

Encumbrance
Information

PD Regn. No.	PD Contract No.	Department	Dept. Ident. No.	Index No.	Qtr.	Allot.	Fund
26893	2185	Motor Vehicle	L31	16220:00	5	72	270

MEMORANDUM OF AGREEMENT

Between the State of Minnesota, herein called the state, and
Gopher Stamp and Die Company, a Delaware Corporation,
at St. Paul, Minnesota, herein called the contractor.

The state, through its commissioner of administration, herein
called the commissioner, having duly advertised for proposals for the
Furnishing of Motor Vehicle Number Plates (year tabs) for
the use of the state in carrying out, during the year 1943,
the provisions of the laws relating to the registration
and taxation of motor vehicles,

in accordance with specifications therefor, copy of which is hereto
attached, and the contractor having duly submitted his proposal, dated
May 28, 1942, for the furnishing of such plates, (year tabs) at the prices
stated therein, at a total estimated cost of approximately \$49,935.86.

The contractor will enter at once upon the performance of the
contract and will manufacture and deliver the required number plates (year
tabs) promptly at the place and in the quantities specified for delivery at
the respective dates fixed by the specifications, and of the quality, work-
manship, and finish required, all in accordance with the specifications, the
proposal of the contractor, and the award of the contract by the commissioner
acting through the Director of Purchases, copies of which proposal and notice
of award of contract are hereto annexed and made a part hereof.

There is incorporated in this memorandum the provision in the spec-
ifications relating to rescission of the contract and the purchase of needed
plates (year tabs) elsewhere in case of default in delivery as fully and with
the same effect as if copied at length herein.

Payments will be made substantially at the end of each delivery

9098

period for plates (year tabs) delivered therein on bills therefor approved by the registrar of motor vehicles, and in the usual course of state payment.

The contractor herewith shall give bond to the state with corporate surety acceptable to the commissioner in the amount of \$49,935.86, conditioned for the faithful performance of the contract.

This memorandum shall become binding upon the parties when signed in behalf of the state by the head of the Department of State and approved by the Commissioner of administration or his delegated agents, together with the certification of the Auditor hereon that the appropriation and allotment have been encumbered for the full amount of the contract liability herein, and when signed in behalf of the contractor by its proper officers under its corporate seal.

Dated this 31st day of July 1942.

Available funds have been encumbered this day for the full amount of contract liability.

STATE AUDITOR

Authorized Signature Aug 7 - 1942

Date

NO. 025 86
HAS BEEN ENCUMBERED FOR THE OBLIGATION HEREOF AGAINST THE PREVIOUSLY UNENCUMBERED BALANCES OF THE PROPER APPROPRIATION AND ALLOTMENT.

STAFFORD KING, State Auditor,

By Parker
Authorized Signature

(CORPORATE SEAL)

Approved as to form and execution this 7th day of August, 1942.

ATTORNEY GENERAL State of Minnesota

By Irving M. French
Special Assistant Attorney General
Title

THE STATE OF MINNESOTA

Department of State Dept.

By Wickham
Secretary of State
Title

APPROVED:
DEPARTMENT OF ADMINISTRATION
M. S. Cooper, Director of Purchases

By M. S. Cooper
Director of Purchases
Title

CONTRACTOR

GOPHER STAMP AND DIE COMPANY

Name of Company
By James M. Waters
President
Title

By Chas. Jensen
Secretary
Title

KNOW ALL MEN BY THESE PRESENTS, that we, Gopher Stamp and Die Company, a Delaware corporation, as principal, and
Seaboard Surety Company

of New York, a corporation, as surety, are held and firmly bound unto the State of Minnesota in the amount of \$49,935.86, for the payment of which well and truly to be made we jointly and severally bind ourselves, our representatives and successors firmly by these presents.

Sealed with our seals and dated this 31st day of July, 1942.

