

BIENNIAL REPORT OF EXAMINING AND LICENSING BOARDS

(M.S. 1985 Supplement, Section 214.07)

04 - 0508

|                         |                                      |           |         |
|-------------------------|--------------------------------------|-----------|---------|
| BOARD:                  | BOARD OF BARBER EXAMINERS            |           |         |
| LOCATION:               | 1885 UNIVERSITY AVE WEST - SUITE 335 |           |         |
|                         | ST PAUL, MINNESOTA 55104-3403        |           |         |
| STATUTORY<br>AUTHORITY: | MSA 154 RULES: CHAPTER 2100          |           |         |
| REPORT<br>PERIOD:       | JULY 1, 2002 TO JUNE 30, 2004        |           |         |
| SUBMITTED<br>BY:        | MAUREEN TIBBETTS                     | SECRETARY | 10/1/04 |
|                         | (Name)                               | (Title)   | (Date)  |

Copies of this report shall be delivered to: (A) the Legislature in accordance with Section 3.195 (1 copy to the Secretary of the Senate, 1 copy to the Chief Clerk of the House of Representatives and 6 copies to the Legislative Reference Library); (B) the Governor. Each health-related board shall also deliver a copy of their report to the Board of Health.

BOARD: BOARD OF BARBER EXAMINERS

Clause a: GENERAL STATEMENT OF BOARD ACTIVITIES

This description should cover both FY 03 AND FY 04 and include any changes (additions/deletions) in activities between those years.

THE BOARD OF BARBER EXAMINERS WAS CREATED TO PROTECT THE PUBLIC'S HEALTH, SAFETY AND WELFARE, PROVIDE THE PUBLIC WITH THE HIGHEST QUALITY OF BARBERING SERVICES AND TO REGULATE THE BARBER INDUSTRY THROUGH THE CONTINUED REVIEW, AMENDMENT, ADOPTION AND ENFORCEMENT OF RULES AND STATUTES. THIS IS ACCOMPLISHED THROUGH THE INSPECTION AND LICENSING OF BARBER SHOPS AND SCHOOLS: AND THROUGH THE EXAMINING AND LICENSING OF INSTRUCTORS, APPRENTICES AND REGISTERED BARBERS. UNDER THE DIRECTION OF FOUR (4) BOARD MEMBERS, APPOINTED BY THE GOVERNOR, THE STAFF PERFORMS THE DAILY OPERATIONAL DUTIES INCLUDING: INSPECTIONS, RECORD MAINTENANCE, COMMUNICATIONS, PERSONNEL, ACCOUNTS PAYABLE AND ACCOUNTS RECEIVABLE, COMPOSING AND VALIDATING THE SCHOOL CURRICULUMS AND THE VARIOUS LEVELS OF EXAMINATIONS AND PREPARING GUIDELINES FOR APPRENTICESHIP PROGRAMS. THE BOARD HAS ALL LICENSING RECORDS ON A MANUAL SYSTEM AT THIS TIME AND ALL LICENSES ARE ISSUED MANUALLY. THE BOARD HOLDS LICENSING EXAMINATIONS QUARTERLY, WITH TWO ADDITIONAL EXAMS IF APPLICANTS WARRANT. THE BOARD HOLDS MONTHLY MEETINGS. ALL COMPLAINTS RECEIVED ARE PROCESSED IN ACCORDANCE WITH MSA 214.10, APPOINTING A DESIGNEE TO THE COMPLAINT COMMITTEE TO ASSIST IN PROCESSING AND RESOLVING ALL COMPLAINTS EXPEDIENTLY AND ECONOMICALLY.

Clause b: TOTAL NUMBER MEETINGS HELD FY 03-7 FY 04- 5 FY 03 AND 04, 12

APPROXIMATE TOTAL NUMBER OF HOURS SPENT BY BOARD MEMBERS IN MEETINGS AND ON OTHER BOARD ACTIVITIES.

