - ✓ Develop and implement *Framework* policy recommendations.
  - ✓ Coordinate *Framework*-related local planning assistance to Council partners and stakeholders.
  - ✓ Provide natural resource technical assistance.
  - ✓ Analyze trends in adjacent counties.
- **Parks and Open Space**
  - ✓ Coordinate *2007-2011 Regional Parks Capital Improvement Program*, and coordinate the Council approval of these documents.
  - ✓ Coordinate efforts to obtain State funding for a portion of the *Regional Parks Capital Improvement Program* and to partially finance the operations and maintenance of the Regional Parks System.
  - ✓ Review master plan amendments, administer approved grants from the *Regional Parks Capital Improvement Program*, and review/comment on local comprehensive plans and related referrals regarding their compatibility with the Regional Parks System.
  - ✓ Prepare the annual Regional Parks System use estimate and conduct research on the demand for the Regional Parks System.
  - ✓ Support efforts to create alternative funding sources, such as a regional parks foundation.
- **Local Planning Assistance**
  - ✓ Update and maintain the *Local Planning Handbook* and related data, with attention to the accuracy and timeliness of the versions published on the Council's Internet web site.
  - ✓ Plan and implement means that enable communities to submit more local comprehensive plan information on line.
  - ✓ Prepare annual reports including the *Metropolitan Agricultural Preserves Report to the Legislature* and the *Plat Monitoring Report*.
  - ✓ Provide technical assistance and staff review of grant programs including Livable Communities Demonstration Account (LCDA), Tax Based Revitalization Account (TBRA) and Transportation Equity Act for the 21<sup>st</sup> Century (TEA-21).
  - ✓ Provide technical support to Council members and to local communities through sector representatives.
  - ✓ Provide staff assistance to various Council, commission and advisory committees.
  - ✓ Provide staff assistance for special studies, e.g., corridors or focus areas.
  - ✓ Coordinate *Framework*-related local planning assistance to Council partners and stakeholders to help implement regional growth strategies.
  - ✓ Administer comprehensive planning loan program for local communities.

# ***Metropolitan Council 2007 Adopted Unified Budget***

## ***Community Development Division***

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- **Livable Communities**
  - ✓ Administer Livable Communities Act.
    - Establish annual LCA fund distribution plan.
    - Oversee the affordable housing planning requirements of the Act.
    - Prepare annual report to the Legislature including an evaluation of program effectiveness.
    - Conduct the funding accounts' application submittal, review and selection processes.
    - Execute grant agreements and amendments.
    - Administer grant agreements.
    - Monitor and evaluate projects.
  - ✓ Provide staff support for Livable Communities Advisory Committee (LCAC).
  - ✓ Coordinate with Metropolitan Housing Implementation Group, Department of Employment and Economic Development, and other LCA partners.
- **Housing and Redevelopment Authority (HRA)**
  - **Tenant-based Rent Assistance Programs**
    - ✓ Fully utilize all rent subsidy resources.
    - ✓ Continue implementation of Family Self-Sufficiency and HOME (Homeownership Made Easy) Programs.
    - ✓ Continue implementation of improved quality control processes, procedures and internal controls.
    - ✓ Continue to identify and implement processes that improve efficiency and customer service.
  - **Family Affordable Housing Program (FAHP)**
    - ✓ Direct program operations for the Council's 150 units of scattered site housing.
    - ✓ Monitor compliance with Council policies and federal HUD regulations.
    - ✓ Perform asset management duties to ensure all FAHP units are maintained according to acceptable standards.
    - ✓ Ensure there are sufficient federal funds for program operations and capital needs.

# ***Metropolitan Council 2007 Adopted Unified Budget***

## ***Community Development Division***

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### **FINANCIAL ANALYSIS OF DIVISION BUDGET**

#### **Revenues**

The Community Development planning functions are supported primarily by the Council property tax levy for general purposes. This levy funds administrative functions in both Community Development and Regional Administration.

HRA/FAHP revenues come from federal, state, and local administrative fee sources. For 2007, HRA/FAHP projected revenues include administrative fees of approximately \$4.39 million in federal funding primarily from the Department of Housing and Urban Development (HUD), \$122 thousand State funding from the Minnesota Housing Finance Agency (MHFA) and \$667 thousand local revenues, which includes property rental fees earned.

Community Development also allocates a portion of its planning expenses to the operating divisions as a planning chargeback. The planning chargeback is projected to be approximately \$35 thousand for 2007.

	<u>Adopted Budget</u>		<u>Percentage</u>	
	<u>2006</u>	<u>2007</u>	<u>Change</u>	<u>of total</u>
Property Tax	24,337,734	22,079,705	-9.3%	24%
Federal Grants	55,402,829	55,482,740	0.1%	60%
State Revenues	11,342,510	10,936,977	-3.6%	12%
Local	740,925	666,612	-10.0%	1%
Interest/Other	3,466,178	3,677,000	6.1%	4%
<b>Subtotal</b>	<b>95,290,176</b>	<b>92,843,034</b>	<b>-2.6%</b>	<b>100%</b>
Internal Cost Sharing	570,118	34,980	-93.9%	0%
<b>Total</b>	<b>95,860,294</b>	<b>92,878,014</b>	<b>-3.1%</b>	<b>100%</b>

#### **Expenditures**

The Community Development Division total 2007 operating expenditures including Pass-Through and Debt Service expenses are \$96,031,194 decreasing approximately \$1.9 million (2.0 percent).

	<u>Adopted Budget</u>		<u>Percentage</u>	
	<u>2006</u>	<u>2007</u>	<u>Change</u>	<u>of total</u>
Salaries & Benefits	6,657,450	4,567,901	-31.4%	5%
Consulting/Contractual Svcs.	1,051,520	1,024,905	-2.5%	1%
Other Operating Expenses	2,150,906	1,968,840	-8.5%	2%
<b>Operating Expenditures</b>	<b>9,859,876</b>	<b>7,561,646</b>	<b>-23.3%</b>	<b>8%</b>
Debt Service	9,023,524	8,059,865	-10.7%	8%
Pass Through	79,084,749	80,409,683	1.7%	84%
<b>Total Expenditures</b>	<b>97,968,149</b>	<b>96,031,194</b>	<b>-2.0%</b>	<b>100%</b>

## ***Metropolitan Council 2007 Adopted Unified Budget Community Development Division***

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Operating expenditures are projected to decrease in 2007 due the movement of GIS, Research and certain other costs to Regional Administration. Debt service expenditures, primarily related to parks debt, are projected to increase approximately \$964 thousand (10.7 percent). Pass-Through expenditures are projected to increase approximately \$1.3 million (1.7 percent) caused by an increase in the HUD subsidy for housing grants. Projected 2007 Pass-Through expenditures consist of \$8,630,000 for Parks; \$54,779,683 for the HRA; and \$17,000,000 for grant programs authorized by the 1995 Livable Communities Act. Additional information on the Pass-Through Grant and Loan programs portion of the budget is available in Appendix A (p. 9-1).

The 2007 budget assumes a staffing complement of 61.05 FTE or reduction of 23.35 FTE's. The reduction is the result of moving GIS and Research staff to Regional Administration.

Department	<u>Adopted Budget</u>		<u>Percentage</u>	Major Changes
	<u>2006</u>	<u>2007</u>	<u>Change</u>	
Local Planning				
Assistance	1,066,897	1,075,992	0.9%	
Parks	118,998	240,751	102.3%	
GIS	1,240,366		-100.0%	Moved to RA
Research	959,247		-100.0%	Moved to RA
RSP & Growth Strategy	400,907	263,148	-34.4%	
Livable Communities	582,659	613,928	5.4%	
Division Management	682,653	570,792	-16.4%	-1 fte-RA
<b>Subtotal</b>	5,051,727	2,764,611	-45.3%	
HRA	3,895,854	3,883,703	-0.3%	
FHAP	912,295	913,332	0.1%	
<b>Total</b>	<u>9,859,876</u>	<u>7,561,646</u>	-23.3%	

Note: several departments were reorganized during 2007 with staff moving between departments making year to year comparisons difficult at the department level.

METROPOLITAN COUNCIL  
SUMMARY BUDGET  
REGIONAL ADMINISTRATION BY DEPARTMENT  
2007

	Government Affairs	Public Affairs	Human Resources	Information Services	Purchasing/ Contracting	Legal	Internal Audit	Office of the Regional Administrator	Diversity and Equal Opportunity	Council & Office of the Chair	Budget & Evaluation	Fiscal & Central Services	Data Resources	Risk Management	Non Department Specific	Memo Total
<b>Revenues</b>																
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,225,337	\$ 7,225,337
State Revenues	-	-	-	-	-	-	-	-	-	-	-	-	-	-	342,032	342,032
Investment Earnings	-	-	-	-	-	-	-	-	-	-	-	238,774	-	-	345,000	583,774
Other Revenues	-	-	-	-	-	-	-	-	-	-	-	-	-	-	76,000	76,000
<b>Total Revenues</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 238,774	\$ -	\$ -	\$ 7,988,369	\$ 8,227,143
<b>Expenses</b>																
Salaries & Benefits	\$ 371,044	\$ 1,252,640	\$ 3,080,941	\$ 5,977,157	\$ 1,001,855	\$ 924,404	\$ 467,762	\$ 339,816	\$ 494,526	\$ 491,763	\$ 306,728	\$ 2,127,058	\$ 1,808,421	\$ 987,191	\$ -	\$ 19,631,306
Consulting & Contractual Services	65,000	318,000	955,450	3,678,496	-	1,514,265	-	300	52,000	-	23,000	595,000	294,800	16,500	-	7,512,811
Rent	23,788	146,761	150,595	291,176	42,908	106,905	17,406	37,031	19,676	29,690	7,896	490,440	71,542	50,829	-	1,486,643
Printing	1,050	90,000	27,000	5,000	-	7,100	850	15,000	3,000	4,500	5,000	102,500	8,500	3,750	-	273,250
Travel	2,900	5,000	105,960	146,000	8,500	6,000	7,100	4,700	3,000	45,000	100	13,000	6,850	3,800	-	357,910
Insurance	-	-	-	-	-	-	-	-	-	-	-	-	-	41,000	-	41,000
Other Operating Expenses	9,710	162,158	327,612	1,436,212	33,334	69,483	9,773	19,844	18,829	31,064	3,470	316,314	53,217	38,228	-	2,529,248
<b>Total Expenses</b>	\$ 473,492	\$ 1,974,559	\$ 4,647,558	\$ 11,534,041	\$ 1,086,597	\$ 2,628,157	\$ 502,891	\$ 416,691	\$ 591,031	\$ 602,017	\$ 346,194	\$ 3,644,312	\$ 2,243,330	\$ 1,141,298	\$ -	\$ 31,832,168
<b>Other Uses</b>	-															
Interdivisional Expense Alloc-MCES	\$ (175,192)	\$ (286,456)	\$ (1,050,470)	\$ (3,992,454)	\$ (853,788)	\$ (530,494)	\$ (90,529)	\$ (154,176)	\$ (158,369)	\$ (222,746)	\$ (51,604)	\$ (1,884,555)	\$ (92,706)	\$ (137,685)	\$ -	\$ (9,681,224)
Interdivisional Expense Alloc-MT	(198,866)	(222,567)	(2,754,758)	(5,759,806)	-	(1,189,459)	(199,999)	(175,011)	(303,781)	(252,847)	(62,298)	(273,712)	(103,391)	(918,155)	-	(12,414,650)
Interdivisional Expense Alloc-LRT	(9,470)	(11,984)	(270,819)	(363,253)	-	(117,003)	(122,118)	(8,334)	(55,298)	(12,040)	(2,809)	(34,673)	(3,248)	(27,702)	-	(1,038,751)
A-87 -HRA	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(608,000)	(608,000)
A-87- Metropolitan Transp Svcs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(790,000)	(790,000)
<b>Subtotal Allocations</b>	\$ (383,528)	\$ (521,007)	\$ (4,076,047)	\$ (10,115,513)	\$ (853,788)	\$ (1,836,956)	\$ (412,646)	\$ (337,521)	\$ (517,448)	\$ (487,633)	\$ (116,711)	\$ (2,192,940)	\$ (199,345)	\$ (1,083,542)	\$ (1,398,000)	\$ (24,532,625)
Property Tax Transfer to MCES	-	-	-	-	-	-	-	-	-	-	-	-	-	-	100,000	100,000
Water Supply Transfer to MCES	-	-	-	-	-	-	-	-	-	-	-	-	-	-	768,000	768,000
Planning Chargebacks-MTS	-	-	-	-	-	-	-	-	-	-	-	-	(172,400)	-	-	(172,400)
Prop Tax Transfer to Livable Comm	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000,000	1,000,000
<b>Total Other Uses</b>	\$ (383,528)	\$ (521,007)	\$ (4,076,047)	\$ (10,115,513)	\$ (853,788)	\$ (1,836,956)	\$ (412,646)	\$ (337,521)	\$ (517,448)	\$ (487,633)	\$ (116,711)	\$ (2,192,940)	\$ (371,745)	\$ (1,083,542)	\$ 470,000	\$ (22,837,025)
<b>Total Expenses and Other Uses</b>	\$ 89,964	\$ 1,453,552	\$ 571,511	\$ 1,418,528	\$ 232,809	\$ 791,201	\$ 90,245	\$ 79,170	\$ 73,583	\$ 114,384	\$ 229,483	\$ 1,451,372	\$ 2,043,985	\$ 57,756	\$ 297,600	\$ 8,995,143
<b>Surplus/(Deficit)</b>																\$ (768,000)

# ***Metropolitan Council 2007 Adopted Unified Budget***

## ***Regional Administration***

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Regional Administration coordinates and provides centralized service functions such as human resources, finance, legal, purchasing and risk management for the benefit of the operating and line divisions of the Council. The majority of the Regional Administration budget is allocated to the operating divisions of the Council.

**MISSION:** To provide essential, integrated management, support, and oversight services to the Council and its operating units.

Regional Administration's continuing priority for 2007 will be maintaining, and where necessary, improving its support of the Council's operating units by providing highest quality, cost effective shared services.

### **EXPECTED RESULTS**

- Provide leadership in anticipating changes and potential issues for the agency
- Facilitate continuous improvement of day-to-day service delivery and support
- Build effective partnerships and relationships through strong customer service
- Facilitate stakeholder input to regional decision making.

### **ORGANIZATION OF REGIONAL ADMINISTRATION**

Regional Administration includes the Office of the Chair and the Office of the Regional Administrator. The organization chart in the Authority and Organization section (p. 2-6) of the budget shows reporting relationships within Regional Administration.

The administrative support units within Regional Administration include:

- |                              |                             |
|------------------------------|-----------------------------|
| • Legal - General Counsel    | • Fiscal/Central Services   |
| • Program Evaluation & Audit | • Information Services      |
| • Government Affairs         | • Risk Management           |
| • Public Affairs             | • Contracts and Procurement |
| • Office of Diversity        | • Budget and Evaluation     |
| • Human Resources            | • Data Resources            |

Administrative services are provided to the business units on a cost reimbursement basis. These costs are shared under procedures documented in the Council's "Cost-Sharing System Guidebook." A portion of the administrative costs for Council-wide administrative duties not attributable to specific units are allocated to business units under agreed upon cost allocation procedures.

Resource needs and budget requests from administrative units are developed through joint work planning involving administrative unit managers and business unit management. On quarterly basis administrative managers prepare reports for business units that assess services provided and costs allocated. Considerable effort is put into administrative cost control including monitoring of shared administrative resources and system development costs.

# ***Metropolitan Council 2007 Adopted Unified Budget Regional Administration***

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## **DEPARTMENTAL TACTICAL GOALS**

### **LEGAL**

- Provide prompt advice to the Council to assist in compliance with all appropriate federal and state legal requirements.
- As needed, realign internal legal staff assignments and external legal service providers so that high quality, cost-competitive legal services are delivered.
- Improve transactional documentation process through increased client contact and timely document production.
- Increase productivity through the use of appropriate cutting-edge research and document production tools.
- Design and implement effective communication links with clients.
- Facilitation and encouragement of preventive legal services practices throughout the organization.

### **PROGRAM EVALUATION & AUDIT**

- Develop and execute a comprehensive risk assessment and risk-based audit plan to ensure that audit resources are targeted to the areas of highest risk for the Council.
- Carry out special audits or investigations at the request of the Regional Administrator, Council leadership, or the Audit Committee.
- Conduct thorough audits of program structure, management, and performance and make recommendations to enhance the efficiency and effectiveness of Council activities.
- Design and implement audit programs to assist management in verifying the compliance of their programs with the applicable laws and regulations.
- Consult with other managers and leaders throughout the Council to assist with the development and use of internal controls and performance measurement for program accountability.
- Coordinate with external auditors, including the Office of the State Auditor and federal program auditors.

### **PUBLIC AFFAIRS**

- Communicate the Council's commitment to work collaboratively with local governments and other partners to accommodate the region's growth and ensure the efficient use of our regional transportation, aviation, wastewater and park systems.
- Support Council efforts to assist local governments as they work to update their comprehensive plans.
- Support the Council's long-term efforts to improve the region's transportation system and slow the growth in traffic congestion.
- Improve and expand the information and services provided on-line to better serve the public and key stakeholder groups.

### **DIVERSITY**

- Provide leadership in creating and sustaining an emotionally healthy and inclusive organization by providing diversity related training and consultation.

## ***Metropolitan Council 2007 Adopted Unified Budget***

### ***Regional Administration***

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- Promote the development and contribution of all employees by providing them with fundamental workplace behavior training regarding harassment and discrimination.
- Increase the use of technology in the collection, reporting, and communication of diversity and equal opportunity information.
- Create procedures and practices that support the Council's commitment to utilizing a diverse range of suppliers and contractors through efficient and comprehensive contract compliance programs.
- Establish and sustain relationships with communities and organizations to help achieve the mission of the Office.
- Create and/or support diversity awareness opportunities and events that support the Council's mission.

#### **HUMAN RESOURCES**

- Develop a comprehensive compensation program that provides fair, equitable and competitive wages with flexibility to meet business needs.
- Design, document and implement timely, cost effective selection processes that reflect best practices, are legally defensible and identify highly qualified applicants.
- Leverage the functionality of e-HR to streamline processes, lower administrative costs and support business units needs and decision making.
- Implement an integrated, comprehensive Council-wide disability management and leave program.
- Partner with business units to plan and implement HR audit recommendations and best practices on employee file management and access.
- Implement short and long term strategies designed to control health care costs and lower administrative expenses.
- Partner with business units in developing proactive labor relations strategies and principles and building labor management skills.
- Increase the capacity of human resources to better support business unit initiatives.
- Partner with business units to develop and implement work force plans that support short and long term business goals and needs.

#### **FISCAL/CENTRAL SERVICES**

- Identify and implement additional efficiencies in systems and processes to provide the most effective service to customers.
- Evaluate process and system improvement possibilities in Accounts Receivable, Accounts Payable, and Payroll; including increased use of Electronic Funds Transfer (EFT).

#### **INFORMATION SYSTEMS**

- Enable the goals of the operating units by proactively providing value-added information services that are customer focused and aligned with the business.
- Partner with the operating units in planning, developing, and implementing business systems that support the goals of the business units.
- Provide a service delivery infrastructure with the characteristics of being reliable, secure, flexible, and cost conscious. Position the Council to enable e-government

## ***Metropolitan Council 2007 Adopted Unified Budget Regional Administration***

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through secure Internet access and partnership in creation of an e-government strategy.

- Enhance quality and efficiencies by improving the ability to successfully and consistently manage and implement projects, manage assets, and implement changes successfully.

### **RISK MANAGEMENT**

- Advise Council management on appropriate risk management strategies to manage risk and minimize loss.
- Develop strategic plan for risk management.
- Assist each division in analyzing loss exposures and identifying risk management tools/resources to manage those costs.

### **CONTRACTS AND PROCUREMENT**

- Assist MCES and RA customers in solicitations for goods and services, the creation of purchase orders, and the execution of contracts.
- Follow processes and maintain records that demonstrate compliance with procurement policy and procedures.
- Continuously improve the process of procuring goods and services most advantageous to the Council.
- Facilitate accurate reporting of Council expenditures and encumbrances.

### **BUDGET AND EVALUATION**

- Coordinate development of annual unified operating budgets, and five-year capital program and annual capital budget.
- Oversee and coordinate issuance of Council sponsored debt.
- Administer and monitor Council cost sharing/allocation programs.

### **DATA RESOURCES**

- Leverage technology to organize and analyze data and related information of interest throughout the Metropolitan Council enterprise.
- Exercise leadership in the use of the Internet as a tool to communicate with Council customers via interactive maps, tables and charts.
- Improve the Council's ability to estimate past growth trends and forecast future growth trends in the region.
- Create systems to better understand customer data resource needs, and create innovative products to meet those needs.

### **OVERVIEW OF REGIONAL ADMINISTRATION BUDGET**

Total 2007 budgeted expenditures for Regional Administration are \$31,832,168 with sixty-one percent of the budget representing staffing costs, and twenty-four percent representing consulting or contractual services related expenses. The balance is comprised of rent, utilities, training, supplies, and other miscellaneous expenses.

## ***Metropolitan Council 2007 Adopted Unified Budget Regional Administration***

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Approximately \$24 million, or 77 percent, of Regional Administration expenses are shared or allocated to business units under The Council's cost allocation and federal Office of Management and Budget (OMB) A-87 guidelines.

### **COMPARISON OF 2007 BUDGET TO 2006**

Regional Administration expenditures increase 5.9 percent in 2007 to \$31,832,168, largely driven by the addition of Data Resources Department. In the 2006 budget Data Resources was part of the Community Development Division.

	<u>Adopted Budget</u>		<u>Percentage</u>	
	<u>2006</u>	<u>2007</u>	<u>Change</u>	<u>of total</u>
Salaries & Benefits	18,005,444	19,631,306	9.0%	61%
Consulting/Contractual Svcs.	7,594,067	7,553,811	-0.5%	24%
Other Operating Expenses	4,446,738	4,647,051	4.5%	15%
Total	<u>30,046,249</u>	<u>31,832,168</u>	5.9%	<u>100%</u>
Operating Capital Outlay	453,941	631,200		

Operating Capital Outlay includes expenditures for computer equipment, technology infrastructure, and building expenses offset by rent.

2007 Regional Administration departmental expenditure budgets compared to the 2006 adopted budget are displayed in the following table.

Department	<u>Adopted Budget</u>		<u>Percentage</u>	Major Changes
	<u>2006</u>	<u>2007</u>	<u>Change</u>	
Government Affairs	449,249	473,492	5.4%	
Public Affairs	2,027,967	1,974,559	-2.6%	
Human Resources	4,707,777	4,647,558	-1.3%	
Information Services	11,535,809	11,534,041	0.0%	
Purchasing/Contracting	1,124,042	1,086,597	-3.3%	
Legal	2,741,821	2,628,157	-4.1%	
Internal Audit	512,381	502,891	-1.9%	
Regional Administrator	423,952	416,691	-1.7%	
Diversity	642,377	591,031	-8.0%	
Chairs Office	596,189	602,017	1.0%	
Budget & Evaluation	349,326	346,194	-0.9%	
Fiscal / Central Services	3,807,936	3,644,312	-4.3%	
Data Resources		2,243,330	100.0%	New Dept
Risk Management	1,127,423	1,141,298	1.2%	
	<u>30,046,249</u>	<u>31,832,168</u>	5.9%	

# ***Metropolitan Council 2007 Adopted Unified Budget Budget Development and Adoption Process***

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## ***Introduction***

The Metropolitan Council budget is a unified operations budget that encompasses all operating units and revenue sources. It is composed of four operating divisions: Environmental Services Division, Transportation Division, Community Development Division, and Regional Administration. A separate capital improvement program and budget for 2007-2012 is also prepared including major facilities primarily financed by means of long term debt.

The Council's budget addresses the overall vision and mission of the agency, which will guide the development of the 2007 work program. Each of the individual operating divisions develops its own mission based upon the Council's Implementing Strategies and the needs of the customer, client, or stakeholder served.

Each of the Council's operating divisions has unique revenue sources based upon specific client relationships. The Council's operating divisions develop their budget proposals in consideration of their clients' service needs, respective funding sources, and Council policy. For example:

- In the Environmental Services Division, municipal customers pay for the level of service based on actual wastewater flow. The unit cost of the service is the same for all users. Cities, in turn, collect fees for the volume of wastewater collected and treated from residential, commercial and industrial customers.
- In the Metropolitan Housing and Redevelopment Authority (HRA), cities and the federal Department of Housing and Urban Development (HUD) depend upon specific results from the HRA, while clients are the recipients of the services being provided.

## **Budget Process**

Development of the annual operating budget is an intensive, nearly eleven month process involving the entire organization. The final product is a policy and financial plan covering all of the Metropolitan Council's programs and services. The adopted 2007 unified operating budget is \$666 million, and includes the Council's anticipated operating revenues, expenditures, pass-through grants and loans, and debt service.

The budget process typically begins in February of the preceding fiscal year. Initial steps include communication of key assumptions for use in preparing budget requests. The shared services departments that comprise Regional Administration along with the Community Development division begin the budget process with their budget proposals that are due in early April. These preliminary budgets are reviewed with the Regional Administrator and presented for review by the Council's Management Committee.

During April, May and June the operating divisions review and discuss goals and strategies with their respective Council committee. Preliminary divisional budgets based on these discussions are reviewed with the Regional Administrator's Office and then presented to the various Council committees.

During June and July, the Environmental Services Division proposed budget is presented to the Council's Environment Committee. The Environmental Services Division budget determines municipal wastewater charges for cities in the region for the upcoming year. Public meetings on the proposed Environmental Division budget are held prior to adoption of the proposed budget so that communities and other clients

## ***Metropolitan Council 2007 Adopted Unified Budget Budget Development and Adoption Process***

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have the opportunity to comment on the budget and proposed municipal wastewater charges. The Environmental Services division budget, once completed, is reviewed with the Regional Administrator's Office and presented to the Environment committee.

The Transportation division budget is partially dependent on the outcome of legislative session funding actions. Therefore, completion of the proposed transportation budget is often contingent on completion of the current legislative session. The transportation budget, once completed, is reviewed with the Regional Administrator's Office and presented to the Transportation committee.

In August, the Council is presented a preliminary unified budget and proposed property tax levies for consideration, discussion, and eventual adoption. Immediately after adoption of the preliminary operating budget and levies, the Council transmits to the State Department of Revenue and the respective county auditors the preliminary budget and proposed property tax levies in compliance with Truth-in-Taxation and other statutory requirements. The State Department of Revenue determines whether the proposed levies are within statutory levy limits. The county auditors then incorporate the Council's proposed levies in the Truth-in-Taxation certificates sent to metropolitan area households in November.

During October, the Council adopts a draft of the proposed operating and capital budgets. The Council must adopt a final Unified Budget and property tax levies no later than December 20.

### ***Capital Budgeting***

Under State statute, the Council is required to adopt a Capital Improvement Program (CIP) and Annual Capital Budget for major equipment, facilities, and land; and grants programs administered by the Council for similar purposes. In response to state statute (473.13), the Council's annual CIP and Capital Budget is adopted and published separately from the Council's operating budget.

The CIP generally covers a six-year period and includes major asset purchases for the Metropolitan Council Environmental Services Division, transit operations, including Metro Transit and other transit providers, and the Metropolitan Parks and Open Space Commission.

The CIP and annual Capital Budget document presents:

- A unified Capital Improvement Program (CIP) which details capital investments and financing;
- A fiscal impact assessment which considers capital investments and financing within the context of the region's ability to pay; and
- A unified Capital Program and Budget with new multi-year capital program authorizations and capital expenditures.

