BIENNIAL REPORT OF EXAMINING AND LICENSING BOARDS

(M.S. 1985 Supplement, Section 214.07)

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BOARD:	BOARD OF BARBER	EXAMINERS	
LOCATION:	1885 UNIVERSITY	AVE WEST - SUITE 335	
	ST PAUL, MINNES	OTA 55104-3403	
STATUTORY AUTHORITY:	MSA 154 RULES	S: CHAPTER 2100	
REPORT PERIOD: J	ULY 1, 2002	TO JUNE 30, 2004	
SUBMITTED BY:	MAUREEN TIBBETTS	SECRETARY	10/1/04
	(Name)	(Title)	(Date)

Copies of this report shall be delivered to: (A) the Legislature in accordance with Section 3.195 (1 copy to the Secretary of the Senate, 1 copy to the Chief Clerk of the House of Representatives and 6 copies to the Legislative Reference Library); (B) the Governor. Each health-related board shall also deliver a copy of their report to the Board of Realth.

BOARD: BOARD OF BARBER EXAMINERS

Clause a: GENERAL STATEMENT OF BOARD ACTIVITIES

This description should cover both FY 03 AND FY 04 and include any changes (additions/deletions) in activities between those years.

THE BOARD OF BARBER EXAMINERS WAS CREATED TO PROTECT THE PUBLIC'S HEALTH, SAFETY AND WELFARE, PROVIDE THE PUBLIC WITH THE HIGHEST QUALITY OF BARBERING SERVICES AND TO REGULATE THE BARBER INDUSTRY THROUGH THE CONTINUED REVIEW, AMENDMENT, ADOPTION AND ENFORCEMENT OF RULES AND STATUTES. THIS IS ACCOMPLISHED THROUGH THE INSPECTION AND LICENSING OF BARBER SHOPS AND SCHOOLS: AND THROUGH THE EXAMINING AND LICENSING OF INSTRUCTORS, APPRENTICES AND REGISTERED BARBERS. UNDER THE DIRECTION OF FOUR (4) BOARD MEMBERS, APPOINTED BY THE GOVERNOR, THE STAFF PERFORMS THE DAILY OPERATIONAL DUTIES INCLUDING: INSPECTIONS, RECORD MAINTENANCE, COMMUNICATIONS, PERSONNEL, ACCOUNTS PAYABLE AND ACCOUNTS RECEIVABLE, COMPOSING AND VALIDATING THE SCHOOL CURRICULUMS AND THE VARIOUS LEVELS OF EXAMINATIONS AND PREPARING GUIDELINES FOR APPRENTICESHIP PROGRAMS. THE BOARD HAS ALL LICENSING RECORDS ON A MANUAL SYSTEM AT THIS TIME AND ALL LICENSES ARE ISSUED MANUALLY. THE BOARD HOLDS LICENSING EXAMINATIONS QUARTERLY, WITH TWO ADDITIONAL EXAMS IF APPLICANTS WARRENT. THE BOARD HOLDS MONTHLY MEETINGS. ALL COMPLAINTS RECEIVED ARE PROCESSED IN ACCORDANCE WITH MSA 214.10, APPOINTING A DESIGNEE TO THE COMPLAINT COMMITTEE TO ASSIST IN PROCESSING AND RESOLVING ALL COMPLAINTS EXPEDIENTLY AND ECONOMICALLY.

Clause b: TOTAL NUMBER MEETINGS HELD FY 03-7 FY 04-5 FY 03 AND 04, 12

Approximate total number of hours spent by Board members in heetings and on other Board activities.