| BOARD MEMBER'S NAME                                                   | MEETING | HOURS |       |            | OTHER ACTIVITIES | HOURS |       |            |
|-----------------------------------------------------------------------|---------|-------|-------|------------|------------------|-------|-------|------------|
|                                                                       | TYPE    | FY 03 | FY 04 | FY 03 & 04 | TYPE             | FY 03 | FY 04 | FY 03 & 04 |
| DEANNA BAHN<br>4/24/95-4/1/99<br>REAPPOINTED<br>5/25/99-1/6/03        | BOARD   | 28    | 20    | 48         | EXAMS            | 36    | 36    | 72         |
|                                                                       |         |       |       |            | CONVENTION       | 40    | -     | 40         |
|                                                                       |         |       |       |            |                  |       |       |            |
|                                                                       |         |       |       |            |                  |       |       |            |
| ROBERT NELSEN<br>1/1/96-1/1/00<br>REAPPOINTED<br>1/3/00-1/5/04        | BOARD   | 28    | 8     | 28         | EXAMS            | 36    | 36    | 72         |
|                                                                       |         |       |       |            | CONVENTION       | 40    | -     | 40         |
|                                                                       |         |       |       |            |                  |       |       |            |
|                                                                       |         |       |       |            |                  |       |       |            |
| KENNETH KIRKPATRICK<br>2/10/97-1/2/01<br>REAPPOINTED<br>1/2/01-1/3/05 | BOARD   | 28    | 20    | 48         | EXAMS            | 36    | 36    | 72         |
|                                                                       |         |       |       |            | BUDGET MEETINGS  | 1     | 1     | 2          |
|                                                                       |         |       |       |            | CONVENTION       | 40    | 40    | 80         |
|                                                                       |         |       |       |            |                  |       |       |            |
| THERESA ILIFF<br>1/12/98-1/1/02<br>REAPPOINTED<br>1/29/02-1/2/06      | BOARD   | 28    | 20    | 48         | EXAMS            | 36    | 36    | 72         |
|                                                                       |         |       |       |            | CONVENTION       | 40    | 40    | 80         |
|                                                                       |         |       |       |            |                  |       |       |            |
|                                                                       |         |       |       |            |                  |       |       |            |

Clause b: TOTAL NUMBER MEETINGS HELD FY 03-7 FY 04-5 FY 03 AND 04 12

APPROXIMATE TOTAL NUMBER OF HOURS SPENT BY BOARD MEMBERS IN MEETINGS AND ON OTHER BOARD ACTIVITIES.

| BOARD MEMBER'S NAME               | MEETING | HOURS |       |            | OTHER ACTIVITIES | HOURS |       |            |
|-----------------------------------|---------|-------|-------|------------|------------------|-------|-------|------------|
|                                   | TYPE    | FY 03 | FY 04 | FY 03 & 04 | TYPE             | FY 03 | FY 04 | FY 03 & 04 |
| CALLMIE DENNIS<br>12/22/03-1/1/07 | BOARD   |       | 8     | 8          | EXAMS            |       | 8     | 8          |
|                                   |         |       |       |            |                  |       |       |            |
|                                   |         |       |       |            |                  |       |       |            |
| THOMAS PLASH<br>6/21/04-1/7/08    |         |       |       |            |                  |       |       |            |
|                                   |         |       |       |            |                  |       |       |            |
|                                   |         |       |       |            |                  |       |       |            |
|                                   |         |       |       |            |                  |       |       |            |
|                                   |         |       |       |            |                  |       |       |            |
|                                   |         |       |       |            |                  |       |       |            |
|                                   |         |       |       |            |                  |       |       |            |
|                                   |         |       |       |            |                  |       |       |            |
|                                   |         |       |       |            |                  |       |       |            |
|                                   |         |       |       |            |                  |       |       |            |
|                                   |         |       |       |            |                  |       |       |            |
|                                   |         |       |       |            |                  |       |       |            |

Clause c: THE RECEIPT AND DISBURSEMENT OF BOARD FUNDS

|                                  | FY 03 | FY 04 | FY'S 03&04 |
|----------------------------------|-------|-------|------------|
| Total State Appropriations       | 153   | 127   | 280        |
| Total Non-Dedicated Fee Receipts | 192   | 187   | 379        |
| Total Disbursements              | 153   | 127   | 280        |

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COMMENTS (Optional)

Clause d: LIST OF BOARD MEMBERS WHO SERVED DURING FY 03 AND FY 04

FOR EASY REFERENCE PLEASE GIVE:

(A) Number of Board members required by statute: 4.

(B) The statutory length of term: 4 YEARS.

| NAME & ADDRESS                                                       | OCCUPATION    | GIVE BEGIN AND END DATE OF APPOINTMENT AND EACH RE-APPOINTMENT |
|----------------------------------------------------------------------|---------------|----------------------------------------------------------------|
| DEANNA BAHN<br>945 30TH AVE,<br>PIPESTONE MN 56164                   | PUBLIC MEMBER | 4/24/95-4/1/99 REAPPOINTED<br>5/25/99-1/6/03                   |
| ROBERT NELSEN<br>6264 W BOWMAN LAKE RD<br>DULUTH MN 55803            | BARBER        | 1/1/96-1/1/00 REAPPOINTED<br>1/3/00-1/5/04                     |
| KENNETH KIRKPATRICK<br>5194 DIVISION AVE<br>WHITE BEAR LAKE MN 55110 | BARBER        | 2/10/97-1/2/01 REAPPOINTED<br>1/2/01-1/3/05                    |
| THERESA ILIFF<br>2277 STEPHANIE CT<br>LITTLE CANADA MN 55117         | BARBER        | 1/12/98-1/1/02 REAPPOINTED<br>1/29/02-1/2/06                   |
| CALLMIE DENNIS<br>7200 17TH AVE SO<br>RICHFIELD MN 55423             | PUBLIC MEMBER | 12/22/03-1/1/07                                                |
| THOMAS PLASH<br>6890 NE CHANNEL RD<br>FRIDLEY MN 55432               | BARBER        | 6/21/04-1/7/08                                                 |

