



05 - 0679

# Minnesota Department of Finance

December 1, 2005

To: Governor Tim Pawlenty  
Members of the 2005 Legislature

Minnesota Statutes Section 16A.124 requires state agencies to pay valid obligations to vendors within the vendor's early payment discount period, or in the absence of a stated period, within 30 days following receipt of the invoice for the completed delivery of the product or service. The Commissioner of Finance is responsible for monitoring state agencies to ensure the prompt payment of vendor obligations. Annually, the Commissioner is required to report to the legislature the state's payment record for the previous year. The statewide goal for agency compliance is 97 percent.

In fiscal year 2005, 98.6 percent of payments were made within 30 days, after adjustments for items contested or subject to audit prior to payment. This compares with 98.8 percent reported for fiscal year 2004.

The attached reports show individual agency comparisons for fiscal years 2004/2005 including interest paid on late payments to state vendors.

The Department of Finance remains committed to working with state agencies to maintain and improve individual agency compliance with the 97 percent statewide goal. The department monitors payment performance monthly and provides quarterly performance reporting to all state agencies. Agencies not meeting targeted performance receive monthly reports and are required to provide written response on their performance. Department staff also provide guidance in educating agency staff on the proper use of the Minnesota Accounting and Procurement System to ensure timely payment of obligations.

Questions about this report may be directed to Paul Conery, Systems Compliance Supervisor, 651-282-5052.

Peggy Ingison  
Commissioner of Finance

# Prompt Payment Report

State Of Minnesota  
 Payment Record by State Agency (1)  
 Fiscal Year: 2005 - July 1, 2004 through June 30, 2005  
 As Of: June 30, 2005

	Fiscal Year 2004			Fiscal Year 2005			Variance
	Total Payments	Paid W/ 30 Days	% Paid W/ 30 Days	Total Payments	Paid W/ 30 Days	% Paid W/ 30 Days	
B7P ACCOUNTANCY BOARD	185	182	98.38%	172	171	99.42%	1.04%
G16 ADMIN CAP PROJECT & RELOCATION	420	408	97.14%	250	234	93.60%	-3.54%
G02 ADMINISTRATION DEPT	33,483	32,854	98.12%	31,128	30,595	98.29%	0.17%
G9K ADMINISTRATIVE HEARINGS	953	949	99.58%	782	762	97.44%	-2.14%
B04 AGRICULTURE DEPT	8,131	8,128	99.96%	8,315	8,309	99.93%	-0.04%
B9D AMATEUR SPORTS COMM	69	68	98.55%	37	35	94.59%	-3.96%
B14 ANIMAL HEALTH BOARD	1,387	1,385	99.86%	2,664	2,664	100.00%	0.14%
B7E ARCHITECTURE, ENGINEERING BD	215	197	91.63%	218	207	94.95%	3.33%
E50 ARTS BOARD	468	430	91.88%	370	357	96.49%	4.61%
G9N ASIAN-PACIFIC COUNCIL	116	113	97.41%	101	96	95.05%	-2.36%