	WEETING	I	iours		OTHER ACTIVITIES		HOURS	
BOARD MEMBER'S NAME	LABE	FY 03	FY 04	1Y 03 & 04	TYPE	FY 03:	FY04	FY 03, &04
DEANNA BAHN 4/24/95-4/1/99	BOARD .	28	20	48	EXAMS	36	36	72
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KENNETH KIRKPATRICK 2/10/97-1/2/01	BOARD	28	20	48	EXAMS	36	36	72.
REAPPOINTED 1/2/01-1/3/05	enotice the experience of the		رمان و معالی و الله الله الله الله الله الله الله ال	·····································	BUDGET MEETINGS	1	1	2
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THERESA ILIFF 1/12/98-1/1/02 REAPPOINTED 1/29/02-1/2/06	BOARD	28	20	48	EXAMS	36	36	72
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Page 2

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Clause b: TOTAL NUMBER MEETINGS HELD FY 03-7 FY 04-5 FY 03 AND 04, 12

Approximate total number of hours spent by Board members in meetings and on other Board activities.

	MEETING	HOURS		OTHER ACTIVITIES	HOURS	• • • • • • • • • • • • • • • • • • •
BOARD MEMBER'S MAME	TYPE	FY 03. FY 04	FY 03 & 04	TYPE	FY03 FY 04	FY 03 & 04
CALLMIE DENNIS 12/22/03-1/1/07	BOÄRD	8	8	EXAMS	8.	8
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Clause c: THE RECEIPT AND DISBURSEMENT OF BOARD FUNDS

Total State Appropriations

Total Non-Dedicated Fee Receipts

Total Disbursements

FY 03	FY 04	FY's ^{03&04}
153	127	280
192	187	379.
153	127 ·	280

COMMENTS (Optional)

Clause d: LIST OF BOARD MEMBERS WHO SERVED DURING FY 03 AND FY 04

FOR EASY REFERENCE PLEASE GIVE:

(A)	Number	of	Board	members	required	рà	statute:	4
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NAME & ADDRESS	OCCUPATION	GIVE BEGIN AND END DATE OF APPOINTMENT AND EACH RE- APPOINTMENT
DEANNA BAHN	PUBLIC MEMBER	4/24/95-4/1/99 REAPPOINTED 5/25/99-1/6/03
945 30TH AVE. PIPESTONE MN 5616	4	
ROBERT NELSEN	BARBER	1/1/96-1/1/00 REAPPOINTED 1/3/00-1/5/04
6264 W BOWMAN LAK DULUTH MN 55803		
KENNETH KIRKPATRI 5194 DIVISION AVE		2/10/97-1/2/01 REAPPOINTED 1/2/01-1/3/05
WHITE BEAR LAKE M		
		à .
THERESA ILIFE	BARBER	1/12/98-1/1/02 REAPPOINTED 1/29/02-1/2/06
2277 STEPHANIE CT LITTLE CANADA MN		·
<u>.</u>		
CALLMIE DENNIS 7200 17TH AVE SO	PUBLIC MEMBER	12/22/03-1/1/07
RICHFIELD MN 5542	3	
THOMAS PLASH	BARBER	6/21/04-1/7/08
6890 NE CHANNEL R FRIDLEY MN 55432		

Clause e: <u>LIST BOARD EMPLOYEES WHO WERE EMPLOYED</u> <u>DURING FY 03 AND/or FY 04</u>

	-	artice contract	STATUS		
NAME JOB CLASSIFICATION/TITLE & CLASS	CLASS	FT	PT	Dates of Service	
MARGARETTE TIBBETTS STATE PROGRAM ADMINISTRATOR	03605	x ·		7/2/84 to PRESENT	
INTERMEDIATE					
FRANK WEILAND LAW COMPLIANCE REP II	.0424	х		9/8/92 to 4/30/93	
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BOARD. OF BARBER EXAMINERS

Clause f: BRIEF SUMMARY OF BOARD RULES PROPOSED OR ADOPTED DURING

THIS REPORTING PERIOD, FY 03 AND FY 04 . GIVE APPROPRIATE

CITATIONS TO THE STATE REGISTER AND PUBLISHED RULES FOR

THOSE ADOPTED.