**Metropolitan Council  
2007 Adopted Unified Operating Budget**

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**APPENDICES**

**A. Current Revenues and Other Sources of Funds for Operations**

**B. Passthrough Grant and Loan Programs**

**C. Debt Service**

**D. Budget by Fund**

**E. Capital Outlay**

**F. Service Level History Charts**

- 1) Metro Transit and Metropolitan Transportation Services
- 2) Community Development
- 3) Environmental Services

**G. Report on Professional / Technical Contractual Services**

- 1) 2005 Actual
- 2) Draft 2006 (11 mos. Actual)
- 3) 2007 Adopted Budget

**H. Glossary**

**CURRENT REVENUES AND OTHER SOURCES OF FUNDS FOR OPERATIONS**

**APPENDIX A**

	<b>2003</b>		<b>2004</b>		<b>2005</b>		<b>2006</b>		<b>2007</b>
	<b>Actual</b>		<b>Actual</b>		<b>Actual</b>		<b>Budget</b>		<b>Budget</b>
<b>REGIONAL ADMINISTRATION AND COMMUNITY DEVELOPMENT</b>									
<b>General Operations Property Tax Levy:</b>									
Gross Levy	\$ 11,130,137	\$	10,300,000	\$	10,300,000	\$	10,300,000	\$	10,300,000
Less: Market Value Credit Aid Reduction	(179,920)		(239,893)		-		-		-
Less: Estimated Uncollectible	(68,400)		(22,047)		134,521		(103,000)		(103,000)
Net Levy Available for Operations	\$ 10,881,817	\$	10,038,060	\$	10,434,521	\$	10,197,000	\$	10,197,000
Less: State Market Value Credits	(518,997)		(328,692)		(704,502)		(340,000)		(460,733)
Net Levy from Property Taxpayers	\$ 10,362,820	\$	9,709,368	\$	9,730,019	\$	9,857,000	\$	9,736,267
<b>Federal Revenues:</b>									
Department of Housing and Urban Development:									
Housing Assistance Administrative Fees	4,208,534		3,899,752		3,894,445		4,359,360		4,390,837
Department of the Interior-National Park Service	2,897		-		9,567		-		-
Federal Subtotal	\$ 4,211,431	\$	3,899,752	\$	3,904,012	\$	4,359,360	\$	4,390,837
<b>State Revenues:</b>									
State Market Value Credits	518,997		328,692		704,502		340,000		460,733
MHFA Administrative Fees	267,211		229,873		93,299		133,980		122,220
State Subtotal	\$ 786,207	\$	558,565	\$	797,801	\$	473,980	\$	582,953
<b>Local Revenues</b>									
Metropolitan Airports Commission	25,563		72,532		73,094		78,025		73,000
Metropolitan Sports Facilities Commission	-		-		-		2,100		-
Data Center Sales	7,402		7,978		7,500		3,000		3,000
HRA Local Revenue	99,312		94,421		32,100		245,800		235,800
FAHP Rental Income	353,601		391,063		372,953		415,000		405,000
HRA Other Revenue	43,006		81,000		-		5,178		25,812
Local Subtotal	\$ 528,885	\$	646,994	\$	485,646	\$	749,103	\$	742,612
<b>General Fund</b>									
General Fund Interest	66,112		305,504		406,974		245,000		245,000
Livable Communities	200,000		200,000		200,000		200,000		200,000
Investment Service Fee	198,938		218,847		222,855		229,510		238,774
Total General Fund	465,050		724,351		829,829		674,510		683,774
Metro HRA	170,814		(633)		212,319		150,000		150,000
Interest Income Subtotal	\$ 635,864	\$	723,718	\$	1,042,148	\$	824,510	\$	833,774
<b>Other Revenue:</b>									
Diversity Reimbursements	-		-		-		39,650		-
Portability Program Administrative Fees	214,430		357,640		151,460		150,000		155,000
Other Revenue Subtotal	\$ 214,430	\$	357,640	\$	151,460	\$	189,650	\$	155,000
<b>Total Current Revenues</b>	<b>\$ 16,819,979</b>	<b>\$</b>	<b>16,081,243</b>	<b>\$</b>	<b>16,202,209</b>	<b>\$</b>	<b>16,453,603</b>	<b>\$</b>	<b>16,441,443</b>
<b>Other Sources:</b>									
Other Sources Subtotal	\$ -	\$	-	\$	-	\$	-	\$	-
<b>Total Current Revenues and Other Sources</b>	<b>\$ 16,819,979</b>	<b>\$</b>	<b>16,081,243</b>	<b>\$</b>	<b>16,202,209</b>	<b>\$</b>	<b>16,453,603</b>	<b>\$</b>	<b>16,441,443</b>
Less: Transfer to Environmental Services	-		-		(100,000)		(100,000)		(100,000)
Less: Transfer for Livable Communities	(1,000,000)		(1,000,000)		(1,000,000)		(1,000,000)		(1,000,000)
Net Revenues and Other Sources	\$ 15,819,979	\$	15,081,243	\$	15,102,209	\$	15,353,603	\$	15,341,443
<b>Community Development/Regional Admin.</b>									

**CURRENT REVENUES AND OTHER SOURCES OF FUNDS FOR OPERATIONS**

**APPENDIX A**

	<b>2003 Actual</b>	<b>2004 Actual</b>	<b>2005 Actual</b>	<b>2006 Budget</b>	<b>2007 Budget</b>
<b>ENVIRONMENTAL SERVICES</b>					
<b>User Fees:</b>					
Sewer Service Charges (Operations Only)	90,781,661	93,617,000	96,998,000	100,402,000	98,779,000
Industrial Strength Charges	8,107,500	8,782,800	9,519,500	10,214,600	9,400,000
<b>User Fee Subtotal</b>	\$ 98,889,161	\$ 102,399,800	\$ 106,517,500	\$ 110,616,600	\$ 108,179,000
<b>Federal Revenues:</b>					
<b>Federal Subtotal</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>State Revenues:</b>					
State Contract	300,000	250,000	250,000	250,000	-
<b>State Subtotal</b>	\$ 300,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ -
<b>Interest Income/Other Revenue:</b>					
Interest Income	1,600,000	600,000	900,000	1,500,000	2,000,000
Other Miscellaneous Revenue	360,534	175,000	182,487	117,500	690,445
<b>Other Revenue Subtotal</b>	\$ 1,960,534	\$ 775,000	\$ 1,082,487	\$ 1,617,500	\$ 2,690,445
<b>Total Current Revenues-Environmental Services</b>	\$ 101,149,695	\$ 103,424,800	\$ 107,849,987	\$ 112,484,100	\$ 110,869,445
<b>Other Sources:</b>					
Transfer of General Fund Property Tax Receipts	-	-	100,000	100,000	-
Transfer from Housing Credit Enhancement Fund	-	-	-	1,131,807	993,650
Transfer from Other MCES Funds	1,027,099	322,921	-	-	-
<b>Other Sources Subtotal</b>	\$ 1,027,099	\$ 322,921	\$ 100,000	\$ 1,231,807	\$ 993,650
<b>Total Current Revenues and Other Sources Environmental Services</b>	\$ 102,176,794	\$ 103,747,721	\$ 107,949,987	\$ 113,715,907	\$ 111,863,095

**CURRENT REVENUES AND OTHER SOURCES OF FUNDS FOR OPERATIONS**

**APPENDIX A**

	<b>2003 Actual</b>		<b>2004 Actual</b>		<b>2005 Actual</b>		<b>2006 Budget</b>		<b>2007 Budget</b>
<b>TRANSPORTATION</b>									
<b>Federal Revenues:</b>									
Transportation Planning (UPWP)	2,666,703		2,864,779		3,134,400		3,320,000		3,164,210
Transit Operations (Formula and CMAQ)	22,640,716		29,117,628		27,383,704		27,963,195		22,787,199
<b>Federal Subtotal</b>	\$ 25,307,419	\$	31,982,407	\$	30,518,104	\$	31,283,195	\$	25,951,409
<b>State Revenues:</b>									
MVST Vehicle Sales Tax Revenues									
Council Programs	104,092,001		104,489,700		109,975,500		96,815,162		99,611,244
Opt Out Providers	23,183,268		23,215,000		23,642,500		21,499,837		21,714,798
Subtotal MVST Revenues	\$ 127,275,269	\$	127,704,700	\$	133,618,000	\$	118,314,999	\$	121,326,042
General Fund Transit Assistance									
Council Programs	61,712,566		59,934,954		57,362,184		76,068,152		79,073,082
Opt Out Providers	-		-		-		1,850,000		1,850,000
Subtotal General Fund	\$ 61,712,566	\$	59,934,954	\$	57,362,184	\$	77,918,152	\$	80,923,082
<b>State Subtotal</b>	\$ 188,987,835	\$	187,639,654	\$	190,980,184	\$	196,233,151	\$	202,249,124
<b>Local Revenues:</b>									
Hennepin County Rail Operations	-		3,386,930		3,909,184		4,062,161		6,288,082
Metropolitan Airports Commission Airport Plng	-		190,000		141,691		105,000		105,000
City of Minneapolis Carpool Registration	-		160,000		-		-		-
<b>Local Subtotal</b>	\$ -	\$	3,864,737	\$	4,150,568	\$	4,167,161	\$	6,939,782
<b>Passenger Fares:</b>									
Metro Transit - Bus and Rail	62,316,749		61,009,242		64,429,214		69,213,555		71,585,448
Metro Mobility	1,890,000		2,815,000		1,183,778		1,347,600		1,226,807
Other Transit Providers	564,718		664,718		1,452,800		1,330,840		1,592,400
<b>Passenger Fare Subtotal</b>	\$ 64,771,467	\$	64,488,960	\$	67,065,792	\$	71,891,995	\$	74,404,655
<b>Interest Income/Other Revenue:</b>									
MTS/Metro Mobility Interest Income	450,000		600,000		290,000		201,000		201,000
Transit Operations Interest Income	1,700,000		300,000		300,000		-		303,000
Transit Operations Contract Revenue	8,720,000		5,409,162		6,121,085		6,997,628		6,133,634
Metro Mobility Contract Revenue	756,000		756,000		2,216,025		2,469,450		2,468,007
Transit Operations Other Revenue	3,278,955		3,300,000		1,390,500		1,168,193		2,781,900
Metro Mobility Other Revenue	216,000		167,000		213,000		-		-
<b>Other Revenue Subtotal</b>	\$ 15,473,955	\$	10,659,969	\$	10,630,303	\$	10,836,271	\$	11,887,541
<b>Total Current Revenues-Transportation</b>	\$ 294,540,676	\$	298,507,920	\$	303,245,258	\$	314,411,773	\$	321,432,511
<b>Other Sources:</b>									
<b>Other Sources Subtotal</b>	\$ -	\$	-	\$	-	\$	-	\$	-
<b>Total Current Revenues and Other Sources Transportation</b>	\$ 294,540,676	\$	298,507,920	\$	303,245,258	\$	314,411,773	\$	321,432,511

**METROPOLITAN COUNCIL  
GRANT AND LOAN PROGRAMS**

**APPENDIX B**

	<b>2004 Actual</b>		<b>2005 Actual</b>		<b>2006 Budget</b>		<b>2006 Revised</b>		<b>2007 Budget</b>
<b>Passthrough Grant Revenues:</b>									
<b>Property Taxes:</b>									
Livable Communities Program	\$ 12,708,967	\$	12,730,189	\$	12,602,200	\$	12,732,184	\$	11,746,115
Highway Right-of Way Loan Program	2,640,437		2,647,390		-		-		2,989,558
<b>Subtotal-Property Taxes</b>	<b>\$ 15,349,404</b>	<b>\$</b>	<b>15,377,579</b>	<b>\$</b>	<b>12,602,200</b>	<b>\$</b>	<b>12,732,184</b>	<b>\$</b>	<b>14,735,673</b>
<b>Federal:</b>									
HUD Housing Assistance	51,407,264		47,795,915		51,043,469		50,415,822		51,091,903
<b>Subtotal-Federal</b>	<b>\$ 51,407,264</b>	<b>\$</b>	<b>47,795,915</b>	<b>\$</b>	<b>51,043,469</b>	<b>\$</b>	<b>50,415,822</b>	<b>\$</b>	<b>51,091,903</b>
<b>State:</b>									
HACA Payments (Livable Communities)	261,117		559,782		500,000		370,016		366,085
HACA Payments (Highway Right-of-Way)	89,413		191,753		-		-		141,475
MHFA Housing Assistance	1,280,814		1,392,463		1,403,280		1,403,280		1,329,780
Parks O&M Appropriation	7,477,630		7,041,811		8,630,000		8,630,000		8,630,000
<b>Subtotal-State</b>	<b>\$ 9,108,974</b>	<b>\$</b>	<b>9,185,809</b>	<b>\$</b>	<b>10,533,280</b>	<b>\$</b>	<b>10,403,296</b>	<b>\$</b>	<b>10,467,340</b>
<b>Local and Other:</b>									
Local/Other Intergovernmental - HRA	1,503,361		1,435,050		2,358,000		2,358,000		2,358,000
Interest Income - Livable Communities	851,947		939,921		603,000		603,000		741,000
Interest Income - Highway Right-of-Way Loan Program	232,661		281,038		200,000		215,000		125,000
Interest Income - Planning Assistance Loan Program	16,170		98,344		51,000		51,000		51,000
<b>Subtotal-Local and Other</b>	<b>\$ 2,604,139</b>	<b>\$</b>	<b>2,754,353</b>	<b>\$</b>	<b>3,212,000</b>	<b>\$</b>	<b>3,227,000</b>	<b>\$</b>	<b>3,275,000</b>
<b>Total Current Revenues</b>	<b>\$ 78,469,781</b>	<b>\$</b>	<b>75,113,656</b>	<b>\$</b>	<b>77,390,949</b>	<b>\$</b>	<b>76,778,302</b>	<b>\$</b>	<b>79,569,916</b>
<b>Other Sources:</b>									
Transfer to Livable Comm from General Fund	1,000,000		1,000,000		1,000,000		1,000,000		1,000,000
Transfer from Transit Debt Service to Northstar Grant	2,500,000		-		-		-		-
Transfer to Transit for Livable Comm from T&TD Ad	-		-		-		-		-
<b>Total Other Sources</b>	<b>\$ 3,500,000</b>	<b>\$</b>	<b>1,000,000</b>	<b>\$</b>	<b>1,000,000</b>	<b>\$</b>	<b>1,000,000</b>	<b>\$</b>	<b>1,000,000</b>
<b>Total Revenues and Other Sources</b>	<b>\$ 81,969,781</b>	<b>\$</b>	<b>76,113,656</b>	<b>\$</b>	<b>78,390,949</b>	<b>\$</b>	<b>77,778,302</b>	<b>\$</b>	<b>80,569,916</b>
<b>Passthrough Grant Expenditures:</b>									
<b>Community Development:</b>									
Housing Grants	\$ 54,191,439	\$	49,995,781	\$	54,804,749	\$	54,804,749	\$	54,779,683
Parks O&M Grants	7,477,630		7,041,811		8,630,000		8,630,000		8,630,000
Livable Communities Grants	10,805,686		17,843,457		15,500,000		15,361,124		16,850,000
Planning Assistance Grants	171,578		4,750		150,000		2,800,000		150,000
<b>Subtotal-Community Development</b>	<b>\$ 72,646,333</b>	<b>\$</b>	<b>74,885,799</b>	<b>\$</b>	<b>79,084,749</b>	<b>\$</b>	<b>81,595,873</b>	<b>\$</b>	<b>80,409,683</b>
<b>Total Grant Expenditures</b>	<b>\$ 72,646,333</b>	<b>\$</b>	<b>74,885,799</b>	<b>\$</b>	<b>79,084,749</b>	<b>\$</b>	<b>81,595,873</b>	<b>\$</b>	<b>80,409,683</b>
<b>Other Uses:</b>									
Transfers to Other Funds	-		-		-		-		-
<b>Total Expenditures and Other Uses</b>	<b>\$ 72,646,333</b>	<b>\$</b>	<b>74,885,799</b>	<b>\$</b>	<b>79,084,749</b>	<b>\$</b>	<b>81,595,873</b>	<b>\$</b>	<b>80,409,683</b>
<b>Revenues/Other Sources Over/(Under)</b>	<b>9,323,448</b>		<b>1,227,857</b>		<b>(693,800)</b>		<b>(3,817,571)</b>		<b>160,233</b>
<b>Expenditures/Other Uses</b>									
<b>Changes in Fund Balance by Program:</b>									
Metro HRA	-		627,647		-		(627,647)		-
Planning Assistance	2,344,592		93,594		(99,000)		(2,749,000)		(99,000)
Livable Communities	4,016,345		(2,613,565)		(794,800)		(655,924)		(2,996,800)
Highway Right-of-Way	2,962,511		3,120,181		200,000		215,000		3,256,033
<b>Total</b>	<b>\$ 9,323,448</b>	<b>\$</b>	<b>1,227,857</b>	<b>\$</b>	<b>(693,800)</b>	<b>\$</b>	<b>(3,817,571)</b>	<b>\$</b>	<b>160,233</b>

# METROPOLITAN COUNCIL GRANT AND LOAN PROGRAMS

## APPENDIX B

	2004 Actual	2005 Actual	2006 Budget	2006 Revised	2007 Budget
<b>Highway Right-of-Way Program Detail:</b>					
Certified Levy	\$ 2,803,379	\$ 2,803,379	\$ -	\$ -	\$ 3,162,756
Less: Market Value Credit Aid Reduction	50,000	-	-	-	-
Less: Uncollectible	23,529	(35,764)	-	-	31,723
Net Current Tax Receipts	\$ 2,729,850	\$ 2,839,143	\$ -	\$ -	\$ 3,194,479
<b>Revenues:</b>					
Property Taxes	2,640,437	2,647,390	-	-	2,989,558
State HACA Payments	89,413	191,753	-	-	141,475
Interest Income	232,661	281,038	200,000	215,000	125,000
Other Revenues	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 2,962,511</b>	<b>\$ 3,120,181</b>	<b>\$ 200,000</b>	<b>\$ 215,000</b>	<b>\$ 3,256,033</b>
<b>Expenditures and Other Uses</b>					
Grant Expenditures/Loan Forgiveness	-	-	-	-	-
Other Expenditures	25,967	-	-	-	-
<b>Expenditures/Other Uses:</b>	<b>\$ 25,967</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Revenues Over/(Under) Expenditures</b>	<b>2,936,544</b>	<b>3,120,181</b>	<b>200,000</b>	<b>215,000</b>	<b>3,256,033</b>
Other Sources(Uses)					
Transfers From/(To) Other Funds	-	-	-	-	-
<b>Revenues/Other Sources Over/(Under) Expenditures/Other Uses</b>	<b>\$ 2,936,544</b>	<b>\$ 3,120,181</b>	<b>\$ 200,000</b>	<b>\$ 215,000</b>	<b>\$ 3,256,033</b>
<b>Fund Balance, Year End</b>	<b>36,258,623</b>	<b>39,378,804</b>	<b>39,454,709</b>	<b>39,593,804</b>	<b>42,849,837</b>
<b>Loan Activity:</b>					
Loan Repayments	-	(6,829,932)	(3,544,542)	(3,809,065)	-
New Loans	2,271,916	3,651,289	4,996,000	15,693,333	3,000,000
<b>Loans Outstanding, Year End</b>	<b>\$ 29,683,598</b>	<b>\$ 26,504,955</b>	<b>\$ 31,023,772</b>	<b>\$ 38,389,222</b>	<b>\$ 41,389,222</b>
<b>Funds Available for Loans, Year End</b>	<b>\$ 6,575,025</b>	<b>\$ 12,873,849</b>	<b>\$ 8,430,937</b>	<b>\$ 1,204,582</b>	<b>\$ 1,460,615</b>
<b>Planning Assistance Grant/Loan Program:</b>					
<b>Revenues:</b>					
Interest Income	16,170	98,344	51,000	51,000	51,000
Other Revenues	-	4,397	-	-	-
<b>Total Revenues</b>	<b>\$ 16,170</b>	<b>\$ 102,741</b>	<b>\$ 51,000</b>	<b>\$ 51,000</b>	<b>\$ 51,000</b>
Transfer from Transit Debt Service	2,500,000	-	-	-	-
<b>Total Other Sources</b>	<b>2,500,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenues and Other Sources</b>	<b>\$ 2,516,170</b>	<b>\$ 102,741</b>	<b>\$ 51,000</b>	<b>\$ 51,000</b>	<b>\$ 51,000</b>
<b>Expenditures:</b>					
Grant Expenditures	171,578	4,750	150,000	2,800,000	150,000
Other Expenditures	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 171,578</b>	<b>\$ 4,750</b>	<b>\$ 150,000</b>	<b>\$ 2,800,000</b>	<b>\$ 150,000</b>
Transfers In/(Out)	-	-	-	-	-
<b>Revenues/Other Sources Over/(Under) Expenditures/Other Uses</b>	<b>2,344,592</b>	<b>97,991</b>	<b>(99,000)</b>	<b>(2,749,000)</b>	<b>(99,000)</b>
<b>Fund Balance, Year End</b>	<b>3,070,823</b>	<b>3,168,814</b>	<b>372,823</b>	<b>419,814</b>	<b>320,814</b>

**METROPOLITAN COUNCIL  
GRANT AND LOAN PROGRAMS**

**APPENDIX B**

	2004 Actual	2005 Actual	2006 Budget	2006 Revised	2007 Budget
<b>Livable Communities Programs:</b>					
Certified Levy	\$ 13,184,070	\$ 13,184,070	\$ 13,184,070	\$ 13,184,070	\$ 12,184,070
Less: Market Value Credit Aid Reduction	178,012	-	-	-	-
Less: Uncollectible	115,358	(105,901)	81,870	81,870	71,870
Net Current Tax Receipts	\$ 12,970,084	\$ 13,289,971	\$ 13,102,200	\$ 13,102,200	\$ 12,112,200
<b>Revenues:</b>					
Property Taxes	\$ 12,708,967	\$ 12,730,189	\$ 12,602,200	\$ 12,732,184	\$ 11,746,115
State HACA Payments	261,117	559,782	500,000	370,016	366,085
Interest Income	851,947	939,921	603,000	603,000	741,000
Other Revenues	-	100,400	-	-	-
Total Revenues	\$ 13,822,031	\$ 14,330,292	\$ 13,705,200	\$ 13,705,200	\$ 12,853,200
<b>Other Sources:</b>					
Transfer from Transit Development Fund	-	-	-	-	-
Transfer from General Fund	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Total Other Sources	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
<b>Total Revenues and Other Sources</b>	<b>\$ 14,822,031</b>	<b>\$ 15,330,292</b>	<b>\$ 14,705,200</b>	<b>\$ 14,705,200</b>	<b>\$ 13,853,200</b>
<b>Expenditures:</b>					
Grant Expenditures	10,805,686	17,843,457	15,500,000	15,361,124	16,850,000
Other Expenditures	-	-	-	-	-
Total Expenditures	\$ 10,805,686	\$ 17,843,457	\$ 15,500,000	\$ 15,361,124	\$ 16,850,000
<b>Other Uses:</b>					
Total Other Uses	-	-	-	-	-
<b>Total Expenditures and Other Uses</b>	<b>\$ 10,805,686</b>	<b>\$ 17,843,457</b>	<b>\$ 15,500,000</b>	<b>\$ 15,361,124</b>	<b>\$ 16,850,000</b>
<b>Revenues/Other Sources Over/(Under) Expenditures/Other Uses</b>	<b>\$ 4,016,345</b>	<b>\$ (2,513,165)</b>	<b>\$ (794,800)</b>	<b>\$ (655,924)</b>	<b>\$ (2,996,800)</b>
<b>Fund Balance, Year End</b>	<b>\$ 36,974,793</b>	<b>\$ 34,461,628</b>	<b>\$ 35,438,193</b>	<b>\$ 33,805,704</b>	<b>\$ 30,808,904</b>
<b>Grant Expenditures by Category:</b>					
Tax Base Revitalization Account	2,731,941	6,624,206	5,300,000	5,300,000	5,500,000
Livable Communities Demonstration Acct	7,549,660	9,400,570	8,500,000	8,500,000	9,500,000
Local Housing Initiatives Program	582,824	1,122,122	1,500,000	1,500,000	1,850,000
Inclusionary Housing Account	(58,739)	696,559	200,000	61,124	-
Total Grant Expenditures	\$ 10,805,686	\$ 17,843,457	\$ 15,500,000	\$ 15,361,124	\$ 16,850,000
<b>Grant Awards by Category:</b>					
Tax Base Revitalization Account	5,600,000	6,365,000	5,100,000	5,820,000	5,500,000
Livable Communities Demonstration Acct	7,700,000	8,418,586	7,800,000	8,800,000	8,500,000
Local Housing Initiatives Program	1,888,900	1,650,000	1,500,000	1,660,000	1,500,000
Inclusionary Housing Account	-	-	-	-	-
Total Grant Awards	\$ 15,188,900	\$ 16,433,586	\$ 14,400,000	\$ 16,280,000	\$ 15,500,000

# DEBT SERVICE REVENUES AND EXPENDITURES

## APPENDIX C

	2004 Actual	2005 Actual	2006 Budget	2006 Projected	2007 Budget
<b>Parks and Open Space:</b>					
Certified Levies	\$ 7,594,060	\$ 7,685,863	\$ 7,774,891	\$ 7,774,891	\$ 7,861,636
Less: Market Value Credit Reduction	(181,052)	-	-	-	-
Less: Estimated Uncollectible	(15,764)	97,530	(79,391)	(77,945)	(78,855)
<b>Net Current Tax Receipts</b>	<b>\$ 7,397,244</b>	<b>\$ 7,783,393</b>	<b>\$ 7,695,500</b>	<b>\$ 7,696,946</b>	<b>\$ 7,782,781</b>
<b>Revenues:</b>					
Property Taxes	\$ 7,154,966	\$ 7,257,781	\$ 7,195,500	\$ 7,345,429	\$ 7,431,119
State HACA/Mkt Value Credit	242,278	525,612	500,000	351,517	351,662
Interest Income	160,417	163,699	40,000	120,000	120,000
Proceeds from Bonds	156,662	82,119	-	-	-
<b>Total Revenues and Other Sources</b>	<b>\$ 7,714,323</b>	<b>\$ 8,029,211</b>	<b>\$ 7,735,500</b>	<b>\$ 7,816,946</b>	<b>\$ 7,902,781</b>
<b>Expenditures:</b>					
Principal Repayment	\$ 5,895,000	\$ 6,765,000	\$ 7,975,000	\$ 7,975,000	\$ 7,025,000
Principal Refunding	7,600,000	-	-	-	-
Interest Expense/Fiscal Charges	934,479	724,124	713,330	652,630	655,365
<b>Total Expenditures</b>	<b>\$ 14,429,479</b>	<b>\$ 7,489,124</b>	<b>\$ 8,688,330</b>	<b>\$ 8,627,630</b>	<b>\$ 7,680,365</b>
<b>Revenues &amp; Other Sources Over/ (Under) Expenditures &amp; Other Uses</b>	<b>\$ (6,715,156)</b>	<b>\$ 540,087</b>	<b>\$ (952,830)</b>	<b>\$ (810,684)</b>	<b>\$ 222,416</b>
Transfers In/(Out)	-	-	-	-	-
<b>Fund Balance, Year End</b>	<b>\$ 10,102,852</b>	<b>\$ 10,642,939</b>	<b>\$ 9,690,109</b>	<b>\$ 9,832,255</b>	<b>\$ 10,054,671</b>
<b>Recap:</b>					
Current Year Principal and Interest	\$ 6,829,479	\$ 7,599,986	\$ 8,688,330	\$ 8,627,630	\$ 7,680,365
Bond Refundings	7,600,000	-	-	-	-

# DEBT SERVICE REVENUES AND EXPENDITURES

## APPENDIX C

	2004 Actual	2005 Actual	2006 Budget	2006 Projected	2007 Budget
<b>Solid Waste:</b>					
Certified Levies	\$ 76,904	\$ -	\$ -	\$ -	\$ -
Less: Market Value Credit Reduction	(1,833)	-	-	-	-
Less: Estimated Uncollectible	(1,774)	-	-	-	-
<b>Net Current Tax Receipts</b>	<b>\$ 75,734</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Revenues:</b>					
Property Taxes	\$ 73,297	\$ 612	\$ -	\$ -	\$ -
State HACA/Mkt Value Credit	2,437	-	-	-	-
Interest Income	4,073	(3,410)	-	-	-
<b>Total Revenues</b>	<b>\$ 79,807</b>	<b>\$ (2,798)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Other Sources	-	-	-	-	-
<b>Total Revenues and Other Sources</b>	<b>\$ 79,807</b>	<b>\$ (2,798)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenditures:</b>					
Principal Repayment	\$ 380,000	\$ 390,000	\$ -	\$ -	\$ -
Interest Expense/Fiscal Charges	24,955	8,288	-	-	-
<b>Total Expenditures</b>	<b>\$ 404,955</b>	<b>\$ 398,288</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Revenues &amp; Other Sources Over/ (Under) Expenditures &amp; Other Uses</b>	<b>\$ (325,148)</b>	<b>\$ (401,086)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Transfers In/(Out)	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Fund Balance, Year End</b>	<b>\$ 143,256</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# DEBT SERVICE REVENUES AND EXPENDITURES

## APPENDIX C

	2004 Actual	2005 Actual	2006 Budget	2006 Projected	2007 Budget
<b>Transit:</b>					
<b>Certified Levies</b>	\$ 35,574,714	\$ 36,259,610	\$ 31,232,220	\$ 31,232,220	\$ 37,144,291
Less: Market Value Credit Reduction	(708,894)	-	-	-	-
Less: Estimated Uncollectible	(290,125)	(924,920)	(312,320)	(313,111)	(372,570)
<b>Net Current Tax Receipts</b>	<b>\$ 34,575,695</b>	<b>\$ 35,334,690</b>	<b>\$ 30,919,900</b>	<b>\$ 30,919,109</b>	<b>\$ 36,771,721</b>
<b>Revenues:</b>					
Property Taxes	\$ 33,236,306	\$ 34,187,313	\$ 29,119,900	\$ 29,507,044	\$ 35,110,205
State HACA/Mkt Value Credit	1,339,389	1,147,377	1,800,000	1,412,065	1,661,516
Interest Income	930,219	724,511	160,000	600,000	180,000
<b>Total Revenues</b>	<b>\$ 35,505,914</b>	<b>\$ 36,059,201</b>	<b>\$ 31,079,900</b>	<b>\$ 31,519,109</b>	<b>\$ 36,951,721</b>
Proceeds from Bonds	6,681,898	15,256,316	-	-	-
Refunding Bonds Held in Escrow	-	-	-	-	-
<b>Total Revenues and Other Sources</b>	<b>\$ 42,187,812</b>	<b>\$ 51,315,517</b>	<b>\$ 31,079,900</b>	<b>\$ 31,519,109</b>	<b>\$ 36,951,721</b>
<b>Expenditures:</b>					
Principal Repayment	\$ 24,880,000	\$ 28,910,000	\$ 31,710,000	\$ 31,710,000	\$ 24,655,000
Principal Refunding	3,180,000	3,280,000	-	-	2,860,000
Interest Expense/Fiscal Charges	7,017,915	7,913,604	8,112,911	7,847,077	7,834,726
<b>Total Expenditures</b>	<b>\$ 35,077,915</b>	<b>\$ 40,103,604</b>	<b>\$ 39,825,168</b>	<b>\$ 39,557,077</b>	<b>\$ 35,349,726</b>
<b>Revenues &amp; Other Sources Over/ (Under) Expenditures &amp; Other Uses</b>	<b>\$ 7,109,897</b>	<b>\$ 11,211,913</b>	<b>\$ (8,745,268)</b>	<b>\$ (8,037,968)</b>	<b>\$ 1,601,995</b>
Transfers In/(Out)	\$ (2,500,000)	\$ -	\$ (200,000)	\$ -	\$ -
Fund Balance, Year End	\$ 51,635,112	\$ 62,847,025	\$ 53,901,758	\$ 54,809,057	\$ 56,411,052
<b>Recap:</b>					
Current Year Principal and Interest	\$ 31,897,915	\$ 36,865,574	\$ 39,822,911	\$ 39,557,077	\$ 32,489,726
Bond Refundings	\$ 3,180,000	\$ 3,280,000	\$ -	\$ -	\$ 2,860,000