Clause e: LIST BOARD EMPLOYEES WHO WERE EMPLOYED  
DURING FY 03 AND/OR FY 04

| NAME                | JOB CLASSIFICATION/TITLE & CLASS | CLASS CODE | STATUS |    |                               |
|---------------------|----------------------------------|------------|--------|----|-------------------------------|
|                     |                                  |            | FT     | PT | Dates of Service              |
| MARGARETTE TIBBETTS | STATE PROGRAM ADMINISTRATOR      | 03605      | x      |    | 7/2/84 to PRESENT             |
|                     | INTERMEDIATE                     |            |        |    |                               |
| FRANK WEILAND       | LAW COMPLIANCE REP II            | 0424       | x      |    | 9/8/92 to 4/30/93             |
|                     |                                  |            |        |    | REINSTATED 8/30/93 TO PRESENT |
|                     |                                  |            |        |    |                               |
|                     |                                  |            |        |    |                               |
|                     |                                  |            |        |    |                               |
|                     |                                  |            |        |    |                               |
|                     |                                  |            |        |    |                               |
|                     |                                  |            |        |    |                               |
|                     |                                  |            |        |    |                               |
|                     |                                  |            |        |    |                               |
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|                     |                                  |            |        |    |                               |
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|                     |                                  |            |        |    |                               |
|                     |                                  |            |        |    |                               |
|                     |                                  |            |        |    |                               |
|                     |                                  |            |        |    |                               |
|                     |                                  |            |        |    |                               |

BOARD: BOARD OF BARBER EXAMINERS

Clause f: BRIEF SUMMARY OF BOARD RULES PROPOSED OR ADOPTED DURING  
THIS REPORTING PERIOD, FY 03 AND FY 04 . GIVE APPROPRIATE  
CITATIONS TO THE STATE REGISTER AND PUBLISHED RULES FOR  
THOSE ADOPTED.

THE BOARD DID NOT PROPOSE OR ADOPT ANY RULES DURING  
THIS PERIOD.





Clause h ADMINISTRATION OF EXAMINATIONS BY BOARDEXAMINATION:

| LOCATION                                              | TYPES OF LICENSE/REGISTRATION | DATES    |
|-------------------------------------------------------|-------------------------------|----------|
| MCTC BARBER SCHOOL<br>1501 HENNEPIN AVE MPLS          | APPRENTICE                    | 8/5/02   |
|                                                       | REGISTERED BARBER             | 8/12/02  |
|                                                       |                               |          |
| CENTRAL MN BARBER SCHOOL<br>2305 MN BLVD ST CLOUD     | APPRENTICE                    | 10/28/02 |
|                                                       |                               |          |
| MCTC BARBER SCHOOL                                    | APPRENTICE                    | 11/4/02  |
|                                                       | REGISTERED BARBER             | 11/18/02 |
|                                                       |                               |          |
| MCTC BARBER SCHOOL                                    | APPRENTICE                    | 2/3/03   |
|                                                       | REGISTERED BARBER             | 2/3/03   |
|                                                       |                               |          |
| MCTC BARBER SCHOOL                                    | APPRENTICE                    | 5/5/03   |
|                                                       | REGISTERED BARBER             | 5/5/03   |
|                                                       |                               |          |
| MCTC BARBER SCHOOL                                    | APPRENTICE                    | 8/4/03   |
|                                                       | REGISTERED BARBER             | 8/4/03   |
|                                                       |                               |          |
| MOOSE LAKE BARBER SCHOOL<br>1000 LAKESHORE MOOSE LAKE | APPRENTICE                    | 8/23/03  |
|                                                       |                               |          |

WRITTEN

PRACTICAL

ORAL

|   |   |   |
|---|---|---|
| x | x | x |
| x | x | x |
|   |   |   |
| x | x | x |
|   |   |   |
| x | x | x |
| x | x | x |
|   |   |   |
| x | x | x |
| x | x | x |
|   |   |   |
| x | x | x |
| x | x | x |
|   |   |   |
| x | x | x |
|   |   |   |

EXAMINATION:

[illegible]

**WRITTEN**

PRACTICAL

ORAL

[illegible]

Clauses i, j, k: MINNESOTA RESIDENTS BY TYPE OF LICENSE/REGISTRATION

List the number of Minnesota Residents only who were (1) examined and either (2) Licensed/Registered or (3) Not licensed/registered after being examined for the type of license/registration noted. Use a separate page for each type of license or registration