THE BOARD DID NOT PROPOSE OR ADOPT ANY RULES DURING

Clause g: LIST THE NUMBER OF PERSONS HAVING EACH TYPE OF LICENSE

AND REGISTRATION ISSUED BY THE BOARD AS OF JUNE 30, xbs 2004

(IN THE YEAR OF THE REPORT)

TYPE OF LICENSE/REGISTRATION	TOTAL NUMBER IN EFFECT
APPRENTICES	229
REGISTERED BARBERS	2,522
SHOP REGISTRATION	1,141
STUDENTS	85
SCHOOLS	5
INSTRUCTORS	. 9
TEMPORARY APPRENTICES	26
ENDORSEMENT LICENSES	6.
**	

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Page 8

Clause h ADMINISTRATION OF EXAMINATIONS BY BOARD

EXAMINATION:

NOCATION	TYPES OF LICENSE/REGISTRATION	DATES
MCTC BARBER SCHOOL 1501 HENNEPIN AVE MPLS	APPRENTICE	8/5/02
	REGISTERED BARBER	8/12/02
CENTRAL MN BARBER SCHOOL 2305 MN BLVD ST CLOUD	' APPRENTICE	10/28/02
MCTC BARBER SCHOOL	APPRENTICE	11/4/02
	REGISTERED BARBER	11/18/02
MCTC BARBER SCHOOL	APPRENTICE	2/3/03
	REGISTERED BARBER	2/3/03
MCTC BARBER SCHOOL	APPRENTICE	5/5/03
	REGISTERED BARBER	5/5/03
MCTC BARBER SCHOOL	APPRENTICE	8/4/03
	REGISTERED BARBER	8/4/03
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MOOSE LAKE BARBER SCHOOL 1000 LAKESHORE MOOSE LAK		8/23/03

PAGE 1 OF 2 PAGES FOR CLAUSE H

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Clause h ADMINISTRATION OF EXAMINATIONS BY BOARD

EXAMINATION:

LOCATION	TYPES OF LICENSE/REGISTRATION	DATES
MCTC BARBER SCHOOL	APPRENTICE	11/3/03
	REGISTERED BARBER	11/3/03
MCTC BARBER SCHOOL	APPRENTICE	2/2/04
	REGISTERED BARBER	2/2/04
MCTC BARBER SCHOOL	APPRENTICE	5/3/04
	REGISTERED BARBER	5/3/04
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Page 2 of 2 pages for Clause h

Clauses 1, j, k: MINNESOTA RESIDENTS BY TYPE OF LICENSE/REGISTRATION

List the number of Minnesota Residents only who were (1) examined and either (2) Licensed/Registered or (3) Not licensed/registered after being examined for the type of license/registration noted. Use a separate page for actitype of license or registration

TYPE OF LICENSE/REGISTRATION

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Clauses i, j, k: MINNESOTA RESIDENTS PY TYPE OF LICENSE/REGISTRATION

List the number of Minnesota Residents only who were (1) examined and either (2) Licensed/Registered or (3) Not licensed/registered after being examined for the type of license/registration noted. Use a separate page for each type of license or registration

TYPE OF LICENSE/REGISTRATION

REGISTERED BARBER

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NON-MINNESOTA RESIDENTS BY TYPE OF LICENSE/REGISTRATION Clauses i, j, k:

List the number of Non-Minnesota Residents only who were (1) examined and either (2) Licensed/Registered or (3) Not licensed/registered after being examined for the type of license/registration noted. Use a separate page for each type of license or registration.

REGISTERED BARBER TYPE OF LICENSE/REGISTRATION

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NON-MINNESOTA RESIDENTS BY TYPE OF LICENSE/REGISTRATION Clauses i, j, k:

List the number of Non-Minnesota Residents only who were (1) examined and either (2) Licensed/Registered or (3) Not licensed/registered after being examined for the type of license/registration noted. Use a separate page for each type of license or registration.

