

Agency Purpose

The Board of Architecture, Engineering, Land Surveying, Landscape Architecture, Geoscience, and Interior Design was established to safeguard life, health, and property and to promote the public's welfare. M.S. 326.15 mandates that the board examine, certify, license, and regulate individuals practicing architecture, professional engineering, land surveying, landscape architecture, professional geology, and professional soil science, and those who use the title certified interior designer.

Core Functions

The board protects the public by regulating the seven professions. Core functions support the policy making process and administration of the board. These core functions include:

- ◆ ensuring that those entering the professions meet standards of competency by way of education, experience, and examination;
- ◆ enforcing the laws and rules governing the professions in a fair, expeditious, and uniform fashion;
- ◆ educating the public on the requirements and exemptions to licensed practice; and
- ◆ ensuring that the professionals regulated by the board will continue to remain competent in their areas of practice through mandated continuing education and adherence to established standards of a code of conduct.

Operations

The board serves a diverse customer base. The licensees, certificate holders, and applicants are the primary customers of the licensing staff with application processing, verification of information, evaluation, and examination being the major operational functions.

The board's outreach program provides information to Minnesota citizens, board members, legislators, building officials, fire marshals, other state agencies, and national councils.

Key Measures

The board will be implementing an updated database in March of 2007 that will provide a method of tracking and length of time for delivery of services to the public.

The board's online data allows applicants to obtain their forms and statutes 24 hours a day.

License applications are evaluated and currently processed within 45 – 60 days, with the implementation of the updated database results will be tracked with each exam cycle.

Complaint files are processed by staff in 72 hours and resolved with the technical assistance of board members and will be tracked with our revised database for trends on a time line.

At A Glance

Annual Business Process:

Examination: Through the board, approximately 3,600 examinations are conducted for those candidates meeting the board's education and experience requirements each biennium.

Licensure: The board licenses and certifies 16,000 individuals who meet the established qualifications. Online applications are available and online renewal will be in place by the end of 2006.

Enforcement: During the 2004-05 biennium the board received 203 complaints alleging violation of its rules and laws. The board in conjunction with the Attorney General's office has continued to receive, file, and investigate complaints of violation of the statutes and rules.

Budget

The board's FY 2006-07 budget was \$1.57 million in General Fund direct appropriations, and it has nine full-time equivalent employees. The board collects between \$1 and \$1.6 million each year from the following sources of non-dedicated revenue:

- ◆ examinations;
- ◆ licenses;
- ◆ fines; and
- ◆ filings.

The board's license fees are set in statute.

Contact

See our web site: <http://www.aelslagid.state.mn.us> for information on statutes, rules, newsletters, rosters, applications, and enforcement action.

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Dollars in Thousands

	Current		Forecast Base		Biennium 2008-09
	FY2006	FY2007	FY2008	FY2009	
<u>Direct Appropriations by Fund</u>					
General					
Current Appropriation	785	785	785	785	1,570
Forecast Base	785	785	785	785	1,570
Change		0	0	0	0
% Biennial Change from 2006-07					0%
 <u>Expenditures by Fund</u>					
Direct Appropriations					
General	721	1,111	785	785	1,570
Total	721	1,111	785	785	1,570
 <u>Expenditures by Category</u>					
Total Compensation	323	483	493	513	1,006
Other Operating Expenses	398	628	292	272	564
Total	721	1,111	785	785	1,570
 <u>Expenditures by Program</u>					
Aelsla	721	1,111	785	785	1,570
Total	721	1,111	785	785	1,570
Full-Time Equivalent (FTE)	5.6	8.6	8.6	8.6	

Dollars in Thousands

	Actual FY2006	Budgeted FY2007	Current Law		Biennium 2008-09
			FY2008	FY2009	
<u>Non Dedicated Revenue:</u>					
Departmental Earnings:					
General	1,773	975	1,775	975	2,750
Total Non-Dedicated Receipts	1,773	975	1,775	975	2,750
<u>Dedicated Receipts:</u>					
Total Dedicated Receipts	0	0	0	0	0
Agency Total Revenue					
	1,773	975	1,775	975	2,750