# DEBT SERVICE REVENUES AND EXPENDITURES

## APPENDIX C

	2004 Actual	2005 Actual	2006 Budget	2006 Projected	2007 Budget
<b>Transit Tax Anticipation Certificate</b>					
Certified Levies	\$ -	\$ -	\$ 8,445,249	\$ 8,445,249	\$ -
Less: Estimated Uncollectible	-	-	(84,449)	(84,666)	-
<b>Net Current Tax Receipts</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,360,800</b>	<b>\$ 8,360,583</b>	<b>\$ -</b>
<b>Revenues:</b>					
Property Taxes	\$ -	\$ -	\$ 8,160,800	\$ 7,978,758	\$ -
State HACA/Mkt Value Credit	-	-	200,000	381,825	-
Interest Income	-	1,980	20,000	20,000	-
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ 1,980</b>	<b>\$ 8,380,800</b>	<b>\$ 8,380,583</b>	<b>\$ -</b>
Proceeds from Bonds	-	157,306	-	-	-
<b>Total Revenues and Other Sources</b>	<b>\$ -</b>	<b>\$ 159,286</b>	<b>\$ 8,380,800</b>	<b>\$ 8,380,583</b>	<b>\$ -</b>
<b>Expenditures:</b>					
Principal Repayment (Due in 2007)	-	-	-	-	7,885,000
Interest Expense/Fiscal Charges	-	14,200	355,545	355,545	157,855
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 14,200</b>	<b>\$ 355,545</b>	<b>\$ 355,545</b>	<b>\$ 8,042,855</b>
<b>Revenues &amp; Other Sources Over/ (Under) Expenditures &amp; Other Uses</b>	<b>\$ -</b>	<b>\$ 145,086</b>	<b>\$ 8,025,255</b>	<b>\$ 8,025,038</b>	<b>\$ (8,042,855)</b>
Transfers In/(Out)	\$ -	\$ -	\$ -	\$ -	\$ (127,269)
<b>Fund Balance, Year End</b>	<b>\$ -</b>	<b>\$ 145,086</b>	<b>\$ 8,170,341</b>	<b>\$ 8,170,124</b>	<b>\$ -</b>

# DEBT SERVICE REVENUES AND EXPENDITURES

## APPENDIX C

	2004 Actual	2005 Actual	2006 Budget	2006 Projected	2007 Budget
<b>General Obligation - 800 Megahertz Radio:</b>					
<b>Certified Levies</b>	\$ 416,283	\$ 414,971	\$ 417,942	\$ 417,942	\$ 414,225
Less: Market Value Credit Reduction	(6,925)	-	-	-	-
Less: Estimated Uncollectible	(2,848)	4,671	(4,142)	(4,190)	(4,155)
<b>Net Current Tax Receipts</b>	<b>\$ 406,510</b>	<b>\$ 410,800</b>	<b>\$ 413,800</b>	<b>\$ 413,752</b>	<b>\$ 410,070</b>
<b>Revenues:</b>					
Property Taxes	\$ 393,201	\$ 391,300	\$ 378,800	\$ 394,856	\$ 391,541
State HACA/Mkt Value Credit	13,309	28,341	35,000	18,896	18,529
Interest Income	1,993	1,920	9,000	2,000	2,000
<b>Total Revenues</b>	<b>\$ 408,503</b>	<b>\$ 421,561</b>	<b>\$ 422,800</b>	<b>\$ 415,752</b>	<b>\$ 412,070</b>
Proceeds from Bonds	-	-	-	-	-
<b>Total Revenues and Other Sources</b>	<b>\$ 408,503</b>	<b>\$ 421,561</b>	<b>\$ 422,800</b>	<b>\$ 415,752</b>	<b>\$ 412,070</b>
<b>Expenditures:</b>					
Principal Repayment	\$ 315,000	\$ 325,000	\$ 340,000	\$ 340,000	\$ 360,000
Interest Expense/Fiscal Charges	79,553	63,335	38,040	39,590	19,500
<b>Total Expenditures</b>	<b>\$ 394,553</b>	<b>\$ 388,335</b>	<b>\$ 378,040</b>	<b>\$ 379,590</b>	<b>\$ 379,500</b>
<b>Revenues &amp; Other Sources Over/ (Under) Expenditures &amp; Other Uses</b>	<b>\$ 13,950</b>	<b>\$ 33,226</b>	<b>\$ 44,760</b>	<b>\$ 36,162</b>	<b>\$ 32,570</b>
Transfers In/(out)	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Fund Balance, Year End</b>	<b>\$ 313,591</b>	<b>\$ 346,817</b>	<b>\$ 391,577</b>	<b>\$ 382,979</b>	<b>\$ 415,549</b>

# DEBT SERVICE REVENUES AND EXPENDITURES

## APPENDIX C

	2004 Actual	2005 Actual	2006 Budget	2006 Projected	2007 Budget
<b>Environmental Services:</b>					
<b>MCES Debt Service (Budget Basis)</b>					
<b>Revenues and Other Sources:</b>					
Sewer Service Charges	42,820,339	40,541,000	41,324,000	41,324,000	47,221,000
Transfer from SAC Fund	23,181,000	32,939,000	36,717,000	36,717,000	34,561,000
<b>Total Revenues and Other Sources</b>	<b>\$ 66,001,339</b>	<b>\$ 73,480,000</b>	<b>\$ 78,041,000</b>	<b>\$ 78,041,000</b>	<b>\$ 81,782,000</b>
<b>Expenditures:</b>					
Current Value Credits	533,339	533,339	518,094	518,094	482,811
Transfer to Sewer Bond Fund	65,468,000	72,946,661	77,522,906	77,522,906	81,299,189
<b>Total Expenditures</b>	<b>\$ 66,001,339</b>	<b>\$ 73,480,000</b>	<b>\$ 78,041,000</b>	<b>\$ 78,041,000</b>	<b>\$ 81,782,000</b>
<b>Combined-All Debt Service:</b>					
<b>Revenues:</b>					
Property Taxes	40,857,770	41,837,006	44,855,000	45,226,087	42,932,865
State HACA	1,597,413	1,701,330	2,535,000	2,164,302	2,031,707
Sewer Service Charges/SAC Transfers	66,001,339	73,480,000	78,041,000	78,041,000	81,782,000
Interest Income	1,096,702	888,700	229,000	742,000	302,000
<b>Total Revenues</b>	<b>\$ 109,553,224</b>	<b>\$ 117,907,036</b>	<b>\$ 125,660,000</b>	<b>\$ 126,173,389</b>	<b>\$ 127,048,572</b>
<b>Other Sources:</b>					
Proceeds from Bonds	6,838,560	15,495,741	-	-	-
<b>Total Other Sources</b>	<b>6,838,560</b>	<b>15,495,741</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenues and Other Sources</b>	<b>\$ 116,391,784</b>	<b>\$ 133,402,777</b>	<b>\$ 125,660,000</b>	<b>\$ 126,173,389</b>	<b>\$ 127,048,572</b>
<b>Expenditures by Function:</b>					
Parks Debt Service	14,429,479	7,489,124	8,688,330	8,627,630	7,680,365
Solid Waste Debt Service	404,955	398,288	-	-	-

# DEBT SERVICE REVENUES AND EXPENDITURES

## APPENDIX C

	2004 Actual	2005 Actual	2006 Budget	2006 Projected	2007 Budget
Transit Debt Service	35,077,915	40,103,604	39,825,168	39,557,077	35,349,726
Transit Operating Tax Anticipation DS	-	14,200	355,545	355,545	8,042,855
800 Radio System Debt Service	394,553	388,335	378,040	379,590	379,500
Environmental Services Debt Service	66,001,339	73,480,000	78,041,000	78,041,000	81,782,000
Certificates of Indebtedness	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 116,308,241</b>	<b>\$ 121,873,551</b>	<b>\$ 127,288,083</b>	<b>\$ 126,960,842</b>	<b>\$ 133,234,446</b>
Revenues & Other Sources Over/ (Under) Expenditures & Other Uses	83,543	11,529,226	(1,628,083)	(787,452)	(6,185,874)
Transfers In/(Out)	(2,500,000)	257,830	(200,000)	-	(127,269)
Residual Equity Transfers	-	-	-	-	-
Change in Fund Balance	(2,416,457)	11,787,056	(1,828,083)	(787,452)	(6,313,143)
Fund Balance, Year End	62,194,811	73,981,867	72,153,785	73,194,415	66,881,272

**METROPOLITAN COUNCIL  
2007 SUMMARY BUDGET BY FUND  
ALL BUDGETED FUNDS**

**APPENDIX D**

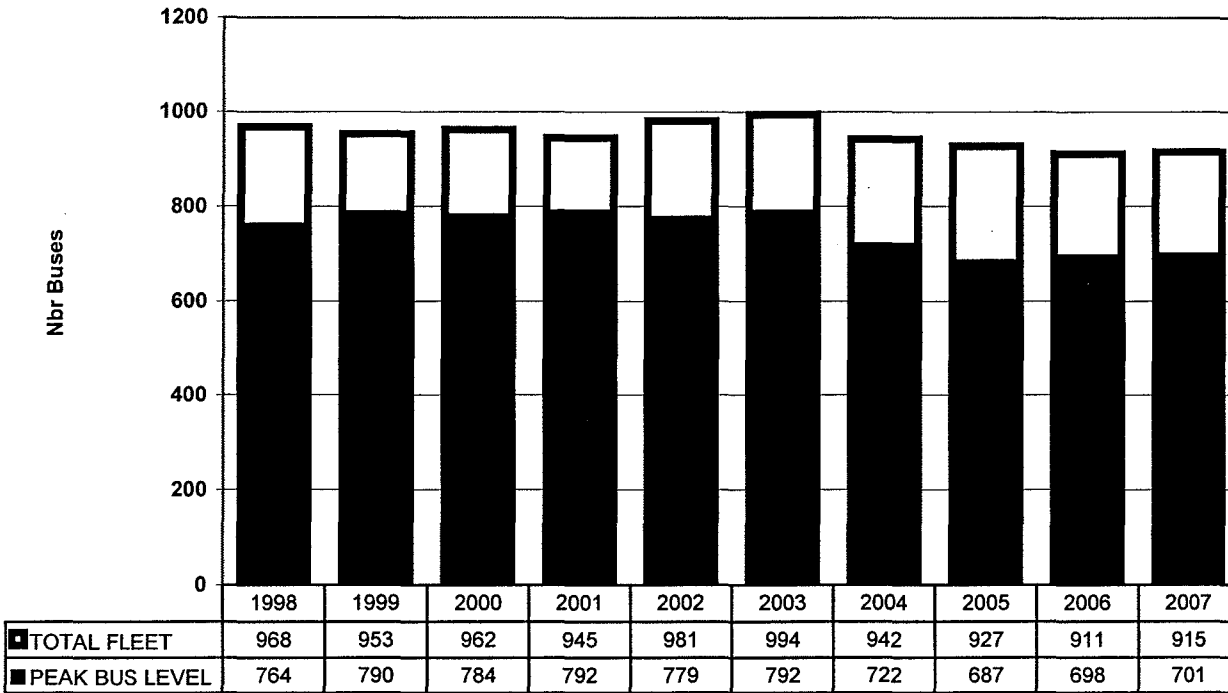
	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS	ENTERPRISE FUNDS	TOTAL
<b><u>EXTERNAL REVENUE</u></b>					
Property Tax	\$ 9,736,267	\$ 14,735,673	\$ 42,932,865	\$ -	\$ 67,404,805
State Revenue	9,090,733	62,256,262	2,031,707	141,952,422	215,331,124
Federal-Operating	-	65,991,329	-	15,442,820	81,434,149
Local	76,000	1,318,312		6,288,082	7,682,394
Sewer Service Charges	-	-	47,221,000	98,779,000	146,000,000
Industrial Strength Charges	-	-		9,400,000	9,400,000
Passenger Fares	-	2,819,207		71,585,448	74,404,655
Contract & Special Event Revenue	-	2,468,007		6,133,634	8,601,641
Interest	683,774	1,268,000	302,000	2,303,000	4,556,774
Other		2,944,301		3,472,345	6,416,646
<b>Total Revenue</b>	<b>\$ 19,586,774</b>	<b>\$ 153,801,091</b>	<b>\$ 92,487,572</b>	<b>\$ 355,356,751</b>	<b>\$ 621,232,188</b>
<b><u>OTHER SOURCES:</u></b>					
SAC Transfers			34,561,000		34,561,000
Designated Reserves		-		-	-
<b>TOTAL OTHER SOURCES</b>	<b>-</b>	<b>-</b>	<b>34,561,000</b>	<b>-</b>	<b>34,561,000</b>
<b><u>EXPENDITURES</u></b>					
Salaries & Benefits	\$ 21,951,504	\$ 5,766,178		\$ 243,062,201	\$ 270,779,883
Contracted Services	7,657,811	1,524,531		17,840,187	27,022,529
Materials & Supplies	-	-		17,206,198	17,206,198
Chemicals	-	-		5,123,525	5,123,525
Utilities	-	-		22,826,770	22,826,770
Rent	1,614,422	96,220		-	1,710,642
Printing	318,250	181,040			499,290
Travel	410,210	89,500		181,450	681,160
Insurance	41,000	120,000		3,462,333	3,623,333
Other Direct Expenses	2,603,582	1,901,005		22,143,883	26,648,470
Transit Programs	-	69,524,738			69,524,738
Passthrough Grant & Loan Programs	8,630,000	71,779,683			80,409,683
Transit Expansion		2,819,208		637,356	3,456,564
Expense Reduction Final Budget				-	-
Operating Capital	-	924,200		1,898,130	2,822,330
Debt Service Expenditures	-	-	133,234,446	-	133,234,446
<b>Total Expenditures</b>	<b>\$ 43,226,779</b>	<b>\$ 154,726,303</b>	<b>\$ 133,234,446</b>	<b>\$ 334,382,033</b>	<b>\$ 665,569,561</b>
<b><u>INTERDIVISION EXPENSE ALLOCATION</u></b>					
Central Support Unit Allocations	\$ (23,134,625)	\$ 1,398,000		\$ 23,134,625	\$ 1,398,000
Operating Capital Expense Allocation	(1,398,000)	(49,350)		-	(1,447,350)
Transfers from Other Funds		500,000	-	(993,650)	(493,650)
Other Fund Transfers	1,868,000	(1,325,000)		492,900	1,035,900
Planning Chargeback Revenue in CDD	(207,380)	(306,730)		21,210	(492,900)
<b>TOTAL ALLOCATIONS</b>	<b>\$ (22,872,005)</b>	<b>\$ 216,920</b>	<b>\$ -</b>	<b>\$ 22,655,085</b>	<b>\$ -</b>
<b>TOTAL EXPENSES &amp; USES</b>	<b>\$ 20,354,774</b>	<b>\$ 154,943,223</b>	<b>\$ 133,234,446</b>	<b>\$ 357,037,118</b>	<b>\$ 665,569,561</b>
<b>SURPLUS / (DEFICIT)</b>	<b>\$ (768,000)</b>	<b>\$ (1,142,132)</b>	<b>\$ (6,185,874)</b>	<b>\$ (1,680,367)</b>	<b>\$ (9,776,373)</b>

**METROPOLITAN COUNCIL  
2007 OPERATING CAPITAL  
SOURCES OF FUNDS AND EXPENDITURES**

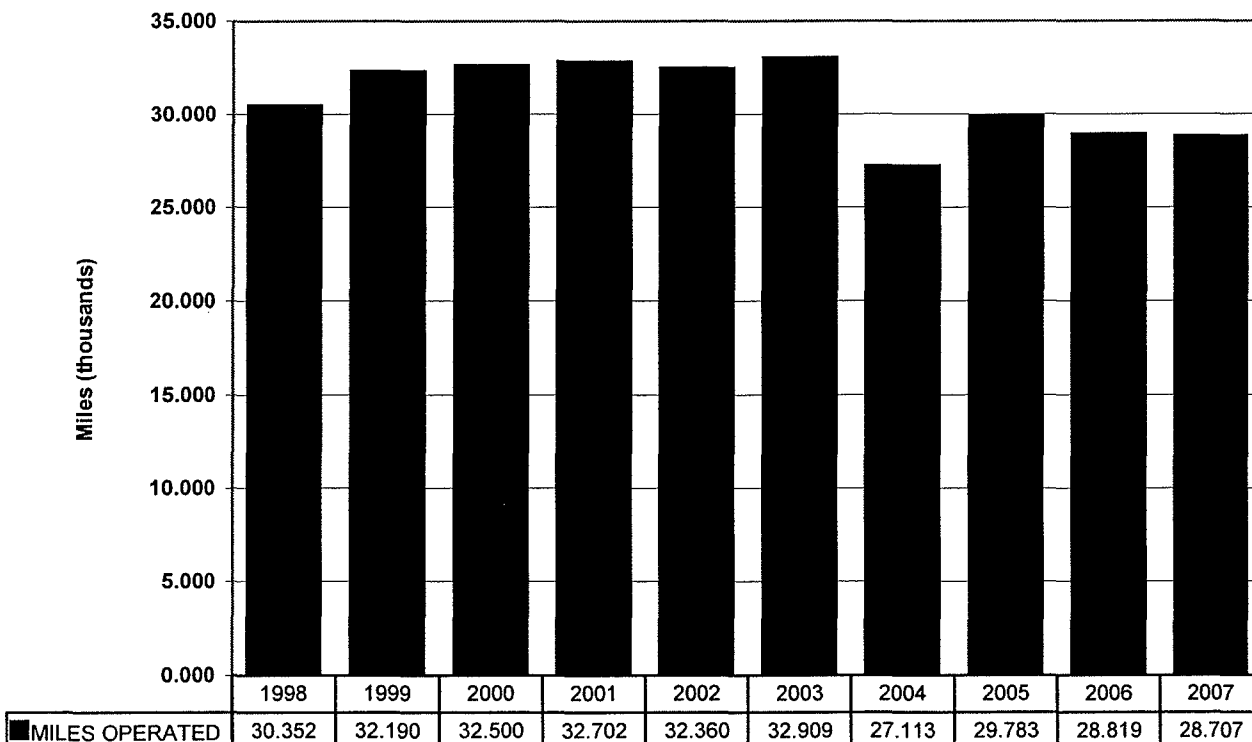
**APPENDIX E**

	Capital Outlay	Rent	Rent Rebate	Total 390 N. Robert	Total
<b>SOURCES OF FUNDS</b>					
Environmental Services	\$ 492,900	\$ 346,756	\$ (125,650)	\$ 221,106	\$ 714,006
Transportation	48,521	208,141	(49,350)	158,791	207,312
General Fund	343,881	1,298,770	-	1,298,770	1,642,651
HRA	38,898	181,079	-	181,079	219,977
<b>TOTAL SOURCES OF CAPITAL FUNDS</b>	<b>\$ 924,200</b>	<b>\$ 2,034,746</b>	<b>\$ (175,000)</b>	<b>\$ 1,859,746</b>	<b>\$ 2,783,946</b>
<b>CAPITAL-BY DIVISION &amp; PROGRAM INFORMATION SERVICES</b>					
<b><u>COMMUNITY DEVELOPMENT</u></b>					
GIS Fleet Management of Computers	-	-	-	-	-
<b>Subtotal Community Development</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>REGIONAL ADMINISTRATION</u></b>					
Communications-folder	8,000				\$ 8,000
Desktop Replacement	\$ 54,000	\$ -	\$ -	\$ -	\$ 54,000
Laptop Replacement	54,000				54,000
Printer Replacement	13,200				13,200
<b>Subtotal Regional Administration (010)</b>	<b>\$ 121,200</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 121,200</b>
Replacement Hardware/Software	\$ 500,000				\$ 500,000
Security Improvements	200,000				200,000
Disaster Recovery/Business Continuity	200,000				200,000
Transit/RA/ES Projects	150,000				150,000
Telephone/Mobile Computing Improvements	200,000				200,000
FTH Move to Office of Enterprise Technology	100,000				100,000
<b>Subtotal Infrastructure Capital Projects</b>	<b>\$ 1,350,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,350,000</b>
Less: MT Capital Portion	(675,000)				(675,000)
ES Capital Portion	(472,500)				(472,500)
<b>Net Regional Administration</b>	<b>\$ 202,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 202,500</b>
<b>CENTRAL SERVICES</b>					
Building Expenses - 390 N. Robert	\$ -	\$ 1,741,745	\$ -	\$ 1,741,745	\$ 1,741,745
Furniture & Equipment	99,600				99,600
<b>Subtotal Central Services</b>	<b>\$ 99,600</b>	<b>\$ 1,741,745</b>	<b>\$ -</b>	<b>\$ 1,741,745</b>	<b>\$ 1,841,345</b>
<b>ENVIRONMENTAL SERVICES</b>					
ES Capital Portion	\$ 472,500				\$ 472,500
Furniture & Equipment	20,400				20,400
<b>Subtotal Environmental Services</b>	<b>\$ 492,900</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 492,900</b>
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ 924,200</b>	<b>\$ 1,741,745</b>	<b>\$ -</b>	<b>\$ 1,741,745</b>	<b>\$ 2,665,945</b>
<b>NET CHANGE IN RESERVES</b>	<b>\$ -</b>	<b>\$ 293,001</b>	<b>\$ (175,000)</b>	<b>\$ 118,001</b>	<b>\$ 118,001</b>