The condition of this obligation is such that whereas the principal has entered into a contract with the state, evidenced by written memorandum of even date, for the manufacturing and furnishing of all of the motor vehicle license plates (year tabs) required by the state during the year 1943, including labor and material, the regularity and validity of which contract is hereby affirmed;

NOW, THEREFORE, if the principal shall faithfully perform the contract so made, and shall pay to the state all such damages as may accrue to it in consequence of any violation of the provisions thereof, and shall save the state harmless from all costs and charges that may accrue on account of any act or omission of the contractor in the execution of the contract so made, then this obligation shall be void; otherwise to remain in full force and effect.

CONTRACTOR

(CORPORATE SEAL)

GOPHER STAMP AND DIE COMPANY

By James M. Waters, President
Name of Company Title
By Chas. Jensen, Secretary
Title

(CORPORATE SEAL)

SEABOARD SURETY COMPANY

By David R. Amundel
Surety
Attorney-in-fact

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CORPORATE ACKNOWLEDGMENT FOR CONTRACTOR

STATE OF MINNESOTA)
) SS
COUNTY OF Hennepin)

On this 31 day of July, 1942, before me personally appeared
James M. Waters and Chas. J. Sersen

to me personally known, who, being by me duly sworn, did say that they are respectively president
and Secretary of Copher Stamp & Die Company, of St. Paul, Minnesota,
Delaware Contract and Bond
a corporation; that the seal affixed to the foregoing instrument is the corporate seal of the corporation,
and that said instrument was executed in behalf of the corporation by authority of its board of directors;
and they acknowledged said instrument to be the free act and deed of the corporation.

(Notarial Seal)

H. P. Corey
H. P. COREY

Notary Public, Hennepin County, Minn.
My Commission Expires July 16, 1944.

The within bond and the sureties thereon approved and bond filed AUG 14 1942 1942.

W. Waldor
Director of Purchases

Approved as to form and execution this 7th day of August, 1942.

J. A. A. Baumgardner
ATTORNEY GENERAL, State of Minnesota

By Henry M. Fossil Title Special Assistant
Attorney General

NOTICE TO PERSONAL SURETIES: Bond will not be accepted unless accompanied by a sworn financial statement of each of the sureties.

NOTICE TO CORPORATE SURETIES: This bond will not be accepted unless executed or countersigned by a Minnesota agent or attorney-in-fact whose name and address must be noted below.

MEMORANDUM: Affix here Power of Attorney and Acknowledgment of corporate surety.

Seaboard Surety Company, 80 John Street, New York, N. Y.
Full Name of Surety Company Home Office Address

David R. Arundel, Dolliff Insurance, 816-1st Natl Soo Line Bldg
Name of Attorney-in-fact Name of Local Agency Address of Local Agency
Minneapolis, Minn

If this bond is executed outside of the State of Minnesota, it must be countersigned on the Performance Bond by a Minnesota resident agent of the Surety Company.

Name of Agent affixing countersignature

Address

No. 1927

Power of Attorney

KNOW ALL MEN BY THESE PRESENTS: That the SEABOARD SURETY COMPANY, a corporation of the State of New York, by _____ its _____ Vice-President, hath made, constituted and appointed and by these presents does make, constitute and appoint _____

its true and lawful Attorney-in-Fact, at _____, in the State of _____ to make, execute and deliver on its behalf as Surety, bonds and undertakings, the penal sum of no one of which is, in any event, to exceed _____ (\$ _____) dollars and to be given for the following purposes only, to wit:— guaranteeing the fidelity of persons holding places of public or private trust; guaranteeing the performance of contracts other than insurance policies; and executing or guaranteeing bonds and undertakings required or permitted in all actions or proceedings or by law allowed.

Such bonds and undertakings for said purposes, when duly executed by the aforesaid Attorney-in-Fact, shall be binding upon the said Company as fully and to the same extent as if such bonds and undertakings were signed by the President and Secretary of the Company and sealed with its corporate seal.

This appointment is made under and by authority of a certain By-Law duly adopted by the Board of Directors of the said Company at a regular meeting of that body duly called and held on the 8th day of December, 1927, a duly certified copy of which By-Law is hereto attached, and is subject to revocation as therein provided.

