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**STATE
GOVERNMENT
RESOURCE
RECOVERY
REPORT**

**FISCAL YEARS
2005-2006**

DECEMBER 2006

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EXECUTIVE SUMMARY

The **Materials Management Division** (MMD) of the Department of Administration (Admin) manages the procurement of goods and services, many of which contain recycled materials and/or have environmentally friendly characteristics. MMD establishes statewide contracts that are available to State agencies and Cooperative Purchasing Venture (CPV) members, and is responsible for developing the specifications for goods and services on State contracts. MMD also assists State agencies with the end-of-life disposition of property, and manages the State's surplus property program.

The **Office Supply Connection** (OSC), the state's centralized office products store, supplies state agencies and CPV members with environmentally friendly office products. These items are marked with the environmental logo in the online catalog. OSC, in conjunction with the OSC User's Group, has developed a list of standardized products that includes 100 percent recycled paper products and remanufactured toner cartridges. OSC and MMD continue to work together to provide environmentally friendly products to OSC customers.

The **Plant Management Division** (PMD), responsible for the management of state owned buildings and grounds, seeks and utilizes environmentally friendly solutions for maintaining and operating buildings and grounds. PMD strives to save energy and use less toxic materials in cleaning and maintaining buildings and grounds. PMD, working with MMD, develops specifications for contracts that support the use of environmentally friendly products in its operations.

The **Resource Recovery Office** (RRO) of Admin assists agencies in reducing waste and encouraging recycling through the State Resource Recovery Program. Established in 1980, the program works to "promote the reduction of waste generated by State agencies, the separation and recovery of recyclable and reusable commodities, the procurement of recyclable commodities and commodities containing recycled materials, and the uniform disposition of recovered materials and surplus property" as set forth in Minn. Stat. § 115A.15 Subd. 1. RRO, a part of Plant Management Division (PMD), provides interagency waste reduction and recycling assistance, on-site consultation and training, recycling progress measurement and reporting, and management of recycling collection and marketing systems. It also operates the Minnesota State Recycling Center (SRC) and works closely with MMD to support environmental purchasing and surplus property requirements.

This report reviews biennial reporting requirements in accordance with Minn. Stat. § 115A.15, Subd. 5 and provides a summary of past activities and proposed goals for the Resource Recovery Program.

Admin achieved the FY 2005-2006 State Resource Recovery Program goals to: (1) reduce waste and toxicity; (2) encourage the reuse of materials; (3) improve recycling efforts; (4) incorporate environmental criteria into State contracts; (5) continue training for waste reduction and environmental purchasing and; (6) track and evaluate environmentally responsible purchasing.

State Resource Recovery Program goals for FY 2006-2007 are adopted from the State Resource Recovery Program Recommendations Report. The Minnesota Pollution Control Agency Office of Environmental Assistance (OEA) and the Department of Commerce submitted this report to Admin in accordance with Minn. Stat. §115A.15, Subd. 5(b).

Admin supports and furthers the State Resource Recovery Program goals by collaborating with agencies and other partners and by fostering new relationships to increase program knowledge, visibility and acceptance. Admin strives to guide State government to increase efficiency and to advance toward a more sustainable Minnesota.

INTRODUCTION

The Mission of the Department of Administration (Admin) is "To help our customers succeed." Leadership in environmental stewardship is included in the mission statements of Admin's Plant Management and Materials Management divisions.

The Resource Recovery Office promotes the adoption of environmental values of the Plant Management Division (PMD) and works with the Materials Management Division (MMD) on environmental issues. Plant Management Division directs employees to use resource conservation and pollution prevention practices in the maintenance of buildings, grounds and support operations, and during their daily service to customers. Admin's "Priorities for Environmental Materials Management" are attached in Appendix A. The Materials Management Division and the Resource Recovery Office distribute these priorities to public employees during purchasing training and at other opportunities. Admin promotes recycling and environmentally friendly purchasing at its web site, www.admin.state.mn.us. RRO facilitates waste reduction and recycling through its web site at www.rro.state.mn.us. MMD also makes extensive use of its web site, www.mmd.admin.state.mn.us, with a corresponding reduction in the need for paper copies of policies, purchasing manual and updates, solicitation announcements, contract release documents and contract listings.

Admin's focus on environmental partnerships during the past decade has helped leverage resources and contribute toward a more sustainable quality of life. Sustainability requires a balance between economic, community and environmental considerations. This report summarizes Admin's promotion of sustainability through environmental training, purchasing and recovery of recyclables, and partnerships.

ACHIEVEMENT OF GOALS 2005-2006

Admin achieved the 2005-2006 State Resource Recovery Program goals. These goals and the key accomplishments relating to these goals are discussed in this section.

Waste and toxicity reduction goals:

- Encourage building owners to use environmentally preferable products.
- Encourage mailings to be sent out via e-mail, and instead of printing reports and/or other information, put them on the agency web site for people to read or reference.
- Send Request for Proposals (RFPs) electronically to bidders whenever possible and encourage bidders to send responses to RFPs electronically.
- Use the materials developed by the OEA (www.reduce.org) to educate employees on the benefits of reducing paper waste.
- Promote surplus supplies from the Resource Recovery Office and Materials Management Division Surplus Service that are available for state agencies to use.
- Make available to state agencies refillable pens and pencils rather than disposables.
- Provide for replacement of mercury thermometers with digital or other alternatives.
- Encourage the use of soy inks, wherever feasible.
- Promote the reuse of envelopes, especially envelopes that are sent internally.

Key accomplishments:

- MMD revised or awarded new contracts for hazardous waste management, reducing the toxicity of the waste stream. Recently revised contracts cover used computers and electronics recycling and fluorescent lamps, HID lamps and other lamp products that contain PCBs. Two new contracts involve used oil, filters, and sorbents, and for used antifreeze.
- Environmentally preferable specifications have been incorporated by MMD into many contracts, including the State cleaning supplies contract. For instance, State agencies can reduce packaging waste by 85 percent by purchasing concentrates.
- Serviceable surplus computers are also provided directly to towns, cities, counties and schools after the hard drives have been thoroughly erased.
- MMD continued a contract that provides alternative deicers for snow and ice melting, with on-going evaluations of several products. The potential exists for reducing salt usage from 10 to 30 percent with these products, but at significantly increased cost. The products have a less corrosive effect on steel, but the total effect on the environment remains unknown. These products have different adverse impacts on the environment, the extent of which is being evaluated. The alternative deicers, when mixed with salt rather than using salt exclusively, increase the effectiveness of road deicing efforts, especially at temperatures below 15° F.
- MMD contracted for Urinalysis Testing Systems for Drugs of Abuse that are safer, can be sealed, and are not considered biohazard materials and therefore can be incinerated without expensive handling.
- MMD, in conjunction with other agencies and Cooperative Purchasing Venture members, rebid and awarded its statewide computer/electronics recycling disposal contract and two hazardous waste management contracts. Working with the Department of Corrections, MMD established a new Biohazard Waste Cleanup contract. In cooperation with the Minnesota Correctional Facility-St. Cloud and the Minnesota Pollution Control Agency (MPCA) Office of

Environmental Assistance, MMD established a contract for Resource Management Services. Also, with the MPCA and CPV members, MMD established contracts in most regions of the state for recycling and managing used oil, filters, sorbents and antifreeze. The contractors pay for the used oil. MMD and the Resource Recovery Office also partnered to establish a new Waste Paper Sales contract.

- Admin continued to use electronic means of communication, such as E-mail, electronic broadcasts and web sites, as the primary communications method with its customers.
- Admin continued to use and encourage double-sided copying. The majority of paper used by MMD and RRO is recycled paper made from 100 percent post-consumer materials produced in a chlorine-free pulping and bleaching process. All other paper contains 30 percent post-consumer content or is recovered from the State Recycling Center.
- RRO continues to use e-mail for conducting its annual recycling measurement survey and to report recycling progress of public entity customers. E-mail and the RRO website are and continue to be important means of communication with customers.
- MMD has added non-mercury blood pressure cuffs to the hospital supplies contract. The medical community has accepted these cuffs as equally accurate.
- OSC continues to provide refillable pens and pencils to customers as basic catalog items.

Reuse of materials goals:

- Encourage vendors to use reusable transport packaging (RTP) and use RTP where possible in the state system. An RTP directory is available online at www.moea.state.mn.us/transport/about.cfm.
- Require any person or entity that receives a surplus or used state computer or other electronic product to properly dispose of it, if disposal is not already included under the state disposal contract.
- Expand the reuse of surplus state government property by creating an online surplus exchange program or using an existing one (e.g., the Minnesota Materials Exchange Alliance – <http://www.mnexchange.org/>). Agencies could advertise their surplus property on the web site as well as post “materials needed” requests. By utilizing the exchange program, all waste diverted from landfills could be tracked and publicized.

Key Accomplishments:

- MMD and RRO, through MMD’s Procurement Coordinators Group, provided education and encouragement to agencies for purchasing recycled paper whenever possible. Current emphasis is on promoting the purchase of the 100 percent post-consumer recycled paper rather than 30 percent recycled content copy paper.
- MMD’s Surplus Services continued to acquire and redistribute state and federal reusable equipment and surplus products to eligible public entities and nonprofit organizations. These include file folders, file dividers, notebooks, paper tablets, paper, paper clips, bulldog clips, and record storage boxes that have been separated from recyclables.
- MMD’s redesigned contract release document clearly identifies environmental attributes in State contracts to advocate and increase the purchase of environmentally responsible products and services.
- MMD continued to offer contracts for products such as recycled carpet and the recycling of discarded carpet and vinyl flooring.

- The contract for oil change and lubrication of government vehicles, which offers re-refined oil and new oil at the same price, was rebid and re-awarded.
- MMD provides contracts for reusing waste food from the correctional facilities for farm animal feed, which also helps reduce the amount of solid waste going to landfills. MMD expanded the contract for recycling edible food waste from four correctional facilities to six.
- Reuse of materials is promoted by RRO at www.rro.state.mn.us under the following headings: "Reuse: State Recycling Center reusables;" "Reuse: Surplus property;" and "Reuse: Materials Exchanges."
- MMD, in conjunction with the Minnesota Department of Transportation, has implemented a contract for the removal of oil from clay and diatomaceous earth sorbent material. As a result, the clay and diatomaceous earth, as well as the oil, can be reused.
- The statewide computer/electronics recycling disposal contract provides terms for the reuse of electronics.
- The used oil, filters, sorbents and antifreeze management contract provides for the reuse of used oil. The MCF-St. Cloud Resource Management contract contains terms promoting the reuse of materials.
- The State Recycling Center's office supply reusables area has provided a large number of State agencies with office supplies for reuse at no cost.