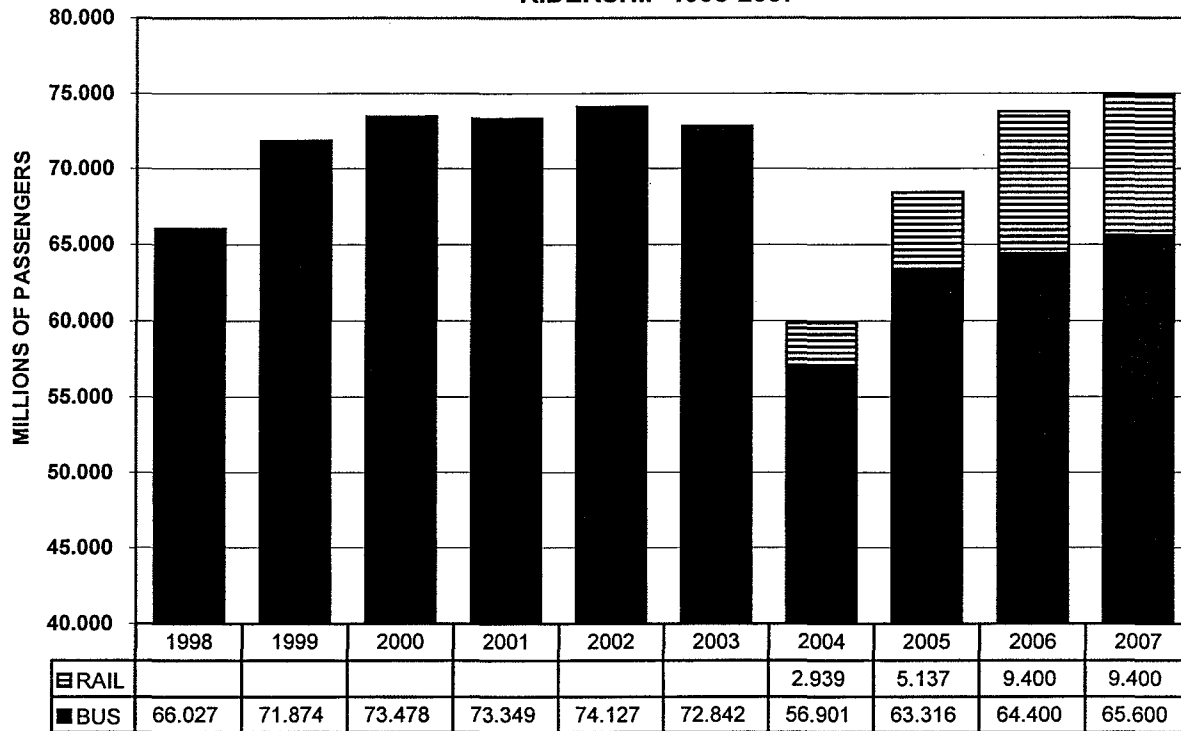
**METRO TRANSIT  
FLEET SIZE AND PEAK BUS LEVEL 1998-2007**



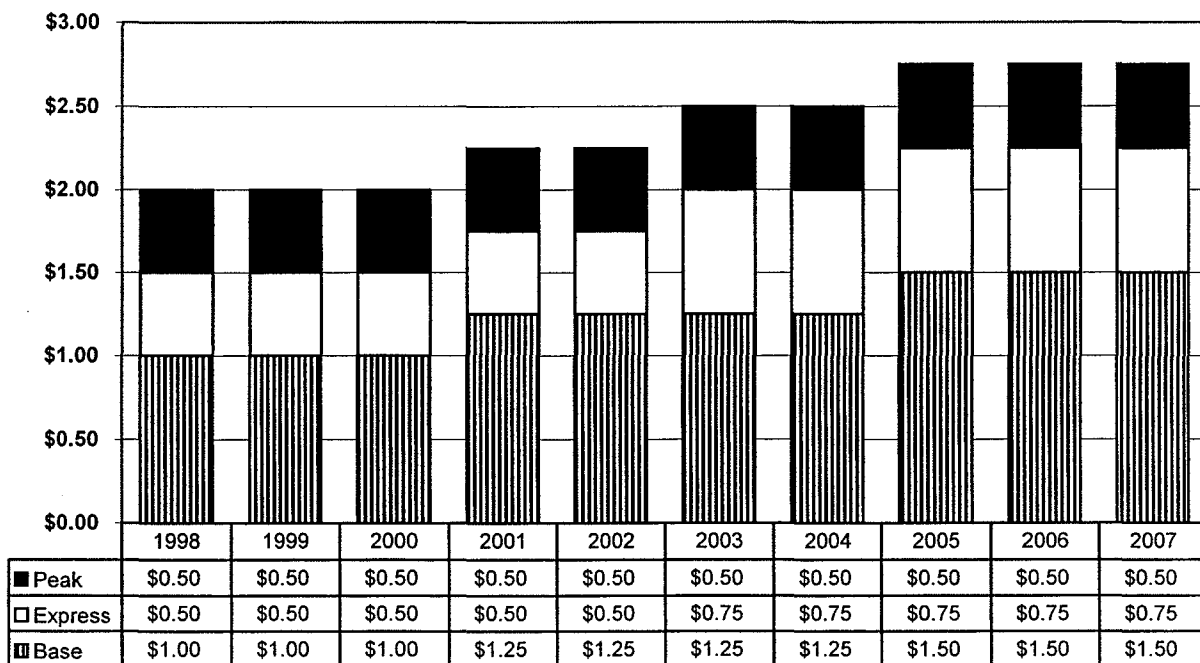
**METRO TRANSIT  
TOTAL MILES OPERATED 1998-2007**



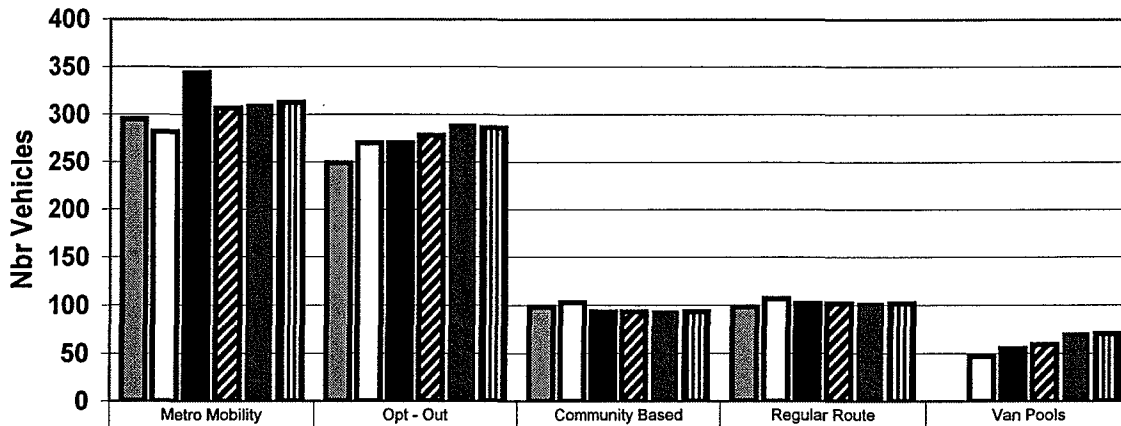
**METRO TRANSIT  
RIDERSHIP 1998-2007**



**METRO TRANSIT  
FARE HISTORY 1998-2007**

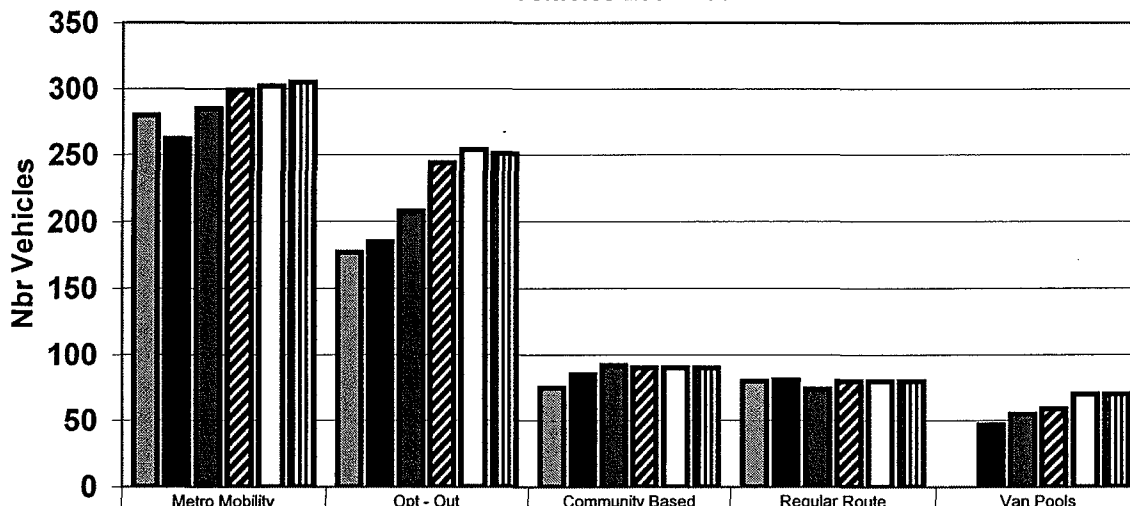


**Metropolitan Transportation Services  
Maximum Vehicles 2002-2007**



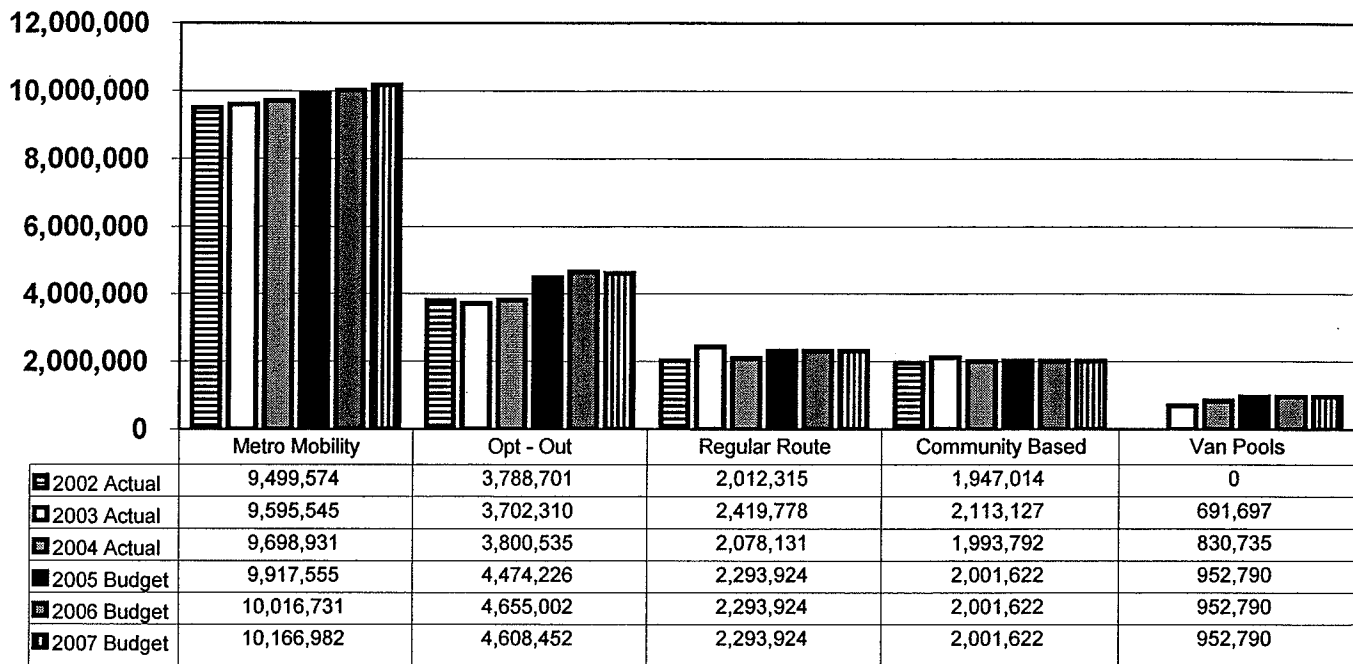
2002 Actual	295	249	98	98	-
2003 Actual	282	270	103	107	47
2004 Actual	344	270	93	102	55
2005 Budget	307	278	93	102	59
2006 Budget	310	289	93	102	70
2007 Budget	313	286	93	102	70

**Metropolitan Transportation Services  
Peak Vehicles 2002-2007**

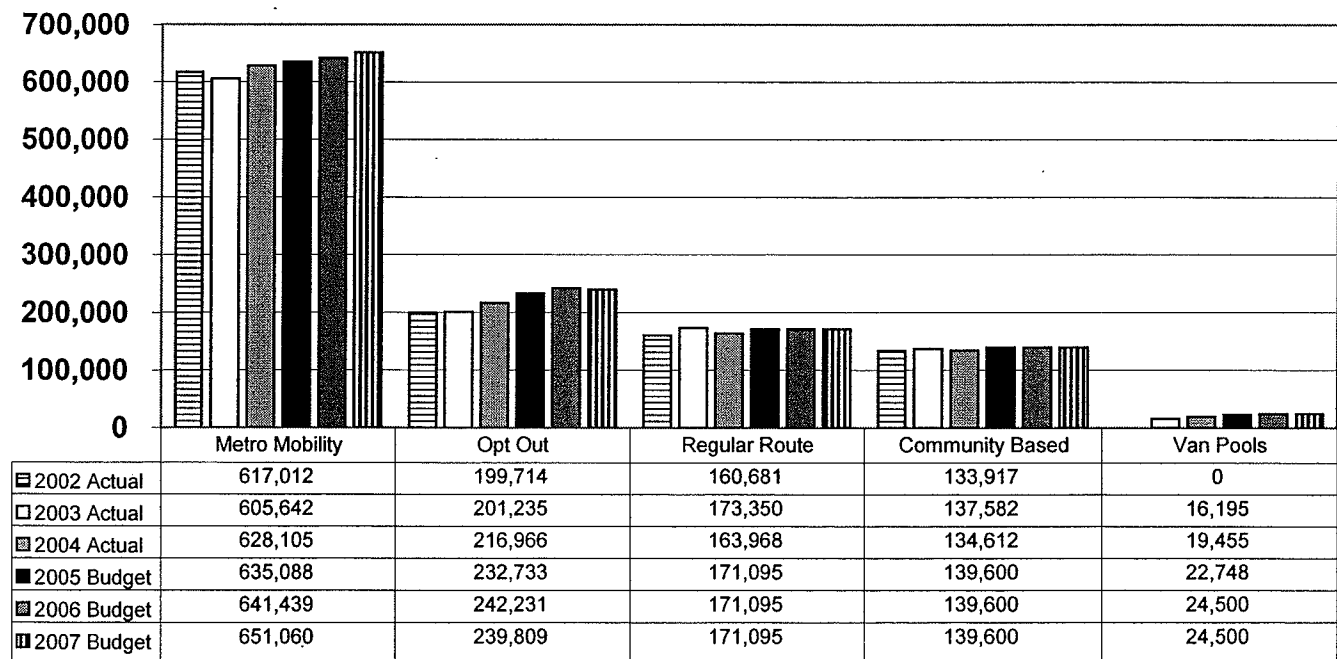


2002 Actual	280	177	75	80	-
2003 Actual	262	185	85	81	47
2004 Actual	285	208	92	74	55
2005 Budget	299	244	90	80	59
2006 Budget	302	254	90	80	70
2007 Budget	305	251	90	80	70

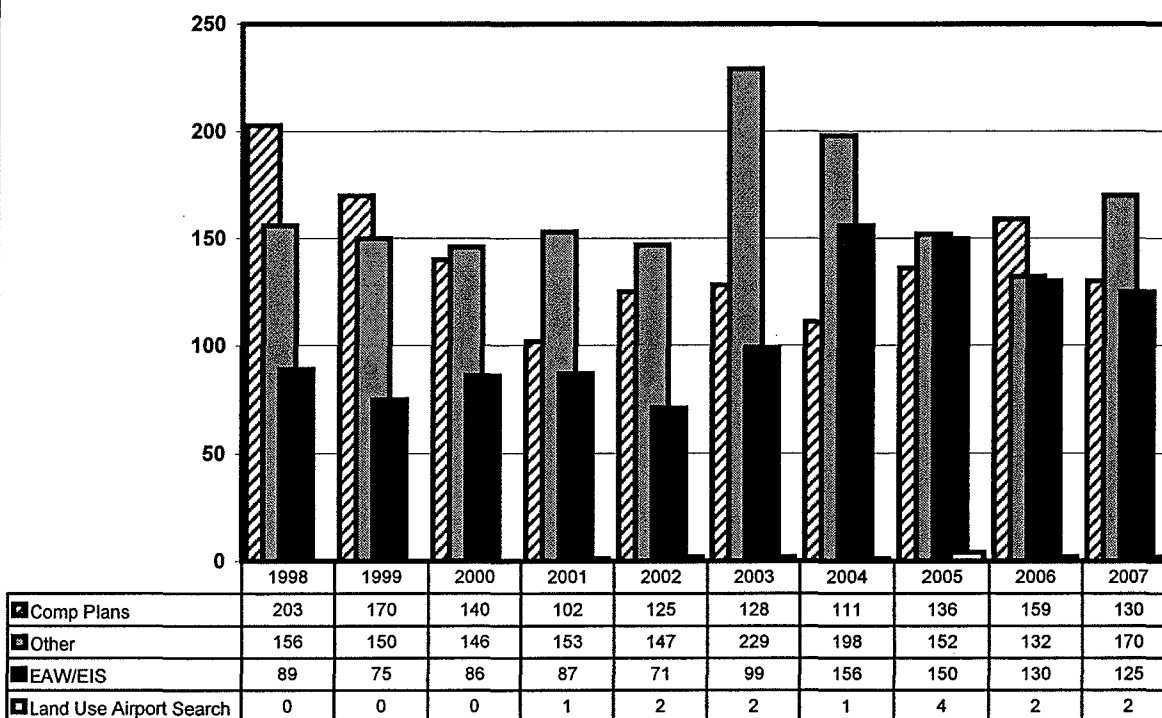
### Metropolitan Transportation Services Revenue Miles



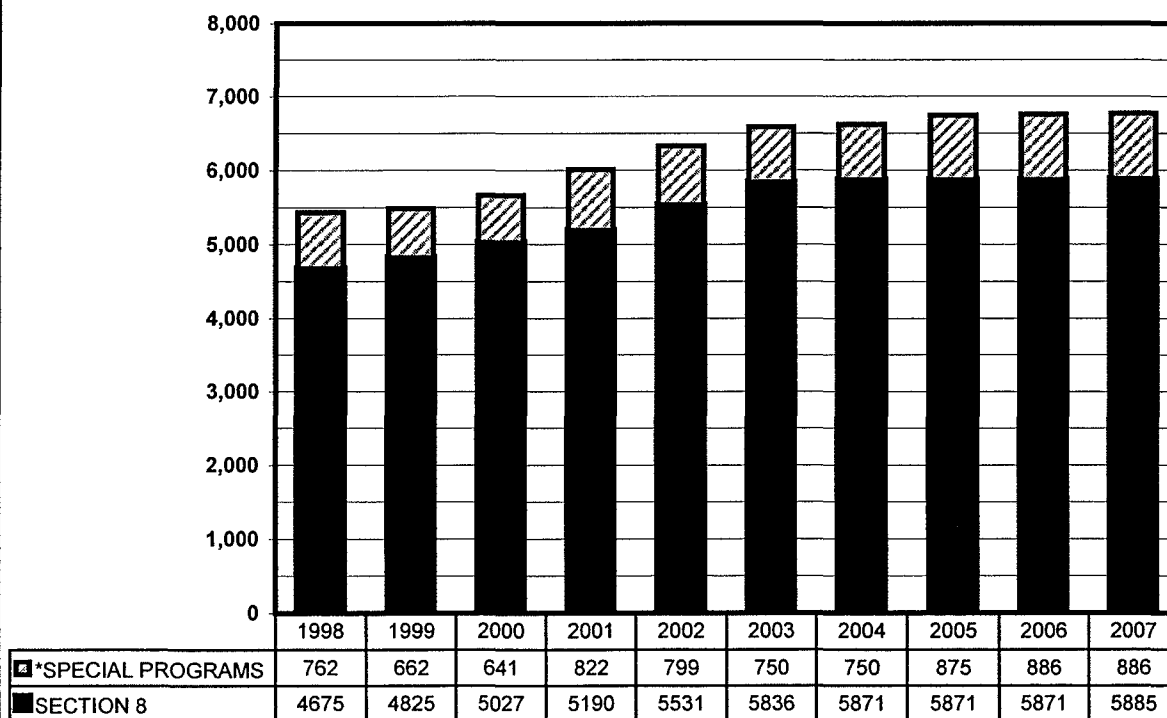
### Metropolitan Transportation Services Revenue Hours



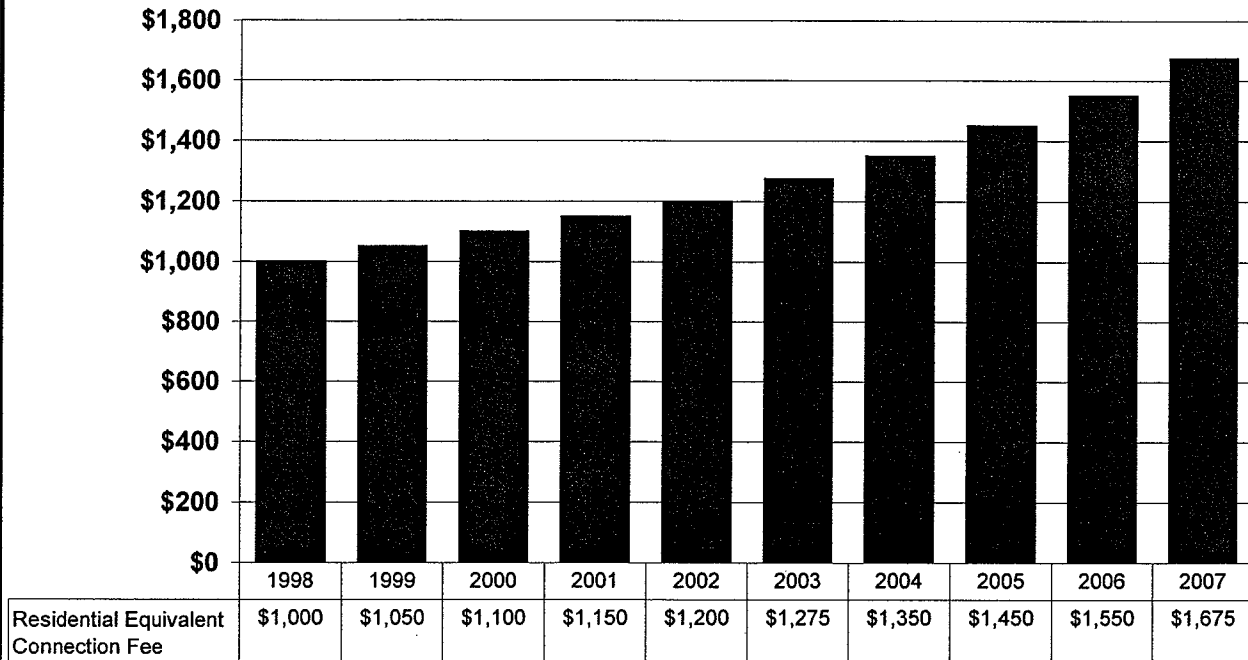
### OFFICE OF LOCAL PLANNING ASSISTANCE REVIEWS AND REFERRALS



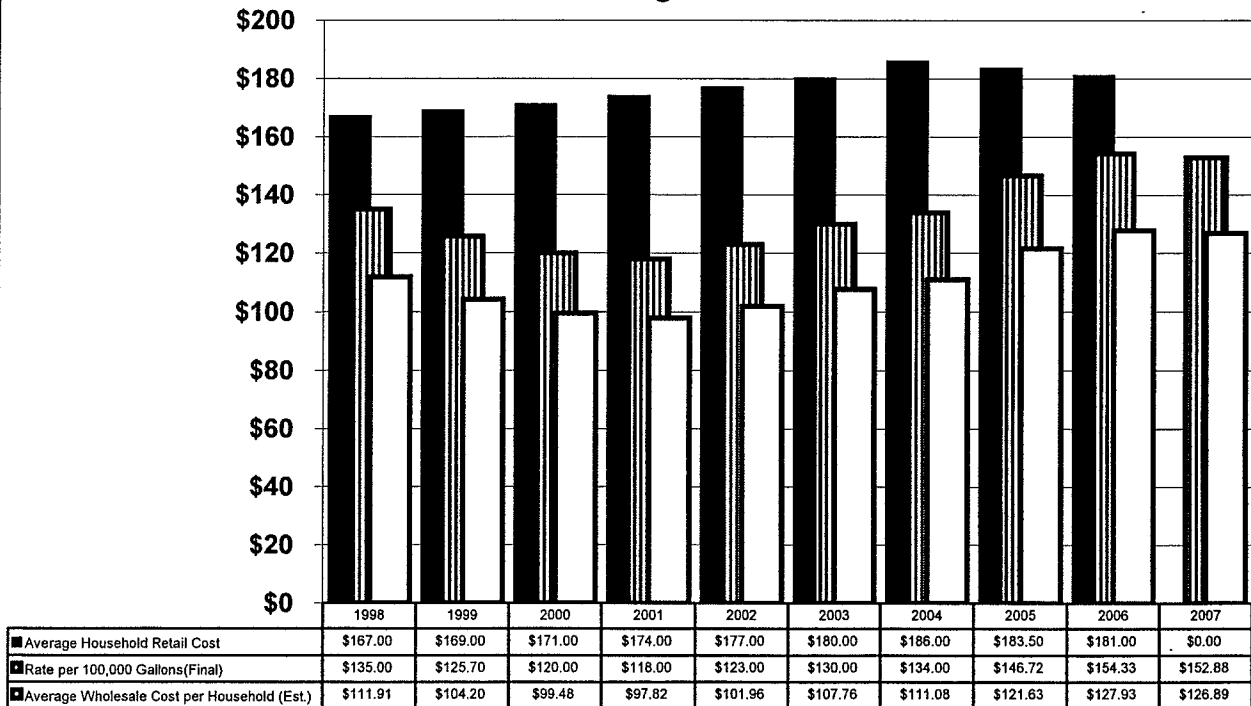
### NUMBER OF HRA ASSISTED HOUSEHOLDS



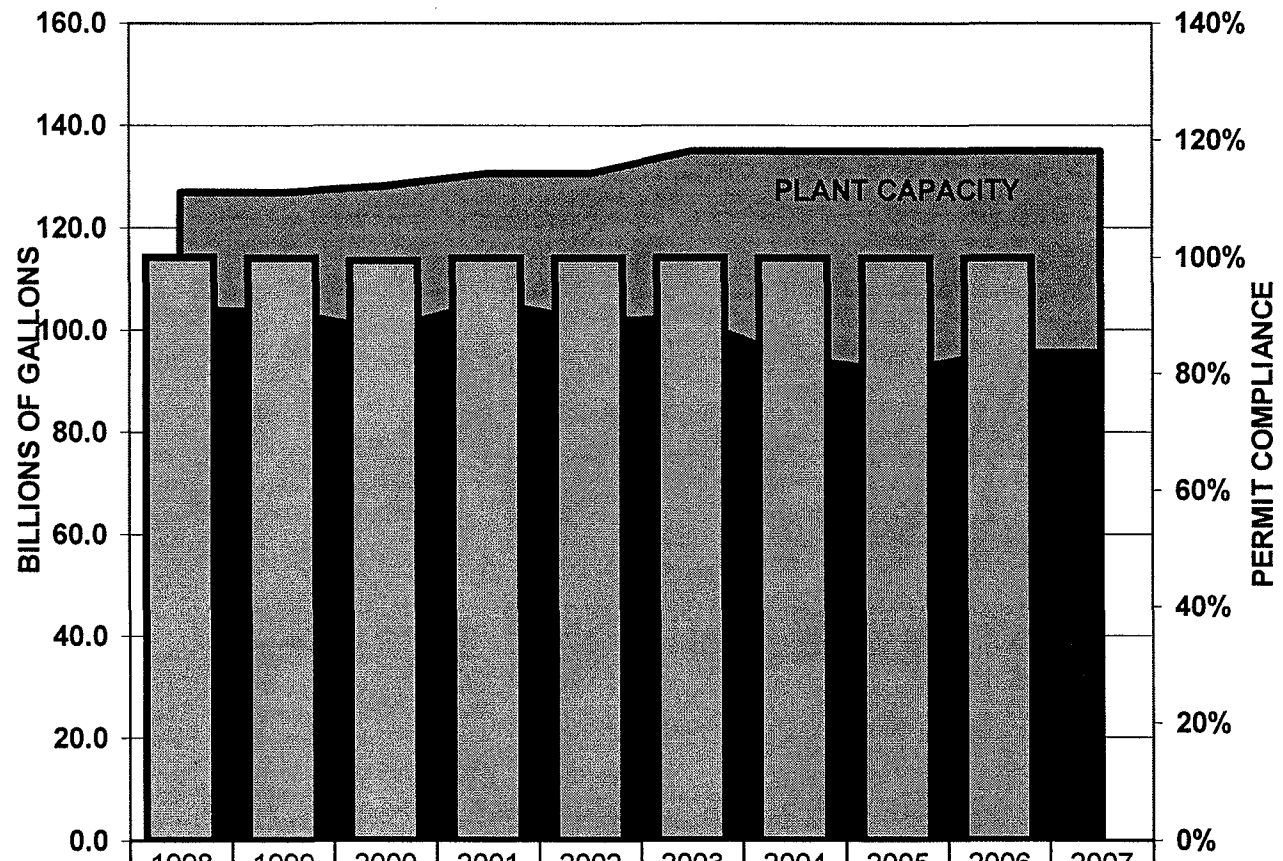
**Wastewater Services  
Service Availability Standard Charge per Unit**



**Wastewater Services  
Average Costs**



## QUALITY COLLECTION AND TREATMENT OF WASTEWATER



TREATMENT PLANT CAP	126.84	126.84	128.00	130.50	130.50	134.90	134.90	134.90	134.90	134.90
ANNUAL FLOW VOLUME	104.20	103.50	100.10	105.50	102.00	102.00	94.40	91.86	95.50	95.50
PERMIT COMPLIANCE	100.0%	99.8%	99.4%	99.8%	99.8%	99.9%	99.8%	99.8%	99.8%	

### **Legislative Requirement for Report on Consultant Activity**

Legislation enacted in 2001 requires that the Metropolitan Council provide information about professional and technical contractual services in the annual budget document. Under the statute, the Council must provide specific information by contract or project for the preceding fiscal year(s) and on proposed projects for the next year. The information required includes:

1. Methods the Council used to obtain consultant services;
2. Criteria used by the Council to award the contract;
3. Number of consultants who sought the contract;
4. Total cost of the contract;
5. Duration of the contract; and
6. Source of the funds used to pay for the contract.

### **Procurement Procedures**

The Council's procurement procedures for professional services are based on the value of the services, and can generally be divided into three groups:

- **Services valued at up to \$2,500** - These services are considered micro-purchases and do not require a competitive process. They are initiated as a purchase requisition, and are executed as a purchase order and are generally arranged by project managers without a solicitation process.
- **Services valued between \$2,500 and \$50,000** - Procurements of professional services between \$2,500 and \$50,000 are initiated as a purchase requisition and require an informal competitive process. They can be executed as either a purchase order or a contract. At least three proposals are solicited and evaluated based upon factors such as cost, experience, qualifications, work plan and schedule, and availability. The vendor judged to be most advantageous to the Council is selected. In some cases, a vendor may be selected using a Joint Purchasing Agreement (see discussion below), or through a sole source authorization.
- **Services valued at \$50,000 or greater** - Procurements of professional services above \$50,000 are initiated as a contract request and require a more formal competitive process. They are generally executed as a formal contract and generally follow one of four processes, Informal Request for Proposal (RFP), Formal RFP, Joint Purchasing Agreement (JPA), or Sole Source Authorization.
  - **Informal RFP:** typically used for procurement of professional services between \$50,000 and \$100,000. A written RFP is sent to prospective proposers. The RFP document defines the scope of work and project schedule, lists the information requested from proposers, and lists criteria that will be used by Council staff in the evaluation of the proposals. An evaluation panel of Council staff evaluates the proposals received and selects the vendor judged to be the most advantageous to the Council.
  - **Formal RFP:** typically used for all procurement of professional services over \$100,000. The RFP is advertised in the State Register, and sometimes in other publications that may attract proposals, depending on the scope of work. The RFP is a formal document that addresses the scope of work, the project schedule, various aspects of the procurement process, and instructions to proposers in the preparation of proposals. Proposals are evaluated by a formal evaluation panel based on the evaluation criteria published in the RFP. The evaluation panel recommends the proposal most advantageous to the Council. Awards up to \$250,000 are recommended to the Council's Regional Administrator; awards greater than \$250,000 require Council action.

# ***Metropolitan Council Proposed 2007 Unified Budget, Report on Professional/Technical Contractual Services***

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## ***Appendix G***

The Council has the authority to enter into Joint Purchasing Agreements (JPA's) with other governmental units as provided for in Minnesota Statute. Joint Purchasing Agreements enable the Council to participate in cooperative buying arrangements where prices for certain goods and services are established based on the estimated total demand by the cooperative members. The Council has Joint Purchasing Agreements with the State of Minnesota, Hennepin County, Ramsey County, and the University of Minnesota. Some professional services are procured through JPA's.

In some cases, Council staff seeks authorization to award professional service contracts on a sole source basis. For contracts valued up to \$250,000, sole source authorization must be approved by the Regional Administrator. For contracts valued at greater than \$250,000, sole source authorization must be approved by Council action. Furthermore, procurements of architectural and engineering projects funded by the Federal Transit Administration must adhere to the Federal Brooks Act. The Brooks Act requires that vendor selection be done without the criteria of price.

### **Contents of Report**

The consulting and contractual services report consists of a summary plus supporting schedules presented by year for 2005, 2006 and 2007. The report for fiscal year 2005 lists actual contracts including separate tables for Contracts \$50,000 or Greater and Contracts Less than \$50,000. Micro purchases, under \$2,500, are not individually listed but are summarized as a line item within the less than \$50,000 schedule.

The report for fiscal year 2006 (adopted budget) and 2007 (proposed budget) reflects budgeted or proposed authority for anticipated consulting or contractual services for each of the Council's major divisions. As actual data becomes available, the budget data will be replaced with actuals.

### **Additional Information Available on Request**

Additional information and detail is available upon request. Requests should be made to Paul Conery, Budget and Evaluation Manager (651-602-1374). Questions regarding Council procurement policies and procedures should be made to Rich Halsted, Purchasing Manager (651-602-1038).