## TYPE OF LICENSE/REGISTRATION

## APPRENTICES

| AGE GROUP                                                         | FY 03    |    |     |           |    |     |               |    |     | FY 04    |    |     |           |    |     |               |   |     | FY03 AND FY04 |    |     |           |    |     |               |   |     |
|-------------------------------------------------------------------|----------|----|-----|-----------|----|-----|---------------|----|-----|----------|----|-----|-----------|----|-----|---------------|---|-----|---------------|----|-----|-----------|----|-----|---------------|---|-----|
|                                                                   | EXAMINED |    |     | LIC/REGIS |    |     | NOT LIC/REGIS |    |     | EXAMINED |    |     | LIC/REGIS |    |     | NOT LIC/REGIS |   |     | EXAMINED      |    |     | LIC/REGIS |    |     | NOT LIC/REGIS |   |     |
|                                                                   | M        | F  | T   | M         | F  | T   | M             | F  | T   | M        | F  | T   | M         | F  | T   | M             | F | T   | M             | F  | T   | M         | F  | T   | M             | F | T   |
| Under 18                                                          |          |    |     |           |    |     |               |    |     |          |    |     |           |    |     |               |   |     |               |    |     |           |    |     |               |   |     |
| 18-25                                                             | 32       | 3  | 35  | 31        | 3  | 34  | 1             |    | 1   | 32       | 4  | 36  | 29        | 4  | 33  | 3             |   | 3   | 64            | 7  | 71  | 60        | 7  | 67  | 4             |   | 4   |
| 26-34                                                             | 32       | 4  | 36  | 28        | 3  | 31  | 4             | 1  | 5   | 32       | 5  | 37  | 28        | 5  | 33  | 4             |   | 4   | 64            | 9  | 73  | 56        | 8  | 64  | 8             | 1 | 9   |
| 35-59                                                             | 17       | 3  | 20  | 14        | 3  | 17  | 3             |    | 3   | 13       | 4  | 17  | 12        | 4  | 16  | 1             |   | 1   | 30            | 7  | 37  | 26        | 7  | 33  | 4             |   | 4   |
| 60-65                                                             |          |    |     |           |    |     |               |    |     |          |    |     |           |    |     |               |   |     |               |    |     |           |    |     |               |   |     |
| 66 & Over                                                         | 1        |    | 1   |           |    |     | 1             |    | 1   |          |    |     |           |    |     |               |   |     | 1             |    | 1   |           |    |     | 1             |   | 1   |
| Total                                                             | 82       | 10 | 92  | 73        | 9  | 82  | 9             | 1  | 10  | 77       | 13 | 90  | 69        | 13 | 82  | 8             |   | 8   | 158           | 23 | 181 | 142       | 22 | 164 | 16            | 1 | 17  |
| Calculate % of Male and % of Female to the Total of Each Category |          |    |     |           |    |     |               |    |     |          |    |     |           |    |     |               |   |     |               |    |     |           |    |     |               |   |     |
| % of Total                                                        | 89       | 11 | 100 | 89        | 11 | 100 | 90            | 10 | 100 | 86       | 14 | 100 | 84        | 16 | 100 | 100           |   | 100 | 87            | 13 | 100 | 87        | 13 | 100 | 94            | 6 | 100 |

Clauses i, j, k: MINNESOTA RESIDENTS BY TYPE OF LICENSE/REGISTRATION

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TYPE OF LICENSE/REGISTRATION

REGISTERED BARBER

| AGE GROUP                                                         | FY 03    |    |     |           |    |     |               |    |     | FY 04    |    |     |           |    |     |               |    |     | FY 03 AND FY 04 |    |     |           |    |     |               |    |     |
|-------------------------------------------------------------------|----------|----|-----|-----------|----|-----|---------------|----|-----|----------|----|-----|-----------|----|-----|---------------|----|-----|-----------------|----|-----|-----------|----|-----|---------------|----|-----|
|                                                                   | EXAMINED |    |     | LIC/REGIS |    |     | NOT LIC/REGIS |    |     | EXAMINED |    |     | LIC/REGIS |    |     | NOT LIC/REGIS |    |     | EXAMINED        |    |     | LIC/REGIS |    |     | NOT LIC/REGIS |    |     |
|                                                                   | M        | F  | T   | M         | F  | T   | M             | F  | T   | M        | F  | T   | M         | F  | T   | M             | F  | T   | M               | F  | T   | M         | F  | T   | M             | F  | T   |
| Under 18                                                          |          |    |     |           |    |     |               |    |     |          |    |     |           |    |     |               |    |     |                 |    |     |           |    |     |               |    |     |
| 18-25                                                             | 30       | 3  | 33  | 17        | 2  | 19  | 13            | 1  | 14  | 8        | 3  | 11  | 6         | 3  | 9   | 2             |    | 2   | 38              | 6  | 44  | 23        | 5  | 28  | 15            | 1  | 16  |
| 26-34                                                             | 33       | 4  | 37  | 16        | 3  | 19  | 17            | 1  | 18  | 39       | 2  | 41  | 26        |    | 26  | 13            | 2  | 15  | 72              | 6  | 78  | 42        | 3  | 45  | 30            | 3  | 33  |
| 35-59                                                             | 9        | 7  | 16  | 7         | 3  | 10  | 2             | 4  | 6   | 8        | 10 | 18  | 8         | 7  | 15  |               | 3  | 3   | 17              | 17 | 34  | 15        | 10 | 25  | 2             | 7  | 9   |
| 60-65                                                             |          |    |     |           |    |     |               |    |     | 2        |    | 2   | 1         |    | 1   | 1             |    | 1   | 2               |    | 2   | 1         |    | 1   | 1             |    | 1   |
| 66 & Over                                                         |          |    |     |           |    |     |               |    |     |          |    |     |           |    |     |               |    |     |                 |    |     |           |    |     |               |    |     |
| Total                                                             | 72       | 14 | 86  | 40        | 8  | 48  | 32            | 6  | 38  | 57       | 15 | 72  | 41        | 10 | 51  | 16            | 5  | 21  | 129             | 29 | 158 | 81        | 18 | 99  | 48            | 11 | 59  |
| Calculate % of Male and % of Female to the Total of Each Category |          |    |     |           |    |     |               |    |     |          |    |     |           |    |     |               |    |     |                 |    |     |           |    |     |               |    |     |
| % of Total                                                        | 84       | 16 | 100 | 83        | 17 | 100 | 84            | 16 | 100 | 79       | 21 | 100 | 80        | 20 | 100 | 76            | 24 | 100 | 82              | 18 | 100 | 82        | 18 | 100 | 91            | 19 | 100 |