In Witness Whereof, the SEABOARD SURETY COMPANY has caused these presents to be signed by its Vice-President, and its corporate seal to be hereunto affixed duly attested by its _____ Assistant Secretary, this _____ day of _____, 19 _____, at _____, New York, N. Y.

Attest: _____ SEABOARD SURETY COMPANY, By _____
(Seal) _____ A. G. Podlesney _____ Henry G. Thole
Assistant Secretary Vice-President

STATE OF NEW YORK } ss.:
COUNTY OF NEW YORK }
On this _____ day of _____, 19 _____, before me personally appeared _____ Vice-President of the SEABOARD SURETY COMPANY, with whom I am personally acquainted, who, being by me duly sworn, said that he resides in the State of _____; that he is Vice-President of the SEABOARD SURETY COMPANY, the corporation described in and which executed the foregoing instrument; that he knows the corporate seal of the said Company; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said Company; and that he signed his name thereto as Vice-President of said Company by like authority.

(Seal). _____ Lillian Miller
NOTARY PUBLIC, Bronx County
Bronx Co., City of New York, on this _____ day of _____, 19 _____, at _____, N. Y. Commission expires March 30, 1941

BE IT REMEMBERED That at the regular meeting of the Board of Directors of the SEABOARD SURETY COMPANY, duly called and held in the Borough of Manhattan, City of New York, on the _____ day of _____, 1927, a quorum being present, the following By-Laws were duly adopted and are still in force and effect:

ARTICLE XI. Paragraph 6:
"Attorneys-in-Fact, Departmental Managers, Branch Managers, Agents, Clerks, and other employees may be appointed or engaged by the President or a Vice-President, subject to the control of the Directors, upon such terms and with such powers and duties as he may prescribe."

Article XVII, Paragraph I. "All policies, bonds, recognizances, stipulations and all underwriting undertakings shall be valid:

- (a) When signed by the President, or the First Vice-President, or a Vice-President, or a Resident Vice-President, or a Departmental Manager and the Secretary, or an Assistant Secretary, or a Resident Assistant Secretary, or other duly authorized official or agent of the Company, and when sealed with the seal of the Company where required by law; or
- (b) When executed by an Attorney-in-Fact."

STATE OF NEW YORK } ss.:
COUNTY OF NEW YORK }
I, _____ Assistant Secretary of the SEABOARD SURETY COMPANY, have compared the foregoing By-Laws with the originals thereof, as recorded in the Minute Book of the said Company and do hereby certify that the same are correct and true transcripts therefrom.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the said Company, at _____, N. Y. this _____ day of _____, 19 _____.
(Seal). _____ A. G. Podlesney
Assistant Secretary

STATE OF NEW YORK } ss.:
COUNTY OF NEW YORK }
I, _____ Asst. Secretary of the SEABOARD SURETY COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a power of attorney executed by said SEABOARD SURETY COMPANY, which is still in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the said Company, at the City of New York, this _____ day of _____, A. D. 19 _____.

Assistant Secretary

STATE OF MINNESOTA }
COUNTY OF HENNEPIN } ss:

On this 22nd day of July 1942

before me personally appeared David H. Arundel with whom I am personally acquainted, who, being by me duly sworn, said; that he resides in the city of Minneapolis, County of Hennepin; that he is the Attorney-in-Fact of the SEABOARD SURETY COMPANY, the corporation described in and which executed the foregoing instrument; that he knows the corporate seal of the said Company; that the seal affixed to said instrument is such corporate seal; that said instrument was executed in behalf of said corporation by authority of its Board of Directors and that he signed his name thereto as Attorney-in-Fact by like authority; and said David H. Arundel acknowledges said instrument to be the free act and deed of said Company, and that the liabilities of the said Company do not exceed its assets, as ascertained in the manner provided in Chapter 33, of the Laws of 1909 constituting Chapter 28 of the Consolidated Laws of the State of New York, and known as the Insurance Law.

H. P. Corey
Notary Public, Hennepin County, Minn.

H. P. COREY
Notary Public, Hennepin County, Minn.
My Commission Expires July 15, 1944.

My commission expires.....