Recycling efforts goals:

- Offer consulting services from the OEA to state offices that have not met the statutory recycling goal of 60 percent. The OEA could perform a "recycling and waste audit" of the offices and provide recommendations for increasing recycling.
- Utilize existing resources to remind employees of state recycling efforts and provide agencies with management support pieces that can be mailed to employees on how to reduce, reuse, and recycle at state facilities.
- Establish requirements in state construction contract bids that recyclable materials such as corrugated cardboard, steel, aluminum, and carpet be recovered from building/remodeling projects and recycled.
- Evaluate and implement more cost-effective methods of providing recycling services to state agencies by implementing the recommendations from the Phase 2 Report on the Department of Administration's Resource Recovery Operation.
- Require that recycling containers are placed conveniently in all state offices.
- Expand efforts to recover organic materials from the Department of Health and Human Services building, Labor and Commerce building and the Capitol Complex area.
- Develop purchasing contracts for biodegradable products such as plates, cups and flatware to be used in cafeterias where organics collection programs have been implemented.

Key accomplishments:

- RRO continues to meet customer needs in a cost-effective manner and has fully incorporated operational changes to container handling and material pickup routes, resulting in reduced transportation expenditures and maximized load capacity.
- The SRC continues refinement and improvements to the processing system for recyclables by utilizing new and existing equipment. Operational improvements have resulted in a more flexible and secure market for recyclables.
- No SRC employee injuries have resulted from the improvements to equipment or the procedures incorporated for the collection of recyclables.
- The statewide MMD computer/electronics recycling disposal contract includes terms for the recycling of many electronic components.
- The used oil, filters, sorbents and antifreeze management contract and the hazardous waste management contract provide for the recycling of several materials.
- The MCF-St. Cloud Resource Management contract contains terms to promote the recycling of materials. The Waste Paper Sales contract requires the recycling of waste paper.
- MMD provides a program for remanufactured laser toner cartridges for purchase and exchange from both Office Supply Connection and S&T Office Products, the State's contract vendor.
- The State Architect's Office (SAO) specifies that contractors are required to reuse salvaged material, recycle construction waste, and to indicate which construction materials supplied contain recycled materials for building repair/replace/remodel projects it manages. Guidelines are posted on SAO's website at <http://www.sao.admin.state.mn.us/index.asp>.
- The MMD contract for disposable beverage and food service products specifies recycled content items (cups, plates, flatware).

Incorporating environmental criteria into State contracts goals:

- Report to the Legislature on the status of agency environmentally preferable purchasing.
- Implement the Department of Administration's refined environmentally preferable purchasing processes to provide a statutorily allowable preference (Minn. Stat. § 16B.121 www.revisor.leg.state.mn.us/stats/16B/121.html) within each bid and proposal, which is based on the post-consumer content of the products under consideration. For example, products that contain 100 percent post-consumer content will receive the full 10 percent preference allowed. Products that contain 50 percent post-consumer content will receive a 5 percent preference. MMD should communicate this enhancement to agency staff with delegated authority and include the process in all training for delegated purchasing authority.
- Use default purchasing for items with environmentally preferable attributes without additional cost.
- Follow the Public Entities Law, which requires state facilities to include a provision in waste management contracts for waste to be processed through waste-to-energy or MSW composting or in a manner consistent with local solid waste planning.
- In specific solicitations where environmental conditions apply, work with the OEA to develop appropriate statements indicating that the state encourages corporate environmental responsibility.
- Require buyers to identify each purchase order with an environmental code and responding vendors to identify the goods and services offered with the state's environmental codes in solicitation documents.

- Promote the use of and state a preference for environmentally preferable products.
- Incorporate questions regarding mercury content into its contract solicitation documents. (This information should be used to make specification decisions in future solicitations. To enable buyers to make informed decisions when there are multiple awards, MMD should also include mercury content information on the contract release).
- Require post-consumer recycled paper content of at least 30 percent in all printed material.
- Announce all contracts that are scheduled to expire within six months in order to allow the OEA, other state agencies, CPV members and the public (vendors, environmental groups and other interested individuals) to comment on the contracts.

Key accomplishments:

- MMD, in collaboration with OEA, has incorporated statements in many contracts on stewardship, end-of-life reuse or take-back, or proper disposal of old, removed products. These contracts include furniture and carpet products.
- MMD's contract release document clearly identifies environmental attributes in State contracts to increase the purchase of environmentally responsible products and services.
- MMD convened contract user groups to determine environmentally preferable considerations for solicitation specifications.
- Procurement Environmental Codes developed by the Department of Administration assist in the purchasing and tracking of environmentally preferable products and services. The codes are included in the *Authority for Local Purchase (ALP) Training Manual* and are on the MMD website.
- MMD has established a preference for recycled content of up to 10 percent on solicitations. The amount of the preference is based on the percent of recycled content of the items offered, and then divided by a factor of 10; i.e., 40 percent recycled content would receive a 4 percent price preference.
- MMD asks rubbish contract vendors to supply containers for segregating recyclables for voluntary recycling outside the metro area.
- MMD promotes the use of recycled latex paint by including pricing for recycled products on State painting contracts.
- MMD continues to specify that contracts for paper and printing work require uncoated paper, that the paper have a recycled post-consumer content by weight of at least 30 percent, that the paper is not dyed with colors (excluding pastel colors), that the recycled content paper is manufactured using little or no chlorine bleach or chlorine derivatives, that printing is done with no more than two colored inks, standard or processed (except in formats in which they are necessary in order to convey the meaning), that inks are soy-based, that binding is with reusable materials or staples and by a method without glue, and that reports, publications and periodicals that are procured are readily recyclable within the State Resource Recovery Program.
- Under the management of the State Architect's Office, an interdisciplinary team developed sustainable building guidelines for use by all State agencies and consultants. All new State building projects must meet the Minnesota Sustainable Building Guidelines (per MS 16B.325, Sec.2). Guidelines are linked on SAO's website at <http://www.sao.admin.state.mn.us/index.asp>.
- MMD, on behalf of the National Association of State Procurement Officials (NASPO) and the Western States Contracting Alliance (WSCA), continues to incorporate many requirements of

environmental interest into solicitations. The responders were awarded points in the evaluation phase on how well the programs they currently have in place operate, as well as the programs they have under development are designed to operate. The environmental program areas in which they were required to respond to were:

A. Takeback/Recycling

Responders are required to describe their Equipment Takeback/Recycling program. Points are awarded based on many listed standard factors. Examples of factors include type of equipment, LAN hardware and/or peripherals being taken back or proposed to be taken back; volume of equipment being recycled/disposed of currently or volume proposed to be taken back; certificates of lawful disposal; disk storage cleaning; takeback charges by type of equipment; compliance with the European Union's WEEE Directive; and compliance with federal or other regulatory authorities regarding disposal of electronic equipment. Responders were asked to address ISO 14001 certification.

B. Environment

Responders are asked to describe their product environmental improvement program in each of the following areas: reduction/minimization/avoidance of the use of toxic and hazardous constituents (cadmium, chromium, mercury, and/or lead); compliance with international directives such as the European Union directive, "Restriction of Hazardous Substances," reduction of chlorinated plastics (PVC) and brominated flame retardants; certification by independent third-party eco-labeling programs (TCO, Blue Angel, and Nordic Swan); and migration to the use of recyclable, nontoxic packaging. Responders are required to identify equipment or peripherals that have been environmentally certified and the type of environmental certification obtained. Responders must describe how certified units are labeled and identified as such on the responder's website.

C. Energy Efficiency

Responders are asked to describe their energy efficiency programs by identifying the products that meet Energy Star or other recognized programs for energy efficiency. In addition, responders are required to describe on the units and on their website how products are identified as energy efficient.

- MMD requires, in its solicitations for waste management and removal, that refuse must be disposed of in accordance with local, county and State disposal laws, that the contractor shall be in compliance with the county's solid waste plan, Waste Management Act, Minn. Stat. § 115A.46, subd. 5, and that the contract vendors shall indicate the disposal site location.
- MMD incorporates the needed provisions regarding waste management contracts in its ALP training so that agencies can comply with the requirements of the Public Entities Law when soliciting these services.
- MMD notifies OEA, state agencies and CPV members seven months in advance of contract expiration dates so they can provide MMD with environmentally responsible procurement recommendations.

Training for waste reduction and environmental purchasing goals:

- With assistance from the OEA, increase purchasers' awareness of the availability of environmentally preferable products and services at trade shows and conferences.
- With assistance from the OEA, update the environmentally responsible purchasing section of the Authority of Local Purchasing training manual that is provided to state employees.
- Work in partnership with the Environmentally Responsible Work Group to educate agency staff to increase purchases of environmentally preferable products.
- Provide training in environmentally preferable purchasing as part of state certification classes and continue to work with the OEA to provide environmentally responsible information through the purchasing training provided to state employees.
- Promote environmentally preferable contracts to state agencies and local units of government, with assistance from the OEA.
- Use Office Supply Connection's e-catalog to help decrease catalog press runs, continue to publish the MMD Office Supply Connection newsletter and price list online, and continue to use fax broadcast messages and the MMD web site to educate agencies and CPV members on environmental topics and environmentally preferable State contracts.
- Promote and make available the Environmentally Preferable Purchasing Guide (www.swmcb.org/EPPG) to State agencies and others with which the Department of Administration has regular contact.

Key accomplishments:

- MMD continued to include extensive training on environmental purchasing as part of its State purchasing certification and recertification classes. MMD provided purchasing training to approximately 500 State employees during the biennium.
- MMD, OEA and RRO environmental information is included in the *Authority for Local Purchasing* manual that is distributed to purchasers by MMD and is also available online on the MMD website at www.mmd.admin.state.mn.us/alpmanual.htm. The RRO website contains links to MMD environmental purchasing information.
- MMD established the MCF-St. Cloud Resource Management contract that includes terms promoting waste reduction and environmental purchasing.
- The *Environmental Purchasing Guide* (EPG) is available on the MMD and RRO websites.
- Office Supply Connection continued Internet shopping for public entity customers, listing 24,900 items and promoting over 3,000 recycled-content products by using the recycling logo.
- Office Supply Connection and MMD continued to encourage its customers to purchase 100 percent post-consumer recycled copier paper that is also processed 100 percent chlorine-free.
- RRO promoted waste reduction strategies in customer consultations, designing and staffing educational displays at promotional venues and on the RRO web site, www.rro.state.mn.us.
- MMD updated the environmentally responsible purchasing section of the *Authority for Local Purchasing Manual*.
- MMD participated in numerous trade shows and conferences, providing environmentally preferable purchasing information.
- MMD provides a program for remanufactured laser toner cartridges for purchase and exchange from both Office Supply Connection and S&T Office Products.