**METROPOLITAN COUNCIL**  
**SUMMARY REPORT ON PROFESSIONAL/TECHNICAL SERVICES ACTIVITY**

**APPENDIX G**

<b>2005 Actual</b>							
<b>Contract Amounts by Division</b>	<b>MCES</b>	<b>Metro Transit</b>	<b>Metropolitan Transportation Services</b>	<b>Metro HRA</b>	<b>Reg'l Admin + Community Development</b>	<b>Total</b>	
Contracts, \$50,000 or Greater	\$ 20,538,399	1,039,114	\$ 120,055,487	\$ 0	\$ 5,272,060	\$	146,905,060
Contracts, \$2,500 - \$50,000	326,135	98,090	108,118	17,460	1,019,882		1,569,685
Contracts, Less Than \$2,500	65,560	72,771	7,215	1,864	98,832		246,242
<b>Total</b>	<b>\$ 20,930,094</b>	<b>\$ 1,209,975</b>	<b>\$ 120,170,820</b>	<b>\$ 19,324</b>	<b>\$ 6,390,774</b>	<b>\$</b>	<b>148,720,987</b>
<b>Percent of Total</b>							
Contracts, \$50,000 or Greater	98.1%	85.9%	99.9%	0.0%	82.5%		98.8%
Contracts, \$2,500 - \$50,000	1.6%	8.1%	0.1%	90.4%	16.0%		1.1%
Contracts, Less Than \$2,500	0.3%	6.0%	0.0%	9.6%	1.5%		0.2%
<b>Total</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>		<b>100.0%</b>

<b>2006 Actual (Draft Report - 11 mos.)</b>							
<b>Contract Amounts by Division</b>	<b>MCES</b>	<b>Metro Transit</b>	<b>Metropolitan Transportation Services</b>	<b>Metro HRA</b>	<b>Reg'l Admin + Community Development</b>	<b>Total</b>	
Contracts, \$50,000 or Greater	\$ 8,287,297	300,089	\$ 50,000		\$ 149,287,356	\$	157,924,742
Contracts, \$2,500 - \$50,000	424,240	90,175	22,950	13,200	1,209,172		1,759,737
Contracts, Less Than \$2,500	87,436	459,956	1,406	673	53,985		603,456
<b>Total</b>	<b>\$ 8,798,973</b>	<b>\$ 850,220</b>	<b>\$ 74,356</b>	<b>\$ 13,873</b>	<b>\$ 150,550,513</b>	<b>\$</b>	<b>160,287,935</b>
<b>Percent of Total</b>							
Contracts, \$50,000 or Greater	94.2%	35.3%	67.2%	0.0%	99.2%		98.5%
Contracts, \$2,500 - \$50,000	4.8%	10.6%	30.9%	95.1%	0.8%		1.1%
Contracts, Less Than \$2,500	1.0%	54.1%	1.9%	4.9%	0.0%		0.4%
<b>Total</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>		<b>100.0%</b>

# REPORT ON PROFESSIONAL /TECHNICAL SERVICES ACTIVITY-2005 CONTRACTS LESS THAN \$50,000 APPENDIX G

Fund	Expense Type	Issue Date	Vendor	Reference Number	Item Description	PO Amount
201	5204	6/14/05	SRF CONSULTING GROUP	S05005147	Twin Cities Regional Model Review and Validation Checks: Task 1 - Network Coding Task 2 - Speed Table Task 3 - External Station Volumes Task 4 - Model Iteration Process Task 5 - Reasonableness Checks Task 6 - TAZ Boundaries Per attached Request for Proposal	\$49,800
100	5222	11/14/05	SYBASE INC	S05010046	12600 Adaptive Server Enterprise IBM-AIX 12/11/05 to 12/10/06	\$49,635
100	5204	3/3/05	SYBASE	S05001990	Consulting for TIS - Workarounds	\$48,600
100	5222	10/18/05	THERMO ELECTRON CORP	S05009135	L-SM-01 SampleManager Concurrent Single User License (including SampleManager Server, Audit Trail, SMW, and Sm Reporter Development License	\$40,714
100	5222	6/27/05	ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE	S05005568	Maintenance for: Arc Info, Network Floating, Arc View Single, Arc View Concurrent, ArcGIS 3D, ArcSDE Developer, ArcGIS Spatial Analyst, ArcGIS Geostatistical Analyst, Arc Pad 6.0, ArcIMS, ArcGIS Publisher (See Quote) for the Period 10/10/2005 to 9/30/2006	\$40,000
100	5204	9/28/05	NET2NET SOLUTIONS INC	S05008546	Provide consulting services under the direction of Information Systems to assist the Council with server move.	\$39,375
602		2/7/05	Bonestroo Rosene Anderlik & Associates, Inc.	05P003	Lift Station Site Survey	\$38,456
100	5222	5/20/05	EMBARCADERO TECHNOLOGIES INC	S05004472	5786 DB Artisan Pro for Sybase/MS SQL-Concurrent	\$37,500
100	5222	12/16/05	SOFTWARE HOUSE INTL	S05011058	AVDCDE-AA-GI McAfee Active Virus Defense Suite - License +	\$35,576
100	5222	2/18/05	GROUP 1 SOFTWARE	S05001604	Maintenance for 3/31/99 Purchase Covers period 3/31/2005 through 3/31/2006	\$34,498
100	5222	11/14/05	TRAPEZE SOFTWARE GROUP INC	S05010048	ATIS - Agent/Web Base License System Maintenance	\$33,075
345		6/1/05	Elert & Associates	05P035	Audio Visual Consulting Services - 390 N. Robert Street Office Building	\$32,600
201		4/1/04	Trapeze Software Group, Inc.	04P141	Trapeze Software Group Maintenance Agreement	\$30,000
100	5204	6/8/05	PRACTICAL COMMUNICATIONS INC	S05004977	Communications trainer and consultant for a three-year period per proposal dated April 14, 2005: LOD - Approximately 5 workshops Community Development - Consultation on comprehensive planning documentation	\$28,000
100	5204	11/3/05	SOFT LINK SOLUTIONS	S05009800	Provide development support for PeopleSoft 8.8 Financials upgrade.	\$28,000
100	5222	3/1/05	KNOWLEDGE FRONT INC	S05001885	ForeSight Enterprise Unit set-up 10 Enterprise units	\$27,950

# REPORT ON PROFESSIONAL /TECHNICAL SERVICES ACTIVITY-2005 CONTRACTS LESS THAN \$50,000 APPENDIX G

Fund	Expense Type	Issue Date	Vendor	Reference Number	Item Description	PO Amount
610	5214	3/15/05	PERSONNEL DECISIONS INTL	S05002352	Leadership Assessment for BUC selection **NOT TO EXCEED \$25,000**	\$25,000
100	5222	4/19/05	ENFOTECH	S05003394	Technical support and maintenance fee for PACS2000 for period 5/1/2005 to 4/30/2006	\$25,000
100	5222	8/3/05	VERITAS SOFTWARE GLOBAL CORP	S05006737	W113918-200 Net Backup Server Windows, Enterprise Server v 5.0	\$24,997
100	5204	8/4/05	AERITAE CONSULTING GROUP LTD	S05006807	Performance Monitoring of Network at 2 Transit Garages For issues resulting from issues with Server Consolidation	\$24,850
610		10/3/05	Expert OJT	05P063	Consulting Services Development and Implementation of a Structured on the Job Training Program	\$23,550
610	5204	9/29/05	EXPERT OJT	S05008576	05P063 Structured on the Job Training Services as detailed in ExpertOJT's proposal dated July 22, 2005 and the Council's standard PTS terms and conditions.	\$23,550
100	5219	8/12/05	INSURANCE OVERLOAD SYSTEMS	S05007018	Temporary Claim's Representative for Risk Management	\$23,000
610	5219	4/28/05	KFORCE PROFESSIONAL STAFFING	S05003771	Temporary Employee Services as Required for Metro Plant Lab May 2, 2005 through July 31, 2005 Term extended through September, 2005.	\$21,900
610	5214	10/26/05	SYSTEMS IMPROVEMENT	S05009505	Provide two-days of in-house training for twelve persons in the use of TapRoot system.	\$21,000
702	5204	5/6/05	CENTURY COLLEGE	T000009338	Facility Mechanic Certification Program per 4/4/05 proposal and revised 4/19/05.	\$20,000
641	5214	2/16/05	LAMONTAGNE PE,PETER L	S05001513	Centrifuge optimization services at the Metro Plant - 3 weeks at \$6,200.00 /per week.	\$18,984
100	5222	7/25/05	DATALINK	S05006435	MXJS-EMC-MAINT7244-6 Onsite Service for EMC F4500 populated with qty 40 73GB Drives SN F20002200412 ((/1/2005 through 2/28/2006)	\$18,547
100	5204	9/8/05	MERCER HUMAN RESOURCES CONSULTING	S05007877	Provide consulting services under the direction of Human Resources	\$18,000
100	5204	12/12/05	ESPIRIA INC	S05010855	Security Measurement & Planning Consulting	\$18,000
100	5222	3/30/05	MIDWAVE	S05002801	CPES-SS Premium Software Subscription and Support (24x7) (April 1 2005 to April 1 2005)	\$17,754
100	5204	10/5/05	ORACLE USA INC	S05008720	Oracle Consultant Dawnn Bean	\$17,688
100	5222	11/2/05	MICRO FOCUS	S05009722	Server Express Support RS6000 AIX 5.2 600000059655 (December 22 to November 13, 2007)	\$17,678
100	5222	12/13/05	VERITAS SOFTWARE GLOBAL CORP	S05010895	Indepth for Oracle, UNIX Enterprise v3.2.2 License Basic Support	\$16,827
641	5214	8/15/05	MN POLLUTION CONTROL AGENCY	S05007067	PETROLEUM BROWNFIELDS PROGRAM TECHNICAL REVIEW OF RESPONSE ACTION PLAN FOR INTERCEPTOR #MSB-6901 DIVERSION PROJECT	\$15,000
345	5214	9/26/05	SPACE PLANS INC	S05008441	Design Services related to 390 North Robert Street project under the direction of Project Manager	\$15,000

# REPORT ON PROFESSIONAL /TECHNICAL SERVICES ACTIVITY-2005 CONTRACTS LESS THAN \$50,000 APPENDIX G

Fund	Expense Type	Issue Date	Vendor	Reference Number	Item Description	PO Amount
100	5214	2/2/05	BROWNS WORTH INC	S05001068	Project management, general reconfiguration, and moving services for 390 N. Robert as required.	\$15,000
100	5214	10/11/05	FRANK MADDEN & ASSOCIATES	S05008869	Arbitration services for Employee grievance NTE 15,000.	\$15,000
100	5222	4/19/05	COGNOS INC	S05003393	NT Intel Impromptu Web Reports User Pack Standard Support Renewal (02 Apr 2005 to 01 Apr 2006)	\$14,980
610	5210	7/28/05	UNIV OF MN/DEPT OF ENTOMOLOGY	S05006573	Genus-level taxonomic identification of 16 Ponar macro invertebrate samples.	\$14,728
702	5204	12/01/05	MEADOW & ASSOC, LINDA J	T000010090	MISC CONSULTANT SERVICES - PERIOD 12/1/05 THRU 12/31/05, INVOICE # 33	\$14,690
100	5222	6/27/05	SOFTWARE HOUSE INTL	S05005570	722077 Magic Service Desk Suite (June 21, 2005 to June 30, 2006)	\$14,389
641	5207	5/16/05	LYNCH ASSOC	S05004310	Labor as follows: Develop Communications Plan, Public Information Meetings, Individual/Group Meetings, and Administration fee includes (billing, contracting and other issues) \$120/Hour	\$13,500
100	5222	6/29/05	SYNTAX INC	S05005681	EACSRN18000NT Citrix Metaframe Software Maintenance Subscription Advantage Annual Renewal CM-4437183-61759 \$750 ECS-004-1038-0C49-001905 \$1000 ECS-00F4-9439-02EE-000686 1000 ECS-00F4-9439-E13D-000687 1000 ECS-00F4-9439-E9EC-004230 1000 EDS-00F4-9959-2280-001231 1000 EDS-00F4-9959-8280-001235 1000 EU2-00F4-9959-AA54-002143 1000 EU2-00F4-9959-F09C-018928 1000 EU2-00F4-9959-01FB-018056 1000 EU2-00F4-9959-020B-018058 1000 EU2-00F4-9959-2CA5-002142 1000 EDS-00F4-9959-BB1E-000908 1000 7/15/05 to 7/15/06	\$12,750
610	5214	2/17/05	MILLS, PAMELA A	S05001544	For Professional Library Cataloging Services. Services will be performed on an as-need basis, with no guaranteed minimum amount.  Please coordinate all work with the Council's Project Manager	\$12,012
610	5204	8/24/05	COGNOS INC	S05007392	Software upgrade, installation, testing, and technical support	\$12,000
702	5204	1/12/05	HANSON, BRUCE ALAN	T000008931	Police Background Investigations	\$10,980
702	5204	1/12/05	CULHANE, RALPH FRANCIS	T000008947	Police Background Investigations	\$10,892

# REPORT ON PROFESSIONAL /TECHNICAL SERVICES ACTIVITY-2005 CONTRACTS LESS THAN \$50,000 APPENDIX G

Fund	Expense Type	Issue Date	Vendor	Reference Number	Item Description	PO Amount
100	5222	12/14/05	VERITAS SOFTWARE GLOBAL CORP	S05010899	W085923-000 Cluster Server, Windows 2000 v2.0 Server Licen	\$10,849
100	5204	7/1/05	STATE OF MN GOVERNOR'S OFFICE	S05005787	FY06 portion of interagency lobbying agreement for Washington DC office per Invoice #G39-06-01-DCO-MC	\$10,727
702	5204	12/02/05	BARTELS MANAGEMENT CONSULTING	T000010008	MISC Miscellaneous - 105 HRS. FOR NOVEMBER 2005	\$10,500
201	5214	2/1/05	TRAPEZE SOFTWARE GROUP	S05001027	RidePro Web Maintenance and Telephone support for March 2004 thru February 2005	\$10,000
201	5214	2/15/05	TRAPEZE SOFTWARE GROUP INC	S05001417	RidePro LAN Maintenance and Telephone Support for March 1,2005 thru February 28, 2006	\$10,000
100	5222	8/11/05	SYNTAX INC	S05007006	EACSRN18000TX MF Citrix Software Maintenance Subscription Advantage Renewal CM-6165683-60894 - 50 Pak, for the period 7/15/05 - 7/15/06 CM-6165694-99617 - 50 Pak CM-6165718-28768 - 50 Pak CM-6165718-28768 - 50 Pak 7-15-05- to 7-14-06	\$10,000
237	5214	3/24/05	SCHAFFER, DAVE	S05002681	Complete Capital Improvement needs assessment for the Family Affordable Housing Program (Not to exceed \$10,000)	\$9,960
100	5204	12/14/05	CALLISMA INC	S05010945	Consulting for ITIL Roadmap The project will require approxima	\$9,960
100	5222	8/3/05	SYBASE INC	S05006738	PBE50USP-R Sybase PowerBuilder Enterprise	\$9,675
100	5222	2/18/05	SYBASE INC	S05001615	PDE22USP-R Sybase: Power Designer Data (Covers Period 3/4/2005 through 3/3/2006)	\$9,605
641	5214	7/22/05	JANIK PHD, JEFFREY	S05006335	Phytoplankton analyses for lower Minnesota River	\$9,600
100	5214	4/20/05	KROLL ONTRACK INC	S05003339	Consulting for Data Recovery necessary for ES legal Investigation. Estimate not to exceed \$10,000	\$9,600
345	5214	12/12/05	CRESA PARTNERS- MINNEAPOLIS/ST	S05010840	Consulting Services related to the office relocation to 390 N. Robert Street per proposal dated 12/19/05 .	\$8,800
100	5222	3/1/05	BUSINESS OBJECTS AMERICAS	S05001870	VNCSPN010 Crystal Enterprise 10 Professional Concurrent Access License Software Updates	\$8,610
100	5222	8/16/05	SYBASE INC	S05007101	28218 ASE Workplace IBM-AIX Extended Support Contract for periods 7/29/05 to 7/28/06.	\$8,348
641	5214	7/22/05	MN POLLUTION CONTROL AGENCY	S05006389	TECHNICAL REVIEW FOR A NO ASSOCIATION DETERMINATION REQUEST FOR THE METROPOLITAN COUNCIL SEWER RECONSTRUCTION PROJECT IN MOUND MN.	\$8,340
100	5204	6/13/05	SYNTAX INC	S05005077	Design and build two terminal servers with MetaFrame. Design and build two Web Interface Servers and design and build two CSG Servers	\$8,182

# REPORT ON PROFESSIONAL /TECHNICAL SERVICES ACTIVITY-2005 CONTRACTS LESS THAN \$50,000 APPENDIX G

Fund	Expense Type	Issue Date	Vendor	Reference Number	Item Description	PO Amount
641	5214	5/24/05	OLD REPUBLIC NATIONAL TITLE	S05004561	Title Commitments for seventeen Maple Grove and Dayton Properties (list of properties attached)	\$7,735
610	5204	4/11/05	NEUVEST	S05003183	Consultant Fees for Conducting a Neutral Workplace Investigation for Met. Council. INVOICE# 1199-247 dated 4/4/05 NeuVest File # 2101	\$7,596
100	5214	8/24/05	STATE OF MN/OFFICE OF ENTERPRISE TECHNOLOGIES	S05007375	Advisor level seat holder subscription to the Gartner Core Research for the period September 1, 05 through August 31, 2006.	\$7,550
234	5214	1/6/05	YANNARELLY,JIM	S05000195	Conduct Lead-Safe Work Practices Training at Dakota County training location in Eagan	\$7,500
610	5214	3/25/05	HDR ENGINEERING INC	S05002696	Analyze existing structure to increase stack height. Job includes: Clerical (setup project): Engineer, Expenses	\$7,320
					Intro to Arc GIS I 2-day class December 6 & 7, 2005.	
100	5204	11/23/05	ROWEKAMP ASSOC	S05010330	Introduction to Arc GIS II 3-day class December 13, 14, 15, 2005	\$7,250
100	5204	7/20/05	ELERT AND ASSOC	S05006261	consulting work done on the new building to review wireless, cabling, and to recommend some move of technology equipment.	\$7,200
100	5204	7/27/05	DATALINK	S05006514	MXN320 Datalink Professional Services for installation assistance with NetBackup 5.1 and modification of our SAN	\$6,767
702	5204	3/3/05	CAMPION BARROW & ASSOC INC	T000009125	Approx 25 psychological exams per attached 6 letters dated Feb 23, 24, 25, 2005	\$6,750
610	5214	12/19/05	GOPHER STATE ONE CALL	S05011123	GOPHER STATE ONE-CALL SYSTEM SERVICES FOR NOVE	\$6,422
610	5214	10/14/05	WENCK ASSOC INC	S05009099	Market Analysis for potential use of Waste Incinerator Ash from MCES plants as detailed in Wenck's proposal dated 10/4/05.	\$6,400
100	5214	1/10/05	KNOWLEDGE FRONT INC	S05000250	ForeSight Service - Enterprise, Web and Up. Down for period January 1, 2005 to February 28, 2005	\$6,400
702	5204	12/01/05	INTL TRANSIT SECURITY INC	T000010009	MISC PROFESSIONAL SERVICES - PER INVOICE # 051201	\$6,137
100	5214	1/27/05	MINNEAPOLIS HEART INSTITUTE FOUNDATION	S05000857	2005 Quarterly Blood Pressure Screenings - 2005 (RA)	\$6,000
100	5214	11/30/05	FISHER, AMY	S05010445	CONSULTANT TIME NOT TO EXCEED \$6000	\$6,000
100	5204	12/20/05	ADVANCED SYSTEMS TECHNOLOGY	S05011137	E-learning purchase - 125 one-year licenses	\$5,960
100	5204	8/25/05	CISCO INC	S05007404	Consulting for Oracle Application Server issues	\$5,600
100	5222	6/9/05	SOFTWARE HOUSE INTL	S05005029	877-000043-001 SUSE Linux Enterprise Server 9 for X86 and for AMD64 July 1, 2005 to June 30, 2006	\$5,308
100	5219	11/10/05	APPLEONE EMPLOYMENT SVCS	S05009650	Temporary Employee Services as required for HR Benefits Department Term 11/1/05 through 12/31/05	\$5,000

# REPORT ON PROFESSIONAL /TECHNICAL SERVICES ACTIVITY-2005 CONTRACTS LESS THAN \$50,000 APPENDIX G

Fund	Expense Type	Issue Date	Vendor	Reference Number	Item Description	PO Amount
100	5204	11/30/05	JESSON & PUST PA	S05010348	File# Blue Lake. Inv# 1102. MCES issue (10/3-10/5/05 - Jesson)	\$4,750
201	5214	5/27/05	UNIV OF MN/MN CTR FOR SURVEY RESEARCH	S05004686	Inclusion of questions in the 2005 Twin Cities Area Survey on the topic of transportation.	\$4,620
100	5222	1/12/05	BUREAU OF NATIONAL AFFAIRS, TH	S05000370	ELCD 15 Environment Library on CD 2-19-05 to 2-19-06	\$4,593
100	5222	4/13/05	SOFTWARE HOUSE INTL	S05003263	10295744 Gymantec Ghost Solution Suite - (v.1.0) - 1 year upgrade plan (renewal) Renewal date 4/30/2005 to 4/29/2006	\$4,500
610	5214	3/14/05	APPLIED ENVIRONMENTAL SCIENCES	S05002282	Demolition inspection for Metro Plant Administration trailer PMC trailers, and N-Viro trailer. Inspect for asbestos, lead paint, mercury, light ballasts, fluorescent lights, refrigerants, and other hazardous materials. Provide separate report covering each location.	\$4,400
631	5214	9/8/05	CNA CONSULTING ENGINEERS	S05007865	CONSULTING SERVICES FOR EASEMENT PERMIT ON B.N.S.F. RAILROAD	\$4,155
100	5222	3/3/05	INMAGIC INC	S05002008	MR:CSWG InMagic CS Workgroup CS10-150-5410 2005 Software Maintenance & Support Contract (4/1/2005 to 3/31/2006)	\$4,000
100	5222	11/30/05	INFORMATIVE GRAPHICS CORP	S05010486	Priority Plan contract for Net-It Central (12/19/2005 to 12/18/2006)	\$3,999
610	5204	4/11/05	JESSON & PUST PA	S05003184	Consultant Fees for ES Investigation INVOICE# 801 dated 3/10/05	\$3,813
201	5222	2/1/05	SPSS INC	S05001025	Software Maintenance thru 02-01-2006	\$3,698
702	5204	4/7/05	APPLIED ENGINEERING SERVICES INC	T000009242	Environmental for hoist repair at OHB - INVOICE # 5008	\$3,618
100	5204	6/8/05	JESSON & PUST PA	S05004975	Metro Transit issue. Inv # 924. Apr 6, 05 - May 31. 05. Billed June 2nd; Rec'vd June 3, 2005.	\$3,540
100	5222	5/11/05	ZASIO ENTERPRISES INC	S05004184	Annual Maintenance and Support for Versatile (6/1/05 to 5/31/05)	\$3,532
610	5207	3/29/05	HATCH MOTT MACDONALD	S05002758	TUNNELING-SEMINAR SERVICES ON JUNE 10, 2005, TO INCLUDE PROFESSIONAL SERVICES AND EXPENSES	\$3,500
610	5207	3/29/05	BRIERLEY ASSOC	S05002762	TUNNELING-SEMINAR SERVICES ON JUNE 10, 2005, TO INCLUDE PROFESSIONAL SERVICES AND EXPENSES	\$3,500
702	5204	10/6/05	BERNARD JACOB ARCHITECTS LTD	T000009799	DESIGN SERVICES FOR SOUTH GARAGE DISPATCH AREA (SEE LINE COMMENTS)-PAYMENT #1	\$3,493
100	5204	4/19/05	PRACTICAL COMMUNICATIONS INC	S05003403	Training tuition for the class, Language Control: Structure and Spin	\$3,300

# REPORT ON PROFESSIONAL /TECHNICAL SERVICES ACTIVITY-2005 CONTRACTS LESS THAN \$50,000 APPENDIX G

Fund	Expense Type	Issue Date	Vendor	Reference Number	Item Description	PO Amount
702	5204	4/13/05	WENCK ASSOC INC	T000009261	testing at MJR while new contract is being processed - INVOICE # 500748	\$3,231
605	5214	9/22/05	HYDROQUAL INC	S05008359	Assemble and transfer remaining files for Mississippi River model	\$3,120
100	5204	7/15/05	ORACLE USA INC	S05006122	Airfare, Ground Transportation, Lodging, Meals and miscellaneous expenses related to Contract 05P030, but not covered under the contract.	\$3,065
610	5214	6/6/05	BAY WEST INC	S05004908	Pump and Flush Nitric Tank	\$2,996
100	5204	9/26/05	APPLAUSE INC	S05008416	One-day workshop teaching presentation skills for Leadership Challenge participants	\$2,950
100	5222	2/18/05	SAFE SOFTWARE INC	S05001600	S0107A2473 Annual Maintenance Contract for FMe Server for Unix (4-1-2005 to 3-31-2006)	\$2,800
702	5204	12/02/05	LINWOOD CAPITAL LLC	T000010089	Energy Forward Pricing CONSULTANT SERVICES - PERFORMED DURING DECEMBER 2005	\$2,761
345	5214	7/22/05	INTEREUM PARTNERS	S05006377	Design services related to incorporating cubicle changes and optimizing the usage of existing product in the furniture plans for 390 North Robert St; per proposal from L Bowes dated 07-20-05	\$2,700
100	5204	12/20/05	JESSON & PUST PA	S05011080	INV 1123. Johnson. Oct Nov Dec 2005	\$2,655
100	5214	4/19/05	ATOMZ.COM	S05002367	Annual software license renewal for Metropolitan Council's web site search engine. Term of agreement 3/15/05 - 3/14/06	\$2,625
610	5207	3/16/05	BROWN AND CALDWELL	S05002384	Professional services for Metro Council regarding individual on-site and wetland treatment systems in the developing rural area. Invoice 56M000012	\$2,557
702	5204	3/9/05	WENCK ASSOC INC	T000009143	Maintenance and repair of system at MJR while bidding is in progress - INV.50043	\$2,538
702	5214	5/25/05	PICS SMARTCARD INC	T000009396	Fee for consultant services for the magnetic fare card project - INVOICE # 37456	\$2,500
641	5207	6/20/05	XCEL ENERGY	S05005353	Review final application for connection for two 13.8 KV, 2000 KW Generators at Empire Wastewater Treatment Plant.	\$2,500
610	5214	5/31/05	BHA GROUP INC	S05004743	FBR baghouse #3 annual inspection per MPCA.	\$2,500
100	5214	2/1/05	LANDKAMER, JEANNE	S05000280	Writing articles for Directions newsletter for Feb - April editions	\$2,500
100	5214	4/20/05	LANDKAMER, JEANNE	S05003456	Writing articles for May - July issues of Directions newsletter.	\$2,500
100	5214	5/11/05	LANDKAMER, JEANNE	S05004159	Writing and editing of the 2005 Metropolitan Council fact sheets.	\$2,500
100	5214	6/6/05	LANDKAMER, JEANNE	S05004923	Editing of the Directions newsletter May - June 2005	\$2,500
100	5212	12/22/05	ADAMS COURT REPORTING INC	S05011208	Fees for court stenographer for hearings on system statements.	\$2,500

# REPORT ON PROFESSIONAL /TECHNICAL SERVICES ACTIVITY-2005 CONTRACTS LESS THAN \$50,000 APPENDIX G

Fund	Expense Type	Issue Date	Vendor	Reference Number	Item Description	PO Amount
					CONTRACTS LESS THAN \$2,500	\$246,242
					TOTAL ALL FUNDS	\$1,815,926

# Report on Professional/technical Services Activity-2005 Contracts Greater Than \$50,000

## APPENDIX G

Fund	Ref Number	Description of Services	Vendor	Start Date	End Date	Contract Amount	Interested Vendors	Proposers	Solicitation Method	Evaluation Criteria Used
100	05P006	E-Government Roadmap	Strategic Computing Directions, Inc.	4/7/05	7/31/05	\$73,270	42	7	Formal RFP	Quality, specialized expertise and professional competence, suitability of approach, availability of resources, cost
100	05P089	Temporary Professional Employee for P-Card Implementation Project	Certes Financial Pros	9/12/05	2/28/06	\$90,000	6	6	Proposals	Qualifications, experience, availability, fee
100	04P108F	Metro Transit Master Contracts - 2004	Edwards & Kelcey	6/1/05	5/31/07	\$100,000	64	26	Formal RFP	Exp. & Qual., References, Key Personnel, Prof. Svc. Offered, Subs, Comprehensiveness of Proposal
100	04P108G	Metro Transit Master Contracts - 2004	Hay Dobbs	6/8/05	5/31/07	\$100,000	64	26	Formal RFP	Exp. & Qual., References, Key Personnel, Prof. Svc. Offered, Subs, Comprehensiveness of Proposal
100	04P108H	Metro Transit Master Contracts - 2004	Howard R. Green Company	7/8/05	5/31/07	\$100,000	64	26	Formal RFP	Exp. & Qual., References, Key Personnel, Prof. Svc. Offered, Subs, Comprehensiveness of Proposal
100	04P108I	Metro Transit Master Contracts - 2004	LSA Design, Inc.	6/27/05	5/31/07	\$100,000	64	26	Formal RFP	Exp. & Qual., References, Key Personnel, Prof. Svc. Offered, Subs, Comprehensiveness of Proposal
100	05P132	Legal Services for Energy Matters	Felhaber Larson Venlon & Vogt	10/20/05	10/31/06	\$50,000				
100	04P108J	Metro Transit Master Contracts - 2004	SRF Consulting Group, Inc.	6/1/05	5/31/07	\$100,000	64	26	Formal RFP	Exp. & Qual., References, Key Personnel, Prof. Svc. Offered, Subs, Comprehensiveness of Proposal
100	04P108K	Metro Transit Master Contracts - 2004	URS, Inc.	6/29/05	5/31/07	\$100,000	64	26	Formal RFP	Exp. & Qual., References, Key Personnel, Prof. Svc. Offered, Subs, Comprehensiveness of Proposal
100	04P130	Off-Site Records Storage	Iron Mountain	5/18/05	3/31/08	\$100,000	7	5	Formal RFP	Quality, Qualifications, Experience, Cost
100	S05006697	MNT-005716-001 Novell Border Manager 3.8 1-User Maintenance (7/1/05 to 6/30/06)	SOFTWARE HOUSE INTL	7/1/05	6/30/06	\$121,805			Joint Purchasing Agreement	
100	05P044A	Workers' Compensation Legal Services	Bass ford Remele, PA	7/1/05	6/30/08	\$125,000	15	10	Formal RFP	Integrity, expertise and record of past performance, ability to perform successfully and comply w/ public policy, financial and technical resources available, ability to simultaneously handle numerous matters, ability to respond in a timely manner, ability to represent a governmental entity, a complete and responsive proposal, and cost.
100	S05002060	Renewal of Software Support Services for the period 3/6/05 to 3/05/06	SYNERGEN ASSOC INC	3/6/05	3/5/06	\$135,265			Sole source	
100	04P108D	Metro Transit Master Contracts - 2004	EVS, Inc. (formerly Enviroscience)	9/1/05	5/31/07	\$150,000	64	26	Formal RFP	Exp. & Qual., References, Key Personnel, Prof. Svc. Offered, Subs, Comprehensiveness of Proposal
100	04P108E	Metro Transit Master Contracts - 2004	Toltz, King, Duvall, Anderson and Associates, Inc. (TKDA)	7/28/05	5/31/07	\$150,000	64	26	Formal RFP	Exp. & Qual., References, Key Personnel, Prof. Svc. Offered, Subs, Comprehensiveness of Proposal
100	05P021	Marsh/Stars Risk Management Software Maintenance Agreement	CS STARS LLC	4/1/05	3/31/08	\$155,901			Sole source	