Telephone Garfield 3172

GOPHER STAMP & DIE COMPANY
Manufacturers of HIGHWAY MARKERS - TRAFFIC SIGNS -
LICENSE PLATES ENVELOPES - Plain or Printed

Chicago Ave. & Custer St.
St. Paul, Minnesota

May 28, 1942

Director of Purchases
19 State Capitol
St. Paul, Minnesota

Dear Sir:

The undersigned propose and agree to furnish, in strict accordance with specification, Motor Vehicle License Plate Tabs as required by the State of Minnesota for the year 1943, at prices as shown on the attached form.

If two coats of enamel are required add .0015 per plate to the price bid.

As required in your specification we submit the following information:

We are sole owners of a factory located at Chicago Avenue and Custer Street, in the City of St. Paul, Minnesota, and are equipped to turn out at least 15,000 pairs of Motor Vehicle License Plate Tabs per day, complete and ready for shipment.

We have all the 24 gauge steel necessary to complete the contract and can proceed at once to manufacture the tabs.

The mailing weight of the License Plate Tabs called for in specifications is as follows:

Gauge	Size	Weight
24	1 3/4" x 2 3/7"	3/4 ounces
24	1 3/4" x 1 1/4"	3/4 ounces

The price on additional plates ordered shall be the same as previously mentioned.

As to delivery on additional tabs, we can and will if necessary, give you twenty-four hour service as we have in the past and guarantee first class workmanship on all plates.

All agreements are contingent upon strikes, accidents or other delay unavoidable or beyond our control. Stenographical and Clerical errors Subject to Correction.

Telephone Garfield 3172

GOPHER STAMP & DIE COMPANY

Manufacturers of HIGHWAY MARKERS - TRAFFICE SIGNS -
LICENSE PLATES ENVELOPES - Plain or Printed

Chicago Ave. & Custer St.
St. Paul, Minnesota

May 28, 1942

Director of Purchases
19 State Capitol
St. Paul, Minnesota

Attached to and forming a part of this bid is a certified
check in the amount of \$1000.00.

Respectfully submitted,

Chas J Sersen

Vice President & Secretary

CJS:ar

REC'D 5-11-42
St. Paul, Minn.

STATE OF MINNESOTA
Department of Administration
DIVISION OF PURCHASES

R. S. No. 26803 PD

Date 5-12-42

Agency Motor Vehicle

Telephone: Cedar 3013

BID

Agency Req. No. 131

Adv. No. 10

Dear Sir:

Please submit bid ON THIS FORM, using the enclosed envelope, showing your lowest price, terms, time for acceptance, and earliest delivery date, on the items listed below. Show catalog references, trade names, or other complete description, including answers to questionnaire, on the items you propose to furnish. Return one copy to us properly filled out with unit and total prices on each item and retain one copy for your files.

Bids which added together total \$2,000.00 or more at one time in one proposal envelope must be accompanied by a CERTIFIED CHECK FOR AT LEAST 5% of the total bid, unless otherwise specified. It is agreed that certified checks of successful bidder will constitute liquidated damages for failure of bidder to enter into contract in accordance with this proposal. These checks will also be held as security for delivery and acceptance of merchandise, unless a supply bond equal to 25% of the total contract is substituted.

The State reserves the right to accept or reject any or all bids or parts of bids and to waive informalities therein. As provided by statute, BIDS CONTAINING ANY ALTERATION OR ERASURE WILL BE REJECTED. Bids made in pencil will be rejected.

Point of Destination: State Capitol, St. Paul, Minnesota Date Delivery Required _____

Scaled quotations must be received in the office and TIME STAMPED not later than 3:50 P. M. o'clock May 28,

1942 at which time bids will be publicly opened and read aloud at the office of the Director of Purchases.

Mr. M. S. Cooper, Director of Purchases
Room 19, State Capitol, St. Paul, Minn.

M. S. Cooper, Director of Purchases

In compliance with the above invitation for bids, and subject to all the conditions thereof, the undersigned offers, and agrees, if this bid be accepted within _____ days from the date of the opening, to furnish delivered to point of destination any or all items upon which prices are quoted, at the prices set opposite each item.