- MMD partnered with PCA to provide agencies with several training opportunities on how to meet and/or exceed Governor Tim Pawlenty's Executive Order 04-08, which requires state agencies to take specific actions to reduce air pollution.
- MMD provided education opportunities for agency staff regarding environmentally preferable purchasing and created new programs for learning via e-mails and monthly electronic updates.

Tracking and evaluation of environmental purchasing goals:

- Use the valuable information obtained by tracking environmentally preferable purchases to structure future specifications so the state can contract for goods and services that are more environmentally preferable.
- Develop an electronic tracking mechanism for E85 fuel use in state agency fleets.
- Implement and enhance measures for tracking environmentally preferable purchases, such as requiring buyers to code each purchase order with an environmental code on Minnesota Accounting and Procurement System (MAPS).
- Maintain and keep current the list of environmentally responsible products and services available through state contracts and Office Supply Connection.

Key accomplishments:

- MMD on its website maintained a list of environmentally preferable goods and services available from contracts (See Appendix B). This list continues to expand as more contracts meet the criteria. The amount of purchasing on these contracts is increasing as well, with a current estimated value of the contracts of over \$285 million.
- MMD can use the State's electronic purchasing system, known as the Minnesota Accounting and Procurement System (MAPS), to track environmental purchases.
- Procurement Environmental Codes developed by MMD in coordination with OEA and other agencies assist in the purchasing and tracking of environmentally preferable products and services. The codes are included in the ALP Training Manual and are on the MMD website.
- MMD and the State's fuel card contract vendor are developing an electronic tracking mechanism for E85 fuel and biodiesel use in state agency fleets.

Energy conservation goals in state-owned and wholly state-leased buildings are to continue to:

- Work with all state agencies to implement energy efficient government purchasing practices, including working with state hospitals and other facilities with laundry service to adjust their specifications to require Energy Star labeled clothes washing machines for all replacement equipment.
- Incorporate Energy Star specifications into government procurement policies, RFPs and legislation. As part of a comprehensive strategy to reduce energy usage, the U.S. Environmental Protection Agency and the Department of Energy have developed tools, such as a Government Purchasing Tool Kit (<http://www.energystar.gov/>), to streamline government purchase of Energy Star labeled and FEMP recommended products for office buildings, schools, and public housing.
- Assess energy usage in all public buildings for the purpose of establishing energy efficiency benchmarks and energy conservation goals in accordance with Minnesota Session Laws 2001, Chapter 212, Section 3. Benchmarks will identify the best and worst energy performing

buildings or building groups, if not separately metered. The benchmarking process will enable the state to prioritize energy conservation activities, so that the poorest performing buildings will be addressed first, resulting in the most cost-effective expenditure of budget dollars.

Key accomplishments:

- The Energy Management Services Office of Admin's Plant Management Division (PMD) has worked with many energy suppliers that offer rebate (incentive) programs through the Conservation Improvement Program (Minnesota Statute 216B.241). The office assisted with 90 rebate projects within state agencies and Minnesota State Colleges and Universities (MnSCU) facilities and received \$1.2 million in rebates to the state agencies and CPV members since the program began in 2003.
- Admin and Commerce, working with an outside consultant, benchmarked 2,185 public buildings as of June 2006, representing about one-third of the total estimated public buildings of over 5,000 square feet in school districts, cities and counties. The 2006 legislature extended the program to June 2008 to enable benchmarking nearly all public buildings over 5,000 square feet.

Alternative fuel vehicles and fuel procurement goals are to continue to:

- Vehicle labeling and identification.
- Developing a fuel tracking system to target education of vehicle users.
- Developing guidelines for fuel choice, based on relative distance to an E85 fuel site.
- Offering driver incentive programs.
- Distributing informational materials.
- Investigate the development of an online state agency carpool/matching program for conferences, workshops, and events that employees from the same or different agencies might frequently attend.

Key Accomplishments:

- Admin's Travel Management Division (TMD) marks new flex-fuel vehicles with fuel door decals as a reminder for operators to use E85 fuel whenever possible.
- The SmartFleet Committee, of which TMD is a member, has tracked fuel purchases since January of 2005. Fuel reports are currently sent to state agencies on a quarterly basis.
- The SmartFleet Committee has developed a model E85 use policy for agencies. Many agencies are implementing this policy.
- TMD is currently discounting vehicle lease rates by 10 cents per gallon for every gallon of E85 used.
- The SmartFleet Committee has distributed E85 fuel maps and information to all agencies leasing flex-fuel vehicles from TMD. TMD also provides E85 information with all new flex-fuel vehicles leased by state agencies.
- The state is installing a new fleet management information system that will help agencies better utilized vehicles and identify opportunities for ride sharing and vehicle sharing.

Program achievements and recognition as summarized in this report are the result of successful Admin partnerships with state agencies and local governmental entities. During this past decade, reliance upon partnerships continued to strengthen and to nourish the success of the program.

Admin will continue to collaborate with its customers and other interested parties to implement waste reduction and recycling excellence in government.

RESOURCE RECOVERY PROGRAM GOALS 2007-2008

The 2007 – 2008 Resource Recovery Program Goals are adapted from the State Resource Recovery Program Recommendations Report, August 2006, developed by the Minnesota Pollution Control Agency and the Minnesota Department of Commerce and are as follows:

Waste and toxicity reduction goals are to:

- encourage building owners and occupants to use environmentally preferable products
- encourage mailings to be sent out via e-mail and be available online, and instead of printing reports and/or other information, put them on the agency web site for people to read or reference.
- post or provide Request for Proposals (RFP's) electronically for downloading by vendors to bidders whenever possible and encourage bidders to send responses to RFPs electronically.
- use the materials developed by the PCA (www.reduce.org) to educate employees on the benefits of reducing paper waste.
- promote surplus supplies from the Resource Recovery Program and Materials Management Division Surplus Service that are available for state agencies to use
- continue to make available to state agencies refillable pens and pencils rather than disposables.
- continue to encourage the use of soy inks, wherever feasible
- continue to stockpile and promote the reuse of envelopes, especially envelopes that are sent internally.
- promote the use of the new online Stocked Product catalog and First Choice catalog to reduce paper waste.
- promote the purchase of recycled content products available on these catalogs by creating a list of those products for government purchasers.
- continue to work to increase waste reduction by providing state agencies with online tips for conducting green meetings, with assistance from the PCA.
- encourage toxicity reduction by promoting the purchase of flat screen monitors in all state buildings.

Reuse of materials goals are to:

- encourage vendors to use reusable transport packaging (RTP) and use RTP where possible in the state system. (An RTP directory is available online at www.moea.state.mn.us/transport.)
- require any person or entity that receives a surplus or used state computer or other electronics product to properly dispose of it, if not already included under the state disposal contract.
- expand the reuse of surplus state government property by creating an online surplus exchange program or using an existing one (e.g., the Minnesota Materials Exchange)

Alliance: www.mnexchange.org). Agencies could advertise their surplus property on the web site as well as post a "materials needed" request.

Recycling goals are to:

- offer consulting services from the PCA to state offices that have not met the statutory recycling goal of 60 percent. The PCA could work with the Resource Recovery Program to perform a "recycling and waste audit" of the offices and provide recommendations for increasing recycling
- continue to utilize existing resources to remind employees of state recycling efforts and provide agencies with management support pieces that can be e-mailed to employees on how to reduce, reuse, and recycle at state facilities.
- establish requirements in state construction contract RFPs that recyclable material such as corrugated cardboard, steel, aluminum, and carpet be recovered from building/remodeling projects and recycled.
- require recycling containers be conveniently placed in all state offices.
- work with the PCA to create a contact list for individuals to manage their waste in order to promote its proper disposal.
- actively educate and promote the use of Resource Recovery Program educational materials.
- enhance recycling efforts by implementing the recommendations from the Phase 1 (2002) and Phase 2 (2003) operational assessments of the recycling program.
- promote waste reduction by increasing recovery efforts for organic materials from the Department of Natural Resources, Department of Health and Human Services, Labor and Commerce building, and the Capitol Complex area.
- develop purchasing contracts for biodegradable products, such as plates, cups and flatware, to be used in cafeterias where organics collection programs have been implemented.

Incorporate environmental criteria into state contracts goals are to:

- promote the purchase of environmentally preferable products through the use of the Department of Administration's Environmental Codes system
- promote the use of, and state a preference for, recycled content products, in accordance with state statute (Minn. Stat. § 116B.122)
- incorporate questions regarding mercury content into its contract solicitation documents. This information should be used to enable buyers to make informed decisions when there are multiple awards, MMD should also include mercury content information on the contract release.
- require post-consumer recycled paper content to be at least 30 percent in all printed material.
- announce all contracts that are scheduled to expire within 7 months in order to allow the PCA, other state agencies, CPV members, and the public (vendors, environmental groups, and other interested individuals) to comment on the contracts.

Environmentally preferable purchasing training goals are to:

- increase purchasers' awareness of the availability of environmentally preferable products and services at trainings and trade shows, with assistance from the PCA.
- update the environmentally responsible purchasing section of the Authority of Local Purchasing training manual that is provided to state employees and provide training in environmentally preferable purchasing as part of state certification classes, with assistance from the PCA.
- promote environmentally preferable contracts to state agencies and local units of government, with assistance from the PCA.
- use Office Supply Connection's e-catalog to help decrease the number of catalogs printed, continue to make the MMD Office Supply Connection newsletters and price lists available online, and continue to use fax broadcast messages and the MMD web site to educate agencies and CPV members on environmental topics and environmentally preferable state contracts.
- encourage the use of the online Authority for Local Purchasing training manual to reduce paper waste.
- work in partnership with the Procurement Coordinators Group to educate agency staff to increase purchases of more environmentally preferable products and to create an environmentally preferable purchasing subgroup of this committee that would work with the PCA and other state agencies to incorporate environmental specifications on state contracts.
- promote the Environmentally Preferable Purchasing Guide (www.swmcb.org/EPPG) to state agencies and others with which the Department of Administration has regular contact and provide a link to the EPP Guide on the MMD's environmental purchasing website.