# Report on Professional/technical Services Activity-2005 Contracts Greater Than \$50,000

## APPENDIX G

Fund	Ref Number	Description of Services	Vendor	Start Date	End Date	Contract Amount	Interested Vendors	Proposers	Solicitation Method	Evaluation Criteria Used
100	S05005457	Software Maintenance and Support Fees pursuant to the terms of the License Agreement 6/24/2005 to 6/23/2006 Billing	ORACLE USA INC	6/24/05	6/23/06	\$192,527			Sole source	
100	04P108A	Metro Transit Master Contracts - 2004	Kimley-Horn and Associates, Inc.	6/6/05	5/31/07	\$200,000	64	26	Formal RFP	Exp. & Qual., References, Key Personnel, Prof. Svc. Offered, Subs, Comprehensiveness of Proposal
100	04P108B	Metro Transit Master Contracts - 2004	Short Elliott Hendrickson, Inc. (SEH)	6/27/05	5/31/07	\$200,000	64	26	Formal RFP	Exp. & Qual., References, Key Personnel, Prof. Svc. Offered, Subs, Comprehensiveness of Proposal
100	04P108C	Metro Transit Master Contracts - 2004	Bonestroo Rosene Anderlik & Associates, Inc.	6/27/05	5/31/07	\$200,000	64	26	Formal RFP	Exp. & Qual., References, Key Personnel, Prof. Svc. Offered, Subs, Comprehensiveness of Proposal
100	S05001850	2005 Annual Audit	STATE OF MN/AUDITOR	1/1/05	12/31/05	\$204,000			Legislative Requirement	
100	S05010343	2006 Annual Audit	STATE OF MN/AUDITOR	1/1/06	12/31/06	\$215,000			Legislative Requirement	
100	05P080	DOT and FTA Matters	Patrick W. Reilly, Esq., Law Offices of Patrick W. Reilly	7/18/05	12/31/06	\$75,000			Sole source	
100	05P133	Legal Services for Northstar Matters	Rider Bennet Egan & Arundel	9/20/05	9/30/06	\$50,000				
100	S05007413	1905153 Server EE 8.8.0 (200 concurrent users) August 1, 2005 to July 31, 2006	ORACLE USA INC	8/1/05	7/31/06	\$221,713			Sole source	
100	05P025	URS v. Periscope and Metropolitan Council	Dorsey & Whitney LLP (Mpls)	1/1/05	12/31/05	\$125,000			Sole source	
100	05P037	Property Management Services	Kingwood Management, Inc.	7/1/05	12/31/06	\$350,000	8	3	Formal RFP	Experience, satisfaction of current clients, quality of current portfolio, capability and experience of personnel, quality and strength of management reporting systems, overall financial and managerial health, fee
100	05P066	EAP services for Council employees	Dor and Associates	1/1/06	12/31/08	\$225,000	14	4	Formal RFP	Quality, Qualifications, Experience and Price.
100	05P020	Metropolitan Council v. Barr Engineering, Inc.	Dorsey & Whitney LLP (Mpls)	1/1/05	12/31/05	\$185,000			Sole source	
100	04P121	Drug and Alcohol Testing Service	Park Nicollet Health Services Occupational Medicine	3/8/05	2/28/08	\$600,000	18	5	Formal RFP	Quality, Qualifications, Experience and Price.
106	S05003500	Bloomberg Software Services & Equipment Service	BLOOMBERG LP	4/20/05		\$55,080			Sole source	
***	05P010	Insurance and Risk Broker	Aon	10/6/05	10/31/08	\$220,000	10	6	Formal RFP	Experience, Qualifications, Proposal Quality & Price
	05P077	Fixed Asset Inventory and Yearly F.A. Analysis	Hirons & Associates, Inc.	12/6/05	6/30/11	\$202,500	8	3	Formal RFP	Quality, qualifications, experience, price
<b>SUBTOTAL GENERAL FUND</b>						<b>\$5,272,060</b>				
201	05P075	Transit Rider Survey	SRF Consulting Group, Inc.	9/26/05	6/30/06	\$294,000	19	3	Formal RFP	Quality, Qualifications, Experience, Cost
202	S05005788	maintenance and base license for 57 work stations from July 2005 thru June 2006 invoice 055263	TRAPEZE SOFTWARE GROUP INC	7/1/05	6/30/06	\$92,627			Sole source	
202	04P043C	Premium Same Day (PSD) Service Pilot Project	Transportation Management Corporation	2/17/05	6/30/05	\$100,000	17	5	Formal RFP	Ability to access Council's website, established accounting procedures, and valid taxi license

# Report on Professional/technical Services Activity-2005 Contracts Greater Than \$50,000

## APPENDIX G

Fund	Ref Number	Description of Services	Vendor	Start Date	End Date	Contract Amount	Interested Vendors	Proposers	Solicitation Method	Evaluation Criteria Used
202	05P026	Travel Instructor	Safe Travel	12/1/05	11/30/06	\$220,682	3	1	Formal RFP	Quality, Qualifications, Experience, Cost
202	04P110	Subsidy Agreement with H.S.I. for ADA Paratransit Service	Human Services, Inc. (HSI)	1/1/05	12/31/05	\$488,400			Sole source	
202	04P109	Subsidy Agreement with DARTS for ADA Paratransit Service	DARTS	1/1/05	12/31/05	\$2,467,017			Sole source	
202	04P056B	Metro Mobility Demand Contracts 2005 - 2010	Laidlaw Transit Services Inc. (Mpls)	7/1/05	6/30/10	\$43,781,820	17	4	Formal RFP	Experience, Size, Driver Training, Mgt, Maintenance, RFP Compliance, Cost
202	04P056A	Metro Mobility Demand Contracts 2005 - 2010	Transit Team, Inc.	7/1/05	6/30/10	\$59,612,372	17	4	Formal RFP	Experience, Size, Driver Training, Mgt, Maintenance, RFP Compliance, Cost
204	04P004	Hopkins Area Regular Route Transit Contract	Laidlaw Transit Services, Inc. (Pittsburgh)	5/7/05	5/31/10	\$3,107,849	26	4	Formal RFP	Experience, Size, Driver Training, Mgt, Maintenance, RFP Compliance, Cost
204	04P002	East Metro Transit Service	Laidlaw Transit Services, Inc. (Pittsburgh)	6/6/05	5/31/10	\$3,780,756	26	4	Formal RFP	Experience, Size, Driver Training, Mgt, Maintenance, RFP Compliance, Cost
204	04P003	West Metro Transit Service	Laidlaw Transit Services, Inc. (Pittsburgh)	5/21/05	5/31/10	\$6,109,964	26	4	Formal RFP	Experience, Size, Driver Training, Mgt, Maintenance, RFP Compliance, Cost
<b>SUBTOTAL METRO TRANSPORTATION SERVICES</b>						<b>\$120,055,487</b>				
610	05P034	Odor Panel Services	St. Croix Sensory, Inc.	3/31/05	1/15/06	\$57,200			Sole Source	
610	S05001852	Wonderware Software Site Support Renewal for 2005 per Quotation TE04-272, TE04-275, TE04-285, Contract ID #36753	GS SYSTEMS	3/1/05	2/28/06	\$76,779			Sole source	
610	05P111	Electrical Maintenance Services	Sebesta Blomberg & Associates, Inc.	10/13/05	12/31/06	\$219,700			Sole source	
610	03P127	Assessment, coaching, outplacement and 360 degree feedback services	Personnel Decisions International	6/29/05	12/31/09	\$249,500	11	2	Formal RFP	Quality, Qualifications, Experience and Price.
610	04P073	Rosemount Interceptor Lift Stations (L-74 and L-75)	Howard R. Green Company	1/7/05	8/31/07	\$399,894	28	5	Formal RFP	Quality, qualifications, experience, price
631	05P009	St. Bonifacious L-24 Pumping Station Improvements	Sebesta Blomberg & Associates, Inc.	2/11/05	12/31/07	\$69,250			Sole source	
631	04P099A	Master Contract - Land Acquisition Services	ProSource Technologies, Inc.	7/22/05	5/31/10	\$200,000	22	9	Formal RFP	Qualifications, Experience, Key Personnel & Service Delivery Plan
631	04P099B	Master Contract - Land Acquisition Services	SRF Consulting Group, Inc.	7/22/05	5/31/10	\$200,000	22	9	Formal RFP	Qualifications, Experience, Key Personnel & Service Delivery Plan
631	04P099C	Master Contract - Land Acquisition Services	Herman Appraisal Services, Inc.	7/28/05	5/31/10	\$200,000	22	9	Formal RFP	Qualifications, Experience, Key Personnel & Service Delivery Plan
631	04P099D	Master Contract - Land Acquisition Services	Lake State Realty Services	8/3/05	5/31/10	\$200,000	22	9	Formal RFP	Qualifications, Experience, Key Personnel & Service Delivery Plan
641	05P058	Rural Growth Center Wastewater Service Study	Bolton & Menk, Inc. - Chaska	8/15/05	3/31/06	\$72,522	3	3	Proposals	Specialized expertise and professional competence, work plan, capacity to perform the work within the project time limitations, cost
641	05P059	Hydro geological Investigations for Rapid Infiltration Systems	Wenck Associates, Inc.	8/31/05	1/31/06	\$85,472	3	2	Proposals	Experience, work plan, availability, cost
641	05P082	Anoka L-42 Forcemain Design Services	Hakanson Anderson Assoc. Inc.	8/30/05	11/30/07	\$125,000			Sole source	
641	05P007	Televised Inspection of Elm Creek Interceptor	Veit & Company, Inc.	5/9/05	10/31/05	\$128,548	20	4	Formal RFP	Quality, Qualifications, Experience, Cost
641	05P023	Design of Riverview Siphon Improvements	Brown and Caldwell	9/19/05	6/30/08	\$574,000	14	2	Formal RFP	Quality, Qualifications, Experience, Price
641	04P007	7020 and 7019 A&B Interceptor Improvements (Victoria)	Bonestroo Rosene Anderlik & Associates, Inc.	1/7/05	12/31/06	\$762,000	24	3	Formal RFP	Quality of Proposal, Qualification, Experience & Price
641	04P115	NE Interceptor Improvements - Project Areas 2 and 4	Brown and Caldwell	8/17/05	7/31/13	\$6,703,294	25	4	Formal RFP	Quality, Qualifications, Experience, Cost

# Report on Professional/technical Services Activity-2005 Contracts Greater Than \$50,000

## APPENDIX G

Fund	Ref Number	Description of Services	Vendor	Start Date	End Date	Contract Amount	Interested Vendors	Proposers	Solicitation Method	Evaluation Criteria Used
***	04P135	Design of Brooklyn Park (L-32) and Coon Rapids (L-34) Lift Station Improvements	Brown and Caldwell	7/28/05	1/29/10	\$394,879	24	3	Formal RFP	Quality of proposal, qualifications of Proposer, experience of Proposer, and price of proposal.
***	05P054	Blue Lake and Metropolitan Plant Service Area Planning	CH2M Hill	10/31/05	1/31/10	\$8,820,360	14	4	Formal RFP	Experience, Size, Driver Training, Mgt, Maintenance, RFP Compliance, Cost
6XX	04P112B	Master Contracts for Geotechnical Services	Braun Intertec Corporation	5/16/05	5/31/08	\$200,000	19	8	Formal RFP	Qualifications, Experience, Key Personnel & Service Delivery Plan
6XX	04P112C	Master Contracts for Geotechnical Services	GME Consultants, Inc.	10/18/05	9/30/08	\$200,000	19	8	Formal RFP	Qualifications, Experience, Key Personnel & Service Delivery Plan
6XX	04P112D	Master Contracts for Geotechnical Services	STS Consultants Ltd.	5/24/05	5/31/08	\$200,000	19	8	Formal RFP	Qualifications, Experience, Key Personnel & Service Delivery Plan
6XX	04P015F	Master Contracts - Interceptor Rehab	Toltz, King, Duvall, Anderson and Associates, Inc. (TKDA)	1/5/05	10/31/07	\$200,000	62	17	Formal RFP	Exp., Qualifications, Key Personnel, Location, Proposal Price
6XX	04P017B	Master Contracts - Electrical Engineering	Sebesta Blomberg & Associates, Inc.	2/8/05	1/31/08	\$200,000	45	9	Formal RFP	Exp. Qualifications, Key Personnel, Service Delivery Plan
SUBTOTAL MCES						\$20,538,399				
702	05P143	Testing of Metro Transit Underground Storage Tanks and Related Piping		12/14/05	12/31/06	\$50,000			Proposals	
702	05P031	Metro Transit Temporary Payroll Manager	Robert Half Management Resources	4/4/05	9/30/05	\$80,000	3	3	Proposals	Qualifications, experience, availability, fee
702	05P093	Cathodic Protection Services	RUSTNOT Corrosion Control Services, Inc.	12/1/05	9/30/08	\$91,400			Sole source	
710	04P103	Little Canada Park & Ride Facility TH 36 / Rice Street / County Road B	Bonestroo Rosene Anderlik & Associates, Inc.	5/11/05	6/30/07	\$177,925	37	9	Formal RFP	Quality, qualifications, experience, price
710	05P072	I-35W and 46th Street Transit Station Design	Short Elliott Hendrickson, Inc. (SEH)	11/3/05	1/31/10	\$344,010	50	8	Formal RFP	Quality, Qualifications, Experience, (Brooks)
825	05P024	Roof replacements on Ruter and Police Station and HVAC replacement at the Police Station	Howard R. Green Company	9/28/05	2/28/07	\$176,969	25	6	Formal RFP	Quality, Qualifications & Experience
833	04P041	Inver Grove Heights Transit Center	Bonestroo Rosene Anderlik & Associates, Inc.	4/28/05	1/31/08	\$118,810	55	7	Formal RFP	Qualifications, Quality, Past Record of Performance & Price
SUBTOTAL METRO TRANSIT						\$1,039,114				
TOTAL ALL FUNDS						\$146,905,059				

Expense						
Fund	Type	Issue Date	Vendor	PO Number	Line 1 Item Description	PO Amount
100	5204	1/5/06	Soft Link Solutions, Inc.	05P149	Readiness Assessment and Consulting Services for PeopleSoft HRIS Upgrade	\$49,900
345	5214	3/29/2006	METROPOLITAN MECHANICAL CONTRA	S06002487	Building Engineer Services to oversee all mechanical, electrical and building management systems at 390 Robert St. N. Building for an interim period starting on or before April 3, 2006 through August 25, 2006, approximately 4 hours/day, 5 days/week at \$75/hr straight time. Cost is estimated.	\$48,500
100	5214	4/10/06	Robert Half Management Resources	06P058	Temporary Payroll Lead Analyst	\$45,000
345	5214	3/1/06	Berger Transfer and Storage	05P135	Office Furniture Moving to 390 North Robert Street	\$42,247
100	5222	10/26/06	THERMO ELECTRON CORP	S06008506	L-SM-01 SampleManager Concurrent Single User License (For 1-16 Concurrent Users)	\$41,976
100	5222	8/16/2006	ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE	S06006490	52384 ArcInfo Floating Primary Maintenance (10/1/2006 to 9/30/2007)	\$40,000
100		8/1/06	TPT Twin Cities Public Television	06P113	Metropolitan Council Documentary	\$39,500
100	5222	1/19/2006	KNOWLEDGE FRONT INC	S06000518	Annual Support for 50 Enterprise units for service January 1, 2006 to December 31, 2006	\$38,400
100	5222	7/11/2006	EMBARCADERO TECHNOLOGIES INC	S06005470	5786 DBArtisan Pro for Sybase/MS SQL Concurrent	\$36,000
100	5222	3/6/2006	GROUP 1 SOFTWARE	S06001784	Sagent Solution Package includes Data Access, Weblink, Dataload, 2 End-User and Crystal Reports (4/1/2006 to 3/31/2007)	\$35,878
100	5222	11/20/06	TRAPEZE SOFTWARE GROUP INC	S06009164	Base License: up to 771 Peak Vehicles Customization Maintenance & Technical Support for period 12-1-06 to 11-30-07	\$35,721
100	5222	10/9/06	SOFTWARE HOUSE INTL	S06007998	873-008388 Groupwise 7 Prior 1-User	\$26,849
100	5204	10/4/06	FISSURE	S06007898	Design and delivery of a workshop on the topic of Project Management Basics for Metropolitan Council Employees	\$25,900
100	5204	6/16/2006	CHARTER SOLUTIONS INC	S06004855	Consulting Services for the assessment of Sybase applications as described in the attached Scope of Work.	\$25,000
100	5222	8/17/2006	ENFOTECH	S06006594	PACS2000 general system upgrades and enhancements Voice and email support on the use, maintenance, troubleshooting, technical support of the PACS 2000 system VPN support for system diagnosis and technical support 5/1/2006 to 4/30/2007	\$25,000
100	5204	3/16/2006	CPS HUMAN RESOURCE SVCS	S06001855	Job analysis, recruitment and selection assistance for Plant Operator-trainee.	\$24,300
505	5204	2/13/2006	LATITUDE GEOGRAPHICS	S06001129	Software Geocortex IMF Enterprise License (Page 3 & 10 of the Quote)	\$22,950
100	5222	7/25/2006	VERITAS SOFTWARE GLOBAL CORP	S06005859	NetBackup Client Linux Protect Server v6.0 License W15987H-000 (10) 6076983 W15987B-000 (10) 6076977 W159878-000 (25) 6076973 W15987D-000 (6) 6076966	\$22,766
100	5214	10/19/06	ACUITY INC	S06008331	Support in Cubic negotiations.	\$22,125
100	5222	4/7/2006	MIDWAVE	S06002842	CPES-SS-PREMIUM Check Point Software Technologies - Enterprise Software Subscription & Premium (24x7) support (1-April 2006 to 1-April 2007)	\$22,029
100	5214	6/7/2006	EN POINTE TECHNOLOGIES	S06004504	1 Technical staff person to work in the Service Support Group	\$21,900
100	5214	5/30/2006	HOMELAND HEALTH SPECIALISTS INC	S06004338	Health screening for blood pressure, blood glucose, cholesterol, height and weight	\$21,200
100	5222	2/27/2006	EXECUTIVE INFORMATION SYSTEMS LLC	S06001553	SAS-10310-8 Base SAS for Servers, AIXR, IBM RS/6000	\$20,086

## Draft Report on Professional/Technical Services Activity -2006

Contract less than \$50,000

Fund	Expense Type	Issue Date	Vendor	PO Number	Line 1 Item Description	PO Amount
100	5222	7/26/2006	DIGITAL DATA VOICE CORP	S06005910	Support Serv Annual Maintenance Contract: 48 Production ports 48 Redundant ports  1 person to work between 8-5 M-F. The scope of the work would be related to: -Asset managment functions -Troubleshooting of PC issues -Possibly Service Desk/Help Desk work -other assignments	\$19,051
100	5204	3/9/2006	EN POINTE TECHNOLOGIES	S06001915		\$18,900
345	5214	8/16/2006	BERGER TRANSFER & STORAGE	S06006527	Office furniture moving services	\$18,672
100	5204	7/13/2006	STATE OF MN GOVERNOR'S OFFICE	S06005553	Metropolitan Council's share of the required funding to operate the Minnesota Washington Office in FY07. (Authority: Interagency Agreement with the Governor's Office). Date of expense: 7/1/06 - 6/30/07  1 person to work between 8-5 M-F. The scope of the work would be related to: -Asset managment functions -Troubleshooting of PC issues -Possibly Service Desk/Help Desk work -other assignments	\$18,064
100	5204	10/3/06	EN POINTE TECHNOLOGIES	S06007804		\$18,000
100	5222	2/22/2006	TRAPEZE SOFTWARE GROUP INC	S06001423	RidePro Lan Maintenance and Telephone Support - Base License Up to 30000 active registered commuters (5 workstations) Covers Marcy 1 2006 to February 28, 2007	\$15,050
100	5214	9/12/2006	POLL,DONN	S06007216	Editorial and design services for 12 issues of Council Directions newsletter (2 years). Vendor agrees to a flat rate of \$1,000 per issue which includes two rounds of changes.	\$15,000
100	5222	6/12/2006	COGNOS INC	S06004649	NT Intel Impromptu Web Reports User-Pack Standard Support Renewal (April 2, 2006 to April 1, 2007)	\$14,980
100	5222	5/30/2006	SOFTWARE HOUSE INTL	S06004331	LPN17.7.5.02 Magic Service Desk Suite qty 30	\$14,175
100	5204	1/18/2006	JESSON & PUST PA	S06000186	File #: LJJohnson Inv#: 1169. Dec 6 - Dec 30, 2005. Conferences, telephone, meetings, review of documents, report and revisions.	\$13,808
100	5214	3/29/2006	STREET FLEET	S06002529	TPust	\$12,045
253	5214	10/18/06	WOLD ARCHITECTS AND ENGINEERS	S06008286	Daily mail courier service from 4/1/06 thru 3/31/07. Architectural / Engineering services for 5th floor buildout.	\$12,000
100	5222	3/6/2006	BUSINESS OBJECTS AMERICAS	S06001782	R-3CE-E-WX-00 Business Objects Enterprice Professional (for Crystal Reports)	\$10,499
100	5204	5/22/2006	RILEY DETTMANN & KELSEY	S06004154	Covers period from March 19, 2006 to March 18, 2007 Compensation Study	\$10,000
100	5204	9/18/2006	PROFESSIONAL ALTERNATIVES	S06007319	Professional recruitment of 4-5 technical positions for approx. 160 hours over an 8-week period beginning approximately 09-11-06.	\$10,000
100	5204	9/18/2006	PROFESSIONAL ALTERNATIVES	S06007319	Professional recruitment of 4-5 technical positions for approx. 160 hours over an 8-week period beginning approximately 09-11-06.	\$10,000
100	5212	11/2/06	PARKER ROSEN LLC	S06008669	Miscellaneous Legal Services	\$10,000
100	5204	8/25/2006	MACKALL,CROUNSE & MOORE	S06006794	INV # 299521. FILE # 082711-00002. Dated 08/01/06 for Services 7/5/06 - 7/31/06.	\$9,781

Draft Report on Professional/ Technical Services Activity -2006  
Contract less than \$50,000

Expense						
Fund	Type	Issue Date	Vendor	PO Number	Line 1 Item Description	PO Amount
100	5204	11/17/06	ROWEKAMP ASSOC	S06009140	ArcGIS I training: 7 learners (November 13 - December 20, 2006)	\$9,750
100	5222	6/7/2006	SOFTWARE HOUSE INTL	S06004507	MCT0346RN Renewal Red Hat Enterprise Linux Esstd 1-4U (July 13, 2006 to July 12, 2007) Contract 626927	\$9,722
100	5222	7/26/2006	SYBASE INC	S06005909	PBE50USP-R Sybase: Powerbuilder Enterprise Windows Annual USP Renewal, Media: Lic Only	\$9,675
100	5222	1/11/2006	SYBASE INC	S06000207	PDE21USP-R Sybase PowerDesigner (Period Covered 2/1/06 to 1/31/07)	\$9,605
100	5204	6/16/2006	JESSON & PUST PA	S06004889	File #: Stinson2. Inv# 1196, Jan '06. \$112.50. Inv#1221, Feb '06. \$637.60. = BAL \$750.00 as of rebill Inv # 1320, dated Jun 9, 06. Paid under new contract. INV # 300384. FILE # 082711-00002. Dated 10/1/06 for Services 8/1/06 thru 9/26/06.	\$9,375
100	5204	10/30/06	MACKALL,CROUNSE & MOORE	S06008311	Security Officer, 390 N. Robert Street	\$9,232
253	5220	9/7/2006	GENERAL SECURITY SERVICES INC	S06007098	Security Officer Services - August	\$8,507
253	5220	9/25/06	GENERAL SECURITY SERVICES INC	S06007465	Security Officer 390 Robert Street October 2006	\$8,402
253	5220	11/28/06	GENERAL SECURITY SERVICES INC	S06009378	498108 SR ASE Workplace IBM AIX	\$8,402
100	5222	5/22/2006	SYBASE INC	S06004130	Advisor level seat holder subscription to the Gartner Core Research for the period September 1, 06 through August 31, 2007.	\$8,348
100	5214	7/12/2006	STATE OF MN/OFFICE OF ENTERPRISE TECHNOLOGIES	S06005533	Invoice #244003	\$8,290
100	5214	1/9/2006	VERIFICATIONS INC	S06000176	Applicant Verifications	\$8,271
253	5220	11/2/06	GENERAL SECURITY SERVICES INC	S06008643	Secutiry Officer 390 Robert St	\$8,236
100	5214	1/4/2006	VERIFICATIONS INC	S06000076	Invoice #227889	\$7,767
100	5204	11/17/06	MACKALL,CROUNSE & MOORE	S06009026	Application Verifications (background check)	\$7,263
100	5222	11/7/06	ORACLE USA INC	S06008776	inv # 300995. File # 082711-00003. Dated 11/1/06 for services 9/27/06 - 10/31/06	\$6,984
100	5204	1/3/2006	JESSON & PUST PA	S05011423	CSI# 14646985 Real Application Clusters - Names User Plus Perpetual (50 Users)	\$6,750
100	5214	4/6/2006	MINNEAPOLIS HEART INSTITUTE FOUNDATION	S06002791	LJesson. INV # 1148. File # Robinson. Nov 1- Dec 20, 2005	\$6,000
100	5204	9/5/2006	SOVRAN TECHNOLOGY SOLUTIONS	S06006973	2006 Quarterly Blood Pressure Screenings (2006 RA)	\$6,000
100	5214	8/16/2006	STATE OF MN GOVERNOR'S OFFICE	S06006542	Consulting in support of Active Directory/Windows 2003 Domain Upgrade	\$5,997
100	5204	9/18/2006	ST PAUL COLLEGE	S06007337	Metropolitan Council's share (16.667 percent) of salary and fringe benefits for Jenny Glumack, Sr. Policy Advisor - Governor's Office. 2/17/06-7/21/06.	\$5,000
100	5204	3/13/2006	EN POINTE TECHNOLOGIES	S06002003	Customized training and consulting for Metro Transit: District supervisor candidate premium assessment batteries	\$4,800
100	5222	6/7/2006	ADOBE GOVERNMENT AT CARAHSOFT	S06004508	Technican to help with move to 390 Building. Standard hours @ 37.50 per hour, 210-3017S1A Maintenance Renewal for Contribute	\$4,651
100	5214	1/9/2006	VERIFICATIONS INC	S06000174	Invoice #232794	\$4,640
100	5222	2/22/2006	BUREAU OF NATIONAL AFFAIRS, TH	S06001437	Applicant Verifications	\$4,593
100	5214	2/23/2006	STATE OF MN GOVERNOR'S OFFICE	S06001528	ER03/9545164 ELCD 15 Environment Library on CD (Term 2/19/06 to 4/19/07)	\$4,250

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Fund	Expense Type	Issue Date	Vendor	PO Number	Line-1 Item Description	PO Amount
100	5222	9/6/2006	GIRO INC	S06007015	HASTUS Maintenance and support contract for period May 13, 2006 to May 12, 2007	\$3,843
100	5214	3/15/2006	STREET FLEET	S06002086	Met C to Metro Plant - Check courier service (from 3/16/06 to 3/15/07) per times and route information provided.	\$3,758
100	5222	5/18/2006	ZASIO ENTERPRISES INC	S06004069	1 ENTSPR Annual Maintenance and Support for Versatile - Enterprise Records Management Functions 6/1/06 to 5/31/07	\$3,676
100	5222	8/10/2006	VERITAS SOFTWARE GLOBAL CORP	S06006345	W170528-000 Storage Foundation HA Windows, Server/Standard/Web Edition v 4.3 License (7468795)	\$3,462
100	5222	10/25/06	QUESTIONMARK CORP	S06008440	Software Support Plan Renewal License ID# 410340630800000 ProPack 500, 500 - Participants, 5 - Windows Author, 15 - Web Based Admin's, 3 - BBA's QM Secure, Term: 11/4/06 - 11/3/07	\$3,394
100	5219	6/26/2006	INSURANCE OVERLOAD SYSTEMS	S06005098	John Mundt - Temporary Claim's Representative for Risk Management Bill Rate \$34.00/Hour	\$3,315
100	5204	11/14/06	HEALTH RISK STRATEGIES LLC	S06008950	Provide actuarial consulting services related to the 2007 Medicare RDS actuarial attestation.	\$3,250
100	5214	10/20/06	STATE OF MN GOVERNOR'S OFFICE	S06008372	Metropolitan Council's share (16.667%) of salary and fringe benefits for Jenny Glumack, Senior Policy Advisor - Governor's Office. 7/21-9/29/06	\$3,068
100	5214	3/21/2006	WEBSIDESTORY	S06002186	Annual software license renewal for Metropolitan Council's website search engine. Term of agreement 3/15/06 - 3/14/07	\$2,625
100	5204	10/9/06	PRACTICAL COMMUNICATIONS INC	S06008018	Training for 13 attendees on 9/7/06 at Robert Street for "Writing for the Information Age"	\$2,520
100	5204	6/26/2006	LINKAGE INC	S06005122	Extended view VHS of Patrick Lencioni 6/27/06	\$2,500
Summary total-Contracts Less Than \$2,500						\$53,985
SUBTOTAL GENERAL FUNDS						\$1,263,157
207	5221	1/1/06	Midwest Paratransit Services	06P029	Midwest Paratransit Services for Operation of the Osseo Dial-A-Ride	\$22,950
Summary total-Contracts Less Than \$2,500						\$1,406
SUBTOTAL MTS FUNDS						\$24,356
Conduct Lead-Safe Work Practices Training (3 sessions to be reimbursed - 2 by St. Paul Public Housing = \$2,500 / 1 by Dakota County = \$1,250).						
Training to be held: 1/11/06 - Metro 94 3/8/06 - Dakota County CDA 5/10/06 - Metro 94 7/12/06 - Fridley Community Center 9/13/06 - Dakota County CDA 11/15/06 - Metro 94						
234	5214	3/2/2006	YANNARELLY,JIM	S06001659	Complete Capital Improvement needs assesment for the Family Affordable Housing Program (Not to exceed \$5700)	\$7,500
237	5214	7/19/2006	SCHAFFER,DAVE	S06005731		\$5,700
Summary total-Contracts Less Than \$2,500						\$673
SUBTOTAL HRA & FHAP FUNDS						\$13,873
610	5214	10/24/06	Wenck Associates, Inc.	06P103	Air Compliance Permitting	\$35,000
610	5204	6/30/2006	HAMMEL GREEN & ABRAHAMSON INC	S06005273	Feasibility Modeling for Renewable Energy	\$32,000