Item No.	Description of Article or Service	Quantity	Unit	Unit Price	TOTAL
1	Motor Vehicle Number (year tab) Plates for the year 1943. Tabs 2-2/7 inches long by 1-3/4 inches wide. Bidder should specify the price per plate. There will be required approximately 850,000 pairs of plates as follows:	Approximately			
	Series "A"	3,000	Pairs	.0596	178.80
	Regular Series	700,000	Pairs	.0596	41720.00
	Series "C"	300	Pairs	.0596	17.88
	Series "S"	100	Pairs	.0596	5.96
	Truck Plates Definite order will be given when manufacturer is ready to begin work.	115,000	Pairs	.0596	6854.00
	Single Series "Z"	25,000		.0298	745.00
	Single Series "IZ"	1,000		.0298	29.80
	Single Series "TZ"	900		.0298	26.82
	(CONTINUED)				
					Sum Total 49578.26

It is understood that this is NOT a Purchase Order but a request for bid. The following information must be filled in; otherwise bid may not be considered.

In stock for immediate delivery, Items No. _____

Not in stock, Items No. _____ Delivery offered _____ days after date of notice of award.

TERMS _____ Discount offered for less than 30 days will not be considered in making award. Where testing is required, discount time will not commence to run until material has been tested and accepted.

Firm Name Sopher Stamp & Die Co. Signature in ink by Chas J Sersen Title Vice Pres & Secy

Address 78 East Chicago Ave., St. Paul, Minnesota Date of bid May 28, 1942

St. Paul, Minn.

STATE OF MINNESOTA
Department of Administration
DIVISION OF PURCHASES

P. O. No. 26895

Date 5-12-42

Agency Motor Vehicle

Telephone: Cedar 3013

BID

Agency Reg. No. 131

Item No.	Description of Article or Service	Quantity	Unit	Unit Price	TOTAL
	Single Series "XZ"	3,500		.0298	104.30
	Single Series "YZ"	1,300		.0298	38.74
	Dealers' Plates (tabs) Definite order will be given when manufacturer is ready to begin work.	3,100	Pairs	.0596	184.76
	In Transit Plates (tabs) Definite order will be given when manufacturer is ready to begin work.	500	Pairs	.0596	29.80
				Total	\$49935.86
	ALL PLATES TO BE MADE AS PER SPECIFICATIONS ATTACHED.				
	DELIVERIES: All deliveries shall be made, freight paid, at the State Capitol at St. Paul, Minnesota, as directed by the Secretary of State and arranged in numerical order and piled as directed by the Secretary of State.				
	ALL THE PLATES SHALL BE DELIVERED NOT LATER THAN SEPTEMBER 15, 1942.				
	F. O. B. DESTINATION				

Deliver to: _____ Date Delivery Required _____

Firm Name Gopher Stamp & Die Co. Signature in ink by Chas J Sersen Title Vice Pres & Secy

FD-30 1-21-41
St. Paul, Minn.

STATE OF MINNESOTA
Department of Administration
DIVISION OF PURCHASES

I. O. Reg. No. 26298 3D

Date 5-12-42

Agency Motor Vehicle

Telephone: Cedar 3013

BID

Agency Reg. No. 131

Dear Sir:

Adv. No. 10

Please submit bid ON THIS FORM, using the enclosed envelope, showing your lowest price, terms, time of acceptance, and earliest delivery date, on the items listed below. Show catalog references, trade names, or other complete description, including answers to questionnaire, on the items you propose to furnish. Return one copy to us properly filled out with unit and total prices on each item and retain one copy for your files.

Bids which added together total \$2,000.00 or more at one time in one proposal envelope must be accompanied by a CERTIFIED CHECK FOR AT LEAST 5% of the total bid, unless otherwise specified. It is agreed that certified checks of successful bidder will constitute liquidated damages for failure of bidder to enter into contract in accordance with this proposal. These checks will also be held as security for delivery and acceptance of merchandise, unless a supply bond equal to 25% of the total contract is substituted.