Tracking and evaluation of environmentally preferable purchasing goals are to:

- use the valuable information obtained by tracking environmentally preferable purchases to structure future specifications so contracts will have goods and services that are more environmentally preferable.
- report the findings from the newly developed electronic tracking mechanism for E85 fuel use in state agency fleets to agencies, in order to increase the use of E85 in state vehicles.
- implement and enhance measures for tracking environmentally preferable purchases, such as requiring buyers to code each purchase order with an environmental code on Minnesota Accounting and Procurement System (MAPS).
- maintain and keep current every two years the list of environmentally responsible products and services available through state contracts and Office Supply Connection.
- encourage the reporting of purchases from contract vendors on purchases from local governments.

Energy conservation in state-owned and wholly state-leased buildings goals are to:

- the B3 benchmarking project assessments showing the relative energy performance of all state buildings. The benchmarking process will enable the state to prioritize energy

conservation activities, so that the poorest performing buildings will be addressed first, resulting in the most cost effective expenditure of budget dollars.

- aggressively implement energy saving strategies in buildings, which are indicated by their B3 benchmarking scores as having a high potential for cost effective energy savings. The Department should consider retro commissioning these buildings as a first step and predecessor to implementing more capital intensive equipment replacement and renovation projects
- closely monitor projects using the B3 energy design guidelines so that recommendations to improve the guidelines can be made
- work with all state agencies to implement energy-efficient government purchasing practices, including working with state hospitals and other facilities with laundry service to adjust their specifications to require ENERGY STAR labeled clothes washing machines for all replacement equipment.
- incorporate ENERGY STAR specifications into government procurement policies, RFP's and legislation. As part of a comprehensive strategy to reduce energy usage, the U.S. Environmental Protection Agency and the Department of Energy have developed tools, such as a Government Purchasing Tool Kit (www.energystar.gov), to streamline government purchase of ENERGY STAR labeled and Federal Energy Management Program recommended products for office buildings, schools, and public housing.
- evaluate the effectiveness of Governor's Executive Order 05-16 and consider extending the goal of saving at least 10 percent for a minimum of 2 more years using 2005 as the base year.

Alternative fuel vehicles and fuel procurement goals are to:

- The Department of Administration should continue chairing the SmartFleet committee, in accordance with Minnesota Statute 16C.137, and implementing the goals and actions as defined in statute, including but not limited to:
- Using 2005 as a baseline, the state of Minnesota shall reduce the use of gasoline by on-road vehicles owned by state departments by 25 percent by 2010 and by 50 percent by 2015, and the use of petroleum-based diesel fuel in diesel-fueled vehicles by ten percent by 2010 and 25 percent by 2015.
- To meet the goals established in bullet one, each state department must, whenever legally, technically, and economically feasible, subject to the specific needs of the department and responsible management of agency finances:
 - ensure that all new on-road vehicles purchased, excluding emergency and law enforcement vehicles:
 - use "cleaner fuels" as that term is defined in section 16C.135, subdivision 1, clauses (1), (3), and (4); or
 - have fuel efficiency ratings that exceed 30 miles per gallon for city usage or 35 miles per gallon for highway usage, including but not limited to hybrid electric cars and hydrogen-powered vehicles;

- increase its use of renewable transportation fuels, including ethanol, biodiesel, and hydrogen from agricultural products; and
- increase its use of Web-based applications and other electronic information technologies to enhance the access to and delivery of government information and services to the public, and reduce the reliance on the department's fleet for the delivery of such information and services.
- continue to implement vehicle labeling and identification of new vehicles purchased
- continue developing guidelines for fuel choice, based on relative distance to an E85 fuel site, based on the Governor's new Executive Order 06-03
- continue offering driver incentive programs for using E85 in state vehicles
- continue to investigate the development of an online state agency carpool/matching program for conferences, workshops, and events that employees from the same or different agencies might frequently attend
- report the findings from the E85 fuel tracking system to target education of vehicle users
- work with the American Lung Association to distribute informational materials
- promote teleconferencing as an alternative to driving long distances
- incorporate higher miles per gallon standards into contract specifications

RRO and MMD will continue to work together, integrating these goals into workplans and accounting for them in the FY 2007-08 biennial report. Admin looks forward to collaborating through its current partnerships and fostering new relationships on implementation of the State Resource Recovery Program goals. Admin's environmental partnerships will guide government's increasing efficiency and progress toward a more sustainable Minnesota.

PRODUCTS AND SERVICES SUMMARY LIST

MMD maintains a summary list of products and services that are available on State contracts to governmental purchasers. Known as the *Environmentally Preferable Goods and Services Available from State Contracts* list, it is included in Appendix B. Available to State agencies and Cooperative Purchasing Venture (CPV) members, these contracts allow purchasers to take advantage of the newest environmental research with minimal effort.

Contracts on the *Environmentally Preferable Goods and Services Available from State Contracts* list include items that are made of recycled materials, are remanufactured, or provide an environmental service. Each contract has at least one attribute that makes it more environmentally responsible than other common options. For comparison purposes, the list displays both the recycled content of the contract item and, when known, the recycled content standards of the United States Environmental Protection Agency.

Admin promotes environmentally preferable purchasing from this list through various outreach methods. MMD announces new contract opportunities on the environmental purchasing area of its web page, in fax broadcasts to customers, at quarterly procurement coordinator meetings and by integrating environmental topics into purchasing conferences and training. RRO also encourages government offices to purchase from this list through its promotional travel displays; distribution of copies of the list at meetings, conferences and training sessions; and by networking with customers.

PERFORMANCE TEST RESULTS

Below are examples of some performance tests. Performance testing can demonstrate that environmentally responsible products can meet the needs of the governmental entity.

The Materials Management Division of Admin coordinated a test of a new 100 percent recycled content paper from a new manufacturer. Four organizations participated in the test. The paper performed well and was accepted for sale from Office Supply Connection based on that test.

After the award of the environmentally friendly cleaning products contract, Plant Management Division (PMD) performed in-service testing of the products as part of a complete environmentally friendly system of cleaning products delivery. Based on their tests, they adopted the comprehensive line of products from the contract. As a result, packaging was reduced and the products are safe, less toxic and easy to use. They can be stocked and dispensed easily with minimal training required.

Road deicing research by the Minnesota Department of Transportation continues to evaluate alternatives to sodium chloride (salt). Some of these products provide a new use for agricultural byproducts of corn and sugar beets. Alternative products, when mixed with salt or magnesium chloride, result in more effective road deicing at lower temperatures and reduce the amount of deicing salt needed. They also appear to decrease surface corrosion on vehicles. Part of the research is to determine the environmental impact of the agricultural-based products on surface water and biological life. MMD assists MnDOT with the purchase of these products for testing.

COOPERATIVE PURCHASING

The Cooperative Purchasing Venture (CPV) is an MMD program that offers public entity members the ability to purchase goods and services from State of Minnesota contracts. A total of 568 cities, townships, counties, school districts, regional entities, universities and colleges and other types of governmental offices participate in this program. CPV members are listed in Appendix C.

CPV participants benefit from using State contracts. Cost savings as high as 75 percent may accrue from the purchase of these goods and services. Additionally, members reduce or eliminate time spent researching product specifications; enhance and simplify product selection; minimize time identifying new vendors; and reduce or eliminate the time and expense required to bid, award, process and maintain a contract.

Use of the Environmentally Responsible Products and Services listed in Appendix B is a significant benefit for CPV members. Other benefits include instructions, guidance, contract interpretation, and access to contract information through MMD's voice/fax service or web site www.mmd.admin.state.mn.us.

All governmental units are eligible for membership as defined in Minn. Stat. § 471.59:

The term "governmental unit" as used in this section includes every city, county, town, school district, other political subdivision of this or another state, another state, the University of Minnesota, and any agency of the state of Minnesota or the United States, and includes any instrumentality of a governmental unit. For the purpose of this section, an instrumentality of a governmental unit means an instrumentality having independent policy making and appropriating authority.

An annual fee of \$500 covers MMD's administrative costs from July 1 through June 30.

APPENDICES

APPENDIX A
Priorities for Environmental Materials Management

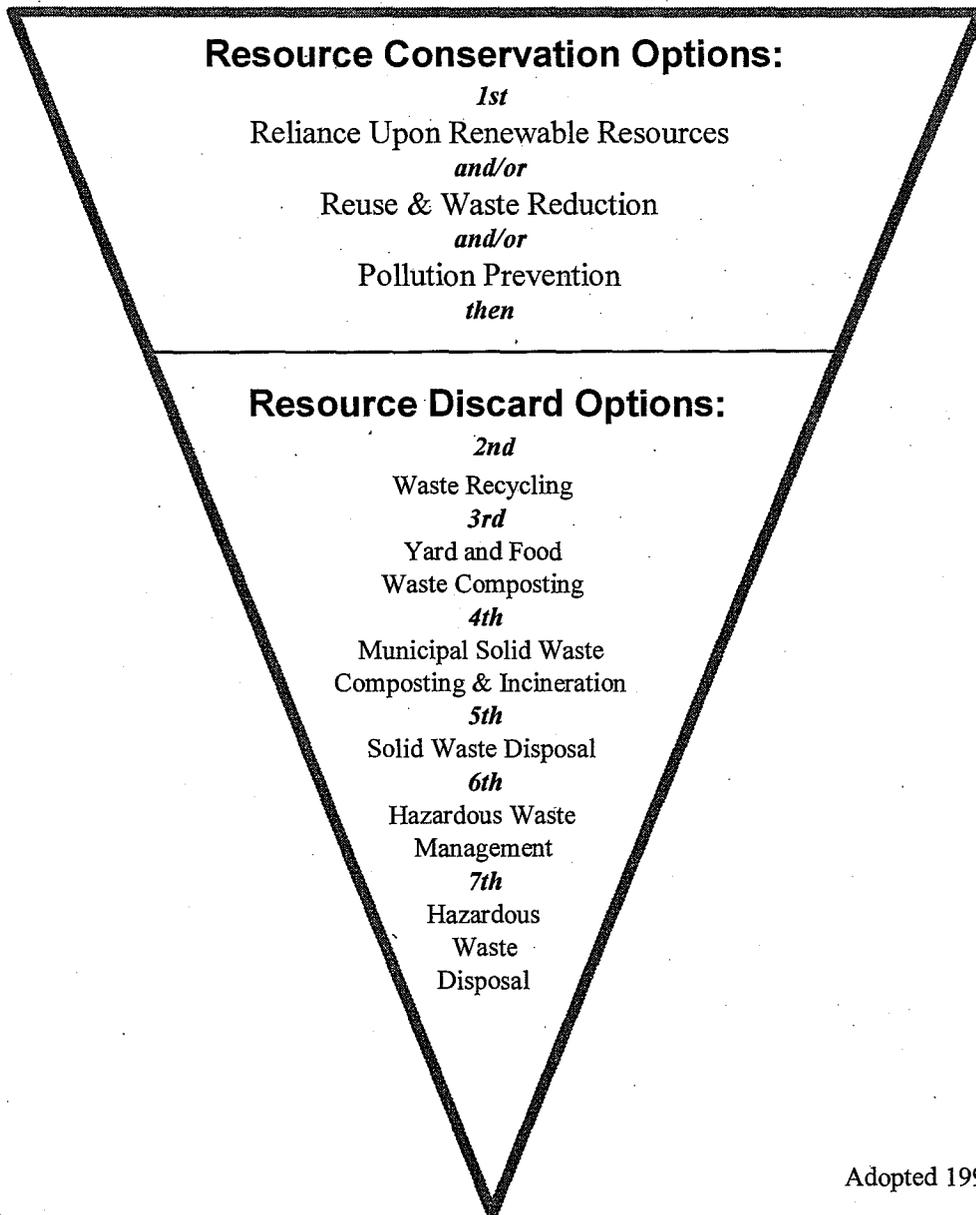
APPENDIX B
Environmentally Responsible Products and Services