APPRENTICES TYPE OF LICENSE/REGISTRATION

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60-65) () ()	***						13				-								
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6 of Total	67	33	100	100		100		100	100	100		100	100		100			100	8,3	17	100	100		100	1	00	100
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PAGE 4	4 OF	4	FOR	CL^{I}	AUSE	ES	ΙJ	K												Ī	P	AGE	14				

Clause 1: The number of Persons Not Taking Examinations who were Licensed or registered by the loard or who were denied licening or registration with the reasons for the licensing or registration or delial thereof.

TOTAL NUMBER OF PERSONS NOT TAKING EXAMS AND GRANTED LICENSES OR REGISTRATION 3 3 6

FOR EACH PERSON GIVE:

Type of lic./Regis.,	State of		Δ	GE GR	OUP	er og statet	anne mande service.	SE	X	* Method of Lic./Regis.		en and the complete apparence	** Reasons for Granting or Denial
	Res.	0-18		26-34		60-65	66-	M			Grant	Deny	S. Strong S.
REGISTERED BARBE	AZ					X	STANS LANGUE AND VANCET LINE I	X		ENDORSEMENT	X		SAME REQUIREMENT:
REGISTERED BARBEI	TX			A	x	and the state of t	na Lawana yaka ma		X	ENDORSEMENT	Х		SAME REQUIREMENT:
REGISTERED BARBEI	ND ND	. •			Х		and in progressions that was not a fill in place that signs	Х		RECIPROCITY	X	and the second s	AGREEMENT
REGISTERED BARBE	ND	·	- 1 - 1781 - 1		х		na - maki panakanan katik seri ti kina	Х		RECIPROCITY	X		AGREEMENT
REGISTERED BARBE	ND_			X		::: (<u>)</u>		ayenn danaa yaka an arka sa	Х	RECIPROCITY	X		AGREEMENT
REGISTERED BARBE	R ND		х				April addison resigns described in 1900 (1900)	X		RECIPROCITY	X		AGREEMENT
	-							The state of the s					
The state of the s					•			Ì					
		Company of the State of Company of the Company of t			The second state of the se								
	*,	Territorial de la como de provincia de la como de la co				garage and a second residence of							
	a regionarily controlled complete complete to the same plane of the												

^{*} IDENTIFY METHOD: e.g. Application, Reciprocity, Endorsements, Credential Evaluation, Comity, etc.

** REASONS FOR GRANTING OR DENIAL: Attach Additional Sheets if necessary.

Page 1 of 1 pages for Clause 1

Clause m:

PERSONS PREVIOUSLY LICENSED OR REGISTERED BY THE BOARD WHOSE LICENSES OR REGISTRATIONS WERE REVOKED, SUSPENDED OR OTHERWISE ALTERED IN STATUS, WITH BRIEF STATEMENTS OF THE REACONS FOR THE REVOCATION, SUSPENSION OR ALTERATION.

TOTAL number of reversions
TOTAL number of other status changes

Personal Property	FY 03	FY 04;	FY's 03&04
A CONTRACTOR		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	••
the management of the case	1 '	5	6
	10	16	: 26