The State reserves the right to accept or reject any or all bids or parts of bids and to waive informalities therein. As provided by statute, BIDS CONTAINING ANY ALTERATION OR ERASURE WILL BE REJECTED. Bids made in pencil will be rejected.

Point of Destination: State Capitol, St. Paul, Minnesota Date Delivery Required

Sealed quotations must be received in the office and TIME STAMPED not later than 3:30 P. M. o'clock May 28,

1942 at which time bids will be publicly opened and read aloud at the office of the Director of Purchases.

Mr. M. S. Cooper, Director of Purchases
Room 19, State Capitol, St. Paul, Minn.

M. S. Cooper, Director of Purchases

In compliance with the above invitation for bids, and subject to all the conditions thereof, the undersigned offers, and agrees, if this bid be accepted within _____ days from the date of the opening, to furnish delivered to point of destination any or all items upon which prices are quoted, at the price set opposite each item.

Item No.	Description of Article or Service	Quantity	Unit	Unit Price	TOTAL
ALTERNATE PROPOSAL					
1	Motor Vehicle Number (year tab) Plates for the year 1943. Tabs 4-1/4 inches long by 1-3/4 inches wide. Bidder should specify the price per plate. There will be required approximately 850,000 pairs of plates as follows:				
		Approximately			
	Series "A"	3,000	Pairs	.0598	179.40
	Regular Series	700,000	"	.0598	41860.00
	Series "C"	300	"	.0598	17.94
	Series "S"	100	"	.0598	5.98
	Truck Plates	115,000	"	.0598	6877.00
	Definite order will be given when manufacturer is ready to begin work.				
	Single Series "Z"	25,000		.0299	747.50
	Single Series "IZ"	1,000		.0299	29.90
				Sum Total	49717.72

It is understood that this is NOT a Purchase Order but a request for bid. (CONTINUED)
The following information must be filled in; otherwise bid may not be considered.

In stock for immediate delivery, Item No. _____
Not in stock, Item No. _____ Delivery offered _____ days after date of notice of award.

TERMS _____ Discount offered for less than 30 days will not be considered in making award. Where testing is required, discount time will not commence to run until material has been tested and accepted.

Item Name Gopher Stamp & Die Co. Signature in ink by Chas J Sersen Title V.P. & Secy

Address 78 East Chicago Ave., St. Paul, Minnesota Date of bid May 28, 1942

FORM 23 11-21-41 10780
St. Paul, Minn.

Date 5-12-42

Telephone: Cedar 3013

SEAL OF MINNESOTA
Department of Administration
DIVISION OF PURCHASES

BID

R. I. Reg. No. 26895

Agency Motor Vehicle

Agency Reg. No. 131

Item No.	Description of Article or Service	Quantity	Unit	Unit Price	TOTAL
	Single Series "TZ"	900		.0299	26.91
	Single Series "XZ"	3,500		.0299	104.65
	Single Series "YZ"	1,300		.0299	38.87
	Dealers' Plates (tabs) Definite order will be given when manufacturer is ready to begin work.	3,100	Pairs	.0598	185.38
	In Transit Plates (tabs) Definite order will be given when manufacturer is ready to begin work.	500	Pairs	.0598	29.90
				Total	\$50103.43
	ALL PLATES TO BE MADE AS PER SPECIFICATIONS ATTACHED.				
	DELIVERIES: All deliveries shall be made, freight paid, at the State Capitol at St. Paul, Minnesota, as directed by the Secretary of State and arranged in numerical order and piled as directed by the Secretary of State.				
	ALL THE PLATES SHALL BE DELIVERED NOT LATER THAN SEPTEMBER 15, 1942.				
	F. O. B. DESTINATION				

Deliver to:

Date Delivery Required:

Firm Name Gopher Stamp & Die Co. Signature in ink by Chas J Sersen

Title V.P. & Sec'y

Contract No. 2185

June 5, 1942

Gopher Stamp & Die Company
Chicago Ave. & Custer St.
St. Paul, Minnesota

Gentlemen:

This is to inform you that you have been awarded the contract to manufacture and deliver to the State of Minnesota at the Motor Vehicle Department, State Capitol Building, St. Paul, Minnesota, all the Motor Vehicle Number (year tab) plates, tabs 2-2/7" long x 1-3/4" wide, required by the State during the year 1943, as called for in the specifications which accompanied the call for proposals dated May 12, 1942, at the prices and in accordance with your bid dated May 28, 1942, as follows:

	<u>Quantity</u>	<u>Unit Price</u>	<u>Total</u>
Series "A"	3,000 prs.	.0596	\$178.80
Regular Series	700,000 prs.	.0596	41,720.00
Series "C"	300 prs.	.0596	17.88
Series "S"	100 prs.	.0596	5.96
Truck Plates Definite order will be given when manufacturer is ready to begin work.	115,000 prs.	.0596	6,854.00
Single Series "Z"	25,000	.0298	745.00
Single Series "IZ"	1,000	.0298	29.80
Single Series "TZ"	900	.0298	26.82
Single Series "XZ"	3,500	.0298	104.30
Single Series "YZ"	1,300	.0298	38.74
Dealers' Plates (tabs) Definite order will be given when manufacturer is ready to begin work.	3,100 prs.	.0596	184.76
In Transit Plates (tabs) Definite order will be given when manufacturer is ready to begin work.	500 prs.	.0596	29.80
			<hr/>
			\$49,935.86

Approximate amount of your contract. \$49,935.86

It is estimated that approximately 850,000 pairs of plates (year tab) will be required during the year. These plates are to be manufactured of No. 24 U. S. gauge standard black steel and to be enclosed in envelopes as specified. One or more coats of enamel dipped or sprayed, besides the coat necessary for the figures and other inscriptions, and such baking and other finishing guaranteeing the plates to meet the conditions required, shall be applied to all plates, and the plates to be furnished shall be fully equal to sample submitted with your bid.

All plates must be delivered in the Motor Vehicle Department and stacked in numerical order as directed by the Registrar of Motor Vehicles not later than September 15, 1942. Delivery is to be made in the sub-basement of the State Capitol Building, S. Paul, Minnesota, the plates to be numerically piled as directed by the Registrar. The colors will be designated by the Secretary of State.

Formal contract and bond will be sent you for your signature within the next few days.

Yours very truly,

DEPARTMENT OF ADMINISTRATION
DIVISION OF PURCHASES

M. S. Cooper

M. S. COOPER,
DIRECTOR OF PURCHASES

MSC:DH:rg
cc: Hon. Stafford King
Hon. Mike Holm

beading there shall be a quarter inch round hole so located inside the beading that it will correspond in location with the hole and the beading on the regular annual Minnesota Plate. Just below the upper edge of the tab there shall be a number "43" in figures $\frac{3}{4}$ of an inch high $\frac{5}{8}$ of an inch wide, and of a $\frac{1}{8}$ inch stroke. Below this number "43" and to the left of the hole reading horizontally there shall be a serial number in characters approximately $\frac{1}{4}$ inch high by $\frac{3}{16}$ inch wide. The beading along the two edges and the letters and numbers shall be embossed (raised) and all the corners of the tab shall be rounded.

The design of the tab $\frac{1}{2}$ inches long by $1\frac{3}{4}$ inches wide shall be the same except that instead of the year number "43" there shall be a year number "1943" and in addition to the hole there shall be a slot corresponding in size and location to the slot in the regular Minnesota plate. A serial number like the serial number in the foregoing smaller tab shall be located between the hole and the slot. The beading along the two edges and the letters and numbers shall be embossed (raised) and all the corners of the tab shall be rounded.

The serial number for both sizes of tabs shall be the same and according to the following scheme and schedule:

3,000 pairs in series "A" numbered consecutively

A 1 to A 3,000

700,000 pairs in Regular series numbered consecutively

1 to 700,000

300 pairs in series "G" numbered consecutively

1 to 300

100 pairs in series "S" numbered consecutively

1 to 100

A total of approximately 2,000 plates will be required. Series "A" plates will be required in series "A" plates, and series "B" plates will be required in series "B" plates. Definite order will be given when the order is ready to begin work.