APPENDIX C
Cooperative Purchasing Venture Members

APPENDIX A
Priorities for Environmental Materials Management

Minnesota Department of Administration Priorities For Environmental Materials Management

The acquisition, use, maintenance and discard of materials should first maximize resource conservation options to avoid and reduce waste quantity and volume. Then, resource discard options should be maximized in the order of priority.



APPENDIX B
Environmentally Preferable Goods and Services

Appendix B

ENVIRONMENTALLY PREFERABLE GOODS AND SERVICES AVAILABLE FROM STATE CONTRACTS

DECEMBER 2006

Contract Release numbers ending in (5) are available to Cooperative Purchasing Venture members.

KEY TO ABBREVIATIONS USED IN THIS TABLE: EE = Energy Efficient, EM = Remanufactured, LT = Less Toxic, MU = Multiple Codes, NA = Not Applicable, PB = Plant Based, PC = Post-Consumer, RB = Rebuilt, RC = Recycled Content, RE = Repair, RK = Reduced Packaging, TO = Other, US = Used, WC = Water Conserving

CR #	PRODUCT/SERVICE	ENV. CODE	MINNESOTA RC CONTENT	FEDERAL RC STANDARDS	BRANDS	SOURCE	ANNUAL DOLLARS
A-175(5)	AUTOMOBILES, VANS ALTERNATIVE FUEL (E-85) AND NON-ALTERNATIVE FUEL VEHICLES	RC	20% PC	NA	FORD, GM, CHRYSLER	VARIOUS	\$6,000,000
A-174(5)	AUTOMOBILES: POLICE PURSUIT	RC	20%	NA	CROWN VICTORIA	ELK RIVER FORD	\$8,500,000
A-215	AUTOMOBILES: POLICE PURSUIT	RC	20%	NA	IMPALA	CAR/TRUCK CITY	\$2,500,000
A-225	AUTOMOBILES: POLICE PURSUIT	RC	20%	NA	CHEVROLET TAHOE	THANE HAWKINS POLAR CHEV	\$50,292
A-228	AUTOMOBILES: POLICE PURSUIT	RC	20%	NA	DODGE CHARGER & MAGNUM	THANE HAWKINS POLAR CHEV	\$804,327
A-203(5)	AUDIO-VIDEO EQUIPMENT	RC	100% RC	NA	MULTIPLE	VARIOUS	\$892,674
B-298(5)	BAGS: PLASTIC TRASH	RC	25% PC	10-100% PC	VARIOUS	VARIOUS	\$446,425
B-280(5)	BOXES: CORRUGATED	RC	60% PC 100% PC	30% PC 30% PC	NA NA	LIBERTY TILSNER	\$6,000 \$5,681
B-297(2)	RECORD STORAGE BOXES	RC	35-50% PC	MA	NA	OFFICE SUPPLY CONNECTION	\$37,746
C-252(5)	CLEANING SUPPLIES	LT	NA	NA	VARIOUS	VARIOUS	\$356,000
C-432(5)	CARPET - RECYCLED & RECYCLING OF	RC	NA	NA	VARIOUS	VARIOUS	\$169,869
C-871(5)	COMPUTERS: APPLE HW, SW, MAINT & PERIPHERALS	EE	NA	NA	MACINTOSH	APPLE COMPUTERS	\$35,725,500
C-680(2)	COMPUTER DISKETTES	RC	30% PC	NA	IMATION	OFFICE SUPPLY CONNECTION	\$4,473

C-872(5)	COMPUTERS: DELL, HW, SW, & MAINT PERIPHERALS	EE	NA	NA	DELL & VARIOUS	DELL	\$46,866,960
C-873(5)	COMPUTERS: GATEWAY HW, SW, MAINT. PERIPHERALS	EE	NA	NA	GATEWAY & VARIOUS	GATEWAY	\$5,503,235
C-875(5)	COMPUTERS: HOWARD HW, SW MAINT & PERIPHERALS	EE	NA	NA	HOWARD	HOWARD	\$0
C-876(5)	COMPUTERS: IBM HW, SW, MAINT & PERIPHERALS	EE	NA	NA	IBM	IBM	\$81,635
C-877(5)	COMPUTERS: MPC HW, SW, MAINT. & PERIPHERALS	EE	NA	NA	MPC	MPC	\$0
C-878(5)	COMPUTER PRINTERS & RELATED SW	EE	NA	NA	KONICA MINOLTA	KONICA MINOLTA	\$0
C-879(5)	COMPUTER PRINTERS & RELATED SW	EE	NA	NA	KYOCERA MITA	KYOCERA MITA	\$0
C-880(5)	COMPUTER PRINTERS & RELATED SW	EE	NA	NA	LEXMARK	LEXMARK	\$50,000
C-902(5)	COMPUTER PRINTERS & RELATED SW	EE	NA	NA	BROTHER	BROTHER	\$0
C-903(5)	COMPUTER PRINTERS & RELATED SW	EE	NA	NA	OKIDATA	OKIDATA	\$5,000
C-904(5)	COMPUTERS: LENOVO HW, SW, MAINT & PERIPHERALS	EE	NA	NA	LENOVO	LENOVO	\$6,290,732
C-944(5)	COMPUTERS: SUN HW, SW, MAINT & PERIPHERALS	EE	NA	NA	SUN	SUN	\$0
C-809(5)	COMPUTERS: HEWLETT PACKARD HW, SW, MAINT & PERIPHERALS	EE	NA	NA	HP & VARIOUS	COMPAQ/HP	\$37,922,584
C-813(5)	COMPUTERS: INSIGHT HW, SW & MAINT.	EE	NA	NA	VARIOUS	INSIGHT	\$25,000,000
C-814(5)	COMPUTERS: EN POINTE, HW, SW & MAINT.	EE	NA	NA	VARIOUS	EN POINTE	\$15,485,540
C-815(5)	COMPUTERS: COMPAR, HW.	EE	NA	NA	VARIOUS	COMPAR	\$10,000,000
C-816(5)	COMPUTERS: SHI HW, SW & MAINT.	RK	NA	NA	VARIOUS	SOFTWARE HOUSE INT'L	\$1,900,000
C-738(5)	COMPUTERS: UNISYS HW, SW & MANT.	EE/EM/ RE	NA	NA	UNISYS	UNISYS	\$25,000,000
C-6XX(5)	COPY EQUIPMENT RENTAL	EE	NA	NA	VARIOUS	VARIOUS	\$5,560,000

D-150(2)	DATED PRODUCTS	RC	30% PC	30% PC	HOD/AT-A-GLANCE	OFFICE SUPPLY CONNECTION	\$118,000
D-156(5)	DEICERS: CMA & ALTERNATES	PB,TO	20% PB	NA	NA	VARIOUS	\$500,000
D-146(5)	DESTRUCTION OF CONFIDENTIAL NON-PAPER DOCUMENTS	TO	NA	NA	NA	SHRED RIGHT	\$10,000
E-82(2)	<u>ENVELOPES:</u> JIFFY PADDED JIFFY LITE BUBBLE MAILERS WHITE UNPRINTED GLASSINE WINDOW KRAFT UNPRINTED	RC	62% PC 10% PC 30% PC 30% PC 20% PC	5- 15% PC 10- 20% PC 10- 20% PC 10- 20% PC 10- 20% PC	NA	OFFICE SUPPLY CONNECTION	\$11,711 \$1,852 \$7,535 \$1,349 \$34,477
F-400(2)	<u>FILING SUPPLIES:</u> FILE FOLDERS HANGING FOLDERS RING BINDER INDEX INDEX CARD GUIDES SHEET PROTECTORS FILE FOLDER INSERTS PORTFOLIO REPORT COVERS CLASSIFICATION FOLDERS FILE POCKETS, RED ROPE PRESSBOARD REPORT COVERS FILE POCKETS, MANILA	RC	10% PC 10% PC 20% PC 10% PC 70% RC 10% PC 10% PC 25% PC 10% PC 30% PC 10% PC	30% PC 20% PC 20% PC 20% PC 20% PC 20% PC 20% PC	ESSELTE SMEAD KLEERFAX SMEAD C-LINE SMEAD SMEAD SMEAD SMEAD SMEAD	OFFICE SUPPLY CONNECTION	\$81,165 \$27,960 \$16,038 \$467 \$9,761 \$1,228 \$34,108 \$13,769 \$58,500 \$11,130 \$11,328
F-439(2)	FILM: 3M TRANSPARENCIES	RC	50/25% PC	NA	3M	OFFICE SUPPLY CONNECTION	\$9,668
F-339(5)	FOOD SERVICE PRODUCTS: CUPS	RC	80/20% PC PHX	NA	SWEETHEART	SUNTRAND	\$11,715
F-358(5)	FLASHLIGHTS, BATTERIES	LT	NO ADDED MELISSA	NA	RAYOVAC	NORTHLAND ELECTRIC	\$127,487
F-354(5)	<u>FOOD SERVICE EQUIPMENT:</u> RECYCLED ALUMINUM RECYCLED STEEL RECYCLED STEEL	RC	25/0% PC 80/0% PC 25/0% PC	NA	COMMERCIAL VOLLRATH BLOOMFIELD	ST CLOUD RESTUARANT SUPPLY	\$180,423
F-454	FISH FOOD: SALMON & TROUT	LT	NA	NA	NA	NELSON & SONS	\$93,266