G06 ATTORNEY GENERAL	2,416	2,412	99.83%	2,698	2,695	99.89%	0.05%
B11 BARBER/COSMETOLOGIST EXAMINERS	0	0	0.00%	95	95	100.00%	0.00%
B11 BARBERS BOARD	55	54	98.18%	0	0	0.00%	0.00%
H7X BEHAVIORAL HEALTH & THERAPY BD	53	53	100.00%	158	158	100.00%	0.00%
G9L BLACK MINNESOTANS COUNCIL	205	200	97.56%	232	215	92.67%	-4.89%
G9J CAMPAIGN FINANCE BOARD	228	228	100.00%	220	219	99.55%	-0.45%
G9X CAPITOL AREA ARCHITECT	74	74	100.00%	71	71	100.00%	0.00%
E25 CENTER FOR ARTS EDUCATION	3,685	3,666	99.48%	3,893	3,850	98.90%	-0.59%
G9M CHICANO LATINO AFFAIRS COUNCIL	122	122	100.00%	138	134	97.10%	-2.90%
H7H CHIROPRACTIC EXAMINERS BOARD	137	135	98.54%	138	138	100.00%	1.46%
B13 COMMERCE DEPT	4,919	4,853	98.66%	5,049	5,018	99.39%	0.73%
P78 CORRECTIONS DEPT	57,076	56,310	98.66%	59,581	58,534	98.24%	-0.42%
J58 COURT OF APPEALS	304	301	99.01%	402	397	98.76%	-0.26%
H7F DENTISTRY BOARD	346	346	100.00%	327	327	100.00%	0.00%
H7U DIETETICS & NUTRITION PRACTICE	63	57	90.48%	90	89	98.89%	8.41%
G9Y DISABILITY COUNCIL	173	173	100.00%	254	254	100.00%	0.00%
E37 EDUCATION DEPARTMENT	0	0	0.00%	9,645	9,450	97.98%	0.00%
B7A ELECTRICITY BOARD	2,293	2,293	100.00%	2,308	2,308	100.00%	0.00%
H7S EMERGENCY MEDICAL SERVICES BD	612	611	99.84%	620	618	99.68%	-0.16%
G24 EMPLOYEE RELATIONS DEPT	2,066	1,950	94.39%	1,656	1,655	99.94%	5.55%
B22 EMPLOYMENT & ECONOMIC DEVELPMT	22,567	22,257	98.63%	18,956	18,682	98.55%	-0.07%
R18 ENVIRONMENTAL ASSISTANCE	756	737	97.49%	898	883	98.33%	0.84%
B20 EXPLORE MINNESOTA TOURISM	0	0	0.00%	1,195	1,176	98.41%	0.00%
E44 FARIBAULT ACADEMIES	2,258	2,256	99.91%	2,428	2,418	99.59%	-0.32%
G10 FINANCE DEPT	1,495	1,474	98.60%	1,330	1,328	99.85%	1.25%
G8S FINANCE INTERGOVERNMENTAL AIDS	518	512	98.84%	824	815	98.91%	0.07%
G9R FINANCE NON-OPERATING	49	49	100.00%	37	37	100.00%	0.00%
G09 GAMBLING CONTROL BOARD	336	331	98.51%	270	267	98.89%	0.38%
G39 GOVERNORS OFFICE	1,444	1,444	100.00%	1,274	1,267	99.45%	-0.55%
H12 HEALTH DEPT	14,197	14,142	99.61%	13,940	13,872	99.51%	-0.10%
E60 HIGHER ED SERVICES OFFICE	1,842	1,841	99.95%	2,036	2,035	99.95%	0.01%
B34 HOUSING FINANCE AGENCY	1,844	1,843	99.95%	1,817	1,816	99.94%	0.00%
G17 HUMAN RIGHTS DEPT	453	453	100.00%	449	449	100.00%	0.00%
H55 HUMAN SERVICES DEPT	48,777	47,974	98.35%	49,952	49,181	98.46%	0.10%
G19 INDIAN AFFAIRS COUNCIL	255	254	99.61%	235	231	98.30%	-1.31%
G38 INVESTMENT BOARD	360	359	99.72%	362	357	98.62%	-1.10%
B43 IRON RANGE RESOURCES & REHAB	4,514	4,463	98.87%	4,700	4,692	99.83%	0.96%
J70 JUDICIAL STANDARDS BOARD	103	103	100.00%	125	125	100.00%	0.00%
B42 LABOR AND INDUSTRY DEPT	4,141	4,072	98.33%	4,223	4,080	96.61%	-1.72%
L49 LEGISLATIVE AUDITOR	375	372	99.20%	392	391	99.74%	0.54%
L10 LEGISLATURE	1,123	1,074	95.64%	1,134	1,101	97.09%	1.45%
H7M MARRIAGE & FAMILY THERAPY BD	83	83	100.00%	107	106	99.07%	-0.93%