15,000 plates in series "A" plates, approximately

1 to 15,000

1,000 plates in series "B" plates, approximately

1 to 1,000

500 plates in series "C" plates, approximately

1 to 500

2,500 plates in series "D" plates, approximately

1 to 2,500

1,000 plates in series "E" plates, approximately

1 to 1,000

A total of approximately 2,000 plates (series "A" and "B") and 500 in series "C" plates (series "C") will be required. Definite order will be given when the order is ready to begin work before material is ordered.

Order.

The following plates, series "A" through "E" and "B" shall be finished with white figures and letters on black background.

Series "A", "B", "C", "D", "E" and "B" shall be finished with black figures and letters on white background. Series "A" and "B" shall be finished with black figures and letters on white background. Series "C", "D", "E" and "B" shall be finished with black figures and letters on white background.

The Secretary of State shall have the right to order additional quantities of any of the above classes of plates at such time and in such quantities as he may require for use during the term of the contract, and the additional plates so required must be supplied and delivered from time to time after September 15 1942 as required upon ten days notice at the regular contract price. The Secretary of State shall also have the right to order at the regular contract price additional quantities of plates as may be needed with a different series letter and/or with a letter in place of any numeral and/or a numeral in place of any letter.

Every bidder will be required to state in his proposal that he is the owner or lessee of a suitable manufacturing plant equipped with suitable machinery for the manufacture and production of such plates, and capable of turning out at least 15,000 pairs of plates per day, giving the name and place of location of such plant - or in case the bidder is not a manufacturer of such plates, he must state in his proposal that he has entered into a contract with a manufacturer who is the owner or lessee of a plant of similar capacity giving the name place and capacity of such plant, to furnish and deliver upon his order the number of plates required by these specifications and must enclose with and submit as part of his proposal the statement of such manufacturer to the effect that he has entered into such contract with the bidder and that in the event the contract is awarded to such bidder, the manufacturer will deliver upon his order the required number of plates in accordance with these specifications in fulfillment of the contract to be entered into.

The Department of Administration reserves the right before awarding the contract to visit the factory in which it is proposed to manufacture the plates herein specified and investigate the location and equipment of such plant and to reject such bid unless satisfied that the bidder will be able to comply with the terms of the proposed contract, and the right is reserved generally to the Department of Administration to reject any and all bids.

In passing on the bids submitted not only the cost in money will be considered but also the durability workmanship and general appearance of the plates as well as the ability of the bidder to perform his agreements promptly and faithfully if awarded the contract.

Time is of the essence of the proposed contract for the manufacture and delivery of these plates and if the contractor shall fail to make delivery of any specified quantity of plates within the time required by these specifications the State shall be deemed to be damaged by such failure of delivery and the amount of such damage is hereby fixed and agreed upon in advance as liquidated damages, and not as a penalty and a deduction will be made from the contract price accordingly and the contract will so provide that is to say, for each day's delay Sundays and holidays excepted until such satisfactory delivery shall have been made of the plates as herein provided at the rate of 1/3 of 1 per cent of the contract price, but not to exceed in all ten per cent thereof.

No liquidated damages shall be deducted for such period after the expiration of the time prescribed for delivery as in the judgment of the Department of Administration shall equal the time that either in the beginning or in the prosecution of the deliveries contracted for shall have been lost on account of strikes riots fires or other disasters, delays in transit for delivery on the part of the transportation company, or any other circumstance beyond the control of the contractor, but the question whether delays are due to the causes herein specified shall be determined by the Department of Administration and its determination thereof shall be conclusively binding on the contractor. The contract will contain the provision that if the contractor shall fail in any respect to perform the contract, the State at the option of the Department of Administration may rescind and declare it null and void, and the Department of Administration may purchase or procure such plates in such manner and

from each person or persons as it deems proper, paying such prices
therefor as may be necessary in order to procure such said articles or
materials of the kind or variety as practicable, and the contractor shall
fail to deliver as required, and may charge to demand and recover from
the contractor the difference between the price so paid therefor and
the price stipulated in the contract, and the amount of such difference
shall be paid by the contractor to the State on demand.

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