F-423	FREIGHT PACKAGING	RC	1% PC	NA	NA	UPS	\$84,104
F-394(5)	FURNITURE: PANEL REUPHOLSTER	RB	NA	NA	VARIOUS	MINNCOR	\$500
F-397	FURNITURE, CASE GOODS	RC	25%	NA	STEELCASE	STEELCASE	\$77,463
F-422(5)	FURNITURE: REUPHOLSTER	RE	NA	NA	VARIOUS	MINNCOR	\$98,445
F-328	FURNITURE: FREESTANDING	RC	30%	NA	KRUEGER INT'L	MINNCOR	\$564,684
F-452(5)	FURNITURE: RECONFIGURATION AND CLEANING	RB	NA	NA	NA	VARIOUS	\$142,535
F-467(5)	FURNITURE: ADJUSTABLE HEIGHT WORK SURFACE	RC	85% PC	NA	STEELCASE	STEELCASE	\$72,000
F-379(5)	FURNITURE: SEATING	RC	40% PC 40% PC 50% PC 22% PC 50% PC 1% PC 1% PC		HAYWORTH GRAHL ALLSEATING HERMAN MILLER STEELCASE BODYBUILT SIT-ON-IT	HAYWORTH GRAHL ALLSEATING HERMAN MILLER STEELCASE BODYBUILT SIT-ON-IT	\$6,368 \$1,500 \$10,000 \$75,429 \$488,677 \$100,000 \$24,000
F-443(5)	FURNITURE: LIBRARY & SCHOOL	RB	95% PC	NA	MINNCOR	MINNCOR	\$69,602
F-480	FURNITURE: REMANUFACTURED STEELCASE	EM MU	80% PC	NA	STEELCASE	OFFICE FURN. SPECIALISTS OMNI	\$0
F-478	FURNITURE: REMANUFACTURED KRUEGER INTERNATIONAL	MU	90%	NA	KRUEGER INT'L	MINNCOR	\$7,700,000
F-464(5)	FURNITURE: NEW HERMAN MILLER SYSTEMS	RC	90% PC	NA	HERMAN MILLER	VARIOUS	\$339,000
F-506(5)	BIODIESEL PRODUCTS	PB/LT	NA	NA	VARIOUS	VARIOUS	\$1,310,000
G-181(5)	GAS; REFRIGERANT	TO	NA	NA	NA	REFRON	\$25,000
G-207	GLOVES - NITRILE	TO	NA	NA	VARIOUS	ASIA DYNAMICS	\$100,880
H-63(5)	HAZARDOUS SPILL: EMERGENCY RESPONSE, FULL SERVICE	TO	NA	NA	NA	VARIOUS	\$1,000,000
H-69(5)	HAZARDOUS WASTE MGMT.	TO	NA	NA	NA	VARIOUS	\$3,500,000

H-90(5)	HAZARDOUS MATERIALS: COMPUTER/ ELECTRONICS RECYCLING & WASTE MANAGEMENT	TO	NA	NA	NA	ASSET RECOVERY CORP.	\$900,000
H-92(5)	HAZARDOUS WASTE MGMT. Mn/DOT	TO	NA	NA	NA	HERITAGE	\$30,000
H-77(5)	HAZARDOUS SPILL: EMERGENCY RESPONSE, LIMITED SERVICE	TO	NA	NA	NA	VARIOUS	\$100,000
H-79(5)	HAZ. WASTE: FLUORESCENT AND HID LAMP RECYCLING	TO	NA	NA	NA	VARIOUS	\$200,000
H-86(5)	HAZ. WASTE: USED OIL SORBENT & FILTER MANAGEMENT	TO	NA	NA	NA	VARIOUS	\$47,700
H-94(5)	HAZARDOUS MATERIALS: USED OIL FILTER, SORBENT, & ANTIFREEZE MGMT	TO	NA	NA	NA	COMO LUBE LOES OIL	\$80,000 \$80,000
L-290(5)	LAMPS: FLUORESCENT, INCANDESCENT, HID	EE, LT	ENERGY EFFICIENT LOW MERCURY	NA	VARIOUS	VARIOUS	\$1,402,000
L-245(5)	LUBRICATING OILS	RC, EE	50% RE-REFINED	25% RE-REFINED	UNITED	VARIOUS	\$250,000
M-466(5)	MAILING EQUIPMENT & SUPPLIES NEW EQUIPMENT LEASES	RC, EE	20% RC 40% RC	NA NA	PITNEY BOWES NEOPOST	PITNEY BOWES NEOPOST	\$416,000 \$282,000
D-205	MEDICAL RECORDS, DOC	RC	60% PC	NA	VARIOUS	HALDEMAN HOMME	\$2,000
N-16(5)	N-PROPYL BROMIDE 1-1-1 TRICHLORO- ETHANE REPLACEMENT	TO	NA	NA	NA	PETROFORM	\$22,500
O-69(5)	OIL: RE-REFINED OIL CHANGE	RC	50% RE-REFINED	25% PC	VARIOUS	VARIOUS	\$0
O-61(2)	OFFICE PRODUCTS: WHOLESALE CATALOG PROGRAM (FIRST CHOICE)	RC	1500 ITEMS RC 10-50% PC	VARIOUS	VARIOUS	OFFICE SUPPLY CONNECTION (INCLUDES \$ FOR PRINTER CARTRIDGES FROM PG 9)	\$1,800,000
P-676(2)	PAPER: 25% COTTON BOND	RC	30% PC	NA	C.J. DUFFEY PAPER	OFFICE SUPPLY CONNECTION	\$9,281
O-77(2)	OFFICE SUPPLIES: DATA BINDERS	RC	50% PC	20% PC	VARIOUS	OFFICE SUPPLY CONNECTION	\$97,065
O-74(2)	OFFICE SUPPLIES: POST-IT NOTES & FLAGS	RC	20% PC	NA	3M	OFFICE SUPPLY CONNECTION	\$122,721
O-79(2)	OFFICE SUPPLIES: RC PENCILS	RC	100% PC	NA	FABER	OFFICE SUPPLY CONNECTION	\$897

O-80(5) O-83(5)	OPERATION & MAINTENANCE OF CLOSED LANDFILLS	TO	NA	NA	NA	VARIOUS	\$2,350,000
P-734(5)	PAINT: SOLVENT-FREE - LOW VOC	LT	NA	NA	SHERWIN-WILLIAMS	SHERWIN-WILLIAMS	\$109,724
P-661(5)	PAPER: TOWELS, TISSUE, & NAPKINS	RC	90-95% PC	5-40% PC	FORT JAMES	REGIONAL DEALERS	\$1,027,948
P-755(2)	PAPER: COPY	RC	30% PC	30% PC	REPRO PLUS BRITE	OFFICE SUPPLY CONNECTION	\$1,280,335
P-755(2)	PAPER: COPY, PROCESS CHLORINE-FREE	RC	100% PC	30% PC	NEW LIFE DP100	OFFICE SUPPLY CONNECTION	\$43,787
P-755(2)	PAPER: COPY COLORS	RC	30% PC	30% PC	COPYRITE	OFFICE SUPPLY CONNECTION	\$77,914
P-755(2)	PAPER: LASER (NEW ITEM FOR FY03)	RC	30% PC	30% PC	EASTERN PRISTINE & REPRO PLUS BRITE	OFFICE SUPPLY CONNECTION	\$19,388
P-762(2)	PAPER: MISCELLANEOUS INDEX, 8-1/2 x 11, 110 lb. BLOTTING KRAFT WRAP THEME RECYCLED RULED PADS SCRATCH PADS POSTER BOARD LOOSELEAF FILLER PAPER	RC	20-30% PC 30% PC UP TO 100% PC 40% PC 10-30% PC 30% PC 30% PC 30% PC	20% PC NA 5-20% PC NA NA NA NA	WAUSAU FIBER WORK IVEX PACON & MEAD VARIOUS VARIOUS VARIOUS AMPAD	OFFICE SUPPLY CONNECTION	\$6,540 \$15 \$1,766 \$1,360 \$37,635 \$5,578 \$1,519 \$1,679
P-757(2)	PENS: REFILLABLE STICK	TO	NA	NA	PAPERMATE	OFFICE SUPPLY CONNECTION	\$40,486
P-698(5)	PLUMBING SUPPLIES	RC	50% STEEL/CAST IRON 30% COPPER	NA	WARD MUELLER/GOODIN	GOODIN & STATE SUPPLY	\$85,630 \$85,630
P-643(5)	PRINTED LETTERHEAD STATIONERY	RC	30% PC	30% PC	NA	MINNCOR	\$150,000
P-711	PRINTED SELF-MAILER, CONTINUOUS FORM WARRANTS	RC	10% PC	NA	NA	TWIN CITY CONSUMER DISTR.	\$274,000
P-818	PRINTED WINDOW ENVELOPES	RC	30% PC	30% PC	NA	TWIN CITY CONSUMER DISTR.	\$15,000
P-718(5)	PRINTED BUSINESS CARDS	RC	10-30% PC	30% PC	NA	CORPORATE GRAPHICS	\$50,000
P-707(5)	PRINTED ENVELOPES <5000	RC	30% PC	30% PC	NA	HEINRICH ENVELOPE	\$41,000
P-710(5)	PRINTED ENVELOPES >5000	RC	30% PC	30% PC	NA	HEINRICH ENVELOPE	\$290,000
P-706	PRINTING: MN VOLUNTEER	RC	50/10% PC	10% PC	NA	QUEBECOR	\$300,000