Clauses i, j, k: NON-MINNESOTA RESIDENTS BY TYPE OF LICENSE/REGISTRATION

List the number of Non-Minnesota Residents only who were (1) examined and either (2) Licensed/Registered or (3) Not licensed/registered after being examined for the type of license/registration noted. Use a separate page for each type of license or registration.

TYPE OF LICENSE/REGISTRATION

REGISTERED BARBER

| AGE GROUP | FY 03    |   |    |           |   |   |               |   |    | FY 04    |   |   |           |   |   |               |   |   | FY 03 AND FY 04 |   |    |           |   |   |               |   |    |
|-----------|----------|---|----|-----------|---|---|---------------|---|----|----------|---|---|-----------|---|---|---------------|---|---|-----------------|---|----|-----------|---|---|---------------|---|----|
|           | EXAMINED |   |    | LIC/REGIS |   |   | NOT LIC/REGIS |   |    | EXAMINED |   |   | LIC/REGIS |   |   | NOT LIC/REGIS |   |   | EXAMINED        |   |    | LIC/REGIS |   |   | NOT LIC/REGIS |   |    |
|           | M        | F | T  | M         | F | T | M             | F | T  | M        | F | T | M         | F | T | M             | F | T | M               | F | T  | M         | F | T | M             | F | T  |
| Under 18  |          |   |    |           |   |   |               |   |    |          |   |   |           |   |   |               |   |   |                 |   |    |           |   |   |               |   |    |
| 18-25     | 11       |   | 11 | 3         |   | 3 | 8             |   | 8  | 2        | 3 | 5 |           | 2 | 2 | 2             | 1 | 3 | 13              | 3 | 16 | 3         | 2 | 5 | 10            | 1 | 11 |
| 26-34     |          |   |    |           |   |   |               |   |    | 2        | 1 | 3 | 1         |   | 1 | 1             | 1 | 2 | 2               | 1 | 3  | 1         |   | 1 | 1             | 1 | 2  |
| 35-59     | 1        |   | 1  |           |   |   | 1             |   | 1  | 1        |   | 1 | 1         |   |   |               |   |   | 2               |   | 2  | 1         | 1 | 2 | 1             |   | 1  |
| 60-65     | 1        |   | 1  |           |   |   | 1             |   | 1  |          |   |   |           |   |   |               |   |   | 1               |   | 1  |           |   |   | 1             |   | 1  |
| 66 & Over |          |   |    |           |   |   |               |   |    |          |   |   |           |   |   |               |   |   |                 |   |    |           |   |   |               |   |    |
| Total     | 13       |   | 13 | 3         |   | 3 | 10            |   | 10 | 5        | 4 | 9 | 1         | 3 | 4 | 3             | 2 | 5 | 18              | 4 | 22 | 5         | 3 | 8 | 13            | 2 | 15 |

Calculate % of Male and % of Female to the Total of Each Category

|            |     |  |     |     |  |     |     |  |     |    |    |     |    |    |     |    |    |     |    |    |     |    |    |     |    |    |     |
|------------|-----|--|-----|-----|--|-----|-----|--|-----|----|----|-----|----|----|-----|----|----|-----|----|----|-----|----|----|-----|----|----|-----|
| % of Total | 100 |  | 100 | 100 |  | 100 | 100 |  | 100 | 56 | 44 | 100 | 25 | 75 | 100 | 60 | 40 | 100 | 82 | 18 | 100 | 63 | 37 | 100 | 87 | 13 | 100 |
|------------|-----|--|-----|-----|--|-----|-----|--|-----|----|----|-----|----|----|-----|----|----|-----|----|----|-----|----|----|-----|----|----|-----|

State

PLEASE LIST THE TOTAL NUMBER OF NON-RESIDENTS BY STATE

|    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|----|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| CO |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| NE |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| MO |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| NJ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

Clauses i, j, k: NON-MINNESOTA RESIDENTS BY TYPE OF LICENSE/REGISTRATION

List the number of Non-Minnesota Residents only who were (1) examined and either (2) licensed/registered or (3) Not licensed/registered after being examined for the type of license/registration noted. Use a separate page for each type of license or registration.