YPE OF LICENSE REGISTRATION		TYPE OF	e de la companya del companya de la companya de la companya del companya de la co	REASONS FOR EACH CHANGE IN STATUS FOR EACH CASE
(Trase)	Revoked	Suspended	Other (Specify)	
REGISTERED BARBE REGISTERED BARBE			CONFERENCE CONFERENCE	2,300 Sept. 10 Sept.
SHOP REGISTRATIO	V		CONFERENCE CONFERENCE	DIRTY SHOP UNPROFESSIONAL CONDUCT
REGISTERED BARBE STUDENT	R :	X	CONFERENCE	CHILD SUPPORT UNLICENSED ACTIVITY
UNLICENSED REGISTERED BARBE	R		CONFERENCE NONE	UNLICENSED ACTIVITY BAD HAIR CUT
SHÖP REGISTRATIÓ REGISTERED BARBÉ	· 7		CONFERENCE CONFERENCE	UNLICENSED ACTIVITY DISAGREEMENT
SHOP REGISTRATION SHOP REGISTRATION			CONFERENCE CONFERENCE	DIRTY UNLICENSED ACTIVITY
SHOP REGISTRATION REGISTERED BARBE	(t)	X	CONFERENCE	SANITATION CHILD SUPPORT
SHOP REGISTRATION	V		CONFERENCE CONFERENCE	DIRTY UNLICENSED ACTIVITY
REGISTERED BARBE REGISTERED BARBE SHOP/REGISTERED	R	X	CONFERENCE	CHILD SUPPORT CHILD SUPPORT ALCOHOL IN SHOP
REGISTERED BARBE SCHOOL	200000	•	CONFERENCE CONFERENCE	CUTTING ON EXPIRED LICEN ALLEGE DISEASE CONTACT
REGISTERED BARBE SHOP REGISTRATION			CONFERENCE CONFERENCE	CUTTING IN HOME UNLICENSED ACTIVITY

Page 1 of 2 pages for Clause m

Clause m:

WHOSE LICENSES OF REGISTRATIONS WERE REVOKED, SUSPENDED OTHERWISE ALTERED IN STATUS, WITH BRIEF STATEMENTS OF THE REASONS FOR THE REVOCATION, SUSPENSION OR ALTERATION.

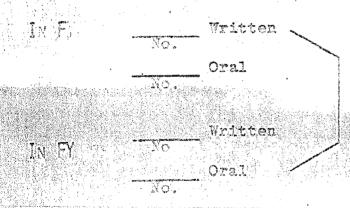
TOTAL number of revocations	
TOTAL number of suspensions	
TOTAL number of other status	changes

Section Co.	FY	FY	YY's
- Accession	::		•-
- Section Section	•		
a suppose			

THE RESERVE OF THE PROPERTY OF	en e			
TYPE OF LICENSE OR REGISTRATION		TYPH OF US CHANGE		REASONS FOR EACH CHANGE IN STATUS FOR EACH CASE
(By case)	Revoked	Suspended	Other (Specify)	
BEAUTICIAN BEAUTY SHOP			LETTER LETTER	DISPLAY A BARBER POLE BARBER CUTTING IN SHOP
REGISTERED BARBI SCHOOL QWNER	ER	X		CHILD SUPPORT UNPROFFIONALS
INMATES REGISTERED BARBI	R		LETTER	CUTTING HAIR IN PRISON CHILD SUPPORT
				•
- The state of the	angent on the Advantage and the State of State o			
- Annual Maries and Annual Control of the six of the Section of th	an 中国生产产生化高级高级高级高级高级高级高级高级高级高级高级高级高级高级高级高级高级高级高级	The Article of The Ar		•
	and the second s	and the second s		
	The control specifies on paper to programme and programme	After strugs additional conference in annual hooked conferences		
The tip of the continuous and th		· .		

Clause a: List the Rumber of complaints and other communications recalled by the Executive Secretary, each Board member, employee or other person performing services for the Board

A STATUTE OF RULE WHICH THE BOARD
IS EMPOWERED TO ENFORCE. THESE TOTALS
INCLUDE CASES REFERRED TO THE
ATTORNEY GENERAL'S STAFF WHO ARE
ASSIGNED TO ASSIST YOUR BOARD.



WHICH ARE FORWARDED TO OTHER AGENCIES
AS REQUIRED BY M.S. 214.10.