P-726	PRINTING PRODUCTS	RC	1%	1%	AB DICK MULTIGRAPHICS	AB DICK	\$125,000
P-768	PRINTED CONTINUOUS FORMS - DHS	RC	50/10% PC	30% PC	NA	PERFORMANCE OFFICE PAPERS	\$45,000
P-712	PRINTED STATIONERY ARTS BOARD	RC	60/30% PC	30% PC	NA	TCC DISTRIBUTORS	\$895
P-743	PRINTED WINDOW ENVELOPES - DHS	RC	50/20% PC	30% PC	NA	VARIOUS	\$641,000
P-803	PRINTED WARRANT - DHS	RC	10% PC	30% PC	NA	AMERICAN MINORITY BUSINESS FORMS	\$20,000
P-824	PRINTING & MAILING TAX FORMS	RC	10% PC	10% PC	NA	ROBERTS BUSINESS FORMS	\$154,809
P-830	PRINTING: DHS NEWSLETTER	RC	10% PC	20-85% PC	NA	BERGSTROM CO.	\$138,000
P-846	PRINTING: DES NEWSLETTER	RC	20% PC	20-85% PC	NA	TCC DISTRIBUTORS	\$2,500
NA	PRINTER CARTRIDGES	EM	REMAN.	REMAN.	NA	OFFICE SUPPLY CONNECTION /S&T PRODUCTS	
R-557(2)	PAPER: ADDING MACHINE ROLLS	RC	30% PC	30% PC	NCR	OFFICE SUPPLY CONNECTION	\$2,399
R-454(5)	RAGS: CLOTH WIPING	TO	NA	NA	NA	VARIOUS	\$200,000
R-452(5)	REMANUFACTURED: ALTERNATOR	EM	50% REMAN.	NA	DELCO	JOHN'S AUTO ELECTRIC	\$5,000
S-792(5)	<u>SAMPLING & LAB ANALYSIS - FULL SERVICE</u> <u>SAMPLING & LAB ANALYSIS - LTD SERVICE</u>	TO	NA	NA	NA	VARIOUS	\$1,088,881
S-833(5)	SERVICE: ACQUEOUS PARTS WASHERS	LT,PB, WC	NA	NA	NA	VARIOUS	\$33,059
S-895	SERVICE, LAB, WATER ANALYSIS FOR TRACE METALS	TO	NA	NA	NA	FRONTIER GESCENCES	\$55,000
S-903	SERVICE, LAB, ANALYSIS, BACTERIA	TO	NA	NA	NA	NORHT SHORE ANALYTICAL	\$25,000
S-828(5)	SHREDDING: CONFIDENTIAL RECORDS	TO	NA	NA	NA	DOCUMENT DESTRUCTION	\$160,107
S-742(5)	STEEL: COMMON USE ITEMS: STATEWIDE	RC	95%	NA	VARIOUS	SO. ST. PAUL STEEL	\$55,000
S-910(5)	SERVICE: NATIVE PLANT COMMUNITY RESTORATION & MANAGEMENT	PB,WC	NA	NA	VARIOUS	VARIOUS	\$50,000
T-549(5)	TIRES: RETREAD	RC	100%	SPEC ZZ-T-381	BANDAG	ROYAL TIRE	\$250,000

T-628(5)	TRACTORS, SUB COMPACT UTILITY, COMPACT UTILITY AND ATTACHMENTS	TO	NA	NA	KUBOTA	KUBOTA TRACTOR CORP	\$160,000
T-631(5)	TRACTORS, SKID STEER AND ATTACHMENTS	RC	NA	NA	BOBCAT	BOBCAT CO	\$2,776,524
T-631(5)	TRACTORS, SKID STEER AND ATTACHMENTS	TO	NA	NA	JOHN DEERE	JOHN DEERE CONSTRUCTION RETAIL SALES	\$43,276
T-632(5)	TRACTOR ATTACHMENTS, AFTERMARKET	RC	NA %	NA	RETADAIRON	EXTREME EQUIPMENT	\$0
T-652(5)	TRACTOR, 4WD MUNICIPAL UTILITY	RC EE	30-50%	NA	AEBI	EXTREME EQUIPMENT	\$101,053
T-652(5)	TRACTOR, 4WD MUNICIPAL UTILITY	RC	24%	NA	BOBCAT	BOBCAT	\$846,823
T-642-3(5)	TRUCKS 4x2, 4x4	RC	20% PC	NA	FORD, GMC & DODGE	VARIOUS	\$7,085,462
T-636(5)	TRUCKS : CHASSIS CABS	RC	20% PC	NA	FORD, GMC & DODGE	VARIOUS	\$1,600,000
T-647(5)	TRUCKS : CHASSIS CABS, HEAVY DUTY	RC	20% PC	NA	VARIOUS	VARIOUS	\$6,000,000
W-148	WASTE CONTAINERS: RECYCLING	RC	20% PC	20-100% PC	RUBBERMAID	DIVERSE MAINTENANCE	\$150,000
W-192(5)	WASTE DISPOSAL: INFECTIOUS AND CONFIDENTIAL DOCUMENTS	TO	NA	NA	NA	VARIOUS	\$144,578
W-166(5)	WASTE PAPER RECYCLING: DULUTH GOV. OFFICES	TO	NA	NA	NA	HOWARD WASTE PAPER	\$1,000
W-134(5)	WASTE PAPER SALES: METRO	TO	NA	NA	NA	WALDORF	\$138,000
W-112(5)	WASTE TIRE: HAULING/DISPOSAL	TO	NA	NA	NA	FIRST STATE TIRE DIS.	\$90,000
W-184	EDIBLE FOOD WASTE DISPOSAL - MCFs: STILLWATER, OAK PARK HEIGHTS, RUSH CITY, LINO LAKES, SHAKOPEE, ST. CLOUD	RC	100%	NA	NA	BARTHOLD FARMS FUL CIRCLE FAMILY FARMS	\$70,000
W-196(5)	WATER JETTER, HIGH PRESSURE/SEWER VAC/HYDRO EVACUATION UNITS	EE	NA	NA	NA	AQUATECH	\$489,062
W-198	WASTE: TRANSPORTATION & RECYCLING OF ALUMINUM,STEEL, GLASS & PLASTIC BOTTLES & CONTAINERS	TO	NA	NA	NA	WASTE MANAGEMENT	\$2,500
W-200(5)	MCF-ST. CLOUD BIOHAZARDOUS WASTE CLEANUP, DEPT OF CORRECTIONS	TO	NA	NA	NA	SPECIALTY CONTRACTING SERVICE MASTER	\$17,000

W-205	WASTE AND RECYCLING FOR RESOURCE MANAGEMENT	TO	NA	NA	NA	BFI WASTE SAUK RAPIDS	\$40,000
						TOTAL DOLLARS:	\$286,725,261

APPENDIX C
Cooperative Purchasing Venture Members

Cooperative Purchasing Vendors

CITIES

City of Aitkin	City of Columbus	City of International Falls
City of Albert Lea	City of Coon Rapids	City of Inver Grove Heights
City of Albertville	City of Corcoran	City of Ironton
City of Alexandria	City of Cottage Grove	City of Janesville
City of Andover	City of Crosby	City of Jordan
City of Annandale	City of Crosslake	City of Kasson
City of Anoka	City of Crystal	City of Kenyon
City of Apple Valley	City of Deephaven	City of La Crescent
City of Arden Hills	City of Delano	City of Lake City
City of Askov	City of Detroit Lakes	City of Lake Crystal
City of Aurora	City of Dilworth	City of Lake Elmo
City of Austin	City of Duluth	City of Lakeville
City of Baudette	City of Dundas	City of Lambertton
City of Baxter	City of Eagan	City of Lanesboro
City of Becker	City of East Bethel	City of Le Sueur
City of Bemidji	City of East Grand Forks	City of Lincoln
City of Benson	City of Eden Prairie	City of Lindstrom
City of Big Lake	City of Eden Valley	City of Lino Lakes
City of Blackduck	City of Edina	City of Little Falls
City of Blaine	City of Elk River	City of Long Lake
City of Blooming Prairie	City of Emily	City of Long Prairie
City of Bloomington	City of Eveleth	City of Lonsdale
City of Blue Earth	City of Eyota	City of Luverne
City of Braham	City of Fairfax	City of Madison
City of Brainerd	City of Fairmont	City of Mahtomedi
City of Breckenridge	City of Fargo	City of Mankato
City of Breezy Point	City of Faribault	City of Maple Grove
City of Brooklyn Center	City of Farmington	City of Maple Lake
City of Brooklyn Park	City of Fergus Falls	City of Maplewood
City of Bruno	City of Foley	City of Marietta
City of Buffalo	City of Forest Lake	City of McKinney
City of Buhl	City of Fountain	City of Medina
City of Burnsville	City of Franklin	City of Melrose/Melrose Public Utilities
City of Byron	City of Fridley	City of Mendota Heights
City of Cambridge	City of Glencoe	City of Minneapolis
City of Cannon Falls	City of Golden Valley	City of Minnetonka
City of Canton	City of Grand Marais	City of Minnetrista
City of Carver	City of Grand Rapids	City of Montevideo
City of Centerville	City of Ham Lake	City of Monticello
City of Champlin	City of Hanover	City of Montrose
City of Chanhassen	City of Harmony	City of Moorhead
City of Chaska	City of Hastings	City of Moose Lake
City of Chatfield	City of Henriette	City of Morris
City of Chisago City	City of Hermantown	City of Morristown
City of Chisholm	City of Hibbing	City of Mounds View
City of Circle Pines	City of Hinckley	City of Mountain Iron
City of Clearwater	City of Hopkins	City of Mountain Lake
City of Cloquet	City of Howard Lake	City of Nashwauk
City of Cohasset	City of Hoyt Lakes	City of New Brighton
City of Cold Spring	City of Hugo	City of New Hope
City of Columbia Heights	City of Independence	City of New Prague

Cooperative Purchasing Vendors

CITIES

City of New Ulm
City of Nisswa
City of North Branch
City of North Mankato
City of North St Paul
City of Northfield
City of Norwood Young America
City of Oak Grove
City of Oakdale
City of Omaha
City of Orono
City of Oronoco
City of Ortonville
City of Ostrander
City of Otsego
City of Owatonna
City of Paynesville
City of Pequot Lakes
City of Perham
City of Peterson
City of Pine Island
City of Pine River
City of Plainview
City of Plymouth
City of Preston
City of Princeton
City of Prior Lake
City of Proctor
City of Ramsey
City of Red Wing
City of Redwood Falls
City of Rice
City of Richfield
City of Robbinsdale
City of Rochester
City of Rockford
City of Rogers
City of Rome
City of Rosemount
City of Roseville
City of Royalton
City of Rush City
City of Rushford
City of Sandstone
City of Sartell
City of Sauk Centre
City of Sauk Rapids
City of Scanlon
City of Shafer
City of Shakopee
City of Shoreview