TYPE OF LICENSE/REGISTRATION APPRENTICES

| AGE GROUP | FY 03    |   |   |           |   |   |               |   |   | FY 04    |   |   |           |   |   |               |   |   | FY03 AND FY04 |   |   |           |   |   |               |   |   |
|-----------|----------|---|---|-----------|---|---|---------------|---|---|----------|---|---|-----------|---|---|---------------|---|---|---------------|---|---|-----------|---|---|---------------|---|---|
|           | EXAMINED |   |   | LIC/REGIS |   |   | NOT LIC/REGIS |   |   | EXAMINED |   |   | LIC/REGIS |   |   | NOT LIC/REGIS |   |   | EXAMINED      |   |   | LIC/REGIS |   |   | NOT LIC/REGIS |   |   |
|           | M        | F | T | M         | F | T | M             | F | T | M        | F | T | M         | F | T | M             | F | T | M             | F | T | M         | F | T | M             | F | T |
| Under 18  |          |   |   |           |   |   |               |   |   |          |   |   |           |   |   |               |   |   |               |   |   |           |   |   |               |   |   |
| 18-25     | 1        | 1 | 2 | 1         |   | 1 |               | 1 | 1 |          |   |   |           |   |   |               |   |   | 1             | 1 | 2 | 1         |   | 1 |               | 1 | 1 |
| 26-34     | 1        |   | 1 | 1         |   | 1 |               |   |   |          |   |   |           |   |   |               |   |   | 1             |   | 1 | 1         |   | 1 |               |   |   |
| 35-59     |          |   |   |           |   |   |               |   |   | 3        |   | 3 | 3         |   | 3 |               |   |   | 3             |   | 3 | 3         |   | 3 |               |   |   |
| 60-65     |          |   |   |           |   |   |               |   |   |          |   |   |           |   |   |               |   |   |               |   |   |           |   |   |               |   |   |
| 66 & Over |          |   |   |           |   |   |               |   |   |          |   |   |           |   |   |               |   |   |               |   |   |           |   |   |               |   |   |
| Total     | 2        | 1 | 3 | 2         |   | 2 |               | 1 | 1 | 3        |   | 3 | 3         |   | 3 |               |   |   | 5             | 1 | 6 | 5         |   | 5 |               | 1 | 1 |

Calculate % of Male and % of Female to the Total of Each Category

|            |    |    |     |     |     |     |     |     |     |     |     |     |     |     |     |    |    |     |     |     |     |     |     |     |     |     |
|------------|----|----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|----|----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| % of Total | 67 | 33 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 83 | 17 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 |
|------------|----|----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|----|----|-----|-----|-----|-----|-----|-----|-----|-----|-----|

State

PLEASE LIST THE TOTAL NUMBER OF NON-RESIDENTS BY STATE

|    |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|----|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| ND |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| OK |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| AL |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

# BOARD OF BARBER EXAMINERS

BOARD

Clause 1: THE NUMBER OF PERSONS NOT TAKING EXAMINATIONS WHO WERE LICENSED OR REGISTERED BY THE BOARD OR WHO WERE DENIED LICENSING OR REGISTRATION WITH THE REASONS FOR THE LICENSING OR REGISTRATION OR DENIAL THEREOF.

TOTAL NUMBER OF PERSONS NOT TAKING EXAMS AND GRANTED LICENSES OR REGISTRATION

FY 03 3 FY04 3 FY03&04 6

TOTAL NUMBER OF PERSONS NOT TAKING EXAMS AND DENIED LICENSES OR REGISTRATION

FOR EACH PERSON GIVE:

| Type of Lic./Regis. | State of Res. | AGE GROUP |       |       |       |       |     | SEX |   | * Method of Lic./Regis. |       |      | ** Reasons for Granting or Denial |
|---------------------|---------------|-----------|-------|-------|-------|-------|-----|-----|---|-------------------------|-------|------|-----------------------------------|
|                     |               | 0-18      | 18-25 | 26-34 | 35-59 | 60-65 | 66+ | M   | F |                         | Grant | Deny |                                   |
| REGISTERED BARBER   | AZ            |           |       |       |       | X     |     | X   |   | ENDORSEMENT             | X     |      | SAME REQUIREMENTS                 |
| REGISTERED BARBER   | TX            |           |       |       | X     |       |     |     | X | ENDORSEMENT             | X     |      | SAME REQUIREMENTS                 |
| REGISTERED BARBER   | ND            |           |       |       | X     |       |     | X   |   | RECIPROCITY             | X     |      | AGREEMENT                         |
| REGISTERED BARBER   | ND            |           |       |       | X     |       |     | X   |   | RECIPROCITY             | X     |      | AGREEMENT                         |
| REGISTERED BARBER   | ND            |           |       | X     |       |       |     |     | X | RECIPROCITY             | X     |      | AGREEMENT                         |
| REGISTERED BARBER   | ND            |           | X     |       |       |       |     | X   |   | RECIPROCITY             | X     |      | AGREEMENT                         |
|                     |               |           |       |       |       |       |     |     |   |                         |       |      |                                   |
|                     |               |           |       |       |       |       |     |     |   |                         |       |      |                                   |
|                     |               |           |       |       |       |       |     |     |   |                         |       |      |                                   |
|                     |               |           |       |       |       |       |     |     |   |                         |       |      |                                   |