Please indicate the number of complaints referred to <u>each</u> other governmental agency (Tederal, State, and Local) in each fiscal year:

Clause O:

SUMMARIA.., BY SPECIFIC CATEGORY, THE SUBSTANCE OF THE COMPLATES AND COMMUNICATIONS REFERRED TO IN CLAUSE (n)
OF M.S. 214.07 AND FOR EACH SPECIFIC CATEGORY, THE RESPONSES
OR DESPOSITIONS THEREOF PURSUANT TO M.S. 214.10 AND 214.11 INDICATE AUTHORITY/CITATIONS FOR DISPOSITION.

Dispositions occurring during this period of complaints and communications received prior to July 1, 2002 and complaints and communications receive but not disposed of as of June 30, 2004 should be included.

SUMMARY OF COMPLAINTS AND COMMUNICA- | SUMMARY OF RESPONSES AND DISPOSITION TIONS BY SPECIFIC CATEGORY

FOR EACH SPECIFIC CATEGORY.

Give number in leach spacific

Give number in leach specific category	Give number	in each spec	ific categor
	FY 03	FY 04	
WEAK/NO SANITIZING SOLUTION	70	86	
INADEQUATE SANITIZING EQUIPMENT	13	5 8	
NO SANITIZER	23	8	
DIRTY SANITIZER STAND	41	47	
DIRTY IMPLEMENTS	3	5	
DIRTY WORKSTAND	58	42	
DIRTY COMBS AND BRUSHES	86	68	
CLEAN COMBS AND BRUSHES NOT STORED IN			
CLEAN CONTAINER	97	95	
DIRTY SINK	6	6	
CEILING, FLOOR, WALLS NEED REPAIR	21	9 5	
CLEAN LINEN NOT STORED IN CABINET	0		
SHOP LICENSE NOT DISPLAYED	23	27	
REGISTERED BARBER LICENSE NOT DISPLAYE		44	
APPRENTICE LICENSE NOT DISPLAYED	5 9	5	
DELINQUENT SHOP LICENSE	9	8 3	
DELINQUENT REGISTERED BARBER LICENSE	4	3	
DELINQUENT APPRENTICE LICENSE	3	0	
APPRENTICE WORKING WITHOUT A			
REGISTERED BARBER PRESENT	1	0	
		C	GRAND TOTAL
TOTAL SHOP INSPECTIONS	758	665	
TOTAL SHOT ENDIECTIONS	, 50	003	1,423
TOTAL VIOLATIONS	496	467	0.00
TOTUT ATOTUTIONS			963

Clause P: STATE ANY OTHER OBJECTIVE INFORMATION WHICH THE BOARD

MEDIES BELIEVE WILL BE USEFUL IN REVIEWING BOARD

ACTIVITIES:

(For example : In what other states do your licensees hold licenses?

Number of Minnesota licenses verified/certified to
other states? Number of inspections? Comparisons with
past Biennial Reports.

THE BOARD DOES NOT MAINTAIN RECORDS RELATIVE TO WHAT OTHER STATES MINNESOTA LICENSEES HOLD LICENSES IN. IN FY 03 THERE WERE 215 REGISTERED BARBERS WHO LIVED IN ANOTHER STATE BUT RENEWED THEIR MINNESOTA LICENSES. IN FY 04 THERE WERE 1 APPRENTICE AND 211 REGISTERED BARBERS WHO LIVED IN ANOTHER STATE AND RENEWED THEIR MINNESOTA LICENSES.

IN FY 03 AND 04 THE BOARD SENT 31 LICENSE CERTIFICATIONS TO 12 STATES.

- FY 99 00 THERE WERE 2,287 SHOP INSPECTIONS AND 997 VIOLATIONS
- FY 00 02 THERE WERE 2,173 SHOP INSPECTIONS AND 1,290 VIOLATIONS
- FY 99 00 THERE WERE 9 SCHOOL INSPECTIONS COMPARED TO 14 FOR THIS REPORTING PERIOD
- FY 00 02 THERE WERE 5 SCHOOL INSPECTIONS COMPARED TO 9 THIS REPORTING PERIOD

Page 1 of 1 pages for Clause P

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Page