CITIES

City of Shorewood
City of Sleepy Eye
City of South St Paul
City of Spring Grove
City of Spring Valley
City of St Cloud
City of St Francis
City of St James
City of St Louis Park
City of St Michael
City of St Paul Park
City of St Paul/Ramsey Cty Jt. Purchasing
City of Staples
City of Stewartville
City of Stillwater
City of Sturgeon Lake
City of Taylors Falls
City of Thief River Falls
City of Tonka Bay
City of Truman
City of Two Harbors
City of Vadnais Heights
City of Victoria
City of Virginia
City of Wabasha
City of Waconia
City of Wadena
City of Waite Park
City of Waseca
City of Watertown
City of Waverly
City of Wayzata
City of Westbrook
City of Whalan
City of Wheaton
City of White Bear Lake
City of Willmar
City of Windom
City of Winona
City of Woodbury
City of Worthington
City of Wykoff
City of Wyoming

COUNTIES

County of Aitkin
County of Anoka
County of Becker
County of Beltrami
County of Benton
County of Big Stone
County of Blue Earth
County of Brown
County of Carlton
County of Carver
County of Cass
County of Chippewa
County of Chisago
County of Clay
County of Clearwater
County of Cook
County of Cottonwood
County of Crow Wing
County of Dakota
County of Dodge
County of Douglas
County of Faribault
County of Fillmore
County of Freeborn
County of Goodhue
County of Grant
County of Hennepin
County of Houston
County of Isanti
County of Itasca
County of Jackson
County of Kanabec
County of Kandiyohi
County of Koochiching
County of Lac qui Parle
County of Lake
County of Lake of the Woods
County of Le Sueur
County of Lincoln
County of Lyon
County of Macon-Bibb
County of Mahnommen
County of Marshall
County of Martin
County of McLeod
County of Meeker
County of Mille Lacs
County of Morrison
County of Mower
County of Murray
County of Nicollet

Cooperative Purchasing Vendors

COUNTIES

County of Nobles
County of Norman
County of Olmsted
County of Otter Tail
County of Palm Beach
County of Pennington
County of Pine
County of Pipestone
County of Polk
County of Pope
County of Ramsey
County of Red Lake
County of Redwood
County of Renville
County of Rice
County of Rock
County of Roseau
County of Scott
County of Sherburne
County of Sibley
County of St Croix
County of St Louis
County of Stearns
County of Steele
County of Stevens
County of Swift
County of Todd
County of Traverse
County of Wabasha
County of Wadena
County of Waseca
County of Washington
County of Watonwan
County of Wilkin
County of Winona
County of Wright
County of Yellow Medicine

STATE COLLEGES & UNIVERSITIES

MNSCU - Alexandria Technical College
MNSCU - Anoka Ramsey Community College
MNSCU - Anoka Technical College
MNSCU - Bemidji State University
MNSCU - Central Lakes College
MNSCU - Century College
MNSCU - Dakota County Technical College
MNSCU - Fond du Lac Tribal & Comm College
MNSCU - Hennepin Technical College
MNSCU - Hibbing Community College
MNSCU - Inver Hills Community College
MNSCU - Itasca Community College
MNSCU - Lake Superior College
MNSCU - Mesabi Range Comm & Tech College
MNSCU - Metropolitan State University
MNSCU - Minneapolis Comm & Tech College
MNSCU - Minnesota State University, Mankato
MNSCU - Minnesota State University, Moorhead
MNSCU - MN State Comm & Tech College
MNSCU - MN West Comm & Tech College
MNSCU - Normandale Community College
MNSCU - North Hennepin Comm College
MNSCU - Northland Comm & Tech College
MNSCU - Pine Technical College
MNSCU - Rainy River Community College
MNSCU - Ridgewater College
MNSCU - Riverland Community College
MNSCU - Rochester Comm & Tech College
MNSCU - South Central Technical College
MNSCU - Southeast Technical College
MNSCU - Southwest State University
MNSCU - St Cloud State University
MNSCU - St Cloud Technical College
MNSCU - St Paul College
MNSCU - System Office
MNSCU - Vermilion Community College
MNSCU - Winona State University

TOWNS

Township of Amherst
Township of Arlon
Township of Baldwin
Township of Birch Creek
Township of Bristol
Township of Brook Park
Township of Cannon City
Township of Carimona
Township of Carrolton
Township of Chatfield
Township of Chatham
Township of Chisago Lakes

TOWNS

Township of Clover
Township of Cokato
Township of Corinna
Township of Crosby
Township of Fayal
Township of Fillmore
Township of Forest
Township of Franklin
Township of Hinckley
Township of Kettle River
Township of LaGrand
Township of Lent

TOWNS

Township of Marysville
Township of May
Township of May
Township of Melville
Township of Mission Creek
Township of Morristown
Township of Munch
Township of Nessel
Township of New Dosey
Township of Norman
Township of Northfield
Township of Oak Lawn

Cooperative Purchasing Vendors

TOWNS

Township of Ogema
Township of Parnell
Township of Pilot Mound
Township of Pine City
Township of Pine River
Township of Pokegama
Township of Preble

TOWNS

Township of Rice Lake
Township of Rockford
Township of Rogers
Township of Rushford Village
Township of Sumner
Township of Sunrise
Township of Turtle Lake

TOWNS

Township of Watab
Township of Wheatland
Township of White
Township of Wilma
Township of Woodland
Township of Wyoming
Wells Public Utilities

SCHOOL DISTRICTS

NUMBER

Independent School District #1
Independent School District #11
Independent School District #112
Independent School District #118
Independent School District #13
Independent School District #138
Independent School District #146
Independent School District #15
Independent School District #150
Independent School District #152
Independent School District #16
Independent School District #191
Independent School District #192
Independent School District #194
Independent School District #196
Independent School District #197
Independent School District #199
Independent School District #200
Independent School District #204
Independent School District #2142
Independent School District #2144
Independent School District #2154
Independent School District #2165
Independent School District #2170
Independent School District #22
Independent School District #2310
Independent School District #2364
Independent School District #2365
Independent School District #2397
Independent School District #241
Independent School District #256
Independent School District #2609
Independent School District #2687
Independent School District #271
Independent School District #2711
Independent School District #272
Independent School District #273
Independent School District #276
Independent School District #277
Independent School District #280
Independent School District #281

CITY

Minneapolis
Anoka
Chaska
Remer
Columbia Heights
North Branch
Barnesville
St Francis
Hawley
Moorhead
Spring Lake Park
Burnsville
Farmington
Lakeville
Eagan
Mendota Heights
Inver Grove Heights
Hastings
Kasson
Virginia
Lindstrom
Eveleth
Hinckley
Staples
Detroit Lakes
Arlington
Brooten
Gibbon
Le Sueur
Albert Lea
Red Wing
Erskine
Howard Lake
Bloomington
Aurora
Eden Prairie
Edina
Mnnetonka
Mnnetrista
Richfield
New Hope

Cooperative Purchasing Vendors

SCHOOL DISTRICTS

NUMBER

Independent School District #282
Independent School District #283
Independent School District #284
Independent School District #2860
Independent School District #287
Independent School District #2889
Independent School District #309
Independent School District #31
Independent School District #317
Independent School District #318
Independent School District #330
Independent School District #332
Independent School District #361
Independent School District #363
Independent School District #390
Independent School District #413
Independent School District #463
Independent School District #466
Independent School District #47
Independent School District #485
Independent School District #51
Independent School District #531
Independent School District #534
Independent School District #535
Independent School District #550
Independent School District #553
Independent School District #564
Independent School District #595
Independent School District #599
Independent School District #6
Independent School District #621
Independent School District #622
Independent School District #623
Independent School District #624
Independent School District #625
Independent School District #690
Independent School District #700
Independent School District #706
Independent School District #709
Independent School District #720
Independent School District #721
Independent School District #728
Independent School District #738
Independent School District #742
Independent School District #745
Independent School District #750
Independent School District #761
Independent School District #829
Independent School District #831
Independent School District #832

CITY

St Anthony
St Louis Park
Wayzata
Blue Earth
Plymouth
Lake Park
Park Rapids
Bemidji
Deer River
Grand Rapids
Okabena
Mora
International Falls
Northome
Baudette
Marshall
Eden Valley
Cokato
Sauk Rapids
Royalton
Foley
Byron
Stewartville
Rochester
Underwood
New York Mills
Thief River Falls
East Grand Forks
Fertile
So St Paul
Shoreview
No St Paul
Roseville
White Bear Lake
St Paul
Warroad
Hermantown
Virginia
Duluth
Shakopee
New Prague
Elk River
Holdingford
St Cloud
Albany
Cold Spring
Owatonna
Waseca
Forest Lake
Mahtomedi

Cooperative Purchasing Vendors

SCHOOL DISTRICTS

NUMBER	CITY
Independent School District #833	Cottage Grove
Independent School District #834	Stillwater
Independent School District #877	Buffalo
Independent School District #882	Monticello
Independent School District #91	Barnum
Independent School District #916	White Bear Lake
Independent School District #97	Moose Lake

OTHER ENTITIES

Abbott Northwestern Security
Austin Medical Center
Hennepin County Medical Center
Regina Medical Center
Allen County Regional Transit Authority
Arrowhead Regional Development Comm
Carver-Scott Educational Cooperative District
Dakota County Community Development Agency
Duluth Seaway Port Authority
Great River Regional Library
Housing & Redevelopment Authority
Hutchinson Utilities Commission
Jobs Plus Inc
Lakes Area Police
Lincoln Pipestone Rural Water System
LOGIS
Marshall & Polk Rural Water System
Metro Transit
Metropolitan Airports Commission
Metropolitan Mosquito Control District
Metropolitan Sports Facilities Commission
Minneapolis Public Housing Authority
Minnesota Valley Transit Authority
Mississippi Watershed Management Organization
MRSA
Mille Lacs County Area DAC
North Suburban Communications Commission
Options Inc
Pine Habilitation & Supported Employment Inc (PHASE)
Public Housing Agency of the City of St Paul
Ramsey/Washington Suburban Cable Commission
Ramsey-Washington Metro Watershed District
Rise Inc
Southwest Metro Transit
State of California - Dept of General Services
Three Rivers Park District
TIES
Tri-Cities Biosolids Disposal Authority
Two Rivers Watershed District
University of North Dakota
Western Lake Superior Sanitary District