\* IDENTIFY METHOD: e.g. Application, Reciprocity, Endorsements, Credential Evaluation, Comity, etc.  
 \*\* REASONS FOR GRANTING OR DENIAL: Attach Additional Sheets if necessary.



Clause m: PERSONS PREVIOUSLY LICENSED OR REGISTERED BY THE BOARD  
WHOSE LICENSES OR REGISTRATIONS WERE REVOKED, SUSPENDED  
OR OTHERWISE ALTERED IN STATUS, WITH BRIEF STATEMENTS OF  
THE REASONS FOR THE REVOCATION, SUSPENSION OR ALTERATION.

TOTAL number of revocations

TOTAL number of suspensions

TOTAL number of other status changes

| FY 03 | FY 04 | FY's 03&04 |
|-------|-------|------------|
| 1     | 5     | 6          |
| 10    | 16    | 26         |

| TYPE OF LICENSE<br>OR REGISTRATION<br>(By case)                  | TYPE OF<br>STATUS CHANGE |           |                          | REASONS FOR EACH CHANGE<br>IN STATUS FOR EACH CASE    |
|------------------------------------------------------------------|--------------------------|-----------|--------------------------|-------------------------------------------------------|
|                                                                  | Revoked                  | Suspended | Other<br>(Specify)       |                                                       |
| REGISTERED BARBER<br>REGISTERED BARBER                           |                          |           | CONFERENCE<br>CONFERENCE | SANITATION<br>UNPROFESSIONAL CONDUCT                  |
| SHOP REGISTRATION<br>INSTRUCTOR                                  |                          |           | CONFERENCE<br>CONFERENCE | DIRTY SHOP<br>UNPROFESSIONAL CONDUCT                  |
| REGISTERED BARBER<br>STUDENT                                     |                          | X         | CONFERENCE               | CHILD SUPPORT<br>UNLICENSED ACTIVITY                  |
| UNLICENSED<br>REGISTERED BARBER                                  |                          |           | CONFERENCE<br>NONE       | UNLICENSED ACTIVITY<br>BAD HAIR CUT                   |
| SHOP REGISTRATION<br>REGISTERED BARBER                           |                          |           | CONFERENCE<br>CONFERENCE | UNLICENSED ACTIVITY<br>DISAGREEMENT                   |
| SHOP REGISTRATION<br>SHOP REGISTRATION                           |                          |           | CONFERENCE<br>CONFERENCE | DIRTY<br>UNLICENSED ACTIVITY                          |
| SHOP REGISTRATION<br>REGISTERED BARBER                           |                          | X         | CONFERENCE               | SANITATION<br>CHILD SUPPORT                           |
| SHOP REGISTRATION<br>UNLICENSED                                  |                          |           | CONFERENCE<br>CONFERENCE | DIRTY<br>UNLICENSED ACTIVITY                          |
| REGISTERED BARBER<br>REGISTERED BARBER<br>SHOP/REGISTERED BARBER |                          | X<br>X    | CONFERENCE               | CHILD SUPPORT<br>CHILD SUPPORT<br>ALCOHOL IN SHOP     |
| REGISTERED BARBER<br>SCHOOL                                      |                          |           | CONFERENCE<br>CONFERENCE | CUTTING ON EXPIRED LICENSE<br>ALLEGED DISEASE CONTACT |
| REGISTERED BARBER<br>SHOP REGISTRATION                           |                          |           | CONFERENCE<br>CONFERENCE | CUTTING IN HOME<br>UNLICENSED ACTIVITY                |

BOARD

| FY | FY | FY's |
|----|----|------|
|    |    |      |
|    |    |      |
|    |    |      |
|    |    |      |

TOTAL number of other status changes

[illegible]

Clause n: List the number of complaints and other communications received by the Executive Secretary, each Board member, employee or other person performing services for the Board

IN FY 03

5 Written  
No.  
6 Oral  
No.

IN FY 04

9 Written  
No.  
9 Oral  
No.

THAT ALLEGE OR IMPLY A VIOLATION OF A STATUTE OR RULE WHICH THE BOARD IS EMPOWERED TO ENFORCE. THESE TOTALS INCLUDE CASES REFERRED TO THE ATTORNEY GENERAL'S STAFF WHO ARE ASSIGNED TO ASSIST YOUR BOARD.

IN FY

Written  
No.  
Oral  
No.