State Of Minnesota  
 Payment Record by State Agency (1)  
 Fiscal Year: 2005 - July 1, 2004 through June 30, 2005  
 As Of: June 30, 2005

	Fiscal Year 2004			Fiscal Year 2005			Variance	
	Total Payments	Paid W/ 30 Days	% Paid W/ 30 Days	Total Payments	Paid W/ 30 Days	% Paid W/ 30 Days		
G45	MEDIATION SERVICES DEPT	193	191	98.96%	192	191	99.48%	0.52%
H7B	MEDICAL PRACTICE BOARD	1,156	1,156	100.00%	1,049	1,051	100.19%	0.19%
P01	MILITARY AFFAIRS DEPT	10,923	10,868	99.50%	11,862	11,813	99.59%	0.09%
G62	MINN STATE RETIREMENT SYSTEM	710	710	100.00%	821	821	100.00%	0.00%
B9U	MINNESOTA TECHNOLOGY INC	1,114	1,113	99.91%	0	0	0.00%	0.00%
E37	MN DEPARTMENT OF EDUCATION	8,519	8,220	96.49%	0	0	0.00%	0.00%
R29	NATURAL RESOURCES DEPT	86,008	84,837	98.64%	85,264	84,212	98.77%	0.13%
H7C	NURSING BOARD	556	556	100.00%	499	499	100.00%	0.00%
H7K	NURSING HOME ADMIN BOARD	77	77	100.00%	95	95	100.00%	0.00%
P08	OMBUDSMAN FOR CORRECTIONS	1	1	100.00%	0	0	0.00%	0.00%
H9G	OMBUDSMAN MH/MR	179	179	100.00%	149	149	100.00%	0.00%
G92	OMBUDSPERSON FOR FAMILIES	127	125	98.43%	154	148	96.10%	-2.32%
H7J	OPTOMETRY BOARD	91	88	96.70%	107	105	98.13%	1.43%
P7T	PEACE OFFICERS BOARD (POST)	216	216	100.00%	221	221	100.00%	0.00%
H7D	PHARMACY BOARD	342	342	100.00%	265	265	100.00%	0.00%
H7W	PHYSICAL THERAPY BOARD	90	90	100.00%	149	149	100.00%	0.00%
G30	PLANNING, STRATEGIC & L R	80	74	92.50%	0	0	0.00%	0.00%
H7Q	PODIATRIC MEDICINE BOARD	64	64	100.00%	82	82	100.00%	0.00%
R32	POLLUTION CONTROL AGENCY	10,844	10,802	99.61%	10,695	10,598	99.09%	-0.52%
B7S	PRIVATE DETECTIVES BOARD	87	85	97.70%	73	73	100.00%	2.30%
H7V	PSYCHOLOGY BOARD	170	169	99.41%	207	207	100.00%	0.59%
J52	PUBLIC DEFENSE BOARD	4,844	4,761	98.29%	5,680	5,587	98.36%	0.08%
G63	PUBLIC EMPLOYEES RETIRE ASSOC	1,164	1,160	99.66%	1,260	1,260	100.00%	0.34%
P07	PUBLIC SAFETY DEPT	37,758	37,572	99.51%	37,934	37,539	98.96%	-0.55%
B82	PUBLIC UTILITIES COMM	183	183	100.00%	222	218	98.20%	-1.80%
G05	RACING COMMISSION	423	417	98.58%	462	453	98.05%	-0.53%
G67	REVENUE DEPT	6,679	6,661	99.73%	6,472	6,465	99.89%	0.16%
G53	SECRETARY OF STATE	1,161	1,160	99.91%	1,170	1,169	99.91%	0.00%
P9E	SENTENCING GUIDELINES COMM	110	109	99.09%	146	146	100.00%	0.91%
H7L	SOCIAL WORK BOARD	170	170	100.00%	202	202	100.00%	0.00%
G64	ST TREAS/TRANS TO DOF 1/6/03	34	34	100.00%	0	0	0.00%	0.00%
G61	STATE AUDITOR	809	810	100.12%	750	750	100.00%	-0.12%
J65	SUPREME COURT	5,715	5,627	98.46%	6,539	6,471	98.96%	0.50%
J68	TAX COURT	76	75	98.68%	87	87	100.00%	1.32%
G69	TEACHERS RETIREMENT ASSOC	798	794	99.50%	766	764	99.74%	0.24%
T79	TRANSPORTATION DEPT	103,381	102,671	99.31%	104,990	104,552	99.58%	0.27%
J33	TRIAL COURTS	38,528	37,714	97.89%	42,987	40,577	94.39%	-3.49%
G96	UNIFORM LAWS COMMISSION	4	4	100.00%	7	7	100.00%	0.00%
H75	VETERANS AFFAIRS DEPT	486	486	100.00%	596	596	100.00%	0.00%
H76	VETERANS HOME BOARD	16,322	16,196	99.23%	16,438	16,323	99.30%	0.07%
H7R	VETERINARY MEDICINE BOARD	69	69	100.00%	91	91	100.00%	0.00%
R9P	WATER & SOIL RESOURCES BOARD	2,819	2,803	99.43%	1,259	1,236	98.17%	-1.26%
B41	WORKERS COMP COURT OF APPEALS	150	150	100.00%	166	166	100.00%	0.00%
E77	ZOOLOGICAL BOARD	5,025	5,021	99.92%	4,752	4,750	99.96%	0.04%
<b>Totals For The State</b>		575,999	569,255	98.83%	583,156	575,052	98.61%	-0.22%

(1) Minnesota State Colleges and Universities have been excluded due to insufficient data in MAPS.

**State Of Minnesota**  
**Interest on Late Payments, Paid to Vendors by State Agency**  
**Fiscal Year: 2005 - July 1, 2004 through June 30, 2005**  
**As Of: June 30, 2005**

	<u>Fiscal Year 2004</u>	<u>Fiscal Year 2005</u>
G02 ADMINISTRATION DEPT	21	83
B7E ARCHITECTURE, ENGINEERING BD	54	0
G9L BLACK MINNESOTANS COUNCIL	0	22
E25 CENTER FOR ARTS EDUCATION	0	119
P78 CORRECTIONS DEPT	0	141
E37 EDUCATION DEPARTMENT	0	304
B22 EMPLOYMENT & ECONOMIC DEVELPMT	0	69
R18 ENVIRONMENTAL ASSISTANCE	103	0
H12 HEALTH DEPT	71	0
H55 HUMAN SERVICES DEPT	1,204	1,445
B42 LABOR AND INDUSTRY DEPT	30	0
E37 MN DEPARTMENT OF EDUCATION	256	0
R29 NATURAL RESOURCES DEPT	26	1,526
R32 POLLUTION CONTROL AGENCY	381	294
P07 PUBLIC SAFETY DEPT	0	41
P9E SENTENCING GUIDELINES COMM	0	68
T79 TRANSPORTATION DEPT	7	82
J33 TRIAL COURTS	357	58
R9P WATER & SOIL RESOURCES BOARD	212	0
	<hr/>	<hr/>
<b>Totals For The State</b>	<b>2,722</b>	<b>4,252</b>
	<hr/> <hr/>	<hr/> <hr/>