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Expense						
Fund	Type	Issue Date	Vendor	PO Number	Line 1 Item Description	PO Amount
641	5207	11/15/06	BONESTROO, ROSENE, ANDERLIK & ASSOC	S06009008	Engineering Services related to Maple Grove SW Trunk Sewer / Elm Creek Interceptor Record Drawings	\$24,958
610	5202	9/18/2006	POWERMATION	S06007327	IN-IGLOBAL CARE GE CIMPLICITY-SITE LICENSE, AS PER QUOTE #8877, DATED 9/11/2006, FOR THREE-YEAR PERIOD COMMENCING 9/18/2006	\$17,940
605	5214	8/3/2006	JANIK PHD,JEFFREY	S06006175	Phytoplankton analysis of samples collected for low flow survey of Mississippi River	\$16,875
610	5214	5/24/2006	KOR TERRA INC	S06004236	KORWEB Services as required for Gopher State One-call monitoring and management through May 2007	\$15,000
641	5214	10/4/06	MN POLLUTION CONTROL AGENCY	S06007831	Voluntary Investigation and Cleanup Program Technical Review of Response action Plan for Riverview Siphon Improvement Project	\$15,000
631	5214	6/30/2006	WENCK ASSOC INC	S06005256	Not to exceed \$15,000 (\$150/hr) Obtain Information	\$14,200
641	5214	9/19/2006	EMPIRE TOWNSHIP	S06007389	Township work (Engineering Services) for obtaining Biscayne Avenue easements for Empire outfall (Bolton & Menk Invoice #0097210)	\$13,814
610	5214	2/2/2006	MILLS,PAMELA A	S06000954	Professional library cataloging services performed on an as-needed basis with no guaranteed minimum amount.	\$13,104
610	5214	6/16/2006	GOPHER STATE ONE CALL	S06004788	GOPHER STATE ONE-CALL SYSTEM SERVICES FOR MAY, 2006	\$11,877
610	5214	4/4/2006	WENCK ASSOC INC	S06002671	Provide completed Air Toxics Emissions Inventory report for Metro	\$11,500
610	5214	7/24/2006	GOPHER STATE ONE CALL	S06005807	GOPHER STATE ONE-CALL SYSTEM SERVICES FOR JUNE, 2006	\$11,311
610	5214	8/21/2006	INST	S06006638	perform full ISO test for an amalgam separator	\$10,590
610	5214	9/19/2006	GOPHER STATE ONE CALL	S06007381	(3970 US dollars = 30,700 Swedish Kronor) GOPHER STATE ONE-CALL SYSTEM SERVICES FOR AUGUST, 2006	\$10,047
641	5214	10/20/06	EMPIRE TOWNSHIP	S06008374	MCES WWTP Expansion & Outfall and Legal Fees-Biscayne Ave. Easements	\$10,000
610	5214	5/16/2006	GOPHER STATE ONE CALL	S06003982	GOPHER STATE ONE-CALL SYSTEM SERVICES FOR APRIL, 2006	\$9,953
610	5214	8/25/2006	CLEANAIR INSTRUMENT RENTAL	S06006779	Testing for emissions control from sludge dryer One month rental of THC equipment as per Quote #P-ORD11073 Version #3	\$9,120
610	5214	8/9/2006	GOPHER STATE ONE CALL	S06006301	GOPHER STATE ONE-CALL SYSTEM SERVICES FOR JULY, 2006 - ROUTINE SERVICES	\$9,009
610	5214	10/18/06	GOPHER STATE ONE CALL	S06008288	GOPHER STATE ONE-CALL SYSTEM SERVICES FOR SEPTEMBER, 2006	\$8,688
610	5214	11/14/06	GOPHER STATE ONE CALL	S06008955	GOPHER STATE ONE-CALL SYSTEM SERVICES FOR OCTOBER, 2006	\$8,156
610	5214	6/23/2006	WENCK ASSOC INC	S06005083	Prepare a air permit application, including dispersion modeling, for L29 Plymouth LS.	\$7,700
641	5212	9/13/2006	HAMMARGREN & MEYER PA	S06007235	Mediation Services between the Metropolitan Council and Insituform Technologies USA, Inc. performed by Mr. Paul Meyer of Hammargren & Meyer, P.A.	\$7,500
631	5207	11/30/06	EDWARDS & KELCEY INC	S06009486	ADDITIONAL DESIGN WORK - ENGINEERING	\$6,820
641	5204	5/3/2006	STORK TWIN CITY TESTING CORP	S06003554	ASTM D 638 Tensile	\$5,131
610	5204	2/24/2006	MN CHAMBER OF COMMERCE	S06001536	Xcel Energy Rate Case Participation	\$5,000
610	5214	3/16/2006	MTL OPEN SYSTEM TECHNOLOGIES LP	S06002108	Travel expense and Time (at \$150/hr) to work on the software that connects the ABB system and the Wonderware Graphic Software at Metro. Cost not to exceed \$5,000.	\$5,000
610	5214	7/5/2006	GE ENERGY MGMT SVCS INC	S06005319	Blue Lake stack testing (TSP, NOx, CO, SO2, and VOC)	\$4,500
610	5214	3/8/2006	JEFF ROELKE AUTOMATION SVCS	S06001401	Troubleshoot PLC BA WW screen	\$4,160
610	5214	4/14/2006	GOPHER STATE ONE CALL	S06003030	GOPHER STATE ONE-CALL SYSTEM SERVICES FOR MARCH, 2006	\$4,072

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Fund	Expense Type	Issue Date	Vendor	PO Number	Line 1 Item Description	PO Amount
641	5214	7/31/2006	TECH SALES CO	S06006056	600XLM Six Sensor Sonde w/Internal Batteries, No Depth with Conductivity and Temperature	\$3,865
610	5214	8/2/2006	ROCKWELL AUTOMATION/ENTEK IRD INTL CORP	S06006062	ESAFE Silver support services for Odessey basic SN 1413923 per quote #A6-0832 . Effective September 1, 2006 thru August 31, 2007	\$3,739
610	5214	4/7/2006	EAGAN, CITY OF	S06002637	Contractual Security at the Regional Maintenance Facility in Eagan. Invoice. # 2559	\$3,686
610	5214	9/13/2006	ST CROIX SENSORY INC	S06007263	Detection and recognition threshold plus hetonic tons plus persistence	\$3,350
631	5214	9/28/06	TLT BABCOCK INC	S06007733	Service call by Grant Rice to diagose problem with two Guillotine dampers at the Seneca Plant; daily (8 hour) rate - Estimated 2 day service	\$3,226
610	5214	2/15/2006	GOPHER STATE ONE CALL	S06001259	GOPHER STATE ONE-CALL SYSTEM SERVICES FOR JANUARY, 2006	\$3,196
610	5214	6/22/2006	TURNER DESIGNS	S06005021	Standard servicing for Turner Designs 10-AU field fluorometer, estimated cost	\$3,039
641	5204	2/3/2006	EMPIRE TOWNSHIP	S06000973	Professional Planning and engineering services for coordinate of Empire WWTP Expansion	\$3,000
610	5214	3/13/2006	GOPHER STATE ONE CALL	S06001985	and Outfall and related township fees-- not to exceed \$3,000 GOPHER STATE ONE CALL SYSTEM SERVICES FOR FEBRUARY, 2006	\$2,912
610	5214	2/15/2006	ABB INC	S06001223	ABB is providing preferred pricing for Metropolitan Council for Twenty Hours (20) of ABB Field Engineer Labor for on-site and off-site labor and travel to complete the Power and Ground Audit and generate the Power and Ground Report. The preferred price of \$2,900.00 will be invoiced upon completion of One (1) PCU Cabinet Power and Ground Audit, completed by the local Field Engineer Dan Collins. This pricing is valid for thirty (30) days from today. If additional labor support is requested the preferred hourly rate of \$145.00 will be charged. See the attached Standard Service Rate Sheet for additional information and conditions.	\$2,900
610	5214	5/5/2006	ABB AUTOMATION INC	S06003663	ABB is providing preferred pricing for Metropolitan Council for Twenty Hours (20) of ABB Field Engineer Labor for on-site and off-site labor and travel to complete the Power and Ground Audit and generate the Power and Ground Report. The preferred price of \$2,900.00 will be invoiced upon completion of One (1) PCU Cabinet Power and Ground Audit, completed by the local Field Engineer Dan Collins. This pricing is valid for thirty (30) days from today. If additional labor support is requested the preferred hourly rate of \$145.00 will be charged. See the attached Standard Service Rate Sheet for additional information and conditions.	\$2,900
610	5214	4/26/2006	GS SYSTEMS	S06003324	Consulting services for Wonderware's FactorySuite 2000/A per Quotation #SB06-140 dated 4/21/06	\$2,750
610	5214	2/28/2006	ATLAS COPCO COMPRESSORS INC	S06000906	Hourly rate for service call.	\$2,617
610	5214	5/18/2006	SCHNEIDER AUTOMATION INC	S06004036	Membership renewal for Concept XL-3Users- Bronze Service, Serial #31051680001 for a 1-year period through May 9, 2007. Per Contract #A5AU025400, Service #771BSS47403	\$2,536
610	5214	2/16/2006	EMA SERVICES INC	S06001333	Materials and preparation of February 14, 2006 ES Manager's meeting	\$2,500
610	5210	3/23/2006	COLUMBIA ANALYTICAL SVC	S06002315	Conduct analysis to characterise odorous gas samples as submitted. Vendor shall deliver the analyses results, via email, to Claude Anderson within 10 business days (claude.anderson@metc.state.mn.us)	\$2,500

Expense						
Fund	Type	Issue Date	Vendor	PO Number	Line 1 Item Description	PO Amount
610	5214	5/2/2006	MAYFLY LABORATORIES	S06003502	Analytical services for determination of gas sample parameters as requested	\$2,500
610	5214	5/23/2006	MAYFLY LABORATORIES	S06004174	Analytical services for characterization of air samples from Blue Lake RTO	\$2,500
610	5214	6/14/2006	UNIV OF MN - MN TAP	S06004773	Gift for the education of a student through a MnTAP summer pollution prevention intern project.	\$2,500
610	5214	10/12/06	MAYFLY LABORATORIES	S06008134	Gas analysis for Blue Lake Heat Treatment exhaust testing	\$2,500
					Determine the location and depth of underground items.	
					Locate and flag alignment of directed underground fiber and other utilities, and plant piping/wiring.	
					Locate in the locations directed the depth by vacuum excavation of those items.	
					Payment per time and material at the various rates quoted 3/3/06.	
					Work and cost not to exceed \$2,500.	
631	5214	3/9/2006	HANCE UTILITY SERVICES	S06001936		\$2,500
641	5207	1/4/2006	BONESTROO, ROSENE, ANDERLIK & ASSOC	S06000045	PROFESSIONAL SERVICES FOR PREPARATION OF INDEPENDENT COST ESTIMATE FOR LINO LAKES EXTENSION	\$2,500
641	5214	9/19/2006	SPACE PLANS INC	S06007264	Administration Bldg remodeling.	\$2,500
Summary total-Contracts Less Than \$2,500						\$87,436
SUBTOTAL MCES FUNDS						\$511,676
702	5204	4/1/06	International Transit Security	06P057	ADA Field Audits	\$48,960
702	5214	04/01/06	TRAPEZE SOFTWARE GROUP INC	T0000106566	MISC Miscellaneous- HOSTING FEE - INVOICE # 065330	\$46,373
849	5204	10/3/06	Trevor Hamdorf	06P075	National Incident Management System Training	\$40,000
709	5204	10/19/06	CENTURION SKILLS	T0000110005	POST BOARD OFFICER CERTIFICATION TRAINING - INVOICE # 801	\$23,002
710	5204	10/19/06	CENTURION SKILLS	T0000110006	POST BOARD OFFICER CERTIFICATION TRAINING - INVOICE # 802	\$23,002
702	5204	04/27/06	CENTURION SKILLS	T0000104868	MISC Miscellaneous PER INVOICE # 761	\$20,794
702	5214	07/21/06	MARTIX ENVIRONMENTAL, LLC	T0000107154	Free-Product Survey per Scope of Services and Proposal dated 7/14/06.	\$19,700
732	5204	10/29/06	LTK ENGINEERING SERVICES	T0000110028	MISC ENGINEERING SERVICES- PERIOD 10/29/05 THRU 12/30/05, PAYMENT CLAIM #2	\$17,412
733	5204	10/29/06	LTK ENGINEERING SERVICES	T0000110029	MISC ENGINEERING SERVICES - PERIOD 11/26/05 THRU 12/30/05, PAYMENT CLAIM #3	\$17,412
734	5204	10/29/06	LTK ENGINEERING SERVICES	T0000110030	MISC ENGINEERING SERVICES - PERIOD 11/26/05 THRU 12/30/05, PAYMENT CLAIM #4	\$17,412
702	5204	08/20/06	SMILEY GLOTTER NYBERG ARCHITEC	T0000108371	ARCHITECTURAL SERVICES FOR MJR - INV# 2832	\$11,909
702	5204	05/26/06	BARTELS MANAGEMENT CONSULTING	T0000105641	MISC Miscellaneous CONSULTING SERVICE ON GIRO/HASTUS - CONTRACT#05P039	\$11,000
702	5204	01/06/06	TRAPEZE	T0000101665	HASTUS TO ATIS INTERFACE SOFTWARE	\$10,000
702	5204	02/01/06	BARTELS MANAGEMENT CONSULTING	T0000101660	MISC Miscellaneous- PER CONTRACT# 05P039	\$9,100
702	5204	07/05/06	BARTELS MANAGEMENT CONSULTING	T0000106729	MISC Miscellaneous- CONSULTING SERVICES ON GIRO/HASTUS JUNE 2006	\$8,400
702	5204	01/03/06	BARTELS MANAGEMENT CONSULTING	T0000100942	MISC Miscellaneous - GIRO/HASTUS FOR DECEMBER 2005	\$7,500
702	5219	05/03/06	RAE HARMEL ASSOCIATES	T0000105648	MIKE PEARCE -APRIL 17-23, & APRIL 24-30, 2006 - INVOICE # 5703	\$7,018
702	5204	05/12/06	CINO ADELSON	T0000105044	EXECUTIVE COACHING CONSULTANTS - Invoice dated 6/19/06.	\$6,875
702	5204	03/03/06	BARTELS MANAGEMENT CONSULTING	T0000102857	65 HOURS @ 100.00 FOR FEBURARY 2006	\$6,500
702	5204	07/21/06	KNUTSON,JAMES	T0000107119	Interior design services per quote dated 7/5/06	\$6,480
702	5204	06/07/06	INTL TRANSIT SECURITY INC	T0000106479	OPERATOR FIELD AUDITS TO MONITOR BUS OPERATIONS - INVOICE #060607	\$6,188

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Expense		Issue Date	Vendor	PO Number	Line 1 Item Description	PO Amount
Fund	Type					
702	5204	03/16/06	INTL TRANSIT SECURITY INC	T0000103402	MISC PROFESSIONAL SERVICES- EIGHT & FINAL OF EIGHT QUARTERLY - INVOICE # 061316	\$5,984
703	5214	01/05/06	CAPTECH INC	T0000100776	Training for Bill Module BNA-5x TVM per proposal dated 7/7/05	\$5,975
702	5204	04/30/06	EDWARDS & KELCEY INC	T0000106475	MISC PROFESSIONAL SERVICES-PERIOD 4/30/06 THRU 5/20/06, PAYMENT CLAIM #8	\$5,639
702	5204	02/16/06	EDUCATIONAL DATA SYSTEMS INC	T0000103045	MISC Miscellaneous - FROM 3/2006 TESTING DATA -	\$5,566
702	5204	10/01/06	LINWOOD CAPITAL LLC	T0000109729	ENERGY PRICE RISK MGMT. SERVICE SEPTEMBER 2006	\$4,350
731	5204	11/01/06	LINWOOD CAPITAL LLC	T0000110027	ENERGY PRICE RISK MGMT. SERVICE OCTOBER 2006	\$4,350
702	5204	04/05/06	GIRO INC	T0000104251	PROFESSIONAL FEES HASTUS SOFTEARE - INVOICE # 10045	\$4,073
708	5204	11/03/06	BURNS,LAURIE	T0000110004	METRO TRANIST PEER SUPPORT SERVICE - INVOICE # 68723	\$3,600
702	5219	06/27/06	RAE HARMEL ASSOCIATES	T0000106958	MICHAEL PEARCH JUNE 19-25, 2006 - INVOICE # 5758	\$3,520
702	5204	02/01/06	LINWOOD CAPITAL LLC	T0000101951	MISC Miscellaneous-JANUARY 2006 ENERGY PRICE RISK MGMT.	\$3,500
702	5204	03/01/06	LINWOOD CAPITAL LLC	T0000103410	RISK MGMT. SERVICES FOR FEBURARY 2006	\$3,500
702	5204	04/01/06	LINWOOD CAPITAL LLC	T0000104187	ENERGY PRICE RISK MGMT SERVICES FOR MARCH 2006	\$3,500
702	5204	05/01/06	LINWOOD CAPITAL LLC	T0000104971	SERVICES FOR APRIL 2006 ENERGY PRICE RISK	\$3,500
702	5204	06/01/06	LINWOOD CAPITAL LLC	T0000105859	ENERGY PRICE RISK MGMT. SERVICES DURING MAY 2006	\$3,500
702	5204	07/01/06	LINWOOD CAPITAL LLC	T0000106831	ENERGY PRICE RISK MGMT. SERVICE JUNE 2006	\$3,500
702	5204	08/01/06	LINWOOD CAPITAL LLC	T0000108703	ENERGY PRICE RISK MGMT. SERVICE JULY 2006	\$3,500
702	5204	09/01/06	LINWOOD CAPITAL LLC	T0000108752	MISC Miscellaneous ENERGY PRICE RISK MGMT FOR AUGUST 2006	\$3,500
702	5219	06/19/06	RAE HARMEL ASSOCIATES	T0000106452	MICHAEL PEARCE 6/5/06 - 6/11/06, 6/12/06 - 6/18/06 - IN VOICE # 5748	\$3,432
702	5204	03/15/06	NOVA CONSULTING GROUP INC	T0000104512	MRJ WEEKLY/MONTHLY MAINT. SAMPLING - INVOICE # 073944-MARCH	\$3,380
702	5204	02/28/06	EDUCATIONAL DATA SYSTEMS INC	T0000104805	FEBRUARY 2006 INVOICE - 6358	\$3,200
702	5219	04/04/06	RAE HARMEL ASSOCIATES	T0000104567	MIC HAE L PEARCE MARCH 27 - APRIL 2, 2006 - INVOICE # 5684	\$2,970
702	5204	03/31/06	BARTELS MANAGEMENT CONSULTING	T0000103899	CONSULTING SERVICE ON GIRO/HASTUS PROJECT FOR MARCH 2006	\$2,800
704	5204	10/25/06	AMERICAN ENGINEERING TESTING I	T0000110000	STORMWATER DISCHARGE - JULY 2006 - INVOICE # 35112	\$2,694
705	5204	10/25/06	AMERICAN ENGINEERING TESTING I	T0000110001	STORMWATER DISCHARGE - AUGUST 2006 - INVOICE # 35111	\$2,694
706	5204	10/25/06	AMERICAN ENGINEERING TESTING I	T0000110002	STORMWATER DISCHARGE - SEPTEMBER 2006 - INVOICE # 35105	\$2,694
Summary total-Contracts Less Than \$2,500						\$90,175
SUBTOTAL METRO TRANSIT FUNDS						\$550,131
TOTAL ALL FUNDS						\$2,363,193

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Fund	Ref Number	Description of Services	Vendor	Start Date	End Date	Contract Amount	Interested Vendors	Proposers	Solicitation Method	Evaluation Criteria Used
100	05P032	Employee Health Care	Health Partners Inc.	1/1/06	12/31/08	\$142,918,165	4	3	Formal RFP	Administrative, Cost, Care Management & Wellness, Network Management & Access, Communications & Tools
100	06P061	Occupational Health and Medical Services	Park Nicollet Health Services Occupational Medicine	8/1/06	7/31/11	\$1,000,000	13	3	Formal RFP	Quality, Qualifications, Experience, Price
100	S06003447	Microsoft Select Agreement 3 yr agreement	SOFTWARE HOUSE INTL	4/28/2006		\$937,323			Joint Purchasing Agreement	
100	S06006222	14486230 Peoplesoft Enterprise Billing for Public Sector - Perpetual (6/24/06 to 6/23/07)	ORACLE USA INC	8/7/2006		\$568,584			Sole Source	
100	05P046	Temporary Employee Services	AppleOne Employment Services	1/10/06	11/30/08	\$500,000	35	7	Formal RFP	Quality, Qualifications, Experience, Price
100	05P124-B	Financial Advisor	Public Financial Management, Inc.	3/15/06	3/31/09	\$250,000	6	6	Formal RFP	Quality, Qualifications, Experience, Price
100	06P107	Legal Services - Bottineau Boulevard Project	Greene Espei PLLP	12/15/05	12/31/07	\$250,000			Sole source	
100	S06009142	Annual Audit RA-010	STATE OF MN/AUDITOR	11/17/06		\$215,000			Legislative Requirement	
345	06P004-A	Building Engineering Services for 390 N. Robert	UHL Company	10/11/06	8/31/08	\$200,120	10	4	Formal RFP	Quality, Qualifications, Experience, Price
100	05P062C	Investigation Services 877-001310 Groupwise 7 including Mobile Server Powered by Intellisync 1-User 1-Year Maintenance 7/1/06 to 6/30/07	Jesson & Pust	6/6/06	9/30/09	\$200,000	6	4	Formal RFP	Key Personnel, Qualifications, Experience, Price
100	S06006835	Annual Software Maintenance fee for the period of 3/6/2006 to 3/5/2007	SOFTWARE HOUSE INTL	8/29/2006		\$134,169			Joint Purchasing Agreement	
100	S06002053	2005 Metro Transit Master Contracts - Real Estate Appraisal	SPL WORLDGROUP INC	3/14/2006		\$130,518			Sole Source	
100	05P098	Legal Services - Cubic Transportation	Lake State Realty Services	2/22/06	2/28/09	\$125,000	19	4	Formal RFP	Quality, Qualifications, Experience, Price
100	06P010	Legal Services - Cubic Transportation	Dorsey and Whitney LLP	10/25/05	12/31/06	\$125,000			Sole Source	
301	06P091	Twin Cities Mode Choice Model Update	Cambridge Systematics, Inc.	11/28/06	7/1/07	\$123,305	18	2	Formal RFP	Quality, Qualifications, Experience, Price
100	05P099-A	Transit Master Contract, Environmental Assessment and Investigation	STS Consultants Ltd.	4/12/06	2/28/09	\$100,000	41	15	Formal RFP	Experience and qualifications, References, key personnel and proposal comprehensiveness
100	05P099-B	2005 Metro Transit Master Contracts - Environmental Assessment and Investigation	Braun Intertec Corporation	2/22/06	2/28/09	\$100,000	41	15	Formal RFP	Experience and qualifications, References, key personnel and proposal comprehensiveness
100	05P099-C	2005 Metro Transit Master Contracts - Environmental Assessment and Investigation	Thatcher Engineering Inc.	4/12/06	2/28/09	\$100,000	41	15	Formal RFP	Experience and qualifications, References, key personnel and proposal comprehensiveness
100	05P100-A	Transit Master Contract, Geotechnical Services	STS Consultants Ltd.	4/12/06	2/28/09	\$100,000	22	5	Formal RFP	Experience and qualifications, References, key personnel and proposal comprehensiveness
100	05P100-B	Transit Master Contract, Geotechnical Services	Braun Intertec Corporation	2/22/06	2/28/09	\$100,000	22	5	Formal RFP	Experience and qualifications, References, key personnel and proposal comprehensiveness
100	05P103-A	2005 Metro Transit Master Contracts - Traffic Studies and Engineering	Short Elliott Hendrickson, Inc. (SEH)	4/20/06	3/31/09	\$100,000	26	5	Formal RFP	Experience and qualifications, References, key personnel and proposal comprehensiveness
100	05P103-B	2005 Metro Transit Master Contracts - Traffic Studies and Engineering	SRF Consulting Group, Inc.	4/26/06	3/31/09	\$100,000	26	5	Formal RFP	Experience and qualifications, References, key personnel and proposal comprehensiveness
100	05P124-A	Financial Advisor General liability premium renewal policy 0103PK07 7/1/2006 - 2007	Springsted, Inc.	4/5/06	3/31/09	\$100,000	6	6	Formal RFP	Quality, Qualifications, Experience, Price
100	S06007343	RA portion	STATE OF MN RISK MGMT	9/18/2006		\$80,610			Legislative Requirement	
100	06P055	E-Gov Website Redesign	Fredrickson Communications Inc.	6/28/06	1/31/07	\$77,400	52	10	Proposals	Qualifications, Experience, Quality, Price
100	S06004757	Annual Maintenance and support contract for Hastus Period: From May 13, 2006 to May 12, 2007	GIRO INC	6/13/2006		\$69,234			Sole Source	
100	05P146	2006 Web Service Consulting	Marianne Kollar	3/8/06	12/31/06	\$67,000	6	2	Proposals	Qualifications, Experience, Quality, Price
100	05P147	Graphic Design Services	Margaret Chan	1/12/06	12/31/07	\$63,000	5	3	Proposals	Written quotes
100	S06008880	12600 Adaptive Server Enterprise IBM-AIX (covers period 12/11/06 to 12/10/07)	SYBASE INC	11/8/06		\$52,928			Sole source	

NOTE: 2006 is a draft report covering 11 months data through November 2006

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12/20/2006

Draft Report on Professional/Technical Services Activity -2006  
Contracts Greater than \$50,000