WHICH ARE FORWARDED TO OTHER AGENCIES AS REQUIRED BY M.S. 214.10.

IN FY

Written  
No.  
Oral  
No.

Please indicate the number of complaints referred to each other governmental agency (Federal, State, and Local) in each fiscal year:

Clause 0: SUMMARIZED, BY SPECIFIC CATEGORY, THE SUBSTANCE OF THE COMPLAINTS AND COMMUNICATIONS REFERRED TO IN CLAUSE (n) OF M.S. 214.07 AND FOR EACH SPECIFIC CATEGORY, THE RESPONSES OR DISPOSITIONS THEREOF PURSUANT TO M.S. 214.10 AND 214.11 INDICATE AUTHORITY/CITATIONS FOR DISPOSITION.

Dispositions occurring during this period of complaints and communications received prior to July 1, 2002 and complaints and communications received but not disposed of as of June 30, 2004 should be included.

| SUMMARY OF COMPLAINTS AND COMMUNICATIONS BY SPECIFIC CATEGORY | SUMMARY OF RESPONSES AND DISPOSITION FOR EACH SPECIFIC CATEGORY. |                    |
|---------------------------------------------------------------|------------------------------------------------------------------|--------------------|
| Give number in each specific category                         | Give number in each specific category                            |                    |
|                                                               | <u>FY 03</u>                                                     | <u>FY 04</u>       |
| WEAK/NO SANITIZING SOLUTION                                   | 70                                                               | 86                 |
| INADEQUATE SANITIZING EQUIPMENT                               | 13                                                               | 5                  |
| NO SANITIZER                                                  | 23                                                               | 8                  |
| DIRTY SANITIZER STAND                                         | 41                                                               | 47                 |
| DIRTY IMPLEMENTS                                              | 3                                                                | 5                  |
| DIRTY WORKSTAND                                               | 58                                                               | 42                 |
| DIRTY COMBS AND BRUSHES                                       | 86                                                               | 68                 |
| CLEAN COMBS AND BRUSHES NOT STORED IN CLEAN CONTAINER         | 97                                                               | 95                 |
| DIRTY SINK                                                    | 6                                                                | 6                  |
| CEILING, FLOOR, WALLS NEED REPAIR                             | 21                                                               | 9                  |
| CLEAN LINEN NOT STORED IN CABINET                             | 0                                                                | 5                  |
| SHOP LICENSE NOT DISPLAYED                                    | 23                                                               | 27                 |
| REGISTERED BARBER LICENSE NOT DISPLAYED                       | 33                                                               | 44                 |
| APPRENTICE LICENSE NOT DISPLAYED                              | 5                                                                | 5                  |
| DELINQUENT SHOP LICENSE                                       | 9                                                                | 8                  |
| DELINQUENT REGISTERED BARBER LICENSE                          | 4                                                                | 3                  |
| DELINQUENT APPRENTICE LICENSE                                 | 3                                                                | 0                  |
| APPRENTICE WORKING WITHOUT A REGISTERED BARBER PRESENT        | 1                                                                | 0                  |
|                                                               |                                                                  | <u>GRAND TOTAL</u> |
| TOTAL SHOP INSPECTIONS                                        | 758                                                              | 665                |
|                                                               |                                                                  | 1,423              |
| TOTAL VIOLATIONS                                              | <u>496</u>                                                       | <u>467</u>         |
|                                                               |                                                                  | 963                |

Clause P: STATE ANY OTHER OBJECTIVE INFORMATION WHICH THE BOARD  
MEMBERS BELIEVE WILL BE USEFUL IN REVIEWING BOARD  
ACTIVITIES:

(For example: In what other states do your licensees hold licenses?  
Number of Minnesota licenses verified/certified to  
other states? Number of inspections? Comparisons with  
past Biennial Reports.

THE BOARD DOES NOT MAINTAIN RECORDS RELATIVE TO WHAT OTHER STATES  
MINNESOTA LICENSEES HOLD LICENSES IN. IN FY 03 THERE WERE 215  
REGISTERED BARBERS WHO LIVED IN ANOTHER STATE BUT RENEWED THEIR  
MINNESOTA LICENSES. IN FY 04 THERE WERE 1 APPRENTICE AND 211  
REGISTERED BARBERS WHO LIVED IN ANOTHER STATE AND RENEWED THEIR  
MINNESOTA LICENSES.

IN FY 03 AND 04 THE BOARD SENT 31 LICENSE CERTIFICATIONS TO  
12 STATES.

FY 99 - 00 THERE WERE 2,287 SHOP INSPECTIONS AND 997 VIOLATIONS

FY 00 - 02 THERE WERE 2,173 SHOP INSPECTIONS AND 1,290 VIOLATIONS

FY 99 - 00 THERE WERE 9 SCHOOL INSPECTIONS COMPARED TO 14 FOR  
THIS REPORTING PERIOD

FY 00 - 02 THERE WERE 5 SCHOOL INSPECTIONS COMPARED TO 9 THIS  
REPORTING PERIOD