Fund	Ref Number	Description of Services	Vendor	Start Date	End Date	Contract Amount	Interested Vendors	Proposers	Solicitation Method	Evaluation Criteria Used
100	05P062A	Investigation Services	MackAll, Crounce & Moore PLC	6/12/06	9/30/09	\$50,000	6	4	Formal RFP	Key Personnel, Qualifications, Experience, Price
100	05P062B	Investigation Services	NeuVest	6/12/06	9/30/09	\$50,000	6	4	Formal RFP	Key Personnel, Qualifications, Experience, Price
100	05P101-A	2005 Metro Transit Master Contracts - Surveying & ROA	EVS, Inc. (formerly Enviroscience)	4/20/06	3/31/09	\$50,000	27	10	Formal RFP	Experience and qualifications, References, key personnel and proposal comprehensiveness
100	05P101-B	2005 Metro Transit Master Contracts - Surveying & ROA	Hansen Thorp Pellinen Olson, Inc. (HTPO)	4/20/06	3/31/09	\$50,000	27	10	Formal RFP	Experience and qualifications, References, key personnel and proposal comprehensiveness
100	05P101-C	2005 Metro Transit Master Contracts - Surveying & ROA	Howard R. Green Company	5/12/06	3/31/09	\$50,000	27	10	Formal RFP	Experience and qualifications, References, key personnel and proposal comprehensiveness
100	05P101-D	2005 Metro Transit Master Contracts - Surveying & ROA	SRF Consulting Group, Inc.	4/20/06	3/31/09	\$50,000	27	10	Formal RFP	Experience and qualifications, References, key personnel and proposal comprehensiveness
100	05P102-A	Transit Master Contract, Materials Testing and Inspection	STS Consultants Ltd.	4/12/06	2/28/09	\$50,000	21	5	Formal RFP	Experience and qualifications, References, key personnel and proposal comprehensiveness
100	05P102-B	Transit Master Contract, Materials Testing and Inspection	Braun Intertec Corporation	2/22/06	2/28/09	\$50,000	21	5	Formal RFP	Experience and qualifications, References, key personnel and proposal comprehensiveness
Subtotal General Funds						\$149,287,356				
201	06P120	Legislative Strategy/Transportation Planning Support	Natalio Diaz	3/8/06	3/8/07	\$50,000	Sole source			
Subtotal MTS Funds						\$50,000				
610	05P088	Recycling Treated Waterwater for Industrial Reuse	Craddock Consulting Engineers	3/2/06	7/31/07	\$270,000	16	4	Formal RFP	Quality, Qualifications, Experience, Price
610	05P097-A	Regional Assessment of Water Supply Systems	R. W. Beck, Inc.	3/8/06	1/31/09	\$235,693	38	5	Formal RFP	Qualifications, Experience, Quality, Price
610	06P069	MCES Asset Management & Mobile Computing	Brown and Caldwell	8/31/06	3/31/07	\$194,653	34	3	Formal RFP	Quality, Qualifications, Experience, Price
610	05P128	Surficial geologic mapping and groundwater geochemistry assessment	University of Minnesota	4/5/06	7/31/07	\$130,274	Sole source			
610	S06000930	Wonderware Software Site Support Renewal Contract #3673, Invoice #9041771, for the term March 3, 2006 through March 8, 2007.	GS SYSTEMS	2/2/2006		\$79,037	Sole Source			
610	S06007375	Security Officer coverage at the West Gate.	GENERAL SECURITY SERVICES INC	9/27/06		\$57,850	Joint Purchasing Agreement			
610	05P134	Odor Panel Services	St. Croix Sensory, Inc.	1/10/06	1/15/07	\$57,200	Sole source			
610	S06008865	Security Coverage at the Metro Plant East Gate.	GENERAL SECURITY SERVICES INC	11/16/06		\$55,766	Joint Purchasing Agreement			
610	S06009843	Security Coverage at the Metro Plant East Gate	GENERAL SECURITY SERVICES INC	11/16/06		\$54,742	Joint Purchasing Agreement			
610	S06008284	Security coverage at Metro Plant West Gate.	GENERAL SECURITY SERVICES INC	9/27/06		\$54,495	Joint Purchasing Agreement			
610	S06008284	Security coverage at Metro Plant West Gate.	GENERAL SECURITY SERVICES INC	11/7/06		\$54,495	Joint Purchasing Agreement			
631	05P116	Design of Point Douglas Lift Station L-12 Improvements	LHB Engineers & Architects (Mpls)	4/12/06	12/31/08	\$251,570	22	6	Formal RFP	Quality, Qualifications, Experience, Price
631	06P066	Digital Recording System at Hiawatha Rail Operations and Maintenance Facility	Floyd Total Security	9/27/06	2/1/07	\$208,995	18	11	Formal RFP	Quality, Qualifications, Experience, Price
631	04P099E	Master Contract - Land Acquisition Services	Nicollet Partners	7/14/06	6/30/11	\$200,000	26	4	Formal RFP	Qualifications and Experience, Key Personnel and Service Delivery Plan
631	06P027	Implementation of Police Work Force and Time Management System	Sogetti USA LLC	9/13/06	12/31/06	\$78,680	22	2	Proposals	Quality, Qualifications, Experience, Price
641	06P001	Victoria and St. Bonifacius Interceptor Improvements	Brown and Caldwell	5/24/06	6/30/11	\$5,297,507	34	2	Formal RFP	Quality, Qualifications, Experience, Price
641	06P003	Facility Manual Production	Howard R. Green Company	7/26/06	6/30/11	\$212,000	11	3	Formal RFP	Quality, Qualifications, Experience, Price
641	06P036A	Master Contract for Rural Wastewater Services Planning	Howard R. Green Company	6/22/06	6/30/11	\$200,000	23	4	Formal RFP	Qualifications and Experience, Key Personnel, Service Delivery Plan and Price
641	06P036B	Master Contract for Rural Wastewater Services Planning	Bonestroo Rosene Anderlik & Associates, Inc.	7/14/06	6/30/11	\$200,000	23	4	Formal RFP	Qualifications and Experience, Key Personnel, Service Delivery Plan and Price

Draft Report on Professional/Technical Services Activity -2006  
Contracts Greater than \$50,000

Fund	Ref Number	Description of Services	Vendor	Start Date	End Date	Contract Amount	Interested Vendors	Proposers	Solicitation Method	Evaluation Criteria Used
641	06P037	Master Contract for Hydrogeological Engineering East Bethel Wastewater Treatment Facilities	Liesch Associates	6/20/06	6/15/11	\$200,000	24	11	Formal RFP	Qualifications and Experience, Key Personnel, Service Delivery Plan and Price
641	06P005	Planning	Wenck Associates, Inc.	6/14/06	6/30/08	\$194,339	25	3	Formal RFP	Quality, Qualifications, Experience, Price
Subtotal MCES Funds						\$8,287,297				
702	S06009508	AON RENEWAL - RAILROAD PROPERTY NOV 14 2006 - DEC 01 2007	AON RISK SERVICES INC OF MN	11/30/06		\$179,469			Non-Competitive Procurement	
702	06P123	Facility Mechanic Certification Program	Century College	9/26/06	10/1/09	\$120,620	7	3	Formal RFP	Quality, Qualifications, Experience, Price
Subtotal Metro Transit Funds						\$300,089				
TOTAL ALL FUNDS						\$157,924,742				

# Report on Professional/Technical Services Activity Environmental Services - 2007 Budget

## APPENDIX G

Unit	Expense Type	Description	2007 Budget
<b>General Managers Office</b>			
Consultant		Actuarial, contingency	\$ 80,000
Contracted Services/Other		Drug testing, Off-site records storage, contingency	-
Safety services			125,000
Insurance			925,000
<b>Total General Managers Office</b>			<b>\$ 1,130,000</b>
<b>Treatment Services</b>			
Consultant		Staff training	\$ 455,000
Biosolids Recycling			\$ 2,600,000
Computer Services/Leased			8,500
Engineering			20,000
Contracted Services/Other		Emissions testing, process computer support	650,000
Security			930,000
Contracted Services/Safety			20,000
<b>Total Treatment Services</b>			<b>\$ 4,683,500</b>
<b>Interceptor Services</b>			
Consultant		Flow Metering Study	\$ -
Computer Services/Leased			-
Engineering			300,000
Contracted Services/Other		I/I program support	350,000
Contracted Services/ Safety			10,000
<b>Total Interceptor Services</b>			<b>\$ 660,000</b>
<b>Technical Services</b>			
Consultant		CAD system programming	\$ -
Engineering		System planning assistance	200,000
Contracted Services/Other		I/I program support, Drafting equipment services	207,800
<b>Total Technical Services</b>			<b>\$ 407,800</b>
<b>Environmental Quality Assurance</b>			
Consultant		Water Supply Planning (RA General Fund)	\$ 554,500
Consultant		Cost of Service Study re: Customer Charges	25,000
Laboratory			90,950
Contracted Services/Other		Odor sampling, Contingency	350,000
Temporary Help			54,400
Software Maintenance			2,300
Equipment Repair			16,000
Contracted Services/ Safety			1,500
<b>Total Environmental Quality Assurance</b>			<b>\$ 1,094,650</b>
<b>Environmental Services Total</b>			<b>\$ 7,975,950</b>

**Note:** Unless otherwise noted, all contractual services for the Environmental Services Division are funded by Environmental Services funds.

# Report on Professional/Technical Services Activity

## Metro Transit - 2007 Budget

### APPENDIX G

Unit	Expense Type	Description	2007 Budget
<b>METRO TRANSIT - BUS OPERATIONS</b>			
<b>Part A: Consulting Fees - Operations</b>			
<b>Customer Services and Marketing</b>			
	Contractual Services Other	Metro Commuter Services Contracts	\$ 1,408,374
	Transit marketing	Advertising Fees	142,814
	Consultant	Telephone Info Center systems; web dev	8,738
	Contractual services other	Warehousing & Distribution Services for Pocket Schedules, Maps, etc.	44,945
	<b>Total Customer Services and Marketing</b>		<b>\$ 1,604,871</b>
<b>Engr. And Facilities</b>			
	Consultant	Petro fund form fees; testing fees for Air, Wells and Ground Water, UST testing; Misc. tech services	\$ 219,382
	Consultant	Interior design consultant and Voice mail maintenance	69,267
	Consultant	Tech. services-engineers; Testing Services including sump material	445,078
	Contractual services other	Sewer Cleaning, misc	144,359
	<b>Total Engr. And Facilities</b>		<b>\$ 878,086</b>
<b>Service Development</b>			
	Consultant	Training service fees	30,031
	<b>Total Service Development</b>		<b>\$ 30,031</b>
<b>Bus Transportation</b>			
	Consultant	Training and other Professional and Technical services	\$ 76,457
	Contractual services other	Misc	10,938
	Temporary help	Temporary help	5,101
	<b>Total Bus Transportation</b>		<b>\$ 92,496</b>
<b>Executive</b>			
	Consultant	Misc	37,754
	<b>Total Executive</b>		<b>\$ 37,754</b>
<b>Finance</b>			
	Consultant	Audit Fees - Office of the State Auditor	\$ 25,553
	Consultant	Purchasing Dept.: testing fees	7,696
	Contractual services other	Bank Service Charge	57,166
	Contractual services other	Photo application	33,906
	Contractual services other	Misc	23,190
	Contractual services other	Other services	23,260
	Contractual services other	Microfilm processing fees	909
	Consultant	Diesel Fuel price risk management advisor	24,240
	Temporary help	Temporary Help	22,432
	<b>Total Finance</b>		<b>\$ 218,352</b>
<b>Bus Maintenance</b>			
	Consultant	Boiler Licenses + transmission oil tests	\$ 101
	Consultant	Qualification development work service fees	14,150
	Contractual services other	Bus Watch Camera System	200,940
	Contractual services other	Paper and Oil Filter Recycling	18,486
	Contractual services other	Misc	71,983
	Consultant	Chemical testing, EPA, OSHA testing	3,060
	<b>Total Bus Maintenance</b>		<b>\$ 308,720</b>
<b>Safety</b>			
	Consultant	Hazardous information services; System safety support - bus and rail; Ergonomics training	\$ 12,958
	<b>Total Safety</b>		<b>\$ 12,958</b>
	<b>Subtotal Part A: Consulting Fees - Operating</b>		<b>\$ 3,183,268</b>

# Report on Professional/Technical Services Activity Metro Transit - 2007 Budget

## APPENDIX G

Unit	Expense Type	Description	2007 Budget
<b>Part B: Metro Transit Contract Services - Operating Expenses</b>			
<b>Engr. And Facilities</b>			
	Security	Alarm Monitoring System	8,282
	Contractual services other	Snow Removal & Maintenance of Lots	822,751
	<b>Total Engr. And Facilities</b>		<b>\$ 831,033</b>
<b>Finance</b>			
	Security	Armored Car Service Fees	\$ 134,489
	Contractual services other	Service Fees for Transit Stores	41,854
	<b>Total Finance</b>		<b>\$ 176,343</b>
<b>Police Security - Public Safety</b>			
	Security	Building Security Alarms/Equipment Systems and Monitoring.	\$ 118,669
	Consultant	Psychological exams, and contract w/police	1,121
	Consultant	Firearms Training	37,239
	<b>Total Police Security - Public Safety</b>		<b>\$ 157,029</b>
	<b>Subtotal Part B: Contract Maintenance Fees - Operating</b>		<b>\$ 1,164,405</b>
<b>Total Metro Transit Operating Services Expenses</b>			<b>\$ 4,347,673</b>
<b>METRO TRANSIT - LIGHT RAIL TRANSIT OPERATIONS</b>			
	Insurance		\$ 525,000
	Contracted Services	Rail Systems Maintenance	506,948
		Rail Vehicle Maintenance	60,000
		Rail Facilities & Support Maintenance	43,500
		Contracted Training Services - All Departments	60,000
		All other Contracted Services	8,500
		Finance - Armored Car Services/ Fare Collection	67,000
	<b>Total Metro Transit - Light Rail Transit Operations</b>		<b>\$ 1,270,948</b>
<b>TOTAL METRO TRANSIT</b>			<b>\$ 5,618,621</b>

**Report on Professional/Technical Services Activity  
Metropolitan Transportation Services - 2007 Budget**

**APPENDIX G**

Unit	Expense Type	Description	2007 Budget
<b>Transportation Planning</b>			
	Consultant	Transportation Planning Consultants	\$ 409,378
	Computer Services/ Software Maintenance		\$ 7,048
	Printing External		\$ 19,202
	Contractual services/other	Miscellaneous	\$ 25,000
	<b>Total Transit Administration Fund</b>		<b>\$ 460,628</b>
<b>Metro Mobility</b>			
	Consultant	Recertification	\$ 75,000
	Contractual services other	Travel Instruction	112,500
	Printing External		43,000
	Software maintenance	Trapeze (Ride Scheduling) Software	100,000
	<b>Total Metro Mobility</b>		<b>\$ 330,500</b>
<b>Contracted Regular Route</b>			
	Printing External	Schedule printing (including VanGo)	\$ 35,000
	Marketing	VanGO	\$ 20,000
	Accounting & auditing	NTD Audit	\$ 15,700
	<b>Total Regular Route</b>		<b>\$ 70,700</b>
	<b>Metropolitan Transportation Services Total</b>		<b>\$ 861,828</b>

# Report on Professional/Technical Services Activity Community Development - 2007 Budget

APPENDIX G

Unit	Expense Type	Description	2007 Budget
Division Management	Contractual Services Other	Contractual Services Other	\$ 60,000
	Total Division Management		\$ 60,000
Parks	Consultant	Starter amount for Park usage survey	\$ 50,000
	Total Parks		\$ 50,000
Local Planning Assistance	Contractual Services Other	Local Planning Assistance Manual	\$ 10,000
	Total Local Planning Assistance		\$ 10,000
RSP & Growth Strategy	Consultant	Web based Applications	\$ 25,000
	Total RSP & Growth Strategy		\$ 25,000
Subtotal Community Development - General Fund			\$ 145,000
Metropolitan Housing and Redevelopment Authority			
HRA - Rent Assistance Programs	Accounting & auditing	Annual audit	\$ 8,000
	Contractual services other	Interpreter services, Lead testing, etc.	150,000
	Total HRA		\$ 158,000
Family Affordable Housing Program	Contractual services other	Computer Services	\$ 125
	Contractual services other	Contractual services other	441,780
	Management Company Fees	Management services	160,000
	Total FAHP		\$ 601,905
Subtotal Community Development - HRA/FAHP			\$ 759,905
Community Development Total			\$ 904,905

# Report on Professional/Technical Services Activity Regional Administration - 2007 Budget

APPENDIX G

Unit	Expense Type	Description	2007 Budget
Legal Office	External legal services	External legal services	\$ 1,473,915
	Contractual Services Other	Court Reporter Services	40,350
	<b>Total Legal Office</b>		<b>\$ 1,514,265</b>
Office of Diversity	Consultant	WBE certifications, PFA issues, assist.	\$ 35,000
	Contractual Services Other	Contract investigations	17,000
	<b>Total Office of Diversity</b>		<b>\$ 52,000</b>
Regional Administrator	Contractual Services Other	other	\$ 300
	<b>Total Office of Diversity</b>		<b>\$ 300</b>
<b>Human Resources Departments:</b>			
- Labor Relations	Consultant	Labor negotiations	\$ 160,000
	Contractual Services Other	Temporary Services	
	<b>Human Resources - Labor Relations</b>		<b>\$ 160,000</b>
- Learning & Organizational Development	Consultant	Staff computer training	\$ 43,000
	Consultant	Mgmt / Employee Development training	22,000
	Contractual Services Other	PDI: Profilor processing	4,600
	Temporary Help	Admin Support Need	1,600
	<b>Human Resources - Learning and Organizational Development</b>		<b>\$ 71,200</b>
- Staffing & Compensation	Consultant	Hay Evaluations	\$ 5,800
	Consultant	Job studies, employee selection tools	\$ 15,000
	Contractual Services Other	Job Analysis Test Development	\$ 60,000
	Temporary Help	Employee File Project	\$ 18,000
	Contractual Services Other	Contractual services (surveys)	6,800
	Software Maintenance	Testing Software	1,700
	Contractual Services Other	Pre-employment Checks	58,000
	<b>Human Resources - Staffing and Compensation</b>		<b>\$ 165,300</b>
Occupational Health	Consultant	Occupational Health, Drug Testing, Employment Testing, Background Checks	\$ 291,950
	Contractual Services Other	DOR & Associates (Employee Assistance Programs)	\$ 62,000
	Contractual Services Other	Fit for Life Programs	\$ 30,000
	<b>Human Resources - Occupational Health</b>		<b>\$ 383,950</b>
- HRIS	Consultant	PeopleSoft E-Applications	\$ 60,000
	<b>Human Resources - HRIS</b>		<b>\$ 60,000</b>
- Benefits Administration	Consultant	Benefits consultant	\$ 70,000
	Contractual Services Other	Flex spending admin.	35,000
	Contractual Services Other	Temporary Help	10,000
	<b>Human Resources - Benefits Admin.</b>		<b>\$ 115,000</b>
	<b>Total Human Resources</b>		<b>\$ 955,450</b>
Government Affairs	Consultant	Intergovernmental relations services	\$ 65,000
	<b>Total Government Affairs</b>		<b>\$ 65,000</b>

# Report on Professional/Technical Services Activity

## Regional Administration - 2007 Budget

### APPENDIX G

Regional Administration - 2007 Budget			2007
Unit	Expense Type	Description	Budget
Communications	Computer services	Computer services--Library	\$ 5,000
	Consultant	E-gov prjcts	100,000
	Contractual Services Other	Meetings, forums, special events	10,000
	Contractual Services Other	Freelance writing, editing	-
	Contractual Services Other	Audio/Video Editing & Production	33,000
	Contractual Services Other	Website design, development, hosting, maintenance	90,000
	Contractual Services Other	Graphics--design, production	50,000
	Contractual Services Other	Other	30,000
	Total Communications		\$ 318,000
Fiscal Services	Accounting & auditing	Annual audit by State Auditors	\$ 215,000
	Computer services	Comptr services-investment support	20,000
	Consultant	Bloomberg Investments	30,000
	Contractual Services Other	Other / General Fin's Advice	10,000
	Contractual Services Other	Fixed Asset Annual Update	19,500
	Contractual Services Other	Banking fees	165,000
	Total Fiscal Services		\$ 459,500
Information Services	Consultant	Obsolete Hardware/Software	\$ 100,000
	Consultant	Security Improvements	100,000
	Consultant	Disaster Recovery/Business Continuity	100,000
	Consultant	Transit/ES/RA Projects	100,000
	Consultant	Telephone/Mobile Computing Improvements	100,000
	Contractual Services Other	Wiring/Cable - Misc	44,000
	Software maintenance	Variety software packages	3,134,496
	Total Information Services		\$ 3,678,496
Central Services	Consultant	Office space consultant (planning, design)	\$ 5,000
	Contractual Services Other	Courier services, document storage, pager services, electrical work, copiers	130,500
	Total Central Services		\$ 135,500
Risk Management	Consultant	Contract reviews, risk consultant	\$ 16,500
	Consultant	Brokerage Fees, premiums	41,000
	Total Risk Management		\$ 57,500
Budget and Evaluation	Accounting & auditing	Federal OMB A-87 Cost Alloc. plan	\$ 23,000
	Total Budget and Evaluation		\$ 23,000
Data Resources Mgmt	Consultant	Strategic Planning	\$ 25,000
	Contractual Services Other	Metro Atlas Development and Maintenance	100,000
	Data Resources Mgmt		\$ 125,000
Geographic Information Systems (G	Consultant	GIS Consultant	\$ 36,000
	Contractual Services Other	Metro GIS parcel data maintenance	50,000
	Contractual Services Other	Data maintenance: street centerline	47,800
	Total Geographic Information Systems		\$ 133,800
Research	Contractual Services Other	Survey's Reg'l Indicators, Apt Search, etc.	\$ 36,000
	Total Research		\$ 36,000
REGIONAL ADMINISTRATION TOTAL			\$ 7,553,811

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<b>Tax Classification Rate</b>	Rates at which estimated market values are converted into the property tax base. The classification rates are assigned to properties depending on their type (residential, commercial, farm, etc.) and, in some cases there are two tiers of classification rates, with the rate increasing as the estimated market value increases.
<b>Truth-in-Taxation</b>	Procedures adopted by the Minnesota Legislature intended to improve accountability in the adoption of the budget and property tax levy of local governments.
<b>Truth-in-Taxation Public Hearing</b>	Statutory requirement for local governments to hold public hearings on their proposed budgets and property tax levies. For Metro governments the hearing must be held on specific dates in December.
<b>Tax Levy</b>	The total amount to be raised by property taxes for the purpose stated on the resolution certified to the county auditor. Tax levy authority is based on state statutes
<b>Undesignated Reserve</b>	The balance accumulated from the excess of revenues over expenditures available for future expenditures in an enterprise fund.
<b>User Charge</b>	Charges for service based on the consumption or availability of that service.
<b>Watershed</b>	The land area from which water accumulations drain into a stream.
<b>Work Priorities</b>	The focus of Council work program efforts in any given year.
<b>Work Program</b>	A plan of work proposed to be done during a particular period.

<b>Metropolitan Sports Facilities Commission (MSFC)</b>	The commission that owns and operates the Hubert H. Humphrey Metrodome.
<b>Motor Vehicle Sales Tax</b>	The motor vehicle excise tax (or MVST) is a state sales tax applied to the purchase of motor vehicles.
<b>Nonpoint-source Pollution Control</b>	Diffuse pollution that is not traceable to a single source, but rather runs off the land in a widespread manner, includes urban and agricultural runoff.
<b>Operating Expenditures</b>	Expenditures incurred on behalf of primary service activities. The Council budget distinguishes operating budget activities from debt service activities and passthrough grant and loan activities.
<b>Operating Budget</b>	Plans of expenditures and the proposed means of financing them for the primary service activities. The Council budget distinguishes operating budget activities from debt service activities and passthrough grant and loan activities.
<b>Operating Revenue</b>	Revenue that is directly related to primary service activities.
<b>Passthrough Grant or Loan</b>	Funds that are received by the Council but then granted, loaned or passed on to another agency, organization or individual for a specified use.
<b>Program</b>	An organized set of related work activities directed toward a common purpose.
<b>Proposed Budget</b>	Budget as submitted by the Regional Administrator to the Council.
<b>Section 8</b>	A federal housing rental assistance program for low and moderate- income people.
<b>Staff Complement (see FTE)</b>	Number of full-time permanent positions (Note: two half-time positions equal one staff complement.)
<b>Statutory Authority</b>	Authority based on state or federal legislation.
<b>Strategic Planning</b>	Management based on a vision of success for the organization, using strategies to achieve desired goals.
<b>Tax Capacity Rate</b>	Tax rate applied to tax capacity to generate property tax revenue. The rate is obtained by dividing the property tax levy by the available tax capacity.

	provides a state payment in lieu of a portion of the property tax levy.
<b>HRA Operating Reserve</b>	The balance accumulated from the excess of revenues over expenditures in the Council's Housing and Redevelopment Authority program
<b>Implicit Price Deflator</b>	An index prepared by the federal government to measure changes in the price of goods and services.
<b>Internal Service Fund</b>	Fund used for the furnishing of goods or services by one department or other departments, on a cost-reimbursement basis.
<b>Land Use Planning</b>	The orderly use of land and placement of facilities based on local and state government public discussion, policy and regulation.
<b>LCMR</b>	Legislative Commission on Minnesota Resources, which is responsible for distributing grant monies to local units of government and other governmental agencies relating to Natural Resources.
<b>Lease</b>	A contract for temporary use of equipment or facilities at a negotiated price.
<b>Long-Term Debt</b>	Financial obligation with maturity of more than one year after the date of issuance.
<b>Mapping Consortium (Metro GIS)</b>	An ad hoc committee consisting of staff members from the Council and other organizations that shares information about computer mapping.
<b>Metropolitan Airports Commission (MAC)</b>	The commission that owns and operates the region's airport system, including the Minneapolis/St. Paul International Airport and seven satellite airports.
<b>Metropolitan Area</b>	The area in which the Metropolitan Council has jurisdiction, consisting of the seven metropolitan counties of Anoka, Carver, Dakota, Hennepin, Ramsey, Scott, and Washington.
<b>Metropolitan Land Planning Act</b>	The state law that mandates cities, townships and counties to prepare comprehensive plans, and that such plans be consistent with the Council's regional plans for sewer, transportation, parks and open space, and airports.
<b>Metropolitan Parks and Open Space Commission (MPOSC)</b>	The commission that advises the Council on matters affecting the regional park and open space system.
<b>Metropolitan Region</b>	See <b>Metropolitan Area</b>

<b>c. Debt Service Fund</b>	To account for the accumulation of resources and payment of general obligation debt principal and interest.
<b>d. Enterprise Fund</b>	To account for operations that are financed and operated in a manner similar to private business enterprise, the cost of providing goods or services on a continuing basis are financed or recovered primarily through user charges
<b>e. General Fund</b>	To account for revenues and expenditures necessary to carry out basic governmental activities such as administration, legal and fiscal services.
<b>f. Internal Service Funds</b>	To account for the financing of goods or services provided by one department or agency to another department or agency or to another governmental unit, on a cost-reimbursement basis. An example of internal service funds is the Central Service Fund, which provides duplicating services on a cost-reimbursement basis.
<b>g. Special Revenue Funds</b>	To account for the proceeds of specific revenue sources whose expenditures are legally restricted to particular purposes, such as Highway Right of Way Acquisition Loan Fund (RALF).
<b>Fund Balance</b>	The difference between assets and liabilities.
<b>a. Reserved Funds</b>	Legally segregated for a specific use. They are not available for discretionary appropriation due to the nature of the asset. <u>Designated Funds</u> - To establish tentative plans for or restrictions on the future use of financial resources.
<b>b. Unreserved Funds</b>	<u>Undesignated Fund Balance</u> - the funds remaining after reduction for reserved and designated balances In addition, the debt service, capital project and many of the special revenue funds are restricted as to use, depending on the legal restrictions governing the funds they contain.
<b>General Fund</b>	Fund to account for all financial resources except those required by law or accounting principles to be accounted for in one of the Council's other funds
<b>Geographic Information System (GIS)</b>	The hardware, software, data and administrative procedures that go into analyzing, using and displaying geographically based information.
<b>Grantee</b>	A recipient of grant monies from the Council.
<b>HACA</b>	State Homestead and Agricultural Credit Aid. HACA legislation

<b>Comprehensive Annual Financial Report (CAFR)</b>	Audited financial statements of the Council.
<b>Comprehensive Plan</b>	A city or county land use plan that addresses sewer, housing, transportation, parks, water systems and other issues.
<b>Cost Allocation</b>	Method for allocating costs for administrative and support services among the Council divisions.
<b>Debt Service</b>	The amount of funds required to pay both the long-term principal and interest on bonds, notes, certificates and loans.
<b>Division</b>	Basic organizational unit of the Council responsible for carrying out a specific function, defined by State statute.
<b>Environmental Assessment Worksheet (EAW)</b>	The document (EAW) required under state environmental quality rules that provides a preliminary assessment of the environmental impact of proposed land use decisions.
<b>Estimated Market Value</b>	Represents the selling price of a property if it were on the market. Estimated market value is converted to tax capacity before property taxes are levied.
<b>Fiscal Disparities</b>	The program created by the Metropolitan Fiscal Disparities Act, which shares growth in the commercial-industrial tax base in the seven county metropolitan area. Forty percent of the value of new commercial-industrial development since 1971 is pooled and redistributed among the 300 taxing districts to address uneven business development throughout the region.
<b>FTE/Full-Time Equivalent</b>	Equivalent of one employee working full-time, or 2,080 hours per year. An FTE can be filled by any number of employees whose combined hours total 2,080 per year.
<b>Fund</b>	Under Generally Accepted Accounting Practices, an independent fiscal and accounting entity which is segregated for the purpose of performing specific activities or achieving certain objectives. There are several types of funds commonly used by the Council, including the following:
<b>a. Agency Fund</b>	To account for assets held by the government as an agent for individuals, private organizations, other governmental units and/or other funds.
<b>b. Capital Improvement</b>	To account for financial resources to be used for the acquisition, construction, expansion and renovation of capital facilities, other than those financed by proprietary or trust funds.

***Metropolitan Council 2007 Adopted Unified Budget  
Glossary of Terms***

<b>Ad Valorem Tax</b>	A tax based on the value of an item, such as property.
<b>Appropriation</b>	A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposed.
<b>Budget</b>	Final budget adopted by the Council in December. The annual calendar-year plan of revenues and expenditures.
<b>Block Grant</b>	A grant from another governmental unit to be used or expended for a specified purpose.
<b>Budget Amendment</b>	A Council action authorizing revision of the adopted budget.
<b>Capital Budget</b>	Plan for capital expenditures (involving the construction or renovation of permanent facilities or acquisition of major equipment with a useful life greater than 3 years) for the coming year.
<b>Capital Improvement Program</b>	A six-year plan for proposed capital improvements, the first year of which is formally adopted as the Capital Budget.
<b>Capital Outlay (Capital Investment)</b>	Expenditures for acquiring or adding to Council assets of a long-term character with an expected useful life of three or more years.
<b>Capital Project Grant</b>	A grant made specifically for acquiring or constructing major capital facilities.
<b>Cash Flow Forecasting</b>	Estimates of the timing of revenues and expenditures to determine the amount of cash available to meet payments or to be invested.
<b>Cash Management</b>	The balancing of cash on hand necessary to pay for services and temporarily idle cash invested to earn interest revenue.
<b>Central Services</b>	A department within Regional Administration responsible for providing office facilities and support.
<b>Certified Levy</b>	Total tax levy of a jurisdiction, which is certified to the County Auditor for collection from property owners.